



City of Sedona
Fiscal Year 2012-2013
Annual Budget





Mark DiNunzio
Vice Mayor

Dan McIlroy
Councilor

Mike Ward
Councilor

John Martinez
Councilor

Barbara Littrel
Councilor

Rob Adams
Mayor

Jessica Williamson
Councilor

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Fiscal Year Budget

2012-2013

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HOW TO GET THE MOST OUT OF THIS DOCUMENT

The City budget can be an imposing document of charts and numbers. On closer inspection and beyond the numbers, the budget represents the investment and return for customers. The investment is in the form of local sales tax, state shared revenue and other financial resources. The return is the new traffic signal, park improvement or new service scheduled for the new fiscal year. The purpose of this section of the budget is to move beyond the technical jargon and assist the reader in understanding the most important sections of the document.

What is a Budget?

In the simplest terms, a budget is a plan for the coordination of resources and expenditures. Developing a budget is often a complex process of balancing various interests and demands for services with available resources. The complex process has shaped various types of budgeting, of which four primary budget types have evolved: 1) line-item budgeting, 2) performance budgeting, 3) zero-based budgeting, and 4) target-based budgeting. The City of Sedona's budget primarily resembles the basic line item budget.

✓ Line Item Budgeting

Line item budgeting is the format associated most commonly with budgets. This type of budgeting focuses on the input of resources as they relate to the production of services. The budget format depicts department expenditures as a list of items that will be purchased using allocated resources. While line item budgets effectively control expenditures, they do not provide any information regarding the efficiency or effectiveness of those expenditures.

Budget as a Policy Guide

The budget functions as a policy guide by indicating the City's priorities. The budget is connected to a mission statement and goals, and the amount of resources allocated to a specific department, program, or service indicates what is considered important by city officials and in turn the citizens. The budget document includes the City's financial policies to provide citizens with information on the policies that guide use of public funds.

Budget as a Financial Plan

The most basic element of the budget, displaying the balance between revenues and expenditures, acts as a financial plan. It outlines what revenues are expected and how the City intends to use those resources. Examining revenue and expenditure trends from past budgets, helps form a financial plan for future budgets, which ensures the City is accurate in projections to help maintain strong fiscal standing.

Budget as an Operations Guide

As an operations guide, the budget outlines the estimated amount of work to be done and services to be provided and the cost associated with doing so. The budget indicates which departments are responsible for particular programs and services. It provides the departments with the amount of resources they have to perform their responsibilities.

Budget as a Communications Tool

As a communication tool, the budget serves to hold the City accountable. The budget provides the public with information regarding how their tax money is being spent. Citizens can see whether elected officials are setting priorities based on their demands by reviewing the amount of resources being allocated to specific programs and services. Citizens also can see if their tax money is being used efficiently and effectively by reviewing each department.

CITY MANAGER BUDGET TRANSMITTAL

This message summarizes the budget process and new programs and services. Also, major improvement projects for the upcoming year are featured in the message.

STAFFING

Provides a listing of authorized full time and part time positions for the City by department.

OVERVIEW

The overview of where the money comes from and where it goes is provided in this section. It is a quick way to get a summary on the entire budget.

POLICIES AND PROCEDURES

Summarizes the budget process, notes key dates in the development of the budget, budget guidelines and financial policies.

FINANCIAL SUMMARIES

This section is a summary of all City expenditures and revenues. Also, expenditure and revenue summaries are included in other areas of the budget.

DEPARTMENTAL BUDGET DESCRIPTION

This page summarizes key facts on each City department budget: the Mission Statement, Objectives for the current Fiscal Year and Accomplishments for last Fiscal Year.

DEBT POLICY AND SCHEDULE

This section includes the City's debt schedules.

DEFINITIONS

This section includes definitions for terms that are used in the budget document.

ABOUT SEDONA

Sedona and the immediate environs is a special and unique place. With the awe-inspiring, red rock formations, plus the splendor and diversity of Oak Creek Canyon, it is considered a locality equal to or superior to many National Parks.

Located in the high southwestern desert under the rim of the Colorado Plateau at an elevation of 4,500 feet, Sedona is blessed with four mild seasons, plenty of sunshine and clean air.

Sedona was established in 1902 and is one of Arizona's premier tourism, recreation, resort, retirement and art centers, all of which contribute to its economic base.

Sedona has something for everyone—world-class resorts to small family run motels, fine restaurants, outstanding shops and diverse art galleries. The beauty and climate of the area makes sightseeing, hiking, golf, tennis, horseback riding, and jeep touring year-round activities.

The citizens of Sedona are proud of their beautiful environment and work diligently to preserve its uniqueness and special qualities. Central to this effort are the role of achievement through volunteerism and the interest of controlling its own destiny through participation in City government.

The community was incorporated as a City under Arizona Revised Statutes (ARS) in 1988. It encompasses an area of 18.5 square miles, approximately half of which is under jurisdiction of the U.S. Forest Service. The population is 10,031 as of the 2010 Census.

The City Council consists of six councilors and a mayor. The six council members are elected at large and serve four-year overlapping terms. The Mayor is elected by the citizens and serves a two-year term. Since incorporation, Sedona has had a council-manager form of government as defined by local ordinance. Sedona is recognized by the International City/County Management Association.

The City departments are City Council, City Manager, General Services, Human Resources, Financial Services, City Clerk, Police, Community Development, Public Works, Arts & Culture, Parks and Recreation, Wastewater, Legal, Information Technology, and Municipal Court.

Water service is private, library is non-profit with some contract funding from the City, fire is a special district, and refuse collection is a private contract.

Already a major tourist attraction, Sedona has been ranked the #6 Small City in the 14th annual *Top 25 Arts Destinations* 2011 readers' poll by "American Style" magazine. Sedona has appeared on *American Style* magazine's *Top 25 Destinations* list twelve times since the poll's inception.

Of added municipal interest, the City is a part of two counties and is traversed by two state arteries. There is no property tax levied by the City. Currently, the City operates from State Shared Revenue and other local sources of revenue including sales tax.

DEMOGRAPHICS

The following tables provide additional demographic statistics for the city of Sedona and its citizenry.

Gender (2010 census)

· Male.....	46.7%
· Female	53.3%

Age Composition (2010 census)

· Under 5.....	3.0%
· 5-14	6.5%
· 15-19	3.9%
· 20-24	2.9%
· 25-54	31.5%
· 55-64	23%
· 65+	29.2%
· Median Age	56.1

Occupational Composition (2009)*

· Labor force	7,062
· Employment	6,480

*Bureau of Labor Statistics – AZ Dept of Commerce

Employment Distribution (2007)*

· Retail and Office.....	47.8%
· Service occupations.....	24.3%
· Lodging.....	17.2%
· Public.....	1.8%
· Industrial/Construction.....	7.5%
· Schools.....	1.3%

*Verde Valley Multimodal Transportation Study (2009)

Race/Ethnic Origin (2010 census)

· White	90.1%
· Hispanic or Latino · (any race)	14.3%
· American Indian6%
· Asian	1.9%
· African American5%
· Other	7%

Land Use (2011)

· Residential.....	33.1%
· Commercial, Lodging.....	4.0%
· Public/Semi-public.....	4.1%
· Parks/Public Open space	1.0%
· Private Open space	2.2%
· National Forest.....	48.5%
· State Trust Lands.....	0.1%
· Other (e.g. Hwy/Streets, R-O-W)	7.0%

Population (US Census)

· 1980	5,481*
· 1990	7,720
· 1995	8,990
· 2000	10,192
· 2010.....	10,031**

* DES/AZ Dept of Commerce estimate

Median Household Income (2012)

· Yavapai County	\$57,700
· Coconino County.....	\$61,800

2010-2012 Council Priorities



The Sedona City Council met on June 28, 2010 to discuss and establish priorities for the next two years (2010-2012). The Council met again on June 30, 2011 to discuss progress and make any necessary changes to their priorities. Of the priorities presented, the City Council, through discussion and survey, reduced the number to six priority statements with supporting actions. This document was last updated on August 16, 2011.

Community Plan Update

89A Safety

**Public Communication,
Outreach & Education**

**Wastewater Treatment
System Plan**

Sustainability/Solar

Financial Management

Financial Management

PRIORITY STATEMENT: Focus on sound financial management practices and implement processes that improve public information about the City's financial status.

SUPPORTING ACTIONS:

- **IMPLEMENTED** - Create simple accessible monthly and quarterly reports that will clearly communicate the City's financial picture and strategies to the public
- **CREATED** - Integrate a Budget Oversight Commission into the annual budget process and utilize the commission for feedback on important financially related initiatives
- **IMPLEMENTED** - Continue work toward sales tax audits, formal business licensing, and self collection of sales taxes
- Work with the Chamber of Commerce and other relevant parties to formulate a business plan for Sedona
- **YEAR 2 IMPLEMENTED** - Continue to support implementation of the ten-year wastewater plan to increase rates and reduce the sales tax subsidy, ultimately creating a more self-sustaining wastewater fund
- Integrate financial information as a key component of a more robust public communication/outreach/education plan
- **IMPLEMENTED** - Separate Capital Planning process from ongoing operational budgeting and create a five to ten year plan

STATUS: The Budget Oversight Commission completed its first year of budget and capital plan review. The Council approved a five-year Capital Plan and passed a balanced annual budget. Third Party Sales Tax Collection is ongoing and reporting has been adjusted to account for changes in receipting of sales taxes. In January 2012 the City will exit the one-year grace period on newly required business licenses and will be well on its way to assuring that all businesses with a Transaction Privilege Tax (TPT) liability are licensed with the City. Staff is planning to bring back minor adjustments to the Business License Ordinance and to request a change that would require all businesses that operate within the City of Sedona be licensed (not just those with a TPT liability).

2010-2012 Council Priorities

Sustainability

PRIORITY STATEMENT: Make sustainability a community priority that balances and integrates economic and environmental factors as considerations for policies and practices.

SUPPORTING ACTIONS:

- **IMPLEMENTED** - Create a Sustainability Commission that will balance environmental and economic factors of sustainability

SUPPORTING ACTIONS:

- **COMPLETED** - Create guidelines for commission work including specific goals and timelines
- **INTEGRATED IN SCOPE OF WORK** - Encourage review of short and long-term strategies for becoming a leader in sustainable practices that integrate current sustainability measures and look for practical and achievable suggestions
- **NEW - REQUESTING PROPOSALS** – At its June 30, 2011 review of priorities, the Council requested staff to solicit a request for proposals to provide solar energy at the wastewater reclamation facility. Staff anticipates that proposals will be received by the end of September, and that a recommendation will be presented to Council before the end of 2011.

STATUS: The Council approved an ordinance establishing a Sustainability Commission that will provide a platform for citizen involvement in making Sedona more sustainable. The Council also approved a scope of work for the commission to focus on and the Commission is currently working toward achievement of these goals. In addition to encouraging community-wide sustainability, the Commission is looking at ways for the City to act as a Sustainability leader, locally, regionally and nationally.

Public Communication, Outreach & Education

PRIORITY STATEMENT: Review and incorporate current practices with new mediums that will specifically reach Sedona's population and continuously improve methods for public communication/outreach/education.

SUPPORTING ACTIONS:

- **COMPLETED** - Compile a list of options to present to Council this fall, including current communications plan initiatives and resources and new resources for exploration with short and long-term goals, pro's and con's, and necessary financial and staff resources for development with an emphasis on strategies to specifically reach a greater segment of the Sedona population
- **COMPLETED** - Provide a short and long-term strategy for integration of new electronic resources to provide interaction with the public, solicit public feedback and provide a larger forum for the City (e.g. twitter, facebook, flickr)
- **ONGOING** - Improve the visibility of the City's programs and policy initiatives through increased public outreach initiatives including working with possible local, regional and state-wide resources (e.g. the Cronkite School at ASU and local media)
- **COMPLETED** - Provide a broadcasting plan to allow for City Council and other meetings to be viewed either online or via television

STATUS: The first Citizen Academy was completed in spring 2011 to rave reviews of participants and staff. Staff has provided front page coverage on the website for Council Action, expanded the "e-notifications" section of the website, increased education about how to sign up for e-notifications, produced the three Neighborhood Listening sessions including follow-up reports and increased the frequency of press releases to inform the public of important actions. Staff has enacted a social media policy and the City has launched its own Facebook Page. Finally, Council approved a contract that provides a video broadcasting solution for council meetings, which are now provided live and indexed online and live via the City's cable channel. Staff is working to add audio of other commission and committee meetings through the same streaming location online.

2010-2012 Council Priorities

89A Safety

PRIORITY STATEMENT: Support Improved Safety on 89A for all modes of transportation and seek alternative safety measures to continuous roadway lighting.

SUPPORTING ACTIONS:

- **ONGOING** - Continue to support alternative safety measures to continuous lighting, which will maximize pedestrian, cyclist and vehicle safety
- **COMPLETE** - Pursue all measures necessary to prevent installation of continuous roadway lighting and improve safety
- **COMPLETE** - Ensure that Council has all necessary information to make an informed decision on whether or not to pursue a route transfer, including costs and a timeline and plan for improvements
- **COMPLETE** - Pursue avenues to inform the public of the options and receive feedback on preferences

STATUS: Council approved a resolution directing staff to enter into negotiations with ADOT to fully explore the option of a route transfer for 89A, and hired CivTech Engineering to investigate the minimum safety improvements necessary to provide pedestrian, cyclist and vehicular safety on SR 89A. The finalized negotiation with ADOT, draft final report from CivTech regarding necessary improvements, and information on other possible funding for the roadway was presented on November 23, 2010. Staff continued community outreach/education/feedback opportunities, including a statistical survey and straw poll, through January 31, 2011 to provide Council with public input. Council voted 4 to 3 to approve a route transfer at their February 22, 2011 meeting. Subsequently, a referendum and initiative were successfully filed with the City. The referendum, which is a vote on whether or not the voters support the original council decision to approve a route transfer, has been placed on the November 8, 2011 ballot. The Route Transfer Agreement with ADOT expired on June 30, 2011 and ADOT is currently soliciting bids for a pavement preservation project, Andante Traffic Signal and Continuous Roadway Lighting.

Community Plan Update

PRIORITY STATEMENT: Council emphasis on visionary ideas and goals through broad public input to inspire a Community Plan Update that will have long-term viability.

SUPPORTING ACTIONS:

- **ONGOING** - Encourage a Community Plan with enough detail to act as a bridge to future redevelopment
- **CREATED** - Support a citizen Steering Committee
- **ESTABLISHED IN SCOPE OF WORK** - Encourage broad public input to the plan
- **ONGOING** - Ensure necessary resources are made available to support the Community Plan Update process

SUPPORTING ACTIONS:

- Create a more user-friendly document

STATUS: A Citizen Steering Committee has been established, Council has approved and revised a scope of work, based on input from the Citizen Steering Committee. Community input is ongoing and the Committee has branded the process "Imagine Sedona – 2020 and Beyond." Funding has been established in the FY 2011-12 budget to support efforts related to the Community Plan Update. Staff and the Committee recently launched the "Community Plan in a Box" program to help engage residents in an informal setting. Several meetings have been held with presentations to and input from the public. The meetings have been well attended and have received positive feedback from those who participated. Staff is providing regular progress updates at Council Meetings as needed.

2010-2012 Council Priorities

Wastewater Treatment System

PRIORITY STATEMENT: Formulate clear policies for construction of future extensions, cost recovery for extensions, and management strategies for the Wastewater Treatment System.

SUPPORTING ACTIONS:

- COMPLETED - Provide a history of the wastewater system including detail on prior and current study of effluent management strategies and associated costs
- COMPLETED - Provide preliminary review of current management practices and a cost benefit analysis of private versus publicly owned/operated wastewater systems
- CONTRACT FOR PHASE I DESIGN APPROVED - Continue to move toward treatment upgrades for A+ quality water and alternatives to current effluent disposal process that also considers alternate land uses and treats wastewater as an asset.

SUPPORTING ACTIONS:

- Determine an appropriate subsidy level of sales tax to the wastewater system
- Determine a timeline, cost structure, and communications strategy regarding future extensions of the sewer system
- STATUS: The Council completed its work on revisions to the Wastewater ordinance for connections to properties with sewer availability and provided direction to move forward with plans to increase the grade of effluent to an A+ level and focus on alternative effluent management strategies. After meeting with several companies that provide privatized or contracted wastewater operation and construction services, staff provided a report on the pro's and con's of privatization and contracted services and provided the report to Council. Based on current operational costs and efficiencies it does not appear to be beneficial to mover forward with privatization or contractual services at this point. Staff will bring forward the report at a future public meeting for council discussion.

Executive Summary

Fiscal Year Budget

2012-2013

City of Sedona

City Manager

MEMO

To: Mayor Adams & City Council
From: Tim Ernster, City Manager
Subject: **Submittal of City Manager’s Proposed Budget**
Date: July 1, 2012

I am pleased to submit to the citizens of the City of Sedona the FY2012-13 Approved Budget. The Approved Budget is balanced between expenditures and revenues and reflects approximately the same level of departmental expenditures as FY2011-12. While FY11-12 revenue collections to date are below projections, the state economy is showing signs of recovery. State sales tax collections have increased significantly, and we have been informed by the State that state-shared income tax and state-shared sales tax will increase 21% and 10.5% respectively in FY12-13. This will add an estimated \$257,800 in additional revenue to meet critical needs. While there is still uncertainty in the economy, most economists are forecasting steady but slow growth over the next year. City staff is confident that the state-wide recovery will positively affect the local economy.

The City Council has adopted a budget that includes funding to respond to city council priorities that were identified at the December 2011 Budget retreat and at previous public meetings. These include: increased funding for drainage improvements; a pre-monsoon maintenance program; traffic enforcement in Uptown; grant funding for businesses to voluntarily comply with the City’s outdoor lighting code; increased staffing for acceleration of storm drainage improvements, streets and wastewater projects and other capital projects; and an accelerated street improvement program. The increased staffing, consisting of two engineering project managers, will be funded out of the capital projects. If there are not capital projects that require project management services, the positions would be eliminated.

The City Council approved the use of the City’s general fund cash reserves for the purpose of funding the acceleration of the drainage and street improvements. The use of reserves is consistent with the new Financial Policy to use excess reserves on one-time capital projects. The policy was recommended by the Budget Oversight Commission and approved by the City Council in November 2011.

The FY2012-13 Approved Budget does not include any new staff positions other than the positions to accelerate the storm drainage and wastewater, and other capital projects. Also, the Approved Budget includes a School Resource Officer that will be jointly funded with the School District. The Approved Budget does not include any new tax or fee increases other than implementation of the third year of the Five-Year

Wastewater Plan, approved by City Council in April 2010. A ten percent increase in monthly wastewater fees will go into effect July 1, 2012.

During the last year, a number of employees have left the City to accept other positions both in Yavapai County and other parts of the State. Employees have left at least in part because they can earn higher salaries for similar positions in other public agencies. This has been an organization-wide challenge. It is particularly challenging for sworn police personnel. When a police officer leaves the City, it takes approximately 12 months to recruit and train new officers due to stringent testing and training requirements. Since July 2010, 6 sworn police personnel have left the City, and it is very likely that others will leave in the near future to join other public safety agencies. While employees leave for a variety of reasons, we are finding that pay is one of the primary reasons for their departure.

Since the downturn in the economy, the employee workforce has been reduced between fifteen and twenty percent through attrition or involuntary separations from the City. The remaining employees have had to absorb the additional workloads created by the reduction in force. Other than the one-time payout awarded to employees in July of last year, city employees have not received a salary adjustment since the fall of 2008. The City is very fortunate to have a professional and highly competent work force and efforts should be made to retain our employees. In order to address what I consider to be a serious issue, I recommended the following to the City Council:

- 1) A one-time compensatory award, effective July 2012, equivalent to \$100.00 per quarter up to a maximum of fifteen quarters. Employees could receive up to a total of \$1,500.00 in compensation as part of this plan. This will cost the City approximately \$160,000.
- 2) A 3% merit increase, effective January 2013. All employees have a written performance evaluation, and employees would only be eligible for the increase if they had a satisfactory evaluation. By making the 3% increase effective in January, it provides additional time for staff to monitor the budget and revenues to determine if the increase is sustainable. Staff will request Council approval for the merit increase in the fall prior to implementation in January 2013. The cost for the 3% merit increase is approximately \$99,500 in FY12-13.

Both of these recommendations were approved by the City Council.

Despite the continued challenges in the economy, reductions in state shared revenues due to the 2010 Census and actions by the State Legislature, the City's fiscal health remains very strong. The City's undesignated cash reserves remain robust. The FY2012-13 general fund cash reserves are projected to be 110% of projected operating expenditures. Cash reserves in the Capital Fund remain stable, and will be used to fund the construction of the Barbara Antonsen Park Pavilion. The Wastewater Five Year Financial Plan, approved by city council in April 2010, established the foundation of long-term fiscal stability in the Wastewater Fund. Beginning with the FY12-13 Budget, staff is recommending that the sales tax transfer to the Wastewater Fund be reduced from 46% to 40%. The drop in the transfer to the Wastewater Fund is

equivalent to approximately \$600,000. However, as discussed at the December 2011 Budget Retreat, staff recommended that half of the \$600,000 be transferred to a restricted debt service account beginning in FY12-13, and continuing for five years. This account is intended to add to the debt reserve already set aside to prepare for additional debt service that will transfer from the Wastewater Fund to the General Fund in FY17. The City Council approved this recommendation as part of the budget adoption.

The FY2012-13 Approved Budget includes 114 full-time positions, which represents a minor increase in staffing level compared to the FY2011-12 approved budget. The approved general fund operating budget is approximately \$12.2 Million, a 1.25% increase from the FY2011-12 budget, which was approved at approximately \$12 million.

The balanced budget again includes a \$300,000 General Fund Operating Contingency as it did in FY2011-12. It is important to point out that the Operating Contingency is not being funded with cash reserves but with projected ongoing revenues. The Operating Contingency is intended to be used for unanticipated expenditures that might occur during the fiscal year. Expenditures of the Operating Contingency would have to be approved by City Council. During FY11-12, very little of the contingency was used.

The FY2012-13 budget includes funding for the third year of the Sales Tax Audit Program. The new business-licensing program was expanded effective January 2012, and self-collection of sales taxes went into effect in January 2011.

The approved budget also includes approximately the same level of funding for outside agencies as FY2011-12. The City Council approved changes to the process for awarding contracts to outside agencies that will improve reporting requirements and agency accountability. The City Council directed that the grant application process be reviewed again to determine if it can be improved.

This year, the City Manager has revised the Five Year Capital Improvement Plan from a five year plan to a 10 year plan. This was based on recommendations received from the City's Budget Oversight Commission.

It appears that the City will finish out FY 2011-12 with revenues and expenditures being on target with each other. Due to fluctuations in sales tax collections for this current year, expenditures are being carefully reviewed. Should sales tax collections pick up over the next few months, staff anticipate any surplus would be transferred to the Streets and/or Capital fund.

The last fiscal year has been challenging to staff due to the departure of key staff. It has meant that all of our employees have had to absorb additional workloads while at

the same time maintain service levels. I would like to thank all of the employees for their outstanding work during the last fiscal year. I appreciate the City Council's direction and support and the support during the last year. I want to thank all of the

department heads for the team effort in achieving the city council priorities and providing exceptional customer service to our community. In particular, credit needs to be given to Barbara Ashley, Director of Financial Services, and her staff for their diligence in preparing the Annual Budget.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Ernster". The signature is fluid and cursive, with a large initial "T" and "E".

Tim Ernster
City Manager

Management Staff

Tim Ernster
City Manager

Michael Goimarac
City Attorney

Karen Daines
Assistant City Manager

Rodger Overholser
Magistrate Judge

Nicholas Gioello
Assistant to the City Manager

Barbara Ashley
Director of Financial Services

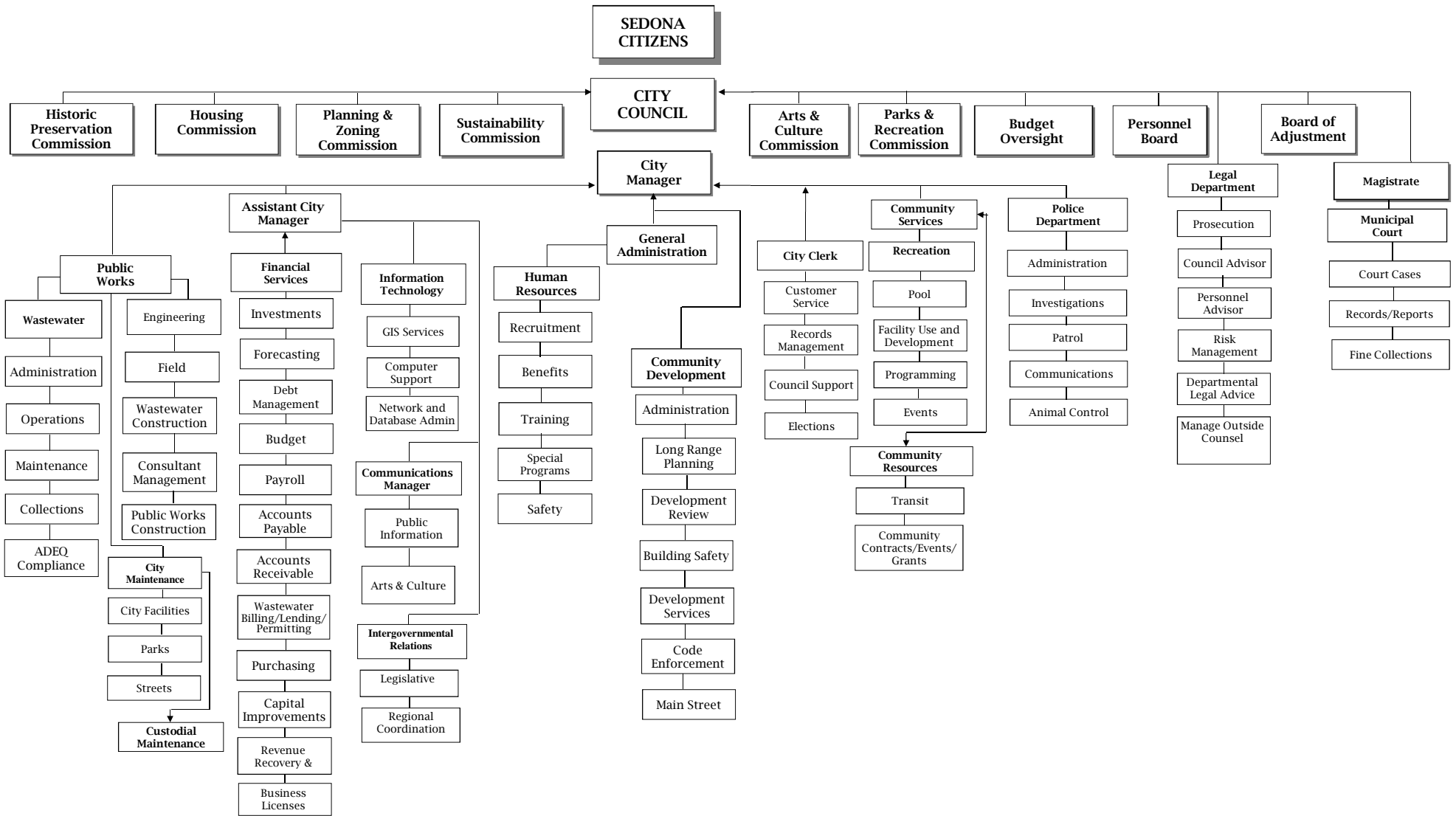
Ray Cota
Chief of Police

Susan Irvine
City Clerk

Audree Juhlin
Interim Director of Community Development

Charles Mosley
City Engineer

Brenda Tammarine
Human Resources Manager



**CITY OF SEDONA
POSITION LIST**

	FY 2011-2012		FY 2012-2013	
	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time
<u>10-5210 - Gen Fund - City Council</u>				
City Council		7.00		7.00
<u>10-5220 - Gen Fund - City Manager</u>				
City Manager	0.75		0.75	
Assistant City Manager	0.80		0.80	
Assistant to the City Manager	-		0.90	
Administrative Assistant	0.90		0.90	
City Clerk	1.00		1.00	
Deputy City Clerk	1.00		1.00	
Records Clerk		0.75		0.75
Communications Manager	1.00		1.00	
<u>10-5221 - Gen Fund - Human Resources</u>				
Human Resource Manager	0.90		0.90	
Human Resource Specialist	0.95		0.95	
<u>10-5222 - Gen Fund- Financial Services</u>				
Director of Financial Services	0.80		0.80	
Financial Services Operations Manager	0.75		0.75	
Accounting Technician	2.25		0.90	
Administrative Assistant	0.90		2.25	
<u>10-5224 - Gen Fund - IT Division</u>				
Information Technology Manager	0.90		0.90	
GIS Analyst	1.00		1.00	
Network Analyst	0.90		0.90	
Database/WEB Administrator	1.00		1.00	
<u>10-5230 - Gen Fund - Legal</u>				
City Attorney	0.80		0.80	
Attorney/Prosecutorial	1.00	0.60	1.00	0.60
Legal Assistant	1.00		1.00	
<u>10-5242 - Gen Fund - Parks & Recreation (Community Services)</u>				
Community Services Director	1.00		0.75	
Administrative Assistant	1.00		1.00	
Recreation Coordinator	0.50		0.50	
<u>5242 - P&R Pool</u>				
Recreation Coordinator	0.50		0.50	
Assist Pool Mgr-P/T	-	0.43	-	0.43
Head Life Guard	-	0.96	-	0.96
Life Guard	-	1.78	-	1.78
Water Exercise Instructor	-	0.20	-	0.20

**CITY OF SEDONA
POSITION LIST**

	FY 2011-2012		FY 2012-2013	
	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time
<u>10-5310 - Gen Fund - Comm. Development</u>				
Director of Community Development	1.00		1.00	
Assistant to the Community Development Director	1.00		1.00	
Chief Building Inspector	0.90		0.90	
Building Inspector	1.00		1.00	
Code Enforcement Officer	1.00		2.00	
Senior Planner	2.00		1.00	
Associate Planner	2.00		3.00	
Dev. Services Supervisor	1.00		-	
Development Services Rep.	1.00		1.00	
Recording Secretary	1.00		1.00	
Intern				0.23
<u>10-5320 - Gen Fund - Public Works</u>				
City Engineer	0.66		0.66	
Assist. City Engineer	0.55		0.55	
Assistant Engineer	0.95		0.95	
CIP Engineers	-		2.00	
City Facility Manager	1.00		1.00	
Administrative Supervisor	-		0.60	
Administrative Assistant	1.10		0.35	
City Maintenance Superintendent	0.55		0.55	
Maintenance Supervisor	0.55		0.55	
Maintenance Worker II	0.50		0.50	
Maintenance Worker I	2.50		3.00	
Chief Public Works Inspector	0.39		0.39	
Inspector I	1.00		1.00	
Crew A - Leader	-		-	
Crew A - Assistant	-		-	
Temporary Maintenance	-	0.50	-	-
<u>10-5510 - Gen Fund - Police Dept</u>				
Police Chief	1.00		1.00	
Commander	2.00		2.00	
Admin. Assistant	1.00		1.00	
Police Sergeant	3.00		3.00	
Police Officer	17.08		16.00	
Detective Sergeant	-		-	
Police Detective	2.00		2.00	
Communication/Records Superv.	-		1.00	
Senior Communications Specialist	-		-	
Communications/Records Specialist	6.00		6.00	
Records Clerk	1.00	-	1.00	
Animal Control Officer	1.00		1.00	
<u>5520 - Magistrate Court</u>				
Magistrate	1.00		1.00	
Judge Pro-Tem	-	0.30	-	0.30
Court Administrator	1.00		1.00	
Court Clerk	2.00		2.00	

**CITY OF SEDONA
POSITION LIST**

	FY 2011-2012		FY 2012-2013	
	<u>Full Time</u>	<u>Temporary/ Part-Time</u>	<u>Full Time</u>	<u>Temporary/ Part-Time</u>
<u>11 - Streets Fund</u>				
City Engineer	0.05		0.05	
Assist. City Engineer	0.05		0.05	
Assistant Engineer	0.05		0.05	
Administrative Assistant	0.05		0.40	
City Maintenance Superintendent	0.25		0.25	
Maintenance Supervisor	0.35		0.35	
Maintenance Worker II	0.40		0.40	
Maintenance Worker I	2.00		2.40	
Chief Public Works Inspector	0.18		0.18	
Inspector I	0.20		0.20	
Traffic Aide	1.00		1.00	
Streets Superintendent	-		-	
Crew A - Leader	-		-	
Crew A - Assistant	-		-	
P-T Maint. Worker	-	0.40	-	-
<u>16 - Grants Fund</u>				
P.A.N.T. (Police - Det. Sgt.)	1.00		1.00	
SRO (Police)	0.92		-	

**CITY OF SEDONA
POSITION LIST**

	FY 2011-2012		FY 2012-2013	
	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time
<u>59 - Wastewater</u>				
Wastewater Superintendent	0.90		0.90	
Administrative Supervisor	0.15		0.15	
Administrative Assistant	0.75		0.50	
City Engineer	0.15		0.15	
City Manager	0.25		0.25	
Assistant City Manager	0.20		0.20	
Assistant to the City Manager	-		0.10	
Administrative Assistant (CM)	0.10		0.10	
Records Clerk	-	0.25		0.25
Human Resources Manager	0.10		0.10	
I T Manager	0.10		0.10	
Network Analyst	0.10		0.10	
City Attorney	0.20		0.20	
Chief Building Inspector	0.10		0.10	
Director of Financial Services	0.20		0.20	
Financial Services Supervisor	0.25		0.25	
Accounting Technician	0.75		0.75	
Administrative Assistant (FN)	0.10		0.10	
Human Resource Specialist	-		0.05	
Assist. City Engineer	0.40		0.40	
Assoc. Engineer/Projects Mgr	-		-	
City Engineer	0.14		0.14	
Wastewater Superintendent	0.10		0.10	
Plant Chemist	0.05		0.05	
City Maintenance Superintendent	0.20		0.20	
Maintenance Supervisor	0.10		0.10	
Maintenance Worker II	0.10		0.10	
Maintenance Worker I	0.50		0.60	
Chief Public Works Inspector	0.43		0.43	
Inspector I	0.80		0.80	
P-T Maint. Worker		0.10		-
Plant Chief Operator	-			
WW Plant Operator	1.00		1.00	
Chief Collections Operator	1.00		1.00	
Collector Operator II	4.00		4.00	
Plant Chemist	0.95		0.95	
Mechanic	1.00		1.00	
PW Inspector II	-		-	
PW Inspector I	-		-	
Maintenance Worker I	1.00		1.00	
TOTAL:	104.00	13.28	106.75	12.51
<i>General Fund:</i>	81.33	12.53	84.25	12.26
<i>Streets Fund:</i>	4.58	0.40	5.33	-
<i>Grants Fund:</i>	1.92	-	1.00	-
<i>Wastewater Fund:</i>	16.17	0.35	16.17	0.25

Summary

Fiscal Year Budget

2012-2013

Sedona Comprehensive Financial Policies

The following City financial policies establish the framework for Sedona's overall fiscal planning and management. They set forth the guidelines against which current budgetary performance can be measured and proposals for future programs can be evaluated. Sedona's publicly adopted financial policies show the credit rating industry and prospective investors (bond buyers) the City's commitment to sound financial management and fiscal integrity. The financial policies also improve the City's fiscal stability by helping City officials plan fiscal strategy with a consistent approach. Adherence to adopted financial policies promotes sound financial management, which can lead to improvement in City bond ratings and lower cost of capital.

