



NOTICE OF INTENT (NOI)

for Arizona Pollutant Discharge Elimination System (AZPDES) Small Municipal Separate Storm Sewer System (MS4) General Permit (AZG2016-002)

Regulated small Municipal Separate Storm Sewer Systems (MS4s) must submit a Notice of Intent (NOI) to the Arizona Department of Environmental Quality (ADEQ) to obtain MS4 general permit coverage. Permittees must complete a NOI form and submit the original, ink-signed document to the address below:

Arizona Department of Environmental Quality
 Surface Water Section/ Stormwater & General Permits Unit (5415A-1)
 1110 West Washington Street
 Phoenix, AZ 85007

A. SMALL MS4 INFORMATION

Legal Name of Municipality or Organization:

City of Sedona

Choose one:

Existing Permittee New Permittee

Operator Type:

City

Mailing Address:

102 Roadrunner Drive

County:

Yavapai & Coconino

City:

Sedona

State:

AZ

Zip Code:

86336

Latitude/ Longitude at approximate geographic center of MS4 (D/M/S):

34 degrees, 51 minutes, 53.81 seconds North; 111 degrees, 47 minutes, 42.69 seconds West

B. PRIMARY MS4 PROGRAM MANAGER CONTACT PERSON

Name:

J. Andy Dickey, PE

Title:

Director of Public Works/City Engineer

Department:

Public Works

Mailing Address:

102 Roadrunner Drive

City:

Sedona

State:

AZ

Zip Code:

86336

Phone Number:

928-203-5039

Fax Number:

NA

Email Address:

adickey@sedonaaz.gov

Has another governmental entity agreed to satisfy any of your permit obligations?

Yes

No

If "yes" to the above question, name the other governmental entity and describe the agreement(s) between entities:

NA

C. BILLING INFORMATION			
Same as Primary MS4 Program Manager Contact Person Information? If "yes," proceed to Section D.		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Name: Click here to enter text.		Title: Click here to enter text.	
Department: Click here to enter text.			
Mailing Address: Click here to enter text.			
City: Click here to enter text.	State: Click here to enter text.	Zip Code: Click here to enter text.	
Phone Number: Click here to enter text.	Fax Number: Click here to enter text.	Email Address: Click here to enter text.	
D. ENFORCEMENT AUTHORITY OR OTHER MECHANISM			
Illicit Discharge Detection and Elimination (IDDE) Enforcement Authority or other mechanism established?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Describe IDDE Enforcement Authority or other mechanism: Develop and implement an inspection program. <ol style="list-style-type: none"> 1) City has developed an inspection program to identify illicit discharges within its MS4. The program includes dry weather field screening of at least 20% of the identified outfalls per year and investigation within 15 days of identifying or being notified of a potential illicit discharge. 2) City staff are trained to perform inspections to identify and determine if the provisions in the Stormwater Ordinance are violated. 3) The City enforces the Stormwater Ordinance and penalizes those who violate the provisions in accordance with the City's ordinance enforcement code. 4) City staff, with the aid of the Attorney's Office as necessary, will notify the offending party/parties with the goal to correct the problem in accordance with the Stormwater Ordinance. 			
Name of Enforcement Authority or other mechanism: City Code Title 13 and Land Development Code 8		Effective Date or Estimated Date of Adoption: 1/1/2012	
Construction Site Stormwater Runoff Enforcement Authority or other mechanism established?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Describe Construction Site Stormwater Enforcement Authority or other mechanism: <ol style="list-style-type: none"> 1) City staff reviews submittals to ensure that appropriate erosion and sediment controls are included in the project's construction plan (such as SWPPP). Section 806 of the City's Land Development Code includes provisions requiring dust control, erosion control, prevention of track-out and incorporation of BMP's in projects. 2) City has developed a list of preferred construction BMP's for engineering firms, construction firms and private developers. The list includes: <ol style="list-style-type: none"> a. Placement of rock track-out at construction entrances b. Use of silt fences c. Use of retention basin to reduce silt runoff d. Wetting and covering of debris piles e. Use of filters in front of storm drain inlets f. Covered loads 3) City staff includes a listing of benefits and advantages for all listed BMPs. 4) City has established notification guidelines for violators of the City Codes related to stormwater runoff and 			

