INTEROFFICE MEMO

DATE: AUGUST 15, 2011

TO: MAYOR AND CITY COUNCIL,

TIM ERNSTER, CITY MANAGER, ALISON ZELMS, ASSISTANT CITY MANAGER

CC: DEPARTMENT HEADS, CITY ASSISTANTS, AND BUDGET OVERSIGHT

COMMITTEE

FROM: BARBARA ASHLEY

RE: MONTHLY REPORT – PRELIMINARY JUNE 2011

Attached you will find the preliminary report for the month and fiscal year ending June 2011. We are still waiting on several items to complete this fiscal year, such as franchise and in-lieu fees, sales taxes, final allocation of payroll, Pcard expenditures, and several other line item corrections.

The General Fund fiscal year end for 2010-2011 looks to be in very good shape. As noted below, the City will be adding to the General Fund reserve. Note that the dollars shown in the surplus column also include the re-allocation of the tax dollars no longer transferred to the Capital Fund. Had this re-allocation not been approved by City Council, the General fund surplus would only be approximately \$98,000. Expenditures for the fiscal year are approximately 13% below the approved budget and 7% below actual expenditures for last year, while total revenues to date are approximately 5% above budget and 4.26% higher than last year's actual. As stated before, these are still preliminary and un-audited numbers for the fiscal year.

For the month of June for the General Fund:

- 1. Revenues over expenditures remain positive at \$1,602,477 through June 2011. Overall revenue collections through June increased over June 2010 by approximately 4.26%, while expenditures decreased by approximately 7%. These numbers are cumulative.
- 2. Sales taxes collected for June increased over June 2010 approximately 3%. Bed taxes decreased approximately 36% over June 2010. Year-to-date total sales taxes are still ahead of last year's collections by approximately 6.31%. As stated in prior months, the categories are going to fluctuate as corrections to all categories are discovered and corrected. These corrections could continue through this calendar year.
- 3. State shared revenues finished out the year on target with estimates provided at the beginning of the fiscal year with the State Sales tax showing a slight increase of approximately 3.38% through June 2011. Franchise Fees are collected on a quarterly basis and are in line with our projections but not all are posted to date. Interest remained flat.

INTEROFFICE MEMO: MONTHLY REPORTS

4. Overall expenditures per department are below the target approximately 13% and decreased from last fiscal year by approximately \$784,723.

We anticipate closing this fiscal year completely in the next few days. Our auditors are scheduled to be here in September to review our financial statements. A final statement will be prepared for your review afterwards. Please feel free to contact my office with any questions.

