

City of Sedona



Fiscal Year 2013-14

Budget Document

THE MISSION OF THE CITY OF SEDONA GOVERNMENT IS TO PROVIDE EXEMPLARY MUNICIPAL SERVICES THAT ARE CONSISTENT WITH OUR VALUES, HISTORY, CULTURE AND UNIQUE BEAUTY.





TABLE OF CONTENT



INTRODUCTION

- 2 Introduction
- 4 Meet the City Council
- 8 Council Priorities
- 11 Vision Statement
- 12 Budget Adoption Resolution
- 13 City Manager's Budget Message

COMMUNITY PROFILE

- 18 About Sedona
- 19 Demographics
- 21 Area Map
- 23 Organizational Chart

BUDGET INTRODUCTORY SECTION

- 24 Comprehensive Financial Policies
- 30 Fund Structure and Basis for Budgeting
- 34 Budget Process and Calendar
- 37 Consolidated Financial Schedule
- 38 Position List/Head Count

BUDGET SUMMARY

- 42 Budget Overview
- 50 Fund Balance
- 54 Revenues
- 65 Expenditures

GENERAL FUND – DEPARTMENT DETAIL

- 68 Section Cover Page
- 70 City Council
- 74 City Manager
- 80 Human Resources
- 86 Financial Services
- 92 Information Technology Services

- 100 Legal
- 106 City Clerk
- 110 Parks & Recreation
- 118 General Services
- 124 Community Development
- 136 Public Works
- 148 Police Department
- 160 Municipal Court

SPECIAL REVENUE FUNDS – FUND DETAIL

- 166 Streets Fund
- 177 Grants Fund
- 184 P.A.N.T. Fund

ENTERPRISE FUND – DEPARTMENT DETAIL

- 186 Wastewater detail

CAPITAL PROJECTS/FUNDS – PROJECT DETAIL

- 211 Capital Improvement Program Narrative
- 220 Summary of Capital Projects
- 224 Capital Project Detail Worksheets

BONDED INDEBTEDNESS

- 284 Debt Schedules

APPENDIX

- 290 Glossary
- 295 State of Arizona Financial Schedules





INTRODUCTION

The City budget can be an imposing document of charts and numbers. On closer inspection and beyond the numbers, the budget represents the investment and return for customers. The investment is in the form of local sales tax, state shared revenue and other financial resources. The return is the repaved road, park improvement or new service scheduled for the new fiscal year. The purpose of this section of the budget is to move beyond the technical jargon and assist the reader in understanding the most important sections of the document.



What is a Budget?

In the simplest terms, a budget is a plan for the coordination of resources and expenditures. Developing a budget is often a complex process of balancing various interests and demands for services with available resources. The complex process has shaped various types of budgeting, of which several budget types have evolved: 1) line-item budgeting, 2) performance budgeting, 3) zero-based budgeting, and 4) priority-based budgeting. The City of Sedona's budget primarily resembles the basic line item budget.

✓ Line Item Budgeting

Line item budgeting is the format associated most commonly with budgets. This type of budgeting focuses on the input of resources as they relate to the production of services. The budget format depicts department expenditures as a list of items that will be purchased using allocated resources. For this reason, department goals, objectives, workload indicators, and performance measures are also included along with line item details for key service areas.

Budget as a Policy Guide

The budget functions as a policy guide by indicating the City's priorities. The budget is connected to a mission statement and goals, and the amount of resources allocated to a specific department, program, or service indicates what is considered important by city officials and in turn the citizens. The budget document includes the City's financial policies to provide citizens with information on the policies that guide use of public funds.

Budget as a Financial Plan

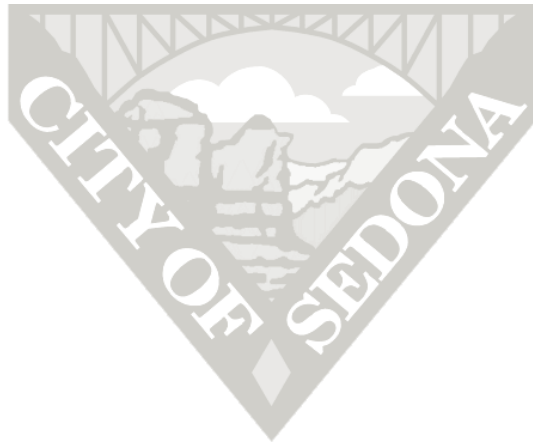
The most basic element of the budget, displaying the balance between revenues and expenditures, acts as a financial plan. It outlines what revenues are expected and how the City intends to use those resources. Examining revenue and expenditure trends from past budgets, helps form a financial plan for future budgets, which ensures the City is accurate in projections to help maintain strong fiscal standing.

Budget as an Operations Guide

As an operations guide, the budget outlines the estimated amount of work to be done and services to be provided and the cost associated with doing so. The budget indicates which departments are responsible for particular programs and services. It provides the departments with the amount of resources they have to perform their responsibilities.

Budget as a Communications Tool

As a communication tool, the budget serves to hold the City accountable. The budget provides the public with information regarding how their tax money is being spent. Citizens can see whether elected officials are setting priorities based on their demands by reviewing the amount of resources being allocated to specific programs and services. Citizens also can see if their tax money is being used efficiently and effectively by reviewing each department.



MEET THE CITY COUNCIL



ROB ADAMS – MAYOR



Mayor Rob Adams was born and raised on a ranch located south of Albuquerque, New Mexico. He received a business degree from Colorado State University and during his working career has owned and operated six different businesses. In 1983 Adams relocated to Scottsdale, Arizona to become the General Manager of Adams Arabians. In 1994, Adams and his wife, Christine, moved to the Verde Valley. Together they currently own Prasad Investments, a real estate

development and investment company. A notably active member of the community, in 2002 Adams was honored as the Yavapai County Philanthropist of the Year. Adams has served as director and officer on numerous boards including the Boys and Girls Club, Big Brothers/Big Sisters, Verde Rural Fire Department and the Verde Valley Senior Center. Other leadership experience includes his terms as President of the Cornville Community Association and Chairman of the Cornville Park development. In February 2006 his community involvement grew further when Adams was appointed to the City Council and later elected Mayor in May 2008. Adams is currently serving his third term in the position of Mayor, elected twice more in March 2010 and March 2012.

MARK DINUNZIO - VICE MAYOR



A second generation Italian American, Vice Mayor Mark DiNunzio was raised in rural Connecticut. In 1968 DiNunzio moved west to Phoenix, AZ to continue a banking career that lasted until 1990. As a banker, his

responsibilities took him to the four corners of the state and throughout the west. While living in Phoenix, DiNunzio was also very active in community and civic affairs. In 1993 DiNunzio and his wife, Barbara, moved to Sedona to open The Lodge at Sedona, a large Bed and Breakfast Inn that they owned and operated for eight years. Now retired, DiNunzio and his wife both remain active in the Sedona community, having served on boards and assisted in projects including the Sedona Chamber of Commerce and Verde Valley Sanctuary. DiNunzio was appointed to the City Council in June 2009 and subsequently re-elected in March 2012. Following his re-election, DiNunzio was then appointed Vice Mayor in May 2012.

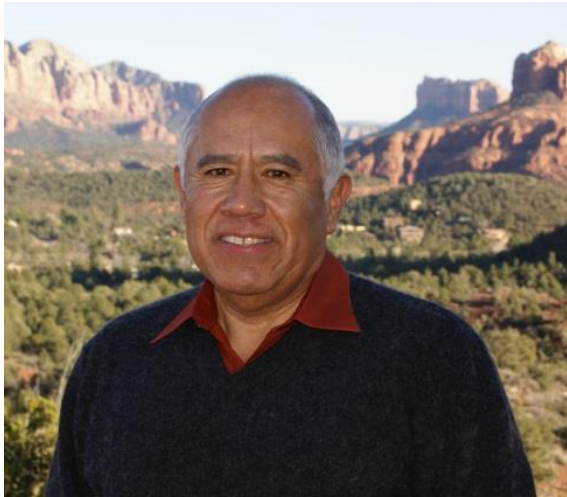
BARBARA LITRELL - COUNCILOR



Councilor Barbara Litrell has experience as a teacher, corporate executive, entrepreneur and

non-profit organization executive. She launched B. Litrell Communications Corporation in 2000 following a 28 year career in advertising sales and management with The New York Times and as a publisher of such national magazines as Working Woman, Working Mother and McCall's. Councilor Litrell's extensive volunteer experience includes her roles as President of Keep Sedona Beautiful, Executive Director of Verde Valley Caregivers Coalition, Chair of the League of Women Voters' Water Committee, Board Member of the National Association of Women Business Owners, and Co-Founding President of North Central Arizona Regional Watershed Consortium. Councilor Litrell was elected to the City Council in May of 2010.

JOHN MARTINEZ - COUNCILOR



Councilor John Martinez, Jr. is from a large, Southern California family. Encouraged by parents who did not have the opportunity to complete high school, all eight Martinez children received college educations. In 1975 Martinez

received his BS in Finance from California State University of Long Beach. Over the course of his career, Martinez provided his financial expertise to a variety of companies including Beckman Instruments, Hunt-Wesson Foods, ConAgra Foods and Boeing. Martinez met his wife, Carol, early in his career and together they moved to the Verde Valley in 2005. It was here that Councilor Martinez retired from his position as Director of Finance for Nutri-Health. Though retired, Martinez continues to provide consulting expertise for small companies that require budgeting and forecasting assistance. Equipped with an extensive background in finance, Councilor Martinez was first appointed Vice-Chairman of the Budget Oversight Commission and later elected to Council in May 2012.

DAN MCILROY - COUNCILOR



An Arizona native, Councilor Dan McIlroy was born in Phoenix and attended Arizona State University. After completing a B.S. in Business Management in 1961, McIlroy was commissioned as a Second Lieutenant in the United States Army. Before completing his

active duty in Germany in January 1964, McIlroy had become a Tank Company Commander. Upon returning to the United States, he worked for Standard Oil of California and later returned to ASU to complete his MBA in 1968. Following graduate school, McIlroy obtained his private pilot's license and worked for Goodyear Aerospace and Motorola before beginning law school at the University of Arizona. Graduating in 1972, with a Juris Doctor's degree, McIlroy spent 27 years as a homicide, organized crime and felony prosecutor. McIlroy and his wife, Maureen, have lived in Sedona since 2002. Before being elected to the City Council in 2010, McIlroy was President of the Mingus Mountain Republican Club in Cottonwood.

MIKE WARD - COUNCILOR



Councilor Mike Ward was born and raised in Michigan, but spent his adult life in Chicago, Illinois. His accomplishments include a Doctorate, three years as a Counterintelligence Agent for the US Army, three CAD software specific textbooks and a popular tourist-oriented book on the geology of the Sedona area. In

2002 Ward and his wife, Linda, retired to Sedona. This transition marked the close of Ward's career as the Chief Vocational Education Administrator at College of DuPage and the beginning of his participation in local government. He has since been active in Friends of the Forest (FOF), serving as Vice President and President from 2005 through 2008 and written three grant applications resulting in awards totaling \$457,000 to the Red Rock Ranger District. In addition, Ward served 4 one-year terms as Captain of Yavapai County Sheriff's Verde Search and Rescue Posse and currently served the Posse as their Training Officer. Ward has also served on the Board of Directors of the Verde-Sedona League of Women Voters.

JESSICA WILLIAMSON – COUNCILOR



Councilor Jessica Williamson grew up in Southern California, where she graduated from the University of California at Santa Barbara with a BA in Sociology. The former Director of Departmental Affairs for the NYC Department of Design and Construction (DDC), Williamson

worked at the command post next to the World Trade Center site. DDC, a 3500 person agency responsible for designing and constructing the City's roads, sewers and public buildings, was the lead agency in the clean-up of the World Trade Center site after 9/11. Equipped with her DDC background, in 2003, Williamson, her husband, Steve, and their son moved to Sedona. It was here that Williamson worked for several organizations including the Coconino Recorder's Office, City of Sedona's Community Development Department, and later for Ace Hardware. Williamson currently works as a spa receptionist at the Los Abrigados Resort. Williamson was elected to the City Council in May 2012.

COUNCIL PRIORITIES

Every two years the City Council meets to establish a set of priorities that will guide their efforts, and staff's efforts, for the following 24 months. Since the City Council priority setting retreat held on July 3rd of 2012, the City Council and staff have executed eight of the Council's twenty-five priorities. Some of the major accomplishments include the implementation of a new collections program to insure the accurate and timely remittance of taxes and wastewater fees, completion of the first phase of improvements to parking and



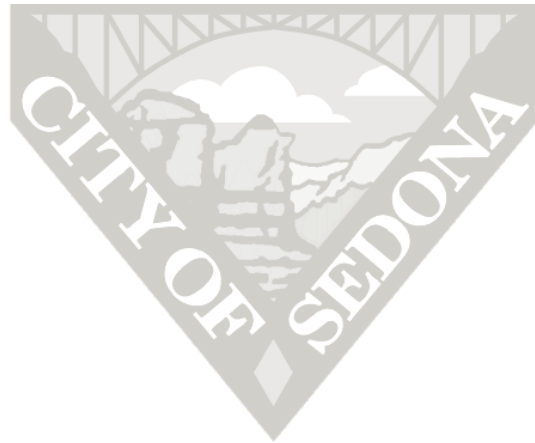
traffic management in Uptown, the production of a new annual community report and annual newsletter; and responding to initial public concern regarding the implementation of Smart Meters in Sedona by formally requesting a no-cost opt out from the Arizona Corporation Commission for the entire community.

In addition to these and other completed items, additional priorities and activities currently in process include updating development related fees for service, creating a public outreach program to explore future funding mechanisms for capital projects; and instituting regular Council Coffee Chats to create dialogue and outreach to the business community and other targeted constituencies. Other priorities include strengthening the City's storm water management capabilities; creating a new Citizen Engagement Program to replace standing commissions; acquiring park land; working with the Sedona Arts and Culture Collaborative to promote Sedona as a center for arts education; and exploring ways to promote economic development including updating the City's website and facilitating the addition of broadband services in Sedona.

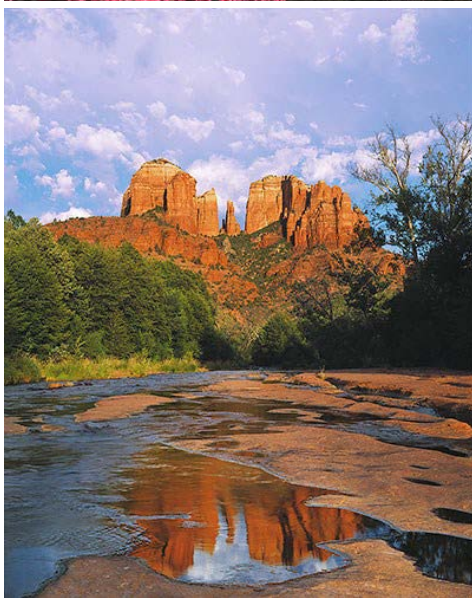
The City Council is also working extensively with a Citizen Steering Committee and the public at large on the adoption of a new Community Plan, which will go to the voters in spring 2014. The process for the development of the Plan has taken approximately three years due to the considerable public input required.

The below table is a breakdown of all Council priorities. Completed priorities include a checkmark:

Administration, Financial Management & Productivity	Capital Projects & Infrastructure	Community Plan and Parks Master Plan	Economic Development	Communications	Community Issues	Other Issues
Boards and Commissions review of their roles and responsibilities to make recommendations on elimination, consolidation or replacement.	Mitigate traffic and parking issues in Upton.	Develop a strategic plan to implement the voter approved Community Plan Update (approval in 2014).	Promote Sedona as a center for arts education.	Annual Community Report. ✓	NSA designation.	Broadband Services Plan.
Develop a strategy for collection, audits & penalty enforcement of sales taxes, bed taxes and wastewater fees. ✓	Storm water management.	Develop a strategic plan to implement the Parks Master Plan.	Enhance and continue business dialogue.	Annual Community New sletter. ✓	Smart Meters.	Economic development commission, program and director.
Community Development fee changes.	Bicycle, pedestrian and vehicular safety on SR-89A. ✓			Council Coffee Chat (now referred to as Community Outreach meetings).		International Dark-Sky Community designation.
Mission Statement for government. ✓	Land acquisition.			Website enhancement.		
Improve financial reporting through standardization of various financial reports. ✓						
Review of grant funding process. ✓						
Destination marketing funding. ✓						
Public outreach.						



VISION STATEMENT



- To be a city that is constantly vigilant over the preservation of its natural beauty, scenic vistas, pristine environment and cultural heritage.
- To be a city that retains its small-town character and creates its manmade improvements in strict harmony with nature.
- To be a city that is animated by the arts, and lives with a spirit of volunteerism to help achieve our common goals.
- To be a city that offers equal opportunities for all and fosters a sense of community.
- To be a city that welcomes and accommodates all of its visitors and future residents with a spirit of fellowship.
- To be a city that retains and enhances a strong and vital economy which preserves existing lifestyles without exploiting the natural beauty.
- To be a city that lives up to the challenges of proper stewardship of one of the earth's great treasures.

BUDGET ADOPTION RESOLUTION

RESOLUTION NO. 2013-12

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SEDONA, ARIZONA, ADOPTING THE BUDGET FOR FISCAL YEAR 2013-2014.

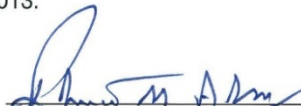
WHEREAS, in accordance with the provisions of Arizona Revised Statutes §§42-17101 through 42-17105, the City Council did, on May 28, 2013, make an estimate of the different amounts required to meet the public expenditures for the ensuing year and also an estimate of revenues from sources other than property taxes; and

WHEREAS, in accordance with said sections of said statute, and following due public notice, the City Council met on May 28, 2013, and June 25, 2013, at which meetings any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures or tax levies and other revenue sources; and


WHEREAS, publication has been duly made as required by law of said estimates, together with a notice that the City Council met on May 28, 2013, and June 25, 2013, at the City Council Chambers for the purpose of hearing taxpayers.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF SEDONA, ARIZONA, that the said estimates of revenues and expenditures shown on the accompanying Exhibit attached hereto and incorporated herein, as now increased, reduced, or changed by the Council, are hereby adopted as the budget of the City of Sedona, Arizona for the Fiscal Year 2013-2014.

PASSED AND ADOPTED by the Mayor and Council of the City of Sedona, Arizona this 25th day of June, 2013.


Robert M. Adams, Mayor

Attest:


Susan L. Irvine, CMC, City Clerk

Approved as to Form:


Mike Goimarac, City Attorney

CITY MANAGER'S BUDGET MESSAGE

May 25, 2013

Dear Citizens, Honorable Mayor and Council:

I am pleased to submit to City Council the FY 13-14 Final Budget. The Budget is balanced between expenditures and revenues and represents approximately a 1% overall budget reduction compared to the FY 12-13 Budget.

Year-to-date FY 12-13 revenue collections are closely tracking with projections, and the State economy is continuing to show signs of recovery. As we approached year end FY 12-13 City revenue collections are up approximately 5% over budgeted projections. State shared revenues are expected to increase again in FY 13-14. The City has been informed by the State of Arizona that state-shared income tax and state-shared sales tax will increase 9% and 3% respectively in FY 13-14. This will generate an estimated \$122,515 in additional revenue to meet critical needs. Most economists are forecasting steady but slow growth over the next year. Staff is projecting an overall 8% increase in revenues for FY 13-14, and is confident that the statewide economic recovery will be reflected in the local economy.

I am presenting a budget that includes funding to respond to City Council priorities and issues that were identified at the December 2012 Budget Retreat and at previous public meetings. These include a continuation of increased capital funding for drainage improvements and street improvements, increased levels of maintenance in Uptown, and more effective administration of business licensing and revenue collection.

City staff recommends that the City's excess general fund and capital fund cash reserves continue to be used for acceleration of the drainage and street improvements. The City's Financial Policy regarding reserve balances is to maintain a General Fund reserve balance of 50-75% of the General Fund operating budget, and that accumulated reserves in excess of this amount can be used for capital infrastructure. The policy was recommended by the Budget Oversight Commission and approved by the City Council in November 2011.

The Adopted Budget does not include any new tax or fee increases.

The FY 13-14 Adopted Budget includes new expenditures in response to the City Council Priorities as well as other additional expenditures identified by staff. Some of the more significant expenditures include the following:

- A new facilities maintenance worker position at a cost of \$35,622 to respond to the need for an increased level of maintenance in Uptown.
- Power Wash/Steaming of City hardscapes in Uptown and other areas of the

community at a cost of \$31,000.

- A new business license/revenue collection position is included at a cost of \$50,594 to more efficiently administer the business license program and to assist in delinquent account collections. Off-setting revenue resulting from increased business license revenue and delinquent collections will pay for the cost of this position.
- A new part time Citizen Engagement Coordinator to facilitate a new model of expanded citizen engagement, promoting, coordinating and implementing citizen engagement at all levels of City government. The total cost is \$64,000 annually.
- Funding is included for a Historic Preservation matching grant in the amount of \$45,000 for the provision of flood protection for the historic Hummingbird House. The owner of the property is in the process of designing improvements that would be eligible for the grant match.
- Funding in the amount of \$15,118 is included to pay for the first year of a five-year program to rehabilitate the roof of City Hall. The five-year program will cost \$84,105.
- The Wastewater Division will receive funding for an Arc Flash Analysis to assure that the WWTP is in compliance with OSHA safety regulations, increasing the safety of the workplace for employees, and to optimize the electrical systems. The cost of the analysis is \$80,000.
- Funding is included for increased costs of the City's maintenance contract with the Sedona Fire District for radio maintenance and upgrades. This is a critical service to the Police Department, and contracting with the Fire District for this is a very economical means of maintaining critical equipment. The cost of the first year of the increase is \$15,000. This amount will increase each of the next two years by \$15,000, with a total annual cost reaching \$45,000 annually beginning with the third year.
- In December 2012, the City Council approved the Police Department's participation in the state of Arizona funded gang task force in Yavapai County. The program reimburses cities for 75% of the costs for salary and benefit expenses. This requires \$18,882 for the additional 25% in funding for this position that is not covered by the State.
- The addition of a part time administrative assistant in the Parks and Recreation Department at a cost of \$21,000 provides support to the department, which would include a full time Parks Manager and Recreation and Aquatics Supervisor.

- The addition of a part time Arts Coordinator position at a cost of \$38,560 to administer the City's various arts related programs including the City Hall Art Rotation, the Artist in the Classroom Program, procurement of public art, and the Mayor's Annual Art Awards.

Additional adoptions for lesser amounts of funding include the following:

- \$3,000 for special events at City hall;
- \$10,000 for funding of additional parking leases in the Uptown area;
- \$6,000 for funding a Historic Resource Survey to inventory and evaluate historic resources in Sedona.

In 2012, the City of Cottonwood hired a consulting firm to conduct a compensation study by surveying other communities in comparable job markets to determine if Cottonwood's salary structure was competitive. The study showed that it was not and made recommendations for significant salary adjustments so that it could stay competitive in the market. The Cottonwood employment market is essentially the same as the City of Sedona. The results of the Cottonwood compensation study closely matched the results of the two salary studies conducted by the Sedona Human Resources Division during the last two years.

City staff has met with Cottonwood staff and reviewed the results of their study. In many cases, the new salary ranges are significantly higher than comparable salary ranges in Sedona. Many Sedona City employees live in Cottonwood, Clarkdale, Camp Verde and other unincorporated areas of the Verde Valley. The risk of losing valued employees is even more critical than it has been in the past. By taking steps to address the deficiencies, the City is preventing the potential loss of additional employees to other communities. All of the other communities in the Verde Valley plan on awarding salary increases in the upcoming year. These include a combination of merit increases and/or cost of living increases.

During the last year, the City has lost 17 employees, many as a result of accepting positions in other communities in Yavapai County and other parts of the State. Employees have left at least in part because they can earn higher salaries for similar positions in other agencies. This has been an organization-wide challenge. It is particularly challenging for sworn police personnel. When a police officer leaves the City, it takes approximately 12 months to recruit and train new officers due to stringent testing and training requirements. Since April 2012, 4 sworn police personnel have left the City for non-medical reasons, and it is very likely that others will leave in the near future to join other public safety agencies. While employees leave for a variety of reasons, we are finding that pay is one of the primary reasons for their departure. However, the turnover problem is not only in the Police department, but throughout the organization. In the

last year 13 non-police employees have resigned.

Another problem is that since no raises have been awarded until January of this year's employees who were hired four years ago are making the same salary as employees in the same job classification who were hired more recently. As a result an employee with four years of experience is making the same salary as a new employee.

Since 2009, the employee workforce has been reduced between fifteen and twenty percent through attrition or involuntary separations from the City. The remaining employees have had to absorb the additional workloads created by the reduction in force. The City is very fortunate to have a professional and highly competent work force and efforts are being made to retain our employees. In order to address what we consider to be a serious issue, the City Council has taken the following steps to begin addressing the compensation deficiencies:

- 1) A cost-of-living adjustment of 1.7%. The recommended adjustment is based on the Table A. Percent changes in CPI for All Urban Consumers (CPI-U): U.S. city average. This will cost the City approximately \$100,472.
- 2) A 2.5% range adjustment for employees who have a satisfactory performance evaluation. The range adjustment would be awarded on the employee's anniversary date. The range adjustment will begin to address the problem of more senior employees making virtually the same as recently hired employees. The approximate cost of the 2.5% range adjustment is \$81,078.
- 3) Market adjustments and salary increases for job classes that are significantly below the market. This would affect approximately 26 of the job classes in the City. Ranges and corresponding salary increases for the incumbents would be implemented to assure that the City was competitive with the City of Cottonwood. Employees affected by the market adjustments would not receive the 1.7% COLA or the 2.5% range adjustment. However, the market adjustments would at least be equal to the COLA and range adjustments, and in some cases higher. The cost to implement the market adjustments is \$283,450.

Additionally, the City Council has agreed to split the 6.5% increase of staff medical benefits. This increase will cost the City approximately \$35,000.

The total cost of the compensation package is \$500,000 or a 5.7% increase to overall salaries and benefits.

The Wastewater Five Year Financial Plan, approved by City Council in April 2010, established

the foundation of long-term fiscal stability in the Wastewater Fund. Staff recommended that the sales tax transfer to the Wastewater Fund be reduced from 40% to 35%. This is the second consecutive year that the transfer has been reduced, thereby moving towards a true enterprise fund. The drop in the transfer to the Wastewater Fund is equivalent to approximately \$500,000. As of FY 12-13, when the first reduction to the sales tax transfer was made, \$300,000 is being transferred annually to a restricted debt service account. That transfer will continue for five years and is intended to add to the debt reserve already set aside to prepare for additional debt service that will transfer from the Wastewater Fund to the General Fund in FY 16-17.

The FY 13-14 Budget includes 111 full-time positions, which represents a minor increase in staffing level compared to the FY 12-13 approved budget. The general fund operating budget is approximately \$13 million, a 6% increase from the FY 12-13 budget, which was approved at approximately \$12.4 million.

The balanced budget includes a \$200,000 General Fund Operating Contingency, reduced from \$300,000 in FY 12-13. It is important to point out that the Operating Contingency is not being funded with cash reserves but with projected ongoing revenues. The Operating Contingency is intended to be used for unanticipated expenditures that might occur during the fiscal year. Expenditures of the Operating Contingency require approval of City Council. Through March of FY 12-13, none of the contingency has been spent.

The Budget also includes a 4.7% increase in funding for outside agencies for FY 13-14. The total amount of funding will increase from \$1,195,970 to \$1,249,600.

The City is projected to finish out FY 12-13 with slightly higher than anticipated revenue collections and additional budget savings due to lower-than-expected expenditures. Some of the surplus will be used to fund one-time expenditures in the FY 13-14 budget.

I appreciate the City Council's support and clear direction to staff on our critical priorities. I want to thank all of the department heads for the team effort in achieving the City Council priorities and providing exceptional customer service to our community. In particular, credit needs to be given to Karen Daines, Assistant City Manager, Barbara Ashley, Director of Financial Services, and her staff for their diligence in preparing this Budget.

Sincerely,



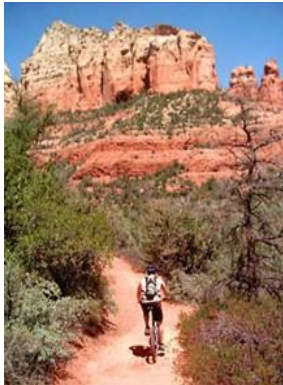
Tim Ernster

City Manager

ABOUT SEDONA

The City of Sedona is located approximately one and a half hours north of Phoenix in Yavapai County. Because of its stunning natural surroundings, this small community of roughly 10,000 full time residences has become one of Arizona's premier centers for international tourism, recreation, retirement, luxury resorts, and the arts.

The name Sedona originates from of the City's first postmaster, Theodore Carlton Schnebly, whose wife, Sedona Arabelle Miller Schnebly (1877-1950) was celebrated for her hospitality and industriousness. Today, the City of Sedona's main attraction is its array of red sandstone formations, which appear to glow in brilliant shades of orange and red when illuminated by the rising or setting sun. The red rocks form a popular backdrop for many activities, ranging from spiritual pursuits to the hundreds of hiking and mountain biking trails.



Located in the high southwestern desert under the rim of the Colorado Plateau at an elevation of 4,500 feet, Sedona is blessed with four mild seasons, plenty of sunshine and clean air. Because of Sedona's pleasant climate sightseeing, hiking, golf, tennis, horseback riding, and jeep touring are year-round activities. The City is also known for its festivals, art exhibits, International Film Festival, and parades.

The citizens of Sedona are proud of their beautiful environment and work diligently to preserve its uniqueness and special qualities. Driven by a conviction in the future of their community and a dedication to volunteerism, Sedona's residents are active in the City government.

The community was incorporated as a City under Arizona Revised Statutes (ARS) in 1988. It encompasses an area of 18.5 square miles, approximately half of which is under jurisdiction of the U.S. Forest Service.

The City of Sedona is administered under the Council-Manager form of government. The City Council consists of six councilors and a mayor. The six council members are elected at large and serve four-year overlapping terms. The Mayor is elected by the citizens and serves a two-year term. Since incorporation, Sedona has had a council-manager form of government as defined by local ordinance. Sedona is recognized by the International City/County Management Association.

The City departments are City Council, City Manager, General Services, Human Resources, Financial Services, City Clerk, Police, Community Development, Public Works, Parks and Recreation, Wastewater, Legal, Information Technology, and Municipal Court.

Water service is private, library is non-profit with some contract funding from the City, fire is a special district, and refuse collection is private.

Already a major tourist attraction, Sedona has been ranked the #6 Small City in the 14th annual *Top 25 Arts Destinations* 2011 readers' poll by "American Style" magazine. Sedona has appeared on *American Style* magazine's *Top 25 Destinations* list twelve times since the poll's inception.

The City lies within two counties and is traversed by two state arteries. There is no property tax levied by the City. Currently, the City funds its operations with State Shared Revenue and other local sources of revenue including sales and bed taxes.



DEMOGRAPHICS



The following tables provide additional demographic statistics for the city of Sedona and its citizenry:

Gender (2010 census)

· Male.....	46.7%
· Female	53.3%

Age Composition (2010 census)

· Under 5.....	3.0%
· 5-14	6.5%
· 15-19	3.9%
· 20-24	2.9%
· 25-54	31.5%
· 55-64	23%
· 65+	29.2%
· Median Age	56.1

Occupational Composition (2009)*

· Labor force	7,062
· Employment	6,480

*Bureau of Labor Statistics – AZ Dept of Commerce

Employment Distribution (2007)*

· Retail and Office.....	47.8%
· Service occupations.....	24.3%
· Lodging.....	17.2%
· Public.....	1.8%
· Industrial/Construction.....	7.5%
· Schools.....	1.3%

*Verde Valley Multimodal Transportation Study (2009)

Race/Ethnic Origin (2010 census)

· White.....	90.1%
· Hispanic or Latino (any race)	14.3%
· American Indian.....	6%
· Asian	1.9%
· African American	5%
· Other	7%

Land Use (2010)

· Residential	33.1%
· Commercial, Lodging.....	4.0%
· Public/Semi-public	4.1%
· Parks/Public Open space	1.0%
· Private Open space	2.2%
· National Forest.....	48.5%
· State Trust Lands	0.1%
· Other (e.g. Hwy/Streets, R-O-W)....	7.0%

Population (US Census)

· 1980	5,481*
· 1990	7,720
· 1995	8,990
· 2000	10,192
· 2010.....	10,031**

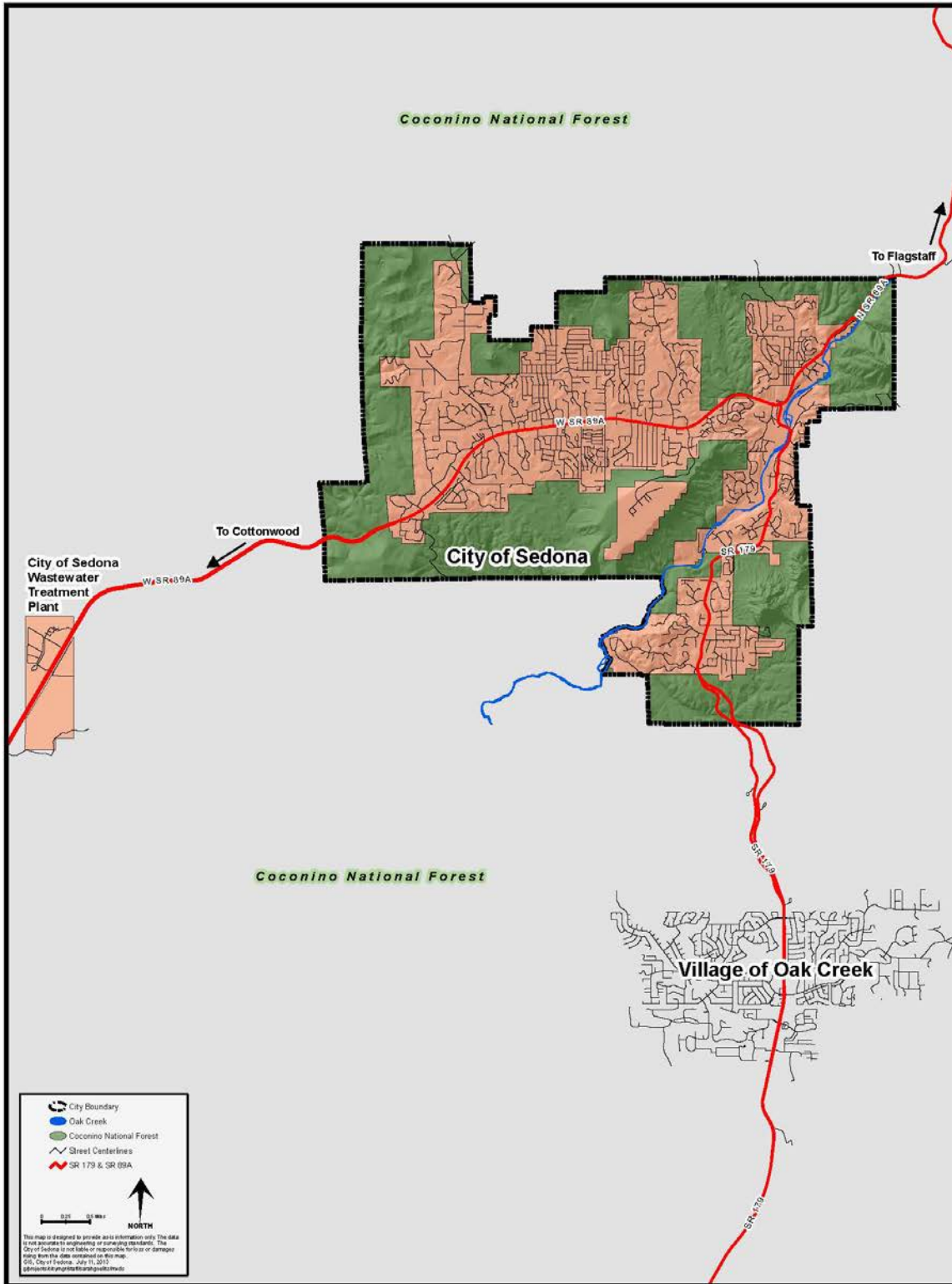
* DES/AZ Dept of Commerce estimate

Median Household Income (2010)

· Yavapai County.....	\$54,000
· Coconino County	\$60,500

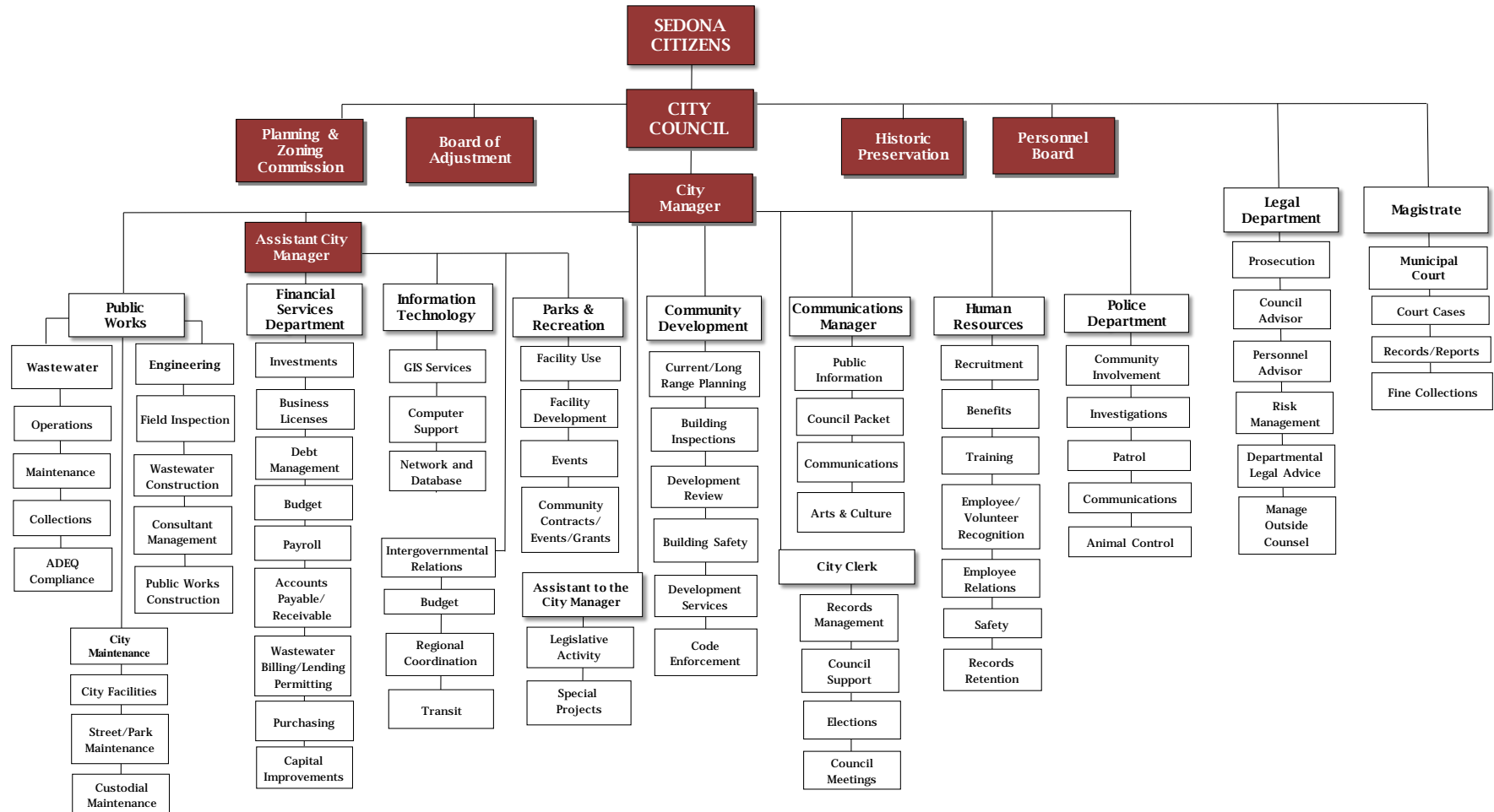


AREA MAP





ORGANIZATION CHART



The City of Sedona is committed to manage its finances prudently. The following City financial policies establish the framework for Sedona's overall fiscal planning and management. They set forth the guidelines against which current budgetary performance can be measured and proposals for future programs can be evaluated. Sedona's financial policies show the public, the credit rating industry and prospective investors (bond buyers) the City's commitment to sound financial management and fiscal integrity. The financial policies also improve the City's fiscal stability by helping City officials plan fiscal strategy with a consistent approach. Adherence to adopted financial policies promotes sound financial management, which can increase public confidence in the City's ability to provide the services desired by the community.

STATE IMPOSED EXPENDITURE LIMITATION

Provisions of the State imposed expenditure limitation appear in both the State Constitution and the Arizona Revised Statutes. The constitution sets forth the framework in some detail for the expenditure limit and the remaining details are provided in State law.

The State imposed limitation uses actual payment of local revenues for FY 1979-80 as the base limit. The Economic Estimates Commission had determined this base limit for every city and town based on information supplied by each community in 1980. This base consists of those expenditures "controlled" by the State limitation and does not include those revenues specifically exempted from the limitation. The UERS Manual clarifies that the expending of development/impact fees are not excludable expenditures.

HOME RULE

Any city or town can adopt its own "alternative" expenditure limitation that is free from any ties to the State imposed limitation if a majority of the qualified electors voting on the issue at a city/town regular election vote in favor of the alternative limitation.

The City of Sedona has operated under Home Rule for over seventeen years. Voters last approved the Home Rule Option in 2012. Every four years residents have an opportunity to reconsider Home Rule when it is placed on the local ballot. Home Rule allows the City to set its budget locally, rather than base it on a state imposed expenditure limitation.

FISCAL PLANNING, BUDGETING, AND OPERATIONS MANAGEMENT

This policy seeks to govern the preparation, monitoring and analysis of the City's budget, incorporating a long-term perspective and a system of identifying resources and allocating those resources among competing purposes.

- The City will present an annual operating budget that is balanced, whereby ongoing revenues will be sufficient to fund ongoing expenditures with no use of General Fund reserves to support recurring operational expenses.
- Reserves may be used to fund one-time capital outlay projects or other one-time expenditures.
- The budget will not postpone expenditures, use one-time (non-recurring) revenue sources to fund ongoing (recurring) uses, or use external borrowing for operational requirements.
- Budgeting will be done on a modified accrual basis. Under the modified accrual basis, expenditures are recorded when the goods or services are actually received, rather than when the invoices are paid. The exception to this general rule is interest on general long-term debt, which is recognized when due. Revenues are recorded in the accounting period in which they become measurable and available.
- All departments will share in the responsibility of meeting policy goals and ensuring long-term financial health. Future service plans and program initiatives will be developed to reflect current policy directives, projected resources and future service requirements.
- The budget process is intended to weigh all competing requests for City resources, within expected fiscal constraints. Requests for new, ongoing programs made outside the budget process will be discouraged.
- Addition of personnel will only be requested to meet strategic plan objectives, program initiatives and policy directives after service needs have been thoroughly examined and it is substantiated that additional staffing will result in increased revenue or enhanced operating efficiencies. To the extent feasible, necessary personnel cost reductions will be achieved through attrition.
- No revenues will be dedicated for specific purposes, unless required by law or generally accepted accounting practices (GAAP). All non-restricted revenues will be deposited in the General Fund and appropriated by the budget process.
- Balanced revenue and expenditure forecasts will be prepared to examine the City's ability to absorb operating costs due to changes in the economy, service demands, and capital improvements. The forecast will encompass five years and will be updated annually.
- The City will follow an aggressive, but humane, policy of collecting revenues. All adjusted uncollectible accounts will be pursued to the limit of collection ability.

CAPITAL MANAGEMENT

- The purpose of the Capital Improvement Program (CIP) is to systematically identify, plan, schedule, finance, track and monitor capital projects to ensure cost effectiveness as well as conformance to established policies.
- The City will prepare and adopt a ten-year Capital Improvement Program. The program will be updated annually and include the direct costs of the project as well as any associated ongoing operation.

- Capital improvement projects include infrastructure, equipment purchases or construction resulting in or making improvements to a capitalized asset costing more than \$50,000 and having a useful life of five or more years.
- The first year of the ten year Capital Improvement Program will become the adopted capital budget for the current fiscal year.
- The capital improvement plan will include, in addition to current operating maintenance expenditures, adequate funding to support repair and replacement of deteriorating infrastructure and avoidance of a significant unfunded liability.
- Future operating, maintenance, and replacement costs associated with new capital improvements will be forecast, matched to available revenue sources, and included in the operating budget.
- When current revenues are available for capital projects, consideration will first be given to those capital assets that have the shortest useful life, and for assets whose nature makes them comparatively more difficult to finance.
- Using cash for projects with shorter lives and bonds/financing for projects with longer lives facilitates “intergenerational equity,” wherein projects with long useful lives are paid over several generations using the project through debt service payments.

DEBT MANAGEMENT

- The City may use debt to finance capital projects according to the priorities established by the City Council. The capital projects to be financed should have an economic average life of at least five years. The City will attempt to use a pay-as-you-go method prior to issuing debt for this purpose.
- The City will strive to maintain or improve its credit ratings, although not at the expense of significantly delaying important capital projects.
- The City will utilize the most cost-effective financing strategies available while still maintaining flexibility for future project financing. This includes investigating other financing alternatives such as state or federal aid or using new financing techniques.
- The City will endeavor to maintain an open line of communication between the rating agencies and the marketplace in general, in part by providing full on-going financial disclosure as required by law.
- The City will follow prudent borrowing principals and not engage in any transactions involving significant market risk.

LONG RANGE FORECASTING

- The City will annually update a five-year long-range forecast, incorporating both projected revenues and expenditures for the City’s Major Funds.
- The five-year revenue forecast will only include revenue that is reasonably considered to be sustainable over at least that five year period.
- Expenditure projections will include anticipated operating impacts of whatever capital improvement expenditures are programmed in the Ten Year Capital Improvement Program (CIP).
- The process of long range forecasting will also serve to define the critical issues and priorities and incorporate the City’s Community Plan and long term vision.

GRANTS

This policy establishes under what conditions grants will be pursued and with what administrative or legislative approvals.

- The City shall apply for only those grants that are consistent with the objectives and high priority needs previously identified by the City Council.
- The potential for incurring ongoing costs, to include the assumption of support for grant-funded positions from local revenues, will be considered prior to applying for a grant.
- The City shall attempt to recover all allowable costs – both direct and indirect – associated with the administration and implementation of programs funded through grants. The City may waive or reduce indirect costs if doing so will significantly increase the effectiveness of the grant.
- All grant submittals shall be reviewed for their cash match requirements, their potential impact on the operation budget, and the extent to which they meet the City's policy objectives.
- If there is a cash match requirement, the source of funding shall be identified prior to application.
- The City shall terminate grant-funded programs and associated positions when grant funds are no longer available unless alternate funding is identified.

