

Swimming Pool and Spa Building Permit Packet Instructions



**City Of Sedona Community
Development Department**
102 Roadrunner Drive Sedona, AZ 86336
(928) 282-1154 • www.sedonaaz.gov/cd

The Swimming Pools, Spas, and Hot Tubs Building Permit Packet includes the following:

1. Residential Building Permit Application
2. Color and Material Sample Sheet (for pool barriers)
3. Outdoor Lighting Application
4. Owner-Builder/Developer Statement
5. CEF instructions
6. Stormwater Prevention Guidelines
7. Pool Barriers Spec/Info Sheet
8. Underground Color Code/Blue Stake Info
9. Customer Survey Form

Although you are building under the main jurisdiction of the City of Sedona, the information contained in this application packet may not list all requirements or regulations specific to your individual building project. If you need detailed information regarding specific requirements within your project, it is recommended that you contact the following agencies or offices with your concerns:

- City of Sedona Building Safety Division • 928-282-1154
- Yavapai County • 928-639-8100
- Coconino County • 928-774-5011
- Sedona Fire District • 928-282-6800
- Arizona Public Service • 928-282-4000
- AZ Water Company • 928-282-5555
- Unisource Gas Company • 928-282-3919
- Your Homeowners Association (if applicable)

Relevant Ordinances & Timelines

The relevant ordinances governing this permit are:

- City of Sedona Land Development Code requirements, Articles 1-19
www.codepublishing.com/AZ/sedona/lcdc.html
- City of Sedona City Code, Chapter 15 Buildings and Construction www.codepublishing.com/AZ/sedona
- Per these Ordinances, established by the Sedona City Council and Community and Economic Development Department, the following time frame applies:

Administrative Completeness	Substantive Review Time Frame	Overall	Authorizing Code
21 business days	21 business days	42 business days	City Code Title 15

NOTICE:

All applicants are entitled to request and receive a clarification from the City of Sedona regarding it's interpretation or application of any statute, ordinance, code or authorized substantive policy statement as required by Arizona Law, A.R.S. §9-836. You should send a written request, by letter or email, identifying the provision needing clarification, any facts relevant to the requested ruling, your proposed interpretation, and if the issues concern an existing license or a license application

Swimming Pool and Spa Building Permit Packet Instructions

STEPS FOR OBTAINING A PERMIT

The Steps for obtaining a Swimming pool, Spa and Hot Tub building permit are as follows:

1. Complete application. The application can be downloaded from the Community Development website at sedonaaz.gov/cd. Click on the "Permits" button on the left hand side of the Community Development web page.
2. If access to the Internet is not available, a paper copy can be obtained from the City of Sedona Community Development Department at 104 Roadrunner Drive or by calling 928-282-1154.
3. Applicant must complete the application and submit it to the Community Development Department. Complete instructions, necessary information and applicable fees are included in the Swimming pool, Spa and Hot Tub Building Permit application. Upon receipt of the application, Community Development Department and Public Works staff will review the application. Applications considered deficient will be returned.
4. Upon final review and approval by Community Development Department and Public Works staff, the Community Development Department will issue the permit at the front counter.

Staff Contacts

- For general questions regarding the process for obtaining a Swimming Pool, Spa and Hot Tub Building Permit please contact the Community Development Department at 928-282-1154.
- For specific questions regarding grading, drainage or sewer capacity fees please contact Public Works at 928-204-7111.
- For specific questions regarding development impact fees, zoning or land use requirements, please contact a Planner at 928-282-1154.
- For specific questions regarding construction and building requirements, please contact the Plans Examiner, 928-282-1154.

Swimming Pool and Spa Building Permit Packet Instructions

PERMIT APPLICATION INSTRUCTIONS

The following outlines the typical information needed to obtain a building permit for a swimming pool, spa or hot tub and associated pool safety barriers.

Plan Review Information

■ PROJECT LOCATION

Community Development staff can assist you in providing the following information if you cannot obtain it on your own:

- ASSESSOR'S PARCEL #
- PROJECT ADDRESS
- LOT NUMBER and SUBDIVISION

■ OWNER INFORMATION

■ CONTRACTOR

Unless the project is exempt from state contracting license regulations, all work must be done by a licensed swimming pool contractor or individual specialty contractors. The project is exempt from contractor licensing regulations if:

1. It is not for sale or rent, AND
2. Is solely occupied by the property owner.

Public and semi-public pools and spas must be constructed by a licensed swimming pool contractor.

Any questions regarding contractors or license regulations should be directed to the Registrar of Contractors in Phoenix (602-542-1525) or Flagstaff (520-526-2325).

If a swimming pool contractor will be used or is required for your project, the State regulations require that you provide:

- CONTRACTOR NAME AND ADDRESS
- LICENSE NUMBER AND TYPE
- SALES TAX NUMBER

If the project is exempt from licensing regulations and the owner is hiring licensed specialty contractors for the work, indicate "Owner" for CONTRACTOR and complete the "Owner-Builder/Developer Statement" provided by this department..

■ ARCHITECT / DESIGNER

Professional design is recommended but not required. However, plans may be returned prior to review if they are considered deficient. The plans examiner may also require engineering for certain elements of the structure.

Plan Review Deposit & Fees

A Plan Review Deposit is required at the time an application is made for a building permit. The deposit usually covers the total cost of the permit. Additional plan review and/or permit fees may be assessed if the project involves substantial grading, retaining walls or revisions to the original approval.

The following are the plan review deposits and permit fees for new swimming pools spas and hot tubs, including the pool safety barriers:

In-ground swimming pools \$200 (\$50 deposit)

Above-ground swimming pools, spas, hot tubs and fountains \$50 (\$50 deposit).

Plans Required

4 Complete Sets of Plans

- All plans shall be drawn to scale and dimensioned.
- Plans must be clear and legible and present enough information to allow a thorough review to be performed by zoning, engineering, flood control and building safety staff members.
- *Plans considered deficient will be returned before processing the application.*

■ SITE AND GRADING PLANS

(Scale: minimum 1"=20')

- Provide north arrow. Label all streets and highways.
- Show property lines, easements, and edge of street pavement.
- Locate all existing buildings, decks and covered patios.
- Show pool location, fences, and gates.
- Dimension distance of pool from property lines and all buildings, decks and covered patios.
- Show all native vegetation and trees. Indicate canopy size and species. Indicate those to be removed.
- Indicate location of proposed construction envelope and natural vegetation to be preserved. Provide construction envelope fence for preservation.