Operating Management Policies

1. All departments will share in the responsibility of meeting policy goals and ensuring long-term financial health. Future service plans and program initiatives will be developed to reflect current policy directives, projected resources and future service requirements.
2. The budget process is intended to weigh all competing requests for City resources, within expected fiscal constraints. Requests for new, ongoing programs made outside the budget process will be discouraged.
3. Addition of personnel will only be requested to meet strategic plan objectives, program initiatives and policy directives after service needs have been thoroughly examined and it is substantiated that additional staffing will result in increased revenue or enhanced operating efficiencies. To the extent feasible, personnel cost reductions will be achieved through attrition.
4. Current expenditures will be funded by current revenue and reserves if sufficient reserves exist.
5. No revenues will be dedicated for specific purposes, unless required by law or generally accepted accounting practices (GAAP). All non-restricted revenues will be deposited in the General Fund and appropriated by the budget process.
6. Development fees for capital expenses attributable to new development will be reviewed every three years to ensure that fees match development-related expenses.

7. Grant funding should be considered to leverage city funds. Inconsistent and/or fluctuating grants should not be used to fund ongoing programs. Programs financed with grant moneys will be budgeted in a separate fund, and the service program will be adjusted to reflect the level of available funding. In the event of reduced grant funding, city resources will be substituted only after all program priorities and alternatives are considered during the budget process.
8. Balanced revenue and expenditure forecasts will be prepared to examine the City's ability to absorb operating costs due to changes in the economy, service demands, and capital improvements. The forecast will encompass five years and will be updated annually.
9. Cash and investment programs will be maintained in accordance with the adopted investment policy. City funds will be managed in a prudent and diligent manner with an emphasis on safety of principal, liquidity, and financial return on principal, in that order.
10. The City will follow an aggressive, but humane, policy of collecting revenues. All adjusted uncollectible accounts will be pursued to the limit of collection ability.

Capital Management Policies

1. The capital improvement plan will include, in addition to current operating maintenance expenditures, adequate funding to support repair and replacement of deteriorating infrastructure and avoidance of a significant unfunded liability.
2. Future operating, maintenance, and replacement costs associated with new capital improvements will be forecast, matched to available revenue sources, and included in the Operating Budget.

Debt Management Policy

1. The City will use debt to finance capital projects according to the priorities established by the City. The capital projects to be financed should have an economic average life of at least five years. The City will attempt to use a

pay-as-you-go method prior to issuing debt for this purpose.

2. The City will strive to maintain or improve its credit ratings, although not at the expense of significantly delaying important capital projects.
3. The City will utilize the most cost-effective financing strategies available while still maintaining flexibility for future project financing. This includes investigating other financing alternatives such as state or federal aid or using new financing techniques.
4. The City will utilize realistic, but conservative assumptions for structuring its bonding program with regard to future revenue growth, interest rates, project costs, etc.
5. The City will endeavor to maintain an open line of communication between the rating agencies and the marketplace in general, in part by providing full on-going financial disclosure as required by law.
6. The City will follow prudent borrowing principals and not engage in any transactions involving significant market risk.
7. Improvement District and Community Facility District Bonds shall be issued only when there is a general city benefit. Both ID and CFD bonds will be utilized only when it is expected that they will be issued for their full term. It is intended that Improvement District and Community Facility District bonds will be primarily issued for existing neighborhoods desiring improvements to their property such as roads, sewer lines, streetlights, and drainage.
 1. Improvement District debt will be permitted only when the full cash value of the property to debt ratio (prior to improvements being installed) is a minimum of 3/1 prior to issuance of debt and 5/1 or higher after construction of improvements. These ratios will be verified by an appraisal paid for by the applicant and administered by the City. In addition, the City's cumulative improvement district debt will not exceed 5 percent of the city's secondary assessed valuation. Bonds issued to finance improvement district projects will not have maturities longer than ten years.

Financial Reporting Policies

1. The City's accounting and financial reporting systems will be maintained in conformance with generally accepted accounting principles (GAAP) and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officer Association (GFOA).
2. An annual audit will be performed by an independent public accounting firm, with an audit opinion to be included with the City's published Comprehensive Annual Financial Report (CAFR).
3. The City's CAFR will be submitted to the GFOA Certification of Achievement for Excellence in Financial Reporting Program. The financial report should be in conformity with GAAP, demonstrate compliance with finance related legal and contractual provisions, disclose thoroughness and detail sufficiency, and minimize ambiguities and potentials for misleading inference.
4. Financial systems will be maintained to monitor revenues, expenditures, and program performance on an ongoing basis.

City of Sedona Fund Balance Policy

I. Purpose:

To ensure financial stability, the City of Sedona desires to manage its financial resources by establishing fund balance/net asset ranges for selected funds. This will ensure the City maintains a prudent level of financial resources to provide sufficient cash flow for daily financial needs, secure and maintain investment grade bond ratings, offset significant economic downturns and revenue shortfalls, and provide funds for unforeseen expenditures related to emergencies.

II. Definitions:

A. Fund Balance: Fund balance means the difference between fund assets and fund liabilities as reported in a governmental fund. Furthermore, Government Accounting Standard Board (GASB) Statement 54 establishes the following fund balance classifications depicting the relative strength of the constraints that control how specific amounts can be spent:

1. **Non-spendable fund balance** includes amounts that are not in a spendable form (inventory, for example) or are required to be maintained intact (the principal of an endowment fund, for example).
2. **Restricted fund balance** includes amounts that can be spent only for the specific purposes stipulated by external resource providers (for example, grant providers), constitutionally, or through enabling legislation (that is, legislation that creates a new revenue source and restricts its use). Effectively, restrictions may be changed or lifted only with the consent of resource providers.
3. **Committed fund balance** includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
4. **Assigned fund balance** comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.

5. ***Unassigned fund balance*** is the residual classification for the general fund and includes all amounts not contained in the other classifications. Unassigned amounts are technically available for any purpose. If another governmental fund has a fund balance deficit, then it will be reported as a negative amount in the unassigned classification in that fund. Positive unassigned amounts will be reported only in the General Fund.
- B. **Net Assets**: Net assets are the difference between assets and liabilities as reported in a financial reporting unit such as proprietary funds and fiduciary funds.
- C. **Fund Balance Range**: Fund balance range is the range of amounts this policy has set within which the City means to maintain the undesignated fund balance.
- D. **Surplus**: Surplus is the amount by which the undesignated fund balance exceeds the upper limit of the fund balance range.
- E. **Shortfall**: Shortfall is the amount by which the lower limit of the fund balance range exceeds the undesignated fund balance.
- F. **Expenditures**: Expenditures are all uses of financial resources, budgeted for any purpose, and include operating and capital expenses, debt service, and transfers to other funds.
- G. **Operating Expenditures**: Operating expenditures are uses of financial resources for personnel, supplies, services and materials, and exclude capital expenses, debt service, and transfers to other funds.

III. **Fund Balance Range:**

Fund balance ranges are established for each governmental fund type, which contains operating expenses, as well as, the proprietary funds. The amounts set for each fund are based on the predictability of revenues, volatility of expenditures, and liquidity requirements of each fund and may need to be reviewed periodically.

The calculation of the various fund balances to proposed expenditures would be established as part of the budget preparation process taking the previous year's revised expenditures and the established fund ratio to determine the ensuing budget year's fund balance requirements.

IV. **Designations for Proprietary Funds:**

Unrestricted net assets in proprietary funds do not necessarily represent resources available for appropriation. This is due to the fact that capital assets are included in proprietary funds and are offset in unrestricted net assets. Since it is not likely the organization will sell the capital asset in order to fund operations, its value is not available for appropriation. In order to take this into account when calculating the ratio related to the fund balance range, staff will identify the portion of unrestricted

assets that does not represent resources available for appropriation and consider the amount “designated”.

V. Funds:

A. General Fund: The fund balance for the General Fund consists of several balances for multiple purposes. These balances are depicted below.

1. General Fund Balance: The unassigned fund balance range for the General Fund shall be not less than 50% and not more than 75% of the total adopted budgeted operating expenditures of the General Fund budget.
2. General Fund Capital Accumulation Fund: The assigned fund balance range for the GF Capital Accumulation Fund shall be any current accumulation plus fund balance requirements for immediate replacements. This restricted fund balance range is an accumulation of the City’s 3% sales tax after all current bonded debt service is satisfied. The fund balance requirement for this fund should not fall below \$100,000 with no upper limit.
3. The City may establish additional committed, assigned, or unassigned fund balances in any amount as deemed necessary.

B. Highway User Revenue Fund (HURF): The restricted fund balance range for the HURF shall be not less than 10% and not more than 50% of the total budgeted revenues of the HURF.

C. Enterprise Funds: The fund balance range for the Enterprise Funds, including maintenance, operations and administration shall be not less than 25% (90 days) and not more than 33.3% (120 days) of the total budgeted operating expenses of the Fund. This shall be in addition to a separate fund balance with a target equal to the average of one year of enterprise fund debt service repayment requirements. For the purpose of calculation, this reserve shall be in addition to all other required reservation of net assets including, but not limited to, amounts restricted for debt service, amounts reserved for replacement of capital assets, amounts set aside for resource development, and/or required bond covenants.

D. Capital Projects Fund: The capital projects fund was created to account for resources designated to construct or acquire general fixed assets and major improvements. Occasionally, these projects may extend beyond a single fiscal year. Therefore, although no specific reserve requirement is established for the capital projects fund, at a minimum, the fiscal year-end assigned and unassigned fund balance, coupled with estimated revenues for the ensuing fiscal year, must be sufficient to fund all outstanding capital fund obligations for the next fiscal year. This will follow the City’s 5-Year Capital Plan.

VI. Surplus:

If it is determined there is a surplus (an amount in excess of the upper limit of the fund balance range for any fund), the funds may be designated or appropriated at the next budget cycle for the following purposes in order of priority:

- A. Eliminate shortfalls in related funds. Any General Fund surplus shall be transferred to cover shortfalls within HURF, Capital or any other fund initiated by the City to provide City services. Any Utilities Operating Fund (Enterprise) surplus shall be transferred to the respective Utilities Capital Improvements Fund.
- B. Reduction or avoidance of debt. If there is short or long term debt within the fund the surplus may be applied to reduce or eliminate the debt if financial analysis proves this to be advantageous for the City. If a borrowing is scheduled, the surplus may be used to reduce the principal amount the City needs to obtain if financial analysis proves this to be advantageous for the City.
- C. Applied to a replacement program. Surplus funds may be used to supplement or enhance a capital replacement program such as vehicle, personal computer, or heavy equipment replacement, or any other capital replacement program initiated by the City.
- D. One-time capital needs. Since a surplus does not represent a recurring source of revenue it should not be used to fund a recurring expense; however, if a one-time capital expenditure has been identified, but not already funded through an appropriation, the surplus may be appropriated for this use.
- E. Tax, fee, or rate stabilization. Surplus funds may be designated for stabilization in order to avoid raising taxes, fees, or rates related to the fund in subsequent years. For instance, a surplus in the Enterprise Fund may trigger reevaluation and possible reduction of the sales tax subsidy provided to the Enterprise Fund in the future.
- F. A Sewer and Extension reserve may be maintained by contributing up to 2% excess revenue over expenditure.

VII. Shortfall:

If it is determined there is a shortfall (an amount below the lower limit of the fund balance range for any fund), the fund balance is to be replenished through the following mechanisms in order of priority:

- A. With exception of the HURF, Proprietary Fund, and Fiduciary Fund, a distribution of surplus from other related funds as delineated under "Surplus" category.
- B. An appropriation during the next annual budget process of at least 20% of the lower limit of the fund balance range until the lower limit has been reached.
- C. If this is financially infeasible, a written plan shall be forwarded by the Director of Financial Services to the City Manager for Council approval in order to restore the fund balance to an amount within the range within a practical time frame. This plan may require reduction of services, increases in taxes, fees, or rates, or some combination thereof.

FINANCIAL SUMMARIES

This section provides financial summaries of the City's overall expenditure budget and revenues for the City's major funds. A five-year financial forecast is also included in this section.

2012/13 BUDGET SUMMARY

This is a summary of the projected revenues compared to the budgeted expenditures.

SCHEDULE A & E

Schedule A reflects the summary schedule of estimated revenues and expenditures for the total budget.

Schedule E reflects the summary of each department and fund expenditure budget.

GENERAL FUND REVENUES

This is a summary of major sources of revenues in the General Fund. The table shows that local sales and bed taxes represent approximately 65% of the estimated revenues and state shared revenues represent approximately 18% of the estimated revenues.

STREET FUND REVENUES

This is a summary of major sources of revenues in the Streets Fund. The Streets Fund is restricted to expenditures for road and right-of-way improvements.

DEVELOPMENT IMPACT FEES

This is a summary of major sources of revenues in the Development Impact Fees Fund. Development Impact Fees are collected for storm drainage, public facilities, parks, law enforcement and streets & signals.

CAPITAL IMPROVEMENT REVENUES

This is a summary of major sources of revenues in the Capital Improvement Fund. Local sales taxes comprise the major source of revenue for this Fund.

ENTERPRISE FUND REVENUES

This is a summary of major sources of revenues in the Wastewater Fund. The primary sources of revenue are local sales taxes, user fees and capacity fees.

FY 2012-2013 BUDGET SUMMARY

	Tax Revenue	Licenses/ Permits	Grants/IGA's/ Donations	Service Charges	"Other" Revenue	FY2012-13 Collections	Reserves	Interfund Transfers		Un appropriated	Budgeted Expenses
								IN	OUT		
GENERAL FUND:											
CITY COUNCIL				0	0	0					66,911
CITY MANAGER				0	0	0					604,271
HUMAN RESOURCES				0	0	0					1,900,807
FINANCIAL SERVICES	90,000	80,000		0	0	170,000					373,636
INFORMATION TECHNOLOGY				1,500	0	1,500					570,605
LEGAL				0	0	0					369,093
COMMUNITY SERVICES				54,750	12,500	67,250	100,000				1,933,074
GENERAL SERVICES	10,920,811			1,143	666,908	11,588,862	1,731,538		(2,092,577)		1,496,501
OPERATING CONTINGENCY				0	0	0					300,000
COMMUNITY DEVELOPMENT		135,358		48,800	0	184,158					885,311
PUBLIC WORKS				4,000	0	4,000		158,312			1,134,771
POLICE DEPARTMENT				117,200	0	117,200					2,350,243
MUNICIPAL COURT				246,340	4,500	250,840					295,859
GENERAL FUND TOTALS:	11,010,811	215,358	0	473,733	683,908	12,383,810	1,831,538	158,312	(2,092,577)	0	12,281,083
SPECIAL REVENUE FUNDS:											
STREETS FUND	677,258				17,500	694,758	649,671	1,231,768			2,576,197
GRANT FUND			1,407,355		0	1,407,355					1,407,355
P.A.N.T. FUND			113,290			113,290					113,290
SPECIAL REVENUE FUNDS TOTAL:	677,258	0	1,520,645	0	17,500	2,215,403	649,671	1,231,768	0	0	4,096,842
CAPITAL FUNDS:											
CAPITAL IMPROVEMENT FUND	0		50,000		41,817	91,817	5,535,744	860,809	(545,170)		5,943,200
I. T. CAPITAL FUND					0	0		353,275			353,275
ARTS FUND					750	750	30,000	37,583			68,333
DEVELOPMENT IMPACT FEES FUND		189,128			44,494	233,622	1,523,939				1,757,561
COMMUNITY FACILITY FUND-SUMMIT	0				2,987	2,987				(2,987)	0
COMMUNITY FACILITY FUND-FAIRFIELD	147,091				2,432	149,523				(139,523)	10,000
CAPITAL FUNDS TOTAL:	147,091	189,128	50,000	0	92,480	478,699	7,089,683	1,251,667	(545,170)	(142,510)	8,132,369
WASTEWATER ENTERPRISE FUND:											
WASTEWATER FUND - Administration				5,424,678	172,942	5,597,620	1,845,473				653,279
WASTEWATER FUND - Treatment Plant						0			(4,000)		2,347,826
WASTEWATER FUND - Debt Service	4,407,923					4,407,923					6,093,726
WASTEWATER FUND - Capital/Construction		7,499		105,000		112,499					2,864,684
WASTEWATER ENTERPRISE FUND TOTAL:	4,407,923	7,499	0	5,529,678	172,942	10,118,042	1,845,473	0	(4,000)	0	11,959,515
TOTAL ALL FUNDS:	16,243,084	411,985	1,570,645	6,003,411	966,830	25,195,954	11,416,365	2,641,747	(2,641,747)	(142,510)	36,469,809

CITY/TOWN OF SEDONA, AZ
 Summary Schedule of Estimated Revenues and Expenditures/Expenses
 Fiscal Year 2013

FUND	ADOPTED BUDGETED EXPENDITURES/EXPENSES* 2012	ACTUAL EXPENDITURES/EXPENSES ** 2012	FUND BALANCE/ NET ASSETS*** July 1, 2012**	PROPERTY TAX REVENUES 2013	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2013	OTHER FINANCING 2013		INTERFUND TRANSFERS 2013		TOTAL FINANCIAL RESOURCES AVAILABLE 2013	BUDGETED EXPENDITURES/EXPENSES 2013
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 12,007,741	\$ 11,796,408	\$ 1,831,538	Primary:	\$ 12,383,810	\$	\$	\$ 158,312	\$ 2,092,577	\$ 12,281,083	\$ 12,281,083
2. Special Revenue Funds	5,983,536	2,242,015	649,671	Secondary:	2,601,535			1,231,768		4,482,974	5,864,403
3. Debt Service Funds Available											
4. Less: Amounts for Future Debt Retirement											
5. Total Debt Service Funds											
6. Capital Projects Funds	3,668,692	1,195,494	7,089,683		92,567			1,251,667	545,170	7,888,747	6,364,808
7. Permanent Funds											
8. Enterprise Funds Available	12,675,494	11,951,951	1,845,473		10,118,042				4,000	11,959,515	11,959,515
9. Less: Amounts for Future Debt Retirement											
10. Total Enterprise Funds	12,675,494	11,951,951	1,845,473		10,118,042				4,000	11,959,515	11,959,515
11. Internal Service Funds											
12. TOTAL ALL FUNDS	\$ 34,335,463	\$ 27,185,868	\$ 11,416,365	\$	\$ 25,195,954	\$	\$	\$ 2,641,747	\$ 2,641,747	\$ 36,612,319	\$ 36,469,809

EXPENDITURE LIMITATION COMPARISON

	2012	2013
1. Budgeted expenditures/expenses	\$ 34,335,463	\$ 36,469,809
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	34,335,463	36,469,809
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	\$ 34,335,463	\$ 36,469,809
6. EEC or voter-approved alternative expenditure limitation	\$	\$

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts in this column represent Fund Balance/Net Asset amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

CITY/TOWN OF SEDONA, AZ
Summary by Department of Expenditures/Expenses Within Each Fund Type
Fiscal Year 2013

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2012	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2012	ACTUAL EXPENDITURES/ EXPENSES* 2012	BUDGETED EXPENDITURES/ EXPENSES 2013
GENERAL FUND				
City Council	\$ 77,979	\$	\$ 77,979	\$ 66,911
City Manager	595,287		496,721	604,271
Human Resources	1,789,337		1,694,582	1,900,807
Financial Services	357,758		351,537	373,637
Information Technology	535,860		529,110	570,605
Legal	364,530		338,251	369,093
Community Services (P&R)	1,937,921		1,870,829	1,933,074
General Services	1,780,359		2,132,709	1,496,501
Contingency	300,000	(70,500)	50,000	300,000
Community Development	843,648		845,175	885,311
Public Works	959,608		924,915	1,134,771
Police Department	2,182,991	20,500	2,167,623	2,350,243
Municipal Court	332,463		316,977	295,859
Total General Fund	\$ 12,057,741	\$ (50,000)	\$ 11,796,408	\$ 12,281,083
SPECIAL REVENUE FUNDS				
Streets Fund	\$ 1,639,228	\$ 50,000	\$ 1,624,543	\$ 2,576,197
Grants Fund	2,366,218		410,589	1,407,355
P.A.N.T. Fund (Partners Against Nar	108,089		104,883	113,290
Development Impact Fees Fund	1,290,000		62,000	1,757,561
Community Facilities District Fund	130,000		40,000	10,000
SR 89A Fund	400,000			
Total Special Revenue Funds	\$ 5,933,536	\$ 50,000	\$ 2,242,015	\$ 5,864,403
DEBT SERVICE FUNDS				
	\$	\$	\$	\$
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
Capital Improvement Fund	\$ 3,182,881	\$	\$ 910,380	\$ 5,943,200
Information Technology Capital Func	360,811		231,478	353,275
Art In Public Places Fund	125,000		53,636	68,333
Total Capital Projects Funds	\$ 3,668,692	\$	\$ 1,195,494	\$ 6,364,808
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Wastewater - Operations/Plant/Debt	\$ 8,471,308	\$	\$ 8,002,766	\$ 9,094,831
Wastewater - Construction	4,204,186		3,949,185	2,864,684
Total Enterprise Funds	\$ 12,675,494	\$	\$ 11,951,951	\$ 11,959,515
INTERNAL SERVICE FUNDS				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$ 34,335,463	\$	\$ 27,185,868	\$ 36,469,809

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

GENERAL FUND	REVENUES
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General Fund - Revenues - By Source

Revenue Sources:	2010-2011 Actual	2011-2012 Budget	2011-2012 Estimated	2012-2013 Adopted
Taxes:				
Bed Tax	\$ 1,472,193	\$ 1,537,295	\$ 1,221,920	\$ 1,240,249
City Sales Tax	6,203,878	6,196,594	5,953,137	6,701,886
Franchises	699,088	715,026	673,457	684,084
Intergovernmental:				
State Income Tax	1,064,334	846,649	846,649	1,024,552
State Sales Tax	830,562	758,909	758,909	838,795
Motor Vehicle Tax	543,380	535,325	516,211	521,246
Fines and Forfeitures:				
Municipal Court	195,899	205,762	201,896	246,340
Police Department	25,200	25,984	18,900	25,200
Community Development	3,072	3,222	2,029	2,200
Charges for Services:				
Recreation Fees	46,671	55,864	43,208	54,750
Community Development	53,789	35,022	70,583	46,600
Police Department	15,664	13,176	19,432	92,000
IT Division	1,401	1,375	2,040	1,500
Other	2,513	241	1,169	1,143
Licenses and Permits:				
Business Registration	(9,862)	8,235	86,053	80,000
Community Development	128,230	126,338	132,704	135,358
Public Works	4,175	4,169	3,787	4,000
Interest Earnings	206,068	351,314	246,642	249,108
Other Financing Sources:				
Transfers In	-	-	-	-
Miscellaneous	168,473	483,240	452,394	434,799
Total Revenues/Other Financing Sources & Appropriated Fund Balance	\$ 11,654,728	\$ 11,903,740	\$ 11,251,120	\$ 12,383,810

STREETS FUND	REVENUES
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Streets Fund - Revenues and Other Sources

Revenue Sources:	2010-2011 Actual	2011-2012 Budget Estimated		2012-2013 Adopted
Taxes:				
HURF	\$ 891,013	\$ 625,731	\$ 659,798	\$ 677,258
LTAF	-	-	-	-
Interest Earnings	18,904	38,789	19,233	17,500
Other Financing Sources:				
Transfers In/Fund Balance	-	-	-	-
Miscellaneous	(17)	-	375	-
Total Revenues/Other Financing Sources & Appropriated Fund Balance	\$ 909,900	\$ 664,520	\$ 679,406	\$ 694,758

DEVELOPMENT IMPACT FEES

REVENUES

Development Impact Fees Fund - Revenues and Other Sources

Revenue Sources:	2010-2011	2011-2012		2012-2013
	Actual	Budget	Estimated	Adopted
Building Permits:				
Storm Drainage	\$ -	\$ 5,700	\$ 5,620	\$ 5,732
General/Public Facilities	4,224	3,200	-	-
Parks & Open Spaces	105,544	77,494	23,728	24,203
Law Enforcement	5,008	3,794	11,259	11,485
Streets & Signals	27,146	15,667	144,812	147,709
Interest Earnings	56,293	101,005	56,148	44,493
Other Financing Sources:				
Transfers In	-	-	-	-
Miscellaneous	-	-	-	-
Total Revenues/Other Financing Sources & Appropriated Fund Balance	\$ 198,215	\$ 206,860	\$ 241,567	\$ 233,622

CAPITAL IMPROVEMENT FUND	REVENUES
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Capital Improvement Fund - Revenues and Other Sources

Revenue Sources:	2010-2011 Actual	2011-2012 Budget	2011-2012 Estimated	2012-2013 Adopted
Taxes				
City Sales Tax [1/2%]	\$ -	\$ -	\$ -	\$ -
Debt / Financing	-	-	-	-
Interest Earnings	41,403	61,874	51,310	41,817
Other Financing Sources:				
Donations/Other Participation	313,818	50,000	54,565	50,000
Grants	-	1,752,000	270,626	-
Transfers In	131,034	1,714,818	122,734	113,539
Miscellaneous	309,937	-	485,086	-
Total Revenues/Other Financing Sources & Appropriated Fund Balance	\$ 796,192	\$ 3,578,692	\$ 984,320	\$ 205,356

ENTERPRISE FUND	REVENUES
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Wastewater Enterprise - Revenues and Other Sources

Revenue Sources:	2010-2011 Actual	2011-2012 Budget	2011-2012 Estimated	2012-2013 Adopted
City Sales Tax	\$ 5,413,073	\$ 5,056,617	\$ 5,078,385	\$ 4,489,923
Fines and Forfeitures	93,357	85,700	136,135	142,501
User Fees/Service Charges	4,046,206	4,421,657	4,797,321	5,277,053
Capacity Fees & Permits	219,160	156,669	188,492	105,999
Interest Earnings	135,704	405,568	268,973	177,841
Other Financing Sources:				
Transfers In/Fund Balance	-	-	-	-
Miscellaneous	33,325	48,814	13,959	9,125
Proceeds from Bonds	-	-	-	-
Total Revenues/Other Financing Sources & Appropriated Fund Balance	\$ 9,940,825	\$ 10,175,025	\$ 10,483,265	\$ 10,202,442

General Fund

Department Detail

Fiscal Year Budget

2012-2013

DEPARTMENT DESCRIPTION

The Mayor and City Councilors are elected at large and consist of seven members. The Mayor presides over the City Council meetings. The City Council appoints a City Manager who is responsible for the day-to-day operations of the City.

MISSION STATEMENT

To encourage partnering to maximize resources and opportunities in sustaining Sedona's vibrant economy, which includes an interdependence of residents, visitors and surrounding communities. The City Council, Boards and Commissions, staff and volunteers partner in being responsive to the needs of the community to accomplish the City's mission.

