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**INTEROFFICE MEMO**

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**DATE:** MAY 9, 2013  
**TO:** MAYOR AND CITY COUNCIL  
TIM ERNSTER, CITY MANAGER  
**CC:** DEPARTMENT HEADS, CITY ASSISTANTS, & BUDGET OVERSIGHT COMMITTEE  
**FROM:** BARBARA ASHLEY  
**RE:** **MONTHLY REPORT – MARCH 2013**

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Attached you will find the report for the month ending March 2013.

General Fund:

- a) For March 2013:
- Total revenues received \$ 1,412,314
  - Total expenditures were \$ 929,250
    - Positive cash flow of \$ 483,064

Fiscal Year totals through March 2013:

- Total revenues received \$ 9,286,137
- Total expenditures were \$ 8,067,375
  - Positive cash flow of \$ 1,218,762

The General Fund unrestricted fund balance is \$14,002,700

Revenue collected through March 2013 increased in comparison to the same period through March 2012 by approximately 9.34%. Expenditures also increased for the same time frame by approximately 2.6%. These numbers are cumulative.

- b) City sales taxes collected for March 2013 increased over March 2012 by approximately 43.47%. The current fiscal year through March 2013 increased over fiscal year 2011-12 through March 2012 by approximately 10.71%.

Bed taxes collected for March 2013 decreased over March 2012 by approximately 9.20%. Bed taxes collected for the current fiscal year through March 2013 decreased over fiscal year 2011-12 through March 2012 by approximately 1.70%.

*Please note previous statements regarding several administrative corrections to this tax category and reference the collection chart shown on pages 2 and 3 of the attachment.*

Sales and bed taxes combined for March 2013 over March 2012 are up approximately 30.14%. Cumulative sales and bed taxes collected for the current fiscal year through March 2013 increased over fiscal year 2011-12 through March 2012 by approximately 8.82%.

- c) State shared revenue collection for the month of March 2013 compared to March 2012 show increases in State sales tax by 1.47%, State income tax by 21.02%, VLT (vehicle license tax) for Coconino County by 2.29% and Yavapai County 3.01%. Collections for the fiscal year through March 2013 compared to fiscal year 2011-12 through March 2012 show increases in State sales taxes 4.52%, State income taxes 21.03%, VLT for Coconino County 2.09% and Yavapai County 1.68%.

All Other Funds:

Most of these funds require inter-fund transfers or planned use of reserves to balance their budgets. Sporadic changes to these funds occur because of the large payments made for expenditures on Capital projects as the work is completed. These notes may be more useful as projects are started and possibly completed during the fiscal year.

- d) The Streets Fund is funded through the State shared revenues of Highway User Revenue Funds (HURF). These dollars are restricted to use of streets/right-of-way maintenance and improvements. The HURF monies received for March 2013 have increased from March 2012 by approximately 6.47%. Cumulative HURF revenue received for the current fiscal year through March 2013 increased over fiscal year 2011-12 through March 2012 by approximately 8.92%.

For March 2013:

• Total revenues received	\$ 65,911
• Total expenditures were	<u>\$ 64,317</u>
o Positive cash flow of	\$ 1,594

Fiscal Year totals through March 2013:

• Total revenues received	\$ 547,654
• Total expenditures were	<u>\$1,358,795</u>
o Negative cash flow of	\$- 811,141

The Streets Fund restricted fund balance is \$ 401,876

- e) The Wastewater Enterprise Fund is funded through service charges for City sewer services, permit fees, City sales taxes and miscellaneous charges pertaining to the Wastewater treatment plant.

For March 2013:

• Total revenues received	\$ 894,830
• Total expenditures were	<u>\$ 306,160</u>
○ Positive cash flow of	\$ 588,670

Fiscal Year totals through March 2013:

• Total revenues received	\$ 7,741,811
• Total expenditures were	<u>\$ 3,095,764</u>
○ Positive cash flow of	\$ 4,646,047

The Wastewater Fund balance is \$21,119,911

- f) Capital costs will appear as projects are completed. Debt service payments are made in January and June of each year.

Please feel free to contact my office with any questions.

