

Sedona City Council



*From left to right:
Councilor Mark DiNunzio, Councilor Mike Ward, Councilor Barbara Litrell,
Mayor Rob Adams, Councilor Dennis Rayner, Councilor Dan McIlroy,
Vice Mayor Cliff Hamilton*

HOW TO GET THE MOST OUT OF THIS DOCUMENT

The City budget can be an imposing document of charts and numbers. On closer inspection and beyond the numbers, the budget represents the investment and return for customers. The investment is in the form of local sales tax, state shared revenue and other financial resources. The return is the new traffic signal, park improvement or new service scheduled for the new fiscal year. The purpose of this section of the budget is to move beyond the technical jargon and assist the reader in understanding the most important sections of the document.

What is a Budget?

In the simplest terms, a budget is a plan for the coordination of resources and expenditures. Developing a budget is often a complex process of balancing various interests and demands for services with available resources. The complex process has shaped various types of budgeting, of which four primary budget types have evolved: 1) line-item budgeting, 2) performance budgeting, 3) zero-based budgeting, and 4) target-based budgeting. The City of Sedona's budget primarily resembles the basic line item budget.

✓ *Line Item Budgeting*

Line item budgeting is the format associated most commonly with budgets. This type of budgeting focuses on the input of resources as they relate to the production of services. The budget format depicts department expenditures as a list of items that will be purchased using allocated resources. While line item budgets effectively control expenditures, they do not provide any information regarding the efficiency or effectiveness of those expenditures.

Budget as a Policy Guide

The budget functions as a policy guide by indicating the City's priorities. The budget is connected to a mission statement and goals, and the amount of resources allocated to a specific department, program, or service indicates what is considered important by city officials and in turn the citizens. The budget document includes the City's financial policies to provide citizens with information on the policies that guide use of public funds.

Budget as a Financial Plan

The most basic element of the budget, displaying the balance between revenues and expenditures, acts as a financial plan. It outlines what revenues are expected and how the City intends to use those resources. Examining revenue and expenditure trends from past budgets, helps form a financial plan for future budgets, which ensures the City is accurate in projections to help maintain strong fiscal standing.

Budget as an Operations Guide

As an operations guide, the budget outlines the estimated amount of work to be done and services to be provided and the cost associated with doing so. The budget indicates which departments are responsible for particular programs and services. It provides the departments with the amount of resources they have to perform their responsibilities.

Budget as a Communications Tool

As a communication tool, the budget serves to hold the City accountable. The budget provides the public with information regarding how their tax money is being spent. Citizens can see whether elected officials are setting priorities based on their demands by reviewing the amount of resources being allocated to specific programs and services. Citizens also can see if their tax money is being used efficiently and effectively by reviewing each department.

CITY MANAGER BUDGET TRANSMITTAL

This message summarizes the budget process and new programs and services. Also, major improvement projects for the upcoming year are featured in the message.

STAFFING

Provides a listing of authorized full time and part time positions for the City by department.

OVERVIEW

The overview of where the money comes from and where it goes is provided in this section. It is a quick way to get a summary on the entire budget.

POLICIES AND PROCEDURES

Summarizes the budget process, notes key dates in the development of the budget, budget guidelines and financial policies.

FINANCIAL SUMMARIES

This section is a summary of all City expenditures and revenues. Also, expenditure and revenue summaries are included in other areas of the budget.

DEPARTMENTAL BUDGET DESCRIPTION

This page summarizes key facts on each City department budget: the Mission Statement, Objectives for the current Fiscal Year and Accomplishments for last Fiscal Year.

DEBT POLICY AND SCHEDULE

This section includes the City's debt schedules.

DEFINITIONS

This section includes definitions for terms that are used in the budget document.

ABOUT SEDONA

Sedona and the immediate environs is a special and unique place. With the awe-inspiring, red rock formations, plus the splendor and diversity of Oak Creek Canyon, it is considered a locality equal to or superior to many National Parks.

Located in the high southwestern desert under the rim of the Colorado Plateau at an elevation of 4,500 feet, Sedona is blessed with four mild seasons, plenty of sunshine and clean air.

Sedona was established in 1902 and is one of Arizona's premier tourism, recreation, resort, retirement and art centers, all of which contribute to its economic base.

Sedona has something for everyone—world-class resorts to small family run motels, fine restaurants, outstanding shops and diverse art galleries. The beauty and climate of the area makes sightseeing, hiking, golf, tennis, horseback riding, and jeep touring year-round activities.

The citizens of Sedona are proud of their beautiful environment and work diligently to preserve its uniqueness and special qualities. Central to this effort are the role of achievement through volunteerism and the interest of controlling its own destiny through participation in City government.

The community was incorporated as a City under Arizona Revised Statutes (ARS) in 1988. It encompasses an area of 18.5 square miles, approximately half of which is under jurisdiction of the U.S. Forest Service. The population is 10,192 as of the 2000 Census.

The City Council consists of six councilors and a mayor. The six council members are elected at large and serve four-year overlapping terms. The Mayor is elected by the citizens and serves a two-year term. Since incorporation, Sedona has had a council-manager form of government as defined by local ordinance. Sedona is recognized by the International City/County Management Association.

The City departments are City Council, City Manager, General Services, Human Resources, Financial Services, City Clerk, Police, Community Development, Public Works, Arts & Culture, Parks and Recreation, Wastewater, Legal, Information Technology, and Municipal Court.

Water service is private, library is non-profit with some contract funding from the City, fire is a special district, and refuse collection is a private contract.

Already a major tourist attraction, Sedona has been ranked the #6 Small City in the 13th annual *Top 25 Arts Destinations* 2010 readers' poll by "American Style" magazine. Sedona has appeared on *American Style* magazine's *Top 25 Destinations* list eleven times since the poll's inception.

Of added municipal interest, the City is a part of two counties and is traversed by two state arteries. There is no property tax levied by the City. Currently, the City operates from State Shared Revenue and other local sources of revenue including sales tax.

DEMOGRAPHICS

The following tables provide additional demographic statistics for the city of Sedona and its citizenry.

Gender (2000 census)

- Male..... **46.9%**
- Female **53.1%**

Age Composition (2000 census)

- Under 5..... **3.1%**
- 5-14 **7.8%**
- 15-19 **4.3%**
- 20-24 **3.0%**
- 25-54 **40.0%**
- 55-64 **16.2%**
- 65+ **25.5%**
- Median Age **50.5**

Occupational Composition (2009)*

- Labor force **7,062**
- Employment **6,480**

*Bureau of Labor Statistics – AZ Dept of Commerce

Employment Distribution (2007)*

- Retail and Office.....**47.8%**
- Service occupations..... **24.3%**
- Lodging..... **17.2%**
- Public.....**1.8%**
- Industrial/Construction.....**7.5%**
- Schools..... **1.3%**

*Verde Valley Multimodal Transportation Study (2009)

Race/Ethnic Origin (2000 census)

- White **88.0%**
- Hispanic..... **8.9%**
- American Indian..... **.5%**
- Asian **.9%**
- African American **.5%**
- Other **1.2%**

Land Use (2009)

- Residential..... **33.1%**
- Commercial, Lodging..... **4.0%**
- Public/Semi-public **4.1%**
- Parks/Public Open space **1.0%**
- Private Open space **2.2%**
- National Forest **48.5%**
- State Trust Lands **0.1%**
- Other (e.g. Hwy/Streets, R-O-W) **7.0%**

Population

- 1980 **5,481***
- 1990 **7,720**
- 1995 **8,990**
- 2000 **10,192**
- 2005 **10,935***
- 2008 **11,372***
- 2009..... **11,393***
- 2010..... **11,423****

* DES/AZ Dept of Commerce estimate

** City of Sedona estimate

Median Household Income (2010)

- Yavapai County **\$54,000**
- Coconino County **\$60,500**

2010-2012 Council Priorities



The Sedona City Council met on June 28, 2010 to discuss and establish priorities for the next two years (2010-2012). Of the priorities presented, the City Council, through discussion and survey, reduced the number to six priority statements with supporting actions.

Community Plan Update

89A Safety

**Public Communication,
Outreach & Education**

**Wastewater Treatment
System Plan**

Sustainability

Financial Management

PRIORITY 1: 89A Safety

PRIORITY STATEMENT: Support Improved Safety on 89A for all modes of transportation and seek alternative safety measures to continuous roadway lighting.

SUPPORTING ACTIONS:

- Continue to support alternative safety measures to continuous lighting, which will maximize pedestrian, cyclist and vehicle safety
- Pursue all measures necessary to prevent installation of continuous roadway lighting and improve safety
- Ensure that Council has all necessary information to make an informed decision on whether or not to pursue a turnback including costs and a timeline and plan for improvements
- Pursue avenues to inform the public of the options and receive feedback on preferences

STATUS: A Council Worksession for updates on current progress was held on July 13th. Council will take action on a resolution of support to direct staff to enter into negotiations with ADOT in order to fully explore the option of a route transfer for 89A.

PRIORITY 2: Community Plan Update

PRIORITY STATEMENT: Council emphasis on visionary ideas and goals through broad public input to inspire a Community Plan Update that will have long-term viability.

SUPPORTING ACTIONS:

- Encourage a Community Plan with enough detail to act as a bridge to future redevelopment
- Support a citizen steering committee
- Encourage broad public input to the plan
- Ensure necessary resources are made available to support the Community Plan Update process
- Assure that the Council and Public receive regular progress and activity updates

STATUS: A Citizen Taskforce has been established and community input is ongoing. Funding has been established in the FY 2010-11 budget to support efforts related to the Community Plan Update.

2010-2012 Council Priorities

PRIORITY 3: Public Communication, Outreach & Education

PRIORITY STATEMENT: Review and incorporate current practices with new mediums that will specifically reach Sedona's population and continuously improve methods for public communication/outreach/education.

SUPPORTING ACTIONS:

- Compile a list of options to present to Council this fall, including current communications plan initiatives and resources and new resources for exploration with short and long-term goals, pro's and con's, and necessary financial and staff resources for development with an emphasis on strategies to specifically reach a greater segment of the Sedona population
- Provide a short and long-term strategy for integration of new electronic resources to provide interaction with the public, solicit public feedback and provide a larger forum for the City (e.g. twitter, facebook, flickr)
- Improve the visibility of the City's programs and policy initiatives through increased public outreach initiatives including working with possible local, regional and state-wide resources (e.g. the Cronkite School at ASU and local media)
- Provide a broadcasting plan to allow for City Council and other meetings to be viewed either online or via television

STATUS: Staff is planning a Citizen Academy to start in spring 2011 and recently updated the City's website to a more manageable format that allows for regular updates. Staff is working to compile the list of options including needed and available resources for improvements to communication.

PRIORITY 4: Wastewater Treatment System

PRIORITY STATEMENT: Formulate clear policies for construction of future extensions, cost recovery for extensions, and management strategies for the Wastewater Treatment System.

SUPPORTING ACTIONS:

- Provide a history of the wastewater system including detail on prior and current study of effluent management strategies and associated costs
- Provide preliminary review of current management practices and a cost benefit analysis of private versus publicly owned/operated wastewater systems
- Continue to move toward treatment upgrades for A+ quality water and alternatives to current effluent disposal process that also considers alternate land uses and treats wastewater as an asset.
- Determine an appropriate subsidy level of sales tax to the wastewater system
- Determine a timeline, cost structure, and communications strategy regarding future extensions of the sewer system

STATUS: The Council continues its work on revisions to the Wastewater ordinance for connections to properties with sewer availability and recently gave direction to move forward with plans to increase the grade of effluent to an A+ level and focus on alternative effluent management strategies.

2010-2012 Council Priorities

PRIORITY 5: Financial Management

PRIORITY STATEMENT: Focus on sound financial management practices and implement processes that improve public information about the City's financial status.

SUPPORTING ACTIONS:

- Create simple accessible monthly and quarterly reports that will clearly communicate the City's financial picture and strategies to the public
- Integrate a Budget Oversight Commission into the annual budget process and utilize the commission for feedback on important financially related initiatives
- Continue work toward sales tax audits, formal business licensing, and self collection of sales taxes
- Work with the Chamber of Commerce and other relevant parties to formulate a business plan for Sedona
- Continue to support implementation of the ten-year wastewater plan to increase rates and reduce the sales tax subsidy, ultimately creating a more self-sustaining wastewater fund
- Integrate financial information as a key component of a more robust public communication/outreach/education plan
- Separate Capital Planning process from ongoing operational budgeting and create a five to ten year plan

STATUS: The Council recently approved a Budget Oversight Commission. The Council recently approved the FY 2010-11 budget with a reduction in all funds of \$13.8 M from the prior year's total budgeted expenditures (-31%).

PRIORITY 6: Sustainability

PRIORITY STATEMENT: Make sustainability a community priority that balances and integrates economic and environmental factors as considerations for policies and practices.

SUPPORTING ACTIONS:

- Create a Sustainability Commission that will balance environmental and economic factors of sustainability
- Create guidelines for commission work including specific goals and timelines
- Encourage review of short and long-term strategies for becoming a leader in sustainable practices that integrate current sustainability measures and look for practical and achievable suggestions

STATUS: The Council will work to create a Sustainability Commission to provide a platform for citizen involvement in making Sedona more sustainable.

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2010-2011

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N/A

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Executive Summary

Fiscal Year Budget

2010-2011

City Manager's Budget Transmittal

Mayor Adams & City Council;

I am pleased to report that the FY2010-11 Budget, adopted by City Council on June 22, 2010 is balanced between expenditures and revenues and reflects a significantly reduced level of expenditures compared to FY2009-10. The balanced Budget was achieved as a result of significant departmental budget reductions during FY2009-10 that will be continued into FY2010-11. These reductions include department line item cuts, the continuation of position vacancies as a result of attrition during FY2009-10, and the budget savings from position vacancies resulting from the reduction in force in April 2010. The adopted budget does not include the use of any cash reserves.

The FY10-11 Budget does not assume the use of any of the additional sales tax revenues that would not be transferred to the Wastewater Fund as a result of the recent wastewater rate increases. This is a very conservative approach, but is fiscally prudent in order to determine the impact of the rate increases on wastewater revenues during the next fiscal year, and because of the continued weakness in local sales tax collections. The FY2010-11 Budget does not include any new staff positions, salary increases, or tax or fee increases other than the wastewater rate increases approved by City Council in April 2010.

Regardless of the challenging economy, the City's fiscal health is very strong. The City's undesignated cash reserves remain robust. The FY2010-11 general fund unencumbered cash reserves are projected to be 95% of projected operating expenditures. Cash reserves in the Capital Fund remain stable. The Wastewater Five Year Financial Plan, approved by City Council in April 2010, has established the foundation of long-term fiscal stability in the Wastewater Fund. Current unencumbered cash reserves in the Wastewater Fund are approximately \$19,000,000.

The budget reductions that were made during FY2009-10 and continued into FY10-11 have laid the foundation for long-term fiscal stability as the local economy begins its recovery. The FY2010-11 Budget includes 105 full-time positions, which represents an 11% decrease from the FY2009-10 approved budget. When previous staff reductions are included from the two previous fiscal years, the City has reduced its staffing level by 15.7% since the conclusion of FY2007-08. The General Fund operating budget is \$10.4 million (not including a new \$364,817 transfer to Capital), a 15% reduction from the FY2009-10 budget, which was approved at \$11.9 million.

The Budget also includes a \$300,000 General Fund Operating Contingency. The Operating Contingency is not being funded with cash reserves but with projected revenues. The purpose of the Operating Contingency is to fund unanticipated

expenditures that might occur during the fiscal year. Examples of unanticipated expenditures would be costs related to catastrophic events such as the flooding event the City experienced in September 2009, unanticipated legal expenses due to litigation, the unanticipated need to replace critical equipment, or other expenditures that were not anticipated during the preparation of the budget. Any expenditure of the Operating Contingency would require City Council approval and any unspent funds would be carried forward into the next fiscal year's Operating Contingency.

At the November 2009 City Council Budget Retreat, the City Council directed staff to implement a plan to more efficiently track and collect City sales taxes. The plan included the establishment of a formal business license program, the implementation of sales tax Audits, and the self-collection of sales taxes through a third party. The Budget assumes the continuation of these sales tax initiatives. In January, the City Council approved the necessary ordinances to empower the City to conduct sales tax audits. The Budget includes expenditures and corresponding revenues for the implementation of sales tax audits and a business license canvas beginning in July 2010. The new business-licensing program and self-collection of sales taxes will be implemented during the second quarter of FY10-11.

The balanced budget also includes reductions in funding for outside agencies in an amount proportionate to the reductions in the City's operating budget. The reductions to outside agencies total \$143,968 and represent a 10% reduction from the aggregate total of FY2009-10 funding to outside agencies.

The budget reductions implemented December 2009, January 2010, and April 2010, have laid the foundation for the balanced budget approved for FY2010-11. Highlights of some of the reductions made throughout FY2009-10 include the following:

- The City's vehicle fleet was reduced by 18 vehicles;
- A total of 13.8 full-time equivalent positions were eliminated from the budget as a result of attrition and the reduction in force;
- Department line item budgets were reduced by approximately \$1 million;
- Special event funding and arts funding were reduced by approximately \$16,500;
- Funding for the West Sedona Redevelopment Plan was eliminated;
- Travel and training was reduced by approximately \$150,000;
- Funding for standby pay was reduced by approximately \$30,000;
- Legal contingency fees were reduced by approximately \$100,000;
- The hours of operation for the Sedona Community Pool were reduced;
- The parking systems contract for Uptown was reduced;
- The federal lobbying contract was eliminated;
- The office supplies budget was reduced;
- The management of several line items including office supplies, travel and training, fuel and vehicle costs have all been moved to a general division for better tracking.
- The tuition reimbursement program for employees was eliminated;
- City Hall operating costs were reduced by closing on Fridays during the summer.

The proposed budget assumes a continuation of the approximate 12% decrease in local sales tax collections during fiscal year FY2009-10. In addition to the 12% decrease, staff is also assuming an additional 7% decrease in aggregate sales and bed tax revenues. This is due to anticipated steep declines in construction sales tax upon completion of the SR179 and Sedona Oak-Creek Unified School District construction projects and a continuation of the weakened state of tourism. It also assumes reductions in State Shared Sales Tax and Urban Revenue Sharing (Income Tax).

In January, the City Council reversed a long-standing policy of transferring 17% of local sales tax revenues to the Capital Fund. This decision was made to increase budget control of the funding of capital projects and to more clearly define a process for prioritizing and planning future capital projects. The budget includes approximately \$3.1 million in capital projects. Projects are supported through a combination of existing Development Impact Fees, Community Facility District funds and local sales tax revenue.

During the next year, the city staff will be conducting a comprehensive review of fees for service to determine if our fee structures are consistent with City cost recovery policies. For instance, currently, the City does not charge public safety agencies any fees for using the Police Shooting Range. There are costs associated with operating the Range and the City should be recovering a proportionate amount of those costs through user fees. Staff will be reporting back to City Council later in the fiscal year with recommendations for cost recovery goals and increases in selected fees.

City staff will also be reviewing the City's existing financial policies related to reserve levels and use of reserves due to the increase of our reserve to budget ratios, particularly in the general fund. This includes the following:

- Provide policy statement recommendations to provide clear reserve levels and direction on use of fund balances;
- Initiate a capital improvement plan process that is separate from the annual budget process;
- Provide for prioritization of recommended capital projects and recommend projects for funding through the use of one-time reserve funding.

City staff has implemented a plan for staffing and scheduling changes during the summer to provide some relief to personnel due to an increase in night meetings and reduced staffing levels, to provide services at a still high level of expectation, and reduced compensation due to absorbing health insurance and pension costs with no pay increases for two years. This includes the following:

- Consideration of a modified workweek (4-10 hour days and closing City Hall on Fridays) providing more flexible hours for customers and employees, increased energy efficiency, and decreased traffic and vehicle use;
- If the economy begins to recover, consideration should be given to providing increased financial compensation to employees.

The last year has been extremely challenging to staff in reducing expenditures in order to bring the expenditures in line with declining revenues. I appreciate the City Council's direction and support as we have addressed these challenges. I want to thank Alison Zelms, Assistant City Manager and all of the department heads for the team effort in achieving this goal. In particular, credit needs to be given to Barbara Ashley, Financial Services Director, and her staff for their diligence in preparing the Budget.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Ernster". The signature is fluid and cursive, with a large initial "T" and "E".

Tim Ernster
City Manager

Management Staff

Tim Ernster
City Manager

Michael Goimarac
City Attorney

Alison Zelms
Assistant City Manager

Rodger Overholser
Magistrate Judge

Andi Welsh
Community Services Director

Barbara Ashley
Director of Financial Services

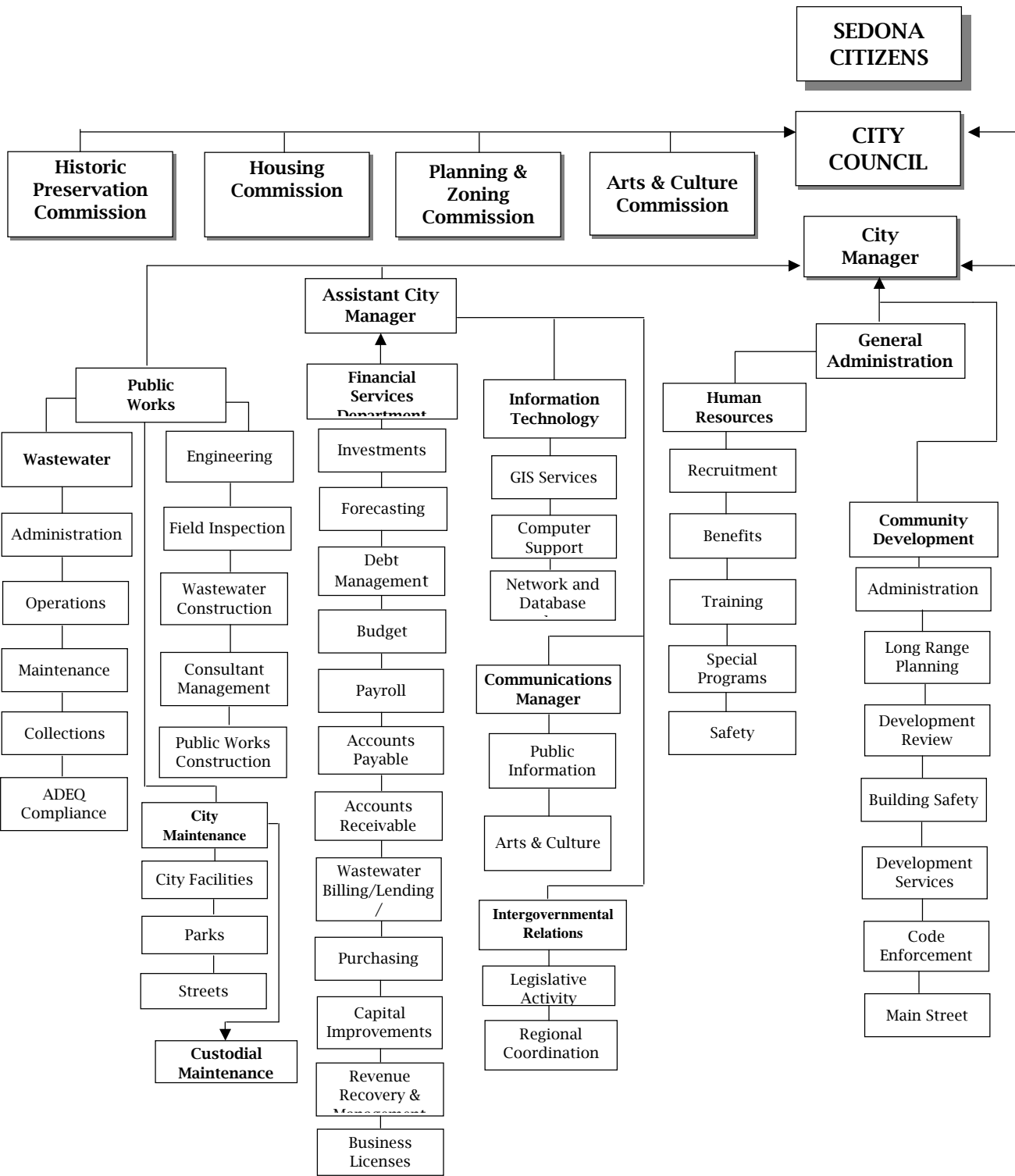
Ray Cota
Chief of Police

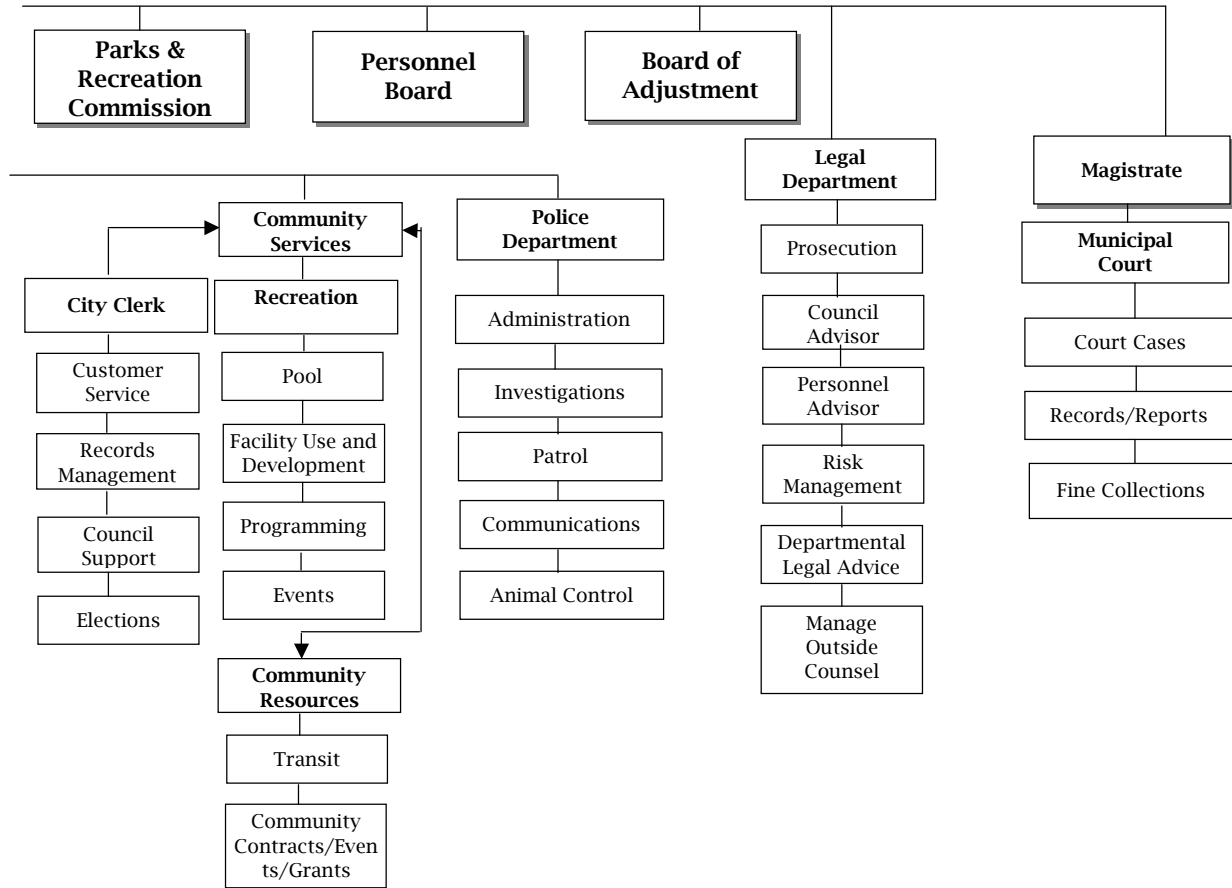
Randy Reed
City Clerk

John O'Brien
Director of Community Development

Victoria Ward
Director of Human Resources

Charles Mosley
City Engineer





**CITY OF SEDONA
POSITION LIST**

	FY 2009-2010		FY 2010-2011	
	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time
<u>10-5210 - Gen Fund - City Council</u>				
City Council	7.00		7.00	
Recording Secretary		0.17		0.10
<u>10-5220 - Gen Fund - City Manager</u>				
City Manager	0.90		0.90	
Assistant City Manager	0.60		0.60	
Administrative Services Director	0.25		-	
Administrative Assistant	0.90		0.90	
Economic Planning Director	1.00		-	
Senior Info/Referral Specialist		0.60		-
<u>10-5221 - Gen Fund - Human Resources</u>				
Director of Human Resources	0.90		0.90	
Human Resource Specialist	1.00		1.00	
<u>10-5222 - Gen Fund- Financial Services</u>				
Director of Financial Services			0.80	
Finance Operations Manager	0.80		-	
Financial Services Supervisor	0.50		0.50	
Accounting Technician	1.40		1.40	
<u>10-5224 - Gen Fund - IT Division</u>				
Information Technology Manager	0.85		0.90	
GIS Analyst	1.00		1.00	
Network Analyst	0.85		0.90	
Database/WEB Administrator	1.00		1.00	
IT HelpDesk Assistant	-	-	-	-
<u>10-5230 - Gen Fund - Legal</u>				
City Attorney	0.80		0.80	
Attorney/Prosecutorial	1.00	0.60	1.00	0.60
Para-Legal	1.00		1.00	
Intern	-	-	-	-
<u>10-5240 - Gen Fund - City Clerk</u>				
Community Services Director	-		0.25	
Administrative Services Director	0.25		-	
City Clerk	1.00		1.00	
Deputy Clerk	1.00		1.00	
Admin. Assistant	1.00	-	-	-
Records Clerk	-	0.75	-	0.75
<u>10-5242 - Gen Fund - Parks & Recreation</u>				
Community Services Director	-		0.75	
Administrative Services Director	0.40		-	
Administrative Assistant	1.00		1.00	
Recreation Coordinator	0.50		0.50	
Recreation Assistant	0.50		-	
Officials & Scorekeepers	-	-	-	-
<u>5242 - P&R Pool</u>				
Recreation Coordinator	0.50		0.50	
Recreation Assistant	0.50		-	
Assist Pool Mgr-P/T	-	1.00	-	1.00
Head Life Guard	-	2.00	-	2.00
Life Guard	-	9.00	-	9.00
Water Exercise Instructor	-	1.00	-	1.00

**CITY OF SEDONA
POSITION LIST**

	FY 2009-2010		FY 2010-2011	
	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time
<u>5242 - P&R Maintenance</u>				
Parks Supervisor	1.00		1.00	
Parks Maint. Worker	2.50		3.00	
Parks Laborer - Part-time	-	3.00	-	-
<u>10-5310 - Gen Fund - Comm. Development</u>				
Director of Community Development	1.00		1.00	
Assistant to the Community Development Director	1.00		1.00	
Chief Building Inspector	0.90		0.90	
Building Inspector	1.00		1.00	
Plans Examiner	1.00		-	
Code Enforcement Officer	1.00		1.00	
Senior Planner	2.00		2.00	
Associate Planner	2.00		2.00	
Assistant Planner	-		-	
Dev. Services Supervisor	1.00		1.00	
Development Services Rep.	1.00		1.00	
Recording Secretary	0.73		0.73	
Housing Planner	0.60		-	
<u>10-5320 - Gen Fund - Public Works</u>				
City Engineer	0.60		0.60	
Assist. City Engineer	0.40		0.40	
Assistant Engineer	1.00		1.00	
Assoc. Engineer	-		-	
Environmental Inspector	-		-	
City Facility Manager	0.95		0.95	
Administrative Assistant	0.85		0.85	
Crew A - Leader	0.20		0.20	
Crew A - Assistant	0.60		0.60	
<u>10-5420 - Gen Fun - Arts & Culture</u>				
Director of Arts & Communications	1.00		1.00	
Recording Secretary		0.10	0.10	
<u>10-5510 - Gen Fund - Police Dept</u>				
Police Chief	1.00		1.00	
Commander	2.00		2.00	
Admin. Assistant	1.00		1.00	
Police Sergeant	5.00		3.00	
Police Officer	16.00	-	16.00	-
Detective Sergeant	1.00		1.00	
Police Detective	2.00		2.00	
Communication/Records Superv.	1.00		1.00	
Senior Communications Specialist	1.00		1.00	
Communications/Records Specialist	6.00		6.00	
Records Clerk	1.00	-	1.00	-
Animal Control Officer	1.00		1.00	
Community Service Officers	-		-	
<u>5520 - Magistrate Court</u>				
Magistrate	1.00		1.00	
Judge Pro-Tem	-	0.20	-	0.20
Court Administrator	1.00		1.00	
Court Clerk	3.00		2.00	

**CITY OF SEDONA
POSITION LIST**

	FY 2009-2010		FY 2010-2011	
	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time
<u>11 - Streets Fund</u>				
Streets Superintendent	-		1.00	
Streets Maint. Supervisor	1.00		-	
Crew A - Leader	0.80		0.80	
Crew A - Assistant	1.60		1.60	
Traffic Aide	1.00		1.00	
Landscape Maint. Worker	0.80		-	
P-T Maint. Worker	-	0.40	-	-
<u>16 - Grants Fund</u>				
P.A.N.T. (Police)	1.00		1.00	
SRO (Police)	2.00		1.00	
COPS (Police)	2.00		-	
CDBG (Admin)	0.40		-	
<u>21 - Information Technology Capital Fund</u>				
Information Technology Manager	0.05		-	
Network Analyst	0.05		-	
<u>22 - Capital Improvement Fund</u>				
City Engineer	0.20		-	
Assoc. Engineer/Proj. Mgr	0.20		-	
<u>24 - Community Facilities District</u>				
Administrative Services Director	0.05		-	
<u>25 - Community Facilities District</u>				
Administrative Services Director	0.05		-	
Parks Maint. Worker	0.50		-	

**CITY OF SEDONA
POSITION LIST**

	FY 2009-2010		FY 2010-2011	
	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time
<u>59 - Wastewater</u>				
City Manager	0.10		0.10	
Assistant City Manager	0.40		0.40	
Administrative Assistant (CM)	0.10		0.10	
Intern	-	-	-	-
City Attorney	0.20		0.20	
Director of Financial Services	-		0.20	
Finance Operations Manager	0.20		-	
Financial Services Supervisor	0.50		0.50	
Accounting Technician	1.60		1.60	
Director of Human Resources	0.10		0.10	
I T Manager	0.10		0.10	
Network Analyst	0.10		0.10	
Chief Building Inspector	0.10		0.10	
City Engineer	0.20		0.20	
Assist. City Engineer	0.60		0.60	
Assoc. Engineer	-		-	
Assoc. Engineer/Projects Mgr	0.80		0.80	
Environmental Inspector	-		-	
City Facility Manager	0.05		0.05	
Wastewater Director	1.00		-	
Wastewater Superintendent	-		1.00	
Administrative Assistant	1.15		1.15	
Records Clerk	0	0.15	0	0.15
Plant Chief Operator	1.00		1.00	
WW Plant Operator	2.00		2.00	
Chief Collections Operator	1.00		1.00	
Collector Operator II	3.00		3.00	
Plant Chemist	1.00		1.00	
Mechanic	1.00		1.00	
PW Inspector II	1.00		1.00	
PW Inspector I	3.00		3.00	
TOTAL:	125.73	18.97	113.63	14.80
<i>General Fund:</i>	93.73	18.42	86.93	14.65
<i>Streets Fund:</i>	5.20	-	4.40	-
<i>Grants Fund:</i>	5.40	-	2.00	-
<i>Capital Funds:</i>	1.10	-	-	-
<i>Wastewater Fund:</i>	20.30	0.15	20.30	0.15

Overview

Fiscal Year Budget

2010-2011

BUDGET OVERVIEW

The City of Sedona provides each new City Council an opportunity to set the City's Strategic Goals and Priorities and utilizes those goals and priorities during the process for creation of the Annual Budget. The City Council's adoption of their Strategic Goals and Priorities and subsequent modifications lay the foundation. In addition the City Council has established priorities that include Pedestrian Safety on SR 89A, Community Plan Update, Communication, Outreach & Education, Sustainability and Financial Management, each are a fundamental part of the staff work plans.