2012-2013 OBJECTIVES

Continue to work toward achievements within the Council's top priorities of:

- ✓ 89A Safety: work with ADOT toward implementation of safety improvements
- ✓ Financial Management: complete conversion to Enterprise Resource Software and continue strong financial position
- ✓ Community Plan Update: continue community outreach and input process through public meetings and use of steering committee
- ✓ Public Communication, Outreach and Education: host Citizens Academy and continue outreach through social media and other avenues

Did You Know?

The City Council members not only serve as liaisons to City Boards and Commissions but also serve on Boards and Commissions throughout Sedona, the Verde Valley and Arizona.

- ✓ Wastewater Treatment System: complete installation of wetlands and solar projects and update wastewater fee study
- ✓ Sustainability: continue to promote sustainable practices including increased recycling at City facilities and exploration of other sustainable practices and programs

2011-2012 ACCOMPLISHMENTS

- ✓ Approved a balanced budget
- ✓ Began video streaming of Council meetings on local cable channel and internet
- ✓ Approved a wetlands project at the wastewater treatment plant
- ✓ Encouraged continued outreach for Community Plan Update by approving a Community Plan room in office space on 89A
- ✓ Approved installation of solar at the wastewater treatment plant
- ✓ Approved refunding bond sales which resulted in present value savings of over \$1,297,000 to the City
- ✓ Approved transit agreement with the City of Cottonwood for operation of the Verde Lynx system

SIGNIFICANT CHANGES

None noted

**CITY OF SEDONA
EXPENDITURE ANALYSIS
CITY COUNCIL**

	CODE	BUDGETED 2009-10	ACTUAL 2009-10	BUDGET 2010-11	ACTUAL 2010-11	BUDGET 2011-12	ADOPTED 2012-2013
Salary/Wages	10-5210-00-105	48,595	43,955	46,167	47,148	42,700	42,700
Overtime	10-5210-00-106	-	-	-	-	-	-
Temp/Part-Time	10-5210-00-110	-	-	-	-	-	-
Direct Payroll Costs	10-5210-00-125	3,926	3,531	3,741	3,631	3,475	3,369
Employee Benefits	10-5210-00-146	-	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES		\$ 52,521	\$ 47,487	\$ 49,908	\$ 50,779	\$ 46,175	\$ 46,069
Training/Staff Development	10-5210-00-150	5,500	-	-	-	-	-
Professional Services	10-5210-00-205	-	-	-	208	11,040	500
Advertising	10-5210-00-211	-	-	-	-	-	-
Subscriptions/Dues/Licenses	10-5210-00-212	9,430	7,385	8,930	10,113	10,764	10,342
Telephone	10-5210-00-213	-	-	-	-	-	-
Donations	10-5210-00-217	-	-	-	-	-	-
Office/Printing Supplies	10-5210-00-220	500	846	-	-	-	-
Meals	10-5210-00-240	-	4,415	3,000	5,485	5,000	5,000
Automobile Expense	10-5210-00-241	250	-	-	-	-	-
Gasoline	10-5210-00-405	200	(54)	-	-	-	-
Office Equipment - Non Capital	10-5210-00-610	-	-	-	-	-	-
Special Programs	10-5210-00-802	-	95	-	-	5,000	5,000
SUBTOTAL ADMINISTRATIVE EXPENDITURES		\$ 15,880	\$ 12,687	\$ 11,930	\$ 15,806	\$ 31,804	\$ 20,842
SUB-TOTAL ASSETS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL		\$ 68,401	\$ 60,174	\$ 61,838	\$ 66,586	\$ 77,979	\$ 66,911

DEPARTMENT DESCRIPTION

The City Manager's office is responsible for the implementation of City Council policy and work plans. This is accomplished through Council establishment of strategic goals and distribution of work toward these goals throughout the departments. The continuous improvement to services provided to external customers (citizens) and internal customers (employees) is a key focus of the office.

MISSION STATEMENT

To assist departments and City Council in meeting performance goals by fostering an organizational environment that encourages a commitment to teamwork and delivery of quality municipal services to internal and external customers.

2012-2013 OBJECTIVES

- ✓ Work with ADOT to provide timely updates on SR 89A Roadway and Safety Improvements project.
- ✓ Revise and streamline budget process for FY2013-14.
- ✓ Develop a pre-monsoon drainage maintenance plan.
- ✓ Institute new Uptown control measures to mitigate traffic congestion.
- ✓ Update Wastewater Fee Study.
- ✓ Update Development Impact Fee Study.

2011-2012 ACCOMPLISHMENTS

- ✓ Refinanced a portion of the City's outstanding Excise Tax Obligations, that resulted in savings well in excess of the minimum savings level approved by City Council due to very favorable conditions in the bond market and strong demand for the City's debt obligations.

Did You Know?

In a review by Standard & Poor's of the City's bond credit rating, the City maintained an "A" rating and it was noted that the City's "overall financial position is strong" including the solid reserves the City has maintained during the current economic conditions.

- ✓ Approved Solar Service Agreement with SunEdison for construction and maintenance of Solar at the Wastewater Treatment Plant. This agreement will save the taxpayers on energy costs to operate the Plant.
- ✓ Approved Intergovernmental Agreement with City of Cottonwood for operation and management of the Verde Lynx Transit System.
- ✓ Offered internship to NAU upper level undergraduate student for second year in a row through partnership with Department of Politics and International Affairs.
- ✓ Launched the live broadcasting and streaming of City Council meetings on the City's cable channel and website.
- ✓ Held fourth Neighborhood Listening for the West Sedona area.
- ✓ Implemented Facebook and approved Social Media policy.
- ✓ Held Council Candidate Information Session in January and New Council Member Orientation in April.
- ✓ Provided extensive public outreach and education on Home Rule ballot issue.
- ✓ Held second annual Citizens Academy which included students from Sedona Red Rock High School.

SIGNIFICANT CHANGES

- ✓ Due to restructuring, the Assistant to the City Manager position replaced the Community Services Director position.

DEPARTMENT DESCRIPTION

The City Clerk's Department:

- ✓ Conducts Regular & Special Municipal Elections
- ✓ Records, preserves, researches and provides for public access to Sedona's historical records
- ✓ Processes applications for voluntary service on City advisory Boards & Commissions
- ✓ Accepts claims against the City and service of other legal documents
- ✓ Maintains the City Code
- ✓ Acts as filing office for the City of Sedona
- ✓ Administers Oaths of Office

MISSION STATEMENT

To provide exceptional service to the Mayor, Council, Public and City Staff in order that all may be guaranteed fair and impartial elections and open access to information and the legislative process. To ensure accurate compilation and safekeeping of historic records.

2012-2013 OBJECTIVES

- ✓ Achieve compliance with SB1598
- ✓ Complete ongoing improvements to records archive
- ✓ Improve processes, including procurement of office supplies
- ✓ Streamline and reorganize procedures

2011-2012 ACCOMPLISHMENTS

- ✓ Began live broadcasts of City Council meetings on local cable channel along with live streaming and archiving online at www.SedonaAZ.gov
- ✓ Ran successful 2011 Special Election

Did You Know?

The Municipal Clerk is the oldest public servant profession and is worldwide! The City Clerk has become the hub of government. The office of City Clerk is the direct link between the residents of the community and their government.

- ✓ Ran successful 2012 City Council and Home Rule Election

SIGNIFICANT CHANGES

- ✓ New Deputy City Clerk appointed in July 2011 and subsequently promoted to City Clerk in October 2011
- ✓ New Deputy City Clerk appointed in December 2011

**CITY OF SEDONA
EXPENDITURE ANALYSIS
City Manager**

	CODE	BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
Salary/Wages	10-5220-00-105	605,777	571,510	427,104	447,051	421,971	507,026
Overtime	10-5220-00-106	307	297	288	-	-	-
Temp/Part-Time	10-5220-00-110	16,903	18,427	-	-	-	-
Direct Payroll Costs	10-5220-00-125	47,658	46,959	33,230	31,589	32,281	38,787
Employee Benefits	10-5220-00-146	13,590	26,457	9,180	22,276	10,200	10,200
SUB-TOTAL SALARIES & WAGES		\$ 684,235	\$ 663,650	\$ 469,802	\$ 500,916	\$ 464,452	\$ 556,014
Training/Staff Development	10-5220-00-150	-	-	-	-	-	-
Professional Services	10-5220-00-205	37,620	15,349	22,500	15,676	10,500	7,000
Commission Support	10-5220-00-210	-	-	4,000	13	1,500	1,500
Advertising	10-5220-00-211	12,500	15,214	12,500	12,285	13,700	13,700
Subscriptions/Dues/Licenses	10-5220-00-212	10,180	4,534	4,330	5,332	4,465	4,757
Telephone	10-5220-00-213	2,500	2,190	500	1,400	-	-
Office/Printing Supplies	10-5220-00-220	9,430	5,775	-	590	-	-
Postage	10-5220-00-222	1,200	1,446	-	308	-	-
Office Maintenance	10-5220-00-232	300	4	-	-	-	-
Automobile Expense	10-5220-00-241	1,200	572	-	123	-	-
Recording Fees	10-5220-00-252	1,000	282	1,000	288	1,000	500
Gas & Oil	10-5220-00-405	-	78	-	-	-	-
Artist In the Classroom	10-5220-00-547	-	-	-	-	-	-
Office Equipment - Non Capital	10-5220-00-610	-	173	-	-	-	-
Special Programs	10-5220-00-802	115,000	83,338	1,500	1,621	-	-
Elections	10-5220-00-804	22,900	21,645	-	-	64,600	-
Public Information Program	10-5220-00-805	600	-	600	21	18,800	20,800
SUBTOTAL ADMINISTRATIVE EXPENDITURES		\$ 214,430	\$ 150,600	\$ 46,930	\$ 37,656	\$ 114,565	\$ 48,257
Office Furniture	10-5220-00-705	-	-	-	-	-	-
Office Equipment	10-5220-00-710	-	-	-	-	-	-
Computer Software	10-5220-00-715	-	-	-	-	-	-
Computer Hardware	10-5220-00-720	-	-	-	-	-	-
Radio & Phone Equipment	10-5220-00-730	-	-	-	-	-	-
SUB-TOTAL ASSETS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL		\$ 898,665	\$ 814,249	\$ 516,732	\$ 538,572	\$ 579,017	\$ 604,271

DEPARTMENT DESCRIPTION

The Human Resources Division provides assistance to all employees of the City regarding benefits, employee development, and safety standard issues. Human Resources is responsible for the administration and management of the human capital needs which includes: the recruitment process, new employee orientation, performance evaluations, employee benefit programs, classification and compensation programs, personnel records, rewards and recognition programs, employee manual updates, employee development programs, employee safety programs, and assisting with the compliance of federal, state, and local laws and regulations governing employees.

MISSION STATEMENT

Human Resources Division optimizes the City of Sedona's human capital by recruiting, developing, and retaining a workforce that achieves the mission and goals of the organization.

2012-2013 OBJECTIVES

- ✓ Continue in-house supervisory training program
- ✓ Continue to retain and attract exemplary employees
- ✓ Streamline evaluation process for supervisors and employees
- ✓ Implement programs toward reducing Workers Compensation E-Mod rating

2011-2012 ACCOMPLISHMENTS

- ✓ Hired new Human Resources Manager
- ✓ Initiated in-house supervisory training
- ✓ Established Volunteer Recognition Program

Did You Know?

- ✓ HR implements cost reducing measures such as free online recruitment
- ✓ HR completes a full background check on all City of Sedona employees prior to hiring



- ✓ Reduced HR budget and recruitment costs
- ✓ Implemented and expanded online recruitment

SIGNIFICANT CHANGES

- ✓ Hired new Assistant City Manager
- ✓ Health insurance increases
- ✓ Arizona State Retirement System percentage increases

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

Human Resources		BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
CODE							
Salary/Wages	10-5221-00-105	128,074	123,089	122,827	97,990	122,115	106,700
Overtime	10-5221-00-106	1,836	-	1,836	-	-	-
Special Pay	10-5221-00-109	-	-	-	-	176,760	160,080
Direct Payroll Costs	10-5221-00-125	9,938	9,077	9,537	7,077	9,342	8,163
SUB-TOTAL SALARIES & WAGES		\$ 139,848	\$ 132,167	\$ 134,200	\$ 105,067	\$ 308,217	\$ 274,942
Retirement	10-5221-00-130	336,009	295,736	315,154	293,779	358,405	401,881
PSPRS Retirement	10-5221-00-131	199,031	197,621	218,808	168,477	170,093	204,063
STD/LTD Insurance	10-5221-00-134	43,584	42,937	35,765	33,926	35,197	34,793
Health/Dental/Life Insurance	10-5221-00-135	784,713	701,065	712,062	689,421	778,658	850,110
Worker Compensation	10-5221-00-136	98,245	89,844	94,021	98,409	77,157	112,215
Flex Leave Reimbursement	10-5221-00-140	-	-	-	-	-	-
Employee/Unemployment Benefits	10-5221-00-146	12,000	35,358	35,000	26,190	35,600	8,140
SUB-TOTAL SALARIES & WAGES		\$ 1,473,582	\$ 1,362,561	\$ 1,410,810	\$ 1,310,202	\$ 1,455,110	\$ 1,611,202
Exams	10-5221-00-141	6,300	6,382	8,010	3,826	6,610	3,540
Relocation/Recruitment	10-5221-00-147	15,000	8,458	-	6,152	8,000	-
Training/Staff Development	10-5221-00-150	-	794	-	-	-	-
Training/Tuition Reimbursement	10-5221-00-154	5,000	-	-	-	-	-
Professional Services	10-5221-00-205	-	240	-	-	-	-
Advertising	10-5221-00-211	5,000	4,348	5,000	1,975	3,000	1,500
Subscriptions/Dues/Licenses	10-5221-00-212	1,200	809	645	630	700	963
Telephone	10-5221-00-213	450	-	450	-	-	-
Office/Printing Supplies	10-5221-00-220	750	447	-	-	-	-
Postage	10-5221-00-222	-	-	-	35	-	-
Office Maintenance	10-5221-00-232	-	-	-	-	-	-
Software Maintenance	10-5221-00-236	-	-	-	-	-	-
Automobile Expense	10-5221-00-241	-	-	-	-	-	-
Legal Costs	10-5221-00-250	-	5,812	-	-	500	-
Office Furniture - Non Capital	10-5221-00-610	-	-	-	-	-	-
Computer Hardware - Non Capital	10-5221-00-615	-	-	-	-	-	-
Special Programs	10-5221-00-802	4,000	495	3,000	1,715	7,200	7,660
Safety Programs	10-5221-00-803	1,500	-	1,500	573	-	1,000
SUBTOTAL ADMINISTRATIVE EXPENDITURES		\$ 39,200	\$ 27,785	\$ 18,605	\$ 14,904	\$ 26,010	\$ 14,663
Office Furniture	10-5221-00-705	-	-	-	-	-	-
Office Equipment	10-5221-00-710	-	-	-	-	-	-
Computer Software	10-5221-00-715	-	-	-	-	-	-
Computer Hardware	10-5221-00-725	-	-	-	-	-	-
Radio & Phone Equipment	10-5221-00-730	-	-	-	-	-	-
SUB-TOTAL ASSETS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL		\$ 1,652,630	\$ 1,522,512	\$ 1,563,615	\$ 1,430,173	\$ 1,789,337	\$ 1,900,807

DEPARTMENT DESCRIPTION

The Finance Department provides a variety of services to both external and internal customers. The Department is responsible for wastewater billing and collection services of external customers. For internal customers, the Department provides payroll, benefits administration, purchasing and payables services. The Department also provides investment, debt management, budget coordination and management services to the City Council, City Manager and citizens.

MISSION STATEMENT

To provide professional, accurate, and timely financial and accounting services to all customers which include, but are not limited to, all citizens, vendors, utility customers, media, City Council, and all Departments and employees of the City of Sedona.

2012-2013 OBJECTIVES

- ✓ To continue making financial information easily accessible for our citizens and maintain financial transparency
- ✓ Evaluate quarterly and annual wastewater billing based on a survey completed by the citizens of Sedona
- ✓ Create accounting internship program with Yavapai College or Northern Arizona University
- ✓ Update the City of Sedona *Purchasing Manual*
- ✓ Further expand the City's *Wastewater Subsidy Program* to assist low-income customers struggling to make utility payments

2011-2012 ACCOMPLISHMENTS

- ✓ Successfully coordinated with reputable audit firm to complete approximately 20 sales tax audits.
- ✓ Created a *Popular Annual Financial Report (PAFR)* for the FY 2010/2011 audit in

Did You Know?

The Financial Services Department works in tandem with the City of Sedona Budget Oversight Commission (BOC) to make financial information understandable and readily available to the citizens of Sedona.

The BOC meets the third Wednesday of every month at 10:00am in the Vultee Conference Room.

December 2011. The PAFR is an easily understandable financial report produced for the general public.

- ✓ Implemented wastewater service application in February 2012
- ✓ Presented financial information for the 1st Annual *City of Sedona Citizens Academy*
- ✓ Hosted the Arizona State Treasurer, Doug Ducey, to evaluate City's investments with the local government investment pool (LGIP)
- ✓ Successfully completed FY 2010-2011 financial audit with new auditing firm, Hinton Burdick PLLC
- ✓ Evaluated and expanded the City's *Wastewater Subsidy Program* to assist low-income sewer customers

SIGNIFICANT CHANGES

- ✓ Evaluated delinquent wastewater accounts and implemented new deposit requirement in February 2012
- ✓ Implemented citywide business licensing program in January 2012 for all business activity within city limits. In January 2012, over 1,800 new businesses were licensed with the City of Sedona
- ✓ Implemented daily electronic bank deposit system to reduce trips to local bank

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

Financial Services		BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
	CODE						
Salary/Wages	10-5222-00-105	148,353	134,199	229,762	211,862	226,501	233,239
Overtime	10-5222-00-106	1,938	191	1,141	34	-	-
Temp/Part-Time Wages	10-5222-00-110	-	-	-	-	-	-
Direct Payroll Costs	10-5222-00-125	11,497	11,296	17,664	16,007	17,327	17,843
Employee Benefits	10-5222-00-146	-	-	480	250	480	480
SUB-TOTAL SALARIES & WAGES		\$ 161,788	\$ 145,686	\$ 249,047	\$ 228,153	\$ 244,308	\$ 251,561
Training/Staff Development	10-5222-00-150	-	-	-	-	-	-
Professional Services	10-5222-00-205	-	-	100,000	61,634	77,200	96,700
Advertising	10-5222-00-211	2,500	25	2,500	4,336	2,500	2,500
Dues/Subscriptions/Licenses	10-5222-00-212	1,375	1,602	2,875	2,492	2,875	2,875
Telephone	10-5222-00-213	600	600	-	468	-	-
Printing/Office Supplies	10-5222-00-220	2,325	3,697	-	-	-	-
Postage	10-5222-00-222	150	25	-	-	-	-
Office Maintenance	10-5222-00-232	325	325	-	-	-	-
Audit	10-5222-00-255	22,500	24,615	22,500	12,566	25,875	20,000
Office Furniture - Non Capital	10-5222-00-605	-	-	-	-	5,000	-
Special Programs	10-5222-00-802	-	-	-	9,087	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES		\$ 29,775	\$ 30,889	\$ 127,875	\$ 90,583	\$ 113,450	\$ 122,075
Office Furniture	10-5222-00-705	-	-	-	-	-	-
Office Equipment	10-5222-00-710	-	-	-	-	-	-
Computer Software	10-5222-00-720	-	-	-	5,000	-	-
SUB-TOTAL ASSETS		\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -
GRAND TOTAL		\$ 191,563	\$ 176,575	\$ 376,922	\$ 323,736	\$ 357,758	\$ 373,636

Information Technology Department

DEPARTMENT DESCRIPTION

The Information Technology Department manages the acquisition and maintenance of all of the City's computer, network, and communication systems, including computer hardware and software, servers, network switches, routers and firewalls, telephone systems, voice mail, e-mail, and the City's Internet and Intranet sites.

Geographic Information Systems (GIS) within the IT Department provides maps, data and spatial analysis to city departments and to the public through the City's comprehensive GIS application, the City's permit tracking database, and the City's Internet site www.SedonaAZ.gov.

MISSION STATEMENT

The Information Technology Department strives for operational excellence in all that we do. Our goal is exceptional customer service and support to City employees and citizens of Sedona in providing technology that delivers and ensures accurate, timely, and reliable information.

2012-2013 OBJECTIVES

- ✓ Provide on-line submission and tracking of city grant applications
- ✓ Install keyless access system for City Hall, improving security and management of city facilities
- ✓ Assist the City Clerk with implementing "E-Packets" for City Council
- ✓ Expand city's video security system

Did You Know?

The average tenure of IT staff with the City of Sedona is 9.25 years. That's a combined total of more than 37 years experience working for the city.

2011-2012 ACCOMPLISHMENTS

- ✓ Updated desktop productivity software for all employees
- ✓ Implemented Public Wi-Fi Access at City Hall
- ✓ Installed Secure Wireless LAN for City Intranet
- ✓ Implemented an off-site data backup solution for greater protection of the city's information assets
- ✓ Developed a custom interface to share information with regional law enforcement agencies

SIGNIFICANT CHANGES

Began project to replace obsolete Financial and Permit systems with state-of-the-art, integrated Enterprise Resource Planning (ERP) software

CITY OF SEDONA

EXPENDITURE ANALYSIS

Information Technology		BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
	CODE						
Salary/Wages	10-5224-00-105	259,845	259,331	267,246	275,626	265,418	269,412
Overtime	10-5224-00-106	-	-	-	-	-	-
Temp/Part-Time Wages	10-5224-00-110	-	-	-	-	-	-
Direct Payroll Costs	10-5224-00-125	19,878	19,412	20,444	19,875	20,304	20,610
Employee Benefits	10-5224-00-146	-	-	3,420	1,000	3,360	3,360
SUB-TOTAL SALARIES & WAGES		\$ 279,723	\$ 278,743	\$ 291,110	\$ 296,501	\$ 289,082	\$ 293,382
Training/Staff Development	10-5224-00-150	-	-	-	-	5,000	-
Professional Services	10-5224-00-205	5,000	4,590	4,590	3,290	5,070	5,440
Tech Support	10-5224-00-206	-	-	-	-	-	-
Subscriptions/Dues/Licenses	10-5224-00-212	-	554	525	584	2,125	2,175
Telephone Service	10-5224-00-213	23,840	19,948	11,856	12,406	16,556	17,600
Printing/Office Supplies	10-5224-00-220	1,000	1,450	-	-	-	-
Postage	10-5224-00-222	400	59	-	-	-	-
System Maintenance	10-5224-00-231	10,000	6,518	5,000	5,384	12,400	10,850
Office Maintenance	10-5224-00-232	500	500	450	210	450	450
Software Maintenance	10-5224-00-236	134,210	84,212	138,034	139,068	202,977	239,208
Replacement & Extension	10-5224-00-560	-	-	-	-	-	-
Office Furniture - Non Capital	10-5224-00-605	-	-	-	-	-	-
Radio & Phone Equip - Non Capital	10-5224-00-605	-	-	-	-	700	-
GIS Supplies	10-5224-00-803	2,500	532	1,500	1,134	1,500	1,500
SUBTOTAL ADMINISTRATIVE EXPENDITURES		\$ 177,450	\$ 118,364	\$ 161,955	\$ 162,076	\$ 246,778	\$ 277,223
Office Furniture	10-5224-00-705	-	-	-	-	-	-
Computer Hardware	10-5224-00-715	-	-	-	-	-	-
Computer Software	10-5224-00-720	-	-	-	-	-	-
Data	10-5224-00-722	-	-	-	-	-	-
SUB-TOTAL ASSETS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL		\$ 457,173	\$ 397,106	\$ 453,065	\$ 458,577	\$ 535,860	\$ 570,605

DEPARTMENT DESCRIPTION

The Legal Department prosecutes all misdemeanor offenses, provides legal services and advice to City departments and the City Council, defends claims and suits brought against the City, drafts and/or reviews and approves all contracts entered into by the City, drafts all resolutions and ordinances submitted for City Council approval, and interfaces with and manages the activities of outside counsel.

MISSION STATEMENT

The department strives to provide quality legal advice and services to the City Council, City departments and commissions. To vigorously prosecute criminal cases in a fair manner that leads to just results.

2012-2013 OBJECTIVES

- ✓ Continue to offer support and assistance to the Planning and Zoning Commission and staff on amendments to the Community Plan.
- ✓ Continue to provide reliable legal support to all other departments and the City Council.

2011-2012 ACCOMPLISHMENTS

- ✓ Implemented a consolidated fee schedule.
- ✓ Oversaw legal aspects of the initiative and referendum election
- ✓ Assisted in recodification of the City Code

Did You Know?

Members of the City Attorney's office have over 100 years of combined legal experience.

- ✓ Drafted various ordinances including City and Land Development Code amendments regarding hunting in the City limits, political signs, fee collections and impact fees.
- ✓ Provided legal advice in connection with the Sedona Temple Conditional Use Permit.
- ✓ Successfully resolved Gantry litigation.

SIGNIFICANT CHANGES

None noted.

**CITY OF SEDONA
EXPENDITURE ANALYSIS
Legal Department**

	CODE	BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
Salary/Wages	10-5230-00-105	283,129	287,052	279,043	292,391	228,147	231,575
Overtime	10-5230-00-106	-	43	-	147	-	-
Temp Part-Time Wages	10-5230-00-110	-	-	-	-	53,664	54,475
Direct Payroll Cost	10-5230-00-125	21,719	20,006	21,346	19,997	21,559	21,883
Employee Benefits	10-5230-00-146	-	-	-	500	960	960
SUB-TOTAL SALARIES & WAGES		\$ 304,848	\$ 307,101	\$ 300,389	\$ 313,035	\$ 304,330	\$ 308,893
Training/Staff Development	10-5230-00-150	-	-	-	-	-	-
Professional Services	10-5230-00-205	2,500	845	1,500	648	1,500	1,500
Subscriptions/Dues/Licenses	10-5230-00-212	2,000	920	2,000	1,380	2,000	2,000
Telephone	10-5230-00-213	1,200	1,060	1,200	700	-	-
On-Line Research	10-5230-00-214	3,000	3,100	3,000	2,101	3,000	3,000
Office/Printing Supplies	10-5230-00-220	2,000	486	-	-	-	-
Postage	10-5230-00-222	100	28	-	-	-	-
Automobile Expense	10-5230-00-241	250	71	-	-	-	-
Legal Fees	10-5230-00-250	100,000	29,779	25,000	92	50,000	50,000
Recording Fees	10-5230-00-252	-	-	-	-	-	-
Gas & Oil	10-5230-00-405	-	-	-	-	-	-
Office Furniture - Non Capital	10-5230-00-605	-	-	-	-	-	-
Law Library	10-5230-00-807	3,000	788	1,000	705	1,000	1,000
Witness Fees	10-5230-00-811	750	750	-	-	1,500	1,500
Prosecutorial Services	10-5230-00-813	1,200	329	1,200	-	1,200	1,200
SUBTOTAL ADMINISTRATIVE EXPENDITURES		\$ 116,000	\$ 38,157	\$ 34,900	\$ 5,625	\$ 60,200	\$ 60,200
Office Furniture	10-5230-00-705	-	-	-	-	-	-
Office Equipment	10-5230-00-710	-	-	-	-	-	-
Computer Software	10-5230-00-720	-	-	-	-	-	-
GRAND TOTAL		\$ 420,848	\$ 345,258	\$ 335,289	\$ 318,660	\$ 364,530	\$ 369,093

DEPARTMENT DESCRIPTION

The Community Services Department encompasses the Parks & Recreation Division, Arts & Culture Division, and contract service organizations, such as Chamber of Commerce and the Humane Society.

MISSION STATEMENTS

PARKS & RECREATION

The Sedona Parks and Recreation Department provides diverse year-round leisure opportunities through the preservation of open space, park settings, recreational facilities and recreation programs/events for citizens, visitors and future generations of Sedona.

ARTS & CULTURE

The mission of the Sedona Arts and Culture Commission is to be the catalyst for creating excellence in the arts, thus contributing to a vital economy and the highest quality of life for all.

2012-2013 OBJECTIVES

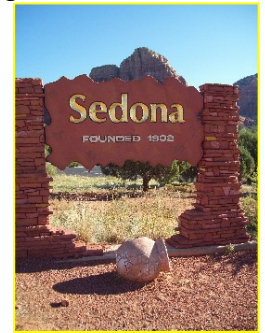
- ✓ Continue to provide over \$1,000,000 in funding to community based not-for-profit groups for provision of contractual service and to support various community-wide events.

Parks and Recreation

- ✓ Host a successful 4th of July Laser Show for the first time through a partnership with Diamond Resorts.
- ✓ Prepare new wetlands park for grand opening with a recreation component.
- ✓ Facilitate in moving Barbara Antonsen’s Park project forward to building completion.

Did You Know?

- Over 1600 friends, family members and neighbors came out to play at Celebration of Spring 2011.



- ✓ Provide additional programming or events based on the desires expressed in the Master Plan results.

Arts and Culture

- ✓ Continue the development of Sedona as a Learning Center.
- ✓ Support funding for local arts organizations and education.
- ✓ Maintain partnership with local art organizations to display art in City Hall public areas.
- ✓ Continue to support the Art in the Roundabout Program.

ACCOMPLISHMENTS 2011-2012

- ✓ Implemented new grant application process to fund local organizations in the areas of Arts & Culture, Community Building, and Economic Stimulation.

Parks and Recreation

- ✓ Master Plan survey completed with 152% of the return goal received.
- ✓ Hosted two new and successful events, A Dog's Day Out in the Park, and the Red Mud Run.
- ✓ Continued to increase program and workshop offerings.

Arts and Culture

- ✓ Finalized installation of the Centennial roundabout art sculptures, Above & Beyond.
- ✓ Created a GIS map and a public brochure detailing public art in Sedona.

SIGNIFICANT CHANGES**Parks and Recreation**

- ✓ Staff has decreased from 3 full time employees down to 2.

