

Small MS4 Annual Report Form

Please refer to the attached instructions as you prepare your annual report.

A. General Information

Name of MS4: City of Sedona

Contact Name: Charles Mosley, PE

Telephone Number: (928) 204-7132

Email Address: CMosley@SedonaAZ.gov

Annual Report Period: July 1, 2011 through June 30, 2012

B. SWMP Modifications and Additional Information. Attach a brief explanation if you check "yes" to any of the following statements.

- | | | |
|---|---|--|
| 1. Changes have been made or are proposed to the SWMP since the last annual report, including changes in response to ADEQ's review. | YES <input type="checkbox"/> | NO <input checked="" type="checkbox"/> |
| 2. The MS4 has annexed lands. | YES <input type="checkbox"/> | NO <input checked="" type="checkbox"/> |
| 3a. The MS4 discharges directly to an impaired water. | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| 3b. A water within 10 miles of the MS4's jurisdiction has been identified as impaired. | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| 4a. The MS4 discharges directly to water for which a TMDL has been established. | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| 4b. A TMDL has been established for a water within 10 miles of the MS4's jurisdiction. | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| 5. The MS4 has conducted analytical monitoring of stormwater quality. | YES <input type="checkbox"/> | NO <input checked="" type="checkbox"/> |
| 6. The MS4 is relying on another government entity to satisfy some permit obligations. | YES <input type="checkbox"/> | NO <input checked="" type="checkbox"/> |

C. Stormwater Management Program Status. Provide the status of every BMP and measurable goal in your SWMP as described in the instructions.

TABLE 1

Minimum Control Measure(s)	BMP	Measurable Goal (steps to measure progress)	New or Revised	Start Date	Implementation Status/ Frequency/ Achievement Date (completed, in progress, not started)
Public Education and Outreach	Collect information	City staff will contact agencies to get information and review web pages at least on semi-annual basis to get most up-to-date information.		April 2004	In progress. Other web pages were reviewed in preparation of community events: 4/26/12 Water Wise Day. During this event, brochures were handed out, and stormwater pollution prevention and sanitary sewer dos and don'ts were talked about. City personnel attended quarterly Northern AZ Stormwater Pollution Alliance meetings. At these meetings Northern AZ city and county representatives discuss pertinent stormwater issues and programs. The City also works with the Oak Creek Watershed Council and Yavapai County regarding our web pages.
Public Education and Outreach	Develop a stormwater web page	Develop a stormwater web page		July 2004	In progress. City of Sedona maintains a section for this issue on its web page under Public Works > Stormwater in Sedona. The site visit count for the web page on 6/30/11, was 4470, and on 6/30/12, the count was 6592. The updates to the web page for FY 11/12 included the 2011 Annual Report, Stormwater 101: How Animal and Pet Waste Contributes to

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					Stormwater Pollution, and information regarding pre-monsoon cleanup of private watercourses. The Stormwater in Sedona web page always has our "Sedona Stormwater Keep It Clean" brochures available (contractor, resident, and visitor versions), as well as a Stormwater Pollution Types Table, and a Storm Drainage Good Practices Table.
Public Education and Outreach	Use public media to disseminate information	Use public media to disseminate information		April 2004	In progress. The Public Works Department had the following stormwater related news releases: December 2011 (Pet Waste Contribution to Stormwater Pollution), May 2012 (City Seeks Feedback on Storm Water Quality Management Program), and December 2011, April and June of 2012 (Cleaning and Maintaining Private Drainage Channels). Local distribution of news releases: Sedona Red Rock News, Verde Independent, Sedona.biz, SedonaEye.com, City of Sedona Website, KAZM, Kudos, Yavapai Broadcasting. The Oak Creek Watershed Improvement Plan and related links are available in the Public Works section of our website.
Public Education and Outreach	Develop a Speaker's	Creation of a list of speakers and topics		Jan. 2004	The City of Sedona held a public meeting on 5/16/12 to discuss the

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	Bureau	and dissemination of the list to organizations likely to use speakers			<p>Pre-monsoon Watercourse Inspection and Cleanup Program.</p> <p>On 12/15/11, City staff met with seven representatives of local public utility companies. The meeting included education on the topic of Stormwater Pollution Prevention.</p> <p>The Oak Creek Watershed Council holds quarterly meetings that are open to the public. A variety of stormwater quality issues and possible BMPs are discussed at each of the meetings.</p> <p>On the City's Stormwater in Sedona web page, it is advertised that City staff is available to speak to groups, organizations, and schools about stormwater issues. This advertisement shows a list of possible topics.</p>
Public Education and Outreach	Tributary Signage	Design and production of signage		Sept. 2004	Completed. Posted signs at strategic locations reading: "Sedona's Stormwater – Keep It Clean". End Date June 2005: 25 signs were posted around community. In August 2010, the City ordered 25 replacement signs and 5 spares. The new signs are Engineering Grade

