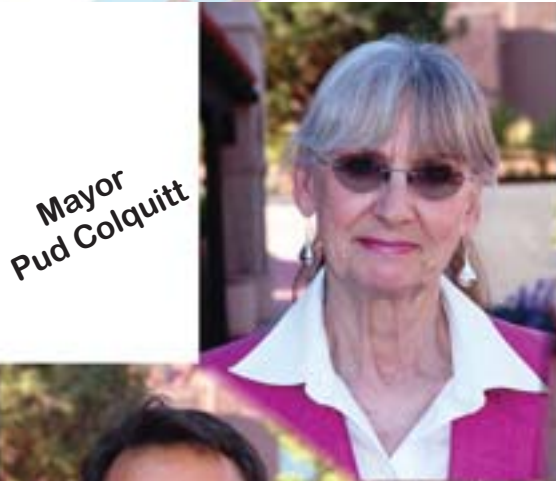


**City of Sedona
City Council**



**Mayor
Pud Colquitt**



**Councilor
John Bradshaw**



**Councilor
Ramon Gomez**



**Councilor
Nancy Scagnelli**



**Councilor
Robert Adams**



**Councilor
Harvey Stearn**



**Vice Mayor
Jerry Frey**

HOW TO GET THE MOST OUT OF THIS DOCUMENT

The City budget can be an imposing document of charts and numbers. On closer inspection and beyond the numbers, the budget represents the investment and return for customers. The investment is in the form of local sales tax, state shared revenue and other financial resources. The return is the new traffic signal, park improvement or new service scheduled to be delivered in the new fiscal year. The purpose of this section of the budget is to move beyond the technical jargon and assist the reader in understanding the most important sections of the document.

STRATEGIC PLAN

The Strategic Plan delineates the overall vision; core values and work plan goal and objectives for the City budget.

CITY MANAGER BUDGET TRANSMITTAL

This message summarizes the budget process and new programs and services. Also, major improvement projects for the upcoming year are featured in the message.

STAFFING

Provides a listing of authorized full time and part time positions for the City by department.

OVERVIEW

The overview of where the money comes from and where it goes is provided in this section. It is a quick way to get a summary on the entire budget.

POLICIES AND PROCEDURES

Summarizes the budget process, notes key dates in the development of the budget, budget guidelines and financial policies.

FINANCIAL SUMMARIES

This section is a summary of all City expenditures and revenues. Also, expenditure and revenue summaries are included in other areas of the budget.

DEPARTMENTAL BUDGET DESCRIPTION

This page summarizes key facts on each City department budget: the Mission Statement, Objectives for the current Fiscal Year and Accomplishments for last Fiscal Year.

DEBT POLICY AND SCHEDULE

This section includes the City's debt schedules.

DEFINITIONS

This section includes definitions for terms that are used in the budget document.

ABOUT SEDONA

Sedona and the immediate environs is a special and unique place. With the awe-inspiring, red rock formations, plus the splendor and diversity of Oak Creek Canyon, it is considered a locality equal to or superior to many National Parks.

Located in the high southwestern desert under the rim of the Colorado Plateau at an elevation of 4,500 feet, Sedona is blessed with four mild seasons, plenty of sunshine and clean air.

Sedona was established in 1902 and is one of Arizona's premier tourism, recreation, resort, retirement and art centers, all of which contribute to its economic base.

Sedona has something for everyone—world-class resorts to small family run motels, fine restaurants, outstanding shops and diverse art galleries. The beauty and climate of the area makes sightseeing, hiking, golf, tennis, horseback riding, and jeep touring year-round activities.

The citizens of Sedona are proud of their beautiful environment and work diligently to preserve its uniqueness and special qualities. Central to this effort are the role of achievement through volunteerism and the interest of controlling its own destiny through participation in City government.

The community was incorporated as a City under Arizona Revised Statutes (ARS) in 1988. It encompasses an area of 18.5 square miles, approximately half of which is under jurisdiction of the U.S. Forest Service. The population is 10,192 as of the 2000 Census.

The City Council consists of six councilors and a mayor. The six council members are elected at large and serve four-year overlapping terms. The Mayor is elected by the citizens and serves a two-year term. Since incorporation, Sedona has had a council-manager form of government as defined by local ordinance. Sedona is recognized by the International City/County Management Association.

The City departments are City Council, City Manager, General Services, Human Resources, Financial Services, Community Services, Police, Community Development, Public Works, Arts & Culture, Parks and Recreation, Wastewater, Legal, Information Technology, and Municipal Court.

Water service is private, library is non-profit with some contract funding from the City, fire is a special district, and refuse collection is a private contract.

Already a major tourist attraction, Sedona has been ranked the #2 Small City in the 10th annual *Top 25 Arts Destinations* 2007 readers' poll by "American Style" magazine. Climbing three places from last year's ranking, Sedona has appeared on *American Style* magazine's *Top 25 Destinations* list eight times since the poll's inception. This is Sedona's highest ranking to date.

Of added municipal interest, the City is a part of two counties and is traversed by two state arteries. There is no property tax levied by the City. Currently, the City operates from State Shared Revenue and other local sources of revenue including sales tax.

DEMOGRAPHICS

The following tables provide additional demographic statistics for the city of Sedona and its citizenry.

Gender (2000)

· Male.....	46.9%
· Female	53.1%

Age Composition (2000)

· Under 5.....	3.1%
· 5-14	7.8%
· 15-19	4.3%
· 20-24	3.0%
· 25-54	40.0%
· 55-64	16.2%
· 65+	25.5%
· Median Age	50.5

Occupational Composition (2000)*

· Labor force	5,167
· Employment distribution (includes over 4,000 employees from outside Sedona)	7,226 (*estimate)

Employment Distribution (2000)

· Management, Professional and related occupations.....	33.5%
· Service occupations	19.5%
· Sales & Office occupations...	31.1%
· Farming, fishing & forestry....	0.2%
· Construction, extraction and maintenance occupations.....	9.3%
· Production, transportation and material moving.....	6.5%

Race/Ethnic Origin (2000)

· White	88.0%
· Hispanic.....	8.9%
· American Indian.....	.5%
· Asian9%
· African American5%
· Other	1.2%

Land Use (2007)

· Residential.....	33.2%
· Commercial, Lodging.....	4.2%
· Public/Semi-public	4.0%
· Parks/Public Open space ...	1.0%
· Private Open space	2.2%
· National Forest	48.5%
· State Trust Lands	0.1%
· Other (e.g. Hwy/Streets, R-O-W)	6.8%

Population

· 1980	5,481*
· 1990	7,720
· 1995	8,990
· 2000	10,192
· 2005	10,935*
· 2007	11,222* *estimate

Median Household Income (2006)

· Yavapai County	\$48,300
· Coconino County	\$54,200

TABLE OF CONTENTS

EXECUTIVE SUMMARY

City of Sedona Strategic Goals & Priorities 1-16
 City Managers Budget Transmittal 17-19
 Staffing 20
 Organizational Chart..... 21-22
 Position List 23-27

BUDGET OVERVIEW

Budget Overview 28-33
 Comprehensive Financial Policies 34-37
 Financial Summaries 38-41
 Revenues by Source 42-47
 Long Term Financial Plan..... 48-50

DEPARTMENTAL BUDGETS - GENERAL FUND

City Council 51-53
 City Manager 54-56
 Human Resources 57-59
 Financial Services 60-62
 Information Services 63-66
 Legal..... 67-69
 Community Services – Administration 70-72
 Community Services - Parks & Recreation 73-74
 General Services 75-77
 Community Development 79-82
 Public Works..... 83-86
 Arts and Culture..... 87-89
 Police Department 90-92
 Magistrate Court 93-95

DEPARTMENTAL BUDGETS - SPECIAL REVENUE FUNDS

Streets Fund 96-99
 Grants Fund..... 100-101
 P.A.N.T. Fund..... 102-103
 Development Impact Fees Fund..... 104
 Community Facilities District Fund 105-108

DEPARTMENTAL BUDGETS - DEBT SERVICE FUND

Jordan Park Special Improvement District..... 109

DEPARTMENTAL BUDGETS - CAPITAL PROJECTS

Capital Improvement Fund 110-115
Capital Projects Detail 116-167
Information Technology Capital Fund 168-169
Information Technology Capital Detail..... 170-173
Art In Public Places Capital Fund 174
Art In Public Places Capital Projects Detail 175

DEPARTMENTAL BUDGETS - ENTERPRISE FUND

Wastewater Administration 176-179
Wastewater Plant 180-181
Wastewater Debt 182
Wastewater Construction 183-184
Wastewater Construction Detail 185-222

DEPARTMENTAL BUDGETS – INTERNAL SERVICE FUND

Employee Insurance Trust Fund..... 223
Carruth Trust Fund 224

BONDED INDEBTEDNESS

Debt Service Schedules 225-231

APPENDIX

Definition of Terms 232-234

Our Vision

We are stewards of one of the most scenic and unique environments. We envision a community that reflects the beauty and harmony of our natural surroundings. Our vibrant economy includes an interdependence of residents, visitors, and surrounding communities, which contribute to the quality of life. We are a community that is animated by the arts, cultural diversity, and a spirit of volunteerism.

Core Values

- Respect
- Honesty
- Fairness
- Integrity
- Caring

City of Sedona Strategic Goals & Priorities

Vision Statement from the Community Plan

The vision that the citizens have for the future of their City is . . .

To be a city that is constantly vigilant over the preservation of its natural beauty, scenic vistas, pristine environment and cultural heritage.

To be a city that retains its small-town character and creates its manmade improvements in strict harmony with nature.

To be a city that is animated by the arts, and lives with a spirit of volunteerism to help achieve our common goals.

To be a city that offers equal opportunities for all and fosters a sense of community.

To be a city that welcomes and accommodates all of its visitors and future residents with a spirit of fellowship.

To be a city that retains and enhances a strong and vital economy, which preserves existing lifestyles without exploiting the natural beauty.

And finally,

To be a city that lives up to the challenge of proper stewardship of one of the earth's great treasures.

Core Values for the City of Sedona

Fairness	Integrity	Respect	Caring	Honesty
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CITY OF SEDONA STRATEGIC GOALS & PRIORITIES

OVERVIEW

The City of Sedona’s Strategic Goals & Priorities is a document that guides the City in its planning and prioritization process over a 3-5 year time frame. For the most part, the goals and objectives grow out of the Sedona Community Plan. The Community Plan is a document that guides the City in its planning directions over a period of 10+ years. Goals and objectives relating to citizen outreach efforts, employee excellence, and budgeting strategies do not specifically appear in the Community Plan but are generally supported by the Community Plan.

During the annual budget process, priorities are set by the City Council based upon the Strategic Goals & Priorities. This occurs during the update of the Strategic Goals & Priorities and the City Council’s Goal setting process. Issue Papers and Decision Packages are developed that aid in the budgeting process. The budget then sets the priorities for ongoing services and continuing and new projects for the fiscal year.

The Community Plan contains fourteen separate elements. The key components of the Community Plan are:

- | | |
|---|---------------------|
| Growth Area | Land Use |
| Housing | Circulation |
| Regional Coordination | Open Space |
| Environmental Planning | Water Resources |
| Community Facilities, Services and Recreation | Cost of Development |
| Economic Development | Tourism |
| Historic Preservation | Arts and Culture. |

The organization of the Strategic Goals & Priorities focuses the fourteen Community Plan elements (contained in text boxes below) into 5 key categories plus one that is not a Community Plan element:

- **Infrastructure**
- **Environment**
- **Smart Growth Management**
- **Quality of Life**
- **Vibrant Economy**
- **Responsive Government** (Not a Community Plan element)

For each key category, the corresponding Community Plan element(s) will be listed with its vision statement.

INFRASTRUCTURE

Community Plan Vision for Community Facilities, Services & Recreation

Achieve a creative, orderly efficient, community facilities, services and recreational framework that meet the needs of all age groups. Through enhanced community awareness and a spirit of volunteerism, community facilities can be sensitively and successfully integrated into the natural environment with necessary services implemented at the lowest possible cost to the general public.

Goal # 1

Complete and maintain a centralized wastewater system that protects the environment and the public health and safety of the community.

Objectives

1. Develop long-term, environmentally responsible reclaimed water alternatives that put our water resources to the highest and best use.
2. Re-evaluate the current Wastewater Master Plan optimizing wastewater treatment with consideration for the environment, economics and citizen sensitivity.

Goal # 2

Assure that the City of Sedona provides its residents and visitors with accessible parks, recreational, and public facilities.

Objectives

1. Continue exploration of opportunities for the development and maintenance of parks and other recreational and public facilities.
2. Explore the possibility of land acquisitions for future community needs.

Community Plan Vision for Circulation

Provides environmentally sensitive & aesthetic integration of a circulation network that efficiently & safely transports residents & visitors throughout the region, with an emphasis on non-motorized & transit-related travel modes.

As planned improvements are considered, it will be critical that the community is significantly involved in the planning process to ensure that solutions are agreed upon which maintain environmental quality, community character and meet future needs.

Goal # 3

Alleviate congestion and inadequate circulation through an improved road system as well as pedestrian, multi-modal, and non-motorized transportation to facilitate the health, welfare, safety, and accessibility of our citizens and visitors.

Objectives

1. Continue to interface the major highway improvement plans consistent with the Community Plan and in conjunction with ADOT.
2. Reevaluate and implement current plans such as the Connector Study and West Sedona Commercial Corridor Study.
3. Improve multi-modal safety for all forms of transportation on SR 89A.
4. Continue road and traffic improvements and cooperate with other agencies for emergency preparedness and response.
5. Continue exploration and development of parking facilities in Uptown, including buses and RVs.
6. Implement the transit plan and consider future expansion that includes other governmental entities.
7. Continue to implement pedestrian and bicycle improvements as provided in the Trails and Urban Pathways Plan, other adopted plans and where feasible within existing public right-of-ways.
8. Evaluate recommendations for Uptown pedestrian improvements relative to Trails and Urban Pathways Plan.

Community Plan Vision for Water Resources

Ensure adequate water sources and associated infrastructure to serve the needs of existing and future water users in the City of Sedona.

Goal # 4

Ensure that the City of Sedona has a sufficient quantity and quality of water for all uses.

Objectives

1. Support and participate in the development of a regional water resource study and comprehensive groundwater database that could include effluent recharge, through cooperation with other agencies, organizations, and water companies.
2. Work with Yavapai County Water Advisory Committee and Coconino Plateau Group to develop long-term hydrological studies.
3. Investigate the possibilities of acquiring local or private water companies
4. Develop reclaimed water reuse and aquifer recharge projects, including National Pollutant Discharge Elimination System (NPDES) Point Source discharge.
5. Continue to partner with the water companies to create community water conservation educational programs through the work of the Water Advisory Committee and other partnerships.
6. Partner with the Water Companies, the Fire District, and other interested partners in developing a water infrastructure plan.

Community Plan Vision for Environmental Planning

Preserve Sedona's natural beauty, environmental quality & vital natural resources through appropriate stewardship of the land, ensuring visual & physical harmony between the natural & manmade environment.

Goal # 5

Implement a Storm Water Management Plan to comply with the Federal Storm Water Regulations, Phase II.

Objectives

1. Continue to provide public education and outreach to understand the significance of storm water pollution.
2. Continue to monitor construction sites to limit pollutants into the storm water system.
3. Determine illicit storm water connections and discharges as part of the National Pollutant Discharge Elimination System (NPDES) permit process.
4. Implement the storm water management and development program.

ENVIRONMENT

Community Plan Vision for Environmental Planning

Preserve Sedona's natural beauty, environmental quality & vital natural resources through appropriate stewardship of the land, ensuring visual & physical harmony between the natural & man made environment.

Goal # 1

Maintain high standards of air and water quality and minimize the negative noise, light, and view impacts of development.

Objectives

1. Encourage businesses to reduce air pollution.
2. Continue to evaluate the effects of outside burning in partnership with Keep Sedona Beautiful.
3. Facilitate the implementation of plans and programs to ensure that natural resources are managed for present and future generations.
4. Continue liaison work with the Sedona Airport Authority regarding airport noise and other issues.
5. Continue to pursue undergrounding of existing power lines in highly visible areas through agreement with APS.

Community Plan Vision for Open Space

Ensure that a significant amount of open space will be a strong determining factor in the character of Sedona and the Verde Valley region. Maintain the value of Sedona's scenic and natural resources, including the protection and integration of open space as key elements of our economic strength and quality of life. In addition to open space preservation, a comprehensive system of parks and trails should be established to meet the recreational needs of the community and provide access to open space areas for the enjoyment of the public.

Goal # 2

Recognize the interdependence between business and natural environments, including native wildlife and vegetation habitats.

Objectives

1. Continue to cooperate with other agencies to protect critical ecological habitats, wildlife corridors, and scenic views.
2. Continue to implement planning for developments that stress environmental sensitivity.
3. Develop Native Plants Ordinance for new developments and redevelopment.
4. Investigate "clean burning" city vehicles for new acquisitions.
5. Evaluate and implement an ordinance/plan to protect hilltops and ridges that effect major view corridors.

Goal # 3

Promote citywide recycling by reduction, reusing, and recycling city waste.

Objectives

1. Continue working with Sedona Recycles.
2. Encourage use of recycled materials.

Goal # 4

Encourage the use of sustainable building techniques that promote environmentally friendly “Green Development” concepts modeling the concepts in City facilities.

SMART GROWTH MANAGEMENT

Community Plan Vision for Growth Area

Promote infill and prohibit sprawl by providing a rational pattern of land development, utilizing the existing private land base to meet the needs of Sedona's population once this land base is built out.

Community Plan Vision for Land Use

Maintain the value of Sedona's scenic and natural resources, which are the keystones of our economic strength and quality of life. Enhance and preserve the natural beauty of the area and retain the small-town character of Sedona, recognizing the importance of appreciating and protecting Open Space and ensuring its integration with the built environment. Ensure that growth does not exceed the projected buildout of the community and that future development occurs in a manner that promotes a high level of social interaction.

Goal # 1

Prohibit urban sprawl by retaining the existing geographic limits of the private lands within and surrounding the city.

Objectives

1. Support the policies of U.S. Forest Service Plan Amendment 12 and/or the National Scenic Area designation that do not allow land trades within or adjacent to the City for private development except for the Chapel site and USFS Ranger Station. Work with the Forest Service to identify public and semi-public needs and infrastructure extensions that might allow for exceptions to this policy.
2. Maintain the lowest residential densities adjacent to national forest lands.
3. Evaluate City annexation options.
4. Promote more effective planning techniques by encouraging cluster-housing concepts to eliminate urban sprawl.

Goal # 2

Promote our small town character and quality of life and provide integration of the manmade with the natural environment.

Objectives

1. Continue to review the Community Plan/City Codes/Land Development Code for compliance with legal requirements.
2. Review City appeals process.

Community Plan Vision for Regional Coordination

Foster a harmonious interaction with the communities and rural areas in the Sedona area, and work toward the mutual support of a regional growth management policy based on needs, goals, assets and resources.

Goal # 3

Continue to participate in the development of regional planning efforts with other regional agencies and jurisdictions.

Objectives

1. Coordinate with other jurisdictions, agencies and citizens in developing elements of a Regional Plan where appropriate. Areas included, but not limited to, are:
 - a. Open space and recreation/development patterns
 - b. Economic development
 - c. Land use
 - d. Housing
 - e. Multi-modal traffic circulation, infrastructure & improvements (including vehicular, pedestrian, air and transit)
 - f. Growth areas
 - g. Environment
 - h. Water resources
 - i. Cost of development
 - j. Regional equestrian trails
 - k. Regional facilities i.e. recreation, performing arts
 - l. Work force development
2. Participate with other jurisdictions in the review of development proposals that have regional significance and evaluate these proposals relative to the adopted regional resolutions.

QUALITY OF LIFE

Community Plan Vision for Housing

Provide equal opportunity choices for shelter, well insulated from high volume roadways, aviation and other noise, and non-residential land uses. Housing should foster a sense of neighborhood among nearby residents and a sense of community through linkage with surrounding neighborhoods.

Goal # 1

Examine issues to increase the affordability of housing for a broader demographic range and assess ways to create additional housing.

Objectives

1. Develop a balanced program of incentives, requirements, and oversight.
2. Develop a plan to address workforce housing for varied income levels of those employed in Sedona.

Community Plan Vision for Arts & Culture

Sedona is a unique community, combining opportunities for the appreciation of its spectacular natural landscape with the excellence of its arts and culture experiences, thus contributing to a vibrant economy and the highest quality of life.

Goal # 2

Serve the community with a variety of arts and cultural opportunities and experiences.

Objectives

1. Continue to develop art in public places within the community.
2. Promote art education programs in the community.
3. Continue and expand performing arts programs based on identified community needs.
4. Pursue alternatives to maintain the benefit of the Cultural Park complex.
5. Encourage arts and cultural organizations and programs.
6. Continue to explore options for a Performing Arts Center.
7. Continue to support the arts community through artist and arts organization grants.

Community Plan Vision for Community Facilities, Services and Recreation

Achieve a creative, orderly, efficient, community facilities, services and recreational framework that meets the needs of all age groups. Through enhanced community awareness and a spirit of volunteerism, community facilities can be sensitively and successfully integrated into the natural environment with necessary services implemented at the lowest possible cost to the general public.

Goal # 3

Serve the community with a variety of recreational opportunities to enrich their lives.

Objectives

1. Investigate new opportunities for partnerships to develop indoor and outdoor recreation facilities.
2. Implement urban trails and pathways plan and continue to explore opportunities for a public creek walk.
3. Maintain and expand current parks and recreation programs based on identified community needs.

Goal # 4

Promote a healthier and safer community accessible to all.

Objectives

1. Continue to promote and improve ongoing community oriented policing programs.
2. Utilize neighborhood outreach programs to identify neighborhood problems and concerns.
3. Continue and expand community health, safety, and drug prevention/demand reduction, and educational programs based on community needs.
4. Continue and expand the Police Department's public safety and emergency services partnerships based on community needs.
5. Continue to plan for and update the Emergency Response Plan to address issues of Homeland Security and Emergency Preparedness for events such as Forest Fires and Floods.
6. Enhance Police Department radio and data coverage for communications in Sedona.

Goal # 5

Ensure the long-term preservation of locally significant historic properties and the continuing development of a sense of historic pride.

Objectives

1. Continue to recognize Local Historic Landmarks and Historic Districts and pursue National Historic Register listing of local historic Properties.
2. Continue to develop education and entertainment activities that inform and promote public commitment to historic preservation.
3. Develop incentives for owners of Historic Properties, including incentives to preserve historic structures within proposed development projects.

VITAL ECONOMY

The Community Plan addresses the Economy under two sections:

Economic Development & Tourism.

The goals come from the work of the Focused Future Strategic Plan. A generally stated goal in the Tourism section is: Maintain the value of Sedona's small town character, scenic beauty and natural resources which are the foundation of our economic strength and quality of life.

Goal # 1

Encourage economic opportunities and a diverse economy that embrace and are consistent with our commitment to the environment and quality of life.

Objectives

1. Continue partnerships and cooperative efforts with appropriate organizations and periodically measure the effectiveness of these programs.
2. Do periodic economic forecasting and determine effective measures for current and future viability for film, tourism, arts and culture, business vitality/enhancement and other areas as appropriate.
3. Continue the support of local businesses through the Business Promotion Grants program and periodically measure it effectiveness.
4. Incorporate Focused Future II Task Force Implementation Steps into a formal action plan with funding and human resources.
5. Pursue alternatives to achieve the benefits of the Cultural Park complex.
6. Explore possibilities for using City properties for economic advantage.
7. Investigate methods for greater compliance of tax and fee programs.
8. Plan remaining commercial open space for economic objectives.

RESPONSIVE GOVERNMENT

Responsive Government is not a specific element in the Community Plan, but is interwoven throughout many elements. It addresses the quality of local government, its innovation and responsiveness to citizens.

Goal # 1

Establish an environment that promotes quality improvement programs through innovation and the continual improvement of City staff and resources to better serve our citizens.

Objectives

1. Continue implementation of quality improvement programs.
2. Continue to research and evaluate best practices in other municipalities and apply in the City of Sedona as appropriate.
3. Maintain participatory management and supervisor training.

Goal # 2

Build employee commitment to our vision and core values.

Objectives

1. Continue to incorporate vision and core values into new employee orientation.
2. Continue to develop processes to update and keep vision and core values current.

Goal # 3

Build a partnership among City Council, Commissions, staff, citizens, and volunteers

Objectives

1. Facilitate communication and involvement through periodic joint review of goals and objectives
2. Implement periodic team building exercises to renew commitment to partnerships.
3. Continue to improve the process of educating new City Council and Commission members for greater continuity and effectiveness.

Goal # 4

Continue to improve communications and identify programs that enhance interaction with and between visitors and citizens.

Objectives

1. Explore solutions for creatively engaging citizens and visitors in dialogue on key City issues.
2. Continue expansion of the government access channel.
3. Conduct a Town Hall Meeting at least once a year to acquire input and provide information to the public.
4. Study and adopt technologies that optimize Sedona's communications and service delivery systems.
5. Develop surveys to poll citizens on key issues confronting the community and on overall satisfaction with City services.
6. Research and develop some form of Customer Relationship Management program.
7. Continue with the Citizen's Police Academy.

Goal # 5

Build, maintain and utilize partnerships with community organizations and citizens.

Objectives

1. Investigate and define programs to utilize citizen and organizational expertise.

Goal # 6

Build and enhance positive relationships with the State, the Federal Government, Counties, Cities/Towns, the Fire District, the School District, and other local jurisdictions.

Objectives

1. Coordinate City Council attendance at key meetings.

CITY MANAGER BUDGET TRANSMITTAL

The City of Sedona uses the City’s Strategic Goals and Priorities document to process the Annual Budget. The City Council’s adoption of the Strategic Goals and Priorities document and subsequent modifications of the SG&P lay the foundation. In addition the City Council has established 3 broad priorities that include Circulation & Public Safety, Long-Range Planning, and Economic Sustainability each are a fundamental part of the staff work plans.

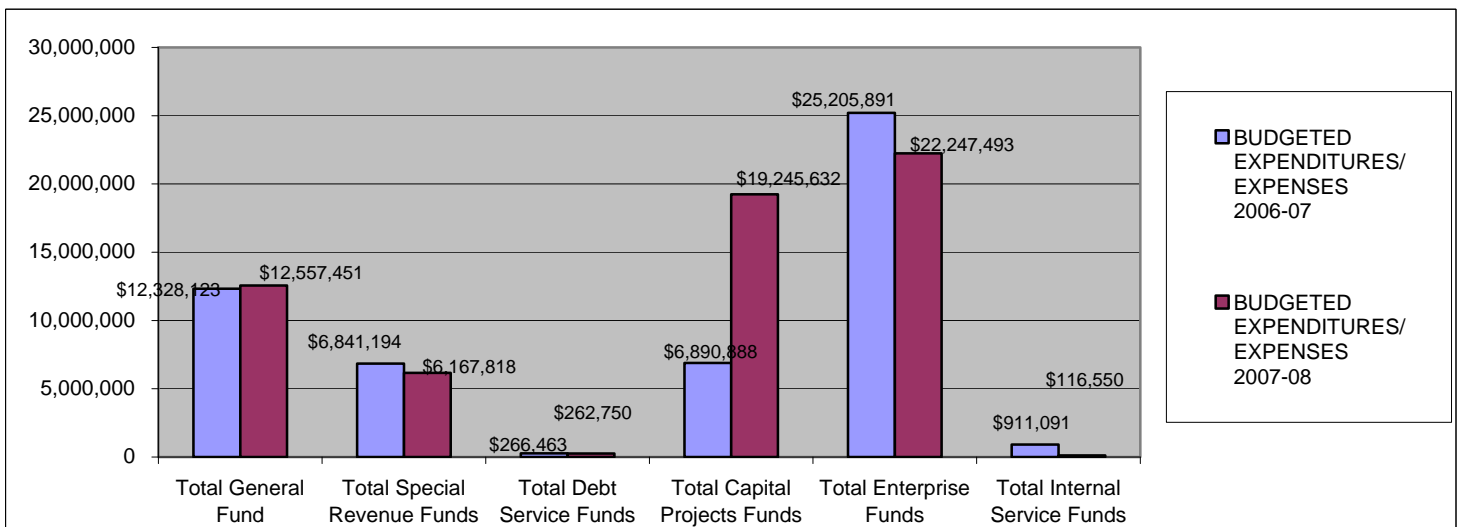
A series of issue papers and/or decision packages are presented to the City Council for approval of all major expenditures and work objectives for the upcoming fiscal year. This process links the SG&P with the Community Plan goals and objectives to the budget process.

We are pleased to present our budget for Fiscal Year 2007/2008. This budget continues the City’s commitment to cost effective services. Major Capital Improvement Projects, Employee Development and Investment, and a Summary of Financial Condition in the budget deserve a special focus.

KEY FINANCIAL BENCHMARKS

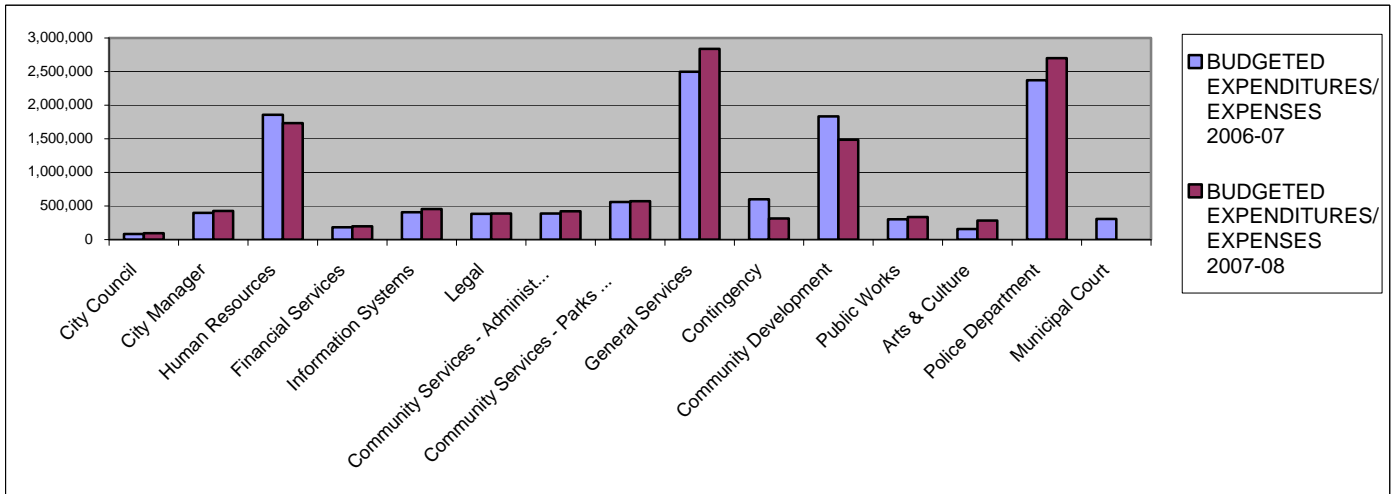
Total Budget

The total budget for 2007 - 2008 is increasing from approximately \$52 million in 2006 – 2007 to \$60.5 million.



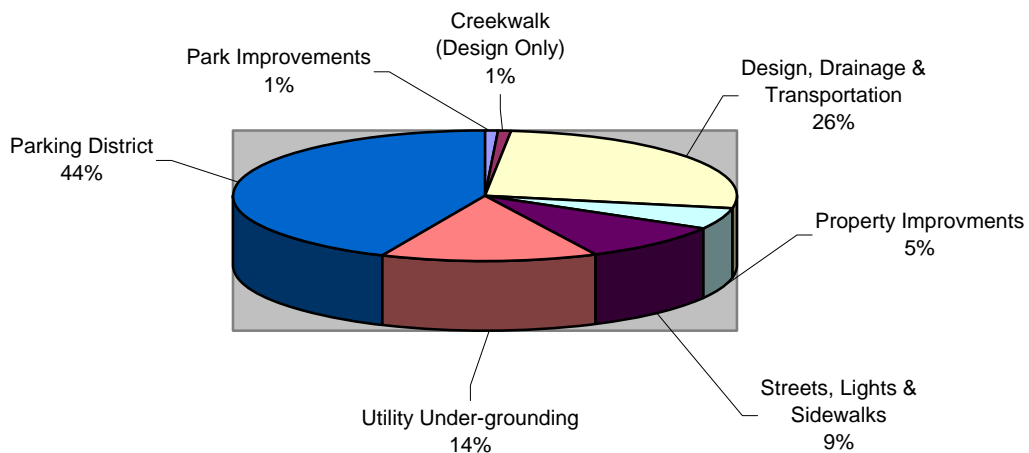
General Fund

The General Fund represents the City's entire key operational expenditures and has increased from approximately \$12.3 million (including health insurance costs) to \$12.5 million. The increase in the General Fund Budget is approximately 1.86 percent, which is less than the inflation rate. The City is proud of the cost controls put into place to limit the increase in the budget.



MAJOR CAPITAL IMPROVEMENT PROJECTS

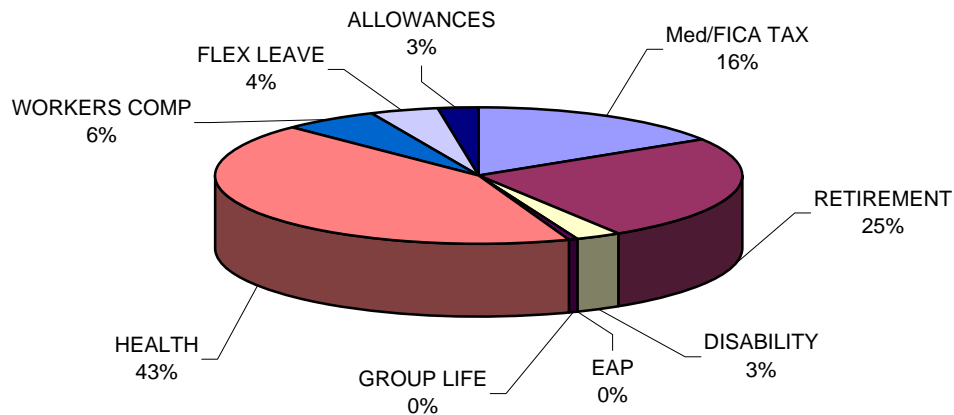
The budget includes approximately \$18.6 million in capital improvements for next year.



Key projects outlined in the upcoming include Park improvements and renovations, contributions to the Trails Pathways/Forest Service Partnership, continued design of Creekwalk, City Hall Plaza improvements, several Drainage and Sidewalk projects, Teen Center repairs, Parking District formation, Landscaping on SR 89A, and Utility under-grounding for SR 179 and Dry Creek Road.

STAFF DEVELOPMENT AND INVESTMENT

Our Strategic Plan states “Employees are our greatest asset.” The budget maintains current benefits for employees. Funding has been continued and increased for the Educational Assistance Program. The performance based merit increase has been budgeted at an average 3.0 percent.



SUMMARY of FINANCIAL CONDITION

The 2007-08 budget finds the City with a temporary shortfall, however we intend to have put into place a strong long-term financial process using a Budget Advisory Committee. The City of Sedona attempts to stay prepared due to our prudent financial policies in recent years. Our policy of budgeting annual expenditures conservatively has provided the City with sufficient reserves and a positive cash flow on an annual basis in the past. These reserves are assisting us in providing key services this coming budget year.

In addition, the strategic priorities that the City has put in place have allowed a budget to be developed that is focused on our Strategic and Community Plans.

I am proud of the work on this document by city employees and department heads. Special recognition for developing the document goes to Financial Services Department.

We look forward to continually providing the level of services and improvements that help to maintain and improve the quality of life in Sedona.

Respectively Submitted,

Eric J. Levitt
City Manager

Management Staff

Eric J. Levitt
City Manager

Michael Goimarac
City Attorney

Alison Zelms
Assistant City Manager

Elizabeth Yancey
Magistrate Judge

Andrea Costello
Assistant to the City Manager

Barbara Ashley
Finance Operations Manager

Joe Vernier
Chief of Police

Cherry Lawson
City Clerk

John O'Brien
Director of Community Development

Victoria Ward
Director of Human Resources

Charles Mosley
City Engineer

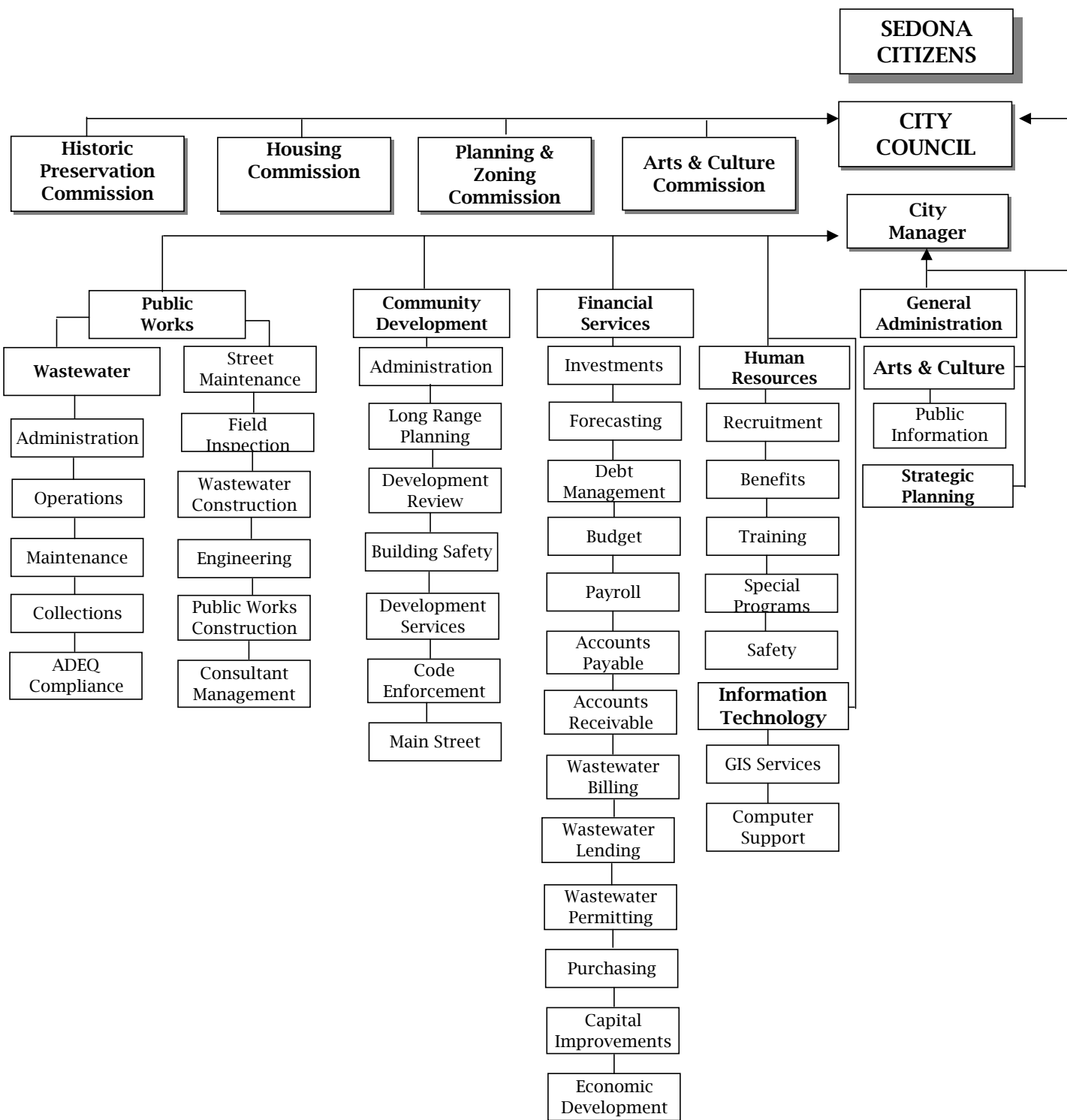
Patricia Livingstone
Director of Wastewater