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

Community Services	CODE	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ADOPTED
		2009-10	2009-10	2010-11	2010-11	2011-12	2012-2013
Salary/Wages	10-5242-00-105	270,411	278,593	137,132	154,263	148,242	76,710
Overtime	10-5242-00-106	9,779	1,793	3,795	1,701	-	-
Temp/Part-Time Wages	10-5242-00-110	77,400	33,195	72,650	36,633	74,305	75,518
Direct Payroll Costs	10-5242-00-125	28,144	23,586	16,338	13,767	15,867	11,569
Employee Benefits	10-5242-00-146	-	910	4,500	-	4,500	3,375
SUB-TOTAL SALARIES & WAGES		\$ 385,734	\$ 338,077	\$ 234,415	\$ 206,364	\$ 242,914	\$ 167,172
Uniform Allowance	10-5242-00-145	7,260	7,510	4,600	3,518	4,600	4,600
Training/Staff Development	10-5242-00-150	-	-	-	-	-	-
Professional Services	10-5242-00-205	8,450	3,461	6,000	50	104,420	107,220
Commission Support	10-5242-00-210	4,800	540	1,000	454	500	700
Advertising	10-5242-00-211	6,000	4,349	6,600	4,430	15,100	6,600
Dues/Subscriptions/Licenses	10-5242-00-212	1,535	806	1,335	1,952	5,415	2,040
Telephone	10-5242-00-213	3,500	2,608	1,000	479	500	700
Concessions	10-5242-00-214	-	646	-	-	-	-
Printing/Office Supplies	10-5242-00-220	1,500	2,057	-	-	-	-
Equipment Repair	10-5242-00-236	8,000	5,530	2,000	128	1,000	1,000
Automobile Expense	10-5242-00-241	5,500	1,454	-	-	-	-
Spendable Contingency	10-5242-00-261	-	-	-	-	-	-
Rents	10-5242-00-305	1,800	1,600	2,000	1,659	2,000	2,000
Maintenance/Janitorial	10-5242-00-310	5,000	8,473	400	871	400	400
Grounds Maintenance	10-5242-00-321	60,000	39,583	-	-	-	500
Utilities	10-5242-00-330	94,364	90,544	25,000	6,399	27,500	27,500
Gasoline & Oil	10-5242-00-340	6,500	5,230	-	(7)	-	-
Destination Marketing	10-5242-00-500	-	-	-	-	-	325,500
Sedona Public Library**	10-5242-00-505	<i>328,650</i>	<i>328,650</i>	<i>369,218</i>	<i>369,218</i>	369,000	359,000
Community Based Services**	10-5242-00-520	<i>136,000</i>	<i>95,292</i>	<i>113,345</i>	<i>111,966</i>	129,000	159,000
Sedona Community Center**	10-5242-00-521	<i>112,500</i>	<i>112,500</i>	<i>138,875</i>	<i>138,875</i>	140,000	142,500
Sedona Main Street**	10-5242-00-522	<i>68,102</i>	<i>68,067</i>	<i>68,102</i>	<i>68,102</i>	68,100	68,100
Sedona Chamber of Commerce**	10-5242-00-525	<i>513,113</i>	<i>498,113</i>	<i>478,207</i>	<i>478,207</i>	600,000	274,500
Sedona Recycles**	10-5242-00-540	<i>37,138</i>	<i>50,265</i>	<i>35,281</i>	<i>36,087</i>	35,000	40,000
Humane Society of Sedona**	10-5242-00-545	<i>41,370</i>	<i>41,370</i>	<i>41,370</i>	<i>41,370</i>	41,370	41,370
Art Education Funds**	10-5242-00-547	-	-	<i>14,000</i>	<i>14,001</i>	14,000	18,000
Office Furniture - Non Capital	10-5242-00-605	-	-	-	-	-	-
Machinery & Equipment - Non Capital	10-5242-00-625	15,000	13,510	-	-	31,000	5,000
Special Programs	10-5242-00-802	10,500	16,570	8,500	18,149	13,700	15,000
Special Supplies/Safety Equip/Emergency Supplies	10-5242-00-803	1,500	1,941	700	753	700	700
Public Information Program	10-5242-00-805	-	-	-	-	-	-
Special Events	10-5242-00-814	15,000	10,832	15,000	9,118	26,100	26,100
Boys & Girls Club**	10-5242-00-845	<i>20,500</i>	<i>20,500</i>	<i>39,975</i>	<i>39,975</i>	40,000	40,000
Chemicals	10-5242-00-856	17,500	10,017	4,000	6,819	4,000	-
Transfer to Grants	10-5242-00-993	-	-	-	4,232	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES		\$ 273,709	\$ 227,263	\$ 78,135	\$ 59,004	\$ 1,673,405	\$ 1,668,030
Office Furniture	10-5242-00-705	-	-	-	-	-	-
Office Equipment	10-5242-00-710	-	-	-	-	-	-
Machinery & Equipment	10-5242-00-725	-	-	-	-	-	-
Radio & Phone Equipment	10-5242-00-730	-	-	-	-	-	-
Improvements	10-5242-00-750	-	-	2,500	2,500	37,872	97,872
SUB-TOTAL ASSETS		\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 37,872	\$ 97,872
GRAND TOTAL		\$ 659,443	\$ 565,341	\$ 315,050	\$ 267,868	\$ 1,954,191	\$ 1,933,074

Notes: **Numbers in blue italics are for comparison and information only, they are not included in column totals

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

General Services		BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
	CODE						
Property Taxes	10-5245-00-120	-	-	-	-	-	-
Training/Staff Development	10-5245-00-150	100,000	39,113	100,000	47,424	100,000	100,000
Professional Services	10-5245-00-205	62,000	98,695	190,387	198,530	21,559	21,559
Advertising	10-5245-00-211	8,000	8,195	-	363	-	-
Subscriptions/Dues/Licenses	10-5245-00-212	1,095	1,371	4,095	2,899	15,357	1,095
Telephone	10-5245-00-213	60,813	54,065	50,649	41,061	49,155	30,615
Service Charges	10-5245-00-215	25,300	14,241	22,613	17,637	22,613	20,500
Office/Printing Supplies	10-5245-00-220	17,000	18,494	50,000	49,172	56,713	50,000
Postage	10-5245-00-222	15,000	10,637	15,000	16,279	19,670	15,000
Office Maintenance	10-5245-00-232	5,400	2,097	6,025	816	6,025	6,025
Debt Service	10-5245-00-234	503,685	517,453	513,623	924,474	925,883	883,266
Automobile Expense	10-5245-00-241	3,500	2,669	10,950	8,084	8,750	9,250
Legal Settlements/Deductibles	10-5245-00-250	100,000	14,123	-	62,594	40,000	40,000
Operating Contingencies	10-5245-00-261	583,749	-	307,500	-	300,000	300,000
Emergency Management	10-5245-00-261	-	2,401	-	-	-	-
Rent	10-5245-00-305	6,600	5,842	6,000	4,450	6,000	5,000
IGA - Red Rock State Park	10-5245-00-531	-	-	115,000	15,000	-	-
Maintenance/Janitorial	10-5245-00-310	45,350	49,244	47,850	40,482	47,850	-
Grounds Maintenance	10-5245-00-321	20,000	23	20,000	-	20,000	-
Utilities	10-5245-00-330	93,540	83,749	93,540	85,987	93,540	-
Property & Casualty Insurance	10-5245-00-340	338,200	282,846	315,200	277,814	315,200	273,200
Gas & Oil	10-5245-00-405	500	351	76,477	45,175	13,543	7,991
Sedona Public Library**	10-5245-00-505	328,650	328,650	369,218	369,218	-	-
Yavapai Emergency Services Contract	10-5245-00-515	5,500	5,239	5,500	5,239	5,500	5,500
Community Service Contracts**	10-5245-00-520	21,000	11,954	19,845	18,466	-	-
Sedona Community Center**	10-5245-00-521	112,500	112,500	138,875	138,875	-	-
Sedona Main Street**	10-5245-00-522	68,102	68,067	68,102	68,102	-	-
Visitor Center/Chamber of Commerce**	10-5245-00-525	513,113	498,113	478,207	478,207	-	-
Solid Waste/Sedona Recycling**	10-5245-00-540	-	13,127	35,281	36,087	-	-
Sedona Humane Society**	10-5245-00-545	-	-	41,370	41,370	-	-
Qualifying Arts Funds**	10-5245-00-546	-	-	93,500	93,500	-	-
Arts Education Funds**	10-5245-00-547	-	-	14,000	14,001	-	-
COP Administration Fees	10-5245-00-550	1,500	438	1,500	-	1,500	1,500
Arbitrage	10-5245-00-551	-	2,550	-	-	-	-
Storm Emergencies	10-5245-00-569	-	-	-	10,851	-	-
Office Furniture - Non Capital	10-5245-00-605	-	-	-	-	1,000	-
Office Equipment - Non Capital	10-5245-00-610	-	-	-	-	-	-
Improvements - Building	10-5245-00-650	-	-	-	-	-	-
Improvements - ADA Compliance	10-5245-00-650	-	-	-	-	-	-
Special Supplies/Safety Equipment/Emergency	10-5245-00-802	500	-	500	424	500	-
Safety Equipment	10-5245-00-803	-	4,387	-	322	-	4,000
Public Information Program	10-5245-00-805	24,000	11,086	18,200	23,210	-	-
Miscellaneous	10-5245-00-809	-	33,886	-	-	-	-
Traffic Safety/Study	10-5245-00-832	-	-	-	53,074	-	-
Sedona Teen Center**	10-5245-00-845	20,500	20,500	39,975	39,975	-	-
Inter-Fund Transfers to Other Funds	10-5245-00-994	100,622	109,061	364,816	175,419	660,300	2,092,577
SUBTOTAL ADMINISTRATIVE EXPENDITURES		\$ 3,185,719	\$ 2,425,166	\$ 3,633,798	\$ 3,404,582	\$ 2,730,658	\$ 3,867,078
Office Furniture	10-5245-00-705	-	-	-	-	-	-
Office Equipment	10-5245-00-710	-	-	-	-	-	-
Computer Software	10-5245-00-720	-	-	-	3,995	-	-
Radio & Phone Equipment	10-5245-00-730	-	-	-	-	-	-
Motor Vehicles	10-5245-00-740	-	-	-	-	-	22,000
Property Improvements	10-5245-00-750	-	-	10,000	4,775	10,000	-
SUB-TOTAL ASSETS		\$ -	\$ -	\$ 10,000	\$ 8,770	\$ 10,000	\$ 22,000
GRAND TOTAL		\$ 3,185,719	\$ 2,425,166	\$ 3,643,798	\$ 3,413,352	\$ 2,740,658	\$ 3,889,078

DEPARTMENT DESCRIPTION

The Community Development Department is comprised of five major divisions and provides staff support to the City Council, Planning and Zoning Commission, Community Plan Update Steering Committee, Sustainability Commission, Historic Preservation Commission, Housing Commission and Board of Adjustment.

The **Building Safety Division** reviews and approves building permits, conducts building inspections during the construction process and interprets all building codes.

The **Code Enforcement Division** investigates and seeks compliance of Land Development Code and City Code violations, and coordinates community special events.

The **Current Planning Division** reviews and processes all new development proposals, variance requests and development impact fees calculations.

The **Long Range Planning Division** coordinates and manages updates and amendments to the Community Plan, Land Development Code, and related planning projects and provides staff assistance to the Historic Preservation Commission.

The **Development Services Division** coordinates and administers the "One Stop Shop" customer service center and processes building permits, sign permits and other related permit applications, processes liquor license applications, and provides administrative support for Community Development.

The **Housing Program** implements goals and policies of the City Council and Housing Commission pertaining to housing and administers the City's Community Development Block Grant program.

Did You Know?

The 12 employees in Community Development have worked for the City of Sedona for a combined total of 139 years.

The **Sustainability Program** implements goals and policies of the City Council and Sustainability Commission to increase public awareness, knowledge and action through best practices in sustainability with measurable outcomes to enhance and enrich our community.

MISSION STATEMENT

Managing growth through responsible stewardship and excellent customer service – *we make a difference.*

2012-2013 OBJECTIVES

- ✓ Complete new draft, public hearing process and election process for the updated Sedona Community Plan.
- ✓ Completion of a voluntary Green Building Code.
- ✓ Adoption of a "Recycle and Save Program" ordinance.
- ✓ Develop a rainwater harvesting policy.
- ✓ Develop a grey water reuse policy.
- ✓ Continue with proactive code enforcement, as directed by City Council.
- ✓ Designation of Housing Development Areas in Sedona and the purchase of land for affordable housing.
- ✓ Update the Voluntary Housing Policy.
- ✓ Develop a Homeowner Education program including Foreclosure Assistance

- Education.
- ✓ Continue with Sedona Centennial events.
 - ✓ Planning and scoping for the State Historic Preservation Conference to be held in Sedona in 2014.
 - ✓ Department staff are assisting in the planning and implementation of the Arizona State Planning conference to be held in the fall of 2012 in Flagstaff.

townhomes, 35 residential remodels/additions, four accessory dwelling units, 16 commercial remodels/additions, 110 permanent sign permits, 56 temporary use permits, 38 liquor licenses, and conducted 609 building plan reviews, 1,445 building inspections and approximately 2,400 general code enforcement inspections.

2011-2012 ACCOMPLISHMENTS

- ✓ City Council adoption of new Political Sign Code requirements.
- ✓ City Council approval of Five-Year Capital Improvement Plan.
- ✓ Worked with a local ad hoc committee on Sedona's designation as an International Dark Sky city.
- ✓ Completed city-wide enforcement action regarding outside display and signage issues.
- ✓ Coordinated the annual Water Wise event for fourth grade students.
- ✓ Sustainability Commission and staff worked on proposed trail system in the Soldier Wash area and also on a designated bike route north of SR 89A.
- ✓ Moved forward the City's \$300,000 Community Development Block Grant Program with funding for the Sedona Community Center and housing rehabilitation program. This project will carry over into FY 2012-13.
- ✓ Led the Sedona Centennial planning/celebrations.
- ✓ Received National Historic Landmark status for the Chapel of the Holy Cross.
- ✓ In 2011, processed one development review application, six conditional use permits, one time extension, two appeals, five variances, two administrative waivers and 17 minor land division/combination permits.
- ✓ In 2011, processed permits for 21 new single family residences, three

SIGNIFICANT CHANGES

- ✓ .Anticipating the retirement of two long-term staff members, an increase in the Department's personnel line item is associated with these retirement costs.
- ✓ Re-organized the Department's Code Enforcement division creating a new Senior Code Enforcement Officer position and eliminating the Development Services Supervisor position.
- ✓ Hired a temporary part-time employee to assist the Long Range Planning division with the update of the Sedona Community Plan.

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

Community Development		BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
	CODE						
Salary/Wages	10-5310-00-105	764,860	747,009	687,275	706,554	690,713	677,154
Overtime	10-5310-00-106	-	848	-	233	-	-
Temp/Part-time	10-5310-00-110	-	-	-	-	-	0
Direct Payroll Costs	10-5310-00-125	58,604	56,006	52,577	50,856	52,840	52,521
Employee Benefits	10-5310-00-146	-	-	-	300	-	360
SUB-TOTAL SALARIES & WAGES		\$ 823,464	\$ 803,863	\$ 739,852	\$ 757,942	\$ 743,553	\$ 730,035
Training/Staff development	10-5310-00-150	-	-	-	-	-	-
Professional Services	10-5310-00-205	214,300	198,849	18,900	15,977	55,900	55,900
Commission Support	10-5310-00-210	7,250	1,480	3,000	2,988	4,000	9,500
Advertising	10-5310-00-211	20,250	2,481	16,250	6,569	9,750	8,231
Subscriptions/Dues/Licenses	10-5310-00-212	2,575	4,576	2,525	1,903	2,525	2,725
Telephone	10-5310-00-213	1,860	1,842	1,920	1,646	1,920	1,920
Printing/Office Supplies	10-5310-00-220	17,550	7,137	-	-	-	-
Postage	10-5310-00-222	6,900	-	-	-	20,000	20,000
Equipment Repair	10-5310-00-235	600	525	600	-	600	600
Automobile Expense	10-5310-00-241	4,300	2,814	-	-	-	-
Recording Fees	10-5310-00-252	-	-	-	-	-	-
Rent	10-5310-00-305	4,500	4,153	2,500	1,187	2,500	2,500
Grounds Maintenance	10-5310-00-321	250	1,747	250	48	250	250
Utility	10-5310-00-330	-	-	-	-	-	-
Gasoline	10-5310-00-405	4,800	2,740	-	-	-	-
Community Based Services	10-5310-00-520	12,000	13,000	-	-	-	50,000
Office Furniture - Non Capital	10-5310-00-605	-	-	-	-	-	-
Computer Hardware - Non Capital	10-5310-00-620	-	-	-	-	-	-
Special Supplies/Safety Equip./Emerg./Tool	10-5310-00-803	4,050	2,385	3,050	2,967	2,650	3,650
Transfer to Grant/Match Funds	10-5310-00-993	1,600	-	2,000	5,275	4,759	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES		\$ 302,785	\$ 243,729	\$ 50,995	\$ 38,559	\$ 104,854	\$ 155,276
Office furniture	10-5310-00-705	-	-	-	-	-	-
Office equipment	10-5310-00-710	-	-	-	-	-	-
Computer Hardware/Software	10-5310-00-720	-	-	-	-	-	-
Machinery & Equipment	10-5310-00-725	-	-	-	-	-	-
Radio & phone equipment	10-5310-00-730	-	-	-	-	-	-
Vehicles	10-5310-00-740	-	-	-	-	-	-
SUB-TOTAL ASSETS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL		\$ 1,126,249	\$ 1,047,592	\$ 790,847	\$ 796,501	\$ 848,407	\$ 885,311

DEPARTMENT DESCRIPTION

The Public Works Department has four divisions: Administration, Engineering, City Maintenance, and Wastewater. The Department is responsible for maintenance of city buildings, City parking lots, parks, public streets, and storm drainages. The City maintains and operates City wastewater facilities. The Department develops bicycle routes and programs within the City. The Department reviews development of improvement plans for City facilities and oversees the construction of these facilities. The department also reviews engineering plans for private development projects (commercial and residential) as they affect these facilities and provides input to Community Development regarding drainage, roadways, traffic, and wastewater.

MISSION STATEMENT

The mission of the Public Works Department is to provide for the design, construction, maintenance and operation of the roads, storm drainage facilities, city buildings, parks, parking lots, and wastewater facilities within and related to the City of Sedona. Additionally, to assist other City Departments with its expertise in these areas, in a manner which takes into account the direction of the City Manager, the City Council, the desires of the citizens of Sedona, and professional standards applicable to these activities.

2012-2013 OBJECTIVES

- ✓ Complete construction of Phase 3 of the Harmony-Windsong Storm Drainage Project
- ✓ Continue to work toward improvements

Did You Know?

The City is implementing a new Pre-Monsoon Inspection/cleaning Program. The program will include inspecting and cleaning storm drainage facilities prior to the monsoon season to reduce debris carried during floods and reduce plugging of the pipes in the facilities.

- at the Wastewater Treatment Plant to improve the effluent management program
- ✓ Work with the Sedona Bicycle Coordinator to implement signage defining a non-highway bicycle route through West Sedona
- ✓ Continue developing maintenance program for newly completed SR 179 landscape areas
- ✓ Complete review of water-use base rate structure for restaurants.
- ✓ Begin Pre-Monsoon Inspection Program
- ✓ Successfully complete ADOT overlay & lighting project
- ✓ Update Wastewater Fees
- ✓ Strengthen the community's understanding of Public Works Department
- ✓ Complete energy efficiency audits for city facilities
- ✓ Complete Parks & Recreation - Jordan Historical Park Rehabilitation - Phase 2 Project
- ✓ Complete Parks & Recreation – Barbara Antonsen Park Project

2011-2012 ACCOMPLISHMENTS

- ✓ Completed Harmony-Windsong Phase 2 Drainage Project
- ✓ Wastewater Treatment Plant A+ Upgrade, Wetlands/UV

- ✓ Staff assisted with Solar at Wastewater Treatment Plant Project
- ✓ Storm drainage mailings were provided to educate community on storm water quality issues
- ✓ Staff participated in EPA Audit
- ✓ Developed system for responding to storm events; last major event was successfully responded to
- ✓ Updated septage wastewater fees

SIGNIFICANT CHANGES

- ✓ Installed new wetlands at the Wastewater Treatment Plant
- ✓ Implement improved response procedures to storm drainage flooding issues
- ✓ Added Volunteer Bicycle Coordinator Position to Public Works Staff

**CITY OF SEDONA
EXPENDITURE ANALYSIS
PUBLIC WORKS**

	CODE	BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
Salary/Wages	10-5320-00-105	245,436	247,177	406,903	386,868	454,569	576,394
Overtime	10-5320-00-106	3,889	906	4,033	4,752	-	-
Temporary-Part Time	10-5320-00-110	-	-	-	-	8,262	8,390
Direct Payroll Costs	10-5320-00-125	19,073	18,276	31,436	28,281	35,407	44,736
Employee Benefits	10-5320-00-146	2,340	3,900	2,340	3,900	3,900	3,900
SUB-TOTAL SALARIES & WAGES		\$ 270,738	\$ 270,260	\$ 444,712	\$ 423,802	\$ 502,138	\$ 633,420

Uniform Expenses	10-5320-00-145	-	-	3,560	3,499	1,600	1,000
Training/Staff Development	10-5320-00-150	-	-	-	-	-	(0)
Professional Services	10-5320-00-205	146,580	43,912	85,920	89,017	103,366	94,402
Consulting Services	10-5320-00-206	-	-	-	-	-	-
Advertising	10-5320-00-211	4,500	1,885	5,600	5,558	5,600	5,600
Subscriptions/Dues/Licenses	10-5320-00-212	3,110	3,224	2,950	3,243	2,781	2,556
Telephone	10-5320-00-213	2,050	1,703	4,550	3,259	2,050	2,800
Permit Fees	10-5320-00-217	-	-	-	-	5,000	5,000
Printing/Office Supplies	10-5320-00-220	4,500	1,392	-	-	-	-
Postage	10-5320-00-222	200	-	-	-	-	-
Office Maintenance	10-5320-00-232	500	-	-	-	-	-
Equipment Repair	10-5320-00-235	-	-	3,000	4,659	3,000	6,000
Automobile Expense	10-5320-00-241	500	62	-	-	-	-
Rent	10-5320-00-305	1,200	1,088	-	-	-	-
Maintenance	10-5320-00-310	-	-	7,600	5,037	47,500	58,000
Janitorial Supplies	10-5320-00-320	17,000	19,509	17,500	18,629	11,500	12,000
Grounds Maintenance	10-5320-00-321	-	-	45,000	39,397	45,000	45,000
Utilities	10-5320-00-330	3,480	1,221	79,900	85,019	198,889	197,253
Community Based Services - Sedona Recycles	10-5320-00-520	37,138	37,138	-	-	-	-
Solid Waste	10-5320-00-540	-	-	-	2,857	4,284	3,300
Office Furniture - Non Capital	10-5320-00-605	-	-	-	-	-	-
Radio & Phone Equipment - Non Capital	10-5320-00-620	-	10	-	-	-	-
Special Supplies/Safety Equip./Emerg./Tool	10-5320-00-803	1,325	145	400	3,197	900	3,440
Special Supplies	10-5320-00-815	-	-	-	-	-	-
Chemicals	10-5320-00-856	-	-	8,000	4,444	10,000	14,000
Transfer to Grants	10-5320-00-993	-	-	-	1,176	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES		\$ 222,083	\$ 111,288	\$ 263,980	\$ 268,991	\$ 441,470	\$ 450,351

Office furniture	10-5320-00-705	-	-	-	-	-	-
Office equipment	10-5320-00-710	-	-	-	-	-	-
Computer Hardware/Software	10-5320-00-720	-	-	-	-	-	-
Machinery & Equipment	10-5320-00-725	-	-	-	-	-	-
Radio & phone equipment	10-5320-00-730	-	-	-	-	-	-
Vehicles	10-5320-00-740	-	-	-	-	-	-
Improvements	10-5320-00-750	-	-	46,500	37,428	16,000	51,000
SUB-TOTAL ASSETS		\$ -	\$ -	\$ 46,500	\$ 37,428	\$ 16,000	\$ 51,000
GRAND TOTAL		\$ 492,821	\$ 381,547	\$ 755,192	\$ 730,220	\$ 959,608	\$ 1,134,771

DEPARTMENT DESCRIPTION

To provide professional law enforcement and crime prevention services to the citizens and visitors of Sedona. The department has personnel on-duty twenty-four hours a day, seven days a week in our communications center and in the field responding to emergency calls and conducting proactive patrol operations. Administrative and other support personnel work differing shifts throughout the week. The police department is the sole public safety agency within city government.

MISSION STATEMENT

The mission of the Sedona Police Department is to serve the members of our community in a productive partnership, working to provide professional public safety services that enhance the City's quality of life. Through teamwork, we are dedicated to consistently providing exceptional customer service to those in need. We pledge to serve our community with honesty, fairness, and integrity at all times.

2012-2013 OBJECTIVES

- ✓ Create partnership with Sedona-Oak Creek School District to develop a shared cost School Resource Officer Program.
- ✓ Continue participation in City of Cottonwood Study on feasibility of Consolidated Public Safety Communications Center.
- ✓ Successfully conduct police officer recruitment process to reach full authorized staffing levels.
- ✓ Actively seek out grant opportunities to supplement proactive public safety activities.

Did You Know?

Participation in the PANT Task Force enables the Police Department to fund various equipment and technology enhancements as well as specialized training.

- ✓ Develop quarter and annual reports on police department activities, crime statistics, public safety trends and other performance related data.
- ✓ Work with neighboring law enforcement agencies to develop short-term special assignments for patrol and investigative personnel to enhance and maintain their skills, knowledge and abilities.

2011-2012 ACCOMPLISHMENTS

- ✓ The Communications Center is now fully staffed with six dispatchers.
- ✓ The Department's bicycle patrol program was formalized and has officers that are trained and certified in police bicycle patrol operations.
- ✓ The Governor's Office of Highway Safety awarded a \$29,500 grant to the department for the purchase of a speed/variable message board trailer and funding for DUI enforcement.
- ✓ New overtime tracking and monitoring processes were developed with the Finance Department to enhance the management of overtime expenditures.
- ✓ The Investigations Unit completed a lengthy investigation with Phoenix PD which led to the discovery and closure of a house of prostitution.
- ✓ The Department implemented technology improvements for patrol scheduling and the property/evidence room.

- ✓ Traffic collision investigation services have been enhanced through the training of an officer in Traffic Collision Reconstruction and Pedestrian/Bicycle Collision Investigation.

SIGNIFICANT CHANGES

- ✓ The State of Arizona Department of Education did not renew the School Safety Program Grant for the Sedona-Oak Creek Unified School District thus eliminating the remaining School Resource Officer position.
- ✓ Michele Stover was hired to fill the position of Technical Service Supervisor. She has accomplished many improvements within the dispatch, property/evidence, and various computer systems functions.

CITY OF SEDONA

EXPENDITURE ANALYSIS

Police Department

	CODE	BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
Salary/Wages	10-5510-00-105	1,304,108	1,372,180	1,726,509	1,571,610	1,579,013	1,659,883
Overtime	10-5510-00-106	114,618	119,055	119,946	165,858	140,053	141,030
Shift-Differential Pay	10-5510-00-107	641,035	447,240	-	-	-	-
Shift-Differential Overtime Pay	10-5510-00-108	84,022	108,527	-	-	-	-
Part-Time / Temporary	10-5510-00-110	-	-	-	-	-	53,600
Direct Payroll Costs	10-5510-00-125	59,703	54,810	51,739	43,024	57,359	58,584
Uniform Allowance(s)	10-5510-00-145	31,380	36,153	41,410	31,288	34,040	27,000
Employee Benefits	10-5510-00-146	-	1,500	-	6,250	-	6,000
SUB-TOTAL SALARIES & WAGES		\$ 2,234,866	\$ 2,139,466	\$ 1,939,604	\$ 1,818,030	\$ 1,810,465	\$ 1,946,097

Employee Exams	10-5510-00-141	2,826	1,554	2,470	1,653	2,470	2,470
Uniform Expenses		-	-	-	-	12,200	18,600
Training/Staff Development	10-5510-00-150	-	-	-	268	-	-
Professional Services	10-5510-00-205	-	58,186	-	-	-	-
Advertising	10-5510-00-211	-	-	-	-	-	-
Subscriptions/Dues/Licenses	10-5510-00-212	10,122	7,928	6,927	4,530	18,137	18,213
Telephone	10-5510-00-213	6,480	5,908	3,924	4,503	5,464	5,464
Printing/Office Supplies	10-5510-00-220	11,250	6,898	-	-	-	-
Postage	10-5510-00-222	-	307	-	120	1,200	1,200
Office Maintenance	10-5510-00-232	-	-	-	-	-	-
Office Equipment Rental	10-5510-00-233	-	-	-	11,636	-	-
Lease Purchase	10-5510-00-234	-	-	-	-	-	-
Equipment Repair	10-5510-00-235	10,760	9,434	8,800	-	9,300	10,874
Software Maintenance	10-5510-00-236	-	-	-	-	-	-
Automobile Expense	10-5510-00-241	37,000	52,657	37,000	44,040	42,900	42,900
Rent	10-5510-00-305	2,580	1,075	-	-	-	-
Maintenance/Janitorial	10-5510-00-310	-	387	-	209	-	-
Grounds Maintenance (Range)	10-5510-00-321	-	87	-	-	-	-
Utilities	10-5510-00-330	-	-	-	-	-	-
Gasoline	10-5510-00-405	66,000	64,511	-	26,461	84,893	84,893
Community Based Services	10-5510-00-520	3,417	2,845	-	-	-	-
Humane Society	10-5510-00-545	41,370	41,370	-	-	-	-
Tactical Gear	10-5510-00-629	-	-	19,910	14,266	19,660	19,660
Office Furniture - Non Capital	10-5510-00-605	-	-	-	-	-	3,820
Office Equipment - Non Capital	10-5510-00-610	-	-	-	-	-	-
Computer Hardware - Non Capital	10-5510-00-615	-	-	-	-	-	-
Safety/Emerg. Equip. - Non Capital	10-5510-00-628	-	-	-	-	-	-
Radio & Phone Equip. - Non Capital	10-5510-00-630	1,902	837	7,122	4,134	1,622	1,622
Special Programs	10-5510-00-802	-	-	-	75	-	-
Special Supplies	10-5510-00-803	56,844	38,971	18,236	7,345	19,536	18,486
Public Information Program	10-5510-00-805	5,100	2,404	3,900	1,188	4,400	4,400
Miscellaneous refunds/costs	10-5510-00-809	1,450	2,143	2,544	1,740	4,544	4,544
DARE/Special Supplies	10-5510-00-815	-	-	-	-	-	-
Transfer to Grant Fund / Matching funds	10-5510-00-991	25,000	-	-	15,885	1,500	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES		\$ 282,101	\$ 297,504	\$ 110,833	\$ 138,053	\$ 227,826	\$ 237,146

Office Furniture	10-5510-00-705	-	-	-	-	-	-
Office Equipment	10-5510-00-710	-	-	-	-	-	-
Computer Software	10-5510-00-720	-	-	-	-	-	-
Machinery & Equipment	10-5510-00-725	-	-	-	-	-	-
Safety/Emergency Equipment	10-5510-00-728	-	-	-	-	-	-
Radio/Phone Equipment	10-5510-00-730	6,100	-	-	-	38,000	22,000
Motor Vehicles	10-5510-00-740	-	-	-	-	108,200	145,000
Improvements	10-5510-00-740	-	-	-	-	-	-
SUB-TOTAL ASSETS		\$ 6,100	\$ -	\$ -	\$ -	\$ 146,200	\$ 167,000
GRAND TOTAL		\$ 2,523,067	\$ 2,436,969	\$ 2,050,437	\$ 1,956,082	\$ 2,184,491	\$ 2,350,243

DEPARTMENT DESCRIPTION

The Municipal Court is the judicial branch of Sedona City government and is also a part of the State of Arizona court system. The Court is responsible for the adjudication of several different types of cases including: civil traffic, parking, city code violations, criminal traffic, including D.U.I.'s and criminal misdemeanor violations. The Court also handles Petitions for Orders of Protection and Injunctions Prohibiting Harassment. The Judge also performs weddings.