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					with reflectivity. All 25 of the original signs were replaced in September 2010.
Public Education and Outreach	Outreach brochures	Develop brochures and fact sheets on stormwater issues targeted to specific audiences		Jan. 2004	Completed. City developed brochures targeted to residents, contractors, and visitors in 2005. The resident and contractor brochures were handed out at the Water Wise Day event. They are also available in several lobbies on the City campus (city council chambers, finance area where people pay sewer bills, and Community Development/Public Works building). These brochures were also available at the Sedona Public Library along with a oil/water separator poster during Public Works week (May 20 – 26, 2012).
Public Education and Outreach	Use media outlets and mail service to disseminate stormwater facts	Write three articles per year on stormwater for publication in local newspaper. Investigate disseminating stormwater issues through mail supplements and other media.		Jan. 2004	Ongoing. Three articles were published in the Sedona Red Rock News during this reporting period; they appeared in December 2011, April, May, and June of 2012. The City places copies of its storm water brochure for residents in several of the City buildings for the public to pick up. 149 brochures were mailed to local contractors with a letter dated 4/25/12, that reiterated information about the City Stormwater Ordinance

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					(attached). 8441 Stormwater Pollution Prevention brochures were mailed to residents in May 2012. The Oak Creek Watershed Council www.oakcreekwatershed.org publishes its web-based Oak Creek Chronicles newsletter on a quarterly basis.
Public Participation and Involvement	Revised FY 08/09: Encourage public participation with trash collection days	Investigate creation of a trash collection day 2007 addition – Request information from homeowners associations regarding neighborhood trash collection days. Added in 2008- Participate in at least 2 trash pick-up events.		Jan. 2004	There does not seem to be much interest from neighboring cities at this time. This goal was revised in the August 07-management plan revision to require as a measurable goal that Neighborhood Associations be contacted regarding their trash days. 32 Associations were contacted in October 2008, only one had a trash collection day. The City also did a survey in September 2008 regarding the general issue of trash pick-up. It indicated that about half of the responding Associations believed that one-mile or less was the preferred distance to go to dump lawn clippings. In response to a June 2006 letter from ADEQ, another BMP was added to the Revised 2008 Management Plan. It should be noted that in the City of Sedona and surrounding areas, a non-profit volunteer organization known as

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					<p>Keep Sedona Beautiful has been picking up roadside ditch trash for over 30 years on a weekly basis. The city has recognized those accomplishments and worked with this organization on a number of occasions throughout the years. The Oak Creek Watershed Council organized a trash pickup event along three – one mile sections of Oak Creek on 6/23/12. In Oct. 2008, the City started a Neighborhood Cleanup Program by offering one “roll-off” dumpster placement per month in a requesting subdivision. For FY 09/10, requests were made from three subdivisions, and a dumpster was placed over a weekend in each of the three corresponding months for those requests. Due to budget constraints, this program was discontinued beginning November 2009. In January 2012, the City sponsored a Christmas tree collection at the corner of SR 89A and Saddle Rock Circle, as it has been doing for over 10 years. The City sent 399 letters to affected residents inviting them to a 5/16/12 meeting regarding pre-monsoon cleanup of private watercourses (info attached).</p>

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					Information regarding this meeting was also published in the Sedona Red Rock News on 5/11/12. The City participated in a yard waste clean-up day with the Sedona Fire District on May 19, and 20, 2012. An Electronics Recycling day was held at Sedona City Hall on 1/28/12. The City contributes over \$27,000 in annual funding to the Sedona Recycles center on Shelby Drive to which many citizens take bottles, cardboard, glass and other recyclable material.
Public Participation and Involvement	Investigate development of regular programs to raise awareness	<p>Form a City Staff Action Group</p> <p>Provide a public response element to the City website for storm water</p> <p>Added 2007 - Hold one public meeting annually to receive comments on stormwater quality issues</p> <p>Post NOI and SWMP on the City website.</p>		Jan. 2004	<p>Stormwater was one of the featured topics at this year's Water Wise Day in April.</p> <p>Formation of a Stormwater Action Group. The Group started meeting in August 2007. The Group did not meet during FY 11/12.</p> <p>City staff has been participating in a Stormwater Action Group. The Group reviewed the revised Stormwater Management Plan and the Stormwater ordinance. The Group has reviewed mailings and made program recommendations.</p>

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		<p>Added 2008 – Work with Sedona Recycles to develop a program to pick up material around the recycle site. There are drainages adjacent to the site.</p> <p>Seek out sponsors and partnerships to increase public awareness of stormwater quality issues.</p>			<p>The public has the opportunity to respond or make comments related to stormwater by using email links to City staff from the City website.</p> <p>The City placed an article in the Sedona Red Rock News in May 2012 requesting public comment on the Stormwater Quality Management Program. No comments were received.</p> <p>The City of Sedona General Stormwater Pollution Prevention Guidelines (NOI) and Stormwater Management Plan (SWMP) are on the City website.</p> <p>The staff at the Sedona Recycles Center on Shelby Drive is now educated on the importance of keeping the area and adjacent channels clean. They have been doing a good job on this detail.</p> <p>At the City of Sedona's Citizen's Academy in April 2012, the City's Stormwater Program was discussed.</p> <p>No partnerships or sponsors have been developed yet, although several</p>