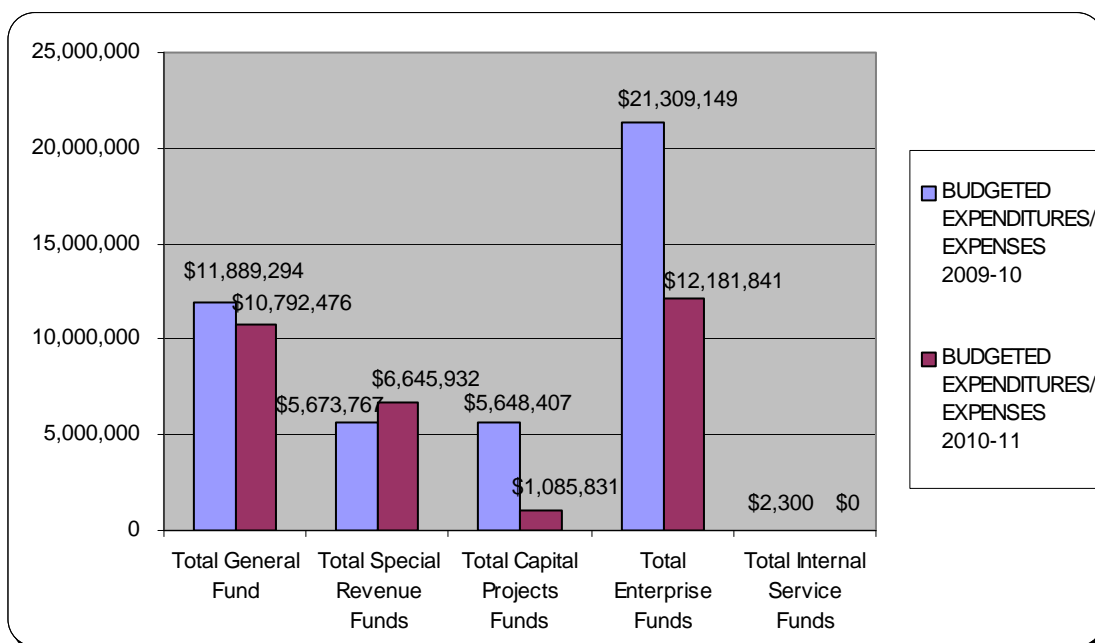
We are pleased to present our budget for Fiscal Year 2010/2011. This Budget was prepared during a time of unprecedented economic uncertainty. The goal is to provide a fiscally sound future for the City of Sedona. The budget approach takes into consideration that we are in relatively good financial shape and will remain strong through this economic downturn. This budget continues the City's commitment to cost effective services. Major Capital Improvement Projects, Employee Development and Investment, and a Summary of Financial Condition for our three major funds in the budget deserve a special focus.

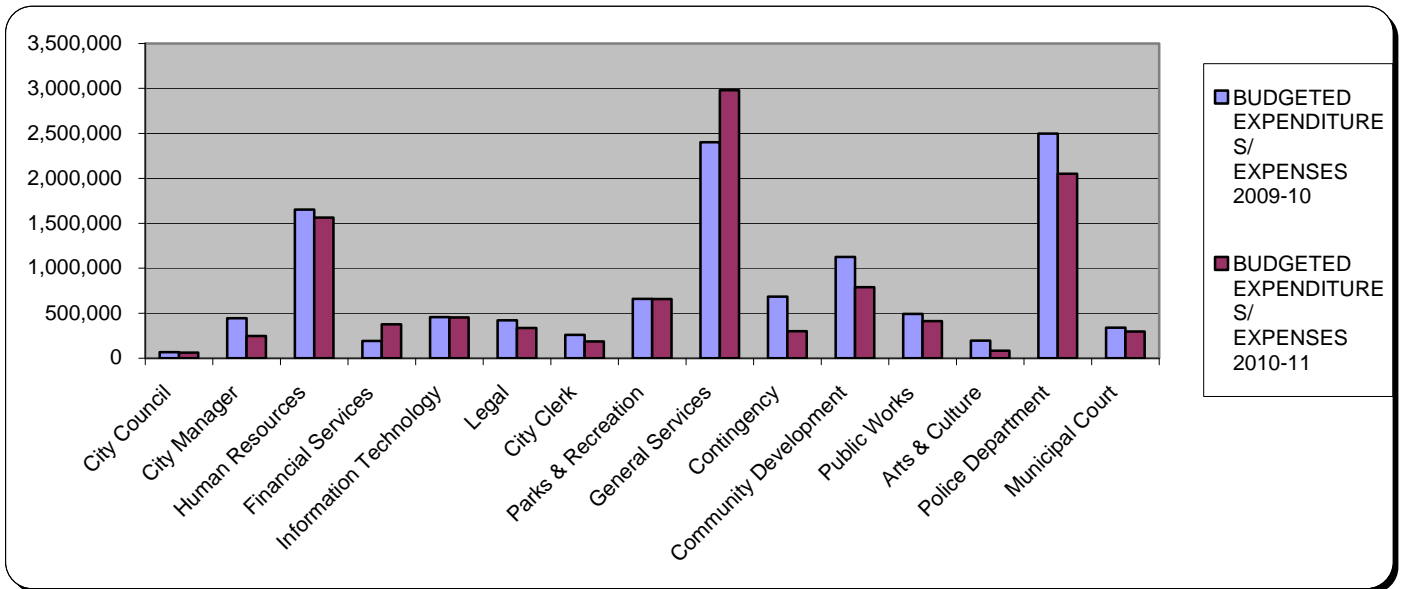
A series of issue papers and/or decision packages are presented to the City Council for approval of all major expenditures and work objectives for the upcoming fiscal year. This process links the strategic goals and priorities with the Community Plan goals and objectives to the budget process.

KEY FINANCIAL BENCHMARKS

Total Budget

The total budget for 2010/2011 is decreasing from approximately \$44.5 million in 2009/2010 to \$30.7 million.



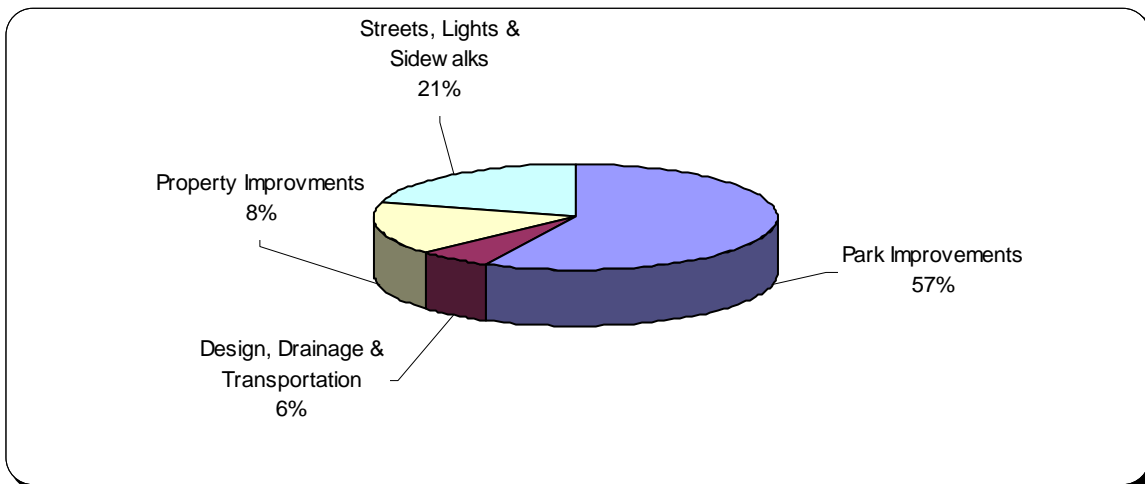


General Fund

The General Fund represents the City’s entire key operational expenditures and has decreased from approximately \$11.9 million to \$10.8 million. The decrease in the General Fund Budget is approximately 10 percent. After evaluating the operations of the City, departments were able to propose fairly significant cuts that have minimal impacts on service levels. Also, the Police Department has made reductions by adjusting their officer’s daily schedules to reduce overtime. This budget still leaves funding in place to accomplish most programs that have been established by the City of Sedona.

MAJOR CAPITAL IMPROVEMENT PROJECTS

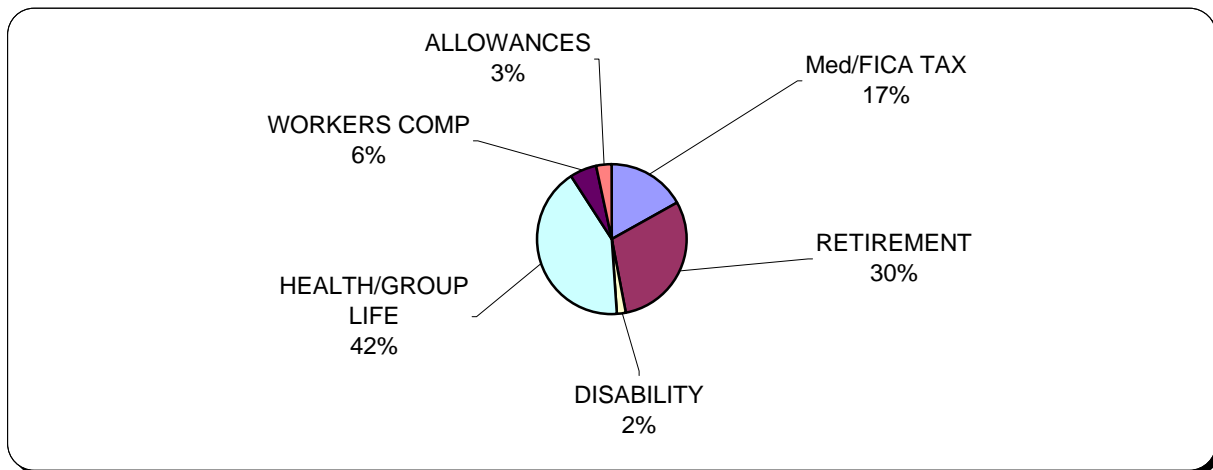
The budget includes approximately \$5.2 million in capital improvements for next year.



Key projects outlined in the upcoming budget include Park improvements and renovations, including Barbara’s Park and Jordan Historical Park projects, City Hall Plaza improvements, completion of Drainage projects, Intersection and Sidewalk projects, and completion of the City’s portion of SR 179.

STAFF DEVELOPMENT AND INVESTMENT

Our Strategic Plan states “Employees are our greatest asset.” The budget maintains current benefits for current employees. However, this budget includes the results of a reduction in force through a lay-off program and reorganization of staffing. It also includes the continuation of frozen vacant positions and no funding for requested new positions that would increase costs. The typical merit, cost of living and flex payouts were eliminated from this budget. Finally, it continues the 50/50 share for employee retirement between employee and the City and continues an increased contribution from employees for health care benefits.

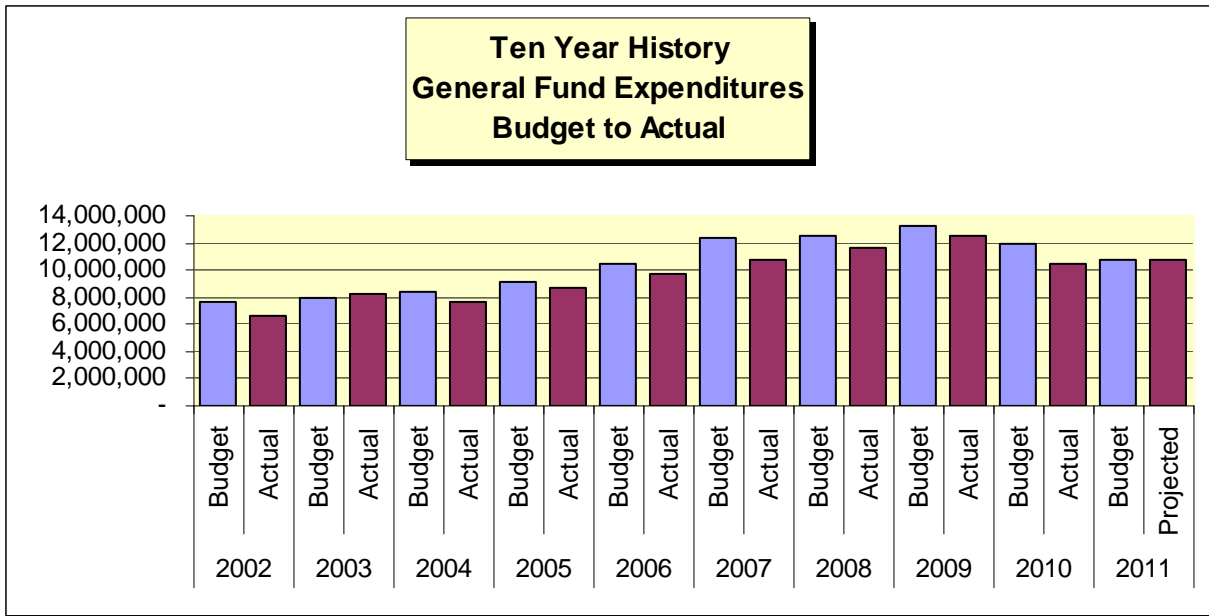


SUMMARY of FINANCIAL CONDITION

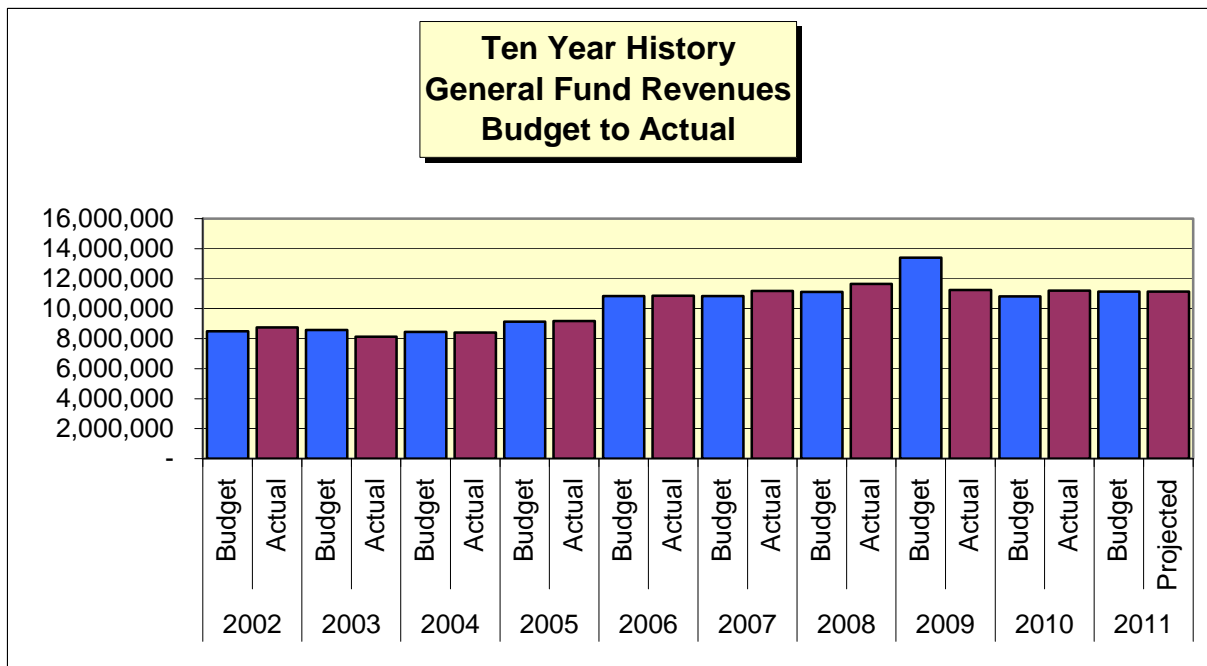
The General Fund (operating) budget for fiscal year 2011 is balanced between revenue and expenditures. Reductions to all departments totaled approximately \$1.5 million. These reductions are anticipated to be long term cost reductions that will only be added back to a future budget if revenue allows. This budget also assumes the continuation of decreased collections in local sales taxes and State shared revenues. This is a conservative approach that should allow for continued security as we face future years of uncertain state funding.

The following three graphs represent the City’s financial history (operating) over the last ten years.

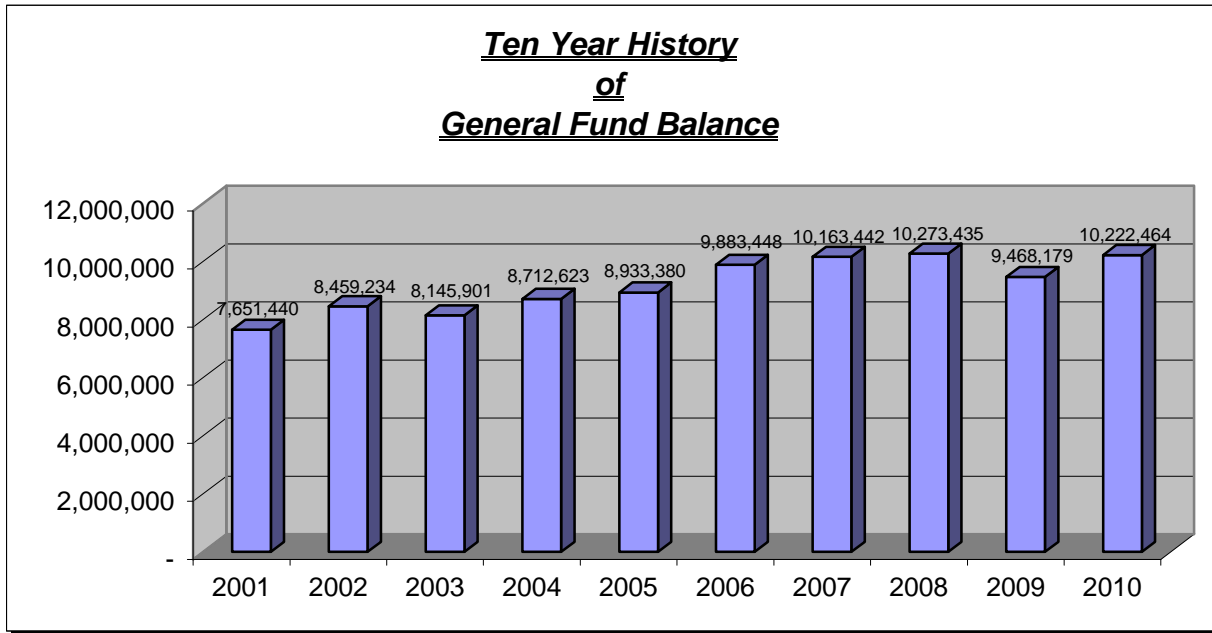
The first shows a comparison of expenditures, budgeted versus actual experience.



The second shows a comparison of revenues, budgeted versus actual experience.



The third shows the changes to the fund balance over the last ten years.



As you can see, the City has been able to maintain a very large fund balance (savings account) that will allow for a strategic response to the continued downturn. In addition, this strong financial condition has allowed the City to continue moving forward with the strategic priorities that the City has put in place and allowed this budget to be developed in a way that maintains our focus on the Strategic and Community Plans.

The reductions that Sedona has made over the past two years have focused on cost-cutting measures that will have long-term impacts on the expenditures of the City. While many Cities have made short-term reductions, Sedona took the approach of (1) maintaining reserves for use as a last resort in response to major state reductions (2) making program and personnel cuts that have long term impacts (3) keeping short term cuts available if needed during the end of the downturn.

Staff and Council look forward to continually providing a level of services and improvements that help to maintain and improve the quality of life in Sedona, even in an environment of reduced revenue and resources. The City's existing fund balance (savings account), at 100% of anticipated new revenue puts Sedona at an advantage compared to most Cities in Arizona to be able to continue to provide needed services to the community.

Sedona Comprehensive Financial Policies

The following City financial policies establish the framework for Sedona's overall fiscal planning and management. They set forth the guidelines against which current budgetary performance can be measured and proposals for future programs can be evaluated. Sedona's publicly adopted financial policies show the credit rating industry and prospective investors (bond buyers) the City's commitment to sound financial management and fiscal integrity. The financial policies also improve the City's fiscal stability by helping City officials plan fiscal strategy with a consistent approach. Adherence to adopted financial policies promotes sound financial management, which can lead to improvement in City bond ratings and lower cost of capital.

Operating Management Policies

1. All departments will share in the responsibility of meeting policy goals and ensuring long-term financial health. Future service plans and program initiatives will be developed to reflect current policy directives, projected resources and future service requirements.
2. The budget process is intended to weigh all competing requests for City resources, within expected fiscal constraints. Requests for new, ongoing programs made outside the budget process will be discouraged.
3. Addition of personnel will only be requested to meet strategic plan objectives, program initiatives and policy directives after service needs have been thoroughly examined and it is substantiated that additional staffing will result in increased revenue or enhanced operating efficiencies. To the extent feasible, personnel cost reductions will be achieved through attrition.
4. Current expenditures will be funded by current revenue and reserves if sufficient reserves exist.
5. No revenues will be dedicated for specific purposes (except .5 cent sales tax for capital improvements), unless required by law or generally accepted accounting practices (GAAP). All non-restricted revenues will be deposited in the General Fund and appropriated by the budget process.
6. Development fees for capital expenses attributable to new development will be reviewed every three years to ensure that fees match development-related expenses.

7. Grant funding should be considered to leverage city funds. Inconsistent and/or fluctuating grants should not be used to fund ongoing programs. Programs financed with grant moneys will be budgeted in a separate fund, and the service program will be adjusted to reflect the level of available funding. In the event of reduced grant funding, city resources will be substituted only after all program priorities and alternatives are considered during the budget process.
8. Balanced revenue and expenditure forecasts will be prepared to examine the City's ability to absorb operating costs due to changes in the economy, service demands, and capital improvements. The forecast will encompass five years and will be updated annually.
9. Cash and investment programs will be maintained in accordance with the adopted investment policy. City funds will be managed in a prudent and diligent manner with an emphasis on safety of principal, liquidity, and financial return on principal, in that order.
10. The City will follow an aggressive, but humane, policy of collecting revenues. All adjusted uncollectible accounts will be pursued to the limit of collection ability.

Capital Management Policies

1. The capital improvement plan will include, in addition to current operating maintenance expenditures, adequate funding to support repair and replacement of deteriorating infrastructure and avoidance of a significant unfunded liability.
2. Future operating, maintenance, and replacement costs associated with new capital improvements will be forecast, matched to available revenue sources, and included in the Operating Budget.

Debt Management Policy

1. The City will use debt to finance capital projects according to the priorities established by the City. The capital projects to be financed should have an economic average life of at least five years. The City will attempt to use a

pay-as-you-go method prior to issuing debt for this purpose.

2. The City will strive to maintain or improve its credit ratings, although not at the expense of significantly delaying important capital projects.
3. The City will utilize the most cost-effective financing strategies available while still maintaining flexibility for future project financing. This includes investigating other financing alternatives such as state or federal aid or using new financing techniques.
4. The City will utilize realistic, but conservative assumptions for structuring its bonding program with regard to future revenue growth, interest rates, project costs, etc.
5. The City will endeavor to maintain an open line of communication between the rating agencies and the marketplace in general, in part by providing full on-going financial disclosure as required by law.
6. The City will follow prudent borrowing principals and not engage in any transactions involving significant market risk.
7. Improvement District and Community Facility District Bonds shall be issued only when there is a general city benefit. Both ID and CFD bonds will be utilized only when it is expected that they will be issued for their full term. It is intended that Improvement District and Community Facility District bonds will be primarily issued for existing neighborhoods desiring improvements to their property such as roads, sewer lines, streetlights, and drainage.
 1. Improvement District debt will be permitted only when the full cash value of the property to debt ratio (prior to improvements being installed) is a minimum of 3/1 prior to issuance of debt and 5/1 or higher after construction of improvements. These ratios will be verified by an appraisal paid for by the applicant and administered by the City. In addition, the City's cumulative improvement district debt will not exceed 5 percent of the city's secondary assessed valuation. Bonds issued to finance improvement district projects will not have maturities longer than ten years.

1. An Economic Stabilization Reserve will be maintained as part of the General Fund balance to help offset operating revenue sources which are most susceptible to changes in the economy. The ultimate goal is for the Economic Stabilization Reserve balance to be maintained at 50 percent of annual general governmental (General/HURF funds) operating expenditures.
2. Sewer Replacement and Extension Reserve will be maintained to ensure adequate funding for infrastructure deterioration repair.
3. Contingency reserves to be determined annually will be maintained to offset unanticipated revenue shortfalls and/or unexpected expenditure increases. Contingency reserves may also be used for unanticipated and/or inadequately budgeted events threatening the public health or safety. Use of contingency funds should be utilized only after all budget sources have been examined for available funds.
4. Excess reserves will be used for one-time expenditures such as capital improvements, technology improvements and debt reduction strategies.

Financial Reporting Policies

1. The City's accounting and financial reporting systems will be maintained in conformance with generally accepted accounting principles (GAAP) and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officer Association (GFOA).
2. An annual audit will be performed by an independent public accounting firm, with an audit opinion to be included with the City's published Comprehensive Annual Financial Report (CAFR).
3. The City's CAFR will be submitted to the GFOA Certification of Achievement for Excellence in Financial Reporting Program. The financial report should be in conformity with GAAP, demonstrate compliance with finance related legal and contractual provisions, disclose thoroughness and detail sufficiency, and minimize ambiguities and potentials for misleading inference.
4. Financial systems will be maintained to monitor revenues, expenditures, and program performance on an ongoing basis.

FINANCIAL SUMMARIES

This section provides financial summaries of the City's overall expenditure budget and revenues for the City's major funds. A five-year financial forecast is also included in this section.

2010/11 BUDGET SUMMARY

This is a summary of the projected revenues compared to the budgeted expenditures.

SCHEDULE A & E

Schedule A reflects the summary schedule of estimated revenues and expenditures for the total budget.

Schedule E reflects the summary of each department and fund expenditure budget.

GENERAL FUND REVENUES

This is a summary of major sources of revenues in the General Fund. The table shows that local sales and bed taxes represent approximately 58% of the estimated revenues and state shared revenues represent approximately 22% of the estimated revenues.

STREET FUND REVENUES

This is a summary of major sources of revenues in the Streets Fund. The Streets Fund is restricted to expenditures for road and right-of-way improvements.

DEVELOPMENT IMPACT FEES

This is a summary of major sources of revenues in the Development Impact Fees Fund. Development Impact Fees are collected for storm drainage, public facilities, parks, law enforcement and streets & signals.

CAPITAL IMPROVEMENT REVENUES

This is a summary of major sources of revenues in the Capital Improvement Fund. Local sales taxes comprise the major source of revenue for this Fund.

ENTERPRISE FUND REVENUES

This is a summary of major sources of revenues in the Wastewater Fund. The primary sources of revenue are local sales taxes, user fees and capacity fees.

FY 2010-2011 BUDGET SUMMARY

	Tax Revenue	Licenses/Permits	Grants/IGA's/Donations	Service Charges	"Other" Revenue	FY2010-11 Collections				Interfund Transfers		Un appropriated	Budgeted Expenses
							BOND	Draws	Reserves	IN	OUT		
GENERAL FUND:													
CITY COUNCIL				0	0	0							61,838
CITY MANAGER				0	0	0							246,222
HUMAN RESOURCES				0	0	0							1,563,615
FINANCIAL SERVICES	120,000			0	0	120,000							376,922
INFORMATION TECHNOLOGY				2,906	0	2,906							453,065
LEGAL				0	0	0							335,289
CITY CLERK		15,000		0	0	15,000							186,292
PARKS & RECREATION				47,136	2,771	49,907							657,740
GENERAL SERVICES	9,654,754			61	735,158	10,389,973				27,150			3,701,115
<i>OPERATING CONTINGENCY</i>				0	0	0							307,500
<i>CAPITAL PROJECTS</i>				0	0	0					(364,817)		(364,817)
COMMUNITY DEVELOPMENT		157,839		70,104	0	227,943					(2,000)		788,847
PUBLIC WORKS				2,473	0	2,473							412,502
ARTS & CULTURE				0	0	0							84,218
POLICE DEPARTMENT				37,827	0	37,827							2,050,437
MUNICIPAL COURT				272,881	13,235	286,116							296,507
GENERAL FUND TOTALS:	9,774,754	172,839	0	433,388	751,164	11,132,145	0	0	27,150	(366,817)	0	10,792,476	
SPECIAL REVENUE FUNDS:													
STREETS FUND	787,124				61,232	848,356			797,080		(17,150)		1,628,286
GRANT FUND			2,372,806		0	2,372,806			2,000				2,374,806
P.A.N.T. FUND			648,229			648,229							648,229
SPECIAL REVENUE FUNDS TOTAL:	787,124	0	3,021,035	0	61,232	3,869,392	0	797,080	2,000	(17,150)	0	4,651,322	
CAPITAL FUNDS:													
CAPITAL IMPROVEMENT FUND	0		188,111		77,914	266,025			679,806		(139,500)		806,331
I. T. CAPITAL FUND					0	0		15,000	139,500				154,500
ARTS FUND					750	750		99,250	25,000				125,000
DEVELOPMENT IMPACT FEES FUND		236,518			61,136	297,653		1,230,847			(15,000)		1,513,500
COMMUNITY FACILITY FUND-SUMMIT	119,308				9,039	128,347		323,892			(319,989)		132,250
COMMUNITY FACILITY FUND-FAIRFIELD	80,644				9,258	89,902		263,958			(5,000)		348,860
CAPITAL FUNDS TOTAL:	199,952	236,518	188,111	0	158,097	782,678	0	1,932,947	844,306	(479,489)	0	3,080,441	
WASTEWATER ENTERPRISE FUND:													
WASTEWATER FUND - Adm/Plant/Debt Service	4,493,144			3,966,498	885,048	9,344,690							8,743,557
WASTEWATER FUND - Capital/Construction		1,015		543,045		544,060	1,042,920	1,260,171		(10,000)			3,438,284
WASTEWATER ENTERPRISE FUND TOTAL:	4,493,144	1,015	0	4,509,543	885,048	9,888,750	1,042,920	1,260,171	0	(10,000)	0	12,181,841	
TOTAL ALL FUNDS:	15,254,974	410,371	3,209,146	4,942,931	1,855,541	25,672,964	1,042,920	3,990,198	873,456	(873,456)	0	30,706,080	

CITY/TOWN OF SEDONA
 Summary Schedule of Estimated Revenues and Expenditures/Expenses
 Fiscal Year 2011

FUND	ADOPTED BUDGETED EXPENDITURES/EXPENSES* 2010	ACTUAL EXPENDITURES/EXPENSES ** 2010	FUND BALANCE/NET ASSETS*** July 1, 2010**	PROPERTY TAX REVENUES 2011	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2011	OTHER FINANCING 2011		INTERFUND TRANSFERS 2011		TOTAL FINANCIAL RESOURCES AVAILABLE 2011	BUDGETED EXPENDITURES/EXPENSES 2011
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 10,780,223	\$ 10,491,685	\$	\$	\$ 11,132,143	\$	\$	\$ 27,150	\$ 366,817	\$ 10,792,476	\$ 10,792,476
2. Special Revenue Funds	5,673,767	2,893,647	2,615,777		4,385,294			2,000	357,139	6,645,932	6,645,932
3. Debt Service Funds Available											
4. Less: Designation for Future Debt Retirement											
5. Total Debt Service Funds											
6. Capital Projects Funds	3,476,859	2,769,971	114,250		266,775			844,306	139,500	1,085,831	1,085,831
7. Permanent Funds											
8. Enterprise Funds Available	21,300,024	15,135,041	1,260,171		9,888,750	1,042,920	1,042,920		10,000	11,138,921	12,181,841
9. Less: Designation for Future Debt Retirement											
10. Total Enterprise Funds	21,300,024	15,135,041	1,260,171		9,888,750	1,042,920	1,042,920		10,000	11,138,921	12,181,841
11. Internal Service Funds	2,300	2,300									
12. TOTAL ALL FUNDS	\$ 41,233,173	\$ 31,292,644	\$ 3,990,198	\$	\$ 25,672,962	\$ 1,042,920	\$ 1,042,920	\$ 873,456	\$ 873,456	\$ 29,663,160	\$ 30,706,080

EXPENDITURE LIMITATION COMPARISON

	2010	2011
1. Budgeted expenditures/expenses	\$ 41,233,173	\$ 30,706,080
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	41,233,173	30,706,080
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	\$ 41,233,173	\$ 30,706,080
6. EEC or voter-approved alternative expenditure limitation	\$	\$

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts in this column represent Fund Balance/Net Asset amounts except for amounts invested in capital assets, net of related debt, and reserved/restricted amounts established as offsets to assets presented for informational purposes (i.e., prepaids, inventory, etc.).