USER FEE COST RECOVERY AND INDIRECT COST ALLOCATIONS

This policy encourages full cost recovery of most publicly provided services that benefit specific individuals or organizations and the utilization of user fees to augment general tax revenues.

- The City shall establish user fees and charges for certain services provided to users receiving a specific benefit.
- The City will conduct a cost of service study to identify the full cost of providing a service for which fees are charged. The calculation of full cost will include all reasonable and justifiable direct and indirect cost components. Fees and charges will be established to recover the full cost of service, unless the percentage of full cost recovery has been reduced by specific action of the City Council. It is recognized that occasionally competing policy objectives may result in reduced user fees and charges that recover only a portion of service costs.
- User fees shall be reviewed on a regular basis to calculate their full cost recovery levels, to compare them to the current fee structure, and to recommend adjustments where necessary.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

This policy dictates the system of internal accounting and internal and external financial reporting that will be adhered to as the City conducts its financial transactions. The City's accounting and financial reporting systems will be maintained in conformance with all state and federal laws, and Generally Accepted Accounting Principles (GAAP), in the United States, and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).

- An annual audit will be performed by an independent public accounting firm, with an audit opinion to be included with the City's published Comprehensive Annual Financial Report (CAFR).

- The City's CAFR will be submitted to the GFOA Certification of Achievement for Excellence in Financial Reporting Program. The financial report should be in conformity with GAAP, demonstrate compliance with finance related legal and contractual provisions, disclose thoroughness and detail sufficiency, and minimize ambiguities and potentials for misleading inference.
- Financial systems will maintain internal controls to monitor revenues, expenditures, and program performance on an ongoing basis.

CAPITAL EXPENDITURES (FIXED ASSETS)

- The City has a policy of capitalizing all assets greater than \$5,000.
- Termed as "fixed assets," these capital expenditures are purchased departmentally out of the capital outlay accounts in the General Fund and the Capital Fund.
- All assets are depreciated utilizing the straight-line method and based on useful lives the City has established, with a minimum life of three years.
- The Finance Department is responsible for verifying the actual physical existence of capital assets annually through asset audits of City departments.

CASH MANAGEMENT

- The City Manager and Financial Services Department manage the City's investment portfolio with the assistance of external investment advisement and ensures compliance with the City's Investment Policy.
- The City's investment policy is to invest public funds with maximum security in a manner that will provide the highest return while meeting the daily cash flow demands of the City and conforming to all applicable State statutes.
- The primary objectives, in priority order, are safety of principal, liquidity, and attaining a market rate of return.
- The City is permitted to invest in certificates of deposit, direct U.S. Treasury debt, securities guaranteed by the U.S. Government, and the State of Arizona's Local Government Investment Pool.
- Temporary idle cash during the year was invested in the State Treasurer's Investment Pool.

RISK MANAGEMENT

- The City is exposed to various risks of loss related to public and property liability and worker's compensation. Public liability includes public officials' errors and omissions, automobile and general liability.
- The City participates in the Arizona Municipal Risk Retention Pool. The policy insures up to \$2,000,000 per incident plus excess liability of up to \$10,000,000. Coverage is provided on a claim made basis with a \$50,000 deductible.
- The City's liability insurance program is administered by the City Attorney's Office. Worker's Compensation claims are reviewed by the Human Resources Department and handled through Arizona Municipal Workers Compensation Pool.
- The City of Sedona has an aggressive safety program, which promotes employee safety on the job and focuses on risk control techniques designed to minimize accident related losses.

FUND BALANCE

- To ensure financial stability, the City of Sedona desires to manage its financial resources by establishing fund balance/net asset ranges for selected funds. This will ensure the City maintains a prudent level of financial resources to provide sufficient cash flow for daily financial needs, secure and maintain investment grade bond ratings, offset significant economic downturns and revenue shortfalls, and provide funds for unforeseen expenditures related to emergencies.
- The City shall maintain an unassigned fund balance range for the General Fund of not less than 50% and not more than 75% of the total adopted budgeted operating expenditures of the General Fund budget.
- The City may establish additional committed, assigned, or unassigned fund balances in any amount as deemed necessary.
- Highway User Revenue Fund (HURF): The restricted fund balance range for the HURF shall be not less than 10% and not more than 50% of the total budgeted revenues of the HURF.
- Enterprise Funds: The fund balance range for the Enterprise Funds, including maintenance, operations and administration shall be not less than 25% (90 days) and not more than 33.3% (120 days) of the total budgeted operating expenses of the Fund. This shall be in addition to a separate fund balance with a target equal to the average of one year of enterprise fund debt service repayment requirements. For the purpose of calculation, this reserve shall be in addition to all other required reservation of net assets including, but not limited to, amounts restricted for debt service, amounts reserved for replacement of capital assets, amounts set aside for resource development, and/or required bond covenants.
- Capital Projects Fund: The capital projects fund was created to account for resources designated to construct or acquire general fixed assets and major improvements. Occasionally, these projects may extend beyond a single fiscal year. Therefore, although no specific reserve requirement is established for the capital projects fund, at a minimum, the fiscal year-end assigned and unassigned fund balance, coupled with estimated revenues for the ensuing fiscal year, must be sufficient to fund all outstanding capital fund obligations for the next fiscal year. This will follow the City's Capital Plan.
- If it is determined there is a surplus (an amount in excess of the upper limit of the fund balance range for any fund), the funds may be designated or appropriated at the next budget cycle to eliminate shortfalls in related funds, reduction or avoidance of debt, applied to a replacement program, to fund one-time capital needs, or for tax, fee, or rate stabilization.
- If it is determined there is a shortfall (an amount below the lower limit of the fund balance range for any fund), the fund balance is to be replenished through a distribution of surplus from other related funds, or an appropriation during the next annual budget process of at least 20% of the lower limit.

FUND STRUCTURE AND BASIS FOR BUDGETING

The budget of the City is organized on the basis of funds, each of which is considered to be a separate accounting entity, and are created and maintained for specific purposes. The operations of each fund are accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. The City uses funds to report its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

The funds for the City of Sedona are as follows: General Fund, Capital Projects Fund, Special Revenue Fund (Streets/Grants), and Wastewater Fund.

The City reports each of these funds as major governmental funds in its financial statements. All funds are subject to appropriation.

General Fund - The General Fund is the fund that supports day to day City operations, including general City government, police services, public works, parks and recreation and outside service contracts.

Special Revenue (Streets/Grants) - The Special Revenue Fund includes funds that are specifically restricted for certain operating expenses and/or capital projects, including Highway Users Revenue Funds (HURF) and federal, state, or local grants. HURF is used to fund a portion of the annual streets maintenance program (overlay, chip seal, reconstruction) and grants vary annually based on availability of funding opportunities.

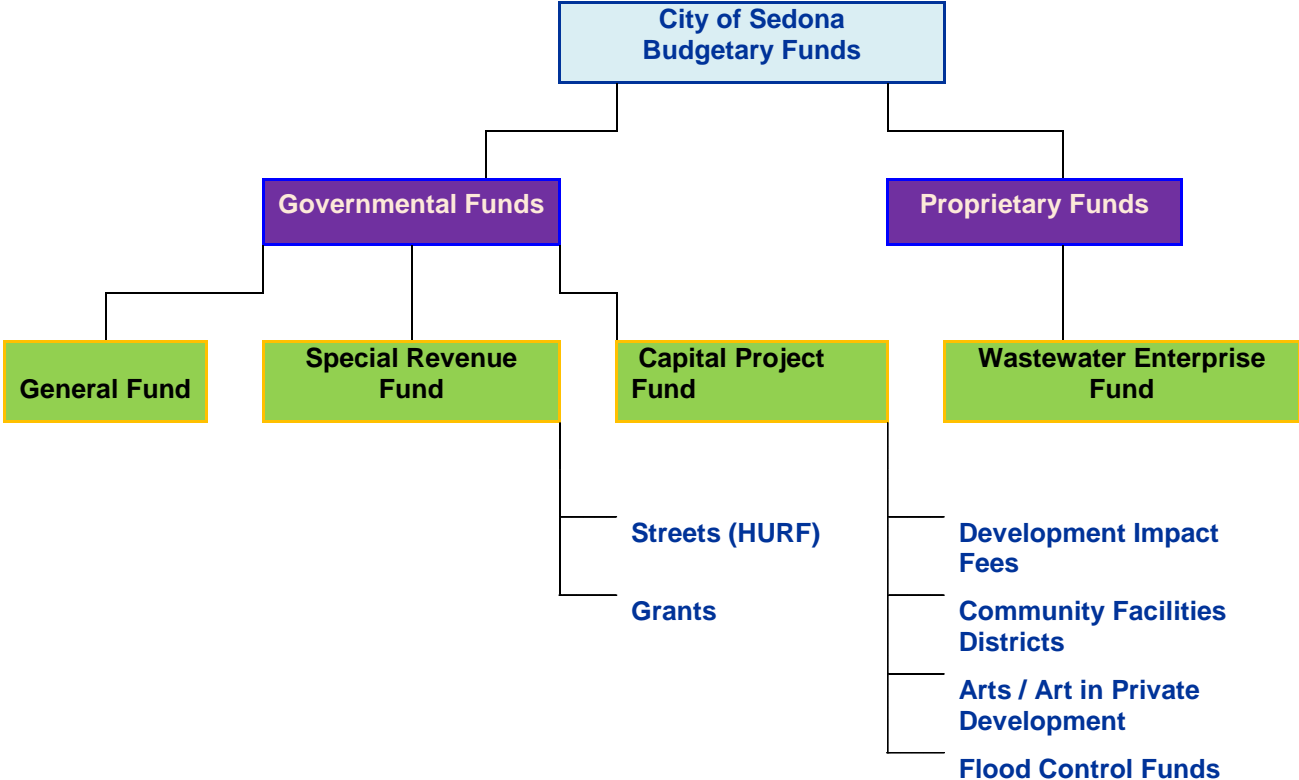
Capital Fund - The Capital Fund is the fund that supports new infrastructure improvements, major capital acquisitions, and other very large capital construction projects.

Wastewater Fund - The Wastewater Fund is the enterprise fund for the wastewater utility. This fund contains moneys collected through monthly wastewater and one-time capacity fees, the General Fund sales tax subsidy transfer, and reserves. The Wastewater Fund supports the operations of the wastewater plant and collections system, new wastewater capital projects, and annual debt service.

FUND STRUCTURE

The City uses the various fund types to segregate the financial activity within the City either due to regulatory reasons or as designated internally. The funds are classified as either Governmental funds or Proprietary funds.

The below chart is an illustration of fund structures:



Governmental funds are typically those that account for the tax supported activity within the City. Within governmental funds, the sub-classifications utilized by the City are:

- **General Fund** - The chief operating fund that accounts for all activity not accounted for somewhere else.
- **Special Revenue Funds** - Accounts for certain revenue sources that are set-aside for a specific purpose.
- **Capital Projects Fund** - Established to separately reflect major capital acquisitions and/or construction.

Proprietary funds are used to account for those activities that are expected to be self-supporting through user fees in whole or in part. Proprietary Funds encompass Enterprise Funds.

- **Wastewater Enterprise Fund** - The Wastewater Fund is currently the only proprietary fund established by the City.

The following table indicates the relationships between each fund and department:

Department	General Fund	Special Revenue Streets	Special Revenue Grants	Capital Funds	Wastewater Enterprise Fund
City Council	x				
City Manager	x				x
Human Resources	x				x
Financial Services	x				x
Information Technology Services	x				x
Legal	x				x
Parks & Recreation	x		x	x	
City Clerk	x				
Community Development	x				
Public Works	x		x	x	x
Police Department	x		x	x	
Municipal Court	x				
City Maintenance Division	x	x			
Wastewater Division	x				x
General Services	x				x

BUDGET BASIS OF ACCOUNTING

The City's governmental and proprietary fund budgets are prepared using the modified accrual basis of accounting. *Modified Accrual Basis* is the method under which revenues are recognized when they become susceptible to accrual; that is when they become both "measurable" and "available to finance expenditures of the current period." Revenue and expenditure recognition is determined by near-term inflows and outflows of financial resources.

BASIS OF ACCOUNTING

The basis of accounting refers to when revenues and expenditures or expenses are to be recognized and reported in the City's financial statements. *Full Accrual Basis* is the method under which revenues are recorded when they are earned (whether or not cash is received at the time) and expenses are recorded when goods and services are received (whether cash disbursements are made at the time or not).

In accordance with Generally Accepted Accounting Principles (GAAP), the City's proprietary fund financial statements are prepared using the full accrual basis of accounting, while the City's governmental fund financial statements are prepared using the modified accrual basis of accounting.

ACCOUNTING BASIS VS. BUDGET BASIS COMPARISON

The accounting and budgeting systems for the City are in accordance with Generally Accepted Accounting Principles (GAAP) format, with minimal variances between the two systems. Budget basis for enterprise funds differ primarily due to state laws. The major differences are as follows:

- Encumbrances (contractual commitments) are considered the equivalent of expenditures. Encumbrances at year-end for goods or services, which are not received prior to the end of the fiscal year, are cancelled.
- Fund balances reserved to inventory and bonded debts are not included in the budget.
- Certain expenditures, such as depreciation are not included in the budget.
- All funds except the Internal Service Fund are budgeted.
- Enterprise funds budget capital expenditures and debt service payments as expenses.
- Enterprise funds budget bond proceeds and grants as revenues.

BUDGETARY CONTROL

Budgetary control accounts in the Operating Budget are maintained in the general ledger system at a line item level to track estimated revenues, appropriations, and encumbrances.

Budgetary control accounts in the Capital Budget are maintained in the general ledger system at a project level.

The Comprehensive Annual Financial Report (CAFR) Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual, reflect how well the City met its budget plan at the legal level of control which, is at the fund level. All four major funds are presented in this statement.

BUDGET PROCESS AND CALENDAR

The City of Sedona budget process hinges on a wide range of participants, including our citizens; City Council; the City Manager, executive leadership team, management and staff; partner agencies; other local governmental entities; and the Budget Oversight Commission. The Budget Oversight Commission is an advisory body that makes recommendations to the City Council.

As illustrated by the adjacent table, the budget process began with a Capital Improvement Program kickoff meeting and a Council Budget Retreat in late 2012. During the City Council budget retreat staff provided a five year forecast of revenues and expenditures for major funds, identified reserve balances, discussed anticipated changes in staffing requirements and expenditures levels and obtained Council input on upcoming priorities. This is an opportunity for the City Council to provide key policy directives and goals for consideration during the FY 13-14 budget process. Department heads and program managers used this information to begin work on their base budgets for continuing operations. In January and February public meetings on the proposed Capital Improvement Projects (CIP) were held. In March 2013, upon final submission of all Operating Base Budgets and Decision Packages, the City Manager met with each department and conducted a line item review of all budget requests. Later, in March and April 2013, a series of general public meetings were held as well as several work sessions of the Budget Oversight Commission. During those meetings, staff presented their budget recommendations and solicited public input.

On April 24th, 25th, and 26th City Council then held a series of public work sessions on the budget. During these sessions, the City Council heard from the City Manager and Department

FY 13-14 Budget Calendar	
November 5, 2012	Staff Capital Improvement Program (CIP) Committee Kickoff Meeting
December 7, 2012	City Council FY 13-14 Budget Retreat
December 12, 2012	Budget Oversight Commission (BOC) Kickoff Meeting
December 31, 2012	Deadline to Submit CIP Requests
January 10, 2013	Operating Budget Kickoff Meeting with Department and Division Heads
January - February 2013	Public Meetings for FY 14-23 CIP (BOC, P&Z, Parks and Recreation Commission, etc.)
February 15, 2013	Operating Base Budgets and Decision Packages Due
February 20, 2013	Proposed CIP to BOC
February 27 - March 13, 2013	Review of Operating Base Budgets and Decision Package Requests with CM and Departments
March 20, 2013	Review of Operating Base Budgets and Decision Package Requests with BOC
April 17, 2013	Proposed Budget Distributed to City Council
April 24 - 26, 2013	City Council Work Sessions
May 28, 2013	City Council Adoption of Tentative Budget
June 14 and 21, 2013	Published Public Notice
June 25, 2013	City Council Final Adoption of FY 13-14 Budget

ARS SECTION 42-17103:

State statute dictates that all Arizona counties, cities and towns are obliged to publish and make a summary of total revenues and expenses readily available within 7 days after presenting before a governing body. Platforms for distribution include a county's, city's or town's official website, administrative offices, and library.

In addition, estimates are required to be posted in a local or government newspaper once a week for two consecutive weeks following adoption of the tentative budget. After a final budget adoption, original revenues and expenses estimates, along with the final budget, are to be archived on the organization's website for no less than sixty months.

Heads regarding department objectives, accomplishments, and significant expenditure changes. They also obtained input from various members of the public, including representatives of the Budget Oversight Commission. Following these and other listed meetings, Council approved the Tentative Budget, which sets a budget cap, on May 28th.

Per Arizona Revised Statute (ARS) 42-17105, subsequent to the approval of the Tentative Budget, the City must publish the expenditure and revenue summaries and make the expenditure and revenue detail available to any citizen for public inspection. The City of Sedona published its notice of public hearing and budget summaries in the Sedona Red Rock News on June 14th and 20th. The full budget detail was made available at the Sedona Public Library, at Sedona City Hall, and on the City's Website. This process came to a close on June 25th, when the City Council adopted the Final Budget.



FY 2013-2014 BUDGET SUMMARY

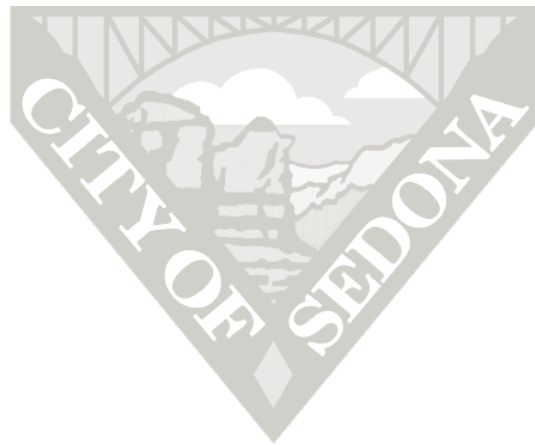
	Tax Revenue	Licenses/ Permits	Grants/IGA's/ Donations	Service Charges	"Other" Revenue	FY2013-14 Collections	ONE Time - Carryover	Reserves	Interfund Transfers		Un appropriated	Budgeted Expenses
									IN	OUT		
GENERAL FUND:												
CITY COUNCIL		0	0	0	0	0						53,840
CITY MANAGER		0	0	0	0	0						698,982
HUMAN RESOURCES		0	0	0	0	0						181,238
FINANCIAL SERVICES	92,700	119,827	0	0	0	212,527						473,470
INFORMATION TECHNOLOGY		0	0	1,523	0	1,523						738,277
LEGAL		0	0	0	0	0						460,686
CITY CLERK		0	0	0	0	0						239,306
PARKS & RECREATION	12,122,611		0	55,197	0	12,177,808						359,249
GENERAL SERVICES			5,000	1,140	674,477	680,617	205,923	638,040		(1,540,993)		2,843,110
OPERATING CONTINGENCY		148,696	0	0	0	148,696						200,000
COMMUNITY DEVELOPMENT			0	49,678	0	49,678	6,000					1,146,286
PUBLIC WORKS			0	4,060	0	4,060			170,711			1,845,964
POLICE DEPARTMENT			0	46,878	0	46,878	19,000					3,517,752
MUNICIPAL COURT			0	250,035	0	250,035						312,344
GENERAL FUND TOTALS:	12,215,311	268,523	5,000	408,511	674,477	13,571,822	230,923	638,040	170,711	(1,540,993)	0	13,070,504
SPECIAL REVENUE FUNDS:												
STREETS FUND	707,584				17,500	725,084			1,540,993			2,266,077
GRANT FUND			1,881,000		0	1,881,000				(822,500)		1,058,500
P.A.N.T. FUND			84,056			84,056						84,056
SPECIAL REVENUE FUNDS TOTAL:	707,584	0	1,965,056	0	17,500	2,690,140	0	0	1,540,993	(822,500)	0	3,408,633
CAPITAL FUNDS:												
CAPITAL IMPROVEMENT FUND	0		25,242		341,817	367,059	1,474,407	2,154,941	822,500	(149,605)		4,669,302
I. T. CAPITAL FUND (moved to Gen Fund)					0	0						0
ARTS FUND					750	750			64,250			65,000
DEVELOPMENT IMPACT FEES FUND		191,965			44,494	236,459		1,706,541				1,943,000
COMMUNITY FACILITY FUND-SUMMIT	40,000				2,987	42,987					(42,987)	0
COMMUNITY FACILITY FUND-FAIRFIELD	134,000				2,432	136,432		633,568				770,000
CAPITAL FUNDS TOTAL:	174,000	191,965	25,242	0	392,480	783,687	1,474,407	4,495,050	886,750	(149,605)	(42,987)	7,447,302
WASTEWATER ENTERPRISE FUND:												
WASTEWATER FUND - Administration/Debt Service	4,010,818	11,973		2,846,893	172,941	7,042,625						7,001,055
WASTEWATER FUND - Treatment Plant				2,499,986		2,499,986						2,524,986
WASTEWATER FUND - Capital/Construction		2,313		676,656		678,969		2,082,636		(85,356)		2,692,819
WASTEWATER ENTERPRISE FUND TOTAL:	4,010,818	14,286	0	6,023,535	172,941	10,221,580	0	2,082,636	0	(85,356)	0	12,218,860
TOTAL ALL FUNDS:	17,107,713	474,774	1,995,298	6,432,046	1,257,398	27,267,229	1,705,330	7,215,726	2,598,454	(2,598,454)	(42,987)	36,145,299

POSITION LIST/HEAD COUNT

	FY 2011-2012		FY 2012-2013		FY 2013-2014		Change from	
	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time
<u>10-5210 - Gen Fund - City Council</u>								
City Council		7.00		7.00		7.00	-	-
<u>10-5220 - Gen Fund - City Manager</u>								
City Manager	0.75		0.75		0.75		-	-
Assistant City Manager	0.80		0.80		0.80		-	-
Assistant to the City Manager	-		0.90		1.00		0.10	-
Administrative Assistant	0.90		0.90		0.90		-	-
City Clerk	1.00		1.00		1.00		-	-
Deputy City Clerk	1.00		1.00		1.00		-	-
Records Clerk		0.75		0.75		0.75	-	-
Communications Manager	1.00		1.00		1.00		-	-
Arts and Culture Coordinator (New)	-		-		-	0.75	-	0.75
Citizen Engagement Coordinator (New)	-		-		-	0.75	-	0.75
	5.45	0.75	7.10	-	7.20	1.50	0.10	1.50
<u>10-5221 - Gen Fund - Human Resources</u>								
Human Resource Manager	0.90		0.90		0.90		-	-
Human Resource Specialist	0.95		0.95		0.90		(0.05)	-
	1.85	-	1.85	-	1.80	-	(0.05)	-
<u>10-5222 - Gen Fund- Financial Services</u>								
Director of Financial Services	0.80		0.80		0.70		(0.10)	-
Financial Services Operations Manager	0.75		0.75		0.80		0.05	-
Accounting Technician	2.25		2.25		1.95		(0.30)	-
Accounting Technician (New)					0.75		0.75	-
Administrative Assistant	0.90		0.90		0.70		(0.20)	-
	4.70	-	4.70	-	4.90	-	0.20	-
<u>10-5224 - Gen Fund - IT Division</u>								
Information Technology Manager	0.90		0.90		0.90		-	-
GIS Analyst	1.00		1.00		0.90		(0.10)	-
Network Analyst	0.90		0.90		0.90		-	-
Database/WEB Administrator	1.00		1.00		1.00		-	-
	3.80	-	3.80	-	3.70	-	(0.10)	-
<u>10-5230 - Gen Fund - Legal</u>								
City Attorney	0.80		0.80		0.95		0.15	-
Attorney/Prosecutorial	1.00	0.60	1.00	0.60	0.90	0.60	(0.10)	-
Legal Assistant	1.00		1.00		1.00		-	-
	2.80	0.60	2.80	0.60	2.85	0.60	0.05	-
<u>10-5242 - Gen Fund - Parks & Recreation (Community Services)</u>								
Community Services Director	1.00		-		-		-	-
Parks and Recreation Manager	-		-		1.00		1.00	-
Administrative Assistant (New)	1.00		1.00		-	0.50	(1.00)	0.50
Recreation Coordinator	0.50		0.50		0.50		-	-
	2.50	-	1.50	-	1.50	0.50	-	0.50
<u>5242 - P&R Pool</u>								
Recreation Coordinator	0.50		0.50		0.50		-	-
Assist Pool Mgr-P/T	-	0.43	-	0.43	-	0.43	-	-
Head Life Guard	-	0.96	-	0.96	-	0.96	-	-
Life Guard	-	1.78	-	1.78	-	1.78	-	-
Water Exercise Instructor	-	0.20	-	0.20	-	0.20	-	-
	0.50	3.38	0.50	3.38	0.50	3.38	-	-
<u>10-5310 - Gen Fund - Comm. Development</u>								
Director of Community Development	1.00		1.00		1.00		-	-
Assistant Community Development Director	1.00		1.00		1.00		-	-
Chief Building Inspector	0.90		0.90		1.00		0.10	-
Building Inspector	1.00		1.00		0.95		(0.05)	-
Code Enforcement Officer	1.00		2.00		2.00		-	-
Senior Planner	2.00		1.00		1.00		-	-
Associate Planner	2.00		3.00		3.00		-	-
Dev. Services Supervisor	1.00		-		-		-	-
Development Services Rep.	1.00		1.00		1.00		-	-
Recording Secretary	1.00		1.00		1.00		-	-
Intern	-		-	0.23	-		-	(0.23)
	11.90	-	11.90	0.23	11.95	-	0.05	(0.23)

	FY 2011-2012		FY 2012-2013		FY 2013-2014		Change from 2013	
	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time
<u>10-5320 - Gen Fund - Public Works</u>								
City Engineer	0.66		0.66		0.71		0.05	-
Assist. City Engineer	0.55		0.55		0.80		0.25	-
Assistant Engineer	0.95		0.95		1.00		0.05	-
CIP Engineers	-		2.00		2.00		-	-
City Facility Manager	1.00		1.00		1.00		-	-
Administrative Supervisor	-		0.60		0.70		0.10	-
Administrative Assistant	1.10		0.35		0.50		0.15	-
City Maintenance Superintendent	0.55		0.55		0.80		0.25	-
Maintenance Supervisor	0.55		0.55		0.90		0.35	-
Maintenance Worker II	0.50		0.50		0.90		0.40	-
Maintenance Worker I	2.50		3.00		4.45		1.45	-
Chief Public Works Inspector	0.39		0.39		0.39		-	-
Inspector I	1.00		1.00		1.06		0.06	-
Crew A - Leader	-		-		-		-	-
Crew A - Assistant	-		-		-		-	-
Temporary Maintenance	-		-		-		-	-
Traffic Aid Worker	-	0.50	-		1.00		1.00	-
Maintenance Worker I (ProposedNew)	-		-		1.00		1.00	-
	9.75	0.50	12.10	-	17.21	-	5.11	-
<u>10-5510 - Gen Fund - Police Dept</u>								
Police Chief	1.00		1.00		1.00		-	-
Commander	2.00		2.00		2.00		-	-
Admin. Assistant	1.00		1.00		1.00		-	-
Police Sergeant	3.00		3.00		4.00		1.00	-
Police Officer	17.08		16.00		16.00		-	-
Police Office - GITEM match (New)	-		-		0.25		0.25	-
Detective Sergeant	-		-		-		-	-
Police Detective	2.00		2.00		2.00		-	-
Communication/Records Superv.	-		1.00		1.00		-	-
Senior Communications Specialist	-		-		-		-	-
Communications/Records Specialist	6.00		6.00		6.00		-	-
Records Clerk	1.00		1.00		1.00		-	-
Animal Control Officer	1.00		1.00		1.00		-	-
Community Service Aides	-	2.00	-	2.00	-	2.00	-	-
	34.08	2.00	34.00	2.00	35.25	2.00	1.25	-
<u>5520 - Magistrate Court</u>								
Magistrate	1.00		1.00		1.00		-	-
Judge Pro-Tem	-	0.30	-	0.30	-	0.30	-	-
Court Administrator	1.00		1.00		1.00		-	-
Court Clerk	2.00		2.00		2.00		-	-
	4.00	0.30	4.00	0.30	4.00	0.30	-	-
<u>11 - Streets Fund</u>								
City Engineer	0.05		0.05				(0.05)	-
Assist. City Engineer	0.05		0.05				(0.05)	-
Assistant Engineer	0.05		0.05				(0.05)	-
Administrative Assistant	0.05		0.40				(0.40)	-
City Maintenance Superintendent	0.25		0.25				(0.25)	-
Maintenance Supervisor	0.35		0.35				(0.35)	-
Maintenance Worker II	0.40		0.40				(0.40)	-
Maintenance Worker I	2.00		2.40				(2.40)	-
Chief Public Works Inspector	0.18		0.18				(0.18)	-
Inspector I	0.20		0.20				(0.20)	-
Traffic Aide	1.00		1.00				(1.00)	-
Streets Superintendent	-		-				-	-
Crew A - Leader	-		-				-	-
Crew A - Assistant	-		-				-	-
P-T Maint. Worker	-	0.40	-				-	-
	4.58	0.40	5.33	-	-	-	(5.33)	-
<u>Grant Positions</u>								
P.A.N.T. (Police - Det. Sgt.)	1.00		1.00				(1.00)	-
GITEM (Police) New	-		-		0.75		0.75	-
SRO (Police)	0.92		1.00		1.00		-	-
	1.92	-	2.00	-	1.75	-	(0.25)	-

	FY 2011-2012		FY 2012-2013		FY 2013-2014		Change from 2013	
	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time
<u>59 - Wastewater</u>								
Wastewater Superintendent	0.90		0.90		0.90		-	-
Administrative Supervisor	0.15		0.15		0.30		0.15	-
Administrative Assistant	0.75		0.50		0.50		-	-
City Engineer	0.15		0.15		0.15		-	-
City Manager	0.25		0.25		0.25		-	-
Assistant City Manager	0.20		0.20		0.20		-	-
Assistant to the City Manager	-		0.10		-		(0.10)	-
Administrative Assistant (CM)	0.10		0.10		0.10		-	-
Records Clerk	-		0.25		0.25		-	-
Human Resources Manager	0.10		0.10		0.10		-	-
IT Manager	0.10		0.10		0.10		-	-
GIS Analyst	-		-		0.10		0.10	-
Network Analyst	0.10		0.10		0.10		-	-
City Attorney	0.20		0.20		0.05		(0.15)	-
Attorney/Prosecutorial	-		-		0.10		0.10	-
Building Inspector	0.10		0.10		0.05		(0.05)	-
Director of Financial Services	0.20		0.20		0.30		0.10	-
Financial Services Supervisor	0.25		0.25		0.20		(0.05)	-
Accounting Technician	0.75		0.75		2.05		1.30	-
Accounting Technician (Proposed)	-		-		0.25		0.25	-
Administrative Assistant (FN)	0.10		0.10		0.30		0.20	-
Human Resource Specialist	-		0.05		0.10		0.05	-
Assist. City Engineer	0.40		0.40		0.20		(0.20)	-
Assoc. Engineer/Projects Mgr	-		-		-		-	-
City Engineer	0.14		0.14		0.14		-	-
Wastewater Superintendent	0.10		0.10		0.10		-	-
Plant Chemist	0.05		0.05		0.10		0.05	-
City Maintenance Superintendent	0.20		0.20		0.20		-	-
Maintenance Supervisor	0.10		0.10		0.10		-	-
Maintenance Worker II	0.10		0.10		0.10		-	-
Maintenance Worker I	0.50		0.60		0.55		(0.05)	-
Chief Public Works Inspector	0.43		0.43		0.61		0.18	-
Inspector I	0.80		0.80		0.94		0.14	-
WW Plant Operator		-		-	0.05	-	0.05	-
P-T Maint. Worker		0.10					-	-
Plant Chief Operator	-		-		-		-	-
WW Plant Operator	1.00		1.00		0.95		(0.05)	-
Chief Collections Operator	1.00		1.00		1.00		-	-
Collector Operator II	4.00		4.00		4.00		-	-
Plant Chemist	0.95		0.95		0.90		(0.05)	-
Mechanic	1.00		1.00		1.00		-	-
PW Inspector II	-		-		-		-	-
PW Inspector I	-		-		-		-	-
Maintenance Worker I	1.00		1.00		1.00		-	-
	16.17	0.10	16.42	-	18.39	-	1.97	-
General Fund:	81.33	14.53	84.25	13.51	90.86	15.28	6.61	1.77
Streets Fund:	4.58	-	5.33	-	-	-	(5.33)	-
Grants Fund:	1.92	-	2.00	-	1.75	-	(0.25)	-
Total General Fund Headcount:	87.83	14.53	91.58	13.51	92.61	15.28	1.03	1.77
Wastewater Fund:	16.17	0.10	16.42	-	18.39	-	1.97	-
Total City Headcount:	104.00	14.63	108.00	13.51	111.00	15.28	3.00	1.77



This budget summary presents an overview of the City's costs for providing services and the resources being used to pay for those services. The City of Sedona Fiscal Year 2014 Financial Plan presents a fiscally sound and balanced budget that maintains the integrity of the City's financial condition while still meeting the high service level demands of the community. The Financial Plan is balanced not only financially, but also equally as important, balances the allocation of resources among operating requirements, capital needs, debt burden, and strong reserves for future needs and contingencies.

The City Council has established priorities for FY 13-14 that include financial management, capital projects and infrastructure improvements, economic development, and enhanced community engagement and outreach. Specific projects within these priority areas have been funded and included in the FY 13-14 budget.

Sedona's total budget appropriation is comprised of four major elements:

1. The **General Fund** or *operating budget* for on-going service expenses.
2. The **Special Revenue Fund** which includes the *Streets Fund* for expenses for streets repaving projects, and the *Grants Fund* for expenses incurred by the City on any state or federal grant that is required to be accounted for separately.
3. The **Capital Fund** for expenses related to construction and/or acquisition of capital assets.
4. The **Wastewater Enterprise Fund** for expenses for the operations and related improvements to the City's sewer system and wastewater debt service.

In FY 12-13 the City of Sedona saw improvements in the economy. Local sales tax revenues increased, as did state shared sales and income tax revenues. Sedona's economy is heavily driven by tourism and the generation of sales taxes from tourism related activities and the sale of high end commodities such as art pieces and jewelry. Because spending on these items tends to be more discretionary, Sedona's revenues will likely grow at a slower pace than what is being seen state-wide. Sedona is projecting modest sales and bed tax increases, 2 to 3 percent, over the next few years. Another indicator of recovery is state shared income tax revenues. Sedona is expecting a 9% increase in state-shared income tax over FY 12-13 and a 3.3% increase to state shared sales taxes.

When looking at the City's financial situation based on a longer-term horizon, it becomes apparent that the City's Capital Fund will require additional ongoing revenue in order to continue to fully support the ever-increasing demands for infrastructure improvements and other capital projects. The City Council is currently working with staff to explore funding alternatives for capital projects which may include identification of new dedicated revenue sources and/or debt financing for certain types of projects. The Council has plans to continue to evaluate the various options for future capital needs and develop strategies to implement over the next five years.

Annual operational costs are expected to increase over the course of the five year forecast period. This is as a result of anticipated growth in various programs and service areas as a result of Council and community priorities; pressure from the City's service contract organizations and small grants recipients for increases in City funding; the need to make up for

prior reductions in normal City operating expenditures to keep pace with service needs; anticipation of making salary adjustments for staff in order to keep pace with industry comparable wages; normal inflationary increases such as utility costs, and health insurance and pension contributions; ongoing maintenance requirements for the City's physical infrastructure, etc. As a result modest annual inflationary increases are forecasted for the General Fund operations as well as the Wastewater operations. Staff believes these to be conservative estimates, but is only forecasting increases to expenditures to the extent revenues also increase. No new taxes or fees are being included in the forecast for the General Funded day to day operations. Future increases in the wastewater rates will be contingent upon the results and recommendations of a wastewater rate study being conducted in 2013.

FY 13-14 CITY-WIDE REVENUE AND EXPENDITURE BUDGETS

The total appropriation for FY13-14 has decreased by approximately 1% from \$36,469,809 million to \$36,145,299. The following table reflects the overall revenue and expenditure changes by fund.

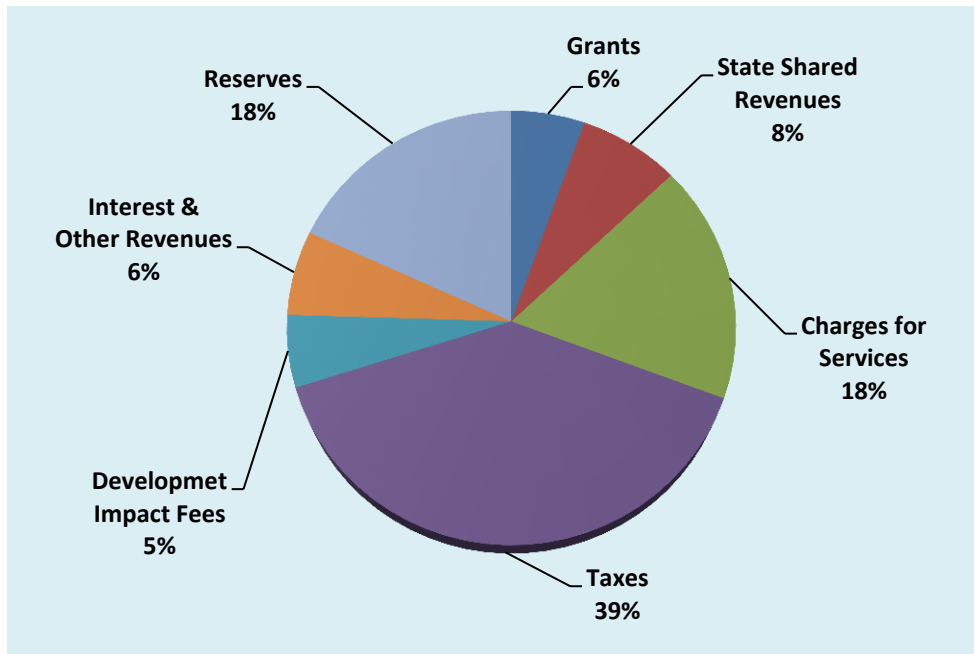
	Revenues			Expenditures		
	FY12-13 Budget	FY13-14 Proposed	% Change	FY12-13 Budget	FY13-14 Proposed	% Change
General Fund	\$12,383,810	\$13,571,822	9.6%	\$12,281,083	\$13,070,504	6.4% <i>2.8% net</i>
Special Revenue (Streets/Grants)	\$2,215,403	\$2,690,140	21.4%	\$4,096,842	\$3,408,633	(16.8%)
Capital Fund	\$478,699	\$783,688	63.7%	\$8,132,369	\$7,447,302	(8.4%)
Wastewater Enterprise	\$10,118,042	\$10,221,580	1.0%	\$11,959,515	\$12,218,860	2.2%
Total	\$25,195,954	\$27,267,230	8.2%	\$36,469,809	\$36,145,299	(.9%)

The proposed operating budget is presented as a balanced plan between expenditures and revenues. Although the total FY 13-14 projected new revenue is \$27,267,230 and total FY 13-14 expenditures reach \$36,145,299, an additional \$8,921,056 of carryover funds, General Fund revenues and Capital Fund reserves will be used to fund FY 13-14 expenditures. The reserves will be used primarily for one-time capital infrastructure projects including drainage projects, wastewater projects, and the acceleration of the City’s streets re-paving program. Sources of the reserve funds include previously collected development impact fees, previously collected community facilities district funds, and city sales taxes.

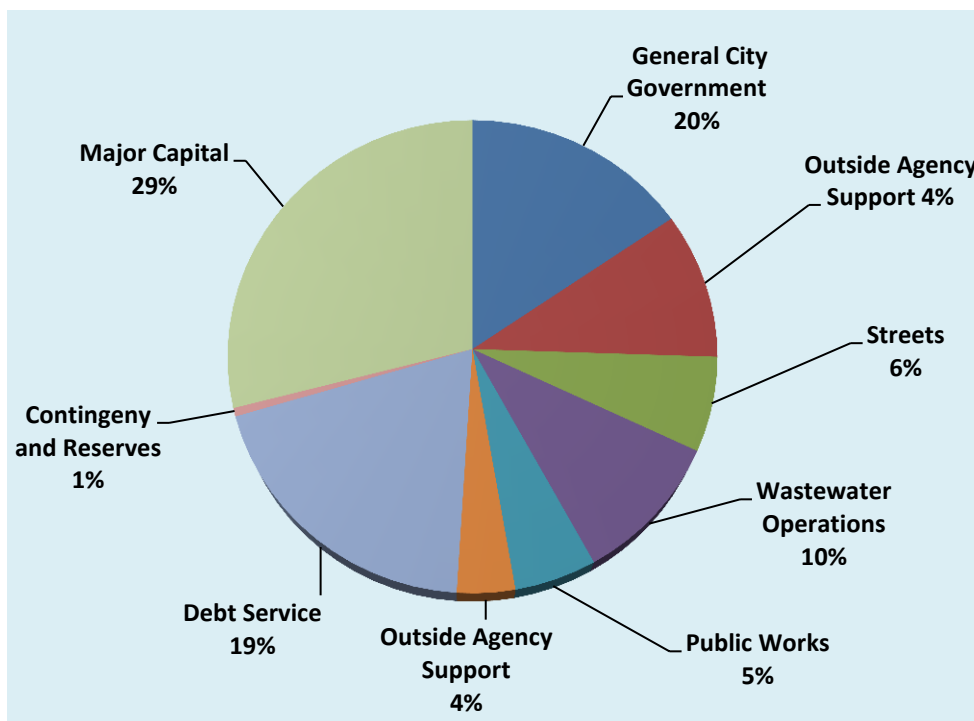
CARRYOVER AND RESERVES USE TO BALANCE FY 13-14 BUDGET	Revenues FY13-14 <u>Final</u>	Expenditures FY13-14 <u>Final</u>
All Funds FY 13-14 New	\$27,267,230	\$36,145,299
Carryover Funds (previously allocated to capital improvement projects)	\$1,705,330	
Capital and Wastewater Reserves (including previously collected development impact fees)	\$7,215,726	
Unappropriated	(\$42,987)	
Total	\$36,145,299	\$36,145,299

The following charts are representations of City revenue and expenditure distribution:

WHERE THE MONEY COMES FROM



WHERE THE MONEY GOES



GENERAL FUND

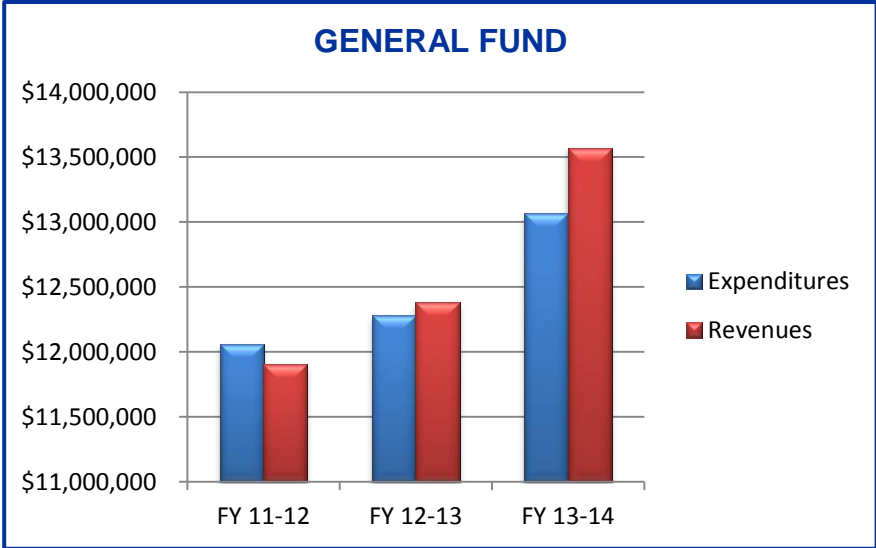
The General Fund budget, the best measure of the cost of services to citizens, increased from \$12,281,083 million to \$ 13,070,504 million this year, an increase of 6.4%. However, the net increase to the General Fund was 2.8% because some expenditures previously budgeted in the Streets and Capital Funds were moved to the General Fund to better reflect their uses. This was a redistribution of previously existing budgets to the General Fund.

Sedona’s operating expenditures are comprised of thirteen separate departments and programs. Of the General Fund expenditures, approximately \$7.8 million, or 60%, is attributable to salaries and benefits for the City’s employees. In addition to the inflationary increases and specific program expansions and service level increases discussed in the City Manager’s Budget Letter, the operating budget is made up of several significant expenditure categories worth highlighting. Approximately \$1.2 million funds long-standing annual service contracts with nine not-for-profit agencies providing services to the community that may have otherwise be administered directly by the City. These programs include library services, the operation of the Sedona Visitor Center, and local recycling, to name a few. Approximately \$800,000 of the General Fund budget is for annual debt service payments for the City Hall Complex and drainage improvements in the Chapel area. Another \$3.5 million funds police protection. \$500,000 was added to the FY13-14 budget to fund salary adjustments for City employees; FY13-14 is the first time in four years that annual wages for City employees have been increased.

General Fund revenues are projected to increase 9.6% in FY13-14. The most significant factor in the increase is the redistribution of the sales taxes from the Wastewater Fund back to the General Fund. In FY12-13 40% of the City’s sales taxes were allocated to wastewater debt service; that percentage was reduced to 35% in FY13-14, redistributing over \$550,000 back to the General Fund.

While the City of Sedona saw a slight increase in revenues in FY12-13, and is forecasting additional revenue growth in FY13-14, the long term economic recovery is anticipated to happen slowly. The projected increase in FY13-14, for both sales and bed taxes is a modest 3%. The sales tax rate has been 3 percent since 1996. The budget does not propose any increase in this rate.