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					public activities such as Earth Day and Water Wise Day are being used to get the message out. A City staff member gives a presentation to fourth grade classes from several local schools on stormwater pollution prevention at the Water Wise Day. The Oak Creek Watershed Council has also been doing great work at increasing public awareness, as well as cleanup efforts.
Illicit Discharge and Elimination	Develop City Ordinance	Develop City Ordinance		Jan. 2004	<p>Complete. A new ordinance was approved by the City Council on November 13, 2007 (City Code Section 14). Provisions regarding stormwater discharges were included in an update to provisions of City Code Section 7 approved on June 10, 2008.</p> <p>The City Code was re-codified during FY 11/12; information previously in Section 7 is now in Title 12, while information previously in Section 14 is now in Title 13.</p>
Illicit Discharge and Elimination	Identify locations of outfalls to major water bodies	Identify locations of outfalls to major water bodies		Feb. 2003	<p>Completed. This is a task under the City's Storm Water Master Plan. End date March 2005.</p> <p>Ongoing. The City began inspecting outfalls in October 2007. Outfalls</p>

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					<p>within the Broken Arrow area were identified and inspected in July 2011. The following subdivisions were inspected as part of the pre-monsoon cleanup program in May and June of 2012: Roadrunner Rancho, Harmony Heights, Southwest Center, Coffee Pot, Hart's Village, Cibola Hills, and Inspirational View.</p>
Illicit Discharge and Elimination	Implement Inspection Program	Implement Inspection Program		July 2006	City is proceeding to inspect outfalls beginning October 2007. See item above.
Illicit Discharge and Elimination	Eliminate Illicit Discharges	Eliminate Illicit Discharges		July 2007	<p>This is an ongoing task: Enforce adopted ordinance. City has sent out notice to all of City in this reporting period. Also, City Council had authorized hiring an Environmental Inspector in FY 08/09. Although, due to budget constraints associated with the continuing economic conditions, the Environmental Inspector position has not been filled.</p> <p>The City is enforcing provisions of Land Development Code and City code that it adopted regarding grading and erosion controls, and covered loads.</p> <p>FY 11/12: The City built a retention</p>

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					<p>basin to capture decomposed granite fines as well as first flush at the City owned and operated Dog Park.</p> <p>9/20/11: Re: Sanitary sewer overflow 270 Northview Road. Please see the attached report regarding the 200 – 500 gallon spill (overflowing manhole due to plugged sewer main) and timely cleanup efforts.</p> <p>10/25/11: A letter was written to Cowgill Construction regarding white deck sealant application tool cleanup that was done in a wash at 1481 Vista Montana Road. The sealant was cleaned up immediately by the contractor.</p> <p>12/16/11: In response to the EPA MS4 Compliance Audit (conducted October 27-28, 2011), a letter was written to Brewer Brothers Contracting requesting a written BMP Plan for their construction yard. A plan was submitted to the City, and BMPs were implemented in a timely manner. (See attached letter)</p> <p>5/31/12: A letter was written to the store manager of Walgreens at 1995</p>

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					<p>W. SR 89A regarding trash that had been left by transients in a box culvert on their property. They immediately cleaned up the trash and sent a letter to the City stating they would clean the box culvert on a regular basis. (See attached letter)</p> <p>The City inspected BMPs during the SR 89A Lighting and Overlay Project in West Sedona even though this was an ADOT project.</p> <p>Other letters and emails were sent regarding illicit discharges during this reporting period.</p>
Construction Site Runoff Control	Establish Ordinance addressing construction site runoff	Establish Ordinance addressing construction site runoff		July 2004	Complete. Land Development code changes addressing grading completed in 2006 (Article 8 Section 805.06). City Code Title 12 "Rights-of-Way" modified to address work in the public Right-of-Way in June 2008.
Construction Site Runoff Control	Develop a list of preferred Construction site BMPs	Develop a list of preferred Construction site BMPs		Jan. 2005	Ongoing. Development of a formalized list of BMPs and listing of benefits. The city has been suggesting practices for several years now. The City web site contains guidance for contractors in locating BMPs. The City has developed a brochure for Contractors that contains BMP examples and

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					directs them to the EPA site for BMPs. The benefits of BMPs are explained in that brochure. The brochure is available to the public in the entrance area where contractors come for permits.
Construction Site Runoff Control	Develop an educational program	Develop an educational program		Jan. 2003	<p>Ongoing. The City continues to distribute brochures. The City mailed 149 brochures to various contractors (i.e., landscaping, concrete, painting, general, and excavators) in April 2012. During plan reviews for developers, storm water pollution prevention measures are required. As a corrective measure and educational tool, deficiencies needing to be addressed are documented and given to the contractor for action.</p> <p>A City of Sedona NOI Form was developed in FY 08/09 and is required to be completed and signed as part of the permitting process for projects that have the potential of generating stormwater pollution.</p>
Construction Site Runoff Control	Review site inspection program	Review site inspection program Provide training regarding the site inspection program		Jan. 2004	Ongoing. The City has begun and is continuing a program to monitor compliance with permit conditions regarding erosion control and site SWPP. The training program needed to be strengthened through more