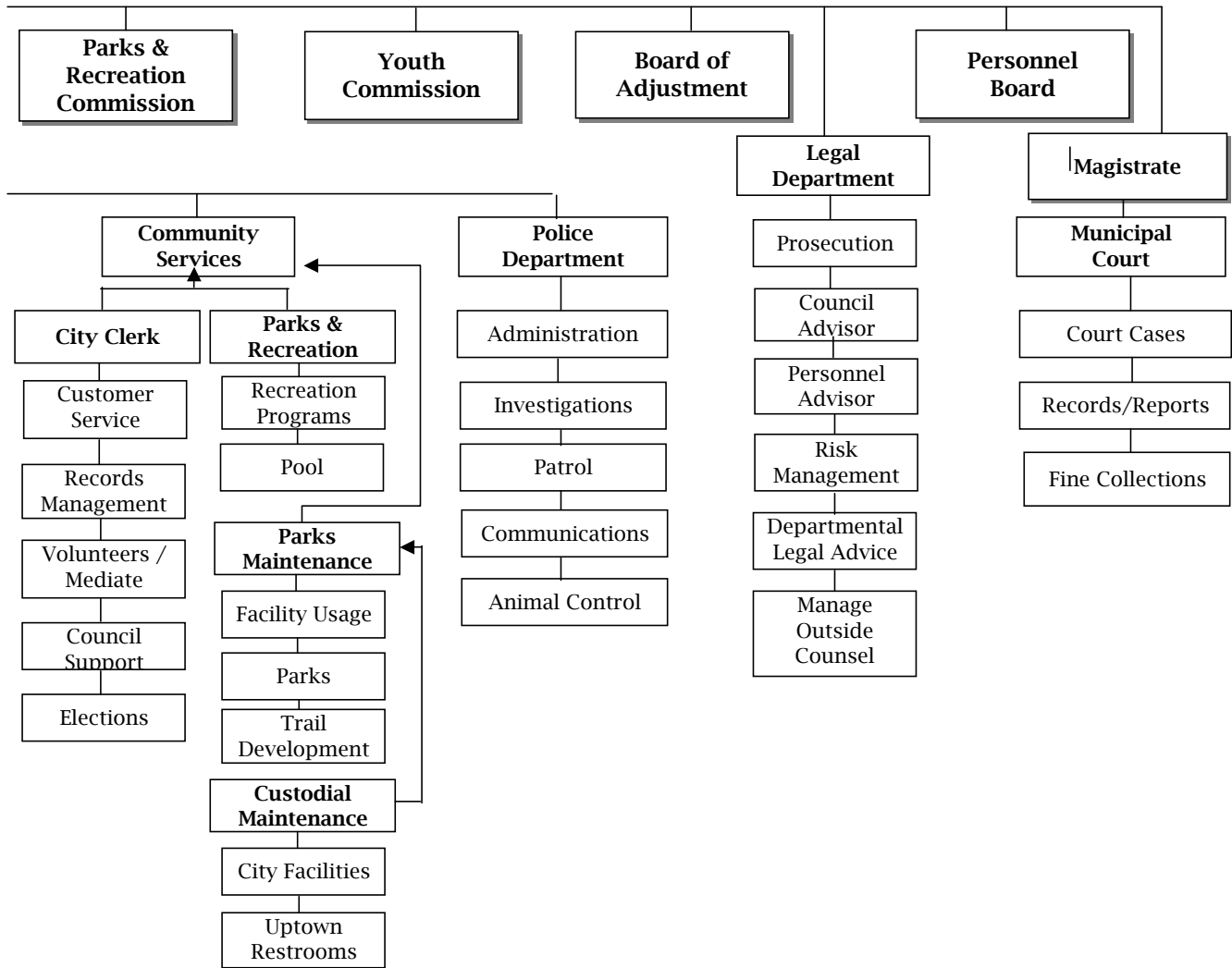
John Smith
Information Systems Manager

Ginger Wolstencroft
Director of Arts & Culture

Jodie Filardo
Economic Planner

Vacant
Parks & Recreation





**CITY OF SEDONA
POSITION LIST**

	FY 2006-2007		FY 2007-2008	
	<u>Full Time</u>	<u>Temporary Part-Time</u>	<u>Full Time</u>	<u>Temporary Part-Time</u>
<u>10-5210 - Gen Fund - City Council</u>				
City Council	7.00		7.00	
Recording Secretary		-		0.10
<u>10-5220 - Gen Fund - City Manager</u>				
City Manager	0.80		0.80	
Assistant City Manager	-		0.80	
Assistant to the City Manager	1.50		0.85	
Admin. Assistant	1.00		1.00	
Recording Secretary	-	0.07	-	0.07
Intern	-	0.50	-	-
Economic Planning Director	1.00		1.00	
<u>10-5221 - Gen Fund - Human Resources</u>				
Director of Human Resources	0.90		0.90	
Quality Impr. Coordinator	-	1.00	-	-
Human Resource Specialist	1.00		1.00	
Assistant to the City Manager	0.10		-	
<u>10-5222 - Gen Fund- Financial Services</u>				
Finance Operations Manager	0.80		0.80	
Assistant Finance Manager	0.50		0.50	
Accounting Technician	1.40		1.40	
<u>10-5224 - Gen Fund - IT Division</u>				
Information Technology Manager	0.85		0.85	
GIS Analyst	1.00		1.00	
Network Analyst	0.85		0.85	
Database/WEB Administrator	1.00		1.00	
Intern	-	1.00	-	1.00
<u>10-5230 - Gen Fund - Legal</u>				
City Attorney	0.80		0.80	
Attorney/Prosecutorial	1.00	2.00	1.00	2.00
Para-Legal	1.00		1.00	
Intern	-	1.00	-	1.00

**CITY OF SEDONA
POSITION LIST**

	FY 2006-2007		FY 2007-2008	
	<u>Full Time</u>	<u>Temporary Part-Time</u>	<u>Full Time</u>	<u>Temporary Part-Time</u>
<u>10-5240 - Gen Fund - Community Services</u>				
Director Community Services	0.90		0.90	
City Clerk	1.00		1.00	
Parks & Recreation Director	-		0.90	
Deputy Clerk	1.00		1.00	
Admin. Assistant	2.75		2.00	0.75
Senior Information Referral Specialist	1.00	-	1.00	
<u>5242 - Parks & Recreation</u>				
Recreation Coordinator	0.50		0.50	
Recreation Assistant	0.75		0.75	
Officials & Scorekeepers	-	7.00	-	7.00
<u>5242 - P&R Pool</u>				
Recreation Coordinator	0.50		0.50	
Recreation Assistant	0.25		0.25	
Assist Pool Mgr-P/T	-	1.00	-	1.00
Head Life Guard	-	2.00	-	2.00
Life Guard	-	8.00	-	8.00
Water Exercise Instructor	-	1.00	-	1.00
<u>5242 - P&R Maintenance</u>				
Parks Supervisor	1.00		1.00	
Parks Maint. Worker	2.70		2.50	
Parks Laborer - Part-time	-	3.00	-	3.00
<u>10-5310 - Gen Fund - Comm. Development</u>				
Director of Community Development	0.90		0.90	
Assistant to the Community Development Director	1.00		1.00	
Admin. Assistant	1.00		-	
Chief Building Inspector	0.90		0.90	
Building Inspector	1.00		1.00	
Plans Examiner	1.00		1.00	
Code Enforcement Officer	1.00		1.00	
Senior Planner	2.00		2.00	
Associate Planner	2.00		2.00	
Assistant Planner	1.00		1.00	
Dev. Services Supervisor	1.00		1.00	
Development Services Rep.	1.00		2.00	
Recording Secretary	-	0.81	-	0.73
Housing Planner	1.00		0.50	

**CITY OF SEDONA
POSITION LIST**

	FY 2006-2007		FY 2007-2008	
	<u>Full Time</u>	<u>Temporary Part-Time</u>	<u>Full Time</u>	<u>Temporary Part-Time</u>
<u>10-5320 - Gen Fund - Public Works</u>				
City Engineer	0.60		0.60	
Assist. City Engineer	0.40		0.40	
Assistant Engineer	1.00		1.00	
Administrative Assistant	0.85		0.85	
Crew A - Leader	0.20		0.20	
Crew A - Assistant	0.40		0.40	
<u>10-5420 - Gen Fun - Arts & Culture</u>				
Director of Arts & Communications	1.00		1.00	
Recording Secretary		0.12		0.10
<u>10-5510 - Gen Fund - Police Dept</u>				
Police Chief	1.00		1.00	
Commander	2.00		2.00	
Admin. Assistant	1.00		1.00	
Police Sergeant	4.00		5.00	
Police Officer	18.00	1.00	16.00	1.00
Detective Sergeant	-		1.00	
Police Detective	2.00		2.00	
Communication/Records Superv.	1.00		1.00	
Senior Communications Specialist	1.00		1.00	
Communications/Records Specialist	6.00		6.00	
Records Clerk	1.00		2.00	
Animal Control Officer	1.00		1.00	
Community Service Officers	-		2.00	
<u>5520 - Magistrate Court</u>				
Magistrate	1.00		1.00	
Court Administrator	1.00		1.00	
Court Clerk	3.00		3.00	

CITY OF SEDONA POSITION LIST

	FY 2006-2007		FY 2007-2008	
	<u>Full Time</u>	<u>Temporary Part-Time</u>	<u>Full Time</u>	<u>Temporary Part-Time</u>
<u>11 - Streets Fund</u>				
Streets Maint. Supervisor	1.00		1.00	
Crew A - Leader	0.80		0.80	
Crew A - Assistant	1.60		1.60	
Traffic Aide	1.00		1.00	
Landscape Maint. Worker	1.00		1.00	
<u>16 - Grants Fund</u>				
P.A.N.T. (Police)	2.00		1.00	
SRO (Police)	2.00		2.00	
CDBG (Admin)	-		0.50	
<u>17 - Property Management Fund</u>				
Assistant to the City Manager	0.10		-	
<u>21 - Information Technology Capital Fund</u>				
Information Technology Manager	0.05		0.05	
Network Analyst	0.05		0.05	
<u>22 - Capital Improvement Fund</u>				
Director Community Services	0.10		0.10	
Director of Community Development	0.10		0.10	
City Engineer	0.20		0.20	
Assoc. Engineer/Proj. Mgr	0.20		0.20	
<u>24 - Community Facilities District</u>				
Parks & Recreation Director	-		0.05	
<u>25 - Community Facilities District</u>				
Parks & Recreation Director	-		0.05	
Parks Maint. Worker	0.30		0.50	

**CITY OF SEDONA
POSITION LIST**

	FY 2006-2007		FY 2007-2008	
	<u>Full Time</u>	<u>Temporary Part-Time</u>	<u>Full Time</u>	<u>Temporary Part-Time</u>
<u>59 - Wastewater</u>				
City Manager	0.20		0.20	
Assistant City Manager	-		0.20	
Assistant to the City Manager	0.30		0.15	
Intern	-	0.50	-	1.00
City Attorney	0.20		0.20	
Finance Operations Manager	0.20		0.20	
Financial Services Supervisor	0.50		0.50	
Director of Human Resources	0.10		0.10	
I T Manager	0.10		0.10	
Network Analyst	0.10		0.10	
Chief Building Inspector	0.10		0.10	
City Engineer	0.20		0.20	
Assist. City Engineer	0.60		0.60	
Assoc. Engineer	1.00		1.00	
Assoc. Engineer/Projects Mgr	0.80		0.80	
Wastewater Manager	1.00		1.00	
Administrative Assistant	1.40		1.15	0.25
Accounting Technician	1.60		1.60	
Plant Chief Operator	1.00		1.00	
WW Plant Operator	2.00		2.00	
Chief Collections Operator	1.00		1.00	
Collector Operator II	3.00		3.00	
Plant Chemist	1.00		1.00	
Mechanic	1.00		1.00	
PW Inspector II	1.00		1.00	
PW Inspector I	3.00		3.00	
TOTAL:	129.00	30.00	131.00	30.00
<i>General Fund:</i>	97.10	29.50	99.60	28.75
<i>Streets Fund:</i>	5.40	-	5.40	-
<i>Grants Fund:</i>	4.00	-	3.50	-
<i>Property Mgmt Fund</i>	0.10	-	-	-
<i>Capital Funds:</i>	1.00	-	1.30	-
<i>Wastewater Fund:</i>	21.40	0.50	21.20	1.25

BUDGET OVERVIEW

Total Budget Appropriation

Sedona's total budget appropriation is comprised of six major elements: the *General Fund* or *operating budget* for on-going service expenses, the *Street Fund* for expenses on major street, drainage and right-of way improvements, the *Capital Fund* for expenses related to construction and/or acquisition of capital assets, *Debt Service Fund* for expenses related to the Jordan Park special improvement district, *Grants Fund* for expenses incurred by the City on any state or federal grant and the *Enterprise Fund* for expenses for sewer related improvements and debt service.

The total appropriation for fiscal year 2007-08 increased by approximately 17.7 percent from \$51,481,712 million to \$60,597,694 million.

The General Fund budget, the best measure of the cost of services to citizens, increased from \$12,328,123 million (including Health Insurance) to \$12,557,451 million this year. This year the City experienced a leveling off of increases in local sales taxes and bed taxes compared to the increase experienced in the prior fiscal year. Additionally, this budget anticipates the first of a three-year reduction in sales tax revenue due to construction on State Route 179. . In response and preparation for expected impacts to sales tax revenue performance due to construction, the City Council carefully reviewed the budget and added very few new programs or staff. Additionally, the City Council approved a policy to review all vacant positions for possible reorganization or elimination and will be reviewing contracts for funding of outside agencies for further budget control. Finally, this year will see an increase in revenues due to increased Development Impact Fees, Building Permit Fees, and an increase in state shared income tax revenue. These activities are the primary reasons behind the controlled increase in costs and revenue in the coming Fiscal Year.

The City continues to update our long-term financial plan. In reviewing the long-term fiscal outlook for the City, it became evident that the City would need to provide new funding sources in order to avoid reductions in services. Staff and City Council are continuing the process of evaluating and prioritizing capital and programming needs and identifying possible funding strategies for those priorities. This long-term strategy will assist the City in developing programs and funding capital projects in a way to maintain a financially stable environment in the City for years to come.

A further explanation of these budget components follows in this section.

Operating Revenues

Revenue determines Sedona's capacity to provide departmental or direct services to our citizens. One unique aspect of the City's revenue is the significant reliance on sales tax and state shared revenue to fund operations. The City has never levied property tax.

The City of Sedona has experienced approximately 5.9 percent (avg.) growth in sales taxes over the last five years. However, at the same time the City has experienced little growth

over the same time period in the bed tax of approximately 6.33 percent. However, over the last year the City experienced a leveling off of sales tax and bed tax revenue receipts. In part, the bed tax was affected by corrections made in reporting where businesses had been reporting sales tax to the bed tax category.

Local Taxes are comprised of sales tax (\$11,575,786 million), bed tax (\$1,609,474 million), franchise fees (\$659,976 thousand), and impact fees/community facility district fees (\$758,063 thousand).

The *local privilege tax* (sales tax) is the City's largest single source of revenue and is obtained from the 3 percent tax on retail and other sales, excluding food. The sales tax has three major uses. General City operations are funded with 1.12 percent of the tax. Capital improvements in the City are funded by .5 percent. Wastewater Debt and capital expenditures are paid with the remaining 1.38 percent. The City has experienced a minimal increase in sales tax growth this past year, and anticipates a reduction over the next two years as a result of construction impacts on State Route 179, a major access route to the City. A 10 percent decrease over prior experience in sales tax receipts is projected.

The *bed tax* is the City's second largest source of revenue and is obtained from the 3 percent tax on lodging. General City operations are funded by the tax. The City has experienced an approximate decrease of 2.38 percent in bed tax revenues over the last year. We have indicated one concern with this decrease in the initial analysis. An increase of 5 percent in bed tax revenues is projected in 2007-08.

The *franchise fees* are paid by Unisource Energy Services (gas), Arizona Public Service (electric), Sedona Cable, and Arizona and Oak Creek Water Companies. A percent of gross revenues are levied on these companies. The revenue raised from franchise fees is used to fund street maintenance, drainage and other general infrastructure maintenance. Franchise fees generally have kept pace with inflation. A 3 percent increase is projected for franchise fees in 2007-08.

The *impact fees* are paid by new development and *community facility district fees* are paid by timeshares in lieu of bed tax (timeshares are exempt from bed and sales tax in Arizona except on a "day by day" rental basis). Since 1998, the City has levied impact fees and community facility district fees. Impact fees were increased in 2007 and anticipated revenue is reflected in this budget.

Intergovernmental

Revenues include the state sales tax and income tax collection, which are shared with cities and towns, based upon population.

Cities and towns share in a portion of the undedicated 5 percent sales tax collected by the state. Fifty percent is retained by the state, 40 percent designated for schools and the remaining 10 percent allocated to cities and towns. Cities and towns in Arizona are prohibited from levying an income tax, but are entitled to 15 percent of state income tax collected from two years previous.

The formula for distributing these taxes is based on the relation of the City's population to the total state population. The State Department of Revenue collects, distributes funds, and

provides revenue forecasts to cities and towns for these revenue sources. The 2007-08 budget estimates an increase in state income tax at 24 percent and an increase in shared sales tax at 7.1 percent.

Transportation revenues include highway user revenue tax (HURF- Gas Tax) and local transportation assistance funds (LTAF- State Lottery) and vehicle license taxes collected by the state. A state constitutional restriction on use of the HURF requires the funds to be used solely for street and highway purposes. The fiscal year 2007-08 budget estimates a decrease of 15.2 percent in state-shared HURF and 9 percent in LTAF revenues. These decreases are primarily related to the City's population not increasing at the state average.

HURF revenues are distributed based on population of each City and a portion distributed based upon the county of origin for the sale of the fuel. The current gas tax is 18 cents per gallon. Sedona and other cities sharing 27.5 percent of the state collected highway user revenue.

LTAF revenue is distributed based upon population and city and town participation in the lottery. LTAF revenue sharing was capped in 1989 by the state legislature resulting in no growth in this source of revenue.

Vehicle License Taxes are another state revenue source. The City receives its share of the vehicle license tax collected based upon its population in relation to the total incorporated population of the county. Historically, this revenue source has been volatile but shown steady increases. However, due to overpayments the last two years by Yavapai County, the City may see reductions in this particular revenue in the coming year.

Capital Fund

The Capital Fund uses revenue from sales tax, impact fees, grants, borrowing and transfers from other funds. The annual Flexible Capital Improvement Budget is primarily funded by pay-as-you-go revenue from the .5 percent sales tax & one-time revenue sources such as grants.

All capital improvement projects are evaluated using a point factor matrix to determine their funding priority on an annual basis. These projects are then matched with estimated

revenue to develop the City's Flexible Capital Budget. The 2007-08 budget for the capital fund is appropriated at \$18.6 million including information technology improvements. This budget includes revenue from anticipated sale of excise tax bonds for State Route 179 improvements and other infrastructure projects.

Employee Insurance Trust Fund

Prior to January of 2007, the City was self-insured for its health insurance. When self-insured, the City required a fund comprised of claims, stop loss insurance cost (limits claim liability) and administration costs for the funding of insurance. Revenue for the fund came from employee and city contributions. The 2007-08 budget estimates a decrease of approximately 5.5 percent in insurance costs. This is directly related to the City's change to pooled health insurance, which spreads risk across all member organizations and reduces the cost of insurance for the City. Insurance costs are now represented in the applicable funds, with the General Fund contributions being the most affected.

Debt Service Fund

The Jordan Park Special Improvement District pays for debt expenses in this fund. The 2007-08 budget estimates no increase in assessments for this fund.

Enterprise Funds

This represents the largest revenue source for the City. The fund is comprised of wastewater user fees, capacity fees and sales tax and bond revenues.

Wastewater User Fees are generated from the \$32.54 monthly fee per equivalent residential unit. Since starting major sewer extensions in 1995-96, the City has experienced consistent growth in user fees. The City is extending the system to approximately 50 additional properties. *Capacity Fee* revenues are collected from the one time \$4,900 fee per equivalent residential unit required for residents and businesses to connect to the sewer. Fees are used to offset debt expenses for wastewater treatment plant capacity improvements.

Sales Tax revenues come from the 1.38 percent sales tax. The sales tax pays for the debt service on debt the City has occurred upgrading treatment capacity at the wastewater plant and extending sewer lines.

Department/Direct Service Expenditure

Sedona's operating expenditures are comprised of fourteen separate departments. Salary and wages are increasing by an average of 5.5 percent in the budget, a reduction of almost one percent over the prior year increase.

General Fund – Where the Money Goes

The *General Fund* consists of thirteen departments with fifty-seven programs spread through out the fund for all of the City's key operational expenditures. The General Fund is increasing from \$12,328,123 million (including Health Insurance) to \$12,557,451 million. The General Fund budget is increasing approximately 1.86 percent. The increase is partially tied to inflation rate increases as well as continued participation in the destination-marketing program and the agreement with Northern Arizona Intergovernmental Public

Transportation Authority (NAIPTA) for the implementation and operation of the public shuttle program. Also, the City is continuing its efforts related to parking enforcement.

Flexible Capital Improvement Budget - Where the Money Goes

The Flexible Capital Improvement Budget is a process not a plan. Sedona is reviewing its capital improvement schedule and incorporating a five-year planning approach. As part of this process the City Council appointed a Budget Steering Committee and continues to work with staff and have dialogue with residents about project prioritization and funding mechanisms. The prioritization of projects will then be used by the City Council to develop the annual budget and project financial needs out over five years.

The Flexible Capital Improvement Budget is comprised of six major programs: Information Systems, Park and Recreation, General Services, Public Works, Arts and Culture and Police. Expenditures are presented on a budget basis rather than a cash flow basis. Governmental accounting procedures require adequate budget to pay for the entire contract to be available and appropriated in the period in which a contract is entered. However, actual cash expenditures under the contract may take place over more than one period.

Parks and Recreation Program provides funds for park and trail improvements. The Capital program includes improvements to the Parks area and funding for design of the creek walk.

Community Development Program provides funds for the continuation of service and construction of a joint facility to house the transit vehicles for the Shuttle system.

Public Works Program addresses major infrastructure projects. This program represents the largest expenditure in the Flexible Capital Improvement Budget. Projects focus on the drainage improvements, construction of sidewalks and handicap ramp reconstruction, additional fire hydrants, area traffic studies, funding for construction of a parking structure, and funding for design in preparation for construction of future projects.

Police Program is for the on-going replacement of police vehicles. Sedona replaces police vehicles on a three-year cycle. It also includes addition of an ADA holding cell and the continuation of a possible regional dispatch center.

Information Systems Capital Fund address the hardware and software needs for the City's electronic infrastructure. Hardware purchases are budgeted for upgrading computers in departments on a scheduled basis.

Arts and Culture Capital Fund provides funds for Arts in Public Places projects. The director for Arts and Culture in consultation with the Arts and Culture Commission determines the designation of these funds.

Citizen Impacts

Utility User Fees are monthly fees charged for sewer service. The fees represent the cost for operation, maintenance, and a portion of debt service on the wastewater plant. The

current fee is \$32.54 per Equivalent Residential Unit. This fee **has not increased since 1997**. The 2007-08 budget does not propose an increase in fees.

Capacity Fees are the one-time connection cost for customers to connect to the sewer. The capacity fees represent the cost for providing sewer plant capacity. The current fees have increased from \$4,775 to \$4,900 per equivalent residential unit on July 1, 2007 per City ordinance.

The **Sales Tax rate has been 3 percent since 1996**. The budget does not propose any increase in this rate.

Sedona Comprehensive Financial Policies

The following City financial policies establish the framework for Sedona's overall fiscal planning and management. They set forth the guidelines against which current budgetary performance can be measured and proposals for future programs can be evaluated. Sedona's publicly adopted financial policies show the credit rating industry and prospective investors (bond buyers) the City's commitment to sound financial management and fiscal integrity. The financial policies also improve the City's fiscal stability by helping City officials plan fiscal strategy with a consistent approach. Adherence to adopted financial policies promotes sound financial management, which can lead to improvement in City bond ratings and lower cost of capital.

Operating Management Policies

1. All departments will share in the responsibility of meeting policy goals and ensuring long-term financial health. Future service plans and program initiatives will be developed to reflect current policy directives, projected resources and future service requirements.
2. The budget process is intended to weigh all competing requests for City resources, within expected fiscal constraints. Requests for new, ongoing programs made outside the budget process will be discouraged.
3. Addition of personnel will only be requested to meet strategic plan objectives, program initiatives and policy directives after service needs have been thoroughly examined and it is substantiated that additional staffing will result in increased revenue or enhanced operating efficiencies. To the extent feasible, personnel cost reductions will be achieved through attrition.
4. Current expenditures will be funded by current revenue and reserves if sufficient reserves exist.
5. No revenues will be dedicated for specific purposes (except .5 cent sales tax for capital improvements), unless required by law or generally accepted accounting practices (GAAP). All non-restricted revenues will be deposited in the General Fund and appropriated by the budget process.
6. Development fees for capital expenses attributable to new development will be reviewed every three years to ensure that fees match development-related expenses.
7. Grant funding should be considered to leverage city funds. Inconsistent and/or fluctuating grants should not be used to fund ongoing programs. Programs financed with grant moneys will be budgeted in a separate fund, and the service program will be adjusted to reflect the level of available funding. In the event of reduced grant funding, city resources will be substituted only after all program

priorities and alternatives are considered during the budget process.

8. Balanced revenue and expenditure forecasts will be prepared to examine the City's ability to absorb operating costs due to changes in the economy, service demands, and capital improvements. The forecast will encompass five years and will be updated annually.
9. Cash and investment programs will be maintained in accordance with the adopted investment policy. City funds will be managed in a prudent and diligent manner with an emphasis on safety of principal, liquidity, and financial return on principal, in that order.
10. The City will follow an aggressive, but humane, policy of collecting revenues. All adjusted uncollectible accounts will be pursued to the limit of collection ability.

Capital Management Policies

1. A Flexible Capital Budget Improvement Plan will be updated annually.
2. The capital improvement plan will include, in addition to current operating maintenance expenditures, adequate funding to support repair and replacement of deteriorating infrastructure and avoidance of a significant unfunded liability.
3. Future operating, maintenance, and replacement costs associated with new capital improvements will be forecast, matched to available revenue sources, and included in the Operating Budget.

Debt Management Policy

1. The City will use debt to finance capital projects according to the priorities established by the City. The capital projects to be financed should have an economic average life of at least five years. The City will attempt to use a Pay-as-you-go method prior to issuing debt for this purpose.
2. The City will strive to maintain or improve its credit ratings, although not at the expense of significantly delaying important capital projects.
3. The City will utilize the most cost-effective financing strategies available while still maintaining flexibility for future project financing. This includes investigating other financing alternatives such as state or federal aid or using new financing techniques.
4. The City will utilize realistic, but conservative assumptions for structuring its bonding program with regard to future revenue growth, interest rates, project costs, etc.

5. The City will endeavor to maintain an open line of communication between the rating agencies and the marketplace in general, in part by providing full on-going financial disclosure as required by law.
6. The City will follow prudent borrowing principals and not engage in any transactions involving significant market risk.
7. Improvement District and Community Facility District Bonds shall be issued only when there is a general city benefit. Both ID and CFD bonds will be utilized only when it is expected that they will be issued for their full term. It is intended that Improvement District and Community Facility District bonds will be primarily issued for existing neighborhoods desiring improvements to their property such as roads, sewer lines, streetlights, and drainage.
 1. Improvement District debt will be permitted only when the full cash value of the property to debt ratio (prior to improvements being installed) is a minimum of 3/1 prior to issuance of debt and 5/1 or higher after construction of improvements. These ratios will be verified by an appraisal paid for by the applicant and administered by the City. In addition, the City's cumulative improvement district debt will not exceed 5 percent of the city's secondary assessed valuation. Bonds issued to finance improvement district projects will not have maturities longer than ten years.

Reserve Policies

1. An Economic Stabilization Reserve will be maintained as part of the General Fund balance to help offset operating revenue sources which are most susceptible to changes in the economy. The ultimate goal is for the Economic Stabilization Reserve balance to be maintained at 50 percent of annual general governmental (General/HURF funds) operating expenditures.
2. Sewer Replacement and Extension Reserve will be maintained to ensure adequate funding for infrastructure deterioration repair.
3. Contingency reserves to be determined annually will be maintained to offset unanticipated revenue shortfalls and/or unexpected expenditure increases. Contingency reserves may also be used for unanticipated and/or inadequately budgeted events threatening the public health or safety. Use of contingency funds should be utilized only after all budget sources have been examined for available funds.
4. Excess reserves will be used for one-time expenditures such as capital improvements, technology improvements and debt reduction strategies.

Financial Reporting Policies

1. The City's accounting and financial reporting systems will be maintained in conformance with generally accepted accounting principles (GAAP) and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officer Association (GFOA).
2. An annual audit will be performed by an independent public accounting firm, with an audit opinion to be included with the City's published Comprehensive Annual Financial Report (CAFR).
3. The City's CAFR will be submitted to the GFOA Certification of Achievement for Excellence in Financial Reporting Program. The financial report should be in conformity with GAAP, demonstrate compliance with finance related legal and contractual provisions, disclose thoroughness and detail sufficiency, and minimize ambiguities and potentials for misleading inference.
4. Financial systems will be maintained to monitor revenues, expenditures, and program performance on an ongoing basis.

FINANCIAL SUMMARIES

This section provides financial summaries of the City's overall expenditure budget and revenues for the City's major funds. A five-year financial forecast is also included in this section.

2007/08 BUDGET SUMMARY

This is a summary of the projected revenues compared to the budgeted expenditures.

SCHEDULE A & E

Schedule A reflects the summary schedule of estimated revenues and expenditures for the total budget.

Schedule E reflects the summary of each department and fund expenditure budget.

GENERAL FUND REVENUES

This is a summary of major sources of revenues in the General Fund. The table shows that local sales and bed taxes represent approximately 54% of the estimated revenues and state shared revenues represent 24% of the estimated revenues.

STREET FUND REVENUES

This is a summary of major sources of revenues in the Streets Fund. The Streets Fund is restricted to expenditures for road and right-of-way improvements.

DEVELOPMENT IMPACT FEES

This is a summary of major sources of revenues in the Development Impact Fees Fund. Development Impact Fees are collected for storm drainage, public facilities, parks, law enforcement and streets & signals.

CAPITAL IMPROVEMENT REVENUES

This is a summary of major sources of revenues in the Capital Improvement Fund. Local sales taxes comprise the major source of revenue for this Fund.

ENTERPRISE FUND REVENUES

This is a summary of major sources of revenues in the Wastewater Fund. The primary sources of revenue are local sales taxes, user fees and capacity fees.

FY 2007-2008 BUDGET SUMMARY

	Tax Revenue	Licenses/ Permits	Grants/IGA's/ Donations	Service Charges	"Other" Revenue	FY2007-08 Collections	New Financing	Reserves	Interfund Transfers		Un appropriated	Budgeted Expenses
									IN	OUT		
COUNCIL				0	0	0						95,999
CITY MANAGER				0	0	0						426,116
HUMAN RESOURCES				0	0	0						1,733,313
FINANCIAL SERVICES				0	0	0						198,339
INFORMATION TECHNOLOGY				14,417	0	14,417						455,751
LEGAL				0	0	0						387,178
COMMUNITY SERVICES - ADMIN.		33,413		484	0	33,897						421,948
COMMUNITY SERVICES - PARKS & REC.				28,256	3,069	31,325						570,592
GENERAL SERVICES				640	299,176	299,816			50,000	(118,041)		3,151,920
COMMUNITY DEVELOPMENT		456,295		108,417	0	564,712				(4,000)		1,485,615
PUBLIC WORKS				3,657	0	3,657						335,178
ARTS & CULTURE				0	0	0						282,617
POLICE DEPARTMENT				62,091	0	62,091				(20,000)		2,699,124
MAGISTRATE				299,386	8,492	307,878						313,761
GENERAL FUND TOTALS:	9,804,789	489,708	0	517,348	310,737	11,122,582	0	1,526,910	50,000	(142,041)	0	12,557,451
STREETS FUND	1,028,554				65,000	1,093,554		650,258				1,743,812
EMPLOYEE INS. TRUST FUND					0	0		115,000				115,000
GRANT FUND			3,014,984		0	3,014,984			24,000			3,038,984
PROPERTY MANAGEMENT				0	0	0						0
P.A.N.T. FUND			594,301			594,301						594,301
ARTS FUND					3,000	3,000		7,000	40,000			50,000
DEVELOPMENT IMPACT FEES FUND		427,479			51,333	478,812		174,188		(20,000)		633,000
L. T. CAPITAL FUND						0			498,301			498,301
CAPITAL IMPROVEMENT FUND	1,761,442			8,000,000	95,000	9,856,442	8,800,000	(2,743,800)	118,041	(518,301)	3,184,949	18,697,331
SPECIAL IMPROVEMENT DISTRICT				247,750	15,000	262,750						262,750
COMMUNITY FACILITY FUND-SUMMIT		70,244			23,230	93,474		(1,686)		(25,000)		66,788
COMMUNITY FACILITY FUND-FAIRFIELD		159,678			26,101	185,779		(69,845)		(25,000)		90,934
WASTEWATER FUND	4,861,578	1,500		3,973,909	1,089,161	9,926,148	1,760,000	10,561,344				22,247,493
CARRUTH FUND					100	100		1,450				1,550
ALL OTHER FUND TOTALS:	7,651,575	658,901	3,609,285	12,221,659	1,367,925	25,509,345	10,560,000	8,693,909	680,342	(588,301)	3,184,949	48,040,244
TOTAL ALL FUNDS:	17,456,364	1,148,609	3,609,285	12,739,007	1,678,662	36,631,927	10,560,000	10,220,819	730,342	(730,342)	3,184,949	60,597,694

*** Other Revenue:

P&R Facility Rental	952	Streets Fund - Interest Income	65,000
P&R Utility Reimbursement	1,235	Arts Fund - Interest	3,000
P&R Pool Rental	882	Development Impact Fees - Interest Income	51,333
General Services - Rental Income	0	Capital Fund - Interest Income	95,000
General Services - Interest Income	299,604	Capital Fund - Misc	0
General Services - NSF Charges	0	Special Improvement District - Interest Income	15,000
General Services - Misc	5,500	Wastewater Fund - Interest Income	968,000
General Services - Humane Society	500	Wastewater Fund - WIFA	121,161
Police Dept - Range Use	0	Carruth Fund - Interest Income	100
Police Dept - Restitution Payments	0	CFD (S) - Interest	23,230
Municipal Court - Recovery of Legal Fees	8,492	CFD (F) - Interest	26,101

CITY/TOWN OF SEDONA
 Summary Schedule of Estimated Revenues and Expenditures/Expenses
 Fiscal Year 2007-08

FUND	ADOPTED BUDGETED EXPENDITURES/EXPENSES 2006-07*	ACTUAL EXPENDITURES/EXPENSES 2006-07**	FUND BALANCE/NET ASSETS*** July 1, 2007**	DIRECT PROPERTY TAX REVENUES 2007-08	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2007-08	OTHER FINANCING 2007-08		INTERFUND TRANSFERS 2007-08		TOTAL FINANCIAL RESOURCES AVAILABLE 2007-08	BUDGETED EXPENDITURES/EXPENSES 2007-08
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 11,366,186	\$ 10,877,925	\$ 1,526,910	Primary: \$	\$ 11,122,582	\$	\$	\$ 50,000	\$ 142,041	\$ 12,557,451	\$ 12,557,451
2. Special Revenue Funds	6,841,194	3,062,926	752,915	Secondary:	5,460,904			24,000	50,000	6,187,819	6,167,818
3. Debt Service Funds Available	266,463	266,150			262,750					262,750	262,750
4. Less: Designation for Future Debt Retirement											
5. Total Debt Service Funds	266,463	266,150			262,750					262,750	262,750
6. Capital Projects Funds	6,890,888	5,546,475	(2,736,800)		9,859,442	8,800,000	8,800,000	656,342	538,301	7,240,683	19,245,632
7. Permanent Funds											
8. Enterprise Funds Available	25,205,891	13,365,230	10,561,344		9,926,148	1,760,000	1,760,000			20,487,492	22,247,493
9. Less: Designation for Future Debt Retirement											
10. Total Enterprise Funds	25,205,891	13,365,230	10,561,344		9,926,148	1,760,000	1,760,000			20,487,492	22,247,493
11. Internal Service Funds	911,091	695,935	116,450		100					116,550	116,550
12. TOTAL ALL FUNDS	\$ 51,481,712	\$ 33,814,641	\$ 10,220,819	\$	\$ 36,631,926	\$ 10,560,000	\$ 10,560,000	\$ 730,342	\$ 730,342	\$ 46,852,745	\$ 60,597,694

EXPENDITURE LIMITATION COMPARISON

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC or voter-approved alternative expenditure limitation

	2006-07	2007-08
1. Budgeted expenditures/expenses	\$ 51,481,712	\$ 60,597,694
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	51,481,712	60,597,694
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	\$ 51,481,712	\$ 60,597,694
6. EEC or voter-approved alternative expenditure limitation	\$	\$

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in 2006-07 from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts in this column represent Fund Balance/Net Asset amounts except for amounts invested in capital assets, net of related debt, and reserved/restricted amounts established as offsets to assets presented for informational purposes (i.e., prepaids, inventory, etc.).

CITY/TOWN OF SEDONA
Summary by Department of Expenditures/Expenses Within Each Fund Type
Fiscal Year 2007-08

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2006-07	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2006-07	ACTUAL EXPENDITURES/ EXPENSES 2006-07*	BUDGETED EXPENDITURES/ EXPENSES 2007-08
GENERAL FUND				
City Council	\$ 82,924	\$ 10,000	\$ 92,924	\$ 95,999
City Manager	397,568		390,233	426,116
Human Resources	896,323		896,323	1,733,313
Financial Services	183,505		179,849	198,339
Information Technology	407,906		359,252	455,751
Legal	383,691		383,691	387,178
Community Services - Administration	387,373		386,713	421,948
Community Services - Parks & Recreation	559,372		503,251	570,592
General Services	2,496,757		2,459,626	2,836,920
Contingency	600,000	(130,000)	470,000	315,000
Community Development	1,832,306		1,532,554	1,485,615
Public Works	302,106		294,716	335,178
Arts & Culture	156,586	120,000	276,586	282,617
Police Department	2,372,444		2,349,292	2,699,124
Municipal Court	307,325		302,915	313,761
Total General Fund	\$ 11,366,186	\$	\$ 10,877,925	\$ 12,557,451
SPECIAL REVENUE FUNDS				
Streets Fund	\$ 1,726,972	\$	\$ 1,141,558	\$ 1,743,812
Grants Fund	2,431,574		494,742	3,038,984
Property Management Fund	142,993		75,946	
P.A.N.T. Fund	818,959		508,458	594,301
Development Impact Fees Fund	1,206,250		527,696	633,000
Community Facilities District Fund	514,446		314,526	157,721
Total Special Revenue Funds	\$ 6,841,194	\$	\$ 3,062,926	\$ 6,167,818
DEBT SERVICE FUNDS				
Jordan Park Special Improvement	\$ 266,463	\$	\$ 266,150	\$ 262,750
Total Debt Service Funds	\$ 266,463	\$	\$ 266,150	\$ 262,750
CAPITAL PROJECTS FUNDS				
Capital Improvement Fund	\$ 6,452,373	\$	\$ 5,225,046	\$ 18,697,331
Information Technology Capital Fund	363,515		320,329	498,301
Art In Public Places Fund	75,000		1,100	50,000
Total Capital Projects Funds	\$ 6,890,888	\$	\$ 5,546,475	\$ 19,245,632
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Wastewater - Operations/Plant/Debt	\$ 7,432,711	\$	\$ 6,877,861	\$ 8,115,240
Wastewater - Construction	17,773,180		6,487,369	14,132,253
Total Enterprise Funds	\$ 25,205,891	\$	\$ 13,365,230	\$ 22,247,493
INTERNAL SERVICE FUNDS				
Employee Insurance Trust Fund	\$ 909,591	\$	\$ 695,935	\$ 115,000
Carruth/Parks Trust Fund	1,500			1,550
Total Internal Service Funds	\$ 911,091	\$	\$ 695,935	\$ 116,550
TOTAL ALL FUNDS	\$ 51,481,712	\$	\$ 33,814,641	\$ 60,597,694

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

GENERAL FUND REVENUES

General Fund - Revenues - By Source

Revenue Sources:	2005-2006	2006-2007		2007-2008
	Actual	Budget	Estimated	Budget
Taxes:				
Bed Tax	\$ 1,850,892	\$ 1,690,309	\$ 1,703,147	\$ 1,527,727
City Sales Tax	4,497,564	4,610,817	4,652,726	4,368,890
Franchises	591,055	556,591	640,752	627,049
Intergovernmental:				
State Income Tax	1,067,096	1,239,853	1,241,513	1,540,079
State Sales Tax	1,082,364	1,046,337	1,039,344	1,113,654
Motor Vehicle Tax	637,560	597,074	584,751	627,392
Fines and Forfeitures:				
Municipal Court	216,431	224,258	324,562	299,386
Police Department	-	-	-	50,000
Community Development	1,045	2,205	-	1,293
Charges for Services:				
Recreation Fees	31,775	28,988	37,068	31,325
Community Development	87,944	101,400	104,854	107,124
Police Department	14,806	15,764	8,710	12,091
IT Division	10,869	8,495	9,486	14,417
Other	12,350	14,200	9,781	8,492
Licenses and Permits:				
Business Registration	1,630	-	36,845	33,413
Community Development	184,992	249,000	192,785	456,294
Public Works	3,550	4,095	4,200	3,657
Interest Earnings	295,037	382,340	568,758	293,176
Other Financing Sources:				
Transfers In	-	1,717,387	-	1,576,910
Miscellaneous	271,783	55,511	85,278	7,123
Total Revenues/Other Financing Sources & Appropriated Fund Balance	\$ 10,858,743	\$ 12,544,625	\$ 11,244,560	\$ 12,699,492

STREETS FUND	REVENUES
---------------------	-----------------

Streets Fund - Revenues and Other Sources

Revenue Sources:	2005-2006 Actual	2006-2007		2007-2008 Budget
		Budget	Estimated	
Taxes:				
HURF	\$ 1,155,906	\$ 1,105,845	\$ 1,110,006	\$ 978,013
LTAF	54,143	52,432	52,455	50,541
Interest Earnings	87,411	61,310	132,039	65,000
Other Financing Sources:				
Transfers In	-	566,371	-	650,258
Miscellaneous	34,197	-	648	-
Total Revenues/Other Financing Sources & Appropriated Fund Balance	\$ 1,331,657	\$ 1,785,958	\$ 1,295,148	\$ 1,743,812

DEVELOPMENT IMPACT FEES

REVENUES

Development Impact Fees Fund - Revenues and Other Sources

Revenue Sources:	2005-2006	2006-2007		2007-2008
	Actual	Budget	Estimated	Budget
Building Permits:				
Storm Drainage	\$ 21,972	\$ 39,731	\$ 22,026	\$ 37,801
General/Public Facilities	12,510	16,339	10,960	15,966
Parks & Open Spaces	148,454	195,066	125,564	189,070
Law Enforcement	7,649	13,031	5,398	11,973
Streets & Signals	102,083	183,797	112,400	172,669
Interest Earnings	95,477	35,000	124,467	51,333
Other Financing Sources:				
Transfers In	-	723,286	-	174,188
Total Revenues/Other Financing Sources & Appropriated Fund Balance	\$ 388,145	\$ 1,206,250	\$ 400,815	\$ 653,000

CAPITAL IMPROVEMENT FUND	REVENUES
---------------------------------	-----------------

Capital Improvement Fund - Revenues and Other Sources

Revenue Sources:	2005-2006 Actual	2006-2007 Budget Estimated		2007-2008 Budget
Taxes				
City Sales Tax [1/2%]	\$ 2,007,842	\$ 1,981,203	\$ 2,077,110	\$ 1,761,442
Debt / Financing	-	-	-	8,800,000
Interest Earnings	215,924	85,000	151,644	95,000
Other Financing Sources:				
Donations	313,000	5,826,000	25,000	7,785,000
Grants	30,000	-	-	-
Transfers In	98,120	(992,952)	98,172	774,190
Miscellaneous	93,636	5,000	2,946	-
Total Revenues/Other Financing Sources & Appropriated Fund Balance	\$ 2,758,522	\$ 6,904,251	\$ 2,354,872	\$ 19,215,632

ENTERPRISE FUND	REVENUES
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Wastewater Enterprise - Revenues and Other Sources

Revenue Sources:	2005-2006 Actual	2006-2007 Budget Estimated		2007-2008 Budget
City Sales Tax	\$ 5,541,642	\$ 5,657,856	\$ 5,732,824	\$ 4,861,578
Fines and Forfeitures	55,273.00	73,265.00	59,248.00	74,004.00
User Fees/Service Charges	2,937,236.00	3,083,064.00	3,102,841.00	3,661,155.00
Capacity Fees & Permits	1,494,442.00	683,200.00	940,160.00	240,250.00
Sale of Land	1,853,498.00	-	-	-
Interest Earnings	905,725.00	724,472.00	1,408,888.00	968,000.00
Other Financing Sources:				
Transfers In	-	14,864,750.00	-	10,561,345.00
Miscellaneous	154,967.00	163,120.00	(6,245.00)	121,161.00
Proceeds from Bonds		2,685,000.00		1,760,000.00
Total Revenues/Other Financing Sources & Appropriated Fund Balance	\$ 12,942,783	\$ 27,934,727	\$ 11,237,716	\$ 22,247,493

ARTS FUND

REVENUES

Arts Fund - Revenues and Other Sources

Revenue Sources:	2005-2006	2006-2007		2007-2008
	Actual	Budget	Estimated	Budget
Transfer in from Capital:				
One Percent (1%) of Capital Projects	\$ 7,324	\$ 80,000	\$ 29,177	\$ 40,000
Art In Private Development	-	-	3,012	-
Miscellaneous	133	(6,000)	-	7,000
Interest Earnings	2,460	1,000	4,102	3,000
Total Revenues/Other Financing Sources & Appropriated Fund Balance	\$ 9,917	\$ 75,000	\$ 36,291	\$ 50,000

Long-Term Financial Plan

Key Assumptions:

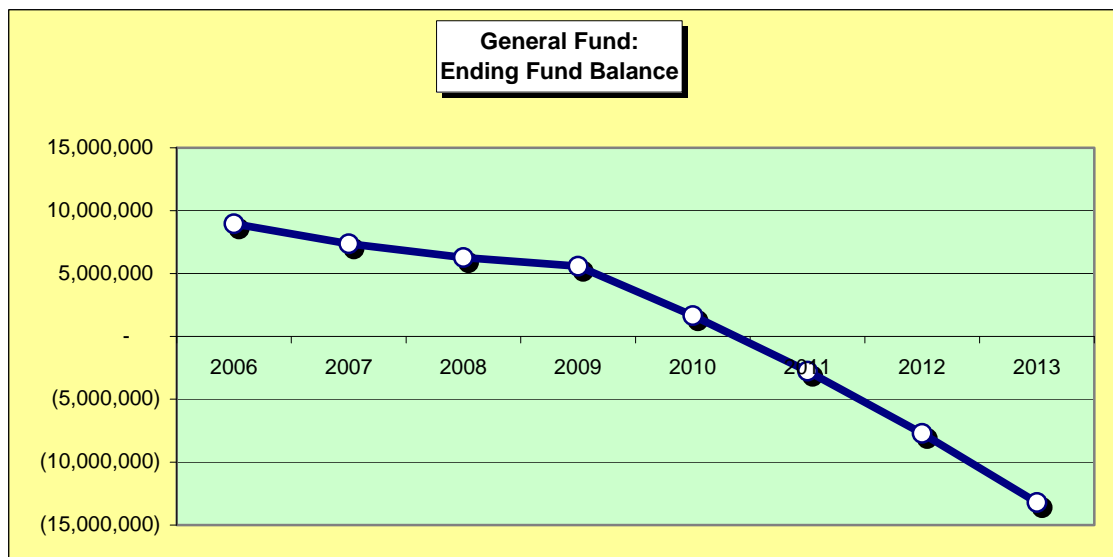
General Fund:

Revenues

- ❑ Bed Tax projections have been decreased approximately 6.6% over last year's receipts due to the construction on SR-179. This decrease is projected through FY 2009. At completion of construction, staff is projecting that the Bed Tax will rebound with incremental increases projected for future years.
- ❑ City Sales Tax has also been projected in the same manner as the bed tax above with a 6.6% decrease for FY 2008 through FY 2009, with future years incrementally increasing as stated above.
- ❑ Beginning in FY 2004, the City was required to re-pay Yavapai County \$76,422 each year for five years due to an over-payment in HURF and Vehicle License Tax monies. The City will complete this re-payment at the end of FY 2008.
- ❑ Staff has projected State Shared revenues will not be reduced or eliminated in the near future.
- ❑ Interest is based on 3% to 4% of the average projected balance of the reserves in each Fund.