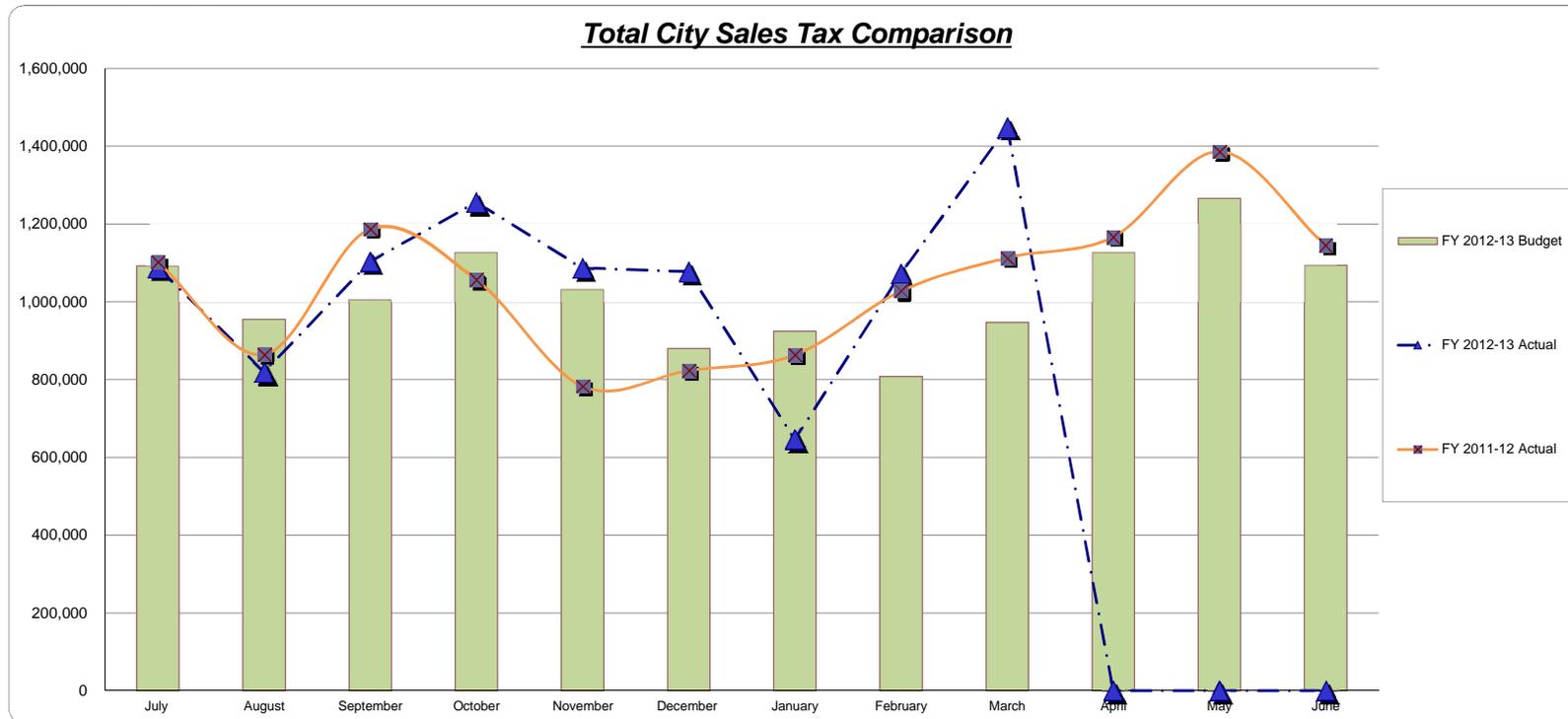
Attachments

**City of Sedona**  
**Total Sales Tax Worksheet\***  
**March 31, 2013**

Month	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	2013 Budget	2013 Collections	Budget Variance	% Change from 2012	% Change from Budget
July	987,755	1,021,011	1,181,174	1,069,178	1,253,632	1,252,755	1,073,215	1,140,395	1,101,956	1,092,113	1,088,014	(4,099)	-1.27%	-0.38%
August	938,115	1,043,646	1,095,421	1,058,491	1,230,340	1,090,523	1,001,376	917,875	864,440	955,375	819,342	(136,033)	-5.22%	-14.24%
September	957,697	972,637	1,049,959	1,032,607	1,137,149	1,017,988	990,181	1,022,615	1,187,427	1,007,113	1,104,196	97,082	-7.01%	9.64%
October	937,372	1,090,521	1,139,917	1,178,952	1,155,616	1,601,792	1,089,433	1,105,755	1,056,689	1,126,321	1,255,918	129,596	18.85%	11.51%
November	937,372	1,116,598	1,331,960	1,331,215	1,361,830	1,191,160	1,075,186	1,119,830	782,513	1,033,483	1,086,679	53,196	38.87%	5.15%
December	999,121	944,662	1,074,367	1,156,793	1,132,785	963,540	851,434	933,873	823,212	880,252	1,076,903	196,651	30.82%	22.34%