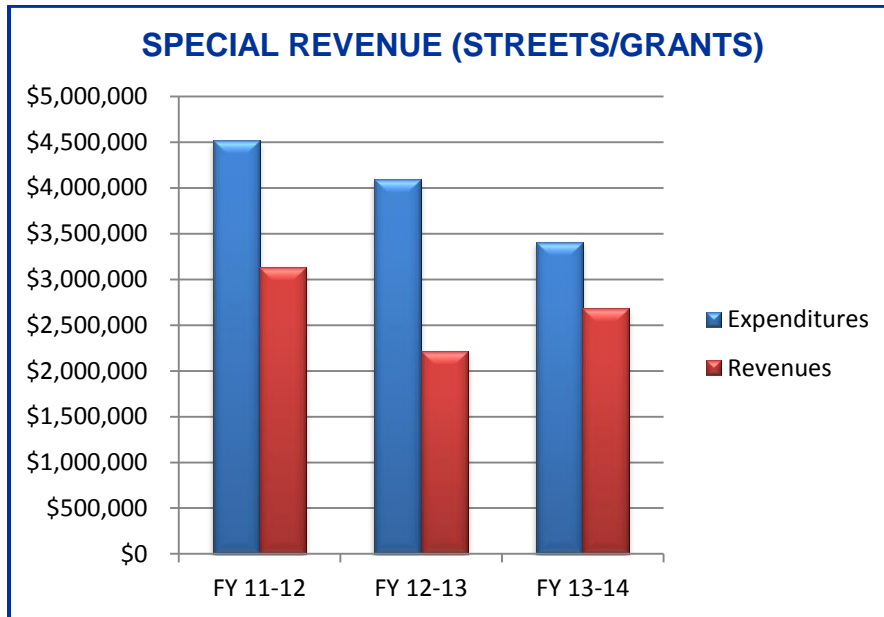
State shared sales and income tax revenues are increasing more significantly and will result in an additional \$123,000 in new revenue to Sedona in FY13-14. The state shared sales and income tax allocations are determined annually by the State of Arizona, and are increasing 3.2 and 9.2% respectively for FY13-14.



SPECIAL REVENUE (STREETS/GRANTS) FUND

The Special Revenue Fund includes funds that are specifically restricted for certain operating expenses and/or capital projects including streets projects funded through Highway User Revenue Funds (HURF) and federal, state, or local grants. From FY 12-13 to FY 13-14 proposed revenues have risen by \$474,737, a 21.4% increase. This is primarily due to an expected \$1.88 million of budgeted revenue, appropriated in anticipation of grant awards. In FY 12-13 the City programmed an anticipated \$1.4 million in grant revenue. The other revenue includes \$725,000 in HURF funds, which have risen approximately 4% over FY 12-13. HURF funds are state allocated revenues specifically earmarked for streets related projects. The City of Sedona uses these funds for re-paving existing City streets.

Expenditures have decreased from FY 12-13 to FY 13-14. This is due to fewer grants dollars being spent on expenditures within this fund. For FY 13-14, although grant revenue is projected to increase, almost half of that revenue is being transferred out of this fund, to fund expenditures in the Capital Fund.



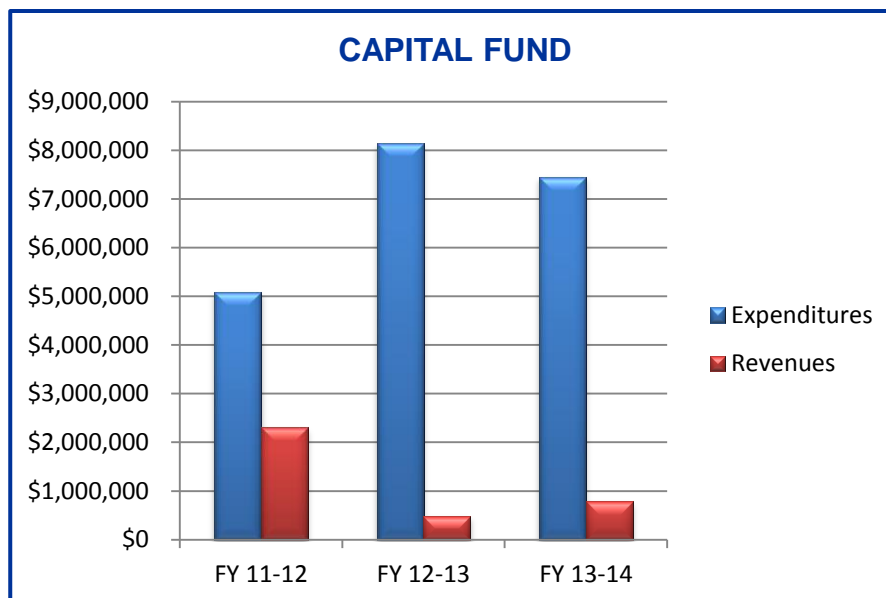
CAPITAL FUND

The Capital Budget is comprised of six major programs: Art, Community Development, Information Technology, Park and Recreation, Police, and Drainage. The Wastewater projects, although included as part the Capital Improvement Program, are budgeted in and expended out of that Enterprise Fund. All capital improvement projects are evaluated using a prioritization system to determine their funding level on an annual basis. These projects are then matched with estimated revenue to develop the City's Capital Budget. The City expanded its capital planning period from a five year to a ten year plan in FY 12-13. The Capital Fund uses revenue from sales taxes, impact fees, grants, and transfers from other funds. The Capital Improvement Budget is primarily funded as a pay-as-you-go plan. No borrowing is being used to fund any projects in the FY 13-14 capital budget.

From FY 12-13 to FY 13-14 proposed revenues have risen by approximately \$300,000, a 63.7% increase. This increase is primarily due to additional funding from Coconino County for flood control.

The FY 13-14 Capital budget decreased from \$8,132,369 in FY12-13 to \$7,447,302, or a total of 8.4%. Approximately \$1.4 million of that total are carryover projects, started in FY 12-13 and continued into FY 13-14. This total also includes approximately \$3.2 million in drainage projects; this is the second year that the City Council has directed staff to accelerate work on the Storm Drainage Master Plan. Of the other capital projects, \$2.8 million are Parks projects; \$1.9 million are for general public works projects including major streets and right-of-way improvements; and \$300,000 for public safety related projects.

While current Capital Fund Balance is strong and it is anticipated that funding will be available for future capital projects through FY15-16, during the City Council's December 2012 Budget Workshop, City Council and City staff discussed the challenges with identifying future sustainable funding sources for long-term capital infrastructure needs. The City Council is committed to exploring funding options now in preparation for the future and has made this a priority issue as part of their FY 12-13 and FY 13-14 bi-annual City Council Priority Setting.

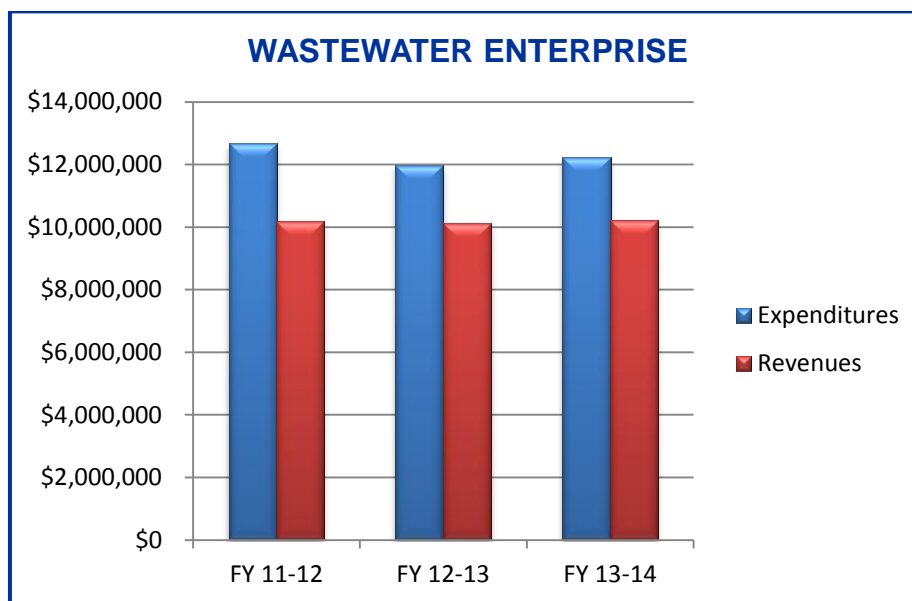


WASTEWATER ENTERPRISE FUND

The Wastewater Fund is restricted to use as the enterprise fund for the wastewater utility. FY13-14 wastewater expenditures are budgeted at \$12,218,860 which is an increase of 2.2% over the FY 12-13 budget. The small increase is primarily due to inflationary escalators. Budgeted expenditures include \$3.5 million for administration and operations of the wastewater plant and collections system; \$2.7 million for capital projects; and \$6 million for annual debt service payments.

Revenue sources for the wastewater enterprise include moneys collected through monthly wastewater user fees, one-time capacity fees paid for new connections, a General Fund sales tax allocation transferred to support wastewater debt service, and wastewater reserves to fund capital projects. Revenues are projected to grow by only 1.0% from FY 12-13 to FY 13-14 as monthly user fee revenue has increased, but the sales tax subsidy has been reduced (from 40% of the total sales tax collections to 35%).

Wastewater user fees are generated from the \$47.34 monthly fee per equivalent residential unit. Annual rate increases have occurred for the last several years. While another 10% rate increase was anticipated for FY 13-14, due to the current financial strength of the Wastewater Fund, the City Council voted to defer that increase until a new rate study has been completed. That study will likely be completed by end of calendar year 2013. Capacity fee revenues are collected as one-time fees for residents and businesses to connect to the sewer. Fees are used to offset debt expenses for wastewater treatment plant capacity improvements. Sales tax revenues come from the 1.05 percent sales tax. The sales tax subsidy partially pays for the debt service on debt the City has incurred upgrading treatment capacity at the wastewater plant and extending sewer lines.



FUND BALANCE

The amount of assets in excess of the liabilities or appropriations for expenditures is also known as surplus, reserve funds, or fund balance. Fund balance is an important indicator of the City's financial position. Adequate fund balances must be maintained to allow the City to continue providing services to the community in case of economic downturns and/or unexpected emergencies or requirements and to maintain or enhance the City's financial position.



Sedona's Financial Policies require the unassigned range for the General Fund shall be not less than 50% and not more than 75% of the total adopted budgeted operating expenditures of the General Fund budget. Appropriation of a minimum contingency will also be included in the operating budget to provide for emergencies.

The City also has a fund balance policy to target a reserve level of one year of debt service, 10% of operating expense, and 20% of capital contingency in Wastewater Fund fund balance.

Both the General and Wastewater Fund balances are in excess of existing requirements. General Fund reserves are planned to be spent down to the 75% maximum requirement over the next several years as those funds are used to support the accelerated street maintenance program and/or capital projects.

The Special Revenue Fund requires a 10% minimum balance of HURF funds be maintained. This requirement is met. Other funds have fund balances that are available for use as needed and within the legal restrictions of the revenues that make up each fund but do not have minimum balance requirements.

	Projected Beginning Fund Balance June 30, 2013	Projected FY 13-14 Revenue	Transfers	Projected FY 13-14 Expenditures	Projected Ending Fund Balance June 30, 2014
General Fund	\$14,441,793	\$13,571,822	(\$1,370,282)	(\$13,070,504)	\$13,572,829
Special Revenue	\$176,693	\$2,690,140	\$718,493	(\$3,408,633)	\$176,693
Capital Fund	\$10,575,557	\$783,688	\$737,145	(\$7,447,302)	\$4,649,088
Wastewater Enterprise	\$17,850,558	\$10,221,580	(\$85,356)	(\$12,218,860)	\$15,767,922
Total	\$43,044,601	\$27,267,230	-	(\$36,145,299)	\$34,166,532

General Fund - The General Fund is the fund that supports day to day City operations. This fund currently has approximately \$14 million in reserves. These funds are largely unrestricted, but do include restrictions and/or designations of approximately \$2 million in General Fund bond proceeds from prior years that are being used to pay annual debt service on debt associated with those projects; approximately \$1.8 million that has been set aside for future debt service payments that come due in FY 16-17; and approximately \$250,000 in housing in-lieu fees designated for affordable housing related activities.

For Fiscal Year 2013-2014 City Council authorized spending \$1.5 million of the unrestricted reserves to fund an acceleration of streets paving projects. If these projects are completed as programmed, this fund will have \$12.5 million at the beginning of Fiscal Year 2014-2015. This still leaves the fund at over 90% of annual operational requirements, which is a significant balance and well over the 50% of operational requirements that are necessary to be maintained per policy.

Special Revenue (Streets/Grants) - The Special Revenue Fund includes funds that are specifically restricted for certain operating expenses and/or capital projects including streets projects funded through Highway User Revenue Funds and federal, state, or local grants. The only fund balance that may exist in this fund would be unspent HURF Funds and grant proceeds for grants that have budget cycles different than the City's fiscal year. The minimum requirement to maintain some HURF reserves has been met. Other Special Revenue fund balance includes unspent Police Department RICO funds which the department received from state antiracketeering funds and every small amount of vending machine proceeds designated for employee recognition programs.

Capital Fund - The Capital Fund is the fund that supports new infrastructure improvements and other very large capital outlay projects. This fund currently has approximately \$10.5 million in reserves. The City Council authorized the use of approximately \$6 million of those reserves this fiscal year to accelerate drainage projects and address other capital infrastructure needs. The sole purpose of this fund is to accumulate funding for capital projects; the use of the accumulated funds to execute capital projects is appropriate.

The \$10.5 million fund balance in the Capital Fund contains approximately \$7 million of restricted funds. The restricted portions of the fund include approximately \$3.5 million of prior accumulations of development impact fee revenues; just under \$1 million of community facilities

district (CFD) proceeds; and over \$2 million of Coconino County Flood Control District funding restricted to pay for drainage improvement projects within the Coconino County portion of the City and approximately \$50,000 of arts funding.

Wastewater Fund - The Wastewater Fund is the enterprise fund for the wastewater utility. This fund contains moneys collected through monthly wastewater fees, one-time capacity fees, the General Fund sales tax subsidy transferred to support wastewater debt service, and reserves. This fund currently has approximately \$17.9 million and by end of FY 13-14 is anticipated to have approximately \$15.8 million. This far exceeds the recommended requirement of \$7 million. It is anticipated that over the next several years, fund balance will be continued to be utilized to support wastewater capital projects and rate increases will continue in accordance with the Wastewater Rate Study. For FY 13-14 the portion of sales tax revenues being transferred to the Wastewater Fund is being reduced from 40% to 35%. In accordance with the Wastewater Rate Plan, monthly wastewater fees were planned to be raised by another 10% to compensate for the decrease in the sales tax subsidy, however, as a result of the financial strength of the fund, the City Council has voted to defer that increase pending the results of a new wastewater rate study. That study is planned to be completed by end of calendar year 2013 and will dictate future rate decisions.

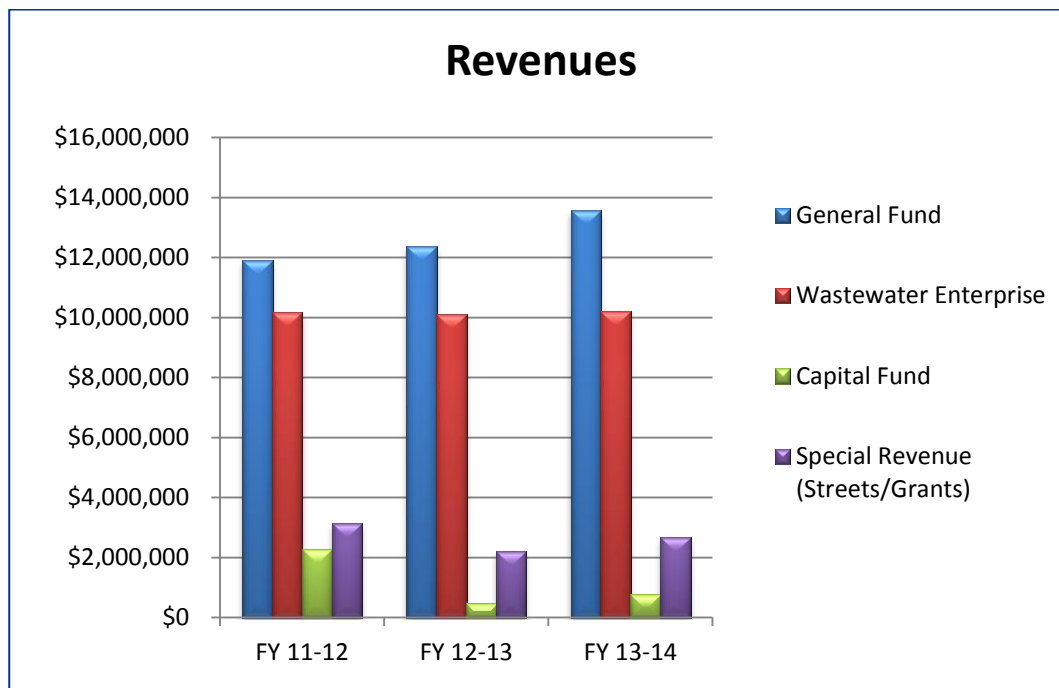


REVENUES

Total revenues for Fiscal Year 2014 are estimated at \$27,267,230. In comparison to the Fiscal Year 2013 budget, revenue is projected to increase by 8.2%. Economic recovery appears slow but steady at the state and local level. While recovery is occurring, the overall fiscal climate remains sensitive, making the compilation of revenue projections a challenging task. While revenue forecasts are typically based on historical data, trend analyses, and economic projections, the prolonged local and national economic downturn made even those indicators unreliable. Estimates are now being made after identifying and reviewing all major revenue sources and fund types for activity and variances throughout the fiscal year, and after paying particularly close attention to a revenue source's susceptibility to economic factors, its performance during the downturn, and information received from state reports and other sources. City revenue estimates are continually updated based on this discussion and analysis. The City forecasts each major category of revenue for a five year period.

Sales taxes are the most significant source of revenue to fund the City's day to day operations. Sales and bed taxes combined make up over 80% of the City's General Fund revenues, and over 50% of the overall City revenue. Sales taxes are highly susceptible to economic factors and the City of Sedona saw major reductions to its sales and bed tax revenues during the great recession. Between FY 11-12 and 12-13 sales tax revenues increased 5.82% which was the largest annual increase since 2007. Staff is projecting a modest 3% increase to sales and bed taxes for FY 13-14.

A brief description of the City's major revenue sources, uses and projected changes are included in this section. The dollar values for each source of revenue, major and non-major, are itemized in the following tables. The tables include the revenue budgets and collections for FY 11-12 and 12-13, and the budgeted projections for FY 13-14.



T RANSACTION PRIVELEGE TAXES (RETAIL SALES TAXES)

Description & Uses

Arizona cities and towns under state law have the authority to establish certain taxes for revenue purposes. The local sales tax, as a means of financing municipal services, has been increasing in importance. The City of Sedona places a heavy reliance on City-collected sales tax. The local privilege tax (sales tax) is the City's largest single source of revenue and is obtained from the 3 percent tax on retail and other sales, excluding food. Overall, sales tax revenues comprise approximately 54% of the General Fund revenues. The City's sales tax rate is currently at 3%. 1.05% of the City sales taxes are also allocated to the Wastewater Enterprise Fund to assist with debt service payments.

Projections

Local sales taxes have declined considerably since their peak in 2008. Sedona's economy is heavily driven by tourism and the generation of sales taxes from tourism related activities and sales of high end commodities such as art pieces and jewelry. Because spending on these items tends to be more discretionary, Sedona's revenues will likely continue to grow at a slower pace than the growth being seen state-wide. Sedona is not anticipating recovery to its highest levels, 2008 levels until at least 2017. Rather it is projecting modest sales and bed tax increases, 3 percent annually, over the next few years.

B ED TAXES

Description & Uses

The City also has a 3% Bed tax (occupancy) which is allocated to the General Fund. Approximately one-third of the proceeds from this tax are allocated towards tourism related activities including the support of contractual agreements between the Chamber of Commerce and the City for the operation of a Visitor's Center and to the Chamber's Tourism Bureau for destination marketing activities.

Projections

As is the case with sales taxes, as discussed above, in response to the state of the economy and economic projections, bed taxes are expected to grow in the next few years but at a modest pace while the local economy recovers. Bed taxes are also projected to increase at 3% annually over the next several years.

S TATE SHARED REVENUES

Description & Uses

Cities and towns in the state receive a portion of the revenues collected by the state of Arizona. The two most significant sources of state shared revenues include state sales tax and income tax. The City of Sedona receives its share of the state sales and income tax based on the relation of its population to the total population of all incorporated cities and towns in the state based on U.S. Census population figures.

The City of Sedona receives significant revenue allocations from the State. This revenue is placed in the City's General Fund, where it is used to support the City's day-to-day activities. State Shared revenue represents approximately 20.76% of the City's total general fund revenue.

Projections

The state shared sales taxes are projected to increase 3.3% for FY 13-14, which is consistent with the local sales tax projections. State shared income tax is projected to increase by 9.2%. These figures are determined annually by the State of Arizona, but are expected to continue to

increase as overall state revenue increases as a result of the anticipated economic recovery.

SUMMIT AND FAIRFIELD COMMUNITY FACILITIES DISTRICT REVENUE

Description & Uses

Community facility district fees are paid by certain timeshares in lieu of bed tax (timeshares are exempt from bed and sales tax in Arizona except on a “day by day” rental basis). The City has levied these fees since 1998. These revenues are restricted in their use to fund projects directly benefitting these two geographic areas. The timeshares subject to these agreements contribute based on a percentage of the annual home owners association dues and/or a percentage of the transactions for timeshare sales.

Projections

While the contributions based on homeowners association dues should remain constant, the portion of contributions from sales transactions are due to fluctuate based on economic conditions.

FRANCHISE FEES

Description & Uses

The franchise fees are paid by Unisource Energy Services (gas), Arizona Public Service (electric), NPG Cable, and Arizona and Oak Creek Water Companies. A percent of gross revenues are levied on these companies. Franchise fees generally have kept pace with inflation. Franchise Tax Fees revenue is placed in the City’s General Fund, however, a portion of the water franchise fees are transferred to the Capital Fund to fund the installation and replacement of fire hydrants throughout the City.

Projections

APS and the city’s two water purveyors have projected rate increases for FY 13-14. In addition to franchise fees, the City also receives sales taxes from the various utilities. The franchise agreements include 2-3 percent annual inflationary increases.

MOTOR VEHICLE LICENSE TAX

Description & Uses

The motor vehicle license tax revenue is another type of state shared revenue. The vehicle license tax (VLT) is distributed to the City of Sedona based on the relation of its population to the total population of all incorporated cities and towns within both Yavapai and Coconino Counties. VLT is placed in the City’s General Fund for various governmental purposes.

Projections

These figures are determined annually by the State of Arizona, but are expected to continue to increase as overall state revenue increases as a result of the anticipated economic recovery.

FINES AND FORFEITURES

Description & Uses

Fines and Forfeitures revenues are allocated to the General Fund. Revenue from court fines come from traffic violations and other fines paid for the violation of municipal ordinances.

Projections

Revenue in this category is primarily tied to population and is expected to remain flat.

LICENSES AND PERMITS

Description & Uses

License revenue includes fees charged for obtaining a business license to operate a business within City boundaries. At \$25 annually, these fees are a nominal portion of the overall City revenue budget. Permit fee revenue includes fees collected from building permits, both residential and commercial, zoning permits and a variety of other programs. Licenses and Permits revenues are placed in the General Fund and Wastewater Enterprise Fund depending on their source.

Projections

Revenue from licenses and permits is projected to increase over the next five years, albeit at a modest pace. The City has instituted a new collections program to monitor and enforce business license requirements and expects increased compliance in future years. Permits are also anticipated to increase as the economy recovers. The City has seen little activity in residential and commercial development over the last several years but expects that activity to pick up somewhat in FY 13-14 and continue with slight increases or remain flat during the remainder of the five year forecast period. This source of revenue is expected to decline as the City approaches build-out.

CHARGES FOR SERVICES

Description & Uses

Charges for Services are fees charged for specific services provided by the City. They primarily include recreation user fees and development services fees. All revenue from charges for service are placed in the General Fund and used for various general governmental purposes. Analyses of impact on cost-of-service are periodically undertaken by the City staff to determine if any changes to fees and charges should be recommended to Council.

Projections

Total revenue from the charges for service category is projected overall to remain essentially flat through FY 17-18. Fees for development services are tied to development activity and will increase/decrease accordingly based on development growth within the City. Same as development permit revenues, activity is expected to pick up somewhat in FY 13-14 and continue with slight increases or remain flat during the remainder of the five year forecast period. This source of revenue is expected to decline as the City approaches build-out.

DEVELOPMENT IMPACT FEES

Description & Uses

Development Impact Fees are fees assessed by the City on new development for the purpose of financing infrastructure ultimately needed to support a growing community. As mandated by state law, impact fee revenue can only be used to support new projects and capital infrastructure. Recent legislative changes have further restricted the uses of development impact fees and the methods for calculating impact fees.

Projections

In FY 12-13 the City Council commissioned a new development impact fee (DIF) study in order to comply with the new legislative changes made in 2011. This study is underway and due to be completed by the end of calendar year 2013. The individual DIF fees will likely be reduced, however overall DIF revenue is expected to maintain at FY 12-13 levels or increase slightly over the next five years as a result of residential and commercial development picking up as we come out of the recession. As the City approaches build-out, activity from residential and commercial development will continue to decrease.

HIGHWAY USER REVENUE (HURF)

Description & Uses

HURF revenues are primarily generated from the State collected gasoline tax. Cities and towns receive 27.5% of highway user revenues. One-half of the monies that the City of Sedona receives is based on its population in relation to the population of all cities and towns in the state. The remaining half is allocated on the basis of "county of origin" of gasoline sales and relation of the City's population to the population of all cities and towns in Yavapai and Coconino Counties. The intent of this distribution formula is to spread a portion of the money across the state solely on the basis of population while the remaining money flows to those areas with the highest gasoline sales. HURF revenues make up the majority of the City's Streets Fund, which is one component of the larger Special Revenue Fund.

There is a state constitutional restriction on the use of the highway user revenues which requires that these funds be used solely for street and highway purposes. Accordingly, the City's Streets Fund is collected and distributed for such purposes.

Projections

These figures are determined annually by the State of Arizona, but are expected to continue to increase as overall state revenue increases as a result of the anticipated economic recovery. Modest growth of 3-4% is projected.

WASTEWATER USER FEES

Description & Uses

Wastewater User Fees are generated from the \$47.34 monthly fee per equivalent residential unit. Annual rate increases have occurred for the last several years and while another 10% rate increase was anticipated for FY 13-14, due to the current financial strength of the Wastewater Fund, the City Council voted to defer that increase until a new rate study has been completed. That study will likely be completed by end of calendar year 2013. Wastewater Capacity Fee revenues are collected as one-time fees for residents and businesses to connect to the sewer.

Projections

In FY 12-13 the City Council approved the commission of a new wastewater rate study. This study is underway and due to be completed by end of calendar year 2013. The study period is seventeen years and will include both a short term and long term financial plan. The City Council will consider the recommendations for future changes to rate methodologies and rates themselves. It is anticipated that rates for certain categories of rate payer will decrease in the short term while others increase. This is based on a cost of service analysis. Rates in the long term may increase in an effort to reduce the sales tax subsidy from the General Fund. This will be a policy decision made by the City Council and/or future City Councils.

GENERAL FUND		REVENUES			
Revenue Sources:	2011-12 Budget	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Bed Tax	\$1,537,295	\$1,867,282	\$1,240,249	\$1,557,569	\$1,580,933
City Sales Tax	\$5,946,594	\$5,828,009	\$6,611,886	\$6,611,886	\$7,291,808
City Sales Tax Recovery-Audit	\$250,000	\$13,689	\$90,000	\$90,000	\$92,700
Franchise Fees	\$715,026	\$713,577	\$684,084	\$712,585	\$742,073
APS Franchise Fees	383,136	355,552	338,815	358,031	383,701
UniSource (Gas) Franchise Fees	97,479	121,532	133,372	100,000	100,000
Cable Franchise Fees	93,946	101,262	98,358	108,350	109,975
Franchise Fees - Oak Creek Water	9,791	9,006	8,767	9,620	9,764
Franchise Fees - AZ Water	130,674	126,225	104,772	136,584	138,633
Vehicle License Tax	\$535,325	\$476,438	\$521,246	\$521,246	\$521,935
Vehicle License Tax - Coconino	124,187	107,127	123,278	123,278	123,442
Vehicle License Tax - Yavapai	411,138	369,310	397,968	397,968	398,493
Intergovernmental	\$1,605,558	\$1,630,449	\$1,863,347	\$1,863,347	\$1,985,862
State Sales Tax	758,909	783,825	838,795	838,795	866,754
Urban State Revenue Sharing (Income Tax)	846,649	846,624	1,024,552	1,024,552	1,119,108
Fines and Forfeitures	\$234,968	\$217,219	\$273,740	\$273,740	\$277,846
Court Fines	205,762	199,223	246,340	246,340	250,035
Property Code Violations	3,222	1,196	2,200	2,200	2,233
S.T.E.P.	25,984	16,800	25,200	25,200	25,578
Licenses and Permits	\$134,573	\$216,146	\$215,358	\$226,499	\$268,523
Building Permit Fees	101,308	107,524	109,158	120,299	122,103
Conditional Permits	2,030	5,310	7,140	7,140	7,247
Temporary Use Permits	3,147	3,000	3,353	3,353	3,403
Sign Permits	19,041	16,355	14,840	14,840	15,063
Land Division Permits	812	800	867	867	880
Business Registration	8,235	83,157	80,000	80,000	119,827
Charges for Services	\$109,859	\$161,453	\$199,993	\$129,148	\$130,665
General	241	141	1,143	1,140	1,140
Misc. Copies and Maps	241	141	393	390	390
Vending Machines	0	0	750	750	750
IT Services	1,375	1,359	1,500	1,500	1,523
GIS Services	1,375	1,359	1,500	1,500	1,523
Community Services	12	0	0	0	0
Copies	12	0	0	0	0
Parks & Recreation	55,864	57,667	54,750	54,750	55,197
Open Gym	924	937	950	950	964
Special Events (Recreation)	4,382	4,386	4,300	4,300	4,365
Daily Swimming Fees	11,133	22,377	11,000	11,000	11,165
Swim Team Fees	12,879	2,672	13,000	13,000	13,195
Masters Swim	776	520	500	500	508

Special Programs	25,770	26,654	25,000	25,000	25,000
Pool Concessions	0	121	0	0	0
<i>Community Development</i>	35,022	55,527	46,600	46,758	47,445
Misc. Copies and Maps	2,118	2,127	1,000	1,000	1,000
Plan Review Deposits	29,969	40,340	40,000	40,158	40,760
Development Review	1,010	2,610	1,200	1,200	1,218
Zoning Amendments	0	150	2,000	2,000	2,030
Variances	1,050	3,900	500	500	508
Subdivisions	202	150	1,000	1,000	1,015
Time Extensions	471	300	600	600	609
Appeals	202	150	300	300	305
Community Plan Amendments Fees	0	5,800	0	0	0
<i>Public Works</i>	4,169	3,130	4,000	4,000	4,060
Right of Way Permits	4,169	3,130	4,000	4,000	4,060
<i>Police Dept</i>	13,176	43,628	92,000	21,000	21,300
Communications/Records	4,211	5,002	5,000	5,000	5,075
Special OT Reimbursement	8,461	30,458	15,000	15,000	15,225
Parking Meters	0	0	71,000	0	0
Misc	504	8,169	1,000	1,000	1,000
Interest	\$351,314	\$156,189	\$249,109	\$249,109	\$249,109
Interest Income - Pool	237,202	136,888	163,336	163,336	163,336
Interest Income - General	409	238	334	334	334
Interest Income - MISC	113,266	14,807	47,995	47,995	47,995
Interest Income - T-NOTES	437	4,256	37,444	37,444	37,444
Miscellaneous	\$474,228	\$455,044	\$425,800	\$425,800	\$430,368
LGIP NCFE Distribution	0	1,731	0	0	0
NSF Fees	0	30	0	0	0
Humane Society	0	1,100	0	0	0
Misc. Income	122,761	31,023	100,000	100,000	100,000
Verde Lynx Transit Passes		4,120	800	800	800
Recovery of Legal Fees	3,618	3,242	4,500	4,500	4,568
Auction Revenues	8,693	22,309	12,000	12,000	12,000
Utility Reimbursement	2,902	6,914	3,500	3,500	3,500
In-lieu of property taxes	331,254	380,270	300,000	300,000	304,500
Grants	5,000	4,305	5,000	5,000	5,000
Rents and Royalties	\$9,000	\$134	\$9,000	\$0	\$0
Pool Rental	1,000	-3,620	1,000	0	0
Park Facility Rental	8,000	3,754	8,000	0	0
Category Sums Including Interest Earnings	\$11,903,740	\$11,735,629	\$12,383,812	\$12,660,929	\$13,571,822

SPECIAL REVENUE FUNDS			REVENUES		
	2011-12 Budget	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
<i>Street Revenue Sources:</i>					
HURF	\$625,731	\$696,388	\$677,258	\$737,337	\$707,584
Interest Income	\$38,789	\$21,210	\$17,500	\$22,664	\$17,500

Pool	33,000	17,187	13,500	22,664	13,500
Other	1,272	0	0	0	0
T-Bills	4,517	4,023	4,000	0	4,000
Misc. Revenues	\$0	\$4,091	\$0	\$0	\$0
Transfer In General Fund	-	\$392,034	\$1,231,768	\$400,000	\$1,540,993
Category Sums Including Transfers	\$664,520	\$1,113,724	\$1,926,526	\$1,160,000	\$2,266,077
Grants Revenue Sources:	2011-12 Budget	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Parks & Recreation	\$52,944	\$17,447	\$149,000	\$47,224	\$118,000
Misc		-	100,000	-	-
Wetlands Recreation Projects		-	-	-	35,000
Anti Work Task Force (AWTF)		2,447	1,000	1,878	3,000
Donations & Contributions		15,000	48,000	45,346	80,000
Jordan Historical Park	50,000				
Jameson Park	2,269				
City Park Trees	675				
General Services	\$900,000	-	-	-	\$300,000
Federal/State/County Funding	900,000	-	-	-	300,000
Community Development	\$375,300	\$45,080	\$364,000	\$116,942	\$644,000
Misc		-	10,000	-	-
CDBG	370,000	41,392	350,000	116,942	150,000
Historic Preservation	4,800	3,688	4,000	-	49,000
Economic Development Plan		-	-	-	200,000
Affordable Housing		-	-	-	245,000
Waterwise Annual Education Day	500				
Public Works	\$235,000	-	\$565,000	-	\$590,000
Misc		-	400,000	-	100,000
Wetlands (Plant)		-	-	-	25,000
Drainage Grants		-	100,000	-	400,000
HSIP (ADOT)		-	65,000	-	65,000
ADEQ	200,000				
Public Works Grants	35,000				
Police Department	\$437,775	\$248,450	\$437,645	\$141,558	\$313,056
Misc	198,235	50,000	50,000	-	-
DUI Abatement	10,000	-	10,000	-	10,000
G.O.H.S. Grants	45,000	25,404	50,000	-	50,000
R.I.C.O. Grants		45,000	150,000	30,261	100,000
Safe Schools Grant (SRO)		(39)	51,446	28,599	52,000
Canine Grant Funds	10,278	4,909	7,909	-	7,000
COPS Grant	162,262	-	-	-	-
Donations & Contributions		5,311	5,000	870	10,000
Police Explorers Donations	5,000				
Bullet Proof Vest	2,000				
Volunteer Donations	5,000				
P.A.N.T. Fund	\$108,089	\$117,866	\$113,290	\$81,828	\$84,056

Category Sums Including P.A.N.T.	\$2,109,108	\$428,842	\$1,628,935	\$387,552	\$2,049,112
Special Revenue Total	\$2,773,628	\$1,542,566	\$3,555,461	\$1,547,552	\$4,315,189

CAPITAL REVENUE FUNDS			REVENUES		
	2011-12 Budget	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Capital Revenue Sources:					
<i>Other Participation</i>	\$50,000	\$54,565	\$50,000	-	\$25,242
<i>Coco Flood Control Revenue</i>	-	\$440,863	-	\$464,138	\$300,000
<i>Interest Income</i>	\$61,874	\$52,891	\$41,817	\$71,453	\$41,817
<i>County Grants</i>	\$1,752,000	\$270,626	-	\$500,000	-
<i>Misc Donations</i>	-	-	-	\$345,472	-
<i>Misc Revenue</i>	-	\$42,642	-	-	-
<i>Transfer In General Fund</i>	\$269,766	\$122,734	\$113,539	\$102,445	-
<i>Transfer In Other Funds</i>	\$1,445,052	-	-	-	\$822,500
Category Sums Including Transfers	\$3,578,692	\$984,320	\$205,356	\$1,483,507	\$1,189,559
ARTS Revenue Sources:					
Art In Private Development	125,000	-	-	7,465	-
Interest		228	750	497	750
<i>Transfer In Capital Fund</i>		\$1,345	\$37,583	\$11,755	\$64,250
Category Sums Including Transfers	\$125,000	\$1,572	\$38,333	\$19,717	\$65,000
DIF Revenue Sources:					
<i>Storm Drainage</i>	\$11,896	\$7,238	\$10,982	\$4,656	\$11,068
MISC	-	84	-	-	-
Interest	11,392	6,704	4,638	4,656	5,250
<i>Interest on T-Bills</i>	504	451	612	-	-
<i>Storm Drainage</i>	-	-	5,732	-	5,818
<i>Storm Drainage (Dry Creek)</i>	\$5,805	\$5,145	\$43	\$17,157	\$43
Interest	105	62	43	43	43
Drainage Basin - Dry Creek	5,700	5,083	-	17,114	-
<i>Storm Drainage (CoffeePot)</i>	\$0	\$4,946	\$0	\$5,164	\$0
Drainage Basin - Coffee Pot	-	4,946	-	5,164	-
<i>Storm Drainage (Soldier Wash)</i>	\$0	\$518	\$0	\$651	\$0

Drainage Basin - Soldier Wash	-	518	-	651	-
Storm Drainage (Oak Creek)	\$0	\$494	\$0	\$269	\$0
Drainage Basin - Oak Creek	-	494	-	269	-
General/Public Facilities	\$9,603	\$7,072	\$2,837	\$2,212	\$2,837
MISC	-	45	-	-	-
Interest	6,118	3,600	2,491	2,500	2,837
<i>Interest on T-Bills</i>	285	255	346	-	-
General/Public Facilities	3,200	3,171	-	(288)	-
Parks and Open Space	\$139,529	\$134,642	\$51,465	\$203,360	\$51,828
MISC	-	429	-	-	-
Interest	58,860	34,636	23,961	24,054	27,262
<i>Interest on T-Bills</i>	3,175	2,434	3,301	-	-
Parks and Open Space	77,494	97,144	24,203	179,306	24,566
Law Enforcement	\$3,970	\$15,554	\$11,565	\$8,603	\$11,737
Interest	163	96	66	67	80
<i>Interest on T-Bills</i>	13	10	14	-	-
Law Enforcement	3,794	15,447	11,485	8,536	11,657
Streets and Signals	\$36,059	\$182,647	\$156,731	\$52,260	\$158,946
MISC	-	140	-	-	-
Interest	19,255	11,331	7,839	7,869	9,022
<i>Interest on T-Bills</i>	1,137	872	1,183	-	-
Streets and Signals	15,667	170,304	147,709	44,392	149,924
Category Sums Including Interest Earnings	\$206,862	\$358,256	\$233,623	\$294,334	\$236,459
CFD Revenue Sources:	2011-12 Budget	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Summit Revenue	\$109,895	\$50,766	\$2,987	\$54,672	\$42,987
Revenue	102,603	47,503	0	51,365	40,000
Interest	7,292	3,263	2,987	3,307	2,987
Fairfield Revenue	\$115,761	\$137,960	\$149,523	\$74,084	\$136,432
Revenue	108,995	135,948	147,091	74,084	134,000
Interest	6,766	2,012	2,432	1	2,432
GRAND TOTAL CFD	\$225,656	\$188,726	\$152,510	\$128,757	\$179,419
Capital Fund Total	\$4,136,210	\$1,532,875	\$629,822	\$1,926,314	\$1,670,437

WASTEWATER REVENUE FUNDS			REVENUES		
Revenue Sources:	2011-12 Budget	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Administration	\$6,820	\$19,905	\$250	\$11,792	\$3,973
Misc Income	-	1,085	-	4,112	3,720
NSF Fees	100	90	50	164	51
Loan Service Charges	720	50	100	-	102
Interest Earnings	6,000	68	100	7,516	100
Misc Maintenance	-	2,400	-	-	-

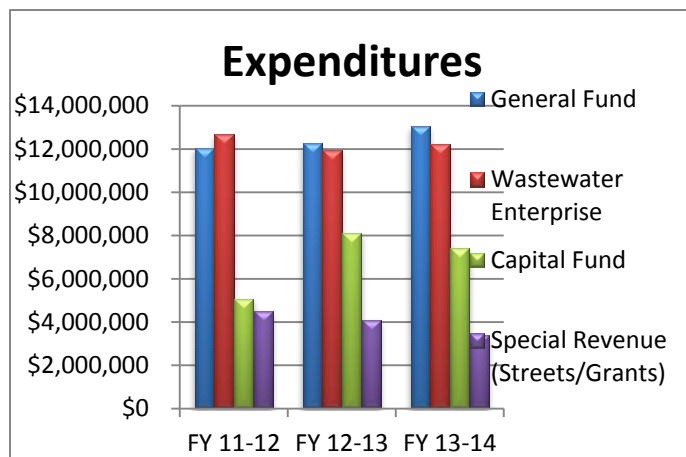
Loss - LGIP NCFE	-	16,212	-	-	-
Plant	\$4,534,507	\$4,943,823	\$5,424,528	\$5,395,430	\$5,922,035
Billing Late Fees	53,580	88,505	86,485	47,258	86,485
Environmental Penalty	32,020	48,810	55,966	36,636	55,966
Monthly Fees	4,152,681	4,471,772	4,920,902	4,962,711	5,412,992
Stand-By Fee	268,976	326,650	356,151	335,221	361,493
Septage Fees	27,250	4,287	5,024	1,277	5,099
Misc Maintenance	-	3,800	-	12,327	-
Construction	8,169	775	7,499	1,295	\$1,500
Permit Fees	6,669	775	5,999	295	-
Misc Income	1,500	-	1,500	1,000	1,500
Debt Service	5,625,529	5,407,971	4,685,764	5,225,574	\$4,294,072
City Sales Tax	5,056,617	4,964,583	4,407,923	4,445,811	3,926,358
Recovery of Sales Taxes - Audit	-	38,065	-	47,976	84,460
Capacity Fees	150,000	203,142	100,000	487,125	101,500
Capacity Fees Interest/Penalty	19,344	9,348	5,000	-	5,000
Interest - Pool	219,999	159,807	122,349	197,180	122,349
Interest - Prepay Cap Fees	-	829	1,256	39,818	1,256
Interest - T-Bills	113,681	26,997	49,236	(7,313)	49,236
Interest - 98 & 2007 Revenue Bond	65,888	5,201	-	14,977	3,913
GRAND TOTAL WASTEWATER:	\$10,175,025	\$10,372,474	\$10,118,041	\$10,634,091	\$10,221,580

ALL FUNDS		REVENUES			
Revenue Sources:	2011-12 Budget	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
ALL FUNDS TOTAL:	\$28,988,603	\$25,183,543	\$26,687,136	\$26,768,886	\$29,779,028

*Total includes transfer revenue. Net revenue for FY 13-14 total without transfers is \$27,267,230. Special Revenue Fund without transfers totals \$2,690,140. Net revenue for Capital Fund without transfers totals \$783,687.

EXPENDITURES

The City of Sedona total budget decreased from \$36,469,809 in FY13 to \$36,145,299 in FY14, a change of just under one percent. The General Fund budget, which primarily supports the day to day services provided to our residents and visitors, increased from \$12,281,083 to \$13,070,504 over last year, an increase of 6.4%. Of the General Fund expenditures, approximately \$7.8 million, or 60%, is attributable to salaries and benefits for the City's employees. In addition to the inflationary increases and specific program expansions and service level increases discussed in the City Manager's Budget Letter, the operating budget is made up of several significant expenditure categories worth highlighting. Approximately \$1.2 million funds long-standing annual service contracts with nine not-for-profit agencies providing services to the community. These programs include library services, the operation of the Sedona Visitor Center, and local recycling, to name a few. Another \$800,000 of the General Fund budget constitutes the annual debt service payments for the City Hall Complex and drainage improvements in the Chapel area. An additional \$500,000 was added to the FY14 budget to fund salary adjustments for City employees; these adjustments were the first increases to annual wages for City employees in four years. The budgets for all of the City's programs and service areas are included in the next section. Several significant adjustments to where costs are budgeted have been made between FY13 and FY14. While all tax and benefits line items were formerly budgeted in the Human Resources Department, those costs have now been decentralized out to the various operating departments. The budget for the Community Services Department has also been distributed to the Parks and Recreation Department, the City Manager's Office, and General Services, due to a reorganization that occurred in 2012.



The Capital Budget for this fiscal year decreased from \$8,132,369 in FY13 to \$7,447,302 in FY14, or a total of 8.4%. The City Council authorized the use of approximately \$6 million of reserves to accelerate drainage projects and address other capital infrastructure needs. The capital budget by project and source of funds is detailed in the Capital Improvement Program (CIP) section of this document.

The Wastewater Fund expenditures for FY14 are budgeted at \$12,218,860 which is an increase of 2.2% over the FY13 budget. This is primarily due to inflationary increases and continuation of the effluent management and plant capacity upgrades capital projects. No new programs or staffing are included in FY14.

The following details expenditures by fund and department or program. The schedules include FY12 actual expenditures, FY13 budgets and estimated actuals, and FY14 adopted budgets. Department program budgets by line item follow the expenditure tables.

