

## Work Group Status Update November 2015

Work Group	Participants	Start Date	Completion Date	Approximate Frequency of Meetings	Scope of Work	Current Status
Mural at Posse Grounds	Nubia Owens Felicia Thompson Annie Parrella Jessica Kirkham Lezah Richardson A. Jay Bronson Temani Aldean Rachel Murdoch - Staff Liaison	Feb-14	Feb-14	Once	Help the Parks and Recreation Department review the design for a possible new mural at Posse Grounds.	It was ultimately decided not to pursue the addition of this mural at this time.
Service Contract Review	Alex Hashimi Sandy Moriarty Mark DiNunzio Barbara Litrell Karen Daines - Staff Liaison	Mar-14	Mar-14	Four times	Help the City Manager's Office evaluate the service contract funding requests and make recommendations to City Council regarding funding levels and other contractual changes.	Funding recommendations have been made, those amounts were included in the FY15 budget, and final contracts will be taken to City Council for approval on July 8, 2014.
Financial Transparency Website Beta Testers	Angela Blair Donna Joy Varney Luke Sefton Karen Daines - Staff Liaison	Jan-14	Mar-14	All online from home	Give feedback on the City's new financial transparency website and make recommendations for modifications and other enhancements to make it more user-friendly for citizens.	Recommendations implemented and system is now active online.
FY15 Citizens Budget	Ron Budnick Lou Harper Bill Welter Sandi Schulz Tim Ernster - Staff Liaison Karen Daines - Staff Liaison Tabatha Miller - Staff Liaison	Feb-14	May-14	Eight times	Participate along side staff in the various steps to develop the City Manager's recommended operating budget and Capital Improvement Program for FY15. Their role was to provide input, ask questions, make recommendations to staff and City Council relative to FY15 budget and budgetary issues.	Complete for 2014 process.
Roundabout Art Selection	Susan Kleiwer Dennis Ott Kim Kori Ken Rowe Nancy Lattanzi - Staff Liaison Ginger Graham - Staff Liaison	Feb-14	Feb-14	Once	Examine the community's input on the three roundabout designs and help decide the winning art piece for the Schnebly Hill roundabout. Supporting the local community's vote, the work group selected "The Open Gate" by Reagan Word.	Complete

Bike Park	Doug Copp Dave Cichan John Martin Mike Raney Lars Romig Roger Sneed Steve McClain Patrick Kell Joel Bowers Anthony Quintile Rachel Murdoch - Staff Liaison	Sep-13	Monthly	Work with the Parks and Recreation Department to raise \$30,000 for the design, and open the design-bid process for the bike park design. They will also help chose the design and advise on the maintenance of the park.	The work group raised the design money and hired a design company, IMBA and their engineering firm Stantec. Now they are acting as advisors as the project moves forward.
Community Benefits	Al Spector Greg Zucco Barbara Litrell Rob Adams Jon Thompson Marty Losoff Michael Hadley Cari Meyer - Staff Liaison Mike Raber - Staff Liaison Ron Ramsey - Staff Liaison	Jan-14	Jun-14 Monthly	Asses how and when community benefits are assessed and applied in applications such as a rezoning. The group evaluated the current process for identifying community benefits in development to help establish parameters and a base line for community benefits evaluation. Additionally, the group developed a cohesive philosophy for this process, while also keeping in mind why the City needs to be customer service driven and receptive to development.	Planning and Zoning and the City's legal team is reviewing the policy created by Cari Meyer, and incorporating comments and changes. It's in the testing phase and Staff will see where changes are needed.
Development Review Process	Marty Losoff Helen Jarnes John Currivan John Wesnitzer Linda Goldstein Gary Muise Max Licher Cari Meyer - Staff Liaison Ron Ramsey - Staff Liaison	Jan-14	Aug-14 monthly	Look at the current development review process and come up with ways to streamline the process in order to move projects through more efficiently.	Planning and Zoning Commission approved the project scheduling worksheet that the Design Review Work Group produced. With that, the work group's work is complete and the group is disbanded. The policy is in place.
Off Road Vehicles	Andrew Rippy Billy Ryken Chris Davis Chuck Murray Dave Swartwout Dennis Parks Hank Kirsch Heather Johnston Jack Wooldrik Jeff Gilmore Jennifer Burns John Bradshaw	Jun-13 Winter 2014	Bi Monthly	Address the noise and safety issues by looking at the following ideas: reduce speed of OHVs, test the decibel levels of the commercial OHVs, ask the commercial rental companies to get modified mufflers, improve the signage to keep people on designated routes, reduce the number of people on the Soldier's Pass trails, educate the renters of the OHVs about noise, safety, responsibility, etc.	What has come out of this group were a few strategies: during busy holiday weekends like Labor Day, the Sedona Police Department put up road checks where all ATV users were stopped to make sure they had maps, knew to respect the trails and neighborhoods, and knew the speed limits. Also, in the Soldiers Pass neighborhood, extra signage was added to help keep OHVs on the right path to the trail head. Additionally, a map was created by the City to call attention to the trails in city limits and designate quiet residential zones. These are given out by the rental companies to their customers. For the future of