Expenditures – Departments

- ❑ Assumes departments will add staff during the next five years for current services – notable increases are in Police, Community Development and Parks.
- ❑ Assumes City will participate in multiple planning efforts.
- ❑ Assumes potential increases in not-for-profit funding.
- ❑ Per year, assumes a 3% merit increase and 2% cost of living increase in salaries.
- ❑ Employee Benefits have increased by 6% in FY 2008 and beyond.



Long-Term Financial Plan

Key Assumptions:

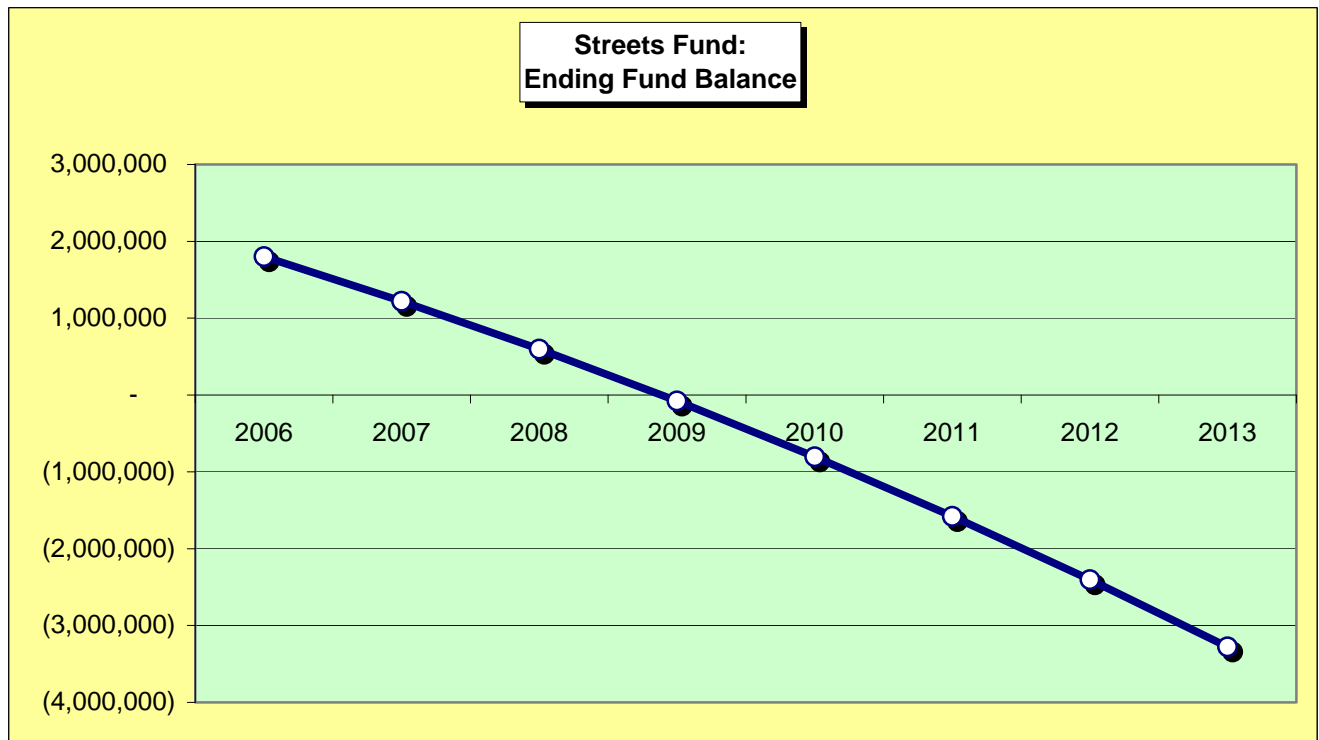
Streets Fund:

Revenues

- ❑ State Shared revenues (LTAF and HURF) will remain stable.
- ❑ HURF decreased slightly in FY 2007 and is expected to increase modestly each year.
- ❑ LTAF is projected to decrease up to 3% per year over the next 3 to 5 years.

Expenditures - Departments

- ❑ The City will continue to contract for the majority of street maintenance work through 2009, and continue to review the necessity of adding staff periodically for right-of-way maintenance purposes.



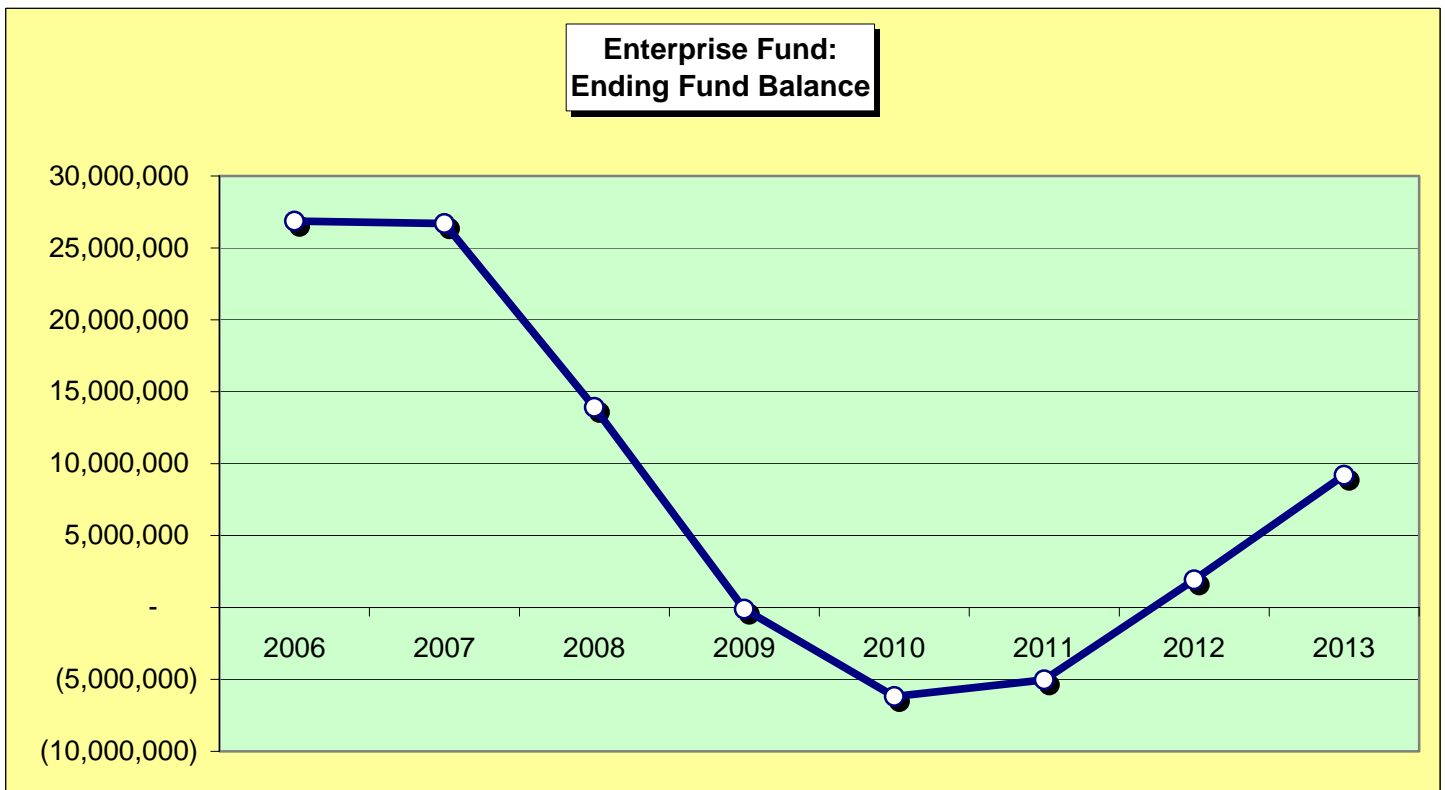
Long-Term Financial Plan

Key Assumptions:

Enterprise Fund:

Revenues

- City Sales Tax projections have been decreased approximately 6.6% over last year's receipts due to the construction on SR-179. This decrease is projected through FY 2009. At completion staff is projecting that the City Sales Tax will rebound with incremental increases projected for future years.
- City Sales Tax (1-3/8%) and all capacity fees and other revenues relating to capacity fees will be used solely for Wastewater capital projects and debt service.
- Interest is based on 3% to 4% of the average projected balance of the reserves in each Fund.



CITY COUNCIL

DEPARTMENT DESCRIPTION

The Mayor and City Councilors are elected at large and consist of seven members. The Mayor presides over the City Council meetings. The City Manager is appointed by the council and has responsibility for the day-to-day operations of the City.

Did You Know?

The City does not receive any property tax revenue.

MISSION STATEMENT

To encourage partnering to maximize resources and opportunities in sustaining Sedona's vibrant economy, which includes an interdependence of residents, visitors and surrounding communities. The City Council, Boards and Commissions, staff and volunteers partner in being responsive to the needs of the community accomplish this.

2007-2008 OBJECTIVES

- ✓ Issue excise tax financing for hwy 179 improvements and other capital projects
- ✓ Initiate implementation of recharge.
- ✓ Initiate Redevelopment planning
- ✓ Long-range workforce planning
- ✓ Initiate agreement with ADOT to place bike lanes on Hwy 89A
- ✓ Work w/ regional agencies on combined police dispatch
- ✓ Focus on Sustainability efforts.

2006-2007 ACCOMPLISHMENTS

- ✓ Development of revisions to the Development Impact Fees.
- ✓ Substantial Completion of Uptown Enhancement Project.
- ✓ IGA's with ADOT on Hwy 179
- ✓ Start-up of Roadrunner
- ✓ Increased efforts to focus on water conservation efforts.
- ✓ Direction provided on long-range planning effort.

SIGNIFICANT CHANGES

- ✓ Increase in dues due to increases from NACOG.

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
City Council	\$ 86,102	\$ 82,924	\$ 82,358	\$ 95,999	
Total - City Council	\$ 86,102	\$ 82,924	\$ 82,358	\$ 95,999	16%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 43,440	\$ 43,274	\$ 43,274	\$ 46,721	
Administrative Cost	\$ 42,662	\$ 39,650	\$ 39,084	\$ 49,278	
Assets	\$ -	\$ -	\$ -	\$ -	
Total - City Council	\$ 86,102	\$ 82,924	\$ 82,358	\$ 95,999	16%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
City Council	7.00	7.10	7.00	7.10	
Total - City Council	7	7.1	7	7.1	

**CITY OF SEDONA
EXPENDITURE ANALYSIS
CITY COUNCIL**

	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Salary/Wages	40,200	37,024	40,200	39,407	40,200	43,401
Temp/Part-Time	-	668	1,383	953	-	-
Direct Payroll Costs	3,075	547	3,181	3,080	3,074	3,320
Employee Benefits	-	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES	\$ 43,275	\$ 38,239	\$ 44,764	\$ 43,440	\$ 43,274	\$ 46,721
Training/Staff Development	15,000	10,426	13,600	15,318	13,600	22,200
Professional Services	1,000	-	500	-	500	-
Advertising	-	124	-	-	-	-
Subscriptions/Dues/Licenses	8,000	5,350	8,000	9,581	7,050	10,078
Telephone	100	-	40	-	-	-
Donations	-	-	-	100	-	-
Office/Printing Supplies	500	866	1,000	965	500	500
Automobile Expense	1,000	78	550	-	500	250
Gasoline	-	-	-	-	-	750
Office Equipment - Non Capital	-	-	-	-	-	-
Special Programs	12,000	10,719	14,500	16,699	17,500	15,500
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 37,600	\$ 27,562	\$ 38,190	\$ 42,662	\$ 39,650	\$ 49,278
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 80,875	\$ 65,801	\$ 82,954	\$ 86,102	\$ 82,924	\$ 95,999

CITY MANAGER DEPARTMENT

DEPARTMENT DESCRIPTION

The City Manager's office is responsible for the implementation of City Council policy and work plans. This is accomplished through the Strategic Management Planning System for City departments. The continuous improvement to services provided to external customers (citizens) and internal customers (employees) is a key focus of the office.

An Administrative Assistant, and two (2) Assistants' to the City Manager staff the office. All of these positions have a specific percentage of their positions allocated to other responsibilities in other departments.

MISSION STATEMENT

To assist departments and City Council in meeting performance goals by fostering an organizational environment that encourages a commitment to teamwork and delivery of quality municipal services to internal and external customers.

2007-2008 OBJECTIVES

- ✓ Issue excise tax financing for hwy 179 improvements and other capital projects.
- ✓ Initiate implementation of recharge.
- ✓ Enhancing of 5-year financial planning
- ✓ Initiate Redevelopment planning
- ✓ Long-range workforce planning

Did You Know?

That the City pays on average over \$30,000 in sales taxes per wastewater extension for a single family home.

- ✓ Initiate agreement with ADOT to place bike lanes on Hwy 89A
- ✓ Work w/ regional agencies on combined police dispatch
- ✓ Focus on Sustainability efforts.

2006-2007 ACCOMPLISHMENTS

Key accomplishments

- ✓ Development of revisions to the Dev. Impact Fees.
- ✓ Substantial Completion of Uptown Enhancement Project.
- ✓ IGA's with ADOT on Hwy 179
- ✓ Development of Enhanced 5 year financial plan
- ✓ Revisions to Health Insurance Plan.
- ✓ Start-up of Roadrunner
- ✓ Completion of NIMS and emergency management update.

SIGNIFICANT CHANGES

- ✓ The significant change is the budgeting for an appropriation for consulting efforts to assist with obtaining federal funding.

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Public Relations/Information	\$ 120,467	\$ 72,807	\$ 66,240	\$ 91,005	
City Council Partnering	\$ 56,979	\$ 91,785	\$ 66,926	\$ 95,388	
Team Facilitation	\$ 110,355	\$ 102,860	\$ 109,760	\$ 110,722	
Youth Commission	\$ 7,576	\$ 15,361	\$ 2,566	\$ 10,314	
Economic Planning	\$ 49,267	\$ 114,755	\$ 106,640	\$ 118,686	
Total - City Manager	\$ 344,644	\$ 397,568	\$ 352,132	\$ 426,116	7%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 263,962	\$ 307,278	\$ 281,238	\$ 353,916	
Administrative Cost	\$ 80,682	\$ 90,290	\$ 70,894	\$ 72,200	
Assets	\$ -	\$ -	\$ -	\$ -	
Total - City Manager	\$ 344,644	\$ 397,568	\$ 352,132	\$ 426,116	7%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Public Relations/Information	0.60	1.05	1.05	1.11	
City Council Partnering	0.95	0.94	0.94	0.99	
Team Facilitation	0.90	1.24	1.73	1.27	
Youth Commission		0.20	0.14	0.15	
Economic Planning		1.00	1.00	1.00	
Total - City Manager	2.45	4.43	4.86	4.52	-7%

**CITY OF SEDONA
EXPENDITURE ANALYSIS
City Manager**

	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Salary/Wages	123,955	119,667	227,558	227,859	278,828	323,192
Overtime	-	-	-	29	-	-
Temp/Part-Time	-	-	1,394	12,867	1,040	-
Direct Payroll Costs	1,797	2,161	17,515	17,206	21,410	24,724
Employee Benefits	4,200	5,300	6,000	6,000	6,000	6,000
SUB-TOTAL SALARIES & WAGES	\$ 129,952	\$ 127,128	\$ 252,467	\$ 263,962	\$ 307,278	\$ 353,916
Training/Staff Development	8,000	7,724	11,250	9,323	15,500	15,750
Professional Services	-	807	15,000	15,674	26,200	15,000
Commission Support	-	-	5,800	-	5,800	2,900
Advertising	-	-	2,000	210	6,000	2,500
Subscriptions/Dues/Licenses	1,800	1,961	2,950	2,404	3,050	3,093
Telephone	1,600	1,150	1,700	1,449	1,350	1,350
Office/Printing Supplies	1,200	3,938	2,400	9,412	3,900	3,900
Postage	100	10	50	99	240	120
Office Maintenance	150	100	200	-	200	200
Lease Payments	-	-	-	-	-	-
Automobile Expense	100	26	100	-	950	1,337
Community Based Services	244,000	244,002	1,000	-	1,500	750
Office Furniture - Non Capital	-	-	-	-	-	-
Office Equipment - Non Capital	-	-	-	-	-	-
Special Programs	-	-	-	-	-	-
Public Information Program	-	-	50,600	42,110	25,600	25,300
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 256,950	\$ 259,716	\$ 93,050	\$ 80,682	\$ 90,290	\$ 72,200
Office Furniture						
Office Equipment						
Computer Software						
Computer Hardware						
Radio & Phone Equipment						
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 386,902	\$ 386,845	\$ 345,517	\$ 344,644	\$ 397,568	\$ 426,116

HUMAN RESOURCES

DEPARTMENT DESCRIPTION

The Human Resources Division provides assistance to all employees of the City regarding benefits, employee development, and safety standard issues. Human Resources is responsible for the administration and managing of the human capital needs which includes: the recruitment process, new employee orientation, performance evaluations, employee benefit programs, classification and compensation programs, personnel records, rewards and recognition programs, employee manual updates, employee development programs, employee safety programs, and assisting with the compliance of Federal, State and local laws and regulations governing employees.

MISSION STATEMENT

Human Resources Division optimizes the City of Sedona's Human Capital by recruiting, developing and retaining a workforce that achieves the mission and goals of the organization.

2007-2008 OBJECTIVES

- ✓ Amend employee discipline process with a focus on positive outcomes and personal accountability.
- ✓ Focus on high performance goals and tools to help achieve organizational success.

Did You Know?

There is a C.A.L.M. way to resolve conflict.

Clarify the issue respectfully

Address the problem respectfully

Listen to the other side respectfully

Manage your way to resolution respectfully

2006-2007 ACCOMPLISHMENTS

- ✓ Completed comprehensive salary and benefit survey.
- ✓ Introduced more efficient employee evaluation process.
- ✓ Sponsored Spanish in the Workplace for City Employees. Every department in the City had at least one representative attend and successfully complete the course.
- ✓ Incorporated many of the Quality Improvement Coordinator's functions into the Human Resources Department.

SIGNIFICANT CHANGES

- ✓ Continued increases in employee health insurance benefit led to analysis of other health insurance options. As a result the City joined the Verde Valley Employee Benefit Pool on January 1, 2007.
- ✓ Arizona State Retirement System increased contributions rates for employers and employees to 9.10 %.

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Benefits Administration	\$ 1,227,948	\$ 1,587,758	\$ 1,350,057	\$ 1,447,490	
Safety	\$ 77,919	\$ 104,114	\$ 83,647	\$ 123,068	
Recruitment	\$ 67,891	\$ 77,849	\$ 82,161	\$ 82,931	
Training	\$ 53,085	\$ 61,064	\$ 33,702	\$ 55,370	
Employee Programs	\$ 21,230	\$ 27,475	\$ 15,313	\$ 24,454	
Total - Human Resources	\$ 1,448,073	\$ 1,858,260	\$ 1,564,880	\$ 1,733,313	-7%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 1,376,101	\$ 1,756,013	\$ 1,486,307	\$ 1,622,866	
Administrative Cost	\$ 71,972	\$ 102,247	\$ 78,573	\$ 110,447	
Assets	\$ -	\$ -	\$ -	\$ -	
Total - Human Resources	\$ 1,448,073	\$ 1,858,260	\$ 1,564,880	\$ 1,733,313	-7%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Benefits Administration	0.45	0.60	0.60	0.61	
Safety	0.11	0.60	0.60	0.09	
Recruitment	0.62	0.67	0.67	0.67	
Training	0.08	0.79	0.79	0.29	
Employee Programs	0.15	0.34	0.34	0.24	
Total - Human Resources	1.4	3	3	1.9	-37%

CITY OF SEDONA

EXPENDITURE ANALYSIS

	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Human Resources						
Salary/Wages	131,906	115,160	148,929	136,107	140,068	110,357
Overtime	-	-	-	-	-	1,505
Direct Payroll Costs	1,900	1,419	11,393	10,035	10,623	8,466
Retirement	369,271	359,646	243,436	203,886	304,971	333,211
PSPRS Retirement	63,940	83,904	112,621	116,157	136,622	128,998
STD/LTD Insurance	28,535	30,355	37,899	27,468	41,262	46,583
Health/Dental/Life Insurance	564,889	575,073	834,000	795,037	976,518	804,847
Worker Compensation	66,452	72,599	62,744	45,056	72,657	108,143
Flex Leave Reimbursement	61,953	47,124	64,324	41,785	68,292	75,757
Gainsharing	2,500	-	-	-	-	-
Employee/Unemployment Benefits	6,000	481	6,000	571	5,000	5,000
SUB-TOTAL SALARIES & WAGES	\$ 1,297,346	\$ 1,285,762	\$ 1,521,346	\$ 1,376,101	\$ 1,756,013	\$ 1,622,866
Exams	5,500	4,855	5,750	6,666	7,750	7,800
Relocation/Recruitment	10,000	9,376	15,000	6,381	15,000	15,000
Training/Staff Development	38,225	26,291	29,000	19,952	30,900	31,900
Training/Tuition Reimbursement	3,600	4,888	5,000	4,247	5,000	15,000
Professional Services	4,000	-	4,000	-	4,000	-
Advertising	15,000	42,390	15,000	24,010	20,000	22,000
Subscriptions/Dues/Licenses	3,617	2,460	3,806	3,501	3,897	3,797
Telephone	150	6	450	-	450	450
Office/Printing Supplies	3,650	7,518	3,750	1,586	4,250	2,000
Postage	500	28	100	-	100	100
Office Maintenance	-	-	-	-	-	-
Software Maintenance	495	615	590	-	-	-
Automobile Expense	-	-	-	-	-	-
Legal Costs	-	-	-	-	-	500
Office Furniture - Non Capital	-	-	-	-	-	-
Computer Hardware - Non Capital	-	-	-	-	-	-
Special Programs	7,700	5,949	6,800	5,211	7,900	8,900
Safety Programs	3,000	2,643	3,000	418	3,000	3,000
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 95,437	\$ 107,021	\$ 92,246	\$ 71,972	\$ 102,247	\$ 110,447
Office Furniture	-	-	-	-	-	-
Office Equipment	-	-	-	-	-	-
Computer Software	-	-	-	-	-	-
Computer Hardware	-	-	-	-	-	-
Radio & Phone Equipment	-	-	-	-	-	-
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 1,392,783	\$ 1,392,783	\$ 1,613,592	\$ 1,448,073	\$ 1,858,260	\$ 1,733,313

FINANCIAL SERVICES DEPARTMENT

DEPARTMENT DESCRIPTION

The Finance Department provides a variety of services to both external and internal customers. The Department is responsible for wastewater billing and collection services to external customers. For internal customers, the Department provides payroll, benefits administration, purchasing and payables services. The Department also provides investment, debt management, budget coordination and management services to the City Council, City Manager and citizens.

MISSION STATEMENT

To provide professional, accurate, and timely financial and accounting services to all customers which include, but are not limited to, all citizens, vendors, utility customers, media, City Council, and all Departments and employees of the City of Sedona.

2007-2008 OBJECTIVES

- ✓ Provide constant vigilance and monitoring of all financial activities.
- ✓ Promote early recognition of possible inaccuracies and facilitate appropriate reactions.
- ✓ Employ a Time & Attendance system.
- ✓ Initiate, monitor and enforce a five-year Capital Planning program.

Did You Know?

The Financial Services department images all checks received, front and back, for storage and retrieval purposes. All images are stored in a secure location.

2006-2007 ACCOMPLISHMENTS

- ✓ Implemented a check imaging and payment coupon-scanning device.
- ✓ Received the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting.
- ✓ Created a mechanism to track total project costs from multiple vendors through Activity Reporting.
- ✓ Successfully completed an IRS audit of Payroll and Accounts Payable.

SIGNIFICANT CHANGES

- ✓ None

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
General Administration	\$ 27,108	\$ 30,034	\$ 28,815	\$ 43,694	
Wastewater	\$ 15,285	\$ 15,989	\$ 13,871	\$ -	
Payroll	\$ 30,559	\$ 28,160	\$ 27,812	\$ 33,588	
Payables/Purchasing	\$ 17,913	\$ 18,383	\$ 14,248	\$ 20,327	
General Receivable	\$ 4,395	\$ 4,806	\$ 3,605	\$ -	
Budget	\$ 24,928	\$ 25,699	\$ 24,053	\$ 30,734	
Debt/Investments	\$ 17,039	\$ 19,391	\$ 17,471	\$ 21,630	
Audit	\$ 41,415	\$ 41,043	\$ 43,685	\$ 48,366	
Total - Financial Services	\$ 178,642	\$ 183,505	\$ 173,560	\$ 198,339	8%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 138,594	\$ 144,575	\$ 130,842	\$ 154,059	
Administrative Cost	\$ 40,048	\$ 38,930	\$ 42,718	\$ 44,280	
Assets	\$ -	\$ -	\$ -	\$ -	
Total - Financial Services	\$ 178,642	\$ 183,505	\$ 173,560	\$ 198,339	8%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
General Administration	1.16	0.28	0.28	0.28	
Wastewater	0.79	0.37	0.37	0.37	
Payroll	0.39	0.55	0.50	0.50	
Payables/Purchasing	0.57	0.45	0.45	0.45	
General Receivable	0.23	0.13	0.13	0.13	
Budget	0.51	0.37	0.37	0.37	
Debt/Investments	0.24	0.25	0.25	0.25	
Audit	0.32	0.35	0.35	0.35	
Total - Financial Services	4.2	2.75	2.70	2.70	

CITY OF SEDONA

EXPENDITURE ANALYSIS

Financial Services	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Salary/Wages	175,815	157,107	126,359	127,613	132,615	141,312
Overtime	1,654	1,079	1,686	1,297	1,686	1,799
Temp/Part-Time Wages	-	1,660	-	-	-	-
Direct Payroll Costs	2,573	1,583	9,795	9,685	10,274	10,948
Employee Benefits	-	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES	\$ 180,042	\$ 161,429	\$ 137,840	\$ 138,594	\$ 144,575	\$ 154,059
Training/Staff Development	10,050	12,158	16,400	10,149	14,450	14,900
Professional Services	1,850	1,400	1,850	-	1,750	1,000
Advertising	3,000	1,703	1,700	2,212	1,700	2,500
Dues/Subscriptions/Licenses	2,400	2,106	2,300	1,710	2,000	1,930
Telephone	500	16	100	-	100	-
Printing/Office Supplies	3,700	2,231	3,700	2,788	2,800	3,400
Postage	150	-	75	-	75	150
Office Maintenance	250	387	300	161	180	200
Software Maintenance	3,000	3,132	3,200	3,395	-	-
Automobile Expense	100	60	125	92	125	200
Audit	15,000	17,500	15,000	19,542	15,750	18,500
Maint & Improvement/Janitorial	-	-	-	-	-	-
Sedona Public Library	305,000	305,000	-	-	-	-
Office Furniture - Non Capital	-	136	-	-	-	1,500
Office Equipment - Non Capital	-	-	-	-	-	-
Computer Hardware - Non Capital	-	-	-	-	-	-
Computer Software - Non Capital	-	-	-	-	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 345,000	\$ 345,829	\$ 44,750	\$ 40,048	\$ 38,930	\$ 44,280
Office Furniture						
Office Equipment						
Computer Hardware						
Computer Software						
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 525,042	\$ 507,258	\$ 182,590	\$ 178,642	\$ 183,505	\$ 198,339

Information Technology and Services Department

DEPARTMENT DESCRIPTION

The Information Technology and Services Department manages the acquisition of tools and maintenance of all of the City's computer, network and communication systems, including computer hardware and software, servers, network switches, routers and firewalls, voice mail, e-mail and hosts the City's Internet and Intranet sites.

Geographic Information Systems (GIS) within the IT Department provides maps, data and spatial analysis to city departments and to the public through the City's comprehensive GIS, the City's permit tracking database, and the City's Internet site www.SedonaAZ.gov.

MISSION STATEMENT

The Information Technology and Services department strives for operational excellence 24 hours per day, 7 days a week, 365 days a year (24x7x365). We provide service and support to City employees and citizens by defining and adhering to hardware and software standards, utilizing optimal hardware and software, and through implementing and adhering to policies.

2007-2008 OBJECTIVES

- ✓ Continue to develop the City's Disaster Recovery / Business Continuity Plan.
- ✓ Continue to migrate data to the Xiotech Magnitude Storage Area Network.

Did You Know?

With the expanded capabilities provided to the Police Department through mobile data, officers will be able to complete reports on the street and will always know the location of their fellow officers if they are in need of backup.

- ✓ Begin the virtualization of server space in order to maximize the capacity of the City's servers.
- ✓ Get SDE (spatial data engine) operational and load image files for general viewing from the SDE.
- ✓ Update Aerial Image data with information from March 2007 flight.

ACCOMPLISHMENTS 2006-2007

- ✓ Created and implemented Customer Relationship Management and Budget Preparation applications in-house.
- ✓ Upgraded Call Manager software to improve telecommunications services and upgraded the Novell GroupWise software.
- ✓ Began implementation of New World Computer Aided Dispatching upgrade to allow in-car mobile data for police officers.
- ✓ Completed ArcIMS update for GIS in order to update internet maps that were very out of date.
- ✓ Completed centerline, sewer and drainage Atlas Books for Public Works.
- ✓ Assisted the Town of Clarkdale with IT support.

SIGNIFICANT CHANGES

- ✓ Increase in software maintenance and telephone service costs related to New World Systems upgrade
- ✓ Increase in professional services costs to cover ESRI support during major system upgrades

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Administration	\$ 49,553	\$ 63,918	\$ 60,408	\$ 69,347	
Geographic Information Systems	\$ 80,205	\$ 87,166	\$ 78,801	\$ 94,234	
Information Technology	\$ 97,828	\$ 163,516	\$ 158,808	\$ 189,459	
Database Development	\$ 94,679	\$ 93,306	\$ 82,021	\$ 102,711	
Total - Information Technology	\$ 322,265	\$ 407,906	\$ 380,038	\$ 455,751	12%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 235,916	\$ 251,146	\$ 229,852	\$ 266,889	
Administrative Cost	\$ 86,349	\$ 156,760	\$ 150,186	\$ 188,862	
Assets	\$ -	\$ -	\$ -	\$ -	
Total - Information Technology	\$ 322,265	\$ 407,906	\$ 380,038	\$ 455,751	12%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Administration	0.52	0.52	0.52	0.52	
Geographic Information Systems	1.03	1.03	2.03	2.03	
Information Technology	0.85	0.85	0.85	0.85	
Database Development	1.31	1.31	1.31	1.31	
Total - Information Technology	3.7	3.7	4.7	4.7	

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

Information Technology	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Salary/Wages	187,401	190,011	215,652	219,710	231,069	245,692
Overtime	5,264	325	-	-	-	-
Temp/Part-Time Wages	-	-	-	-	2,230	2,230
Direct Payroll Costs	2,794	2,115	16,497	16,206	17,847	18,966
Employee Benefits	-	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES	\$ 195,459	\$ 192,452	\$ 232,149	\$ 235,916	\$ 251,146	\$ 266,889
Training/Staff Development	16,900	9,307	18,250	13,419	15,000	18,200
Professional Services	12,300	9,733	12,500	8,050	10,000	16,000
Tech Support	-	-	5,800	3,361	5,800	5,800
Subscriptions/Dues/Licenses	6,539	5,321	5,640	3,013	16,890	19,101
Telephone Service	16,831	12,936	12,657	12,531	12,450	20,730
Printing/Office Supplies	1,200	371	2,920	2,319	2,920	2,920
Postage	400	-	400	89	400	400
System Maintenance	10,000	8,048	10,000	6,621	10,000	10,000
Office Maintenance	500	-	500	150	500	500
Lease Payments	-	-	-	-	-	-
Software Maintenance	25,790	16,984	32,600	33,368	79,500	91,911
Automobile Expense	-	-	-	25	-	-
Replacement & Extension	-	-	-	-	600	600
Office Furniture - Non Capital	200	173	-	-	200	200
Radio & Phone Equip - Non Capital	-	-	750	514	-	-
GIS Supplies	2,500	3,055	2,500	2,889	2,500	2,500
Maint & Improvement/Janitorial	-	-	-	-	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 93,160	\$ 65,930	\$ 104,517	\$ 86,349	\$ 156,760	\$ 188,862
Office Furniture	-	-	-	-	-	-
Computer Hardware	-	-	-	-	-	-
Computer Software	-	-	-	-	-	-
Data	-	-	-	-	-	-
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 288,619	\$ 258,382	\$ 336,666	\$ 322,265	\$ 407,906	\$ 455,751

LEGAL DEPARTMENT

DEPARTMENT DESCRIPTION

The Legal Department prosecutes all misdemeanor offenses, provides legal services and advice to City departments and the City Council, defends claims and suits brought against the City, drafts and/or reviews and approves all contracts entered into by the City, drafts all resolutions and ordinances submitted for City Council approval, and interfaces with and manages the activities of outside counsel.

MISSION STATEMENT

To provide quality legal advice and services to the City Council, City departments and commissions. To vigorously prosecute criminal cases in a fair manner that leads to just results.

2007-2008 OBJECTIVES

- ✓ Continue vigorous prosecution of criminal cases.
- ✓ Monitor impacts of Proposition 207
- ✓ Implement case-management networking software

2006-2007 ACCOMPLISHMENTS

- ✓ Successful Court of Appeals decision: *State v. Larson*.
- ✓ Summary judgment in favor of the City in *Aquarian Concepts v. City of Sedona*
- ✓ Hired full-time prosecutor

Did You Know?

Proposition 207 passed by Arizona voters in 2006 could require municipalities to compensate an affected property owner whenever a new land-use law causes a diminution in the value of their real property.

SIGNIFICANT CHANGES

- ✓ The City Attorneys Office has submitted a technology request for case management software that will improve our ability to track activity and progress on criminal and civil cases.

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Administration	\$ 38,955	\$ 20,745	\$ 10,443	\$ 28,003	
Wastewater	\$ 52,383	\$ 53,043	\$ 52,136	\$ 57,902	
Criminal Prosecution	\$ 65,841	\$ 145,121	\$ 131,987	\$ 155,834	
Land Development	\$ 56,000	\$ 79,345	\$ 70,372	\$ 81,251	
General Civil	\$ 60,852	\$ 85,437	\$ 75,622	\$ 64,188	
Total - Legal Department	\$ 274,031	\$ 383,691	\$ 340,560	\$ 387,178	1%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 238,589	\$ 309,031	\$ 297,285	\$ 337,418	
Administrative Cost	\$ 35,442	\$ 74,660	\$ 43,275	\$ 49,760	
Assets	\$ -	\$ -	\$ -	\$ -	
Total - Legal Department	\$ 274,031	\$ 383,691	\$ 340,560	\$ 387,178	1%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Administration	0.34	0.35	1.34	1.34	
Wastewater	0.49	0.75	0.69	0.69	
Criminal Prosecution	0.92	1.10	2.02	2.02	
Land Development	0.49	0.90	0.89	0.89	
General Civil	0.56	0.90	0.86	0.86	
Total - Legal Department	2.80	4.00	5.80	5.80	

CITY OF SEDONA

EXPENDITURE ANALYSIS

Legal Department

	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Salary/Wages	194,736	214,742	254,285	222,337	286,290	312,660
Overtime	1,270	101	1,339	-	-	-
Temp Part-Time Wages	-	-	-	-	780	780
Direct Payroll Cost	2,842	1,848	19,555	16,252	21,961	23,978
Employee Benefits	-	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES	\$ 198,848	\$ 216,692	\$ 275,179	\$ 238,589	\$ 309,031	\$ 337,418
Training/Staff Development	4,000	5,616	6,000	4,749	6,000	6,000
Professional Services	21,000	19,136	2,000	14,185	2,500	2,500
Subscriptions/Dues/Licenses	1,560	1,885	6,965	1,835	2,460	2,460
Telephone	800	290	800	425	800	2,000
On-Line Research	5,500	5,686	8,020	6,836	6,000	3,000
Office/Printing Supplies	1,910	2,229	2,010	1,753	2,000	2,000
Postage	200	15	200	-	200	100
Lease Purchase	-	-	-	-	-	-
Software Update	-	-	-	722	-	-
Automobile Expense	250	563	250	236	250	250
Legal Fees	150,000	48,709	75,000	695	50,000	25,000
Recording Fees	250	-	200	-	200	200
Office Furniture - Non Capital	-	1,307	900	-	-	2,000
Computer Software - Non Capital	-	-	-	-	-	-
Radio & Phone Equipment - Non Capital	-	583	-	-	-	-
Law Library	3,000	2,977	3,000	2,497	3,000	3,000
Witness Fees	750	-	750	1,510	750	750
Prosecutorial Services	-	-	-	-	500	500
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 189,220	\$ 88,998	\$ 106,095	\$ 35,442	\$ 74,660	\$ 49,760
Office Furniture						-
Office Equipment						-
Computer Software						-
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 388,068	\$ 305,690	\$ 381,274	\$ 274,031	\$ 383,691	\$ 387,178

COMMUNITY SERVICES DEPARTMENT

DEPARTMENT DESCRIPTION

The Department of Community Services is comprised of the following divisions:

- City Clerk
- Recreation/Swimming Pool
- Park Maintenance
- Custodial Service
- Arts & Culture
- Communications
- Senior Information/Referral

The Community Services Department handles elections, records management, facilitates Neighborhood Organizing Works (N.O.W.) meetings, provides custodial services for City Hall and uptown bathroom facilities, handles all internal maintenance problems, maintains the athletic fields, pocket parks, botanical garden and Jordan Historical Park, facilitates recreational programs for all ages and maintains and operates the community swimming pool.