GENERAL FUND		EXPENDITURES		
Expenditures:	2011-2012 Actual	2012-2013 Budget	2012-2013 Estimated	2013-2014 Adopted
City Council	64,273	66,911	62,312	53,840
City Manager	502,679	604,271	635,392	698,982
Human Resources	1,620,958	1,900,807	1,091,492	181,238
Financial Services	351,552	373,636	411,497	473,470
Information Technology	523,230	570,605	570,303	738,277
Legal	330,844	369,093	337,193	460,686
City Clerk	-	-	-	239,306
Parks and Recreation/Community Services	1,790,037	1,933,074	1,679,171	359,249
General Services	1,944,286	1,496,501	1,960,854	2,843,110
Operating Contingency	-	300,000	-	200,000
Community Development	762,586	885,311	695,362	1,146,286
Public Works	890,506	1,134,771	1,036,446	1,845,964
Police Department	2,110,003	2,350,243	2,341,639	3,517,752
Municipal Court	228,421	295,859	237,859	312,344
Total Expenditures	\$ 11,119,373	\$ 12,281,082	\$ 11,059,520	\$ 13,070,504

SPECIAL REVENUE FUND		EXPENDITURES		
Expenditures:	2011-2012 Actual	2012-2013 Budget	2012-2013 Estimated	2013-2014 Adopted
Streets Fund:	1,368,585	2,576,197	2,378,552	2,266,077
Grant Fund:	138,826	1,407,355	260,303	1,058,500
P.A.N.T. Fund	117,866	113,290	81,828	84,056
Total Expenditures	\$ 1,625,277	\$ 4,096,842	\$ 2,720,683	\$ 3,408,633

CAPITAL FUND		EXPENDITURES		
Expenditures:	2011-2012 Actual	2012-2013 Budget *	2012-2013 Estimated	2013-2014 Adopted
CIP:	-	8,132,369	-	-
Drainage:	269,805	-	1,623,798	3,187,736
Parks and Recreation:	528,767	-	515,740	2,787,171
Public Works:	409,795	-	476,379	1,188,300
Police:	-	-	88,064	294,450
IT Capital:	254,624	-	270,425	-
Arts:	1,345	-	15,000	65,000
Community Development:	3,086	-	-	-

Devt Impact Fee Study (carryover)	-	-	-	10,000
Transfers	-	-	-	-85355
Total Expenditures	\$1,467,422	\$8,132,369	\$2,989,406	\$7,447,302

WASTEWATER ENTERPRISE FUND EXPENDITURES				
Expenditures:	2011-2012 Actual	2012-2013 Budget Estimated		2013-2014 Adopted
Administration	573,631	653,279	696,472	898,729
Debt Service	2,049,801	6,093,726	6,092,666	6,102,326
Treatment Plant	1,826,815	2,347,826	1,860,074	2,524,986
Wastewater Capital/Construction	242,860	2,864,684	547,286	2,778,175
Transfers	-	-	-	(85,356)
Total Expenditures	\$4,693,107	\$11,959,515	\$9,196,498	\$12,218,860

ALL FUNDS EXPENDITURES				
Expenditures:	2011-2012 Actual	2012-2013 Budget Estimated		2013-2014 Adopted
Total Expenditures	\$ 18,905,179	\$ 36,469,809	\$ 25,966,107	\$ 36,145,299

*Because program breakout for FY 12-13 Capital budget is unavailable, total CIP budget is included instead.

GENERAL FUND - DEPARTMENT DETAILS

The following section details departmental expenditures by line item. Department descriptions, FY 13-14 objectives, and FY 12-13 accomplishments are included. When relevant, workload indicators and performance measures are provided after department details.





CITY COUNCIL

DEPARTMENT DESCRIPTION

The Mayor and City Councilors are elected at large and consist of seven members. The Mayor presides over the City Council meetings. The City Council appoints a City Manager who is responsible for the day-to-day operations of the City.

MISSION STATEMENT

To encourage partnering to maximize resources and opportunities in sustaining Sedona's vibrant economy, which includes an interdependence of residents, visitors and surrounding communities. The City Council, Boards and Commissions, staff and volunteers partner in being responsive to the needs of the community to accomplish the City's mission.

2013-2014 OBJECTIVES

Continue to work toward achievements within the Council's top priorities of:

- Develop a strategy for collection, audits & penalty enforcement of sales taxes, bed taxes and wastewater fees.
- Review grant funding process.
- Mitigate traffic and parking issues in Uptown.
- Storm water management.
- Promote Sedona as a center for arts education.
- Public Communication, Outreach and Education: continue efforts at outreach through social media, coffee chats, website enhancements and written reports.

2012-2013 ACCOMPLISHMENTS

- ✓ Approved a balanced budget.
- ✓ Began conversion to Enterprise Resource Software and continued strong financial position.
- ✓ Accelerated improvements to storm water drainage system.
- ✓ Reviewed and altered grant funding process.
- ✓ Continued community outreach and input process for the Community Plan Update through public meetings and use of the steering committee.

- ✓ Hosted the Citizens Academy and continued outreach through social media and enhancements to the City's website.
- ✓ Completed installation of wastewater wetlands and approved funding for an updated wastewater fee study.
- ✓ Continued to promote sustainable practices including conversion to electronic Council packets on iPads.

Did You Know?

The City Council now holds a meeting at 3:00 p.m. prior to the 4:30 p.m. regular Council meeting to ask questions about items on the agenda. This serves to reduce the discussion time at the regular meeting.

SIGNIFICANT CHANGES

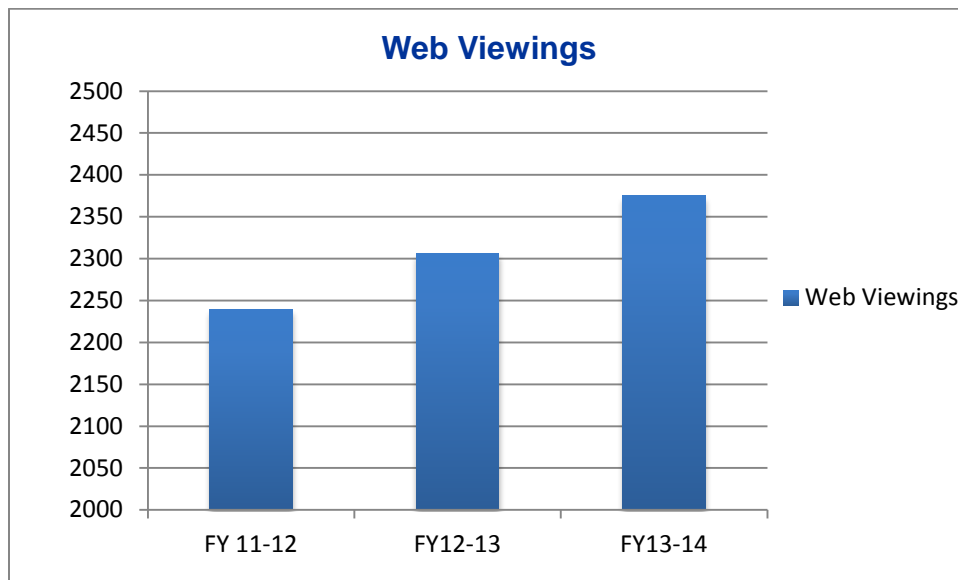
- Please note: In prior years' budgets, monies allocated for employee benefits were previously lump summed and allocated entirely within the human resources general fund. These costs are now dispersed and allocated within each department's respective general fund budgets.

WORKLOAD INDICATORS

Workload Indicators	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
City Council Communications reviewed	171	196	185
Public meetings held	41	51	46

PERFORMANCE MEASURE

Performance Measures	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
Total Unique Web Visitors	2,239	2,306	2,375
Unique Visitor increase of 5% annually	N/A	3%	5%



General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona

102 Roadrunner Drive
 Sedona, AZ 86336

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 Period 01 - 15
 Fiscal Year 2014

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
10	General Fund				
5210	City Council				
01	General Administration				
6005	Salary & Wages	37,426.40	0.00	0.00	0.00
6010	TempPart-Time Wages	0.00	42,700.00	40,200.00	40,200.00
6024	Meals	2,374.39	5,000.00	2,185.00	5,000.00
6125	Direct Payroll Costs	3,220.15	3,369.00	2,834.00	2,969.00
6136	Workers Compensation Insurance	34.52	0.00	0.00	396.00
6405	Professional Services	11,790.58	500.00	453.00	150.00
6703	DuesSubscriptionsLicense	7,394.00	10,342.00	11,420.00	125.00
6710	Special Programs	2,032.53	5,000.00	5,220.00	5,000.00
01	General Administration	64,272.57	66,911.00	62,312.00	53,840.00
Expense Total		64,272.57	66,911.00	62,312.00	53,840.00
5210	City Council	64,272.57	66,911.00	62,312.00	53,840.00

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2014 ADOPTED</u>	
10-5210-01-6005	Salary & Wages	\$0.00	\$0.00	
	Salary & Stipends			\$0.00
10-5210-01-6010	Temp/Part-Time Wages	\$42,700.00	\$40,200.00	
	Salary & Stipends			\$40,200.00
10-5210-01-6125	Direct Payroll Costs	\$3,369.00	\$2,969.00	
	ERE Benefits %of Wages			\$2,969.00
10-5210-01-6136	Workers Compensation Insurance	\$0.00	\$396.00	
	ERE Benefits %of Wages (re-allocated to each dept)			\$396.00
10-5210-01-6024	Meals	\$5,000.00	\$5,000.00	
	Unchanged from prior year			\$5,000.00
10-5210-01-6405	Professional Services	\$500.00	\$150.00	
	Professional Plaques, nameplates, nametags			\$150.00
	Removed Council Portrait expense of \$350			\$0.00
10-5210-01-6703	Dues/Subscriptions/License	\$10,342.00	\$125.00	
	Operating AZ Town Hall Dues			\$125.00
	Moved \$8,565 AZ League of Cities & Towns Dues to General Services			\$0.00
	Moved \$1,602 NACOG Dues to General Services			\$0.00
	Moved \$50 Red Rock News Subscription to City Clerk's Budget			\$0.00
10-5210-01-6710	Special Programs	\$5,000.00	\$5,000.00	
	Mayor & Council Special Activities			\$5,000.00
		\$66,911.00	\$53,840.00	

DEPARTMENT DESCRIPTION

The City Manager's office is responsible for the implementation of City Council policy and work plans. This is accomplished through Council establishment of strategic goals and distribution of work toward these goals throughout the departments. The continuous improvement to services provided to external customers (citizens) and internal customers (employees) is a key focus of the office.

MISSION STATEMENT

To assist departments and City Council in meeting performance goals by fostering an organizational environment that encourages a commitment to teamwork and delivery of quality municipal services to internal and external customers.

2013-2014 OBJECTIVES

- Complete a Development Impact fee study.
- Complete a Wastewater Rate Study update.
- Implement parking and traffic management improvements to the Uptown business district.
- Continue to provide over \$1,000,000 in funding to community based not-for-profit organizations for provision of contractual service and to support various community-wide events.
- Revise and streamline the operating budget and Capital Improvement Program (CIP) process for Fiscal Year 2013-2014.
- Produce a new budget document in accordance with GFOA distinguished budget presentation award.

2012-2013 ACCOMPLISHMENTS

- ✓ Entered into a service contract with the YMCA to take over operations of the Sedona Teen Center.
- ✓ Expanded the City's small grant award program to provide \$150,000 worth of grants to local non-profits for Arts and Culture,

Community Building, and Economic Stimulation activities.

- ✓ Implemented enhanced communications strategies including the production of a 2012 Annual Community Report, community newsletter, Council Coffee Chats, and website enhancements.
- ✓ Began producing a quarterly capital improvement program status update report.
- ✓ Update the City's Development Impact Fee Study.

Did you know?

Each spring, residents can enroll in the Citizens Academy to gain a better understanding about City operations and issues. The free program runs for seven weeks and is open to community members who are 16 years and older.

SIGNIFICANT CHANGES

- Please note: In prior years' budgets, monies allocated for employee benefits were previously lump summed and allocated entirely within the human resources general fund. These costs are now dispersed and allocated within each department's respective general fund budgets.

WORKLOAD INDICATORS

Workload Indicators	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
City Council agenda bill items reviewed	171	196	185
Total number of adopted Council Priorities	28	25	25

PERFORMANCE MEASURES

Performance Measures	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
Complete 100% of established Council <i>bi-annual</i> priorities within 24 months	100%	N/A	100%

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona

102 Roadrunner Drive
 Sedona, AZ 86336

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 Period 01 - 15
 Fiscal Year 2014

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
10	General Fund				
5220	City Manager				
01	General Administration				
6005	Salary & Wages	0.00	253,429.00	297,076.00	476,350.00
6046	Employee Benefits	0.00	5,625.00	611.00	9,000.00
6125	Direct Payroll Costs	0.00	19,388.00	7,260.00	37,430.00
6130	Retirement	0.00	0.00	0.00	65,349.00
6134	STDLTD Insurance	0.00	0.00	0.00	3,286.00
6135	HealthDentalLife Insurance	0.00	0.00	0.00	61,161.00
6136	Workers Compensation Insurance	0.00	0.00	0.00	7,272.00
6405	Professional Services	0.00	2,000.00	280.00	0.00
6410	Commission Support	0.00	1,000.00	278.00	15,000.00
6703	DuesSubscriptionsLicense	0.00	1,930.00	1,069.00	5,334.00
6705	Public Information Program	0.00	0.00	0.00	18,800.00
01	General Administration	0.00	283,372.00	306,574.00	698,982.00
02	Administration				
6005	Salary & Wages	110,445.02	127,393.00	124,922.00	0.00
6006	Overtime	875.77	0.00	10.00	0.00
6046	Employee Benefits	1,042.50	1,200.00	160.00	0.00
6125	Direct Payroll Costs	8,402.07	9,745.00	9,288.00	0.00
6130	Retirement	1,006.55	0.00	0.00	0.00
6134	STDLTD Insurance	53.75	0.00	0.00	0.00
6135	HealthDentalLife Insurance	2,432.16	0.00	0.00	0.00
6136	Workers Compensation Insurance	27.49	0.00	0.00	0.00
6405	Professional Services	1,650.79	1,500.00	1,474.00	0.00
6452	Recording Fees	88.50	500.00	187.00	0.00
6511	Advertising	11,834.74	17,200.00	14,754.00	0.00
6703	DuesSubscriptionsLicense	547.00	942.00	407.00	0.00
6705	Public Information Program	0.00	2,000.00	848.00	0.00
02	Administration	138,406.34	160,480.00	152,050.00	0.00
03	Public RelationsInformation Services				
6005	Salary & Wages	157,912.41	105,903.00	105,903.00	0.00
6006	Overtime	241.61	0.00	28.00	0.00
6046	Employee Benefits	11,410.04	2,475.00	14,842.00	0.00
6125	Direct Payroll Costs	12,408.54	8,102.00	17,127.00	0.00
6130	Retirement	2,066.22	0.00	0.00	0.00
6134	STDLTD Insurance	116.97	0.00	0.00	0.00
6135	HealthDentalLife Insurance	3,325.80	0.00	0.00	0.00
6136	Workers Compensation Insurance	242.00	0.00	0.00	0.00
6405	Professional Services	0.00	0.00	627.00	0.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
6410	Commission Support	379.09	500.00	500.00	0.00
6703	DuesSubscriptionsLicense	1,623.44	1,385.00	1,114.00	0.00
6705	Public Information Program	6,287.50	18,800.00	14,138.00	0.00
03	Public RelationsInformation Services	196,013.62	137,165.00	154,279.00	0.00
06	City Council Partnering				
6005	Salary & Wages	62,481.47	0.00	0.00	0.00
6125	Direct Payroll Costs	3,737.56	0.00	0.00	0.00
6130	Retirement	513.20	0.00	0.00	0.00
6134	STD LTD Insurance	19.70	0.00	0.00	0.00
6135	HealthDentalLife Insurance	383.19	0.00	0.00	0.00
6136	Workers Compensation Insurance	89.61	0.00	0.00	0.00
06	City Council Partnering	67,224.73	0.00	0.00	0.00
07	Team Facilitation				
6005	Salary & Wages	77,089.77	0.00	0.00	0.00
6125	Direct Payroll Costs	5,672.72	0.00	0.00	0.00
6130	Retirement	627.44	0.00	0.00	0.00
6134	STD LTD Insurance	22.31	0.00	0.00	0.00
6135	HealthDentalLife Insurance	500.42	0.00	0.00	0.00
6136	Workers Compensation Insurance	113.78	0.00	0.00	0.00
07	Team Facilitation	84,026.44	0.00	0.00	0.00
60	Inter-Governmental				
6005	Salary & Wages	15,485.07	20,301.00	19,672.00	0.00
6046	Employee Benefits	0.00	900.00	900.00	0.00
6125	Direct Payroll Costs	1,111.72	1,553.00	1,472.00	0.00
6130	Retirement	152.31	0.00	0.00	0.00
6134	STD LTD Insurance	3.48	0.00	0.00	0.00
6135	HealthDentalLife Insurance	156.33	0.00	0.00	0.00
6136	Workers Compensation Insurance	32.24	0.00	0.00	0.00
6703	DuesSubscriptionsLicense	67.01	500.00	445.00	0.00
60	Inter-Governmental	17,008.16	23,254.00	22,489.00	0.00
Expense Total		502,679.29	604,271.00	635,392.00	698,982.00
5220	City Manager	502,679.29	604,271.00	635,392.00	698,982.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	
10-5220-01-6005	Salary & Wages	\$379,635.00	\$476,350.00	\$455,467.00
	New Positions - Commission Support			\$20,883.00
10-5220-01-6046	Employee Benefits	\$9,000.00	\$9,000.00	
	Allowances			\$9,000.00
10-5220-01-6125	Direct Payroll Costs	\$29,041.00	\$37,430.00	
	%of Wages			\$31,430.00
	New Positions - Commission Support			\$6,000.00
10-5220-01-6130	Retirement	\$0.00	\$65,349.00	
	%of Wages (re-allocated to each dept)			\$56,289.00
	New Positions - Commission Support			\$9,060.00
10-5220-01-6134	STD/LTD Insurance	\$0.00	\$3,286.00	
	%of Wages (re-allocated to each dept)			\$2,286.00
	New Positions - Commission Support			\$1,000.00
10-5220-01-6135	Health/Dental/Life Insurance	\$0.00	\$61,161.00	
	%of Wages (re-allocated to each dept)			\$61,161.00
10-5220-01-6136	Workers Compensation Insurance	\$0.00	\$7,272.00	
	%of Wages (re-allocated to each dept)			\$6,272.00
	New Positions - Commission Support			\$1,000.00
10-5220-01-6405	Professional Services	\$2,000.00	\$0.00	
	Intern Stipend moved to salaries, paid through payroll			\$2,000.00
	Automatic Adjustment			(\$2,000.00)
10-5220-01-6410	Commission Support	\$1,500.00	\$15,000.00	
	Miscellaneous meeting meals, plaques and awards, etc.			\$1,000.00
	New Positions - Commission Support			\$20,000.00
	New Positions - Commission Support (move to IT)			(\$6,000.00)
10-5220-01-6703	Dues/Subscriptions/License	\$3,815.00	\$5,334.00	
	3CMA Dues			\$390.00
	Rotary Dues Reimbursement - Tim			\$1,200.00
	GFOA Membership - Karen			\$350.00
	ICMA Membership - Tim			\$1,400.00
	ACMA Memberships, Tim, Karen, Nick			\$750.00
	SRRN Subscription			\$90.00
	SESAC Music Royalties			\$327.00
	ASCAP Music Royalties			\$327.00
	Capital Times and Republic Subscriptions			\$500.00
10-5220-01-6705	Public Information Program	\$18,800.00	\$18,800.00	
	Advertising			\$6,950.00
	Annual Community Report			\$5,000.00
	Misc, i.e. State of City Address			\$600.00

Citizen's Academy			\$500.00
Community Newsletter			\$3,500.00
Council Coffee Chats			\$2,250.00
(Moved from Program 03)			
	\$443,791.00	\$698,982.00	

HUMAN RESOURCE

DEPARTMENT DESCRIPTION

The Human Resources Division (HR) provides assistance to all employees of the City regarding benefits, employee development, and safety standard issues. Human Resources is responsible for the administration and management of the human capital needs which includes: the recruitment process, new employee orientation, performance evaluations, employee benefit programs, classification and compensation programs, personnel records, rewards and recognition programs, employee manual updates, employee development programs, employee safety programs, and assisting with the compliance of federal, state, and local laws and regulations governing employees.

MISSION STATEMENT

Human Resources Division optimizes the City of Sedona's human capital by recruiting, developing, and retaining a workforce that achieves the mission and goals of the organization.

2013-2014 OBJECTIVES

- Increase in-house training opportunities.
- Continue to retain and attract excellent employees.
- Continue an effort toward reducing our Workers Compensation E-Mod rating.
- Implement additional employee recognition programs such as anniversary acknowledgements.
- Revise and streamline employee manuals and forms.

2012-2013 ACCOMPLISHMENTS

- ✓ Hired new employees in key leadership positions: Director of Community Development and Magistrate Judge.
- ✓ Reduced unemployment costs over the past three years.
- ✓ Implemented and expanded online

recruitment processes.

- ✓ Organized and presented a larger Spring Volunteer Luncheon.
- ✓ Increased visits to departments outside of City Hall.
- ✓ Streamlined and reduced time for employees during Open Enrollment Insurance process.
- ✓ Organized and presented Employee Wellness Fair at City Hall.

Did You Know?

HR searches for and implements cost effective measures such as free online recruitment systems

AND

HR completes a full background reference check on all employees and volunteers

SIGNIFICANT CHANGES

- Health insurance increases.
- Increases in retirement systems (Arizona State Retirement System and Public Safety Personnel Retirement System).
- Consolidated and streamlined budget programs.
- Please note: In prior years' budgets, monies allocated for employee benefits were previously lump summed and allocated entirely within the human resources general fund. These costs are now dispersed and allocated within each department's respective general fund budgets.

WORKLOAD INDICATORS

Workload Indicators	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
Job applications received	510	565	500
Job interviews conducted	88	99	75
New hires	27	40	25
Job postings	18	26	20

*Some job postings included more than one position.

PERFORMANCE MEASURES

Performance Measures	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
Jobs posted within 24 hours of notice or discharge.	100%	100%	100%

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona

102 Roadrunner Drive
 Sedona, AZ 86336

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 Period 01 - 15
 Fiscal Year 2014

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
10	General Fund				
5221	Human Resources				
01	General Administration				
6005	Salary & Wages	31,875.53	36,217.00	37,626.00	111,595.00
6009	Special Pay	151,800.00	160,080.00	0.00	0.00
6046	Employee Benefits	600.00	2,436.00	0.00	540.00
6125	Direct Payroll Costs	12,752.82	2,771.00	2,875.00	8,537.00
6130	Retirement	310,100.47	401,881.00	271,910.00	12,610.00
6131	PSPRS Retirement	151,310.49	204,063.00	89,481.00	0.00
6134	STD LTD Insurance	30,662.90	34,793.00	18,544.00	711.00
6135	HealthDentalLife Insurance	732,113.64	850,110.00	494,504.00	17,917.00
6136	Workers Compensation Insurance	8.11	0.00	5,695.00	310.00
6137	Unemployment Benefits	0.00	0.00	0.00	8,140.00
6141	Employee Exams	893.30	690.00	500.00	4,628.00
6210	PrintingOffice Supplies	31.98	0.00	901.00	0.00
6212	Postage	0.00	0.00	25.00	0.00
6243	Safety Programs	0.00	0.00	0.00	500.00
6405	Professional Services	894.51	0.00	984.00	0.00
6447	RecruitmentRelocation	0.00	500.00	332.00	5,000.00
6450	Legal FeesSettlementsDeductibles	0.00	0.00	0.00	500.00
6511	Advertising	0.00	0.00	0.00	1,500.00
6703	DuesSubscriptionsLicense	736.00	781.97	1,036.00	1,055.00
6710	Special Programs	0.00	0.00	0.00	7,695.00
01	General Administration	1,423,779.75	1,694,322.97	924,413.00	181,238.00
05	Safety				
6005	Salary & Wages	15,557.60	15,890.00	15,395.00	0.00
6046	Employee Benefits	0.00	54.00	0.00	0.00
6125	Direct Payroll Costs	1,126.42	1,216.00	1,142.00	0.00
6130	Retirement	125.99	0.00	628.00	0.00
6134	STD LTD Insurance	8.78	0.00	37.00	0.00
6135	HealthDentalLife Insurance	250.81	0.00	1,029.00	0.00
6136	Workers Compensation Insurance	112,973.32	112,215.00	72,397.00	0.00
6141	Employee Exams	136.30	1,783.29	739.00	0.00
6243	Spec SuppliesSafety EquipEmg	0.00	70.74	94.00	0.00
6703	DuesSubscriptionsLicense	129.00	135.00	73.00	0.00
05	Safety	130,308.22	131,364.03	91,534.00	0.00
08	Recruitment				
6005	Salary & Wages	27,030.10	27,784.00	26,921.00	0.00
6046	Employee Benefits	0.00	162.00	0.00	0.00
6125	Direct Payroll Costs	2,054.77	2,126.00	2,024.00	0.00
6130	Retirement	219.77	0.00	1,099.00	0.00
6134	STD LTD Insurance	14.54	0.00	62.00	0.00
6135	HealthDentalLife Insurance	350.20	0.00	1,441.00	0.00
6136	Workers Compensation Insurance	6.10	0.00	28.00	0.00
6141	Employee Exams	1,909.00	2,373.00	2,841.00	0.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
6447	RecruitmentRelocation	1,959.67	4,130.00	5,173.00	0.00
6511	Advertising	604.32	1,919.00	1,439.00	0.00
08	Recruitment	34,148.47	38,494.00	41,028.00	0.00
09	Training				
6005	Salary & Wages	13,103.06	13,404.00	12,988.00	0.00
6046	Employee Benefits	0.00	54.00	0.00	0.00
6125	Direct Payroll Costs	981.54	1,025.00	967.00	0.00
6130	Retirement	106.21	0.00	530.00	0.00
6134	STD LTD Insurance	7.31	0.00	31.00	0.00
6135	HealthDentalLife Insurance	200.53	0.00	823.00	0.00
6136	Workers Compensation Insurance	2.95	0.00	14.00	0.00
09	Training	14,401.60	14,483.00	15,353.00	0.00
10	Employee Programs				
6005	Salary & Wages	13,103.06	13,404.00	12,988.00	0.00
6046	Employee Benefits	0.00	54.00	0.00	0.00
6125	Direct Payroll Costs	974.67	1,025.00	967.00	0.00
6130	Retirement	106.21	0.00	530.00	0.00
6134	STD LTD Insurance	7.31	0.00	31.00	0.00
6135	HealthDentalLife Insurance	200.50	0.00	823.00	0.00
6136	Workers Compensation Insurance	2.95	0.00	14.00	0.00
6710	Special Programs	3,925.29	7,660.00	3,811.00	0.00
10	Employee Programs	18,319.99	22,143.00	19,164.00	0.00
Expense Total		1,620,958.03	1,900,807.00	1,091,492.00	181,238.00
5221	Human Resources	1,620,958.03	1,900,807.00	1,091,492.00	181,238.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	
10-5221-01-6005	Salary & Wages	\$106,700.00	\$111,595.00	\$132,595.00
				(\$21,000.00)
10-5221-01-6009	Special Pay	\$160,080.00	\$0.00	
	Employee Appreciation			\$0.00
10-5221-01-6046	Employee Benefits	\$0.00	\$540.00	
	Allowance			\$540.00
10-5221-01-6125	Direct Payroll Costs	\$8,163.00	\$8,537.00	
	%of Wages			\$8,537.00
10-5221-01-6130	Retirement	\$401,881.00	\$12,610.00	
	%of Wages (re-allocated to each dept)			\$12,610.00
10-5221-01-6131	PSPRS Retirement	\$204,063.00	\$0.00	
	%of Wages (re-allocated to each dept)			\$0.00
10-5221-01-6134	STD/LTD Insurance	\$34,793.00	\$711.00	
	%of Wages (re-allocated to each dept)			\$711.00
10-5221-01-6135	Health/Dental/Life Insurance	\$850,110.00	\$17,917.00	
	per schedule (re-allocated to each dept)			\$17,917.00
10-5221-01-6136	Workers Compensation Insurance	\$112,215.00	\$310.00	
	%of Wages (re-allocated to each dept)			\$310.00
10-5221-01-6137	Unemployment Claims	\$8,140.00	\$8,140.00	
	Unemployment Claims			\$8,140.00
10-5221-01-6141	Employee Exams	\$3,540.00	\$4,628.00	
	Employee Physicals			\$1,260.00
	Hepatitis B Vaccinations (complete series)			\$945.00
	Drug Screening (includes CDL and lifeguards)			\$900.00
	CDL Maintenance Expenses-medical exam / license renewal fee			\$525.00
	Bilingual Testing			\$125.00
	MRO fees for CDL random screening			\$573.00
	CDL blood draw collection fee for random screening			\$300.00
10-5221-01-6243	Safety Programs	\$1,000.00	\$500.00	
	Automatic Adjustment			\$500.00
10-5221-01-6447	Recruitment/Relocation	\$0.00	\$5,000.00	
	Recruitment/Relocation			\$5,000.00
10-5221-01-6450	Legal Fees/Settlements/Deductibles	\$0.00	\$500.00	
	Personnel Board			\$500.00
10-5221-01-6511	Advertising	\$1,500.00	\$1,500.00	
	Recruitment/Relocation			\$1,500.00
10-5221-01-6703	Dues/Subscriptions/License	\$962.00	\$1,055.00	
	IPMA Dues (1-3 members)			\$400.00
	Hire Right Subscription			\$135.00
	AZ Chapter IPMA-HR			\$70.00
	Survey Monkey			\$200.00
	VVHRA Membership			\$50.00
	HR Specialist Newsletter			\$145.00
	AZ PRIMA (Risk Mangement)			\$55.00
10-5221-01-6710	Special Programs	\$7,660.00	\$7,695.00	
	Get Well / Bereavement			\$500.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED
	Longevity Gifts		\$850.00
	Spotlight Awards		\$125.00
	Employee of the Year (Plaque and Cash Award)		\$125.00
	Employee Appreciation		\$3,700.00
	Cake for Retirees / Resignations		\$80.00
	New Employee Lunch with City Manager		\$315.00
	Volunteer Appreciation Luncheon		\$2,000.00
		\$1,900,807.00	\$181,238.00

FINANCIAL SERVICES

DEPARTMENT DESCRIPTION

The Finance Department provides a variety of services to City residents, businesses, and other City Departments. The Department is responsible for wastewater billing and collection services for City services. The Department provides payroll, benefits administration, purchasing and payables services for the City. The Department also provides investment, debt management, budget coordination and management services to the City Council, City Manager and citizens.

MISSION STATEMENT

To provide professional, accurate, and timely financial and accounting services to all customers which include, but are not limited to, all citizens, vendors, utility customers, media, City Council, and all Departments and employees of the City of Sedona.

2013-2014 OBJECTIVES

- Complete financial reporting guidelines to adhere to new State requirements for transparency with financial reporting.
- Implementation of processing business licenses internally with customer service available locally for City businesses.
- Update the City of Sedona Purchasing Manual.

2012-2013 ACCOMPLISHMENTS

- ✓ Complete implementation of new software system to integrate the sharing of information among all City Departments.
- ✓ Creation and implementation of a Collections Department for collection efforts with delinquent wastewater and TPT tax customers.
- ✓ Expanded the City's business license program to include all business types.

Did You Know?

That the City provides discounts on sewer bills for low flow toilets or residents with low incomes.

SIGNIFICANT CHANGES

- Evaluated delinquent wastewater accounts and implemented new deposit requirement in February 2012.
- Implemented citywide business licensing program in January 2012 for all business activity within city limits. In January 2012, over 1,800 new businesses were licensed with the City of Sedona.
- Implemented daily electronic bank deposit system to reduce trips to local bank.
- Please note: In prior years' budgets, monies allocated for employee benefits were previously lump summed and allocated entirely within the human resources general fund. These costs are now dispersed and allocated within each department's respective general fund budgets.

WORKLOAD INDICATORS

Workload Indicators	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
Number of Wastewater bills sent annually	80,877	82,730	83,000
Local sales tax revenues from audits and detection work	\$196,001	\$63,781	100,000
Local sales tax collections from audit and detection work	\$175,943	\$11,191	75,000

PERFORMANCE MEASURES

Performance Measures	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
Satisfactory GFOA Certificate of Achievement in Financial Reporting	YES	YES	YES
Satisfactory rating on annual audit	YES	YES	YES
Collect at least 75% of total identified audit and detection delinquencies.	90%	18%	75%
Monthly financial reports produced by the 10 th of each month for the previous reporting period	N/A	50%	100%

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona

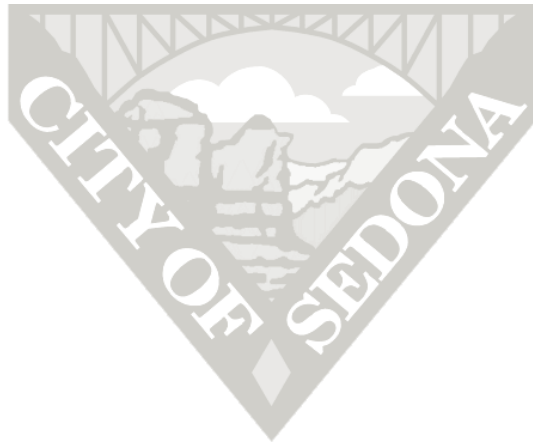
102 Roadrunner Drive
 Sedona, AZ 86336

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 Period 01 - 15
 Fiscal Year 2014

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
10	General Fund				
5222	Financial Services				
01	General Administration				
6005	Salary & Wages	34,022.44	42,424.00	79,769.00	252,309.00
6006	Overtime	18.75	0.00	57.00	0.00
6046	Employee Benefits	600.00	120.00	533.00	420.00
6125	Direct Payroll Costs	3,705.95	3,245.00	4,914.00	27,693.00
6130	Retirement	356.87	0.00	0.00	25,780.00
6134	STD LTD Insurance	21.01	0.00	0.00	1,552.00
6135	HealthDentalLife Insurance	547.98	0.00	0.00	40,307.00
6136	Workers Compensation Insurance	10.71	0.00	0.00	634.00
6210	PrintingOffice Supplies	0.00	0.00	1,336.00	0.00
6212	Postage	0.00	0.00	0.00	1,500.00
6213	Telephone	36.21	0.00	0.00	0.00
6225	Service Charges	0.00	0.00	16.00	0.00
6244	Office Furniture - Non Capital	5,674.80	0.00	0.00	0.00
6405	Professional Services	4,228.66	0.00	29,370.00	96,700.00
6455	Audit	0.00	0.00	0.00	20,000.00
6511	Advertising	0.00	0.00	0.00	3,700.00
6703	DuesSubscriptionsLicense	727.00	1,500.00	840.00	2,875.00
6750	TrainingStaff Development	0.00	0.00	0.00	0.00
01	General Administration	49,950.38	47,289.00	116,835.00	473,470.00
11	Payroll				
6005	Salary & Wages	20,371.20	39,787.00	24,926.00	0.00
6006	Overtime	6.63	0.00	33.00	0.00
6046	Employee Benefits	0.00	120.00	120.00	0.00
6125	Direct Payroll Costs	1,508.41	3,044.00	1,787.00	0.00
6130	Retirement	176.98	0.00	0.00	0.00
6134	STD LTD Insurance	10.60	0.00	0.00	0.00
6135	HealthDentalLife Insurance	316.23	0.00	0.00	0.00
6136	Workers Compensation Insurance	4.88	0.00	0.00	0.00
6703	DuesSubscriptionsLicense	0.00	375.00	0.00	0.00
11	Payroll	22,394.93	43,326.00	26,866.00	0.00
12	PayablesPurchasing				
6005	Salary & Wages	20,371.20	22,340.00	22,926.00	0.00
6006	Overtime	6.63	0.00	33.00	0.00
6125	Direct Payroll Costs	1,467.78	1,709.00	1,634.00	0.00
6130	Retirement	176.98	0.00	0.00	0.00
6134	STD LTD Insurance	10.60	0.00	0.00	0.00
6135	HealthDentalLife Insurance	316.23	0.00	0.00	0.00
6136	Workers Compensation Insurance	4.88	0.00	0.00	0.00
12	PayablesPurchasing	22,354.30	24,049.00	24,593.00	0.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
14	Budget				
6005	Salary & Wages	28,691.35	21,811.00	25,290.00	0.00
6006	Overtime	4.84	0.00	18.00	0.00
6046	Employee Benefits	0.00	60.00	60.00	0.00
6125	Direct Payroll Costs	2,136.57	1,669.00	1,877.00	0.00
6130	Retirement	208.89	0.00	0.00	0.00
6134	STD LTD Insurance	11.34	0.00	0.00	0.00
6135	HealthDentalLife Insurance	297.16	0.00	0.00	0.00
6136	Workers Compensation Insurance	6.60	0.00	0.00	0.00
6511	Advertising	1,456.00	2,500.00	2,500.00	0.00
14	Budget	32,812.75	26,040.00	29,745.00	0.00
15	DebtInvestmentsBond Payments				
6005	Salary & Wages	16,713.96	8,724.00	16,360.00	0.00
6046	Employee Benefits	0.00	60.00	60.00	0.00
6125	Direct Payroll Costs	1,243.59	667.00	1,235.00	0.00
6130	Retirement	122.18	0.00	0.00	0.00
6134	STD LTD Insurance	6.56	0.00	0.00	0.00
6135	HealthDentalLife Insurance	173.19	0.00	0.00	0.00
6136	Workers Compensation Insurance	3.67	0.00	0.00	0.00
6405	Professional Services	0.00	500.00	0.00	0.00
15	DebtInvestmentsBond Payments	18,263.15	9,951.00	17,655.00	0.00
16	Audit				
6005	Salary & Wages	35,700.62	38,829.00	31,106.00	0.00
6006	Overtime	6.63	0.00	33.00	0.00
6046	Employee Benefits	0.00	60.00	60.00	0.00
6125	Direct Payroll Costs	2,634.95	2,970.00	2,251.00	0.00
6130	Retirement	268.96	0.00	0.00	0.00
6134	STD LTD Insurance	14.59	0.00	0.00	0.00
6135	HealthDentalLife Insurance	402.78	0.00	0.00	0.00
6136	Workers Compensation Insurance	8.52	0.00	0.00	0.00
6405	Professional Services	0.00	500.00	1,073.00	0.00
6455	Audit	15,692.18	20,000.00	16,500.00	0.00
16	Audit	54,729.23	62,359.00	51,023.00	0.00
88	Revenue Management				
6005	Salary & Wages	55,726.31	59,324.00	51,385.00	0.00
6006	Overtime	45.09	0.00	136.00	0.00
6010	TempPart-Time Wages	0.00	0.00	2,005.00	0.00
6046	Employee Benefits	0.00	60.00	60.00	0.00
6125	Direct Payroll Costs	4,141.78	4,538.00	3,944.00	0.00
6130	Retirement	421.76	0.00	0.00	0.00
6134	STD LTD Insurance	26.42	0.00	0.00	0.00
6135	HealthDentalLife Insurance	653.51	0.00	0.00	0.00
6136	Workers Compensation Insurance	13.09	0.00	0.00	0.00
6405	Professional Services	90,018.96	95,700.00	60,000.00	0.00
6511	Advertising	0.00	0.00	1,357.00	0.00
6703	DuesSubscriptionsLicense	0.00	1,000.00	0.00	0.00
88	Revenue Management	151,046.92	160,622.00	118,887.00	0.00
Expense Total		351,551.66	373,636.00	385,604.00	473,470.00
5222	Financial Services	351,551.66	373,636.00	385,604.00	473,470.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	
10-5222-01-6005	Salary & Wages	\$233,239.00	\$252,309.00	\$252,309.00
10-5222-01-6046	Employee Benefits	\$480.00	\$420.00	
	Allowances			\$420.00
10-5222-01-6125	Direct Payroll Costs	\$17,842.00	\$27,693.00	
	%of Wages			\$27,693.00
10-5222-01-6130	Retirement	\$0.00	\$25,780.00	
	%of Wages (re-allocated to each dept)			\$25,780.00
10-5222-01-6134	STD/LTD Insurance	\$0.00	\$1,552.00	
	%of Wages (re-allocated to each dept)			\$1,552.00
10-5222-01-6135	Health/Dental/Life Insurance	\$0.00	\$40,307.00	
	%of Wages (re-allocated to each dept)			\$40,307.00
10-5222-01-6136	Workers Compensation Insurance	\$0.00	\$634.00	
	%of Wages (re-allocated to each dept)			\$634.00
10-5222-01-6212	Postage	\$0.00	\$1,500.00	
	Dec Pkg - Business Licenses			\$1,500.00
10-5222-01-6244	Office Furniture - Non Capital	\$0.00	\$0.00	
	Dec Pkg - New Position			\$1,500.00
	Moved to IT			(\$1,500.00)
10-5222-01-6405	Professional Services	\$96,700.00	\$96,700.00	
	Sales Tax Auditor			\$94,500.00
	Consulting services			\$1,000.00
	Third party services - municipal tax hearings			\$1,200.00
10-5222-01-6455	Audit	\$20,000.00	\$20,000.00	
	Audit services			\$20,000.00
10-5222-01-6511	Advertising	\$2,500.00	\$3,700.00	
	Public Notices			\$2,500.00
	Dec Pkg - Business Licenses			\$1,200.00
10-5222-01-6703	Dues/Subscriptions/License	\$2,875.00	\$2,875.00	
	GFOA Membership			\$425.00
	GFOAZ Membership			\$225.00
	American Payroll Association			\$225.00
	FLSA Updates and Subscription			\$500.00
	GFOA Subscriptions			\$500.00
	Revenue/collections management			\$1,000.00
		\$373,636.00	\$473,470.00	



INFORMATION TECHNOLOGY

DEPARTMENT DESCRIPTION

The Information Technology Department manages the acquisition and maintenance of all of the City's computer, network, and communication systems, including computer hardware and software, servers, network switches, routers and firewalls, telephone systems, voice mail, e-mail, and the City's Internet and Intranet sites.

Geographic Information Systems (GIS) within the IT Department provides maps, data, and spatial analysis to city departments and to the public through the City's comprehensive GIS database and the City's website www.SedonaAZ.gov.

MISSION STATEMENT

The Information Technology Department strives for operational excellence in all that we do. Our goal is exceptional customer service and support to City employees and citizens of Sedona in providing technology that delivers accurate, timely, and reliable information.

2013-2014 OBJECTIVES

- Begin migration to Gigabit IP Phones, providing significant network speed increase to the desktop.
- Increase Storage Area Network capacity to support continued migration to "Virtual" server infrastructure.
- Implement Mobile Device Management software to support city-provided tablets, smartphones, etc.
- Work on the development of a financial transparency dashboard for the City's Internet.

2012-2013 ACCOMPLISHMENTS

- ✓ Completed implementation of Springbrook Enterprise Resource Planning software.
- ✓ Completed major upgrade of Police Department CAD/Records systems.
- ✓ Completed implementation of two-way data sharing with Verde Valley Law Enforcement agencies.
- ✓ Rolled out tablet computers (Apple iPads) to City Council and limited city staff in support of "e-Packets."
- ✓ Expanded video security capabilities at City Hall.

- ✓ Installed Electronic Access Control "Key Card" Security system in Police Department
- ✓ Upgrade City's telephone and voice-mail systems retiring hardware that had reached end-of-life.

Did You Know?

The City's e-mail servers process an average of more than 2,000 e-mail messages per day. That's nearly 15,000 messages per week; more than 60,000 per month; and over 750,000 e-mail messages a year!

SIGNIFICANT CHANGES

- Consolidated multiple IT divisions into one budgetary entity, "IT Administration."
- Please note: In prior years' budgets, monies allocated for employee benefits were previously lump summed and allocated entirely within the human resources general fund. These costs are now dispersed and allocated within each department's respective general fund budgets.