CITY/TOWN OF SEDONA
Summary by Department of Expenditures/Expenses Within Each Fund Type
Fiscal Year 2011

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2010	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2010	ACTUAL EXPENDITURES/ EXPENSES* 2010	BUDGETED EXPENDITURES/ EXPENSES 2011
GENERAL FUND				
City Council	\$ 68,401	\$ (1,072)	\$ 59,905	\$ 61,838
City Manager	444,449	(26,214)	407,136	246,222
Human Resources	1,652,629	(16,883)	1,496,568	1,563,615
Financial Services	191,564	(14,485)	175,458	376,922
Information Technology	457,173	(16,838)	421,170	453,065
Legal	420,848	(54,689)	359,162	335,289
City Clerk	259,216	(2,158)	192,746	186,292
Parks & Recreation	659,442	(48,081)	600,626	657,740
General Services	2,401,348	(90,370)	2,381,294	2,978,981
Contingency	683,749	(633,749)	15,636	300,000
Community Development	1,124,648	(76,682)	1,052,427	788,847
Public Works	492,821	(60,191)	411,106	412,502
Arts & Culture	195,000	(6,641)	186,759	84,218
Police Department	2,498,067	(34,406)	2,424,292	2,050,437
Municipal Court	339,939	(26,612)	307,400	296,507
Total General Fund	\$ 11,889,294	\$ (1,109,071)	\$ 10,491,685	\$ 10,792,476
SPECIAL REVENUE FUNDS				
Streets Fund	\$ 1,625,002	\$	\$ 1,431,826	\$ 1,628,286
Grants Fund	2,616,231		547,325	2,374,806
P.A.N.T. Fund (Partners Against Na	1,401,264		696,048	648,229
Development Impact Fees Fund			49,525	1,513,500
Community Facilities District Fund	31,270		168,923	481,111
Total Special Revenue Funds	\$ 5,673,767	\$	\$ 2,893,647	\$ 6,645,932
DEBT SERVICE FUNDS				
Jordan Park Special Improvemer	\$	\$	\$	\$
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
Capital Improvement Fund	\$ 5,208,452	\$ (2,171,548)	\$ 2,565,119	\$ 806,331
Information Technology Capital Fun	339,955		179,852	154,500
Art In Public Places Fund	100,000		25,000	125,000
Total Capital Projects Funds	\$ 5,648,407	\$ (2,171,548)	\$ 2,769,971	\$ 1,085,831
PERMANENT FUNDS				
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Wastewater - Operations/Plant/D	\$ 9,149,240	\$ (7,413)	\$ 8,973,953	\$ 8,743,557
Wastewater - Construction	12,159,909	(1,712)	6,161,088	3,438,284
Total Enterprise Funds	\$ 21,309,149	\$ (9,125)	\$ 15,135,041	\$ 12,181,841
INTERNAL SERVICE FUNDS				
Carruth/Parks Trust Fund	\$ 2,300	\$	\$ 2,300	\$
Total Internal Service Funds	\$ 2,300	\$	\$ 2,300	\$
TOTAL ALL FUNDS	\$ 44,522,917	\$ (3,289,744)	\$ 31,292,644	\$ 30,706,080

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

GENERAL FUND	REVENUES
---------------------	-----------------

General Fund - Revenues - By Source

Revenue Sources:	2008-2009 Actual	2009-2010 Budget	2009-2010 Estimated	2010-2011 Adopted
Taxes:				
Bed Tax	\$ 1,717,057	\$ 1,766,478	\$ 1,426,241	\$ 1,225,785
City Sales Tax	4,411,216	4,485,242	4,888,750	5,396,616
Franchises	661,177	654,559	666,326	667,787
Intergovernmental:				
State Income Tax	1,637,088	1,411,781	1,411,823	1,064,174
State Sales Tax	870,023	840,688	802,470	820,369
Motor Vehicle Tax	593,707	506,158	551,996	600,023
Fines and Forfeitures:				
Municipal Court	268,848	286,500	269,105	272,881
Police Department	34,050	25,000	29,700	25,375
Community Development	705	850	2,310	863
Charges for Services:				
Recreation Fees	36,324	46,440	56,953	46,440
Community Development	86,403	68,217	47,639	69,241
Police Department	44,325	12,268	8,875	12,452
IT Division	3,370	2,863	1,349	2,906
Other	119	60	1,084	757
Licenses and Permits:				
Business Registration	39,325	15,000	39,215	15,000
Community Development	211,411	169,545	204,782	157,839
Public Works	3,233	2,436	3,840	2,473
Interest Earnings	476,892	461,000	287,215	303,790
Other Financing Sources:				
Transfers In	-	174,000	-	27,150
Miscellaneous	144,040	(109,000)	510,754	447,374
Total Revenues/Other Financing Sources & Appropriated Fund Balance	\$ 11,239,313	\$ 10,820,085	\$ 11,210,427	\$ 11,159,295

STREETS FUND	REVENUES
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Streets Fund - Revenues and Other Sources

Revenue Sources:	2008-2009 Actual	2009-2010 Budget Estimated		2010-2011 Adopted
Taxes:				
HURF	\$ 906,502	\$ 785,832	\$ 909,184	\$ 787,124
LTAF	47,082	49,606	27,461	-
Interest Earnings	499	82,114	76,981	61,232
Other Financing Sources:				
Transfers In/Fund Balance	-	-	-	-
Miscellaneous	-	-	-	-
Total Revenues/Other Financing Sources & Appropriated Fund Balance	\$ 954,083	\$ 917,552	\$ 1,013,626	\$ 848,356

DEVELOPMENT IMPACT FEES	REVENUES
--------------------------------	-----------------

Development Impact Fees Fund - Revenues and Other Sources

Revenue Sources:	2008-2009 Actual	2009-2010 Budget	2009-2010 Estimated	2010-2011 Adopted
Building Permits:				
Storm Drainage	\$ 5,733	\$ 4,205	\$ 10,502	\$ 8,499
General/Public Facilities	5,364	3,500	4,752	3,288
Parks & Open Spaces	76,710	157,256	97,128	62,123
Law Enforcement	19,852	8,973	6,131	4,370
Streets & Signals	194,557	152,669	159,839	158,237
Interest Earnings	94,476	85,897	80,543	61,136
Other Financing Sources:				
Transfers In	-	-	-	-
Miscellaneous	-	-	-	-
Total Revenues/Other Financing Sources & Appropriated Fund Balance	\$ 396,692	\$ 412,500	\$ 358,895	\$ 297,653

CAPITAL IMPROVEMENT FUND	REVENUES
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Capital Improvement Fund - Revenues and Other Sources

Revenue Sources:	2008-2009 Actual	2009-2010 Budget	2009-2010 Estimated	2010-2011 Adopted
Taxes				
City Sales Tax [1/2%]	\$ 1,969,270	\$ 2,002,340	\$ 893,712	\$ -
Debt / Financing	-	1,435,084	-	-
Interest Earnings	195,728	150,000	70,727	77,914
Other Financing Sources:				
Donations/Other Participation	-	-	-	-
Grants	-	1,180,000	1,000,000	188,111
Transfers In	-	725,983	109,061	694,806
Miscellaneous	169,700	-	400	-
Total Revenues/Other Financing Sources & Appropriated Fund Balance	\$ 2,334,698	\$ 5,493,407	\$ 2,073,901	\$ 960,831

ENTERPRISE FUND	REVENUES
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Wastewater Enterprise - Revenues and Other Sources

Revenue Sources:	2008-2009 Actual	2009-2010 Budget	2009-2010 Estimated	2010-2011 Adopted
City Sales Tax	\$ 5,435,186	\$ 5,526,458	\$ 4,925,801	\$ 4,493,144
Fines and Forfeitures	8,376	432	6,863	8,565
User Fees/Service Charges	3,318,061	3,296,047	3,328,804	3,965,979
Capacity Fees & Permits	456,075	206,883	988,457	536,015
Interest Earnings	924,384	839,334	388,099	763,887
Other Financing Sources:				
Transfers In/Fund Balance	-	6,224,225	-	2,303,091
Miscellaneous	(62,946)	121,161	81,299	121,161
Proceeds from Bonds	-	5,129,609	-	-
Total Revenues/Other Financing Sources & Appropriated Fund Balance	\$ 10,079,136	\$ 21,344,149	\$ 9,719,323	\$ 12,191,842

General Fund

Department Detail

Fiscal Year Budget

2010-2011

CITY COUNCIL

DEPARTMENT DESCRIPTION

The Mayor and City Councilors are elected at large and consist of seven members. The Mayor presides over the City Council meetings. The City Manager is appointed by the council and has responsibility for the day-to-day operations of the City.

MISSION STATEMENT

To encourage partnering to maximize resources and opportunities in sustaining Sedona's vibrant economy, which includes an interdependence of residents, visitors and surrounding communities. The City Council, Boards and Commissions, staff and volunteers partner in being responsive to the needs of the community to accomplish the City's mission.

2010-2011 OBJECTIVES

- ✓ During the November 2009 City Council Retreat, the Council agreed that its three highest priorities are:
 - Financial Sustainability
 - Pursue local collection of sales tax, audit program
 - Complete a wastewater rate study
 - Enhanced Communications
 - Increase council candidate training
 - Establish a speakers bureau
 - Infrastructure Needs

Did You Know?

The City Council supported staff in mid year expenditure reductions totaling over \$1,000,000, providing stability in the General Fund, Wastewater Fund, and Capital Fund.

- Prioritize infrastructure issues
- Increase options for revenue sources for corresponding infrastructure projects

2009-2010 ACCOMPLISHMENTS

- ✓ Directed staff to evaluate the business registration program, sales tax audits, and self collection of sales taxes
- ✓ Selection of City Manager Tim Ernster and Magistrate Judge Rodger Overholser

SIGNIFICANT CHANGES

- ✓ In FY 2010, there were many changes to City Council:
 - Councilor Mark DiNunzio replaced Marc Sterling upon his resignation
 - Cliff Hamilton was assigned Vice Mayor upon Vice Mayor John Bradshaw's resignation
 - Mayor Rob Adams was re-elected for a two-year term
 - Councilors Barbara Litrell, Dan McIlroy, Mike Ward and Dennis Rayner were elected to 3 four-year terms and 1 two-year term respectively

CITY OF SEDONA

EXPENDITURE ANALYSIS

CITY COUNCIL

	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
Salary/Wages	43,401	45,991	48,445	41,294	48,595	46,167
Overtime	-	120	-	129	-	-
Temp/Part-Time	-	-	-	-	-	-
Direct Payroll Costs	3,320	3,774	3,720	3,472	3,926	3,741
Employee Benefits	-	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES	\$ 46,721	\$ 49,886	\$ 52,165	\$ 44,895	\$ 52,521	\$ 49,908
Training/Staff Development	22,200	14,473	25,745	19,664	5,500	-
Professional Services	-	-	700	181	-	-
Advertising	-	-	-	-	-	-
Subscriptions/Dues/Licenses	10,078	10,694	8,930	7,285	9,430	8,930
Telephone	-	-	-	8	-	-
Donations	-	-	-	-	-	-
Office/Printing Supplies	500	1,293	500	774	500	-
Meals	-	-	-	-	-	3,000
Automobile Expense	250	65	250	-	250	-
Gasoline	750	-	700	134	200	-
Office Equipment - Non Capital	-	-	-	-	-	-
Special Programs	15,500	8,457	13,500	9,045	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 49,278	\$ 34,983	\$ 50,325	\$ 37,091	\$ 15,880	\$ 11,930
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 95,999	\$ 84,868	\$ 102,490	\$ 81,985	\$ 68,401	\$ 61,838

CITY MANAGER DEPARTMENT

DEPARTMENT DESCRIPTION

The City Manager’s office is responsible for the implementation of City Council policy and work plans. This is accomplished through Council establishment of strategic goals and distribution of work toward these goals throughout the departments. The continuous improvement to services provided to external customers (citizens) and internal customers (employees) is a key focus of the office.

An Administrative Assistant, Assistant City Manager and City Manager staff the office. All of these positions have a specific percentage of their positions allocated to other responsibilities in other departments.

MISSION STATEMENT

To assist departments and City Council in meeting performance goals by fostering an organizational environment that encourages a commitment to teamwork and delivery of quality municipal services to internal and external customers.

2010-2011 OBJECTIVES

- ✓ Work with new Council to provide an opportunity for strategic goal setting and provide support for the successful implementation of goals
- ✓ Establish support roles of staff liaison to a new Budget Advisory Committee
- ✓ Continue to focus on increased

Did You Know?

The Council-manager form of government combines the strong political leadership of elected officials with the strong managerial experience of an appointed manager or administrator.

communication with the public including reorganization of the communications function

2009-2010 ACCOMPLISHMENTS

- ✓ Worked with Council to provide a strategy to reduce expenditures mid-year to address revenue shortfalls
- ✓ Implemented changes to the vehicle policy and reduced fleet by over 30%
- ✓ Added duties to include oversight of Intergovernmental Affairs and eliminated \$50,000 federal lobby contract by providing the service with existing staff
- ✓ Implemented restructuring plan to reduce staffing throughout the organization
- ✓ Continued increased communication regarding the SR 179 construction project

SIGNIFICANT CHANGES

- ✓ Eliminated the Senior Information and Referral Specialist position
- ✓ Reorganized the Administrative Services Director position and moved that position entirely into the Community Services Department
- ✓ Reorganized the Economic Planner position and moved the position to the Finance Department as a Revenue Manager
- ✓ Reorganized Arts and Culture Department as a Division within the City Manager’s

Office and moved the
Communications Manager position to
this office.

- ✓ Eliminated Parking Services
Contract

**CITY OF SEDONA
EXPENDITURE ANALYSIS
City Manager**

	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
Salary/Wages	323,192	320,823	317,052	288,695	358,053	210,406
Overtime	-	53	-	94	-	-
Temp/Part-Time	-	17,240	-	20,708	-	-
Direct Payroll Costs	24,724	24,341	24,255	22,316	27,391	16,096
Employee Benefits	6,000	8,777	8,340	7,570	12,615	9,180
SUB-TOTAL SALARIES & WAGES	\$ 353,916	\$ 371,233	\$ 349,647	\$ 339,383	\$ 398,059	\$ 235,682
Training/Staff Development	15,750	10,596	14,250	12,465	-	-
Professional Services	15,000	7,141	30,160	-	30,500	2,500
Commission Support	2,900	160	-	-	-	4,000
Advertising	2,500	2,525	4,000	1,095	-	-
Subscriptions/Dues/Licenses	3,093	4,026	8,790	3,090	8,790	2,940
Telephone	1,350	1,094	1,300	891	1,900	500
Office/Printing Supplies	3,900	4,855	4,200	4,209	3,500	-
Postage	120	35	100	57	100	-
Office Maintenance	200	-	200	42	-	-
Automobile Expense	1,337	607	1,300	227	1,000	-
Gas & Oil	-	-	-	99	-	-
Community Based Services	750	-	-	-	-	-
Office Furniture - Non Capital	-	926	-	74	-	-
Office Equipment - Non Capital	-	-	-	-	-	-
Special Programs	-	-	-	2,289	-	-
Public Information Program	25,300	25,063	50,600	-	600	600
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 72,200	\$ 57,027	\$ 114,900	\$ 24,537	\$ 46,390	\$ 10,540
Office Furniture						
Office Equipment						
Computer Software						
Computer Hardware						
Radio & Phone Equipment						
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 426,116	\$ 428,260	\$ 464,547	\$ 363,920	\$ 444,449	\$ 246,222

HUMAN RESOURCES

DEPARTMENT DESCRIPTION

The Human Resources Division provides assistance to all employees of the City regarding benefits, employee development, and safety standard issues. Human Resources is responsible for the administration and management of the human capital needs which includes: the recruitment process, new employee orientation, performance evaluations, employee benefit programs, classification and compensation programs, personnel records, rewards and recognition programs, employee manual updates, employee development programs, employee safety programs, and assisting with the compliance of Federal, State and local laws and regulations governing employees.

MISSION STATEMENT

Human Resources Division optimizes the City of Sedona's Human Capital by recruiting, developing and retaining a workforce that achieves the mission and goals of the organization.

2010-2011 OBJECTIVES

- ✓ Introduce virtual open enrollment
- ✓ Develop comprehensive drug screening policy
- ✓ Establish City Code of Conduct
- ✓ Provide paperless employee selection and evaluation process

Did You Know?

Detailed and personalized benefit statements are available anytime when employees refer to the HR area of ADP (online data processing for payroll and HR services). Employees can make many changes to dependant and personal information electronically.

2009-2010 ACCOMPLISHMENTS

- ✓ Recruitment and selection process for Chief of Police, Magistrate Judge and City Clerk
- ✓ Collaborated with Finance in integrating information into an enterprise system reducing duplication of effort
- ✓ Established Roth IRA benefit for employees
- ✓ Website enhancement participation and transfer of information
- ✓ Reestablished and enhanced safety committee's role
- ✓ Conducted facility safety audit

SIGNIFICANT CHANGES

- ✓ Merit and COLA increases suspended
- ✓ Flex leave payout suspended
- ✓ Training and travel reduced
- ✓ Education Reimbursement suspended
- ✓ Increase to ASRS contribution rate from 9.0-9.6%
- ✓ Increase in State Unemployment Claims

CITY OF SEDONA

EXPENDITURE ANALYSIS

	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ADOPTED
Human Resources	2007-08	2007-08	2008-09	2008-09	2009-10	2010-2011
Salary/Wages	110,357	111,043	117,612	120,510	128,074	122,827
Overtime	1,505	43	1,625	517	1,836	1,836
Direct Payroll Costs	8,466	8,502	9,030	9,022	9,938	9,537
Retirement	333,211	301,354	341,729	317,464	336,009	315,154
PSPRS Retirement	128,998	165,159	186,860	244,448	199,031	218,808
STD/LTD Insurance	46,583	42,161	48,483	44,686	43,584	35,765
Health/Dental/Life Insurance	804,847	736,036	822,065	748,588	784,713	712,062
Worker Compensation	108,143	91,247	118,737	95,663	98,245	94,022
Flex Leave Reimbursement	75,757	-	63,608	35,806	-	-
Employee/Unemployment Benefits	5,000	1,690	-	12,314	12,000	35,000
SUB-TOTAL SALARIES & WAGES	\$ 1,622,867	\$ 1,457,234	\$ 1,709,749	\$ 1,629,019	\$ 1,613,430	\$ 1,545,010
Exams	7,800	7,749	6,800	5,587	6,300	8,010
Relocation/Recruitment	15,000	3,806	25,000	4,088	15,000	-
Training/Staff Development	31,900	17,922	9,000	6,633	-	-
Training/Tuition Reimbursement	15,000	2,933	10,000	2,170	5,000	-
Professional Services	-	-	-	27,617	-	-
Advertising	22,000	6,308	15,000	6,023	5,000	5,000
Subscriptions/Dues/Licenses	3,796	1,333	2,497	2,524	1,200	645
Telephone	450	19	450	-	450	450
Office/Printing Supplies	2,000	2,887	2,000	1,257	750	-
Postage	100	-	100	95	-	-
Office Maintenance	-	-	-	91	-	-
Software Maintenance	-	-	-	-	-	-
Automobile Expense	-	5	-	135	-	-
Legal Costs	500	78	500	-	-	-
Office Furniture - Non Captial	-	-	-	-	-	-
Computer Hardware - Non Capital	-	-	-	-	-	-
Special Programs	8,900	8,447	8,800	2,701	4,000	3,000
Safety Programs	3,000	1,615	3,000	463	1,500	1,500
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 110,446	\$ 53,101	\$ 83,147	\$ 59,384	\$ 39,200	\$ 18,605
Office Furniture	-	-	-	-	-	-
Office Equipment	-	-	-	-	-	-
Computer Software	-	-	-	-	-	-
Computer Hardware	-	-	-	-	-	-
Radio & Phone Equipment	-	-	-	-	-	-
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 1,733,313	\$ 1,510,335	\$ 1,792,896	\$ 1,688,403	\$ 1,652,630	\$ 1,563,615

FINANCIAL SERVICES DEPARTMENT

DEPARTMENT DESCRIPTION

The Finance Department provides a variety of services to both external and internal customers. The Department is responsible for wastewater billing and collection services to external customers. For internal customers, the Department provides payroll, benefits administration, purchasing and payables services. The Department also provides investment, debt management, budget coordination and management services to the City Council, City Manager and citizens.

MISSION STATEMENT

To provide professional, accurate, and timely financial and accounting services to all customers which include, but are not limited to, all citizens, vendors, utility customers, media, City Council, and all Departments and employees of the City of Sedona.

2010-2011 OBJECTIVES

- ✓ Create a Popular Annual Financial Report (PAFR) for the 2010 audit. The PAFR is an easily understandable financial report to the general public
- ✓ Continue making financial information easily accessible to our citizens
- ✓ Complete a the City's first sales tax audits and formalize a business registration/licensing program
- ✓ Implement self-collection of local sales tax through a contract

Did You Know?

The Financial Services Department received the Government Finance Officers Association "Certificate of Achievement for Excellence in Financial Reporting" for its Comprehensive Annual Financial Report (CAFR)

2009-2010 ACCOMPLISHMENTS

- ✓ Increased financial information available to citizens on the City of Sedona website
- ✓ Successfully reduced the number of purchasing cards citywide and implemented departmental cards
- ✓ Implemented ADP, a streamlined program to consolidate Time & Attendance, Payroll, and Human Resources functions
- ✓ Successfully completed FY 2008-2009 audit
- ✓ Completed a wastewater rate study providing a long term financial strategy for fiscal stability and increasing wastewater rates to better align costs of service with expenditures in the fund.

SIGNIFICANT CHANGES

- ✓ As part of restructuring the organization, the Financial Services staff levels were changed. The Accounting Technician position that was previously 'frozen' has been eliminated in this budget.
- ✓ The position of Revenue Manager has been added with the addition of Sales Tax audits and proposed changes to Business Registrations/Licenses.
- ✓ Financial Services staff will work with all City departments on consolidating office supply, maintenance and gasoline purchases.

CITY OF SEDONA

EXPENDITURE ANALYSIS

	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
Financial Services						
Salary/Wages	141,312	141,746	150,558	145,787	148,353	229,762
Overtime	1,799	1,376	1,922	1,528	1,938	1,141
Temp/Part-Time Wages	-	-	-	-	-	-
Direct Payroll Costs	10,948	10,867	11,665	10,998	11,497	17,664
Employee Benefits	-	-	-	-	-	480
SUB-TOTAL SALARIES & WAGES	\$ 154,059	\$ 153,989	\$ 164,145	\$ 158,312	\$ 161,788	\$ 249,047
Training/Staff Development	14,900	12,557	13,300	8,339	-	-
Professional Services	1,000	-	1,000	-	-	100,000
Advertising	2,500	2,244	2,500	2,695	2,500	2,500
Dues/Subscriptions/Licenses	1,930	1,828	1,875	1,440	1,375	2,875
Telephone	-	-	-	350	600	-
Service Charges	-	-	-	-	-	-
Printing/Office Supplies	3,400	3,859	3,900	3,924	2,325	-
Postage	150	24	150	62	150	-
Office Maintenance	200	363	325	329	325	-
Software Maintenance	-	-	-	-	-	-
Automobile Expense	200	-	-	-	-	-
Audit	18,500	18,200	19,425	14,260	22,500	22,500
Office Furniture - Non Capital	1,500	-	-	-	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 44,280	\$ 39,074	\$ 42,475	\$ 31,399	\$ 29,775	\$ 127,875
Office Furniture						
Office Equipment						
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 198,339	\$ 193,063	\$ 206,620	\$ 189,711	\$ 191,563	\$ 376,922

Information Technology Department

DEPARTMENT DESCRIPTION

The Information Technology Department manages the acquisition and maintenance of all of the City's computer, network, and communication systems, including computer hardware and software, servers, network switches, routers and firewalls, telephone systems, voice mail, e-mail, and the City's Internet and Intranet sites.

Geographic Information Systems (GIS) within the IT Department provides maps, data and spatial analysis to city departments and to the public through the City's comprehensive GIS application, the City's permit tracking database, and the City's Internet site www.SedonaAZ.gov.


MISSION STATEMENT

The Information Technology Department strives for operational excellence in all that we do. Our goal is exceptional customer service and support to City employees and citizens of Sedona in providing technology that delivers and ensures accurate, timely, and reliable information.

2010-2011 OBJECTIVES

- ✓ Continue to utilize Virtualization technology to improve hardware utilization and reduce energy use
- ✓ Improve GIS services through the use of GEO-databases and new web-based mapping applications

Did You Know?



The city's new website distributes "Content Management" functions to city staff so that each department can provide more timely and relevant information to assist residents and visitors.

- ✓ Explore new technologies and procedures to gain efficiencies and improve customer service

2009-2010 ACCOMPLISHMENTS

- ✓ Implemented a new city website with increased content management for department level control of changes
- ✓ Assisted the Finance and Human Resources departments in implementing new Time & Attendance, Payroll, and Personnel Management systems
- ✓ Implemented e-Citations program for the Police Department utilizing hand-held computers and automated updates to the Court and the Police Records database
- ✓ Implemented E-Mail Archiving system to

- better manage historical information and aid in responding to public records requests
- ✓ Installed natural gas powered generator to provide backup power to city's data center in the event of an emergency or an extended power outage

SIGNIFICANT CHANGES

- ✓ Incurred cost of software/hardware maintenance for Police digital in-car video system

CITY OF SEDONA

EXPENDITURE ANALYSIS

	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
Information Technology						
Salary/Wages	245,692	244,954	270,198	255,946	259,845	267,246
Overtime	-	-	-	-	-	-
Temp/Part-Time Wages	2,230	-	-	-	-	-
Direct Payroll Costs	18,966	18,088	20,670	19,222	19,878	20,444
Employee Benefits	-	-	-	-	-	3,420
SUB-TOTAL SALARIES & WAGES	\$ 266,888	\$ 263,042	\$ 290,868	\$ 275,168	\$ 279,723	\$ 291,110
Training/Staff Development	18,200	9,432	19,150	8,641	-	-
Professional Services	16,000	1,230	22,000	2,430	5,000	4,590
Tech Support	5,800	-	4,100	-	-	-
Subscriptions/Dues/Licenses	19,101	6,695	4,000	2,198	-	525
Telephone Service	20,730	4,311	16,400	8,478	23,840	11,856
Printing/Office Supplies	2,920	2,793	2,150	2,978	1,000	-
Postage	400	256	600	289	400	-
System Maintenance	10,000	5,521	10,000	16,932	10,000	5,000
Office Maintenance	500	-	1,000	450	500	450
Lease Payments	-	-	-	-	-	-
Software Maintenance	91,912	97,200	116,500	95,275	134,210	138,034
Automobile Expense	-	30	-	-	-	-
Replacement & Extension	600	-	3,500	-	-	-
Office Furniture - Non Capital	200	-	3,000	195	-	-
Radio & Phone Equip - Non Capital	-	-	100	-	-	-
GIS Supplies	2,500	2,113	2,500	1,810	2,500	1,500
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 188,863	\$ 129,579	\$ 205,000	\$ 139,677	\$ 177,450	\$ 161,955
Office Furniture	-	-	-	-	-	-
Computer Hardware	-	-	-	-	-	-
Computer Software	-	-	-	-	-	-
Data	-	-	-	-	-	-
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 455,751	\$ 392,621	\$ 495,868	\$ 414,844	\$ 457,173	\$ 453,065

LEGAL DEPARTMENT

DEPARTMENT DESCRIPTION

The Legal Department prosecutes all misdemeanor offenses, provides legal services and advice to City departments and the City Council, defends claims and suits brought against the City, drafts and/or reviews and approves all contracts entered into by the City, drafts all resolutions and ordinances submitted for City Council approval, and interfaces with and manages the activities of outside counsel.

MISSION STATEMENT

The department strives to provide quality legal advice and services to the City Council, City departments and commissions. To vigorously prosecute criminal cases in a fair manner that leads to just results.

2010-2011 OBJECTIVES

- ✓ Continue to provide the same or better level of service within the current budget constraints
- ✓ Begin working with staff and Planning & Zoning Commission on revisions to the Community Plan

2009-2010 ACCOMPLISHMENTS

- ✓ Successful Settlement of the Foothills Property Management litigation
- ✓ Created new public records

Did You Know?

In 2009, the City Prosecutor processed 351 cases including :

46	DUI's
29	Domestic Violence
88	Miscellaneous Criminal matters
126	Driving on a Suspended License
61	Criminal Traffic
1	Code Enforcement

- disclosure policy
- ✓ Created process of compliance with HB 2008 for verification of residency status requirements
- ✓ Filed civil litigation for condemnation of sewer and drainage easements
- ✓ Authored a variety of legal opinions related to liability, elections, public records and conflict-of-interest issues

SIGNIFICANT CHANGES

- ✓ One Assistant City Attorney was eliminated mid-year and is eliminated from this budget
- ✓ The Legal Fees line item has been reduced in the department budget and combined with legal costs in the general fund's operating contingency

CITY OF SEDONA

EXPENDITURE ANALYSIS

	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ADOPTED
Legal Department	2007-08	2007-08	2008-09	2008-09	2009-10	2010-2011
Salary/Wages	312,660	325,765	331,141	324,112	283,129	279,043
Overtime	-	182	-	62	-	-
Temp Part-Time Wages	780	1,938	780	-	-	-
Direct Payroll Cost	23,978	23,249	25,392	22,916	21,719	21,347
Employee Benefits	-	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES	\$ 337,418	\$ 351,135	\$ 357,313	\$ 347,089	\$ 304,848	\$ 300,389
Training/Staff Development	6,000	5,041	6,000	1,870	-	-
Professional Services	2,500	88	2,500	-	2,500	1,500
Subscriptions/Dues/Licenses	2,460	1,885	2,460	2,183	2,000	2,000
Telephone	2,000	951	1,200	960	1,200	1,200
On-Line Research	3,000	1,896	3,000	2,550	3,000	3,000
Office/Printing Supplies	2,000	1,505	2,000	1,162	2,000	-
Postage	100	129	100	33	100	-
Automobile Expense	250	77	250	113	250	-
Legal Fees	25,000	13,992	100,000	81,143	100,000	25,000
Recording Fees	200	150	-	(10)	-	-
Gas & Oil	-	-	-	65	-	-
Office Furniture - Non Capital	2,000	1,501	1,000	-	-	-
Law Library	3,000	4,702	3,000	4,512	3,000	1,000
Witness Fees	750	-	750	177	750	-
Prosecutorial Services	500	1,077	1,200	-	1,200	1,200
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 49,760	\$ 32,993	\$ 123,460	\$ 94,760	\$ 116,000	\$ 34,900
Office Furniture						-
Office Equipment						-
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 387,178	\$ 384,128	\$ 480,773	\$ 441,849	\$ 420,848	\$ 335,289

CITY CLERK

DEPARTMENT DESCRIPTION

The City Clerk's Department:

- Conducts regular & special Municipal Elections
- Records, preserves, researches and provides for public access to Sedona's historical records
- Processes applications for voluntary service on City Advisory boards & Commissions
- Accepts claims against the City and service of other legal documents
- Maintains the City Code
- Acts as filing office for the City of Sedona
- Administers Oaths of Office

MISSION STATEMENT

To provide exceptional service to the Mayor and Council, the Public and City Staff in order that all may be guaranteed fair and impartial elections and open access to information and the legislative process.