January	830,649	918,105	1,052,208	1,092,120	1,026,332	938,932	906,327	1,184,462	863,249	924,048	645,616	(278,433)	-25.21%	-30.13%
February	748,373	739,579	810,751	918,581	909,590	731,583	681,004	949,379	1,027,743	808,401	1,072,545	264,144	4.36%	32.67%
March	859,229	880,416	1,102,828	1,076,654	985,533	1,027,075	917,669	989,770	1,113,254	947,255	1,448,815	501,560	30.14%	52.95%
April	1,147,949	1,153,061	1,316,931	1,383,320	1,406,892	1,130,233	1,218,124	1,078,369	1,166,803	1,126,470	0			
May	1,167,307	1,214,920	1,371,983	1,452,116	1,345,307	1,414,982	1,201,785	1,385,563	1,386,404	1,265,575	0			
June	1,155,541	1,182,999	1,370,439	1,415,780	1,309,472	1,172,116	1,128,769	1,071,808	1,144,613	1,093,651	0			
<b>Total</b>	<b>\$11,666,480</b>	<b>\$12,278,155</b>	<b>\$13,897,940</b>	<b>\$14,165,807</b>	<b>\$14,254,478</b>	<b>\$13,532,679</b>	<b>\$12,134,503</b>	<b>\$12,899,694</b>	<b>\$12,518,303</b>	<b>\$12,260,058</b>	<b>\$9,598,026</b>	<b>\$823,664</b>	<b>8.82%</b>	<b>9.39%</b>

\* Bed tax is included due to reporting inconsistencies by vendors.

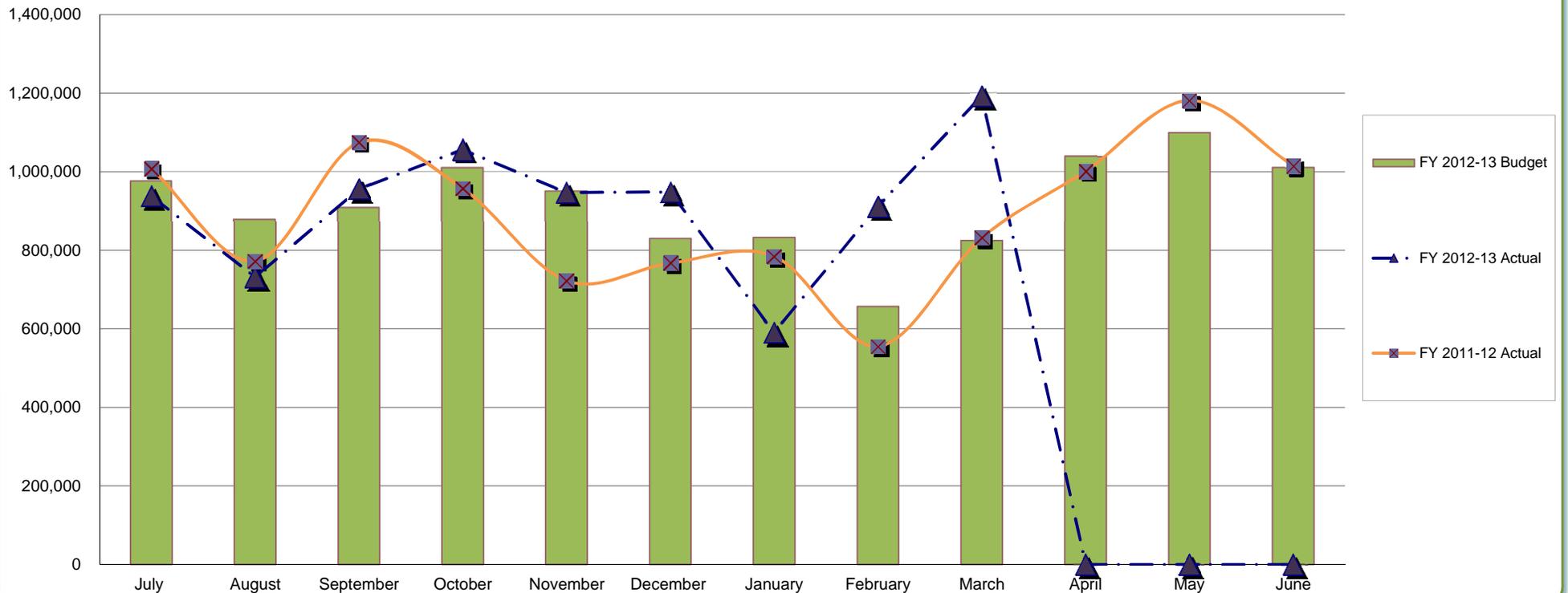
\*\* The fiscal year is July 1 through June 30.