MISSION STATEMENT

The mission of the Sedona Municipal Court is to serve the community and to protect individual rights through the administration of justice. We pledge to serve each member of our community promptly with integrity, fairness, and respect.

2012-2013 OBJECTIVES

- ✓ Complete implementation of on-line payment options for defendants.
- ✓ Enhance court security.
- ✓ Significantly reduce number of outstanding arrest warrants

2011 –2012 ACCOMPLISHMENTS

- ✓ Major reorganization of file room, and purging of old files.
- ✓ Revision and updating of court forms.

Did You Know?

Effective January 1, 2012, defendants in standard D.U.I. cases under A.R.S. 28-1381 no longer have the right a jury trial unless the State has alleged a prior D.U.I. conviction. The right to a jury trial remains, however, in all "extreme" D.U.I. cases under A.R.S. 28-1382.

SIGNIFICANT CHANGES

- ✓ None.

**CITY OF SEDONA
EXPENDITURE ANALYSIS
Municipal Court**

	CODE	BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
Salary/Wages	10-5520-00-105	259,955	218,230	224,065	191,723	183,994	186,805
Overtime	10-5520-00-106	2,297	1,745	1,755	319	-	-
Temp/Part-Time	10-5520-00-110	-	8,509	-	-	28,773	15,600
Direct Payroll Costs	10-5520-00-125	20,062	17,074	17,167	14,330	16,276	15,484
Employee Benefits	10-5520-00-146	-	-	-	660	720	720
SUB-TOTAL SALARIES & WAGES		\$ 282,314	\$ 245,559	\$ 242,987	\$ 207,032	\$ 229,763	\$ 218,609
Training/Staff Development	10-5520-00-150	-	-	-	-	-	-
Professional Services	10-5520-00-205	13,000	6,424	13,000	4,185	13,000	13,000
Subscriptions/Dues/Licenses	10-5520-00-212	1,300	335	1,300	593	1,300	1,500
Telephone	10-5520-00-213	720	720	720	60	-	-
Service Charges	10-5520-00-220	1,200	640	1,200	382	1,200	1,200
Office/Printing Supplies	10-5520-00-220	3,300	4,322	-	444	-	-
Postage	10-5520-00-222	105	18	-	-	-	-
Software Maintenance (State Supported)	10-5520-00-236	6,500	6,500	6,500	6,500	6,500	7,250
Automobile Expense	10-5520-00-241	700	70	-	-	-	-
Legal Fees	10-5520-00-250	29,000	25,331	29,000	25,367	29,000	29,000
Audit	10-5520-00-255	1,500	2,400	1,500	600	-	-
Maintenance/Janitorial	10-5520-00-310	-	131	-	-	-	-
Gas and Oil	10-5520-00-310	-	49	-	-	-	-
Office Furniture - Non Capital	10-5520-00-605	-	-	-	-	-	-
Jury Remunerations	10-5520-00-812	300	-	300	-	300	300
Transfer to Capital	10-5520-00-995	-	-	-	-	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES		\$ 57,625	\$ 46,939	\$ 53,520	\$ 38,131	\$ 51,300	\$ 52,250
Office Furniture	10-5520-00-705	-	-	-	-	-	-
Office Equipment	10-5520-00-710	-	-	-	-	-	-
Computer Software	10-5520-00-715	-	-	-	-	-	-
Computer Hardware	10-5520-00-720	-	-	-	-	-	-
Machinery & Equipment	10-5520-00-725	-	-	-	-	51,400	25,000
SUB-TOTAL ASSETS		\$ -	\$ -	\$ -	\$ -	\$ 51,400	\$ 25,000
GRAND TOTAL		\$ 339,939	\$ 292,498	\$ 296,507	\$ 245,163	\$ 332,463	\$ 295,859

Special Revenue Funds

*Streets/Grants/Dev. Impact
Fees/Community Facility Districts*

Fiscal Year Budget

2012-2013

DEPARTMENT DESCRIPTION

The Maintenance Division of the Public Works Department maintains City buildings, City parks including the dog park, and all trails and trailheads within the City park system. Also maintained are City roadways, street signage, lighting, traffic signals, and drainage facilities within rights-of-way and easements. The division also responds to emergencies such as flooding, snow removal, and accident clean-up that affect the facilities the division maintains. The division handles street naming, right-of way permits, vertical banner permits and traffic counts.

MISSION STATEMENT

The mission of the Maintenance Division of the Public Works Department of the City of Sedona, with public safety and enjoyment of citizens and tourists being of the highest priority, is to provide prompt, professional and efficient service in the maintenance of City buildings and grounds, parking lots, parks, roadways, sidewalks, landscaped areas, lighting, traffic signals, drainage ways, and right-of-ways; in a manner which takes into account the direction of the City Manager, the City Council, the Public Works Director, and the desires of the citizens of Sedona, as well as the professional standards governing maintenance activities.

2012-2013 OBJECTIVES

- √ Initiate the pre-monsoon maintenance program
- √ Start the accelerated road rehabilitation program
- √ Procure snow removal equipment for maintenance of streets

Did You Know?
 The City of Sedona has specialized equipment that is used to clean out culverts that are clogged with debris.

- √ Continue with energy saving improvements
- √ Add a shelter and tables to the Sedona Dog Park
- √ Perform landscape renovation on SR 89A from Upper Red Rock Loop Road to Dry Creek Road

2011-2012 ACCOMPLISHMENTS

- √ Milled and overlaid the Harmony Hills and Harmony Hills No. 3 subdivisions
- √ Installed bicycle racks and bicycle route signage throughout the City of Sedona
- √ Performed an energy efficiency audit of the facilities at City Hall
- √ In conjunction with NAIPTA, installed a transit shelter on SR 179
- √ Installed Art In The Roundabouts at SR 89A and SR 179 and also SR 89A and Brewer Road
- √ Performed renovations and improvements at the Sedona Dog Park
- √ Took over the landscape maintenance of SR 179 from ADOT
- √ Collected and disposed of Christmas trees from Sedona residents (Christmas Tree Recycle). Chipped trees were given to the Forest Station south of the Village of Oak Creek

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

Streets Fund	CODE	BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
Salary & Wages	11-5320-00-105	221,612	203,982	205,128	185,645	177,612	194,278
Overtime	11-5320-00-106	5,319	4,027	4,784	1,163	8,979	6,801
Temporary-Part Time	11-5320-00-110	-	-	-	-	6,610	6,713
Direct Payroll Cost	11-5320-00-125	17,360	15,291	16,058	13,310	14,780	15,896
Retirement	11-5320-00-130	18,380	18,630	20,152	17,270	19,592	21,918
STD/LTD Insurance	11-5320-00-134	1,755	1,900	1,590	450	1,447	1,550
Health/Dental/Life Insurance	11-5320-00-135	50,698	44,915	45,449	42,625	49,504	44,390
Workers Compensation	11-5320-00-136	3,878	2,991	4,093	2,882	865	5,344
Flex Leave Reimbursement	11-5320-00-140	-	-	-	-	-	-
Employee Benefits	11-5320-00-146	-	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES		\$ 319,002	\$ 291,736	\$ 297,254	\$ 263,346	\$ 279,389	296,890
Administration & Storage Yard	11-5320-00-565	97,091	94,207	94,985	77,363	85,000	83,160
Right-of-Way Maintenance	11-5320-00-566	256,137	196,971	157,544	95,519	157,544	157,544
Traffic Control	11-5320-00-567	98,436	43,601	98,436	38,586	96,129	96,129
Drainage Rehabilitation	11-5320-00-568	15,750	18,378	15,000	638	15,000	15,000
Storm Emergencies	11-5320-00-569	35,000	159,837	35,000	20,909	35,000	35,000
Road Rehabilitation	11-5320-00-570	270,670	-	482,855	440,965	482,855	1,171,690
Drainage Maintenance	11-5320-00-571	241,500	196,346	200,000	14,361	200,000	250,000
Roadway Materials	11-5320-00-572	10,000	10,954	10,000	7,184	10,000	10,000
Pavement Preservation	11-5320-00-573	120,000	99,693	90,000	80,850	120,000	120,000
SUBTOTAL STREETS/TRAFFIC EXPENDITURES		\$ 1,144,584	\$ 819,988	\$ 1,183,820	\$ 776,375	\$ 1,201,528	1,938,523
Employee Exams	11-5320-00-141	200	-	150	140	150	60
Uniform Allowance	11-5320-00-145	600	118	450	1,277	450	450
Training/Staff Development	11-5320-00-150	-	-	-	-	-	-
Professional Services	11-5320-00-205	4,500	1,224	3,000	2,271	2,916	3,216
Subscriptions/Dues/Licences	11-5320-00-212	685	256	600	334	684	375
Telephone	11-5320-00-213	2,242	2,193	2,242	2,318	2,242	2,050
Equipment Rental	11-5320-00-233	2,750	2,642	2,750	1,918	2,870	2,870
Equipment Repair/Maintenance	11-5320-00-235	3,000	74	3,350	271	3,350	6,350
Automobile Expense	11-5320-00-241	4,200	3,717	3,000	4,174	5,500	11,000
Disaster/Emergency Account	11-5320-00-262	50,000	-	50,000	909	50,000	50,000
Utilities	11-5320-00-330	54,390	31,774	54,390	51,076	63,000	80,500
Gasoline	11-5320-00-405	12,000	8,237	10,000	9,428	11,799	11,799
Solid Waste	11-5320-00-540	2,100	3,296	2,280	2,857	-	3,300
Office Furniture - Non Capital	11-5320-00-605	-	-	-	-	-	-
Machinery & Equipment - Non Capital	11-5320-00-625	-	-	-	-	-	5,000
Radio & Phone Equipment - Non Capital	11-5320-00-630	-	24	-	-	-	-
Spec Supplies/Safety Equipment	11-5320-00-803	3,750	4,695	3,000	3,030	3,350	2,625
Special Supplies	11-5320-00-815	4,000	-	2,000	2,238	2,000	2,000
Sidewalks (repairs & additions)	11-5320-00-914	2,000	4,691	-	-	-	-
Landscaping/Materials/Supply	11-5320-00-937	15,000	2,058	10,000	9,585	10,000	10,000
Transfer to Other Funds	11-5320-00-995	4,000	-	17,150	-	4,250	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES		\$ 165,417	\$ 64,997	\$ 164,362	\$ 91,825	\$ 162,561	\$ 191,595
Machinery & Equipment	11-5320-00-725	-	-	-	-	-	-
Computer Software	11-5320-00-720	-	-	-	-	-	-
Vehicles	11-5320-00-740	-	-	-	-	-	149,189
Land Acquisition	11-5320-00-745	-	-	-	-	-	-
Improvements	11-5320-00-750	-	-	-	-	-	-
SUBTOTAL CAPITAL EXPENDITURES		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 149,189
GRAND TOTAL		\$ 1,629,003	\$ 1,176,721	\$ 1,645,436	\$ 1,131,546	\$ 1,643,478	\$ 2,576,197

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

GRANT FUND	CODE	BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
Safe Schools Grant (SOC School District)	16-5510-47-825	156,337	122,328	122,862	61,171	53,699	51,446
CDBG	16-5310-01-820	27,835	11,424	-	-	-	50,000
COPS Grant	16-5510-83-105	121,859	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES		\$ 306,031	\$ 133,752	\$ 122,862	\$ 61,171	\$ 53,699	\$ 101,446
AWTF City Funds	16-5242-00-212	-	-	-	-	-	1,000
Pool/Park Donations	16-5242-00-218	3,000	-	-	-	-	100,000
Jordan Historical Park	16-5242-00-859	25,000	-	25,000	-	50,000	48,000
CDBG -	16-5310-00-820	300,000	165,583	300,000	-	370,000	300,000
Jameson Park - Donations	16-5242-00-218	1,500	1,063	2,269	151	2,269	-
NFL GRANT	16-5242-00-816	-	4,232	-	-	-	-
City Park Trees	16-5242-00-817	1,000	-	675	-	675	-
Jordan Historical Park Trees	16-5242-00-838	1,000	-	-	-	-	-
Household Hazardous Waste	16-5245-00-540	-	-	-	-	-	-
Federal/State/County Funding	16-5245-00-800	1,000,000	-	1,000,000	93,720	900,000	-
Historic Preservation Grant	16-5310-00-859	4,000	-	4,000	3,780	4,800	4,000
ADOT Transit Grant (FTA Sec. 5311 Rural Program)	16-5310-00-861	-	-	-	-	-	-
ADEQ -	16-5320-00-870	-	-	-	-	200,000	65,000
Growing Smarter Grant	16-5310-00-862	20,000	-	-	-	-	10,000
Waterwise Annual Education Day	NEW	-	-	-	-	500	-
LTA II (ACCS \$5,000)	16-5320-00-816	-	-	-	-	-	-
Public Works Grants	16-5320-00-613	500,000	-	500,000	160,433	350,000	500,000
Police Explorers Donations	16-5510-00-218	2,000	3,174	2,000	-	5,000	5,000
Bullet Proof Vest	16-5510-00-628	-	-	-	-	2,000	-
Canine Grant Funds	16-5510-00-822	200	19,726	15,500	-	10,278	7,909
COPS Grant	16-5510-00-205	-	138,756	200,000	-	162,262	-
MISCELLANEOUS	16-5000-00-613	350,000	(13,395)	100,000	-	50,235	200,000
Govenors Office Highway Safety	16-5510-00-833	50,000	57,645	50,000	-	45,000	50,000
R.I.C.O. Funds / Yavapai County	16-5510-00-834	-	34,550	-	-	148,000	-
DUI Abatement Council	16-5510-00-840	50,000	543	50,000	-	10,000	10,000
Stewards of Public Lands	16-5000-00-828	500	-	500	-	-	-
Volunteer Donations	16-5510-00-830	2,000	-	2,000	-	5,000	5,000
SUBTOTAL ADMINISTRATIVE EXPENDITURES		\$ 2,310,200	\$ 411,877	\$ 2,251,944	\$ 258,085	\$ 2,316,019	\$ 1,305,909
SUB-TOTAL ASSETS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL		\$ 2,616,231	\$ 545,628	\$ 2,374,806	\$ 319,255	\$ 2,369,718	\$ 1,407,355

**CITY OF SEDONA
EXPENDITURE ANALYSIS
P.A.N.T. Fund**

		BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
Salary/Wages	18-5510-00-105	740,484	239,823	600,719	52,846	58,074	58,947
Overtime	18-5510-00-106	209,160	180,969	19,872	24,088	18,731	19,013
Direct Payroll Costs	18-5510-00-125	27,146	17,158	953	1,061	1,114	1,130
Retirement	18-5510-00-130	164,734	65,708	9,284	10,236	10,876	13,798
STD/LTD Insurance	18-5510-00-134	3,848	1,275	520	1,071	612	612
Health/Dental/Life Insurance	18-5510-00-135	71,751	47,939	13,417	12,299	14,523	14,982
Workers Compensation	18-5510-00-136	34,402	11,231	2,504	3,115	3,200	3,849
Uniform Allowance	18-5510-00-145	5,820	3,568	960	960	959	960
Unemployment	18-5510-00-146	-	144	-	-	-	-
SUB-TOTAL SALARIES & WAGES		\$ 1,257,345	\$ 567,816	\$ 648,229	\$ 105,677	\$ 108,089	\$ 113,290
Exams	18-5510-00-141	-	-	-	-	-	-
Training/Staff Development	18-5510-00-150	24,000	5,155	-	202	-	-
Professional Services	18-5510-00-205	40,950	34,964	-	-	-	-
Telephone	18-5510-00-213	16,800	15,147	-	2,023	-	-
Office/Printing Supplies	18-5510-00-220	11,500	20,185	-	-	-	-
Postage	18-5510-00-222	-	21	-	-	-	-
Office Maintenance	18-5510-00-232	1,500	114	-	-	-	-
Gasoline and Oil	18-5510-00-405	-	60	-	-	-	-
Office Equipment - Non Capital	18-5510-00-610	2,500	-	-	-	-	-
Computer Hardware - Non Capital	18-5510-00-615	-	1,761	-	-	-	-
Radio & Phone Equip - Non Capital	18-5510-00-630	-	3,718	-	58	-	-
Special Supplies/Safety Equipment	18-5510-00-803	7,770	8,610	-	29	-	-
Miscellaneous/Refunds/Costs	18-5510-00-809	34,000	-	-	-	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES		\$ 139,020	\$ 89,736	\$ -	\$ 2,312	\$ -	\$ -
Office Furniture	18-5510-00-705	-	15,313	-	-	-	-
Equipment	18-5510-00-410	4,900	-	-	-	-	-
Safety/Emergency Equipment	18-5510-00-728	-	13,056	-	-	-	-
Radio & Telephone Equipment	18-5510-00-730	-	8,110	-	-	-	-
Computer Hardware	18-5510-00-715	-	45	-	-	-	-
Computer Software	18-5510-00-720	-	999	-	-	-	-
Vehicles	18-5510-00-740	-	129,840	-	-	-	-
SUB-TOTAL ASSETS		\$ 4,900	\$ 167,363	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL		\$ 1,401,265	\$ 824,915	\$ 648,229	\$ 107,989	\$ 108,089	\$ 113,290

Capital Funds

*Projects, Information Technology,
Development Impact Fees,
Community Facility Districts,
Arts & Culture*

Fiscal Year Budget

2012-2013

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

CAPITAL IMPROVEMENT		BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
Salary/Wages	22-5000-00-105	35,006	34,137	-	1,307	-	-
Direct Payroll Costs	22-5000-00-125	2,678	2,461	-	(94)	-	-
Retirement	22-5000-00-130	3,151	3,031	-	(123)	-	-
STD/LTD Insurance	22-5000-00-134	238	192	-	(3)	-	-
Health/Dental/Life Insurance	22-5000-00-135	4,479	4,418	-	(200)	-	-
Workers Compensation	22-5000-00-136	903	282	-	-	-	-
Employee Benefits	22-5000-00-146	780	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES		\$ 47,235	\$ 44,522	\$ -	\$ 887	\$ -	\$ -
Equipment	22-5000-00-728	10,000	9,306	-	-	-	-
Swimming Pool	22-5000-00-750	40,000	-	-	-	-	60,000
Barbara's Park	22-5000-00-847	100,000	-	-	6	212,000	1,036,566
Posse Ground Park Improvements	22-5000-00-750	105,700	26,795	-	8,693	283,000	398,700
Sunset Park	22-5000-00-840	230,000	2,280	75,000	13,638	-	40,000
Recreation Component of WWTP-Wetlands	22-5000-00-841	-	-	-	-	-	177,000
Jordan Historical Park	22-5000-00-842	15,000	2,500	-	1,250	43,000	-
Teen Center/Skateboard Park	22-5000-00-845	-	-	-	-	35,000	80,800
Sedona Dog Park	22-5000-00-095	-	-	-	27,433	-	-
CreekWalk	22-5000-00-945	-	-	-	-	-	-
Contingency	22-5000-00-261	434,400	-	284,699	-	-	-
General Vehicles	22-5000-00-740	20,000	-	-	-	-	-
City Hall Plaza/Property Improvements	22-5000-00-850	175,000	44,543	162,751	198,644	300,000	217,936
Transfer to General Fund	22-5000-00-995	-	-	-	-	-	158,312
Transfer to I.T. Capital Fund	22-5000-00-994	255,555	215,130	114,500	104,590	360,811	349,275
Strategic Land Acquisition	22-5000-00-745	-	-	-	-	200,000	200,000
Uptown Banners/Improvements	22-5000-00-750	-	-	-	-	-	55,400
Shuttle Transit	22-5000-00-831	284,000	-	24,529	-	24,529	20,780
Drainage Improvements	22-5000-00-575	2,464,681	2,384,669	35,000	34,326	1,707,000	2,360,718
Street Light Project	22-5000-00-926	100,000	-	-	-	-	-
Acquisition & Construction	22-5000-00-908	-	-	-	-	150,000	1,142,800
Sidewalks/Handicap Ramps	22-5000-00-914	500,000	220,941	-	-	-	-
Fire Hydrants	22-5000-00-918	100,000	5,177	100,000	94,727	100,000	-
Intersection Reconstruction	22-5000-00-927	528,000	50,000	8,000	11,902	15,000	-
SR 179 Enhancements	22-5000-00-928	27,836	-	48,352	1,600	48,352	-
Uptown Parking Lot Refurbish	22-5000-00-936	-	34,877	-	45,993	-	-
Art In Public Places/Transfer	22-5000-00-991	30,000	3,541	25,000	9,548	35,000	37,583
Police Dept Shooting Range	22-5000-00-981	-	-	-	-	10,000	20,000
Police Dept Equipment	22-5000-00-725	-	-	-	-	55,000	132,500
Police Department Vehicles / Purchase	22-5000-00-740	26,000	9,021	68,000	56,332	-	-
SUB-TOTAL CAPITAL EXPENSES:		\$ 5,446,172	\$ 3,008,781	\$ 945,831	\$ 608,684	\$ 3,578,692	\$ 6,488,370
GRAND TOTAL		\$ 5,493,407	\$ 3,053,303	\$ 945,831	\$ 609,571	\$ 3,578,692	\$ 6,488,370

2012-2013 Capital Improvement Fund-Parks & Recreation					Grant Funds	Donation/ Private Funds	CFD	DIF	Other
Acct. Code #	C.I.P. #	Amount Budgeted	Sales Tax & Fran Fees	Reserves					
22-5244-00-750, Improvements		\$ 50,500	50,500	-					
22-5244-00-750, Improvements		\$ 212,000	212,000	-	-	-	-	-	Posse Grds Park Multi-Use Field Upgrade (2012-309)
22-5244-00-750, Improvements		\$ 60,000	60,000	-	-	-	-	-	Swimming Pool Slide
22-5244-00-750, Improvements		\$ 50,000	40,000	-	-	10,000	-	-	Splash Pad at Sunset Park ()
22-5244-00-750, Improvements		\$ 177,000	177,000	-	-	-	-	-	Recreation Component - WW Wetlands Amenity 2012-214
22-5244-00-750, Improvements		\$ 136,200	136,200	-	-	-	-	-	Posse Grds Casitas to Lower Parking Lot Link ()
22-5244-00-750, Improvements		\$ -	-	-	-	-	-	-	
22-5244-00-832, Parks Master Plan		\$ 87,561	-	-	-	-	87,561	-	Parks Master Plan
22-5244-00-847, Barbara's Park		\$ 1,036,566	1,036,566	-	-	-	-	-	Barbara's Park (2012-101)
22-5244-00-945, Creek Access/Park/Walk		\$ 1,600,000	-	-	-	-	-	-	Creek Access/Park/Walk
							1,600,000	-	
<i>less other Funds</i>		<i>\$ (1,697,561)</i>							
Total 2012-2013 Budget for CIP		\$ 1,712,266	\$ 1,712,266	\$ -	\$ -	\$ -	\$ 10,000	\$ 1,687,561	\$ -

2012-2013 Capital Improvement Fund-General Services					Grant Funds	Private Funds	CFD	DIF	Other
Acct. Code #	C.I.P. #	Amount Budgeted	Sales Tax & Fran Fees	Reserves					
22-5245-00-850, CITY HALL PLAZA		\$ 182,936	-	182,936					
22-5245-00-850, CITY HALL PLAZA		\$ 35,000	35,000	-	-	-	-	-	Lighting Changes at City Hall
22-5245-00-994, Transfer IT Capital		\$ 353,275	349,275	-	-	-	-	4,000	Transfer to IT Capital
22-5245-00-995, Transfer General Fund		\$ 158,312	158,312	-	-	-	-	-	Transfer to Gen Fund - project charge backs
<i>less other Funds</i>		<i>\$ (4,000)</i>							
Total 2012-2013 Budget for CIP		\$ 725,523	\$ 542,587	\$ 182,936	\$ -	\$ -	\$ -	\$ -	\$ 4,000

2012-2013 Capital Improvement Fund-Community Development					Grant Funds	Private Funds	CFD	DIF	Other
Acct. Code #	C.I.P. #	Amount Budgeted	Sales Tax & Fran Fees	Reserves					
22-5310-00-745		\$ 55,400	55,400	-					
22-5310-00-745		\$ 200,000	-	200,000	-	-	-	-	Affordable Housing Land Acq (2012-125)
22-5310-00-861 Transit		\$ 20,780	-	20,780	-	-	-	-	Transit (Carry over from 2010-11)
<i>less other Funds</i>		<i>\$ -</i>							
Total 2012-2013 Budget for CIP		\$ 276,180	\$ 55,400	\$ 220,780	\$ -	\$ -	\$ -	\$ -	\$ -

2012-2013 Capital Improvement Fund-Public Works Department									
Acct. Code #	Acct. Code #	Amount Budgeted	Sales Tax & Fran Fees	Reserves	Grant Funds	Private Funds	CFD	DIF	Streets & Other Funds
22-5320-00-575, STORM DRAINAGE		\$ 50,000	50,000	-	-	-	-	-	Storm Drainage Easement Acquisition (2012-116)
22-5320-00-578, HARMONY/WINDSONG STORM DRAINAGE		\$ 193,390	193,390	-	-	-	-	-	Harmony/Windsong Drives area Storm Drainage Improvements PHASE 2 (2012-108)
22-5320-00-579, HARMONY/WINDSONG STORM DRAINAGE		\$ 1,770,058	1,370,058	-	400,000	-	-	-	Harmony/Windsong Drives area Storm Drainage Improvements PHASE 3 (2012-109)
22-5320-00-580, HARMONY/WINDSONG STORM DRAINAGE		\$ 207,000	207,000	-	-	-	-	-	Harmony/Windsong Drives area Storm Drainage Improvements PHASE 4 (2012-110)
22-5320-00-581, AAA INDUSTRIAL PARK STORM DRAINAGE		\$ 540,270	540,270	-	-	-	-	-	AAA Industrial Park Storm Drainage ()
22-5320-00-846, SKATEBOARD PARK RENOVATION		\$ 80,800	80,800	-	-	-	-	-	Skateboard Park Renovation (2012-209)
22-5320-00-XXX, PW MAINTENANCE YARD		\$ 1,000,000	1,000,000	-	-	-	-	-	Public Works Maintenance Yard ()
22-5320-00-908, ACQUISITION/ CONSTRUCTION		\$ 142,800	142,800	-	-	-	-	-	Sunshine Lane Safety Improvements ()
<i>less other Funds</i>		<i>-\$400,000</i>							
Total 2012-2013 Budget for CIP		\$ 3,584,318	\$ 3,584,318	\$ -	\$400,000	\$0	\$0	\$0	\$0

2012-2013 Capital Improvement Fund-Arts & Culture									
Acct. Code #	C.I.P. #	Amount Budgeted	Sales Tax & Fran Fees	Reserves	Grant Funds	Private Funds	CFD	DIF	Other
22-5420-00-991 Transfer to Arts Fund		\$ 37,583	37,583	-					Transfer to Arts Fund
<i>less other Funds</i>		<i>\$ -</i>							
Total 2012-2013 Budget for CIP		\$ 37,583	\$ 37,583	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2012-2013 Capital Improvement Fund-Police Department									
Acct. Code #	C.I.P. #	Amount Budgeted	Sales Tax & Fran Fees	Reserves	Grant Funds	Private Funds	CFD	DIF	Other
22-5510-00-725, POLICE EQUIPMENT		\$ 132,500	132,500	-	-	-	-	-	Parking Enforcement Program ()
22-5510-00-981, SHOOTING RANGE		\$ 20,000	20,000	-	-	-	-	-	Shooting Range & Training Facilities (2012-115)
<i>less other Funds</i>		<i>\$ -</i>							

<i>City of Sedona, Arizona</i>		<i>2012/13 Annual Budget</i>							
Total 2012-2013 Budget for CIP		\$ 152,500	\$ 152,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Combined Total		\$ 6,488,370	\$ 6,084,654	\$ 403,716	\$ 400,000	\$ -	\$ 10,000	\$ 1,687,561	\$ 4,000
2012-2013 CIP Budget									

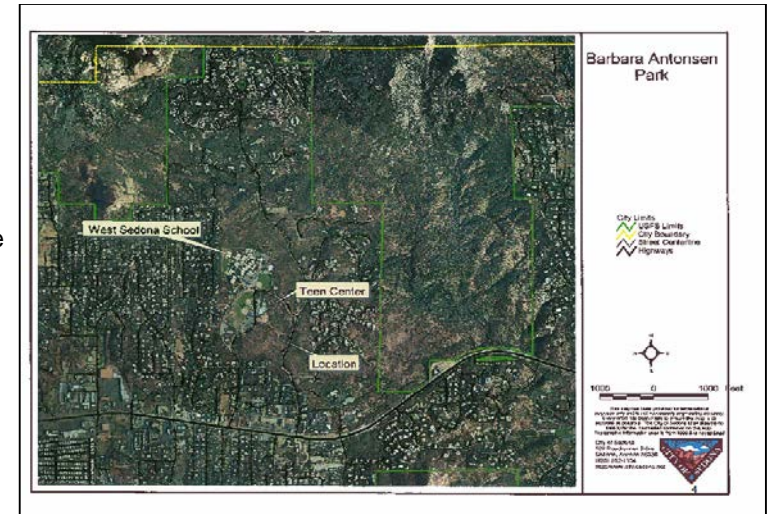
Project Title: Barbara Antonsen Park
Project #: 2012-101
Location: Posse Ground Road
Priority: 1

Project Description

This request is for the construction of an amphitheater at Barbara's Park. The project is to be a cost share with the Friends of Posse Grounds Park who have contributed to the design and engineering costs, and intend to fundraise for items such as landscaping, picnic tables and trash receptacles. A fee schedule for use of the new facility will be developed to help offset ongoing expenses.

Project Justification

The community has expressed strong support for this facility. This project fulfills the requirement to reimbursing the state for the Heritage grant pass through that was used for the Cultural Park. Funds need to be spent on some outdoor recreational amenity per the City's agreement with the state.



Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Design	Outside Sources	Carryover	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000
Construction	Capital Reserves	Carryover	\$160,000	\$1,026,303	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,186,303
Arts	Capital Reserves	Carryover	\$0	\$10,263	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,263
Total Budget			\$230,000	\$1,036,566	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,266,566

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$6,700	\$6,700	\$6,700	\$6,700	\$6,700	\$6,700	\$6,700	\$6,700	\$6,700	\$6,700	\$6,700	\$6,700	\$60,300
Contractual Services	\$0	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900	\$62,100
Totals	\$0	\$13,600	\$13,600	\$13,600	\$13,600	\$13,600	\$13,600	\$13,600	\$13,600	\$13,600	\$13,600	\$13,600	\$13,600	\$122,400

Project Title: Parks and Recreation Master Plan

Location: Citywide

Project #: 2012-112

Priority: 1

Project Description

Since the City incorporated in 1988, Parks and Recreation has not had a Citywide Master Plan. This plan would also help guide the decision making process for the next 10 years. Through data collection and data utilization, the City would have a thorough guide to help with short-term and long-range decisions regarding Parks and Recreation- including park facilities and recreation programs.