WORKLOAD INDICATORS

Workload Indicators	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
Total Help Desk Requests	853	706	840

PERFORMANCE MEASURE

Performance Measures	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
Help Desk Requests resolved within 4 hours	42%	36%	50%
Help Desk Requests resolved within 8 hours	46%	39%	50%
Customer surveys returned with a Technical skills, knowledge, and expertise rating of satisfactory or better	N/A	67%	100%

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona
 102 Roadrunner Drive
 Sedona, AZ 86336

User: MMcKendry
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 Period 01 - 15
 Fiscal Year 2014

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
10	General Fund				
5224	Information Technology				
01	General Administration				
6005	Salary & Wages	38,092.97	47,102.00	51,639.00	277,718.00
6046	Employee Benefits	1,679.88	684.00	1,493.00	3,360.00
6125	Direct Payroll Costs	3,601.96	3,603.00	3,802.00	21,245.00
6130	Retirement	383.74	0.00	0.00	31,382.00
6134	STD LTD Insurance	22.12	0.00	0.00	1,577.00
6135	HealthDentalLife Insurance	709.40	0.00	0.00	43,584.00
6136	Workers Compensation Insurance	78.28	0.00	0.00	5,640.00
6210	PrintingOffice Supplies	0.00	0.00	1,332.00	0.00
6213	Telephone	0.00	0.00	680.00	21,171.00
6245	Office Equipment - Non Capital	0.00	0.00	0.00	0.00
6246	Computer Hardware - Non Capita	0.00	0.00	0.00	0.00
6405	Professional Services	0.00	0.00	0.00	5,440.00
6431	System Maintenance	0.00	0.00	0.00	10,000.00
6436	Software Update	0.00	0.00	0.00	220,375.00
6703	DuesSubscriptionsLicense	-34.23	0.00	0.00	1,850.00
6845	Office Equipment	0.00	0.00	0.00	0.00
6846	Computer Hardware	0.00	0.00	0.00	79,260.00
6847	Computer Software	0.00	0.00	0.00	15,675.00
6849	Telephone & Radio Equipment	0.00	0.00	0.00	0.00
01	General Administration	44,534.12	51,389.00	58,946.00	738,277.00
20	Geographic Information Systems				
6005	Salary & Wages	69,115.25	69,934.00	67,767.00	0.00
6046	Employee Benefits	0.00	156.00	0.00	0.00
6125	Direct Payroll Costs	5,258.21	5,350.00	5,135.00	0.00
6130	Retirement	555.38	0.00	0.00	0.00
6134	STD LTD Insurance	33.73	0.00	0.00	0.00
6135	HealthDentalLife Insurance	662.16	0.00	0.00	0.00
6136	Workers Compensation Insurance	112.07	0.00	0.00	0.00
6243	Spec SuppliesSafety EquipEmg	1,860.21	1,500.00	970.00	0.00
6436	Software Update	13,462.70	13,200.00	16,177.00	0.00
6732	Office Maintenance	283.65	450.00	0.00	0.00
20	Geographic Information Systems	91,343.36	90,590.00	90,049.00	0.00
21	Information Technology				
6005	Salary & Wages	58,698.30	59,396.00	57,562.00	0.00
6046	Employee Benefits	0.00	1,020.00	0.00	0.00
6125	Direct Payroll Costs	4,297.23	4,543.00	4,208.00	0.00
6130	Retirement	468.25	0.00	0.00	0.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
6134	STD LTD Insurance	27.82	0.00	0.00	0.00
6135	HealthDentalLife Insurance	988.71	0.00	0.00	0.00
6136	Workers Compensation Insurance	95.06	0.00	0.00	0.00
6212	Postage	37.70	0.00	44.00	0.00
6213	Telephone	13,261.42	18,200.00	14,566.00	0.00
6405	Professional Services	5,070.00	5,440.00	5,253.00	0.00
6431	System Maintenance	10,986.80	12,000.00	12,000.00	0.00
6436	Software Update	189,416.35	223,409.00	223,409.00	0.00
6703	DuesSubscriptionsLicense	0.00	400.00	400.00	0.00
6760	Replacement & Extension	0.00	0.00	468.00	0.00
21	Information Technology	283,347.64	324,408.00	317,910.00	0.00
22	Database Development				
6005	Salary & Wages	91,890.54	92,980.00	92,098.00	0.00
6046	Employee Benefits	786.84	1,500.00	960.00	0.00
6125	Direct Payroll Costs	6,907.89	7,113.00	6,940.00	0.00
6130	Retirement	737.72	0.00	0.00	0.00
6134	STD LTD Insurance	43.38	0.00	0.00	0.00
6135	HealthDentalLife Insurance	1,144.00	0.00	0.00	0.00
6136	Workers Compensation Insurance	150.62	0.00	0.00	0.00
6431	System Maintenance	0.00	850.00	840.00	0.00
6703	DuesSubscriptionsLicense	2,343.73	1,775.00	2,560.00	0.00
6750	TrainingStaff Development	0.00	0.00	0.00	0.00
22	Database Development	104,004.72	104,218.00	103,398.00	0.00
Expense Total		523,229.84	570,605.00	570,303.00	738,277.00
5224	Information Technology	523,229.84	570,605.00	570,303.00	738,277.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	
10-5224-01-6005	Salary & Wages	\$269,412.00	\$277,718.00	\$277,718.00
10-5224-01-6046	Employee Benefits	\$3,360.00	\$3,360.00	
	Allowances			\$2,160.00
				\$719.92
				\$480.08
10-5224-01-6125	Direct Payroll Costs	\$20,610.00	\$21,245.00	
	%of Wages			\$21,245.00
10-5224-01-6130	Retirement	\$0.00	\$31,382.00	
	%of Wages (re-allocated to each dept)			\$31,382.00
10-5224-01-6134	STD/LTD Insurance	\$0.00	\$1,577.00	
	%of Wages (re-allocated to each dept)			\$1,577.00
10-5224-01-6135	Health/Dental/Life Insurance	\$0.00	\$43,584.00	
	%of Wages (re-allocated to each dept)			\$43,584.00
10-5224-01-6136	Workers Compensation Insurance	\$0.00	\$5,640.00	
	%of Wages (re-allocated to each dept)			\$5,640.00
10-5224-01-6213	Telephone	\$17,600.00	\$21,171.00	
	City Internet			\$2,400.00
	PD MDC Internet			\$1,320.00
	Pool Network Connection			\$480.00
	Swagit A/V Link - City Council Broadcast			\$600.00
	Public Wi-Fi			\$1,200.00
	PD - Verizon Wireless service for Officer Mobile Computers - \$40/mo X 21 devices			\$10,080.00
	PD New - Increase Network Connection speed between Sedona PD and AZ DPS			\$4,800.00
	PW New - Cellular Service for WW Inspector Tablet Computer (42% WW, 58% PW)			\$480.00
	PW New - Cellular Service for WW Inspector Tablet Computer (subtract WW Portion)			(\$189.00)
10-5224-01-6243	Special Supplies	\$1,500.00	\$0.00	
10-5224-01-6405	Professional Services	\$5,440.00	\$5,440.00	
	Quarterly preventive maintenance for IT Data Center A/C unit			\$2,600.00
	Preventive maintenance contract for IT Data Center UPS			\$1,990.00
	Preventive maintenance for IT Data Center Generator - estimate only; not paid in FY2013			\$850.00
10-5224-01-6431	System Maintenance	\$10,850.00	\$10,000.00	
	Non-Capital Hardware/Software requirements and replacements			\$10,000.00
10-5224-01-6436	Software Update	\$239,208.00	\$220,375.00	
	PD - New World Software Maintenance			\$70,500.00
	ADP - HR and Payroll			\$48,000.00
	40%)			\$25,000.00
	Maintenance (includes WW Portion)			\$13,500.00
	GIS - ESRI Software Maintenance			\$12,500.00
	Service			\$11,040.00
	IT - GroupWise Software Maintenance			\$8,700.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	
	IT - On-Line Off-Site Backup Services			\$8,400.00
	PD - L-3 In-Car Video Hardware & Software Maintenance			\$7,300.00
	IT - VMWare Virtual Server Infrastructure Software Maintenance			\$4,200.00
	PD - APS eCitations Software Maintenance			\$4,065.00
	PD - Server Hardware Maintenance			\$4,000.00
	PD - VMware Virtual Server Infrastructure Software Maintenance			\$3,650.00
	Maintenance: NetMotion, Kerio, Kiwi, RSA			\$3,500.00
	CC/CA - LaserFiche Software Maintenance			\$3,200.00
	IT - Microsoft Licensing			\$3,000.00
	IT - GWAVA Retain E-Mail Archive Software Maintenance			\$2,500.00
	FN - MuniCast			\$1,995.00
	IT - modusGate Anti-Spam Software Maintenance			\$1,675.00
	Milestone server, one VMware server			\$1,500.00
	PD - Public Crime Statistics Information Web Portal			\$1,200.00
	CA - TimeMatters Software Maintenance			\$1,050.00
	PD - Spillmain Regional LE Data Sharing			\$1,000.00
	MC - Liberty Court Recording Software Maintenance			\$600.00
	Maintenance			\$500.00
	CD - Add Software Maintenance for GIS Desktop License for Associate Planner			\$300.00
	HR - EspressoID Employee Badge Software Maintenance			\$100.00
	due in FY2014			\$0.00
	FY2014			\$0.00
	HR - OSHA Documentation; Canceled in FY2013 per N. Wilson			\$0.00
	Canceled in FY2013 per J. Hill			\$0.00
	Maintenance (subtract WW Portion)			(\$600.00)
	WW - Springbrook ERP (subtract WW Portion)			(\$10,000.00)
	Reduce ADP Time Clocks			(\$12,000.00)
10-5224-01-6703	Dues/Subscriptions/License	\$2,175.00	\$1,850.00	
	Microsoft Developer Subscription			\$850.00
	Website Security Certificates			\$850.00
	Domain Name Registrations			\$150.00
10-5224-01-6732	Office Maintenance	\$450.00	\$0.00	
10-5224-01-6846	Computer Hardware	\$248,550.00	\$79,260.00	
	IT - Add Video Conferencing for City Hall; one fixed system and one mobile system			\$50,000.00
	Capital budget)			\$50,000.00
	IT - Add Increase Disk Space on Virtual Infrastructure SAN from 4TB to 8TB.			\$20,000.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	
	for Motorcycle Officers			\$12,100.00
	IT - Refresh Misc. Hardware; Upgrade Handheld GPS Unit			\$10,000.00
	IT - Refresh Server: Replace One Virtual Infrastructure Server and Virtual Server Manager			\$10,000.00
	PW Yard			\$10,000.00
	Century Link Project (carryover)			\$10,000.00
	and Building Inspection Staff			\$8,250.00
	New Positions			\$8,100.00
	IT - Refresh Server: Replace Main City File Server			\$8,000.00
	PD - Refresh Server: New World Application/Database Server			\$7,000.00
	CC - Add Tablet Computers for City Dept. Heads			\$6,600.00
	IT - Refresh: Upgrade to Gigabit Speed IP Phones; Phased Implementation over 3 years			\$6,600.00
	PD - Add Portable Fingerprint Capture Devices			\$6,000.00
	PD - Refresh Server: New World Mobile Server			\$5,000.00
	IT - Refresh Network Device: Upgrade Main City Firewall			\$5,000.00
	PD - Add Computers & Projector: Projector/Laptop for Training, Laptop for Detectives, Desktop for Sgt.			\$5,000.00
	Evidence Inventory system - Hardware			\$3,500.00
	PW Maintenance			\$2,400.00
	FN - Refresh PC: M. Keider, Check Scanner			\$2,400.00
	PR - Refresh PC: Pool Time Clock PC and Employee "kiosk" PC			\$2,400.00
	PW - Add Tablet Computer for WW Inspectors (42% WW, 58% PW)			\$2,000.00
	PD - Refresh PC: Milestone Video Security Monitor			\$1,200.00
	PD - Add Printer/Copier for Evidence/Booking Area			\$850.00
	PW - Refresh Digital Camera			\$450.00
	MC - Refresh Audio Recording PC Interface Hardware			\$450.00
	PW - Add Tablet Computer for WW Inspectors (subtract WW portion)			(\$840.00)
	After CM mtg remove PD bar code system			(\$3,500.00)
	Remove NW Mobile Server			(\$4,000.00)
	After CM mtg Remove Computers & Projectors from Detectives			(\$5,000.00)
	After CM mtg remove portable fingerprint capacity			(\$6,000.00)
	Remove NW Database Server			(\$6,000.00)
	Remove Upgrade to Gigabyte Speed IP Phones			(\$6,600.00)
	Remove Expansion of Wireless to WWTP & PW Yard			(\$10,000.00)

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	
	After CM mtg remove police tablet computers/printers			(\$12,100.00)
	After CM mtg delay disk space expansion			(\$20,000.00)
	After CM mtg Remove Video Conferencing			(\$50,000.00)
	Remove Enhance Security at City Facilities			(\$50,000.00)
10-5224-01-6847	Computer Software	\$104,725.00	\$15,675.00	
	PD - Policy Manual Maintenance Fee			\$3,100.00
	IT - WiFi Spectrum Analyzer Software			\$750.00
	IT - Mobile Device Management (MDM) Software			\$1,500.00
	IT - Upgrade Graphics Program for Application Developer			\$650.00
	PD - Add Bar Coding capabilities to New World Evidence Inventory system - Software			\$11,500.00
	PD - Add e-Citations Capabilities to Tablet Computers for Motorcycle Officers			\$10,000.00
	PW - Add Adobe Acrobat for Asst. City Engineer			\$275.00
	CD - Add CRM Software			\$8,000.00
	After CM mtg remove e-Citations			(\$10,000.00)
	After CM mtg remove Bar Code capabilities			(\$11,500.00)
	New Staff			\$1,400.00
		\$923,880.00	\$738,277.00	

DEPARTMENT DESCRIPTION

The Legal Department prosecutes all misdemeanor offenses, provides legal services and advice to City departments and the City Council, defends claims and suits brought against the City, drafts and/or reviews and approves all contracts entered into by the City, drafts all resolutions and ordinances submitted for City Council approval, and interfaces with and manages the activities of outside counsel.

MISSION STATEMENT

The department strives to provide quality legal advice and services to the City Council, City departments and commissions. To vigorously prosecute criminal cases in a fair manner that leads to just results.

2013-2014 OBJECTIVES

- Provide legal support for the 2014 Election
- Assist in the Adoption of the Community Plan
- Continue vigorous enforcement of all laws and ordinances.

2012-2013 ACCOMPLISHMENTS

- ✓ Provided legal support in response to dome collapse
- ✓ Successfully completed two easement condemnation cases.
- ✓ Assisted in enhanced enforcement for sewer fees and tax collections.

Did You Know?

That failure to pay outstanding wastewater fees can now subject you to fines of up to \$2,500.00 and that each day the violation continues is a separate civil offense.

SIGNIFICANT CHANGES

- Please note: In prior years' budgets, monies allocated for employee benefits were previously lump summed and allocated entirely within the human resources general fund. These costs are now dispersed and allocated within each department's respective general fund budgets.

WORKLOAD INDICATORS

Workload Indicators	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
City Council agenda bill items reviewed	171	196	185
Ordinances processed	12	7	10
Resolutions processed	25	32	30
On the job injuries processed	21	13	0
Traffic accidents involving City Vehicles per year	5	6	0
Criminal Charges Filed	273	206	206

PERFORMANCE MEASURE

Performance Measures	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
Conduct a minimum of 1 Police officers training per year	1	1	1

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona

102 Roadrunner Drive
 Sedona, AZ 86336

User: MMcKendry
 Printed: 07/29/13 13:23:03
 Period 01 - 15
 Fiscal Year 2014

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
10	General Fund				
5230	Legal				
01	General Administration				
6005	Salary & Wages	10,180.79	19,413.00	22,801.00	255,527.00
6006	Overtime	52.11	0.00	17.00	0.00
6010	TempPart-Time Wages	0.00	0.00	0.00	59,285.00
6046	Employee Benefits	1,200.00	48.00	1,067.00	1,140.00
6125	Direct Payroll Costs	1,598.93	5,092.00	2,116.00	24,083.00
6130	Retirement	180.80	0.00	0.00	35,574.00
6134	STDLTD Insurance	11.73	0.00	0.00	1,703.00
6135	HealthDentalLife Insurance	275.58	0.00	0.00	49,060.00
6136	Workers Compensation Insurance	3.98	0.00	0.00	614.00
6210	PrintingOffice Supplies	42.80	0.00	101.00	0.00
6405	Professional Services	1,493.56	1,500.00	27.00	0.00
6413	On-Line Research	2,337.23	3,000.00	2,197.00	3,000.00
6414	Prosecutorial Services	0.00	0.00	0.00	1,200.00
6418	Law Library	110.83	1,000.00	129.00	500.00
6450	Legal FeesSettlementsDeductibles	0.00	0.00	373.00	25,000.00
6703	DuesSubscriptionsLicense	1,769.47	2,000.00	1,964.00	2,500.00
6741	Witness Fees	0.00	1,500.00	0.00	1,500.00
6750	TrainingStaff Development	0.00	0.00	127.00	0.00
01	General Administration	19,257.81	33,553.00	30,919.00	460,686.00
04	Wastewater				
6005	Salary & Wages	46,593.17	36,253.00	47,690.00	0.00
6006	Overtime	8.80	0.00	3.00	0.00
6010	TempPart-Time Wages	0.00	10,895.00	0.00	0.00
6046	Employee Benefits	0.00	288.00	288.00	0.00
6125	Direct Payroll Costs	2,968.98	0.00	3,086.00	0.00
6130	Retirement	368.62	0.00	0.00	0.00
6134	STDLTD Insurance	18.30	0.00	0.00	0.00
6135	HealthDentalLife Insurance	615.71	0.00	0.00	0.00
6136	Workers Compensation Insurance	8.15	0.00	0.00	0.00
04	Wastewater	50,581.73	47,436.00	51,067.00	0.00
17	Criminal Prosecution				
6005	Salary & Wages	144,411.80	140,732.00	143,631.00	0.00
6006	Overtime	86.28	0.00	28.00	0.00
6010	TempPart-Time Wages	0.00	5,448.00	0.00	0.00
6046	Employee Benefits	0.00	384.00	384.00	0.00
6125	Direct Payroll Costs	10,245.13	11,182.00	10,236.00	0.00
6130	Retirement	1,154.42	0.00	0.00	0.00
6134	STDLTD Insurance	65.56	0.00	0.00	0.00
6135	HealthDentalLife Insurance	1,470.73	0.00	0.00	0.00
6136	Workers Compensation Insurance	25.26	0.00	0.00	0.00
6414	Prosecutorial Services	0.00	1,200.00	0.00	0.00
17	Criminal Prosecution	157,459.18	158,946.00	154,279.00	0.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
18	Land Development				
6005	Salary & Wages	29,388.91	7,952.00	28,819.00	0.00
6006	Overtime	8.80	0.00	3.00	0.00
6010	TempPart-Time Wages	0.00	21,790.00	0.00	0.00
6046	Employee Benefits	0.00	48.00	0.00	0.00
6125	Direct Payroll Costs	2,095.82	2,275.00	2,038.00	0.00
6130	Retirement	235.57	0.00	0.00	0.00
6134	STD LTD Insurance	15.40	0.00	0.00	0.00
6135	HealthDentalLife Insurance	495.08	0.00	0.00	0.00
6136	Workers Compensation Insurance	5.15	0.00	0.00	0.00
6450	Legal FeesSettlementsDeductibles	18,297.50	21,500.00	645.00	0.00
18	Land Development	50,542.23	53,565.00	31,505.00	0.00
19	General Civil				
6005	Salary & Wages	43,041.60	27,225.00	42,208.00	0.00
6006	Overtime	14.96	0.00	4.00	0.00
6010	TempPart-Time Wages	0.00	16,343.00	0.00	0.00
6046	Employee Benefits	0.00	192.00	0.00	0.00
6125	Direct Payroll Costs	2,871.50	3,333.00	2,758.00	0.00
6130	Retirement	342.21	0.00	0.00	0.00
6134	STD LTD Insurance	19.20	0.00	0.00	0.00
6135	HealthDentalLife Insurance	615.94	0.00	0.00	0.00
6136	Workers Compensation Insurance	7.52	0.00	0.00	0.00
6450	Legal FeesSettlementsDeductibles	6,089.77	28,500.00	24,453.00	0.00
19	General Civil	53,002.70	75,593.00	69,423.00	0.00
Expense Total		330,843.65	369,093.00	337,193.00	460,686.00
5230	Legal	330,843.65	369,093.00	337,193.00	460,686.00

<u>Account Number</u>	<u>Account Description</u>	FY 2013 Budget	FY 2014 ADOPTED	
10-5230-01-6005	Salary & Wages	\$231,575.00	\$255,527.00	\$255,527.00
10-5230-01-6010	Temp/Part-Time Wages	\$54,475.00	\$59,285.00	\$59,285.00
10-5230-01-6046	Employee Benefits	\$960.00	\$1,140.00	\$1,140.00
10-5230-01-6125	Direct Payroll Costs %of Wages	\$21,883.00	\$24,083.00	\$24,083.00
10-5230-01-6130	Retirement %of Wages (re-allocated to each dept)	\$0.00	\$35,574.00	\$35,574.00
10-5230-01-6134	STD/LTD Insurance %of Wages (re-allocated to each dept)	\$0.00	\$1,703.00	\$1,703.00
10-5230-01-6135	Health/Dental/Life Insurance %of Wages (re-allocated to each dept)	\$0.00	\$49,060.00	\$49,060.00
10-5230-01-6136	Workers Compensation Insurance %of Wages (re-allocated to each dept)	\$0.00	\$614.00	\$614.00
10-5230-01-6210	Printing/Office Supplies Moved to General Services	\$0.00	\$0.00	\$0.00
10-5230-01-6405	Professional Services	\$1,500.00	\$0.00	
10-5230-01-6413	On-Line Research Cost of Lexis online research database	\$3,000.00	\$3,000.00	\$3,000.00
10-5230-17-6414	Prosecutorial Services For payment of service of process fees, victim notices, etc.	\$1,200.00	\$1,200.00	\$1,200.00
10-5230-01-6418	Law Library Cost of legal books and ongoing subscriptions.	\$1,000.00	\$500.00	\$500.00
10-5230-18-6450	Legal Fees/Settlements/Deductibles For payment of outside attorneys fees	\$50,000.00	\$25,000.00	\$25,000.00
10-5230-01-6703	Dues/Subscriptions/License Cost of State Bar and other Professional organization dues	\$2,000.00	\$2,500.00	\$2,500.00
10-5230-01-6741	Witness Fees For witness travel costs and expert witness fees	\$1,500.00	\$1,500.00	\$1,500.00
		\$369,093.00	\$460,686.00	



DEPARTMENT DESCRIPTION

The City Clerk's Department:

- Conducts regular & special Municipal Elections
- Records, preserves, researches and provides for public access to Sedona's historical records
- Processes applications for voluntary service on City Advisory boards & Commissions
- Accepts claims against the City and service of other legal documents
- Maintains the City Code
- Acts as filing office for the City of Sedona
- Administers Oaths of Office
- Issues Peddler/Solicitor Permits

MISSION STATEMENT

To provide exceptional service to the Mayor and Council, the Public and City Staff in order that all may be guaranteed fair and impartial elections and open access to information and the legislative process.

2013-2014 OBJECTIVES

- Continue conversion to iPads for other staff
- Prepare list of essential records for State Archivist
- Administer election on Community Plan Update
- Continue improvements to the records archive and management system
- Implement City Notification System

2012-2013 ACCOMPLISHMENTS

- ✓ Converted City Council Packets to iPads for City Council and key staff members
- ✓ Reorganized office supply procurement

- process
- ✓ Achieved costs savings in recycling of office waste and coordinated electronics recycling day for the public
- ✓ Implemented composting program at City Hall complex for staff
- ✓ Revised and updated process for Peddler/Solicitor Permits

Did you know?

The Municipal Clerk is the oldest public servant profession and is worldwide! The City Clerk has become the hub of government. The office of City Clerk is the direct link between the residents of the community and their government.

SIGNIFICANT CHANGES

- Please note: In prior years' budgets, monies allocated for employee benefits were previously lump summed and allocated entirely within the human resources general fund. These costs are now dispersed and allocated within each department's respective general fund budgets.

WORKLOAD INDICATORS

Workload Indicators	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
City Council agendas or meetings notices posted	56	71	65
Ordinances processed	12	7	10
Resolutions processed	25	32	30
Number of City elections	2	0	1
Number of City Council meetings attended and for which minutes were prepared	56	71	65

PERFORMANCE MEASURES

Performance Measures	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
City Council agendas and meeting notices in compliance with state law and City policy	100%	100%	100%
City Council meetings in accordance with Arizona Open Meetings Law	100%	100%	100%
Minutes from Council meetings for approval at second subsequent session	100%	100%	100%
Completed public records requests	100%	100%	100%

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona

102 Roadrunner Drive
 Sedona, AZ 86336

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 Period 01 - 15
 Fiscal Year 2014

<u>Acct Number</u>	<u>Description</u>	<u>FY 2012 Actual</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Proj Year End</u>	<u>FY 2014 Adopted Budget</u>
5240	City Clerk				
01	General Administration				
6005	Salary & Wages	0.00	0.00	0.00	134,093.00
6046	Employee Benefits	0.00	0.00	0.00	180.00
6125	Direct Payroll Costs	0.00	0.00	0.00	10,258.00
6130	Retirement	0.00	0.00	0.00	15,152.00
6134	STD LTD Insurance	0.00	0.00	0.00	913.00
6135	HealthDentalLife Insurance	0.00	0.00	0.00	30,385.00
6136	Workers Compensation Insurance	0.00	0.00	0.00	373.00
6405	Professional Services	0.00	0.00	0.00	3,000.00
6452	Recording Fees	0.00	0.00	0.00	500.00
6511	Advertising	0.00	0.00	0.00	13,700.00
6703	DuesSubscriptionsLicense	0.00	0.00	0.00	752.00
6704	Elections	0.00	0.00	0.00	28,000.00
6705	Public Information Program	0.00	0.00	0.00	2,000.00
01	General Administration	0.00	0.00	0.00	239,306.00
Expense Total		0.00	0.00	0.00	239,306.00
5240	City Clerk	0.00	0.00	0.00	239,306.00

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2014 ADOPTED</u>	<u>Detail</u>
10-5240-01-6005	Salary & Wages	\$127,393.00	\$134,093.00	
Salary & Stipends				\$134,093.00
10-5240-01-6046	Employee Benefits	\$1,200.00	\$180.00	
Salary & Stipends	Allowances			\$180.00
10-5240-01-6125	Direct Payroll Costs	\$9,746.00	\$10,258.00	
ERE Benefits	%of Wages			\$10,258.00
10-5240-01-6130	Retirement	\$0.00	\$15,152.00	
ERE Benefits	%of Wages (re-allocated to each dept)			\$15,152.00
10-5240-01-6134	STD/LTD Insurance	\$0.00	\$913.00	
ERE Benefits	%of Wages (re-allocated to each dept)			\$913.00
10-5240-01-6135	Health/Dental/Life Insurance	\$0.00	\$30,385.00	
ERE Benefits	%of Wages (re-allocated to each dept)			\$30,385.00
10-5240-01-6136	Workers Compensation Insurance	\$0.00	\$373.00	
ERE Benefits	%of Wages (re-allocated to each dept)			\$373.00
10-5240-01-6405	Professional Services	\$5,000.00	\$3,000.00	
Professional	City Code, Land Development Code Hosting on Web & Updates			\$3,000.00
10-5240-01-6452	Recording Fees	\$500.00	\$500.00	
Professional	Citywide Recording of Legal Documents			\$500.00
10-5240-01-6511	Advertising	\$13,700.00	\$13,700.00	
Operating	Publication of Agendas & Ordinances			\$13,700.00
10-5240-01-6703	Dues/Subscriptions/License	\$941.00	\$752.00	
Operating	IIMC Dues - City Clerk			\$145.00
	IIMC Dues - Deputy City Clerk			\$85.00
	AMCA Dues - City Clerk			\$60.00
	AMCA Dues - Deputy City Clerk			\$60.00
	National Notary Association Dues			\$52.00
	Notary ID Manual Update			\$85.00
	ARMA Dues - City Clerk			\$215.00
	Red Rock News Subscription - moved from City Council Budget			\$50.00
	Removed Dues for ICRM Membership			\$0.00
10-5240-01-6704	Elections	\$0.00	\$28,000.00	
Special Programs	Special Election - Community Plan Update			\$12,000.00
	Election Publication & Advertising			\$16,000.00
10-5240-01-6705	Public Information Program	\$2,000.00	\$2,000.00	
Public Information	Green Team Funding			\$2,000.00
		\$160,480.00	\$239,306.00	

PARKS AND RECREATION

DEPARTMENT DESCRIPTION

The Parks & Recreation Department develops and implements recreational programs/events for the residents of Sedona to enjoy.

MISSION STATEMENT

The Sedona Parks and Recreation Department provides diverse year-round leisure opportunities through the preservation of open space, park settings, recreational facilities and recreation programs/events for citizens, visitors and future generations of Sedona.

2013-2014 OBJECTIVES

- Parks and Recreation Master Plan implementation.
- Provide recreation programming through Coconino Community College.
- Extended “shoulder” seasons at the Sedona Community Pool.
- Partner with Sedona Running Company to hold 5K Summer Series, Mud Run and Wife Carry.
- Install water slide at the Sedona Community Pool.

ACCOMPLISHMENTS 2012-2013

- ✓ Arizona Parks and Recreation Association Award recipients.
- ✓ Initiated Military Service Park inscription application process.
- ✓ Completed Posse Grounds Multi-Use Field renovation.
- ✓ Diamond Resorts as a primary City Event Sponsor.
- ✓ Worked with the YMCA on the operations of the Teen Center.
- ✓ Grand Opening at Sedona Wetlands Preserve.
- ✓ Installed water slide at the Sedona Community Pool.

Did You Know?

The Sedona Volunteer Park Rangers contributed 1775.75 hours of volunteer service in 2012.

SIGNIFICANT CHANGES

- Please note: In prior years’ budgets, monies allocated for employee benefits were previously lump summed and allocated entirely within the human resources general fund. These costs are now dispersed and allocated within each department’s respective general fund budgets.



WORKLOAD INDICATORS

Workload Indicators	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
Adult Summer Softball League	200	200	200
Celebration of Spring	1303	1300	140
Swim Lessons	212	190	200
Community Camp Out	87	116	90
Laser Light Show and Concert	-	3000	3000
A Dog's Day Out in the Park	100	120	120
Wife Carry	28	40	40
Pumpkin Splash	242	225	250
Breakfast with Santa	225	389	400

PERFORMANCE MEASURE

Performance Measures	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
Total revenue from rentals	\$3,570	\$3,065	\$2,900
Maximize revenue from Ramada, recreation room, field and pool rentals, increasing revenue 3% annually.	N/A	-14%	-5%
Total Open Swim / Lap Swim Revenue	\$10,745	\$11,246	\$11,500
Maximize revenue from Open Swim / Lap Swim, increasing revenue 3% annually.	N/A	4%	2%

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona
 102 Roadrunner Drive
 Sedona, AZ 86336

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 Period 01 - 15
 Fiscal Year 2014

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
10	General Fund				
5242	Parks & Recreation				
02	Administration				
6005	Salary & Wages	59,419.47	33,779.00	33,401.00	59,331.00
6006	Overtime	0.00	0.00	264.00	500.00
6045	Uniform Allowance	285.74	453.97	276.00	0.00
6046	Employee Benefits	2,037.50	3,375.00	0.00	0.00
6125	Direct Payroll Costs	5,348.35	2,584.00	2,562.00	3,085.00
6130	Retirement	268.80	0.00	0.00	4,557.00
6134	STD LTD Insurance	21.88	0.00	0.00	319.00
6135	HealthDentalLife Insurance	593.22	0.00	0.00	7,722.00
6136	Workers Compensation Insurance	7.95	0.00	0.00	112.00
6214	Uniform Expenses	0.00	0.00	0.00	3,000.00
6410	Commission Support	180.44	500.00	0.00	100.00
6511	Advertising	0.00	0.00	0.00	600.00
6703	DuesSubscriptionsLicense	791.00	885.00	492.00	885.00
02	Administration	68,954.35	41,576.97	36,995.00	80,211.00
23	Recreation Programs				
6005	Salary & Wages	20,705.85	21,466.00	22,796.00	32,789.00
6006	Overtime	0.00	0.00	503.00	0.00
6010	TempPart-Time Wages	0.00	0.00	0.00	2,640.00
6125	Direct Payroll Costs	1,501.40	1,642.00	1,722.00	2,710.00
6130	Retirement	162.64	0.00	0.00	3,705.00
6134	STD LTD Insurance	13.26	0.00	0.00	193.00
6135	HealthDentalLife Insurance	463.68	0.00	0.00	5,837.00
6136	Workers Compensation Insurance	59.49	0.00	0.00	1,306.00
6210	PrintingOffice Supplies	0.00	0.00	0.00	0.00
6213	Telephone	736.77	700.00	614.00	1,100.00
6231	Grounds Maintenance	0.00	4,905.66	119.00	500.00
6243	Spec SuppliesSafety EquipEmg	21.20	200.00	117.00	200.00
6405	Professional Services	0.00	6,500.00	8,582.00	12,500.00
6505	Rent	1,400.00	2,000.00	1,380.00	2,000.00
6511	Advertising	3,396.94	6,000.00	2,076.00	6,000.00
6530	Utilities	0.00	0.00	0.00	3,000.00
6703	DuesSubscriptionsLicense	181.00	200.00	87.00	200.00
6710	Special Programs	11,766.12	3,740.49	4,031.00	1,360.00
6711	Special Events	17,947.98	26,001.03	20,970.00	26,800.00
6750	TrainingStaff Development	0.00	0.00	0.00	0.00
23	Recreation Programs	58,356.33	73,355.18	62,997.00	102,840.00
25	Swimming Pool				
6005	Salary & Wages	20,973.07	21,466.00	19,751.00	32,788.00
6006	Overtime	174.66	0.00	767.00	0.00
6010	TempPart-Time Wages	46,618.51	72,443.00	59,334.00	72,420.00
6045	Uniform Allowance	2,469.31	1,845.00	2,313.00	0.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
6125	Direct Payroll Costs	5,112.61	7,342.00	6,109.00	8,507.00
6130	Retirement	162.60	0.00	0.00	3,705.00
6134	STD LTD Insurance	13.25	0.00	0.00	193.00
6135	HealthDentalLife Insurance	463.54	0.00	0.00	5,837.00
6136	Workers Compensation Insurance	389.45	0.00	0.00	4,098.00
6214	Uniform Expenses	0.00	0.00	0.00	1,800.00
6224	Chemicals	9,643.69	0.00	0.00	10,000.00
6230	Building Maintenance	480.54	400.00	35.00	400.00
6235	Equipment Repair	82.00	1,000.00	684.00	1,000.00
6243	Spec SuppliesSafety EquipEmg	1,104.16	500.00	13.00	500.00
6248	Machinery & Equipment-Non Capi	29,557.51	594.34	0.00	5,000.00
6405	Professional Services	0.00	3,575.00	4,756.00	500.00
6530	Utilities	12,829.88	27,500.00	15,000.00	27,500.00
6703	DuesSubscriptionsLicense	397.00	450.00	0.00	450.00
6710	Special Programs	1,242.10	1,759.21	1,376.00	1,500.00
25	Swimming Pool	131,713.88	138,874.55	110,138.00	176,198.00
29	Community Based Services				
6715	Sedona Public Library	359,036.00	359,000.00	359,000.00	0.00
6716	Boys & Girls Club	40,000.00	40,000.00	40,000.00	0.00
6719	Sedona Community Center	140,000.00	142,500.00	142,500.00	0.00
6720	Community Service Contracts	128,200.00	159,000.00	159,000.00	0.00
6721	Sedona Main Street Program	68,100.00	68,100.00	68,100.00	0.00
6722	Sedona Chamber Of Commerce	600,000.00	274,500.00	274,500.00	0.00
6723	Sedona Recycles	35,000.00	40,000.00	40,000.00	0.00
6724	Humane Society	41,370.00	41,370.00	41,370.00	0.00
6729	Destination Marketing	0.00	325,500.00	225,500.00	0.00
29	Community Based Services	1,411,706.00	1,449,970.00	1,349,970.00	0.00
41	Arts & Culture				
6410	Commission Support	0.00	200.00	0.00	0.00
6703	DuesSubscriptionsLicense	0.00	195.00	0.00	0.00
6710	Special Programs	2,083.13	2,900.00	3,754.00	0.00
6728	Arts Education Funds	13,991.01	18,100.00	16,983.00	0.00
41	Arts & Culture	16,074.14	21,395.00	20,737.00	0.00
65	Community Services Administration				
6703	DuesSubscriptionsLicense	309.00	310.00	434.00	0.00
6857	Improvements - City Owned Property	0.00	60,000.00	20,000.00	0.00
65	Community Services Administration	309.00	60,310.00	20,434.00	0.00
74	Transit Program				
6405	Professional Services	100,573.10	106,720.00	0.00	0.00
6857	Improvements - City Owned Property	400.00	37,872.00	75,000.00	0.00
74	Transit Program	100,973.10	144,592.00	75,000.00	0.00
84	Volunteers				
6045	Uniform Allowance	1,154.74	2,400.00	2,400.00	0.00
6410	Commission Support	0.00	0.00	200.00	0.00
6511	Advertising	794.98	600.00	300.00	0.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
84	Volunteers	1,949.72	3,000.00	2,900.00	0.00
Expense Total		1,790,036.52	1,933,073.70	1,679,171.00	359,249.00
5242	Parks & Recreation	1,790,036.52	1,933,073.70	1,679,171.00	359,249.00

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2014 ADOPTED</u>	
ADMINISTRATION				
10-5242-02-6005	Salary & Wages	\$33,779.00	\$59,331.00	\$59,331.00
	Dec Pkg - PT Admi/Reclassify Mgr			\$0.00
10-5242-02-6006	Overtime	\$0.00	\$500.00	
	Necessary for special events			\$500.00
10-5242-02-6046	Employee Benefits	\$3,375.00	\$0.00	
10-5242-02-6125	Direct Payroll Costs	\$2,584.00	\$3,085.00	
	%of Wages			\$3,085.00
10-5242-02-6130	Retirement	\$0.00	\$4,557.00	
	%of Wages (re-allocated to each dept)			\$4,557.00
10-5242-02-6134	STD/LTD Insurance	\$0.00	\$319.00	
	%of Wages (re-allocated to each dept)			\$319.00
10-5242-02-6135	Health/Dental/Life Insurance	\$0.00	\$7,722.00	
	%of Wages (re-allocated to each dept)			\$7,178.00
	%of Wages (re-allocated to each dept)			\$300.00
	%of Wages (re-allocated to each dept)			\$244.00
10-5242-02-6136	Workers Compensation Insurance	\$0.00	\$112.00	
	%of Wages (re-allocated to each dept)			\$112.00
10-5242-02-6045	Uniform Allowance	\$600.00	\$3,000.00	
	Staff uniforms for special events and recreation admin uniforms			\$600.00
	Increase is \$2400 moved from Volunteer Park Rangers 10-5242-84-6045			\$2,400.00
10-5242-02-6410	Commission Support	\$500.00	\$100.00	
	Transferred \$400 to Recreation phone 10-5242-23-6213			(\$400.00)
	Parks and Recreation commission, dias name plates, retirement plaques, misc.			\$500.00
10-5242-02-6511	Advertising	\$0.00	\$600.00	
	Combining \$0 for Recreation and \$600 from Volunteer Park Rangers #10-5242-84-6511			\$600.00
	Recreation Admin no advertising budget			\$0.00
10-5242-02-6703	Dues/Subscriptions/License	\$885.00	\$885.00	
	Arizona Parks and Recreation Association and National Parks and Recreation memberships for all of staff members.			\$885.00
	TOTAL ADMINISTRATION:	\$41,723.00	\$80,211.00	
RECREATION				
10-5242-23-6005	Salary & Wages	\$21,466.00	\$32,789.00	\$32,789.00
10-5242-23-6010	TempPart-Time Wages	\$0.00	\$2,640.00	\$2,640.00
		\$0.00		\$2,640.00
10-5242-23-6125	Direct Payroll Costs	\$1,642.00	\$2,710.00	\$2,710.00
	%of Wages (re-allocated to each dept)			\$2,710.00
10-5242-23-6130	Retirement	\$0.00	\$3,705.00	\$3,705.00
	%of Wages (re-allocated to each dept)			\$3,705.00
10-5242-23-6134	STD/LTD Insurance	\$0.00	\$193.00	\$193.00
	%of Wages (re-allocated to each dept)			\$193.00

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2014 ADOPTED</u>	
10-5242-23-6135	Health/Dental/Life Insurance %of Wages (re-allocated to each dept)	\$0.00	\$5,837.00	\$5,837.00
10-5242-23-6136	Workers Compensation Insurance %of Wages (re-allocated to each dept)	\$0.00	\$1,306.00	\$1,306.00
10-5242-23-6213	Telephone staff cell phone	\$700.00	\$1,100.00	\$700.00
	Increase \$400 from Commission Support 10-5242-02-6410			\$400.00
10-5242-23-6231	Grounds Maintenance chalk for striping fields for sports groups	\$500.00	\$500.00	\$500.00
10-5242-23-6243	Spec Supplies/Safety Equip/Emg Recreation programs first aid	\$200.00	\$200.00	\$200.00
10-5242-23-6405	Professional Services Independent Contractors that teach workshops and classes throughout the year.	\$6,500.00	\$12,500.00	\$12,500.00
10-5242-23-6505	Rent Paying Sedona Villas for use of indoor pool for water aerobics in winter, spring. Open Gym rental to WSS.	\$2,000.00	\$2,000.00	\$2,000.00
10-5242-23-6511	Advertising Radio commercials, colored adv, flyers for all annual special events.	\$6,000.00	\$6,000.00	\$6,000.00
10-5242-23-6530	Utilities P&R dept taking over electric, sewer, propane for office and garage located at Posse Grounds.	\$0.00	\$3,000.00	\$3,000.00
10-5242-23-6703	Dues/Subscriptions/License Aquatic Exercise Association memberships for water aerobics instructors.	\$200.00	\$200.00	\$200.00
10-5242-23-6710	Special Programs Recreation special programs, classes, workshops.	\$4,000.00	\$1,360.00	\$1,360.00
10-5242-23-6711	Special Events FY12-13 one time money for banners Dec Pkg - Events at City Hall same as last year (includes \$5000 rollover) for Barbara's Park grand opening. Pays for all annual events.	\$26,100.00	\$26,800.00	(\$2,300.00) \$3,000.00 \$26,100.00
	TOTAL RECREATION:	\$69,308.00	\$102,840.00	
SWIMMING POOL				
10-5242-25-6005	Salary & Wages	\$21,466.00	\$32,788.00	\$32,788.00
10-5242-25-6010	Temp/Part-Time Wages reduce	\$75,518.00	\$72,420.00	\$78,240.00 (\$5,820.00)
10-5242-25-6125	Direct Payroll Costs %of Wages (re-allocated to each dept)	\$7,342.00	\$8,507.00	\$8,507.00
10-5242-25-6130	Retirement %of Wages (re-allocated to each dept)	\$0.00	\$3,705.00	\$3,705.00

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2014 ADOPTED</u>
10-5242-25-6134	STD/LTD Insurance %of Wages (re-allocated to each dept)	\$0.00	\$193.00
10-5242-25-6135	Health/Dental/Life Insurance %of Wages (re-allocated to each dept)	\$0.00	\$5,837.00
10-5242-25-6136	Workers Compensation Insurance %of Wages (re-allocated to each dept)	\$0.00	\$4,098.00
10-5242-25-6045	Uniform Allowance All lifeguard uniforms, spring, summer, fall. Extended pool season, additional staff uniforms	\$1,600.00	\$1,800.00
10-5242-25-6224	Chemicals Was in Public Works budget last year. Moved Pool Chemical Money back to Pool Line Item from 10-5320-26-6224	\$0.00	\$10,000.00
10-5242-25-6230	Building Maintenance Office, locker room cleaning supplies.	\$400.00	\$400.00
10-5242-25-6235	Equipment Repair Fixing any broken equipment (heaters, pumps, vacuume, etc)	\$1,000.00	\$1,000.00
10-5242-25-6243	Spec Supplies/Safety Equip/Emg First Aid, backboards, face masks, OSHA compliancy requirements.	\$500.00	\$500.00
10-5242-25-6248	Machinery & Equipment-Non Capi Replacing old equipment like heaters, lane lines, pool cover reel, mechanical equipment.	\$5,000.00	\$5,000.00
10-5242-25-6405	Professional Services Normally budget is \$500 but LIT increased to pay for temp employee. Normal amount is for contracted pool services such as chemical balancing issues. Increase from last year was a LIT to pay for temp employee.	\$500.00	\$500.00
10-5242-25-6530	Utilities Same as last year	\$27,500.00	\$27,500.00
10-5242-25-6703	Dues/Subscriptions/License Health permit for pool.	\$450.00	\$450.00
10-5242-25-6710	Special Programs Swim lesson report cards, registration paperwork, aerobics equipment, aerobics passes (printing fee), aerobics events.	\$1,500.00	\$1,500.00
TOTAL SWIMMING POOL:		\$142,776.00	\$176,198.00
TOTAL PARKS & RECREATION:		\$253,807.00	\$359,249.00

GENERAL SERVICES

DEPARTMENT DESCRIPTION

The General Services Program is established as an accounting unit in order to capture the various "non-departmental" and other centralized expenses in the General Fund. These include service contracts with local non-profits, city-wide liability and other insurances, General Fund debt service, city-wide travel and training, and the City's \$200,000 operating contingency line item. The General Services Program also includes the accounting for all General Fund transfers to other funds. For FY14 there is \$1,540,993 in transfers which artificially inflate the line item detail total. The total, net transfers, is \$3,043,110.