ATTACHMENTS

10/7/2010

City of Sedona FY 2010/11 <u>General Fund</u> Budget Comparison

<u>June-11</u>

		FYTD			Prior	PY to CY
Revenues	<u>Budget</u>	<u>Actual</u>	<u>Balance</u>	100% Target	<u>FYTD</u>	Comparison
Bed Tax	1,225,785 **	1,472,193	246,408	120.1%	1,426,241	3.22%
City Sales Tax	5,396,616 **	6,396,172	999,556	118.5%	4,888,750	30.83%
Franchise Fees	667,787 **	620,468	(47,319)	92.9%	666,326	-6.88%
Vehicle License Tax	600,023 **	494,797	(105,226)	82.5%	551,996	-10.36%
State Sales Tax	820,369 **	830,562 ₃	10,193	101.2%	802,470	3.50%
State Income Tax	1,064,174 **	1,064,334	160	100.0%	1,411,823	-24.61%
Fines	299,119 **	226,861	(72,258)	75.8%	301,115	-24.66%
Licenses & Permits	172,839 **	118,393	(54,446)	68.5%	243,997	-51.48%
Charges for Services	134,269 **	123,643	(10,626)	92.1%	119,740	3.26%
Contributions & Donations	_ **	· <u>-</u>	0	0.0%	750	-100.00%
Interest	303,790 **	171,133	(132,657)	56.3%	287,214	-40.42%
Miscellaneous	447,374 **	169,042	(278,332)	37.8%	510,003	-66.85%
	11,132,145 **	11,687,597	555,452	105.0% 1	11,210,426 1	4.26%
**NOTE: Budget amounts do not include "beginning cash"	or "transfers" from other fun	ds.				
		FYTD			Prior	PY to CY
<u>Expenditures</u>	<u>Budget</u>	<u>Actual</u>	Balance	100% Target	<u>FYTD</u>	Comparison
City Council	61,838	63,011 *	(1,173)	101.9%	60,174	4.72%
City Manager	246,222	252,815 *	(6,593)	102.7%	418,234	-39.55%
Human Resources	1,563,615	1,379,516 *	184,099	88.2%	1,522,512	-9.39%
Financial Services	376,922	305,586 *	71,336	81.1%	176,575	73.06%
Information Systems	453,065	450,078 *	2,987	99.3%	397,106	13.34%
Legal	335,289	310,492 *	24,797	92.6%	345,258	-10.07%
City Clerk	186,292	191,498 *	(5,206)	102.8%	229,893	-16.70%
Parks & Recreation	315,050	250,970 *	64,080	79.7%	565,341	-55.61%
General Services	3,748,654 **	3,076,093 *	672,561	82.1%	2,750,870	11.82%
Contingencies	300,000	102,171	197,829	34.1%	79,152	29.08%
Community Development	788,847	771,978 *	16,869	97.9%	1,047,592	-26.31%
Public Works	755,192	709,873 *	45,319	94.0%	381,547	86.05%
Arts & Culture	84,218	84,868 *	(650)	100.8%	166,122	-48.91%
Police	2,050,437	1,896,527 *	153,910	92.5%	2,436,969	-22.18%
Municipal Court	296,507	239,644 *	56,863	80.8%	292,498	-18.07%
_	11,562,148	10,085,120 4	1,477,028	87.2%	10,869,843 1	-7.22%
*NOTE: Amounts do not include "encumbrances".		.0,000,120 4	.,,.23	37.1270	10,000,040	7.2270
	Actual	Actual	Transfers	YTD	PYTD	
Revenue / Expense	Revenues -	Expenditures +/-	and/or Reserve =	Rev over Exp	Rev over Exp	
General Fund	11,687,597	10,085,120 *	0	1,602,477	340,582	370.51%