	<p>Lucas Wilcoxson  Mark Ranges  Nena Barlow  Sal DiGiovanni  Scott Miller  Shawn Wendell  Tim Angus  Cynthia Lovely - Staff  Liaison  Glenn Sharshon - Staff  Liaison  Marlayne Hatler - Staff  Liaison  Roy Cota - Staff Liaison</p> <p>Mike Goimarac - Staff  Liaison</p>				<p>this group, a grant was recently awarded to the Forest Service to help with education, signage, and more regarding OHV use in the Sedona area, which could be phase two of this work group, but since the group is inactive now, its work is completed until further notice.</p>
Solider's Pass Community Focus Area	<p>April Payne  Helen Knoll  Jessica Williamson  Judi Schultz  Cynthia Lovely - Staff  Liaison</p>	May-14	Weekly for six months	<p>Give input on future development or redevelopment at the 89A - Soldier's Pass intersection. Their focus is on strategic planning, giving their input and helping Staff reach out into the community on what the City should look like in the Soldier's Pass area. They will assist in getting broad input from the community. They will give</p>	<p>The group was involved in the public outreach efforts for this Community Focus Area and will continue to participate in each phase of the planning process until a CFA Plan is complete. Currently, the plan is being evaluated at the City Council level.</p>
Western Gateway Community Focus Area	<p>Anita MacFarlane  Bob Huggins  Bob Porter  Felicia Thompson  Linda Martinez  John Martinez  Mike Raber - Staff  Liaison</p>	May-14	Bi weekly for one year	<p>Give input on future development or redevelopment of the Cultural Park and surrounding area, which is identified as a Community Focus Area (CFA). This group will also be strategic and help staff by giving their input and helping with outreach on what the area surrounding the Cultural Park should look like. They will give Mike Raber input on what the CFA Plan will contain so that there is a guideline for future development and</p>	<p>The group has met with property owners and the community at large and have gathered community input, met with experts, and brainstormed ideas. The plan was drafted, and in June, it went to the Planning and Zoning Commission, and Mike Raber is working on adding edits to the draft.</p>
Small Grants	<p>Stephanie Giesbrecht  Larry Lineberry  Jane McGraw  Laura Mauer</p> <p>Connie Levinson  Pam Kaskiew  Karen Daines - Staff  Liaison</p>	Apr-14	Jun-14 The month of June	<p>Coordinate the administration of the City's Small Grants Program including review of applications and interviewing applicants in order to make funding recommendations to the City Council.</p>	<p>Funding recommendations were made and presented to City Council, followed by funding that was announced to the applicants.</p>
Barbara's Park Design Jury	<p>Madeliene O'Callaghan  Kathy Shriver  Nick Gioello - Staff  Liaison</p>	Spring 2013	As needed	<p>Advise on design development for the new venue at Barbara's Park</p>	<p>After a lengthy solicitation and public review process, the Design Jury has made a recommendation on the selection of an architect. The preliminary design</p>