Project Justification

A plan will assist the Parks and Recreation Commission, City staff, and the City Council in planning and the decision making process in regards to land acquisition, future park and/or open space development, and recreation programming with community input. This document would provide a tool for future plans. Without a plan, the City will continue to plan on a piecemeal basis.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Study	Devt Impact Fees	Carryover	\$0	\$87,561	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$87,561
Total Budget			\$0	\$87,561	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$87,561

Total Operating Impacts														
Personnel Costs				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Posse Grounds Softball Field Safety Zone

Location: Posse Grounds Park

Project #: 2012-113

Priority: 1

Project Description

This request is for netting/protective barrier over the grass picnic/play area between the two softball fields at Posse Grounds Park.

Project Justification

When players hit fly balls, there is no protection for spectators in this area. Children, in particular, who often are not watching the game, may not see or be aware of fly balls. A spectator may be injured.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Arts	General Fund	Carryover	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
Construction	General Fund	Carryover	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Total Budget			\$0	\$50,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,500

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Pool Slide
Project #: PR2013-105

Location: Sedona Community Pool, 570 Posse Ground Road
Priority: 2

Project Description

After the renovation of the Sedona Community Pool, the facility was left without a slide or any youth recreation components. This request is to add a slide back to the amenities at the pool.

Project Justification

The two most popular programs at the pool during the summer season are swim lessons and recreation swim. These are both activities for children, yet there is currently limited recreational amenities for these children (currently a small splash pad). The largest customer base is not having its needs met. A slide encourages children to practice their swimming so that they can pass a swim test and be allowed down the slide. It will also bring in more visitors to the facility.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Equipment	General Fund/ Outside Sources	New	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Total Budget			\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	0	0	0	0	\$60,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Recreation Component at the Wastewater Treatment Plant

Location: WWTP

Project #: 2012-214

Priority: 2

Project Description

Funding for this project would provide a recreation component at the new public WWTP wetlands. Design of the basic wetland area is currently underway and project details are not available at this time. A parking lot may also be included. Funding is anticipated to be split 50/50 between City funds and outside sources.

Project Justification

The City Council is interested in providing wetlands at the WWTP and having a recreational component as part of the project. This may include, but is not limited to, viewing platforms for birding, signage, walking paths, benches, picnic areas etc.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Design	General Fund	Carryover	\$0	\$15,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,400
Public Art	General Fund	Carryover	\$0	\$1,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,600
Construction	General Fund	Carryover	\$0	\$160,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$160,000
Total Budget			\$0	\$177,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$177,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

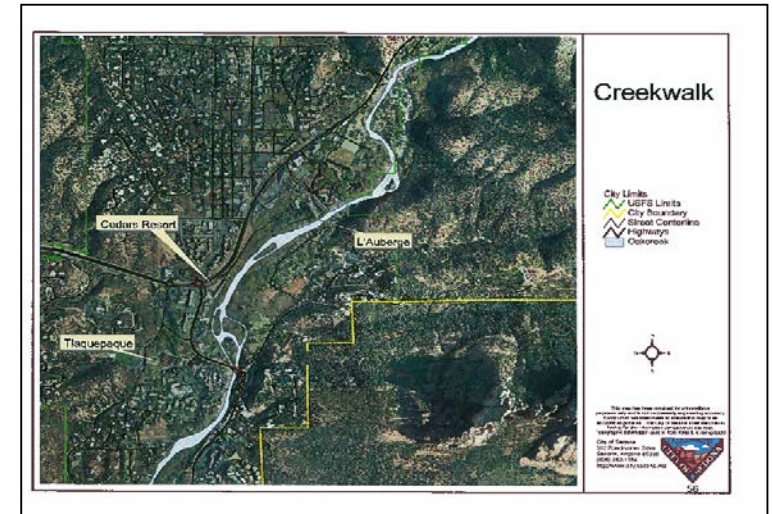
Project Title: Creekside Access/Park/Walk
Project #: 2013-335
Location: Uptown
Priority: 3

Project Description

Depending upon the nature of the project, funding could be used to complete the final design and construction of a Creekwalk from Tlaquepaque (near the SR 179 bridge to just south of Cedars Resort) or design a Creekwalk, or Creekside Park, on a different portion of Oak Creek in the Uptown area.

Project Justification

Council may be interested in purchasing a parcel in the Uptown area to provide creek access and/or amenity and/or completing the original Creekwalk design. If this project is built, there will be future maintenance costs and costs to rebuild when the Creek floods.



Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Design		New	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000
Land	Devt Impact Fees	New	\$0	\$1,600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,600,000
Construction		New	\$0	\$0	\$0	\$0	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
Arts		New	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
Total Budget			\$0	\$1,600,000	\$0	\$400,000	\$2,020,000	\$0	\$0	\$0	\$0	\$0	\$0	\$4,020,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Posse Ground Multi-Use Field Upgrade

Location: Posse Grounds Park

Project #: 2012-309

Priority: 3

Project Description

This request is to enlarge and widen the multi-use field at Posse Grounds Park and add lighting.

Project Justification

Will enhance the playability and usability of the facility. Park neighbors may be upset with the lights and increased usage.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Design	General Fund	Carryover	\$19,600	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$29,600
Arts	General Fund	New	\$0	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
Construction	General Fund	Carryover	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000
Total Budget			\$19,600	\$212,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$231,600

Total Operating Impacts														
Personnel Costs				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies				\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$45,000
Contractual Services				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals				\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$45,000

Project Title: Skateboard Park Renovations

Location: Posse Grounds Park

Project #: 2012-209

Priority: 3

Project Description

Design and renovate the Skatepark as a multi-use bike and skateboard facility.

Project Justification

Provide a multi-use facility that is accessible to a wider range of users.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Design	General Fund	Carryover	\$8,150	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,150
Arts	General Fund	Carryover	\$0	\$800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$420
Construction	General Fund	Carryover	\$0	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000
Total Budget			\$8,150	\$80,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,570

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Splash Pad at Sunset Park
Project #: PR2013-101

Location: Sunset Park, 655 Sunset Drive
Priority: 3

Project Description

This request is to install a splash pad area/playground on the existing grass area near the restrooms at Sunset Park. The location could be moved to the larger grass area near the existing playground equipment, if needed. The project would house 3-6 water features, with a shut off timer for the water. The water would be fresh water that is then drained through an underground leach system to water the existing grass field.

Project Justification

Splash pad playgrounds are immensely popular in Arizona. With the warm weather, it would be a quality amenity to add to the park. This would increase visits to Sunset Park. This would have a significant impact on the amount of families who visit the park. Since the City Pool has no shallow end for toddlers, this splash playground would give parents a place to take their children ages 9 months- 8 years that is safe and convenient for them to play in. The amenity would also be free of charge so it can be used by those families who are not able to pay to swim at the pool.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Design	CFD Fees	New	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Equipment	CFD Fees	New	\$0	\$45,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$45,000
Total Budget			\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Affordable Housing Land Acquisition

Location: N/A

Project #: 2012-301

Priority: 1

Project Description

Potential acquisition of real property for affordable housing. This project proposes using dedicated in-lieu of construction funds negotiated through development agreements to purchase land to further the City's objectives to create additional housing opportunities. If land is acquired, public-private partnerships would be established to construct and to assume responsibility for the affordable units (e.g. Habitat for Humanity, Bothands: Building Opportunities Through Housing And Neighborhood Development Services). Additional funding sources for constructing affordable units would be explored and may include Low Income Housing Tax Credits, HOME money, CDBG funds and other grant sources. All affordable units would be deed restricted and dedicated as affordable for a minimum of 50 years.

Project Justification

The City Council adopted a policy document (Sedona Development Incentives and Guidelines for Affordable Housing) on December 11, 2007 with the purpose of providing guidelines and incentives to encourage the construction and retention of affordable housing in Sedona. The policy specifically states, The City will consider an in-lieu fee as an alternative to constructing affordable housing units. In-lieu fees will be deposited into a dedicated affordable housing fund. Those funds will be spent for activities that directly support the creation and maintenance of affordable housing in Sedona, such as down payment assistance, land acquisition, and low-interest loans. Currently, the City has collected \$216,392 of in-lieu fees in accordance with the policy. An additional \$223,956 should become available if previously approved projects develop. These dollars can only be spent as specified in the policy. Due to the current economic condition and its effect on housing and land costs, the Housing Commission is requesting the ability to recommend to Council possible property acquisition if opportunities arise.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Land	Capital Reserves	Carryover	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000
Total Budget			0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Banners for Uptown
Project #: CD2013-103

Location: Uptown Sedona and the Gallery District
Priority: 3

Project Description

Construct and install two banner structures across SR 89A and SR 179 in the uptown area to temporarily advertise and promote festivals and events in Sedona. Each banner structure would include two poles and a support cable system. The poles would likely have to be about 25 to 30 feet in height. Banners would be required to have at least a 17 to 20 foot vertical clearance above the road surface.

Project Justification

The Chamber of Commerce and the Sedona Main Street Program approached City staff about the possibility of temporarily installing banners across SR 89A and SR 179 in the Uptown area to advertise and promote festivals and events in Sedona. Such an advertising and promotion system may increase attendance at local festivals and events and indirectly bring more sales and bed tax to the City of Sedona. Such a banner system might promote Sedona's small town character and create another visual media for advertising revenue generating events in these important economic areas of the City.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Design	General Fund	New	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
Construction	General Fund	New	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000
Arts	General Fund	New	\$0	\$400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400
Total Budget			\$0	\$55,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$55,400

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$48,000
Totals	\$0	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$48,000

Project Title: Public Works Maintenance Yard Acquisition

Location: Unknown

Project #: 2013-345

Priority: 1

Project Description

Acquisition of property for placement of a permanent Public Works maintenance yard.

Project Justification

The Public Works Dept Facilities Maintenance Division has used several areas in the past for storage of equipment, materials, and items awaiting disposal. There have been drawbacks to using existing City lands for this purpose (WW Plant - 5 miles outside of City means extensive driving time; Posse Grounds - neighborhood opposition). Property in industrial zoned areas of City may be available. Provision of a permanent area will allow development of a proper Public Works Maintenance area.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Land	General Fund	New	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000
Total Budget			\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Sunshine Lane Safety Improvements
Project #: PW2013-146

Location: Sunshine Lane
Priority: 1

Project Description

The purpose of this project is to provide a solution to an edge of road situation along Sunshine Lane (east side) between Sanborn Rd and Blue Horizon Rd. The edge of the road is immediately adjacent to a drainage channel. Also the edge of the road is estimated to be about 7-feet inside private property. The project will seek to protect drivers from entering the channel and also keep them within the public right-of-way.

Project Justification

The edge of the road is eroding and there is encroachment on private property. At this point the property owner is not willing to dedicate additional right-of-way to the City.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Design	General Fund	New	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
Contingency	General Fund	New	\$0	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500
Land	General Fund	New	\$0	\$90,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$90,000
Arts	General Fund	New	\$0	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300
Construction	General Fund	New	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
Total Budget			\$0	\$142,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$142,800

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Posse Ground Casitas to Lower Parking Lot Link
Project #: 2012-205

Location: Posse Grounds Park
Priority: 2

Project Description

A phase project to expand the existing parking lot adjacent to Posse Ground Road, construct a pedestrian path between the lower parking lot and the casitas area, install subsurface drainage to reduce unwanted ponding from underground water.

Project Justification

The use of the NE most casitas area is diminished due to standing water from underground springs. The lack of pedestrian connection from the lower parking area to the casitas affects their use. An expanded parking area will increase the in-park parking available. The construction of a pedestrian path adds an amenity to the park and enhances park use by creating improved pedestrian connectivity. This project will improve the usability of the park by providing better pedestrian flow and improved use of existing facilities.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Design	General Fund	Carryover	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
Construction Mgt	General Fund	Carryover	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Public Art	General Fund	Carryover	\$0	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200
Construction	General Fund	Carryover	\$0	\$120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000
Total Budget			\$0	\$136,200	\$0	\$0	\$0	\$0	\$0	0	0	0	0	\$136,200

Total Operating Impacts														
Personnel Costs				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies				\$0	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$27,000
Contractual Services				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals				\$0	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$27,000

Project Title: Lighting Changes at City of Sedona Facilities

Location: Various City Facilities

Project #: CD2013-105

Priority: 2

Project Description

The project provides phased funding to begin to retrofit lighting at various City facilities to conform with the City's Lighting Ordinance. The first step would be to conduct a lighting inventory of all City-owned facilities to determine if existing lighting conforms to the Lighting Ordinance. Those lights found not to be in conformance would have to be replaced with conforming lights.

Project Justification

The City should set the example for others in the community regarding adherence to lighting standards set forth by the City.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Design	General Fund	New	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
Equipment	General Fund	New	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$150,000
Total Budget			\$0	\$35,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$160,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: City Hall Drainage

Location: City-Wide

Project #: 2012-122

Priority: 1

Project Description

This project will include improving the drainage around the PD building to address infiltration issues observed in that building.

Project Justification

If left unchecked, water damage can lead to mold and other hazards as well as degradation of the building which will lead to greater and more costly maintenance and repair issues.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Design	Capital Reserves	Carryover	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
Chargebacks	Capital Reserves	Carryover	\$0	\$6,186										
Arts	Capital Reserves	Carryover	\$0	\$1,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,750
Construction	Capital Reserves	Carryover	\$0	\$175,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175,000
Total Budget			\$10,000	\$182,936	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$186,750

Total Operating Impacts														
Personnel Costs				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Harmony Windsong Drives Area Storm Drainage Phase 2

Project #: 2012-108

Location: N/A

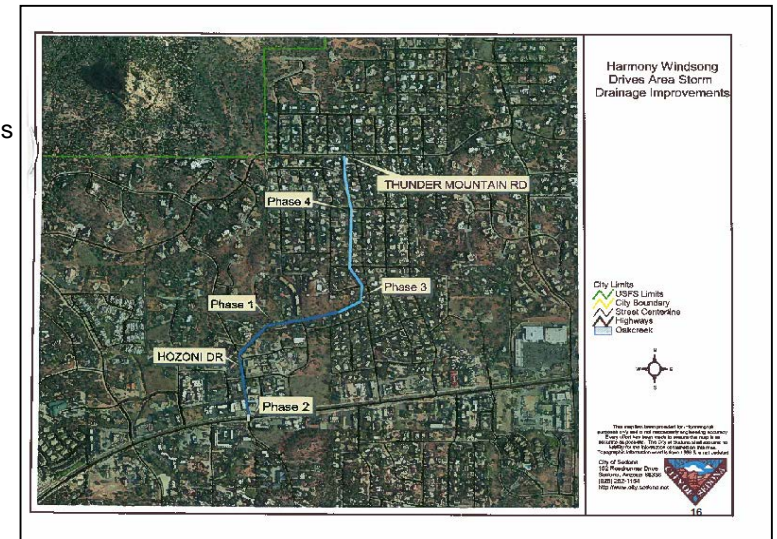
Priority: 1

Project Description

Design and installation of Storm Drainage Improvements in the Harmony and Windsong Drives Area, this is Phase 2. The design would be in FY 2010/2011. Construction of Phase 1 was completed in May 2010. Construction of Phase 2 may again utilize the Construction Manager @ Risk (CMAR) process. In this phase of construction, the existing box culvert crossing at SR 89A will be reconstructed to add capacity, this is at the downstream end of Phase 1.

Project Justification

The Environmental 1 pump station at Back O' Beyond is a residential quality pump. It is not adequate for this multiple residence application. It frequently fails and plugs. It is not constructed in an accessible manner and is difficult to maintain. Replacing the E1 with a small pump station similar to the new Fox station in Chapel will reduce maintenance costs, help prevent spills, and be consistent in equipment to the other minor pump stations. This will reduce the number of backup pumps that must be in inventory for replacement, since most stations will use the same pump. It would be fitted with the Omni alarm system to provide on-line monitoring of flows, alarms and pump efficiency.



Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Design		Carryover	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
Chargebacks		Carryover	\$0	\$6,540										
Arts		Carryover	\$2,800	\$1,850	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,650
Construction		Carryover	\$280,000	\$185,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$465,000
Total Budget			\$297,800	\$193,390	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$484,650

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Harmony Windsong Drives Area Storm Drainage Phase 3

Project #: 2012-109

Location: SR 89A north and east to Lyric Drive

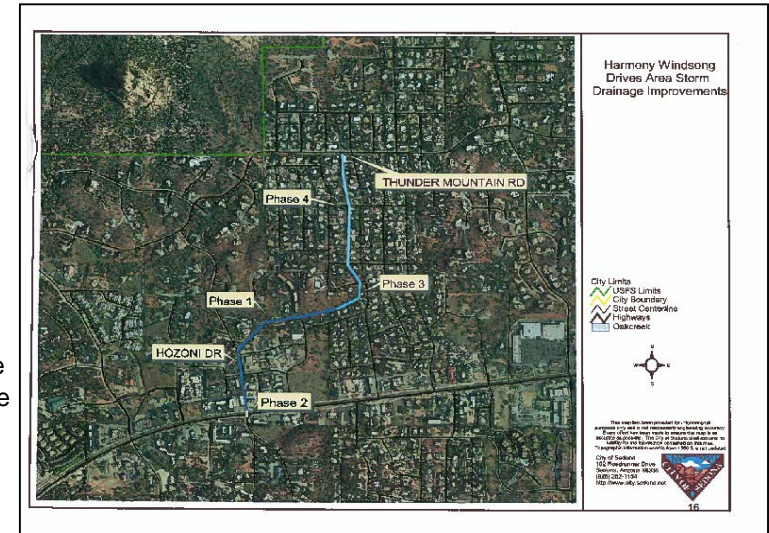
Priority: 1

Project Description

Design and Installation of Storm Drainage Improvements in the Harmony and Windsong Drives Area, this is Phase 3. The design allowance allows for traditional bidding. In this phase of construction, the existing box culvert crossing at SR 89A will be reconstructed to add capacity, this is at the downstream end of Phase 1. Funding for this project, as well as others, is also included to support in-house project management in order to ensure timely project completion.

Project Justification

The Storm Drainage Master Plan identified this work, Phases 1-3, as the first five years on the implementation of the Plan. The work under this project is slightly less than the work shown for the first five years of the Plan in that it only extends to Lyric Drive instead of to Thunder Mountain Drive. Storm drainage improvements will reduce damages from flooding, prevent natural erosion from occurring and control silt runoff in the Harmony and Windsong Drive areas. Improvements need to move upstream. Acquisition of project right of way between the upstream end of Phase 1 to Lyric Dr was not included in Phase 1, this would need to be obtained in Phase 3.



Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Design	General Fund	Carryover	\$71,160	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$71,160
Chargebacks	General Fund	Carryover	\$0	\$59,858	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$59,858
Arts	General Fund	Carryover	\$0	\$15,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,200
Construction	Grants	Carryover	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000
Construction	General Fund	Carryover	\$0	\$1,120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,120,000
Land	General Fund	Carryover	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Contingency	General Fund	Carryover	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Total Budget			\$121,160	\$1,770,058	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,891,218

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$36,000
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$36,000

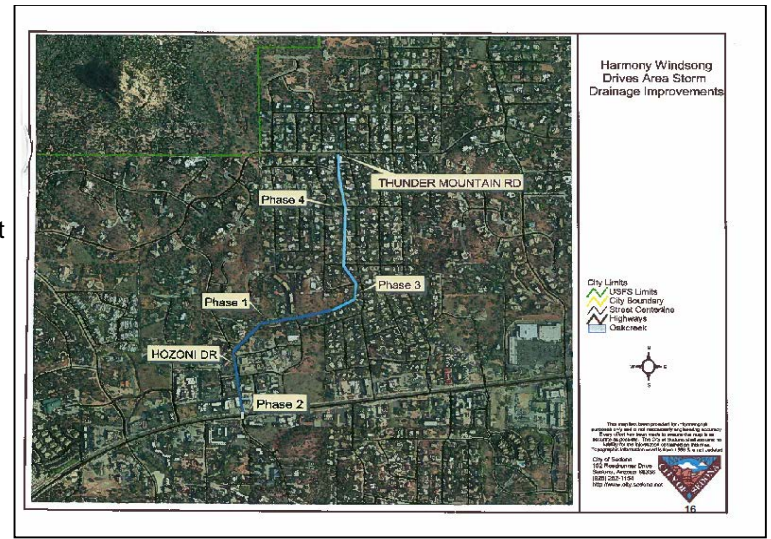
Project Title: Harmony Windsong Drives Area Storm Drainage Phase 4
Project #: 2012-110
Location: Lyric Drive to Sandborn Road.
Priority: 1

Project Description

This project extends a storm drainage to convey 25 year flows from Lyric Drive to Sandborn Road. Project schedule has been accelerated a year so design starts in FY12/13. Funding for this project, as well as others, is also included to support in-house project management in order to ensure timely project completion.

Project Justification

This project will reduce system overflows that tend to affect the Friendship- Symphony Road area during Monsoon type storms.



Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Design	General Fund	New	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000
Chargebacks	General Fund	New	\$0	\$7,000	\$42,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$49,360
Arts	General Fund	New	\$0	\$0	\$12,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,000
Construction	General Fund	New	\$0	\$0	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200,000
Construction Mgmt	General Fund	New	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000
Land	General Fund	New	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Contingency	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$207,000	\$1,454,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,661,360

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$28,000
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$28,000

Project Title: AAA Industrial Park Storm Drain Outfall

Location: AAA Industrial Park Subdivision

Project #: PW2013-230

Priority: 1

Project Description

Upgrade storm drain outfall for Coffee Pot Storm drainage area to 25 year capacity per 2005 Storm Drain Master Plan. Because of the private status of the drainage this project cost was not included in the 2005 Master Plan cost. Costs estimated are higher than Master Plan cost estimate because bid costs have proven higher. The project may be pursued through CMAR. Funding for this project, as well as others, is also included to support in-house project management in order to ensure timely project completion.

Project Justification

This project allows projects in Little Elf area, Saddle Rock Subdivision, and Coffee Pot Road area to move closer to construction.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Design	General Fund	New	\$0	\$250,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
Environmental	General Fund	New	\$0	\$20,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
Construction Mgt	General Fund	New	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000
Chargebacks	General Fund	New	\$0	\$18,270	\$48,720	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$66,990
Construction	General Fund	New	\$0	\$200,000	\$1,400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,600,000
Arts	General Fund	New	\$0	\$2,000	\$14,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,000
Land	General Fund	New	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Total Budget			\$0	\$540,270	\$1,672,720	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,212,990

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Storm Drainage Easement Acquisition
Project #: 2012-116

Location: City-Wide
Priority: 1

Project Description

Acquisition of drainage easements throughout City. It is proposed that initially the City begin acquiring drainage easements for the major drainage ways for the Coffee Pot, Dry Creek (designated together as the Carol Canyon subbasin). Project would require identification of drainage ways to be acquired, sizing of easements, appraisal of easements, and offers to purchase easements in the City's name. Costs don't include major equipment acquisition. This assumes work is contracted out.

Project Justification

There are major drainage ways throughout the City that are identified only as Public Drainage Easements. The primary responsibility for maintenance of these drainage ways lies with the property owner. For public safety, and maintenance resources it may be better for the City of Sedona to own and maintain these drainage ways. City ownership will help to assure more uniform maintenance of major drainage ways, which should reduce the adverse impact of major storms on areas through the City. Maintenance will increase operating expenditures. The expenditures would be for either additional personnel and equipment or additional maintenance contracts. The City Engineer prefers to use the maintenance contract to reduce the need for owning large pieces of equipment. Initial maintenance of the channels may incur high costs in order to bring channels to a standard. The ongoing annual maintenance costs should be less than the initial.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Land	CFD Fees	Carryover	\$20,000	\$50,000	\$110,000	\$120,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$600,000
Total Budget			\$20,000	\$50,000	\$110,000	\$120,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$600,000

Total Operating Impacts														
Personnel Costs				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Parking Enforcement Program
Project #: 2013-130

Location: Uptown
Priority: 1

Project Description

This project involves the installation and operation of a paid parking system for the on-street parking stalls along Highway 89A in the Uptown area. A 2005 parking management study recommended the implementation of paid parking in this area to improve on street parking turnover and availability.

Project Justification

In 2005, the City Council approved the Sedona Parking Management Study for the Uptown area. The study was prepared by a consultant, Parking Research Solutions. According to the study's survey results, the vast majority of stakeholders (72%) believed that on-street parking in the Uptown area needed to be regulated. The study provided recommendations on implementing time restricted and/or paid parking programs and noted that paid parking would address the high occupancy levels better than any other method of on-street parking management. The study also indicated that the City of Sedona should establish public parking agreements with private property owners for the establishment of a pool of public parking locations throughout the Uptown area and that the current parking supply needed to be managed before new parking in Uptown is created. Regulated on-street parking will improve parking management and traffic flow in the Uptown area. Paid parking could also generate revenue for future parking/traffic enhancements.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Design	General Fund	New	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Equipment	General Fund	New	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Technology	General Fund	New	\$0	\$2,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500
Total Budget			\$0	\$132,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$132,500

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$40,000
Totals	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$40,000

Project Title: Shooting Range Improvements

Location: N/A

Project #: 2012-115

Priority: 1

Project Description

A study is being commissioned to evaluate and recommend the relocation of the police shooting range. Study may include enhancement of the facility to provide for classrooms and large asphalt area to conduct training activities for all city personnel. This project provides funding for the improvements.

Project Justification

The wetland areas surrounding the police shooting range are planned for expansion which will require the relocation of the range. A study would identify the most beneficial and cost effective location for the range and also identify opportunities to expand the facility to provide training space for other city departments. Enhancement of the facility could also create revenue generating activities through fee based use by other public and private entities.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Study	General Fund	New	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
Arts	General Fund	New	\$0	\$0	\$950	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$950
Construction	General Fund	New	\$0	\$0	\$95,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$95,000
Total Budget			\$0	\$20,000	\$95,950	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$115,950

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

Information Technology Capital	CODE	BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
Salary/Wages	21-5224-00-105	7,402	7,336	-	-	-	
Direct Payroll Costs	21-5224-00-125	566	542	-	-	-	
Retirement	21-5224-00-130	666	655	-	-	-	
STD/LTD Insurance	21-5224-00-134	54	43	-	-	-	
Health/Dental/Life Insurance	21-5224-00-135	1,123	1,118	-	-	-	
Workers Compensation	21-5224-00-136	108	61	-	-	-	
Flex Leave Reimbursement	21-5224-00-140	-	-	-	-	-	
SUB-TOTAL SALARIES & WAGES		\$ 9,919	\$ 9,755	\$ -	\$ -	\$ -	
Computer Hardware - CC	21-5210-00-715	-	-	1,500	1,499	-	11,000
Office Equipment - CM	21-5220-00-710	-	-	-	-	-	
Computer Hardware - CM	21-5220-00-715	-	-	-	-	1,500	5,100
Computer Hardware - HR	21-5221-00-715	-	-	-	-	5,000	
Computer Software Non-Capital - FIN	21-5222-00-615	-	-	-	-	1,000	
Office Equipment - FIN	21-5222-00-710	-	-	-	-	-	
Computer Hardware - FIN	21-5222-00-715	-	-	-	-	7,500	3,400
Computer Software - FIN	21-5222-00-720	600	-	-	-	150,000	86,725
Office Equipment - IT	21-5224-00-710	-	-	-	-	-	
Computer Equipment - IT	21-5224-00-710	-	-	-	-	3,500	-
Computer Hardware - IT	21-5224-00-715	50,000	42,881	53,500	43,361	28,500	141,000
Computer Software - IT	21-5224-00-720	-	-	26,000	22,528	46,000	-
Telephone & Radio Equip - IT	21-5224-00-730	-	-	-	-	-	35,000
Computer Hardware - Legal	21-5230-00-715	-	-	2,000	1,939	5,000	
Computer Software - Legal	21-5230-00-720	-	-	-	-	-	
Office Equipment - CC	21-5240-00-710	-	-	9,500	8,567	-	
Computer Hardware - CC	21-5240-00-715	-	-	6,500	6,461	3,000	
Computer Software - CC	21-5240-00-720	-	-	-	-	-	
Office Equipment - P&R	21-5242-00-710	-	-	-	-	-	
Computer Hardware - P&R	21-5242-00-715	-	1,315	-	2,092	1,500	-
Computer Software - P&R	21-5242-00-720	11,500	-	-	-	-	
Contingency - GS	21-5245-00-235	50,000	-	40,000	-	-	
Web Based Programs	21-5245-00-299	-	7,238	-	-	-	
Computer Hardware - Non Capital - GS	21-5245-00-615	-	-	-	-	-	
Computer Software - Non Capital - GS	21-5245-00-615	-	-	-	-	-	
Office Equipment - GS	21-5245-00-710	-	-	-	5,581	-	
Computer Hardware - GS	21-5245-00-715	-	-	-	-	5,000	-
Computer Software - GS	21-5245-00-720	150,000	61,443	-	44,696	-	18,000
Data - Aerial Photography - GS	21-5245-00-722	-	-	-	-	-	
Office Equipment - CD	21-5310-00-710	-	-	-	-	-	
Computer Hardware - CD	21-5310-00-715	-	-	-	-	800	16,800
Computer Software - CD	21-5310-00-720	-	-	-	-	-	
Computer Hardware - PW	21-5320-00-715	-	-	-	-	5,000	10,100
Computer Software - PW	21-5320-00-720	-	-	10,000	10,000	-	-
Computer Hardware - A&C	21-5420-00-715	-	-	-	-	1,500	
Telephone & Radio Equip -Non Capital - PD	21-5510-00-615	-	-	-	-	-	
Office Equipment - PD	21-5510-00-710	-	-	-	-	-	
Computer Hardware - PD	21-5510-00-715	43,536	49,029	2,000	-	41,510	26,150
Computer Software - PD	21-5510-00-720	25,000	-	-	-	54,501	
Telephone & Radio Equip - PD	21-5510-00-730	-	-	-	-	-	
Computer Hardware - MC	21-5520-00-715	-	-	3,500	3,104	-	
SUB-TOTAL EQUIPMENT EXPENSES		\$ 330,636	\$ 161,905	\$ 154,500	\$ 149,827	\$ 360,811	\$ 353,275
GRAND TOTAL		\$ 340,555	\$ 171,661	\$ 154,500	\$ 149,827	\$ 360,811	\$ 353,275

2012-2013 Information Technology Capital Fund-City Council

Acct. Code #		Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5210-00-715	Hardware	\$ 11,000	11,000		E-PACKETS
Total 2012-2013 Budget		\$ 11,000	\$ 11,000	\$ -	\$ -

2012-2013 Information Technology Capital Fund-City Manager

Acct. Code #		Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5220-00-710	Equipment	\$ -	-		
21-5220-00-715	Hardware	\$ 5,100	5,100		PC Refresh - (3 laptops)
Total 2012-2013 Budget		\$ 5,100	\$ 5,100	\$ -	\$ -

2012-2013 Information Technology Capital Fund-Financial Services

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5222-00-615	Hardware	\$ -	-	-	-
21-5222-00-720	Software	\$ 86,725	86,725	-	- ERP Package - Carry Over
21-5222-00-715	Hardware	\$ 3,400	3,400	-	- PC Refresh - (2 laptops)
21-5222-00-720	Software	\$ -	-	-	-
Total 2012-2013 Budget		\$ 90,125	\$ 90,125	\$ -	\$ -

less other funds \$0

2012-2013 Information Technology Capital Fund-Information Technology

Acct. Code #	Acct. Code #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5224-00-710	Equipment	\$ -	-	-	-
21-5224-00-715	Hardware	\$ 50,000	50,000	-	- Enhance Security at ALL City Facilities
21-5224-00-715	Hardware	\$ 35,000	35,000	-	- Replace Electronic Access Control System
21-5224-00-715	Hardware	\$ 50,000	50,000	-	- Expand City Private Wireless Network
21-5224-00-715	Hardware	\$ 1,000	1,000	-	- PC Refresh - (Printer replacements)
21-5224-00-715	Hardware	\$ 5,000	5,000	-	- PC Refresh - (Batteries in IT Data Center UPS)
21-5224-00-720	Software	\$ -	-	-	-
21-5224-00-730	Radio/Telephone	\$ 35,000	35,000	-	- Replace Telephone/Voice Mail Upgrade
Total 2012-2013 Budget		\$ 176,000	\$ 176,000	\$ -	\$ -

less other funds \$0

2012-2013 Information Technology Capital Fund-**General Services**

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5245-00-261	Contingency	\$ -	-	-	-
21-5245-00-720	Software	\$ 18,000	18,000	-	Grant Mangement System
21-5245-00-722	Data	\$ -	-	-	-
21-5245-00-730	Phones/Equip	\$ -	-	-	-
Total 2012-2013 Budget		\$ 18,000	\$ 18,000	\$ -	\$ -
<i>less other funds</i>		<i>\$ -</i>			

2012-2013 Information Technology Capital Fund-**Community Development**

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5310-00-710	Equipment	\$ -	-	-	-
21-5310-00-715	Hardware	\$ 16,800	16,800	-	PC Refresh - (14 desktops)
21-5310-00-715	Hardware	\$ -	-	-	-
Total 2012-2013 Budget		\$ 16,800	\$ 16,800	\$ -	\$ -

2012-2013 Information Technology Capital Fund-**Public Works**

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other
21-5320-00-715	Hardware	\$ 4,000	-	-	4,000 PC Refresh - (SCADA computer)
21-5320-00-715	Hardware	\$ 10,100	10,100	-	PC Refresh - (7 desktops, 1 laptop)
21-5320-00-715	Hardware	\$ -	-	-	-
21-5320-00-722	Data	\$ -	-	-	-
Total 2012-2013 Budget		\$ 14,100	\$ 10,100	\$ -	\$ 4,000
<i>less other funds</i>		<i>(\$4,000)</i>			

2012-2013 Information Technology Capital Fund-**Police Department**

Acct. Code #	C.I.P. #	Amount Budgeted	1/2 Cent Tax	Reserves	Other Funds
21-5510-00-710	Equipment	\$ -	-	-	-
21-5510-00-715	Hardware	\$ 3,600	3,600	-	PC Refresh - (3 desktops)
21-5510-00-715	Hardware	\$ 1,500	1,500	-	Dedicated Security System Monitor
21-5510-00-715	Hardware	\$ 5,000	5,000	-	Replace VPN Security Access Tokens
21-5510-00-715	Hardware	\$ -	-	-	-
21-5510-00-715	Hardware	\$ 16,050	16,050	-	Upgrade In-Car-Video Servers
21-5510-00-730	Phone/Data	\$ -	-	-	-
Total 2012-2013 Budget		\$ 26,150	\$ 26,150	\$ -	\$ -
<i>less other funds</i>		<i>\$0</i>			

Combined Total	\$ 353,275	\$ 353,275	\$ -	\$ 4,000
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2012-2013 I.T. Capital Budget

Project Title: Wireless Network for City Hall - Private

Location: City Hall

Project #: 2012-109

Priority: 1

Project Description

Install private wireless network at City Hall for use by city staff and elected officials.