Arts & Culture and Communication are a part of this department. The Communications Team has provided a variety of programs including annual Town Halls, and the Community Connections City Newsletter. They have worked with the Council and departments to keep the citizens aware of the various programs and services the City provides.

Did You Know?

The City has a partnership with the Sedona Community Center to aid our senior population in connecting with the services they need to remain in their homes. Our new Senior Informational/Referral specialist is housed at the Community Center.

The newest addition is a Senior Information/Referral Specialist who is housed at the Sedona Community Center. This individual is available to help connect our seniors with the support services they require.

MISSION STATEMENT

We assist Council, staff and citizens with support services and vital information in a timely manner. We provide arts, culture, leisure and recreational opportunities in a clean, safe environment. We endeavor to keep both our internal and external customers informed.

2007-2008 OBJECTIVES

- ✓ Construct restroom at Soccer Field
- ✓ Continue work on Creek walk design
- ✓ Park Plan for Legacy Park
- ✓ Implement Park Plan
- ✓ Continue trail development partnership with Forest Service

ACCOMPLISHMENTS 2006-2007

- ✓ Completed Bike Plan
- ✓ Completed Master Parks and Recreation Plan
- ✓ Acquired Building Condition Assessment Plan for Jordan Historical Park
- ✓ Executed a Public Lands Day Event
- ✓ Installed tile in Pool dressing rooms
- ✓ Completed drainage project at Jordan Historical Park
- ✓ Paved parking lot at Posse Ground Park
- ✓ Created 5-year capital plan
- ✓ Renovated soccer field

SIGNIFICANT CHANGES

- ✓ None

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Clerk Administration	\$ 163,737	\$ 158,084	\$ 142,729	\$ 184,643	
Parks Administration	\$ 110,402	\$ 122,630	\$ 115,805	\$ 144,462	
Community Services Administration	\$ 49,936	\$ 52,554	\$ 55,111	\$ 41,070	
Sr. Information/Referral Program	\$ 11,156	\$ 38,108	\$ 33,609	\$ 40,642	
Business Registrations	\$ 7,990	\$ 15,997	\$ 11,459	\$ 11,131	
Total - Community Services	\$ 343,221	\$ 387,373	\$ 358,713	\$ 421,948	9%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 291,452	\$ 336,250	\$ 314,340	\$ 363,513	
Administrative Cost	\$ 51,769	\$ 51,123	\$ 44,373	\$ 58,435	
Assets	\$ -	\$ -	\$ -	\$ -	
Total - Community Services	\$ 343,221	\$ 387,373	\$ 358,713	\$ 421,948	9%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Clerk Administration	2.25	2.84	2.64	2.18	
Parks Administration	1.95	1.88	1.88	2.78	
Community Services Administration	0.80	0.93	0.93	0.93	
Sr. Information/Referral Specialist	-	0.50	1.00	1.00	
Business Registrations	-	-	0.20	0.66	
Total - Community Services	5.00	6.15	6.65	7.55	13%

CITY OF SEDONA

EXPENDITURE ANALYSIS

	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ADOPTED
Community Services	2004-05	2004-05	2005-06	2005-06	2006-07	2007-2008
Salary/Wages	229,952	238,780	259,341	258,639	311,751	337,163
Overtime	2,344	1,746	403	915	604	517
Temp/Part-Time	-	668	-	11,236	-	-
Direct Payroll Costs	3,369	3,332	19,883	20,662	23,895	25,833
Employee Benefits	-	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES	\$ 235,665	\$ 244,526	\$ 279,627	\$ 291,452	\$ 336,250	\$ 363,513
Training/ACCS	6,625	4,563	6,625	4,923	3,925	5,942
Professional Services	8,550	5,125	6,050	3,760	3,500	4,000
Commission Support	5,000	1,978	1,500	565	7,700	3,700
Advertising	10,200	11,725	11,000	15,523	16,200	14,000
Dues/Subscriptions/Licenses	635	839	843	613	608	693
Telephone	1,270	1,020	1,390	1,517	1,600	1,600
Printing/Office Supplies	5,500	3,383	4,500	7,362	9,400	7,200
Postage	-	-	-	2,014	2,340	2,000
Office Maintenance	350	-	150	-	100	100
Lease Purchase Payments	-	-	-	-	-	-
Software Maintenance	2,507	1,143	2,675	1,200	-	-
Automobile Expense	-	-	-	134	500	350
Recording Fees	250	117	150	107	200	200
Maintenance/Janitorial	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Gasoline	-	-	-	-	-	150
Community Based Services	155,520	150,000	-	-	-	-
Office Furniture - Non Capital	1,500	3,275	-	-	5,050	2,500
Office Equipment - Non Capital	1,500	1,703	-	-	-	-
Phone & Radio Equipment - Non Capital	-	-	-	-	-	-
Special Programs	-	-	-	-	-	-
Elections	12,000	18	30,000	14,050	-	16,000
Public Information Programs	-	32	-	-	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 211,407	\$ 184,921	\$ 64,883	\$ 51,769	\$ 51,123	\$ 58,435
Office Furniture	-	-	-	-	-	-
Office Equipment	-	-	-	-	-	-
Computer Hardware	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-
Radio & Phone Equipment	-	-	-	-	-	-
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 447,072	\$ 429,447	\$ 344,510	\$ 343,221	\$ 387,373	\$ 421,948

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Recreation Programs	\$ 48,821	\$ 64,357	\$ 69,327	\$ 53,104	
Swimming Pool	\$ 108,249	\$ 111,040	\$ 130,506	\$ 127,664	
Parks Maintenance	\$ 280,188	\$ 285,875	\$ 292,967	\$ 291,725	
Custodial Maintenance	\$ 64,661	\$ 98,100	\$ 96,897	\$ 98,100	
Total - Parks & Recreation	\$ 501,919	\$ 559,372	\$ 589,697	\$ 570,592	2%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 265,455	\$ 273,032	\$ 305,162	\$ 282,187	
Administrative Cost	\$ 236,464	\$ 286,340	\$ 284,535	\$ 288,405	
Assets	\$ -	\$ -	\$ -	\$ -	
Total - Parks & Recreation	\$ 501,919	\$ 559,372	\$ 589,697	\$ 570,592	2%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Recreation Programs	1.25	1.25	1.25	1.25	
Softball [Recreation]					
Swimming Pool	0.75	0.75	0.75	0.75	
Parks Maintenance	3.2	3.7	3.7	3.5	
Softball [Maintenance]	1				
Custodial Maintenance					
Total - Parks & Recreation	6.2	5.71	5.7	5.5	-4%

CITY OF SEDONA

EXPENDITURE ANALYSIS

Community Services

Parks & Recreation

	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Salary/Wages	175,348	170,167	176,049	177,440	187,825	194,233
Overtime	8,040	9,017	8,045	10,057	8,389	8,925
Temp/Part-Time Wages	44,945	40,948	57,416	59,449	57,416	58,976
Direct Payroll Costs	6,097	3,990	18,475	18,509	19,402	20,053
Employee Benefits	-	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES	\$ 234,430	\$ 224,122	\$ 259,985	\$ 265,455	\$ 273,032	\$ 282,187
Uniform Allowance	5,500	5,535	6,325	4,736	6,750	6,425
Training/Staff Development	1,750	1,086	2,950	2,935	2,950	3,700
Professional Services	76,600	69,573	81,600	66,439	87,400	83,400
Advertising	600	-	-	-	-	-
Dues/Subscriptions/Licenses	680	587	780	497	780	870
Telephone	2,680	2,981	3,040	3,026	2,910	2,910
Transaction Fee	500	-	-	-	-	-
Printing/Office Supplies	800	513	1,000	158	800	350
Lease Purchase Payments	-	-	-	-	-	-
Equipment Repair	5,550	5,413	7,175	534	1,500	1,500
Software Maintenance	2,750	652	850	295	-	-
Automobile Expense	3,800	4,855	6,650	6,236	5,480	5,300
Legal Fees/Settlements	-	-	-	-	-	-
Rents	1,500	344	500	310	300	1,900
Maintenance/Janitorial	22,500	17,259	21,000	23,573	23,500	23,500
Grounds Maintenance	34,000	36,630	34,000	36,192	34,000	30,000
Utilities	87,500	77,550	89,310	81,349	105,570	102,000
Insurance	-	-	-	-	-	-
Softball Program	-	-	-	-	-	-
Office Furniture - Non Capital	-	394	-	-	-	-
Machinery & Equipment - Non Capital	7,650	6,552	2,000	2,331	500	1,600
Phone & Radio Equipment - Non Capital	-	-	-	-	-	-
Special Programs	8,200	5,506	7,700	3,040	6,300	6,300
Special Supplies/Safety Equip/Emergency Suppli	1,100	1,096	2,500	258	1,100	10,650
Chemicals	4,500	4,659	6,500	4,555	6,500	8,000
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 268,160	\$ 241,183	\$ 273,880	\$ 236,464	\$ 286,340	\$ 288,405
Office Furniture	-	-	-	-	-	-
Office Equipment	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-
Radio & Phone Equipment	-	-	-	-	-	-
Park Improvements	-	-	-	-	-	-
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 502,590	\$ 465,305	\$ 533,865	\$ 501,919	\$ 559,372	\$ 570,592

GENERAL SERVICES

DEPARTMENT DESCRIPTION

General Services provides support services for departments. It also includes funding for community based services and debt service for City Hall. The City's emergency reserve and inter-fund transfers to Streets and Capital Funds are also included in this budget.

Did You Know?

The City of Sedona provided over one million dollars in funding for Community Based Service not-for-profit groups during FY 2006-07.

2006-2007 ACCOMPLISHMENTS

- ✓ Implemented the new Development Impact Fees for the City of Sedona.
- ✓ Provided increase to Arts and Culture Commission to fund grants program.
- ✓ The Seamless Service Team Awarded staff for their suggestions on ways the City can decrease energy usage thereby decreasing utility expenses.
- ✓ Removed the high water usage lawn and replaced with crushed rock and native plants that utilize low water.

- ✓ Repaired and replaced the roofs on all of the buildings.



SIGNIFICANT CHANGES

- ✓ Added funding to lobby the Federal Government to request major financial support for major infrastructure projects that are underway in the City.
- ✓ Continue to provide funding for Community based not-for-profit groups, i.e. the Chamber of Commerce, Sedona Public Library, Sedona Main Street Program, etc.
- ✓ Reduced Spendable Contingencies amount.
- ✓ Moved property management line items from the Police Department and Property Management fund.

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
General Administration	\$ 321,543	\$ 301,870	\$ 294,529	\$ 367,700	
Public Information	\$ 52,849	\$ 62,800	\$ 26,943	\$ 77,800	
Debt/Investments/Bonds	\$ 817,125	\$ 1,081,261	\$ 479,284	\$ 717,341	
Community Based Services	\$ 1,186,406	\$ 1,374,917	\$ 1,372,803	\$ 1,388,450	
Insurance	\$ 283,845	\$ 497,411	\$ 381,869	\$ 451,325	
Property Management	\$ -	\$ -	\$ -	\$ 267,345	
Total - General Services	\$ 2,661,768	\$ 3,318,259	\$ 2,555,428	\$ 3,269,961	-1%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ -	\$ -	\$ -	\$ -	
Administrative Cost	\$ 2,661,768	\$ 3,318,259	\$ 2,555,428	\$ 3,269,961	
Assets	\$ -	\$ -	\$ -	\$ -	
Total - General Services	\$ 2,661,768	\$ 3,318,259	\$ 2,555,428	\$ 3,269,961	-1%

CITY OF SEDONA

EXPENDITURE ANALYSIS

General Services

	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Property Taxes	10,000	5,384	4,500	7,961	-	4,900
Employment Benefits	-	64,689	-	396	-	-
Training/Staff Development	-	15,044	2,600	431	9,000	1,000
Professional Services	25,490	37,048	21,000	119,335	60,000	271,000
Advertising	1,000	3,084	26,100	33,444	50,000	37,000
Subscriptions/Dues/Licenses	3,150	2,898	2,650	2,612	3,000	2,000
Telephone	50,000	39,018	48,000	37,170	42,500	40,500
Service Charges	21,000	28,825	25,000	32,978	27,500	28,000
Office/Printing Supplies	28,000	28,014	39,500	37,192	33,500	38,600
Postage	14,000	15,786	13,800	17,124	16,775	15,800
Office Maintenance	5,000	6,452	6,700	11,057	11,500	13,700
City Hall Debt	445,910	694,091	172,898	206,105	282,259	302,800
Automobile Expense	2,800	1,734	2,800	1,577	1,500	4,500
Legal Settlements/Deductibles	100,000	26,066	100,000	(5,019)	100,000	100,000
Spendable Contingencies	270,000	-	260,000	-	650,000	315,000
Emergency Management	-	-	-	-	-	5,000
Rent	2,000	2,016	2,325	4,088	4,000	5,000
Inter-Fund Transfers to Prop Mgmt - CAM / Taxes	65,000	13,705	75,000	88,273	90,000	-
Maintenance/Janitorial	18,000	23,689	28,000	14,898	28,000	69,170
Grounds Maintenance	15,000	19,214	15,000	16,212	25,000	35,000
Utilities	48,000	48,043	51,800	56,382	54,570	71,560
Property & Casualty Insurance	322,000	299,401	345,575	288,864	397,411	351,325
Gas & Oil	-	-	-	-	-	1,000
Sedona Public Library	305,000	305,000	330,600	327,842	383,000	392,575
Yavapai Emergency Services Contract	5,500	5,239	6,000	5,239	7,000	5,000
B&G/Child Development Program	-	-	-	-	-	25,000
Community Service Contracts	73,500	66,800	90,245	65,301	78,350	93,085
Adult Community Center	91,020	90,000	92,840	92,500	110,815	113,585
Sedona Main Street	64,505	64,505	65,795	65,795	68,032	69,733
Visitor Center/Committee	142,666	193,885	576,697	563,515	607,720	669,472
COP Debt Service/Refinance Series 2002 (1994)	-	100,495	-	-	-	-
COP Administration Fees	4,200	3,625	5,000	1,852	2,500	2,500
Arbitrage	-	1,550	-	1,550	-	-
Office Furniture - Non Capital	-	-	-	-	20,325	-
Office Equipment - Non Capital	2,000	519	-	1,980	-	-
Improvements - ADA Compliance	-	-	-	500	-	-
Special Supplies/Safety Equipment/Emergency	-	-	-	2,862	-	615
Public Information Program	100,000	39,046	3,000	366	2,500	22,500
Sedona Teen Center	-	60,000	50,000	50,000	45,000	45,000
Inter-Fund Transfers to Capital	1,379,966	93,193	1,052,382	98,120	106,502	118,041
Transfer to Grants Fund	-	(63)	-	21,225	-	-
Transfer to Employee Insurance Trust Fund	-	-	-	400,000	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 3,144,182	\$ 1,873,107	\$ 3,511,307	\$ 2,661,768	\$ 3,318,259	\$ 3,269,961

Office Furniture	-	-	-	-	-	-
Office Equipment	-	-	-	-	-	-
Computer Software	-	-	-	-	-	-
Radio & Phone Equipment	-	-	-	-	-	-
Motor Vehicles	-	-	-	-	-	-
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 3,144,182	\$ 1,873,107	\$ 3,511,307	\$ 2,661,768	\$ 3,318,259	\$ 3,269,961

COMMUNITY DEVELOPMENT DEPARTMENT

DEPARTMENT DESCRIPTION

The Community Development Department is comprised of six major divisions and provides staff support to the City Council, Planning and Zoning Commission, Historic Preservation Commission, Housing Commission, Water Conservation Advisory Committee and Board of Adjustment.

The **Building Safety Division** reviews and approves building permits, conducts building inspections during the construction process, interprets all building codes and calculates sewer connection fees.

The **Code Enforcement Division** investigates and seeks compliance of zoning code violations; processes liquor license applications, and variance requests.

The **Current Planning Division** reviews and processes all new development proposals, including impact fees calculations.

The **Long Range Planning Division** prepares updates to the Community Plan and Land Development Code, and coordinates the capital budget process.

The **Development Services Division** coordinates and administers the "One Stop Shop" customer service center processes building permits, sign permits and other related permit applications and provides secretarial support for Community Development.

The **Housing Division** implements goals and policies of the City Council and Housing Commission pertaining to affordable housing and administer the City's Community Development Block Grant program.

Did You Know?

The Sedona Main Street and Character Districts Design Manual won an Arizona Main Street Award for the Best Public/Private Partnership in the State of Arizona for 2006.

Sedona Main Street and Character Districts Design Manual

Provided by
Sedona Main Street Program
Through a grant from the Arizona Department of Commerce

Prepared by
RBF Consulting's Urban Design Studio

April 11, 2006

MISSION STATEMENT

We manage growth through planning, zoning, and building services and enforcement to preserve the environment and protect the health, safety and welfare of citizens and visitors.

2007-2008 OBJECTIVES

- ✓ Work on long-range redevelopment planning for West Sedona and the Heart of Sedona area.
- ✓ Develop an ordinance that would allow the rental of accessory dwelling units, including guesthouses.
- ✓ Adoption of the 2006 International Building Codes and new building permit fees.
- ✓ Evaluate "Green Building" issues.
- ✓ Implement a Mobile Home Replacement

Program as part of the Community Development Block Grant funding.

2006-2007 ACCOMPLISHMENTS

- ✓ Parking management recommendations are being implemented in Uptown.
- ✓ Roadrunner transit system was launched in the Uptown/SR 179 area.
- ✓ Implemented a Small Grants Assistance Program for historic preservation.
- ✓ Participated in the completion of the Uptown Enhancement Project.
- ✓ Working on City facilities to achieve ADA compliance.
- ✓ Initiated a Water Wise Recognition Program.
- ✓ Updated the Historic Resource Survey.
- ✓ Completed an affordable housing policy.
- ✓ Adoption of revised Development Impact Fees.
- ✓ In 2006, processed three zone changes, five conditional use permits, ten development review applications, two subdivisions, nine final plat amendments, one variance, one historic landmark application, 32 land division permits and three administrative waivers.
- ✓ In 2006, processed permits for 50 new single family residences, 99 residential remodels/additions, 47 new multi-family residential units, nine new commercial projects, 57 commercial remodels/additions, 117 permanent sign permits, 123 temporary sign permits, 46 temporary use permits, 19 liquor licenses and over 3,000 general code enforcement inspections conducted.

SIGNIFICANT CHANGES

- ✓ The training budget has been increased by 20% due to the addition of our new Housing Planner position.

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Support Services	\$ 260,453	\$ 260,825	\$ 259,274	\$ 300,568	
Building Safety	\$ 165,377	\$ 174,078	\$ 163,187	\$ 183,247	
Code Enforcement	\$ 65,581	\$ 79,292	\$ 71,808	\$ 79,088	
Current Planning	\$ 157,596	\$ 183,070	\$ 103,650	\$ 171,927	
Long Range Planning	\$ 166,247	\$ 502,653	\$ 162,643	\$ 270,334	
Historic Preservation	\$ 21,198	\$ 46,975	\$ 19,022	\$ 51,551	
Community Plan	\$ 8,870	\$ 9,800	\$ 22,569	\$ 13,300	
Housing Commission	\$ 54,306	\$ 103,821	\$ 43,561	\$ 83,146	
Transit	\$ 60,012	\$ 459,528	\$ 481,982	\$ 316,000	
P&Z Commission	\$ 13,881	\$ 12,264	\$ 12,984	\$ 20,455	
Total - Community Development	\$ 973,521	\$ 1,832,306	\$ 1,340,680	\$ 1,489,615	-19%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 755,914	\$ 860,249	\$ 731,048	\$ 871,115	
Administrative Cost	\$ 217,606	\$ 972,057	\$ 609,632	\$ 618,500	
Assets	\$ -	\$ -	\$ -	\$ -	
Total - Community Development	\$ 973,521	\$ 1,832,306	\$ 1,340,680	\$ 1,489,615	-19%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Support Services	3.65	4.15	4.15	4.55	
Building Safety	2.90	2.90	2.90	2.90	
Code Enforcement	1.25	1.25	1.25	1.25	
Current Planning	3.00	3.00	3.00	3.00	
Long Range Planning	3.00	1.80	1.69	1.80	
Historic Preservation	0.15	0.40	0.37	0.35	
Community Plan	-	-	-	-	
Housing Commission	-	0.70	1.80	0.82	
Transit	-	-	0.20	-	
P&Z Commission	-	0.40	0.25	0.36	
Total - Community Development	13.95	14.60	15.61	15.03	-4%

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

Community Development	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Salary/Wages	654,668	661,766	703,668	687,110	779,097	800,661
Overtime	6,330	5,279	7,641	8,027	8,143	8,549
Temp/Part-time	-	6,058	-	8,691	11,877	-
Direct Payroll Costs	9,584	7,944	53,830	52,086	61,132	61,905
Employee Benefits	-	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES	\$ 670,582	\$ 681,047	\$ 765,139	\$ 755,914	\$ 860,249	\$ 871,115

Training/Staff development	14,500	16,164	22,060	12,612	20,000	22,000
Professional Services	126,668	67,494	249,752	150,006	881,522	515,800
Commission Support	7,000	5,740	10,420	6,399	9,500	10,500
Advertising	9,950	8,775	12,650	8,619	9,510	11,000
Subscriptions/Dues/Licenses	2,325	2,262	2,450	2,639	2,375	2,950
Telephone	2,720	2,502	2,760	760	1,500	2,850
Printing/Office Supplies	17,800	14,268	15,000	21,366	15,000	19,000
Postage	1,200	70	600	276	3,100	3,050
Office Maintenance	-	-	-	-	-	-
Lease Purchase Payments	-	-	-	-	-	-
Equipment Repair	600	-	600	613	600	1,100
Software Maintenance	5,600	5,200	6,000	5,200	-	-
Automobile Expense	3,700	4,882	3,500	5,961	6,800	2,000
Legal Fees - Cultural Park	-	-	-	-	-	-
Recording Fees	150	130	150	116	350	350
Rent	1,000	1,898	2,400	2,310	2,500	2,600
Gasoline	-	-	-	-	-	5,500
Community Based Services	64,505	64,505	-	-	15,000	15,000
Office Furniture - Non Capital	2,250	3,225	1,700	-	2,500	-
Computer Hardware - Non Capital	-	-	-	-	-	-
Computer Software - Non Capital	-	-	-	-	-	-
Radio & Phone Equipment - Non Capital	-	-	-	-	-	-
Improvements - Non Capital	-	-	-	-	-	-
Special Programs	-	-	-	-	-	-
Special Supplies/Safety Equip./Emerg./Tool	700	1,944	900	729	800	800
Community Plan	-	-	-	-	-	-
Regional Planning	-	-	-	-	-	-
Transfer to Grant/Match Funds	-	-	2,233	-	1,000	4,000
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 260,668	\$ 199,059	\$ 333,175	\$ 217,606	\$ 972,057	\$ 618,500

Office furniture	-	-	-	-	-	-
Office equipment	-	-	-	-	-	-
Computer Hardware/Software	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-
Radio & phone equipment	-	-	-	-	-	-
Vehicles	-	-	-	-	-	-
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 931,250	\$ 880,106	\$ 1,098,314	\$ 973,521	\$ 1,832,306	\$ 1,489,615

PUBLIC WORKS DEPARTMENT

DEPARTMENT DESCRIPTION

The Public Works Department has four divisions: Administration, Engineering, Streets, and Wastewater. The Department is responsible for public streets, storm drainage and wastewater facilities. Our responsibility includes development of improvement plans, inspection of construction, operation and maintenance as they relate to these facilities. The department also reviews engineering plans for private development projects (commercial and residential) as they affect these facilities; and provides input to Community Development regarding drainage, roadways, traffic, and wastewater.

MISSION STATEMENT

The mission of the Public Works Department is to provide for the design, construction, maintenance and operation of the roads, storm drainage facilities, and wastewater facilities within and related to the City of Sedona. Additionally, to assist other City Departments with its expertise in these areas, in a manner which takes into account the direction of the City Manager, the City Council, and the desires of the citizens of Sedona.

2007-2008 OBJECTIVES

- ✓ Employee training and involvement aimed at accomplishing the Department mission within the larger City context.

Did You Know?

That the City of Sedona needs a permit to discharge storm water to Oak Creek. The permit requires the City to take measures to reduce the amount of pollution in storm water.

- ✓ Continue to integrate the various divisions of the Department so that they compliment one another in accomplishing the Department mission
- ✓ Management of the construction of the Three Major Pump Stations, Kachina/Arroyo Seco Collection system extension, and the Chapel Area sewer and storm drainage projects
- ✓ Effective involvement with ADOT regarding construction of City improvements as part of the SR 179 improvement project
- ✓ Complete Sedona Traffic Study
- ✓ Begin development of City of Sedona Standards
- ✓ Implement Odor Control Study recommendations
- ✓ Complete Sedona Meadows Sewer project
- ✓ Complete and begin implementation of Point Source Discharge Study
- ✓ Propose Stormwater Ordinance for Council adoption
- ✓ Begin negotiation of new stormwater permit with ADEQ
- ✓ Work with ADOT on ADOT projects for street lights and a traffic signal in West Sedona
- ✓ Make updates to City Code Section 7

2006-2007 ACCOMPLISHMENTS

- ✓ Completion of Uptown Enhancement Project using the CM@ Risk process
- ✓ Completion of Yavapino Sewer Extension Project using CM@ Risk process
- ✓ Placement of infrastructure needed for Sedona Transit operations (signs and bus turn-out)
- ✓ Started construction of improvement to improve Wastewater Reclamation Plant treatment capacity
- ✓ Completed design of sewer extension for Chapel Area
- ✓ Began design of the last portion of first five-year program for the Storm Drainage Master Plan using CM@ Risk process
- ✓ Began process to construct improvements to the Three Major Pump Stations using the CM@ Risk process
- ✓ Worked with the IS division to implement an update to the City aerial photogrammetry and survey control
- ✓ Continued to overlay City streets
- ✓ Continued to improve roadside ditches throughout the City
- ✓ Assisted the City Manager's office with facilities maintenance contract for the City Hall complex
- ✓ Assisted the Community Development Department in implementing ADA improvements to Posse Grounds Park

- ✓ Revised approach to maintenance of landscaping

SIGNIFICANT CHANGES

- ✓ Implemented a Supervisory Administrative Assistant position
- ✓ Hired a new Director of Wastewater

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Administration - PW	\$ 80,451	\$ 104,998	\$ 91,552	\$ 120,227	
Administration - WW	\$ 13,049	\$ 12,859	\$ 12,504	\$ 13,924	
Wastewater	\$ 37,661	\$ 39,544	\$ 38,830	\$ 42,844	
Safety	\$ 2,063	\$ 1,783	\$ 1,694	\$ 2,010	
Development Review	\$ 43,806	\$ 48,418	\$ 47,134	\$ 52,050	
In-House Engineering Services	\$ 24,119	\$ 26,455	\$ 25,750	\$ 28,113	
Public Works	\$ 27,821	\$ 30,686	\$ 30,145	\$ 32,610	
Streets	\$ 25,810	\$ 23,813	\$ 26,280	\$ 30,900	
StormWater	\$ 2,255	\$ 13,550	\$ -	\$ 12,500	
Total - Public Works	\$ 257,035	\$ 302,106	\$ 273,889	\$ 335,178	11%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 195,293	\$ 204,608	\$ 203,722	\$ 220,027	
Administrative Cost	\$ 61,742	\$ 97,498	\$ 70,167	\$ 115,151	
Assets	\$ -	\$ -	\$ -	\$ -	
Total - Public Works	\$ 257,035	\$ 302,106	\$ 273,889	\$ 335,178	11%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Administration	0.26	0.27	0.24	0.24	
Administration	0.21	0.21	0.19	0.19	
Wastewater	0.68	0.64	0.56	0.56	
Safety	0.20	0.04	0.04	0.04	
Development Review	1.17	0.90	0.89	0.89	
In-House Engineering Services	0.45	0.45	0.44	0.44	
Public Works	0.81	0.45	0.40	0.40	
Streets	0.78	0.69	0.69	0.69	
Total - Public Works	4.55	3.65	3.45	3.45	

**CITY OF SEDONA
EXPENDITURE ANALYSIS
PUBLIC WORKS**

	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Salary/Wages	179,106	185,776	181,362	177,436	185,581	199,315
Overtime	977	879	1,222	571	1,031	1,454
Direct Payroll Costs	2,611	2,473	13,968	13,591	14,276	15,359
Employee Benefits	2,400	3,450	2,400	3,695	3,720	3,900
SUB-TOTAL SALARIES & WAGES	\$ 185,094	\$ 192,578	\$ 198,952	\$ 195,293	\$ 204,608	\$ 220,027
Uniforms	-	-	-	-	-	500
Training/Staff Development	6,850	3,182	6,800	7,039	12,000	14,000
Professional Services	26,800	26,609	26,800	8,160	21,000	14,000
Consulting Services	-	-	-	-	-	-
Advertising	3,800	3,152	3,800	2,346	6,100	5,100
Subscriptions/Dues/Licenses	750	643	10,750	4,063	5,600	5,600
Telephone	2,600	1,121	2,000	722	1,600	2,900
Printing/Office Supplies	4,800	4,780	3,150	3,779	3,650	4,850
Postage	50	-	50	12	50	50
Office Maintenance	-	-	-	-	500	2,500
Lease Purchase Payments	-	-	-	-	-	-
Software Maintenance	800	800	1,800	1,261	-	-
Automobile Expense	2,500	1,385	2,500	2,002	2,500	900
Legal Fees	-	-	-	-	-	-
Rent	390	433	450	845	1,000	1,000
Maintenance/Janitorial	2,500	-	-	-	-	-
Utilities	-	-	-	-	-	-
Gasoline	-	-	-	-	-	1,800
Community Based Services - Sedona Recycles	29,300	29,300	29,886	30,100	39,123	40,101
Solid Waste Management	6,000	-	6,000	-	-	-
Office Furniture - Non Capital	-	-	1,250	1,182	1,250	-
Computer Hardware - Non Capital	-	-	-	-	-	-
Computer Software - Non Capital	-	-	-	-	-	-
Radio & Phone Equipment - Non Capital	-	-	-	-	-	250
Special Supplies/Safety Equip./Emerg./Tool	676	440	825	136	1,075	21,100
Special Supplies	2,250	-	2,250	96	2,050	500
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 90,066	\$ 71,843	\$ 98,311	\$ 61,742	\$ 97,498	\$ 115,151
Office furniture	-	-	-	-	-	-
Office equipment	-	-	-	-	-	-
Computer Hardware/Software	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-
Radio & phone equipment	-	-	-	-	-	-
Vehicles	-	-	-	-	-	-
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 275,160	\$ 264,421	\$ 297,263	\$ 257,035	\$ 302,106	\$ 335,178

ARTS & CULTURE

DEPARTMENT DESCRIPTION

Arts and Culture manages the City's arts and culture programs, which include Arts in Education, Community Art Grants, Art in Public Places, Art in Private Development, and Information Services, and works with the Arts and Culture Commission.

Did You Know?

The Arts & Culture Commission approved a total of \$120,000 in qualifying funds to Sedona's five major arts organizations and awarded \$55,000 in grants to local artists and arts organizations.

MISSION STATEMENT

The mission of the Sedona Arts and Culture Commission is to be the catalyst for creating excellence in the arts, thus contributing to a vital economy and the highest quality of life for all.

2007-2008 OBJECTIVES

- ✓ Provide Qualifying Funds for major arts organizations.
- ✓ Provide financial support for Sedona artists and art organizations through Community Art Grants.
- ✓ Implement Mayor's Arts Award Program for individuals, businesses, and organizations that have made an outstanding contribution to the arts in the City of Sedona.
- ✓ Continue partnership with local art organizations and Sedona Gallery Association to have loaned artwork on display in City Hall public areas and the Council Chambers.
- ✓ Continue to work on public art opportunities with Uptown Sedona, Barbara Antonsen Memorial Park Project, SR 179 Roundabouts, and RoadRunner transit shelters.
- ✓ Create a public information brochure on the Arts & Culture Commission.

2006-2007 ACCOMPLISHMENTS

- ✓ Advocated changes in city ordinances related to vertical banners to promote local community events.
- ✓ Supported allocating 20% of Chamber of Commerce Destination Marketing funds to be used for specifically marketing arts and culture.
- ✓ Continued Arts Education Programs.
- ✓ Partnered with local art organizations and Sedona Gallery Association to have loaned artwork on display in City Hall public areas and the Council Chambers.
- ✓ Conducted a Listening Session with arts organizations.
- ✓ Updated Events Marquee with new panels reflecting "City of Arts & Culture."



**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Arts Administration	\$ 55,975	\$ 82,371	\$ 206,750	\$ 205,900	
Public Relations/Information Services	\$ 19,520	\$ 22,121	\$ 19,140	\$ 23,103	
Art in Public Places	\$ 19,300	\$ 20,305	\$ 19,603	\$ 21,449	
Performing Arts	\$ -	\$ -	\$ -	\$ -	
Arts in Education	\$ 28,365	\$ 31,789	\$ 30,894	\$ 32,166	
Total - Arts & Culture	\$ 123,160	\$ 156,586	\$ 276,387	\$ 282,617	80%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 64,501	\$ 69,003	\$ 68,154	\$ 74,357	
Administrative Cost	\$ 58,659	\$ 87,583	\$ 208,233	\$ 208,260	
Assets	\$ -	\$ -	\$ -	\$ -	
Total - Arts & Culture	\$ 123,160	\$ 156,586	\$ 276,387	\$ 282,617	80%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Arts Administration	0.25	0.35	0.35	0.45	
Public Relations/Information Services	0.20	0.25	0.25	0.25	
Art in Public Places	0.25	0.30	0.30	0.30	
Performing Arts	0.20	0.00	0.00	0.00	
Arts in Education	0.10	0.10	0.10	0.10	
Total - Arts & Culture	1	1	1	1.1	10%

**CITY OF SEDONA
EXPENDITURE ANALYSIS
Arts & Culture**

	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Salary/Wages	55,530	57,489	58,340	59,728	62,318	69,073
OverTime	-	-	-	50	-	-
Temp/Part-Time	-	-	-	158	1,782	-
Direct Payroll Costs	806	730	4,463	4,565	4,903	5,284
Employee Benefits	-	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES	\$ 56,336	\$ 58,219	\$ 62,803	\$ 64,501	\$ 69,003	\$ 74,357
Training/Staff Development	2,700	1,425	2,700	3,431	2,900	3,600
Professional Services	-	-	-	58	-	-
Commission Support	600	411	600	609	600	600
Advertising	3,000	1,281	2,500	792	2,500	2,500
Subscriptions/Dues/Licenses	790	988	1,033	1,043	1,033	1,060
Telephone	100	17	50	-	50	-
Printing/Office Supplies	750	673	600	780	600	600
Postage	-	-	-	-	-	-
Automobile Expense	500	317	250	98	-	-
Utilities	-	-	-	-	-	-
Office Furniture - Non Capital	-	3,133	-	-	-	-
Machinery & Equip - Non-Capital	-	-	-	-	-	-
Special Programs	52,400	55,189	52,900	51,849	79,900	199,900
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 60,840	\$ 63,435	\$ 60,633	\$ 58,659	\$ 87,583	\$ 208,260
Office Furniture	-	-	-	-	-	-
Computer Hardware	-	-	-	-	-	-
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 117,176	\$ 121,654	\$ 123,436	\$ 123,160	\$ 156,586	\$ 282,617

POLICE DEPARTMENT

DEPARTMENT DESCRIPTION

To provide basic law enforcement and crime prevention services to the citizens and visitors of Sedona. The department has staff on patrol and in our dispatch center twenty-four hours a day, seven days a week. Administrative and other support personnel work differing shifts throughout the week. The police department is the sole public safety agency within city government.

MISSION STATEMENT

The mission of the Sedona Police Department is to serve the members of our community in a productive partnership, working to provide professional public safety services that enhance the City's quality of life. Through teamwork, we are dedicated to consistently providing exceptional customer service to those in need. We pledge to serve our community with honesty, fairness, and integrity at all times.

2007-2008 OBJECTIVES

- ✓ Recruit and select communications/records supervisor
- ✓ Implement traffic enforcement unit
- ✓ Install Mobile Computing for our Patrol Force

Did You Know?

In 2006 the Sedona Police Department initiated post-academy training for new police officers to better train and instruct them on local policies and procedures. The department's 9-1-1 system is now a wireless system that can locate wireless callers through the phone's GPS system.

2006-2007 ACCOMPLISHMENTS

- ✓ Continued portable radio replacement and radio system upgrades
- ✓ Implemented National Incident Management System (NIMS)
- ✓ Developed a partnership with Eastern Arizona Community College for potential Sedona Police Recruits

SIGNIFICANT CHANGES

- ✓ Staff development training
- ✓ Volunteer uniforms
- ✓ Trauma Intervention Program (TIP) contract
- ✓ Sex offender notification program
- ✓ Blood/drug disposal system

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Administration	\$ 242,382	\$ 370,583	\$ 357,574	\$ 377,707	
Patrol	\$ 1,331,025	\$ 1,396,447	\$ 1,328,239	\$ 1,387,986	
Investigations	\$ 139,866	\$ 131,641	\$ 137,854	\$ 210,822	
Communications	\$ 314,117	\$ 382,259	\$ 350,386	\$ 444,515	
Animal Control	\$ 85,360	\$ 90,654	\$ 85,964	\$ 96,603	
School Resource Officer	\$ 8,365	\$ 20,860	\$ 17,662	\$ 23,470	
Partners Against Narcotics Trafficking	\$ -	\$ -	\$ 71,613	\$ 75,657	
Parking Enforcement	\$ -	\$ -	\$ -	\$ 102,365	
Total - Police Department	\$ 2,121,115	\$ 2,392,444	\$ 2,349,292	\$ 2,719,124	14%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 1,821,847	\$ 2,081,453	\$ 2,056,158	\$ 2,365,236	
Administrative Cost	\$ 299,267	\$ 310,991	\$ 287,392	\$ 352,288	
Assets	\$ -	\$ -	\$ 5,742	\$ 1,600	
Total - Police Department	\$ 2,121,115	\$ 2,392,444	\$ 2,349,292	\$ 2,719,124	14%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Administration	5.30	4.85	4.85	4.85	
Patrol	16.10	19.85	19.85	19.65	
Investigations	2.20	2.80	2.80	3.00	
Communications	7.90	9.00	9.00	10.00	
Animal Control	1.00	1.00	1.00	1.00	
School Resource Officer	-	-	-	-	
Partners Against Narcotics Trafficking	-	-	1.00	1.00	
Parking Enforcement	-	-	-	2.00	
Total - Police Department	32.50	37.50	38.50	41.50	8%

CITY OF SEDONA

EXPENDITURE ANALYSIS

Police Department

	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Salary/Wages	1,510,754	1,385,558	1,569,093	1,409,377	1,695,640	1,910,305
Overtime	267,068	318,878	278,684	351,874	301,370	353,856
Direct Payroll Costs	27,639	22,744	53,031	44,153	57,143	68,606
Uniform Allowance	21,450	18,771	17,600	16,445	27,300	32,470
SUB-TOTAL SALARIES & WAGES	\$ 1,826,911	\$ 1,745,950	\$ 1,918,408	\$ 1,821,847	\$ 2,081,453	\$ 2,365,236

Employee Exams	3,136	3,349	2,935	4,272	4,000	4,508
Training/Staff Development	15,100	17,025	15,100	16,966	18,000	33,987
Professional Services	-	-	-	-	-	-
Advertising	-	-	-	-	-	-
Subscriptions/Dues/Licenses	4,605	5,702	5,349	5,075	6,000	8,132
Telephone	6,464	7,762	6,156	5,967	5,417	6,961
Printing/Office Supplies	14,000	13,725	14,300	13,483	13,000	13,400
Postage	-	-	-	-	-	-
Office Maintenance	3,350	3,275	3,725	-	-	-
Office Equipment Rental	1,271	490	240	236	132	132
Lease Purchase	-	-	-	-	-	-
Equipment Repair	4,550	5,290	4,850	5,689	7,830	7,395
Software Maintenance	23,500	23,344	24,150	23,644	-	-
Automobile Expense	34,900	45,150	35,000	41,561	34,200	36,500
Rent	2,600	2,580	2,580	2,580	2,580	2,580
Maintenance/Janitorial	3,508	2,860	4,250	4,153	3,740	350
Utilities	-	-	-	-	-	-
Gasoline	31,200	44,008	31,200	58,926	49,800	56,200
Community Based Services	3,162	3,162	3,225	3,225	3,335	3,417
Humane Society	37,580	37,580	40,875	40,875	41,006	42,318
Office Furniture - Non Capital	1,000	797	2,000	1,553	7,760	1,200
Office Equipment - Non Capital	-	-	-	-	-	-
Computer Hardware - Non Capital	-	-	-	-	-	-
Safety/Emerg. Equip. - Non Capital	4,600	4,599	12,150	-	-	-
Radio & Phone Equip. - Non Capital	3,300	3,835	4,927	5,896	3,804	1,502
Special Supplies	21,340	20,927	32,043	55,129	86,887	107,405
Public Information Program	2,000	1,739	1,200	2,233	2,200	4,850
Miscellaneous refunds/costs	6,230	2,791	2,000	1,300	1,300	1,450
DARE/Special Supplies	1,000	776	1,000	-	-	-
Transfer to Grant Fund / Matching funds	30,000	22,769	20,000	6,504	20,000	20,000
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 258,396	\$ 273,536	\$ 269,255	\$ 299,267	\$ 310,991	\$ 352,288

Office Furniture	-	-	-	-	-	-
Office Equipment	-	-	-	-	-	-
Computer Software	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-
Safety/Emergency Equipment	-	-	-	-	-	-
Radio/Phone Equipment	-	-	-	-	-	-
Motor Vehicles	-	-	-	-	-	-
Improvements	2,600	2,918	-	-	-	1,600
SUB-TOTAL ASSETS	\$ 2,600	\$ 2,918	\$ -	\$ -	\$ -	\$ 1,600
GRAND TOTAL	\$ 2,087,907	\$ 2,022,405	\$ 2,187,663	\$ 2,121,115	\$ 2,392,444	\$ 2,719,124

MUNICIPAL COURT

DEPARTMENT DESCRIPTION

The Municipal Court is the judicial branch of Sedona City government and is also a part of the State of Arizona court system. The Court is responsible for the adjudication of several different types of cases including: civil traffic, parking, city code violations, criminal traffic, including D.U.I.'s and criminal misdemeanor violations. The Court also handles Petitions for Orders of Protection and Injunctions Prohibiting Harassment. The Judge also performs weddings.