Swimming Pool and Spa Building Permit Packet Instructions

- Show existing and proposed topographic contours (min 2' contour).
- Indicate finished pool deck elevation(s) and height of walls, fences and retaining walls
- Show all cut and fill slopes.
- Indicate estimated quantities of cut and fill.
- Indicate location of any on-site sewage disposal fields.
- Show proposed and existing culverts, swales and underground drainage devices.
- Show location of pool equipment. Indicate method of screening the equipment.

■ POOL AND EQUIPMENT LAYOUT

- Show piping layout. Indicate pipe size, outlet, inlet and skimmer locations.
- Provide electrical and BTU ratings of pumps filters and heaters.
- Show location and size of electric subpanels, feeders and branch circuits.
- Show location and size of gas piping.
- Indicate venting and provide combustion air for enclosed gas fired equipment.
- Show all proposed and existing pool lighting, area lighting, receptacles and switches. Provide GFI protection and clearances to pool as required by NEC Article 680.
- Indicate bonding, grounding, and raceway materials in accordance with NEC Article 680.
- Show water supply and method of backflow prevention.
- Specify area and method of disposing of pool filter backwash.

NOTE:

Pool filter backwash must be disposed of on site without runoff into adjacent properties, washes or public streets. Backwash cannot be discharged into any sewer or individual waste disposal system.

■ STRUCTURAL SECTIONS

- Show pool wall construction, thickness and reinforcement.
- Provide details of supporting retaining walls.
- Sections should show any adjacent footing that is < 10' from pool edge.

■ POOL SAFETY BARRIERS

- Indicate methods of providing pool safety barriers around the pool.
- Indicate method of barrier at house walls.

Copies of City Code specifying the minimum requirements for pool barriers are available from Community Development.

■ EXTERIOR PAINT AND FINISHES

- Indicate the type of material, finish and color of fences, gates and retaining walls. Paint or color samples may be required.

Except for natural wood finishes, exterior paints and materials must have a light reflectance value (LRV) of 38% or less and a chroma meeting the requirements of the Munsell Color Book. All chainlink fencing must be vinyl coated or painted to comply with LRV and chroma standards.

Design Criteria and Adopted Codes

- 2005 National Electrical Code
- 2006 International Residential Code
- City Code Article 7-1-2 KK. Pool Barriers

Public and Semi-Public Pools & Spas

County and /or State health department approval is required for public and semi-public pools and spas. A copy of the permit needs to be provided this department prior to issuance of a City permit.

You may contact the following agency for additional information:

Arizona Department of Environmental Quality
2005 N. Central Avenue Phoenix, AZ (602) 207-2300

Subdivision Approval

Deed restrictions may require that each owner obtain subdivision architectural committee approval prior to beginning construction. It is the responsibility of the property owner to contact their subdivision's committee in order to comply with regulations.

Processing Times

Plans and permit applications are processed on a first come first serve basis. Review times vary with the complexity of the project, the current volume of permit applications, and the quality of the submittals received.

Subsequent submittals and additional time are sometimes required to address significant corrections or obtain other agency approvals before the permit can be issued.

Expiration of Plan Review and Building Permits

Permit applications expire 180 days after the date of

Swimming Pool and Spa Building Permit Packet Instructions

submittal, unless a building permit has been issued. Building permits expire 180 days after issuance, unless construction is commenced and diligently pursued to completion. Progress inspections must occur at least once every 180 days in order to maintain an active permit. You may request a permit extension by completing the applicable form from Community Development. An extension may be granted for unforeseeable and justifiable delays.

Construction Inspections

All of the customary inspections required for new structures are listed on the Job Card you receive when your permit is issued. The following are the minimum inspections necessary:

- PRE-GUNITE AND ELECTRICAL
- GAS LINE TEST
- PRE-PLASTER BARRIER
- POOL AND SAFETY BARRIER FINAL

Additional inspections may be required for retaining walls or other structures related to the pool installation. You may contact the building division staff in order to determine the specific inspections required for your project.

It is the customer's responsibility to call for all required inspections. No portion of the construction work may be covered, concealed or put into use until approved by the inspector. *Pool safety barriers must be in place prior to filling the pool with water.*

A final inspection of the project must be requested prior to putting the pool or spa into use. Failure to request a final inspection or provide safety barriers may result in the issuance of a Civil Citation.

Inspections are conducted between 7:30 a.m. and 3:30 p.m. Monday through Friday. Inspections are scheduled by calling 282-3268, by 3:00 pm, and leaving a voice message. Please leave permit number and type of inspection, and if you would prefer an am or pm inspection time.

Building Permit Not Required

A building permit is NOT REQUIRED for prefabricated swimming pools accessory to Group R-3 occupancies, which are less than 18 inches in depth and less than 8 feet in all dimensions and constructed entirely above ground.

Even though a building permit is not required, the following conditions apply to the pool:

- The pool cannot be located in front of the principal residence.
- The pool cannot be located closer than 10 feet to any other structure.
- The pool must be at least 5 feet from side and rear property lines.
- Any pool more than 18 inches deep or greater than 8 feet in any dimension must have a pool barrier.

Contact Community Development staff prior to installing your pool if you have any questions.