<p>utilizes the enforcement measures contained in the Land Development Code and in the City Code. The Land Development Code applies to grading and drainage issues. The City Code applies to drainage and covered loads.</p>		
<p>5) City staff follows and implements the guideline with the goal to correct known violations within a prescribed period.</p>		
<p>6) City staff will prepare an educational package to inform operators about the City's SWMP. The package will include a copy of the Stormwater Ordinance, prepared templates, and City forms to be completed when a City permit is sought. The package will also include a check list of all the requirements needed by the City before permit is granted.</p>		
<p>7) City staff has prepared a brochure that explains the City's minimum requirements for site development.</p>		
<p>8) City staff informs operators and contractors during the permitting process that an AZDPES permit for construction activities is required for sites greater than or equal to 1 acre or less than one acre but part of a larger common plan of development if the larger common plan will ultimately disturb greater than one (1) acre.</p>		
<p>9) The City will annually review the site inspection program for construction sites.</p>		
<p>10) City staff are trained to conduct site inspections in accordance with the developed program.</p>		
<p>Name of Enforcement Authority or other mechanism: Land Development Code - Article 8 Section 805.06</p>		<p>Effective Date or Estimated Date of Adoption: 1/1/2006</p>
<p>Post-Construction Stormwater Management Enforcement Authority or other mechanism established?</p>	<p><input checked="" type="checkbox"/> Yes</p>	<p><input type="checkbox"/> No</p>
<p>Describe Post-Construction Enforcement Authority or other mechanism: Section 805.06 of the City's Land Development Code states that project designs shall include best management practices to prevent stormwater pollution during and after construction of the project. Other post-construction activities conducted by the City include:</p>		
<p>1) Conduct a review of current City ordinances related to long-term drainage and erosion control. The City will update post-construction management requirements as needed into the applicable City codes.</p>		
<p>2) Provide training to building inspectors to identify violations of or compliance with the Stormwater Ordinance's design criteria.</p>		
<p>Name of Enforcement Authority or other mechanism: Land Development Code – Section 8</p>		<p>Effective Date or Estimated Date of Adoption: 7/1/2017</p>

E. MAPPING COMPONENTS				
1. Stormwater Sewer Mapping (including roads with drainage system, municipal streets, catch basins, curbs, gutter, ditches, man-made channels, or storm drains that are owned or operated by the permittee and convey stormwater to Waters of the US)		Percent Complete at time of NOI submission 80%		
If 100% of requirements are NOT met for an existing permittee and for all new permittees, include a timeline, measurable goals, and estimated date of completion (MM/YY) for Stormwater Sewer Mapping: The City is currently reviewing its existing system for comparison to the definition of a stormwater system and will update its stormwater sewer map accordingly. This task to be completed by June 2018.				
2. Outfall Mapping		Percent Complete at time of NOI submission 80%		
If 100% of requirements are NOT met for an existing permittee and for all new permittees, include a timeline, measurable goals, and estimated date of completion (MM/YY) for Outfall Mapping: 80% of the outfall mapping is currently complete and the remaining portion will be completed by June 2018 (100% complete).				
3. Identification of Receiving Waters (names and locations of all the Waters of the US that receive discharge from those outfalls)		Percent Complete at time of NOI submission 100%		
If 100% of requirements are NOT met for an existing permittee and for all new permittees, include a timeline, measurable goals, and estimated date of completion (MM/YY) for Receiving Water Identification: Click here to enter text.				
F. SUMMARY OF RECEIVING WATERS				
Does the MS4 have outfalls that discharge to Waters listed in A.A.C. R18-11 Article 1, Appendix B?		<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No
If "yes" the MS4 discharges to receiving water(s) listed in A.A.C. R18-11 Article 1, Appendix B, then the following section must be completed. If "no" discharges occur to receiving water(s) listed in A.A.C. R18-11 Article 1, Appendix B, then the following section does <u>not</u> need to be filled out, proceed to Section G. If you answer "yes," the receiving water segment is Impaired, Not-Attaining or an Outstanding Arizona Water (OAW), you must also complete Part H.3- Impaired, Not-Attaining and OAWs and BMPs.				
Identify Appendix B surface water(s) that receives discharge(s) from the MS4	Number of outfalls discharging to receiving water?	Is the receiving water listed as an Impaired, Not-Attaining or OAW (choose one)?	List Pollutant(s) causing the Impairment(s):	Does the receiving water have a TMDL?
Oak Creek (number of outfalls pending)		Yes Not-Attaining and OAW	E. Coli	Yes- TMDL
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G. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY