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona

102 Roadrunner Drive
 Sedona, AZ 86336

User: MMcKendry
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 Period 01 - 15
 Fiscal Year 2014

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
10	General Fund				
5245	General Services				
01	General Administration				
6009	Special Pay	0.00	0.00	0.00	-225,000.00
6136	Workers Compensation Insurance	0.00	0.00	0.00	8,000.00
6210	PrintingOffice Supplies	0.00	0.00	0.00	40,000.00
6212	Postage	13,200.97	0.00	0.00	16,000.00
6213	Telephone	29,298.16	27,115.00	27,982.00	28,000.00
6215	Gas & Oil	0.00	0.00	0.00	10,325.00
6225	Service Charges	95,430.66	20,500.00	100,751.00	116,000.00
6241	Automobile Expense	0.00	0.00	0.00	6,000.00
6243	Spec SuppliesSafety EquipEmg	0.00	4,000.00	0.00	0.00
6244	Office Furniture - Non Capital	7,249.63	0.00	1,616.00	2,600.00
6405	Professional Services	237.23	0.00	0.00	100,000.00
6407	ProfessionalContracted Serv	0.00	0.00	0.00	10,000.00
6432	StudyTrafficMaster Plans	0.00	0.00	0.00	0.00
6450	Legal FeesSettlementsDeductibles	0.00	0.00	0.00	25,000.00
6505	Rent	4,296.56	5,000.00	4,265.00	6,000.00
6530	Utilities	25,769.90	0.00	0.00	0.00
6533	Property & Casualty Insurance	0.00	0.00	0.00	187,500.00
6703	DuesSubscriptionsLicense	12,827.81	95.00	33.00	11,219.00
6714	Yavapai County Emerg Mgmt	0.00	0.00	0.00	5,500.00
6715	Sedona Public Library	0.00	0.00	0.00	369,000.00
6716	Boys & Girls Club	0.00	0.00	0.00	40,000.00
6719	Sedona Community Center	0.00	0.00	0.00	150,000.00
6720	Community Service Contracts	0.00	0.00	0.00	166,500.00
6721	Sedona Main Street Program	0.00	0.00	0.00	68,100.00
6722	Sedona Chamber Of Commerce	0.00	0.00	0.00	275,000.00
6723	Sedona Recycles	0.00	0.00	0.00	45,000.00
6724	Humane Society	0.00	0.00	0.00	47,500.00
6729	Destination Marketing	0.00	0.00	0.00	100,000.00
6730	Maint & Improvement	152.15	0.00	231.00	0.00
6731	Chamber Destination Marketing	0.00	0.00	0.00	250,000.00
6732	Office Maintenance	2,011.27	0.00	0.00	6,100.00
6750	TrainingStaff Development	0.00	0.00	0.00	85,000.00
6761	Spendable Contingencies	0.00	0.00	0.00	200,000.00
6840	Motor Vehicles	0.00	22,000.00	24,880.00	0.00
6900	City Hall Debt Payments	0.00	0.00	0.00	330,000.00
6910	City Hall Debt Payments (Interest)	0.00	0.00	0.00	96,410.00
6911	Series 2007 - Ww &	0.00	0.00	0.00	404,856.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
6920	Capital (Interest)				
6920	Lease Payments	39,244.26	41,500.00	35,500.00	40,000.00
6951	Cop Administration Fees	0.00	0.00	0.00	1,500.00
6992	Transfer To Streets Fund	0.00	0.00	0.00	1,540,993.00
6995	Transfer To Grants Fund	0.00	0.00	0.00	0.00
6996	Transfer To Capital	0.00	0.00	0.00	0.00
01	General Administration	229,718.60	120,210.00	195,258.00	4,563,103.00
15	DebtInvestmentsBond Payments				
6761	Spendable Contingencies	0.00	300,000.00	0.00	0.00
6900	City Hall Debt Payments	886,078.76	847,766.00	442,910.00	0.00
6901	Series 2007 - Ww & Capital	0.00	0.00	404,856.00	0.00
6911	Series 2007 - Ww & Capital (Interest)	0.00	0.00	0.00	0.00
6951	Cop Administration Fees	1,302.00	1,500.00	1,845.00	0.00
6955	Arbitrage	1,150.00	0.00	1,227.00	0.00
6992	Transfer To Streets Fund	392,034.00	0.00	405,535.00	0.00
6996	Transfer To Capital	122,733.94	2,092,577.00	0.00	0.00
15	DebtInvestmentsBond Payments	1,403,298.70	3,241,843.00	1,256,373.00	0.00
29	Community Based Services				
6405	Professional Services	19,575.00	21,559.00	25,303.00	0.00
6714	Yavapai County Emerg Mgmt	4,313.00	5,500.00	4,313.00	0.00
6720	Community Service Contracts	0.00	0.00	0.00	0.00
29	Community Based Services	23,888.00	27,059.00	29,616.00	0.00
30	Insurance				
6450	Legal FeesSettlementsDeductibles	2,162.52	40,000.00	60,474.00	0.00
6533	Property & Casualty Insurance	173,265.00	273,200.00	253,000.00	0.00
30	Insurance	175,427.52	313,200.00	313,474.00	0.00
41	Arts & Culture				
6710	Special Programs	0.00	0.00	0.00	3,000.00
6728	Arts Education Funds	0.00	0.00	0.00	18,000.00
41	Arts & Culture	0.00	0.00	0.00	21,000.00
79	Property Management				
6530	Utilities	4,565.08	0.00	744.00	0.00
6730	Maint & Improvement	0.00	0.00	35.00	0.00
79	Property Management	4,565.08	0.00	779.00	0.00
85	General Use				
6210	PrintingOffice Supplies	34,906.52	43,500.00	37,087.00	0.00
6212	Postage	0.00	15,000.00	14,912.00	0.00
6215	Gas & Oil	15,375.12	12,991.00	13,299.00	0.00
6241	Automobile Expense	3,656.35	9,250.00	5,692.00	0.00
6732	Office Maintenance	0.00	8,525.00	7,456.00	0.00
6750	TrainingStaff Development	53,449.70	100,000.00	86,908.00	0.00
85	General Use	107,387.69	189,266.00	165,354.00	0.00
Expense Total		1,944,285.59	3,891,578.00	1,960,854.00	4,584,103.00
5245	General Services	1,944,285.59	3,891,578.00	1,960,854.00	4,584,103.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	
10-5245-01-6009	Payroll Attrition	\$0.00	(\$225,000.00)	
	Salary savings from payroll attrition at 4% of total general fund payroll. Consistent with prior years.			-\$225,000.00
10-5245-01-6136	Workers Compensation	\$0.00	\$8,000.00	
	Workers Comp for Volunteers (moved from HR)			\$8,000.00
10-5245-01-6210	Printing/Office Supplies	\$50,000.00	\$40,000.00	
	Human Resources			\$400.00
	City Clerk			\$3,000.00
	City Council			\$500.00
	IT Department			\$2,000.00
	Parks and Rec Department			\$1,300.00
	Legal			\$500.00
	City Manager			\$1,000.00
	Police Department			\$9,800.00
	Public Works Engineering			\$2,500.00
	Public Works Maintenance			\$1,000.00
	Public Works Wastewater			\$2,000.00
	Finance Department			\$2,825.00
	General Supplies			\$13,175.00
10-5245-01-6212	Postage	\$15,000.00	\$16,000.00	
	Human Resources			\$50.00
	General Postage			\$14,350.00
	IT Department			\$400.00
	Parks and Rec Department			\$200.00
	Legal Department			\$600.00
	Public Works Engineering			\$100.00
	Public Works Maintenance			\$100.00
	Public Works Wastewater			\$100.00
	Finance Department			\$100.00
10-5245-01-6213	Telephone	\$30,615.00	\$28,000.00	
	Standard phone lines (except T1s)			\$28,000.00
10-5245-01-6215	Gas & Oil	\$7,991.00	\$10,325.00	
	City Clerk			\$400.00
	IT Department			\$400.00
	Parks and Rec Department			\$475.00
	Legal Department			\$300.00
	City Manager			\$750.00
	Public Works Engineering			\$2,000.00
	General Usage			\$6,000.00
10-5245-01-6225	Service Charges	\$20,500.00	\$116,000.00	
	Bank charges, credit cards, positive pay, safety deposit box			\$20,000.00
	NEW - RDS fees based on 60 % of 1.175% of collections			\$96,000.00
10-5245-01-6241	Automobile Expense	\$9,250.00	\$6,000.00	
	General Usage			\$6,000.00
10-5245-01-6243	Spec Supplies/Safety Equip/Emg	\$4,000.00	\$0.00	
10-5245-01-6244	Office Furniture - Non Capital	\$0.00	\$2,600.00	
	Council Chambers/Clerk/Court Lobby Furniture			\$2,600.00
10-5245-01-6405	Professional Services	\$21,559.00	\$100,000.00	
	Water Advisory Committee (Yavapai Cty)			\$10,000.00
	Transit Contract for Verde Lynx			\$80,000.00
	Cocoinio Water Plateau			\$10,000.00
10-5245-01-6407	Professional/Contracted Services	\$0.00	\$10,000.00	

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED
	Leases for Parking		\$10,000.00
10-5245-01-6432	StudyTrafficMasterPlans	\$0.00	\$0.00
	Dec Pkg - Broadband Study		\$50,000.00
	Moved to in-house Com Dev		(\$50,000.00)
10-5245-01-6450	Legal Fees/Settlements/Deductibles	\$40,000.00	\$25,000.00
	Claims paid		\$25,000.00
10-5245-01-6505	Rent	\$5,000.00	\$6,000.00
	Rent for storage units		\$6,000.00
	Transfer to City Property during year less transfer costs		\$0.00
10-5245-01-6533	Property & Casualty Insurance	\$273,200.00	\$187,500.00
	Property and liability coverage via AZ Municipal Retention Pool		\$250,000.00
	WW portion		(\$62,500.00)
10-5245-01-6703	Dues/Subscriptions/License	\$1,095.00	\$11,219.00
	NACOG Dues/Assessments moved to Dues/Subscriptions/Licenses		\$1,559.00
	Moved \$8,565 AZ League of Cities & Towns Dues to General Services		\$8,565.00
	AZ State Procurement		\$1,095.00
10-5245-01-6714	Yavapai County Emerg Mgmt	\$5,500.00	\$5,500.00
	Emergency Services		\$5,500.00
10-5245-01-6715	Sedona Public Library	\$359,000.00	\$369,000.00
	Per Contract		\$369,000.00
10-5245-01-6716	Teen Center	\$40,000.00	\$40,000.00
	Per Contract		\$40,000.00
10-5245-01-6719	Sedona Community Center	\$142,500.00	\$150,000.00
	Per Contract		\$150,000.00
10-5245-01-6720	Community Service Contracts	\$142,500.00	\$166,500.00
	Prevent Child Abuse (moved to PD)		\$0.00
	TIP Contract (moved to PD)		\$0.00
	Not for Profit/Arts Funding		\$120,000.00
	HPC Small Grant Program		\$4,000.00
	PER CC: Increase Not for Profit Funding		\$30,000.00
	Add SACC Grant Match		\$12,500.00
10-5245-01-6721	Sedona Main Street Program	\$68,100.00	\$68,100.00
	Per Contract		\$68,100.00
10-5245-01-6722	Sedona Chamber of Commerce	\$274,000.00	\$275,000.00
	Visitor Center		\$274,000.00
	Correction		\$1,000.00
10-5245-01-6723	Sedona Recycles	\$40,000.00	\$45,000.00
	Per Contract		\$45,000.00
10-5245-01-6724	Humane Society	\$41,370.00	\$47,500.00
	Per Contract		\$47,500.00
10-5245-01-6729	Destination Marketing	\$325,500.00	\$100,000.00
	Per City Council directive		\$100,000.00
10-5245-01-6731	Chamber Destination Marketing	\$0.00	\$250,000.00
	Sedona Chamber of Commerce		\$250,000.00
10-5245-01-6732	Office Maintenance	\$6,025.00	\$6,100.00
	Recall Services - shredding		\$5,000.00
	Machine maintenance: check signers, fax. time/date machine, postage		\$1,100.00
10-5245-01-6750	Training/Staff Development	\$100,000.00	\$85,000.00
	Human Resources		\$2,500.00
	City Clerk		\$8,500.00
	City Council		\$15,000.00
	IT Department		\$14,000.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED
	Parks and Rec Department		\$4,525.00
	Legal Department		\$3,600.00
	City Manager		\$11,770.00
	Police Department		\$27,500.00
	Public Works Engineering		\$9,486.00
	Public Works Maintenance		\$3,090.00
	Public Works Wastewater		\$7,200.00
	Finance Department		\$6,900.00
			(\$14,071.00)
	Additional reduction		(\$15,000.00)
10-5245-01-6761	Spendable Contingencies	\$300,000.00	\$200,000.00
	Contingency budget		\$300,000.00
	Additional reduction		(\$100,000.00)
10-5245-01-6900	City Hall Debt Payments	\$330,000.00	\$330,000.00
	City Hall debt repayments		\$330,000.00
10-5245-01-6901	Series 2007 - Ww & Capital	\$0.00	\$0.00
10-5245-01-6910	City Hall Debt Payments (Interest)	\$112,910.00	\$96,410.00
	City Hall interest payments		\$96,410.00
10-5245-01-6911	Series 2007 - Ww & Capital (Interest)	\$404,856.00	\$404,856.00
	Series 2007 Capital Projects		\$404,856.00
10-5245-01-6920	Lease Payments	\$35,500.00	\$40,000.00
	Copier leases - all departments		\$40,000.00
10-5245-01-6951	Cop Administration Fees	\$1,500.00	\$1,500.00
	Admin fees		\$1,500.00
10-5245-01-6992	Transfer To Streets Fund	\$2,092,577.00	\$1,540,993.00
	TOTAL GENERAL SERVICES:	\$5,300,048.00	\$4,563,103.00
10-5245-41-6710	Special Programs	\$3,000.00	\$3,000.00
	Mayor's Arts Awards - Moved from Community Services		\$3,000.00
10-5245-41-6728	Arts Education Funds	\$18,000.00	\$18,000.00
	Arts Education Coordinator - moved from P&R		\$8,000.00
	Artist in the Classroom - moved from P&R		\$10,000.00
	TOTAL ARTS & CULTURE:	\$21,000.00	\$21,000.00
	TOTAL GENERAL SERVICES:	\$5,321,048.00	\$4,584,103.00

DEPARTMENT DESCRIPTION

The Community Development Department is home to twelve staff members who support five divisions and provide staff support to the City Council, the Sustainability, Housing, Historic Preservation and Planning & Zoning Commissions, as well as the Board of Adjustment and the Citizen Steering Committee for the Community Plan update.

- The *Building Safety division* reviews and approves building permits, conducts building inspections during the construction process and interprets all building codes.
- The *Code Enforcement division* investigates and seeks compliance of Land Development Code and City Code violations.
- The *Current Planning division* reviews and processes all new development proposals, variance requests, administrative waivers, temporary use permits, and sign permits.
- The *Long Range Planning division* coordinates and manages updates and amendments to the Community Plan and the Land Development Code, and coordinates related planning projects.
- The *Development Services division* includes all aspects of administration, personnel, support of the various Commissions, Committees and Boards and the recording and minute taking for these public bodies. Additionally, Development Services coordinates and administers the all aspects of the front counter, including answering and responding to customer questions and concerns, processing permit applications, business license applications, liquor license applications, and providing general administrative support for the Department.
- The *Housing program* implements goals and policies of the City Council and Housing Commission pertaining to housing and administers the City's Community Development Block Grant program.
- The *Sustainability program* implements goals and policies of the City Council and Sustainability Commission to increase public awareness, knowledge and action through best practices in sustainability.
- The *Historic Preservation program* implements the goals and policies of the City Council and the Historic Preservation Commission to increase public knowledge about the Sedona's history, to identify and preserve Sedona's history and administers

the City's Historic Preservation Small Grant program.

Did You Know?

Between September 2011 and December 2012, four significant, long-standing staff members retired. Between these staff members, they collectively dedicated over 75 years of service to the City of Sedona.

Sedona's year-round population has not increased in the last 13 years. However, Sedona's seasonal population has nearly doubled during this same time period.

MISSION STATEMENT

Managing growth through responsible stewardship and excellent customer service – *we make a difference.*

2013-2014 OBJECTIVES

- Complete the draft Sedona Community Plan for Planning & Zoning Commission and City Council review and consideration and approval with an election by Sedona's voters this fiscal year.
- Continue to administer the Outdoor lighting small grants program.
- Continue to administer the Community Development Block Grant (CDBG) program to upgrade and expand the Adult Community Center's kitchen.
- Implement a more targeted proactive code enforcement program.

2012-2013 ACCOMPLISHMENTS

- ✓ Approximately \$109,000 of Community Development Block Grant (CDBG) funds were used to rehab seven owner-occupied, income qualified residences.
- ✓ Utilizing volunteer assistance, an outdoor lighting inventory of commercial properties, was completed in west Sedona along SR89A, Uptown Sedona and along SR179.
- ✓ City Council adopted a "Housing Development Area" map which allows for the City to use public funds for the purpose of maintaining, preserving and creating affordable housing in Sedona.
- ✓ Department staff have instituted SB1598

requirements, establishing review timeframes and inspection procedures.

SIGNIFICANT CHANGES

- Long-time employee and Director of Community Development retired in July 2012.
- After a four month extensive recruiting process, new Director, Kevin Snyder was hired effective March 18, 2013.
- Five new staff members hired to replace retiring staff.
- Please note: In prior years' budgets, monies allocated for employee benefits were previously lump summed and allocated entirely within the human resources general fund. These costs are now dispersed and allocated within each department's respective general fund budgets.

WORKLOAD INDICATORS

Workload Indicators	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
Total Number of Building Permits Applications received	512	593	623
Total Number of Building Permits Issued	472	476	485
Total Valuation of Building Permits	\$6,998,344	\$23,457,914	24,630,810
Total Revenues	\$148,167	\$260,958	\$274,006
Customer Service Interactions	N/A	N/A	N/A

PERFORMANCE MEASURE

Performance Measures	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
Percentage of Permits & Approvals Processed in Compliance with SB 1598 Timeframes	N/A	N/A	N/A
Completed Long-Range Planning Projects	N/A	N/A	N/A

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona

102 Roadrunner Drive
 Sedona, AZ 86336

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 Period 01 - 15
 Fiscal Year 2014

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
10	General Fund				
5310	Community Development				
31	Support Services				
6005	Salary & Wages	175,462.06	187,654.00	121,002.00	508,855.00
6006	Overtime	0.00	0.00	90.00	0.00
6010	TempPart-Time Wages	0.00	0.00	5,020.00	0.00
6046	Employee Benefits	450.00	288.00	3,720.00	3,560.00
6125	Direct Payroll Costs	14,929.49	14,832.00	10,202.00	38,927.00
6130	Retirement	1,523.69	0.00	0.00	57,501.00
6134	STD LTD Insurance	89.64	0.00	0.00	3,088.00
6135	HealthDentalLife Insurance	2,283.10	0.00	0.00	82,026.00
6136	Workers Compensation Insurance	189.23	0.00	0.00	7,476.00
6213	Telephone	0.00	466.42	289.00	450.00
6243	Spec SuppliesSafety EquipEmg	555.21	250.00	223.00	2,550.00
6244	Office Furniture - Non Capital	0.00	0.00	629.00	0.00
6410	Commission Support	0.00	0.00	0.00	15,500.00
6505	Rent	1,186.56	2,500.00	1,318.00	0.00
6511	Advertising	0.00	0.00	0.00	5,950.00
6632	Historic Preservation	0.00	0.00	0.00	0.00
6703	DuesSubscriptionsLicense	569.00	800.00	52.00	2,175.00
6720	Community Service Contracts	0.00	0.00	0.00	50,000.00
6750	TrainingStaff Development	0.00	0.00	0.00	0.00
31	Support Services	197,237.98	206,790.42	142,545.00	778,058.00
32	Building Safety				
6005	Salary & Wages	133,071.50	124,041.00	103,234.00	109,670.00
6125	Direct Payroll Costs	9,672.78	9,489.00	7,848.00	8,390.00
6130	Retirement	1,086.43	0.00	0.00	12,393.00
6134	STD LTD Insurance	45.32	0.00	0.00	743.00
6135	HealthDentalLife Insurance	1,443.24	0.00	0.00	18,750.00
6136	Workers Compensation Insurance	405.71	0.00	0.00	2,227.00
6210	PrintingOffice Supplies	0.00	0.00	0.00	300.00
6213	Telephone	380.27	450.00	1,000.00	450.00
6214	Uniform Expenses	0.00	0.00	0.00	1,000.00
6215	Gas & Oil	0.00	0.00	175.00	0.00
6243	Spec SuppliesSafety EquipEmg	688.39	250.00	0.00	800.00
6703	DuesSubscriptionsLicense	125.00	800.00	176.00	200.00
32	Building Safety	146,918.64	135,030.00	112,433.00	154,923.00
33	Code Enforcement				
6005	Salary & Wages	81,331.26	93,038.00	81,184.00	106,007.00
6006	Overtime	30.00	1,500.00	171.00	4,652.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
6046	Employee Benefits	270.00	0.00	0.00	0.00
6125	Direct Payroll Costs	7,117.30	7,117.00	6,248.00	8,465.00
6130	Retirement	740.38	0.00	0.00	12,504.00
6134	STD LTD Insurance	54.80	0.00	0.00	720.00
6135	HealthDentalLife Insurance	1,137.54	0.00	0.00	14,666.00
6136	Workers Compensation Insurance	150.79	0.00	0.00	3,261.00
6213	Telephone	378.38	300.00	325.00	300.00
6214	Uniform Expenses	0.00	0.00	0.00	1,000.00
6235	Equipment Repair	525.00	600.00	600.00	600.00
6243	Spec SuppliesSafety EquipEmg	63.89	150.00	83.00	200.00
6405	Professional Services	2,396.97	3,900.00	1,608.00	3,900.00
6703	DuesSubscriptionsLicense	180.00	275.00	93.00	200.00
33	Code Enforcement	94,376.31	106,880.00	90,312.00	156,475.00
34	Current Planning				
6005	Salary & Wages	101,359.35	100,277.00	90,174.00	0.00
6006	Overtime	8.97	2,000.00	2,667.00	0.00
6010	TempPart-Time Wages	0.00	0.00	0.00	0.00
6125	Direct Payroll Costs	7,757.51	7,671.00	7,043.00	0.00
6130	Retirement	798.00	0.00	0.00	0.00
6134	STD LTD Insurance	18.24	0.00	0.00	0.00
6135	HealthDentalLife Insurance	1,127.44	0.00	0.00	0.00
6136	Workers Compensation Insurance	157.26	0.00	0.00	0.00
6213	Telephone	283.85	333.58	166.00	0.00
6511	Advertising	0.00	200.00	0.00	0.00
6703	DuesSubscriptionsLicense	0.00	500.00	352.00	0.00
6720	Community Service Contracts	0.00	50,000.00	0.00	0.00
34	Current Planning	111,510.62	160,981.58	100,402.00	0.00
35	Long Range Planning				
6005	Salary & Wages	109,988.55	111,330.00	119,939.00	0.00
6006	Overtime	14.91	3,100.00	408.00	0.00
6125	Direct Payroll Costs	8,758.57	8,517.00	8,865.00	0.00
6130	Retirement	885.76	0.00	0.00	0.00
6134	STD LTD Insurance	57.16	0.00	0.00	0.00
6135	HealthDentalLife Insurance	1,963.14	0.00	0.00	0.00
6136	Workers Compensation Insurance	178.18	0.00	0.00	0.00
6703	DuesSubscriptionsLicense	164.00	200.00	0.00	0.00
35	Long Range Planning	122,010.27	123,147.00	129,212.00	0.00
62	Historic Preservation Commission				
6005	Salary & Wages	12,886.47	13,516.00	17,281.00	0.00
6006	Overtime	3.55	0.00	102.00	0.00
6125	Direct Payroll Costs	1,335.60	1,034.00	1,330.00	0.00
6130	Retirement	87.94	0.00	0.00	0.00
6134	STD LTD Insurance	7.75	0.00	0.00	0.00
6135	HealthDentalLife Insurance	244.68	0.00	0.00	0.00
6136	Workers Compensation Insurance	19.35	0.00	0.00	0.00
6405	Professional Services	0.00	0.00	526.00	0.00
6410	Commission Support	52.42	100.00	107.00	0.00
6511	Advertising	236.86	250.00	196.00	0.00
6993	Transfer To Other Funds	3,251.27	0.00	0.00	0.00
62	Historic Preservation	18,125.89	14,900.00	19,542.00	0.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
Commission					
67	Community Plan				
6010	TempPart-Time Wages	0.00	3,540.00	0.00	0.00
6210	PrintingOffice Supplies	151.19	2,060.00	2,060.00	7,500.00
6212	Postage	9,815.97	30,000.00	21,000.00	35,000.00
6213	Telephone	279.65	400.00	479.00	60.00
6243	Spec SuppliesSafety EquipEmg	791.16	2,000.00	1,114.00	0.00
6405	Professional Services	3,248.84	12,400.00	6,455.00	5,000.00
6410	Commission Support	310.40	500.00	100.00	50.00
6505	Rent	7,395.03	14,750.00	14,467.00	4,000.00
6511	Advertising	2,657.40	7,350.00	6,168.00	5,100.00
6530	Utilities	341.17	2,000.00	1,200.00	120.00
67	Community Plan	24,990.81	75,000.00	53,043.00	56,830.00
70	Housing Commission				
6005	Salary & Wages	13,012.27	14,199.00	14,448.00	0.00
6046	Employee Benefits	0.00	36.00	0.00	0.00
6125	Direct Payroll Costs	982.18	1,086.00	1,102.00	0.00
6130	Retirement	69.56	0.00	0.00	0.00
6134	STD LTD Insurance	7.23	0.00	0.00	0.00
6135	HealthDentalLife Insurance	225.96	0.00	0.00	0.00
6136	Workers Compensation Insurance	8.84	0.00	0.00	0.00
6410	Commission Support	718.48	4,000.00	1,000.00	0.00
6511	Advertising	773.00	1,000.00	0.00	0.00
70	Housing Commission	15,797.52	20,321.00	16,550.00	0.00
71	P&Z Commission				
6005	Salary & Wages	15,978.20	18,653.00	18,963.00	0.00
6125	Direct Payroll Costs	1,199.16	1,427.00	1,446.00	0.00
6130	Retirement	44.52	0.00	0.00	0.00
6134	STD LTD Insurance	9.71	0.00	0.00	0.00
6135	HealthDentalLife Insurance	303.44	0.00	0.00	0.00
6136	Workers Compensation Insurance	17.89	0.00	0.00	0.00
6410	Commission Support	669.49	400.00	0.00	0.00
6511	Advertising	1,140.30	3,000.00	1,140.00	0.00
6703	DuesSubscriptionsLicense	80.75	150.00	256.00	0.00
71	P&Z Commission	19,443.46	23,630.00	21,805.00	0.00
82	Sustainability Commission				
6005	Salary & Wages	7,887.15	8,216.00	8,366.00	0.00
6046	Employee Benefits	0.00	36.00	0.00	0.00
6125	Direct Payroll Costs	592.00	629.00	638.00	0.00
6130	Retirement	55.28	0.00	0.00	0.00
6134	STD LTD Insurance	4.11	0.00	0.00	0.00
6135	HealthDentalLife Insurance	128.62	0.00	0.00	0.00
6136	Workers Compensation Insurance	3.12	0.00	0.00	0.00
6231	Grounds Maintenance	0.00	250.00	0.00	0.00
6243	Spec SuppliesSafety EquipEmg	1,137.15	3,000.00	494.00	0.00
6410	Commission Support	2,367.11	2,500.00	20.00	0.00
6511	Advertising	0.00	1,500.00	0.00	0.00
82	Sustainability Commission	12,174.54	16,131.00	9,518.00	0.00
Expense Total		762,586.04	882,811.00	695,362.00	1,146,286.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
5310	Community Development	762,586.04	882,811.00	695,362.00	1,146,286.00

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2014 ADOPTED</u>
SUPPORT SERVICES:			
10-5310-31-6005	Salary & Wages	\$460,076.00	\$508,855.00
			\$508,855.00
10-5310-31-6046	Employee Benefits	\$360.00	\$3,560.00
	Allowances		\$3,560.00
10-5310-31-6125	Direct Payroll Costs	\$35,196.00	\$38,927.00
	%of Wages		\$38,927.00
10-5310-31-6130	Retirement	\$0.00	\$57,501.00
	%of Wages (re-allocated to each dept)		\$57,501.00
10-5310-31-6134	STD/LTD Insurance	\$0.00	\$3,088.00
	%of Wages (re-allocated to each dept)		\$3,088.00
10-5310-31-6135	Health/Dental/Life Insurance	\$0.00	\$82,026.00
	%of Wages (re-allocated to each dept)		\$82,026.00
10-5310-31-6136	Workers Compensation Insurance	\$0.00	\$7,476.00
	%of Wages (re-allocated to each dept)		\$7,476.00
10-5310-31-6210	Printing/Office Supplies	\$0.00	\$0.00
	Department supplies (e.g. toner, business cards, printing projects, building permit envelops, file folders)		\$4,000.00
	Current Planning Posting materials for projects		\$150.00
	HPC Printing and supplies for landmark designations, historic resource survey		\$500.00
	Housing Printing supplies		\$500.00
	Sust Printing projects		\$500.00
	Automatic Adjustment - moved to Gen Serv		(\$5,650.00)
10-5310-31-6213	Telephone	\$810.00	\$450.00
	Director/Asst Direct cell phone		\$0.00
	Current Planning cell phone		\$450.00
10-5310-31-6231	Grounds Maintenance	\$250.00	\$0.00
10-5310-31-6243	Spec Supplies/Safety Equip/Emg	\$3,250.00	\$2,550.00
	Misc. Department supplies		\$250.00
	HPC Special supplies (e.g. Plaques)		\$500.00
	4th Grade Annual Water Wise Education Day, Rainwater harvesting incentives, Christmas Tree recycling program		\$1,800.00
10-5310-31-6405	Professional Services	\$0.00	\$0.00
	Housing Commission Professional assistance and speakers for housing initiatives and in support of Community Plan housing goals and objectives		\$0.00
10-5310-31-6410	Commission Support	\$9,500.00	\$15,500.00
	Sustainability Commission general support, recycling program, energy policy recommendations, 4th Grade Water Wise Day		\$2,500.00
	Housing Commission general support, AZ State Housing annual conference, Community Plan housing related initiatives, outreach and data gathering		\$3,800.00
	Historic Preservation Commission general support, HPC AZ State annual conference		\$1,600.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED
	P&Z Commission general support and training		\$1,500.00
	Board of Adjustment general support		\$100.00
	Dec Pkg - HPC Survey		\$6,000.00
10-5310-31-6505	Rent	\$2,500.00	
	Rental for storage space		
10-5310-31-6511	Advertising	\$5,950.00	\$5,950.00
	Sustainability Commission outreach material for recycling program, energy policy		\$1,500.00
	Housing Commission outreach material related housing initiatives		\$1,000.00
	Historic Preservation National Month (May) promotion		\$250.00
	P&Z Legal Notices		\$3,000.00
	Board of Adjustment legal notices		\$200.00
10-5310-31-6632	Historic Preservation	\$0.00	\$0.00
	Expand Grants - Hummingbird House Drainage		\$45,000.00
	Moved to Grants Fund		(\$45,000.00)
10-5310-31-6703	Dues/Subscriptions/License	\$1,650.00	\$2,175.00
	APA Dues for Director and Asst Director		\$800.00
	APA Dues for P&Z Commissioner Journal		\$200.00
	AZ Housing Alliance Membership		\$125.00
	APA Dues for C. Lovely		\$250.00
	APA Dues for M. Raber		\$300.00
	APA Dues for C, Meyer and D, Nicolella		\$500.00
10-5310-31-6720	Community Service Contracts	\$50,000.00	\$50,000.00
	Outdoor Lighting small grant program		\$50,000.00
10-5310-31-6750	Training/Staff Development	\$0.00	\$0.00
	D. Puckett Training		\$250.00
	P. Lewis Training		\$500.00
	K. Snyder		\$4,000.00
	A. Juhlin APA Nat'l and State conferences		\$4,000.00
	C. Meyer and D. Nicolella AZPA conference and specialized training (e.g. green building)		\$4,000.00
	C. Lovely AZPA Training		\$1,000.00
	Automatic Adjustment - moved to Gen Serv		(\$13,750.00)
	TOTAL SUPPORT SERVICES:	\$569,542.00	\$778,058.00
<u>BUILDING DIVISION:</u>			
10-5310-32-6005	Salary & Wages	\$124,041.00	\$109,670.00
			\$109,670.00
10-5310-32-6006	Overtime	\$0.00	\$0.00
10-5310-32-6125	Direct Payroll Costs	\$9,489.00	\$8,390.00
	%of Wages		\$8,390.00
			(\$100.00)
10-5310-32-6130	Retirement	\$0.00	\$12,393.00
	%of Wages (re-allocated to each dept)		\$12,393.00
10-5310-32-6134	STD/LTD Insurance	\$0.00	\$743.00
	%of Wages (re-allocated to each dept)		\$743.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	
10-5310-32-6135	Health/Dental/Life Insurance %of Wages (re-allocated to each dept)	\$0.00	\$18,750.00	\$18,750.00
10-5310-32-6136	Workers Compensation Insurance %of Wages (re-allocated to each dept)	\$0.00	\$2,227.00	\$2,227.00
10-5310-32-6210	Printing/Office Supplies Permit paper, Tags,	\$0.00	\$300.00	\$300.00
10-5310-32-6212	Postage	\$0.00	\$0.00	
10-5310-32-6213	Telephone Cell phone charges	\$450.00	\$450.00	\$450.00
10-5310-32-6214	Uniform Expense City of Sedona Logo shirts for field work (SB1598)	\$0.00	\$1,000.00	\$1,000.00
10-5310-32-6215	Gas & Oil Inspection vehicle	\$0.00	\$0.00	\$1,500.00
	Automatic Adjustment			(\$1,500.00)
10-5310-32-6241	Automobile Expense Inspection vehicle	\$0.00	\$0.00	\$400.00
	Automatic Adjustment			(\$400.00)
10-5310-32-6243	Spec Supplies/Safety Equip/Emg Reference Manuals and Codes	\$250.00	\$800.00	\$800.00
10-5310-32-6244	Office Furniture - Non Capital	\$0.00	\$0.00	
10-5310-32-6405	Professional Services	\$0.00	\$0.00	
10-5310-32-6703	Dues/Subscriptions/License ICC and NFPA Memberships and certifications	\$800.00	\$200.00	\$200.00
10-5310-32-6750	Training/Staff Development AZBO, IBC training	\$0.00	\$0.00	\$1,000.00
	Automatic Adjustment			(\$1,000.00)
	TOTAL BUILDING DIVISION:	\$135,030.00	\$154,923.00	
CODE ENFORCEMENT:				
10-5310-33-6005	Salary & Wages	\$93,038.00	\$106,007.00	\$106,007.00
10-5310-33-6006	Overtime	\$0.00	\$4,652.00	\$4,652.00
10-5310-33-6010	Temp/Part-Time Wages	\$0.00	\$0.00	\$0.00
10-5310-33-6046	Employee Benefits	\$0.00	\$0.00	\$0.00
10-5310-33-6125	Direct Payroll Costs %of Wages	\$7,118.00	\$8,465.00	\$8,465.00
10-5310-33-6130	Retirement %of Wages (re-allocated to each dept)	\$0.00	\$12,504.00	\$12,504.00
10-5310-33-6134	STD/LTD Insurance %of Wages (re-allocated to each dept)	\$0.00	\$720.00	\$720.00
10-5310-33-6135	Health/Dental/Life Insurance %of Wages (re-allocated to each dept)	\$0.00	\$14,666.00	\$14,666.00
10-5310-33-6136	Workers Compensation Insurance %of Wages (re-allocated to each dept)	\$0.00	\$3,261.00	\$3,261.00
10-5310-33-6210	Printing/Office Supplies Door hangers, Stop Work orders, - moved to General Services	\$0.00	\$0.00	\$0.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED
10-5310-33-6213	Telephone Cell phone charges	\$300.00	\$300.00 \$300.00
10-5310-33-6214	Uniform Expense City of Sedona Logo shirts for field work (SB1598)	\$0.00	\$1,000.00 \$1,000.00
10-5310-33-6215	Gas & Oil Inspection vehicles	\$0.00	\$0.00 \$1,500.00
	Automatic Adjustment		(\$1,500.00)
10-5310-33-6235	Equipment Repair Sound equipment annual calibration	\$600.00	\$600.00 \$600.00
10-5310-33-6241	Automobile Expense Inspection vehicle maintenance	\$0.00	\$0.00 \$600.00
	Automatic Adjustment		(\$600.00)
10-5310-33-6243	Spec Supplies/Safety Equip/Emg Abatement supplies and materials (e.g. chains, locks, wood)	\$150.00	\$200.00 \$200.00
	City of Sedona Logo shirts for field work (SB1598)		\$0.00
10-5310-33-6405	Professional Services Abatement services (e.g. weeds, tree removal)	\$3,900.00	\$3,900.00 \$3,900.00
10-5310-33-6703	Dues/Subscriptions/License CELA membership	\$275.00	\$200.00 \$200.00
10-5310-33-6750	Training/Staff Development Sound certification training (1 Code Enf. Officer)	\$0.00	\$0.00 \$2,500.00
	CELA and AZBO training		\$1,000.00
	Automatic Adjustment		(\$3,500.00)
	TOTAL CODE ENFORCEMENT:	\$105,381.00	\$156,475.00
COMMUNITY PLAN:			
10-5310-67-6210	Printing/Office Supplies Plan Document printing, Post adoption info and displays	\$0.00	\$7,500.00 \$7,500.00
10-5310-67-6212	Postage Major Amendments (mandated)	\$20,000.00	\$35,000.00 \$10,000.00
	Mandated PUblic Hearing Notices		\$10,000.00
	Post-adoption of Plan and targeted mailngs during draft Plan phase		\$15,000.00
10-5310-67-6213	Telephone Community Plan Room	\$0.00	\$60.00 \$60.00
10-5310-67-6243	Spec Supplies/Safety Equip/Emg	\$0.00	\$0.00
10-5310-67-6244	Office Furniture - Non Capital	\$0.00	\$0.00
10-5310-67-6246	Computer Hardware - Non Capita	\$0.00	\$0.00
10-5310-67-6405	Professional Services Plan production assistance	\$52,719.00	\$5,000.00 \$5,000.00
10-5310-67-6410	Commission Support Misc. support	\$0.00	\$50.00 \$50.00
10-5310-67-6505	Rent	\$0.00	\$4,000.00

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2014 ADOPTED</u>
	Facility rentals for Community Plan and Community Plan Room		\$4,000.00
10-5310-67-6511	Advertising 1/4 page ads for Major Amendments; 1/4 page ads for hearings; possible tabloid	\$2,281.00	\$5,100.00
10-5310-67-6530	Utilities Community Plan Room	\$0.00	\$120.00
	TOTAL COMMUNITY PLAN:	\$75,000.00	\$56,830.00
	TOTAL COMMUNITY DEVELOPMENT:	\$884,953.00	\$1,146,286.00

PUBLIC WORKS

DEPARTMENT DESCRIPTION

The Public Works Department has four divisions: Administration, Engineering, City Maintenance, and Wastewater. The Department is responsible for maintenance of city buildings, City parking lots, parks, public streets, and storm drainages. The City maintains and operates City wastewater facilities. The Department develops bicycle routes and programs within the City. The Department reviews development of improvement plans for City facilities and oversees the construction of these facilities. The department also reviews engineering plans for private development projects (commercial and residential) as they affect these facilities and provides input to Community Development regarding drainage, roadways, traffic, and wastewater.

MISSION STATEMENT

The mission of the Public Works Department is to provide for the design, construction, maintenance and operation of the roads, storm drainage facilities, city buildings, parks, parking lots, and wastewater facilities within and related to the City of Sedona. Additionally, to assist other City Departments with its expertise in these areas, in a manner which takes into account the direction of the City Manager, the City Council, the desires of the citizens of Sedona, and professional standards applicable to these activities.

2013-2014 OBJECTIVES

- Complete construction of Phase 4 of the Harmony-Windsong Storm Drainage Project.
- Begin construction of AAA Storm Drainage Project.
- Complete Wastewater Rate Study.
- Complete the transition of the maintenance facilities from Posse Ground Park to the new facility on Contractors Road.
- Complete treatment capacity improvements at wastewater treatment plant for capacity to 2027.
- Complete repair of Airport Road.
- Complete repaving of Uptown SR 89A segment.

- Successfully complete pre-monsoon program for FY 13/14.
- Enhance bicycle route signage.
- Begin report outlining Wastewater. Effluent Management Optimization Plan.

Did you know?

You can help reduce bacterial contamination (e-coli) of Oak Creek by picking up or burying dog feces. Whether walking your pet along City streets or trails, or in the forest, please do not leave your pet's feces lying on the ground.

2012-2013 ACCOMPLISHMENTS

- ✓ Completed energy efficiency audit.
- ✓ Completed Harmony-Windsong Phase 3 construction.
- ✓ Completed design of Harmony-Windsong Phase 4 improvements.
- ✓ Completed improvements at Posse Grounds multi-use field and parking lot improvements.
- ✓ Acquired the Public Works Yard at 2070 Contractors Road.
- ✓ Worked with ADOT to complete overlay and lighting project along SR 89A.
- ✓ Installed 9 new dog waste stations.
- ✓ Designed recreation related improvements at Sedona Wetlands.
- ✓ Hired two Associate Engineers for Wastewater and Stormwater Projects.
- ✓ Hired new Wastewater Superintendent.

SIGNIFICANT CHANGES

- Please note: In prior years' budgets, monies allocated for employee benefits were previously lump summed and allocated entirely within the human resources general fund. These costs are now dispersed and allocated within each department's respective general fund budgets.

WORKLOAD INDICATORS

Workload Indicators	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Projected
Maintenance Related Addressing Permits	63	78	78
Maintenance Related Banners Permits	15	26	26
Maintenance Related Right of Way (ROW) Permits	135	191	191
Maintenance Related SDPKUT (Irrigation/Landscaping) Blue Stakes	308	304	304
Maintenance Related SDNATS (Traffic Signals & Pedestrian Lights) Blue Stakes	43	47	47
Engineering Related Residential Permits	247	256	256
Engineering Related Commercial Permits	164	160	160
Engineering Related Blue Stake (Sewer) Permits	1313	1396	1396