Uptown Parking	Al Spector Tom Gilomen Jennifer Wesselhoff Holly Epright Rob Arbogast Becky O'Banion Karen Daines - Staff Liaison	Fall 2012	As needed	Pursue mitigations and solutions to parking related issues in the Uptown District.	Seven public/private parking leases have been entered into as a result of the work of this group adding more than 200 new public parking spaces. The group is now working on a pedestrian access project to provide pedestrian connectivity between the municipal parking lot, Wayside Chapel lot and Main Street. This will include ADA access.
Wetlands Citizens Expert Advisory Group	Dena Greenwood Lee Luedecker Anita McFarland Bob Huggins Cliff Hamilton Rachel Murdoch - Staff Liaison	Spring Spring 2016 2012	Quarterly	Make recommendations for improvements at this park.	The group helped with the content on the interpretive signage at the Wetlands and helped raise money for the viewing platform the Parks and Recreation Department got a grant for. The group sunsetted as the Wetlands Maintenance Work Group was formed to focus entirely on park maintenance.
The Dells Land Use	Andrea Houchard Max Licher Gerhard Mayer John Wesnitzer Dena Greenwood Mark DiNunzio Rob Adams Paul Chevalier Mari Tonello Jennifer Wesselhoff Tim Ernster - Staff Charles Mosely - Staff Liaison	Jul-14	Sep-15 bi-monthly	Develop a proposed land use conceptual plan consistent with the adopted Community Plan for the acreage which is to be no longer irrigated based on the Effluent Management Plan.	The group toured the site, heard from many experts, brainstormed solutions, and developed a concept design. The group entered the report writing phase, in which staff lead Charles Mosely lead this effort. Their last meeting was in September 2015, signifying the completed, written report and it was presented to the City Manager. The City Manager is in the process of considering next steps, with the report being the basis of conversations moving forward. It is possible that staff will conduct some preliminary investigation and feasibility analysis as one of the next steps. The public-at-large input process will be extensive when the project is moved forward.
Alcohol at City Facilities	Rachel Murdoch - Staff Liaison Bob Huggins Al Comello Greg Luckey Holly Epright Janeen Trevillyan Sandy Moriarty Lori Reinhart Ron Maasen	Jun-14	Feb-15 bi-monthly	Move forward the idea of allowing alcohol at City facilities. They have researched how other cities handled alcohol on City property, and helped to create the policy guidelines to make alcohol at city facilities possible. They are also helping educate and seek support from event planners.	The policy was successfully adopted by City Council.
Prohibiting Portable Communication Devices	Holli Ploogh Bob Bareuther Anthony Weber Chief Cota - Staff Liaison	Sep-14	Oct-14 three times in 2 months	Help develop a City enforcement philosophy for the new code.	The group gave their thoughts on how best to enforce the policy, including signage, education and communication strategies.

City Wide Green Team	Astara Fisher Deborah Hamm Gary Damaskos Jill McCutcheon John Martinez Ron Ramsey Tim Ernster - Staff Liaison David Jakim - Staff Liaison	Oct-14	bi-monthly	Brainstorm realistic sustainability initiatives the whole City could pursue.	The group came up with a list of initiatives and the City Manager decided to move forward with several, with the plastic bag issue being pursued first. However, they are now waiting on state legislation is not going to allow for this idea to move forward. Now, another initiative the group came up with, creating a city sustainability webpage as a resource for the community will be pursued by David Jakim, the staff lead for this work group.
Arts and Culture Initiatives	Jessica Williamson Jim Bishop Marcia Ellis Lori Reinhart Patrick Schweiss Jennifer Epperson Mark Rownd Rod Abbot Eric Holowacz Mindy Mendelsohn  Libby Oakes John Oakes Pam Frazier Madeleine O'Callaghan  Nancy Lattanzi - Staff Liaison	Nov-14	Sep-15 bi-monthly	Brainstorm arts and culture initiatives the city could pursue.	The group has brainstormed a list of initiatives and the City Manager looked them over to decide which should be pursued. The City Manager decided the highest priority to pursue is the Celebration of the Arts at City Hall in spring to celebrate art on the City's Campus. The Arts and Culture Coordinator will begin planning will be the Celebration of the Arts at City Hall in the winter with the potential for a work group to assist in that effort. Additionally, a couple initiatives are already in the works including the monthly Art Moment to City Council, as well as the Artist Reception for the City Hall Art Rotation program. As more initiatives are prioritized, spin-off work groups may come together to help execute the initiatives.
Temporary Use Permit Ordinance	Al Comello  Janeen Trevillyan Christine Jackson Mike Raney Tom Gilomen Sandy Moriarty Al Spector Mike Webster Thom Stanley Tina Allegrezza Lori Reinhart Holly Epright Audree Juhlin - Staff Liaison	Jan-15	Jun-15 bi-monthly	Redraft the City's ordinance for temporary use permits.	The group has given input on the ordinance and staff is working on drafting an updated ordinance for the group to look at.
Citizen Engagement Program Assessment	Bob Huggins Lupita Pollock Gerhard Mayer	15-Jan	Apr-15 three times in one month	Assess how the program has been working, how effective the work groups and other aspects have been, identify the pros and cons of the program, and make recommendations for further refinement and	The group has met three times, provided suggestions for improvement of the program, and Lauren Browne is put together the report with the suggestions. The report went to Council in August 2015 and many of

