

**Temporary Sign Permit Application**  
**Commercial Districts**  
 LDC 1114.02.B



**City Of Sedona**  
**Community Development Department**  
 102 Roadrunner Drive Sedona, AZ 86336  
 (928) 282-1154 • [www.sedonaaz.gov/cd](http://www.sedonaaz.gov/cd)

Applicant Name:	Permit #: TSP	
Business Name:	Date Received:	
Business Address:	Fee Paid:	
Cell Phone:	Valid From:	
E-mail:	Valid To:	

Please check one of the following options:

- Temporary Sign: \$25 per permit

Circle One: Flag Mounted Sign · Banner · Pennant · Streamers · Balloons ·  
 Inflatable Sign · Costumed Character · Sandwich Board (A-frame Sign)

Each Temporary Sign Permit is valid for a maximum of five (5) consecutive days and shall not exceed 20 square feet in area. Each business is allowed five (5) Temporary Sign Permits per calendar year.

- New Business: \$25 per permit

Circle One: Flag Mounted Sign · Banner · Pennant · Streamers · Balloons ·  
 Inflatable Sign · Costumed Character · Sandwich Board (A-frame Sign)

Each new business is allowed one (1) temporary sign permit for a maximum of thirty (30) consecutive days and shall not exceed 20 square feet in area. The 30 day period shall not start prior to issuance of a Tenant Occupancy Permit, and shall not extend beyond installation of the permanent sign for the business or 30 days after issuance of a Certificate of Occupancy, whichever is sooner.

**General Standards for Temporary Signs in Commercial Districts**

- Temporary signs shall be located on the business premises that directly relate to the purpose of the sign. Off-premises signs are not allowed.
- Temporary signs shall not be located within street or highway right-of-ways.
- Temporary signs are to be located in commercial zoning districts only.
- Freestanding signs are limited to eight (8) feet in height.
- State law requires that you call for a Blue Stake inspection a minimum of 2 days prior to any digging into the ground for any purpose. A Blue Stake inspection requires that any utilities with underground lines mark the location of their lines to prevent disruption during digging/excavation activities. To schedule a Blue Stake inspection, call 811, 1-800-STAKE-IT, or go to [www.arizona811.org](http://www.arizona811.org)

**IMPORTANT:** The permittee shall indemnify, defend, and save harmless the City of Sedona from any and all claims, demands, suits, actions, proceedings, loss, cost, and damages of every kind and description, including attorneys' fees and/or litigation expenses, which may be brought or made or incurred by the City of Sedona on account of loss of or damage to any property or for injuries or death of any person, caused by, arising out of, or contributed to, in whole or in part, by reason of any act, omission, professional error, fault, mistake, or negligence of permittee, its employees, agents, or representatives, or subcontractors, their employees, agents, or representatives in connection with or incident to the performance of this agreement, or arising out of Worker's Compensation claims, Unemployment Compensation claims, or Unemployment Disability Compensation claims of employees of permittee and/or its subcontractors or claims under similar such laws and obligations. Permittees' obligation under this Section shall not extend to any liability caused by the sole negligence of the City of Sedona or its employees.

Signature

Date