**City of Sedona**  
**City Sales Tax Worksheet\***  
**March 31, 2013**

Month	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	2013 Budget	2013 Collections	Budget Variance	% Change from 2012	% Change from Budget
July	875,536	910,058	996,957	974,527	1,090,471	1,091,663	960,327	990,290	1,007,417	976,217	937,988	(38,229)	-6.89%	-3.92%
August	837,181	929,412	959,309	936,208	1,078,206	946,048	905,211	811,116	772,215	880,169	731,765	(148,404)	-5.24%	-16.86%
September	849,082	864,026	935,943	913,440	995,314	900,249	879,793	903,806	1,074,275	909,969	955,485	45,517	-11.06%	5.00%
October	827,941	926,902	993,857	1,028,001	1,003,308	1,404,914	917,945	946,879	957,297	1,009,481	1,056,130	46,649	10.32%	4.62%
November	916,130	966,713	1,132,828	1,150,409	1,153,786	1,050,768	955,527	963,330	722,572	951,168	947,436	(3,732)	31.12%	-0.39%
December	885,424	829,911	945,040	1,030,312	996,414	849,411	743,467	802,029	767,186	829,866	948,476	118,610	23.63%	14.29%
January	757,801	837,052	932,005	984,569	922,971	845,338	844,478	1,089,035	784,573	832,296	590,805	(241,492)	-24.70%	-29.02%
February	678,679	674,747	721,147	829,764	820,913	652,309	618,218	867,842	555,349	656,796	911,795	254,999	64.18%	38.82%
March	751,189	791,033	946,908	952,748	865,714	895,830	791,810	877,814	831,578	824,742	1,193,049	368,308	43.47%	44.66%
April	1,019,676	993,347	1,136,679	1,189,178	1,205,553	978,642	1,086,706	931,961	1,001,545	1,038,423	0			
May	1,014,965	1,083,436	1,168,552	1,236,550	1,134,980	1,185,283	1,035,951	1,274,314	1,181,525	1,099,482	0			
June	1,007,312	1,034,180	1,284,106	1,236,953	1,087,411	1,015,169	968,830	969,086	1,015,347	1,011,200	0			
<b>Total</b>	<b>\$10,420,917</b>	<b>\$10,840,817</b>	<b>\$12,153,331</b>	<b>\$12,462,660</b>	<b>\$12,355,039</b>	<b>\$11,815,623</b>	<b>\$10,708,262</b>	<b>\$11,427,502</b>	<b>\$10,670,880</b>	<b>\$11,019,809</b>	<b>\$8,272,929</b>	<b>402,225</b>	<b>10.71%</b>	<b>5.11%</b>