G-1. MCM 1: Public Education and Outreach

For MCM 1- Public Education and Outreach, use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP, including the targeted audience such as commercial, construction, industrial or residential for MCM 1. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies) and include the Targeted Audience	Start Date (MM/YY) (enter your own text to override the drop down menu)
Research	Conduct research and update the City's stormwater web page. Public Works Department	City Staff will contact agencies to get information and/or review web pages at least on semiannual basis to get most up-to-date information. Evaluate websites/other information semi-annually.	06/17
Webpage	Maintain and update stormwater webpage. Public Works Department	The City will update its stormwater web page semi-annually. The webpage will provide information to the public and contractors. The City will track the number of individual page views annually.	6/17
Article	The City will make press releases to disseminate public information regarding stormwater and stormwater related news and events. This may include brochures, radio, city website, and local newspapers. Public Works Department	Notifications related to stormwater and related events will be made to the public (i.e. Christmas Tree recycling, pre-monsoon inspection notification, public comment of Stormwater Management Program, and other public notices). Target audience is general public. Conducted three times annually.	3/17
Special Event	Present stormwater information and/or updates to City leadership staff and/or public Public Works Department	Update the City's Department Heads annually concerning the stormwater program and/or present stormwater update to public at a City Council meeting. Conduct annually.	12/17
Display/ Posters	Tributary Signage Public Works Department	Maintain tributary signs that state "Sedona's Stormwater Keep it Clean". Target audience is the public. Sign maintenance and inventory to be performed annually.	1/17

Speakers Bureau	Use of Speakers Bureau Public Works Department	The City will provide a link on its stormwater webpage for local organizations/groups to request a speaker on a variety of topics to include stormwater. This 'speakers bureau' will provide the public with a method to bring citizen groups, school groups and other activity groups together with the City to provide information regarding stormwater. This will occur on an as requested basis.	04/17
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MCM 1: Public Education and Outreach

Use this space to add any additional information for MCM1:

All information regarding Public Education and Outreach is provided above.

G-2. MCM 2: Public Involvement and Participation

For MCM 2- Public Involvement and Participation, use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies)	Start Date (MM/YY) (enter your own text to override the drop down menu)
Public Involvement	<p>Develop and present stormwater pollution prevention information on televisions within City building(s).</p> <p>Public Works Department</p>	<p>Provide stormwater related information on televisions within reception areas of select City buildings. Information will relate to stormwater pollution prevention issues. Stormwater related information will loop periodically each month with other City information on television screens.</p>	06/17
Public Involvement	<p>Look for City outreach and educational opportunities for the public and contractors, including public comment and reporting opportunities.</p> <p>Public Works Department</p>	<p>The City's stormwater website will target public and contractors. The website will be updated semi-annually and reviewed annually. The City will add an email link for the public to provide comment.</p> <p>The public may also submit stormwater related complaints through the website. The City will investigate and respond accordingly to the status of the investigation within 30 days. Records of comments and responses will be retained for 2 years.</p> <p>The City will post the NOI and SWMP on its stormwater webpage and post the annual MS4 Report as they are submitted and approved by ADEQ.</p>	12/17
Public Involvement	<p>Develop an inlet curb marker program.</p> <p>Public Works Department</p>	<p>Signage and markers near curb inlets will be installed and maintained/inspected annually. Will target public awareness.</p>	12/17
Public Participation	<p>Develop a Trash Collection/Recycling</p>	<p>The City will work with Sedona Recycles to develop a program</p>	12/17

	<p>Program.</p> <p>Public Works Department</p>	<p>encouraging those dropping off recycled material to pick-up material around the site that is wind-blown or fell out of containers. Success of this effort will be posting of signs encouraging the volunteer action and a noticeably cleaner area.</p> <p>Each year the City will participate in at least 2 trash pick-up events. The City may or may not be the sponsor, but it will be a participant. Material regarding prevention of stormwater pollution, and proper places to dispose of hazardous waste and green waste will be provided. Success of the event will be measured by turnout. The goal is to have at least 5 people volunteer for each event.</p>	
Public Participation	<p>Maintain the pet waste collection program.</p> <p>Public Works Department</p>	<p>The City will maintain the existing pet waste stations and continue the pet waste collection program. This program targets the public by enhancing awareness and encouraging participation. The program is conducted throughout the year. Program evaluation for effectiveness and opportunities for improvement will be conducted annually.</p>	12/17
Public Participation	<p>Develop program for collecting, maintaining, and processing public comments on the City's stormwater program.</p> <p>Public Works Department</p>	<p>Conduct a press release annually to request public comment and input regarding stormwater quality issues within the City. Comments received will be responded to within 30 days. Records of comments and responses will be retained for 2 years.</p>	07/17
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MCM 2: Public Involvement and Participation

Use this space to add any additional information about MCM2:

All Public Involvement and participation information is provided above.