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona

102 Roadrunner Drive
 Sedona, AZ 86336

User: MMcKendry
 Printed: 07/29/13 13:24:24
 Period 01 - 15
 Fiscal Year 2014

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
10	General Fund				
5320	Public Works				
01	General Administration				
6005	Salary & Wages	56,060.81	65,191.00	74,827.00	298,362.00
6006	Overtime	1.66	0.00	3.00	0.00
6046	Employee Benefits	3,900.00	3,900.00	3,900.00	3,900.00
6125	Direct Payroll Costs	5,314.59	4,987.00	5,730.00	22,825.00
6130	Retirement	583.21	0.00	0.00	33,715.00
6134	STD LTD Insurance	34.32	0.00	0.00	1,901.00
6135	HealthDentalLife Insurance	976.27	0.00	0.00	59,058.00
6136	Workers Compensation Insurance	90.72	0.00	0.00	6,475.00
6210	PrintingOffice Supplies	0.00	0.00	0.00	5,220.00
6213	Telephone	1,515.78	1,500.00	1,244.00	1,620.00
6214	Uniform Expenses	0.00	0.00	0.00	3,745.00
6243	Spec SuppliesSafety EquipEmg	137.00	625.00	0.00	625.00
6244	Office Furniture - Non Capital	0.00	0.00	0.00	6,980.00
6405	Professional Services	25.00	1,778.00	0.00	2,500.00
6703	DuesSubscriptionsLicense	2,050.92	2,803.00	3,749.00	6,301.00
6750	TrainingStaff Development	0.00	0.00	13.00	0.00
01	General Administration	70,690.28	80,784.00	89,466.00	453,227.00
04	Wastewater				
6005	Salary & Wages	9,285.53	9,409.00	11,118.00	0.00
6125	Direct Payroll Costs	720.15	720.00	662.00	0.00
6130	Retirement	74.86	0.00	0.00	0.00
6134	STD LTD Insurance	4.78	0.00	0.00	0.00
6135	HealthDentalLife Insurance	111.68	0.00	0.00	0.00
6136	Workers Compensation Insurance	15.05	0.00	0.00	0.00
04	Wastewater	10,212.05	10,129.00	11,780.00	0.00
26	Parks Maintenance				
6005	Salary & Wages	102,877.00	107,415.00	99,423.00	287,650.00
6006	Overtime	1,766.69	0.00	1,154.00	0.00
6010	TempPart-Time Wages	0.00	6,712.00	6,712.00	0.00
6045	Uniform Allowance	313.54	1,000.00	1,021.00	0.00
6125	Direct Payroll Costs	7,954.75	8,731.00	7,507.00	19,280.00
6130	Retirement	854.49	0.00	0.00	28,479.00
6134	STD LTD Insurance	66.50	0.00	0.00	2,005.00
6135	HealthDentalLife Insurance	2,315.08	0.00	0.00	62,358.00
6136	Workers Compensation Insurance	172.36	0.00	0.00	6,918.00
6213	Telephone	1,020.92	1,000.00	1,007.00	1,296.00
6214	Uniform Expenses	0.00	0.00	0.00	1,400.00
6224	Chemicals	4,078.05	15,650.00	16,044.00	10,000.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
6231	Grounds Maintenance	31,437.11	35,000.00	37,823.00	66,000.00
6235	Equipment Repair	9,562.56	6,000.00	6,403.00	6,000.00
6241	Auto Exp - Parks Maint	453.89	0.00	5.00	0.00
6243	Spec SuppliesSafety EquipEmg	2,846.22	2,140.00	1,378.00	2,140.00
6405	Professional Services	210.00	1,500.00	0.00	11,500.00
6530	Utilities	87,724.28	93,550.00	82,492.00	102,350.00
6540	Solid Waste Recycling	5,502.92	3,300.00	3,815.00	1,300.00
6703	DuesSubscriptionsLicense	150.00	225.00	0.00	150.00
6730	Maint & Improvement	4,287.50	3,000.00	3,856.00	3,000.00
6857	Improvements - City Owned Property	4,223.50	41,000.00	40,000.00	35,000.00
26	Parks Maintenance	267,817.36	326,223.00	308,640.00	646,826.00
36	Development Review				
6005	Salary & Wages	63,422.08	63,723.00	66,331.00	0.00
6006	Overtime	127.50	0.00	9.00	0.00
6125	Direct Payroll Costs	4,651.85	4,875.00	4,873.00	0.00
6130	Retirement	504.45	0.00	0.00	0.00
6134	STD LTD Insurance	27.24	0.00	0.00	0.00
6135	HealthDentalLife Insurance	917.17	0.00	0.00	0.00
6136	Workers Compensation Insurance	94.59	0.00	0.00	0.00
36	Development Review	69,744.88	68,598.00	71,213.00	0.00
37	In-House EngineeringServices				
6005	Salary & Wages	23,975.65	24,275.00	23,527.00	0.00
6006	Overtime	18.77	0.00	2.00	0.00
6125	Direct Payroll Costs	1,777.76	1,857.00	1,728.00	0.00
6130	Retirement	193.23	0.00	0.00	0.00
6134	STD LTD Insurance	13.01	0.00	0.00	0.00
6135	HealthDentalLife Insurance	334.58	0.00	0.00	0.00
6136	Workers Compensation Insurance	29.23	0.00	0.00	0.00
37	In-House EngineeringServices	26,342.23	26,132.00	25,257.00	0.00
38	Public Works				
6005	Salary & Wages	64,404.01	65,222.00	78,166.00	0.00
6006	Overtime	283.63	0.00	121.00	0.00
6125	Direct Payroll Costs	4,671.81	4,989.00	5,722.00	0.00
6130	Retirement	519.12	0.00	0.00	0.00
6134	STD LTD Insurance	34.98	0.00	0.00	0.00
6135	HealthDentalLife Insurance	1,050.07	0.00	0.00	0.00
6136	Workers Compensation Insurance	104.17	0.00	0.00	0.00
38	Public Works	71,067.79	70,211.00	84,009.00	0.00
39	Streets				
6005	Salary & Wages	9,195.57	9,302.00	9,014.00	0.00
6006	Overtime	0.00	0.00	2.00	0.00
6125	Direct Payroll Costs	721.56	712.00	679.00	0.00
6130	Retirement	74.02	0.00	0.00	0.00
6134	STD LTD Insurance	5.78	0.00	0.00	0.00
6135	HealthDentalLife Insurance	201.12	0.00	0.00	0.00
6136	Workers Compensation Insurance	2.06	0.00	0.00	0.00
39	Streets	10,200.11	10,014.00	9,695.00	0.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
68	StormWater				
6005	Salary & Wages	24,681.58	24,992.00	24,217.00	42,787.00
6006	Overtime	12.51	0.00	0.00	0.00
6125	Direct Payroll Costs	1,718.79	1,912.00	1,756.00	3,273.00
6130	Retirement	194.44	0.00	0.00	4,835.00
6134	STD LTD Insurance	11.31	0.00	0.00	236.00
6135	HealthDentalLife Insurance	357.43	0.00	0.00	7,436.00
6136	Workers Compensation Insurance	36.75	0.00	0.00	912.00
6221	Janitorial Supplies	2,262.03	1,600.00	2,096.00	3,000.00
6405	Professional Services	1,037.76	4,952.00	4,735.00	5,400.00
6511	Advertising	2,657.24	5,600.00	2,500.00	8,100.00
6736	Permit Fees	5,000.00	5,000.00	5,000.00	10,000.00
68	StormWater	37,969.84	44,056.00	40,304.00	85,979.00
79	Property Management				
6005	Salary & Wages	86,110.48	87,779.00	86,222.00	83,444.00
6006	Overtime	589.84	0.00	410.00	297.00
6010	TempPart-Time Wages	0.00	1,678.00	0.00	0.00
6125	Direct Payroll Costs	6,285.52	6,843.00	6,655.00	6,406.00
6130	Retirement	698.54	0.00	0.00	9,463.00
6134	STD LTD Insurance	54.41	0.00	0.00	636.00
6135	HealthDentalLife Insurance	1,900.73	0.00	0.00	22,149.00
6136	Workers Compensation Insurance	134.43	0.00	0.00	1,976.00
6213	Telephone	278.43	300.00	283.00	324.00
6221	Janitorial Supplies	7,855.84	9,000.00	9,000.00	9,500.00
6231	Grounds Maintenance	20,000.00	10,000.00	8,721.00	0.00
6243	Spec SuppliesSafety EquipEmg	256.40	675.00	254.00	500.00
6405	Professional Services	95,411.74	86,850.00	84,898.00	99,777.00
6530	Utilities	56,554.71	92,053.00	89,294.00	111,381.00
6703	DuesSubscriptionsLicense	194.00	250.00	239.00	250.00
6730	Maint & Improvement	50,136.64	65,000.00	55,000.00	133,118.00
6857	Improvements - City Owned Property	0.00	10,000.00	9,142.00	10,000.00
79	Property Management	326,461.71	370,428.00	350,118.00	489,221.00
89	Capital Projects				
6005	Salary & Wages	0.00	119,086.00	41,282.00	121,166.00
6125	Direct Payroll Costs	0.00	9,110.00	2,826.00	9,269.00
6130	Retirement	0.00	0.00	0.00	13,692.00
6134	STD LTD Insurance	0.00	0.00	0.00	761.00
6135	HealthDentalLife Insurance	0.00	0.00	0.00	22,039.00
6136	Workers Compensation Insurance	0.00	0.00	0.00	3,784.00
6847	Computer Software	0.00	0.00	1,856.00	0.00
89	Capital Projects	0.00	128,196.00	45,964.00	170,711.00
Expense Total		890,506.25	1,134,771.00	1,036,446.00	1,845,964.00
5320	Public Works	890,506.25	1,134,771.00	1,036,446.00	1,845,964.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	Detail
10-5320-01-6005	Salary & Wages	\$237,122.00	\$298,362.00	
				298,362.00
10-5320-01-6046	Employee Benefits	\$3,900.00	\$3,900.00	
	Allowances			3,900.00
10-5320-01-6125	Direct Payroll Costs	\$18,140.00	\$22,825.00	
	%of Wages			22,825.00
10-5320-01-6130	Retirement	\$0.00	\$33,715.00	
	%of Wages (re-allocated to each dept)			33,715.00
10-5320-01-6134	STD/LTD Insurance	\$0.00	\$1,901.00	
	%of Wages (re-allocated to each dept)			1,901.00
10-5320-01-6135	Health/Dental/Life Insurance	\$0.00	\$59,058.00	
	%of Wages (re-allocated to each dept)			59,058.00
10-5320-01-6136	Workers Compensation Insurance	\$0.00	\$6,475.00	
	%of Wages (re-allocated to each dept)			6,475.00
10-5320-01-6210	Printing/Office Supplies	\$0.00	\$5,220.00	
	Increase - Scan large format plan sheets, this will improve the ability to efficiently find plans and will capture the quality of the plans before they further deteriorate			4,000.00
	Increase - Update References (MAG, ADOT, HCM, Trip Gen, IPC)			1,220.00
10-5320-01-6213	Telephone	\$1,500.00	\$1,620.00	
	Service for cell phones (5 units at \$27/mo); Increase from Verizon due to tax and surcharges			1,620.00
10-5320-01-6214	Uniform Expenses	\$0.00	\$3,745.00	
	Increase - for added uniforms denim jeans (SV, TZ, CH, DD @ \$100/person)			2,800.00
	Increase - for added uniforms polo shirts (SV, TZ, CH @ \$40/person)			945.00
10-5320-01-6243	Spec Supplies/Safety Equip/Emg	\$625.00	\$625.00	
	Steel Toe Boots (per work allocation) tax included			525.00
	Safety Supplies - gloves, etc			100.00
10-5320-01-6244	Office Furniture - Non Capital	\$0.00	\$6,980.00	
	Increase - Upgrading filing system and replacing cabinets. This will be located where the existing file cabinets are located. Quote for one side only.			6,980.00
10-5320-01-6405	Professional Services	\$2,500.00	\$2,500.00	
	Misc surveying, engineering & appraisals. The increase allows for more flexibility with depending upon unanticipated project saving to fund small studies that come up during the year.			10,000.00
	reduction			(7,500.00)
10-5320-01-6703	Dues/Subscriptions/License	\$2,081.00	\$6,301.00	
	Asst City Eng (AD) - AzFMA, AFMA			160.00
	N Az Municipal Water Assoc			1,620.00
	Asst Eng (DP) - AzFMA, AFMA			160.00
	Asst City Eng (AD) \$200 - PE (next FY 16)			0.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	Detail
	Increase - Associate Egrs PE license Exam			3,402.00
	AFMA Corporate			100.00
	APWA Corporate			859.00
	TOTAL ADMINISTRATION:	\$265,868.00	\$453,227.00	
10-5320-26-6005	Salary & Wages	\$107,415.00	\$287,650.00	252,028.00
	Dec Pkg - Maint Wrkr/Uptown			35,622.00
10-5320-26-6010	Temp/Part-Time Wages	\$6,712.00	\$0.00	
10-5320-26-6125	Direct Payroll Costs	\$8,731.00	\$19,280.00	
	%of Wages			19,280.00
10-5320-26-6130	Retirement	\$0.00	\$28,479.00	
	%of Wages (re-allocated to each dept)			28,479.00
10-5320-26-6134	STD/LTD Insurance	\$0.00	\$2,005.00	
	%of Wages (re-allocated to each dept)			2,005.00
10-5320-26-6135	Health/Dental/Life Insurance	\$0.00	\$62,358.00	
	%of Wages (re-allocated to each dept)			62,358.00
10-5320-26-6136	Workers Compensation Insurance	\$0.00	\$6,918.00	
	%of Wages (re-allocated to each dept)			6,918.00
10-5320-26-6213	Telephone	\$1,000.00	\$1,296.00	
	Service for cell phones (4 units at \$27/mo); Increase from Verizon due to tax and surcharges			1,296.00
10-5320-26-6214	Uniform Expenses	\$1,000.00	\$1,400.00	
	Add-Uniforms. Denim jeans. PH, RM, FV, RonM			400.00
	Seasonal uniforms, shirts, hats, jackets. City Maint. PH, RM, FV, RonM			1,000.00
10-5320-26-6224	Chemicals	\$14,000.00	\$10,000.00	
	Change-Pool chemicals moved to budget of P&R			(4,000.00)
	Fertilizer and pesticides for grounds and parks			14,000.00
10-5320-26-6231	Grounds Maintenance	\$35,000.00	\$66,000.00	
	Materials and parts for maintenance of grounds			35,000.00
	see Decision Package \$42,000 - Power wash ramadas, playground equipment, park areas once per month			31,000.00
10-5320-26-6235	Equipment Repair	\$6,000.00	\$6,000.00	
	Aggressive new Preventative Maintenance Program			6,000.00
10-5320-26-6243	Spec Supplies/Safety Equip/Emg	\$2,140.00	\$2,140.00	
	PPE requirement \$30/mo x 4 employees PH, RM, FV, RonM			1,440.00
	Price includes tax. Steel-toed boots 4@ \$175 PH, RM, FV, RonM (tax included)			700.00
10-5320-26-6405	Professional Services	\$1,500.00	\$11,500.00	
	Backflow Device Inspections			1,500.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	Detail
	Add-Contract mosquito/algae/pest control at WW Wetlands			10,000.00
	Contract maintenance expense associated with new decision paper requesting (1) additional full time maintenance employee. Note: not needed if additional staff request is approved.			30,000.00
				(30,000.00)
10-5320-26-6530	Utilities	\$105,200.00	\$102,350.00	
	Electricity			28,000.00
	Water			50,000.00
	Gas/Propane			8,400.00
	Transferred to 10-5320-79-6530 Contractors Rd.Trash/Waste			(5,300.00)
	Sewer			13,500.00
	Add-30% increase in AZWater Co. rates			15,000.00
	Add-5% increase APS rates			1,400.00
	Add-10% increase sewer fees reduction			1,350.00
				(10,000.00)
10-5320-26-6540	Solid Waste / Recycling	\$3,300.00	\$1,300.00	
	Solid Waste/Recycle shop supplies, tires, batteries.			1,300.00
10-5320-26-6703	Dues/Subscriptions/License	\$225.00	\$150.00	
	OPM CEU's required for annual renewal. PH, RM, EA. \$50 renewal fee.			150.00
10-5320-26-6730	Maint & Improvement	\$3,000.00	\$3,000.00	
	City Maint shop tools and supplies, paint, hardware, excludes grounds maint			3,000.00
10-5320-26-6857	Improvements - City Owned Property	\$41,000.00	\$35,000.00	
	Energy Saving Improvement Program--to be verified by CM's office			6,000.00
	Collections agreement with USDA Forest Service Trails and Trailheads (AB 1436--to be verified by CM's office)			30,000.00
	Gazebo and Tables at Sedona Dog Park, Install 2 new gazebo's and picnic tables. Carry over from 2012-2013.			5,000.00
	Increase-AB 1526 USDA Forest Service Trails and Trailheads (Discussion by City Council)			4,000.00
	After CM mtg remove trails and trailheads			(4,000.00)
	After CM mtg remove energy saving program			(6,000.00)
	TOTAL MAINTENANCE:	\$336,223.00	\$646,826.00	
10-5320-68-6005	Salary & Wages	\$24,992.00	\$42,787.00	
				42,787.00
10-5320-68-6125	Direct Payroll Costs	\$1,912.00	\$3,273.00	

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	Detail
	%of Wages			3,273.00
10-5320-68-6130	Retirement	\$0.00	\$4,835.00	
	%of Wages (re-allocated to each dept)			4,835.00
10-5320-68-6134	STD/LTD Insurance	\$0.00	\$236.00	
	%of Wages (re-allocated to each dept)			236.00
10-5320-68-6135	Health/Dental/Life Insurance	\$0.00	\$7,436.00	
	%of Wages (re-allocated to each dept)			7,436.00
10-5320-68-6136	Workers Compensation Insurance	\$0.00	\$912.00	
	%of Wages (re-allocated to each dept)			912.00
10-5320-68-6221	Janitorial Supplies	\$3,000.00	\$3,000.00	
	Bags for trash and recycle receptacles and sand for ashtray canisters Uptown			2,500.00
	Trash bags for pet waste stations			500.00
10-5320-68-6405	Professional Services	\$3,552.00	\$5,400.00	
	Street Sweeping for City Parking Lots (required under stormwater program w/ADEQ)			5,400.00
10-5320-68-6511	Advertising	\$5,600.00	\$8,100.00	
	Stormwater (radio, news, printing of brochures, prep, sort and mail approx 10,000 brochures)			5,600.00
	Update brochures for e-coli and pre-monsoon info, and additional printing of brochures			2,500.00
10-5320-68-6736	Permit Fees	\$5,000.00	\$10,000.00	
	based on current fee schedules			5,000.00
	Increased to conform to Table 3 AAC 18-14-104 ADEQ Fee schedule for MS4 permits			5,000.00
10-5320-68-6750	Training/Staff Development	\$0.00	\$0.00	
	TOTAL STORM DRAINAGE:	\$44,056.00	\$85,979.00	
10-5320-79-6005	Salary & Wages	\$87,779.00	\$83,444.00	83,444.00
10-5320-79-6010	Temp/Part-Time Wages	\$1,678.00	\$0.00	
10-5320-79-6006	Overtime	\$0.00	\$297.00	297.00
10-5320-79-6125	Direct Payroll Costs	\$6,843.00	\$6,406.00	6,406.00
	%of Wages			6,406.00
10-5320-79-6130	Retirement	\$0.00	\$9,463.00	9,463.00
	%of Wages (re-allocated to each dept)			9,463.00
10-5320-79-6134	STD/LTD Insurance	\$0.00	\$636.00	636.00
	%of Wages (re-allocated to each dept)			636.00
10-5320-79-6135	Health/Dental/Life Insurance	\$0.00	\$22,149.00	22,149.00
	%of Wages (re-allocated to each dept)			22,149.00
10-5320-79-6136	Workers Compensation Insurance	\$0.00	\$1,976.00	1,976.00
	%of Wages (re-allocated to each dept)			1,976.00
10-5320-79-6213	Telephone	\$300.00	\$324.00	324.00
	Service for Cell phone (one at \$27/mo)			324.00
10-5320-79-6221	Janitorial Supplies	\$9,000.00	\$9,500.00	

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	Detail
	Custodial supplies for all facilities. Maint Yard supplies are covered by moving from Posse Ground facility to the new Maint Yard.			9,000.00
	Janitorial Supplies for the Wetlands.			500.00
10-5320-79-6231	Grounds Maintenance	\$10,000.00	\$0.00	
	City Hall Grounds Maintenance and Repair			10,000.00
	This line item is no longer relevant. City Hall landscape maintenance is performed in-house rather than out sourced to a contractor.			(10,000.00)
	The funds could be moved to 10-5320-26-6231 (PW Maint) if needed.			0.00
10-5320-79-6243	Spec Supplies/Safety Equip/Emg	\$675.00	\$500.00	
	Emergency Exit Lights			350.00
	Flags			150.00
	Steel Toed Boots for Facility Supervisor (tax included)			175.00
	Every other year expense. Due again in FY 14/15			(175.00)
10-5320-79-6405	Professional Services	\$86,850.00	\$99,777.00	
	Janitorial Contract			58,000.00
	Door Mat Service			4,200.00
	Exterminator; 10 times per year at City Hall			3,500.00
	PD Garage Gate Maintenance			600.00
	Fire Safety Inspections; Annual Extinguishers, Sprinklers, Alarm Stations Checks			3,500.00
	Garage Power Wash			350.00
	Window Cleaning; Quarterly outside, Annual inside			3,000.00
	Floor Cleaning; Monthly deep cleaning of facilities floors			5,200.00
	Wetlands Restroom Service			5,000.00
	HVAC Preventative Maintenance			3,000.00
	Backflow Device Inspections			600.00
	Water Cooler and Filter Rental/Service; Transfer from General Services			6,050.00
	Jordan House Chimney Cleaning; Recurring annual expense for at least the last 5 years.			200.00
	Janitorial Services; Increase \$4400 to add service to the Pool Locker Rooms (\$2160), Posse Ground Rec Room (\$1300) and Wetlands restroom (\$940)			4,400.00
	Door Mat Service; Increase \$777 for expanded service at City Hall			777.00
	Fire Safety Inspections; Increase \$500 for the Maint Yard			500.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	Detail
	Wetlands Restroom Service; Decease \$4400. Twice per year pumping service for permanent restroom is \$600			(4,400.00)
	HVAC Preventative Maintenance; Increase \$350 for two units at the Maint Yard			350.00
	Backflow Device Inspections; Increase \$100 for one unit at the Maint Yard			100.00
	Exterminator; increase to add Maint Yard service 10 times per year.			350.00
	Roof Inspection and Maintenance Program			4,500.00
10-5320-79-6530	Utilities	\$92,053.00	\$111,381.00	
	Facilities APS			60,636.00
	Facilities AZ Water			19,229.00
	Facilities Unisource Gas			8,928.00
	Facilities COS Sewer Fees			1,760.00
	Facilities Waste Mgmt			1,500.00
	30% increase to AZ Water budget + \$720 for the Maint Yard			6,520.00
	10% increase to COS Sewer Fees + \$600 for the Maint Yard			776.00
	5% increase to APS rates + \$2700 for the Maint Yard			5,732.00
	Waste Mgmt increase for dumpster at Maint Yard; Transfer from 10-5320-26-6530			5,300.00
	Unisource Gas for the Maint Yard			1,000.00
10-5320-79-6703	Dues/Subscriptions/License	\$250.00	\$250.00	
	Facilities Supervisor IFMA Dues, paid in May			250.00
10-5320-79-6730	Maint & Improvement	\$55,000.00	\$133,118.00	
	Maintenance and Repair of all Facilities			40,000.00
	Facility Lighting Upgrades; transferred from CIP			25,000.00
	HVAC Equipment; Upgrade 3 units			15,000.00
	Increase for addition of Contractors Road Maintenance Yard facility			5,000.00
	Roof replacement at Jordan Historical Museum			16,000.00
	Electrical Upgrade at Jordan Historical Museum; Option 1 on the attached proposal.			15,000.00
	see Decision Pkg \$15,118 rehab City Hall roof			15,118.00
	Waterless Urinals for the Courthouse Men's Room. Trial basis installation for evaluation.			2,000.00
10-5320-79-6857	Improvements - City Owned Property	\$10,000.00	\$10,000.00	
	Energy Saving Improvement Program			10,000.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	Detail
	\$9142 spent in FY 12/13 to remodel the Parks&Rec office area to accomodate new associate Engineers. The 'Energy Saving' label on this line is misleading and a holdover from years past.			0.00
	For FY 13/14 the funds are expected to be used to further improve the energy efficiency of the Maint Yard and add an office space in Bldg 108.			0.00
TOTAL FACILITIES:		\$360,428.00	\$489,221.00	
10-5320-89-6005	Salary & Wages	\$119,086.00	\$121,166.00	121,166.00
10-5320-89-6125	Direct Payroll Costs	\$9,110.00	\$9,269.00	9,269.00
	%of Wages			9,269.00
10-5320-89-6130	Retirement	\$0.00	\$13,692.00	13,692.00
	%of Wages (re-allocated to each dept)			13,692.00
10-5320-79-6134	STD/LTD Insurance	\$0.00	\$761.00	761.00
	%of Wages (re-allocated to each dept)			761.00
10-5320-89-6135	Health/Dental/Life Insurance	\$0.00	\$22,039.00	22,039.00
10-5320-89-6136	Workers Compensation Insurance	\$0.00	\$3,784.00	3,784.00
TOTAL CAPITAL PROJECTS:		\$128,196.00	\$170,711.00	
TOTAL PUBLIC WORKS:		\$1,134,771.00	\$1,845,964.00	

DEPARTMENT DESCRIPTION

To provide professional law enforcement and crime prevention services to the citizens and visitors of Sedona. The department has personnel on-duty twenty-four hours a day, seven days a week in our communications center and in the field responding to emergency calls and conducting proactive patrol operations. Administrative and other support personnel work differing shifts throughout the week. The police department is the sole public safety agency within city government.

MISSION STATEMENT

The mission of the Sedona Police Department is to serve the members of our community in a productive partnership, working to provide professional public safety services that enhance the City's quality of life. Through teamwork, we are dedicated to consistently providing exceptional customer service to those in need. We pledge to serve our community with honesty, fairness, and integrity at all times.

2013-2014 OBJECTIVES

- Successfully recruit and train new police officers to reach full authorized staffing levels.
- Actively seek out grant opportunities to supplement proactive public safety activities.
- Enhance traffic safety and enforcement activities to positively impact traffic collision rates.
- Implement new systems and programs to improve the efficiency and effectiveness of the police fleet maintenance and management.
- Enhance the supervisory and leadership capacity of the department through a structured leadership/supervisory development program.
- Successfully complete funded police department projects in the approved City Capital Improvement Program.
- Develop and implement activities to increase the accuracy of police records data entry.
- Develop and implement activities to enhance Part 1 crime clearance rates to meet or exceed Arizona state averages.
- Develop and implement activities focused on increasing police department positive interaction with youth in the community.

2012-2013 ACCOMPLISHMENTS

- ✓ Completed the Federal Communications Requirement to convert our wideband radio system to a narrowband operation.
- ✓ Constructed and equipped a new fitness room for all department employees.
- ✓ Implemented Community Service Aide program designed to enhance parking enforcement and traffic safety activities in the Uptown area.
- ✓ Created police department recruitment team to enhance police officer recruiting activities.
- ✓ Re-implemented the School Resource Officer Program through a equal cost sharing agreement with the Sedona-Oak Creek School District.
- ✓ Enhanced police officer special assignment opportunities through reimbursed cost participation on a newly formed Yavapai County Regional Gang Task Force.
- ✓ Completed minor police building modifications to address workspace needs.

SIGNIFICANT CHANGES

- Consolidated eleven budget programs into seven budget programs to improve budget efficiency.
- Reassigned a police sergeant from PANT task force to the patrol function to improve supervisory support for field personnel.
- Please note: In prior years' budgets, monies allocated for employee benefits were previously lump summed and allocated entirely within the human resources general fund. These costs are now dispersed and allocated within each department's respective general fund budgets.

WORKLOAD INDICATORS

Workload Indicators	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
Traffic collisions	279	255	231
Public initiated calls for service	6,537	6,432	6485
Officer initiated calls for service	7,632	6,572	7102
Total calls received by dispatch	25,933	24,202	25,068

PERFORMANCE MEASURES

Performance Measures	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
Maintain a response time of 5 minutes or less 90% of the time to emergency calls	43%	73.3%	100%
Reduce traffic collisions by 5% annually	+19.2%	-8.6%	-5%
Meet or exceed annual Arizona state crime clearance rates for violent crime	YES	YES	YES
Meet or exceed annual Arizona state crime clearance rates for property crime	YES	NO	YES

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona
 102 Roadrunner Drive
 Sedona, AZ 86336

User: MMcKendry
 Printed: 07/29/13 13:24:58
 Period 01 - 15
 Fiscal Year 2014

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
10	General Fund				
5510	Police				
01	General Administration				
6005	Salary & Wages	273,409.85	277,139.00	275,310.00	301,778.00
6006	Overtime	5.69	116.00	0.00	121.00
6045	Uniform Allowance	2,880.00	2,880.00	3,840.00	2,880.00
6125	Direct Payroll Costs	5,919.34	11,805.00	6,063.00	12,737.00
6130	Retirement	1,104.26	0.00	0.00	25,815.00
6131	PSPRS Retirement	1,538.22	0.00	0.00	31,143.00
6134	STD LTD Insurance	209.01	0.00	0.00	2,570.00
6135	HealthDentalLife Insurance	2,803.70	0.00	0.00	35,553.00
6136	Workers Compensation Insurance	924.06	0.00	0.00	13,332.00
6141	Employee Exams	0.00	150.00	0.00	0.00
6210	PrintingOffice Supplies	54.65	0.00	65.00	0.00
6212	Postage	22.55	50.00	15.00	50.00
6213	Telephone	1,963.05	2,272.00	2,876.00	2,640.00
6214	Uniform Expenses	0.00	0.00	0.00	1,500.00
6215	Gas & Oil	4,571.53	6,669.00	6,669.00	6,669.00
6241	Automobile Expense	3,047.39	1,800.00	1,261.00	1,800.00
6243	Spec SuppliesSafety EquipEmg	577.06	1,500.00	1,668.00	2,000.00
6244	Office Furniture - Non Capital	1,392.20	3,820.00	2,915.00	2,000.00
6405	Professional Services	0.00	0.00	1,517.00	0.00
6703	DuesSubscriptionsLicense	1,988.25	10,105.00	9,390.00	6,740.00
6705	Public Information Program	1,214.43	2,910.00	2,935.00	4,000.00
6730	Maint & Improvement	82.92	0.00	207.00	0.00
6750	TrainingStaff Development	0.00	0.00	0.00	0.00
6840	Motor Vehicles	0.00	0.00	0.00	40,000.00
01	General Administration	303,708.16	321,216.00	314,731.00	493,328.00
43	Patrol				
6005	Salary & Wages	679,887.73	765,343.00	772,437.00	1,132,714.00
6006	Overtime	129,080.62	76,292.00	141,371.00	105,122.00
6010	TempPart-Time Wages	0.00	53,600.00	24,666.00	0.00
6045	Uniform Allowance	15,258.84	15,360.00	19,767.00	20,160.00
6046	Employee Benefits	0.00	0.00	0.00	6,000.00
6125	Direct Payroll Costs	12,299.86	14,916.00	14,950.00	17,675.00
6131	PSPRS Retirement	8,489.89	0.00	0.00	227,854.00
6134	STD LTD Insurance	673.43	0.00	0.00	10,495.00
6135	HealthDentalLife Insurance	13,428.41	0.00	0.00	247,601.00
6136	Workers Compensation Insurance	3,477.67	0.00	0.00	60,180.00
6141	Employee Exams	1,788.42	6,454.00	3,108.00	4,460.00
6210	PrintingOffice Supplies	383.06	0.00	80.00	0.00
6212	Postage	142.40	150.00	0.00	350.00
6213	Telephone	447.93	532.00	256.00	225.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
6214	Uniform Expenses	9,626.84	16,883.00	11,834.00	25,840.00
6215	Gas & Oil	48,010.42	55,847.00	55,847.00	63,977.00
6235	Equipment Repair	2,307.15	4,874.00	2,347.00	5,000.00
6241	Automobile Expense	30,568.25	34,635.00	28,328.00	37,000.00
6243	Spec SuppliesSafety EquipEmg	2,202.95	1,730.00	1,003.00	1,000.00
6249	Radio & Phone Equip-Non Capita	525.94	0.00	0.00	1,000.00
6251	Tactical-Firearms	7,065.04	19,660.00	8,433.00	42,090.00
6703	DuesSubscriptionsLicense	1,099.42	1,726.00	2,062.00	1,770.00
6709	Miscellaneous	1,819.45	1,600.00	1,176.00	1,976.00
6840	Motor Vehicles	91,046.47	145,000.00	145,000.00	50,000.00
6849	Telephone & Radio Equipment	36,977.02	22,000.00	28,105.00	0.00
43	Patrol	1,096,607.21	1,236,602.00	1,260,770.00	2,062,489.00
44	Investigations				
6005	Salary & Wages	96,747.64	96,990.00	99,552.00	106,418.00
6006	Overtime	11,309.30	8,393.00	18,380.00	8,518.00
6045	Uniform Allowance	1,920.00	1,920.00	2,560.00	1,920.00
6125	Direct Payroll Costs	1,547.71	1,528.00	1,690.00	1,667.00
6131	PSPRS Retirement	1,269.49	0.00	0.00	21,486.00
6134	STD LTD Insurance	91.17	0.00	0.00	1,094.00
6135	HealthDentalLife Insurance	1,783.72	0.00	0.00	22,775.00
6136	Workers Compensation Insurance	468.42	0.00	0.00	5,674.00
6210	PrintingOffice Supplies	0.00	0.00	52.00	0.00
6212	Postage	45.75	500.00	7.00	500.00
6213	Telephone	2,173.06	2,548.00	2,155.00	1,788.00
6215	Gas & Oil	5,394.49	8,248.00	8,248.00	8,248.00
6241	Automobile Expense	1,676.32	2,465.00	2,888.00	2,100.00
6243	Spec SuppliesSafety EquipEmg	4,247.88	2,530.00	1,233.00	5,440.00
6703	DuesSubscriptionsLicense	1,453.02	1,600.00	1,054.00	4,088.00
6705	Public Information Program	0.00	1,200.00	1,170.00	1,200.00
6709	Miscellaneous	565.16	644.00	408.00	644.00
6720	Community Service Contracts	0.00	0.00	0.00	5,000.00
6840	Motor Vehicles	0.00	0.00	0.00	40,000.00
44	Investigations	130,693.13	128,566.00	139,397.00	238,560.00
45	Communications				
6005	Salary & Wages	245,517.05	292,136.00	271,359.00	300,982.00
6006	Overtime	30,707.74	35,354.00	39,308.00	36,384.00
6045	Uniform Allowance	2,500.00	3,000.00	4,000.00	3,000.00
6125	Direct Payroll Costs	20,456.50	25,053.00	23,669.00	25,809.00
6130	Retirement	2,429.46	0.00	0.00	38,122.00
6134	STD LTD Insurance	173.29	0.00	0.00	2,410.00
6135	HealthDentalLife Insurance	5,207.32	0.00	0.00	66,622.00
6136	Workers Compensation Insurance	67.88	0.00	0.00	938.00
6141	Employee Exams	395.00	616.00	313.00	660.00
6214	Uniform Expenses	250.00	217.00	289.00	0.00
6235	Equipment Repair	5,745.04	6,000.00	6,000.00	21,000.00
6249	Radio & Phone Equip-Non Capita	650.95	1,622.00	1,000.00	1,622.00
6703	DuesSubscriptionsLicense	1,004.71	1,922.00	1,153.00	1,952.00
6849	Telephone & Radio Equipment	0.00	0.00	0.00	4,000.00
45	Communications	315,104.94	365,920.00	347,091.00	503,501.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
46	Animal Control				
6005	Salary & Wages	37,055.63	37,378.00	38,046.00	38,804.00
6006	Overtime	119.49	2,696.00	336.00	2,798.00
6045	Uniform Allowance	960.00	960.00	1,280.00	960.00
6125	Direct Payroll Costs	2,971.79	3,066.00	3,084.00	3,183.00
6130	Retirement	297.36	0.00	0.00	4,701.00
6134	STD LTD Insurance	24.23	0.00	0.00	309.00
6135	HealthDentalLife Insurance	874.56	0.00	0.00	11,833.00
6136	Workers Compensation Insurance	80.72	0.00	0.00	1,012.00
6212	Postage	47.55	500.00	52.00	500.00
6213	Telephone	477.34	532.00	191.00	288.00
6215	Gas & Oil	2,063.34	2,727.00	2,727.00	3,000.00
6241	Automobile Expense	616.78	250.00	3,516.00	1,500.00
6243	Spec SuppliesSafety EquipEmg	0.00	500.00	634.00	500.00
6703	DuesSubscriptionsLicense	0.00	60.00	0.00	60.00
6709	Miscellaneous	0.00	400.00	0.00	1,000.00
46	Animal Control	45,588.79	49,069.00	49,866.00	70,448.00
47	School Resource Officer				
6005	Salary & Wages	15,238.36	51,446.00	50,000.00	0.00
6125	Direct Payroll Costs	285.06	214.00	0.00	0.00
6131	PSPRS Retirement	0.00	2,941.00	0.00	0.00
6134	STD LTD Insurance	0.00	400.00	0.00	0.00
6135	HealthDentalLife Insurance	0.00	7,010.00	0.00	0.00
6136	Workers Compensation Insurance	0.00	849.00	0.00	0.00
6213	Telephone	0.00	0.00	0.00	288.00
6215	Gas & Oil	85.87	318.00	325.00	3,000.00
6241	Automobile Expense	0.00	250.00	139.00	1,000.00
6703	DuesSubscriptionsLicense	0.00	65.00	0.00	65.00
47	School Resource Officer	15,609.29	63,493.00	50,464.00	4,353.00
61	PANT Officer				
6005	Salary & Wages	45,844.43	46,509.00	27,444.00	0.00
6006	Overtime	793.08	8,385.00	1,344.00	0.00
6045	Uniform Allowance	960.00	960.00	1,280.00	0.00
6125	Direct Payroll Costs	697.49	796.00	421.00	0.00
6131	PSPRS Retirement	577.73	0.00	0.00	0.00
6215	Gas & Oil	8,494.43	9,755.00	3,396.00	0.00
6241	Automobile Expense	1,798.55	1,000.00	2,545.00	0.00
6709	Miscellaneous	0.00	400.00	0.00	0.00
61	PANT Officer	59,165.71	67,805.00	36,430.00	0.00
81	S.T.E.P.				
6005	Salary & Wages	46,267.47	44,096.00	47,793.00	53,093.00
6006	Overtime	12,723.75	4,897.00	11,557.00	4,969.00
6010	TempPart-Time Wages	0.00	0.00	0.00	44,994.00
6045	Uniform Allowance	960.00	960.00	1,280.00	960.00
6046	Employee Benefits	0.00	0.00	0.00	0.00
6125	Direct Payroll Costs	909.60	710.00	882.00	4,284.00
6131	PSPRS Retirement	674.69	0.00	0.00	10,853.00
6134	STD LTD Insurance	43.30	0.00	0.00	520.00
6135	HealthDentalLife Insurance	570.22	0.00	0.00	7,412.00
6136	Workers Compensation Insurance	248.95	0.00	0.00	5,088.00
6215	Gas & Oil	1,141.71	1,329.00	587.00	0.00
6241	Automobile Expense	2,040.07	2,500.00	2,477.00	0.00
6243	Spec SuppliesSafety EquipEmg	10,547.05	11,596.00	7,478.00	11,400.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
6703	DuesSubscriptionsLicense	0.00	1,500.00	1,000.00	0.00
6709	Miscellaneous	0.00	1,500.00	93.00	1,500.00
81	S.T.E.P.	76,126.81	69,088.00	73,147.00	145,073.00
84	Volunteers				
6214	Uniform Expenses	1,687.50	1,500.00	1,000.00	0.00
6703	DuesSubscriptionsLicense	35.00	35.00	47.00	0.00
6705	Public Information Program	1,195.62	1,700.00	1,883.00	0.00
84	Volunteers	2,918.12	3,235.00	2,930.00	0.00
87	K-9 Program				
6005	Salary & Wages	44,961.32	44,096.00	48,863.00	0.00
6006	Overtime	9,826.65	4,897.00	10,041.00	0.00
6044	Allowances	6,250.00	6,000.00	6,000.00	0.00
6045	Uniform Allowance	880.00	960.00	960.00	0.00
6046	Employee Benefits	0.00	0.00	0.00	0.00
6125	Direct Payroll Costs	894.10	710.00	949.00	0.00
6131	PSPRS Retirement	626.50	0.00	0.00	0.00
6134	STD LTD Insurance	216.50	0.00	0.00	0.00
6135	HealthDentalLife Insurance	570.22	0.00	0.00	0.00
6136	Workers Compensation Insurance	255.85	0.00	0.00	0.00
87	K-9 Program	64,481.14	56,663.00	66,813.00	0.00
Expense Total		2,110,003.30	2,361,657.00	2,341,639.00	3,517,752.00
5510	Police	2,110,003.30	2,361,657.00	2,341,639.00	3,517,752.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	
ADMINISTRATION				
10-5510-01-6005	Salary & Wages	\$277,139.00	\$301,778.00	\$301,778.00
10-5510-01-6006	Overtime	\$116.00	\$121.00	\$121.00
10-5510-01-6045	Uniform Allowance	\$2,880.00	\$2,880.00	\$2,880.00
10-5510-01-6125	Direct Payroll Costs	\$11,805.00	\$12,737.00	\$12,737.00
10-5510-01-6130	Retirement	\$0.00	\$25,815.00	\$25,815.00
10-5510-01-6131	PSPRS Retirement	\$0.00	\$31,143.00	\$31,143.00
10-5510-01-6134	STD/LTD Insurance	\$0.00	\$2,570.00	\$2,570.00
10-5510-01-6135	Health/Dental/Life Insurance	\$0.00	\$35,553.00	\$35,553.00
10-5510-01-6136	Workers Compensation Insurance	\$0.00	\$13,332.00	\$13,332.00
10-5510-01-6141	Employee Exams	\$150.00	\$0.00	
10-5510-01-6210	Printing/Office Supplies	\$0.00	\$0.00	
10-5510-01-6212	Postage	\$50.00	\$50.00	
	Overnight shipping			\$50.00
10-5510-01-6213	Telephone	\$2,272.00	\$2,640.00	
	Cell phones for Chief and 2 Commanders			\$2,640.00
10-5510-01-6214	Uniform Expenses	\$0.00	\$1,500.00	
	Volunteer uniforms (program consolidation from Volunteers (84))			\$1,500.00
10-5510-01-6215	Gas & Oil	\$6,669.00	\$6,669.00	
	Fuel costs			\$6,669.00
10-5510-01-6225	Service Charges	\$0.00	\$0.00	
10-5510-01-6231	Grounds Maintenance	\$0.00	\$0.00	
10-5510-01-6233	Equipment & Other Rental	\$0.00	\$0.00	
10-5510-01-6241	Automobile Expense	\$1,800.00	\$1,800.00	
	Maintenance and repair of Admin vehicles			\$1,800.00
10-5510-01-6243	Spec Supplies/Safety Equip/Emg	\$1,500.00	\$2,000.00	
	Awards program for medals, plaques, ribbons, etc			\$2,000.00
10-5510-01-6244	Office Furniture - Non Capital	\$3,820.00	\$2,000.00	
	Lobby display case - trophies and other awards			\$2,000.00
10-5510-01-6405	Professional Services	\$0.00	\$0.00	
10-5510-01-6703	Dues/Subscriptions/License	\$11,315.00	\$6,740.00	
	Policy Manual annual subscription fee			\$5,000.00
	AACOP Dues for Chief and 2 Commanders			\$500.00
	Red Rock News (2 year subscription)			\$75.00
	Natl Assoc of Town Watch Dues (from Volunteer program)			\$25.00
	IACP Membership			\$140.00
	FBINA Membership for Chief and Cmdr Wheeler			\$100.00
	Login IACP-Net			\$800.00
	Notary Membership			\$50.00
	AZ Emergency Services			\$50.00
10-5510-01-6705	Public Information Program	\$1,500.00	\$4,000.00	
	Public Safety Programs, Ads, Brochures, Resource Materials, Advertising			\$2,000.00
	National Night Out			\$1,400.00
	Volunteer Appreciation Barbeque			\$300.00
	Police Dept Citizens' Academy supplies			\$300.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	
10-5510-01-6730	Maint & Improvement	\$0.00	\$0.00	
10-5510-01-6750	Training/Staff Development	\$0.00	\$0.00	
10-5510-01-6840	Motor Vehicles	\$0.00	\$40,000.00	
	Replacement for 2003 Ford Explorer / Patrol Cmdr / unmarked police vehicle			\$40,000.00
10-5510-01-6857	Improvements - City Owned Property	\$0.00	\$0.00	
10-5510-01-6993	Transfer To Other Funds	\$0.00	\$0.00	
	TOTAL ADMINISTRATION:	\$321,016.00	\$493,328.00	
PATROL				
10-5510-43-6005	Salary & Wages	\$770,093.00	\$1,132,714.00	
	Dec Pkg - GITEM match			\$1,113,832.00
				\$18,882.00
10-5510-43-6006	Overtime	\$76,292.00	\$105,122.00	
				\$105,122.00
10-5510-43-6010	Temp/Part-Time Wages	\$53,600.00	\$0.00	
10-5510-43-6045	Uniform Allowance	\$15,360.00	\$20,160.00	
				\$20,160.00
10-5510-43-6046	Employee Benefits	\$0.00	\$6,000.00	
				\$6,000.00
10-5510-43-6125	Direct Payroll Costs	\$14,916.00	\$17,675.00	
				\$17,675.00
10-5510-43-6131	PSPRS Retirement	\$0.00	\$227,854.00	
				\$227,854.00
10-5510-43-6134	STD/LTD Insurance	\$0.00	\$10,495.00	
				\$10,495.00
10-5510-43-6135	Health/Dental/Life Insurance	\$0.00	\$247,601.00	
				\$247,601.00
10-5510-43-6136	Workers Compensation Insurance	\$0.00	\$60,180.00	
				\$60,180.00
10-5510-43-6141	Employee Exams	\$1,704.00	\$4,460.00	
	AZ POST sworn physicals - fee increase from \$158 to \$300			\$1,200.00
	Polygraph examinations			\$900.00
	Psychological examinations - fee increase to \$340 from \$250			\$1,360.00
	Police officer entry exams (60) plus admin fee			\$1,000.00
10-5510-43-6210	Printing/Office Supplies	\$0.00	\$0.00	\$0.00
10-5510-43-6212	Postage	\$150.00	\$350.00	
	Shipping of Repair Items - radar units, L3, weapons, etc			\$350.00
10-5510-43-6213	Telephone	\$532.00	\$225.00	
	Sergeant cell phone			\$225.00
10-5510-43-6214	Uniform Expenses	\$17,100.00	\$25,840.00	
	New sworn employees - uniforms, badges, weapons, radio, etc			\$18,800.00
	NARTA PT uniforms			\$600.00
	Ballistic vest 5-year replacement			\$3,000.00
	Badge repair / modifications			\$140.00
	Police Uniform patches			\$600.00
	SWAT uniforms / ballistic gear			\$2,700.00
10-5510-43-6215	Gas & Oil	\$55,847.00	\$63,977.00	
	Fuel cost for patrol vehicles			\$63,977.00
10-5510-43-6233	Equipment & Other Rental	\$0.00	\$0.00	\$0.00
10-5510-43-6235	Equipment Repair	\$4,874.00	\$5,000.00	
	L3 Maintenance and supplies			\$2,000.00
	Radar gun annual certification			\$1,000.00
	Radar gun repair costs			\$1,000.00
	Lidar unit certification - every 2 years			\$0.00
	Bike maintenance			\$1,000.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	
10-5510-43-6241	Automobile Expense	\$35,000.00	\$37,000.00	
	Patrol vehicles including motorcycles			\$35,000.00
	Transferred from STEP for motorcycles			\$2,000.00
10-5510-43-6243	Spec Supplies/Safety Equip/Emg	\$2,150.00	\$1,000.00	
	Vehicle safety - flares, traffic wands, traffic vests, first aid supplies			\$1,000.00
10-5510-43-6244	Office Furniture - Non Capital	\$0.00	\$0.00	
10-5510-43-6249	Radio & Phone Equip-Non Capita	\$0.00	\$1,000.00	
	Portable radio supplies and accessories- to supplement new radios over next year			\$1,000.00
10-5510-43-6251	Tactical-Firearms	\$19,660.00	\$42,090.00	
	Ammunition			\$16,400.00
	Glock armour kit			\$260.00
	Glock reset training gun			\$450.00
	Pepper Spray replacements - good until 2015			\$0.00
	SWAT ammunition			\$500.00
	Taser supplies			\$4,000.00
	Targets			\$400.00
	Range supplies			\$1,080.00
	Dec Pkg - Taser Refresh (half paid thru RICO)			\$19,000.00
10-5510-43-6505	Rent	\$0.00	\$0.00	\$0.00
10-5510-43-6703	Dues/Subscriptions/License	\$1,726.00	\$1,770.00	
	LexisNexis (ARS) Law Books for officers - yearly			\$1,200.00
	NAFTO membership			\$40.00
	International (6) and National (3) ID Checking Guides			\$280.00
	Patrol bike membership dues			\$250.00
10-5510-43-6709	Miscellaneous	\$1,000.00	\$1,976.00	
	Tow charges			\$1,400.00
	Porta-potty Monthly Cleaning (Range)			\$576.00
10-5510-43-6730	Maint & Improvement	\$0.00	\$0.00	\$0.00
10-5510-43-6750	Training/Staff Development	\$0.00	\$0.00	\$0.00
10-5510-43-6840	Motor Vehicles	\$145,000.00	\$50,000.00	
	K9 Vehicle replacement			\$50,000.00
10-5510-43-6848	Machinery & Equipment	\$0.00	\$0.00	\$0.00
10-5510-43-6849	Telephone & Radio Equipment	\$22,000.00	\$0.00	\$0.00
10-5510-43-6857	Improvements - City Owned Property	\$0.00	\$0.00	\$0.00
	TOTAL PATROL:	\$1,237,004.00	\$2,062,489.00	
INVESTIGATIONS				
10-5510-44-6005	Salary & Wages	\$96,990.00	\$106,418.00	\$106,418.00
10-5510-44-6006	Overtime	\$8,393.00	\$8,518.00	\$8,518.00
10-5510-44-6045	Uniform Allowance	\$1,920.00	\$1,920.00	\$1,920.00
10-5510-44-6125	Direct Payroll Costs	\$1,528.00	\$1,667.00	\$1,667.00
10-5510-44-6131	PSPRS Retirement	\$0.00	\$21,486.00	\$21,486.00
10-5510-44-6134	STD/LTD Insurance	\$0.00	\$1,094.00	\$1,094.00
10-5510-44-6135	Health/Dental/Life Insurance	\$0.00	\$22,775.00	\$22,775.00
10-5510-44-6136	Workers Compensation Insurance	\$0.00	\$5,674.00	\$5,674.00
10-5510-44-6703	Dues/Subscriptions/License	\$1,600.00	\$4,088.00	\$4,088.00
10-5510-44-6213	Telephone	\$2,128.00	\$1,788.00	

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	
				\$1,788.00
10-5510-44-6212	Postage	\$500.00	\$500.00	\$500.00
10-5510-44-6241	Automobile Expense	\$2,100.00	\$2,100.00	\$2,100.00
10-5510-44-6215	Gas & Oil	\$8,248.00	\$8,248.00	\$8,248.00
10-5510-44-6243	Spec Supplies/Safety Equip/Emg	\$2,740.00	\$5,440.00	\$5,440.00
10-5510-44-6705	Public Information Program	\$1,200.00	\$1,200.00	\$1,200.00
10-5510-44-6709	Miscellaneous	\$644.00	\$644.00	\$644.00
10-5510-44-6720	Community Service Contracts	\$0.00	\$5,000.00	
	TIP Contract (moved from General Services)			\$2,500.00
	YFAC Contract (moved from General Services)			\$2,500.00
10-5510-44-6840	Motor Vehicles	\$0.00	\$40,000.00	
	Vehicle replacement			\$40,000.00
	TOTAL INVESTIGATIONS:	\$127,991.00	\$238,560.00	
COMMUNICATIONS				
10-5510-45-6005	Salary & Wages	\$292,136.00	\$300,982.00	\$300,982.00
10-5510-45-6006	Overtime	\$35,354.00	\$36,384.00	\$36,384.00
10-5510-45-6045	Uniform Allowance	\$3,000.00	\$3,000.00	\$3,000.00
10-5510-45-6125	Direct Payroll Costs	\$25,053.00	\$25,809.00	\$25,809.00
10-5510-45-6130	Retirement	\$0.00	\$38,122.00	\$38,122.00
10-5510-45-6134	STD/LTD Insurance	\$0.00	\$2,410.00	\$2,410.00
10-5510-45-6135	Health/Dental/Life Insurance	\$0.00	\$66,622.00	\$66,622.00
10-5510-45-6136	Workers Compensation Insurance	\$0.00	\$938.00	\$938.00
10-5510-45-6141	Employee Exams	\$616.00	\$660.00	
	2 Civilian Physicals @ 180			\$360.00
	2 Civilian Polygraphs @ 150			\$300.00
10-5510-45-6210	Printing/Office Supplies	\$0.00	\$0.00	
	Communications			\$0.00
10-5510-45-6235	Equipment Repair	\$6,000.00	\$21,000.00	
	Generator (Includes Misc Supplies)			\$1,000.00
	Radio Service Contract			\$5,000.00
	Dec Pkg - Increase to Radio Service Contract			\$15,000.00
10-5510-45-6243	Spec Supplies/Safety Equip/Emg	\$0.00	\$0.00	\$0.00
10-5510-45-6249	Radio & Phone Equip-Non Capita	\$1,622.00	\$1,622.00	
	Headsets			\$810.00
	Amplifiers			\$602.00
	Battery Chargers			\$210.00
10-5510-45-6703	Dues/Subscriptions/License	\$1,922.00	\$1,952.00	
	Hill-Donnelley directory			\$300.00
	9-1-1 Magazine			\$30.00
	NENA			\$510.00
	APCO (Supervisor only)			\$92.00
	Language Line			\$1,020.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	
10-5510-45-6849	Telephone & Radio Equipment	\$0.00	\$4,000.00	
	Radio Console interface hardware for new radio PC			\$4,000.00
	TOTAL COMMUNICATIONS:	\$365,703.00	\$503,501.00	
ANIMAL CONTROL				
10-5510-46-6005	Salary & Wages	\$37,378.00	\$38,804.00	\$38,804.00
10-5510-46-6006	Overtime	\$2,696.00	\$2,798.00	\$2,798.00
10-5510-46-6045	Uniform Allowance	\$960.00	\$960.00	\$960.00
10-5510-46-6125	Direct Payroll Costs	\$3,066.00	\$3,183.00	\$3,183.00
10-5510-46-6130	Retirement	\$0.00	\$4,701.00	\$4,701.00
10-5510-46-6134	STD/LTD Insurance	\$0.00	\$309.00	\$309.00
10-5510-46-6135	Health/Dental/Life Insurance	\$0.00	\$11,833.00	\$11,833.00
10-5510-46-6136	Workers Compensation Insurance	\$0.00	\$1,012.00	\$1,012.00
10-5510-46-6212	Postage	\$500.00	\$500.00	
	Rabies Head Shipping to State Lab			\$500.00
10-5510-46-6213	Telephone	\$532.00	\$288.00	\$288.00
	Phone for ACO			\$288.00
10-5510-46-6215	Gas & Oil	\$2,727.00	\$3,000.00	\$3,000.00
10-5510-46-6241	Automobile Expense	\$250.00	\$1,500.00	
	Basic maintenance			\$250.00
	Increase for basic maintenance - 5 year old vehicle			\$1,250.00
10-5510-46-6243	Spec Supplies/Safety Equip/Emg	\$500.00	\$500.00	\$500.00
	ACO supplies: traps, catch poles, snake containers, etc			\$500.00
10-5510-46-6703	Dues/Subscriptions/License	\$60.00	\$60.00	
	ARACEAA - Assoc of Rabies Animal Control Enforcement Agents of AZ			\$25.00
	NACA - Natl Animal Control Assoc			\$35.00
10-5510-46-6709	Miscellaneous	\$1,000.00	\$1,000.00	\$1,000.00
	Animal charges, vet, etc			\$1,000.00
	TOTAL ANIMAL CONTROL:	\$49,669.00	\$70,448.00	
SCHOOL RESOURCE OFFICER				
10-5510-47-6005	Salary & Wages	\$51,446.00	\$0.00	
10-5510-47-6213	Telephone	\$0.00	\$288.00	\$288.00
	SRO Cell Phone			\$288.00
10-5510-47-6215	Gas & Oil	\$318.00	\$3,000.00	\$3,000.00
	Gasoline			\$3,000.00
10-5510-47-6241	Automobile Expense	\$250.00	\$1,000.00	\$1,000.00
	SR Officer Vehicle - five year old vehicle			\$1,000.00
10-5510-47-6703	Dues/Subscriptions/License	\$65.00	\$65.00	
	AZSRO			\$25.00
	NASRO			\$40.00
	TOTAL SCHOOL RESOURCE OFFICER:	\$52,079.00	\$4,353.00	
P.A.N.T. (MOVED TO INVESTIGATIONS)				
10-5510-61-6005	Salary & Wages	\$46,509.00	\$0.00	
10-5510-61-6006	Overtime	\$8,385.00	\$0.00	
10-5510-61-6045	Uniform Allowance	\$960.00	\$0.00	

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	
10-5510-61-6125	Direct Payroll Costs	\$796.00	\$0.00	
10-5510-61-6131	PSPRS Retirement	\$0.00	\$0.00	
10-5510-61-6134	STD/LTD Insurance	\$0.00	\$0.00	
10-5510-61-6135	Health/Dental/Life Insurance	\$0.00	\$0.00	
10-5510-61-6136	Workers Compensation Insurance	\$0.00	\$0.00	
10-5510-61-6215	Gas & Oil	\$9,755.00	\$0.00	
10-5510-46-6241	Automobile Expense	\$1,000.00	\$0.00	
10-5510-61-6709	Miscellaneous	\$400.00	\$0.00	
	TOTAL P.A.N.T.:	\$67,805.00	\$0.00	
<u>S.T.E.P.</u>				
10-5510-81-6005	Salary & Wages	\$44,096.00	\$53,093.00	\$53,093.00
10-5510-81-6006	Overtime	\$4,897.00	\$4,969.00	\$4,969.00
10-5510-81-6010	Temp/Part-Time Wages	\$0.00	\$44,994.00	\$44,994.00
10-5510-81-6045	Uniform Allowance	\$960.00	\$960.00	\$960.00
10-5510-81-6125	Direct Payroll Costs	\$710.00	\$4,284.00	\$4,284.00
10-5510-81-6131	PSPRS Retirement	\$0.00	\$10,853.00	\$10,853.00
10-5510-81-6134	STD/LTD Insurance	\$0.00	\$520.00	\$520.00
10-5510-81-6135	Health/Dental/Life Insurance	\$0.00	\$7,412.00	\$7,412.00
10-5510-81-6136	Workers Compensation Insurance	\$0.00	\$5,088.00	\$5,088.00
10-5510-81-6215	Gas & Oil	\$1,329.00	\$0.00	
10-5510-81-6241	Automobile Expense	\$2,500.00	\$0.00	
10-5510-81-6243	Spec Supplies/Safety Equip/Emg	\$11,596.00	\$11,400.00	
	DRE / Intoxilyzer supplies			\$400.00
	Phlebotomy supplies			\$500.00
	STEP Misc supplies (traffic investigations)			\$10,500.00
10-5510-81-6703	Dues/Subscriptions/License	\$1,500.00	\$0.00	
10-5510-81-6709	Miscellaneous	\$1,500.00	\$1,500.00	
	Blood draws at the ER			\$1,500.00
	TOTAL S.T.E.P.:	\$69,088.00	\$145,073.00	
<u>VOLUNTEERS (MOVED TO ADMINISTRATION)</u>				
10-5510-84-6703	Dues/Subscriptions/License	\$25.00	\$0.00	
10-5510-84-6214	Uniform Expenses	\$1,500.00	\$0.00	
10-5510-84-6705	Public Information Program	\$1,700.00	\$0.00	
	TOTAL VOLUNTEERS:	\$3,225.00	\$0.00	
<u>CANINE OFFICER (MOVED TO PATROL)</u>				
10-5510-87-6005	Salary & Wages	\$44,096.00	\$0.00	
10-5510-87-6006	Overtime	\$4,897.00	\$0.00	
10-5510-87-6125	Direct Payroll Costs	\$710.00	\$0.00	
10-5510-87-6045	Uniform Allowance	\$960.00	\$0.00	
10-5510-87-6045	Allowance	\$6,000.00	\$0.00	
	TOTAL CANINE OFFICER:	\$56,663.00	\$0.00	
	TOTAL POLICE DEPARTMENT:	\$2,350,243.00	\$3,517,752.00	

DEPARTMENT DESCRIPTION

The Municipal Court is the judicial branch of Sedona City government and is also a part of the State of Arizona court system. The Court is responsible for the adjudication of several different types of cases including: civil traffic, parking, city code violations, criminal traffic, including D.U.I.'s and criminal misdemeanor violations. The Court also handles Petitions for Orders of Protection and Injunctions Prohibiting Harassment. The Judge also performs weddings.