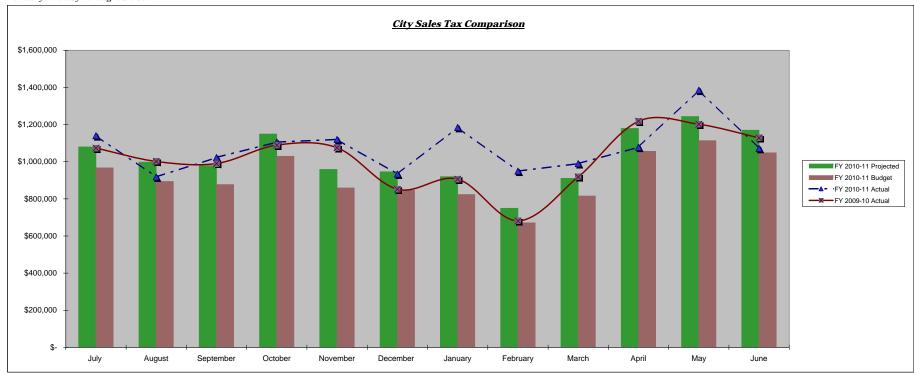
City of Sedona

Sales Tax Worksheet*

May 31, 2011

	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	2011	2011	Budget	% Change	% Change
Month	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	Budget	Collections	Variance	from 2010	from Budget
July	896,544	933,022	949,697	987,755	1,021,011	1,181,174	1,069,178	1,253,632	1,252,755	1,073,215	966,682	1,140,395	173,714	6.26%	17.97%
August	806,622	883,457	812,892	938,115	1,043,646	1,095,421	1,058,491	1,230,340	1,090,523	1,001,376	893,251	917,875	24,624	-8.34%	2.76%
September	815,464	861,455	842,239	957,697	972,637	1,049,959	1,032,607	1,137,149	1,017,988	990,181	876,574	1,022,615	146,040	3.28%	16.66%
October	901,601	852,214	948,253	937,372	1,090,521	1,139,917	1,178,952	1,155,616	1,601,792	1,089,433	1,028,990	1,105,755	76,765	1.50%	7.46%
November	520,198	852,214	443,132	937,372	1,116,598	1,331,960	1,331,215	1,361,830	1,191,160	1,075,186	858,215	1,119,830	261,615	4.15%	30.48%
December	829,897	769,014	847,479	999,121	944,662	1,074,367	1,156,793	1,132,785	963,540	851,434	846,480	933,873	87,393	9.68%	10.32%
January	812,928	799,021	882,138	830,649	918,105	1,052,208	1,092,120	1,026,332	938,932	906,327	823,199	1,184,462	361,264	30.69%	43.89%
February	643,032	662,146	736,372	748,373	739,579	810,751	918,581	909,590	731,583	681,004	670,557	949,379	278,822	39.41%	41.58%
March	748,564	799,602	771,127	859,229	880,416	1,102,828	1,076,654	985,533	1,027,075	917,669	814,890	989,770	174,881	7.86%	21.46%
April	881,747	1,035,541	1,087,984	1,147,949	1,153,061	1,316,931	1,383,320	1,406,892	1,130,233	1,218,124	1,055,937	1,078,369	22,432	-11.47%	2.12%
May	997,709	1,094,861	1,084,585	1,167,307	1,214,920	1,371,983	1,452,116	1,345,307	1,414,982	1,201,785	1,113,263	1,385,563	272,300	15.29%	24.46%
June	1,038,580	980,892	1,060,217	1,155,541	1,182,999	1,370,439	1,415,780	1,309,472	1,172,116	1,128,769	1,047,508	1,071,808	24,300	-5.05%	2.32%
Refund															
			<u>.</u>												
Total	\$9,892,885	\$10,523,438	\$10,466,116	\$11,666,480	\$12,278,155	\$13,897,940	\$14,165,807	\$14,254,478	\$13,532,679	\$12,134,503	\$10,995,545	\$12,899,694	1,904,149	6.31%	14.76%
														cumulative	averages

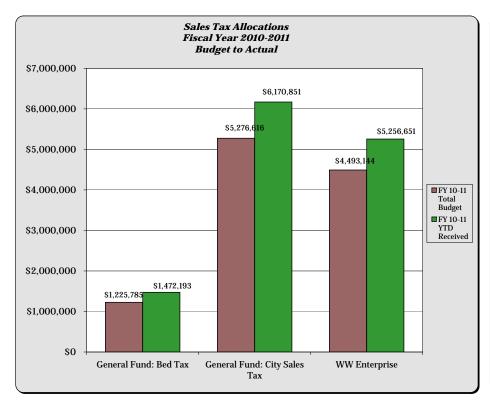
^{*} Bed tax is included due to reporting inconsistencies by vendors. ** The fiscal year is July 1 through June 30.