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					<p>formalized and regular training. This regular training was started in 2007. One such training session was held with 16 City staff participants and one City contractor participant on 12/14/12.</p> <p>This year the City has relied on inspection of permitted construction sites. At present one individual assisted on occasion by two others in the City may perform site inspections. The three other work primarily with City capital improvement projects and commercial development projects.</p> <p>On 4/19/12, eight City employees attended a Commercial Inspections webinar sponsored by NPDES National Stormwater Center.</p> <p>Per comments made regarding the revised 2007 Annual Report in ADEQ September 5, 2008, letter, it is being clarified that the City's Commercial and Residential Inspection policy required that active commercial developments be inspected on a weekly basis while single family residential developments are inspected intermittently. During FY</p>

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					<p>11/12, 52 residential site inspections were conducted (the low number is in direct correlation with the reduced number of building permits being issued as a result of the poor housing market). Beginning 7/1/09, documentation of weekly inspections for commercial development project sites was carried out through email correspondence between the inspectors and their supervisor. During FY 11/12, a total of 63 weekly SWPP inspections were performed on 9 different commercial or capital improvement projects. Corrective action letters or emails were sent as necessary.</p>
Construction Site Runoff Control	Develop a notification procedure to inform offending parties of discharge violations to respond and correct such discharge violations.	City staff will establish notification guidelines for violators of the City Codes related to stormwater runoff.		Jan. 2004	Ongoing. The City continues to monitor ongoing construction projects. The procedure followed is a verbal warning, written notice to correct, and if necessary take action to stop construction, deny occupancy, or file charges. At this time, verbal and written notices have secured correction. In correspondence dated June 2008, ADEQ requested that the City report the number of warning and written notices provided. Our records show 17 written notices in FY 10/11 all of which were satisfactorily

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					resolved. The number of verbal warnings is not known (we typically try to avoid verbal warnings by using email so that we have a written record); however, if an issue was not timely resolved a written warning is sent. The city estimates that it conducted approximately 115 site inspections on commercial, residential, and capital improvement projects during FY 10/11.
Post – Construction Runoff Control	Review current City Ordinance	City staff will review all current City ordinances related to long-term drainage and erosion control		July 2004	Completed and ongoing. The City has reviewed Land Development and City Code provisions for changes. As other deficiencies appear, additional changes will be made. As previously stated, changes have been made to Section 8 of the Land Development Code, and Title 12 and 13 of the City Code.
Post – Construction Runoff Control	Review current City Ordinance	City staff will train building inspectors to identify violations of our compliance with the Stormwater Ordinance's design criteria.		April 2006	The ending date was missed, although the City did pursue this goal. The adoption of the storm water ordinance needed to precede this effort. The intent was to start this in 2008 as part of the in-house training. The first such training occurred on 11/20/07, with 20 City staff participants. On 10/21/09, a training session was held with 22 City staff participants, including the Chief

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					Building Inspector. On 12/3/10, a training session was held with 15 City staff participants. On 12/14/11, a training session was held with 16 City staff participants and one City contractor participant. All participants of these trainings took tests and signed a sign-in sheet.
Post – Construction Runoff Control	Investigate development of a site inspection program	The City will investigate a site inspection program that institutes maintenance requirement for structural and non-structural BMPs for long-term soil stabilization and water quality improvement.		Dec. 2006	Not started in this reporting period. This was partially accomplished in preparing a Stormwater Ordinance that was presented to the City Council in November 2007. Public Works staff did request an Environmental Inspector in the FY 08/09 budget, The position was approved, and recruitment started in August 2008. However, due to budget constraints associated with the continuing economic situation, the Environmental Inspector position has not been filled.
Post – Construction Runoff Control	Investigate development of a site inspection program	The City will investigate how enforcement actions will be taken on those who violate the City ordinance in accordance with the City's ordinance enforcement code.		Dec. 2006	Not started in this reporting period. Development of an ordinance that was presented to the City Council in November 2007 did include such an investigation. Actions were taken to make people aware of the ordinance as part of the process. The ordinance is posted on the City web page. Efforts were planned to

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					<p>intensify in FY 08/09 with the hiring of an Environmental Inspector. However, due to budget constraints, the Environmental Inspector position was not filled. Existing City staff are being utilized in this effort.</p> <p>The letter dated 4/25/12, which was mailed to 149 local contractors provided information regarding the City Stormwater Ordinance (attached).</p>
Post – Construction Runoff Control	Use of structural BMPs for long-term drainage and erosion control	City staff will identify and incorporate into plan review guidelines preferred structural BMPs designed for long-term drainage and erosion control to be used for SWPPP.		July 2004	<p>Ongoing. We require oil/water separators or first flush retention for new parking lots.</p> <p>The 2009 Sedona Stormwater Pollution Prevention Guidelines includes structural BMPs.</p> <p>The City of Sedona requires 80 – 120 cubic feet of permanent stormwater retention for new residential structures. This not only reduces downstream flow quantities, the basins also trap sediment and reduce silt transportation because less water is flowing downstream.</p> <p>The disturbed areas on properties with new homes typically are covered</p>