MISSION STATEMENT

The mission of the Sedona Municipal Court is to serve the community and to protect individual rights through the administration of justice. We pledge to serve each member of our community promptly with integrity, fairness, and respect.

2007-2008 OBJECTIVES

- ✓ Implement F.A. R. E. program
- ✓ Provide advanced training for all court clerks
- ✓ Obtain Spanish translations of all court documents provided to the public

Did You Know?

The fine for a speeding ticket has increased during the last year. The minimum fine is now \$105 for a civil speeding ticket up to a maximum of \$910 plus 30 days in jail and one year probation for criminal speeding, a Class 3 Misdemeanor.

2006-2007 ACCOMPLISHMENTS

- ✓ Filled vacant court clerk position
- ✓ Purchased and installed digital recording system for all court hearings
- ✓ Reduced costs for outside court interpreters

SIGNIFICANT CHANGES

- ✓ Reviewed and increased all court fines for the first time since 1997
- ✓ Added one new court clerk

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Administration	\$ 74,113	\$ 75,030	\$ 75,128	\$ 76,807	
Trials & Hearings	\$ 102,862	\$ 105,936	\$ 75,246	\$ 111,669	
Records Management	\$ 51,043	\$ 58,436	\$ 43,621	\$ 57,753	
Financial Duty	\$ 61,236	\$ 67,923	\$ 53,288	\$ 67,532	
Total - Municipal Court	\$ 289,254	\$ 307,325	\$ 247,283	\$ 313,761	2%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 226,030	\$ 252,529	\$ 209,684	\$ 252,456	
Administrative Cost	\$ 63,224	\$ 54,796	\$ 37,599	\$ 61,305	
Assets	\$ -	\$ -	\$ -	\$ -	
Total - Municipal Court	\$ 289,254	\$ 307,325	\$ 247,283	\$ 313,761	2%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Administration	0.85	0.90	0.90	0.90	
Trials & Hearings	1.00	1.25	1.25	1.25	
Records Management	1.00	1.35	1.35	1.35	
Financial Duty	1.15	1.50	1.50	1.50	
Total - Municipal Court	4	5	5	5	

**CITY OF SEDONA
EXPENDITURE ANALYSIS
Municipal Court**

	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Salary/Wages	174,608	171,794	207,293	195,327	232,646	233,092
Overtime	1,495	5,971	1,717	12,012	1,937	1,424
Temp/Part-Time	-	-	-	3,042	-	-
Direct Payroll Costs	2,554	2,327	15,989	15,649	17,946	17,940
Employee Benefits	-	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES	\$ 178,657	\$ 180,092	\$ 224,999	\$ 226,030	\$ 252,529	\$ 252,456
Training/Staff Development	3,750	3,451	3,900	2,852	3,900	3,900
Professional Services	4,500	8,332	6,500	12,817	7,000	11,500
Subscriptions/Dues/Licenses	350	1,076	2,225	1,750	2,292	1,392
Telephone	600	433	840	720	900	900
Service Charges	800	180	824	1,744	841	2,500
Office/Printing Supplies	3,500	2,271	4,800	3,700	2,800	2,800
Postage	100	21	103	20	105	105
Office Maintenance	-	-	-	-	-	-
Office Equipment Rental	-	-	-	-	-	-
Software Maintenance	7,500	4,756	5,700	6,125	6,250	6,500
Automobile Expense	550	99	567	170	708	708
Legal Fees	12,000	25,783	15,000	27,655	28,000	28,000
Audit	-	1,500	-	-	-	-
Rent	-	-	-	-	-	-
Maintenance/Janitorial	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Office Furniture - Non Capital	-	492	-	5,136	-	1,000
Office Equipment - Non Capital	-	-	-	186	-	-
Radio & Phone Equip. - Non Capital	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
Prisoner Charges	-	-	-	-	-	-
Jury Remunerations	2,000	(12)	2,000	349	2,000	2,000
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 35,650	\$ 48,384	\$ 42,459	\$ 63,224	\$ 54,796	\$ 61,305
Office Furniture						-
Office Equipment						-
Computer Software						-
Computer Hardware						-
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 214,307	\$ 228,476	\$ 267,458	\$ 289,254	\$ 307,325	\$ 313,761

STREETS DIVISION of PUBLIC WORKS DEPARTMENT

DEPARTMENT DESCRIPTION

The Streets Division of the Public Works Department maintains City roadways, street signage, and drainage facilities within rights-of-way and easements. The division is also responsible for emergencies such as flooding, snow removal, and accident clean up. The division handles street naming and right-of way permits.

MISSION STATEMENT

The mission of the Public Works Department Streets Division of the City of Sedona, with public safety being of the highest priority, is to provide prompt, professional and efficient service in the maintenance areas of roadways, sidewalks, street landscaping, street signage, drainage ways, and right-of-ways; to respond to flooding, snow removal, and accident clean-up emergencies; and to look for innovative ways to enhance the appearance of the city, in a manner which takes into account the direction of the City Manager, the City Council, the Public Works Director, and the desires of the citizens of Sedona, as well as the professional standards governing maintenance activities.

2007-2008 OBJECTIVES

- ✓ Remove debris in Oak Creek
- ✓ Provide electricity to Christmas tree in Uptown
- ✓ Implement pavement maintenance program and work order program
- ✓ Conduct speed studies on heavily traveled streets

Did You Know?

The Streets Department patches potholes, performs weed control, trims bushes and trees on 106 miles of paved roadways, right-of-ways and medians throughout the City of Sedona.

- ✓ Reduce number of inappropriate regulatory signs
- ✓ Implement new contracts for Field Maintenance and Street Sweeping
- ✓ Overlay Coffee Pot Drive, Shelby Drive, Broken Arrow, Broken Arrow Vista and Sky Mountain Ranch Subdivisions
- ✓ Preserve pavements: Settlers Rest, Sedona Meadows and Hart Road
- ✓ Update provisions of City Code Section 7 as related to right-of-way and street names
- ✓ Purchase and outfit an emergency response trailer

2006-2007 ACCOMPLISHMENTS

- ✓ Performed landscape improvements on SR 89A
- ✓ Applied to FEMA for three mitigation projects
- ✓ Performed more aggressive ditch re-establishing and culvert cleaning
- ✓ Tried alternative herbicides for weed control
- ✓ Performed pavement preservation on City streets
- ✓ Striped streets throughout the City
- ✓ Treated standing water areas with larvicide's to control/eliminate mosquitoes
- ✓ Recycled Christmas trees from residents
- ✓ Implemented renewal contracts for Field

Maintenance and Street
Sweeping

- ✓ Processed 113 Right-Of-Way permits
- ✓ Processed 18 Address Change Requests

SIGNIFICANT CHANGES

- ✓ None

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Administration	\$ 137,285	\$ 179,983	\$ 160,295	\$ 212,220	
In-House Engineering Services	\$ 7,133	\$ 7,768	\$ 6,730	\$ 7,880	
Traffic	\$ 116,076	\$ 317,855	\$ 189,420	\$ 134,111	
Road & Drainage Rehab	\$ 750,399	\$ 896,133	\$ 512,756	\$ 926,658	
Emergency Mgmt Coordination	\$ 19,005	\$ 92,654	\$ 27,566	\$ 91,436	
R-O-W Maintenance	\$ 118,657	\$ 216,365	\$ 182,128	\$ 218,567	
Landscaping	\$ 21,143	\$ 40,750	\$ 43,064	\$ 113,750	
Traffic Signals	\$ 21,609	\$ 34,450	\$ 19,599	\$ 39,190	
Total - Streets Fund	\$ 1,191,307	\$ 1,785,958	\$ 1,141,558	\$ 1,743,812	-2%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 208,140	\$ 296,462	\$ 226,873	\$ 306,418	
Streets/Traffic Expenditures	\$ 675,040	\$ 1,195,144	\$ 810,403	\$ 1,262,200	
Administrative Cost	\$ 240,633	\$ 294,352	\$ 104,282	\$ 155,194	
Assets	\$ 67,495	\$ -	\$ -	\$ 20,000	
Total - Streets Fund	\$ 1,191,307	\$ 1,785,958	\$ 1,141,558	\$ 1,743,812	-2%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Administration	0.24	0.22	0.25	0.27	
In-House Engineering Services	0.10	0.10	0.10	0.10	
Traffic	0.40	0.73	1.13	1.53	
Road & Drainage Rehab	2.72	1.16	1.19	1.21	
Emergency Mgmt Coordination	0.11	0.10	0.13	0.15	
R-O-W Maintenance	0.33	1.09	2.12	2.14	
Total - Streets Fund	3.90	3.40	4.90	5.40	10%

**CITY OF SEDONA
EXPENDITURE ANALYSIS
Streets Fund**

	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Salary & Wages	137,476	119,817	159,076	146,726	194,362	206,024
Overtime	4,778	722	5,242	50	3,093	3,281
Direct Payroll Cost	2,063	1,279	12,718	10,777	15,105	16,012
Retirement	17,071	11,877	12,735	10,082	16,981	19,047
STD/LTD Insurance	1,036	424	1,717	732	1,907	2,088
Health/Dental/Life Insurance	27,417	19,888	62,404	39,111	59,650	47,783
Workers Compensation	2,712	548	3,136	341	2,547	8,635
Flex Leave Reimbursement	1,599	-	1,931	321	2,817	3,548
SUB-TOTAL SALARIES & WAGES	\$ 194,152	\$ 154,555	\$ 258,959	\$ 208,140	\$ 296,462	306,418

Administration & Storage Yard	80,000	82,881	90,000	84,430	90,000	119,700
Right-of-Way Maintenance	128,200	176,304	130,000	62,740	135,512	232,000
Traffic Control	61,000	4,102	40,000	57,613	93,816	30,000
Drainage Rehabilitation	50,000	54,465	60,000	12,277	62,544	15,000
Storm Emergencies	30,000	26,477	30,000	10,760	31,272	30,000
Road Rehabilitation	388,000	245,622	400,000	282,785	400,000	475,500
Drainage Maintenance	45,000	60,059	330,000	114,249	250,000	250,000
Roadway Materials	35,000	3,852	35,000	5,158	32,000	10,000
Pavement Preservation	150,000	114,836	150,000	45,029	100,000	100,000
SUBTOTAL STREETS/TRAFFIC EXPENDITURES	\$ 967,200	\$ 768,598	\$ 1,265,000	\$ 675,040	\$ 1,195,144	1,262,200

Employee Exams	-	-	-	-	200	200
Uniform Allowance	500	510	500	676	600	600
Training/Staff Development	4,000	3,780	3,800	3,955	4,950	6,200
Professional Services	81,000	63,966	25,000	12,917	77,000	5,000
Advertising	-	-	-	1,217	-	-
Subscriptions/Dues/Licences	753	430	602	245	602	922
Telephone	1,800	1,450	1,500	1,792	1,500	2,022
Office Supplies	700	520	500	1,176	-	-
Postage	50	-	50	-	-	-
Equipment Rental	10,000	2,580	8,000	2,183	6,000	4,000
Lease Purchase	-	-	-	-	-	-
Equipment Repair/Maintenance	3,000	2,174	3,000	-	3,000	3,000
Software Maintenance	-	-	-	-	-	-
Automobile Expense	6,000	8,532	6,900	13,043	12,000	1,260
Non-Spendable Contingency	-	-	-	-	-	-
Contingency	-	-	-	-	-	-
Disaster/Emergency Account	250,000	13,492	50,000	-	50,000	50,000
Utilities	20,000	24,497	28,100	25,858	31,000	34,590
Gasoline	-	-	-	-	-	12,000
Solid Waste	1,500	1,655	1,700	1,939	1,900	1,750
Office Furniture - Non Capital	-	-	-	-	-	400
Machinery & Equipment - Non Capital	3,000	260	1,500	1,678	1,500	2,000
Radio & Phone Equipment - Non Capital	300	558	-	-	350	-
Spec Supplies/Safety Equipment	2,040	1,185	1,200	1,330	4,750	3,250
Special Supplies	26,500	4,991	5,000	2,989	26,000	6,000
Traffic Safety/Study	-	-	-	-	30,000	-
Pedestrian Improvements	-	-	-	-	20,000	-
Sidewalks (repairs & additions)	163,000	351	-	-	3,000	2,000
Overlays (NACOG)	-	-	-	164,485	-	-
Landscaping/Materials/Supply	23,000	9,284	20,000	5,149	20,000	20,000
Transfer to Capital Improvement Fund	-	-	250,000	-	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 597,143	\$ 140,217	\$ 407,352	\$ 240,633	\$ 294,352	\$ 155,194

Machinery & Equipment	-	-	-	-	-	-
Computer Software	18,500	-	18,500	-	-	-
Vehicles	16,300	-	-	-	-	20,000
Land Acquisition	-	-	-	-	-	-
Improvements	-	-	-	67,495	-	-
SUBTOTAL CAPITAL EXPENDITURES	\$ 34,800	\$ -	\$ 18,500	\$ 67,495	\$ -	\$ 20,000
GRAND TOTAL	\$ 1,793,295	\$ 1,063,371	\$ 1,949,811	\$ 1,191,307	\$ 1,785,958	\$ 1,743,812

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Grants Fund	\$ 509,160	\$ 2,473,004	\$ 375,411	\$ 3,038,984	
Total - Grants Fund	\$ 509,160	\$ 2,473,004	\$ 375,411	\$ 3,038,984	23%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 259,851	\$ 311,680	\$ 147,919	\$ 243,584	
Administrative Cost	\$ 249,309	\$ 2,161,324	\$ 227,492	\$ 2,795,400	
Assets	\$ -	\$ -	\$ -	\$ -	
Total - Grants Fund	\$ 509,160	\$ 2,473,004	\$ 375,411	\$ 3,038,984	23%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Grants Fund	3.21	3.10	4.00	3.50	
Total - Grants Fund	3.21	3.1	4	3.5	-13%

CITY OF SEDONA

**EXPENDITURE ANALYSIS
GRANT FUND**

	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Safe Schools Grant (SOC School District)	135,587	96,182	72,639	100,330	146,115	144,030
Yavapai County [P.A.N.T.]	82,593	110,592	151,213	154,203	165,565	65,092
CDBG	13,909	12,000	8,524	5,318	-	34,463
SUB-TOTAL SALARIES & WAGES	\$ 232,089	\$ 218,774	\$ 232,376	\$ 259,851	\$ 311,680	\$ 243,584

Antonsen Stage Donation/State Grants	125,000	-	-	-	404,291	-
Pool/Park Donations	5,000	-	-	-	-	-
School House Donations	49,000	-	-	-	-	-
Trail Donations	55,000	15,000	-	-	-	-
Creekwalk / Donations	120,000	-	-	-	-	-
CDBG -	450,000	278,908	250,000	66,385	-	369,000
Jameson Park - Donations	-	269	1,000	448	1,000	1,000
City Park Trees	2,800	1,902	2,800	1,746	2,800	1,000
Jordan Historical Park Trees	-	-	-	-	-	200
Federal/State/County Funding	-	-	-	-	-	2,000,000
Historic Preservation Grant	10,000	5,785	10,000	1,271	10,000	10,000
ADOT Transit Grant (FTA Sec. 5311 Rural Progra	63,000	-	107,777	-	332,762	-
Transit Grant (FTA Sec. 5309 Formula)	500,000	-	497,805	-	978,850	-
Transit Grant (FTA Sec. 5311 Rural Transit)	266,910	52,347	284,595	114,741	284,595	-
Donations - Birch/Landscaping	-	-	-	-	-	5,000
ADEQ -	25,000	-	-	-	-	125,000
Growing Smarter Grant	-	-	-	-	10,000	10,000
LTAF II (ACCS \$5,000)	8,850	11,482	5,000	21,623	5,000	-
LTAF II (Coconino County)	19,540	19,540	-	23,979	-	-
Public Works Grants	-	-	-	-	50,000	205,000
Police Explorers Donations	1,500	198	3,800	4,514	4,000	2,500
Bullet Proof Vest	5,270	5,291	4,500	-	21,700	1,200
Canine Grant Funds	-	553	-	190	100	500
D.A.R.E. Grant & Contributions	-	-	-	-	2,150	-
Govenors Office Highway Safety	66,500	34,819	35,000	-	31,576	45,000
CJEF Grants	-	-	-	13,219	-	-
DUI Abatement Council	37,913	9,379	15,876	-	20,000	20,000
COPS UHP Grant	25,000	-	-	-	-	-
LLEB Grant 2004	2,400	-	-	-	-	-
JAG/LLEB Grant	5,000	510	1,932	1,192	2,500	-
Communications Center	-	-	2,600,000	-	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 1,843,683	\$ 435,982	\$ 3,820,085	\$ 249,309	\$ 2,161,324	\$ 2,795,400

SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 2,075,772	\$ 654,756	\$ 4,052,461	\$ 509,160	\$ 2,473,004	\$ 3,038,984

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Partners Against Narcotic Trafficking Fund	\$ 689,815	\$ 818,959	\$ 489,774	\$ 594,301	
Total - PANT Fund	\$ 689,815	\$ 818,959	\$ 489,774	\$ 594,301	-27%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 649,450	\$ 780,352	\$ 452,168	\$ 465,350	
Administrative Cost	\$ 40,364	\$ 38,607	\$ 37,606	\$ 96,430	
Assets	\$ -	\$ -	\$ -	\$ 32,521	
Total - PANT Fund	\$ 689,815	\$ 818,959	\$ 489,774	\$ 594,301	-27%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Partners Against Narcotic Trafficking Fund	9.50	9.00	9.00	9.00	
Total - PANT Fund	9.5	9	9	9	

CITY OF SEDONA						
EXPENDITURE ANALYSIS						
P.A.N.T. Fund	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Salary/Wages	391,912	345,218	463,180	401,548	483,294	180,244
Overtime	69,912	60,154	73,392	81,569	76,589	216,000
Direct Payroll Costs-FICA	18,491	16,937	17,243	24,634	21,231	3,120
Direct Payroll Costs- MEDICARE	3,390	3,973	7,478	-	15,741	3,396
Retirement	28,217	40,878	46,436	54,304	74,122	16,077
STD/LTD Insurance	1,809	1,169	2,216	1,438	2,750	1,522
Health/Dental/Life Insurance	38,203	56,455	61,623	68,734	77,928	35,629
Workers Compensation	8,592	11,907	13,116	12,836	22,309	6,852
Uniform Allowance	5,034	3,499	5,908	4,387	6,388	2,510
Unemployment	178	282	-	-	-	-
SUB-TOTAL SALARIES & WAGES	\$ 565,738	\$ 540,471	\$ 690,592	\$ 649,450	\$ 780,352	\$ 465,350
Training/Staff Development	-	318	-	-	-	24,000
Professional Services	341	-	-	-	-	-
Telephone	15,200	11,919	12,280	13,323	13,195	10,990
Office/Printing Supplies	6,550	1,850	6,100	3,307	2,000	7,750
Postage	-	97	-	-	-	-
Office Maintenance	450	481	630	449	650	-
Software Updates	-	-	-	-	-	-
Rent	21,145	21,321	21,837	21,748	22,212	-
Office Equipment - Non Capital	-	887	900	-	-	-
Computer Hardware - Non Capital	-	13,835	-	-	-	-
Computer Software - Non Capital	-	171	-	-	-	-
Radio & Phone Equip - Non Capital	-	-	-	-	-	-
Special Supplies/Safety Equipment	-	871	1,770	141	550	5,690
Miscellaneous/Refunds/Costs	-	284	-	1,398	-	48,000
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 43,686	\$ 52,034	\$ 43,517	\$ 40,364	\$ 38,607	\$ 96,430
Computer Hardware	-	-	-	-	-	6,160
Vehicles	-	-	-	-	-	26,361
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,521
GRAND TOTAL	\$ 609,424	\$ 592,506	\$ 734,109	\$ 689,815	\$ 818,959	\$ 594,301

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

Development Impact Fees	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Contingency	-	-	-	-	-	-
Storm Drainage	110,000	36,344	150,000	-	175,000	65,000
General/Public Facilities	20,000	-	-	-	50,000	50,000
Parks & Open Space	545,000	29,987	90,000	8,290	110,500	102,500
Law Enforcement	32,190	11,609	40,000	-	50,000	44,000
Streets & Signals	600,000	-	810,000	-	820,750	391,500
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 1,307,190	\$ 77,940	\$ 1,090,000	\$ 8,290	\$ 1,206,250	\$ 653,000
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 1,307,190	\$ 77,940	\$ 1,090,000	\$ 8,290	\$ 1,206,250	\$ 653,000

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Community Facility District Fund - Fairfield	\$ 61,821	\$ 328,972	\$ 132,153	\$ 115,934	
Total - CFD - Fairfield Fund	\$ 61,821	\$ 328,972	\$ 132,153	\$ 115,934	-65%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 11,821	\$ 13,626	\$ 12,127	\$ 28,434	
Administrative Cost	\$ 50,000	\$ 315,346	\$ 120,026	\$ 87,500	
Assets	\$ -	\$ -	\$ -	\$ -	
Total - CFD - Fairfield Fund	\$ 61,821	\$ 328,972	\$ 132,153	\$ 115,934	-65%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Community Facility District Fund - Fairfield	0.30	0.30	0.30	0.55	
Total - CFD - Fairfield Fund	0.3	0.3	0.3	0.55	83%

**CITY OF SEDONA
EXPENDITURE ANALYSIS
C. F. D.- FAIRFIELD**

	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Salary/Wages	7,403	7,826	7,753	8,479	9,511	20,316
Overtime	128	38	134	17	110	196
Direct Payroll Costs	109	104	616	645	736	1,569
Retirement	888	774	601	583	827	1,867
STD/LTD Insurance	6	28	78	42	118	198
Health/Dental/Life Insurance	1,290	1,809	3,144	1,961	2,062	3,227
Workers Compensation	274	-	267	-	124	767
Flex Leave Reimbursement	157	-	164	94	138	294
SUB-TOTAL SALARIES & WAGES	\$ 10,255	\$ 10,578	\$ 12,757	\$ 11,821	\$ 13,626	\$ 28,434
Contingency	-	-	-	-	-	-
District Set Up	-	-	-	-	-	-
89A Landscaping	-	-	-	-	-	25,000
Traffic/Corridor Studies	-	-	-	-	47,500	5,000
Teen Center/Skateboard Park	-	-	-	-	20,000	-
Creekwalk	-	-	-	-	-	22,500
Uptown Enhancement (Turnback)	50,000	-	50,000	50,000	100,000	10,000
Computer Software/Message Switch	20,000	-	20,000	-	20,000	-
Transfer to General Fund	-	-	-	-	127,846	25,000
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 70,000	\$ -	\$ 70,000	\$ 50,000	\$ 315,346	\$ 87,500
GRAND TOTAL	\$ 80,255	\$ 10,578	\$ 82,757	\$ 61,821	\$ 328,972	\$ 115,934

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Community Facility District Fund - Summit	\$ 50,000	\$ 315,346	\$ 127,500	\$ 91,788	
Total - CFD - Summit Fund	\$ 50,000	\$ 315,346	\$ 127,500	\$ 91,788	-71%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ -	\$ -	\$ -	\$ 4,288	
Administrative Cost	\$ 50,000	\$ 315,346	\$ 127,500	\$ 87,500	
Assets	\$ -	\$ -	\$ -	\$ -	
Total - CFD - Summit Fund	\$ 50,000	\$ 315,346	\$ 127,500	\$ 91,788	-71%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Community Facility District Fund - Summit				0.05	
Total - CFD - Summit Fund				0.05	

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

C. F. D.- SUMMIT	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Salary/Wages	-	-	-	-	-	3,328
Overtime	-	-	-	-	-	-
Direct Payroll Costs	-	-	-	-	-	255
Retirement	-	-	-	-	-	303
STD/LTD Insurance	-	-	-	-	-	27
Health/Dental/Life Insurance	-	-	-	-	-	271
Workers Compensation	-	-	-	-	-	56
Flex Leave Reimbursement	-	-	-	-	-	48
SUB-TOTAL SALARIES & WAGES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,288
Contingency	-	-	-	-	-	-
District Set Up	-	-	-	-	-	-
89A Landscaping	-	-	-	-	-	25,000
Traffic/Corridor Studies	-	-	-	-	47,500	5,000
Skateboard Park	-	-	10,000	-	20,000	-
Sidewalks	90,000	-	-	-	-	-
Uptown Enhancement (Turnback)	50,000	-	50,000	50,000	100,000	10,000
Creekwalk	-	-	-	-	-	22,500
Computer Software/Message Switch	20,000	-	20,000	-	20,000	-
Transfer to General Fund	-	-	-	-	127,846	25,000
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 160,000	\$ -	\$ 80,000	\$ 50,000	\$ 315,346	\$ 87,500
GRAND TOTAL	\$ 160,000	\$ -	\$ 80,000	\$ 50,000	\$ 315,346	\$ 91,788

CITY OF SEDONA

EXPENDITURE ANALYSIS

SPECIAL IMPROVEMENT DISTRICT

	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
SID Debt Service (Principal)	200,000	200,000	215,000	215,000	230,000	240,000
SID Debt Service (Interest)	60,088	60,088	48,156	48,156	35,363	21,850
Trustee Fees	1,000	742	1,000	742	1,000	800
Misc Charges	100	78	100	81	100	100
Arbitrage	-	-	-	-	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$261,188	\$260,908	\$264,256	\$263,979	\$266,463	\$262,750
GRAND TOTAL	\$261,188	\$260,908	\$264,256	\$263,979	\$266,463	\$262,750

CAPITAL IMPROVEMENTS FUND

MISSION STATEMENT

To provide a well planned, quality, affordable, accessible and integrated system of roads, parks, trails and public facilities that support economic viability and environmental sensitivity.

Did You Know?

The City is working to gain project funding through the Federal Government to help defray the cost of infrastructure incurred by the City.

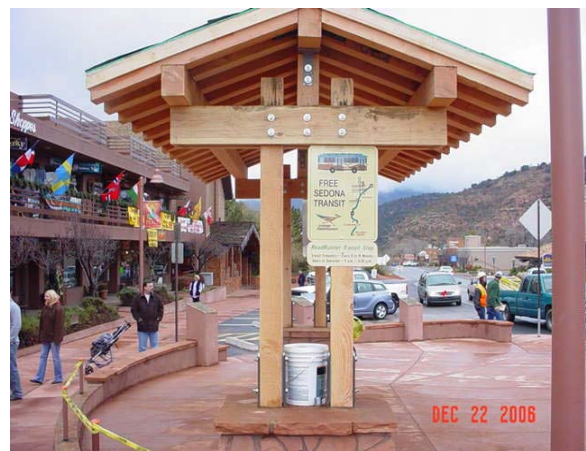
2007-2008 OBJECTIVES

- ✓ Facilitate ADOT in the State Route 179 Reconstruction
- ✓ Work with ADOT to facilitate the installation of a traffic signal at the Airport Road/SR 89A intersection
- ✓ Begin landscape improvements on SR 89A to proactively address weed growth in the right of way



2006-2007 ACCOMPLISHMENTS

- ✓ Substantially completed construction of the Uptown Enhancement Project
- ✓ Performed improvements and essential upgrades at the police shooting range
- ✓ Completed residential utility under-grounding on Panorama Blvd.
- ✓ Installed playground equipment at Sunset Park
- ✓ Started Phase I of Sedona RoadRunner Transit System
- ✓ Reconstructed the intersection at Posse Ground Road and Carruth Drive Intersection



**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Capital Improvement Projects Fund	\$ 3,628,787	\$ 6,904,251	\$ 4,413,876	\$ 19,215,632	
Total - Capital Projects Fund	\$ 3,628,787	\$ 6,904,251	\$ 4,413,876	\$ 19,215,632	178%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 45,905	\$ 65,969	\$ 58,286	\$ 61,516	
Administrative Cost	\$ 3,582,882	\$ 6,838,282	\$ 4,355,590	\$ 19,154,116	
Assets					
Total - Capital Projects Fund	\$ 3,628,787	\$ 6,904,251	\$ 4,413,876	\$ 19,215,632	178%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Capital Improvement Projects Fund	0.50	0.60	0.60	0.60	
Total - Capital Projects Fund	0.5	0.6	0.6	0.6	

CITY OF SEDONA						
EXPENDITURE ANALYSIS						
	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ADOPTED
CAPITAL IMPROVEMENT	2004-05	2004-05	2005-06	2005-06	2006-07	2007-2008
Salary/Wages	33,706	35,978	45,233	35,618	49,386	46,014
Direct Payroll Costs	489	463	3,484	2,687	3,778	3,520
Retirement	4,045	3,508	3,506	2,484	4,247	4,187
STD/LTD Insurance	228	123	352	179	387	353
Health/Dental/Life Insurance	3,153	2,826	6,960	4,349	6,848	5,126
Workers Compensation	343	-	471	-	607	1,173
Flex Leave Reimbursement	778	-	306	588	716	1,143
SUB-TOTAL SALARIES & WAGES	\$ 42,742	\$ 42,897	\$ 60,312	\$ 45,905	\$ 65,969	\$ 61,516
City Clerk - Filing System	-	(288)	-	-	-	-
Equipment (Playground)	-	-	8,700	7,427	-	-
Vehicles - Maintenance Truck	22,000	20,476	-	-	-	-
Land Acquisitions	-	-	40,000	-	-	-
Ramada/Picnic Area Renovation	-	-	12,000	-	-	-
Swimming Pool Renovation	38,500	5,244	-	22,618	-	-
Soccer Field Renovation	-	-	-	-	-	65,000
Posse Ground Park Improvements- Roofs	-	-	4,500	14,228	-	-
Posse Ground Park Improvements	73,500	81,243	65,000	45,904	-	2,500
Sunset Park	-	-	-	-	-	24,000
Trails Development	112,000	112,000	33,000	33,010	10,000	20,000
Jordan Historical Park	-	-	15,000	14,823	14,000	6,000
Sedona Teen Center	-	448	-	-	-	-
Skateboard Park	-	449	9,500	-	9,500	-
Drainage Improvements	-	-	15,500	28	15,500	-
CreekWalk	30,000	30,000	120,000	-	-	45,000
Contingency	-	-	-	-	1,211,000	3,710,000
Debt Service	200,782	220,119	177,720	177,720	-	730,315
Office Furniture	-	15,683	-	-	-	-
General Vehicles	-	-	-	-	-	20,000
Court House Plaza/Property Improvements	300,000	22,227	270,000	316,644	435,000	725,000
Court House Plaza/ADA Compliance	-	-	-	20,086	-	50,000
Transfer to I.S. Capital Fund	210,157	104,963	293,243	201,028	163,406	478,301
Vehicles - Community Development	-	-	-	-	27,900	-
Strategic Land Acquisition	980,000	-	-	-	-	-
Office Remodel	21,500	14,226	-	-	-	-
Shuttle Transit	166,590	30	195,600	15,087	315,862	250,000
Stormwater Master Plan	150,000	50,920	-	-	-	-
Safety & Emergency Equipment	-	-	-	-	-	15,000
Public Works Vehicle	-	-	-	-	25,000	21,000
Parking Districts (Land Purchase)	-	-	-	-	-	7,785,000
Area Traffic Study	70,000	2,055	40,000	96,144	20,000	250,000
Corridor Management Study	-	-	75,000	-	190,000	-
Sedona Teen Center	-	-	60,000	865	45,000	-
Skateboard Park	-	-	60,000	-	-	85,000
89A Turnback/Improvements	1,550,000	152,308	2,640,000	1,387,023	2,100,000	564,500
Sunset Drive Sidewalk	240,000	-	219,500	1,839	50,000	-
Drainage Improvements	-	-	2,930,000	-	1,069,000	663,000
Uptown Pedestrian Improvements	-	3,200	-	-	-	-
Sidewalks/Handicap Ramps	255,000	288,149	155,000	3,637	400,000	656,000
Parking Facility	-	435,951	-	(106,973)	-	-
Fire Hydrants	140,000	89,414	201,000	165,704	100,000	150,000
NEPA / Yavapai County	-	-	500,000	-	-	-
Overlays (NACOG)	313,000	22,031	273,000	241,608	-	-
Utilities Underground	1,002,500	638,176	1,692,500	419,093	50,000	2,525,000
Intersection Reconstruction	87,500	39,682	127,000	114,208	209,000	-
SR 179 Enhancements	-	-	-	136,963	-	-
Medians 89A	114,000	-	-	-	-	-
Performing Arts Facility Feasibility Study	10,000	6,747	-	-	-	-
Art In Public Places/Transfer	30,000	11,412	41,000	7,324	80,000	40,000
Police Department Office Furniture	-	-	-	-	18,000	-
Police Department Office Equipment	6,603	6,542	-	-	-	-
Police Department Equipment	12,190	12,184	9,404	8,019	-	3,500
Police Department Radio & Phone Equipment	5,000	9,039	49,500	48,682	47,550	-
Police Department Vehicles / Purchase	101,630	140,242	178,208	181,574	132,564	110,000
Police Department Vehicles / Motorcycles	39,000	-	-	-	-	-
Police Department Range Improvements	-	-	8,100	8,567	-	-
Police Department ADA Holding Cell	-	-	-	-	100,000	110,000
Police Department Regional Communication Center	-	-	-	-	-	50,000
Municipal Court - Filing System	-	-	13,000	-	-	-
SUB-TOTAL CAPITAL EXPENSES:	\$ 6,281,452	\$ 2,534,873	\$ 10,531,975	\$ 3,582,882	\$ 6,838,282	\$ 19,154,116
GRAND TOTAL	\$ 6,324,194	\$ 2,577,771	\$ 10,592,287	\$ 3,628,787	\$ 6,904,251	\$ 19,215,632

City of Sedona, Arizona						2007/08 Annual Budget			
2007-2008 Capital Improvement Fund-Parks & Recreation									
Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax & Fran Fees	G.F./Capital Fund Balance	Reserves	Grant Funds	Donation/ Private Funds	DIF & CFD	Other
22-5244-00-750, IMPROVEMENTS/ PARK RENOVATIONS		\$ 65,000	65,000						Soccer Field Restrooms
22-5244-00-750, IMPROVEMENTS/ PARK RENOVATIONS		\$ 24,000	24,000						Sunset Park Shade
22-5244-00-751, IMPROVEMENTS [OFF-SITE]		\$ 5,000	2,500					2,500	Park Sign Implementation
22-5244-00-841, TRAILS DEVELOPMENT		\$ 30,000	20,000					10,000	Trails Urban Pathways-FS Partnership
22-5244-00-842, JORDAN HISTORICAL PARK		\$ 6,000	6,000						Jordan Historical Park Sign Replacement
22-5244-00-845, SEDONA TEEN CENTER		\$ -	-						Teen Center Interior Renovation Contingency
22-5244-00-945 Creekwalk		\$ 180,000	45,000					135,000	Creekwalk
<i>less other Funds</i>		<i>\$ (147,500)</i>							
Total 2007-2008 Budget for CIP		\$ 162,500	\$ 162,500	\$ -	\$ -	\$ -	\$ -	\$ 147,500	\$ -
2007-2008 Capital Improvement Fund-General Services									
Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax & Fran Fees	G.F./Capital Fund Balance	Reserves	Grant Funds	Private Funds	DIF & CFD's	Other
22-5245-00-234, DEBT SERVICE		\$ 730,315	730,315						Debt Service
22-5245-00-261, CONTINGENCY		\$ 10,000	10,000						Contingency
22-5245-00-261, CONTINGENCY		\$ 2,500,000			2,500,000				Contingency: Drainage & Transportation Improvements
22-5245-00-261, CONTINGENCY		\$ 1,200,000			1,200,000				Contingency: Design
22-5245-00-740, GENERAL VEHICLES		\$ 20,000	20,000						General Vehicles (1) vehicle
22-5245-00-850, CITY HALL PLAZA		\$ 450,000	425,000					25,000	Property Management
22-5245-00-850, CITY HALL PLAZA		\$ 300,000	300,000						Space Assessment Implementation
22-5245-00-853, CITY HALL PLAZA ADA COMPLIANCE		\$ 50,000	50,000						ADA Compliance
22-5245-00-994 Transfer IT Capital		\$ 498,301	478,301					20,000	Transfer IT Capital
<i>less other Funds</i>		<i>\$ (45,000)</i>							
Total 2007-2008 Budget for CIP		\$ 5,713,616	\$ 2,013,616	\$ -	\$ 3,700,000	\$ -	\$ -	\$ 45,000	\$ -

City of Sedona, Arizona						2007/08 Annual Budget			
2007-2008 Capital Improvement Fund-Community Development									
Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax & Fran Fees	G.F./Capital Fund Balance	G.F. Reserves	Grant Funds	Private Funds	DIF	Other
22-5310-00-740		\$ -							
22-5310-00-861	Transit	\$ 250,000	250,000						Transit
	<i>less other Funds</i>	\$ -							
Total 2007-2008 Budget for CIP		\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2007-2008 Capital Improvement Fund-Public Works Department									
Acct. Code #	Acct. Code #	Amount Budgeted	1/2 Cent Tax & Fran Fees	G.F./Capital Fund Balance	G.F. Reserves	Grant Funds	Private Funds	DIF & CFD's	Streets & Other Funds
22-5320-00-575, STORM DRAINAGE		\$ 70,000	55,000					15,000	Carrol Canyon Drainage Dam
22-5320-00-575, STORM DRAINAGE		\$ 638,000	588,000					50,000	Chapel Area IA - Storm Drainage Improvement (Vista Bonita)
22-5320-00-725, SAFETY & EMERGENCY EQUIPMENT		\$ 15,000	15,000						Purchase Emergency Response Trailer
22-5320-00-725, SAFETY & EMERGENCY EQUIPMENT		\$ 200,000	-					200,000	Signal @ Airport Rd
22-5320-00-740, MOTOR VEHICLES		\$ 20,000	-						20,000
22-5320-00-740, MOTOR VEHICLES		\$ 21,000	21,000						Replace Engineering Vehicle
22-5320-00-745, LAND PURCHASE		\$ 7,785,000	7,785,000						Parking District formation for Hwy 179 & Uptown
22-5320-00-937, IMPROVEMENTS		\$ 334,500	284,500					50,000	Landscape Improvement on SR 89A
22-5320-00-751, IMPROVEMENTS		\$ -	-					-	Bike Lanes <i>move out to 09-10</i>
22-5320-00-832, TRAFFIC SAFETY/STUDY		\$ 187,500	-			150,000		37,500	City Wide Traffic <i>grant contingent</i>
22-5320-00-832, TRAFFIC SAFETY/STUDY		\$ 250,000	250,000						Sedona ADA sidewalk survey
22-5320-00-846, SKATEBOARD PARK		\$ 85,000	85,000						Sedona Teen Center & Skateboard Park Repair
22-5320-00-910, DRAINAGE/YAVAPAI & COCONINO		\$ 75,000	20,000			55,000			Debris Removal In Oak Creek <i>grant contingent</i>
22-5320-00-914, SIDEWALKS		\$ 128,000	63,000					65,000	89A North Side Sidewalk West from Dry Creek Road
22-5320-00-914, SIDEWALKS		\$ 235,000	235,000						Handicapped Ramp Reconstruction Project
22-5320-00-914, SIDEWALKS		\$ 358,000	358,000						Posse Ground Sidewalk
22-5320-00-918 Fire Hydrants		\$ 150,000	150,000						Fire Hydrants

City of Sedona, Arizona		2007/08 Annual Budget												
22-5320-00-920, UPTOWN TURNBACK		\$ 400,000				120,000				89A Roundabout and Preserve Improvements				
			280,000											
22-5320-00-920, UPTOWN TURNBACK		\$ -												Electricity For Uptown in current year
22-5320-00-925, UTILITIES UNDERGROUND		\$ 25,000												Dry Creek Road Utility Underground
22-5320-00-925, SR 179 UTILITIES UNDERGROUND		\$ 2,500,000												SR 179 Utility Underground
			2,500,000											
<i>less other Funds</i>		<i>\$ (762,500)</i>												
Total 2007-2008 Budget for CIP		\$ 12,714,500	\$12,714,500	\$0	\$0	\$ 205,000	\$ -	\$ 537,500	\$ 20,000					
2007-2008 Capital Improvement Fund-Arts & Culture														
Acct.	C.I.P.	Amount	1/2 Cent Tax	G.F./Capital	Reserves	Grant	Private	Financing	Other					
Code #	#	Budgeted	& Fran Fees	Fund Balance		Funds	Funds							
22-5420-00-991 Transfer to Arts Fund		\$ 40,000	40,000							Transfer to Arts Fund				
22-5420-00-988		\$ -												
<i>less other Funds</i>		<i>\$ -</i>												
Total 2007-2008 Budget for CIP		\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
2007-2008 Capital Improvement Fund-Police Department														
Acct.	C.I.P.	Amount	1/2 Cent Tax	G.F./Capital	Reserves	Grant	Private	DIF	Other					
Code #	#	Budgeted	& Fran Fees	Fund Balance		Funds	Funds							
22-5510-00-728, POLICE DEPT EQUIPMENT		\$ 3,500	3,500							Purchase of Drug Terminator				
22-5510-00-740, POLICE VEHICLE PURCHASE		\$ 104,000								Police Vehicle Replacement				
			80,000					24,000						
22-5510-00-740, POLICE VEHICLE PURCHASE		\$ 30,000								Vehicle for Parking Enforcement				
			30,000											
22-5510-00-853, ADA COMPLIANCE		\$ 110,000								Police Department Americans with Disability Act (ADA) Holding Cell				
			110,000											
22-5510-00-899, COMMUNICATIONS CENTER		\$ 50,000								Regional Dispatch Center				
			50,000											
<i>less other Funds</i>		<i>\$ (24,000)</i>												
Total 2007-2008 Budget for CIP		\$ 273,500	\$ 273,500	\$ -	\$ -	\$ -	\$ -	\$ 24,000	\$ -					
Combined Total		\$ 19,154,116	\$ 15,454,116	\$ -	\$ 3,700,000	\$ 205,000	\$ -	\$ 754,000	\$ 20,000					
2007-2008 CIP Budget														