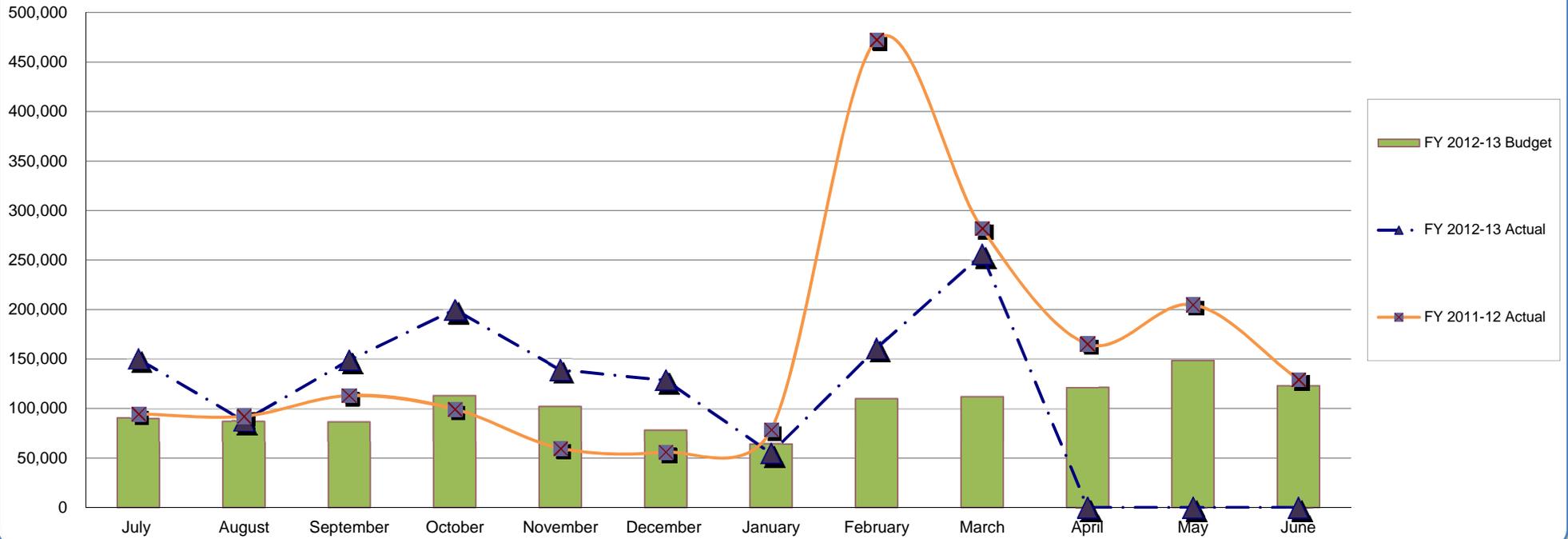
**City Sales Tax Comparison**



**City of Sedona**  
**City *BED* Tax Worksheet\***  
**March 31, 2013**

Month	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	2013 Budget	2013 Collections	Budget Variance	% Change from 2012	% Change from Budget
July	112,219	110,953	184,217	94,651	163,161	161,092	112,888	150,106	94,538	90,691	150,026	59,335	58.69%	65.43%
August	100,934	114,234	136,112	122,283	152,135	144,475	96,165	106,760	92,226	87,656	87,577	(79)	-5.04%	-0.09%
September	108,615	108,611	114,016	119,167	141,835	117,740	110,387	118,808	113,153	87,278	148,710	61,432	31.42%	70.39%
October	109,431	163,619	146,060	150,951	152,308	196,878	171,488	158,876	99,392	113,486	199,788	86,301	101.01%	76.05%
November	137,056	149,885	199,132	180,805	208,044	140,392	119,659	156,500	59,941	102,642	139,243	36,601	132.30%	35.66%
December	113,696	114,751	129,327	126,481	136,372	114,129	107,967	131,845	56,026	79,017	128,427	49,410	129.23%	62.53%
January	72,848	81,053	120,203	107,551	103,361	93,595	61,849	95,428	78,675	64,003	54,811	(9,192)	-30.33%	-14.36%
February	69,693	64,832	89,605	88,817	88,677	79,274	62,786	81,537	472,393	110,315	160,750	50,435	-65.97%	45.72%
March	108,040	89,383	155,920	123,907	119,819	131,246	125,860	111,956	281,677	112,363	255,765	143,402	-9.20%	127.62%
April	128,273	159,715	180,252	194,142	201,339	151,591	131,418	146,407	165,257	121,512	0			
May	152,342	131,484	203,431	215,566	210,327	229,699	165,834	111,249	204,880	148,395	0			
June	148,229	148,818	86,333	178,827	222,061	156,948	159,939	102,722	129,266	122,890	0			
<b>Total</b>	<b>\$1,361,377</b>	<b>\$1,437,338</b>	<b>\$1,744,609</b>	<b>\$1,703,147</b>	<b>\$1,899,439</b>	<b>\$1,717,057</b>	<b>\$1,426,241</b>	<b>\$1,472,193</b>	<b>\$1,847,423</b>	<b>\$1,240,249</b>	<b>\$1,325,097</b>	<b>477,645</b>	<b>-1.70%</b>	<b>56.36%</b>

**City *BED* Tax Comparison**



	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FYB 2013	FYTD 2013
<b>Grand Total</b>	<b>\$11,782,294</b>	<b>\$12,278,155</b>	<b>\$13,897,940</b>	<b>\$14,165,807</b>	<b>\$14,254,478</b>	<b>\$13,532,680</b>	<b>\$12,134,503</b>	<b>\$12,899,694</b>	<b>\$12,518,303</b>	<b>\$12,260,058</b>	<b>\$9,598,026</b>