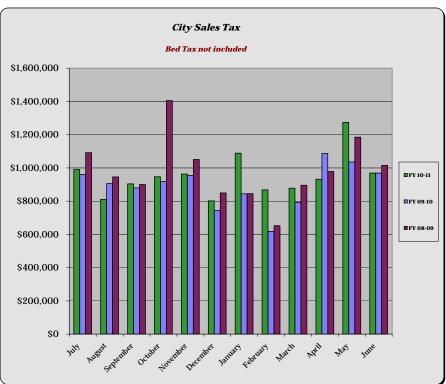


City of Sedona

Sales Tax Worksheet*

May 31, 2011





FY 2010-2011 SALES TAX SUMMARY

					ı				
	0/	BED TAX General	0/	CITY SALES TAX General	0/	CITY SALES TAX	0/	TOTAL	Month
	% Inc/Dec	Fund	% Inc/Dec	TAX General Fund	% Inc/Dec	Wastewater Fund	% Inc/Dec	CITY SALES TAX	collected for:
	1110/1200	1 4114	1110/200	. una	1110/200	Traditional Tana	1110/200	011 1 0/1220 1/t/x	
July	32.97%	\$150,105.76	3.12%	\$534,756.42	3.12%	\$455,533.25	6.26%	\$1,140,395.43	June
August	11.02%	\$106,759.77	-10.39%	\$438,002.43	-10.39%	\$373,113.19	-8.34%	\$917,875.39	July
September	7.63%	\$118,808.29	2.73%	\$488,055.41	2.73%	\$415,750.90	3.28%	\$1,022,614.60	August
October	-7.35%	\$158,875.61	3.15%	\$511,314.76	3.15%	\$435,564.42	1.50%	\$1,105,754.79	September
November	30.79%	\$156,499.92	0.82%	\$520,198.30	0.82%	\$443,131.88	4.15%	\$1,119,830.10	October
December	22.12%	\$131,844.66	7.88%	\$433,095.57	7.88%	\$368,933.26	9.68%	\$933,873.49	November
January	54.29%	\$95,427.50	28.96%	\$588,078.82	28.96%	\$500,956.02	30.69%	\$1,184,462.34	December
February	29.86%	\$81,536.91	40.38%	\$468,634.49	40.38%	\$399,207.15	39.41%	\$949,378.55	January
March	-11.05%	\$111,956.09	10.86%	\$474,019.61	10.86%	\$403,794.47	7.86%	\$989,770.17	February
April	11.41%	\$146,407.47	-14.24%	\$503,259.20	-14.24%	\$428,702.28	-11.47%	\$1,078,368.95	March
May	-32.92%	\$111,248.80	23.01%	\$688,129.46	23.01%	\$586,184.36	15.29%	\$1,385,562.62	April
June	-35.77%	\$102,721.86	0.03%	\$523,306.40	0.03%	\$445,779.54	-5.05%	\$1,071,807.80	May
TOTAL FY 10-11	<u> </u>	\$1,472,192.64		\$6,170,850.87		\$5,256,650.72		\$12,899,694.23	
TOTAL FY 09-10		\$1,426,240.60		\$5,782,461.60		\$4,925,800.66		\$12,134,502.86	
DIFFERENCE		\$45,952.04		\$388,389.27		\$330,850.06		\$765,191.37	
% INCR/DECR		3.22%		6.72%		6.72%		6.31%	

ARIZONA DEPARTMENT OF REVENUE 2010-2011

	% Inc Dec	STREETS FUND HURF	% Inc Dec	STREETS FUND LTAF	% Inc Dec	GEN.FUND STATE SALES TAX	% Inc Dec	GEN.FUND INCOME TAX
July	-10.62%	\$77,002.92	0.00%	\$0.00	-2.41%	\$65,942.52	-32.64%	\$88,694.69
August	1.55%	\$82,039.96	0.00%	\$0.00	-2.81%	\$62,515.17	-32.64%	\$88,694.47
September	-6.88%	\$74,926.19	0.00%	\$0.00	-0.83%	\$64,809.88	-32.64%	\$88,694.47
October	0.70%	\$73,234.16	0.00%	\$0.00	3.54%	\$65,995.08	-32.65%	\$88,694.47
November	2.10%	\$68,457.50	0.00%	\$0.00	1.83%	\$65,722.70	-32.65%	\$88,694.47
December	5.63%	\$68,463.63	0.00%	\$0.00	2.05%	\$67,818.44	-32.65%	\$88,694.47
January	-0.44%	\$70,174.23	0.00%	\$0.00	6.04%	\$83,720.09	-32.65%	\$88,694.47
February	6.20%	\$70,543.80	0.00%	\$0.00	6.79%	\$66,032.09	-32.65%	\$88,694.47
March	0.64%	\$73,595.42	0.00%	\$0.00	7.44%	\$70,789.77	-32.65%	\$88,694.47
April	1.72%	\$84,529.42	0.00%	\$0.00	12.90%	\$79,090.42	-32.65%	\$88,694.47
May	-8.99%	\$74,426.86	0.00%	\$0.00	5.87%	\$71,670.88	-32.65%	\$88,694.47
June	-15.24%	\$73,618.41	0.00%	\$0.00	-3.26%	\$66,454.80	-32.65%	\$88,694.47
TOTAL 10-11		\$891,012.50		\$0.00		\$830,561.84		\$1,064,333.86
TOTAL 09-10		\$909,184.02		\$27,460.56		\$802,469.56		\$1,411,823.29
DIFFERENCE		(\$18,171.52)		(\$27,460.56)		\$28,092.28		(\$347,489.43)
% INCR/DECR		-2.04%		0.00%		3.38%		-32.65%

6/30/20