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: Soccer Field Restrooms					
22 Capital Improvements Fund: 22-5244-00-750, IMPROVEMENTS/PARK RENOVATIONS					
Department: Community Services					
Community Plan Element: Quality of Life					
Capital Improvement Plan Program: <i>no answer</i>					
Project Description: Construction of ADA compliant restrooms at the soccer field					
Requirement/Need for Project: Currant facilities are sub-standard and not ADA compliant					
Consequence of Not Performing Project: Citizens would be served with sub-standard facility and city would need to continue renting ADA port-a-john unit to meet ADA requirements					
Operation Impacts for Maintenance, Staffing, Etc.: Park maintenance staff would maintain new restrooms in lieu of old facility					
Related Projects: <i>no answer</i>					
Possible Funding Source: sales tax and DIF					
Proposed Expenditures:					
	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$65,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$65,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenditures Total: \$65,000.00</u>					



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: Sunset Park Shade Structure					
22 Capital Improvements Fund: 22-5244-00-840, SUNSET PARK					
Department: Community Services					
Community Plan Element: Quality of Life					
Capital Improvement Plan Program: <i>no answer</i>					
Project Description: Shade structure to cover toddler area					
Requirement/Need for Project: ability to use amenity in hot weather					
Consequence of Not Performing Project: amenity used only in cool weather					
Operation Impacts for Maintenance, Staffing, Etc.: none					
Related Projects: <i>no answer</i>					
Possible Funding Source: <i>no answer</i>					
Proposed Expenditures:					
	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$24,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$24,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenditures Total: \$24,000.00</u>					



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: Park Sign Implementation					
22 Capital Improvements Fund: 22-5244-00-751, IMPROVMENTS [OFF-SITE]					
Department: Community Services					
Community Plan Element: Quality of Life					
Capital Improvement Plan Program: <i>no answer</i>					
Project Description: Direction signs to City Parks and Trail Heads					
Requirement/Need for Project: <i>no answer</i>					
Consequence of Not Performing Project: <i>no answer</i>					
Operation Impacts for Maintenance, Staffing, Etc.: <i>no answer</i>					
Related Projects: <i>no answer</i>					
Possible Funding Source: <i>no answer</i>					
Proposed Expenditures:					
	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$5,000.00</u>	<u>\$5,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenditures Total: \$10,000.00</u>					



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: Trails Urban Pathways-FS Partnership					
22 Capital Improvements Fund: 22-5244-00-841, TRAILS DEVELOPMENT					
Department: Community Services					
Community Plan Element: Quality of Life					
Capital Improvement Plan Program: <i>no answer</i>					
Project Description: For the year 2007/2008 Dry Creek Trails Head survey design, trail marking and maintenance, trail erosion and neighborhood links For years 2008/2012 see 5 year Partnership plan					
Requirement/Need for Project: <i>no answer</i>					
Consequence of Not Performing Project: <i>no answer</i>					
Operation Impacts for Maintenance, Staffing, Etc.: <i>no answer</i>					
Related Projects: <i>no answer</i>					
Possible Funding Source: <i>no answer</i>					
Proposed Expenditures:					
	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$30,000.00	\$35,000.00	\$41,000.00	\$57,700.00	\$64,000.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$30,000.00</u>	<u>\$35,000.00</u>	<u>\$41,000.00</u>	<u>\$57,700.00</u>	<u>\$64,000.00</u>
<u>Expenditures Total: \$227,700.00</u>					



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: Jordan Historical Park Sign Replacement					
22 Capital Improvements Fund: 22-5244-00-842, JORDAN HISTORICAL PARK					
Department: Community Services					
Community Plan Element: Quality of Life					
Capital Improvement Plan Program: <i>no answer</i>					
Project Description: Replacement of wooden signs					
Requirement/Need for Project: Current signs are old and deteriorating and need to be replaced					
Consequence of Not Performing Project: inability for citizens and visitors to be directed to varies locations					
Operation Impacts for Maintenance, Staffing, Etc.: none					
Related Projects: <i>no answer</i>					
Possible Funding Source: sales tax					
Proposed Expenditures:					
	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$6,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenditures Total: \$6,000.00</u>					



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: Creekwalk					
22 Capital Improvements Fund: 22-5244-00-945, CREEKWALK					
Department: Community Services					
Community Plan Element: Quality of Life					
Capital Improvement Plan Program: <i>no answer</i>					
Project Description: Completion of final design and construction of Creekwalk					
Requirement/Need for Project: <i>no answer</i>					
Consequence of Not Performing Project: <i>no answer</i>					
Operation Impacts for Maintenance, Staffing, Etc.: <i>no answer</i>					
Related Projects: <i>no answer</i>					
Possible Funding Source: <i>no answer</i>					
Proposed Expenditures:					
	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$0.00	\$750,000.00	\$750,000.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$180,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$180,000.00</u>	<u>\$750,000.00</u>	<u>\$750,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenditures Total: \$1,680,000.00</u>					



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: Teen Center Interior Renovation Contingency					
22 Capital Improvements Fund: 22-5244-00-845, SEDONA TEEN CENTER					
Department: Community Services					
Community Plan Element: Quality of Life					
Capital Improvement Plan Program: <i>no answer</i>					
Project Description: renovation of office space for new director and office staff					
Requirement/Need for Project: need space for new director position					
Consequence of Not Performing Project: no space for new staff member					
Operation Impacts for Maintenance, Staffing, Etc.: <i>no answer</i>					
Related Projects: <i>no answer</i>					
Possible Funding Source: sales tax					
Proposed Expenditures:					
	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$10,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenditures Total: \$10,000.00</u>					



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: General Vehicles
22 Capital Improvements Fund: 22-5245-00-740, GENERAL VEHICLES
Department: Finance
Community Plan Element: Responsive Government
Capital Improvement Plan Program: <i>no answer</i>
Project Description: To replace KIA Sedona and Ford Windstar Vans with a new economical vehicle.
Requirement/Need for Project: The KIA Sedona is constantly in the repair shop. We have lost time through January 07 of 69 days and counting and approximately \$4,000 to \$5,000 spent in repairs for the same time frame. The vehicle being considered for replacement has a purchase price of approximately \$18,000. with a 3 year/36,000 miles warranty. The Ford Windstar has been a lot better on maintenance than the KIA, but it is now nine years old with 80,000 miles. It is starting to go downhill as well. Replacing it would be for economical (gas) reasons as well as anticipated maintenance that will happen as the vehicles ages.
Consequence of Not Performing Project: We would continue to pay for unscheduled high maintenance cost.
Operation Impacts for Maintenance, Staffing, Etc.: Vehicle would be reliable and economical. Employees would feel more secure in taking 'City' Vehicles. The initial cost for new vehicle would be absorded in the savings of unscheduled maintenance and better fuel economy.
Related Projects: <i>no answer</i>
Possible Funding Source: Sales tax and use current vehicles trade-in values

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$20,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$20,000.00



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: Property Management
22 Capital Improvements Fund: 22-5245-00-850, CITY HALL PLAZA
Department: City Manager
Community Plan Element: COMMUNITY FACILITIES, SERVICES AND RECREATION: GOAL 11.0 Provide sufficient resources to evaluate, operate and satisfactorily maintain City streets, storm drainage facilities, wastewater facilities, buildings, parks and other infrastructure that are intended for continued use.
Capital Improvement Plan Program: <i>no answer</i>
Project Description: This request is for the allocation of funds to continuing the repair process for items identified in the facilities assessment, particularly repairing and painting the stucco walls and parking structure.
Requirement/Need for Project: As the City Manager's office is responsible for property management for the City Hall Complex, there have been numerous issues/problems identified by staff such as leaks and HVAC. In addition to these daily needs, there will be a need to address potentially critical structural issues.
Consequence of Not Performing Project: The City Hall Plaza property will continue to deteriorate and eventually need a more costly overhaul. There are a number of property issues, that if not repaired, will lead to additional costs.
Operation Impacts for Maintenance, Staffing, Etc.: City Manager's office and Public Works will go through the estimate and/or bid process depending on the cost of repairs.
Related Projects: <i>no answer</i>
Possible Funding Source: Development Impact Fees Sales Tax

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2012-2013
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$450,000.00	\$100,000.00	\$125,000.00	\$150,000.00	\$175,000.00
<u>FY Totals:</u>	<u>\$450,000.00</u>	<u>\$100,000.00</u>	<u>\$125,000.00</u>	<u>\$150,000.00</u>	<u>\$175,000.00</u>

Expenditures Total: \$1,000,000.00



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

<p>Project Title: Space Assessment Implementation</p>
<p>22 Capital Improvements Fund: 22-5245-00-850, CITY HALL PLAZA</p>
<p>Department: City Manager</p>
<p>Community Plan Element: Community Facilities, Services And Recreation</p>
<p>Capital Improvement Plan Program: <i>no answer</i></p>
<p>Project Description: In FY 2006-2007, the City embarked on a Space Needs Assessment to address current and future needs. This request is to design and implement the modifications recommended by the Space Assessment.</p> <p>The below funding request assumes the following tenant improvement schedule: FY 2007-2008: design and begin construction on Finance, HR and Information Technology (IT) Improvements FY 2008-2009: finish construction on Finance and IT, start design/construction on PD improvements and City attorney improvements FY 2009-2010: finish construction on PD/legal improvements and design and construct improvements to Community Development FY 2010-2011: complete Community Development improvements and begin Public Works improvements FY 2011-2012: design and construct improvements to City Clerk and Court FY 2012-2013: design and construct improvements to former Russ Lyon space</p>
<p>Requirement/Need for Project: Implementation of the assessment will ensure that the most critical departments have the proper tools to conduct business, at least in the first fiscal year. The highest priority is to design and construct a new data center/server room for the IT department. The consultant has developed a phased approach to address budgetary constraints</p>
<p>Consequence of Not Performing Project: Without the implementation of the assessment, two vacant offices (former Russ Lyon and Credit union space) will remain empty and not utilized to their fullest potential to accommodate the growth in City staff and the increase in demand for internal and external customers.</p>
<p>Operation Impacts for Maintenance, Staffing, Etc.: The City Manager's office and Public Works will have to hire a design architect and then go out to bid to implement the tenant modifications.</p>
<p>Related Projects: Property Management</p>

Possible Funding Source:

Development Impact Fees
Sales Tax

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012	FY 2012-2013
Construction	\$300,000.00	\$590,000.00	\$820,000.00	\$545,000.00	\$490,000.00	\$250,000.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$300,000.00</u>	<u>\$590,000.00</u>	<u>\$820,000.00</u>	<u>\$545,000.00</u>	<u>\$490,000.00</u>	<u>\$250,000.00</u>
<u>Expenditures Total: \$2,995,000.00</u>						



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: ADA Compliance	
22 Capital Improvements Fund: 22-5245-00-853, CITY HALL PLAZA ADA COMPLIANCE	
Department: City Manager	
Community Plan Element: Not applicable.	
Capital Improvement Plan Program: Required ADA compliance.	
Project Description: As part of the ADA compliance agreement with the Department of Justice (DOJ), the City is required to make certain modifications to the City Hall Complex.	
Requirement/Need for Project: All modifications, such as renovating locker room showers in the Police Department, modifying the alarm system at the Teen Center, and providing accessible routes are required by the DOJ.	
Consequence of Not Performing Project: The City will be in violation of the Compliance Agreement with the DOJ.	
Operation Impacts for Maintenance, Staffing, Etc.: Limited, if any.	
Related Projects: ADA Compliance, ADA Compliance for Wastewater	
Possible Funding Source: Development Impact Fees	
Proposed Expenditures:	
	FY 2007-2008
Construction	\$25,000.00
Construction Mgt.	\$0.00
Contingency	\$0.00
Design/Engineering	\$25,000.00
Environmental	\$0.00
Equipment	\$0.00
Land Acquisition	\$0.00
Maintenance	\$0.00
<u>FY Totals:</u>	<u>\$50,000.00</u>
<u>Expenditures Total: \$50,000.00</u>	



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: Transit Expansion- Cottonwood Facility and Phase 2
22 Capital Improvements Fund: 22-5310-00-861, TRANSIT
Department: City Manager
Community Plan Element: <i>no answer</i>
Capital Improvement Plan Program: Adding a second phase to our transit system would provide transit access to West Sedona and the Village of Oak Creek. Ridership may increase to service residents and visitors alike.
Project Description: In June 2004, the City Council approved Phase I of the Sedona Roadrunner, which began operating in October 2006. Phase 1 is a circulator in Uptown and provides an Express shuttle to/from Cottonwood four times a day. Currently, the City stores the RoadRunner shuttles outdoors in Cottonwood. NAIPTA (No. AZ. Intergovernmental Transit Authority) is requesting funds to build a joint facility in Cottonwood, that would be shared by Sedona and Cottonwood transit services. Phase 2 has not been approved by the Council, but conceptually would provide transit to West Sedona and the Village of Oak Creek.
Requirement/Need for Project: <i>no answer</i>
Consequence of Not Performing Project: Transit service will continue to operate with the first phase level of service. If a storage and maintenance facility is not built in Cottonwood, there is a possibility, the shuttles will deteriorate faster without the protection of parking in a facility.
Operation Impacts for Maintenance, Staffing, Etc.: There would be short-term impacts on City staff, but NAIPTA (No. AZ. Intergovernmental Transit Authority) would take the lead. NAIPTA would assume management and oversee phase 2 as they currently do with phase 1. Ongoing operational costs and future capital improvements and additions would be anticipated.

Related Projects:

Transit Expansion- Cottonwood Facility and Phase 2

Possible Funding Source:

If Phase II is implemented within the next 2-3 years, costs will increase to meet the increased services. Capital and operational costs could be as high as close to \$4.2 million, with a good portion of the funding coming from the Federal government.

The Cottonwood transit facility is anticipated to cost around \$1 Million with a majority of the funding coming from the Federal government.

NAIPTA projections are the following:

FY 2007-2008: building the Cottonwood facility, adding additional NextBus realtime arrival signs

FY 2008-2009: Begin Phase 2 of transit service, additional facility costs.

FY 2009-2010: Capital purchases for transit expansion

Possible funding sources include Federal Transportation Administration funds, Yavapai and Coconino counties (for service outside of the City limits), passenger fares and state funding.

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009
Construction	\$250,000.00	\$0.00
Construction Mgt.	\$0.00	\$0.00
Contingency	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00
Environmental	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$250,000.00</u>	<u>\$0.00</u>

Expenditures Total: \$250,000.00



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: Carroll Canyon Drainage Dam
22 Capital Improvements Fund: 22-5320-00-575, STORM DRAINAGE
Department: Public Works
Community Plan Element: 10 Environmental Planning
Capital Improvement Plan Program: Storm Drainage
Project Description: This project consists of installation of a dam in the Carroll Canyon Wash. The dam would be a facility, which could block the flow when the possibility of a highly polluted flow was identified. At other times, the flow would proceed unhindered.
Requirement/Need for Project: Over the last several years, there have been several events (2 sewer spills, lumberman's fire) that have required that a dam be constructed across Carroll Canyon Wash to contain the flow while it was analyzed for pollutants prior to continuing to flow to Oak Creek. In conversations with the US Forest Service, it has been recognized that it would be good to construct a dam across Carroll Canyon Wash. Currently, the City in constructing earth dams is having to disturb new area further into the Forest Service lands each time a temporary dam is constructed. The construction also results in losing narrow portions of the wash, where a temporary dam can quickly be constructed. The dam could also allow the City to treat first flush storm runoff. This would enhance Oak Creek Storm water quality.
Consequence of Not Performing Project: Capturing polluted flows from in-City emergencies will become more difficult. We may lose our ability to trap these flows.
Operation Impacts for Maintenance, Staffing, Etc.: This would ease the City's emergency response effort.
Related Projects: <i>no answer</i>
Possible Funding Source: 1/2 sales tax

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$70,000.00</u>	<u>\$90,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$160,000.00



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: Chapel Area IA - Storm Drainage Improvement (Vista Bonita)
22 Capital Improvements Fund: 22-5320-00-575, STORM DRAINAGE
Department: Public Works
Community Plan Element: Community Facilities 3.1
Capital Improvement Plan Program: Storm Drainage
Project Description: Installation of Storm Drainage Improvements in the Vista Bonita Area of Chapel Area. This is the first of several storm drainage improvements in the Chapel Area. This includes the improvement of the drainage channel in the median of Vista Bonita and the installation of drainage structures south and to the east of Vista Bonita. Related to Chapel Area 1A Sewer Project. Design will be accomplished during FY 2006/2007.
Requirement/Need for Project: Storm drainage improvements are required to reduce flooding in the Vista Bonita Area. The Vista Bonita Area is relatively flat and receives the drainage from higher elevations from Meadowlark south toward Indian Cliffs and Back O'Beyond. The area has no well defined outlet at the south end of Vista Bonita and residents in the area receive flood damage consistent with relatively minor storms. This project is identified in the Storm Drainage Master Plan for construction between 2005 and 2010.
Consequence of Not Performing Project: Flooding in the Vista Bonita area will continue at current levels.
Operation Impacts for Maintenance, Staffing, Etc.: Increase costs for maintenance of storm drainage system. Probable reduction of emergency response for storm events and clean-up after.
Related Projects: Chapel Area 1A Sewer Collection System Project
Possible Funding Source: \$.005 sales tax Storm Drain Development Fees Coconino County Flood Control District

Proposed Expenditures:

	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$0.00	\$420,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$115,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$0.00</u>	<u>\$638,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$638,000.00



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: Emergency Response Trailer
22 Capital Improvements Fund: 22-5320-00-725, SAFETY & EMERGENCY EQUIPMENT
Department: Public Works
Community Plan Element: Community Facilities 3.1
Capital Improvement Plan Program: Public Works
Project Description: Purchase an emergency trailer with the necessary equipment to respond to sewer spills and control traffic.
Requirement/Need for Project: When responding to a sewer spill, quite often the Streets Department does not have the equipment necessary to contain the spill and set up traffic control around the incident. Most time the equipment (barricades, cones, signage, sandbags, etc.) is scattered around the City supporting various other projects. This trailer would be dedicated to sewer spills, would be centrally located and could be dispatched quickly to an incident.
Consequence of Not Performing Project: The Streets Department will not be able to respond quickly and contain sewer spills and the discharge may enter the storm drain system and cause contamination.
Operation Impacts for Maintenance, Staffing, Etc.: None
Related Projects: <i>no answer</i>
Possible Funding Source: 1/2 cent sales tax

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$15,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$15,000.00



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: Airport Road/SR89A intersection Traffic Signal
22 Capital Improvements Fund: 22-5320-00-902, CONTINGENCY
Department: Public Works
Community Plan Element: Circulation
Capital Improvement Plan Program: Streets
Project Description: This project is administered by Arizona Department of Transportation (ADOT). The City is expected to make a contribution toward the installation of traffic signals at the Airport Road/SR 89A intersection. The City will, through an Intergovernmental Agreement (IGA), be required to contribute 50% of the traffic signal installation cost (estimated at \$400,000) and 100% of the property acquisition costs (allowance for North Airport Road acquisition in the amount of \$50,000- cmosley allowance).
Requirement/Need for Project: ADOT conducted a study at the City's request and determined that a traffic signal is warranted at this intersection. A signal will allow traffic to exit Airport Road more efficiently, however, the signal timing along SR 89A may be adversely impacted. Traffic trying to leave Airport Road to access SR 89A experiences multi-minute waits at noon-time and in the evenings. With the installation of a roundabout at Brewer Road/SR 89A intersection, traffic in the Les Springs Subdivision may use Airport Road more because of the lost of traffic gaps at the SR 89A/Les Springs Drive intersection. This means that Airport Road may become more important for future Circulation in this this area.
Consequence of Not Performing Project: Traffic will continue to have unacceptable delays attempting to enter the SR 89A traffic flow. Also the Les Springs and Copper View Subdivisions traffic may begin to impact the Saddlerock Subdivision area as they attempt to find ways around the Airport Road back-up.
Operation Impacts for Maintenance, Staffing, Etc.: The City will have increased costs for the electrical costs associated with the signals. Traffic along SR 89A may be more congested due to allowing time for the Airport Road traffic to enter onto SR 89A.
Related Projects: <i>no answer</i>

Possible Funding Source:

The Airport could be approached for funding, since they are a significant beneficiary of the signal.

The owners of North Airport Road could be requested to donate the property to the City, since the use as a road will not change. This enhances the access to their property.

To the extent the above don't participate the City will have to pay.

The project is expected to be under construction in about 18 months. Since the IGA timing is uncertain the funds have been shown for FY 07/08, although it is not unlikely that the expenditure could occur in FY 08/09.

Proposed Expenditures:

	FY 2007-2008
Construction	\$200,000.00
Construction Mgt.	\$0.00
Contingency	\$0.00
Design/Engineering	\$0.00
Environmental	\$0.00
Equipment	\$0.00
Land Acquisition	\$0.00
Maintenance	\$0.00
<u>FY Totals:</u>	<u>\$200,000.00</u>
<u>Expenditures Total: \$200,000.00</u>	



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: Purchase replacement vehicle for the Streets Division					
22 Capital Improvements Fund: 22-5320-00-740, MOTOR VEHICLES					
Department: Public Works					
Community Plan Element: Community Facilities 3.1					
Capital Improvement Plan Program: Public Works					
Project Description: Replace 1999 vehicle to facilitate Street Division workers daily responsibilities.					
Requirement/Need for Project: A vehicle is required to conduct the daily business of the Streets Division assigned personnel: respond to citizen input and concerns, respond to emergencies, repair streets, perform landscaping work, replace street signs and perform traffic control.					
Consequence of Not Performing Project: Current vehicle is not reliable and may not be able to respond to emergencies such as sewer spills. The vehicle has also reached that point in it's life cycle where maintenance costs are starting to outweigh the value of the vehicle.					
Operation Impacts for Maintenance, Staffing, Etc.: None					
Related Projects: <i>no answer</i>					
Possible Funding Source: Streets Fund					
Proposed Expenditures:					
	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$20,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenditures Total: \$20,000.00</u>					



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: Replace Engineering Vehicle
22 Capital Improvements Fund: 22-5320-00-740, MOTOR VEHICLES
Department: Public Works
Community Plan Element: Community Facilities 3.1
Capital Improvement Plan Program: Public Works
Project Description: Replace 1996 vehicle to facilitate engineer work with capital projects, resident response, project inspections, and project coordination. The vehicle is to be a four-door with room for minor equipment and equipped with a light bar.
Requirement/Need for Project: Replace existing 11-year old Crown Victoria (previous police cruiser) with a new vehicle to provide dependable transportation in and around city and various locations required for project design, construction and coordination; coordination with other agencies and site inspection/investigations. Existing vehicle gets about 12 miles to the gallon, has more than 100,000 miles, transmission slips, and has other indications that there is a potential for major expenditures to keep vehicle in a safe and dependable condition.
Consequence of Not Performing Project: There is no spare vehicle available within the Engineering Division should this 11-year-old vehicle fail to operate. Expenditures for major repairs to keep safe and operable are highly probable. Three engineers have access to two vehicles, of which this is one.
Operation Impacts for Maintenance, Staffing, Etc.: Decrease in maintenance and operating costs and improved utilization of staff.
Related Projects: <i>no answer</i>
Possible Funding Source: \$.005 sales tax

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$21,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$21,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$21,000.00



Project Title: Parking Districts	
22 Capital Improvements Fund: 59-5252-00-901, LAND PURCHASE	
Department: City Manager	
Community Plan Element: <i>no answer</i>	
Capital Improvement Plan Program: Parking District Formation for Hwy 179 Corridor and Uptown.	
Project Description: This project would be the formation of potentially two districts. One district would be in the Uptown area and the other district would be located on Hwy 179.	
Requirement/Need for Project: This project is predicated on the formation of districts by either owners in the Uptown area or Hwy 179 area.	
Consequence of Not Performing Project: The City currently has parking needs for two of core business areas that would not necessarily be met.	
Operation Impacts for Maintenance, Staffing, Etc.: The district would require operation and maintenance of the facilities.	
Related Projects: <i>no answer</i>	
Possible Funding Source: Special Improvement District Funding. Parking Fees and fines	
Proposed Expenditures:	
	FY 2007-2008
Construction	\$5,785,000.00
Construction Mgt.	\$0.00
Contingency	\$0.00
Design/Engineering	\$0.00
Environmental	\$0.00
Equipment	\$0.00
Land Acquisition	\$2,000,000.00
Maintenance	\$0.00
<u>FY Totals:</u>	<u>\$7,785,000.00</u>
<u>Expenditures Total: \$7,785,000.00</u>	



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: Landscape Improvement on SR 89A
22 Capital Improvements Fund: 22-5320-00-750, IMPROVEMENTS
Department: Public Works
Community Plan Element: GROWTH AREA VISION GOAL 3.0 Provide a rational pattern of land development in key areas where future growth policies can have the greatest effect on meeting community needs.
Capital Improvement Plan Program: ROW Improvments
Project Description: The Public Works Department is responsible for maintenance of the landscaping along SR 89A through Sedona. Attempting to keep the weed growth down has at times proved to be a difficult task for the City field maintenance crews. In an effort to improve the department's ability to maintain this corridor, we are proposing to replace the current rock with a smaller rock, place fabric under the rock and spray a pre-emergent herbicide under the fabric. The smaller rock will make weeding easier and the fabric will retard weed growth. The Street Maintenance Division has done this very thing on SR 89A from Southwest Drive to Rigby Road, has monitored the performance of this area as compared to other areas, and has determined the treatment to be successful in reducing weed growth and lessening maintenance of the area. The work will extend along the full length of SR 89A from City limit to City limit. City Crews will accomplish the repair of landscape line. Existing landscape plantings are to remain. Project cost is expected to be \$100,000 per year for a three-year period.
Requirement/Need for Project: The heavily landscaped areas of SR 89A require much effort to curtail the efforts of weed growth. Periodic refreshment of the liner is needed and so this is allowed for in 2011.
Consequence of Not Performing Project: Maintenance of those areas will require more manpower or if left undone, will become unsightly and unappealing to tourists and residents.
Operation Impacts for Maintenance, Staffing, Etc.: Minimal--most work will be done by the contractor under the maintenance contract with the City.
Related Projects: <i>no answer</i>

Possible Funding Source:

no answer

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$322,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$334,500.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$334,500.00



<p>Project Title: Sedona City-Wide Traffic Study</p>
<p>22 Capital Improvements Fund: 22-5320-00-832, TRAFFIC SAFETY/STUDY</p>
<p>Department: Public Works</p>
<p>Community Plan Element: Circulation 4.0 Community Facilities 11.0</p>
<p>Capital Improvement Plan Program: Streets/Traffic</p>
<p>Project Description: A study to forecast the expected local traffic pattern through 2025 and to identify potential alternative solutions for alleviating expected traffic problems. This will compliment the Yavapai County/Verde Valley wide study being completed in FY 2006/2007. This study is expected to be accomplished in two parts. The first part will be the development of anticipated traffic flows through 2025 on major local streets. The second part will be an investigation of possible new streets and connections that may relieve overburdened streets.</p>
<p>Requirement/Need for Project: The City needs to have a basis to project transportation needs, develop alternative transportation solutions, and review and project right-of-way needs for the long-term. The current traffic projections were developed in 1991 and updated in 1996, and show expected conditions through 2010. These projections are used to develop future City streets projects. Current Yavapai County/Verde Valley studies along the highway corridors in the City are making projections to 2025. The City needs our traffic projections to coincide with these in order to coordinate needs.</p>
<p>Consequence of Not Performing Project: The City will lose its ability to project its future traffic issues and lose time in implementing solutions as the City would be reacting to problems rather than anticipating and planning for their resolution. The City will be weakened in its ability to seek federal and state funding to support its transportation infrastructure needs.</p>
<p>Operation Impacts for Maintenance, Staffing, Etc.: Current staffing levels are adequate to deal with this study; however, it is likely to identify projects which could require additional staff to implement and maintain.</p>
<p>Related Projects: <i>no answer</i></p>

Possible Funding Source:

Grant contingent

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$187,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$187,500.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$187,500.00



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: Sedona ADA sidewalk survey					
22 Capital Improvements Fund: 22-5320-00-832, TRAFFIC SAFETY/STUDY					
Department: Public Works					
Community Plan Element: 12 Community Facilities 7.0 Circulation					
Capital Improvement Plan Program: Streets					
Project Description: Review ADA compliance of sidewalks throughout Sedona					
Requirement/Need for Project: Compliance with a Department of Justice Settlement Agreement					
Consequence of Not Performing Project: Non-compliance with the terms of the agreement					
Operation Impacts for Maintenance, Staffing, Etc.: No increase in maintenance or staffing					
Related Projects: <i>no answer</i>					
Possible Funding Source: 1/2 cent sales tax The cost of the project can not be know until the survey is conducted. If ADOT facilities are not in compliance, the City will request ADOT funding.					
Proposed Expenditures:					
	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$100,000.00	\$0.00	\$125,000.00	\$100,000.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$250,000.00</u>	<u>\$0.00</u>	<u>\$125,000.00</u>	<u>\$100,000.00</u>	<u>\$0.00</u>
<u>Expenditures Total: \$475,000.00</u>					



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: Sedona Teen Center & Skateboard Park Repair					
22 Capital Improvements Fund: 22-5320-00-846, SKATEBOARD PARK					
Department: Community Services					
Community Plan Element: <i>no answer</i>					
Capital Improvement Plan Program: <i>no answer</i>					
Project Description: Repair of cracking floor at Sedona Teen Center and settling at Skateboard Park					
Requirement/Need for Project: To prevent facilities from reaching a point where they cannot be used.					
Consequence of Not Performing Project: Possible continued damage to facilities rendering them unusable					
Operation Impacts for Maintenance, Staffing, Etc.: Repair may reduce maintenance demand for facility. This is not certain since the upkeep may be required for repair method.					
Related Projects: <i>no answer</i>					
Possible Funding Source: Sales Tax					
Proposed Expenditures:					
	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$65,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$85,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenditures Total: \$85,000.00</u>					



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: Debris Removal In Oak Creek				
22 Capital Improvements Fund: 22-5320-00-910, DRAINAGE/YAVAPAI & COCONINO				
Department: Public Works				
Community Plan Element: Community Facilities 3.1 GOAL 6.0 Maintain existing drainage ways in their natural condition and maximize their potential benefits to the community.				
Capital Improvement Plan Program: Storm Drainage				
Project Description: Remove debris and vegetation upstream of the Oak Creek/SR 179 bridge near Tlaquepaque.				
Requirement/Need for Project: To maintain uninhibited conveyance under bridge during large flood events and prevent debris blockage that could force water over the bridge, scour bridge abutments and cut off traffic.				
Consequence of Not Performing Project: The bridge could be impacted by the debris, blocking traffic and not allowing emergency services to parts of the City.				
Operation Impacts for Maintenance, Staffing, Etc.: Work would be done by company under City maintenance contract. Project would be supervised by City Public Works staff.				
Related Projects: <i>no answer</i>				
Possible Funding Source: FEMA grant is possible and an application will be filed. Cost split is 75% FEMA and 25% City. The project will be done with or without FEMA funding.				
Proposed Expenditures:				
	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011
Construction	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$75,000.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$75,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenditures Total: \$75,000.00</u>				



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: 89A North Side Sidewalk West From Dry Creek Road
22 Capital Improvements Fund: 22-5320-00-914, SIDEWALKS
Department: Public Works
Community Plan Element: Circulation Vision Goal 5.1, 5.2, and 5.3
Capital Improvement Plan Program: Sidewalks
Project Description: Install approximately 600 feet of sidewalk along the north side of Highway 89A between Dry Creek Road and Calle del Sol. Designed and bid in 2004, but not awarded due to higher than estimated bids.
Requirement/Need for Project: Completion of pedestrian walkways along Highway 89A. This provides a city length of pedestrian walkway along both sides of Highway 89A. Some refreshing of the design and specifications may be necessary and reapplication for the ADOT ROW permit for the construction.
Consequence of Not Performing Project: Sidewalk along the north side of 89A will remain incomplete, causing some people to cross 89A to complete a trip to destinations on the north side of 89A.
Operation Impacts for Maintenance, Staffing, Etc.: Minimal increase in existing landscape duties. Estimate additional work at less than 8 hours per year.
Related Projects: <i>no answer</i>
 \$.005 sales tax

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$115,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$128,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$128,000.00



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: Handicapped Ramp Reconstruction Project
22 Capital Improvements Fund: 22-5320-00-914, SIDEWALKS
Department: Public Works
Community Plan Element: 12.0 Community Facilities Community Facilities 3.1
Capital Improvement Plan Program: Streets
Project Description: Review handicapped ramps constructed along public streets throughout Sedona and upgrade to current standards as necessary and as funds are available. Project anticipated to go over three years.
Requirement/Need for Project: Public safety, compliance with Department of Justice settlement, and tourist accommodation
Consequence of Not Performing Project: The City will be in violation of settlement agreement. Citizens and tourists will be inconvenienced, and in some instances, not able to travel in certain areas.
Operation Impacts for Maintenance, Staffing, Etc.: No increase in maintenance responsibilities.
Related Projects: <i>no answer</i>
Possible Funding Source: 1/2 sales tax.

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$150,000.00	\$150,000.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$85,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$235,000.00</u>	<u>\$175,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$410,000.00



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: Sidewalks-Posse Ground Road					
22 Capital Improvements Fund: 22-5244-00-940, POSSE GROUND PARK IMPROVEMENTS					
Department: Community Services					
Community Plan Element: Quality of Life					
Capital Improvement Plan Program: <i>no answer</i>					
Project Description: Sidewalk to provide safe passage from school to amenities					
Requirement/Need for Project: <i>no answer</i>					
Consequence of Not Performing Project: <i>no answer</i>					
Operation Impacts for Maintenance, Staffing, Etc.: <i>no answer</i>					
Related Projects: <i>no answer</i>					
Possible Funding Source: <i>no answer</i>					
Proposed Expenditures:					
	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$338,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$358,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenditures Total: \$358,000.00</u>					



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: Fire Hydrants	
22 Capital Improvements Fund: 22-5320-00-918, FIRE HYDRANTS	
Department: City Manager	
Community Plan Element: Quality of Life Infrastructure	
Capital Improvement Plan Program: <i>no answer</i>	
Project Description: Provide funding from the City of Sedona's Water Franchise agreement for the installation of Fire Hydrants.	
Requirement/Need for Project: Currently, there are existing areas in the City that do not have adequate fire protection because of a lack of fire hydrants.	
Consequence of Not Performing Project: If there is a fire, this could lead to possible property damage and loss of life.	
Operation Impacts for Maintenance, Staffing, Etc.: <i>no answer</i>	
Related Projects: <i>no answer</i>	
Possible Funding Source: <i>no answer</i>	
Proposed Expenditures:	
	FY 2007-2008
Construction	\$150,000.00
Construction Mgt.	\$0.00
Contingency	\$0.00
Design/Engineering	\$0.00
Environmental	\$0.00
Equipment	\$0.00
Land Acquisition	\$0.00
Maintenance	\$0.00
<u>FY Totals:</u>	<u>\$150,000.00</u>
<u>Expenditures Total: \$150,000.00</u>	



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: 89A Roundabout and Preserve Improvements
22 Capital Improvements Fund: 22-5320-00-920, UPTOWN TURNBACK
Department: Public Works
Community Plan Element: Circulation Vision Goal 3.2, 5.2, 6.1, 7.1
Capital Improvement Plan Program: Streets/Sidewalk
Project Description: Design and construct a roundabout and other related street improvements on 89A at the north end of Uptown Sedona. The private development, The Preserve on Oak Creek, is currently under development review and would utilize one leg of the roundabout as access to the development.
Requirement/Need for Project: This project will provide vehicular transportation and pedestrian safety enhancements in Uptown Sedona. This will encourage more pedestrian movement and bring sidewalks into ADA compliance for the area north of the improvements made during the Uptown Enhancement Project. This will provide a turnaround point at the end of town, just before travelers enter the Oak Creek Canyon segment of SR 89A. Turnaround points north of Uptown are limited and unsafe due to sight distance constraints. Often out of town traffic looking for additional shops in Uptown venture too far north and miss any opportunity to turn around in the Uptown area, which leads them to the unsafe turnaround options in the Oak Creek Canyon segment of SR 89A. Enhances emergency management in case of events in Oak Creek Canyon.
Consequence of Not Performing Project: The safety concerns related to not having a turnaround at the north end of Uptown will remain and may become worse as traffic volumes increase. Uptown traffic circulation and pedestrian facilities will not be improved.
Operation Impacts for Maintenance, Staffing, Etc.: City will be responsible for maintenance of improvements located within the city right of way.
Related Projects: <i>no answer</i>

Possible Funding Source:

Congressional earmark funding
1/2 cent sales tax
Developer impact fee contributions

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$0.00	\$2,100,000.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00
Contingency	\$50,000.00	\$210,000.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$400,000.00</u>	<u>\$2,410,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$2,810,000.00



Project Title: Dry Creek Road Utility Underground	
22 Capital Improvements Fund: 22-5320-00-925, UTILITIES UNDERGROUND	
Department: City Manager	
Community Plan Element: Quality of Life, Infrastructure	
Capital Improvement Plan Program: <i>no answer</i>	
Project Description: To underground utilities in for seven properties on Dry Creek Road.	
Requirement/Need for Project: The completion of this project will yield a positive visual impact to the residents living in this section of the neighborhood. This project will also contribute to making the human environment more compatible with the natural environment and at the same time enhance the view shed of Sedona.	
Consequence of Not Performing Project: An opportunity may be lost to accomplish this project in a neighborhood when all of the residents impacted in this project support the undergrounding.	
Operation Impacts for Maintenance, Staffing, Etc.: Minimal.	
Related Projects: <i>no answer</i>	
Possible Funding Source: <i>no answer</i>	
Proposed Expenditures:	
	FY 2007-2008
Construction	\$25,000.00
Construction Mgt.	\$0.00
Contingency	\$0.00
Design/Engineering	\$0.00
Environmental	\$0.00
Equipment	\$0.00
Land Acquisition	\$0.00
Maintenance	\$0.00
<u>FY Totals:</u>	<u>\$25,000.00</u>
<u>Expenditures Total: \$25,000.00</u>	



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: SR 179 Utility Under Grounding		
22 Capital Improvements Fund: 22-5320-00-925, UTILITIES UNDERGROUND		
Department: Public Works		
Community Plan Element: Circulation 2.0 Community Facilities 1.0		
Capital Improvement Plan Program: Wastewater/Streets		
Project Description: Due to the construction of SR 179, ADOT is looking toward the other entities for participation on certain costs. The two areas with anticipated costs are undergrounding and potential road enhancement.		
Requirement/Need for Project: Due to the timing of the project, the undergrounding will be required in the coming fiscal year.		
Consequence of Not Performing Project: The undergrounding would need to be done at the time of the project. If it did not occur, APS would relocate the lines, and the cost in the future to underground the newer lines could increase due to the valuation differential in the line costs.		
Operation Impacts for Maintenance, Staffing, Etc.: <i>no answer</i>		
Related Projects: <i>no answer</i>		
Possible Funding Source: <i>no answer</i>		
Proposed Expenditures:		
	FY 2007-2008	FY 2008-2009
Construction	\$2,500,000.00	\$0.00
Construction Mgt.	\$0.00	\$0.00
Contingency	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00
Environmental	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$2,500,000.00</u>	<u>\$0.00</u>
<u>Expenditures Total: \$2,500,000.00</u>		



Project Title: Purchase of Drug Terminator	
22 Capital Improvements Fund: 22-5510-00-728, POLICE DEPT EQUIPMENT	
Department: Police Department	
Community Plan Element: <i>no answer</i>	
Capital Improvement Plan Program: <i>no answer</i>	
Project Description: The proper disposal of confiscated drugs and biohazards is critical to health and well-being of our community so as not to expose citizens to bloodborne pathogens or emissions from incinerated drugs. In years past the Sedona Police Department has been able to utilize the DPS crime lab and area hospitals to dispose of drugs/paraphernalia and biohazards. The volume has dramatically increased over time and these agencies are not willing to absorb the cost of such disposal. The Sedona Police Department needs its own disposal system to properly dispose of confiscated drugs and biohazards seized as evidence during criminal investigations.	
Requirement/Need for Project: <i>no answer</i>	
Consequence of Not Performing Project: The Sedona Police Department will not be in compliance with proper destruction/disposal regulations and subject to fine. The property room management will become backlogged in its purging cycle.	
Operation Impacts for Maintenance, Staffing, Etc.: The detectives and property custodian would have to learn how to safely and properly use the Drug Terminator.	
Related Projects: <i>no answer</i>	
Possible Funding Source: <i>no answer</i>	
Proposed Expenditures:	
	FY 2007-2008
Construction	\$0.00
Construction Mgt.	\$0.00
Contingency	\$0.00
Design/Engineering	\$0.00
Environmental	\$0.00
Equipment	\$3,500.00
Land Acquisition	\$0.00
Maintenance	\$0.00
<u>FY Totals:</u>	<u>\$3,500.00</u>
<u>Expenditures Total: \$3,500.00</u>	



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: Police Vehicle Replacement
22 Capital Improvements Fund: 22-5510-00-740, POLICE VEHICLE PURCHASE
Department: Police Department
Community Plan Element: <i>no answer</i>
Capital Improvement Plan Program: <i>no answer</i>
Project Description: Replace patrol and administrative vehicles. In FY 07-08 we are requesting to replaced two patrol vehicles and a detective vehicle. The patrol vehicles are a 2003 and a 2004 Crown Victoria. The detective vehicle is a 1997 Explorer. In FY 08-09 we are requesting two additional patrol vehicles, a sedan and an SUV, for anticipated staffing increases. We are also requested two replacement patrol vehicles, a replacement vehicle for the Chief (currently a 2003 Explorer), and a detective vehicle (currently a 2001 Explorer). In FY 09-10 we are requesting one additional patrol vehicle, three replacement patrol vehicles, and a replacement for the current sergeants' Tahoe. In FY 10-11, we are requesting an additional patrol vehicle, two replacement patrol vehicles, a patrol commander vehicle, and a traffic enforcement vehicle.
Requirement/Need for Project: This project will replace vehicles as they become uneconomical to maintain in the fleet.
Consequence of Not Performing Project: Vehicles that are not replaced on a regular basis become costly to maintain, and vehicle safety is compromised.
Operation Impacts for Maintenance, Staffing, Etc.: Only cost-effective vehicles are maintained in the fleet.
Related Projects: Police Department Vehicles
Possible Funding Source: <i>no answer</i>