G-3. MCM 3: Illicit Discharge Detection and Elimination (IDDE) Program

For MCM 3- Illicit Discharge Detection and Elimination (IDDE) Program, use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measurable Goals (column 3) for each BMP. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies)	Start Date (MM/YY) (enter your own text to override the drop down menu)
Stormwater Sewer Mapping	Complete stormwater sewer mapping. Public Works Department	The City has completed 80% of the stormwater sewer system mapping to date. The remaining portion will be completed by June 2018 (100% complete).	03/17
Training	Develop and implement a dry/wet weather and analytical monitoring training program. Public Works Department	The City will conduct dry weather, wet weather and analytical monitoring training program. The training will be completed by September 2017 and annually thereafter, or as needed for new staff.	04/17
Written IDDE Procedures	Develop written IDDE procedures. Public Works Department	Develop IDDE written procedures that will assist in finding and eliminating sources of non-stormwater discharges. Written IDDE procedures will be re-evaluated on an annual basis for completeness or new issues, at a minimum.	03/17
Dry Weather Screening	Develop a dry weather monitoring program. Public Works Department	City staff will develop an inspection program to identify illicit discharges in the City. The program shall include dry weather monitoring of 20% of the identified outfalls per year and investigation within 15 days of identifying or being notified of a potential illicit discharge. Findings of the dry weather monitoring will be included in the annual report.	04/17
Wet Weather Monitoring	Develop a wet weather monitoring program. Public Works Department	The City will develop and implement a wet weather monitoring program. This program will include two monitoring events in the winter season and two monitoring events in	06/17

		the summer season in response to a storm event that results in a discharge from the storm sewer system. The program will be fully implemented no later than June 1, 2017 and conducted annually.	
Analytical Monitoring	Develop an analytical monitoring program. Public Works Department	The City will develop and implement an analytical monitoring program. This program will include two analytical monitoring events in the winter season and two in the summer season in response to a storm event that results in a discharge from the storm sewer system. The program will be fully implemented no later than June 1, 2017 and conducted annually.	06/17
Outfall Inventory	Complete Outfall Inventory. Public Works Department	The City will complete an inventory of its outfalls by June 2018.	06/17
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MCM 3: Illicit Discharge Detection and Elimination (IDDE) Program

Use this space to add any additional information about MCM3:

All IDDE program information and details are provided above.

G-4. MCM 4: Construction Activity Stormwater Runoff Control

For MCM 4- Construction Activity Stormwater Runoff Control, use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies)	Start Date (MM/YY) (enter your own text to override the drop down menu)
Training	Provide construction site stormwater training for City staff. Public Works Department and City Inspectors	Provide training for City staff, inspectors and interested local contractors annually.	09/17
Education/ Public Involvement	Construction BMP brochure distribution and Stormwater Construction General Permit. Public Works Department	Continue efforts to distribute brochures and various BMPs to contractors. Brochures to be sent out annually.	06/16
Enforcement	Continue to enforce construction site enforcement policies and procedures. Public Works Department	The City will continue enforcing its construction site requirements. Enforcement will include informing offending parties of the violation(s) and allowing an opportunity to respond and correct the issue. Escalation of enforcement will occur as necessary. Enforcement policies/procedures will be reviewed annually.	12/17
BMPs Erosion/ Sediment Control	Maintain list of construction site BMPs which are available on the City's stormwater website. Public Works Department	The City will continue to maintain its list of preferred construction site BMPs which are available to contractors and available on the City's stormwater website. The BMPs will reviewed annually for effectiveness.	12/17
Inspections	Develop a Construction Site Inspection Program Public Works Department	Continue to implement and review construction site inspection program annually. During Construction, Capital Improvement Projects to be inspected biweekly, commercial developments to be inspected monthly, and residential construction	12/17

