

City of Sedona
 Community Development Department
 SB 1598 Compliance (A.R.S. Chapter 7, Article 4, §§ 9-831 through 9-840)

Affected City of Sedona Codes

City Code Title 15
 Land Development Code, Articles 1-19

Time requirements:

9-835. Licensing time frames; compliance; consequence for failure to comply with time frame; exception

A. For any new ordinance or code requiring a license, a municipality shall have in place an overall time frame during which the municipality will either grant or deny each type of license that it issues. The overall time frame for each type of license shall state separately the administrative completeness review time frame and the substantive review time frame.

9-831 2. "License" includes the whole or part of any municipal permit, certificate, approval, registration, charter or similar form of permission required by law.

| License/Permit | Administrative Completeness | Substantive Review Time Frame | Overall | Authorizing Code |
|--------------------------------|-----------------------------|-------------------------------|-------------------|-------------------------------------|
| Accessory Dwelling Unit | 21 calendar days | 21 calendar days | 42 calendar days | LDC Art 6 & 9 |
| Addition/ Remodel | 21 calendar days | 21 calendar days | 42 calendar days | City Code Title 15 |
| Commercial (under 2000 sq ft) | 30 calendar days | 21 calendar days | 51 calendar days | City Code Title 15 LDC Art 6 & 9 |
| Commercial (2001 – 5000 sq ft) | 45 calendar days | 45 calendar days | 90 calendar days | City Code LDC Art 6 & 9 |
| Commercial (5001 and greater) | 60 calendar days | 90 calendar days | 150 calendar days | City Code Title 15 LDC Art 6 & 9 |
| Electrical & Gas | 21 calendar days | 21 calendar days | 42 calendar days | City Code Title 15 |
| Fence Permit | 21 calendar days | 21 calendar days | 42 calendar days | LDC Art 9 |
| Film Permit | 7 calendar days | 7 calendar days | 14 calendar days | LDC Art 4 |
| Manufactured Home | 21 calendar days | 21 calendar days | 42 calendar days | City Code Title 15 |
| Multi-Family (Under 10 units) | 30 calendar days | 21 calendar days | 51 calendar days | City Code Title 15 LDC Art 6 & 9 |
| Multi-Family (10 - 40 units) | 45 calendar days | 45 calendar days | 90 calendar days | City Code Title 15 |

| License/Permit | Administrative Completeness | Substantive Review Time Frame | Overall | Authorizing Code |
|----------------------------------|-----------------------------|-------------------------------|-------------------|----------------------------------|
| | | | | LDC Art 6 & 9 |
| Multi-Family (40 units or more) | 60 calendar days | 90 calendar days | 150 calendar days | City Code Title 15 LDC Art 6 & 9 |
| Permit Extension | 7 calendar days | 21 calendar days | 28 calendar days | City Code Title 15 |
| Photovoltaic System | 21 calendar days | 21 calendar days | 42 calendar days | City Code Title 15 |
| Sign Permit | 21 calendar days | 21 calendar days | 42 calendar days | LDC Art 11 |
| Sign Walkers | 7 calendar days | 7 calendar days | 14 calendar days | City Code Title 8 |
| Solar Hot Water | 21 calendar days | 21 calendar days | 42 calendar days | City Code Title 15 |
| Tenant Occupancy | 21 calendar days | 21 calendar days | 42 calendar days | City Code Title 15 |
| Tenant Improvement | 21 calendar days | 21 calendar days | 42 calendar days | City Code Title 15 |
| Temporary Sign | 7 calendar days | 21 calendar days | 28 calendar days | LDC, Art 11 |
| Temporary Use Permit (minor) | 7 calendar days | 21 calendar days | 28 calendar days | LDC Art 4 |
| Temporary Use Permit (major) | 21 calendar days | 30 calendar days | 51 calendar days | LDC Art 4 |
| Swimming Pool & Spa | 21 calendar days | 21 calendar days | 42 calendar days | City Code Title 15 |
| City of Sedona Business License | 7 calendar days | 40 calendar days | 47 calendar days | City Code Title 5 |
| Single Family Residence | 21 calendar days | 21 calendar days | 42 calendar days | City Code Title 15 |

Development Review, Conditional Use Permits, Variances and Appeals, Administrative Waivers, Zone Change Requests, Subdivisions, and other review processes subject to the City of Sedona Land Development Code are subject to the regulations and processes outlined in the applicable sections of the Code and are not subject to the SB 1598 time frame requirements.

City of Sedona
 Public Works Department
 SB 1598 Compliance (A.R.S. Chapter 7, Article 4, §§ 9-831 through 9-840)

| License/Permit | Administrative Completeness | Substantive Review Time Frame | Overall | Authorizing Code |
|---|--|--|-------------------|---|
| Right of Way (no council approval) | 14 calendar days | 20 calendar days | 34 calendar days | City Code 12.05 |
| Sidewalk Dining | 14 calendar days | 90 calendar days | 104 calendar days | City Code 5.30 |
| Private Road Acceptance | 20 calendar days | 90 calendar days to Council | 110 calendar days | City Code 12.05 |
| Sewer Connection | 10 calendar days | 14 calendar days | 24 calendar days | City Code 13.15 |
| Street Name | 7 calendar days | 60 calendar days to Council | 67 calendar days | City Code 12.20 |
| Grading and drainage (less than one acre) | 14 calendar days | 30 calendar days | 44 calendar days | Land Development Code 805 |
| Grading and Drainage (one acre or more) | 14 calendar days | 60 calendar days | 74 calendar days | Land Development Code 805 |
| Development Review | Subject to Land Development Code Permits Time Frames | Subject to Land Development Code Permits Time Frames | | Land Development Code Section 8 Article 4 |

Notes:

1. Time to conduct public meetings, including hearings, commission meetings, and City Council meetings shall extend these time frames by the time required for such public meetings.
2. Development Review, Conditional Use Permits, Variances and Appeals, Administrative Waivers, Zone Change Requests, Subdivisions, and other review processes subject to the City of Sedona Land Development Code are subject to the regulations and processes outlined in the applicable sections of the Code and are not subject to the SB1598 time frame requirements.
3. Nothing above shall be intended to prohibit issuance of a license with conditions that may require modification of the submitted proposal for implementation or to prohibit denial of a request for permit.

