

RESOLUTION NO. 2017-04

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SEDONA,
ARIZONA, ESTABLISHING A BOARD OF ADJUSTMENT HEARING OFFICER
SERVICE POLICY.**

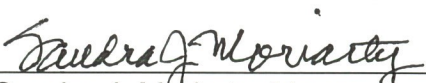
WHEREAS, the Sedona City Council, by ordinance, has established the City Council as the board of adjustment to hear and decide appeals from decisions of the City zoning administrator pursuant to A.R.S. § 9-462.06; and

WHEREAS, the City Council has, by ordinance, delegated to a hearing officer the authority to hear and decide on matters within the jurisdiction of the board of adjustment as provided by A.R.S. § 9-462.06, except that the right of appeal from the decision of a hearing officer to the board of adjustment shall be preserved;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Sedona, Arizona, as follows:

1. That a list of qualified individuals to perform the duties of hearing officer as described herein shall be separately approved, as necessary, by the City Council;
2. That hearing officers from the list approved by the City Council shall be called for service in a predetermined order, as approved by the City Council, and rotated for such service in such predetermined order based on availability;
3. That hearing officers shall be compensated at a rate not to exceed \$100 per hour, as determined by staff, and that, at the conclusion of each hearing, the hearing officer shall submit the time accrued on an approved form to the Department of Community Development for the purpose of compensation; and
4. That the Hearing Officer's time shall be compensated in each individual case as follows:
 - a. Case file review at the Department of Community Development;
 - b. Hearings;
 - c. Creation of written findings, as necessary;
 - d. Other time as requested by the City of Sedona; and
 - e. Travel time and training time for approved training that is scheduled and paid for, including per diem, by the City of Sedona.


PASSED AND ADOPTED by the Mayor and Council of the City of Sedona, Arizona this 24th day of January, 2017.


Sandra J. Moriarty, Mayor

ATTEST:

APPROVED AS TO FORM:


Susan L. Irvine, CMC, City Clerk


Robert L. Pickels, Jr., City Attorney