Residential Building Permit Application



City Of Sedona Community Department

102 Roadrunner Drive Sedona, AZ 86336
 #104
 (928) 282-1154 • www.sedonaz.gov/cd

Check <u>all</u> that apply:	<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	<input type="checkbox"/> Alteration	<input type="checkbox"/> Demo - Is the property 50 years or older? If yes, please provide documentation, photos, site plan & narrative.
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PRIMARY CONTACT:	Phone:	Permit #:
Address:	Cell Phone:	Parent Permit #:
E-mail:	Parcel #:	Date Rec'd:
Job Site Address:	Deposit Pd.:	
Project Valuation*:	*(do not include cosmetic improvements such as paint and carpet)	

Scope of Work:

OWNER NAME:	CONTRACTOR NAME:
Address:	Company:
Phone:	Address:
Cell Phone:	Phone:
	Cell Phone:
	E-mail:
	City Business License #:
	ROC State License #:
ARCHITECT:	ENGINEER:
Company:	Company:
Address:	Address:
Phone:	Phone:
Cell Phone:	Cell Phone:
E-mail:	E-mail:
ID #/Exp. Date:	ID #/Exp. Date:
City Business License #:	City Business License #:

BUILDING/FIRE

	Existing Sq. Ft.	New Sq. Ft.		Existing Sq. Ft.	New Sq. Ft.
Basement:			Garage:		
1 st Floor:			Covered Deck:		
2 nd Floor:			Covered Porch:		
3 rd Floor:			Uncovered Deck:		
Total:			Other:		

Fire Sprinklers?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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MECHANICAL (indicate the number of each new and/or relocated fixture type in the space below)

Air Conditioner/Heat Pump		Gas Cook Top		Wall Heater	
Fans-stationary, incl. whole house		Gas Dryer		Vents/Single Duct	
Fireplace insert		Gas Piping (# of outlets)		Water Heater	
Furnace < 100,000 BTUs		Gas Stove/Range			
Other:		Other:		Other:	

PLUMBING (indicate the number of each new and/or relocated fixture type in the space below)

Bathtub		Kitchen/Bath/Laundry Sink		Hose Bibb	
Shower/Tub Combo		Dishwasher		Modular Building Connection	
Toilet		Clothes Washer			
Other:		Other:			
Water Service: <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, size of pipe:		<u>Total # of Fixtures:</u>	

Is the Property Within a Flood Hazard Area? Yes No

APPLICANT (check one of the following): Owner Owner's Agent Contractor Contractor's Agent

I certify that I have read this application and declare under penalty of perjury that the information contained herein is correct and complete. I agree to comply with all city and county ordinances and state laws relating to building construction and hereby authorize representatives of this city to enter upon the above mentioned property for inspection purposes. I am either the owner of the property on this permit application, the Arizona State registered contractor for the work, or I represent the owner or contractor as signified above and am acting with the owner's/contractors full knowledge or consent.

 Print Name

Signature

Date

Color and Material Samples



City Of Sedona
Community Development Department
 102 Roadrunner Drive Sedona, AZ 86336
 (928) 282-1154 • Fax: (928) 204-7124

All exterior colors must meet City color requirements for light reflective value (LRV) and chroma, as described in SLDC 904 and shown in the Munsell Book of Color, available for review in the Community Development Department.

Date Rec'd: _____
 Staff Initials: _____
 Approved: _____
 Not Approved: _____

Owner:		Owner Phone:	
Contact Name:		Contact Phone:	
Project Address:		Plan Check No.:	

EXTERIOR WALL COLOR

EXTERIOR TRIM COLOR

Paint manufacturer:		Paint manufacturer:	
Paint name:		Paint name:	

(ATTACH SAMPLE)

(ATTACH SAMPLE)

ROOF COLOR

FENCE/WALL COLOR *(if applicable)*

Manufacturer's number:		Paint manufacturer:	
Manufacturer's name:		Paint name:	

(ATTACH SAMPLE)

(ATTACH SAMPLE)

IMPORTANT:

Remember to indicate all exterior materials on the submitted sample board (e.g. stucco, wood siding, red rock, etc.). When necessary, exterior material samples will be required by the Director and must be provided.

Applicant Signature

Outdoor Lighting Application Part 1



City Of Sedona
Community Development Department
 102 Roadrunner Drive Sedona, AZ 86336
 (928) 282-1154 • Fax: (928) 204-7124

Applicant Name:		Phone:		Permit # B	
Address:		Cell Phone:		Date Rec'd	
E-mail:		Fax:		Staff Initials	

The following is for COMMERCIAL only.

Approved: **Yes** **No**

2. Site Identification

Parcel #:			
Building Site Location:			
Business Name (if applicable):			

3. Lumen Information for Non-residential and Multi-family Use Only: - Commercial only

Gross acres of entire site:			
Acres for Public Right-of-Way:			
Net Acreage of Site:		X 100,000* =	

4. Type of Shielding and Lumens Proposed: - Commercial only -See Lumen Calculation Table (page 2)

Fully Shielded Fixtures - Lumens Proposed:	
Partially Shielded Fixtures - Lumens Proposed:	
TOTAL LUMENS PROPOSED: (fully + partially shielded fixtures)	

*Total outdoor light output shall not exceed 100,000 lumens per net acre for all development except single-family residential uses. This cap is not intended to be achieved in all cases or as a design goal. Instead, design goals should be the lowest levels of lumens necessary to meet the lighting requirements of the site. Partially shielded light fixtures are limited to a maximum of 5,500 lumens per net acre and are counted towards the 100,000 lumens per net acre cap.

Outdoor Lighting Application

Part 2 – Inventory

Lighting Inventory and Lumen Calculation Table

- Refer to page 3 for an example of a plan view diagram and completed table.
- List all new or proposed lighting first, then any existing light.
- Include any lighting proposed for external illumination of signs.
- Attach photometric data sheet or manufacturer’s product description for all lights, both new and existing (must include lumens). If such data is not available for existing fixtures that will be retained, include photographs of the fixtures showing sufficient detail to determine the shielding characteristics.
- Please include a Site Plan identifying all proposed and existing lighting fixtures.

Lamp Type Key: LPS Low Pressure Sodium
 HPS High Pressure Sodium
 MH Metal Halide
 FL Fluorescent
 IN Incandescent (including quartz-halogen)

Shielding Key: F Fully Shielded
 P Partially Shielded
 U Unshielded

Plan Key (ID)*	Light Class (1, 2, or 3)	Lamp Type (LPS, HPS, MH, FL, IN)	Initial Lumens	No. of Units	Shielding (F, P, or U)	Watts (each)	New or Existing (N or E)	Total Lumens
Total Lumens =								

*Plan key identification in first column must correspond to labeling on site plan map below.

Please attach a site plan (see following example) of your structure and locations for the new and existing exterior lighting.

