



CITYWIDE PERMIT 2011-__-__ DRIVEWAY MAINTENANCE ON CITY RIGHTS OF WAY

This permit is issued pursuant to City Code Section 7-15. Anyone acting under the terms of this permit agrees to hold the City harmless for the placement and/or the operation of the encroachments approved under this permit. All applicable boxes shall be filled in or checked.

(X) MAINTENANCE PERMIT FOR EXISTING DRIVEWAYS

WORK START DATE: _____ AT LOCATION: _____

THIS PERMIT IS VALID FOR ONE WEEK FROM THE WORK START DATE

In consideration of the granting of this permit for work conforming to the Sedona City Code Section 7-15, the Permittee hereby agrees to the conditions set forth in Article 7-15, Section 7-15-7.D of the Sedona City Code and this Citywide Permit.

UNDER THIS PERMIT YOU ARE ALLOWED: To maintain your existing driveway access. You may rake and level out your driveway, repair or fill in any potholes or ruts. Import or export gravel or ABC (Aggregate Base Course) material, to match existing, as long as the grade elevation is not changed. You may maintain your visibility triangles for sight distance on the frontage of your property within your side property lines, as long as all the material is hauled away.

UNDER THIS PERMIT YOU CAN NOT:

- Install a new driveway
- Change the grade or location of your driveway
- Change the surface type of the existing driveway
- Install a culvert or modify existing drainage ditches or channels on City rights-of-way
- Stage materials in the City right-of-way
- Encroach into the street or block traffic (This would require a right-of-way permit and traffic control plan)
- Plant or install landscaping beyond your property lines (This would require a right-of-way-permit)
- Maintain or modify existing encroachments beyond your side property lines on City rights-of-way that may extend beyond your property frontage.

If you are considering any of the items above for your project, please contact the City of Sedona Maintenance Division, Traffic Aide at 928-204-7800. These items may be allowed under a Right-of-way Permit or Engineering Grading Permit.

SUBMITTAL REQUIREMENTS: The following items are required for this permit:

(Place a checkmark and date by each item when it is completed)

() _____ For any maintenance that may require scraping or digging please contact the Arizona
DATE Blue Stake Center at 811, 800-782-8348 or <http://www.azbsinc.com/>

This is an important step since underground utilities may be in conflict with the area you are working in. Please plan ahead location of utilities is a free service and is required by State Law. A minimum of 2-3 workdays is required for marking of underground utility lines.

The Blue Stake Center will assign a number, place that number here: _____

() _____ Reference Article-9/910.09 Sight Distance/ Figure 9-43 (below), for information on
 DATE maintenance requirements for driveway visibility triangles.

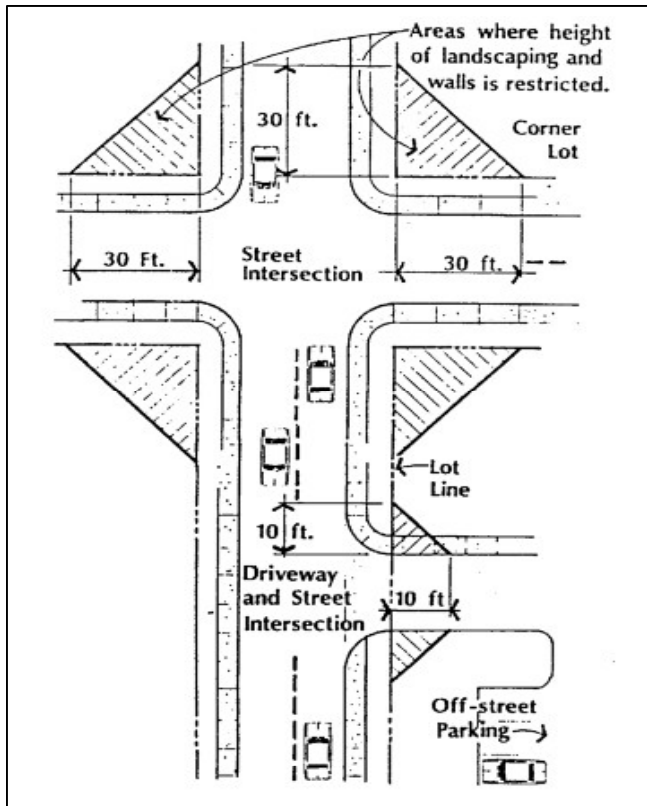


Figure 9-43, Visibility Triangle

Land Development Code, Article 9

910.09 Sight Distance.

A. To ensure that landscape materials do not constitute a driving hazard, no landscaping higher than 3 feet at maturity or fencing higher than 3 feet shall be placed within the visibility triangles.

1. To determine the visibility triangles necessary for a corner lot, measure 30 feet back along lot lines from the point of intersection of the 2 lot lines.

2. At drive entrances, measure 10 feet back along drive and lot line from the point of intersection of drive and lot line.

B. Existing vegetation is permitted within a visibility triangle if foliage is pruned and maintained at a height under 3-feet or above 6 feet measured from the lowest branch, to the satisfaction of the City Engineer.

() _____ Post this permit on the property at or near the work area
 DATE

() _____ Call 928-204-7800 for a final inspection when work is completed
 DATE Inspections are conducted during City Business hours: Monday - Friday from 8:00am -3:00 pm
 (summer hours: Monday – Thursday 8:00 a.m. – 4:30 p.m.)
 (If you leave a message please leave your permit number, address, your name and phone number)

NAME OF PERMITTEE: _____ **PHONE:** _____
ADDRESS: _____
CITY: _____ **ZIP:** _____

By using this permit it is understood that you have reviewed the submittal requirements. This permit shall be made available to all City Personnel upon request and shall be posted on the property during the driveway maintenance work. **This Permit is not valid until signed and dated.**

SIGNATURE OF APPLICANT: _____ **DATE:** _____

Work not complying in full with the requirements of this permit will require obtaining a separate right-of-way permit. Contact Victor Estrada at (928) 204-7800 if you have questions regarding whether you may use this permit for your project.