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$104,000.00	\$174,600.00	\$154,200.00	\$78,600.00	\$56,800.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$104,000.00</u>	<u>\$174,600.00</u>	<u>\$154,200.00</u>	<u>\$78,600.00</u>	<u>\$56,800.00</u>

Expenditures Total: \$568,200.00



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: Parking Enforcement	
22 Capital Improvements Fund: 22-5510-00-740, POLICE VEHICLE PURCHASE	
Department: Police Department	
Community Plan Element: <i>no answer</i>	
Capital Improvement Plan Program: <i>no answer</i>	
Project Description: <i>no answer</i>	
Requirement/Need for Project: <i>no answer</i>	
Consequence of Not Performing Project: <i>no answer</i>	
Operation Impacts for Maintenance, Staffing, Etc.: <i>no answer</i>	
Related Projects: <i>no answer</i>	
Possible Funding Source: <i>no answer</i>	
Proposed Expenditures:	
	FY 2007-2008
Construction	\$0.00
Construction Mgt.	\$0.00
Contingency	\$0.00
Design/Engineering	\$0.00
Environmental	\$0.00
Equipment	\$30,000.00
Land Acquisition	\$0.00
Maintenance	\$0.00
<u>FY Totals:</u>	<u>\$30,000.00</u>
<u>Expenditures Total: \$30,000.00</u>	



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: Police Department Americans with Disability Act (ADA) Holding Cell		
22 Capital Improvements Fund: 22-5510-00-853, ADA COMPLIANCE		
Department: Police Department		
Community Plan Element: <i>no answer</i>		
Capital Improvement Plan Program: ADA Compliance		
Project Description: As part of the ADA Compliance Agreement with the Department of Justice (DOJ), the City is required to provide an accessible holding cell on the main level of the Police Department.		
Requirement/Need for Project: The holding cell is required as part of the Compliance Agreement.		
Consequence of Not Performing Project: The City will be in violation of the Compliance Agreement with the DOJ.		
Operation Impacts for Maintenance, Staffing, Etc.: The Police Department will lose a small amount of conference space, but will also increase the size of a Commander's office.		
Related Projects: ADA Compliance, ADA Compliance for Wastewater		
Possible Funding Source: <i>no answer</i>		
Proposed Expenditures:		
	FY 2006-2007	FY 2007-2008
Construction	\$25,000.00	\$110,000.00
Construction Mgt.	\$0.00	\$0.00
Contingency	\$0.00	\$0.00
Design/Engineering	\$15,000.00	\$0.00
Environmental	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$40,000.00</u>	<u>\$110,000.00</u>
<u>Expenditures Total: \$150,000.00</u>		



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: Regional Dispatch Center
22 Capital Improvements Fund: 22-5510-00-899, COMMUNICATIONS CENTER
Department: Police Department
Community Plan Element: Community Facilities, Services And Recreation
Capital Improvement Plan Program: <i>no answer</i>
Project Description: For the past several years, the Sedona Fire District (SFD) and the Cities of Cottonwood, Sedona, and the Town of Clarkdale have discussed the concept of building a regional communications center to accommodate fire and/or police dispatching. This facility could be located on the SFD's property in Uptown, next to the existing fire station, but could also be located in Cottonwood. This center would also include dispatching for Clarkdale, Jerome, and Cottonwood.
Requirement/Need for Project: Due to the limited space at City Hall, a regional dispatch center would better accommodate the needs of the Police Department. Currently, the Police dispatch center has limited room for growth, as well as structural issues they limit future improvements.
Consequence of Not Performing Project: Dispatching staff will continue to operate as they currently do.
Operation Impacts for Maintenance, Staffing, Etc.: The Police Dispatchers would be working at an off-site location.
Related Projects: <i>no answer</i>
Possible Funding Source: Development Impact Fees Sales Tax

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011
Construction	\$0.00	\$600,000.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$50,000.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$30,000.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$50,000.00</u>	<u>\$630,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$680,000.00

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Information Technology Capital Fund	\$ 201,028	\$ 365,106	\$ 179,685	\$ 498,301	
Total - I.T. Capital Fund	\$ 201,028	\$ 365,106	\$ 179,685	\$ 498,301	36%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 8,931	\$ 9,572	\$ 7,110	\$ 9,561	
Administrative Cost	\$ 192,097	\$ 355,534	\$ 172,575	\$ 488,740	
Assets	\$ -	\$ -	\$ -	\$ -	
Total - I.T. Capital Fund	\$ 201,028	\$ 365,106	\$ 179,685	\$ 498,301	36%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Information Technology Capital Fund	0.20	0.10	0.10	0.10	
Total - I.T. Capital Fund	0.2	0.1	0.1	0.1	

CITY OF SEDONA

EXPENDITURE ANALYSIS

Information Technology Capital	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Salary/Wages	10,499	5,593	6,164	6,471	6,653	7,025
Overtime	56	15	-	-	-	-
Direct Payroll Costs	153	59	476	471	510	537
Retirement	1,267	595	478	449	572	639
STD/LTD Insurance	96	24	54	32	56	59
Health/Dental/Life Insurance	2,950	523	852	1,423	1,603	1,080
Workers Compensation	205	-	16	-	82	119
Flex Leave Reimbursement	152	-	60	84	96	102
SUB-TOTAL SALARIES & WAGES	\$ 15,378	\$ 6,809	\$ 8,100	\$ 8,931	\$ 9,572	\$ 9,561
Computer Hardware - CC	-	-	1,200	1,052	1,200	23,200
Office Equipment - CM	-	-	1,200	1,200	5,000	-
Computer Hardware - CM	2,000	1,889	4,000	3,799	2,000	1,500
Computer Software - CM	-	-	-	-	-	-
Office Equipment - HR	-	-	-	-	-	-
Computer Hardware - HR	-	-	2,000	1,921	-	1,500
Computer Software - HR	-	-	-	-	-	-
Computer Software Non-Capital - FIN	-	-	-	190	-	-
Office Equipment - FIN	-	-	7,933	6,963	-	-
Computer Hardware - FIN	2,000	1,434	2,000	1,899	1,250	32,250
Computer Software - FIN	6,000	750	1,000	1,004	-	9,375
Office Equipment - IT	-	-	-	-	4,000	-
Computer Equipment - IT	800	746	2,550	-	-	15,000
Computer Hardware - IT	4,900	1,889	105,450	103,957	53,050	29,200
Computer Software - IT	27,635	26,731	-	-	-	3,200
Telephone & Radio Equip - IT	-	-	500	500	-	-
Office Equipment - Legal	430	405	-	-	-	-
Computer Hardware - Legal	7,200	1,312	4,700	4,360	-	-
Computer Software - Legal	-	4,309	-	-	-	2,300
Office Equipment - CS	-	-	4,500	3,443	-	-
Computer Hardware - CS	4,000	2,553	4,800	4,206	4,400	3,000
Computer Software - CS	-	-	6,200	3,675	7,500	7,500
Office Equipment - P&R	-	-	5,933	4,963	-	-
Computer Hardware - P&R	-	-	6,000	5,258	-	-
Computer Software - P&R	-	-	-	-	-	-
Contingency - GS	-	-	-	-	31,240	50,000
Computer Hardware - Non Capital - GS	115	-	-	-	-	-
Computer Software - Non Capital - GS	-	-	-	-	-	-
Office Equipment - GS	-	-	-	-	4,152	-
Computer Hardware - GS	12,600	10,485	9,500	6,635	37,500	-
Computer Software - GS	-	-	-	-	15,700	-
Data - Aerial Photography - GS	-	-	-	-	95,750	-
Office Equipment - CD	-	-	5,933	4,963	-	-
Computer Hardware - CD	16,800	17,098	2,695	2,695	3,300	-
Computer Software - CD	-	-	-	-	-	8,000
Computer Hardware - PW	15,600	14,545	-	-	1,000	6,100
Computer Software - PW	-	-	-	-	8,154	-
Computer Hardware - A&C	-	-	-	-	-	1,500
Telephone & Radio Equip -Non Capital - PD	-	-	-	-	-	-
Office Equipment - PD	4,000	-	-	-	10,305	43,160
Computer Hardware - PD	-	7,602	14,500	1,899	-	41,140
Computer Software - PD	90,699	8,214	92,549	27,515	65,033	208,815
Telephone & Radio Equip - PD	-	-	-	-	3,800	-
Computer Hardware - MC	-	-	-	-	1,200	2,000
SUB-TOTAL EQUIPMENT EXPENSES	\$ 194,779	\$ 99,959	\$ 285,143	\$ 192,097	\$ 355,534	\$ 488,740
GRAND TOTAL	\$ 210,157	\$ 106,767	\$ 293,243	\$ 201,028	\$ 365,106	\$ 498,301

2007-2008 Information Technology Capital Fund-City Council

Acct. Code #		Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5210-00-715	Hardware	\$ 23,200	23,200		Education Funding Tech Request
Total 2007-2008 Budget		\$ 23,200	\$ 23,200	\$ -	\$ -

2007-2008 Information Technology Capital Fund-City Manager

Acct. Code #		Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5220-00-710	Equipment	\$ -			
21-5220-00-715	Hardware	\$ 1,500	1,500		REFRESH: One DeskTop (D'Neil)
Total 2007-2008 Budget		\$ 1,500	\$ 1,500	\$ -	\$ -

2007-2008 Information Technology Capital Fund-Human Resources

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5221-00-715	Hardware	\$ 1,500	1,500		REFRESH: One DeskTop (Bonnie)
Total 2007-2008 Budget		\$1,500	\$1,500	\$ -	\$ -

2007-2008 Information Technology Capital Fund-Financial Services

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5222-00-715	Hardware	\$ 6,000	6,000		REFRESH: Four DeskTop (JE/LS/DA/AH)
21-5222-00-715	Hardware	\$ 35,000	26,250		8,750 Time & Attendance
21-5222-00-720	Software	\$ 12,500	9,375		3,125 Time & Attendance
Total 2007-2008 Budget		\$ 53,500	\$ 41,625	\$ -	\$ 11,875
		<i>less other funds</i>			(\$11,875)

2007-2008 Information Technology Capital Fund-Information Technology

Acct. Code #	Acct. Code #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5224-00-710	Equipment	\$ 9,000	9,000	-	REFRESH: Network Devices-Cisco Switches
21-5224-00-710	Equipment	\$ 9,000	6,000	-	3,000 REFRESH: Servers - SQL, P&R, WW
21-5224-00-710	Equipment	\$ -	-	-	- Data Center relocate
21-5224-00-715	Hardware	\$ 20,000	20,000	-	- Disaster Recovery Disk Space
21-5224-00-715	Hardware	\$ 5,800	5,800	-	- GPS for GIS & PW
21-5224-00-715	Hardware	\$ 3,400	3,400	-	- VPN-IT
21-5224-00-720	Software	\$ 3,200	3,200	-	- GPS for GIS & PW
21-5224-00-730	Radio/Telephone	\$ -	-	-	-
Total 2007-2008 Budget		\$ 50,400	\$ 47,400	\$ -	\$ 3,000

less other funds (\$3,000)

2007-2008 Information Technology Capital Fund-Legal Department

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5230-00-715	Hardware	\$ -	-	-	
21-5230-00-720	Software	\$ 2,300	2,300	-	Time Matters
Total 2007-2008 Budget		\$ 2,300	\$ 2,300	\$ -	\$ -

2007-2008 Information Technology Capital Fund-Community Services

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5240-00-710	Equipment	\$ -	-	-	-
21-5240-00-715	Hardware	\$ 3,000	3,000	-	- I/R Computer
21-5240-00-720	Software	\$ 7,500	-	7,500	- CARRY OVER: Cable Channel Upgrade
Total 2007-2008 Budget		\$ 10,500	\$ 3,000	\$ 7,500	\$ -

2007-2008 Information Technology Capital Fund-Parks & Rec

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5242-00-710	Equipment	\$ -	-	-	-
21-5242-00-715	Hardware	\$ -	-	-	-
21-5242-00-720	Software	\$ -	-	-	-
Total 2007-2008 Budget		\$ -	\$ -	\$ -	\$ -

2007-2008 Information Technology Capital Fund-General Services

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5245-00-261	Contingency	\$ 50,000	50,000	-	- CONTINGENCY
21-5245-00-710	Equipment	\$ -	-	-	-
21-5245-00-715	Hardware	\$ -	-	-	-
21-5245-00-720	Software	\$ -	-	-	-
21-5245-00-722	Data	\$ -	-	-	-
21-5245-00-730	Phones/Equip	\$ -	-	-	-
Total 2007-2008 Budget		\$ 50,000	\$ 50,000	\$ -	\$ -
		<i>less other funds</i> \$ -			

2007-2008 Information Technology Capital Fund-Community Development

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5310-00-710	Equipment	\$ -	-	-	-
21-5310-00-715	Hardware	\$ -	-	-	-
21-5310-00-720	Software	\$ 8,000	8,000	-	- City View Upgrade
Total 2007-2008 Budget		\$ 8,000	\$ 8,000	\$ -	\$ -

2007-2008 Information Technology Capital Fund-Public Works

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5320-00-715	Hardware	\$ 500	500	-	- Flat Screen Monitor
21-5320-00-715	Hardware	\$ 4,600	-	-	4,600 (2) Inspector Laptop w/Mount
21-5320-00-715	Hardware	\$ 2,000	2,000	-	- Director
21-5320-00-715	Hardware	\$ -	-	-	-
21-5320-00-715	Hardware	\$ 3,600	3,600	-	- Scanner
21-5320-00-715	Hardware	\$ -	-	-	-
21-5320-00-720	Software	\$ -	-	-	-
21-5320-00-720	Software	\$ -	-	-	-
21-5320-00-720	Software	\$ -	-	-	-
Total 2007-2008 Budget		\$ 10,700	\$ 6,100	\$ -	\$ 4,600
		<i>less other funds</i> (\$4,600)			

2007-2008 Information Technology Capital Fund-Arts & Culture

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5420-00-715	Hardware	\$ 1,500	1,500	-	REFRESH: One DeskTop (Ginger)
		\$ -	-	-	-
Total 2007-2008 Budget		\$ 1,500	\$ 1,500	\$ -	\$ -

2007-2008 Information Technology Capital Fund-Police Department

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other Funds
21-5510-00-710	Equipment	\$ 43,160	43,160		Parking Enforcement Elec. Chalking
21-5510-00-715	Hardware	\$ 11,500	11,500		Parking Enforcement Hand Held Ticket Writer
21-5510-00-715	Hardware	\$ 1,640	1,640		Taser Cam
21-5510-00-715	Hardware	\$ 30,000	10,000		20,000 REFRESH: Twenty DeskTops
21-5510-00-715	Hardware	\$ 18,000	18,000		REFRESH: Nine Laptops
21-5510-00-720	Software	\$ 10,000	10,000	-	Parking Enforcement Ticket Writer Software
21-5510-00-720	Software	\$ 88,025	43,025	45,000	CARRY OVER: New World Upgrade
21-5510-00-720	Software	\$ 110,790	110,790		In-Car Video
21-5510-00-730	Phone/Data	\$ -			
Total 2007-2008 Budget		\$ 313,115	\$ 248,115	\$ 45,000	\$ 20,000
		<i>less other funds (\$20,000)</i>			

2007-2008 Information Technology Capital Fund-Municipal Court

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other Funds
21-5520-00-715	Hardware	\$ 2,000	2,000		Laptop
21-5520-00-720	Software	\$ -			
Total 2007-2008 Budget		\$ 2,000	\$ 2,000	\$ -	\$ -
		<i>less other funds \$ -</i>			

Combined Total	\$ 488,740	\$ 433,940	\$ 52,500	\$ 39,475
2007-2008 I.T. Capital Budget				

CITY OF SEDONA
EXPENDITURE ANALYSIS
 Art in Public Places

	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Art in Public Places	50,000	-	75,000	600	75,000	50,000
Contingency	-	-	-	-	-	-
GRAND TOTAL	\$ 50,000	\$ -	\$ 75,000	\$ 600	\$ 75,000	\$ 50,000



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: Procurement of Public Artwork					
22 Capital Improvements Fund: 26-5000-00-989, ART IN PUBLIC PLACES					
Department: Arts & Culture					
Community Plan Element: Arts & Culture Element					
Capital Improvement Plan Program: Art in Public Places					
Project Description: The Art in Public Places Committee may have several upcoming projects that public artwork could be incorporated. These include Artist-Created Banners for Uptown, the Barbara Antonsen Memorial Park Project, the SR 179 Roundabouts, or other projects that may be assigned.					
Requirement/Need for Project: Each of the above projects are unique in terms of the type of public artwork appropriate for the individual project. Having funds allocated will allow for procurement of artwork through one or more of the selection methods set forth in the Art in Public Places Procedures (open competition, limited invitational, direct invitation, direct purchase, or unsolicited proposal). Additional funds for these projects may require public/private partnerships.					
Consequence of Not Performing Project: It is a lost opportunity to provide public art in the City of Sedona and enhancing our image as the City of Arts and Culture.					
Operation Impacts for Maintenance, Staffing, Etc.: Minimal.					
Related Projects: <i>no answer</i>					
Possible Funding Source: Art in Public Places Fund CFD Fund					
Proposed Expenditures:					
	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$50,000.00	\$50,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$50,000.00</u>	<u>\$50,000.00</u>	<u>\$25,000.00</u>	<u>\$25,000.00</u>	<u>\$25,000.00</u>
<u>Expenditures Total: \$175,000.00</u>					

WASTEWATER DIVISION of PUBLIC WORKS DEPARTMENT

DEPARTMENT DESCRIPTION

The Wastewater Department conveys domestic sewage to the Wastewater Reclamation Plant (WRP) through a wastewater collection system composed of sewer pipes and pump/lift stations. The wastewater is processed at the WRP into reclaimed effluent and biosolids. The treated effluent is reintroduced into the Verde Valley watershed for beneficial reuse. The biosolids (sludge) are transported to the Grey Wolf Landfill for final disposal as cover material.

MISSION STATEMENT

The mission of the Public Works Department Wastewater Division of the City of Sedona, with public health and safety being of the highest priority, is to provide professional and efficient maintenance and operation of the wastewater system, which includes facilities for collection, transport, treatment and disposal of wastewater related flows in a manner which takes into account the requirements of the Arizona Department of Environmental Quality; and the direction of the City Manager, the City Council, the Public Works Director; and the desires of the citizens of Sedona, as well as the professional standards governing wastewater system operations.

Did You Know?

The WRP reclaimed 410,433,000 gallons of wastewater in 2006, land-applied 345,046,700 gallons of reclaimed water, produced 1324.54 wet-tons of biosolids, and the average daily wastewater flow increased from 1,137,136 gallons per day (gpd) to 1,141,32 gpd, a 0.3% increase.

2007-2008 OBJECTIVES

- ✓ Successfully complete plant expansion projects.
- ✓ Continue upgrades of the major pump stations.
- ✓ Continue development of the sewer cleaning and inspection program through use of contractors and the City owned vacuum truck.
- ✓ Expand the Preventive Maintenance Program to protect the investment in the wastewater collection and reclamation facilities and operate them effectively.
- ✓ Begin upgrades to solids handling process.
- ✓ Identify cost effective programs for beneficial use of reclaimed water and biosolids and to address odor control in the City.
- ✓ Continued employee education and employee involvement to accomplish the Wastewater Water Division goals within the overall City context.
- ✓ Complete upgrade of Supervisory Control and Data Acquisition (SCADA) system.

2006-2007 ACCOMPLISHMENTS

- ✓ Hired a new Director of Wastewater who will focus on needed plant and collections upgrades and aggressively address deficiencies noted in the 2006 Plant Audit Report.
- ✓ Hired a new Mechanic/Electrician, plant operator, collections operator and Administrative Assistant to become fully staffed for the first time in many years.
- ✓ Began a program of employee training and development to provide exemplary operation and customer services.
- ✓ Began construction of Wastewater Reclamation Plant improvements in order to increase plant capacity to 2.0 million gallons per day. Including new influent measurement, aeration basin expansion, a new centrifuge, and increased flow to reservoirs.
- ✓ Began construction of Major Pump Station upgrades and SR 179 Pump Station stabilization.
- ✓ Obtained State certification of the WRP Lab to perform fecal coliform testing.
- ✓ Purchased a vacuum truck to allow implementation of sewer inspection and repair programs.
- ✓ Initiated an improved program for confined space entry.
- ✓ Prepared an a recommendation to amend Chapter 13 Wastewater Code to reflect current and best practices.
- ✓ Began evaluation of the studies for odor control and effluent management.
- ✓ Began review of existing Supervisory Control and Data Acquisition (SCADA) system.

SIGNIFICANT CHANGES

- ✓ Pursuit of innovative improvements that will use reclaimed effluent and biosolids in the most cost-effective and environmentally protective manner available.
- ✓ Implementation of proactive programs to progress toward exemplary maintenance and operation of the WRP facilities. This will be accomplished through infrastructure investment, personnel development and procedural improvements.
- ✓ Upgrades of the pump stations and purchase of the vacuum will significantly decrease the potential for emergencies and environmental releases and will allow quicker more efficient response if emergencies do occur.
- ✓ Plant expansion programs will ensure that the WRP can effectively accommodate growth in the City of Sedona.

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Administration	\$ 507,051	\$ 531,451	\$ 375,535	\$ 596,756	
Total - Plant Administration	\$ 507,051	\$ 531,451	\$ 375,535	\$ 596,756	12%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 418,482	\$ 413,204	\$ 272,834	\$ 456,252	
Administrative Cost	\$ 88,569	\$ 98,047	\$ 82,501	\$ 125,629	
Assets	\$ -	\$ 20,200	\$ 20,200	\$ 14,875	
Total - Plant Administration	\$ 507,051	\$ 531,451	\$ 375,535	\$ 596,756	12%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Administration	4.65	5.65	6.30	6.85	
Total - Plant Administration	4.65	5.65	6.30	6.85	9%

CITY OF SEDONA

EXPENDITURE ANALYSIS

Wastewater Administrative

	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Salary/Wages	280,606	274,711	307,164	296,318	290,326	333,418
Overtime	1,279	153	1,233	2,254	2,212	2,267
Temp/Part-Time Wages	-	-	-	9,858	-	-
Direct Payroll Costs	4,087	3,642	23,592	22,706	22,379	25,680
Retirement	33,826	27,085	23,492	20,231	24,028	29,313
STD/LTD Insurance	2,124	1,449	2,709	1,745	2,370	2,689
Health/Dental/Life Insurance	51,888	40,550	55,471	58,591	63,061	48,199
Workers Compensation	6,808	4,481	4,159	2,214	2,821	4,705
Flex Leave Reimbursement	4,064	-	4,619	1,566	4,207	5,601
Employee Benefits	3,600	19,725	3,600	3,000	1,800	4,380
SUB-TOTAL SALARIES & WAGES	\$ 388,282	\$ 371,797	\$ 426,039	\$ 418,482	\$ 413,204	\$ 456,252

Employee Exams	-	-	-	-	-	65
Uniforms	-	-	-	-	-	114
Training/Staff Development	2,100	10,602	3,100	3,257	3,900	5,780
Professional Services	-	10,251	7,000	10,226	10,800	12,800
Advertising	500	221	500	1,040	500	500
Subscriptions/Dues/Licenses	325	110	210	262	210	280
Telephone	7,556	5,716	7,494	6,698	7,494	8,010
Permit Fees	12,000	14,786	16,130	13,789	14,830	15,830
Printing /Office Supplies/Photographic	7,285	2,104	2,000	2,135	2,000	3,220
Postage	15,500	14,371	15,500	18,386	20,975	22,975
Office Maintenance	1,000	174	500	985	500	2,800
Lease Purchase	-	-	-	-	-	7,000
Software Maintenance	3,000	3,132	3,200	3,395	4,000	4,000
Vehicle Expense	1,000	634	1,000	404	1,000	1,000
General Legal Expenses	-	-	-	(330)	-	-
Recording/TAT fees	2,000	352	1,000	286	500	350
Audit	12,000	41,309	15,000	19,475	15,750	16,500
Rent	-	-	-	-	-	-
Maintenance/Janitorial	2,000	-	-	-	2,400	12,680
Utilities	1,500	1,500	1,500	1,500	1,500	1,500
Water Conservation	1,000	1,000	1,000	869	1,500	1,000
Property & Casualty Insurance	4,600	4,600	5,750	5,750	6,613	6,800
Gasoline & Diesel	-	-	-	-	600	600
Office Furniture - Non Capital	-	136	-	-	-	1,650
Office Equipment - Non Capital	-	-	-	-	-	-
Computer Hardware - Non Capital	-	-	-	440	-	-
Computer Software-Non Capital	-	3,750	1,000	-	1,000	-
Radio & Phone - Non Capital	-	-	-	-	1,800	-
Safety Supplies	225	171	175	-	175	175
Depreciation	-	-	-	-	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 73,591	\$ 114,917	\$ 82,059	\$ 88,569	\$ 98,047	\$ 125,629

Office Furniture	-	-	-	-	-	-
Office Equipment	-	-	-	-	-	3,000
Computer Hardware	-	-	-	-	20,200	8,750
Computer Software	-	-	-	-	-	3,125
Vehicle	-	-	-	-	-	-
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ 20,200	\$ 14,875
GRAND TOTAL	\$ 461,873	\$ 486,714	\$ 508,098	\$ 507,051	\$ 531,451	\$ 596,756

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Plant Operations	\$ 1,161,995	\$ 995,838	\$ 629,767	\$ 816,096	
Collection Systems	\$ -	\$ 1,103,858	\$ 594,487	\$ 1,573,268	
Lab	\$ -	\$ 114,814	\$ 28,352	\$ 133,356	
Total - Plant Operations	\$ 1,161,995	\$ 2,214,510	\$ 1,252,606	\$ 2,522,721	14%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 380,919	\$ 615,495	\$ 462,492	\$ 652,170	
Administrative Cost	\$ 772,011	\$ 1,599,015	\$ 789,336	\$ 1,870,551	
Assets	\$ 9,066	\$ -	\$ 778	\$ -	
Total - Plant Operations	\$ 1,161,995	\$ 2,214,510	\$ 1,252,606	\$ 2,522,721	14%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Plant Operations	7.00	5.00	4.30	4.30	
Collection Systems	-	3.00	4.00	4.00	
LAB	-	-	1.20	1.20	
Total - Plant Operations	7.00	8.00	9.50	9.50	

CITY OF SEDONA

EXPENDITURE ANALYSIS

Wastewater Plant	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Salary/Wages	207,061	196,028	291,427	250,804	379,547	409,398
Overtime	20,974	6,522	30,166	11,771	39,619	44,286
Temp/Part-Time Wages	-	1,468	-	-	-	-
Direct Payroll Costs	3,306	2,723	24,602	19,163	32,066	34,707
Retirement	27,364	20,102	24,923	17,833	36,048	41,285
STD/LTD Insurance	1,586	1,374	2,427	1,793	3,654	4,048
Health/Dental/Life Insurance	40,272	40,988	53,358	70,738	102,368	92,122
Workers Compensation	9,093	11,073	12,572	7,085	16,693	20,390
Flex Leave Reimbursement	3,114	-	3,807	1,732	5,500	5,933
Employee Benefits	-	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES	\$ 312,770	\$ 280,279	\$ 443,282	\$ 380,919	\$ 615,495	\$ 652,170

Employee Exams	500	427	521	203	731	670
Uniform Allowance	5,500	1,943	2,300	2,713	4,163	4,563
Training/Staff Development	8,850	5,292	3,850	3,760	11,540	15,790
Professional Services	86,090	39,390	92,487	44,863	253,330	12,230
Tech Support	13,000	1,069	13,000	-	13,000	13,000
Advertising	-	-	-	-	-	800
Subscriptions/Dues/Licenses	530	79	674	450	1,394	2,504
Telephone	6,752	5,863	5,820	5,942	6,348	7,200
Permit Fees	-	-	-	-	3,000	9,400
Printing/Office Supplies/Photographic	1,120	1,279	700	3,402	700	1,000
Postage & Delivery	2,200	1,505	1,500	2,420	1,850	1,850
Equipment & Other Rentals	1,000	18	500	19	500	8,000
Equipment Repair	44,000	67,187	171,000	107,234	171,000	161,000
Software Maintenance	-	2,927	3,500	6,584	3,500	3,500
Vehicle Expenses	10,000	7,891	12,000	10,589	12,000	12,000
Maintenance & Improvements	1,500	190	600	2,354	4,948	11,280
Janitorial Supplies	-	-	-	229	-	-
Utilities	258,500	251,911	261,500	278,020	289,000	314,500
Gasoline & Diesel	8,500	8,740	8,500	12,831	11,000	35,100
Solid Waste	66,700	80,121	66,700	109,508	113,368	121,168
Septic Maintenance	10,000	15,501	11,750	13,952	10,000	15,000
Replacement & Extension	85,000	-	-	-	-	-
Sewer System Maintenance/Repair	200,000	18,752	200,000	32,558	465,000	895,968
Plant Maintenance/Repairs	-	-	-	-	85,000	74,872
Office Furniture - Non Capital	-	-	-	-	-	300
Computer Hardware - Non Capital	-	-	8,200	-	-	-
Machinery & Equipment - Non Capital	10,000	1,172	3,000	3,027	3,230	7,200
Radio & Phone - Non Capital	2,000	737	1,200	486	6,600	-
Safety Supplies	8,050	7,692	8,050	7,108	20,013	15,975
Oil & Lubricants	2,000	4,153	5,000	807	5,000	5,750
Wastewater Supplies	116,700	106,338	126,831	122,952	102,800	119,931
SUBTOTAL TREATMENT PLANT EXPENDITURES	\$ 948,492	\$ 630,177	\$ 1,009,183	\$ 772,011	\$ 1,599,015	\$ 1,870,551

Office Furniture	-	-	-	-	-	-
Computer Hardware	-	-	-	9,066	-	-
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ 9,066	\$ -	\$ -
GRAND TOTAL	\$ 1,261,262	\$ 910,456	\$ 1,452,465	\$ 1,161,995	\$ 2,214,510	\$ 2,522,721

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

Wastewater Debt Service	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
SUB-TOTAL SALARIES & WAGES						
Series 2007 (NEW)	-	-	-	-	-	142,235
Series 1997 (State Rev Fund/WIFA)	121,161	61,522	121,161	121,161	121,161	121,161
C.O.P. Series 1994/Refinance 2002	237,795	(769,169)	114,758	114,758	288,678	289,678
Series 1998 (Borrowing)	1,740,794	1,346,373	638,923	638,923	641,223	652,990
Bond Debt Service 1992/Refinance 2004	2,391,500	1,079,784	2,392,250	2,371,188	2,392,250	2,383,000
Refinance Second Series 2004		(77,289)	664,850	628,328	860,490	859,086
Refinance Series 2005 (1998 Series)		-	530,088	529,311	530,088	530,088
Bond & C.O.P. Administrative Fees	12,000	3,933	12,000	7,565	11,000	12,000
Debt Issuance Cost	-	137,734	-	(10,900)	-	-
Arbitrage	100,000	1,550	100,000	1,550	5,000	5,000
SUBTOTAL DEBT SERVICE EXPENDITURES	\$ 4,603,250	\$ 1,784,438	\$ 4,574,030	\$ 4,401,884	\$ 4,849,890	\$ 4,995,238
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 4,603,250	\$ 1,784,438	\$ 4,574,030	\$ 4,401,884	\$ 4,849,890	\$ 4,995,238

**City of Sedona
Budget Summary by Department**

BUDGET BY PROGRAM	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Construction	\$ 4,348,463	\$ 20,338,876	\$ 2,674,831	\$ 14,132,253	
Total - WW Construction	\$ 4,348,463	\$ 20,338,876	\$ 2,674,831	\$ 14,132,253	-31%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2005-06 Actual	FY 2006-07 Budget	FY 2006-07 Estimate	FY 2007-08 Budget	Percent Over Last Year
Wages/Salaries/Benefits	\$ 413,312	\$ 448,023	\$ 423,963	\$ 462,130	
Administrative Cost	\$ 3,835,045	\$ 19,332,003	\$ 2,099,926	\$ 13,515,923	
Assets	\$ 100,107	\$ 558,850	\$ 150,942	\$ 154,200	
Total - WW Construction	\$ 4,348,463	\$ 20,338,876	\$ 2,674,831	\$ 14,132,253	-31%

STAFFING BY PROGRAM	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	Percent Over Last Year
Construction	4.50	7.10	6.10	6.10	
Total - WW Construction	4.5	7.1	6.1	6.1	

CITY OF SEDONA

EXPENDITURE ANALYSIS

Wastewater Construction	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Salary/Wages	224,723	155,336	321,759	300,396	305,575	325,478
Overtime	9,201	1,192	10,892	1,524	8,301	8,831
Direct Payroll Costs	3,392	2,012	25,448	22,311	24,012	25,575
Retirement	28,071	16,722	25,780	22,687	28,363	31,640
STD/LTD Insurance	1,896	875	2,672	1,542	2,803	3,004
Health/Dental/Life Insurance	40,967	18,829	62,609	59,936	66,439	52,728
Workers Compensation Insurance	9,119	3,103	10,636	978	8,102	10,157
Flex Leave Reimbursement	4,037	-	2,398	3,939	4,428	4,717
Employee Benefits	-	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES	\$ 321,406	\$ 198,069	\$ 462,194	\$ 413,312	\$ 448,023	\$ 462,130

Employee Exams	-	-	-	-	-	-
Uniform Allowance	1,200	317	1,000	463	1,000	1,000
Training/Staff Development	3,500	799	2,800	1,878	2,800	5,535
Professional Services	10,000	7,903	13,000	11,994	13,000	13,000
Advertising	-	-	-	-	-	-
Subscriptions/Dues/Licenses	300	101	200	-	325	445
Telephone	1,800	1,357	1,300	1,249	1,900	1,618
Office/Printing Supplies	800	703	800	1,280	1,300	1,300
Postage	100	-	75	-	75	75
Automobile Expense	6,000	5,459	6,000	6,509	8,000	4,500
Legal Fees	100,000	-	30,000	168	30,000	5,000
Recording Fees	100	116	100	129	150	150
Contingency	-	-	-	-	2,401,000	-
Rent	6,000	6,000	6,000	-	6,000	6,000
Utilities	-	-	-	-	-	-
Gasoline	-	-	-	-	-	3,500
Office Furniture - Non Capital	-	-	1,250	1,182	-	1,500
Machinery & Equipment - Non Capital	-	-	-	-	-	-
Radio & Phone Equip - Non Capital	600	-	-	-	840	-
Safety Equipment	1,100	836	1,100	1,751	1,200	2,700
Special Supplies	-	-	-	-	-	600
Laterals	-	18,087	-	-	40,000	40,000
Plant Upgrade	-	-	1,059,500	215,246	1,290,000	235,000
Long Term Effluent	1,900,000	1,217,947	250,000	73,813	302,000	-
Pump Lift Station Improvements	3,100,000	12,631	5,104,500	78,931	5,889,500	6,250,000
Construction Mgmt	100,000	-	-	-	-	-
Phase 2 Design/Construction	-	-	-	-	-	718,000
Treatment Plant O & M	-	-	-	-	-	355,000
Collection System	8,837,500	2,266,821	10,271,000	3,440,452	6,842,913	5,871,000
Transfers	130,000	130,000	-	-	2,500,000	-
SUBTOTAL CONSTRUCTION	\$ 14,199,000	\$ 3,669,077	\$ 16,748,625	\$ 3,835,045	\$ 19,332,003	\$ 13,515,923

Office Furniture	-	-	-	-	-	-
Office Equipment	-	-	7,000	7,000	-	-
Computer Hardware	-	-	-	-	4,100	4,600
Computer Software	-	-	-	-	-	-
Data	-	-	-	-	95,750	-
Machinery & Equipment	101,597	-	-	68,767	25,000	50,600
Radio/Telephone Equipment	-	-	-	-	-	-
Vehicles	120,000	19,640	133,000	18,926	384,000	99,000
Land Acquisition	90,000	11,655	90,000	5,413	50,000	-
	\$ 311,597	\$ 31,295	\$ 230,000	\$ 100,107	\$ 558,850	\$ 154,200
GRAND TOTAL	\$ 14,832,003	\$ 3,898,441	\$ 17,440,819	\$ 4,348,463	\$ 20,338,876	\$ 14,132,253



Project Title: WWTP - Clarifier Drive Motors	
22 Capital Improvements Fund: 59-5253-55-725, MACHINERY & EQUIPMENT	
Department: Public Works	
Community Plan Element: 12.0 Community Facilities Goal 3.0: Provide for effective, safe, efficient, and economical wastewater disposal and water supply and distribution systems. 3.1: Continue to construct a wastewater treatment system and maximize the potential for reuse of effluent and aquifer recharge.	
Capital Improvement Plan Program: Wastewater	
Project Description: Replace two clarifier drive motors	
Requirement/Need for Project: Aging and lack of maintenance	
Consequence of Not Performing Project: Unreliable clarifier operation. Potential Aquifer Protection Permit (APP) non-compliance.	
Operation Impacts for Maintenance, Staffing, Etc.: <i>no answer</i>	
Related Projects: <i>no answer</i>	
Possible Funding Source: <i>no answer</i>	
Proposed Expenditures:	
	FY 2007-2008
Construction	\$0.00
Construction Mgt.	\$0.00
Contingency	\$0.00
Design/Engineering	\$0.00
Environmental	\$0.00
Equipment	\$1,600.00
Land Acquisition	\$0.00
Maintenance	\$0.00
<u>FY Totals:</u>	<u>\$1,600.00</u>
<u>Expenditures Total: \$1,600.00</u>	



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: WWTP - Replace Soft Starters with Variable Flow Drives					
22 Capital Improvements Fund: 59-5253-55-725, MACHINERY & EQUIPMENT					
Department: Public Works					
Community Plan Element: Element 12: Community Facilities, Services and Recreation Goal 3.0: Provide for effective, safe, efficient, and economical wastewater disposal and water supply and distribution systems. 3.1: Continue to construct a wastewater treatment system and maximize the potential for reuse of effluent and aquifer recharge.					
Capital Improvement Plan Program: Wastewater					
Project Description: Replace soft starters with variable flow drives.					
Requirement/Need for Project: Reduces wear on pumps and reduces energy costs					
Consequence of Not Performing Project: More frequent pump maintenance and repair, no reduction in operating costs.					
Operation Impacts for Maintenance, Staffing, Etc.: Reduced maintenance					
Related Projects: <i>no answer</i>					
Possible Funding Source: <i>no answer</i>					
Proposed Expenditures:					
	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$25,000.00	\$26,000.00	\$27,000.00	\$27,000.00	\$28,000.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$25,000.00</u>	<u>\$26,000.00</u>	<u>\$27,000.00</u>	<u>\$27,000.00</u>	<u>\$28,000.00</u>
<u>Expenditures Total: \$133,000.00</u>					



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: WWTP - Treatment Plant Pump Replacement and Upgrade
22 Capital Improvements Fund: 59-5252-00-725, MACHINERY & EQUIPMENT
Department: Public Works
Community Plan Element: 12.) Community Facilities Element Goal 3.0: Provide for effective, safe, efficient, and economical wastewater disposal and water supply and distribution systems. Goal 3.1: Continue to construct a wastewater treatment system and maximize the potential for reuse of effluent and aquifer recharge. Goal 11: Provide sufficient resources to evaluate, operate and satisfactorily maintain City streets, storm drainage facilities, wastewater facilities, buildings, parks and other infrastructure that are intended for continued use.
Capital Improvement Plan Program: Wastewater
Project Description: Replace existing pumps due to obsolescence and/or wear and lack of maintenance. -Septage pumps, with controls, 2 Flygt mixer pumps, 7.5 hp, \$5000. ea, controls \$4000 ea.(2007-08 and 2008-09) -RAS/WAS/Grit pumps, 5 pumps, 1/year, \$5,000 each, with valves @ \$5000 each. -Sludge pumps, 4 pumps, \$5000 each (2007-8, 2008-9, 2009-10, 2010-11)
Requirement/Need for Project: Planned upgrade of pumping capacity is required to provide dependable wastewater treatment, particularly as the influent increases from 1.2 MGD to 2.0 MGD..
Consequence of Not Performing Project: Potential failure of pumps that could result in non-compliance with the Aquifer Protection Permit (APP) and/or negative environmental impacts.
Operation Impacts for Maintenance, Staffing, Etc.: Reduced maintenance and repair costs by replacing aging equipment.
Related Projects: <i>no answer</i>

Possible Funding Source:

no answer

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$500.00	\$1,000.00	\$1,200.00	\$500.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$24,000.00	\$24,000.00	\$15,000.00	\$15,000.00	\$10,000.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$24,000.00</u>	<u>\$24,500.00</u>	<u>\$16,000.00</u>	<u>\$16,200.00</u>	<u>\$10,500.00</u>

Expenditures Total: \$91,200.00



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: Replacement of Inspector I Vehicle
22 Capital Improvements Fund: 59-5252-00-740, MOTOR VEHICLES
Department: Public Works
Community Plan Element: Community Facilities 3.1
Capital Improvement Plan Program: Public Works
Project Description: Replace existing 1997 vehicle with new vehicle complete with light-bar, tool box and box cover.
Requirement/Need for Project: Inspectors require safe, reliable and economic transportation in order to continue inspection of various projects contracted by the city, to visit and inspect residential and commercial projects by others to ensure compliance with City Codes, to accomplish Bluestaking as required by law, to respond to residents' requirements and inquiries, and respond to emergencies.
Consequence of Not Performing Project: This 10-year old vehicle is becoming expensive and difficult to maintain and operate, the reliability is becoming problematical, and there is no spare vehicle available in the inspector's vehicle pool. Inspector will lose staff time obtaining a vehicle to use when this vehicle is not operational. In order for inspectors to perform their duties, each must have access to a vehicle almost full-time. This vehicle will have reached the end of its economic life and will be more difficult and expensive to maintain and operate.
Operation Impacts for Maintenance, Staffing, Etc.: Decrease in maintenance and operating costs and improved use of staff.
Related Projects: <i>no answer</i>
Possible Funding Source: 1/2 sales tax

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$23,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$23,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$23,000.00



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: WWTP - Vehicle - 4wheeler
22 Capital Improvements Fund: 59-5252-00-740, MOTOR VEHICLES
Department: Public Works
Community Plan Element: Element 12: Community Facilities, Services and Recreation Goal 3.0: Provide for effective, safe, efficient, and economical wastewater disposal and water supply and distribution systems. 3.1: Continue to construct a wastewater treatment system and maximize the potential for reuse of effluent and aquifer recharge.
Capital Improvement Plan Program: Wastewater
Project Description: Replace 4-wheel ATV.
Requirement/Need for Project: Current ATV is unreliable. Vehicle is needed to access irrigation fields for maintenance, inspection and repair.
Consequence of Not Performing Project: Potential failure of irrigation due to inaccessability, potential non-compliance with APP permit, potential run-off of effluent water due to irrigation equipment failure.
Operation Impacts for Maintenance, Staffing, Etc.: More efficient work, less down time.
Related Projects: <i>no answer</i>
Possible Funding Source: <i>no answer</i>

Proposed Expenditures:

	FY 2007-2008
Construction	\$0.00
Construction Mgt.	\$0.00
Contingency	\$0.00
Design/Engineering	\$0.00
Environmental	\$0.00
Equipment	\$8,000.00
Land Acquisition	\$0.00
Maintenance	\$0.00
<u>FY Totals:</u>	<u>\$8,000.00</u>
<u>Expenditures Total: \$8,000.00</u>	



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: WWTP - Vehicle - Golf Cart
22 Capital Improvements Fund: 59-5252-00-740, MOTOR VEHICLES
Department: Public Works
Community Plan Element: Element 12: Community Facilities, Services and Recreation Goal 3.0: Provide for effective, safe, efficient, and economical wastewater disposal and water supply and distribution systems. 3.1: Continue to construct a wastewater treatment system and maximize the potential for reuse of effluent and aquifer recharge.
Capital Improvement Plan Program: Wastewater
Project Description: New golf cart that seats four people. Two existing golf carts are in poor repair. Replacing one with a new two-seater will allow WW personnel to take more than one person for a tour of the facility.
Requirement/Need for Project: Upgrade of aging equipment
Consequence of Not Performing Project: Higher operational costs from using trucks to collect samples, conduct rounds and reads and take tours.
Operation Impacts for Maintenance, Staffing, Etc.: Improved efficiency.
Related Projects: <i>no answer</i>
Possible Funding Source: <i>no answer</i>

Proposed Expenditures:

	FY 2007-2008
Construction	\$0.00
Construction Mgt.	\$0.00
Contingency	\$0.00
Design/Engineering	\$0.00
Environmental	\$0.00
Equipment	\$8,000.00
Land Acquisition	\$0.00
Maintenance	\$0.00
<u>FY Totals:</u>	<u>\$8,000.00</u>
<u>Expenditures Total: \$8,000.00</u>	



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: WWTP - Vehicle Replacement
22 Capital Improvements Fund: 59-5252-00-740, MOTOR VEHICLES
Department: Public Works
Community Plan Element: Element 12: Community Facilities, Services and Recreation Goal 3.0: Provide for effective, safe, efficient, and economical wastewater disposal and water supply and distribution systems. 3.1: Continue to construct a wastewater treatment system and maximize the potential for reuse of effluent and aquifer recharge.
Capital Improvement Plan Program: Wastewater
Project Description: Replace six new vehicles over the next three years (mileages as of January 2007) -2007/2008 Replace Collections Supervisor vehicle, 1996 Dodge Ram, 110,000 miles Replace Plant 4-wheel drive vehicle, 102,000 miles 2008/2009 -Replace Plant pickup truck, 1996 Chevy pickup, 145,000 miles -Replace Collections vehicle, 2001 Dodge Ram, 68,000 miles 2009/2010 -Replace Plant pickup truck, 1996 Dodge Ram, 77,000 miles -Replace Collections pickup truck, 2001 Dodge Ram, 68,000
Requirement/Need for Project: Four of the wastewater vehicles are in excess of 10 years old. Two of those were recovered when they were taken out of use by other Departments due to age and unreliability. They are increasingly unreliable, and do not befit the City's image of well-maintained vehicles. Three vehicles have over 100,000 miles, two have over 77,000 miles, and one has nearly 70,000 miles. Six of these vehicles are necessary for plant and operations personnel to do their jobs. The seventh vehicle, the 2000 Crown Victoria with 77,000 miles can be phased out with the City Manager's approval of a car allowance for the Director of Wastewater. The Plant Pickup trucks can be used for other Department transportation.
Consequence of Not Performing Project: Personnel are not able to perform duties due to lack of reliable transportation.
Operation Impacts for Maintenance, Staffing, Etc.: Improved efficiency, decreased vehicle maintenance costs.