Applicant Signature: _____ Date: _____

Outdoor Lighting Application

Example Inventory

Example of a Lighting Inventory and Lumen Calculation Table

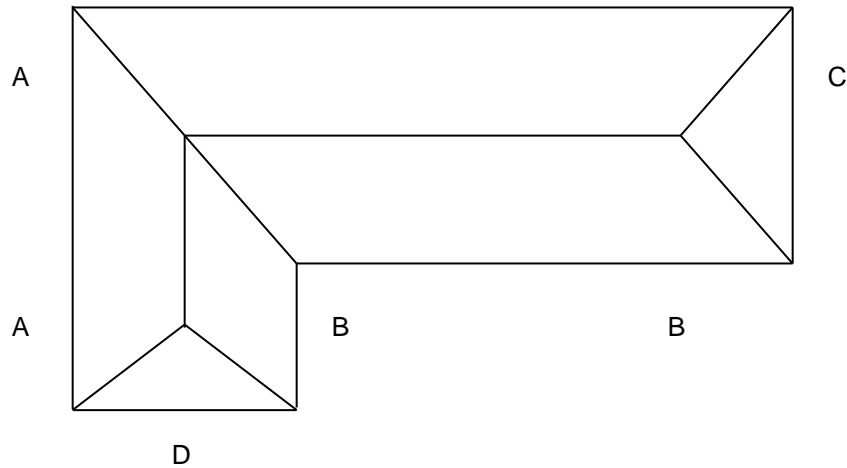
Plan Key (ID)*	Light Class (1, 2, or 3)	Lamp Type (LPS, HPS, MH, FL, IN)	Initial Lumens	No. of Units	Shielding (F, P, or U)	Watts (each)	New or Existing (N or E)	Total Lumens
A	1	FL	2,975	7	F	35	N	20,825
B	1	IN	1,750	6	F	100	N	10,500
C	2	LPS	13,500	2	F	135	N	27,000
D	1	MH	16,000	2	F	250	N	32,000
Total Lumens =								90,325

*Plan key identification in first column must correspond to labeling on site plan map, as shown below.

Lamp Type Key: LPS Low Pressure Sodium
 HPS High Pressure Sodium
 MH Metal Halide
 FL Fluorescent
 IN Incandescent (including quartz-halogen)

Shielding Key: F Fully Shielded
 P Partially Shielded
 U Unshielded

Example - Plan View:



**Owner-Builder/Developer Statement
Part 1 - Exemption from Contractor
Licensing Requirements**



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Arizona Revised Statutes, 32-1121, items 1-16, allows exemptions from state licensing requirements under the following conditions (items 5 & 6 are common to the area and are reproduced below):

(Owner-Builder) Item 5. “Owners of property who improve such property or who build or improve structures or appurtenances on such property and who do the work themselves, with their own employees, or with duly licensed contractors, if the structure, group of structures or appurtenances, including the improvements thereto, are intended for occupancy solely by the owner and are not intended for occupancy by members of the public as the owner’s employees or business visitors and the structures or appurtenances are not intended for sale or for rent. In all actions brought under this chapter, proof of the sale or rent, or the offering for sale or rent of any such structure by the owner-builder within one year after completion or issuance of a certificate of occupancy is prima facie evidence that such project was undertaken for the purpose of sale or rent. As used in this paragraph “sale” or “rent” includes any arrangement by which the owner receives compensation in money, provisions, chattels, or labor from the occupancy or the transfer of the property or the structures on the property.”

(Owner-Developer) Item 6. “Owners of property who are acting as developers and who build structures or appurtenances to structures on their property for the purpose of sale or rent and who contract for such a project with a general contractor licensed pursuant to this chapter and owners of property who are acting as developers, who improve structures or appurtenances to structures to their project for the purpose of sale or rent and who contract for such a project with a general contractor or specialty contractors licensed pursuant to this chapter. To qualify for the exemption under this paragraph, the licensed contractors’ names and license numbers shall be included on all sales documents.”

NOTE: Commercial zoning requires commercially licensed contractors.

If an owner is allowed to utilize his own employees, the owner is required to: a) provide each employee with unemployment and workman’s compensation insurance, b) have a Federal and State Tax I.D. number, and c) withhold and file Federal and State income tax for each employee.

I CERTIFY THAT I AM NOT REQUIRED TO BE LICENSED OR UTILIZE A LICENSED GENERAL CONTRACTOR FOR THE WORK AUTHORIZED BY BUILDING PERMIT NO. **B**_____ ON THE BASIS THAT (check all that apply):

- The structure is **not for sale or rent** and is **solely owner occupied**.
- The **improvements are for sale or rent** and all work will be done by **licensed contractors identified** on the back of this form.
- The **improvements will be occupied by the general public** and **all work will be done by licensed contractors identified** on the back of this form.

Signature of Owner

Date

**VIOLATION OF ARIZONA CONTRACTORS LICENSING
IS A CLASS ONE MISDEMEANOR UNDER ARS 32-1151 AND 32-1154.**

Owner-Builder/Developer Statement

Part 2 - Licensed Contractors

ELECTRICAL CONTRACTOR

Name:		Phone:	
Address:		ROC License No.:	
Email		City License No.:	

MECHANICAL CONTRACTOR

Name:		Phone:	
Address:		License No.:	
Email		City License No.:	

PLUMBING CONTRACTOR

Name:		Phone:	
Address:		ROC License No.:	
Email		City License No.:	

OTHER CONTRACTOR (specify):

Name:		Phone:	
Address:		ROC License No.:	
Email		City License No.:	

OTHER CONTRACTOR (specify):

Name:		Phone:	
Address:		ROC License No.:	
Email		City License No.:	

OTHER CONTRACTOR (specify):

Name:		Phone:	
Address:		ROC License No.:	
Email		City License No.:	

OTHER CONTRACTOR (specify):

Name:		Phone:	
Address:		ROC License No.:	
Email		City License No.:	

Requirements for Installation of Construction Envelope Fencing

Prior to Issuance of a Building Permit



City Of Sedona
Community Development Department
102 Roadrunner Drive Sedona, AZ 86336
(928) 282-1154 • Fax: (928) 204-7124