2010-2011 OBJECTIVES

- ✓ Improve processes
- ✓ Streamline and reorganize procedures
- ✓ Review and evaluate current and potentially new services provided to staff and the public

Did You Know?

The Municipal Clerk is the oldest public servant profession and is worldwide! The City Clerk has become the hub of government. The office of City Clerk is the direct link between the residents of the community and their government.

The Sedona City Clerk's office provides many services to the public ranging from administrative support to the Mayor & City Council; preparing City Council agendas, packets and minutes; processing ordinances & resolutions; conducting City elections, responding to public records requests, and maintaining the City's permanent historic and archived records.

ACCOMPLISHMENTS 2009-2010

- ✓ Successfully conducted 2010 Council Election
- ✓ Completed new Boards & Commission Handbook
- ✓ Hosted presentation on Records Management
- ✓ Developed Press Release and Public Notice guidelines for City Staff

SIGNIFICANT CHANGES

- ✓ New City Clerk appointed in March 2010.
- ✓ As part of the restructuring of the organization, the Administrative Assistant position has been eliminated in this budget.

CITY OF SEDONA

EXPENDITURE ANALYSIS

City Clerk

	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
Salary/Wages	337,163	136,089	166,467	160,376	177,805	140,884
Overtime	517	170	306	120	307	288
Temp/Part-Time	-	10,373	13,224	12,672	13,436	-
Direct Payroll Costs	25,833	11,304	13,770	12,714	14,653	10,800
Employee Benefits	-	-	-	-	975	-
SUB-TOTAL SALARIES & WAGES	\$ 363,513	\$ 157,936	\$ 193,767	\$ 185,882	\$ 207,176	\$ 151,972

Training/ACCS	5,942	2,832	6,675	3,012	-	-
Professional Services	4,000	16,737	10,120	3,675	7,120	20,000
Commission Support	3,700	-	-	-	-	-
Advertising	14,000	10,849	14,000	10,563	12,500	12,500
Dues/Subscriptions/Licenses	693	646	555	480	820	820
Telephone	1,600	271	-	-	600	-
Printing/Office Supplies	7,200	3,966	4,400	5,872	5,500	-
Postage	2,000	1,306	2,100	1,066	1,100	-
Office Maintenance	100	4	300	-	300	-
Lease Purchase Payments	-	-	-	-	-	-
Software Maintenance	-	-	-	-	-	-
Automobile Expense	350	-	200	1	200	-
Recording Fees	200	30	1,000	236	1,000	1,000
Gasoline	150	-	-	-	-	-
Community Based Services	-	-	-	-	-	-
Office Furniture - Non Capital	2,500	-	-	-	-	-
Office Equipment - Non Capital	-	-	-	-	-	-
Phone & Radio Equipment - Non Capital	-	-	-	-	-	-
Special Programs	-	-	-	-	-	-
Elections	16,000	17,266	-	31	22,900	-
Public Information Programs	-	-	-	-	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 58,435	\$ 53,906	\$ 39,350	\$ 24,936	\$ 52,040	\$ 34,320

Office Furniture	-	-	-	-	-	-
Office Equipment	-	-	-	-	-	-
Computer Hardware	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-
Radio & Phone Equipment	-	-	-	-	-	-
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 421,948	\$ 211,842	\$ 233,117	\$ 210,818	\$ 259,216	\$ 186,292

PARKS & RECREATION DEPARTMENT

DEPARTMENT DESCRIPTION

The Parks & Recreation Department develops and implements recreational programs/events for the residents of Sedona to enjoy. The Department also oversees the safe, clean and efficient maintenance of the community pool, parks and trail systems.

MISSION STATEMENT

It is the mission of the Sedona Parks and Recreation Department to provide diverse year-round leisure opportunities through the preservation of open space, park settings, recreational facilities and recreation programs/events for citizens, visitors and future generations of Sedona.

2010-2011 OBJECTIVES

- ✓ Continue to offer a variety of recreational programming
- ✓ Maintain and improve upon special event offerings
- ✓ Maximize pool facility and operations with limited budget resources
- ✓ Maintain high levels of facility maintenance care standards

ACCOMPLISHMENTS 2009-2010

- ✓ Additional programming added despite significant budget reductions
- ✓ Assumed responsibility of the Uptown Municipal Parking Lot
- ✓ Renovated and improved the Uptown Municipal Parking Lot

Did You Know?

- Your Parks & Recreation Department is committed to offering a diverse special event or program each month of the year!



- ✓ Implemented uniform signage at Posse Grounds Park, our largest park

ACCOMPLISHMENTS 2009-2010 (Continued)

- ✓ The Department partnered with local non-profit organizations to expand special events and programming.

SIGNIFICANT CHANGES

- ✓ As a cost savings measure, the Sedona Community Pool will be closed on Fridays
- ✓ The Recreation Assistant position was eliminated and the parks maintenance function was combined with streets and facilities maintenance, to increase efficiency and reduce cost, with minimal impact to the level of services provided

- ✓ Eliminated outside company that provided pool care and maintenance to the facility, now handled internally

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
Parks & Recreation						
Salary/Wages	194,233	265,369	286,907	239,334	270,411	270,523
Overtime	8,925	11,674	10,588	11,476	9,779	6,288
Temp/Part-Time Wages	58,976	67,346	92,674	73,414	77,400	72,650
Direct Payroll Costs	20,053	25,983	30,613	24,458	28,144	26,734
Employee Benefits	-	2,639	-	780	-	4,500
SUB-TOTAL SALARIES & WAGES	\$ 282,187	\$ 373,011	\$ 420,782	\$ 349,463	\$ 385,734	\$ 380,695

Uniform Allowance	6,425	5,652	5,760	10,974	7,260	8,160
Training/Staff Development	3,700	2,506	12,470	6,033	-	-
Professional Services	83,400	96,425	108,020	118,861	8,450	6,000
Commission Support	-	3,641	10,150	1,358	4,800	1,000
Advertising	-	2,440	6,000	6,261	6,000	6,600
Dues/Subscriptions/Licenses	870	811	1,535	896	1,535	1,685
Telephone	2,910	2,742	2,000	3,560	3,500	3,500
Concessions	-	-	-	561	-	-
Printing/Office Supplies	350	2,047	1,850	2,824	1,500	-
Lease Payments	-	-	-	-	-	-
Office Maintenance	-	1,520	-	-	-	-
Equipment Repair	1,500	5,968	2,500	6,241	8,000	5,000
Software Maintenance	-	-	-	-	-	-
Automobile Expense	5,300	3,599	1,850	3,378	5,500	-
Spendable Contingency	-	-	15,000	-	-	-
Rents	1,900	1,437	3,800	-	1,800	2,000
Maintenance/Janitorial	23,500	24,390	33,500	19,008	5,000	8,000
Grounds Maintenance	30,000	35,639	40,000	58,643	60,000	45,000
Utilities	102,000	100,590	101,700	108,254	94,364	104,900
Gasoline & Oil	-	6,172	4,000	5,430	6,500	-
Community Based Services	-	600	-	-	-	-
Office Furniture - Non Capital	-	-	-	1,296	-	-
Office Equipment - Non Capital	-	165	-	-	-	-
Machinery & Equipment - Non Capital	1,600	2,434	1,000	25,962	15,000	-
Radio & Phone Equipment - Non Capital	-	10	-	-	-	-
Special Programs	6,300	9,874	8,500	11,528	10,500	8,500
Special Supplies/Safety Equip/Emergency Supplies	10,650	1,685	1,200	4,400	1,500	700
Public Information Program	-	-	-	-	-	-
Special Events	-	1,143	-	16,590	15,000	15,000
Chemicals	8,000	4,278	7,000	9,342	17,500	12,000
Transfer to Grants (Required Matching Funds)	-	-	-	-	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 288,405	\$ 315,767	\$ 367,835	\$ 421,400	\$ 273,709	\$ 228,045

Office Furniture	-	-	-	-	-	-
Office Equipment	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-
Radio & Phone Equipment	-	-	-	-	-	-
Park Improvements	-	-	-	-	-	49,000
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,000
GRAND TOTAL	\$ 570,592	\$ 688,778	\$ 788,617	\$ 770,863	\$ 659,443	\$ 657,740

GENERAL SERVICES

DEPARTMENT DESCRIPTION

General Services provides support services for departments. It also includes funding for community based services and debt service for City Hall. The City's emergency reserve and inter-fund transfers to Streets and Capital Funds are also included in this budget.

2009-2010 ACCOMPLISHMENTS

- ✓ The City of Sedona evaluated its grant review process and determined the need for a grant review committee
- ✓ City Departments worked cooperatively and implemented mid year budget reductions
- ✓ Continued to provide over \$1,000,000 in funding for community based not-for-profit groups and various community wide events
- ✓ The City of Sedona obtained multiple grants to reduce the burden on the General Fund
- ✓ Based on City Council direction, the City moved forward with an RFP for sales tax auditing services
- ✓ Served more than 11,000 residents with sports leagues, volunteer opportunities, aquatics programs, sports tournaments, and special events

Did You Know?

The City of Sedona provided over \$1.4 million in funding to community organizations in the past fiscal year and was able to maintain that funding level despite mid-year expenditure reductions of over \$1 million. The proposed community organization funding will represent approximately 12.6% of all general fund expenditures.

2010-2011 OBJECTIVES

- ✓ Continue to provide financial support to organizations that provide key services to the Sedona community
- ✓ Provide funding for necessary training to successfully transition various positions relative to the reorganization

SIGNIFICANT CHANGES

- ✓ After a vehicle usage analysis in 2009, the City held several successful public auctions through out the fiscal year
 - Items sold resulted in approximately \$70,000 of revenue
 - The vehicle fleet was significantly reduced
- ✓ Re-design of city's website to make it easier to navigate and provide dynamic information
- ✓ Moved City-wide training, gas and fuel, and office supplies to general services to centralize these functions

CITY OF SEDONA EXPENDITURE ANALYSIS						
General Services	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
Property Taxes	4,900	2,484	3,000	-	-	-
Employment Benefits	-	175	-	-	-	-
Training/Staff Development	1,000	5,625	15,800	3,756	100,000	100,000
Professional Services	271,000	152,200	94,279	89,871	62,000	190,387
Advertising	37,000	22,762	16,000	13,801	8,000	-
Subscriptions/Dues/Licenses	2,000	2,820	3,000	3,587	1,095	4,095
Telephone	40,500	66,207	64,000	64,042	60,813	50,649
Service Charges	28,000	36,216	36,800	18,054	25,300	22,613
Office/Printing Supplies	38,600	39,204	21,300	26,978	17,000	50,000
Postage	15,800	18,746	16,000	15,933	15,000	15,000
Office Maintenance	13,700	12,456	5,400	13,326	5,400	6,025
City Hall Debt	302,800	275,799	315,784	481,027	503,685	513,623
Automobile Expense	4,500	1,031	3,500	2,234	3,500	10,950
Legal Settlements/Deductibles	100,000	55,704	100,000	35,923	100,000	-
Operating Contingencies	315,000	-	425,000	-	583,749	307,500
Emergency Management	5,000	919	-	-	-	-
Rent	5,000	5,780	5,000	6,411	6,600	6,000
IGA - Red Rock State Park	-	-	-	-	-	115,000
Maintenance/Janitorial	69,170	47,247	45,350	46,781	45,350	47,850
Grounds Maintenance	35,000	21,962	30,000	12,786	20,000	20,000
Utilities	71,560	78,551	85,250	86,756	93,540	93,540
Property & Casualty Insurance	351,325	291,959	345,000	294,723	338,200	315,200
Gas & Oil	1,000	607	500	475	500	76,477
Sedona Public Library	392,575	362,575	401,833	401,833	328,650	369,218
Yavapai Emergency Services Contract	5,000	-	5,000	5,239	5,500	5,500
B&G/Child Development Program	25,000	2,210	10,000	9,825	-	-
Community Service Contracts	93,085	77,761	126,465	107,632	21,000	19,845
Sedona Community Center	113,585	113,585	130,000	130,000	112,500	138,875
Sedona Main Street	69,733	70,209	71,686	71,686	68,102	68,102
Visitor Center/Chamber of Commerce	669,472	602,732	692,813	837,111	513,113	478,207
Solid Waste/Sedona Recycling	-	-	-	2,294	-	35,281
Sedona Humane Society	-	-	-	-	-	41,370
Qualifying Arts Funds	-	-	-	-	-	93,500
Arts Education Funds	-	-	-	-	-	14,000
COP Administration Fees	2,500	1,188	2,500	1,182	1,500	1,500
Arbitrage	-	-	-	-	-	-
Office Furniture - Non Capital	-	-	-	1,968	-	-
Office Equipment - Non Capital	-	746	-	1,609	-	-
Improvements - Building	-	21,309	-	-	-	-
Improvements - ADA Compliance	-	1,568	-	-	-	-
Special Supplies/Safety Equipment/Emergency	615	1,689	500	11,309	500	500
Public Information Program	22,500	11,592	30,000	22,702	24,000	18,200
Sedona Teen Center	45,000	25,000	25,000	25,000	20,500	39,975
Inter-Fund Transfers to Capital	118,041	76,168	114,391	103,272	100,622	364,817
Transfer to Grants Fund	-	-	-	-	-	-
Transfer to Employee Insurance Trust Fund	-	-	-	-	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 3,269,961	\$ 2,506,786	\$ 3,241,151	\$ 2,949,126	\$ 3,185,719	\$ 3,633,798
Office Furniture	-	-	-	-	-	-
Office Equipment	-	-	-	-	-	-
Computer Software	-	-	-	-	-	-
Radio & Phone Equipment	-	-	-	-	-	-
Motor Vehicles	-	-	-	-	-	-
Property Improvements	-	-	-	-	-	10,000
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
GRAND TOTAL	\$ 3,269,961	\$ 2,506,786	\$ 3,241,151	\$ 2,949,126	\$ 3,185,719	\$ 3,643,798

COMMUNITY DEVELOPMENT DEPARTMENT

DEPARTMENT DESCRIPTION

The Community Development Department is comprised of six major divisions and provides staff support to the City Council, Planning and Zoning Commission, Historic Preservation Commission, Housing Commission, Water Conservation Advisory Committee and Board of Adjustment.

The **Building Safety Division** reviews and approves building permits, conducts building inspections during the construction process, interprets all building codes and calculates sewer connection fees.

The **Code Enforcement Division** investigates and seeks compliance of Land Development Code and City Code violations; processes liquor license applications and variance requests, and coordinates community special events.

The **Current Planning Division** reviews and processes all new development proposals, including impact fees calculations.

The **Long Range Planning Division** coordinates and manages updates and amendments to the Community Plan, Land Development Code, and related planning projects and provides staff assistance to the Historic Preservation Commission.

The **Development Services Division** coordinates and administers the "One Stop Shop" customer service center processes building permits, sign permits and other related permit applications and

provides secretarial support for Community Development.

Did You Know?

The Historic Preservation Commission is coordinating the Arizona Centennial celebration in Sedona, which will culminate on the 100th anniversary of statehood on February 14, 2012.

The **Housing Division** implements goals and policies of the City Council and Housing Commission pertaining to affordable housing and administer the City's Community Development Block Grant program.

MISSION STATEMENT

Managing growth through responsible stewardship and excellent customer service - *we make a difference.*

2010-2011 OBJECTIVES

- ✓ Initiation of a two-year process to complete a citywide update of the Sedona Community Plan
- ✓ Move forward with sustainability issues, including the encouragement of green building techniques and the development of an Energy Conservation Code
- ✓ Continue proactive vacation rental enforcement and other proactive enforcement as directed by City Council

2009-2010 ACCOMPLISHMENTS

- ✓ Adoption of the Accessory Dwelling Unit Ordinance
- ✓ Adoption of amendments to the Design Review Manual

- ✓ Adoption of amendments to the Building Height Ordinance
- ✓ Adoption of amendments to the Landscaping Ordinance
- ✓ Completion of night lighting enforcement for the SR 89A corridor
- ✓ Creation of a memorial garden at City Hall dedicated to the memory of City of Sedona employees who have passed away
- ✓ Created a waste minimization plan handout that is provided to applicants/developers
- ✓ In 2009, processed three zone changes, five conditional use permits, two development review applications, three subdivisions, one minor community plan amendment, two time extensions, two final plat amendments, one variance, three historic landmark applications and 14 minor land division permits
- ✓ In 2009, processed permits for 23 new single family residences, 68 residential remodels/additions, 64 new commercial permits, 71 commercial remodels/additions, 86 permanent sign permits, 61 temporary use permits, 26 liquor licenses and 2621 general code enforcement inspections conducted

SIGNIFICANT CHANGES

- ✓ The Community Development budget has been reduced by approximately 10% over last year's budget
- ✓ The budget for Transit has been moved to the General Services department
- ✓ As part of the restructuring of the organization, the frozen positions of Development Services Associate, and Housing Planner were eliminated from this budget
- ✓ The Building Inspector position was eliminated, adding to the Assistant Planner position that was eliminated last year

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
Community Development						
Salary/Wages	800,661	787,516	841,026	834,909	764,860	687,275
Overtime	8,549	7,782	9,381	3,033	-	-
Temp/Part-time	-	4,398	-	-	-	-
Direct Payroll Costs	61,905	58,879	65,056	62,862	58,604	52,577
Employee Benefits	-	-	-	857	-	-
SUB-TOTAL SALARIES & WAGES	\$ 871,115	\$ 858,575	\$ 915,463	\$ 901,661	\$ 823,464	\$ 739,852
Training/Staff development	22,000	53,085	28,000	16,622	-	-
Professional Services	515,800	375,847	623,398	323,789	214,300	18,900
Commission Support	10,500	10,172	13,000	6,651	7,250	3,000
Advertising	11,000	6,681	18,500	9,630	20,250	16,250
Subscriptions/Dues/Licenses	2,950	5,118	3,500	5,439	2,575	2,525
Telephone	2,850	1,141	1,500	1,314	1,860	1,920
Printing/Office Supplies	19,000	22,692	25,700	11,201	17,550	-
Postage	3,050	2,785	4,200	532	6,900	-
Office Maintenance	-	-	-	-	-	-
Lease Purchase Payments	-	-	-	-	-	-
Equipment Repair	1,100	600	600	679	600	600
Software Maintenance	-	-	-	-	-	-
Automobile Expense	2,000	1,330	2,100	2,662	4,300	-
Legal Fees - Cultural Park	-	-	-	-	-	-
Recording Fees	350	106	-	20	-	-
Rent	2,600	3,691	3,400	4,153	4,500	2,500
Grounds Maintenance	-	627	500	62	250	250
Gasoline	5,500	4,505	5,800	3,858	4,800	-
Community Based Services	15,000	14,950	15,000	13,577	12,000	-
Office Furniture - Non Capital	-	1,206	-	2,543	-	-
Computer Hardware - Non Capital	-	-	-	297	-	-
Computer Software - Non Capital	-	-	-	-	-	-
Radio & Phone Equipment - Non Capital	-	-	-	-	-	-
Improvements - Non Capital	-	-	-	-	-	-
Special Programs	-	-	-	-	-	-
Special Supplies/Safety Equip./Emerg./Tool	800	3,035	3,900	2,888	4,050	3,050
Community Plan	-	-	-	-	-	-
Regional Planning	-	-	-	-	-	-
Transfer to Grant/Match Funds	4,000	-	15,600	-	1,600	2,000
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 618,500	\$ 507,572	\$ 764,698	\$ 405,919	\$ 302,785	\$ 50,995
Office furniture	-	-	-	-	-	-
Office equipment	-	-	-	-	-	-
Computer Hardware/Software	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-
Radio & phone equipment	-	-	-	-	-	-
Vehicles	-	-	-	-	-	-
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 1,489,615	\$ 1,366,147	\$ 1,680,161	\$ 1,307,580	\$ 1,126,249	\$ 790,847

PUBLIC WORKS DEPARTMENT

DEPARTMENT DESCRIPTION

The Public Works Department has four divisions: Administration, Engineering, Streets, and Wastewater. The Department is responsible for facility maintenance, public streets, storm drainage and wastewater facilities. Our responsibility includes care of City buildings, development of improvement plans, and inspection of construction, operation and maintenance as they relate to these facilities. The department also reviews engineering plans for private development projects (commercial and residential) as they affect these facilities and provides input to Community Development regarding drainage, roadways, traffic, and wastewater.

MISSION STATEMENT

The mission of the Public Works Department is to provide for the design, construction, maintenance and operation of the roads, storm drainage facilities, city buildings, and wastewater facilities within and related to the City of Sedona. Additionally, to assist other City Departments with its expertise in these areas, in a manner which takes into account the direction of the City Manager, the City Council, the desires of the citizens of Sedona, and professional standards applicable to these activities.

Did You Know?

The Public Works Department’s goal is to maintain existing facilities based upon a preventative maintenance model rather than a reactive model.

2010-2011 OBJECTIVES

- ✓ Update City Code Section 13 regarding extension of the wastewater system
- ✓ Continue to work with ADOT regarding rehabilitation of the SR 89A pavement and handicapped ramps
- ✓ Continue development of new effluent management program for Wastewater Plant
- ✓ Completion of Sunset Park Tennis and Basketball Courts reconstruction
- ✓ Continue to implement measures to reduce energy demand of City buildings
- ✓ Finalize database for preventative maintenance of City buildings

2009-2010 ACCOMPLISHMENTS

- ✓ Worked with ADOT to complete City-related SR 179 improvements
- ✓ Worked with ADOT to bring Airport Road traffic signal plans to bid
- ✓ Began construction of Harmony-Windsong Drainage improvements
- ✓ Contributed to review of wastewater capacity and monthly rate charges
- ✓ Completed initial review of feasibility of onsite wastewater effluent management using injection and wetland approaches

SIGNIFICANT CHANGES

- ✓ Began review of role of Public Works Advisory Committee and possible restructuring of committee
- ✓ As part of the restructuring of the organization, Parks Maintenance, the Facility Manager and Streets Maintenance have been combined under the Streets Superintendent. Also, the Associate Engineer position will be reduced to 25 hours per week and eliminated by January 2011 in this budget
- ✓ A frozen Associate Engineer position from the prior year is also eliminated in this budget

CITY OF SEDONA

EXPENDITURE ANALYSIS

	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
PUBLIC WORKS						
Salary/Wages	199,315	216,575	285,719	264,718	245,436	273,511
Overtime	1,454	1,033	4,145	2,912	3,889	1,540
Direct Payroll Costs	15,359	16,435	22,175	19,972	19,073	21,041
Employee Benefits	3,900	3,643	3,720	3,885	2,340	2,340
SUB-TOTAL SALARIES & WAGES	\$ 220,028	\$ 237,685	\$ 315,759	\$ 291,487	\$ 270,738	\$ 298,432

Uniforms	500	112	500	-	-	-
Training/Staff Development	14,000	9,932	20,215	8,044	-	-
Professional Services	14,000	10,180	58,980	6,726	146,580	85,920
Consulting Services	-	-	-	-	-	-
Advertising	5,100	7,769	10,100	4,104	4,500	5,600
Subscriptions/Dues/Licenses	5,600	5,052	4,898	4,035	3,110	2,600
Telephone	2,900	1,701	2,350	2,238	2,050	2,050
Printing/Office Supplies	4,850	3,225	5,000	2,747	4,500	-
Postage	50	76	100	103	200	-
Office Maintenance	2,500	152	500	51	500	-
Automobile Expense	900	429	500	284	500	-
Rent	1,000	1,035	1,000	1,187	1,200	-
Maintenance/Janitorial	-	1,144	900	2,890	-	-
Janitorial Supplies	-	-	-	-	17,000	17,500
Gasoline	1,800	1,841	2,480	2,044	3,480	-
Community Based Services - Sedona Recycles	40,100	41,753	41,264	41,264	37,138	-
Office Furniture - Non Capital	-	-	3,000	1,329	-	-
Computer Hardware - Non Capital	-	-	-	-	-	-
Computer Software - Non Capital	-	-	-	-	-	-
Radio & Phone Equipment - Non Capital	250	342	250	-	-	-
Special Supplies/Safety Equip./Emerg./Tool	21,100	743	3,475	206	1,325	400
Special Supplies	500	49	500	10,754	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 115,150	\$ 85,535	\$ 156,012	\$ 88,006	\$ 222,083	\$ 114,070

Office furniture	-	-	-	-	-	-
Office equipment	-	-	-	-	-	-
Computer Hardware/Software	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-
Radio & phone equipment	-	-	-	-	-	-
Vehicles	-	-	-	-	-	-
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 335,178	\$ 323,220	\$ 471,771	\$ 379,493	\$ 492,821	\$ 412,502

ARTS & CULTURE

DEPARTMENT DESCRIPTION

The Arts and Culture Division manages the City's arts and culture programs and work plan of the Arts and Culture Commission, which includes Arts Education Program, Community Grants for Art Organizations, Qualifying Funds for Major Art Organizations, Mayor's Arts Awards, Art in Public Places, and Art in Private Development.

MISSION STATEMENT

The mission of the Sedona Arts and Culture Commission is to be the catalyst for creating excellence in the arts, thus contributing to a vital economy and the highest quality of life for all.

2010-2011 OBJECTIVES

- ✓ Provide Qualifying Arts Funds for major art organizations.
- ✓ Continue Artist in the Classroom Project.
- ✓ Provide financial support to smaller art organizations.
- ✓ Make final selection and award contract to create artwork for the State Route 179 roundabouts at the "Y" and Brewer Road.
- ✓ Continue Mayor's Arts Award Program to honor outstanding contributions to the arts.
- ✓ Maintain partnership with Sedona Gallery Association and local art organizations to have loaned artwork on display in City Hall public areas.

Did You Know?

The City Council approved the adoption of the Arts & Culture Commission "The Culture of Sedona" Statement of Beliefs.

2009-2010 ACCOMPLISHMENTS

- ✓ Provided Qualifying Art Funds to Sedona Arts Center, Sedona Arts Festival, Sedona International Film Festival, and Chamber Music Sedona.
- ✓ Provided arts instruction for Sedona youth through the Artist in the Classroom project.
- ✓ Awarded grants to NORAZ Poets, Verde Valley Sinfonietta, Sedona Visual Artists Coalition, Red Rocks Music Festival, and Verde Valley Concert Association.
- ✓ Held second annual Mayor's Arts Awards ceremony.
- ✓ Announced public art competition for State Route 179 roundabouts at the "Y" and Brewer Road for professional artists residing in Yavapai and Coconino counties.
- ✓ Approved Posse Ground Sidewalk Project, "Hip Hopping Along", created by local artist Nancy Robb Dunst.



SIGNIFICANT CHANGES

- ✓ Moved all funding for Community Organizations/Individual grants to General Services.
- ✓ As part of the restructuring of the organization, the Arts & Culture department is now a division within the City Manager's office.

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
Arts & Culture						
Salary/Wages	69,073	69,799	72,953	74,512	69,919	75,814
OverTime	-	152	-	219	-	-
Temp/Part-Time	-	-	-	-	3,467	-
Direct Payroll Costs	5,284	4,901	5,581	5,690	5,614	6,335
Employee Benefits	-	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES	\$ 74,357	\$ 74,852	\$ 78,534	\$ 80,420	\$ 79,000	\$ 82,148
Training/Staff Development	3,600	3,203	3,900	4,568	-	-
Professional Services	-	-	-	-	-	-
Commission Support	600	221	250	200	-	-
Advertising	2,500	648	2,500	2,029	-	-
Subscriptions/Dues/Licenses	1,060	882	930	564	570	570
Telephone	-	-	-	-	-	-
Printing/Office Supplies	600	573	730	975	430	-
Postage	-	-	-	-	-	-
Automobile Expense	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Office Furniture - Non Capital	-	-	-	-	-	-
Machinery & Equip - Non-Capital	-	-	-	-	-	-
Special Programs	199,900	193,315	199,900	197,299	115,000	1,500
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 208,260	\$ 198,841	\$ 208,210	\$ 205,636	\$ 116,000	\$ 2,070
Office Furniture	-	-	-	-	-	-
Computer Hardware	-	-	-	-	-	-
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 282,617	\$ 273,693	\$ 286,744	\$ 286,056	\$ 195,000	\$ 84,218

POLICE DEPARTMENT

DEPARTMENT DESCRIPTION

To provide basic law enforcement and crime prevention services to the citizens and visitors of Sedona. The department has staff on patrol and in our dispatch center twenty-four hours a day, seven days a week. Administrative and other support personnel work differing shifts throughout the week. The police department is the sole public safety agency within city government.

MISSION STATEMENT

The mission of the Sedona Police Department is to serve the members of our community in a productive partnership, working to provide professional public safety services that enhance the City's quality of life. Through teamwork, we are dedicated to consistently providing exceptional customer service to those in need. We pledge to serve our community with honesty, fairness, and integrity at all times.

2010-2011 OBJECTIVES

- ✓ Maintain adequate service to the community while keeping overtime to a minimum
- ✓ Implementing a 40-hour patrol schedule to save overtime costs
- ✓ New World Program upgrades to automate E-Citations directly downloading into the Police Department Records Management System
- ✓ K9 Program: Retirement of Joker; purchase of a new narcotics detectives/patrol K9 and selection and training of a handler all funded

Did You Know?

After ten years of service to the City of Sedona, and 35 years of total law enforcement service Chief Joe Vernier retired in January 2010. A nationwide search was conducted to find a suitable replacement.

through donated monies for the program

2009-2010 ACCOMPLISHMENTS

- ✓ New dispatch (2) consoles were installed to provide for an ergonomically friendly dispatch environment and paid for with funding from a Federal COPS Tech Grant
- ✓ All officers completed training for laptop computers in all patrol vehicles for mobile computing and field reporting
- ✓ Continued decline in traffic collisions along Hwy 89A
- ✓ Every officer equipped with a Kevlar helmet and tactical body armor for protection while responding to active shooter situations and paid for by RICO funds through PANT
- ✓ E-Citation project allows for citations written on electronic handheld units to be downloaded directly into Court's database system for immediate processing, reducing errors or delays due to illegible information
- ✓ Grant monies awarded from Greater Sedona Community Foundation funded a new bike and bike uniforms for Uptown Bicycle Patrol Officers
- ✓ Implemented an in-house defensive Tactics training program for all police officers to receive proficiency training on an on-going basis

SIGNIFICANT CHANGES

- ✓ Eliminated existing frozen Communications (dispatcher) position
- ✓ Eliminated two Sergeant positions

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

Police Department	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
Salary/Wages	1,910,305	1,597,013	2,023,564	1,401,257	1,304,108	1,726,509
Overtime	353,856	314,284	271,080	229,756	114,618	119,946
Shift-Differential Pay	-	237,546	31,200	481,149	641,035	-
Shift-Differential Overtime Pay	-	-	-	157,784	84,022	-
Direct Payroll Costs	68,605	54,669	67,706	60,617	59,703	51,739
Uniform Allowance	32,470	25,539	34,760	32,893	31,380	41,410
SUB-TOTAL SALARIES & WAGES	\$ 2,365,236	\$ 2,229,051	\$ 2,428,310	\$ 2,363,456	\$ 2,234,866	\$ 1,939,604

Employee Exams	4,508	5,624	4,533	2,543	2,826	2,470
Training/Staff Development	33,987	33,251	31,000	27,116	-	-
Professional Services	-	800	-	-	-	-
Advertising	-	-	-	-	-	-
Subscriptions/Dues/Licenses	8,132	7,894	9,867	10,477	10,122	6,927
Telephone	6,961	3,628	4,492	5,804	6,480	3,924
Printing/Office Supplies	13,400	16,072	13,250	15,720	11,250	-
Postage	-	-	-	158	-	-
Office Maintenance	-	-	-	-	-	-
Office Equipment Rental	132	170	120	147	-	-
Lease Purchase	-	-	-	-	-	-
Equipment Repair	7,395	5,964	12,850	6,810	10,760	8,800
Software Maintenance	-	-	-	-	-	-
Automobile Expense	36,500	42,139	40,200	42,206	37,000	37,000
Rent	2,580	2,580	2,580	2,795	2,580	-
Maintenance/Janitorial	350	317	170	365	-	-
Grounds Maintenance (Range)	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Gasoline	56,200	73,827	62,000	67,369	66,000	-
Community Based Services	3,417	3,417	3,513	3,418	3,417	-
Humane Society	42,318	42,083	42,649	42,604	41,370	-
Tactical Gear	-	-	-	-	-	19,910
Office Furniture - Non Capital	1,200	1,280	2,300	2,077	-	-
Office Equipment - Non Capital	-	-	-	575	-	-
Computer Hardware - Non Capital	-	-	-	-	-	-
Safety/Emerg. Equip. - Non Capital	-	-	500	-	-	-
Radio & Phone Equip. - Non Capital	1,503	5,169	2,242	3,502	1,902	7,122
Special Supplies	107,405	53,855	103,388	62,016	56,844	18,236
Public Information Program	4,850	1,975	5,600	1,469	5,100	3,900
Miscellaneous refunds/costs	1,450	2,389	1,450	1,735	1,450	2,544
DARE/Special Supplies	-	-	-	-	-	-
Transfer to Grant Fund / Matching funds	20,000	-	25,000	-	25,000	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 352,288	\$ 302,433	\$ 367,704	\$ 298,907	\$ 282,101	\$ 110,833

Office Furniture	-	-	-	-	-	-
Office Equipment	-	-	-	-	-	-
Computer Software	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-
Safety/Emergency Equipment	-	-	-	-	-	-
Radio/Phone Equipment	-	-	6,500	5,427	6,100	-
Motor Vehicles	-	-	-	-	-	-
Improvements	1,600	1,458	1,000	-	-	-
SUB-TOTAL ASSETS	\$ 1,600	\$ 1,458	\$ 7,500	\$ 5,427	\$ 6,100	\$ -
GRAND TOTAL	\$ 2,719,124	\$ 2,532,942	\$ 2,803,514	\$ 2,667,790	\$ 2,523,067	\$ 2,050,437

MUNICIPAL COURT

DEPARTMENT DESCRIPTION

The Municipal Court is the judicial branch of Sedona City government and is also a part of the State of Arizona court system. The Court is responsible for the adjudication of several different types of cases including: civil traffic, parking, city code violations, criminal traffic, including D.U.I.'s and criminal misdemeanor violations. The Court also handles Petitions for Orders of Protection and Injunctions Prohibiting Harassment. The Judge also performs weddings.