Project Justification

Reduce or eliminate need for new network cabling; provide ability to take advantage of new wireless technologies; satisfy demands of staff to provide portability of computer systems within the complex.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Technology	Devt Impact Fees	New	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Total Budget			\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$20,000
Totals	\$0	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$20,000

Project Title: Enhance Security at all City Facilities

Location: N/A

Project #: 2012-103

Priority: 1

Project Description

Utilize technology to enhance security at all city facilities, such as parks, public pool, wastewater plant, etc., potentially installing video monitor/surveillance equipment, or other technology to promote more secure and safe facilities.

Project Justification

Vandalism has cost the city tens of thousands of dollars, and greater security measures should prove to be a cost/benefit.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Technology	General Fund	New	\$0	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Total Budget			\$0	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000

Total Operating Impacts														
Personnel Costs				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: ERP Package
Project #: 2012-102

Location: N/A
Priority: 1

Project Description

An ERP system would allow City employees to manage all accounts of each customer with one stop. All departments would have access to every account (except Municipal Court files) each customer has with the City. The cost is approximately \$175,000 to \$250,000 to implement and then approximately \$25,000 to \$35,000 annually for maintenance and support. This investment would cover Finance, Payroll, Human Resources, Utility Billing, Building Permits, Work Orders, Business Licenses, GIS Mapping, Code Enforcement, Citizen Services, Special Assessments. Also, Budget Planning & Forecasting, Project/Grant accounting, Report Writer, Forms, Laserfiche integration, etc. Over the past few years, the City has been approached by Vendors relating to ERP packages. We have seen a couple of demos and see benefits to going in this direction. Overall operating efficiency would improve. There are lease options that could be considered as well as cooperative purchase agreements. The annual maintenance fee would wash with all the current fees paid for all the different softwares. There may be a need for additional servers for imaging, applications and database. IT would have to determine if needed and or the costs. Annual maintenance and support costs would apply after the first year. This cost should include any updates and or upgrades to the software. If we increased the users, we may have to pay for additional licensing.

Project Justification

Currently, the City has several software packages used for customers of the City of Sedona. There are no links. Example: if there is a Building permit issue or dispute with the City, only Building Division or that employee would know, no one else in the City would be aware of the problem. Also, within the Finance office, if a customer has more than one account, it may be hard to track exactly how much they owe the City if their accounts are in two different modules. Currently, Finance uses Caselle for the City's accounting functions. Human Resources uses PeopleTrak for personnel and safety management. Community Development uses CityView for permitting, and Public Works uses Iworks. We have had several different softwares that have been purchased, but never been used for one reason or another

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Technology	General Fund	Carryover	\$90,142	\$86,725	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$176,867
Total Budget			\$90,142	\$86,725	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$176,867

Total Operating Impacts														
Personnel Costs			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

Development Impact Fees		BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
	CODE						
Contingency	20-5000-00-261	-	-	-	-	-	-
Storm Drainage	20-5000-00-575	15,000	29,274	369,000	4,697	50,000	-
General/Public Facilities	20-5000-00-576	22,500	-	52,500	-	80,000	70,000
Parks & Open Space	20-5000-00-577	375,000	25,086	1,107,000	108,459	1,160,000	1,687,561
Law Enforcement	20-5000-00-578	-	-	-	-	-	-
Streets & Signals	20-5000-00-579	-	9,439	-	32,000	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES		\$ 412,500	\$ 63,798	\$ 1,528,500	\$ 145,156	\$ 1,290,000	\$ 1,757,561
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL		\$ 412,500	\$ 63,798	\$ 1,528,500	\$ 145,156	\$ 1,290,000	\$ 1,757,561

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

C. F. D.- SUMMIT	CODE	BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
Salary/Wages	24-5000-00-105	3,680	3,602	-	144	-	-
Overtime	24-5000-00-106	-	-	-	-	-	-
Direct Payroll Costs	24-5000-00-125	282	293	-	(11)	-	-
Retirement	24-5000-00-130	331	328	-	(13)	-	-
STD/LTD Insurance	24-5000-00-134	27	22	-	(0)	-	-
Health/Dental/Life Insurance	24-5000-00-135	304	291	-	(12)	-	-
Workers Compensation	24-5000-00-136	81	6	-	-	-	-
Flex Leave Reimbursement	24-5000-00-140	-	-	-	-	-	-
Employee Benefits	24-5000-00-146	795	114	-	-	-	-
SUB-TOTAL SALARIES & WAGES		\$ 5,500	\$ 4,655	\$ -	\$ 107	\$ -	\$ -
Contingency	24-5000-00-261	-	-	-	-	-	-
District Set Up	24-5000-00-261	-	-	-	-	-	-
89A Landscaping	24-5000-00-937	-	-	-	-	-	-
Traffic/Corridor Studies	24-5000-00-832	-	-	-	-	-	-
Skateboard Park	24-5000-00-846	-	-	-	-	-	-
Infrastructure/Public Works	24-5000-00-850	-	-	17,500	-	25,000	-
Uptown Enhancement (Turnback/Roundabout)	24-5000-00-920	-	-	-	-	-	-
Parking Facility	24-5000-00-922	-	-	-	-	-	-
SR 89A & Foothills South	24-5000-00-926	20,000	-	-	-	-	-
Creekwalk	24-5000-00-945	-	-	-	-	-	-
Park Improvements	24-5000-00-750	15,500	10,827	71,000	56,096	20,000	-
Swimming Pool Improvements	24-5000-00-750	-	-	-	-	-	-
General Facilities	24-5000-00-850	13,750	1,250	48,750	(18,467)	20,000	-
Computer Software	24-5000-00-720	30,000	-	-	-	-	-
Transfer to General Fund/Operations	24-5000-00-995	67,500	55,000	314,989	-	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES		\$ 146,750	\$ 67,077	\$ 452,239	\$ 37,629	\$ 65,000	\$ -
GRAND TOTAL		\$ 152,250	\$ 71,732	\$ 452,239	\$ 37,736	\$ 65,000	\$ -

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

C. F. D.- FAIRFIELD		BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
Salary/Wages	25-5000-00-105	17,734	18,211	-	698	-	-
Overtime	25-5000-00-106	162	184	-	-	-	-
Direct Payroll Costs	25-5000-00-125	1,369	1,314	-	(51)	-	-
Retirement	25-5000-00-130	1,611	1,601	-	(66)	-	-
STD/LTD Insurance	25-5000-00-134	165	99	-	(2)	-	-
Health/Dental/Life Insurance	25-5000-00-135	3,344	5,385	-	(244)	-	-
Workers Compensation	25-5000-00-136	590	269	-	-	-	-
Flex Leave Reimbursement	25-5000-00-140	-	-	-	-	-	-
Employee Benefits	25-5000-00-146	795	114	-	-	-	-
SUB-TOTAL SALARIES & WAGES		\$ 25,770	\$ 27,175	\$ -	\$ 336	\$ -	\$ -
Contingency	25-5000-00-261	-	-	-	-	-	-
89A Landscaping	25-5000-00-937	-	-	-	-	-	-
Infrastructure/Public Works	25-5000-00-850	-	-	17,500	-	25,000	-
Teen Center/Skateboard Park	25-5000-00-846	-	-	-	-	-	-
Creekwalk	25-5000-00-945	-	-	-	-	-	-
Park Improvements	25-5000-00-750	-	-	296,000	265,147	20,000	10,000
Swimming Pool Improvements	25-5000-00-750	-	-	-	-	-	-
Uptown Enhancement (Turnback/Roundabout)	25-5000-00-920	-	-	-	-	-	-
Parking Facility	25-5000-00-922	-	-	-	-	-	-
Computer Software	25-5000-00-720	-	-	-	-	-	-
General Facilities	25-5000-00-850	-	-	40,360	16,610	20,000	-
Transfer to General Fund/Operations	25-5000-00-995	-	-	-	-	-	-
Safety & Emergency Equipment	25-5244-00-728	7,500	7,500	-	-	-	-
Park Improvements	25-5244-00-750	5,000	476	-	-	-	-
Athletic Fields	25-5244-00-800	-	514	-	-	-	-
Sunset Park	25-5244-00-840	30,000	30,000	-	-	-	-
Jordan Historical Park	25-5244-00-842	3,000	3,000	-	-	-	-
Sedona Public Library	25-5245-00-505	30,000	30,000	-	-	-	-
B&G/Child Development Program	25-5245-00-519	10,000	10,000	-	-	-	-
Adult Community Center	25-5245-00-521	15,000	15,000	-	-	-	-
Computer Software	25-5245-00-720	20,000	-	-	-	-	-
City Hall - Interior & Flooring	25-5245-00-851	1,250	1,250	-	-	-	-
Art In Public Places	25-5420-00-989	12,500	-	-	-	-	-
Computer Software	25-5510-00-720	10,000	-	-	-	-	-
SUBTOTAL ADMINISTRATIVE EXPENDITURES		\$ 144,250	\$ 97,740	\$ 353,860	\$ 281,757	\$ 65,000	\$ 10,000
GRAND TOTAL		\$ 170,020	\$ 124,915	\$ 353,860	\$ 282,093	\$ 65,000	\$ 10,000

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

Art in Public Places		BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
	CODE						
Art in Public Places	26-5420-00-989	-	-	-	-	-	-
Transfer to General Fund	26-5000-00-995	-	-	-	-	-	-
Contingency	26-5000-00-261	-	-	-	-	-	-
Special Programs	26-5420-40-802	-	-	-	-	-	-
Public Information Program	26-5420-40-805	-	-	-	-	-	-
Art in Public Places	26-5420-40-989	125,000	30,735	125,000	51,096	125,000	68,333
GRAND TOTAL		\$ 125,000	\$ 30,735	\$ 125,000	\$ 51,096	\$ 125,000	\$ 68,333

Project Title: Art in the Roundabouts

Location: SR 89A Corridor

Project #: A&C2013-122

Priority: 3

Project Description

To continue adding public art for continued beautification of the SR 89A corridor.

Project Justification

Will enhance the City's image as being a City animated by the arts where public art may be enjoyed by residents. This route contains some of the most visible locations in the City.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Public Art	Percent for Arts	New	\$0	\$20,000	\$45,000	\$0	\$50,000	\$0	\$50,000	\$0	\$50,000	\$0	\$50,000	\$265,000
Design	Percent for Arts	New	\$0	\$10,000	\$0	\$10,000	\$0	\$10,000	\$0	\$10,000	\$0	\$10,000	\$0	\$50,000
Construction	Percent for Arts	New	\$0	\$0	\$10,000	\$0	\$10,000	\$0	\$10,000	\$0	\$10,000	\$0	\$10,000	\$50,000
Total Budget			\$0	\$30,000	\$55,000	\$10,000	\$60,000	\$10,000	\$60,000	\$10,000	\$60,000	\$10,000	\$60,000	\$365,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Enterprise Fund
Wastewater/Sewer
Administration, Plant,
Debt Service, Construction, Detailed
Construction Projects

Fiscal Year Budget

2012-2013

DEPARTMENT DESCRIPTION

The Wastewater Division of the Public Works Department collects and conveys domestic sewage to the Wastewater Reclamation Plant (WRP) through a wastewater collection system comprised of sewer pipes and pump/lift stations. The sewage is processed at the Wastewater Reclamation Plant into reclaimed and disinfected effluent and biosolids. The treated effluent is spray irrigated onto City property for evapotranspiration (intake by native plants and evaporation back into the environment). The biosolids (sludge) are transported to the Grey Wolf Landfill for final disposal.

MISSION STATEMENT

The mission of the Public Works Department Wastewater Division of the City of Sedona, with public health and safety being of the highest priority, is to provide professional and efficient maintenance and operation of the wastewater system. This includes facilities for collection, transport, treatment and disposal of wastewater related flows in a manner which takes into account the requirements of the Arizona Department of Environmental Quality; and the direction of the City Manager, the City Council, the Public Works Director; and the desires of the citizens of Sedona, as well as the professional standards governing wastewater system operations.

2011-2012 ACCOMPLISHMENTS

- ✓ Completed construction of new wetlands.
- ✓ Completed construction to upgrade UV disinfection system and for A+ effluent requirements.
- ✓ Final completion of the three major pump stations upgrade project.
- ✓ Constructed new air-drying beds for biosolids management.
- ✓ Rehabilitated several aging manholes in the Northview subdivision.
- ✓ Built a new loading dock for safe and efficient loading and unloading of parts and equipment.

Did You Know?

Safety:

Working in the field of wastewater treatment is an extremely hazardous profession. Some the dangers operators face every day are:

- ✦ Confined Space Entry
- ✦ Fall Protection
- ✦ Trench Collapses
- ✦ Traffic Control
- ✦ Electrical Hazards
- ✦ Biological Hazards
- ✦ Chemical Hazards

Fun Wastewater Facts:

- ✦ The US uses twice as much water than most other industrialized nations.
- ✦ The most common size sewer pipe is 8 inches in diameter.

- ✓ Installed fall protection tie off anchor points around all basins and wet wells at the treatment plant.
- ✓ Installed new soft starters on Area 4 irrigation pumps.
- ✓ Rebuilt several pumps/motors per preventative maintenance schedule.
- ✓ Installed emergency generator power to the Administration building where the SCADA computers are located.
- ✓ Replaced underground electrical wire at all minor pump stations.

2012-2013 OBJECTIVES

- ✓ Installation of a test injection well for effluent disposal.
- ✓ Design of plant upgrades to allow capacity of A+ effluent for 2 MGD.
- ✓ Upgrade 11 of the 13 minor pump stations: communication/alarm system upgrades and electrical component reconfiguration for operator safety.

- ✓ Replacing the pump station at the Back O'Beyond Ranch sub-division.
- ✓ Replace aging stand-by generator at Chapel Pump Station.
- ✓ Replace one blower with a new efficient turbo blower
- ✓ Continue irrigation soil amendments to improve soil absorption.
- ✓ Continue to rehabilitate aging manholes and sewer lines in the Northview subdivision.
- ✓ Purchase trench box for employee safety while working in trenches.
- ✓ Install a back up generator connection at the plant for portable generator use in case of standby generator failure.
- ✓ Conduct sewer line cleaning and closed circuit television inspections to sewer lines.

SIGNIFICANT CHANGES

- ✓ Amended Aquifer Protection Permit from ADEQ to reclassify effluent from class B+ to class A+ quality effluent.
- ✓ A solar power agreement was signed to allow for construction and operation of an on-site solar panel array which will provide a significant part of the treatment plant's electrical power need at a reduced cost to the City.

CITY OF SEDONA

EXPENDITURE ANALYSIS

Wastewater Administrative	CODE	BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
Salary/Wages	59-5250-00-105	330,727	332,559	298,897	346,984	307,036	306,466
Overtime	59-5250-00-106	2,347	164	1,940	43	-	-
Temp/Part-Time Wages	59-5250-00-110	-	2,737	-	-	-	-
Direct Payroll Costs	59-5250-00-125	25,480	23,193	23,014	23,212	23,488	23,445
Retirement	59-5250-00-130	30,656	27,277	22,352	30,094	33,342	34,272
STD/LTD Insurance	59-5250-00-134	2,483	3,179	1,481	643	1,917	1,829
Health/Dental/Life Insurance	59-5250-00-135	48,778	41,543	32,210	43,016	43,408	47,929
Workers Compensation	59-5250-00-136	4,141	15,240	4,175	4,544	2,489	4,743
Flex Leave Reimbursement	59-5250-00-140	-	-	-	-	-	-
Employee Benefits	59-5250-00-146	6,812	5,432	7,290	3,929	6,467	3,228
SUB-TOTAL SALARIES & WAGES		\$ 451,424	\$ 451,325	\$ 391,359	\$ 452,464	\$ 418,147	\$ 421,910

Employee Exams	59-5250-00-141	65	-	65	-	65	25
Contracted/Professional Services	59-5250-00-205	12,800	18,093	23,820	26,648	23,820	85,020
Advertising	59-5250-00-211	225	-	-	-	-	-
Subscriptions/Dues/Licenses	59-5250-00-212	210	40	210	253	210	210
Telephone	59-5250-00-213	4,610	1,576	1,080	1,228	2,154	2,154
Service Charges	59-5250-00-215	17,000	20,276	17,000	12,082	17,000	20,000
Permit Fees	59-5250-00-217	17,466	17,400	17,666	20,142	22,858	37,330
Printing /Office Supplies/Photographic	59-5250-00-220	6,100	4,535	-	747	-	1,400
Postage	59-5250-00-222	24,975	22,428	24,975	25,473	24,975	33,355
System Maintenance	59-5250-00-231	500	-	500	-	500	600
Office Maintenance	59-5250-00-232	2,825	325	2,825	2,797	2,825	3,425
Lease Purchase	59-5250-00-234	3,600	2,202	3,600	2,265	3,600	3,000
Software Maintenance	59-5250-00-236	5,000	4,718	5,080	4,095	9,866	15,200
Vehicle Expense	59-5250-00-241	1,000	-	-	-	-	-
General Legal Expenses	59-5250-00-250	-	(549)	-	-	-	-
Recording/TAT fees	59-5250-00-252	300	494	300	283	500	500
Audit	59-5250-00-255	16,500	24,615	16,500	12,503	20,000	20,000
Maintenance/Janitorial	59-5250-00-310	7,442	-	-	-	-	-
Utilities	59-5250-00-330	1,500	-	1,500	1,500	1,500	1,500
Water Conservation	59-5250-00-335	1,000	-	1,000	448	1,000	500
Property & Casualty Insurance	59-5250-00-340	6,800	6,800	6,800	6,800	6,800	6,800
Gasoline & Diesel	59-5250-00-405	600	524	150	136	150	175
Replacement & Extension	59-5250-00-560	-	-	-	-	-	-
Office Furniture - Non Capital	59-5250-00-605	-	-	-	-	-	-
Computer Software - Non Capital	59-5250-00-620	-	-	-	-	2,500	-
Radio & Phone - Non Capital	59-5250-00-630	-	-	-	-	-	-
Safety Supplies	59-5250-00-803	175	104	175	-	175	175
SUBTOTAL ADMINISTRATIVE EXPENDITURES		\$ 130,693	\$ 123,579	\$ 123,246	\$ 117,399	\$ 140,498	\$ 231,369

Office Furniture	59-5250-00-705	-	-	-	-	-	-
Office Equipment	59-5250-00-710	-	-	-	-	-	-
Computer Hardware	59-5250-00-715	-	-	-	-	-	-
Computer Software	59-5250-00-730	25,000	-	-	-	-	-
Vehicle	59-5250-00-740	-	-	-	-	-	-
SUB-TOTAL ASSETS		\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL		\$ 607,117	\$ 574,904	\$ 514,605	\$ 569,863	\$ 558,645	\$ 653,279

**CITY OF SEDONA
EXPENDITURE ANALYSIS
Wastewater Plant**

	CODE	BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
Salary/Wages	59-5253-00-105	429,108	411,828	370,282	430,727	396,205	396,679
Overtime	59-5253-00-106	44,965	34,660	29,515	37,732	45,586	45,559
Temp/Part-Time Wages	59-5253-00-110	-	-	-	-	-	-
Direct Payroll Costs	59-5253-00-125	36,267	32,818	30,585	33,723	33,797	33,831
Retirement	59-5253-00-130	42,667	37,171	38,381	43,317	46,388	48,204
STD/LTD Insurance	59-5253-00-134	4,082	2,752	2,736	1,128	3,158	3,137
Health/Dental/Life Insurance	59-5253-00-135	82,730	71,950	52,826	76,568	79,009	92,449
Workers Compensation	59-5253-00-136	17,958	9,467	17,487	13,952	14,420	18,499
Flex Leave Reimbursement	59-5253-00-140	-	-	-	-	-	-
Employee Benefits	59-5253-00-146	-	-	-	-	-	-
SUB-TOTAL SALARIES & WAGES		\$ 657,777	\$ 600,647	\$ 541,812	\$ 637,146	\$ 618,563	\$ 638,358

Employee Exams	59-5253-00-141	805	338	805	643	750	530
Uniform Allowance	59-5253-00-145	6,480	4,867	6,480	7,081	6,780	7,800
Training/Staff Development	59-5253-00-150	-	-	-	-	-	-
Professional Services	59-5253-00-205	43,670	97,161	43,170	36,202	59,170	70,950
Tech Support	59-5253-00-206	23,000	7,402	29,000	24,577	27,500	27,500
Advertising	59-5253-00-211	-	364	50	-	200	200
Subscriptions/Dues/Licenses	59-5253-00-212	2,200	1,339	1,990	360	1,825	405
Telephone	59-5253-00-213	13,990	13,229	13,990	15,394	14,650	19,414
Permit Fees	59-5253-00-217	2,200	2,187	2,200	2,187	2,200	2,200
Printing/Office Supplies/Photographic	59-5253-00-220	1,460	1,388	-	-	-	-
Postage & Delivery	59-5253-00-222	1,400	1,317	1,300	1,735	1,200	300
Equipment & Other Rentals	59-5253-00-233	6,000	-	7,000	6,736	4,500	12,000
Equipment Repair	59-5253-00-235	250,000	182,587	235,000	227,777	177,500	218,500
Software Maintenance	59-5253-00-236	8,475	3,429	2,555	2,411	2,555	3,575
Vehicle Expenses	59-5253-00-241	14,000	10,206	12,000	14,652	10,500	12,500
Spendable Contingency	59-5253-00-260	-	-	-	-	-	-
Maintenance & Improvements	59-5253-00-310	-	(672)	-	269	-	9,000
Janitorial Supplies	59-5253-00-320	900	-	900	-	900	500
Utilities	59-5253-00-330	404,550	369,077	404,000	346,788	404,000	387,249
Gasoline & Diesel	59-5253-00-405	25,305	15,621	21,305	18,751	21,305	20,145
Solid Waste	59-5253-00-540	141,902	119,046	145,902	106,480	143,702	134,050
Septic Maintenance	59-5253-00-555	18,900	18,708	18,900	22,482	16,500	22,100
Sewer System Maintenance/Repair	59-5253-00-561	459,300	168,541	303,300	180,016	371,300	362,000
Plant Maintenance/Repairs	59-5253-00-562	104,500	161,798	104,500	134,697	173,500	242,000
Office Furniture - Non Capital	59-5253-00-605	-	-	-	120	-	-
Computer Hardware - Non Capital	59-5253-00-615	500	1,192	1,100	143	440	1,200
Computer Software - Non Capital	59-5253-00-620	-	262	-	-	-	-
Machinery & Equipment - Non Capital	59-5253-00-625	-	959	-	2,485	-	2,300
Radio & Phone - Non Capital	59-5253-00-630	450	106	350	98	350	350
Safety Supplies	59-5253-00-803	14,975	9,244	10,975	8,388	9,975	15,300
Oil & Lubricants	59-5253-00-855	4,750	1,393	4,100	3,616	3,350	4,000
Wastewater Supplies	59-5253-00-857	112,400	32,095	90,400	40,273	49,900	45,400
Depreciation	59-5253-00-890	-	-	-	-	-	-
ADEQ Compliance	59-5253-00-891	-	-	-	-	-	-
SUBTOTAL TREATMENT PLANT EXPENDITURES		\$ 1,662,112	\$ 1,223,183	\$ 1,461,272	\$ 1,204,363	\$ 1,504,552	\$ 1,621,468

Office Furniture	59-5253-00-705	-	-	-	-	-	-
Computer Hardware	59-5253-00-715	-	1,810	-	-	-	4,000
Computer Software	59-5253-00-720	-	-	4,000	2,883	4,000	-
Machinery & Equipment	59-5253-00-725	24,000	63,914	-	43,011	-	88,000
Radio	59-5253-00-730	-	30,975	-	-	-	-
Telephone Equipment	59-5253-00-735	-	-	-	-	-	-
Motor Vehicle	59-5253-00-740	32,500	-	30,000	-	-	-
		-	-	-	-	-	-
SUB-TOTAL ASSETS		\$ 56,500	\$ 96,699	\$ 34,000	\$ 45,894	\$ 4,000	\$ 92,000
GRAND TOTAL		\$ 2,376,389	\$ 1,920,529	\$ 2,037,084	\$ 1,887,403	\$ 2,127,115	\$ 2,351,826

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

Wastewater Construction	CODE	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ADOPTED
		2009-10	2009-10	2010-11	2010-11	2011-12	2012-2013
Salary/Wages	59-5252-00-105	270,445	270,601	198,791	215,296	138,532	140,791
Overtime	59-5252-00-106	11,909	275	772	91	5,577	6,727
Temporary-Part Time	59-5252-00-110	-	-	-	-	1,652	1,678
Direct Payroll Costs	59-5252-00-125	21,600	19,763	15,267	15,382	11,151	11,413
Retirement	59-5252-00-130	26,667	24,077	19,158	19,418	15,132	16,079
STD/LTD Insurance	59-5252-00-134	2,320	1,764	1,458	519	1,001	1,004
Health/Dental/Life Insurance	59-5252-00-135	51,608	49,526	38,532	41,927	30,985	30,386
Workers Compensation Insurance	59-5252-00-136	6,679	4,154	6,155	5,734	894	6,767
Flex Leave Reimbursement	59-5252-00-140	-	-	-	-	-	-
Employee Benefits	59-5252-00-146	780	-	780	-	360	-
SUB-TOTAL SALARIES & WAGES		\$ 392,008	\$ 370,161	\$ 280,913	\$ 298,368	\$ 205,284	\$ 214,846

Employee Exams	59-5252-00-141	-	-	-	-	-	-
Uniform Allowance	59-5252-00-145	400	-	-	-	-	-
Training/Staff Development	59-5252-00-150	-	-	-	-	-	-
Professional Services	59-5252-00-205	10,000	1,427	3,000	2,039	2,000	2,000
Telephone	59-5252-00-213	1,300	969	1,300	1,300	1,300	1,200
Office/Printing Supplies	59-5252-00-220	1,500	281	-	44	-	-
Postage	59-5252-00-222	75	-	-	-	-	-
System Maintenance	59-5252-00-231	-	-	-	-	-	-
Automobile Expense	59-5252-00-241	2,500	924	1,500	680	1,000	1,000
Legal Fees	59-5252-00-250	5,000	-	5,000	10,112	5,000	5,000
Recording Fees	59-5252-00-252	150	26	150	12	150	150
Contingency	59-5252-00-260	-	-	-	-	-	-
Rent	59-5252-00-305	6,000	-	6,000	6,000	6,000	6,000
Utilities	59-5252-00-330	-	-	-	-	-	-
Gasoline	59-5252-00-405	7,000	3,258	4,500	3,068	4,278	1,800
Office Furniture - Non Capital	59-5252-00-605	-	-	-	-	-	-
Office Equipment - Non Capital	59-5252-00-610	-	-	-	-	-	-
Computer Software - Non Capital	59-5252-00-620	-	-	-	-	-	-
Machinery & Equipment - Non Capital	59-5252-00-625	-	-	-	-	-	-
Radio & Phone Equip - Non Capital	59-5252-00-630	-	10	138	-	138	438
Safety Equipment	59-5252-00-803	2,700	1,076	1,500	1,265	1,025	850
Special Supplies	59-5252-00-815	600	510	400	9	400	400
Laterals	59-5252-00-942	15,000	-	15,000	-	15,000	-
Plant Upgrade	59-5252-00-946	1,555,000	349,910	1,555,000	961,139	220,000	-
Long Term Effluent	59-5252-00-947	679,000	150,067	553,000	396,377	3,358,000	2,153,000
Pump Lift Station Improvements	59-5252-00-952	5,058,903	1,846,760	476,000	853,891	337,111	468,000
Construction Mgmt	59-5252-00-953	-	-	-	-	-	-
Phase 2 Design/Construction	59-5252-00-954	31,000	1,592	-	-	-	-
Treatment Plant O & M	59-5252-00-955	300,000	30,409	-	-	-	-
Collection System	59-5252-00-956	4,091,773	3,454,165	489,383	515,032	-	-
Transfers	59-5252-00-957	10,000	-	10,000	-	37,810	s
	59-5252-00-958	-	-	-	-	-	-
SUBTOTAL CONSTRUCTION		\$ 11,777,901	\$ 5,841,383	\$ 3,121,871	\$ 2,750,968	\$ 3,989,212	\$ 2,639,838

Office Furniture	59-5252-00-705	-	-	-	-	-	-
Office Equipment	59-5252-00-710	-	-	-	-	-	-
Computer Hardware	59-5252-00-715	-	-	27,000	24,695	4,000	-
Computer Software	59-5252-00-720	-	-	-	-	25,000	-
Data	59-5252-00-722	-	-	8,500	8,500	8,500	-
Machinery & Equipment	59-5252-00-725	-	-	-	-	-	-
Radio/Telephone Equipment	59-5252-00-730	-	-	-	-	-	-
Vehicles	59-5252-00-740	-	-	-	-	-	-
Land Acquisition	59-5252-00-745	-	-	10,000	-	10,000	10,000
		\$ -	\$ -	\$ 45,500	\$ 33,195	\$ 47,500	\$ 10,000
GRAND TOTAL		\$ 12,169,909	\$ 6,211,544	\$ 3,448,284	\$ 3,082,531	\$ 4,241,996	\$ 2,864,684

Project Title: Wastewater Effluent Management - Wetlands

Location: Wastewater Treatment Plant

Project #: 2013-261

Priority: 1

Project Description

This project would allow the City to expand the Wetlands project in order to dispose of additional treated wastewater. The current Wetlands were constructed to dispose of effluent, but the full efficacy of the Wetlands has not been fully tested and monitored. As the Wetlands mature and testing and monitoring continues with the completed Phase I of the Wetlands project, City staff will be in a better position to determine how much and to what extent the Wetlands is cost effective as a means of effluent disposal. If it proves as successful as anticipated, this project allocates funding to continue and/or expand the use of Wetlands as a means of effluent disposal.