## CITY SALES TAX COLLECTION SUMMARY FY 2012-2013

3/31/2013

		BED TAX		CITY SALES TAX	ALLOCATED TO GENERAL FUND		CITY SALES TAX	ALLOCATED TO WASTEWATER FUND	TOTAL SALES TAX COLLECTED	COLLECTION MONTH
July	58.69%	\$150,025.75	3.45%	\$562,792.75	\$712,818.50	-19.04%	\$375,195.18	\$375,195.18	\$1,088,013.68	June
August	-5.04%	\$87,577.20	5.29%	\$439,058.87	\$526,636.07	-17.60%	\$292,705.86	\$292,705.86	\$819,341.93	July
September	31.42%	\$148,710.25	-1.18%	\$573,291.18	\$722,001.43	-22.66%	\$382,194.12	\$382,194.12	\$1,104,195.55	August
October	101.01%	\$199,787.67	22.58%	\$633,677.98	\$833,465.65	-4.07%	\$422,451.98	\$422,451.98	\$1,255,917.63	September
November	132.30%	\$139,243.07	45.69%	\$568,461.66	\$707,704.73	14.02%	\$378,974.44	\$378,974.44	\$1,086,679.17	October
December	129.23%	\$128,426.98	37.37%	\$569,085.41	\$697,512.39	7.50%	\$379,390.28	\$379,390.28	\$1,076,902.67	November
January	-30.33%	\$54,810.97	-16.33%	\$354,482.76	\$409,293.73	-34.52%	\$236,321.85	\$236,321.85	\$645,615.58	December
February	-65.97%	\$160,749.61	82.43%	\$547,077.26	\$707,826.87	42.77%	\$364,718.18	\$364,718.18	\$1,072,545.05	January
March	-9.20%	\$255,765.17	59.41%	\$715,829.64	\$971,594.81	24.75%	\$477,219.76	\$477,219.76	\$1,448,814.57	February
April		\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	March
May		\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	April
June		\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	May
<b>TOTAL 2012-2013</b>		<b>\$1,325,096.67</b>		<b>\$4,963,757.51</b>	<b>\$6,288,854.18</b>		<b>\$3,309,171.65</b>	<b>\$3,309,171.65</b>	<b>\$9,598,025.83</b>	
TOTAL FY 2011-2012		\$1,348,020.10		\$4,035,129.88			\$3,437,332.87		\$8,820,482.85	
DIFFERENCE		(\$22,923.43)		\$928,627.63			(\$128,161.22)		\$777,542.98	
% INCR/DECR		<b>-1.70%</b>	<b>b</b>	<b>23.01%</b>	<b>b</b>		<b>-3.73%</b>		<b>8.82%</b>	

Total City Sales Tax comparison <b>10.71%</b>										
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**COLLECTION BY AGENCY:**

REVENUE DISCOVERY SYSTEMS - RDS:										
July		\$150,025.75		\$558,462.17	\$708,487.92		\$372,308.12	\$372,308.12	\$1,080,796.04	June
August		\$86,230.58		\$433,696.75	\$519,927.33		\$289,131.12	\$289,131.12	\$809,058.45	July
September		\$148,710.25		\$568,484.91	\$717,195.16		\$378,989.94	\$378,989.94	\$1,096,185.10	August
October		\$199,526.96		\$628,563.50	\$828,090.46		\$419,042.33	\$419,042.33	\$1,247,132.79	September
November		\$139,225.56		\$564,944.49	\$704,170.05		\$376,629.66	\$376,629.66	\$1,080,799.71	October
December		\$127,430.56		\$547,614.92	\$675,045.48		\$365,076.61	\$365,076.61	\$1,040,122.09	November
January		\$54,810.97		\$346,595.64	\$401,406.61		\$231,063.76	\$231,063.76	\$632,470.37	December
February		\$159,397.03		\$545,129.40	\$704,526.43		\$363,419.60	\$363,419.60	\$1,067,946.03	January
March		\$255,765.17		\$714,943.41	\$970,708.58		\$476,628.94	\$476,628.94	\$1,447,337.52	February
April					\$0.00		\$0.00	\$0.00	\$0.00	March
May					\$0.00		\$0.00	\$0.00	\$0.00	April
June					\$0.00		\$0.00	\$0.00	\$0.00	May
<b>TOTAL 2011-2012</b>		<b>\$1,321,122.83</b>		<b>\$4,908,435.19</b>	<b>\$6,229,558.02</b>		<b>\$3,272,290.08</b>	<b>\$3,272,290.08</b>	<b>\$9,501,848.10</b>	