		to be inspected intermittently.	
Inventory	Develop a Construction and Post-Construction Permit Tracking Sheet Public Works Department	The City will develop a spreadsheet or database to keep an inventory of all construction activities that disturb or will disturb one (1) or more acres within the permitted area; including those that are less than one (1) acre but are part of a larger common plan of development or sale if the larger common plan will ultimately disturb greater than one (1) acre.	12/17
Site Plan Review	Develop Site Plan Review Procedures. Public Works Department	Develop written procedures for site plan review. The site plan review shall include: a review by City staff of the site design; the planned operations at the location of the construction activity; planned stormwater controls to be used to manage runoff created after development.	12/17
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MCM 4: Construction Activity Stormwater Runoff Control

Use this space to add any additional information about MCM4:

No additional Construction Activity Stormwater Runoff Control information other than that provided above.

G-5. MCM 5: Post-Construction Stormwater Management in New Development and Redevelopment

For MCM 5- Post-Construction Stormwater Management in New Development and Redevelopment, use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies)	Start Date (MM/YY) (enter your own text to override the drop down menu)
Enforcement	Maintain the post-construction enforcement policies and procedures. Public Works Department	Maintain and review enforcement policies and procedures to ensure they are in compliance with Land Development Code Section 8, and City Code Title 13. Review the policies and procedures annually.	12/17
Training	Develop and provide training for construction and post-construction stormwater pollution prevention. Public Works Department	Provide annual training to inspectors to assist in identification of stormwater violations. This training may include additional City staff and invited contractors. This is to be conducted annually.	12/17
Inspections	Develop post-construction site inspection program. Public Works Department	Public Works Department will conduct post-construction site inspections. All Capital Improvement Projects shall be inspected annually. Twenty (20) percent of commercial properties with documented post-construction BMPs will be inspected annually.	01/17
Inventory	Develop and maintain a construction and post-construction tracking spreadsheet or database. Public Works Department	The City will keep an inventory of all construction and post-construction activities that disturb or will disturb one (1) or more acres within the permitted area; including those that are less than one (1) acre but are part of a larger common plan of development or sale if the larger common plan will ultimately disturb greater than one (1) acre.	12/17
Runoff Control Assessment	Enforce and maintain existing program and policies for prevention of pollutant runoff from post-construction sites.	Public Works Department will conduct post-construction site inspections. All Capital Improvement Projects shall be inspected annually. Twenty (20) percent of commercial	01/17

	Public Works Department	properties with documented post-construction BMPs inspected annually. Any discrepancies found will be required to bring post-construction BMPs and inspections up to date in accordance with submitted plan/BMPs.	
Site Plan Reviews	<p>Continue to implement site plan review policies and procedures for post-construction controls.</p> <p>Public Works Department</p>	The City will continue to implement its procedures for post-construction site plan review. The site plan review shall include: a review by City staff of the site design; the planned operations at the location of the construction activity; planned stormwater controls to be used to manage runoff created after development.	08/17
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MCM 5: Post-Construction Stormwater Management in New Development and Redevelopment

Use this space to add any additional information about MCM5:

No additional information regarding Post-Construction Stormwater Management in New Development and Redevelopment to provide other than what is provided above.

G-6. MCM 6: Pollution Prevention and Good Housekeeping			
For MCM 6- Pollution Prevention and Good Housekeeping, Insert the Facility Name applicable to the MS4. Use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection. For those BMPs that are not Facility specific, use the rows after the Facility Name inserts.			
BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies)	Start Date (MM/YY) (enter your own text to override the drop down menu)
Insert Facility Name: City Maintenance Yard and City Parking Lots			
Cleaning Inlets/ Basins	Develop program for inspecting and cleaning out City property catch basins. Public Works Department	During rainy season, the City Maintenance Division routinely inspects and cleans out catch basin grates that may be clogged with trash/debris. This is typically bi-annual to coincide with AZ's biannual rainy seasons in winter and summer months.	01/17
Insert Facility Name: City Maintenance Yards, City Parking Lots, Streets/Highways			
Facility Prioritization	Develop a facility prioritization list for implementing and maintaining pollution prevention and good housekeeping measures. Public Works Department	Priority 1 – Maintenance yards, Priority 2 – City Parking lots and catch basins Priority 3 – Public Streets/Highways	01/17
Insert Facility Name: City Maintenance Yards and City Parking Lots			
Implement Controls	Develop an in-house inspection program. Public Works Department	Develop and enforce the operation and maintenance programs through an in-house inspection program.	01/17
Insert Facility Name: City Capital Improvement Projects			
Inspections	Develop inspection program and protocols for Capital Improvement Projects (CIPs). Public Works Department, and City Maintenance Division	Routinely inspect Capital Improvement Projects for compliance with their individual SWPPPs.	01/17