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					<p>with landscaping rock and the downspout drainage swales are lined with riprap.</p> <p>Stormwater retention or detention is required on commercial projects that will increase runoff by more than one CFS. This detention has the effect of reducing potential erosion and silt transportation.</p> <p>We also require a Post Construction BMP Maintenance Plan on many commercial projects.</p>
Pollution Prevention/Good Housekeeping	Educate City Employees on the Stormwater Program	City Engineer to meet with other City Department heads to discuss the program and assist them in implementing the program.		Feb. 2004	<p>This is an ongoing task:</p> <p>On 12/14/11, a training session was held with 16 City staff participants and one City contractor participant. All participants of these trainings took tests and signed a sign-in sheet.</p>
Pollution Prevention/Good Housekeeping	Review existing City operation and maintenance programs to determine how to meet the objectives of	Department Heads will meet annually with their staff to review and improve existing operation and maintenance programs in their units aimed at incorporating the objectives of the SWMP. Department		Feb. 2004	<p>This is ongoing. The City is has developed a comprehensive policy/procedure known as "City-wide Integrated Pest Management Plan (Herbicides and Pesticides Use)" in an effort to reduce impact on the environment. The policy was adopted 4/1/10, with the latest revision being 6/11/12. This policy is available on the City's website on the</p>

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	the Stormwater Management Program.	heads will provide update reports to the City Engineer on their programs			<p>Public Works Maintenance Division page.</p> <p>The City Maintenance Division has developed written guidelines for work crews regarding work practices to prevent stormwater pollution.</p> <p>The City Engineer is working to involve other departments in this aspect of the program by reminding them of the need to inform their staff of the need to reduce stormwater pollution. Again, on 12/14/11, a training session was held with 16 City staff participants.</p> <p>No annual reports are currently being received from other departments. The Public Works Department, which includes engineering, streets and storm drainage maintenance, and wastewater prepares this report.</p> <p>The City approved sweeping of City parking lots in the FY 08/09 budget. The City owned parking lots at City Hall, Uptown Sedona, Sunset Park, and Posse Grounds Park were swept by a mechanical vacuum type street sweeper in July 2011, October 2011,</p>

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					<p>and January 2012. All City maintained streets as well as ADOT roadways with curb & gutter were swept in Sept. 2011. Billing receipts for street and parking lot sweeping are used for records.</p> <p>In May of 2009, the City installed oil/water separators in three stormwater inlets in the City Hall parking lot, at three catch basins on Forest Road, and at Wayside Chapel. All of these separators were cleaned on 6/19/12. As part of the SR 179 Project, the City has worked with ADOT to ensure the installation of high capacity oil/water separators (Stormceptors) to treat runoff collected between curb & gutter for the portions of the roadway that drain to the Oak Creek Bridge and Morgan Wash. All four of the Stormceptors were cleaned out by City personnel with a vac-truck on 6/4/12.</p>
Pollution Prevention/Good Housekeeping	Develop a SWPP for every CIP	Develop a SWPP for every CIP		Jan. 2003	Ongoing. The City has this as a standard part of its specifications for CIPs. We continue to improve the specification as necessary. During FY 11/12, the City CIP program included the following projects within the City: Wastewater Treatment

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					Plant Air Drying Beds, Wastewater Treatment Plant Wetlands, Phase II of the Harmony/Windsong Drainage Project, and several small sewer rehabilitation projects. Each of these projects required a Storm Water Pollution Prevention Plan. Although the SR 89A Lighting and Overlay Project in West Sedona was an ADOT project, the City worked with them on SWPP issues.
Pollution Prevention/Good Housekeeping	In-house inspection program	The City will implement an inspection program aimed at enforcing the current operations and maintenance programs. The program will include inspection of parking areas for oil and grease runoff.		Oct. 2004	Not started formally. Vehicle inspections are being done, but inspection of parking areas for oil and grease runoff has not been implemented. This is to be an ongoing program. The program needs to be formalized so that parking area inspections are conducted. No steps were taken to formalize an oil/grease inspection program for the parking lot. However, City owned parking lots are swept on a regular basis, and oil/water separators were installed in the stormwater inlets at the City Hall parking lot.
City Implementation	Investigate Staff Resource needs	Review six control measures and identify staff and resource requirements.		January 2004	This is an ongoing task: The City has created a budget classification for storm water items in the FY 05/06 budget. Public Works staff made

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		Recommend program funding annually			<p>another request for an Environmental Inspector in the FY 08/09 budget, and the position was approved by City Council. Although, due to budget constraints associated with the unanticipated and continuing economic conditions, the Environmental Inspector position has not been filled.</p> <p>The City has appropriated funds for sweeping all streets with curb and gutter, as well as City Park and City Hall parking lots.</p> <p>In response to the EPA MS4 Compliance Audit (conducted October 27-28, 2011), the City is reviewing its practices as they relate to this program. Some of the recommendations from the report have already been implemented.</p>

Note: If you have developed a stormwater ordinance during the last reporting period, include a description or citation of the ordinance, or simply attach a copy of the ordinance.

D. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Charles Mosley
Signature

9/28/2012
Date

Charles Mosley
Name (printed)

Director of Public Works/City Engineer
Title



102 Roadrunner Drive
Sedona, Arizona 86336
TDD (928) 204-7102
www.SedonaAZ.gov

May 31, 2012

Walgreen Company
1995 W. SR 89A
Sedona, Arizona 86336

Attention: Dennis Bloniarz, Store Manager

SUBJECT: LITTER IN THE WATERCOURSE - PARCEL NUMBER 408-26-031C, PROPERTY ADDRESS 1995 W. SR 89A

During a site inspection of the Natural Grocers construction adjacent to the Walgreen property on May 31, 2012, it was evident there is an abundance of litter in the box culvert under the SR 89A entrance on your property, and downstream of that point. I then made contact with you, and we looked at the area together.

City Code Section 13.50.130, "Watercourse Protection", states the following:

§ 13.50.130 WATERCOURSE PROTECTION:

Every person owning property through which a watercourse passes, or such person's lessee, shall keep and maintain that part of the watercourse within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or lessee shall maintain existing privately owned structures within or adjacent to a watercourse, so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse. All maintenance activities must be in compliance with federal, state and municipal regulations.

Please make arrangements to have the litter removed from the box culvert and watercourse areas by **June 15, 2012**. Also by June 15, 2012, please provide a Stormwater Control Operation and Maintenance Plan that describes how and how often the parking lot will be maintained, how often the parking lot will be swept, how often loose debris/trash will be collected from the box culvert/watercourse area and the parking lot.

If you have any questions, please call me at (928) 204-7108. I would appreciate a call after the cleanup is complete, so I can perform a final inspection.

Sincerely,

David Peck, CFM
Assistant Engineer
City of Sedona

DP/dkp

cc: Charles Mosley, PE MPA, Public Works Director/City Engineer (e-copy)
Andy Dickey PE, Assistant Public Works Director/Assistant City Engineer (e-copy)
Stormwater File



102 Roadrunner Drive
Sedona, Arizona 86336
TDD (928) 204-7102
www.SedonaAZ.gov

December 16, 2011

Brewer Brothers Contracting, Inc.
P.O. Box 3988
Sedona, AZ 86340

SUBJECT: DEVELOPMENT OF THE POLLUTION PREVENTION MEASURES AT 2165 SHELBY DRIVE

All of the stormwater runoff from Sedona eventually flows into Oak Creek. Since Oak Creek has the designation of "Outstanding Arizona Water" by the Arizona Water Quality Control Council, it is understandable that we all share the duty of protecting this beautiful creek from pollutants to the best of our abilities.

The City of Sedona is required by the Arizona Department of Environmental Quality, pursuant to the Clean Water Act, to take actions to reduce the pollutant loading to Oak Creek. As part of this effort, the City has adopted Chapter 14 of the City of Sedona's Code specifically addressing control of discharges to the City Stormwater System. This article requires, that unless expressly authorized or exempted by the article, no person shall cause, participate in, or allow the discharge to a public right-of-way or public storm drain system of any substance that is not composed entirely of stormwater.

The City of Sedona Stormwater Management Plan was recently audited by the Environmental Protection Agency. As part of this audit, the representatives requested to see your equipment and storage yard on Shelby Drive. At the time they arrived at your yard, a faucet on the water truck was running, and the water was flowing through contaminants on the ground, and was heading toward the wash that crosses under Shelby Drive. They were also concerned with the unprotected stockpiles and the fueling area. These items are potential violations that could cause pollution of Oak Creek.

Please submit a written plan of Best Management Practices (BMP) you propose to implement at your equipment and storage yard, to reduce stormwater pollution, to David Peck by January 24, 2012.

If you have any questions, please contact me at (928) 204-7109

Sincerely,

Dan Neimy
City Maintenance Superintendent
City of Sedona

DWP/dkp

cc: Charles Mosley, PE MPA, Public Works Director/City Engineer (e-copy)
Andy Dickey, Assistant Public Works Director/Assistant City Engineer (e-copy)
David Peck, Assistant Engineer (e-copy)
Stormwater Quality File



102 Roadrunner Drive
Sedona, Arizona 86336
TDD (928) 204-7102
www.SedonaAZ.gov

April 25, 2012

Attention: Contractors and Suppliers Serving Sedona
SUBJECT: STORM WATER ORDINANCE AND STORM WATER POLLUTION PREVENTION – City Code Sections 12 and 13

On November 13, 2007, the Sedona City Council adopted Ordinance 2007-17 "Storm Water Ordinance". This ordinance amended the City Code by adding a new Chapter 14, entitled "Storm Water Control". The purpose of this Chapter is to provide for health, safety, and general welfare within the City of Sedona through the regulation of non-storm water discharges to the municipal separate storm sewer system to the maximum extent practicable as required by federal and state law. Chapter 14 requires that unless expressly authorized or exempted by this Chapter, no person shall cause, participate in, or allow the discharge to a public right-of-way or public storm drain system of any substance that is not composed entirely of storm water.