ARIZONA DEPARTMENT OF REVENUE - AzDOR:										
July		\$0.00		\$4,330.58	\$4,330.58		\$2,887.06	\$2,887.06	\$7,217.64	June
August		\$1,346.62		\$5,362.12	\$6,708.74		\$3,574.74	\$3,574.74	\$10,283.48	July
September		\$0.00		\$4,806.27	\$4,806.27		\$3,204.18	\$3,204.18	\$8,010.45	August
October		\$260.71		\$5,114.48	\$5,375.19		\$3,409.65	\$3,409.65	\$8,784.84	September
November		\$17.51		\$3,517.17	\$3,534.68		\$2,344.78	\$2,344.78	\$5,879.46	October
December		\$996.42		\$21,470.49	\$22,466.91		\$14,313.67	\$14,313.67	\$36,780.58	November
January		\$0.00		\$7,887.12	\$7,887.12		\$5,258.09	\$5,258.09	\$13,145.21	December
February		\$1,352.58		\$1,947.86	\$3,300.44		\$1,298.58	\$1,298.58	\$4,599.02	January
March		\$0.00		\$886.23	\$886.23		\$590.82	\$590.82	\$1,477.05	February
April					\$0.00		\$0.00	\$0.00	\$0.00	March
May					\$0.00		\$0.00	\$0.00	\$0.00	April
June					\$0.00		\$0.00	\$0.00	\$0.00	May
<b>TOTAL 2011-2012</b>		<b>\$3,973.84</b>		<b>\$55,322.32</b>	<b>\$59,296.16</b>		<b>\$36,881.57</b>	<b>\$36,881.57</b>	<b>\$96,177.73</b>	