Insert Facility Name: City Maintenance Yards, City Parking Lots			
Inventory	<p>Develop a tracking spreadsheet or database for City-wide pollution prevention and good housekeeping procedures.</p> <p>Public Works Department</p>	<p>Develop and maintain a spreadsheet/database to track inspection of City properties for pollution prevention, good housekeeping compliance.</p>	12/17
Insert Facility Name: City Parking Lots			
O&M Procedures	<p>Develop an operation and maintenance of oil-water separators and catch basins program.</p> <p>Public Works Department, City Maintenance Division</p>	<p>Develop and maintain procedures for the operation and maintenance of City owned oil-water separators and catch basins. Routinely inspect oil-water separators, catch basins and conduct annual maintenance of the oil-water separators, annually inspect catch basins and remove debris.</p>	01/17
Insert Pollution Prevention and Good Housekeeping BMPs that are not facility specific below			
Reduce Trash/ Floatables	<p>Develop a catch basin maintenance program for trash/floatables reduction pollution prevention.</p> <p>City Maintenance Division</p>	<p>Inspect and clean out catch basin grates that may be clogged with trash/debris. Will be conducted bi-annual to coincide with rainy seasons in winter and summer months.</p>	01/17
Street Sweeping	<p>Maintain a street sweeping program</p> <p>Public Works Department</p>	<p>Maintain the monthly sweeping of city parking lots. The oil/water separators at city parking lots and maintenance yards will be maintained annually. City streets, including State Routes 89A and 179, including bike lanes, will continue to be swept monthly. The goal each month is 20 lane miles.</p>	01/17
SWPPP	<p>Develop SWPPP for each Capital Improvement Project.</p> <p>Public Works Department</p>	<p>SWPPPs are developed for each Capital Improvement Project (CIP). Frequency is as applicable projects are implemented.</p>	01/17
Training	<p>Provide training for pollution prevention and good housekeeping measures.</p> <p>Public Works Department</p>	<p>Provide annual training to City employees, and inspectors. Select contractors may also be invited to the annual training events.</p>	05/17

Written Procedures	Develop written procedures for pollution prevention and good housekeeping measures. Public Works Department	Develop written procedures and BMPs for pollution prevention and good housekeeping measures to be implemented, maintained, and inspected at applicable City facilities.	12/17
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.

MCM 6 Pollution Prevention and Good Housekeeping

Use this space to add any additional information about MCM6:

No additional information to be provided for Pollution Prevention and Good Housekeeping other than that provided above.

H. MONITORING				
1. DRY WEATHER VISUAL OUTFALL MONITORING				
Has a dry weather visual discharge monitoring program been developed?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
If the above answer is "yes," provide the actual date of implementation:		4/17/2017		
If the above answer is "no," provide estimated date of completion:		Click here to enter a date.		
Estimated total number of municipal stormwater outfalls	Percent of total number of municipal stormwater outfalls to be monitored each year			
40 to 70 (estimated)	20%			
2.A VISUAL STORMWATER DISCHARGE MONITORING				
Below identify a minimum of five outfalls or field screening points for the visual stormwater discharge monitoring program				
Outfall or field screening point identification number	Name of receiving water	Is the receiving water listed as an Impaired, Not-Attaining or OAW (choose one)?		
Screening Point 1	Oak Creek	Yes Not-Attaining and OAW		
Screening Point 2	Oak Creek	Yes Not-Attaining and OAW		
Screening Point 3	Oak Creek	Yes Not-Attaining and OAW		
Screening Point 4	Oak Creek	Yes Not-Attaining and OAW		
Screening Point 5	Oak Creek	Yes Not-Attaining and OAW		
2.B VISUAL STORMWATER DISCHARGE MONITORING ALTERNATIVE				
Are you proposing a visual stormwater discharge monitoring alternative?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
If "yes" a visual stormwater discharge monitoring alternative is being proposed, provide a description of the proposed alternative and how the proposed alternative is as effective as, or is more effective than, visual stormwater discharge monitoring in the space below.				
Click here to enter text.				
3. IMPAIRED, NOT-ATTAINING AND OAW MONITORING AND BMPS				
Part H.3 is to be completed only if the MS4 has outfalls that discharge to an Impaired, Not-Attaining or Outstanding Arizona Water (OAW), or a combination there of.				
Has a Sampling and Analysis Plan (SAP) been developed in accordance with permit Part 5.1.g?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
If the above answer is "no," provide an estimated date of completion for the SAP:		6/1/2017		
List each individual receiving water that is Impaired, Not-Attaining or an OAW that the MS4 discharges to	How many outfalls will be sampled?	List outfall ID or unique identification	List parameter(s) to be analyzed	Provide a description of how the selected BMPs will specifically address the pollutant(s) causing the impairments or how the BMPS will be protective of the OAW