Related Projects:*no answer***Possible Funding Source:***no answer***Proposed Expenditures:**

	FY 2007-2008	FY 2008-2009	FY 2009-2010
Construction	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00
Equipment	\$60,000.00	\$63,000.00	\$65,000.00
Land Acquisition	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$60,000.00</u>	<u>\$63,000.00</u>	<u>\$65,000.00</u>

Expenditures Total: \$188,000.00



Project Title: Wastewater Supervisory Control and Data Acquisition System Upgrade
22 Capital Improvements Fund: 59-5252-00-946, PLANT UPGRADE - WW020
Department: Wastewater Capital
Community Plan Element: Community Facilities Goal 11
Capital Improvement Plan Program: Wastewater
Project Description: This project is aimed at evaluating and upgrading the existing Supervisory Control and Data Acquisition System (SCADA) at the Wastewater Plant. The goal is to modernize the computer software and associated control devices, as well as extending the system so that the operation of the three major pump stations can be controlled from the plant. The control of these stations from the plant may allow flow coming to the plant to be more consistent. This will help in the management of the treatment process.
Requirement/Need for Project: The ability to gather data and automate the adjustment of process input is essential to the efficient operation of a modern sewer plant. The ability to control flows, chemical inputs, and other aspects of the process can reduce electrical costs, save chemical costs, assure efficient staffing, and help the plant maintain compliance with its ADEQ permit. The ability to conduct forensic analysis of plant events can also be enhanced by having the ability to review data gathered by the monitoring systems. The current system is not operating consistently and has not been consistently upgraded over the years.
Consequence of Not Performing Project: The existing SCADA system has been experiencing significant problems, due to past neglect. This has required that wastewater plant staff spend more overtime operating the plant. If this upgrade is not accomplished this trend can be expected to continue and may result in failures of the plant processes.
Operation Impacts for Maintenance, Staffing, Etc.: Reduction in staff overtime The system will provide data needed to make process improvements to reduce costs This will help staff in preparation of reports to ADEQ Note: There will be ongoing software maintenance costs estimated at \$10,000 annually

Related Projects:*no answer***Possible Funding Source:**

Wastewater Fund

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
<u>FY Totals:</u>	<u>\$85,000.00</u>	<u>\$10,000.00</u>	<u>\$10,000.00</u>	<u>\$10,000.00</u>	<u>\$10,000.00</u>

Expenditures Total: \$125,000.00



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: WWTP - Solids Handling Upgrades
22 Capital Improvements Fund: 59-5252-00-946, PLANT UPGRADE - WW020
Department: Public Works
Community Plan Element: 12.0 Community Facilities Goal 3.0: Provide for effective, safe, efficient, and economical wastewater disposal and water supply and distribution systems. 3.1: Continue to construct a wastewater treatment system and maximize the potential for reuse of effluent and aquifer recharge.
Capital Improvement Plan Program: Wastewater
Project Description: Improve and increase solids handling facilities by the following: New bar screens (fly-proof Auger Monsters) Replace the existing grit classifier with a compactor Rebuilding existing sludge drying beds Building additional sludge drying beds Building a new sludge digester Enclose centrifuge building
Requirement/Need for Project: Increased and improved solids handling capacity will provide cost savings and environmentally-friendly options for solids management. Solids handling capability is a limitation to the plant capacity. Increased and improved capacity will allow continued operation during wet weather when the sludge drying beds are not effective, provide storage space during centrifuge down-time or backlog, and provide for economic and environmentally-friendly options for solids handling. Reduced solids volume will reduce disposal costs. An additional digester will allow us to work towards the optional usages of sludge to replace expensive and environmentally undesirable landfilling. Freezing weather has resulted in equipment damage in the centrifuge building, in spite of weather proofing precautions.

Consequence of Not Performing Project:

Rising expenses for solids disposal.
 Potential non-compliance and/or environmental impacts due to restricted solids handling during wet weather or equipment failure.
 Inability to develop beneficial usage of biosolids (sludge).
 Damage to centrifuge equipment due to freezing.

Operation Impacts for Maintenance, Staffing, Etc.:

No increase in maintenance or staffing.
 Provides operational options during failures or bad weather.

Related Projects:

no answer

Possible Funding Source:

no answer

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$50,000.00	\$750,000.00	\$80,000.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$150,000.00</u>	<u>\$900,000.00</u>	<u>\$80,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$1,130,000.00



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: Major Pump Station Improvements
22 Capital Improvements Fund: 59-5252-00-952, PUMP LIFT STATION IMPROVEMENTS
Department: Public Works
Community Plan Element: Community Facilities 3.1
Capital Improvement Plan Program: Wastewater
Project Description: Design and construct improvements to the three major sewer pump stations (Brewer, Carroll Canyon and El Camino). At each station, these improvements include construction of a bypass with wetwell, replacing the existing pumps and drive controls, and various operational and safety improvements. This will be accomplished through a Construction Manager @ Risk (CMAR) process. This process started in FY 2005/2006 with a construction design/management oversight contract with Stanley Consultants. In FY 2006/2007, the process continued when it was identified that the pump and pump control upgrades were an urgent requirement. In FY 2006/2007, the City entered into an agreement with a CMAR for design phase services. We expect that construction will start before the end of FY 2006/2007 on the pump and controller upgrades and continue throughout FY 2007/2008 and into FY 2008/2009.
Requirement/Need for Project: The pump stations have not been improved since their construction. The pumps and controls are failing at an increasing rate, with parts becoming difficult, if not impossible, to obtain. These stations have been operating continuously since having been placed into service in 1992. The lack of bypass capability, coupled with near-capacity flows into the stations, has resulted in a situation where the wastewater staff does not have the opportunity to take the wetwells and other essential equipment out of service to perform inspections, maintenance and repairs. As the stations age, the probability of catastrophic failure of components of these stations also increases. There is a high probability that such failures will result in non-compliance with State and Federal standards, and subject the City to fines and penalties.
Consequence of Not Performing Project: Inadequately and poorly maintained pump station facilities and equipment may fail resulting in spills and non-compliance with State and Federal standards, subjecting the City to fines and penalties, and additional costs to provide an alternate means for collecting and removing the wastewater.

Operation Impacts for Maintenance, Staffing, Etc.:

Under the current situation, the amount of time required to maintain and repair the existing obsolete equipment and facilities is steadily increasing. These pump stations are perceived as ticking time bombs that multiply the stress levels experienced by the Wastewater staff and diminish their job morale.

Related Projects:

no answer

Possible Funding Source:

\$.005 sales tax

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$5,500,000.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$200,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$475,000.00	\$250,000.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$6,175,000.00</u>	<u>\$2,350,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$8,525,000.00



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: State Route 179 Sewer Lift Station Improvements
22 Capital Improvements Fund: 59-5252-00-952, PUMP LIFT STATION IMPROVEMENTS
Department: Public Works
Community Plan Element: Community Facilities 3.1
Capital Improvement Plan Program: Wastewater
Project Description: Restore and protect the embankment of Morgan Wash from erosion at the lift station site and raise the lift station equipment to the flood level.
Requirement/Need for Project: A study of Morgan Wash conducted by the Corps of Engineers determined that the sanitary sewer lift station adjacent to the wash is in imminent danger of suffering major damage. In addition, the lift station equipment is constructed so that at the 100-year flood, the equipment will be underwater. The damage would result from the erosion of the bank adjacent to the lift station. This project will restore the bank of the wash and armor it against future erosion, and raise the equipment to above the 100-year flood levels. This will preserve the station for the future, reduce the threat of a major spill into Morgan Wash and Oak Creek, and increase the probability that the station will operate during most flood events.
Consequence of Not Performing Project: This is the fourth largest sewer lift station in the City, and failure of the station either by flooding or being damaged by the erosion on the bank would increase the probability of having a major sewer spill directly into Morgan Wash and Oak Creek. The location of this lift station makes it difficult to accomplish bypass pumping with trucks, and if such a requirement would occur during a flood event, this would increase the likelihood of a major spill.
Operation Impacts for Maintenance, Staffing, Etc.: No negative impacts
Related Projects: <i>no answer</i>
Possible Funding Source: Wastewater Fund

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$75,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$75,000.00



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: Miscellaneous Wastewater Treatment Plant Improvements
22 Capital Improvements Fund: 59-5252-00-954, PHASE 2 DESIGN/CONSTRUCTION
Department: Public Works
Community Plan Element: Community Facilities 3.1
Capital Improvement Plan Program: Wastewater
Project Description: <p>Install equipment in Aeration Basins 3 and 4 to make these basins operational; install a second centrifuge, sludge pumps and polymer pumps to provide redundancy and to increase the capacity for effluent disposal; install two effluent pipes to allow for discharge to Reservoir No.3 and Area 2 wetlands (Rapid Infiltration Basin No. 5) by gravity flow; modify existing Influent Flow Measurement by removing existing 6" flume insert from 12" Parshall Flume and recalibrating associated flow measuring instruments.</p> <p>The Miscellaneous Plant Improvements construction project was awarded to SDB, Inc. in FY 2006/07 and work will continue into FY 2007/08.</p>
Requirement/Need for Project: <p>Influent flow has significantly increased at the Wastewater Treatment Plant requiring the next phase of the plant upgrade from 2000. The plant was designed and constructed to process 2.0 MGD (million gallons per day) using three aeration basins and one centrifuge. The plant is currently operating with two aeration basins. Flows have now increased to the point where equipment must be installed in Aeration Basin No. 3 to make it operational. Equipment will also be installed in Aeration Basin No. 4 to make it operational in standby mode. Two aeration tanks provide the infrastructure necessary to treat influent flows up to 1.33MGD. Our current flows are approximately 1.2MGD (monthly daily average) and during rain events in the past, we have peaked at flows exceeding 1.7MGD. Therefore, a third aeration tank needs to be equipped with an air distribution system (fine bubble diffusion), anoxic mixers, and recirculation pumps. The existing 12" line from the the effluent pump station (old) is not large enough to convey treated effluent at periods of high flow or when the facility cannot land-apply treated effluent for disposal.</p>

Consequence of Not Performing Project:					
<p>Non-compliance with the Arizona Department of Environmental Quality regarding failure to meet permit limitations for effluent quality as defined by our Aquifer Protection Permit (APP). Treated effluent backs up (surges) in the UV channel thus short circuiting the disinfection process. The result is that a percentage of effluent is not disinfected and discharges fecal coliform (FC) in excess of our permit limitation.</p>					
Operation Impacts for Maintenance, Staffing, Etc.:					
<p>Increased workload for wastewater staff. Reduction in energy usage. Improved plant reliability.</p>					
Related Projects:					
<i>no answer</i>					
Possible Funding Source:					
<i>no answer</i>					
Proposed Expenditures:					
	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$550,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$68,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$718,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenditures Total: \$718,000.00</u>					



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: ADA Compliance for Wastewater					
22 Capital Improvements Fund: 59-5252-00-955, TREATMENT PLANT O&M					
Department: Public Works					
Community Plan Element: Not applicable.					
Capital Improvement Plan Program: <i>no answer</i>					
Project Description: As part of the ADA compliance agreement with the Department of Justice (DOJ), the City is required to make certain modifications to the Wastewater Administration Building.					
Requirement/Need for Project: Modifications to the plant involve the women's and men's locker room shower.					
Consequence of Not Performing Project: The City will be in violation of the Compliance Agreement with the DOJ.					
Operation Impacts for Maintenance, Staffing, Etc.: Limited, if any.					
Related Projects: ADA Compliance for Wastewater					
Possible Funding Source: <i>no answer</i>					
Proposed Expenditures:					
	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$30,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenditures Total: \$30,000.00</u>					



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: WWTP - Berm Maintenance					
22 Capital Improvements Fund: 59-5252-00-955, TREATMENT PLANT O&M					
Department: Public Works					
Community Plan Element: 12 Community Facilities					
Capital Improvement Plan Program: <i>no answer</i>					
Project Description: Remove trees, roots and other excessive growth on reservoir berms. Recompact and repair any damage to berm integrity. Because of the sensitivity of repairing a dam structure a consultant will required for this project.					
Requirement/Need for Project: Required by Arizona Department of Natural Resources in an inspection report dated July 3, 2002.					
Consequence of Not Performing Project: Non compliance with regulatory requirements. Fines and penalties.					
Operation Impacts for Maintenance, Staffing, Etc.: On-going berm maintenance will be slightly increased, but by keeping in compliance after improvements, maintenance will be minimal.					
Related Projects: <i>no answer</i>					
Possible Funding Source: wastewater					
Proposed Expenditures:					
	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$250,000.00	\$250,000.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$325,000.00</u>	<u>\$275,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenditures Total: \$600,000.00</u>					



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: Chapel Area 1A Sewer Collection System Project
22 Capital Improvements Fund: 59-5252-00-956, COLLECTION SYSTEM
Department: Public Works
Community Plan Element: Community Facilities 3.1
Capital Improvement Plan Program: Wastewater
Project Description: Project will be designed in FY 2006/2007. Install sewer mains in Vista Bonita Drive, Meadowlark Drive, thence west to SR 179, extend across to Skyline Drive, provide connection to existing system in Indian Cliffs Drive, hence to Chapel Lift Station; and upgrade lift Station. Upgrade lift station located in Indian Cliff subdivision at the end of Talia Court.
Requirement/Need for Project: Install sewer improvements in this area in conjunction with Storm Drainage Improvements on Vista Bonita and extend sewer line across State Route 179 to Skyline Drive. The goal of the Wastewater Master Plan is to connect as much of the Sedona Area as possible to the Municipal Wastewater Treatment Facility. The installation of the storm drainage and sewer line as part of the same project minimizes construction disruption of area.
Consequence of Not Performing Project: The City will incur added costs to add sewer after storm drainage project is completed. New development on the west side of SR 179 would not be connected to the sewage collection system. A portion of the City would remain unconnected to the wastewater collection and treatment system.
Operation Impacts for Maintenance, Staffing, Etc.: Increased maintenance and operations costs for the sanitary sewer collection system and increase of treated wastes.
Related Projects: Chapel Area IA - Storm Drainage Improvement (Vista Bonita)

Possible Funding Source:

\$.005 sales tax

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$750,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$853,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$853,000.00



City of Sedona
 Capital Worksheet
 Fiscal Year 2007-2008

Project Title: Odor Reduction Project					
22 Capital Improvements Fund: 59-5252-00-956, COLLECTION SYSTEM					
Department: Public Works					
Community Plan Element: Community Facilities 3.1					
Capital Improvement Plan Program: Wastewater					
Project Description: Install a solution to reduce impact of odors emanating from the transition manhole near Foothills South Subdivision, adjacent to 89A, a west entrance to city.					
Requirement/Need for Project: Reduce the impact of odors for residents and at the entrance to the City of Sedona. At this time of budget, the solution is not determined.					
Consequence of Not Performing Project: Resident dissatisfaction, loss of enjoyment of property, potential law suits regarding Park Place, and City reputation					
Operation Impacts for Maintenance, Staffing, Etc.: Increase costs for maintenance of installed odor system					
Related Projects: <i>no answer</i>					
Possible Funding Source: Wastewater fund					
Proposed Expenditures:					
	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$900,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$1,175,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenditures Total: \$1,175,000.00</u>					



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: Purchase Ground Penetrating Radar/Underground Pipe Detection
22 Capital Improvements Fund: 59-5252-00-956, COLLECTION SYSTEM
Department: Public Works
Community Plan Element: Community Facilities 3.1
Capital Improvement Plan Program: Wastewater
Project Description: Purchase ground penetrating radar wheeled trailer.
Requirement/Need for Project: The sewer systems in the City were not accurately identified on the "as-builts" if those "as-builts" exist. Therefore, where we Blue Stake (or identify underground utilities) as our responsibilities as a utility operator, we sometimes do not locate the lines accurately or not at all. ARS requires that we locate our underground lines within an accuracy of two feet. In the last year, the City has suffered several instances where we were unable to accomplish this and our utility lines were dug up by a contractor, requiring the COS to repair the breaks in an emergency, and exposing the City to fines and penalties, as well as potential contractor delay costs. This type of equipment is crucial to the accurate locations of underground pipes and obstructions. In addition, there are old pipes throughout the city that are not on anyone's prints any more, and utilizing equipment such as this will allow staff to identify obstructions during design, and not be discovered as a surprise during construction, again, subjecting the City to unnecessary costs and delays. While these services are available under a contractual basis on a case-by-case basis, it is not feasible to call for these services for Blue Staking, or to accurately map those lines installed throughout the City.
Consequence of Not Performing Project: We will continue to experience sewer main breaks, contaminating the environment, creating potential for severe fines and penalties, and the cost for accomplishing work under an emergency basis.
Operation Impacts for Maintenance, Staffing, Etc.: Equipment maintenance and operation, staff required to operate the equipment
Related Projects: <i>no answer</i>

Possible Funding Source:

\$.005 sales tax

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$25,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$25,000.00



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: Schnebly Hill Sewer Extension
22 Capital Improvements Fund: 59-5252-00-956, COLLECTION SYSTEM
Department: Public Works
Community Plan Element: Community Facilities 3.1
Capital Improvement Plan Program: Wastewater
Project Description: Install pressure sewer main to complete Phase I area sewer work to serve properties adjacent to Schnebly Hill Road near the northeast city boundary.
Requirement/Need for Project: The goal of the Wastewater Master Plan is to connect as much of the Sedona Area as possible to the Municipal Wastewater Treatment facility, finish phase in the Northeast portion of the City and protect Oak Creek.
Consequence of Not Performing Project: A portion of the city close to Oak Creek would remain unconnected.
Operation Impacts for Maintenance, Staffing, Etc.: Increase costs for maintenance of larger sewer collection system and more treated wastes.
Related Projects: <i>no answer</i>
Possible Funding Source: \$.005 sales tax. FY07/08 update: Project is designed and easement acquired. Waiting on ADEQ Authority to Construct to advertise for construction

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$220,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$22,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$244,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$244,000.00



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: Wastewater Treatment Plant Recharge Project
22 Capital Improvements Fund: 59-5252-00-956, COLLECTION SYSTEM
Department: Public Works
Community Plan Element: Community Facilities 3.1
Capital Improvement Plan Program: Wastewater
Project Description: This project would allow the City to dispose of one to two million gallons per day of treated wastewater by recharging the Verde River Aquifer. The recharge will add water to the Verde River Basin in a manner that will allow for its reuse over time by properties developing within the Verde River Basin. This project would reduce the area used for the current method used to dispose of treated wastewater by spray irrigation from approximately 300 acres to about 50 acres. To do this, the City will need to treat its water to appropriate quality for recharge, pipe the water to the Verde River Basin, and pump the water into the underground aquifer on property it will need to purchase as a recharge station site. As the water is pumped into the ground, the City expects to receive water credit allocations from the Arizona Department of Water Resources for a percentage of the water being placed into storage.
Requirement/Need for Project: The City's Wastewater Treatment Plant is approaching treatment capacity – meaning that after about 2,500 new connections, the current treatment plant will not be able to handle any more inflow of sewer water from the community. Recharge (more treatment of the effluent) would provide more capacity for inflow and lengthen the life of the existing treatment plant. Increasing capacity at the plant also reduces the risk of overflow or plant failure. If no new mechanism for disposing of effluent is found, the other option is to expand the plant, a very expensive venture with far less tangential benefit than recharge. Finding a way to dispose of treated wastewater on a permanent basis, other than by spray irrigation, will free up land at the Wastewater Reclamation Plant for other, as yet undetermined, uses.
Consequence of Not Performing Project: <ol style="list-style-type: none">1. The Wastewater plant may not be able to safely manage 2.0 million gallons of inflowing wastewater.2. A potential revenue source may be lost.3. Alternate uses of the City land may not be realized.

Operation Impacts for Maintenance, Staffing, Etc.:

City staff will need to maintain the recharge piping, pumps, and recharge area. Also, there will be a need to track the credits generated and their use. This may require additional staff in the Wastewater Division and Finance Department. At the very minimum, the existing staff will have significant new duties that will stretch them. At this point, anticipate one additional staff member at the Wastewater Treatment Plant as a Plant Operator.

Related Projects:

no answer

Possible Funding Source:

1/2 sales tax
Partnership with those purchasing water rights

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$0.00	\$1,000,000.00	\$1,600,000.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$75,000.00	\$100,000.00	\$0.00	\$0.00
Contingency	\$150,000.00	\$100,000.00	\$100,000.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$1,000,000.00	\$500,000.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$1,150,000.00</u>	<u>\$1,750,000.00</u>	<u>\$1,800,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$4,700,000.00



Project Title: WWTP - Northview Pump Station Abandonment		
22 Capital Improvements Fund: 59-5252-00-956, COLLECTION SYSTEM		
Department: Public Works		
Community Plan Element: Community Plan Element 12		
Capital Improvement Plan Program: <i>no answer</i>		
Project Description: Abandon Northview Pump Station and convert to gravity flow with new sewer lines as needed, or upgrade pump station. Option is dependent on acquisition of easement.		
Requirement/Need for Project: Aging piping makes this area a high-risk area for sewer line blockage and spills. A gravity sewer line is preferable to a pumped system because of the reduction in long term energy and maintenance costs for the collection system. If an easement cannot be obtained for reconstruction, the pump station should be upgraded.		
Consequence of Not Performing Project: Continued maintenance of the pump station. Continuing high risk of blockage, leaks, spills.		
Operation Impacts for Maintenance, Staffing, Etc.: Reduced maintenance and operating costs.		
Related Projects: <i>no answer</i>		
Possible Funding Source: <i>no answer</i>		
Proposed Expenditures:		
	FY 2007-2008	FY 2008-2009
Construction	\$0.00	\$400,000.00
Construction Mgt.	\$0.00	\$25,000.00
Contingency	\$0.00	\$0.00
Design/Engineering	\$50,000.00	\$0.00
Environmental	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$50,000.00</u>	<u>\$425,000.00</u>
<u>Expenditures Total: \$475,000.00</u>		



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: Kachina Subdivision Area Sewer Collection System
22 Capital Improvements Fund: 59-5252-00-956, COLLECTION SYSTEM
Department: Public Works
Community Plan Element: Community Facilities 3.1
Capital Improvement Plan Program: Wastewater
Project Description: Install approximately 5,800 feet of sewer main with associated manholes and sewer connections in the Kachina Subdivision utilizing Construction Manager @ Risk Contracting procedures. Upon completion of the installation of the sewer and the replacement of water lines by Arizona Water Company, the roads will be milled, shaped and compacted, and a new 2" asphalt cement concrete paving surface added.
Requirement/Need for Project: The goal of the Wastewater Master Plan is to connect as much of the Sedona area as possible to the Municipal Wastewater Treatment Facility.
Consequence of Not Performing Project: A portion of the city would remain unconnected and loss of funds to the contractor for terminating the contract at the convenience of the city.
Operation Impacts for Maintenance, Staffing, Etc.: Increase costs for maintenance of a larger sewer collection system and more treated wastes. For a period of time, reduced road and shoulder maintenance costs.
Related Projects: Arroyo Seco Sanitary Sewer Project
Possible Funding Source: \$.005 sales tax

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$874,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$874,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$874,000.00



City of Sedona
Capital Worksheet
Fiscal Year 2007-2008

Project Title: Miscellaneous Wastewater Collection System Projects
22 Capital Improvements Fund: 59-5252-00-956, COLLECTION SYSTEM
Department: Public Works
Community Plan Element: 12 Community Facilities
Capital Improvement Plan Program: Wastewater
Project Description: This project allows for flexibility in selecting what projects to design and construct, besides the Chapel Area Improvements. The project could come in the order of the current list, or it may be driven by a petition process.
Requirement/Need for Project: The need for the project will depend on the project selected. In general, allowing lots to be sewerred allows for denser development.
Consequence of Not Performing Project: The City will not have allotted funds for wastewater improvements. This may result in either no projects being accomplished or the capital budget plan being disrupted by unplanned spending. Although some disruption of the plan is likely to occur, having an allowance helps in the effort to contain the disruption.
Operation Impacts for Maintenance, Staffing, Etc.: Increase sewer maintenance costs.
Related Projects: <i>no answer</i>
Possible Funding Source: 1/2 sales tax Wastewater

Proposed Expenditures:

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$1,500,000.00</u>	<u>\$1,500,000.00</u>	<u>\$1,500,000.00</u>	<u>\$1,500,000.00</u>	<u>\$1,500,000.00</u>
				<u>Expenditures Total: \$7,500,000.00</u>	

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

EMPLOYEE INSURANCE TRUST	BUDGETED 2004-05	ACTUAL 2004-05	BUDGETED 2005-06	ACTUAL 2005-06	BUDGETED 2006-07	ADOPTED 2007-2008
Claims	572,516	500,636	723,823	1,142,951	682,650	90,000
Insurance [Stop Loss]	169,901	161,664	172,820	165,572	168,797	-
Administration	58,655	80,432	53,091	68,287	58,144	25,000
Funding HS Accounts	-	7,253	10,000	6,495	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 801,072	\$ 749,986	\$ 959,734	\$ 1,383,305	\$ 909,591	\$ 115,000
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 801,072	\$ 749,986	\$ 959,734	\$ 1,383,305	\$ 909,591	\$ 115,000

CITY OF SEDONA							
EXPENDITURE ANALYSIS		BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ADOPTED
CARRUTH / PARKS FUND		2004-05	2004-05	2005-06	2005-06	2006-07	2007-2008
Park/Building Improvement		15,000	12,118	1,000	-	1,500	1,550
Transfer to CIP Fund		-					-
SUB-TOTAL CARRUTH TRUST EXPENDITURES		\$ 15,000	\$ 12,118	\$ 1,000	\$ -	\$ 1,500	\$ 1,550
GRAND TOTAL		\$ 15,000	\$ 12,118	\$ 1,000	\$ -	\$ 1,500	\$ 1,550

CITY OF SEDONA, ARIZONA
OUTSTANDING CERTIFICATES OF PARTICIPATION
Series 1993

Fiscal Year	Jordan Park Improvement District Bonds, Series 1993 (Dated December 1, 1993)		Total Debt Service Requirements
	Principal	Interest	
1993/94	\$ -	\$ 83,854	\$ 83,854
1994/95	25,000	143,031	168,031
1995/96	115,000	139,006	254,006
1996/97	120,000	132,250	252,250
1997/98	130,000	125,063	255,063
1998/99	135,000	117,444	252,444
1999/00	145,000	109,394	254,394
2000/01	155,000	100,769	255,769
2001/02	165,000	91,569	256,569
2002/03	175,000	81,794	256,794
2003/04	190,000	71,300	261,300
2004/05	200,000	60,088	260,088
2005/06	215,000	48,156	263,156
2006/07	230,000	35,363	265,363
2007/08	240,000	21,850	261,850
2008/09	260,000	7,475	267,475
	<u>\$ 2,500,000</u>		

CITY OF SEDONA, ARIZONA
Water Infrastructure Finance Authority of Arizona
Series 1996

Fiscal Year	WIFA Loan Series 1996		Total Debt Service Requirements
	Principal	Interest	
1997/98	\$ 58,490	\$ 22,290	\$ 80,780
1998/99	60,830	77,210	138,040
1999/00	63,263	47,017	110,280
2000/01	121,161	9,087	130,248
2001/02	121,161	-	121,161
2002/03	121,161	-	121,161
2003/04	121,161	-	121,161
2004/05	121,161	-	121,161
2005/06	121,161	-	121,161
2006/07	121,161	-	121,161
2007/08	121,161	-	121,161
2008/09	121,161	-	121,161
2009/10	121,161	-	121,161
2010/11	121,161	-	121,161
2011/12	121,161	-	121,161
2012/13	121,161	-	121,161
2013/14	121,161	-	121,161
2014/15	121,161	-	121,161
	<u>\$ 2,000,000</u>		

**CITY OF SEDONA, ARIZONA
Excise Tax Revenue Bonds, Series 1998**

Wastewater Municipal Property Corporation Series 1998				Total
Fiscal Year	(Dated August 1, 1998)		CAB's	Debt Service Requirements
	Principal	CIB's		
1998/99	\$ -	\$ 1,595,728	\$ -	\$ 1,595,728
1999/00	-	1,740,794	-	1,740,794
2000/01	-	1,740,794	-	1,740,794
2001/02	-	1,740,794	-	1,740,794
2002/03	-	1,740,794	-	1,740,794
2003/04	-	1,740,794	-	1,740,794
2004/05	-	231,961	-	231,961
2005/06	175,000	463,923	-	638,923
2006/07	185,000	456,223	-	641,223
2007/08	205,000	447,990	-	652,990
2008/09	-	438,663	-	438,663
2009/10	-	438,663	-	438,663
2010/11	-	438,663	-	438,663
2011/12	-	438,663	-	438,663
2012/13	-	438,663	-	438,663
2013/14	-	438,663	-	438,663
2014/15	-	438,663	-	438,663
2015/16	-	438,663	-	438,663
2016/17	-	438,663	-	438,663
2017/18	-	438,663	-	438,663
2018/19	-	438,663	-	438,663
2019/20	1,400,000	438,663	2,910,000	4,748,663
2020/21	1,330,000	438,663	2,980,000	4,748,663
2021/22	1,255,000	438,663	3,055,000	4,748,663
2022/23	1,190,000	438,663	3,120,000	4,748,663
2023/24	1,130,000	438,663	3,180,000	4,748,663
2024/25	4,310,000	438,663	-	4,748,663
2025/26	4,515,000	233,938	-	4,748,938
2026/27	410,000	19,475	-	429,475
	<u>\$ 16,105,000</u>			

**CITY OF SEDONA, ARIZONA
Excise Tax Revenue Bonds, Series 2002**

Fiscal Year	Series 2002 (Dated January 1, 2002)		Total Debt Service Requirements
	Principal	¹ Interest	
2002/03	\$ 45,000	\$ 57,739	\$ 102,739
2003/04	330,000	113,678	443,678
2004/05	345,000	100,478	445,478
2005/06	355,000	43,339	398,339
2006/07	220,000	72,478	292,478
2007/08	225,000	63,678	288,678
2008/09	235,000	54,678	289,678
2009/10	245,000	45,278	290,278
2010/11	255,000	34,865	289,865
2011/12	260,000	23,900	283,900
2012/13	280,000	12,460	292,460
2013/14	-	-	-
	<hr/>		
	\$ <u>2,795,000</u>		

CITY OF SEDONA, ARIZONA
Excise Tax Revenue Bonds, Series 2004

Fiscal Year	Excise Tax Revenue Bonds Series 2004 (Dated July 1, 2004)		Total Debt Service Requirements
	Principal	Interest	
2004/05	\$ 625,000	\$ 361,750	\$ 986,750
2005/06	1,700,000	692,250	2,392,250
2006/07	1,785,000	607,250	2,392,250
2007/08	1,865,000	518,000	2,383,000
2008/09	1,965,000	424,750	2,389,750
2009/10	2,060,000	326,500	2,386,500
2010/11	2,180,000	223,500	2,403,500
2011/12	2,290,000	114,500	2,404,500
	<u>\$ 14,470,000</u>		

CITY OF SEDONA, ARIZONA
Excise Tax Revenue Bonds, Second Series 2004

Fiscal Year	Excise Tax Revenue Bonds Second Series 2004 (Dated October 1, 2004)		Total Debt Service Requirements
	Principal	Interest	
2004/05	\$ 95,000	\$ 419,824	\$ 514,824
2005/06	-	837,748	837,748
2006/07	305,000	837,748	1,142,748
2007/08	310,000	830,885	1,140,885
2008/09	320,000	823,135	1,143,135
2009/10	325,000	813,535	1,138,535
2010/11	340,000	802,973	1,142,973
2011/12	355,000	791,073	1,146,073
2011/13	3,300,000	777,760	4,077,760
2011/14	3,460,000	612,760	4,072,760
2011/15	3,135,000	439,760	3,574,760
2011/16	3,930,000	283,010	4,213,010
2011/17	1,765,000	100,810	1,865,810
2011/18	395,000	30,210	425,210
2011/19	380,000	15,200	395,200
	<u>\$ 18,415,000</u>		

CITY OF SEDONA, ARIZONA
Excise Tax Revenue Bonds, Series 2005

Fiscal Year	Excise Tax Revenue Bonds Series 2005 (Dated May 1, 2005)		Total Debt Service Requirements
	Principal	Interest	
2004/05	\$ 165,000	\$ 89,173	\$ 254,173
2005/06	-	530,088	530,088
2006/07	-	530,088	530,088
2007/08	-	530,088	530,088
2008/09	205,000	530,088	735,088
2009/10	220,000	523,938	743,938
2010/11	215,000	516,238	731,238
2011/12	210,000	508,713	718,713
2011/13	-	500,838	500,838
2011/14	-	500,838	500,838
2011/15	-	500,838	500,838
2011/16	-	500,838	500,838
2011/17	2,335,000	500,838	2,835,838
2011/18	3,875,000	407,438	4,282,438
2011/19	4,080,000	204,000	4,284,000
	<u>\$ 11,305,000</u>		

DEFINITIONS

BED TAX The City collects a 3 percent bed tax in addition to the City sales tax. The bed tax supports the General Fund. A portion of the bed tax is used to fund the Chamber Visitor Center.

CAPITAL FUND The fund that accounts for the City’s major capital and engineering studies. The Capital Fund revenue is provided by ½ percent sales tax and a transfer from the General Fund.

COMMUNITY FACILITIES DISTRICT FUND The fund accounts for payments in lieu of sales tax from Time Share development agreements.

DEBT SERVICE The cost of borrowing that the City has for bonds and Certificates of Participation. Debt Service is comprised of principle and interest payments.

DEVELOPMENT IMPACT FEES Fees assessed to offset costs incurred by the municipality in providing additional public services created by new development. A.R.S. 9-463-05

DIRECT PAYROLL COST Payroll taxes are accounted for in this line item.

EMPLOYEE BENEFITS The cost for employee benefits including health insurance and disability.

EMPLOYEE INSURANCE TRUST FUND This is an internal fund which the City uses to fund its self-insurance employee health benefits. The revenues come from the City’s General Fund, Enterprise Fund and contributions from employees. The expenditures are for the purpose of paying a third party administrator, the reinsurance policy and claims.

FISCAL YEAR The City’s Fiscal Year on budget period is July 1- June 30.

FRANCHISE TAX REVENUE The franchise tax is based on the gross sales of the utility companies. Those that currently pay the franchise tax are: Arizona Public Service (2%), Citizens Gas (2%), Cablevision of Sedona (2%) Arizona Water (3%), Oak Creek Water (3%).

GENERAL FUND	The fund that accounts for all of the City's major administrative and service operations.
HIGHWAY USER REVENUE	Arizona cities receive a share of state motor vehicle fuel taxes, and the formula is based on two separate calculations. First, it is based on a City's population in relation to the state's total population. Second, it is based on the county in which the revenues were generated. These funds are restricted to be utilized for the construction and maintenance of streets and highways.
LINE ITEMS	Account for specific expenditures and revenues in departments.
LOCAL TRANSPORTATION ASSISTANT REVENUES	Arizona cities receive a portion of the proceeds of the Arizona lottery. The allocation is based on individual cities' population in relation to the total state population.
MOTOR VEHICLE IN-LIEU REVENUE	Arizona cities receive a 25 percent share of the net revenues collected for the licensing of vehicles in the county. Each City's share within their county is determined based on the City's population in relation to the county as a whole.
PERMIT FEES	Revenues from this source would include the fees collected from building permits, zoning permits and a variety of other programs.
PROTECTED RESERVES	The amount budgeted to protect the City's cash reserves.
SALARY/WAGES	Staff salaries.
SPENDABLE CONTINGENCY	The funds that the City has earmarked for emergencies.
STATE-SHARED INCOME TAX REVENUE	Arizona cities share a portion of the total amount collected from the State Income Tax. A City's portion of the State Income Tax is based on the relationship of its population to the total population of all cities and towns within the state. This is referred to as the Urban Tax in the budget.

STATE-SHARED SALES TAX

Arizona cities share a portion of the total amount collected from the State Sales Tax, which is 5 percent. A City’s portion of the State Sales Tax is based on the relationship of its population to the total population of all cities and towns within the state.

STREET FUND

The fund that accounts for all major street improvements and right-of-way work. The major source of funding for the Street Fund is the Highway User Fund (HURF), which is the City’s share of the gas tax.

TRANSACTION PRIVILEGE TAX

The transaction privilege tax is commonly known as the sales tax. The City collects a 3 percent City sales tax. Out of that 3 percent, 1-1/12 percent supports the General Fund, 1-3/8 percent supports the Wastewater Debt and Wastewater Capital Improvements, and 1/2 percent supports non-sewer capital improvements.

WASTEWATER CAPACITY FEES

These fees are a one time charge when a resident or business connects to the wastewater system. The current fee is \$4,700 per Equivalent Residential Unit. The fee is used to pay for the debt service and capital improvements related to the wastewater plant and effluent disposal. These fees and the 1-3/8 percent sales tax is used to pay the current wastewater debt and wastewater capital improvements.

WASTEWATER FUND

The fund that accounts for the administrative, plant operations and capital cost associated with the sewer.

WASTEWATER USER FEES

User fees are charged to residential and commercial customers for the collection and treatment of wastewater. These fees are charged on a monthly basis.