In order to preserve existing vegetation and limit access to a construction site, the City of Sedona requires that a Construction Envelope Fence (CEF) be installed and maintained on all active construction sites. Please keep the following information in mind when planning for and installing your CEF:

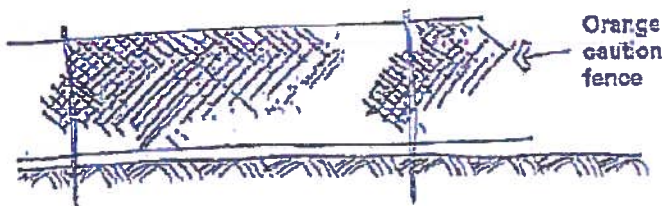
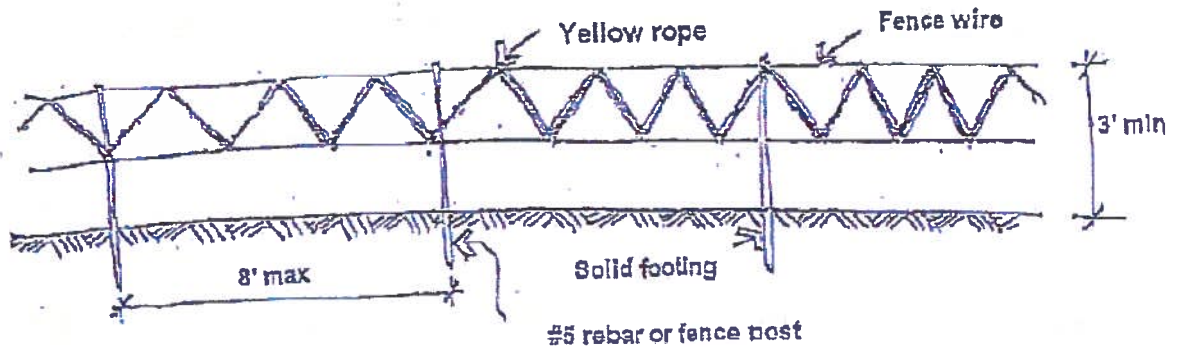
- The location of the CEF must be shown on the site plan submitted for building permit review. Failure to show the location of the CEF will result in the plans being returned for corrections.
- The City's Building Inspector will check the CEF as a part of the first inspection on a project. If the CEF is not properly installed, a notice of correction will be issued and the project will not be permitted to proceed until the CEF is properly installed and reinspected.
- The CEF must be located on the construction side of all trees to be preserved. Additional trees to be preserved may be individually fenced off. SLDC Section 909.D defines how trees within the construction envelope should be protected:

"All trees which are to be saved within the construction envelope shall be fenced during construction to avoid compaction of the root system and low branches from being broken. Such a barrier shall be no smaller than the diameter of the drip line of the tree to be saved and shall be a minimum of three feet high, except that trees within three to five feet of a structure's walls or that overhang a driveway or patio may be exempt from the requirements of this section, provided that six or more inches of gravel is placed over that portion of the drip line to reduce compaction damage, and if it can be shown that construction activities would be unduly hindered by the fencing requirements. Other recognized procedures for tree preservation may be approved by the Director."
- Examples of acceptable and non-acceptable CEFs are on the back of this form.
- **Once installed, the permittee is responsible for ensuring the CEF remains in place during the ENTIRE construction phase. Failure to maintain the CEF may result in the City issuing a Stop-Work Order for a permit until the CEF is reinstalled properly.**

If you have any questions or need further clarification, please call the Community Development Department at 928-282-1154.

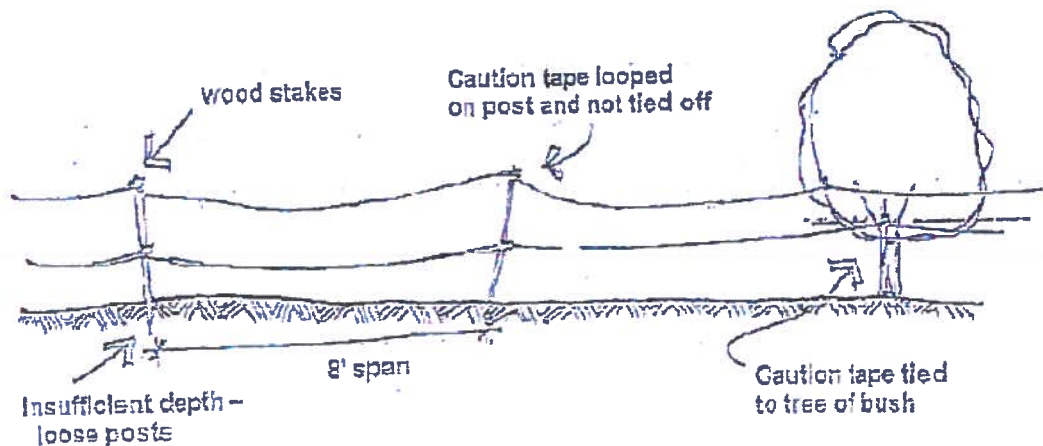
Minimum Requirements for the Installation of Construction Envelope Fencing