Oak Creek	5	Outfalls 1 - 5	E. Coli	Public outreach and vigorous pet waste collection program efforts will reduce E. Coli impacts. Outfall monitoring (Dry/wet/sampling), storm drain maintenance will assist in identifying issues with BMPs or non-compliance of the BMPs. Training of employees, contractors will assist in enforcing City Ordinances and Land Development Codes. Street and City Parking Lot sweeping will help in reducing automotive petrochemical wastes reaching Oak Creek. Tributary stormwater signs and curb inlet markers will increase public awareness of impacts to Oak Creek.
Click here to enter text.		Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.		Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.		Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.		Click here to enter text.	Click here to enter text.	Click here to enter text.

I. NOTES AND ADDITIONAL INFORMATION

Use the space below to provide any additional information about the MS4 program.
 Click here to enter text.

J. FEES

Fill out either Part A for a New Permittee or Part B for an Existing Permittee. If a New Permittee, choose one check box below to indicate the MS4s population and applicable initial permit fee. Insert the total payment included with the NOI in the text box. If an Existing Permittee, choose one check box below to indicate the MS4s population. Note: The estimated MS4 population should be based on latest Decennial Census by the Bureau of Census.



Part A <input type="checkbox"/> New Permittee. I confirm the correct fee payment is included with the NOI. <input type="checkbox"/> <or = to 10,000: \$2,500 <input type="checkbox"/> >10,000 but ≤ 100,000: \$5,000 <input type="checkbox"/> > 100,000: \$7,500 <input type="checkbox"/> Non-traditional MS4 such as hospital, college or military: \$5,000 Total fee payment included: Click here to enter text.	Part B <input checked="" type="checkbox"/> Existing Permittee. No fee is required for NOI submission. You will continue to be invoiced on your current annual fee billing cycle. <input type="checkbox"/> <or = to 10,000 <input checked="" type="checkbox"/> >10,000 but ≤ 100,000 <input type="checkbox"/> > 100,000 <input type="checkbox"/> Non-traditional MS4 such as hospital, college or military
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K. CERTIFICATION

Pursuant to A.R.S. § 41-1030:

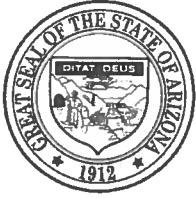
(1) ADEQ shall not base a licensing decision, in whole or in part, on a requirement or condition not specifically authorized by statute or rule. General authority in a statute does not authorize a requirement or condition unless a rule is made pursuant to it that specifically authorizes the requirement or condition.

(2) Prohibited licensing decisions may be challenged in a private civil action. Relief may be awarded to the prevailing party against ADEQ, including reasonable attorney fees, damages, and all fees associated with the license application.

(3) ADEQ employees may not intentionally or knowingly violate the requirement for specific licensing authority. Violation is cause for disciplinary action or dismissal, pursuant to ADEQ's adopted personnel policy. ADEQ employees are still afforded the immunity in A.R.S. §§ 12-821.01 and 12-820.02.