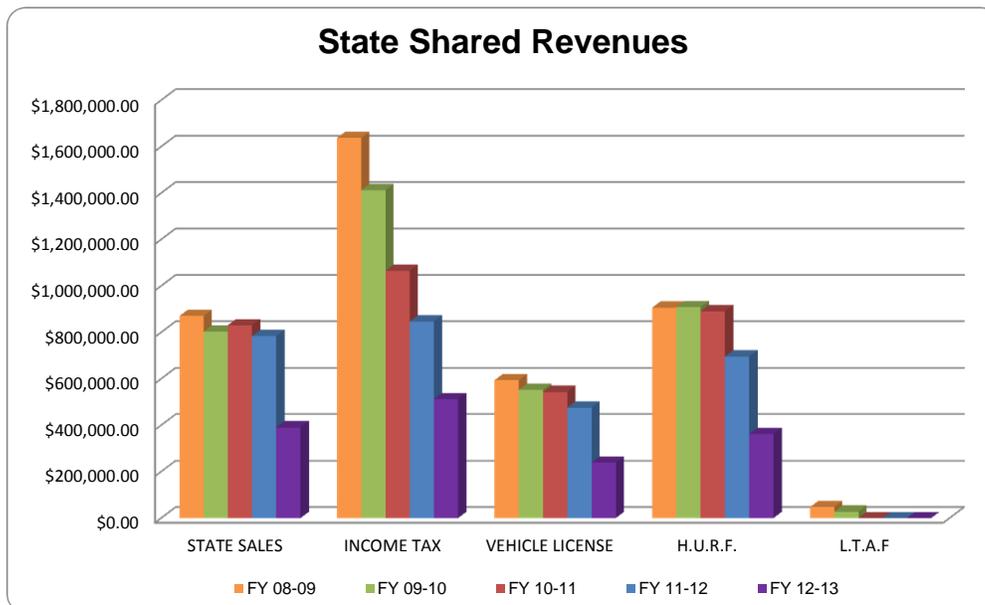
**ARIZONA DEPARTMENT OF REVENUE  
2012-2013  
STATE SHARED REVENUE**

**GENERAL FUND:**

**STREETS FUND:**

		STATE SALES TAX		STATE INCOME TAX		VEHICLE LICENSE TAX			H.U.R.F.	
						COCONINO COUNTY	YAVAPAI COUNTY			
<b>July</b>	5.02%	\$66,719.51	21.02%	\$85,387.09	-1.37%	\$9,359.91	4.65%	\$33,051.27	4.07%	\$60,622.72
<b>August</b>	3.28%	\$62,245.42	21.08%	\$85,387.09	7.42%	\$10,551.48	3.31%	\$35,207.88	13.48%	\$64,980.84
<b>September</b>	3.03%	\$64,471.64	21.02%	\$85,387.09	-2.62%	\$8,512.48	-6.15%	\$28,013.66	10.51%	\$62,709.99
<b>October</b>	2.16%	\$64,642.21	21.02%	\$85,387.09	14.33%	\$9,641.22	14.86%	\$33,555.99	5.27%	\$57,289.46
<b>November</b>	6.83%	\$65,040.37	21.02%	\$85,387.09	-0.20%	\$8,373.63	-3.52%	\$27,876.42	15.35%	\$57,436.87
<b>December</b>	5.69%	\$67,173.12	21.02%	\$85,387.09	-3.15%	\$8,229.31	-3.81%	\$26,697.93	10.28%	\$58,914.59
<b>January</b>	5.74%	\$80,286.86	21.02%	\$85,387.09	9.09%	\$8,566.35	4.01%	\$30,744.56	10.84%	\$55,952.43
<b>February</b>	7.40%	\$66,442.39	21.02%	\$85,387.09	-6.12%	\$8,498.01	-1.88%	\$29,868.27	5.13%	\$58,196.43
<b>March</b>	1.47%	\$66,762.40	21.02%	\$85,387.09	2.29%	\$9,329.22	3.01%	\$32,910.94	6.47%	\$65,596.66
<b>April</b>										
<b>May</b>										
<b>June</b>										
<b>TOTAL 2012-2013</b>		<b>\$603,783.92</b>		<b>\$768,483.81</b>		<b>\$81,061.61</b>		<b>\$277,926.92</b>		<b>\$541,699.99</b>
TOTAL 2011-2012		\$577,676.36		\$634,959.11		\$79,398.71		\$273,327.21		\$497,350.69
<b>DIFFERENCE</b>		<b>\$26,107.56</b>		<b>\$133,524.70</b>		<b>\$1,662.90</b>		<b>\$4,599.71</b>		<b>\$44,349.30</b>
<b>% INCR/DECR</b>		<b>4.52%</b>		<b>21.03%</b>		<b>2.09%</b>		<b>1.68%</b>		<b>8.92%</b>

**\$2,272,956.25**



General Ledger

Revenue vs Expenses Summary

Fiscal Year: 2012-2013  
 Fiscal Period: MARCH



City of Sedona

102 Roadrunner Drive  
 Sedona, AZ 86336

Fund	Description	Fund Balance June 30 2012	Revenues Mar-13	Expenses Mar-13	Revenue over Expenditure YTD	Fund Balance Year End 2013
10	General Fund	\$12,783,938	9,286,136.53	8,067,374.76	1,218,761.77	\$14,002,700
		<u>\$12,783,938</u>	<u>9,286,136.53</u>	<u>8,067,374.76</u>	<u>1,218,761.77</u>	<u>\$14,002,700</u>
11	Streets Fund	1,213,017	547,654.26	1,358,795.16	(811,140.90)	\$401,876
16	Grants Fund	244,140	138,739.74	180,914.50	(42,174.76)	\$201,965
18	P.A.N.T. Fund	(1,622)	26,447.98	61,371.76	(34,923.78)	(\$36,546)
		<u>1,455,535</u>	<u>712,841.98</u>	<u>1,601,081.42</u>	<u>(888,239.44)</u>	<u>\$567,296</u>
20	Development Impact Fees Fund	3,334,445	191,060.04	16,267.57	174,792.47	\$3,509,237
21	Information Technology Capital	0	0.00	115,732.49	(115,732.49)	(\$115,732)
22	Capital Fund	7,943,949	1,126,874.06	2,446,312.90	(1,319,438.84)	\$6,624,510
24	CFD Summit Fund	10,999	1,035.19	0.00	1,035.19	\$12,034
25	CFD Fairfield Fund	713,802	67,910.70	0.00	67,910.70	\$781,713
26	Art In Public Places Fund	21,358	6,594.84	3,379.86	3,214.98	\$24,573
		<u>12,024,553</u>	<u>1,393,474.83</u>	<u>2,581,692.82</u>	<u>(1,188,217.99)</u>	<u>\$10,836,335</u>
59	Wastewater Enterprise Fund	16,473,864	7,741,811.26	3,095,764.33	4,646,046.93	\$21,119,911
		<u>16,473,864</u>	<u>7,741,811.26</u>	<u>3,095,764.33</u>	<u>4,646,046.93</u>	<u>\$21,119,911</u>
	Report Totals:	<u>\$42,737,890</u>	<u>\$19,134,264.60</u>	<u>\$15,345,913.33</u>	<u>\$3,788,351.27</u>	<u>\$46,526,241</u>

General Fund
Special Revenue Fund
Capital Fund
Wastewater Fund