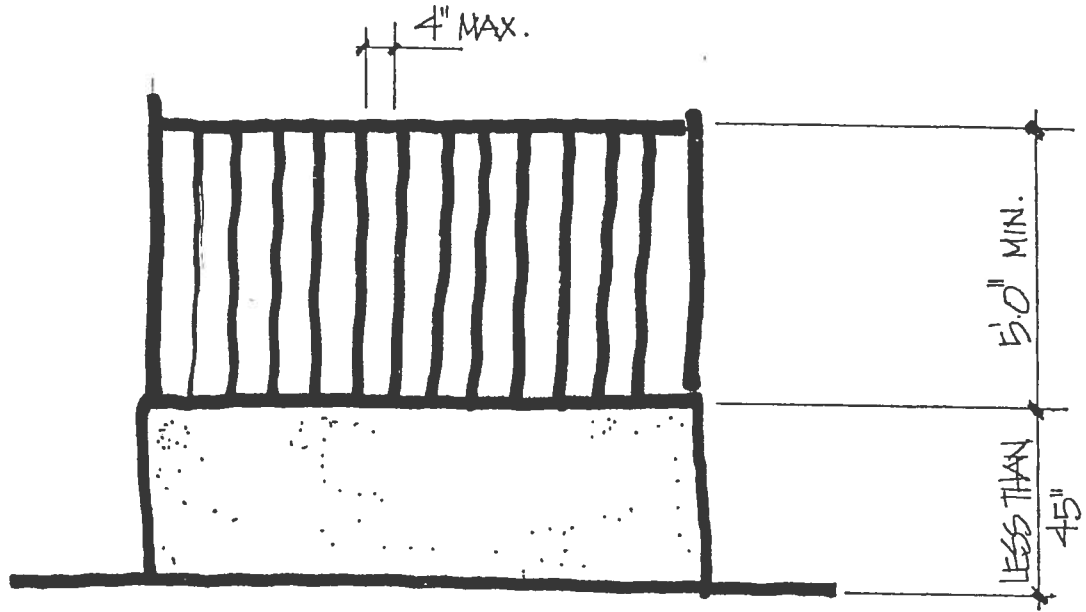
Acceptable



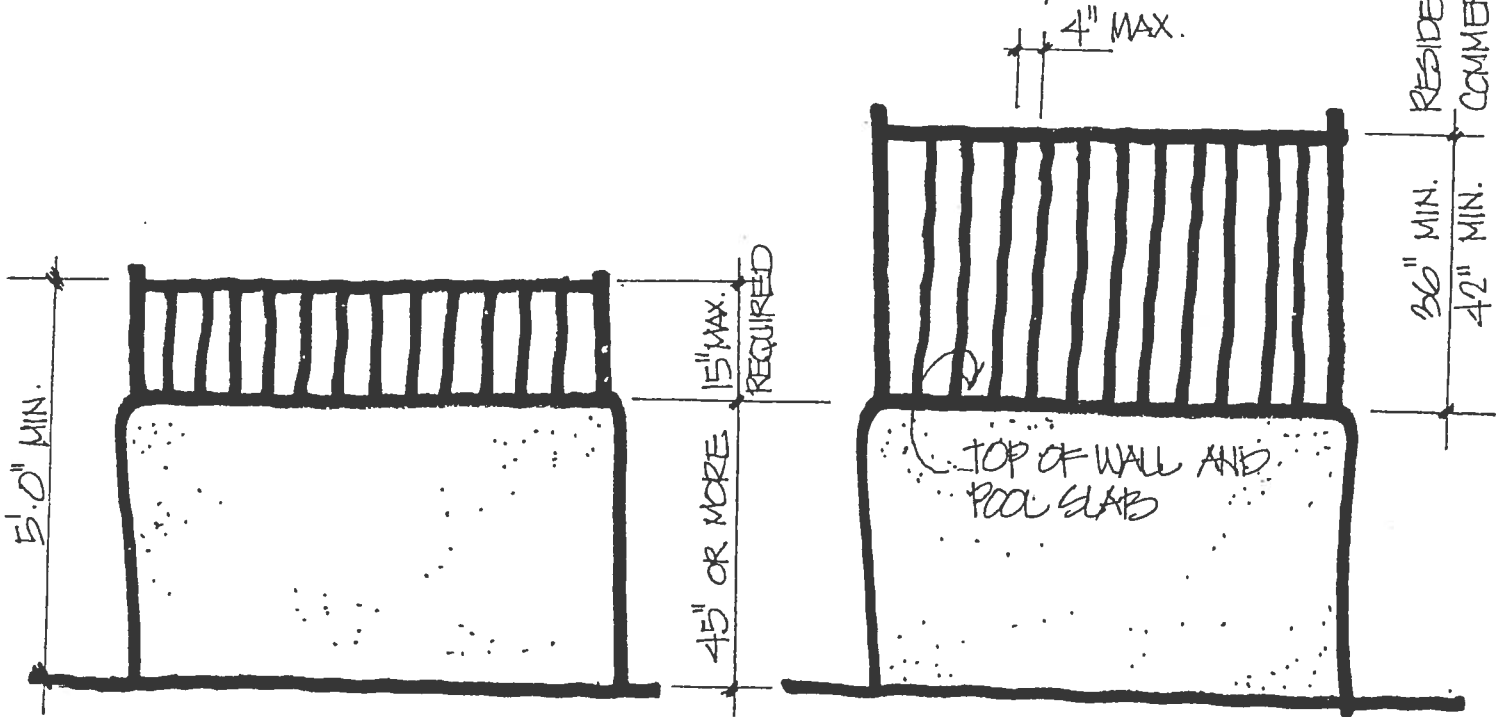
Note:
The construction envelope fence shown above does not need to be removed when transit lines for footings are laid out.

Non-Acceptable





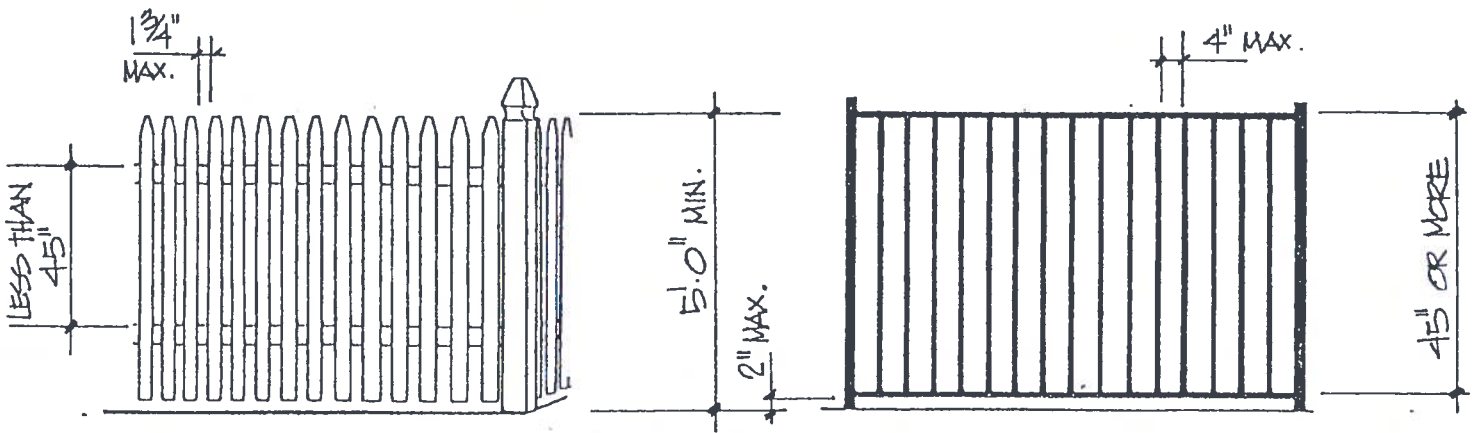
When the top of the wall is less than 45" above the finish grade, the fence must be 5:0" high.