MISSION STATEMENT

The mission of the Sedona Municipal Court is to serve the community and to protect individual rights through the administration of justice. We pledge to serve each member of our community promptly with integrity, fairness, and respect.

2010-2011 OBJECTIVES

- ✓ Implementation of new policies and procedures designed to enhance service to the public and help the Court operate more efficiently.

2009 -2010 ACCOMPLISHMENTS

- ✓ Full implementation of the eCitation program in conjunction with the Sedona P.D.
- ✓ Continued success on collection of past due fines and fees through the F.A.R.E program.

Did You Know?

Effective September 30, 2009, the Arizona legislature now requires the Motor Vehicle Department to administratively suspend the driver's license and registration of any person convicted of a violation of A.R.S. 28-4135 (A), (B) and (C) (motor vehicle financial responsibility - insurance) upon receipt of the abstract of the record of judgment.

Effective November 24, 2009 all fines (excluding parking violations) increased by \$10.00.

SIGNIFICANT CHANGES

- ✓ Effective January 1, 2010 arrival of new Municipal Court Judge Rodger E. Overholser.
- ✓ As part of the restructuring of the organization, the Clerk's position that had been previously 'frozen' has been eliminated in this budget.

CITY OF SEDONA

EXPENDITURE ANALYSIS

	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ADOPTED
Municipal Court	2007-08	2007-08	2008-09	2008-09	2009-10	2010-2011
Salary/Wages	233,092	223,469	259,035	238,696	259,955	224,065
Overtime	1,424	1,301	2,170	884	2,297	1,755
Temp/Part-Time	-	8,315	-	17,384	-	-
Direct Payroll Costs	17,940	17,736	19,566	19,103	20,062	17,167
Employee Benefits	-	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES	\$ 252,456	\$ 250,822	\$ 280,771	\$ 276,068	\$ 282,314	\$ 242,987

Training/Staff Development	3,900	2,482	3,900	1,501	-	-
Professional Services	11,500	10,756	22,000	7,875	13,000	13,000
Subscriptions/Dues/Licenses	1,392	945	1,701	1,359	1,300	1,300
Telephone	900	690	700	720	720	720
Service Charges	2,500	745	650	918	1,200	1,200
Office/Printing Supplies	2,800	3,021	3,300	2,987	3,300	-
Postage	105	-	105	39	105	-
Office Maintenance	-	-	-	-	-	-
Office Equipment Rental	-	-	-	-	-	-
Software Maintenance (State Supported)	6,500	6,756	6,900	6,500	6,500	6,500
Automobile Expense	708	544	850	420	700	-
Legal Fees	28,000	29,402	29,000	37,411	29,000	29,000
Audit	-	1,000	-	-	1,500	1,500
Rent	-	-	-	-	-	-
Maintenance/Janitorial	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Gas and Oil	-	-	-	10	-	-
Office Furniture - Non Capital	1,000	216	-	230	-	-
Office Equipment - Non Capital	-	-	-	-	-	-
Radio & Phone Equip. - Non Capital	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
Prisoner Charges	-	-	-	-	-	-
Jury Remunerations	2,000	-	500	120	300	300
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 61,305	\$ 56,557	\$ 69,606	\$ 60,090	\$ 57,625	\$ 53,520

Office Furniture						-
Office Equipment						-
Computer Software						-
Computer Hardware						-
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 313,761	\$ 307,379	\$ 350,377	\$ 336,158	\$ 339,939	\$ 296,507

Special Revenue Funds

*Streets/ Grants/ Dev. Impact Fees/
Community Facility Districts*

Fiscal Year Budget

2010-2011

STREETS DIVISION of PUBLIC WORKS DEPARTMENT

DEPARTMENT DESCRIPTION

The Streets Division of the Public Works Department maintains City roadways, street signage, lighting, traffic signals, and drainage facilities within rights-of-way and easements. The division is also responsible for emergencies such as flooding, snow removal, and accident clean-up. The division handles street naming and right-of way permits.

MISSION STATEMENT

The mission of the Public Works Department Streets Division of the City of Sedona, with public safety being of the highest priority, is to provide prompt, professional and efficient service in the maintenance areas of roadways, sidewalks, street landscaping, street signage, lighting, traffic signals, drainage ways, and right-of-ways; to respond to flooding, snow removal, and accident clean-up emergencies; and to look for innovative ways to enhance the appearance of the City, in a manner which takes into account the direction of the City Manager, the City Council, the Public Works Director, and the desires of the citizens of Sedona, as well as the professional standards governing maintenance activities.

2010-2011 OBJECTIVES

- ✓ Overlay the Harmony Hills Subdivision (Symphony Way, Cantible Way, Friendship Way, Harmony Drive, Melody Lane, Hooper Drive, Allegro

Did You Know?

The Streets Department maintains 106 miles of paved streets, the drainage ditches and culverts in the City right-of-way throughout the City of Sedona

- Drive, Windsong Drive, Concord Drive, Andante Drive, Tranquil Avenue)
- ✓ Develop and issue 2 City-wide Right-of-Way Permits
- ✓ Continue to implement the storm drainage maintenance cleaning program
- ✓ Continue with the retroreflectivity program to measure reflectivity of signs and replace those that do not meet standards
- ✓ Change over to larger street signs on the SR 179 corridor

2009-2010 ACCOMPLISHMENTS

- ✓ Overlaid Back O'Beyond Road and Circle, Grasshopper Lane, Fairview Heights, Broken Arrow Heights, Broken Arrow (west of SR 179) Subdivisions
- ✓ Processed 103 right-of-way permits, 13 banner permits, 48 address changes and 430 field maintenance work orders
- ✓ Performed pavement preservation on recently paved City streets
- ✓ Changed over to larger street signs on the SR 89A corridor
- ✓ Used service contracts and Job Order Contracts for City-wide paving, concrete and storm drainage, street sweeping, pavement marking, and traffic signal maintenance
- ✓ Collected and disposed of Christmas trees from Sedona residents (Christmas Tree Recycle)
- ✓ Performed traffic counts and inputted data for the Highway Performance Management System (HPMS) for ADOT

SIGNIFICANT CHANGES

- ✓ The Streets Maintenance, Parks Maintenance and Facilities Maintenance functions are being combined into one Citywide Maintenance Division
- ✓ One frozen Streets Maintenance Worker position was eliminated in this budget

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
Streets Fund						
Salary & Wages	206,024	184,207	223,260	206,439	221,612	205,128
Overtime	3,281	5,178	5,377	6,934	5,319	4,784
Direct Payroll Cost	16,012	13,959	17,491	15,901	17,360	16,058
Retirement	19,047	16,955	18,374	18,971	18,380	20,152
STD/LTD Insurance	2,088	1,788	2,034	2,000	1,755	1,590
Health/Dental/Life Insurance	47,783	40,459	44,512	39,920	50,698	45,449
Workers Compensation	8,635	2,641	9,395	2,906	3,878	4,094
Flex Leave Reimbursement	3,548	-	2,492	-	-	-
SUB-TOTAL SALARIES & WAGES	\$ 306,418	\$ 265,187	\$ 322,935	\$ 293,071	\$ 319,002	297,254
Administration & Storage Yard	119,700	57,961	89,291	92,218	97,091	94,985
Right-of-Way Maintenance	232,000	190,030	257,661	164,782	256,137	157,544
Traffic Control	30,000	42,827	113,436	87,362	98,436	98,436
Drainage Rehabilitation	15,000	31,198	15,750	4,741	15,750	15,000
Storm Emergencies	30,000	31,234	35,000	23,137	35,000	35,000
Road Rehabilitation	475,500	333,677	622,266	555,710	270,670	482,855
Drainage Maintenance	250,000	196,460	230,000	167,420	241,500	200,000
Roadway Materials	10,000	6,362	10,000	4,271	10,000	10,000
Pavement Preservation	100,000	77,596	120,000	119,015	120,000	90,000
SUBTOTAL STREETS/TRAFFIC EXPENDITURES	\$ 1,262,200	\$ 967,345	\$ 1,493,404	\$ 1,218,657	\$ 1,144,584	1,183,820
Employee Exams	200	-	200	-	200	150
Uniform Allowance	600	249	600	170	600	450
Training/Staff Development	6,200	4,614	5,750	2,497	-	-
Professional Services	5,000	6,728	5,000	25,772	4,500	3,000
Advertising	-	-	-	-	-	-
Subscriptions/Dues/Licences	922	499	495	871	685	600
Telephone	2,022	2,249	2,242	2,127	2,242	2,242
Office Supplies	-	122	-	-	-	-
Postage	-	-	-	-	-	-
Equipment Rental	4,000	3,708	3,280	1,171	2,750	2,750
Lease Purchase	-	-	-	-	-	-
Equipment Repair/Maintenance	3,000	329	2,000	4,962	3,000	3,350
Software Maintenance	-	-	-	-	-	-
Automobile Expense	1,260	3,427	1,200	7,835	4,200	3,000
Non-Spendable Contingency	-	-	-	-	-	-
Contingency	-	-	-	-	-	-
Disaster/Emergency Account	50,000	-	50,000	-	50,000	50,000
Utilities	34,590	27,651	43,625	31,748	54,390	54,390
Gasoline	12,000	11,294	12,000	9,365	12,000	10,000
Solid Waste	1,750	2,007	1,920	2,030	2,100	2,280
Office Furniture - Non Capital	400	391	300	-	-	-
Computer Software - Non Capital	-	-	-	-	-	-
Machinery & Equipment - Non Capital	2,000	2,066	2,000	639	-	-
Radio & Phone Equipment - Non Capital	-	136	300	157	-	-
Spec Supplies/Safety Equipment	3,250	2,831	3,750	2,322	3,750	3,000
Special Supplies	6,000	1,768	6,000	1,829	4,000	2,000
Traffic Safety/Study	-	-	-	-	-	-
Pedestrian Improvements	-	-	-	-	-	-
Sidewalks (repairs & additions)	2,000	-	2,000	2,000	2,000	-
Uptown Enhancements (Turnback)	-	-	-	-	-	-
Overlays (NACOG)	-	-	-	-	-	-
Landscaping/Materials/Supply	20,000	4,413	15,000	6,419	15,000	10,000
Transfer to Other Funds	-	-	-	-	4,000	17,150
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 155,194	\$ 74,481	\$ 157,662	\$ 101,913	\$ 165,417	\$ 164,362
Machinery & Equipment	-	12,211	-	-	-	-
Computer Software	-	-	-	-	-	-
Vehicles	20,000	20,175	-	-	-	-
Land Acquisition	-	-	-	-	-	-
Improvements	-	-	-	-	-	-
SUBTOTAL CAPITAL EXPENDITURES	\$ 20,000	\$ 32,385	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 1,743,812	\$ 1,339,397	\$ 1,974,001	\$ 1,613,640	\$ 1,629,003	\$ 1,645,436

CITY OF SEDONA

EXPENDITURE ANALYSIS

GRANT FUND	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ADOPTED
	2007-08	2007-08	2008-09	2008-09	2009-10	2010-2011
Safe Schools Grant (SOC School District)	144,030	131,007	154,673	127,346	156,337	122,862
Yavapai County [P.A.N.T.]	65,091	-	-	-	-	-
CDBG	34,463	33,188	35,790	34,853	27,835	-
COPS Grant	-	-	-	-	121,859	-
SUB-TOTAL SALARIES & WAGES	\$ 243,584	\$ 164,195	\$ 190,463	\$ 162,198	\$ 306,031	\$ 122,862

Antonsen Stage Donation/State Grants	-	-	-	-	-	-
Pool/Park Donations	-	671	2,500	30,138	3,000	-
Jordan Historical Park	-	-	-	-	25,000	25,000
CDBG -	369,000	18,124	332,800	139,136	300,000	300,000
Jameson Park - Donations	1,000	144	3,283	3,152	1,500	2,269
City Park Trees	1,000	-	2,475	2,475	1,000	675
Jordan Historical Park Trees	200	-	1,797	1,744	1,000	-
Household Hazardous Waste	-	-	100,000	13,500	-	-
Federal/State/County Funding	2,000,000	-	-	-	1,000,000	1,000,000
Historic Preservation Grant	10,000	-	14,000	2,873	4,000	4,000
ADOT Transit Grant (FTA Sec. 5311 Rural Program)	-	-	-	8,524	-	-
Donations - Birch/Landscaping	5,000	4,992	-	-	-	-
ADEQ -	125,000	-	25,000	-	-	-
Growing Smarter Grant	10,000	-	20,000	-	20,000	-
LTAf II (ACCS \$5,000)	-	-	-	37,738	-	-
LTAf II (Coconino County)	-	-	-	-	-	-
Public Works Grants	205,000	-	575,000	-	500,000	500,000
Police Explorers Donations	2,500	1,407	6,481	2,077	2,000	2,000
Bullet Proof Vest	1,200	-	2,000	-	-	-
Canine Grant Funds	500	165	1,058	-	200	15,500
D.A.R.E. Grant & Contributions	-	-	-	-	-	-
COPS Grant	-	-	-	316,597	-	200,000
MISCELLANEOUS	-	-	210,000	15,885	350,000	100,000
Governors Office Highway Safety	45,000	9,225	60,000	-	50,000	50,000
R.I.C.O. Funds / Yavapai County	-	-	-	-	-	-
CJEF Grants	-	-	-	-	-	-
DUI Abatement Council	20,000	-	31,356	1,275	50,000	50,000
Stewards of Public Lands	-	-	1,000	-	500	500
Volunteer Donations	-	-	904	-	2,000	2,000
JAG/LLEB Grant	-	-	-	-	-	-
Communications Center	-	-	-	-	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 2,795,400	\$ 34,727	\$ 1,389,654	\$ 575,114	\$ 2,310,200	\$ 2,251,944

SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 3,038,984	\$ 198,923	\$ 1,580,117	\$ 737,312	\$ 2,616,231	\$ 2,374,806

CITY OF SEDONA

EXPENDITURE ANALYSIS

P.A.N.T. Fund	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ADOPTED
	2007-08	2007-08	2008-09	2008-09	2009-10	2010-2011
Salary/Wages	230,779	252,938	248,313	228,572	740,484	600,719
Overtime	165,129	160,679	216,000	143,457	209,160	19,872
Direct Payroll Costs	16,418	16,473	12,008	15,898	27,146	953
Retirement	33,576	44,592	36,433	59,825	164,734	9,284
STD/LTD Insurance	1,483	2,469	1,281	1,387	3,848	521
Health/Dental/Life Insurance	42,572	35,584	42,981	39,310	71,751	13,417
Workers Compensation	10,696	10,106	12,005	11,648	34,402	2,504
Uniform Allowance	3,114	3,022	3,550	4,522	5,820	960
Unemployment	-	-	-	139	-	-
SUB-TOTAL SALARIES & WAGES	\$ 503,767	\$ 525,864	\$ 572,571	\$ 504,759	\$ 1,257,345	\$ 648,229
Exams	-	-	-	-	-	-
Training/Staff Development	15,000	10,246	24,000	13,555	24,000	-
Professional Services	-	-	-	14,453	40,950	-
Telephone	11,150	15,140	12,000	11,918	16,800	-
Office/Printing Supplies	5,288	6,298	8,000	8,468	11,500	-
Postage	-	-	-	54	-	-
Office Maintenance	712	-	300	249	1,500	-
Automobile Expenses	-	580	-	-	-	-
Software Updates	-	-	-	-	-	-
Rent	-	-	-	-	-	-
Gasoline and Oil	-	-	-	578	-	-
Office Equipment - Non Capital	-	489	-	-	2,500	-
Computer Hardware - Non Capital	-	3,767	-	-	-	-
Computer Software - Non Capital	-	-	-	-	-	-
Radio & Phone Equip - Non Capital	-	-	-	-	-	-
Special Supplies/Safety Equipment	24,342	20,131	6,000	9,219	7,770	-
Miscellaneous/Refunds/Costs	1,000	80	48,000	399	34,000	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 57,492	\$ 56,730	\$ 98,300	\$ 58,894	\$ 139,020	\$ -
Office Equipment	7,302	7,086	-	-	-	-
Equipment	-	-	-	-	4,900	-
Safety/Emergency Equipment	-	-	-	-	-	-
Radio & Telephone Equipment	-	-	-	-	-	-
Computer Hardware	25,740	23,776	-	-	-	-
Vehicles	-	-	-	-	-	-
SUB-TOTAL ASSETS	\$ 33,042	\$ 30,862	\$ -	\$ -	\$ 4,900	\$ -
GRAND TOTAL	\$ 594,301	\$ 613,456	\$ 670,871	\$ 563,652	\$ 1,401,265	\$ 648,229

CITY OF SEDONA

EXPENDITURE ANALYSIS

	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ADOPTED
Development Impact Fees	2007-08	2007-08	2008-09	2008-09	2009-10	2010-2011
Contingency	-	-			-	-
Storm Drainage	65,000	86	65,000	50,000	15,000	369,000
General/Public Facilities	50,000	-	45,000	25,818	22,500	52,500
Parks & Open Space	102,500	5,519	217,500	72,659	375,000	1,107,000
Law Enforcement	44,000	19,606	-	-	-	-
Streets & Signals	391,500	65,000	276,500	200,000	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 653,000	\$ 90,211	\$ 604,000	\$ 348,477	\$ 412,500	\$ 1,528,500
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 653,000	\$ 90,211	\$ 604,000	\$ 348,477	\$ 412,500	\$ 1,528,500

CITY OF SEDONA

EXPENDITURE ANALYSIS

C. F. D. - SUMMIT	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
Salary/Wages	3,328	2,803	3,374	3,540	3,680	-
Overtime	-	-	-	-	-	-
Direct Payroll Costs	255	215	258	283	282	-
Retirement	303	236	302	319	331	-
STD/LTD Insurance	27	15	29	30	27	-
Health/Dental/Life Insurance	271	200	293	304	304	-
Workers Compensation	56	96	16	10	81	-
Flex Leave Reimbursement	48	-	48	-	-	-
Employee Benefits	-	138	-	195	795	-
SUB-TOTAL SALARIES & WAGES	\$ 4,288	\$ 3,703	\$ 4,320	\$ 4,681	\$ 5,500	\$ -
Contingency	-	-	10,000	-	-	-
District Set Up	-	-	-	-	-	-
89A Landscaping	25,000	17,451	-	-	-	-
Traffic/Corridor Studies	5,000	-	-	-	-	-
Skateboard Park	-	-	-	-	-	-
Infrastructure/Public Works	-	-	-	-	-	17,500
Uptown Enhancement (Turnback/Roundabout)	10,000	-	15,000	-	-	-
Parking Facility	-	-	100,000	-	-	-
SR 89A & Foothills South	-	-	-	-	20,000	-
Creekwalk	22,500	-	30,000	-	-	-
Park Improvements	-	-	50,000	13,310	15,500	71,000
Swimming Pool Improvements	-	-	20,000	-	-	-
General Facilities	-	-	-	-	13,750	48,750
Computer Software	-	-	-	-	30,000	-
Transfer to General Fund/Operations	25,000	26,105	45,000	35,000	67,500	314,989
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 87,500	\$ 43,556	\$ 270,000	\$ 48,310	\$ 146,750	\$ 452,239
GRAND TOTAL	\$ 91,788	\$ 47,259	\$ 274,320	\$ 52,991	\$ 152,250	\$ 452,239

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

C. F. D.- FAIRFIELD	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
Salary/Wages	20,316	18,527	21,368	15,510	17,734	-
Overtime	196	-	208	251	162	-
Direct Payroll Costs	1,569	1,200	1,651	1,213	1,369	-
Retirement	1,867	1,455	1,931	1,380	1,611	-
STD/LTD Insurance	198	158	204	123	165	-
Health/Dental/Life Insurance	3,227	252	2,355	2,837	3,344	-
Workers Compensation	767	562	768	408	589	-
Flex Leave Reimbursement	294	-	271	-	-	-
Employee Benefits		138		195	795	-
SUB-TOTAL SALARIES & WAGES	\$ 28,434	\$ 22,292	\$ 28,756	\$ 21,917	\$ 25,769	\$ -

Contingency	-	-	10,000	-	-	-
89A Landscaping	25,000	25,000	-	-	-	-
Infrastructure/Public Works	5,000	-	-	-	-	17,500
Teen Center/Skateboard Park	-	-	-	-	-	-
Creekwalk	22,500	-	30,000	-	-	-
Park Improvements	-	-	50,000	13,005	40,500	296,000
Swimming Pool Improvements	-	-	20,000	-	5,000	-
Uptown Enhancement (Turnback/Roundabout)	10,000	-	15,000	-	-	-
Parking Facility	-	-	100,000	-	-	-
Computer Software	-	7,426	-	10,267	30,000	-
General Facilities	-	-	-	-	1,250	40,360
Transfer to General Fund/Operations	25,000	26,105	45,000	35,000	67,500	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 87,500	\$ 58,530	\$ 270,000	\$ 58,272	\$ 144,250	\$ 353,860

	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 115,934	\$ 80,823	\$ 298,756	\$ 80,190	\$ 170,019	\$ 353,860

Capital Funds

*Projects, Information Technology,
Arts and Culture*

Fiscal Year Budget

2010-2011

CAPITAL IMPROVEMENTS FUND

MISSION STATEMENT

To provide a well planned, quality, affordable, accessible and integrated system of roads, parks, trails and public facilities that support economic viability and environmental sensitivity.

2010-2011 OBJECTIVES

Parks and Recreation

- ✓ Upon City Council approval, continue improvements to Barbara Antonsen Park
- ✓ Continued rehabilitation of Sunset Park tennis and basketball court repair
- ✓ Obtain grant monies and budgeted funds for recycling containers for park facilities
- ✓ Continue improvements to Jordan Historical Park restoration

Public Works

- ✓ Continue improvements to City Hall complex such as sidewalk rehabilitation, energy saving improvements, and exterior lighting
- ✓ Work with ADOT to complete installation of Airport Road traffic signal
- ✓ Improve Posse Ground intersection as part of SR89A pavement rehabilitation project
- ✓ Work with ADOT for improvement of handicapped ramps as part of SR89A

Did You Know?

The Public Works Department works with Arizona Department of Transportation (ADOT) to leverage its capital improvement funds by combining City of Sedona work with ADOT when feasible.

- pavement rehabilitation project
- ✓ Complete major pump stations modification project

2009-2010 ACCOMPLISHMENTS

Parks and Recreation

- ✓ Completed upgrades to irrigation, drainage, and field work at Posse Grounds multi-use field
- ✓ Restroom upgrades at Posse Grounds completed
- ✓ Jordan Park shed addition completed
- ✓ Parks and Recreation took over operations of the Uptown Parking Lot, which includes upgrades and refurbishments

Public Works

- ✓ Completed sidewalk along Posse Ground Road between Carruth Drive and Mission Road
- ✓ Completed Phase 1 of Harmony-Windsong drainage improvements
- ✓ Substantial completion of installation of City sewer and storm drainage as part of the SR 179 improvements by ADOT

SIGNIFICANT CHANGES

- ✓ The Capital Fund is now being funded

through a transfer from the General Fund due to elimination of the automatic transfer of 17% of the local sales tax

- ✓ Staff focused on utilization of Community Facility District and Development Impact Fee funds to offset the need for sales tax revenue for projects

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

CAPITAL IMPROVEMENT	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
Salary/Wages	46,014	45,702	48,471	44,854	35,006	-
Direct Payroll Costs	3,520	3,324	3,708	3,291	2,678	-
Retirement	4,187	4,076	4,338	4,059	3,151	-
STD/LTD Insurance	353	348	383	366	238	-
Health/Dental/Life Insurance	5,126	5,003	6,735	6,462	4,479	-
Workers Compensation	1,173	663	1,664	662	903	-
Flex Leave Reimbursement	1,143	-	602	217	-	-
Employee Benefits	-	-	-	-	780	-
SUB-TOTAL SALARIES & WAGES	\$ 61,516	\$ 59,116	\$ 65,901	\$ 59,911	\$ 47,235	\$ -

City Clerk - Filing System	-	-	6,000	2,714	-	-
Equipment	-	-	-	-	10,000	-
Swimming Pool	-	-	60,400	-	40,000	-
Soccer Field Renovation	65,000	-	30,000	215,795	-	-
Barbara's Park	-	-	-	-	100,000	-
Posse Ground Park Improvements	2,500	-	2,500	40,798	105,700	-
Sunset Park	24,000	21,095	-	-	230,000	75,000
Trails Development	20,000	30,000	15,000	6,327	-	-
Jordan Historical Park	6,000	6,365	77,000	3,543	15,000	-
Teen Center/Skateboard Park	-	-	-	22,284	-	-
CreekWalk	45,000	-	229,250	-	-	-
Contingency	3,710,000	-	1,035,000	-	434,400	284,699
Debt Service/Amortization	730,315	-	-	-	-	-
General Vehicles	20,000	15,841	-	-	20,000	-
Court House Plaza/Property Improvements	725,000	741,021	300,000	152,353	175,000	162,751
Court House Plaza/ADA Compliance	50,000	13,021	-	-	-	-
Cable TV Access	-	-	25,000	-	-	-
Transfer to I.T. Capital Fund	478,301	353,937	487,797	239,761	255,555	114,500
Uptown Restroom Remodel	-	-	25,000	-	-	-
Shuttle Transit	250,000	26,329	474,434	159,507	284,000	24,529
Recycling Containers	-	7,022	-	-	-	-
Safety & Emergency Equipment	15,000	27,933	125,000	(7,621)	-	-
Public Works Vehicle	21,000	20,508	-	-	-	-
Area Traffic Study	250,000	-	128,500	-	-	-
Skateboard Park	85,000	5,876	-	-	-	-
89A Turnback/Improvements	564,500	36,595	20,000	-	-	-
Drainage Improvements	663,000	160,356	3,234,000	1,362,899	2,464,681	35,000
Street Light Project	-	-	-	-	100,000	-
Sidewalks/Handicap Ramps	656,000	505,677	878,600	383,604	500,000	-
Parking Facility	7,785,000	28,947	2,000,000	5,796	-	-
Fire Hydrants	150,000	295,228	250,000	6,185	100,000	100,000
Landscaping 89A	-	19,114	200,000	-	-	-
Utilities Underground	2,525,000	28,478	-	1,308,843	-	-
Intersection Reconstruction	-	-	60,000	177,242	528,000	8,000
SR 179 Enhancements	-	-	2,500,000	-	27,836	48,352
Uptown Parking Lot Refurbish	-	-	-	-	-	-
Art In Public Places/Transfer	40,000	10,962	50,000	25,488	30,000	25,000
Police Department Equipment	3,500	3,090	-	-	-	-
Police Department Vehicles / Purchase	110,000	94,326	141,227	148,321	26,000	68,000
Police Department ADA Holding Cell	110,000	62,948	-	-	-	-
Police Department Reigional Communication Cen	50,000	-	-	-	-	-
SUB-TOTAL CAPITAL EXPENSES:	\$ 19,154,116	\$ 2,514,667	\$ 12,354,708	\$ 4,253,840	\$ 5,446,172	\$ 945,831

GRAND TOTAL	\$ 19,215,632	\$ 2,573,783	\$ 12,420,609	\$ 4,313,751	\$ 5,493,407	\$ 945,831
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City of Sedona, Arizona					2010/11 Annual Budget					
2010-2011 Capital Improvement Fund-Parks & Recreation					Grant Funds	Donation/ Private Funds	CFD	DIF	Other	
Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax & Fran Fees	Reserves						
22-5244-00-750, IMPROVEMENTS/PARK RENOVATIONS		\$ 15,000	-				10,000		5,000	Recycling Containers
22-5244-00-750, IMPROVEMENTS/PARK RENOVATIONS		\$ 967,000	-					967,000		Barbara's Park
22-5244-00-750, IMPROVEMENTS/PARK RENOVATIONS		\$ 225,000	75,000				150,000			Sunset Park Tennis & Basketball Court repair
22-5244-00-750, IMPROVEMENTS/PARK RENOVATIONS		\$ 123,000	-		93,000		30,000			Posse Ground Ballfield Lighting
22-5244-00-751, IMPROVEMENTS [OFF-SITE]		\$ 50,000	-				30,000	20,000		Skateboard Park Conversion
22-5244-00-751, IMPROVEMENTS [OFF-SITE]		\$ 20,000	-					20,000		Sunset Park Common Area Improvements
22-5244-00-842, JORDAN HISTORICAL PARK		\$ 72,000	-				72,000			Jordan Park Historical Rehab
<i>less other Funds</i>		<i>\$ (1,397,000)</i>								
Total 2010-2011 Budget for CIP		\$ 75,000	\$ 75,000	\$ -	\$ 93,000	\$ -	\$ 292,000	\$ 1,007,000	\$ 5,000	
2010-2011 Capital Improvement Fund-General Services					Grant Funds	Private Funds	CFD	DIF	Other	
Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax & Fran Fees	Reserves						
22-5245-00-261, CONTINGENCY		\$ 251,543	251,543							Contingency - Transit change
22-5245-00-261, CONTINGENCY		\$ 33,156	33,156							Contingency: Possible Streets, Drainage, Snow Plowing, etc.
22-5245-00-261, CONTINGENCY		\$ 250,000	-				250,000			Contingency: Future Debt Service
22-5245-00-850, CITY HALL PLAZA		\$ 250,000	-		100,000		37,500	37,500	75,000	City Hall Solar Project - Grant Match
22-5245-00-850, CITY HALL PLAZA		\$ 10,000	10,000							HVAC Efficiency Audit
22-5245-00-994 Transfer IT Capital		\$ 154,500	114,500	15,000			10,000	15,000		Transfer to IT Capital
<i>less other Funds</i>		<i>\$ (540,000)</i>								
Total 2010-2011 Budget for CIP		\$ 409,199	\$ 409,199	\$ 15,000	\$ 100,000	\$ -	\$ 297,500	\$ 52,500	\$ 75,000	

City of Sedona, Arizona					2010/11 Annual Budget				
2010-2011 Capital Improvement Fund-Community Development									
Acct.	C.I.P.	Amount	1/2 Cent Tax	G.F.	Grant	Private	CFD	DIF	Other
Code #	#	Budgeted	& Fran Fees	Reserves	Funds	Funds			
22-5310-00-861	Transit	\$ 24,529	24,529	-	-	-	-	-	-
<i>less other Funds</i>		\$ -							
Total 2010-2011 Budget for CIP		\$ 24,529	\$ 24,529	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2010-2011 Capital Improvement Fund-Public Works Department									
Acct.	Acct.	Amount	1/2 Cent Tax	G.F.	Grant	Private	CFD	DIF	Streets & Other
Code #	Code #	Budgeted	& Fran Fees	Reserves	Funds	Funds			Funds
22-5320-00-578,		\$ 50,000							
HARMONY/WINDSONG STORM DRAINAGE			10,000					40,000	Harmony/Windsong Drives area Storm Drainage Improvements PHASE 2
22-5320-00-578,		\$ 75,000							
HARMONY/WINDSONG STORM DRAINAGE			25,000					50,000	Harmony/Windsong Drives area Storm Drainage Improvements PHASE 3
22-5320-00-918		\$ 100,000							
Fire Hydrants			-	100,000					Fire Hydrants
22-5320-00-XXX,		\$ 48,352							
SR 179 IMPROVEMENTS			48,352						SR 179 Improvments
22-5320-00-XXX,		\$ 152,751							
City Lot Paving/Rehab			152,751						City Lot Surface Repair (Paving, etc)
22-5320-00-927,		\$ 279,000							
POSSE GRD INTERSECTION			-					279,000	SR89A - Posse Ground Intersection
22-5320-00-931,		\$ 8,000							
AIRPORT RD/89A INTERSECTION			8,000						Airport Rd/SR 89A Intersection Traffic Light
22-5320-00-936,		\$ 41,610							
UPTOWN PARKING LOT			-				41,610		Continued Rehab of Uptown Parking Lot
<i>less other Funds</i>		\$ (410,610)							
Total 2010-2011 Budget for CIP		\$ 344,103	\$ 244,103	\$ 100,000	\$0	\$0	\$41,610	\$369,000	\$0
2010-2011 Capital Improvement Fund-Arts & Culture									
Acct.	C.I.P.	Amount	1/2 Cent Tax	Reserves	Grant	Private	CFD	DIF	Other
Code #	#	Budgeted	& Fran Fees		Funds	Funds			
22-5420-00-991		\$ 25,000							
Transfer to Arts Fund			25,000						Transfer to Arts Fund
<i>less other Funds</i>		\$ -							
Total 2010-2011 Budget for CIP		\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Sedona, Arizona					2010/11 Annual Budget					
2010-2011 Capital Improvement Fund-Police Department					Grant Funds	Private Funds	CFD	DIF	Other	
Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax & Fran Fees	Reserves						
22-5510-00-740, POLICE VEHICLE PURCHASE		\$ 68,000	68,000							Police Vehicle Replacement
	<i>less other Funds</i>	\$ -								
Total 2010-2011 Budget for CIP		\$ 68,000	\$ 68,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Combined Total		\$ 945,831	\$ 845,831	\$ 115,000	\$ 193,000	\$ -	\$ 631,110	\$ 1,428,500	\$ 80,000	
2010-2011 CIP Budget										



**City of Sedona
Capital Worksheet
Fiscal Year 2010 - 2011**

Project Title: Recycling Containers for Park Systems and Public Recreational Facilities
22 Capital Improvements Fund: 22-5244-00-750 Improvements/Park Renovations
Department: Parks & Recreation
Community Plan Element: Quality of life and environmental improvement to the community
Capital Improvement Plan Program:
Project Description: This request is to purchase 26 recycling containers to be placed in highly trafficked areas of the City's parks and recreational facilities. Containers have been researched and cost approximated at \$1,200 per container for a high quality/durable container. The department will be applying for a grant that can award up to 15 containers for the park system.
Requirement/Need for Project: Since incorporation the City has not had any means for recycling within our public facilities. There are currently no recycling containers in the highly trafficked areas or facilities (except for Uptown and the Uptown parking lot). Sedona Recycles has placed large community recycling containers at the Posse Grounds Park. These containers are for residents to deposit household recyclables are not convenient for park or facility users. If recycling containers are obtained via grant or purchase, the Parks Maintenance staff will place recyclables into the Sedona Recycles containers. This will save on service fees and will also supplement the amount of recyclables going into the community containers.
Consequence of Not Performing Project: May be perceived as the City's lack of a good faith effort to create an environmentally friendly experience for public facility users.
Operation Impacts for Maintenance, Staffing, Etc.: Staff time will be utilized to empty recycling containers and foresees minimal impact to operational duties.