On June 10, 2008, the Sedona City Council adopted Ordinance 2008-5 amending portions of City Code Section 7 regarding work within the City right-of-way. City Code Section 7-15-3 now requires that storm water pollution measures be part of right-of-way permit applications and work plans.

To read the City Code chapter regarding storm water, please visit our website at www.SedonaAZ.gov>Your Government>Codes and Ordinances>City Code, select "Link to City Code", select Title 13, then select 13.50 Storm Water Discharge.

I have enclosed a brochure that discusses the Construction Industry's role in preventing storm water pollution. The use of Best Management Practices (BMPs) at construction sites is a key defense against storm water pollution. Please maintain your BMPs to help protect Oak Creek and its tributary drainage channels.

Your continued cooperation in helping to keep Sedona's storm water clean by minimizing dust, erosion, dirt on the streets and storm water pollution is appreciated.

If you have any questions regarding this material, please contact me at (928) 204-7108.

Sincerely,

David Peck, EIT
Assistant Engineer
City of Sedona

Enclosure: Storm Water Brochure

cc: Charles Mosley, P.E., Director of Public Works/City Engineer
Andy Dickey, P.E., Assistant Director of Public Works /Assistant City Engineer

September 16, 2011

CERTIFIED MAIL

Arizona Department of Environmental Quality
Northern Regional Office
1801 West Route 66, Suite 117
Flagstaff AZ 86001

Arizona Department of Environmental Quality
Surface Water Enforcement Unit
1110 W Washington Street,
Phoenix AZ 85012

SUBJECT: SANITARY SEWER OVERFLOW, 270 NORTHVIEW RD., SEDONA AZ

This letter is to advise you of a wastewater discharge of approximately 200-500 gallons of sewage in the area of 370 Northview Road in Sedona and of the remedial actions that were taken. The discharge was caused by a plugged sewer line that resulted in an overflowing manhole. Sewage flowed into a storm drain for a distance of approximately 1500 feet. The area was disinfected, and there was no known impact on human health or the environment.

Incident Description

Sedona city staff was called by a citizen regarding an overflowing manhole adjacent to 270 Northview Road at approximately 9:00 a.m. on September 15, 2011. Staff responded and found the manhole overflowing at a rate of approximately 10 gallons per minute. The discharge was flowing through a stormwater ditch under Northview Road and towards Sunset Drive. Due to recent rains in the area, the ditch also contained stormwater, and the extent of the discharge was not visibly discernable.

Response Procedures

ADEQ was notified by telephone at approximately 9:30 a.m. of a wastewater discharge that exceeded 50 gallons.

The water in the stormwater ditch was tested for ammonia at its intersection with Sunset Drive. The result was zero, indicating the wastewater had not reached Sunset Drive. The wash was sandbagged at that point, approximately 1500 feet from the source of the discharge, to contain the spill.

The plugged sewer line was cleared using the city's vacuum truck. The affected area was decontaminated by spraying with 12.5% liquid chlorine.

Remedial Action

Soil samples of the spill area will be collected on Tuesday, September 20, 2011, and will be analyzed for fecal coliform bacteria to ensure that the area was completely decontaminated.

When the line was cleaned, it was found to contain a significant quantity of gravel. Manholes in the area were inspected to see if any were open or damaged. All manholes were secure. The area was also inspected for any construction activity that might have contributed to the problem. The area will be periodically monitored to see if there is a continuing problem with dirt and gravel infiltration. No further action is planned at this time.

Please feel free to contact me at 928-204-2234 if you have any questions.

Sincerely,

Patricia Livingstone
Wastewater Superintendent
City of Sedona

PAL/sab
cc: Charles Mosley, PE MPA, Director of Public Works/City Engineer

April 20, 2012

RE: Pre-monsoon Maintenance Program

Dear Resident:

The City of Sedona Public Works Department will be conducting a Pre-monsoon Maintenance Program from early May through June, and will be directing efforts in your neighborhood to clean public drainage easements in anticipation of the coming monsoon season. Residents with private drainage easements on their property are required to maintain their easements by keeping them free of debris.

The City of Sedona will hold an informational meeting on the Pre-monsoon Maintenance Program, on Wednesday, May 16, 2012 at 5:30 p.m. in the City Council Chambers, located at 102 Roadrunner Drive. Staff from the Public Works Department will provide an overview of the program and answer your questions.

At the conclusion of the Pre-monsoon Maintenance Program, the City will hold additional neighborhood meetings seeking your input so that improvements can be made for next year's program.

I hope you can attend this informational meeting on the Pre-monsoon Maintenance Program on Wednesday, May 16, 2012 at 5:30 p.m. at City Hall in the City Council Chambers.

If you have any questions or comments on this matter, or require additional information, please call me at the telephone number or email address provided below.