	Maria Tonello  Linda Martinez Paul Friedman Lauren Browne - Staff Liaison			improvement.	the suggestions have been put into use.
Citizens Budget for FY2016	Anthony Weber Frank Damato Holli Ploog Janice Howes Jessica Williamson John Martinez Lou Harper Marques Redd Robert O'Donnell Karen Daines - Staff Liaison Tabatha Miller - Staff Liaison	Jan-15	Apr-15 over ten times in three months	Participate along side staff in the various steps to develop the City Manager's recommended operating budget and Capital Improvement Program for FY16. Their role is to provide input, ask questions, make recommendations to staff and City Council relative to FY16 budget and budgetary issues.	The group meet over ten times between January and April, and made valuable recommendations to staff and Council on budget issues.
Posse Grounds Park Operation Plan	Bob Huggins Gary Unke Sheldon Finkelstein Ron Maason Bill Krieger Dale Casey Jerry Helfrich Kit Hinsley Rachel Murdoch - Staff Liaison	Jan-15	Apr-15 once a month for 4 months	Update the park's Operating Plan. This includes discussing noise, Temporary Use Permits, the minimum and maximum numbers at events, hours of operation, what's typical and atypical, etc.	The group went through section by section to evaluate changes needed to the existing Operating Plan. The Parks and Recreation Department approved the changes and the new Operating Plan.
Youth Programs Committee	Angela Lefevre Bill Lundy Debra Beck Janice Gruneberg Jerry Showalter - group lead Jim Allen Jon Boothe Kai Iskovitz Karen Mack Laurence Novick Lisa Hirsch Marc Sterling Michael Iskovitz Sandy Wade Stephen Sullman Tom Lamkin Ali Baxter - Staff Liaison	Jan-15	Sep-15 once every three weeks	The group is exploring youth issues Sedona, including social services issues related to youth, and how to best service the youth in the community. They are also looking at uses for the Teen Center.	The group met through the spring with the goal of ironing out youth programs for the summer since the YMCA will not be offering programming this summer. They heard from many in the community and ultimately supported Red Earth Theater taking over the space at the Teen Center. With that, the committee disbanded.
Ranger Station Master Plan	Allyson Holmes  Cynthia Rovey Eric Brandt Jeremy Hayman	Apr-15	Apr-16 Twice monthly	Give input on the future of the city-owned property off Brewer Road, the old Forest Service Ranger Station.	The group has been meeting since April, has gathered and sorted community input, and has brainstormed ways the property could be used. Cynthia Lovely, the staff lead for the work group has compiled a draft of plan which went to the Planning