I certify under penalty of law that I have met the eligibility conditions of this permit and that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I certify that I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

Printed Name: J. Andy Dickey, PE	Title: Director of Public Works/City Engineer
Ink Signature 	Date: 3/20/17



Douglas A. Ducey
Governor

ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY



Misael Cabrera
Director

March 31, 2017

Reading file: SWGP17-0111

City of Sedona, Public Works Department
Attn: J. Andy Dickey, P.E.
102 Roadrunner Drive
Sedona, AZ 86336

**RE: Review of the City of Sedona Notice of Intent for coverage under the 2016 AZPDES Small MS4 General Permit
LTF: 65719**

Dear Mr. Dickey:

The Arizona Department of Environmental Quality (ADEQ) received the City of Sedona Notice of Intent (NOI) for coverage under the 2016 Small Municipal Separate Storm Sewer System (MS4) on March 28, 2017. ADEQ has completed its review and determined the NOI and identified BMPs and measurable goals satisfactorily comply with Arizona Pollutant Discharge Elimination System (AZPDES) Small MS4 permit (No. AZG2016-002) requirements. As such, the City of Sedona is authorized continued permit coverage.

Please note, however, that ADEQ will post the City of Sedona's NOI on the ADEQ website and make it available for public comment for a period of 30 days.

Required Information

Permit Part 9.0, Standard Permit Conditions, requires the City of Sedona to supply, any information which ADEQ may request to determine compliance with the permit. The City of Sedona must provide the following:

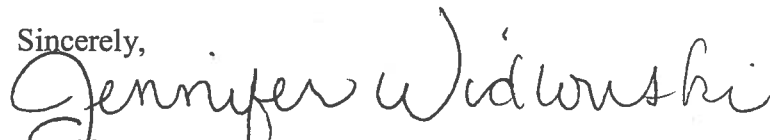
- ADEQ is not requiring additional information at this time.
- In the event ADEQ receives any comments on the NOI, ADEQ may request the City of Sedona to submit a revised NOI or information necessary to adequately respond to the comment(s).

Consequences of Non-Compliance

ADEQ's processing of the City of Sedona's NOI is not a determination of compliance with ADEQ's Small MS4 General Permit (AZG2016-002). Any conflicts that exist between the permit and the NOI (including compliance dates), the permit requirements prevail. Permit non-compliance is subject to Arizona Revised Statutes, Title 49, Chapter 2, Article 4.

Thank you for your efforts to comply with Arizona's environmental requirements. Should you have any comments or questions regarding this matter, please do not hesitate to contact me at (602) 771- 2256 or jlw@azdeq.gov.

Sincerely,


Jennifer Widlowski, Project Manager
Stormwater and General Permits Unit

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APR 05 2017

CITY OF SEDONA
PUBLIC WORKS



Douglas A. Ducey
Governor

ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY



Misael Cabrera
Director

May 4, 2017

Reading file: SWGP17-0180

City of Sedona, Public Works Department
Attn: J. Andy Dickey, P.E.
102 Roadrunner Drive
Sedona, AZ 86336

**RE: Small MS4 Permit Final Authorization – City of Sedona
LTF: 65719**

Dear Mr. Dickey:

The Arizona Department of Environmental Quality (ADEQ) received the City of Sedona Small Municipal Separate Storm Sewer System (MS4), Notice of Intent (NOI) on March 28, 2017.

The City of Sedona’s NOI was posted for a period of 30 days on the ADEQ website to allow for public comment. The comment period opened on April 3, 2017 and closed on May 3, 2017. ADEQ did not receive any comments during this period.

Required Information

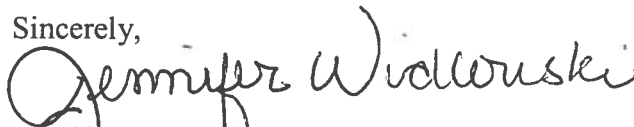
- ADEQ is not requiring additional information at this time.

Consequences of Non-Compliance

ADEQ’s processing of the City of Sedona’s NOI is not a determination of compliance with ADEQ’s Small MS4 General Permit (AZG2016-002). Any conflicts that exist between the permit and the NOI (including compliance dates), the permit requirements prevail. Permit non-compliance is subject to Arizona Revised Statutes, Title 49, Chapter 2, Article 4.

Thank you for your efforts to comply with Arizona’s environmental requirements. Should you have any comments or questions regarding this matter, please do not hesitate to contact me at (602) 771- 2256 or jlw@azdeq.gov.

Sincerely,


Jennifer L. Widlowski
Stormwater and General Permits Unit
Surface Water Division

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MAY 08 2017

**CITY OF SEDONA
PUBLIC WORKS**