Project Justification

The City's Wastewater Treatment Plant is approaching treatment capacity. After about 2,500 new connections the current treatment plant will not be able to handle any more inflow of sewer water from the community. Recharge (more treatment of the effluent) would provide more capacity for inflow and lengthen the life of the existing treatment plant. Increasing capacity at the plant also reduces the risk of overflow or plant failure. If no new mechanism for disposing of effluent is found, the other option is to expand the plant, a very expensive venture with far less tangential benefit than recharge. Finding a way to dispose of treated wastewater on a permanent basis, other than by spray irrigation, will free up land at the Wastewater Reclamation Plant for other, as yet undetermined, uses. City staff will need to maintain the recharge piping, pumps, and recharge area. Also, there will be a need to track the credits generated and their use.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Construction Mgt	WW Revenue	Carryover	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Chargebacks	WW Revenue	Carryover	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
Construction	Grant	New	\$0	\$75,000										
Construction	WW Revenue	Carryover	\$1,534,883	\$205,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,739,883
Environmental	WW Revenue	Carryover	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design	WW Revenue	Carryover	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	WW Revenue	Carryover	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Total Budget			\$1,534,883	\$325,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,784,883

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Wastewater Effluent Management- Recharge

Location: Wastewater Treatment Plant

Project #: 2013-262

Priority: 1

Project Description

This project would allow the City to dispose of one to two million gallons per day of treated wastewater by recharging the Verde River Aquifer. The recharge will add water to the Verde River Basin in a manner that will allow for its reuse over time by properties developing within the Verde River Basin. This project would reduce the area used for the current method used to dispose of treated wastewater by spray irrigation from approximately 300 acres to about 50 acres. To do this, the City will need to treat its water to appropriate quality for recharge, pipe the water to the Verde River Basin, and pump the water into the underground aquifer on property it will need to purchase as a recharge station site. As the water is pumped into the ground, the City expects to receive water credit allocations from the Arizona Department of Water Resources for a percentage of the water being placed into storage.

Project Justification

The City's Wastewater Treatment Plant is approaching treatment capacity. After about 2,500 new connections the current treatment plant will not be able to handle any more inflow of sewer water from the community. Recharge (more treatment of the effluent) would provide more capacity for inflow and lengthen the life of the existing treatment plant. Increasing capacity at the plant also reduces the risk of overflow or plant failure. If no new mechanism for disposing of effluent is found, the other option is to expand the plant, a very expensive venture with far less tangential benefit than recharge. Finding a way to dispose of treated wastewater on a permanent basis, other than by spray irrigation, will free up land at the Wastewater Reclamation Plant for other, as yet undetermined, uses. City staff will need to maintain the recharge piping, pumps, and recharge area. Also, there will be a need to track the credits generated and their use.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Construction Mgt	WW Revenue	Carryover	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000
Chargebacks	WW Revenue	Carryover	\$0	\$41,067	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$41,067
Construction	WW Revenue	Carryover	\$1,093,897	\$745,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,838,897
Environmental	WW Revenue	Carryover	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design	WW Revenue	Carryover	\$0	\$207,053	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$207,053
Contingency	WW Revenue	Carryover	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Total Budget			\$1,093,897	\$1,093,120	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,187,017

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Wastewater Treatment Plant Process Capacity Enhancements

Location: Wastewater Treatment Plant

Project #: 2012-117

Priority: 1

Project Description

Upgrade treatment plant capacity to be able to achieve adequate treatment of 2.0 MGD with appropriate system redundancy and operational flexibility. There is a need to add one additional aeration basin, an additional secondary clarifier, and one additional blower. (Note: upgrades to the UV and filtration system needed to produce Class A+ water have been included with the Waste Water Recharge project.) Costs listed under 2009/2010 'Maintenance' are for analytical tests to confirm present effluent characteristics. This budgetary projection assumes worst case where drinking water standards must be met for injection in an aquifer and is based on membrane filtration.

Project Justification

In 2010 Carollo Engineers conducted an evaluation of the plant process. Based upon influent strengths it was observed that the reliable capacity of the plant is 1.5 MGD rather than the 2.0 MGD it had be designed for. The limiting factor occurs when system components must be taken down for maintenance the capacity of the plant can drop below 2.0 MGD. A project is currently underway to determine if effluent recharge into either the vadose zone or into an aquifer is feasible. SEE ALSO WASTEWATER TREATMENT PLANT RECHARGE capital worksheet.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Construction Mgt	WW Revenue	New	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000
Chargebacks	WW Revenue	New	\$0	\$22,500	\$41,875	\$21,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$85,575
Construction	WW Revenue	New	\$0	\$0	\$3,000,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,500,000
Design	WW Revenue	Carryover	\$0	\$480,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$480,000
Contingency	WW Revenue	New	\$0	\$20,000	\$200,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Total Budget			\$0	\$522,500	\$3,391,875	\$551,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,465,575

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$280,000
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$280,000

Project Title: Wastewater Pump Station at Back O Beyond

Project #: 2012-104

Location: Back O Beyond

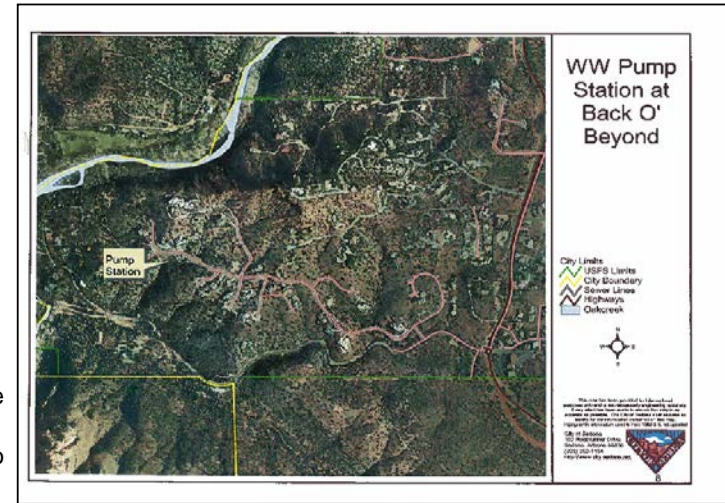
Priority: 1

Project Description

Replace Environmental 1 (E1) pump in Back O' Beyond with a new pump station.

Project Justification

The Environmental 1 pump station at Back O' Beyond is a residential quality pump. It is not adequate for this multiple residence application. It frequently fails and plugs. It is not constructed in an accessible manner and is difficult to maintain. Replacing the E1 with a small pump station similar to the new Fox station in Chapel will reduce maintenance costs, help prevent spills, and be consistent in equipment to the other minor pump stations. This will reduce the number of backup pumps that must be in inventory for replacement, since most stations will use the same pump. It would be fitted with the Omni alarm system to provide on-line monitoring of flows, alarms and pump efficiency.



Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Design		Carryover	\$24,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,000
Chargebacks		Carryover	\$0	\$2,025	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,025
Construction		Carryover	\$0	\$149,337	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$149,337
Total Budget			\$24,000	\$151,362	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175,362

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Wastewater Upgrade Alarm Systems at Minor Pump
Project #: 2012-119

Location: Minor Pump Stations (12)
Priority: 1

Project Description

Upgrade alarm systems at 12 minor pump stations to Omni alarm/monitoring system.

Project Justification

This project would upgrade the minor pump station alarm systems to the same program used at the new Fox station, resulting in consistency between all minor stations. Omni would provide on-line monitoring of the pump stations and would provide flow and pump cycle data. This would provide early warning of decreases in pump efficiency allowing for earlier preventive maintenance and reduced pump outage. During power outages, dozens of alarms may be generated, and with the current system, the Operator has to go to each pump station to determine the criticality of the situation. Omni would provide immediate access to information on all stations to allow response prioritization. Included in this project would be purchase of a hand-held device to provide internet access so the on-call operator would have immediate access to all information.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Equipment	WW Revenue	Carryover	\$0	\$42,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42,000
Chargebacks	WW Revenue	Carryover	\$0	\$4,185	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,185
Construction	WW Revenue	Carryover	\$0	\$48,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$48,000
Design	WW Revenue	Carryover	\$19,000	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,000
Total Budget			\$19,000	\$97,185	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$116,185

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: WW Odor Control at Air Relief Valve on Sewer Main on SR 89A

Location: 89A West of Sedona

Project #: WWTP2012-260

Priority: 3

Project Description

Install odor control unit on air relief valve on the sewer main on SR 89A west of Sedona.

Project Justification

A biofilter was installed to alleviate the odor problem at the transition manhole near the Sedona High School. This unit manages most of the problem, but some gases are naturally released through the air relief valve west of Sedona. A carbon odor control device would be expected to control the transient odors at that location.

Category	Funding Source	Carryover/ New	Prior Yr	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Environmental	WW Revenue	New	\$0	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500
Design	WW Revenue	New	\$0	\$55,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$55,000
Construction	WW Revenue	New	\$0	\$175,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175,000
Total Budget			\$0	\$237,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$237,500

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**CITY OF SEDONA
EXPENDITURE ANALYSIS**

Wastewater Debt Service		BUDGETED 2009-10	ACTUAL 2009-10	BUDGETED 2010-11	ACTUAL 2010-11	BUDGETED 2011-12	ADOPTED 2012-2013
	CODE						
SUB-TOTAL SALARIES & WAGES							
Series 1997 State Rev Fund/WIFA (principal)	59-5255-00-548	121,161	121,161	121,161	-	121,161	-
Series 1998 (Interest)	59-5255-00-549	438,663	438,560	438,663	438,633	438,663	438,663
Series 1998 (Principal Retire)	59-5255-00-549	-	-	-	-	-	-
Series 2002 ref. C.O.P. 1994 (Interest)	59-5255-00-529	44,865	44,865	23,900	23,900	12,460	-
Series 2002 ref. C.O.P. 1994 (Principal Retire)	59-5255-00-529	245,000	245,000	260,000	260,000	280,000	-
Series 2004-1 ref. 1992 (Interest)	59-5255-00-550	326,500	326,500	223,500	223,500	114,500	-
Series 2004-1 ref. 1992 (Principal Retire)	59-5255-00-550	2,060,000	2,060,000	2,180,000	2,180,000	2,290,000	-
Series 2004-2 Second Refinance (Interest)	59-5255-00-556	664,850	664,850	664,850	664,850	664,850	664,850
Series 2004-2 Second Refinance (Principal Retire)	59-5255-00-556	-	-	-	-	-	2,970,000
Series 2005 (ref. 1998 Series) (Interest)	59-5255-00-547	523,938	523,938	516,238	516,238	508,713	500,838
Series 2005 (ref. 1998 Series) (Principal Retire)	59-5255-00-547	220,000	220,000	215,000	215,000	210,000	-
Series 2007 (Interest)	59-5255-00-557	723,756	723,756	691,556	286,700	253,100	218,100
Series 2007 (Principal Retire)	59-5255-00-557	805,000	805,000	840,000	840,000	875,000	910,000
Series 2012 (ref. 1998 Series) (Interest)		-	-	-	-	-	377,775
Series 2012 (ref. 1998 Series) (Principal Retire)		-	-	-	-	-	-
Bond & C.O.P. Administrative Fees	59-5255-00-551	12,000	12,224	12,000	10,711	12,000	11,000
Debt Issuance Cost	59-5255-00-552	-	-	-	-	-	-
Arbitrage	59-5255-00-553	5,000	2,900	5,000	-	5,000	2,500
SUBTOTAL DEBT SERVICE EXPENDITURES		\$ 6,190,733	\$ 6,188,754	\$ 6,191,868	\$ 5,659,532	\$ 5,785,447	\$ 6,093,726
SUB-TOTAL ASSETS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL		\$ 6,190,733	\$ 6,188,754	\$ 6,191,868	\$ 5,659,532	\$ 5,785,447	\$ 6,093,726

Debt Schedules

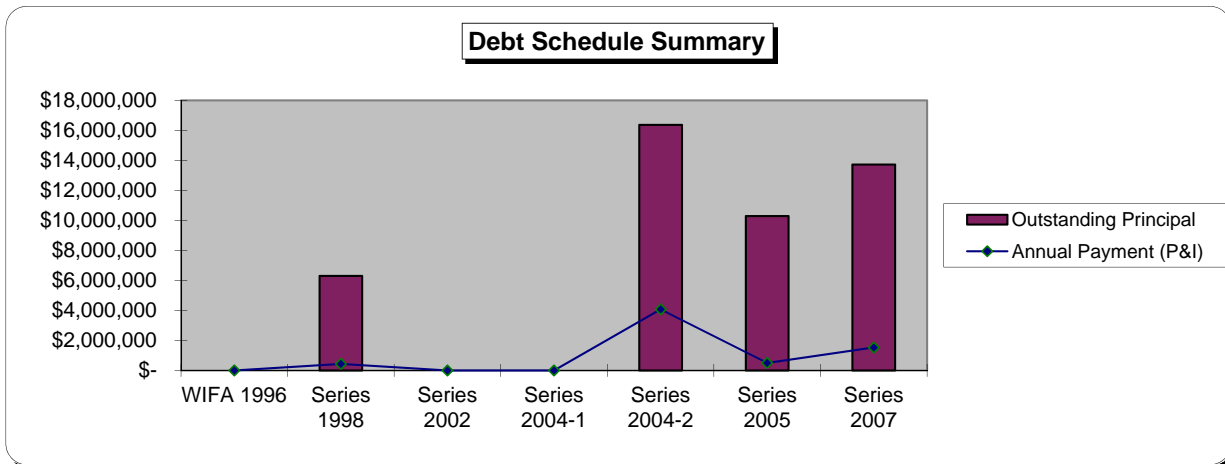
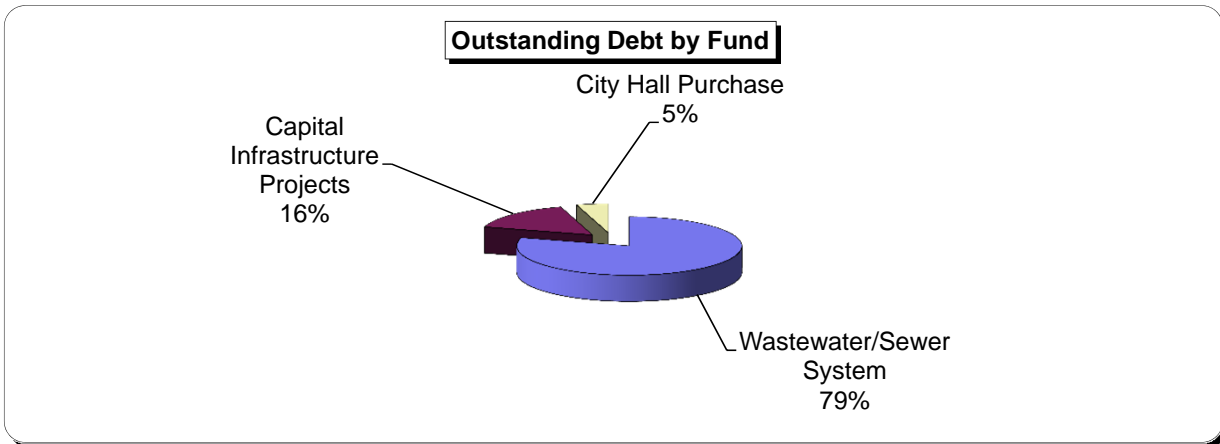
Fiscal Year Budget

2012-2013

CITY OF SEDONA, ARIZONA Debt Summary

<u>Purpose of Debt</u>	<u>Outstanding Balance</u>	<u>FY 2012/13 Debt Service</u>
Wastewater/Sewer System	\$ 43,780,000	\$ 6,080,226
Capital Infrastructure Projects	8,795,000	404,856
City Hall Purchase	2,505,000	442,910
Total Long-Term Debt	\$ 55,080,000	\$ 6,927,992 P&I **

** The debt service repayment schedule is planned for level annual payments through the end of the repayment period.



CITY OF SEDONA, ARIZONA
Excise Tax Revenue Bonds, Series 1998

Fiscal Year	Wastewater Municipal Property Corporation Series 1998 (Dated August 1, 1998)			Total Debt Service Requirements
	Principal	CIB's	CAB's	
1998/99	\$ -	\$ 1,595,728	\$ -	\$ 1,595,728
1999/00	-	1,740,794	-	1,740,794
2000/01	-	1,740,794	-	1,740,794
2001/02	-	1,740,794	-	1,740,794
2002/03	-	1,740,794	-	1,740,794
2003/04	-	1,740,794	-	1,740,794
2004/05	-	231,961	-	231,961
2005/06	175,000	463,923	-	638,923
2006/07	185,000	456,223	-	641,223
2007/08	205,000	447,990	-	652,990
2008/09	-	438,663	-	438,663
2009/10	-	438,663	-	438,663
2010/11	-	438,663	-	438,663
2011/12	-	438,663	-	438,663
2012/13	-	438,663	-	438,663
2013/14	-	438,663	-	438,663
2014/15	-	438,663	-	438,663
2015/16	-	438,663	-	438,663
2016/17	-	438,663	-	438,663
2017/18	-	438,663	-	438,663
2018/19	-	438,663	-	438,663
2019/20	1,400,000	438,663	2,910,000	4,748,663
2020/21	1,330,000	438,663	2,980,000	4,748,663
2021/22	1,255,000	438,663	3,055,000	4,748,663
2022/23	1,190,000	438,663	3,120,000	4,748,663
2023/24	1,130,000	438,663	3,180,000	4,748,663
2024/25	-	-	-	-
2025/26	-	-	-	-
2026/27	-	-	-	-
	<u>\$ 6,870,000</u>			

CITY OF SEDONA, ARIZONA
Excise Tax Revenue Bonds, Second Series 2004

Fiscal Year	General Fund			Wastewater Fund			Total Debt Service Requirements
	Excise Tax Revenue Bonds			Excise Tax Revenue Bonds			
	Second Series 2004			Second Series 2004			
	(Dated October 1, 2004)		Total GF	(Dated October 1, 2004)		Total WW	
	Principal	Interest		Principal	Interest		
2004/05	\$ 95,000	\$ 131,098	226,098	\$ -	\$ 498,638	498,638	\$ 724,736
2005/06	-	172,898	172,898	-	664,850	664,850	837,748
2006/07	305,000	172,898	477,898	-	664,850	664,850	1,142,748
2007/08	310,000	166,035	476,035	-	664,850	664,850	1,140,885
2008/09	320,000	158,285	478,285	-	664,850	664,850	1,143,135
2009/10	325,000	148,685	473,685	-	664,850	664,850	1,138,535
2010/11	340,000	138,123	478,123	-	664,850	664,850	1,142,973
2011/12	355,000	126,223	481,223	-	664,850	664,850	1,146,073
2012/13	330,000	112,910	442,910	2,970,000	664,850	3,634,850	4,077,760
2013/14	330,000	96,410	426,410	3,130,000	516,350	3,646,350	4,072,760
2014/15	345,000	79,910	424,910	2,790,000	359,850	3,149,850	3,574,760
2015/16	345,000	62,660	407,660	3,585,000	220,350	3,805,350	4,213,010
2016/17	380,000	45,410	425,410	1,385,000	55,400	1,440,400	1,865,810
2017/18	395,000	30,210	425,210	-	-	-	425,210
2018/19	380,000	15,200	395,200	-	-	-	395,200
	<u>\$ 4,555,000</u>			<u>\$ 13,860,000</u>			

CITY OF SEDONA, ARIZONA
Excise Tax Revenue Bonds, Series 2005

Fiscal Year	Excise Tax Revenue Bonds Series 2005 (Dated May 1, 2005)		Total Debt Service Requirements
	Principal	Interest	
2004/05	\$ 165,000	\$ 89,173	\$ 254,173
2005/06	-	530,088	530,088
2006/07	-	530,088	530,088
2007/08	-	530,088	530,088
2008/09	205,000	530,088	735,088
2009/10	220,000	523,938	743,938
2010/11	215,000	516,238	731,238
2011/12	210,000	508,713	718,713
2012/13	-	500,838	500,838
2013/14	-	500,838	500,838
2014/15	-	500,838	500,838
2015/16	-	500,838	500,838
2016/17	2,335,000	500,838	2,835,838
2017/18	3,875,000	407,438	4,282,438
2018/19	4,080,000	204,000	4,284,000
	<u>\$ 11,305,000</u>		

CITY OF SEDONA, ARIZONA
Excise Tax Revenue Bonds, Series 2007

Fiscal Year	Capital/General Fund Series 2007		Total GF Debt Service Requirements	Wastewater Fund Series 2007		Total WW Debt Service Requirements	Total Debt Service Requirements
	Principal	Interest		Principal	Interest		
7/1/08	\$ -	\$ 239,539.95	239,539.95	\$ 895,000.00	\$ 228,205.83	\$ 1,123,205.83	\$ 1,362,745.78
1/1/09	-	202,428.13	202,428.13	-	174,950.00	174,950.00	377,378.13
7/1/09	-	202,428.13	202,428.13	775,000.00	174,950.00	949,950.00	1,152,378.13
1/1/10	-	202,428.13	202,428.13	-	159,450.00	159,450.00	361,878.13
7/1/10	-	202,428.13	202,428.13	805,000.00	159,450.00	964,450.00	1,166,878.13
1/1/11	-	202,428.13	202,428.13	-	143,350.00	143,350.00	345,778.13
7/1/11	-	202,428.13	202,428.13	840,000.00	143,350.00	983,350.00	1,185,778.13
1/1/12	-	202,428.13	202,428.13	-	126,550.00	126,550.00	328,978.13
7/1/12	-	202,428.13	202,428.13	875,000.00	126,550.00	1,001,550.00	1,203,978.13
1/1/13	-	202,428.13	202,428.13	-	109,050.00	109,050.00	311,478.13
7/1/13	-	202,428.13	202,428.13	910,000.00	109,050.00	1,019,050.00	1,221,478.13
1/1/14	-	202,428.13	202,428.13	-	90,850.00	90,850.00	293,278.13
7/1/14	-	202,428.13	202,428.13	945,000.00	90,850.00	1,035,850.00	1,238,278.13
1/1/15	-	202,428.13	202,428.13	-	71,950.00	71,950.00	274,378.13
7/1/15	-	202,428.13	202,428.13	985,000.00	71,950.00	1,056,950.00	1,259,378.13
1/1/16	-	202,428.13	202,428.13	-	52,250.00	52,250.00	254,678.13
7/1/16	-	202,428.13	202,428.13	1,020,000.00	52,250.00	1,072,250.00	1,274,678.13
1/1/17	-	202,428.13	202,428.13	-	26,750.00	26,750.00	229,178.13
7/1/17	-	202,428.13	202,428.13	1,070,000.00	26,750.00	1,096,750.00	1,299,178.13
1/1/18	-	202,428.13	202,428.13	-	-	-	202,428.13
7/1/18	715,000.00	202,428.13	917,428.13	-	-	-	917,428.13
1/1/19	-	188,128.13	188,128.13	-	-	-	188,128.13
7/1/19	745,000.00	188,128.13	933,128.13	-	-	-	933,128.13
1/1/20	-	172,762.50	172,762.50	-	-	-	172,762.50
7/1/20	780,000.00	172,762.50	952,762.50	-	-	-	952,762.50
1/1/21	-	156,187.50	156,187.50	-	-	-	156,187.50
7/1/21	810,000.00	156,187.50	966,187.50	-	-	-	966,187.50
1/1/22	-	135,937.50	135,937.50	-	-	-	135,937.50
7/1/22	850,000.00	135,937.50	985,937.50	-	-	-	985,937.50
1/1/23	-	114,687.50	114,687.50	-	-	-	114,687.50
7/1/23	890,000.00	114,687.50	1,004,687.50	-	-	-	1,004,687.50
1/1/24	-	92,437.50	92,437.50	-	-	-	92,437.50
7/1/24	930,000.00	92,437.50	1,022,437.50	-	-	-	1,022,437.50
1/1/25	-	69,187.50	69,187.50	-	-	-	69,187.50
7/1/25	980,000.00	69,187.50	1,049,187.50	-	-	-	1,049,187.50
1/1/26	-	47,137.50	47,137.50	-	-	-	47,137.50
7/1/26	1,025,000.00	47,137.50	1,072,137.50	-	-	-	1,072,137.50
1/1/27	-	24,075.00	24,075.00	-	-	-	24,075.00
7/1/27	1,070,000.00	24,075.00	1,094,075.00	-	-	-	1,094,075.00
	<u>8,795,000.00</u>	<u>6,289,183.81</u>	<u>\$ 15,084,183.81</u>	<u>9,120,000.00</u>	<u>2,138,505.83</u>	<u>\$ 11,258,505.83</u>	<u>\$ 26,342,689.64</u>

CITY OF SEDONA, ARIZONA
Excise Tax Revenue Bonds, Series 2012

Fiscal Year	Excise Tax Revenue Bonds Series 2012 (Dated May 1, 2005)		Total Debt Service Requirements
	Principal	Interest	
2012	\$ -	\$ 150,061	\$ 150,061
2013	-	377,775	377,775
2014	-	377,775	377,775
2015	-	377,775	377,775
2016	-	377,775	377,775
2017	-	377,775	377,775
2018	-	377,775	377,775
2019	-	377,775	377,775
2020	-	377,775	377,775
2021	-	377,775	377,775
2022	-	377,775	377,775
2023	-	377,775	377,775
2024	-	377,775	377,775
2025	4,105,000	377,775	4,482,775
2026	4,290,000	193,050	4,483,050
	<u>\$ 8,395,000</u>		

Appendix

Fiscal Year Budget

2012-2013

DEFINITIONS

BED TAX The City collects a 3 percent bed tax in addition to the City sales tax. The bed tax supports the General Fund. A portion of the bed tax is used to fund the Chamber Visitor Center.

CAPITAL FUND The fund that accounts for the City’s major capital and engineering studies. The Capital Fund revenue is provided by a transfer of Sales Tax from the General Fund.

COMMUNITY FACILITIES DISTRICT FUND The fund accounts for payments in lieu of sales tax from Time Share development agreements.

DEBT SERVICE The cost of borrowing that the City has for bonds and Certificates of Participation. Debt Service is comprised of principle and interest payments.

DEVELOPMENT IMPACT FEES Fees assessed to offset costs incurred by the municipality in providing additional public services created by new development. A.R.S. 9-463-05

DIRECT PAYROLL COST Payroll taxes are accounted for in this line item.

EMPLOYEE BENEFITS The cost for employee benefits including health insurance and disability.

FISCAL YEAR The City’s Fiscal Year on budget period is July 1- June 30.

FRANCHISE TAX REVENUE The franchise tax is based on the gross sales of the utility companies. Those that currently pay the franchise tax are: Arizona Public Service (2%), Citizens Gas (2%), Cablevision of Sedona (2%) Arizona Water (3%), Oak Creek Water (3%).

GENERAL FUND The fund that accounts for all of the City’s major administrative and service operations.

HIGHWAY USER REVENUE Arizona cities receive a share of state motor vehicle fuel taxes, and the formula is based on two separate calculations. First, it is based on a

City's population in relation to the state's total population. Second, it is based on the county in which the revenues were generated. These funds are restricted to be utilized for the construction and maintenance of streets and highways.

LINE ITEMS

Account for specific expenditures and revenues in departments.

MOTOR VEHICLE REVENUE

Arizona cities receive a 25 percent share of the net revenues collected for the licensing of vehicles in the county. Each City's share within their county is determined based on the City's population in relation to the county as a whole.

PERMIT FEES

Revenues from this source would include the fees collected from building permits, zoning permits and a variety of other programs.

PROTECTED RESERVES

The amount budgeted to protect the City's cash reserves.

SALARY/WAGES

Staff salaries.

SPENDABLE CONTINGENCY

The funds that the City has earmarked for emergencies.

STATE-SHARED INCOME TAX REVENUE

Arizona cities share a portion of the total amount collected from the State Income Tax. A City's portion of the State Income Tax is based on the relationship of its population to the total population of all cities and towns within the state. This is referred to as the Urban Tax in the budget.

STATE-SHARED SALES TAX

Arizona cities share a portion of the total amount collected from the State Sales Tax, which is currently 6 percent. A City's portion of the State Sales Tax is based on the relationship of its population to the total population of all cities and towns within the state.

STREET FUND

The fund that accounts for all major street improvements and right-of-way work. The major source of funding for the Street Fund is the Highway User Fund (HURF), which is the City's share of the

gas tax.

**TRANSACTION
PRIVILEGE TAX**

The transaction privilege tax is commonly known as the sales tax. The City collects a 3 percent City sales tax. Out of that 3 percent, 1.8 percent supports the General Fund and 1.2 percent supports the Wastewater Debt.

**WASTEWATER
CAPACITY FEES**

These fees are a one time charge when a resident or business connects to the wastewater system. The current fee is \$7,529 per Equivalent Residential Unit. The fee is used to pay for the debt service and capital improvements related to the wastewater plant and effluent disposal. These fees and the 1.2 percent sales tax is used to pay the current wastewater debt and wastewater capital improvements.

WASTEWATER FUND

The fund that accounts for the administrative, plant operations and capital cost associated with the sewer.

**WASTEWATER
USER FEES**

User fees are charged to residential and commercial customers for the collection and treatment of wastewater. These fees are charged on a monthly basis.