	Katelyn Harris-Lange Nancy Lattanzi Cynthia Lovely - Staff Liaison				and Zoning Commission in October 2015. The group will focus on discussing the draft proposal and Planning and Zoning's comments.
Sedona Airport Noise Abatement	Dan Sullivan Jon Thompson Georgia Munsell Neil Hunt Michael Yarbrough - Citizen Lead	Mar-15 Spring 2016	Monthly	Gather information and form a plan of action to investigate the issue of noise abatement at the airport.	The group has met with the County, the helicopter tour operators, the airport authority, and airport management. They have gathered lots of community input and wrote a report explaining their position and potential solutions. This was passed on to the County and City Council did not elevate the airport noise issue for staff to put additional time into. The work group therefore no longer be a city-sanctioned work group and will now take a grass roots approach to put pressure on the county directly.
Revenue Generation for Parks and Recreation Master Plan	Andrea Houchard Cliff Hamilton Cynthia Lovely Tom White Pamela Ravenwood Rachel Murdoch - Staff Lead	Jun-15	Sep-15 monthly	Help brainstorm revenue generation ideas for the Parks and Recreation Department.	The group has met initially to go over the issues and after losing a few members, is in need of other people interested in this topic to continue. In the mean time, this group will be in classified as inactive.
Accessory Dwelling Unity Ordinance	Jessica Williamson Kathy Levin Linda Martinez Michael Feerer Audree Juhlin - Staff Lead	Apr-15	Oct-15 once in person, followed with email meetings	Redraft/amend the City's ordinance for temporary use permits.	The group met in April 2015, gave input on how the ordinance should be changed, and then gave feedback on the draft that was created. On Feb. 9, 2016, the City Council took action to reaffirm the policies and regulations surrounding the creation of ADUs in the community. The updates sought to address several regulations which caused confusion and possibly created disincentives to the implementation and construction of new ADUs. A noteworthy change is the elimination of the regulations mandating a minimum size for ADUs.
Citizens Budget for FY17	Robert O'Donnell Janice Howes Charlotte Hosseini Lou Harper Ron Budnick Ron Martinez Holli Ploogh Cherie Wright - Staff Lead	Jan-16	Apr-16 Eight times in three months	Participate along side staff in the various steps to develop the City Manager's recommended operating budget and Capital Improvement Program for FY16. Their role is to provide input, ask questions, make recommendations to staff and City Council relative to FY16 budget and budgetary issues.	The group has had all its meetings and will be giving their opinions to City Council in April 2016, which will conclude the group's work.
Police Sergeant Testing Work Group	Jacqui MacConnell Luke Sefton Keith Self Robert Albrecht George Horn Lt. Lucas Wilcoxson	29-Jan-16	29-Jan-16 one, full day	Assist the City of Sedona's Police Department in testing for two police sergeant positions. This includes the work group asking the candidates questions. The work group will help evaluate each candidate.	The group met once, gave their input on which candidates were ideal, and disbanded at the end of the day.

Bike Safety Work Group	Marty Glinsky Jim Wachter Ron Martinez Michael Cook Heather Parris Doug Copp - Staff Lead  Victor Estrada - Staff Support Jerry Hutchison - Staff Support	Apr-16	Jul-16 three to six meetings over	Explore the feasibility of immediate, low-cost, options to improve bike safety that could be implemented in the near term.	The group has met several times and has suggested solutions like rounabout signage to educate drivers on cyclists taking the lane, and "3-feet" magnets on the police vehicles to send a strong message from the top that we value cyclists.
Wetlands Maintenance Work Group	Dena Greenwood Anita MacFarlane James Herbert Cliff Hamilton Lee Luedeker Harry Danilevics Charles Mosely - Staff Liaison	Apr-16	around six times in 2 months	Review the pressing maintenance issues at the wetlands park.	The group has met, established its goal and is looking at the maintenance plan issues.
Financial Audit Service Selection Work Group	Charlotte Hosseini Ron Budnick  Cherie Wright - Staff Lead	20-Apr-16	20-Apr-16 once	Help evaluate the selection of a financial audit service firm for the City.	The group will met on April 20th from 8 am to 1 pm, gave their advice, and concluded after the one-day session.
Small Grants	Tim Ernster Cliff Hamilton Larry Lineberry Stephanie Giesbrecht, citizen lead Karen Daines, work group liaison	Apr-16	Jun-16 five times in two months	Coordinate the administration of the City's Small Grants Program including review of applications and interviewing applicants in order to make funding recommendations to the City Council.	The work group will be doing interviews with the grant applicants in May, followed by making funding recommendations in June.
Mayor's Arts Awards		TBD		Give input on awardees.	upcoming
Future Community Focus Area (CFA) planning work groups to give input on future development or redevelopment of CFA areas. I'm not sure what CFAs are up next but if you're interested in land use, this type of work group would be of interest to you.		TBD		Give input on future development or redevelopment of CFA areas.	upcoming
Revenue Generation for Parks and Recreation Master Plan Work Group		Now		Help brainstorm revenue generation ideas for the Parks and Recreation Department.	This group is current but needs new members

Long-term Revenue Generation Strategies Work Group

Jun-16

look at the City's long-range capital needs and to make upcoming recommendations for how to fund those infrastructure projects over time.