If the wall is 45" or more above grade, 5:0" is required from the top of the fence to grade.

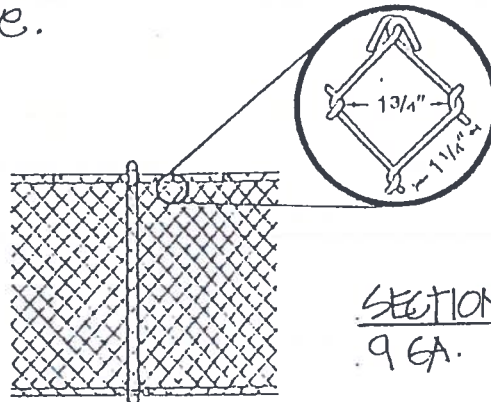
A quarter rail is required if the pool deck slab occurs at the top of the wall and slab to finish grade is 30" or more.

POOL FENCING AND WALLS

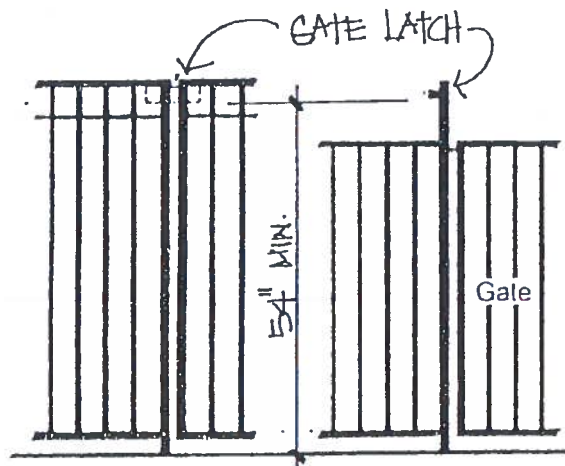


SECTION 1303(b)4: If horizontal members are less than 45" apart they shall be located on the pool side of the fence.

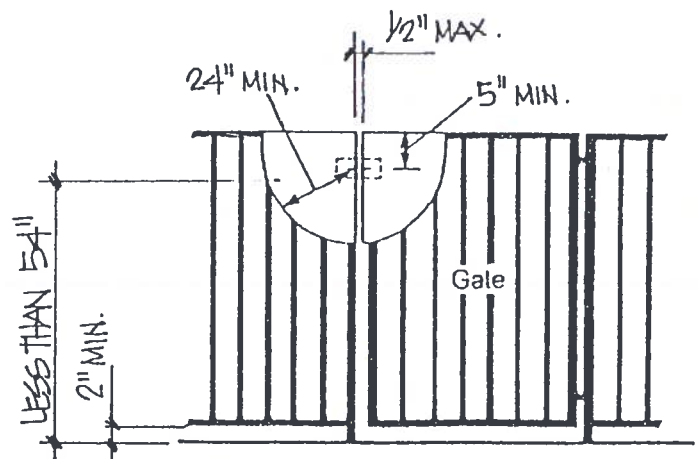
SECTION 1303(b)5: Horizontal members spaced more than 45" apart.



SECTION 1303(b)6: Minimum 9 GA. chain link fencing.



SECTION 1303(b)8: Self-closing, self-latching gate shall open outward, away from the pool.



The latch shall be located on the pool side of the gate when less than 54" above finish grade.

POOL FENCES AND GATES.

General Stormwater Pollution Prevention Guidelines



**City Of Sedona
Public Works Department**
102 Roadrunner Drive Sedona, AZ 86336
(928) 204-7111 • Fax: (928) 282-5348

NOTICE OF INTENT

The Sedona City Engineer, pursuant to Chapter 13.50.090 of the Sedona City Code, publishes these guidelines. They are minimum criteria for measures to be taken to reduce stormwater pollution from various sources.

Chapter 13.50.090E of the City Code provides that the “smaller areas may develop a site-specific plan or provide a notice of intent to abide by the city’s general storm water pollution guidelines.” The Notice of Intent (NOI) is provided below. If a site-specific plan is not provided, the Notice of Intent shall be provided in cases where a permit is required for grading, new building construction, or building modification. The City of Sedona Notice of Intent may only be used for projects that meet the criteria below (1 acre = 43,560 square feet). There is no fee for this City of Sedona Notice of Intent.

All construction activity that disturbs:

- a. one or more acres of land, or
- b. less than one acre but is part of a larger common plan of development, such as a platted subdivision that has potential to disturb greater than one acre (e.g. remaining undeveloped lots in subdivision),

must obtain permit coverage from ADEQ. There are fees associated with ADEQ coverage. Please visit the following URL (<https://az.gov/app/smarnoi>) for more information and to obtain an AZPDES General Permit.

Any project less than one acre, is not part of a larger subdivision (e.g. meets and bounds), or is within a subdivision that has less than one acre of disturbance potential remaining, is eligible for this Notice of Intent.