Related Projects:

Uptown Parking Lot improvements

Possible Funding Source:

Grant, DIF, CFD

Proposed Expenditures:

	FY 2011- 2012	FY 2012- 2013
Construction	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00
Contingency	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00
Environmental	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$15,600.00</u>	<u>\$15,600.00</u>
<u>Expenditures Total: \$31,200.00</u>		



**City of Sedona
Capital Worksheet
Fiscal Year 2010 - 2011**

Project Title: Barbara Antonsen Park		
22 Capital Improvements Fund: 22-5244-00-750, IMPROVEMENTS/PARK RENOVATIONS		
Department: Parks and Recreation		
Community Plan Element: Community Facilities, Services and Recreation		
Capital Improvement Plan Program: <i>no answer</i>		
Project Description: This request is for a transfer of general funds to the capital fund to assist with Barbara's Park in lieu of reimbursing the state the funds for the Heritage grant. FY 2010/2011 Project estimate based upon City Engineer evaluation of Architect Opinion of Probable Cost and plans. The project is to be a cost share with the Friends of Posse Ground. The design cost is for electrical and water main design work not included in architect work.		
Requirement/Need for Project: Funds need to be available per the City's agreement with the State.		
Consequence of Not Performing Project: The City would have to reimburse the state heritage funds from the cultural park project from the City's general fund instead of keeping the money for a local project.		
Operation Impacts for Maintenance, Staffing, Etc.: The completed park amenity will have ongoing operations and maintenance costs.		
Related Projects: <i>no answer</i>		
Possible Funding Source: Sales Tax Contributions by Friends of Posse Ground		
Proposed Expenditures:		
	FY 2009-2010	FY 2010-2011
Construction	\$0	\$902,000
Construction Mgt.	\$0.00	\$0.00

Contingency	\$0.00	\$0.00
Design/Engineering	\$30,000	\$65,000
Environmental	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$30,000.00</u>	<u>\$967,000.00</u>
<u>Expenditures Total: \$1,070,000.00</u>		



**City of Sedona
Capital Worksheet
Fiscal Year 2010 - 2011**

Project Title: Sunset Park tennis and basketball court repair
22 Capital Improvements Fund: 22-5244-00-840, SUNSET PARK
Department: Parks and Recreation
Community Plan Element: Community Facilities, Services and Recreation
Capital Improvement Plan Program: <i>no answer</i>
Project Description: This project is to repair and replace the two tennis and one basketball court surfaces as needed to eliminate cracked and uneven surface. This is a JOINT project between public works and parks and recreation. Public works will handle the majority of the engineering, design and construction. P&R will assume maintenance. The P&R Department will be applying for grant monies to assist with the project. If awarded, they only provide for up to 20% of total construction costs. This project is anticipated by PW to be completed within the 09/10 fiscal year. However, in the event the project is not completed, this is a request for rolling funds over to the next fiscal year.
Requirement/Need for Project: Apparent improper construction techniques have resulted in severe settling and cracking of the court surfaces. As a result safety and tripping hazards are an issue to players. Construction contractor should be liable for repairs and have some form of warranty of materials utilized.
Consequence of Not Performing Project: If not repaired, the court surface will continue to deteriorate requiring closure of the courts to prevent liability to the City.
Operation Impacts for Maintenance, Staffing, Etc.: None
Related Projects: <i>no answer</i>
Possible Funding Source: Contractor liability. City funds.

Proposed Expenditures:

	FY 2010-2011
Construction	\$260,000.00
Construction Mgt.	\$0.00
Contingency	\$0.00
Design/Engineering	\$0
Environmental	\$0.00
Equipment	\$0.00
Land Acquisition	\$0.00
Maintenance	\$0.00
<u>FY Totals:</u>	<u>\$260,000.00</u>
<u>Expenditures Total: \$260,000.00</u>	



**City of Sedona
Capital Worksheet
Fiscal Year 2010 - 2011**

Project Title: Posse Grounds Park Ballfield Lighting
22 Capital Improvements Fund: 22-5244-00-751, IMPROVEMENTS [OFF-SITE]
Department: Parks and Recreation
Community Plan Element: Quality of Life
Capital Improvement Plan Program: <i>no answer</i>
Project Description: The City received \$93,000 for an American Reinvestment & Recovery Act grant to retrofit the softball field lighting on both fields using dark sky compliant energy efficient fixtures. The City will need to contribute approximately \$30,000 to complete the project.
Requirement/Need for Project: The new system will be dark sky compliant and 40-50% more energy efficient than the old system.
Consequence of Not Performing Project: Continued public perception of non-compliance and excessive energy costs..
Operation Impacts for Maintenance, Staffing, Etc.: none.
Related Projects: <i>no answer</i>
Possible Funding Source: General Fund (\$30,000) Energy Efficiency Grant (\$90,000)

Proposed Expenditures:

	FY 2009-2010	FY 2010-2011	FY 2011-2012	FY 2012-2013
Construction	\$0.00	\$93,000.00	\$30,000.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$0.00</u>	<u>\$93,000.00</u>	<u>\$30,000.00</u>	<u>\$0.00</u>

Expenditures Total: \$123,000.00



**City of Sedona
Capital Worksheet
Fiscal Year 2010-2011**

Project Title: Skateboard Park Renovation				
22 Capital Improvements Fund: 22-5320-00-846, SKATEBOARD PARK				
Department: Parks and Recreation				
Community Plan Element: <i>no answer</i>				
Capital Improvement Plan Program: <i>no answer</i>				
Project Description: Design and renovate the Skatepark as a multi-use bike and skateboard facility				
Requirement/Need for Project: Provide a multi-use facility that is accessible to a wider range of users.				
Consequence of Not Performing Project: Continues as a limited single use facility.				
Operation Impacts for Maintenance, Staffing, Etc.: none.				
Related Projects: <i>no answer</i>				
Possible Funding Source: Sales Tax				
Proposed Expenditures:				
	FY 2009-2010	FY 2010-2011	FY 2011-2012	FY 2012-2013
Construction	\$0.00	\$45,000.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$5000.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$0.00</u>	<u>\$50,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenditures Total: \$50,000.00</u>				



**City of Sedona
Capital Worksheet
Fiscal Year 2010 - 2011**

Project Title: Sunset Park Common Area Improvements
22 Capital Improvements Fund: 22-5244-00-751, IMPROVMENTS [OFF-SITE]
Department: Parks and Recreation
Community Plan Element: Quality of Life
Capital Improvement Plan Program: <i>no answer</i>
Project Description: Renovate the common area lawn by applying sand/compost to the surface and install a chain link perimeter fence bordering the north perimeter wash. Improvements will enable the area to be better utilized by sports groups.
Requirement/Need for Project: Site enhancements will offer additional space for sports groups and events.
Consequence of Not Performing Project: Continued over-use of other park facilities, and shortage of useable facilities.
Operation Impacts for Maintenance, Staffing, Etc.: none.
Related Projects: <i>no answer</i>
Possible Funding Source: General Fund

Proposed Expenditures:

	FY 2009-2010	FY 2010-2011	FY 2011-2012	FY 2012-2013
Construction	\$0.00	\$20,000.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$10,000.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$0.00</u>	<u>\$20,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$20,000.00



**City of Sedona
Capital Worksheet
Fiscal Year 2010 - 2011**

Project Title: Jordan Historical Park			
22 Capital Improvements Fund: 22-5244-00-842, JORDAN HISTORICAL PARK			
Department: Parks and Recreation			
Community Plan Element: Quality of Life			
Capital Improvement Plan Program: <i>no answer</i>			
Project Description: Staff conducted an Otwell building condition assessment in 2006. Based on the Building Condition Assessment (BCA) findings, rehabilitation and maintenance work must be completed to maintain facility structural integrity. Staff applied for a state grant in 2009/2010 with a 60/40 match; however state grant funding was frozen in Spring 2009. Staff has worked with the Sedona Historical Society to prioritize work and will complete the most important items with City funding. In August 2009, the Otwell Architect Group entered into a contract with the City to provide a detailed project specification list and assist with the RFP question and answer process with potential bidders as well as conduct survey of work/project progression.			
Requirement/Need for Project: Facility maintenance and protection of historical integrity. All work must be conducted in accordance with the schedule and requirements as shown in the BCA Report.			
Consequence of Not Performing Project: Loss of historical integrity and facility safety concerns not met			
Operation Impacts for Maintenance, Staffing, Etc.: on-going and monitored			
Related Projects: <i>Fencing at Jordan Park</i>			
Possible Funding Source: Grant, DIF and sales tax			
Proposed Expenditures:			
	FY 2010-2011	FY 2011-2012	FY 2012-2013
Construction	\$10,000.00	\$65,000.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00

Contingency	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00
Maintenance	\$80,000.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$80,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenditures Total: \$80,000.00</u>			



**City of Sedona
Capital Worksheet
Fiscal Year 2010 - 2011**

Project Title: HVAC Efficiency Audit
22 Capital Improvements Fund: 22-5245-00-850, CITY HALL PLAZA
Department: Public Works
Community Plan Element: GOAL 11.0 Provide sufficient resources to evaluate operate and satisfactorily maintain City streets, storm drainage facilities, wastewater facilities, buildings, parks and other infrastructure that are intended for continued use.
Capital Improvement Plan Program: <i>no answer</i>
Project Description: Perform an in-depth analysis of the layout and effectiveness of the existing HVAC system. This will evaluate the size and efficiency of the HVAC units themselves, as well as the duct configuration and size, and register locations. This information will be used to formulate a multi-year plan of HVAC unit replacements and any necessary configuration changes.
Requirement/Need for Project: Currently, the HVAC system is in working order, however there are locations that are extremely difficult to obtain adequate climate control. System is original to the buildings and is coming up on design life of the equipment.
Consequence of Not Performing Project: Some office areas will continue to be uncomfortable for the occupants. HVAC units will eventually fail.
Operation Impacts for Maintenance, Staffing, Etc.: <i>no answer</i>
Related Projects: <i>no answer</i>
Possible Funding Source: Sales Tax

Proposed Expenditures:

	FY 2010-2011	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$10,000.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>

Expenditures Total: \$90,000.00



**City of Sedona
Capital Worksheet
Fiscal Year 2010-2011**

<p>Project Title: NAIPTA Transit Request</p>
<p>22 Capital Improvements Fund: 22-5310-00-861, TRANSIT</p>
<p>Department: City Manager</p>
<p>Community Plan Element:</p>
<p>Capital Improvement Plan Program:</p> <ul style="list-style-type: none"> • Rebrand vehicles to more closely align service with tourism driven industry • Replace 2 existing Trolleys with Hybrid Electric Buses • Acquire a maintenance vehicle to provide on road assistance and passenger shelter maintenance • Complete upgrades to Verde Valley Transit Facility, including security and much needed landscaping for drainage issues • Upgrade equipment in vehicles to include improved security, automatic vehicle location, and better communication devices
<p>Project Description:</p> <p>In June 2004, the City Council approved Phase I of the Sedona Roadrunner, which began operating in October 2006.</p> <p>Currently, the City stores the RoadRunner vehicles outdoors in Cottonwood. NAIPTA (No. AZ. Intergovernmental Transportation Authority) is requesting funds to complete Phase I construction of a joint facility in Cottonwood that would be shared by Sedona and Cottonwood transit services. City of Cottonwood is providing property for facility at a nominal lease for \$1 annually.</p> <p>Service was evaluated by NAIPTA and Sedona appointed RoadRunner Citizen Review Commission. Per the Commission the following changes were implemented in FY2010:</p> <ul style="list-style-type: none"> • modified circulator service to 1 vehicle providing 15-20 minute frequency with 2nd vehicle added during peak tourism season to maintain frequency during middle of the day • added commuter service to increase number of trips from 2 round trips daily to 8, with City of Cottonwood paying for half of new trips. <p>This project includes rebranding of vehicles and replacement of trolleys as recommended by commission as well as improvements to transit facility and vehicles to provide better security and communication.</p>
<p>Requirement/Need for Project:</p> <p>Sedona has been providing public transit services since October 2006. These projects improve on the services and create a better program to represent the City of Sedona.</p>
<p>Consequence of Not Performing Project:</p> <p>Sedona could continue with existing fleet, using existing branding. This option has been questioned by the appointed commission and failing to implement may continue to cost the system public perception and cost the City more to provide as the trolleys are a more costly vehicle option</p>

perception and cost the City more to provide as the trolleys are a more costly vehicle option.

The service truck is essential to appropriate road response for timely and continuous service, as well as important to a cost effective passenger shelter maintenance program. Without this vehicle, services face delays and costly road side repair by third party provider while passenger shelter maintenance faces potential neglect.

Lack of improvements to building and vehicles create security risks.

Operation Impacts for Maintenance, Staffing, Etc.:

These projects create efficiencies for services and provide cost savings to Sedona vs outsourcing that would be required if we had to hire third party contractor.

Related Projects:

Sedona RoadRunner and Verde Lynx Public Transportation Services

Possible Funding Source:

Possible funding sources include Federal Transportation Administration funds, City of Cottonwood, Yavapai and Coconino counties (for service outside of the City limits), LTAF II, passenger fares, commuter pass program fares, and other state funding.

- Federal Funds have been applied for up to 100% of funds needed. Another potential is 80% funds.
- Local funds, made up of above mentioned sources, could be required for up to 20% of project costs.

Proposed Expenditures: Cost to Sedona if 80% funded. Cost would be 0 if 100% funded by FTA

	FY 2009-2010	FY 2010-2011	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015
Construction	\$0.00	\$6,960	\$10,000	\$10,000	\$10,000	\$10,000
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$276,885	\$135,000	\$130,000	\$10,000	\$10,000
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$0.00</u>	<u>\$283,845</u>	<u>\$145,000</u>	<u>\$140,000</u>	<u>\$20,000</u>	<u>\$20,000</u>



**City of Sedona
Capital Worksheet
Fiscal Year 2010 - 2011**

Project Title: Harmony/Windsong Drives Area Storm Drainage Improvements Phase 2
22 Capital Improvements Fund: 22-5320-00-578, HARMONY/WINDSONG DRAINAGE PROJ PHASE 2
Department: Public Works
Community Plan Element: Communtiy Facilities 3.1
Capital Improvement Plan Program: Storm Drainage
Project Description: Design and Installation of Storm Drainage Improvements in the Harmony and Windsong Drives Area, this is Phase 2. The design would be in FY 2010/2011. Staff anticipates construction of Phase 1 will be complete in May 2010. Construction of Phase 2 may again utilize the Construction Manager @ Risk (CMAR) process. In this phase of construction, the existing box culvert crossing at SR 89A will be reconstructed to add capacity, this is at the downstream end of Phase 1.
Requirement/Need for Project: The Storm Drainage Master Plan identified this work, Phases 1-3, as the first five years on the implementation of the Plan. The work under this project is slightly less than the work shown for the first five years of the Plan in that it only extends to Lyric Drive instead of to Thunder Mountain Drive. Storm drainage improvements will reduce damages from flooding, prevent natural erosion from occurring and control silt runoff in the Harmony and Windsong Drive areas. Improvements need to move upstream. This project extends from SR 89A north and east to Lyric Drive. From a cost standpoint accomplishing these improvements and the Chapel area Drainage improvements (Identified as Vista Bonita area in the 2005 Storm Drainage Master Plan) is approximately equal to the volume of work shown in the Storm Drainage Master Plan into year 7. Year seven is FY 2012/2013. Phase 1, between SR 89A and about 200 feet north of Navajo Drive, will be complete in May 2010. Phase 2 is the work required by ADOT, to upsize the drainage crossing at SR 89A. Phase 2 must be complete before Phase 3 may begin. This requirement is stipulated by ADOT in the right of way permit issued for Phase 1 work. Phase 3 work will include extending the improvements from the end of Phase 1 to Lyric Drive.
Consequence of Not Performing Project: Flooding in the Harmony/Windsong Drives area will continue at current levels, natural erosion will continue to occur, and silt will continue to flow downstream at current levels.

Operation Impacts for Maintenance, Staffing, Etc.:

Increased costs for maintenance of storm drainage system. Probable reduction of emergency response during and after storm events. Reduction of costs associated with maintaining natural channel in future years.

Related Projects:

no answer

Possible Funding Source:

\$0.005 Sales Tax
ADOT Enhancement Grant

Proposed Expenditures:

	FY 2010-2011	FY 2011-2012
Construction	\$0.00	\$350,000.00
Construction Mgt.	\$0.00	\$0.00
Contingency	\$0.00	\$0.00
Design/Engineering	\$50,000.00	\$0.00
Environmental	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$50,000.00</u>	<u>\$350,000.00</u>

Expenditures Total: \$400,000.00



**City of Sedona
Capital Worksheet
Fiscal Year 2010 - 2011**

<p>Project Title: Harmony/Windsong Drives Area Storm Drainage Improvements Phase 3</p>
<p>22 Capital Improvements Fund: 22-5320-00-578, HARMONY/WINDSONG DRAINAGE PROJ PHASE 3</p>
<p>Department: Public Works</p>
<p>Community Plan Element: Communtiy Facilities 3.1</p>
<p>Capital Improvement Plan Program: Storm Drainage</p>
<p>Project Description: Design and Installation of Storm Drainage Improvements in the Harmony and Windsong Drives Area, this is Phase 3. The design and construction would be in FY 2011/2012. Staff anticipates construction of Phase 1 will be complete in May 2010 and Phase 2 if approved would be complete in FY 2011/2012. Construction of Phase 3, if approved, may again utilize the Construction Manager @ Risk (CMAR) process, depending upon the bidding climate. The design allowance allow for traditional bidding, although some design will be needed even with CMAR. In this phase of construction, the existing box culvert crossing at SR 89A will be reconstructed to add capacity, this is at the downstream end of Phase 1.</p>
<p>Requirement/Need for Project: The Storm Drainage Master Plan identified this work, Phases 1-3, as the first five years on the implementation of the Plan. The work under this project is slightly less than the work shown for the first five years of the Plan in that it only extends to Lyric Drive instead of to Thunder Mountain Drive. Storm drainage improvements will reduce damages from flooding, prevent natural erosion from occurring and control silt runoff in the Harmony and Windsong Drive areas. Improvements need to move upstream. This project extends from SR 89A north and east to Lyric Drive. From a cost standpoint accomplishing these improvements and the Chapel area Drainage improvements (Identified as Vista Bonita area in the 2005 Storm Drainage Master Plan) is approximately equal to the volume of work shown in the Storm Drainage Master Plan into year 7. Year seven is FY 2012/2013. Phase 1, between SR 89A and about 200 feet north of Navajo Drive, will be complete in May 2010. Phase 2 is the work required by ADOT, to upsize the drainage crossing at SR 89A. Phase 2 must be complete before Phase 3 may begin. This requirement is stipulated by ADOT in the right of way permit issued for Phase 1 work. Phase 3 work will include extending the improvements from the end of Phase 1 to Lyric Drive. Acquisition of project right of way between the upstream end of Phase 1 to Lyric Dr was not included in Phase 1, this would need to be obtained in Phase 3.</p>
<p>Consequence of Not Performing Project:</p>

Flooding in the Harmony/Windsong Drives area will continue at current levels, natural erosion will continue to occur, and silt will continue to flow downstream at current levels.

Operation Impacts for Maintenance, Staffing, Etc.:

Increased costs for maintenance of storm drainage system. Probable reduction of emergency response during and after storm events. Reduction of costs associated with maintaining natural channel in future years.

Related Projects:

no answer

Possible Funding Source:

\$0.005 Sales Tax
Yavapai County Flood Control Grant

Proposed Expenditures:

	FY 2010-2011	FY 2011-2012
Construction	\$0.00	\$1,000,000.00
Construction Mgt.	\$0.00	\$0.00
Contingency	\$0.00	\$0.00
Design/Engineering	\$75,000.00	\$0.00
Environmental	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
Land Acquisition	\$0.00	\$50,000.00
Maintenance	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$75,000.00</u>	<u>\$1,050,000.00</u>

Expenditures Total: \$1,125,000.00



**City of Sedona
Capital Worksheet
Fiscal Year 2010 - 2011**

<p>Project Title: SR 179 City of Sedona Improvements</p>
<p>22 Capital Improvements Fund: 22-5320-00-929, SR 179 ENHANCEMENTS</p>
<p>Department: Public Works</p>
<p>Community Plan Element: Circulation Community Facilities</p>
<p>Capital Improvement Plan Program: Streets</p>
<p>Project Description: The City gave ADOT funds in 2007 prior to the start of work on SR 179. This was done pursuant to JPA 06-68 (sewer and storm drainage), JPA 06-069 (Morgan Road Realignment), and JPA 06-070 (Landscaping and Lighting). The total given to ADOT at that time was \$2,874,047. Due to low bids received by ADOT the City has received a refund of \$190,214.40. Staff anticipates the City will in net receive \$188,208.51 back from JPAs 06-069 and 06-068. However, staff also anticipates the City will have to pay to ADOT \$48,351.64 based on the costs ADOT has incurred pursuant to JPA 06-070.</p> <p>This project is anticipated by PW to be physically complete within the 09/10 FY. However, it is not anticipated that ADOT will bill the City for the balance due from the City per JPA 06-70, since ADOT must reconcile project costs and settle any outstanding disputes with the contractor. It is not unheard of for the reconciliation project to take some time and it may extend into FY 11/12.</p>
<p>Requirement/Need for Project: Project was needed to provide pedestrian lighting and landscape enhancements to the SR 179 project requested by the City.</p>
<p>Consequence of Not Performing Project: Project is underway.</p>
<p>Operation Impacts for Maintenance, Staffing, Etc.: <i>no answer</i></p>
<p>Related Projects: <i>no answer</i></p>

Possible Funding Source:

no answer

Proposed Expenditures:

	FY 2009-2010	FY 2010-2011
Construction	\$48,351.64	\$48,351.64
Construction Mgt.	\$0.00	\$0.00
Contingency	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00
Environmental	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$48,351.64</u>	<u>\$48,351.64</u>

Expenditures Total: \$48,351.64



**City of Sedona
Capital Worksheet
Fiscal Year 2010 - 2011**

<p>Project Title: Parking Lot Surface Repair</p>
<p>22 Capital Improvements Fund: 22-5245-00-850</p>
<p>Department: Public Works</p>
<p>Community Plan Element: GOAL 11.0 Provide sufficient resources to evaluate operate and satisfactorily maintain City streets, storm drainage facilities, wastewater facilities, buildings, parks and other infrastructure that are intended for continued use.</p>
<p>Capital Improvement Plan Program: No answer</p>
<p>Project Description: This project will allow the removal, replacement and striping of the parking lots at City Hall, Sunset Park, Teen Center, Posse Ground Soccer Field and Posse Ground Baseball Field. Project could be completed all in one year (cost indicated below) or spread out over time, completing one or more parking lots per year. Costs per lot are as follows: City Hall: \$79,095.00 Sunset Park: \$38,550.25 Posse Ground Soccer Field: \$41,011.50 Posse Ground Baseball Field: \$46,723.00 Teen Center: \$26,466.50</p>
<p>Requirement/Need for Project: Parking lot surfaces have deteriorated through normal wear and tear and are now in need of replacement.</p>
<p>Consequence of Not Performing Project: .Surfaces will continue to deteriorate until they are unsafe and unusable.</p>
<p>Operation Impacts for Maintenance, Staffing, Etc.: Maintenance will require striping, crack repair and re-sealing every 2 years.</p>
<p>Related Projects: none</p>
<p>Possible Funding Source: Sales Tax</p>

Impact Fees

Proposed Expenditures:

	FY 2010-2011	FY 11-12	FY 12-13	FY 13-14	FY 14-15
Construction	\$152,751.25	\$79,095.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00
<u>FY Totals:</u>	<u>\$152,751.25</u>	<u>\$79,095.00</u>	<u>\$30,000.00</u>	<u>\$0.00</u>	<u>\$30,000.00</u>
					<u>Expenditures Total: \$291,846.25.00</u>



**City of Sedona
Capital Worksheet
Fiscal Year 2010-2011**

<p>Project Title: SR89A/Posse Grounds Intersection Improvements</p>
<p>22 Capital Improvements Fund: 22-5320-00-928, POSSE GRD INTERSECTION</p>
<p>Department: Public Works</p>
<p>Community Plan Element: <i>no answer</i></p>
<p>Capital Improvement Plan Program: traffic</p>
<p>Project Description: The longitudinal grade of SR 89A at its intersection with Posse Ground Road creates a intersection with a steep east-west slope on Posse Grounds for traffic entering onto Posse Ground Road from SR 89A. The project consists in improving the intersection so that SR 89A west bound traffic turning right onto Posse Ground Road does not feel tipped due to the steep east-west cross slope of the intersection. The solution could range from creating grade separated right turn lane on SR 89A and reconstruction of a few hundred feet of Posse Ground Road to reconstruction of the entire SR 89A/Posse Ground intersection and impacting a couple hundred feet of both SR 89A and Posse Ground Road for transition.</p> <p>FY 2009/10 notes: This work is being added to the ADOT project to rehabilitate SR 89A in 2011. The City will be making a contribution to ADOT for the construction. ADOT will do the design. City will contribute to construction in SR area and pay fully for work outside of State ROW. (ADOT project H7560) An IGA will be needed. City might have to pay for ROW for turn lane. Some contribution for drainage design and design on City streets may be required.</p> <p>FY 2010/11 notes Project is proposed to be bid in July 2010. City will need to pay its share of project costs in Fy 2009/10 for project to bid in July 2010. Survey IGA estimate cost is \$65,000. The allowance for contribution to cost related to Posse Gound intersection is estimated at \$75,000.00. ADOT Flagstaff is expected to contribute \$328,000 toward the Posse Ground intersection. It has been determined that no payment by City is needed for ROW. If ADOT funding is not available for then City may have to pay more.</p>
<p>Requirement/Need for Project: Improve intersection safety.</p>

Consequence of Not Performing Project:

The intersection will continue to be steeply sloped and cause traffic turning from SR 89A to have to slow more than typical at an intersection.

Operation Impacts for Maintenance, Staffing, Etc.:

This project will not increase city maintenance costs.

Related Projects:

SR 89A Pavement Rehabilitation Project

Possible Funding Source:

1/2 Sales tax

ADOT Enhancement Funds (Will require ADOT concurrence; competitive reimbursement program) Design could not start until after January 2009 if dependent of these funds. Project may be hindered by funds not be available until 2011/12. City has included project in ADOT Pavement Rehabilitation Project and ADOT is participating in project cost.

Proposed Expenditures:

	FY 2009-2010	FY 2010-2011	FY 2011-2012
Construction	\$75,000	\$75,000.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00
Design/Engineering	\$65,000	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$140,000.00</u>	<u>\$75,000.00</u>	<u>\$0.00</u>

Expenditures Total: \$215,000.00



**City of Sedona
Capital Worksheet
Fiscal Year 2010 - 2011**

<p>Project Title: Airport Road/SR89A intersection Traffic Signal</p>
<p>22 Capital Improvements Fund: 22-5320-00-931, AIRPORT RD INTERSECTION</p>
<p>Department: Public Works</p>
<p>Community Plan Element: Circulation</p>
<p>Capital Improvement Plan Program: Streets</p>
<p>Project Description: This project is administered by Arizona Department of Transportation (ADOT). The City is expected to make a contribution toward the installation of traffic signals at the Airport Road/SR 89A intersection. The City will, through an Intergovernmental Agreement (IGA), be required to contribute 50% of the traffic signal installation cost (estimated at \$400,000) and 100% of the property acquisition costs (allowance for North Airport Road acquisition in the amount of \$50,000- cmosley allowance).</p> <p>FY 09/10 Notes. This is an ADOT project. The City will contribute \$365,792 to ADOT for the share of the project plus an additional \$8000 for installation of an Emergency Vehicle Preemption device. The ADOT share of the cost will be paid in FY 08/09 since the project will be bid then. The City will also pay Unisource approximately \$30,000 to move a gas line prior to construction in 08/09. The \$8000 is anticipated to be expended in FY 09/10. No property acquisition costs are anticipated.</p> <p>FY 10/11 Notes. The City paid \$365,792 in FY 09/10 to ADOT for the City share of the project. The additional \$8000 for installation of an Emergency Vehicle Preemption device is anticipated to be expended in FY 10/11. The ADOT share of the cost will be paid in FY 10/11. The City paid Unisource \$9,949.71 to move a gas line prior to construction in 09/10.</p>
<p>Requirement/Need for Project: ADOT conducted a study at the City's request and determined that a traffic signal is warranted at this intersection. A signal will allow traffic to exit Airport Road more efficiently, however, the signal timing along SR 89A may be adversely impacted. Traffic trying to leave Airport Road to access SR 89A experiences multi-minute waits at noon-time and in the evenings. With the installation of a roundabout at Brewer Road/SR 89A intersection, traffic in the Les Springs Subdivision may use Airport Road more because of the lost of traffic gaps at the SR 89A/Les Springs Drive intersection. This means that Airport Road may become more important for future Circulation in this area.</p>
<p>Consequence of Not Performing Project: Traffic will continue to have unacceptable delays attempting to enter the SR 89A traffic flow. Also the Les Springs and Copper View Subdivisions traffic may begin to impact the</p>

flow. Also the Les Springs and Copper View Subdivisions traffic may begin to impact the Saddlerock Subdivision area as they attempt to find ways around the Airport Road back-up.