Sincerely,



Nicholas R. Gioello,
Assistant to the City Manager
City of Sedona
102 Roadrunner Drive
Sedona, AZ 86336
(928) 203-5100
ngioello@sedonaaz.gov

United States Postal Service

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	CITY OF SEDONA 102 ROADRUNNER DR SEDONA, AZ 86336		928-203-5100

Mailing	Post Office of Mailing	Mailer's Mailing Date	Permit No.	Federal Agency Cost Code	Statement Seq. No.	No. & Type of Containers
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				399		

Postage	<input type="checkbox"/> Mailpiece is a product sample <input type="checkbox"/> Letter-size or flat mailpiece contains DVD/CD or other disk		Total Postage (Add Parts Totals)	106.60
	Price at Which Postage Affixed (Check one) Complete if the mailing includes pieces bearing metered or precanceled stamps.			
	<input type="checkbox"/> Correct <input type="checkbox"/> Lowest <input type="checkbox"/> Neither		_____ pcs. x \$ _____ = Postage Affixed	
Permit # _____		Net Postage Due (Subtract postage affixed from total postage)		

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	Postmaster Report Total Postage in (Permit Imprint only)	AIC 130	Total Adjusted Postage Permit Imprint

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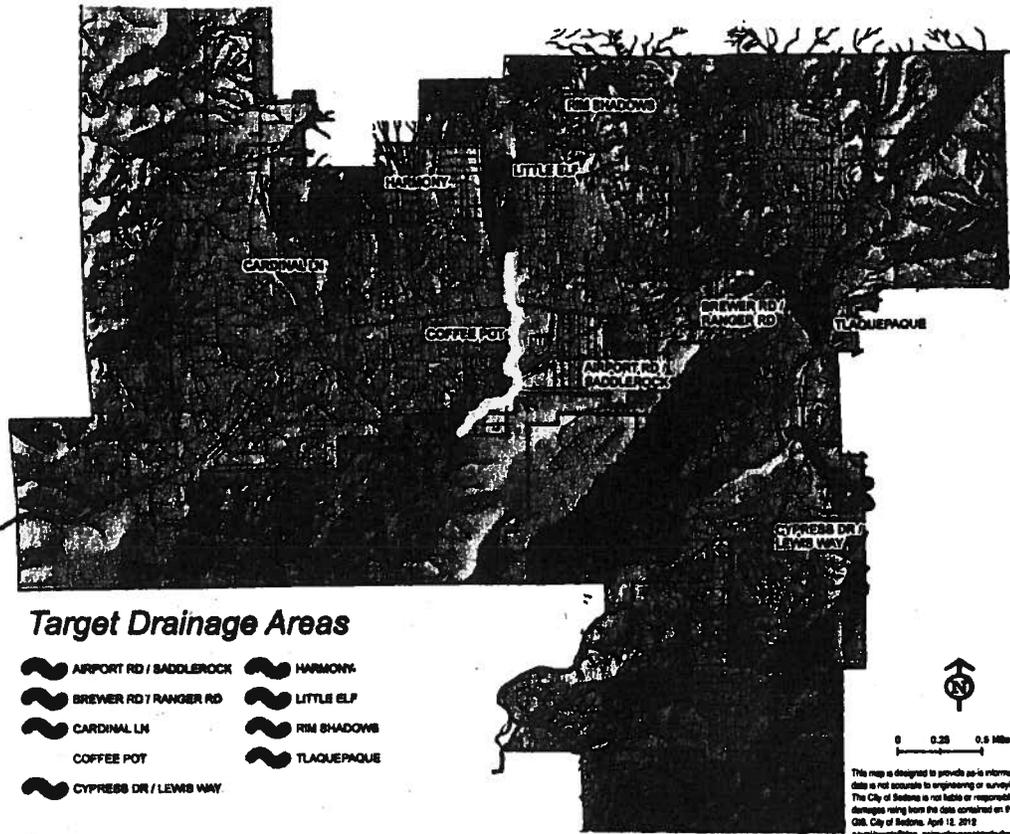
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Signature of Mailer or Agent	Printed Name of Mailer or Agent Signing Form	Telephone
<i>Nicholas R Gidello</i>	NICHOLAS R GIDELLO	928-203-5100

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City of Sedona Schedules Debris Collection Days For The Pre-Monsoon Maintenance Program



As part of the City of Sedona Pre-Monsoon Inspection and Clean-Up Program, the City has begun to schedule debris clean-up days. The City will allow the placement of vegetation, wood, and similar material that has been taken from a drainage to be placed along the side of roadways in the target drainage areas of the City subject to this program. Attached is a map of the target drainage areas which detail the areas where debris will be picked up. If the City can't take the debris, the City will notify the property owners and residents and the material will need to be disposed of by the property owners and residents. The City encourages recycling and is working in conjunction with Sedona Recycles who will pick up the recyclable materials that have been left along the side of roadways. Starting on Monday, June 25th, 2012 and continuing through Wednesday, June 27th, 2012, the City will be picking up debris in the target areas. We will also be picking up debris a week later on Monday, July 2nd and Tuesday, July 3rd, 2012.

**If you have further questions about the program
you may contact Dan Neimy, City Maintenance
Superintendent, at (928) 204-7109 or at
DNeimy@SedonaAZ.gov.**