THIS FORM MUST BE COMPLETELY FILLED OUT TO BE ACCEPTED

Permit Number/Project Name: (Provide permit number and/or project name)	
Property Owner: (Provide the name of the property owner)	
Compliance Responsibility: (Provide names for person (or persons) responsible for the implementation and maintenance of stormwater BMPs/devices for the project)	
Size of the project area: (Enter the project area in square feet or acres that will be disturbed during construction. 1 acre = 43,560 square feet)	
Project time frame: (Enter the number of days for the project buildout to completion)	

The responsible person and the person owning the property for which this Notice of Intent is submitted agrees to require that all construction work and related activity be conducted in accordance with the Sedona City Code and the requirements of the City of Sedona General Stormwater Pollution Prevention Guidelines. Persons further understand that failure to meet the mentioned requirements will be sufficient cause for the City to restrict or stop work on the property until the requirements are met. Also, persons shall additionally be subject to other actions under law.

In lieu of preparing a site-specific Stormwater Pollution Prevention Plan, I hereby declare my intent to comply with the City of Sedona General Stormwater Pollution Prevention Guidelines.

Signature: Property Owner

Date

Signature: Person Responsible for Compliance

Date

City of Sedona Stormwater Pollution Prevention Best Management Practices

There are a number of “Best Management Practices” (BMPs) that can reduce pollution in the municipal separate storm sewer system. The City of Sedona is committed to encouraging and requiring the implementation and maintenance of good practices throughout the city.

<p>Erosion Control</p> <p>Measures to control erosion of dirt, rock, and other debris with the eroded material being carried into the storm system by runoff:</p> <ol style="list-style-type: none"> 1. Cover or seed piles. 2. Use and maintain settling ponds. 3. Compact soils well. 4. Don't run water over steep slopes, loose dirt, or loose rock. 5. Avoid long, steep slopes. 6. Use hay, wattles, or similar material to slow water. 7. Use silt fences to contain eroded material. 8. Do not store or leave loose material in waterways. 9. Phase construction to minimize exposed dirt and loose rock areas. 10. Use rock, filter cloth, or other material over storm drain inlets to filter eroded material out of the water. 11. Place containment barriers around all exterior storage areas. 	<p>Oil, Grease, and Gasoline Control</p> <p>Measures to reduce the amount of oil, grease, and gasoline related to cars and trucks from reaching the storm system:</p> <ol style="list-style-type: none"> 1. Have oil and grease changed at a professional mechanics shop. 2. Wash your vehicles at a commercial car wash. 3. If you change your own automotive fluids capture them in a proper container and take them to a recycling center. 4. Parking lot drainage should be filtered prior to being discharged to the City system or offsite. 5. Maintain the filter devices or area by periodically removing the filter material and replacing it with fresh filter material. 6. Keep the area around grease traps and grease containers free of dripping or spilled oil and grease. 7. Use absorbent material to collect spills and dispose of swept materials properly. 8. Sweep streets and parking lots frequently.
<p>Trash and Debris Control</p> <p>Measures to limit the amount of trash and garbage reaching the storm system:</p> <ol style="list-style-type: none"> 1. Put solid waste into trash containers, not the wash. 2. Put cups, wrappings, bags, and other trash in trashcans. Don't litter. 3. Put landscape clippings, and other vegetative waste into trashcans. 4. Make sure that trashcans are not overfilled on windy days. 5. Use rock, filter cloth or other material over storm drain inlets to filter debris out of the water. 6. Businesses should provide adequate and easily located trash receptacles for customers. 7. Discard diapers, bottles, cans, cigarette butts, string, can pull tabs, and other debris in trash cans not on sidewalks, streets, or the ground. 	<p>Dirt/Dust Control</p> <p>Measures to control dirt and dust being washed off of surfaces and carried to the storm system by runoff:</p> <ol style="list-style-type: none"> 1. Cover or seed piles. 2. Keep dirt piles moist. 3. Don't track mud or dirt onto streets and sidewalks. 4. Avoid working in muddy conditions. 5. Maintain and refresh rock pads in the entrance to construction areas and keep tires clean. 6. Sweep sidewalks, driveways, and streets areas rather than washing them down. 7. Use rock, filter cloth or other material over storm drain inlets to filter silt out of the water.
<p>Miscellaneous Tips</p> <p>These measures address a number of ways to reduce the introduction of pollutants into the storm system:</p> <ol style="list-style-type: none"> 1. Do not connect the sanitary sewer or other waste piping to the storm system, they are separate systems. 2. Do not wash paint, solvents, concrete, or other construction materials into the storm system. 3. Pick up after your animals. Scoop the poop! 4. Place containment barriers around all exterior chemical storage areas. 5. Do not overuse pesticides, insecticides, or solvents. 6. Maintain BMPs to keep them effective. 	

**Color Code
for Marking Underground Utility Lines**



City Of Sedona
Community Development Department
102 Roadrunner Drive Sedona, AZ 86336
(928) 282-1154 • www.sedonaaz.gov/cd



Electric Power



Gas – Oil – Product Lines



Communication/Cable Television



Water Systems – Slurry Pipelines



Sanitary Sewer Systems



Temporary Survey Markings



Proposed Excavation



Reclaimed Water

Effective 10/30/2001

**Call at least two full working days
before you begin excavation.**

ARIZONA 811
Arizona Blue Stake, Inc. 

**Dial 8-1-1 or 1-800-STAKE-IT (782-5348)
In Maricopa County: (602) 263-1100**

Customer Satisfaction Survey



City Of Sedona
Community Development Department
 102 Roadrunner Drive Sedona, AZ 86336
 (928) 282-1154 • Fax: (928) 204-7124

We are currently in the process of evaluating our customer service, and need your feedback so we may improve even further. Please take a moment to complete the survey below, and let us know how we are doing.

How was contact made?

- Front Counter
 Phone
 Email
 Field Employee
 Website
 Other: _____

Which division of Community Development did you contact?

- Building Safety
 Planning and Zoning
 Code Enforcement
 Other: _____

Please rate the following:

	Strongly Agree	Agree	Disagree	Strongly Disagree	N/A
Staff was helpful, courteous and professional.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff provided clear, concise, and accurate information.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff responded to my needs in a timely manner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employees of Community Development demonstrate a willingness to help customers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff members demonstrate knowledge and expertise.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Development makes information easily accessible and available.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I am satisfied with the range of services provided by Community Development.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Thinking about Community Development as a whole, would you say the permitting process is:

- Improving
 About the same
 Needs improvement

My overall service experience was:

- Poor
 Fair
 Good
 Great
 Excellent

Continue on back →