Operation Impacts for Maintenance, Staffing, Etc.:

The City will have increased costs for the electrical costs associated with the signals. Traffic along SR 89A may be more congested due to allowing time for the Airport Road traffic to enter onto SR 89A.

Related Projects:

no answer

Possible Funding Source:

Staff has requested Highway Safety Improvement Funds through NACOG (Northern Arizona Council of Governments) to assist with the City share of costs under the IGA. If funds are received then City will request prompt refund of the \$365,792 it has already paid to ADOT

The project is expected to start construction in July/August 2010.

Proposed Expenditures:

	FY 2009-2010	FY 2010-2011
Construction	\$377,241.71	\$8,000.00
Construction Mgt.	\$0.00	\$0.00
Contingency	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00
Environmental	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$377,241.71</u>	<u>\$8,000.00</u>

Expenditures Total: \$385,241.71



**City of Sedona
Capital Worksheet
Fiscal Year 2010 - 2011**

Project Title: Uptown Parking Lot Rehabilitation
22 Capital Improvements Fund: See attached memo
Department: Public Works
Community Plan Element: Goals 12.11 and 15.2
Capital Improvement Plan Program: Parks and Recreation
Project Description: Items A,D, and J2 as shown on the attached memo are remaining work items to complete rehabilitation of the Uptown Parking Lot began in FY 09/10.
Requirement/Need for Project: The parking lot needs these enhancement to improve its appearance through reduction of trash on the ground, broken bollards associated with parked cars, and rejuvenating the surface of the lot. These are maintenance enhancements.
Consequence of Not Performing Project: Although significant effort has been put into rehabilitating the lot , not performing this work will mean continued appearance issues that make the look tired and unkempt. More staff time will be required for lot maintenance than would be required if the lot is not improved. This will result in complaints by the public and businesses concerning their Uptown experience.
Operation Impacts for Maintenance, Staffing, Etc.: Performing the improvements will make maintaining the lot easier.
Related Projects:
Possible Funding Source: See attached memo from Parks and Recreation.

Proposed Expenditures:

	FY 2010-2011	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015
Construction	\$41,610	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$41,610.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$41,610.00



MEMO

Date: October 20, 2009

To: Tim Ernster, City Manager
Alison Zelms, Assistant City Manager

From: Andi Welsh, Administrative Services Director

CC: Peter Hill, Parks Maintenance Superintendent
Ed Ave, Streets Maintenance Lead Worker
Dan Neimy, Streets Maintenance Superintendent
Barbara Ashley, Finance Manager
Andrea Reyes, Administrative Assistant
Donna Pflueger, Administrative Assistant

RE: Development Impact Fees for the Uptown Parking

As part of the renovation work at the Uptown Parking lot, below are some possible options for utilizing Development Impact Fees and Community Facility District Funding.

Some of the work will be done under the current Brewer Brothers contract or additional funding may be utilized from the SR89A landscaping project that is in the capital contingency.

The activity code for this project is 22-0000-017. All items that do not have account codes should be charged to 2-8244-00-936 (parking lot).

	Action Item	Cost	Possible Funding Sources	Comments on use of Funding
A.	Provide approximately 12 trash (6)/recycling (6) containers to match Uptown containers	\$10,000	P&R DIF= 20% (20-5630-00-750) Public Facilities DIF= 80% (20-5620-00-750)	There are currently 2 trash receptacles at this location that do not provide for the needs of the existing lot and are not located in a way that will support the new use of the facility as a park. The current public parking lot (public facility) does not have sufficient trash facilities to meet the current and expanded needs of the lot, most of which will be located in the parking lot area – hence the use of 80% of public facilities DIF funds. And the park use is new and needs trash receptacles – hence the use of 20% P&R DIF.
B.	Investigate installing a light on the solar bus sign pole and relocate bus sign to same pole	\$0 (included in the City's NAIPTA costs)		
C.	Remove electrical wires from damaged light bollard at bus stop	\$50		
D.	Relocate bollards to prevent vehicles from damaging the light fixtures (remove old footings, pour new footings, extend wiring). Troubleshoot/fix/replace broken bollards.	\$30,500	Public Facilities DIF= 60-75%	Current lighting is neither sufficient nor located in a way that adequately provides light to the public facility according to its current and future uses. 60% of the job is recommended for Public Facility DIF funding due to the needed improvements and associated uses.
E.	Remove “do not back-up signs” and tire shredders	\$100		
G.	Install new plants in cleaned up areas	\$7,500		
H.	Hire a contractor to improve the front section of the parking lot and upgrade current use from parking facility only to park facility with parking. This includes 1) entrance, 2) garden, and up to 3) second median, add additional rock, cap irrigation and conduct a general upgrade for new use.	1) \$5,210 2) \$9,900 3) \$7,830	P&R DIF= 50% (for lot entrance only)	This work will change the current use of this portion of the facility from a parking lot setting to a useable park setting. Since the parking lot entrance already exists but will be upgraded to meet the requirements of a park facility, 50% funding from P&R DIF is recommended.

I.	Stencil sidewalk or add pedestrian directional signage to direct people to Uptown.	\$200 for stencil \$1,000 for signage		
J.	1) Chip-seal and stripe the parking lot and 2) Address drainage issue on the southeast side of the lot. (may want to chip-seal at the end of the project once all of the other major work has occurred).	1) \$34,900 2) \$1,110	Possible use of CFD Another option is to slurry the lot for approximately \$10,000	Community Facility District (CFD) use is recommended due to the nature of the public facility and multiple uses and benefits in accordance with Development Agreements and state code.
K.	Add a new entrance sign at main grass area (similar to parks signs)	\$2,000	P&R DIF= 80%	This has never been a park facility and has not had park signage and as it is being improved to include park facilities a new park sign is recommended. 80% funding from P&R DIF is recommended recognizing this is a new park use.
L.	Tiles and Artwork	\$500	Art in Public Places (needs to go through public process) (26-5000-00-989)	
	Estimated Total:	\$109,600		



**City of Sedona
Capital Worksheet
Fiscal Year 2010 - 2011**

Project Title: Police Vehicle Replacement
22 Capital Improvements Fund: 22-5510-00-740
Department: Police
Community Plan Element:
Capital Improvement Plan Program:
Project Description: In FY 2010-2011 we are requesting two replacement patrol vehicles per replacement policy of 100,000 miles or 3 years for patrol vehicles.
Requirement/Need for Project: We have (5) 2005 Impala's [more than 3 years old], and the following older vehicles that we kept have more than 100,000 miles: 2005 Impala, 2005 Tahoe, 2000 Ford F150, and 2004 Crown Vic. These vehicles are in poor repair and replacing these police vehicles is necessary as they have begun to become an economic burden to maintain the fleet.
Consequence of Not Performing Project: Vehicle and officer safety is compromised if not replaced on a regular basis and becomes costly to maintain.
Operation Impacts for Maintenance, Staffing, Etc.: If older vehicles are not replaced, they become a continuous mechanical liability, and a safety issue for the officer. Vehicles that are in the shop for service places a burden on staff while vehicle is unavailable. Staff capability to perform their daily patrol tasks and calls for service to the community is compromised.
Related Projects:
Possible Funding Source:

Proposed Expenditures:					
	FY 2010-2011	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$68,000.00	\$68,000.00	\$68,000.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$68,000.00</u>	<u>\$68,000.00</u>	<u>\$68,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenditures Total: \$204,000.00</u>					

CITY OF SEDONA

EXPENDITURE ANALYSIS

Information Technology Capital	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
Salary/Wages	7,025	6,979	7,383		7,402	-
Direct Payroll Costs	537	514	565		566	-
Retirement	639	620	661		666	-
STD/LTD Insurance	59	53	60		54	-
Health/Dental/Life Insurance	1,080	898	886		1,123	-
Workers Compensation	119	103	125		108	-
Flex Leave Reimbursement	102	-	92		-	-
SUB-TOTAL SALARIES & WAGES	\$ 9,561	\$ 9,167	\$ 9,772	\$ -	\$ 9,919	\$ -
Computer Hardware - CC	23,200	22,719	-		-	1,500
Office Equipment - CM	-	-	-		-	-
Computer Hardware - CM	1,500	1,197	8,000		-	-
Computer Hardware - HR	1,500	1,197	2,400		-	-
Computer Software Non-Capital - FIN	-	-	-		-	-
Office Equipment - FIN	-	-	-		-	-
Computer Hardware - FIN	32,250	26,769	2,000		-	-
Computer Software - FIN	9,375	8,930	-		600	-
Office Equipment - IT	-	20,404	-		-	-
Computer Equipment - IT	15,000	-	5,000		-	-
Computer Hardware - IT	29,200	23,339	109,000		50,000	53,500
Computer Software - IT	3,200	3,008	6,000		-	26,000
Telephone & Radio Equip - IT	-	-	-		-	-
Computer Hardware - Legal	-	-	3,000		-	2,000
Computer Software - Legal	2,300	1,108	-		-	-
Office Equipment - CC	-	-	-		-	9,500
Computer Hardware - CC	3,000	-	-		-	6,500
Computer Software - CC	7,500	-	-		-	-
Office Equipment - P&R	-	-	-		-	-
Computer Hardware - P&R	-	-	-		-	-
Computer Software - P&R	-	-	-		11,500	-
Contingency - GS	50,000	-	140,000		50,000	40,000
Computer Hardware - Non Capital - GS	-	-	-		-	-
Computer Software - Non Capital - GS	-	3,238	-		-	-
Office Equipment - GS	-	-	-		-	-
Computer Hardware - GS	-	-	-		-	-
Computer Software - GS	-	-	-		150,000	-
Data - Aerial Photography - GS	-	46,590	-		-	-
Office Equipment - CD	-	-	-		-	-
Computer Hardware - CD	-	-	25,500		-	-
Computer Software - CD	8,000	8,500	-		-	-
Computer Hardware - PW	6,100	3,891	14,750		-	-
Computer Software - PW	-	-	375		-	10,000
Computer Hardware - A&C	1,500	1,197	-		-	-
Telephone & Radio Equip -Non Capital - PD	-	-	7,000		-	-
Office Equipment - PD	43,160	322	-		-	-
Computer Hardware - PD	41,140	19,841	105,000		43,536	2,000
Computer Software - PD	208,815	152,780	50,000		25,000	-
Telephone & Radio Equip - PD	-	-	-		-	-
Computer Hardware - MC	2,000	-	-		-	3,500
SUB-TOTAL EQUIPMENT EXPENSES	\$ 488,740	\$ 345,032	\$ 478,025	\$ -	\$ 330,636	\$ 154,500
GRAND TOTAL	\$ 498,301	\$ 354,199	\$ 487,797	\$ -	\$ 340,555	\$ 154,500

2010-2011 Information Technology Capital Fund-City Council

Acct. Code #		Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5210-00-715	Hardware	\$ 1,500	1,500		PC Refresh - Mayor
Total 2010-2011 Budget		\$ 1,500	\$ 1,500	\$ -	\$ -

2010-2011 Information Technology Capital Fund-Information Technology

Acct. Code #	Acct. Code #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5224-00-715	Hardware	\$ 6,000	6,000	-	- PC Refresh - (4)
21-5224-00-715	Hardware	\$ 7,000	-	-	7,000 Replace Network File Server (WW)
21-5224-00-715	Hardware	\$ 4,500	4,500	-	- Replacement of Network Communications Devices
21-5224-00-715	Hardware	\$ 8,000	8,000	-	- Increase Memory Capacity
21-5224-00-715	Hardware	\$ 35,000	35,000	-	- SAN Disk Array - Upgrade
21-5224-00-720	Software	\$ 16,000	16,000	-	- Network SQL Upgrade
21-5224-00-720	Software	\$ 5,000	5,000	-	- Enterprise Anti-Virus Software
21-5224-00-720	Software	\$ 5,000	5,000	-	- Data Center Backup Software
Total 2010-2011 Budget		\$ 86,500	\$ 79,500	\$ -	\$ 7,000
		<i>less other funds (\$7,000)</i>			

2010-2011 Information Technology Capital Fund-Legal Department

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5230-00-715	Hardware	\$ 2,000	2,000		PC Refresh - (MG)
21-5230-00-720	Software	\$ -	-		
Total 2010-2011 Budget		\$ 2,000	\$ 2,000	\$ -	\$ -

2010-2011 Information Technology Capital Fund-City Clerk

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5240-00-710	Equipment	\$ 8,000	8,000	-	- Replace Analog Tape Recorders
21-5240-00-710	Equipment	\$ 1,500	1,500	-	- Cart Projector (overhead)
21-5240-00-715	Hardware	\$ 6,500	6,500	-	- PC Refresh - (3 desktops, 1 laptop - Libertv)
21-5240-00-720	Software	\$ -	-	-	-
Total 2010-2011 Budget		\$ 16,000	\$ 16,000	\$ -	\$ -

2010-2011 Information Technology Capital Fund-Parks & Rec

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5242-00-710	Equipment	\$ -	-	-	-
21-5242-00-715	Hardware	\$ -	-	-	- PC Refresh - (4)
21-5242-00-720	Software	\$ -	-	-	-
Total 2010-2011 Budget		\$ -	\$ -	\$ -	\$ -

2010-2011 Information Technology Capital Fund-General Services

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5245-00-261	Contingency	\$ -	-	-	- Contingencies
21-5245-00-261	Contingency	\$ 40,000	40,000	-	- Equip Council Chambers for Video
Total 2010-2011 Budget		\$ 40,000	\$ 40,000	\$ -	\$ -
<i>less other funds</i>		<i>\$ -</i>			

2010-2011 Information Technology Capital Fund-Public Works

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5320-00-715	Hardware	\$ -	-	-	-
21-5320-00-715	Hardware	\$ 20,000	-	-	20,000 PC Refresh - WW (12 desktops, 1 laptop)
21-5320-00-720	Software	\$ 18,500	10,000	-	8,500 Aerial Update 2011
Total 2010-2011 Budget		\$ 38,500	\$ 10,000	\$ -	\$ 28,500
<i>less other funds</i>		<i>(\$28,500)</i>			

2010-2011 Information Technology Capital Fund-Police Department

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other Funds
21-5510-00-710	Equipment	\$ -	-	-	-
21-5510-00-715	Hardware	\$ 2,000	2,000	-	- PC Refresh - (Chief)
21-5510-00-715	Hardware	\$ -	-	-	-
21-5510-00-715	Hardware	\$ 10,592	-	-	10,592 Time Synchronization (COPS)
21-5510-00-715	Hardware	\$ 30,000	-	-	30,000 Replace Electronic Access Control System (COPS)
21-5510-00-720	Software	\$ 35,000	-	-	35,000 Regional Law Enforcement Data Sharina (COPS)
Total 2010-2011 Budget		\$ 77,592	\$ 2,000	\$ -	\$ 75,592
<i>less other funds</i>		<i>(\$75,592)</i>			

2010-2011 Information Technology Capital Fund-Municipal Court

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other Funds
21-5520-00-715	Hardware	\$ 1,500	1,500		PC Refresh - (City Access)
21-5520-00-715	Hardware	\$ 2,000	2,000		Microphone Line/Judge's Office
Total 2010-2011 Budget		\$ 3,500	\$ 3,500	\$ -	\$ -
<i>less other funds</i>		\$ -			
Combined Total 2010-2011 I.T. Capital Budget		\$ 154,500	\$ 154,500	\$ -	\$ 111,092

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

Art in Public Places	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
Art in Public Places	50,000	1,215	50,000		100,000	125,000
Transfer to General Fund	-	-	-		25,000	-
Contingency	-	-	-			-
GRAND TOTAL	\$ 50,000	\$ 1,215	\$ 50,000	\$ -	\$ 125,000	\$ 125,000



**City of Sedona
Capital Worksheet
Fiscal Year 2010 - 2011**

Project Title: Procurement of Public Artwork
22 Capital Improvements Fund: 26-5000-00-989 Art In Public Places
Department: Arts & Culture
Community Plan Element: Arts & Culture Element
Capital Improvement Plan Program: Art in Public Places
Project Description: The Art in Public Places Committee and Arts & Culture Commission have two public art projects including the SR 179 Roundabouts and the Mayor's Arts Awards. In addition, there may be public art opportunities with the Barbara Antonsen Memorial Park or other projects as assigned.
Requirement/Need for Project: Each of the above projects are unique in terms of the type of public artwork appropriate for the individual project. Having funds allocated will allow for procurement of artwork through one or more of the selection methods set forth in the Art in Public Places Procedures (open competition, limited invitational, direct invitation, direct purchase, or unsolicited proposal). Additional funds for these projects may require public/private partnerships.
Consequence of Not Performing Project: It is a lost opportunity to provide public art in the City of Sedona and enhancing our image as a "City animated by the arts."
Operation Impacts for Maintenance, Staffing, Etc.: Minimal.
Related Projects:
Possible Funding Source: Art in Public Places Fund CFD Fund Donations from outside organizations i.e. Sedona Women

Proposed Expenditures:

	FY 2010-2011	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015
Construction	\$125,000.00	\$50,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$125,000.00</u>	<u>\$50,000.00</u>	<u>\$25,000.00</u>	<u>\$25,000.00</u>	<u>\$25,000.00</u>

Expenditures Total: \$250,000.00

Enterprise Fund

*Administration, Plant,
Debt Service, Construction, Detailed
Construction Projects*

Fiscal Year Budget

2010-2011

WASTEWATER DIVISION of PUBLIC WORKS DEPARTMENT

DEPARTMENT DESCRIPTION

The Wastewater Division conveys domestic sewage to the Wastewater Reclamation Plant (WRP) through a wastewater collection system of over 500,000 feet of sewer pipes and 15 pump/lift stations. The wastewater receives tertiary treatment at the WRP and is disinfected with UV light. The reclaimed effluent is reintroduced into the Verde Valley watershed for beneficial reuse via an irrigation system on City property. The biosolids are transported to the Grey Wolf Landfill for final disposal.

MISSION STATEMENT

The mission of the Public Works Department Wastewater Division of the City of Sedona, with public health and safety being of the highest priority, is to provide professional and efficient maintenance and operation of the wastewater system, which includes facilities for collection, transport, treatment and disposal of wastewater-related flows, in a manner which takes into account the requirements of the Arizona Department of Environmental Quality; and the direction of the City Manager, the City Council, the Public Works Director; and the desires of the citizens of Sedona, as well as the professional standards governing wastewater system operations.

Did You Know?

- The plant received 393.5 million gallons of wastewater in 2009.
- 382.9 million gallons of reclaimed water were irrigated onto 340 acres of land.
- 1342 tons of biosolids were landfilled at Grey Wolf Landfill.

2010-2011 OBJECTIVES

- ✓ Construct upgraded biosolids drying beds to increase capacity to economically air-dry biosolids and decrease energy and polymer usage
- ✓ Implement program to determine sizing of components of long-term effluent management facilities and any necessary plant upgrades
- ✓ Complete upgrade of the City's three major pump stations

2009-2010 ACCOMPLISHMENTS

- ✓ Studies of plant capacity and future needs resulted in engineering standards and plant upgrade needs to provide reliable future wastewater treatment capacity
- ✓ Studies of alternate effluent management options were implemented and feasibility studies have been conducted to provide a firm engineering basis for investigation to size management facilities
- ✓ Repairs & improvements to the sewer collection system and existing manholes were implemented to address issues identified in the closed circuit TV inspection
- ✓ Completed reservoir berm restoration and vegetation management program

SIGNIFICANT CHANGES

- ✓ As part of the restructuring of the organization, the Plant Chemist position will be replaced with a Lab Technician at a lower pay grade
- ✓ One public works inspector position has been eliminated

CITY OF SEDONA

EXPENDITURE ANALYSIS

	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
Wastewater Administrative						
Salary/Wages	333,418	316,590	388,597	334,179	330,727	298,897
Overtime	2,267	1,938	2,706	1,005	2,347	1,940
Temp/Part-Time Wages	-	3,458	-	5,717	-	-
Direct Payroll Costs	25,680	24,845	29,935	25,575	25,480	23,014
Retirement	29,313	28,569	35,022	29,797	30,656	22,352
STD/LTD Insurance	2,689	2,826	3,085	2,747	2,483	1,481
Health/Dental/Life Insurance	48,199	47,738	57,623	49,162	48,778	32,210
Workers Compensation	4,705	3,976	5,160	4,412	4,141	4,175
Flex Leave Reimbursement	5,601	-	4,658	1,470	-	-
Employee Benefits	4,380	4,364	5,160	5,160	6,812	7,290
SUB-TOTAL SALARIES & WAGES	\$ 456,252	\$ 434,303	\$ 531,946	\$ 459,223	\$ 451,424	\$ 391,359

Employee Exams	65	-	65	-	65	65
Uniforms	114	-	100	-	-	-
Training/Staff Development	5,780	7,202	6,080	4,359	-	-
Contracted/Professional Services	12,800	11,015	12,800	12,009	12,800	23,820
Advertising	500	112	225	488	225	-
Subscriptions/Dues/Licenses	280	169	210	402	210	210
Telephone	8,010	7,763	9,130	4,143	4,610	1,080
Service Charges	-	1,751	10,000	18,140	17,000	17,000
Permit Fees	15,830	18,413	17,466	17,080	17,466	17,666
Printing /Office Supplies/Photographic	3,220	6,213	5,300	5,048	6,100	-
Postage	22,975	21,646	24,975	22,091	24,975	24,975
System Maintenance	-	-	500	-	500	500
Office Maintenance	2,800	2,879	2,800	203	2,825	2,825
Lease Purchase	7,000	-	3,600	360	3,600	3,600
Software Maintenance	4,000	3,893	4,150	6,244	5,000	5,080
Vehicle Expense	1,000	595	1,000	35	1,000	-
General Legal Expenses	-	1,412	-	1,718	-	-
Recording/TAT fees	350	384	250	563	300	300
Audit	16,500	16,500	16,500	10,890	16,500	16,500
Contingency	-	-	-	-	-	-
Maintenance/Janitorial	12,680	5,377	62,670	12,627	7,442	-
Utilities	1,500	1,500	1,500	1,500	1,500	1,500
Water Conservation	1,000	-	1,000	-	1,000	1,000
Property & Casualty Insurance	6,800	6,800	6,800	6,800	6,800	6,800
Gasoline & Diesel	600	570	600	441	600	150
Replacement & Extension	-	-	-	2,395	-	-
Office Furniture - Non Capital	1,650	92	3,150	-	-	-
Office Equipment - Non Capital	-	487	-	-	-	-
Computer Hardware - Non Capital	-	-	-	-	-	-
Computer Software-Non Capital	-	-	-	-	-	-
Radio & Phone - Non Capital	-	408	-	55	-	-
Safety Supplies	175	-	175	149	175	175
Depreciation	-	-	-	-	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES	\$ 125,629	\$ 115,180	\$ 191,046	\$ 127,739	\$ 130,693	\$ 123,246

Office Furniture	-	-	-	-	-	-
Office Equipment	3,000	-	-	418	-	-
Computer Hardware	8,750	4,866	750	-	-	-
Computer Software	3,125	2,681	375	-	25,000	-
Vehicle	-	-	-	-	-	-
SUB-TOTAL ASSETS	\$ 14,875	\$ 7,547	\$ 1,125	\$ 418	\$ 25,000	\$ -
GRAND TOTAL	\$ 596,756	\$ 557,029	\$ 724,117	\$ 587,381	\$ 607,117	\$ 514,605

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
Wastewater Plant						
Salary/Wages	409,398	401,164	429,339	419,304	429,108	370,282
Overtime	44,286	30,323	46,443	35,971	44,965	29,515
Temp/Part-Time Wages	-	-	-	-	-	-
Direct Payroll Costs	34,707	31,347	36,397	33,403	36,267	30,585
Retirement	41,285	38,533	42,582	40,180	42,667	38,381
STD/LTD Insurance	4,048	3,949	4,380	4,103	4,082	2,736
Health/Dental/Life Insurance	92,122	77,815	86,979	74,702	82,730	52,826
Workers Compensation	20,390	16,129	21,383	16,685	17,958	17,487
Flex Leave Reimbursement	5,934	-	5,333	476	-	-
Employee Benefits	-	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES	\$ 652,170	\$ 599,260	\$ 672,836	\$ 624,825	\$ 657,777	\$ 541,812
Employee Exams	670	100	805	-	805	805
Uniform Allowance	4,563	7,020	6,930	6,799	6,480	6,480
Training/Staff Development	15,790	11,751	14,500	9,374	-	-
Professional Services	12,230	25,263	17,230	33,954	43,670	43,170
Tech Support	13,000	19,295	23,000	33,192	23,000	29,000
Advertising	800	126	400	126	-	50
Subscriptions/Dues/Licenses	2,504	1,511	2,465	2,136	2,200	1,990
Telephone	7,200	11,944	14,190	13,735	13,990	13,990
Permit Fees	9,400	2,187	2,200	2,187	2,200	2,200
Printing/Office Supplies/Photographic	1,000	1,429	1,460	1,642	1,460	-
Postage & Delivery	1,850	742	1,400	1,697	1,400	1,300
Office Maintenance	-	-	-	-	-	-
Equipment & Other Rentals	8,000	7,610	8,000	3,745	6,000	7,000
Equipment Repair	161,000	54,417	250,000	250,765	250,000	235,000
Software Maintenance	3,500	-	8,000	2,567	8,475	2,555
Vehicle Expenses	12,000	23,538	16,000	19,801	14,000	12,000
Spendable Contingency	-	-	24,000	-	-	-
Maintenance & Improvements	11,280	9,998	11,800	10,907	-	-
Janitorial Supplies	-	-	-	-	900	900
Utilities	314,500	354,463	401,300	364,264	404,550	404,000
Gasoline & Diesel	35,100	18,506	24,100	17,611	25,305	21,305
Solid Waste	121,168	147,135	145,192	125,912	141,902	145,902
Septic Maintenance	15,000	12,930	18,000	22,121	18,900	18,900
Replacement & Extension	-	-	-	-	-	-
Sewer System Maintenance/Repair	895,968	375,272	676,300	486,978	459,300	303,300
Plant Maintenance/Repairs	74,872	49,746	102,040	84,367	104,500	104,500
Office Furniture - Non Capital	300	521	-	-	-	-
Computer Hardware - Non Capital	-	781	-	582	500	1,100
Computer Software - Non Capital	-	5,580	4,800	-	-	-
Machinery & Equipment - Non Capital	7,200	1,045	6,000	9,821	-	-
Radio & Phone - Non Capital	-	1,144	-	249	450	350
Safety Supplies	15,975	20,619	12,775	22,641	14,975	10,975
Oil & Lubricants	5,750	975	5,750	2,387	4,750	4,100
Wastewater Supplies	119,931	87,983	118,100	46,741	112,400	90,400
SUBTOTAL TREATMENT PLANT EXPENDITURES	\$ 1,870,551	\$ 1,253,629	\$ 1,916,737	\$ 1,576,301	\$ 1,662,112	\$ 1,461,272
Office Furniture	-	-	-	-	-	-
Computer Hardware	-	83	-	-	-	-
Computer Software	-	-	-	-	-	4,000
Machinery & Equipment	-	-	12,500	-	24,000	30,000
Radio	-	-	-	-	-	-
Telephone Equipment	-	-	-	-	-	-
Motor Vehicle	-	68	-	-	32,500	-
-	-	-	-	-	-	-
SUB-TOTAL ASSETS	\$ -	\$ 152	\$ 12,500	\$ -	\$ 56,500	\$ 34,000
GRAND TOTAL	\$ 2,522,721	\$ 1,853,041	\$ 2,602,073	\$ 2,201,126	\$ 2,376,389	\$ 2,037,084

CITY OF SEDONA

EXPENDITURE ANALYSIS

Wastewater Debt Service

	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
SUB-TOTAL SALARIES & WAGES						
Series 2007 (NEW)	142,235	1,362,746	1,529,756	1,499,388	1,528,756	1,531,556
Series 1997 (State Rev Fund/WIFA)	121,161	121,161	121,161	121,161	121,161	121,161
C.O.P. Series 1994/Refinance 2002	289,678	289,678	290,278	290,278	289,865	283,900
Series 1998 (Borrowing)	652,990	652,990	438,663	427,448	438,663	438,663
Bond Debt Service 1992/Refinance 2004	2,383,000	2,383,000	2,389,750	2,389,750	2,386,500	2,403,500
Refinance Second Series 2004	859,086	859,086	860,781	664,850	664,850	664,850
Refinance Series 2005 (1998 Series)	530,088	530,088	735,088	735,088	743,938	731,238
Bond & C.O.P. Administrative Fees	12,000	8,674	12,000	10,304	12,000	12,000
Debt Issuance Cost	-	-	-	-	-	-
Arbitrage	5,000	1,550	5,000	4,100	5,000	5,000
SUBTOTAL DEBT SERVICE EXPENDITURES	\$ 4,995,238	\$ 6,208,972	\$ 6,382,477	\$ 6,142,366	\$ 6,190,733	\$ 6,191,868
SUB-TOTAL ASSETS						
SUB-TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 4,995,238	\$ 6,208,972	\$ 6,382,477	\$ 6,142,366	\$ 6,190,733	\$ 6,191,868

CITY OF SEDONA

EXPENDITURE ANALYSIS

	BUDGETED 2007-08	ACTUAL 2007-08	BUDGETED 2008-09	ACTUAL 2008-09	BUDGETED 2009-10	ADOPTED 2010-2011
Wastewater Construction						
Salary/Wages	325,478	324,792	301,961	321,354	270,445	198,791
Overtime	8,831	1,713	14,312	1,956	11,909	772
Direct Payroll Costs	25,575	24,162	24,195	24,075	21,600	15,267
Retirement	31,640	30,126	29,500	30,198	26,667	19,158
STD/LTD Insurance	3,004	2,978	2,797	2,942	2,320	1,458
Health/Dental/Life Insurance	52,728	56,414	51,543	55,988	51,608	38,532
Workers Compensation Insurance	10,157	7,939	9,250	8,666	6,679	6,156
Flex Leave Reimbursement	4,717	-	3,751	1,805	-	-
Employee Benefits	-	-	-	-	780	780
SUB-TOTAL SALARIES & WAGES	\$ 462,130	\$ 448,124	\$ 437,309	\$ 446,985	\$ 392,008	\$ 280,913

Employee Exams	-	-	-	-	-	-
Uniform Allowance	1,000	609	1,000	132	400	-
Training/Staff Development	5,535	3,883	5,535	2,517	-	-
Professional Services	13,000	829	45,000	30,558	10,000	3,000
Advertising	-	-	-	-	-	-
Subscriptions/Dues/Licenses	445	192	660	300	-	-
Telephone	1,618	1,310	1,300	1,478	1,300	1,300
Office/Printing Supplies	1,300	2,231	1,500	1,084	1,500	-
Postage	75	-	75	-	75	-
Automobile Expense	4,500	1,316	2,500	987	2,500	1,500
Legal Fees	5,000	12,849	5,000	37,473	5,000	5,000
Recording Fees	150	13	150	321	150	150
Contingency	-	-	50,000	-	-	-
Rent	6,000	6,000	6,000	6,000	6,000	6,000
Utilities	-	171	-	-	-	-
Gasoline	3,500	4,334	6,000	4,827	7,000	4,500
Office Furniture - Non Capital	1,500	1,484	1,500	829	-	-
Office Equipment - Non Capital	-	1,165	-	-	-	-
Computer Software - Non Capital	-	-	-	-	-	-
Machinery & Equipment - Non Capital	-	-	-	-	-	-
Radio & Phone Equip - Non Capital	-	128	-	81	-	138
Safety Equipment	2,700	2,304	2,700	2,131	2,700	1,500
Special Supplies	600	624	600	304	600	400
Laterals	40,000	3,140	15,000	18,670	15,000	15,000
Plant Upgrade	235,000	170,583	745,750	137,609	1,555,000	1,555,000
Long Term Effluent	-	-	-	20,322	679,000	553,000
Pump Lift Station Improvements	6,250,000	2,472,768	7,298,347	1,590,721	5,058,903	476,000
Construction Mgmt	-	-	-	-	-	-
Phase 2 Design/Construction	718,000	923,760	31,000	-	31,000	-
Treatment Plant O & M	355,000	52,261	655,000	306,910	300,000	-
Collection System	5,871,000	646,980	5,560,000	6,040,521	4,091,773	489,383
Transfers	-	-	75,000	75,000	10,000	10,000
					-	
SUBTOTAL CONSTRUCTION	\$ 13,515,923	\$ 4,308,931	\$ 14,509,617	\$ 8,278,776	\$ 11,777,901	\$ 3,121,871

Office Furniture	-	-	-	-	-	-
Office Equipment	-	-	-	-	-	-
Computer Hardware	4,600	3,809	-	-	-	27,000
Computer Software	-	-	-	-	-	-
Data	-	-	-	-	-	8,500
Machinery & Equipment	50,600	35,449	130,500	91,274	-	-
Radio/Telephone Equipment	-	-	-	-	-	-
Vehicles	99,000	80,652	88,000	75,650	-	-
Land Acquisition	-	-	-	-	-	10,000
	\$ 154,200	\$ 119,910	\$ 218,500	\$ 166,924	\$ -	\$ 45,500
GRAND TOTAL	\$ 14,132,253	\$ 4,876,965	\$ 15,165,426	\$ 8,892,685	\$ 12,169,909	\$ 3,448,284



**City of Sedona
Capital Worksheet
Fiscal Year 2009 - 2010**

<p>Project Title: WWTP - Solids Handling Upgrades</p>
<p>22 Capital Improvements Fund: 59-5252-00-946, PLANT UPGRADE - WW020</p>
<p>Department: Wastewater Capital</p>
<p>Community Plan Element: 12.0 Community Facilities Goal 3.0: Provide for effective, safe, efficient, and economical wastewater disposal and water supply and distribution systems. Goal 11 Maintenance of existing facilities 13.0 3.1: Continue to construct a wastewater treatment system and maximize the potential for reuse of effluent and aquifer recharge. 14.0</p>
<p>Capital Improvement Plan Program: Wastewater</p>
<p>Project Description: Maintain and increase solids handling facilities by the following: Design and rebuild existing sludge drying beds Potentially build two additional sludge drying beds 30% design for new solar drying facility Environmental permitting Fy 10/11 Design of the facility is to be completed in FY 09/10. The new drying beds facility is proposed to replace the south drying beds with six new upgraded beds and retain the four drying beds on the north. This should provide capacity for drying in the 6 beds for sludge associated with 1.8 MGD of flow to the plant. The beds selected for design will not produce Class A biosolid but will enhance sludge management capability in the drier months.</p>
<p>Requirement/Need for Project: Increased and improved solids handling capacity will provide cost savings and environmentally-friendly options for solids management. Solids handling capability is a limitation to the plant capacity. Increased and improved capacity will allow continued operation during wet weather when the existing sludge drying beds are not effective, provide storage space during centrifuge down-time or backlog, and provide for economic and environmentally-friendly options for solids handling. Upgrading to solar drying facilities can potentially produce Class A biosolid that can be land applied.</p>

a Class A biosolid that can be land applied.

FY 2010/11 note:

The sludge drying option approved by the Council due to cost constraints will enhance and maintain the drying beds but will not produce Class A biosolids.

Consequence of Not Performing Project:

Rising expenses for solids disposal.

Potential non-compliance and/or environmental impacts due to restricted solids handling during wet weather or equipment failure.

Inability to develop beneficial usage of biosolids (sludge).

Operation Impacts for Maintenance, Staffing, Etc.:

No increase in maintenance or staffing.

Provides operational options during failures or bad weather.

Related Projects:

no answer

Possible Funding Source:

no answer

Proposed Expenditures:

	FY 2009-2010	FY 2010-2011	FY 2011-2012	FY 2013-2014
Construction	\$0.00	\$1,500,000	\$0.00	\$0.00
Construction Mgt.	\$0.00	\$50,000	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$430,750	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$430,750.00</u>	<u>\$1,550,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenditures Total: \$1,980,750



**City of Sedona
Capital Worksheet
Fiscal Year 2010 - 2011**

<p>Project Title: Wastewater Treatment Plant Recharge Project</p>
<p>22 Capital Improvements Fund: 59-5252-00-956, COLLECTION SYSTEM</p>
<p>Department: Public Works</p>
<p>Community Plan Element: Community Facilities 3.1</p>
<p>Capital Improvement Plan Program: Wastewater</p>
<p>Project Description:</p> <p>This project would allow the City to dispose of one to two million gallons per day of treated wastewater by recharging the Verde River Aquifer. The recharge will add water to the Verde River Basin in a manner that will allow for its reuse over time by properties developing within the Verde River Basin. This project would reduce the area used for the current method used to dispose of treated wastewater by spray irrigation from approximately 300 acres to about 50 acres. To do this, the City will need to treat its water to appropriate quality for recharge, pipe the water to the Verde River Basin, and pump the water into the underground aquifer on property it will need to purchase as a recharge station site. As the water is pumped into the ground, the City expects to receive water credit allocations from the Arizona Department of Water Resources for a percentage of the water being placed into storage.</p> <p>FY 09/10 Notes</p> <p>Anticipated expenditure in FY 08/09 is \$60,000. ALSO REFER TO WASTEWATER TREATMENT PLANT UPGRADE CAPITAL WORK SHEET. The work there may be necessary if the treatment process must be upgraded to Class A+ or better treatment level, in order to pursue effluent injection.</p> <p>FY 10/11 notes</p> <p>Phase I of the project was able to indicate that onsite investigation of injection and wetlands should be investigated. Phase II of the project is expected to start in FY 10/11 and take 18 months. Phase II determines the design criteria for the project and designs UV improvements. Phase III is design and actual permitting and is anticipated to take most of FY 12/13. Construction of UV is anticipated for FY 11/12. Construction of wetlands/injection is therefore projected for FY 13/14.</p>
<p>Requirement/Need for Project:</p> <p>The City's Wastewater Treatment Plant is approaching treatment capacity – meaning that after about 2,500 new connections, the current treatment plant will not be able to handle any more inflow of sewer water from the community. Recharge (more treatment of the effluent) would provide more capacity for inflow and lengthen the life of the existing treatment plant. Increasing capacity at the plant also reduces the risk of overflow or plant failure. If no new mechanism for disposing of effluent is found, the other option is to expand the plant, a very expensive venture with far less tangential benefit than recharge.</p> <p>Finding a way to dispose of treated wastewater on a permanent basis, other than by spray irrigation, will free up land at the Wastewater Reclamation Plant for other, as yet undetermined, uses.</p>

land at the Wastewater Reclamation Plant for other, as yet undetermined, uses.

Consequence of Not Performing Project:

1. The Wastewater plant may not be able to safely manage 2.0 million gallons of inflowing wastewater.
2. A potential revenue source may be lost.
3. Alternate uses of the City land may not be realized.

Operation Impacts for Maintenance, Staffing, Etc.:

City staff will need to maintain the recharge piping, pumps, and recharge area. Also, there will be a need to track the credits generated and their use. This may require additional staff in the Wastewater Division and Finance Department. At the very minimum, the existing staff will have significant new duties that will stretch them. At this point, anticipate one additional staff member at the Wastewater Treatment Plant as a Plant Operator.

Related Projects:

no answer

Possible Funding Source:

1/2 sales tax
Partnership with those purchasing water rights

Proposed Expenditures:

	FY 2009-2010	FY 2010-2011	FY 2011-2012	FY 2012-2013	13/14
Construction	\$0.00	\$0.00	\$0.00	\$700,000	\$6,000,000
Construction Mgt.	\$0.00	\$0.00	\$0.00	\$25,000.00	\$200,000
Contingency	\$0.00	\$25,000.00	\$50,000.00	\$0.00	\$0.00
Design/Engineering	\$211,088	\$528,000.00	\$288,500.00	\$600,000	\$0.00
Environmental	\$0.00	\$0.00	\$190,000	\$0.00	\$200000
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	
Land Acquisition	\$0.00	\$0.00	\$525,000.00	\$0.00	
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	
<u>FY Totals:</u>	<u>\$211,088.00</u>	<u>\$553,000.00</u>	<u>\$1,053,500.00</u>	<u>\$1,325,000.00</u>	<u>\$6,400,000.00</u>

Expenditures Total: \$9,542,588.00



**City of Sedona
Capital Worksheet
Fiscal Year 2010 - 2011**

<p>Project Title: Major Pump Station Improvements</p>
<p>22 Capital Improvements Fund: 59-5252-00-952, PUMP LIFT STATION IMPROVEMENTS</p>
<p>Department: Wastewater Capital</p>
<p>Community Plan Element: Community Facilities 3.1</p>
<p>Capital Improvement Plan Program: Wastewater</p>
<p>Project Description: Design and construct improvements to the three major sewer pump stations (Brewer, Carroll Canyon and El Camino). At each station, these improvements include construction of a bypass with wetwell, replacing the existing pumps and drive controls, and various operational and safety improvements. This will be accomplished through a Construction Manager @ Risk (CMAR) process. This process started in FY 2005/2006 with a construction design/management oversight contract with Stanley Consultants. In FY 2006/2007, the process continued when it was identified that the pump and pump control upgrades were an urgent requirement. In FY 2006/2007, the City entered into an agreement with a CMAR for design phase services. Construction began on 07/24/2007 and is continuing. As of 01/2008, we expect to have at least five Guaranteed Maximum Price (GMP) contracts under the CMAR process.</p> <p>FY 10/11 Notes The CMAR has completed the first three GMP contracts and is approximately half way through construction of the fourth GMP contract. Scoping and design of the fifth GMP is not complete. The proposed budget includes the fifth GMP. GMP 5 is estimated at \$1,326,000. Of this amount it is estimated that some of this may be spent in FY 09/10. We expect construction to be completed by the Fall of 2010.</p>
<p>Requirement/Need for Project: The pump stations have not been improved since their construction. The pumps and controls are failing at an increasing rate, with parts becoming difficult, if not impossible, to obtain. These stations have been operating continuously since having been placed into service in 1992. The lack of bypass capability, coupled with near-capacity flows into the stations, has resulted in a situation where the wastewater staff does not have the opportunity to take the wetwells and other essential equipment out of service to perform inspections, maintenance and repairs. As the stations age, the probability of catastrophic failure of components of these stations also increases. There is a high probability that such failures will result in non-compliance with State and Federal standards, and subject the City to fines and penalties.</p>
<p>Consequence of Not Performing Project: Inadequately and poorly maintained pump station facilities and equipment may fail resulting in non-compliance with State and Federal standards, subjecting the City to fines and</p>

spills and non-compliance with State and Federal standards, subjecting the City to fines and penalties, and additional costs to provide an alternate means for collecting and removing the wastewater.

Operation Impacts for Maintenance, Staffing, Etc.:

Under the current situation, the amount of time required to maintain and repair the existing obsolete equipment and facilities is steadily increasing. These pump stations are perceived as ticking time bombs that multiply the stress levels experienced by the Wastewater staff and diminish their job morale.

Related Projects:

no answer

Possible Funding Source:

\$.005 sales tax

Proposed Expenditures:

	FY 2009-2010	FY 2010-2011
Construction	\$2,593,155.00	\$426,000.00
Construction Mgt.	\$0.00	\$0.00
Contingency	\$0.00	\$0.00
Design/Engineering	\$22,000.00	\$50,000.00
Environmental	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$2,615,155.00</u>	<u>\$476,000.00</u>

Expenditures Total: \$3,091,155.00

Note that prior to 2009 expenditures are estimated at \$4104537.32. Anticipated total project cost projected as \$7195693.00



**City of Sedona
Capital Worksheet
Fiscal Year 2010 - 2011**

<p>Project Title: Chapel Area Sewer Improvements</p>
<p>22 Capital Improvements Fund: 59-5252-00-956, COLLECTION SYSTEM</p>
<p>Department: Wastewater Capital</p>
<p>Community Plan Element: Community Facilities 3.1</p>
<p>Capital Improvement Plan Program: Wastewater and Streets</p>
<p>Project Description: Installation of sewer mains and associated manholes and sewer connections in the Chapel Area in 2007 through 2009. Approximately 25,000 feet of sewer mains and 366 sewer service connections. The work will be done concurrently with storm drainage improvements along Antelope Drive and other areas where the sewer line will be installed (to prevent disturbing the area a second time to install the storm drainage) (related project). Additional fire hydrants (related project) will be installed during the construction. After sewer, water and storm drain work has been accomplished in each area, the roads will be milled, shaped, and compacted and an asphalt cement concrete overlay applied. The design for the storm drainage improvements, sewer mains and road work has essentially been done. The project was designed in four areas, Areas 1B and 2 is anticipated to start in late 2007/2008 and continue into 2008/2009, and Areas 3 and 4 should start in mid- to late 2008/2009 and continue into 2009/2010. Area 1A sewer and storm drainage project are scheduled for FY 2007/2008 and 2008/2009 as part of the construction contract but funded separately. Construction management will be accomplished in-house. Update record drawings after construction completed.</p> <p>FY 2010/11 Notes The project will be complete in FY09/10, this sheet is showing the year end total for FY 09/10. Some costs are shown for balancing change orders that may carry into FY 10/11.</p>
<p>Requirement/Need for Project: The goal of the Wastewater Master Plan is to connect as much of the Sedona area as possible to the Municipal Wastewater Treatment Facility.</p>
<p>Consequence of Not Performing Project: A portion of the City would remain unconnected</p>
<p>Operation Impacts for Maintenance, Staffing, Etc.: Increased costs for maintenance and operation of more extensive sewer collection system and more treated wastes.</p>
<p>Related Projects:</p>

Chapel Area 1A Sewer Collection System Project, Chapel Area IA - Storm Drainage Improvement (Vista Bonita), Chapel Area Storm Drainage Improvements

Possible Funding Source:

Excise Tax Obligations (\$7,405,000 earmarked)

Proposed Expenditures:

	FY 2009-2010	FY 2010-2011
Construction	\$3,212,705.53	\$75,000
Construction Mgt.	\$0.00	\$0.00
Contingency	\$0.00	\$0.00
Design/Engineering	\$7,000.00	\$0.00
Environmental	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00
Maintenance	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$3,219,705.53</u>	<u>\$75,000</u>

Expenditures Total: \$3,284,705.53

\$3,201,581.97



**City of Sedona
Capital Worksheet
Fiscal Year 2010 - 2011**

Project Title: WWTP - Northview Pump Station Abandonment
22 Capital Improvements Fund: 59-5252-00-956, COLLECTION SYSTEM
Department: Wastewater Capital
Community Plan Element: Community Plan Element 12
Capital Improvement Plan Program: <i>no answer</i>
Project Description: Abandon Northview Pump Station and convert to gravity flow with new sewer lines as needed, or upgrade pump station. Option is dependent on acquisition of easement.
Requirement/Need for Project: Aging piping makes this area a high-risk area for sewer line blockage and spills. A gravity sewer line is preferable to a pumped system because of the reduction in long term energy and maintenance costs for the collection system. If an easement cannot be obtained for reconstruction, the pump station should be upgraded. This project was delayed from 2007/2008 due to lack of in-house personnel availability for design work. The project is re-scoped for contract design. FY 2009/10 Design began on this project in 2008/09. Due to budget concerns work on this project was limited to design in Fy 08/09. Construction is reprogrammed to FY 09/10. The projection reflects \$15000 for conceptual engineering work, \$85000 design work, and construction cost in the amount of \$400,000. FY 2010/11 Design began on this project in 2008/09. Staff anticipates starting construction in FY 09/10. The construction schedule will likely extend into FY 10/11, current estimates provide for a little less than one third of the construction occurring in FY 10/11. Increase in total cost due to costs associated with cost of new pump station site, water connection costs and demolition of existing station.
Consequence of Not Performing Project: Continued maintenance of the pump station. Continuing high risk of blockage, leaks, spills.
Operation Impacts for Maintenance, Staffing, Etc.: Reduced maintenance and operating costs. At this time City will continue ownership of existing pump station property.

Related Projects:*no answer***Possible Funding Source:***no answer***Proposed Expenditures:**

	FY 2009-2010	FY 2010-2011
Construction	\$300,000.00	\$114,383.00
Construction Mgt.	\$0.00	\$0.00
Contingency	\$0.00	\$0.00
Design/Engineering	\$35,302.60	\$0.00
Environmental	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
Land Acquisition	\$53,394.00	\$0.00
Maintenance	\$0.00	\$0.00
<u>FY Totals:</u>	<u>\$388,696.60</u>	<u>\$114,383.00</u>

Expenditures Total: \$503,079.60

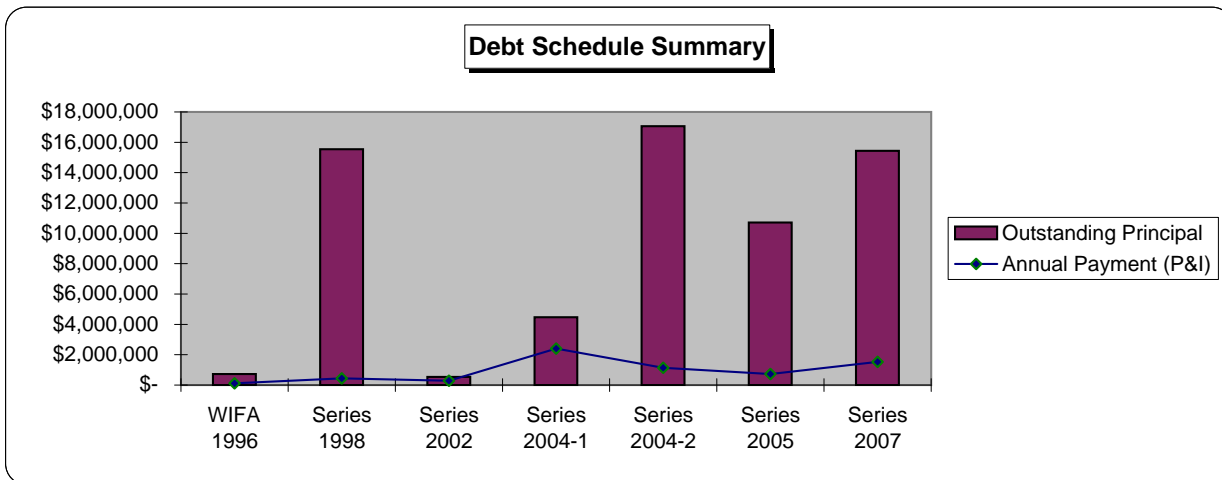
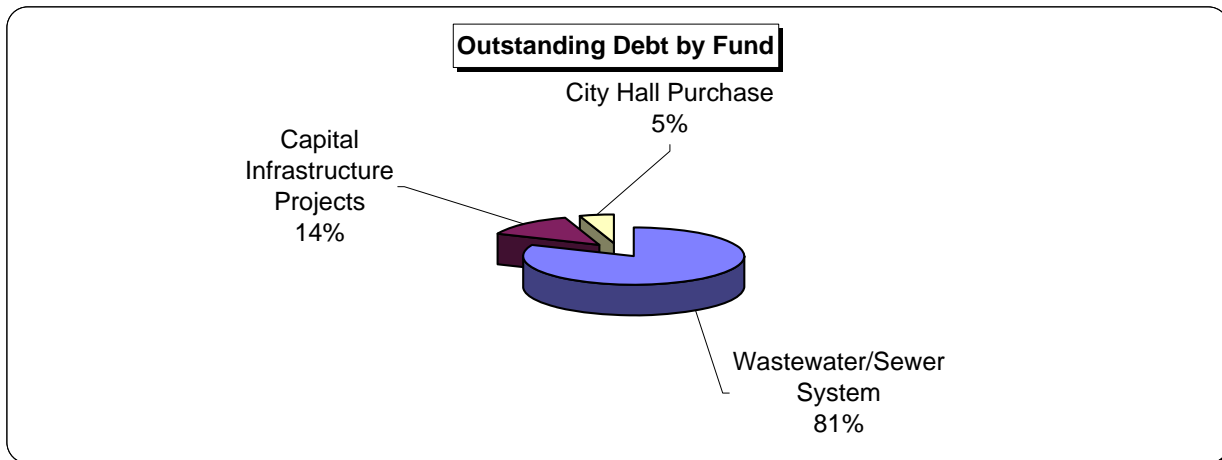
Debt Schedules

Fiscal Year Budget

2010-2011

CITY OF SEDONA, ARIZONA Debt Summary

<u>Purpose of Debt</u>	<u>Outstanding Balance</u>	<u>FY 2010/11 Debt Service</u>
Wastewater/Sewer System	\$ 52,496,966	\$ 5,775,977
Capital Infrastructure Projects	8,795,000	404,856
City Hall Purchase	3,200,000	478,123
Total Long-Term Debt	\$ 64,491,966	\$ 6,658,956 P&I



CITY OF SEDONA, ARIZONA
Water Infrastructure Finance Authority of Arizona
Series 1996

Fiscal Year	WIFA Loan Series 1996		Total Debt Service Requirements
	Principal	Interest	
1997/98	\$ 58,490	\$ 22,290	\$ 80,780
1998/99	60,830	77,210	138,040
1999/00	63,263	47,017	110,280
2000/01	121,161	9,087	130,248
2001/02	121,161	-	121,161
2002/03	121,161	-	121,161
2003/04	121,161	-	121,161
2004/05	121,161	-	121,161
2005/06	121,161	-	121,161
2006/07	121,161	-	121,161
2007/08	121,161	-	121,161
2008/09	121,161	-	121,161
2009/10	121,161	-	121,161
2010/11	121,161	-	121,161
2011/12	121,161	-	121,161
2012/13	121,161	-	121,161
2013/14	121,161	-	121,161
2014/15	121,161	-	121,161
	<u>\$ 2,000,000</u>		

CITY OF SEDONA, ARIZONA
Excise Tax Revenue Bonds, Series 1998

Wastewater Municipal Property Corporation Series 1998 (Dated August 1, 1998)				Total Debt Service Requirements
Fiscal Year	Principal	CIB's	CAB's	
1998/99	\$ -	\$ 1,595,728	\$ -	\$ 1,595,728
1999/00	-	1,740,794	-	1,740,794
2000/01	-	1,740,794	-	1,740,794
2001/02	-	1,740,794	-	1,740,794
2002/03	-	1,740,794	-	1,740,794
2003/04	-	1,740,794	-	1,740,794
2004/05	-	231,961	-	231,961
2005/06	175,000	463,923	-	638,923
2006/07	185,000	456,223	-	641,223
2007/08	205,000	447,990	-	652,990
2008/09	-	438,663	-	438,663
2009/10	-	438,663	-	438,663
2010/11	-	438,663	-	438,663
2011/12	-	438,663	-	438,663
2012/13	-	438,663	-	438,663
2013/14	-	438,663	-	438,663
2014/15	-	438,663	-	438,663
2015/16	-	438,663	-	438,663
2016/17	-	438,663	-	438,663
2017/18	-	438,663	-	438,663
2018/19	-	438,663	-	438,663
2019/20	1,400,000	438,663	2,910,000	4,748,663
2020/21	1,330,000	438,663	2,980,000	4,748,663
2021/22	1,255,000	438,663	3,055,000	4,748,663
2022/23	1,190,000	438,663	3,120,000	4,748,663
2023/24	1,130,000	438,663	3,180,000	4,748,663
2024/25	4,310,000	438,663	-	4,748,663
2025/26	4,515,000	233,938	-	4,748,938
2026/27	410,000	19,475	-	429,475
	<u>\$ 16,105,000</u>			

**CITY OF SEDONA, ARIZONA
Excise Tax Revenue Bonds, Series 2002**

Fiscal Year	Series 2002 (Dated January 1, 2002)		Total Debt Service Requirements
	Principal	¹ Interest	
2002/03	\$ 45,000	\$ 48,757	\$ 93,757
2003/04	330,000	113,678	443,678
2004/05	345,000	100,478	445,478
2005/06	355,000	86,678	441,678
2006/07	220,000	72,478	292,478
2007/08	225,000	63,678	288,678
2008/09	235,000	54,678	289,678
2009/10	245,000	45,278	290,278
2010/11	255,000	34,865	289,865
2011/12	260,000	23,900	283,900
2012/13	280,000	12,460	292,460
	<u>\$ 2,795,000</u>	656,925	

CITY OF SEDONA, ARIZONA
Excise Tax Revenue Bonds, Series 2004

Fiscal Year	Excise Tax Revenue Bonds Series 2004 (Dated July 1, 2004)		Total Debt Service Requirements
	Principal	Interest	
2004/05	\$ 625,000	\$ 723,500	\$ 1,348,500
2005/06	1,700,000	692,250	2,392,250
2006/07	1,785,000	607,250	2,392,250
2007/08	1,865,000	518,000	2,383,000
2008/09	1,965,000	424,750	2,389,750
2009/10	2,060,000	326,500	2,386,500
2010/11	2,180,000	223,500	2,403,500
2011/12	2,290,000	114,500	2,404,500
	<u>\$ 14,470,000</u>	3,630,250	

**CITY OF SEDONA, ARIZONA
Excise Tax Revenue Bonds, Second Series 2004**

Fiscal Year	General Fund Excise Tax Revenue Bonds Second Series 2004 (Dated October 1, 2004)			Wastewater Fund Excise Tax Revenue Bonds Second Series 2004 (Dated October 1, 2004)			Total Debt Service Requirements
	Principal	Interest	Total GF	Principal	Interest	Total WW	
	2004/05	\$ 95,000	\$ 131,098	226,098	\$ -	\$ 498,638	
2005/06	-	172,898	172,898	-	664,850	664,850	837,748
2006/07	305,000	172,898	477,898	-	664,850	664,850	1,142,748
2007/08	310,000	166,035	476,035	-	664,850	664,850	1,140,885
2008/09	320,000	158,285	478,285	-	664,850	664,850	1,143,135
2009/10	325,000	148,685	473,685	-	664,850	664,850	1,138,535
2010/11	340,000	138,123	478,123	-	664,850	664,850	1,142,973
2011/12	355,000	126,223	481,223	-	664,850	664,850	1,146,073
2012/13	330,000	112,910	442,910	2,970,000	664,850	3,634,850	4,077,760
2013/14	330,000	96,410	426,410	3,130,000	516,350	3,646,350	4,072,760
2014/15	345,000	79,910	424,910	2,790,000	359,850	3,149,850	3,574,760
2015/16	345,000	62,660	407,660	3,585,000	220,350	3,805,350	4,213,010
2016/17	380,000	45,410	425,410	1,385,000	55,400	1,440,400	1,865,810
2017/18	395,000	30,210	425,210	-	-	-	425,210
2018/19	380,000	15,200	395,200	-	-	-	395,200
	<u>\$ 4,555,000</u>			<u>\$ 13,860,000</u>			

**CITY OF SEDONA, ARIZONA
Excise Tax Revenue Bonds, Series 2005**

Fiscal Year	Excise Tax Revenue Bonds Series 2005 (Dated May 1, 2005)		Total Debt Service Requirements
	Principal	Interest	
2004/05	\$ 165,000	\$ 89,173	\$ 254,173
2005/06	-	530,088	530,088
2006/07	-	530,088	530,088
2007/08	-	530,088	530,088
2008/09	205,000	530,088	735,088
2009/10	220,000	523,938	743,938
2010/11	215,000	516,238	731,238
2011/12	210,000	508,713	718,713
2012/13	-	500,838	500,838
2013/14	-	500,838	500,838
2014/15	-	500,838	500,838
2015/16	-	500,838	500,838
2016/17	2,335,000	500,838	2,835,838
2017/18	3,875,000	407,438	4,282,438
2018/19	4,080,000	204,000	4,284,000
	<u>\$ 11,305,000</u>		

**CITY OF SEDONA, ARIZONA
Excise Tax Revenue Bonds, Series 2007**

Fiscal Year	Capital/General Fund Series 2007		Total GF Debt Service Requirements	Wastewater Fund Series 2007		Total WW Debt Service Requirements	Total Debt Service Requirements
	Principal	Interest		Principal	Interest		
2007/08	\$ -	\$ 239,540	239,540	\$ 895,000	\$ 228,206	1,123,206	\$ 1,362,746
2008/09	-	404,856	404,856	775,000	349,900	1,124,900	\$ 1,529,756
2009/10	-	404,856	404,856	805,000	318,900	1,123,900	\$ 1,528,756
2010/11	-	404,856	404,856	840,000	286,700	1,126,700	\$ 1,531,556
2011/12	-	404,856	404,856	875,000	253,100	1,128,100	\$ 1,532,956
2012/13	-	404,856	404,856	910,000	218,100	1,128,100	\$ 1,532,956
2013/14	-	404,856	404,856	945,000	181,700	1,126,700	\$ 1,531,556
2014/15	-	404,856	404,856	985,000	143,900	1,128,900	\$ 1,533,756
2015/16	-	404,856	404,856	1,020,000	104,500	1,124,500	\$ 1,529,356
2016/17	-	404,856	404,856	1,070,000	53,500	1,123,500	\$ 1,528,356
2017/18	715,000	404,856	1,119,856	-	-	-	\$ 1,119,856
2018/19	745,000	376,256	1,121,256	-	-	-	\$ 1,121,256
2019/20	780,000	345,525	1,125,525	-	-	-	\$ 1,125,525
2020/21	810,000	312,375	1,122,375	-	-	-	\$ 1,122,375
2021/22	850,000	271,875	1,121,875	-	-	-	\$ 1,121,875
2022/23	890,000	229,375	1,119,375	-	-	-	\$ 1,119,375
2023/24	930,000	184,875	1,114,875	-	-	-	\$ 1,114,875
2024/25	980,000	138,375	1,118,375	-	-	-	\$ 1,118,375
2025/26	1,025,000	94,275	1,119,275	-	-	-	\$ 1,119,275
2026/27	1,070,000	48,150	1,118,150	-	-	-	\$ 1,118,150
	<u>8,795,000</u>	<u>6,289,184</u>	<u>\$ 15,084,184</u>	<u>9,120,000</u>	<u>2,138,506</u>	<u>\$ 11,258,506</u>	<u>\$ 26,342,690</u>

Appendix

Fiscal Year Budget

2010-2011

DEFINITIONS

BED TAX The City collects a 3 percent bed tax in addition to the City sales tax. The bed tax supports the General Fund. A portion of the bed tax is used to fund the Chamber Visitor Center.

CAPITAL FUND The fund that accounts for the City’s major capital and engineering studies. The Capital Fund revenue is provided by a transfer of Sales Tax from the General Fund.

COMMUNITY FACILITIES DISTRICT FUND The fund accounts for payments in lieu of sales tax from Time Share development agreements.

DEBT SERVICE The cost of borrowing that the City has for bonds and Certificates of Participation. Debt Service is comprised of principle and interest payments.

DEVELOPMENT IMPACT FEES Fees assessed to offset costs incurred by the municipality in providing additional public services created by new development. A.R.S. 9-463-05

DIRECT PAYROLL COST Payroll taxes are accounted for in this line item.

EMPLOYEE BENEFITS The cost for employee benefits including health insurance and disability.

FISCAL YEAR The City’s Fiscal Year on budget period is July 1- June 30.

FRANCHISE TAX REVENUE The franchise tax is based on the gross sales of the utility companies. Those that currently pay the franchise tax are: Arizona Public Service (2%), Citizens Gas (2%), Cablevision of Sedona (2%) Arizona Water (3%), Oak Creek Water (3%).

GENERAL FUND The fund that accounts for all of the City’s major administrative and service operations.

HIGHWAY USER REVENUE Arizona cities receive a share of state motor vehicle fuel taxes, and the formula is based on two separate calculations. First, it is based on a

City's population in relation to the state's total population. Second, it is based on the county in which the revenues were generated. These funds are restricted to be utilized for the construction and maintenance of streets and highways.

LINE ITEMS

Account for specific expenditures and revenues in departments.

LOCAL TRANSPORTATION ASSISTANT REVENUES

Arizona cities receive a portion of the proceeds of the Arizona lottery. The allocation is based on individual cities' population in relation to the total state population. These dollars have been eliminated in this budget due to the State Budget reductions.

MOTOR VEHICLE IN-LIEU REVENUE

Arizona cities receive a 25 percent share of the net revenues collected for the licensing of vehicles in the county. Each City's share within their county is determined based on the City's population in relation to the county as a whole.

PERMIT FEES

Revenues from this source would include the fees collected from building permits, zoning permits and a variety of other programs.

PROTECTED RESERVES

The amount budgeted to protect the City's cash reserves.

SALARY/WAGES

Staff salaries.

SPENDABLE CONTINGENCY

The funds that the City has earmarked for emergencies.

STATE-SHARED INCOME TAX REVENUE

Arizona cities share a portion of the total amount collected from the State Income Tax. A City's portion of the State Income Tax is based on the relationship of its population to the total population of all cities and towns within the state. This is referred to as the Urban Tax in the budget.

STATE-SHARED SALES TAX

Arizona cities share a portion of the total amount collected from the State Sales Tax, which is 5 percent. A City's portion of the State Sales Tax is based on the relationship of its population to the total population of all cities and towns within the state.

STREET FUND

The fund that accounts for all major street improvements and right-of-way work. The major source of funding for the Street Fund is the Highway User Fund (HURF), which is the City’s share of the gas tax.

TRANSACTION PRIVILEGE TAX

The transaction privilege tax is commonly known as the sales tax. The City collects a 3 percent City sales tax. Out of that 3 percent, 1-7/8 percent supports the General Fund and 1-1/8 percent supports the Wastewater Debt.

WASTEWATER CAPACITY FEES

These fees are a one time charge when a resident or business connects to the wastewater system. The current fee is \$5,150 per Equivalent Residential Unit. The fee is used to pay for the debt service and capital improvements related to the wastewater plant and effluent disposal. These fees and the 1-1/8 percent sales tax is used to pay the current wastewater debt and wastewater capital improvements.

WASTEWATER FUND

The fund that accounts for the administrative, plant operations and capital cost associated with the sewer.

WASTEWATER USER FEES

User fees are charged to residential and commercial customers for the collection and treatment of wastewater. These fees are charged on a monthly basis.