MISSION STATEMENT

The mission of the Sedona Municipal Court is to serve the community and to protect individual rights through the administration of justice. We pledge to serve each member of our community promptly with integrity, fairness, and respect.

2013-2014 OBJECTIVES

In the face of staff changes that have occurred, the Court will make every effort to continue to provide service to the community in a prompt and efficient manner.

2012-2013 ACCOMPLISHMENTS

Refinement of the segregation of duties process so that Minimum Accounting Standards are more closely adhered to.

Did You Know?

Overview of cases filed with Court (approximate):

7/1/11 – 6/30/12

Criminal 171; Criminal Traffic and Civil Traffic 1835; Parking 49;

Injunctions Against Harassment 42; Orders of Protection 38

7/1/12 – 2/28/13

Criminal 94; Criminal Traffic and Civil Traffic 886; Parking 176; Injunctions Against Harassment 14; Orders of Protection 19

SIGNIFICANT CHANGES

- Court staff has two new clerks.
- Please note: In prior years' budgets, monies allocated for employee benefits were previously lump summed and allocated entirely within the human resources general fund. These costs are now dispersed and allocated within each department's respective general fund budgets.

WORKLOAD INDICATORS

Workload Indicators	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
Civil Traffic	1835	1221	1500
Criminal Traffic	99	66	75
DUI	31	27	28
Criminal Non-Traffic	112	74	75
Criminal Misdemeanor Drug / Paraphernalia	31	39	34
City Charges	83	497	500

PERFORMANCE MEASURES

Performance Measures	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Proposed
To work closely with the Sedona Police Department and reduce backlog of active warrants	N/A	N/A	YES

*Because this is a new goal, previous FY results are listed as N/A.

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona
 102 Roadrunner Drive
 Sedona, AZ 86336

User: MMcKendry
 Printed: 07/29/13 13:25:04
 Period 01 - 15
 Fiscal Year 2014

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
10	General Fund				
5520	Municipal Court				
01	General Administration				
6005	Salary & Wages	57,877.29	59,824.00	65,024.00	191,959.00
6006	Overtime	9.34	0.00	74.00	0.00
6010	TempPart-Time Wages	0.00	0.00	5,340.00	16,097.00
6046	Employee Benefits	360.00	504.00	0.00	720.00
6125	Direct Payroll Costs	5,044.91	4,577.00	5,879.00	15,916.00
6130	Retirement	476.08	0.00	0.00	21,691.00
6134	STD LTD Insurance	27.77	0.00	0.00	1,317.00
6135	HealthDentalLife Insurance	85.67	0.00	0.00	22,916.00
6136	Workers Compensation Insurance	13.20	0.00	0.00	578.00
6210	PrintingOffice Supplies	751.32	0.00	25.00	0.00
6215	Gas & Oil	0.00	0.00	47.00	0.00
6225	Service Charges	693.99	1,200.00	0.00	0.00
6405	Professional Services	2,320.58	13,000.00	1,702.00	3,000.00
6436	Software Update	6,500.00	7,250.00	7,250.00	7,250.00
6450	Legal	13,181.63	29,000.00	7,312.00	29,000.00
	FeesSettlementsDeductibles				
6703	DuesSubscriptionsLicense	1,114.26	1,500.00	989.00	1,600.00
6712	Jury Remunerations	0.00	0.00	0.00	300.00
6750	TrainingStaff Development	0.00	0.00	0.00	0.00
01	General Administration	88,456.04	116,855.00	93,642.00	312,344.00
48	Trials & Hearings				
6005	Salary & Wages	47,788.74	46,701.00	46,270.00	0.00
6006	Overtime	46.88	0.00	308.00	0.00
6010	TempPart-Time Wages	0.00	15,600.00	0.00	0.00
6046	Employee Benefits	0.00	180.00	0.00	0.00
6125	Direct Payroll Costs	3,624.57	4,766.00	3,530.00	0.00
6130	Retirement	371.85	0.00	0.00	0.00
6134	STD LTD Insurance	26.34	0.00	0.00	0.00
6135	HealthDentalLife Insurance	427.77	0.00	0.00	0.00
6136	Workers Compensation Insurance	10.33	0.00	0.00	0.00
6712	Jury Remunerations	0.00	300.00	0.00	0.00
6848	Machinery & Equipment	0.00	25,000.00	0.00	0.00
48	Trials & Hearings	52,296.48	92,547.00	50,108.00	0.00
49	Records Management				
6005	Salary & Wages	37,728.74	38,198.00	35,360.00	0.00
6006	Overtime	66.62	0.00	431.00	0.00
6125	Direct Payroll Costs	2,848.89	2,922.00	2,728.00	0.00
6130	Retirement	304.28	0.00	0.00	0.00
6134	STD LTD Insurance	24.75	0.00	0.00	0.00
6135	HealthDentalLife Insurance	598.79	0.00	0.00	0.00
6136	Workers Compensation Insurance	8.46	0.00	0.00	0.00
49	Records Management	41,580.53	41,120.00	38,519.00	0.00
50	Financial Duty				

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
6005	Salary & Wages	41,887.78	42,082.00	39,115.00	0.00
6006	Overtime	64.60	0.00	429.00	0.00
6046	Employee Benefits	0.00	36.00	0.00	0.00
6125	Direct Payroll Costs	3,166.02	3,219.00	16,046.00	0.00
6130	Retirement	334.95	0.00	0.00	0.00
6134	STD LTD Insurance	26.44	0.00	0.00	0.00
6135	HealthDentalLife Insurance	598.43	0.00	0.00	0.00
6136	Workers Compensation Insurance	9.31	0.00	0.00	0.00
50	Financial Duty	46,087.53	45,337.00	55,590.00	0.00
Expense Total		228,420.58	295,859.00	237,859.00	312,344.00
5520	Municipal Court	228,420.58	295,859.00	237,859.00	312,344.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	
10-5520-01-6005	Salary & Wages	\$186,805.00	\$191,959.00	\$191,959.00
10-5520-01-6010	Temp/Part-Time Wages Judge Pro-Tem	\$15,600.00	\$16,097.00	\$16,097.00
10-5520-01-6046	Employee Benefits Allowance	\$720.00	\$720.00	\$720.00
10-5520-01-6125	Direct Payroll Costs %of Wages	\$15,484.00	\$15,916.00	\$15,916.00
10-5520-01-6130	Retirement %of Wages (re-allocated to each dept)	\$0.00	\$21,691.00	\$21,691.00
10-5520-01-6134	STD/LTD Insurance %of Wages (re-allocated to each dept)	\$0.00	\$1,317.00	\$1,317.00
10-5520-01-6135	Health/Dental/Life Insurance %of Wages (re-allocated to each dept)	\$0.00	\$22,916.00	\$22,916.00
10-5520-01-6136	Workers Compensation Insurance %of Wages (re-allocated to each dept)	\$0.00	\$578.00	\$578.00
10-5520-01-6225	Service Charges Court's use of Xpressbillpay	\$1,200.00	\$0.00	\$1,200.00
	No longer using Xpressbillpay			(\$1,200.00)
10-5520-01-6241	Automobile Expense	\$0.00	\$0.00	\$700.00
	move to general services			(\$700.00)
10-5520-01-6405	Professional Services Interpreters; Pro Tems; Security	\$13,000.00	\$3,000.00	\$13,000.00
	After mtg with CM - reduce			(\$10,000.00)
10-5520-01-6436	Software Update Lease payments on 5 computers, 1 laptop; 1 printer	\$7,250.00	\$7,250.00	\$7,250.00
10-5520-01-6450	Legal Fees/Settlements/Deductibles Split between two contracted attorneys	\$29,000.00	\$29,000.00	\$29,000.00
10-5520-01-6703	Dues/Subscriptions/License Lexus Nexis increases	\$1,500.00	\$1,600.00	\$1,600.00
10-5520-01-6712	Jury Remunerations	\$300.00	\$300.00	\$300.00
10-5520-48-6848	Machinery & Equipment	\$25,000.00	\$0.00	
		\$295,859.00	\$312,344.00	



SPECIAL REVENUE FUND – STREETS MAINTENANCE DIVISION AND GRANTS

DEPARTMENT DESCRIPTION

The Streets Maintenance Division maintains City roadways, street signage, lighting, traffic signals, landscaping and street sweeping on SR 89A and SR 179. The Special Revenue portion of the Streets Division uses dedicated funding (HURF) to pay for street re-paving projects and is required to be segregated for financial record-keeping purposes. For that reason, these expenses are not included in the General Fund Public Works Department detail.

This fund also includes the City's accounting of any grants, which are also required to be segregated from the General Fund. Grants budget detail is provided by program area. Individual grants vary year to year.

The PANT fund includes ongoing grant funding for police personnel to participate in a regional anti-drug task force.

2013-2014 OBJECTIVES

- Continue with the accelerated road rehabilitation program.
- Continued development of Uptown maintenance program.

2012-2013 ACCOMPLISHMENTS

- ✓ Milled and overlaid the Harmony Knolls subdivision and Soldiers Pass Road.

SIGNIFICANT CHANGES

- Please note: In prior years' budgets, monies allocated for employee benefits were previously lump summed and allocated entirely within the human resources general fund. These costs are now dispersed and allocated within each department's respective general fund budgets.

WORKLOAD INDICATORS

Workload Indicators	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Projected
Miles of road paved	4.75	4.9	3.75

PERFORMANCE MEASURES

Performance Measures	FY 11-12 Actual	FY 12-13 Estimate	FY 13-14 Projected
Pave a minimum of 3 miles of road per year	YES	YES	YES

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona

102 Roadrunner Drive
 Sedona, AZ 86336

User: MMcKendry
 Printed: 07/29/13 13:25:45
 Period 01 - 15
 Fiscal Year 2014

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
11	Streets Fund				
5320	Public Works				
01	General Administration				
6005	Salary & Wages	40,928.35	60,114.00	65,310.00	0.00
6006	Overtime	319.33	2,824.00	322.00	0.00
6045	Uniform Allowance	240.10	450.00	531.00	0.00
6125	Direct Payroll Costs	3,362.54	4,815.00	5,076.00	0.00
6130	Retirement	4,470.69	6,860.00	7,345.00	0.00
6134	STD LTD Insurance	244.64	453.00	387.00	0.00
6135	HealthDentalLife Insurance	8,791.92	12,321.00	12,519.00	0.00
6136	Workers Compensation Insurance	949.79	1,397.00	1,346.00	0.00
6141	Employee Exams	0.00	60.00	0.00	60.00
6213	Telephone	1,515.85	2,050.00	1,755.00	2,200.00
6214	Uniform Expenses	0.00	0.00	0.00	1,925.00
6215	Gas & Oil	9,831.43	11,799.00	9,902.00	12,980.00
6233	Equipment & Other Rental	2,888.81	2,870.00	806.00	1,670.00
6235	Equipment Repair	5,705.26	6,350.00	7,190.00	3,350.00
6241	Automobile Expense	1,071.46	11,000.00	10,726.00	16,000.00
6243	Spec SuppliesSafety EquipEmg	3,885.79	2,625.00	2,476.00	1,080.00
6248	Machinery & Equipment-Non Capi	2,917.99	5,000.00	4,915.00	5,000.00
6249	Radio & Phone Equip-Non Capita	0.00	0.00	97.00	0.00
6272	Materials	6,914.00	10,000.00	2,250.00	10,000.00
6407	ProfessionalContracted Servic	1,329.44	2,416.00	1,406.00	2,416.00
6511	Advertising	0.00	0.00	0.00	0.00
6530	Utilities	0.00	4,000.00	2,449.00	8,925.00
6540	Solid Waste Recycling	5,503.01	3,300.00	1,952.00	5,300.00
6703	DuesSubscriptionsLicense	73.00	375.00	367.00	375.00
6765	Administrative & Storage Yard	77,902.38	83,160.00	87,200.00	7,200.00
6840	Motor Vehicles	0.00	30,089.00	30,090.00	73,500.00
01	General Administration	178,845.78	264,328.00	256,417.00	151,981.00
37	In-House EngineeringServices				
6005	Salary & Wages	1,737.11	1,758.00	1,703.00	0.00
6125	Direct Payroll Costs	140.54	134.00	133.00	0.00
6130	Retirement	187.24	192.00	195.00	0.00
6134	STD LTD Insurance	9.30	12.00	12.00	0.00
6135	HealthDentalLife Insurance	388.72	372.00	370.00	0.00
6136	Workers Compensation Insurance	34.51	36.00	36.00	0.00
37	In-House EngineeringServices	2,497.42	2,504.00	2,449.00	0.00
51	Traffic				
6005	Salary & Wages	40,079.12	40,741.00	39,102.00	0.00
6006	Overtime	354.15	1,375.00	179.00	0.00
6125	Direct Payroll Costs	3,128.35	3,222.00	3,137.00	0.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
6130	Retirement	4,079.60	4,591.00	4,471.00	0.00
6134	STD LTD Insurance	242.19	325.00	319.00	0.00
6135	HealthDentalLife Insurance	7,367.98	7,615.00	7,563.00	0.00
6136	Workers Compensation Insurance	768.03	855.00	840.00	0.00
6220	Special Supplies	513.48	296.44	938.00	0.00
6767	Traffic Control	44,047.87	86,129.00	55,000.00	0.00
6847	Computer Software	0.00	703.56	0.00	0.00
51	Traffic	100,580.77	145,853.00	111,549.00	0.00
52	Road & Drainage Rehabilitation				
6005	Salary & Wages	17,579.30	17,891.00	16,985.00	0.00
6006	Overtime	260.54	579.00	159.00	0.00
6125	Direct Payroll Costs	1,405.29	1,413.00	1,345.00	0.00
6130	Retirement	1,865.08	2,013.00	1,960.00	0.00
6134	STD LTD Insurance	104.82	136.00	135.00	0.00
6135	HealthDentalLife Insurance	4,164.40	4,131.00	4,116.00	0.00
6136	Workers Compensation Insurance	375.55	459.00	366.00	0.00
6766	Right-Of-Way Maintenance	8,800.00	20,000.00	24,412.00	20,000.00
6768	Drainage Rehabilitation	12,229.60	15,000.00	11,270.00	0.00
6770	Road Rehabilitation	471,306.77	1,171,690.00	1,171,690.00	1,036,519.00
6771	Drainage Maintenance	140,794.92	217,500.00	200,000.00	315,000.00
6773	Pavement Preservation	130,057.56	115,000.00	100,000.00	308,000.00
52	Road & Drainage Rehabilitation	788,943.83	1,565,812.00	1,532,438.00	1,679,519.00
53	Emergency Mgmt Coordination				
6005	Salary & Wages	6,302.81	6,377.00	6,174.00	0.00
6006	Overtime	48.30	123.00	32.00	0.00
6125	Direct Payroll Costs	481.08	497.00	490.00	0.00
6130	Retirement	634.53	709.00	708.00	0.00
6134	STD LTD Insurance	35.76	48.00	47.00	0.00
6135	HealthDentalLife Insurance	1,197.16	1,245.00	1,237.00	0.00
6136	Workers Compensation Insurance	125.68	174.00	133.00	0.00
6762	DisasterEmergency Account	0.00	50,000.00	1,457.00	0.00
6769	Storm Emergencies	24,257.50	35,000.00	19,827.00	0.00
53	Emergency Mgmt Coordination	33,082.82	94,173.00	30,105.00	0.00
54	R-O-W Maintenance				
6005	Salary & Wages	32,001.45	33,356.00	31,036.00	0.00
6006	Overtime	541.35	1,009.00	469.00	0.00
6010	TempPart-Time Wages	0.00	3,356.00	0.00	0.00
6125	Direct Payroll Costs	2,453.66	2,886.00	2,979.00	0.00
6130	Retirement	3,252.36	3,746.00	4,336.00	0.00
6134	STD LTD Insurance	196.18	285.00	250.00	0.00
6135	HealthDentalLife Insurance	9,115.03	9,560.00	10,055.00	0.00
6136	Workers Compensation Insurance	650.80	1,123.00	693.00	0.00
6405	Professional Services	0.00	0.00	0.00	5,800.00
6530	Utilities	0.00	0.00	0.00	50,050.00
6737	LandscapingMaterialsSupplies	0.00	0.00	0.00	10,000.00
6766	Right-Of-Way Maintenance	84,545.55	171,660.00	130,160.00	167,039.00
6840	Motor Vehicles	0.00	119,100.00	115,371.00	35,000.00
54	R-O-W Maintenance	132,756.38	346,081.00	295,349.00	267,889.00
72	Landscaping				
6005	Salary & Wages	26,468.46	27,622.00	25,809.00	0.00
6006	Overtime	475.44	683.00	461.00	0.00
6010	TempPart-Time Wages	0.00	3,356.00	0.00	0.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
6125	Direct Payroll Costs	1,920.89	2,422.00	2,562.00	0.00
6130	Retirement	2,555.60	3,085.00	3,737.00	0.00
6134	STD LTD Insurance	158.23	239.00	206.00	0.00
6135	HealthDentalLife Insurance	7,406.11	8,100.00	8,597.00	0.00
6136	Workers Compensation Insurance	540.90	1,167.00	581.00	0.00
6405	Professional Services	1,441.20	800.00	770.00	0.00
6530	Utilities	35,541.82	38,500.00	51,740.00	0.00
6737	LandscapingMaterialsSupplies	11,955.92	10,000.00	8,867.00	0.00
72	Landscaping	88,464.57	95,974.00	103,330.00	0.00
73	Traffic Signals				
6005	Salary & Wages	6,322.76	6,418.00	6,208.00	0.00
6006	Overtime	35.56	208.00	17.00	0.00
6125	Direct Payroll Costs	465.50	507.00	501.00	0.00
6130	Retirement	603.05	722.00	707.00	0.00
6134	STD LTD Insurance	37.62	52.00	51.00	0.00
6135	HealthDentalLife Insurance	951.14	1,046.00	1,035.00	0.00
6136	Workers Compensation Insurance	112.45	135.00	133.00	0.00
6220	Special Supplies	0.00	1,000.00	0.00	2,000.00
6530	Utilities	30,790.83	38,000.00	33,263.00	35,175.00
6766	Right-Of-Way Maintenance	4,094.82	13,384.00	5,000.00	13,384.00
6767	Traffic Control	0.00	0.00	0.00	81,129.00
6769	Storm Emergencies	0.00	0.00	0.00	35,000.00
73	Traffic Signals	43,413.73	61,472.00	46,915.00	166,688.00
Expense Total		1,368,585.30	2,576,197.00	2,378,552.00	2,266,077.00
5320	Public Works	1,368,585.30	2,576,197.00	2,378,552.00	2,266,077.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	
ADMINISTRATION				
11-5320-01-6005	Salary & Wages	\$61,872.00	\$0.00	\$0.00
11-5320-01-6006	Overtime	\$2,824.00	\$0.00	\$0.00
11-5320-01-6125	Direct Payroll Costs	\$4,949.00	\$0.00	\$0.00
	%of Wages			\$0.00
11-5320-01-6130	Retirement	\$7,052.00	\$0.00	\$0.00
	%of Wages (re-allocated to each dept)			\$0.00
11-5320-01-6134	STD/LTD Insurance	\$465.00	\$0.00	\$0.00
	%of Wages (re-allocated to each dept)			\$0.00
11-5320-01-6135	Health/Dental/Life Insurance	\$12,693.00	\$0.00	\$0.00
	%of Wages (re-allocated to each dept)			\$0.00
11-5320-01-6136	Workers Compensation Insurance	\$1,433.00	\$0.00	\$0.00
	%of Wages (re-allocated to each dept)			\$0.00
11-5320-01-6141	Employee Exams	\$60.00	\$60.00	\$60.00
	Respirator tests. EA,GG,JR			\$60.00
11-5320-01-6213	Telephone	\$2,050.00	\$2,200.00	\$2,200.00
	Cell phone coverage and Centurylink traffic signal (\$41/mo x 12)			\$2,200.00
11-5320-01-6214	Uniform Expenses	\$450.00	\$1,925.00	\$525.00
	Steel toed safety boots (EA, GG, JR,) (tax included) Moved from 6243			\$525.00
	Steel toed safety boots (DN, VE) Due this year (every two years) (tax included)			\$350.00
	Uniform allowance. shirts, hats, jackets. EA, GG, JR			\$750.00
	Add-Uniforms. Denim jeans. EA, GG, JR. Moved from 6243			\$300.00
11-5320-01-6215	Gas & Oil	\$11,799.00	\$12,980.00	\$12,980.00
	fuel for vehicles; Increase 10% for price increases			\$12,980.00
11-5320-01-6233	Equipment & Other Rental	\$2,870.00	\$1,670.00	\$0.00
	Decrease (\$1200). Mobili Mini returned to rental company and material stored at maintenance facility			\$0.00
	Rental of task related equipment (jack hammer, dollies, saws, welding torch)			\$1,670.00
11-5320-01-6235	Equipment Repair	\$6,350.00	\$3,350.00	\$3,350.00
	Maintenance of tractor, scissor lift, emerg response trailer and landscaping trailer. Annual inspection for scissor lift.			\$3,350.00
	Shared costs with WW for Vactor Truck: move to automobile expense			\$0.00
11-5320-01-6241	Automobile Expense	\$11,000.00	\$16,000.00	\$6,000.00
	Maintenance on 3 vehicles			\$6,000.00
	Maintenance of Vactor Truck; Increase by \$5000; Share cost with Waste Water Division			\$10,000.00
11-5320-01-6243	Spec Supplies/Safety Equip/Emg	\$2,625.00	\$1,080.00	\$525.00
	Steel toed safety boots (EA, GG, JR,) (tax included)			\$525.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED
	Safety PPE requirements 3 employees x approx \$32/mo (EA, GG, JR)		\$1,080.00
	Move Safety boots to Uniform expenses		(\$875.00)
	Steel toed safety boots (DN, VE) Due this year (every two years) (tax included)		\$350.00
11-5320-01-6248	Machinery & Equipment-Non Capi	\$5,000.00	\$5,000.00
	Replacements of multi-use cutting blades, water tanks kits, cutting arm guides, saw carts		\$5,000.00
11-5320-01-6272	Materials	\$10,000.00	\$10,000.00
	Materials (sand for sandbags, sandbags, crack seal material, universal pothole material)		\$10,000.00
11-5320-01-6407	Professional/Contracted Servic	\$2,416.00	\$2,416.00
	Surveying & Engineering Design Services		\$2,416.00
11-5320-01-6530	Utilities	\$4,000.00	\$8,925.00
	Ped lights Uptown: 5% increase to APS rates		\$4,200.00
	Ped lights SR179: 5% increase to APS rates		\$4,725.00
11-5320-01-6540	Solid Waste / Recycling	\$3,300.00	\$5,300.00
	Green and waste dumpster split with parks/facilities 10-5320-79-6530		\$5,300.00
11-5320-01-6703	Dues/Subscriptions/License	\$375.00	\$375.00
	ATSSA DN IMSA VE Backup Traffic Aide DP - certification renewals		\$375.00
11-5320-01-6750	Training/Staff Development	\$0.00	\$0.00
	Maintenance Superintendent: DN - Continuous Education, Roads & Streets Conference, Red Vector		\$0.00
	Traffic Aide: VE - Continuing education for ICMA and IMSA traffic signal to maintain certification		\$0.00
	Back Up Traffic Aide: DP - Continuing certification required to maintain certification for IMSA		\$0.00
	Staff: PH, RM, EA, GG, JR, FV, RonM - LTAP training, continuous educational training		\$0.00
11-5320-01-6765	Administrative & Storage Yard	\$83,160.00	\$7,200.00
	JOC item: Admin & Storage yard removed from contract		\$0.00
	Bid item: Able Maintenance (Street sweeping contract)		\$7,200.00
11-5320-01-6840	Motor Vehicles	\$30,089.00	\$73,500.00
	Replace Maintenance Equipment. (1) Genie 2046 Scissor Lift. Replaces a 10 year old GS-1930 model. (1) Toro Workman MDX, replaces 10 yr old EZGO utility vehicle.		\$38,500.00
	Replacement 2013 Dodge 2500 4x4 crew cab truck		\$35,000.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED
TOTAL ADMINISTRATION:		\$266,832.00	\$151,981.00
ROAD & DRAINAGE REHAB			
11-5320-52-6005	Salary & Wages	\$17,891.00	\$0.00
			\$0.00
11-5320-52-6006	Overtime	\$579.00	\$0.00
			\$0.00
11-5320-52-6125	Direct Payroll Costs	\$1,413.00	\$0.00
	%of Wages		\$0.00
11-5320-52-6130	Retirement	\$2,013.00	\$0.00
	%of Wages (re-allocated to each dept)		\$0.00
11-5320-52-6134	STD/LTD Insurance	\$136.00	\$0.00
	%of Wages (re-allocated to each dept)		\$0.00
11-5320-52-6135	Health/Dental/Life Insurance	\$4,131.00	\$0.00
	%of Wages (re-allocated to each dept)		\$0.00
11-5320-52-6136	Workers Compensation Insurance	\$460.00	\$0.00
	%of Wages (re-allocated to each dept)		\$0.00
11-5320-52-6766	Right-Of-Way Maintenance	\$20,000.00	\$20,000.00
	Right of Way Maintenance; Pothole filling, re-establish road shoulders		\$20,000.00
11-5320-52-6768	Drainage Rehabilitation	\$15,000.00	\$0.00
	Drainage Rehab: Combined with 11-5320-52-6771		\$0.00
11-5320-52-6770	Road Rehabilitation	\$1,171,690.00	\$1,036,519.00
	Road Rehab Mystic Hills Subdivision (includes Chapel Road [4 " thick], Geneva Drive, W. McCullough Drive, E. McCullough Drive, Penelope Way, Acacia Drive, E. Mallard Drive and Cari Court) Jordan Road (4" thick) from SR 89A to Soldiers Pass Road		\$1,036,519.00
	The program may be subject to revision in order to coordinate SR 89A improvements with Jordan Road and adding Airport Road south of SR 89A.		\$0.00
11-5320-52-6771	Drainage Maintenance	\$250,000.00	\$315,000.00
	Roads drainage maintenance performed by contract per five year plan. Chapel View Subdivision, Chapel Bell Estates Units 1, 2, 3 & 4 Subdivision, Indian Cliffs Subdivision, Chapel Hill Estates Units 1 & 2 Subdivision, Chapel Vista Units 1 & 2 Subdivision		\$215,000.00
	Pre-Monsoon Maintenance Program (FY 12/13 Decision Package) Target areas: Shelby Drive, Dry Creek Road, Schnebly Hill Road, Red Rock Heights		\$50,000.00
	Moved from 11-5320-52-6771 (Combined line item)		\$0.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	
	Pre-Monsoon Maintenance Program was a FY 12/13 Decision Package and is four year program. \$50,000 was spent in FY12/13 (staffing: \$6985, repair cost: \$40,286, debris pickup: \$2150, mailings: \$500). Cost for year two is expected to be \$50,000 (same proport.			\$50,000.00
11-5320-52-6773	Pavement Preservation Required by contract - work is performed in spring/early summer when temps appropriate. Increased because of enhanced paving schedule.	\$120,000.00	\$308,000.00	\$308,000.00
11-5320-52-6815	Roundabouts/Intersections/Traffic & Street Lights	\$0.00	\$0.00	
	TOTAL ROAD & DRAINAGE REHAB :	\$1,603,313.00	\$1,679,519.00	
R-O-W MAINTENANCE				
11-5320-54-6005	Salary & Wages	\$60,978.00	\$0.00	\$0.00
11-5320-54-6006	Overtime	\$1,692.00	\$0.00	\$0.00
11-5320-54-6010	Temp/Part-Time Wages	\$6,712.00	\$0.00	
11-5320-54-6125	Direct Payroll Costs	\$5,308.00	\$0.00	\$0.00
	%of Wages			\$0.00
11-5320-54-6130	Retirement	\$6,831.00	\$0.00	
	%of Wages (re-allocated to each dept)			\$0.00
11-5320-54-6134	STD/LTD Insurance	\$524.00	\$0.00	
	%of Wages (re-allocated to each dept)			\$0.00
11-5320-54-6135	Health/Dental/Life Insurance	\$17,660.00	\$0.00	
	%of Wages (re-allocated to each dept)			\$0.00
11-5320-54-6136	Workers Compensation Insurance	\$2,289.00	\$0.00	
	%of Wages (re-allocated to each dept)			\$0.00
11-5320-54-6405	Professional Services	\$800.00	\$5,800.00	
	Backflow preventor testing (rolled fr 72-6405)			\$800.00
	Increase- Contract weed control, pre-emergent, and post emergent herbicide service needed for 89A & 179 landscape areas for improved weed control.			\$5,000.00
11-5320-54-6530	Utilities	\$38,500.00	\$50,050.00	
	Landscaping rolled fr 72-6530			\$38,500.00
	Add-30% AZWater Co. rate increase			\$11,550.00
11-5320-54-6737	Landscaping/Materials/Supplies	\$10,000.00	\$10,000.00	
	Landscaping Supplies (rolled fr 72-6737)			\$10,000.00
11-5320-54-6750	Training/Staff Development	\$0.00	\$0.00	
11-5320-54-6766	Right-Of-Way Maintenance	\$124,160.00	\$167,039.00	
	Concrete work, sinkhole repairs, tree and brush removal, wall repair, ROW mowing			\$65,000.00
	see Decision Package \$21,000 - Power Wash Uptown sidewalks once per month			\$0.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED
	Sidewalk maintenance on SR89A, SR179 and side streets (heaved and cracked sidewalks present a trip hazard. \$3000 spent on SR 89A sidewalk repair in FY 12/13 to date.		\$22,000.00
	Graffiti removal on SR179 walls		\$2,500.00
	Street Sweeping Services SR89A, SR179 and bike lanes once per month, side streets 4 times per year		\$68,539.00
	Contract maintenance expense relating to new decision paper requesting (1) additional full time maintenance employee. Note: not needed if additional staff request is approved (decision paper)		\$60,000.00
	Replace parking bumpers Uptown. Complaints received that current bumpers are too tall and cause damage to vehicles.		\$9,000.00
	Removal of a portion of the routinely unused budget line item.		(\$60,000.00)
11-5320-54-6840	Motor Vehicles	\$119,100.00	\$35,000.00
	Snow plow trucks purchased in FY 2012-2013		\$0.00
	Increase- Dodge 2500 full size pick-up. Upgrade from smaller GMC Sonoma because towing capacity and versatility is limited. Mid-size GMC replacement cost is \$25,000		\$10,000.00
	Base price Mid-size GMC replacement truck		\$25,000.00
	TOTAL R-O-W MAINTENANCE :	\$394,554.00	\$267,889.00
TRAFFIC			
11-5320-73-6005	Salary & Wages	\$53,536.00	\$0.00
			\$0.00
11-5320-73-6006	Overtime	\$1,706.00	\$0.00
			\$0.00
11-5320-73-6125	Direct Payroll Costs	\$4,226.00	\$0.00
	%of Wages		\$0.00
11-5320-73-6130	Retirement	\$6,022.00	\$0.00
	%of Wages (re-allocated to each dept)		\$0.00
11-5320-73-6134	STD/LTD Insurance	\$425.00	\$0.00
	%of Wages (re-allocated to each dept)		\$0.00
11-5320-73-6135	Health/Dental/Life Insurance	\$9,906.00	\$0.00
	%of Wages (re-allocated to each dept)		\$0.00
11-5320-73-6136	Workers Compensation Insurance	\$1,164.00	\$0.00
	%of Wages (re-allocated to each dept)		\$0.00
11-5320-73-6220	Special Supplies	\$2,000.00	\$2,000.00
	Traffic Supplies (includes 51-6220)		\$2,000.00
11-5320-73-6530	Utilities	\$38,000.00	\$35,175.00
	Traffic Signal Utilities Total of 10 (Includes Andante Drive traffic signal); 5% increase to APS rates		\$14,700.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED
	Uptown Crosswalk; 5% increase to APS rates		\$1,050.00
	Back O'Beyond Roundabout Lights; 5% increase to APS rates		\$1,575.00
	SR179 Roundabout lights; 5% increase to APS rates		\$8,400.00
	Ped lights on SR179: Moved to Street Admin		\$0.00
	Street Lights on SR179; 5% increase to APS rates		\$9,450.00
	Andante Traffic Signal (included above)		\$0.00
11-5320-73-6762	Disaster/Emergency Account	\$50,000.00	\$0.00
	Disaster/Emerg Acct (previously 53-6762)		\$50,000.00
	After mtg with CM remove from budget		(\$50,000.00)
11-5320-73-6766	Right-Of-Way Maintenance	\$13,384.00	\$13,384.00
	Traffic Signal Maint contract \$970/mo x 2		\$1,940.00
	Traffic Signal Maint - parts(controller, conflict monitor, amps, lamps)--purchase controller, conflict monitor and lens for Forest Road signal and lenses for mid-block signal		\$9,600.00
	Traffic Signal Maint emer call out (2 calls/8hrs@\$115.25/hr)		\$1,844.00
11-5320-73-6767	Traffic Control	\$96,129.00	\$81,129.00
	Striping Contract; Bid item based on IGA with ADOT rolled fr 51-6767; Increase \$5000 for striping bike lanes on SR 89A		\$51,129.00
	Signs, posts, hardware, paint; rolled fr 51-6767		\$30,000.00
	Signage Review rolled fr 51-6767; Decrease		\$0.00
11-5320-73-6769	Storm Emergencies	\$35,000.00	\$35,000.00
	Storm Emergencies (previously 53-6769)		\$35,000.00
	TOTAL TRAFFIC:	\$311,498.00	\$166,688.00
	TOTAL STREETS FUND :	\$2,576,197.00	\$2,266,077.00

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona

102 Roadrunner Drive
 Sedona, AZ 86336

User: MMcKendry
 Printed: 07/29/13 13:25:48
 Period 01 - 15
 Fiscal Year 2014

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
16	Grants Fund				
5242	Parks & Recreation				
6709	Miscellaneous	12,286.40	100,000.00	6,370.00	0.00
6718	DonationsContributions	0.00	48,000.00	30,000.00	80,000.00
6786	Anti Work Task Force	877.29	1,000.00	681.00	3,000.00
6857	Improvements - City Owned Property	0.00	0.00	0.00	0.00
6858	Wetlands Recreation Projects	0.00	0.00	0.00	35,000.00
Expense Total		13,163.69	149,000.00	37,051.00	118,000.00
5242	Parks & Recreation	13,163.69	149,000.00	37,051.00	118,000.00

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona

102 Roadrunner Drive

Sedona, AZ 86336

User: MMcKendry
 Printed: 07/29/13 13:25:48
 Period 01 - 15
 Fiscal Year 2014

<u>Acct Number</u>	<u>Description</u>	<u>FY 2012 Actual</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Proj Year End</u>	<u>FY 2014 Adopted Budget</u>
5245	General Services				
6626	FederalStateCounty Funding	0.00	0.00	0.00	300,000.00
Expense Total		0.00	0.00	0.00	300,000.00
5245	General Services	0.00	0.00	0.00	300,000.00

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona

102 Roadrunner Drive
 Sedona, AZ 86336

User: MMcKendry
 Printed: 07/29/13 13:25:48
 Period 01 - 15
 Fiscal Year 2014

<u>Acct Number</u>	<u>Description</u>	<u>FY 2012 Actual</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Proj Year End</u>	<u>FY 2014 Adopted Budget</u>
5310	Community Development				
6630	CDBG Grant Administration	9,500.00	54,954.79	24,596.00	150,000.00
6631	CDBG - Early Bird Grants	31,892.00	295,045.21	123,215.00	0.00
6632	Historic Preservation Grant	6,938.96	4,000.00	0.00	49,000.00
6633	Growing Smarter Grant	0.00	10,000.00	0.00	0.00
6709	Miscellaneous	0.00	0.00	0.00	200,000.00
6890	Land Acquisition	0.00	0.00	0.00	245,000.00
	Expense Total	48,330.96	364,000.00	147,811.00	644,000.00
5310	Community Development	48,330.96	364,000.00	147,811.00	644,000.00

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona

102 Roadrunner Drive
 Sedona, AZ 86336

User: MMcKendry
 Printed: 07/29/13 13:25:48
 Period 01 - 15
 Fiscal Year 2014

<u>Acct Number</u>	<u>Description</u>	<u>FY 2012 Actual</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Proj Year End</u>	<u>FY 2014 Adopted Budget</u>
5320	Public Works				
6256	Wwt Plant	0.00	0.00	0.00	25,000.00
	MaintenanceRepairs				
6628	HSIP GRANT	0.00	0.00	0.00	65,000.00
6709	Miscellaneous	0.00	165,000.00	11,032.00	100,000.00
6775	Storm Drainage	0.00	400,000.00	0.00	0.00
6820	Drainage Projects	6,133.26	0.00	0.00	400,000.00
Expense Total		6,133.26	565,000.00	11,032.00	590,000.00
5320	Public Works	6,133.26	565,000.00	11,032.00	590,000.00

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona
 102 Roadrunner Drive
 Sedona, AZ 86336

User: MMcKendry
 Printed: 07/29/13 13:25:48
 Period 01 - 15
 Fiscal Year 2014

<u>Acct Number</u>	<u>Description</u>	<u>FY 2012 Actual</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Proj Year End</u>	<u>FY 2014 Adopted Budget</u>
5510	Police				
6650	Volunteer Donations	-726.00	5,000.00	0.00	5,000.00
6651	Canine Grant Funds	0.00	0.00	0.00	7,000.00
6654	R.I.C.O. FundsYavapai County	32,759.82	150,000.00	40,348.00	100,000.00
6655	Gov. Office Of Hwy Safety Grants	21,759.80	50,000.00	0.00	50,000.00
6657	DUI Abatement	0.00	10,000.00	0.00	10,000.00
6709	Miscellaneous	13,091.75	50,000.00	0.00	0.00
6718	DonationsContributions	0.00	0.00	0.00	57,000.00
47	School Resource Officer				
6005	Salary & Wages	0.00	40,032.00	0.00	0.00
47	School Resource Officer	0.00	40,032.00	0.00	0.00
83	COPS Grant Funding				
6405	Professional Services	0.00	0.00	10,032.00	0.00
6849	Telephone & Radio Equipment	0.00	0.00	8,461.00	0.00
83	COPS Grant Funding	0.00	0.00	18,493.00	0.00
84	Volunteers				
6650	Volunteers	0.00	5,000.00	0.00	0.00
84	Volunteers	0.00	5,000.00	0.00	0.00
86	Explorer's Program				
6718	DonationsContributions	2,153.29	5,000.00	4,146.00	0.00
86	Explorer's Program	2,153.29	5,000.00	4,146.00	0.00
87	K-9 Program				
6651	K-9 Program	2,159.15	7,909.00	1,422.00	0.00
87	K-9 Program	2,159.15	7,909.00	1,422.00	0.00
Expense Total		71,197.81	322,941.00	64,409.00	229,000.00
5510	Police	71,197.81	322,941.00	64,409.00	229,000.00

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona

102 Roadrunner Drive

Sedona, AZ 86336

User: MMcKendry
 Printed: 07/29/13 13:25:48
 Period 01 - 15
 Fiscal Year 2014

<u>Acct Number</u>	<u>Description</u>	<u>FY 2012 Actual</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Proj Year End</u>	<u>FY 2014 Adopted Budget</u>
Expense Total		138,825.72	1,400,941.00	260,303.00	1,881,000.00
16	Grants Fund	138,825.72	1,400,941.00	260,303.00	1,881,000.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	
16-5242-00-6718	Donations/Contributions	\$48,000.00	\$80,000.00	
	Diamond Resort Contrib - Special Events			\$30,000.00
	Military Park Contributions			\$50,000.00
16-5242-00-6786	Anti Work Task Force	\$0.00	\$3,000.00	\$3,000.00
16-5242-00-6858	Wetlands Recreation Projects	\$100,000.00	\$35,000.00	
	Carry over - Wetlands Recreation Grant			\$35,000.00
		\$148,000.00	\$118,000.00	
16-5310-00-6630	CDBG Grant Administration	\$350,000.00	\$150,000.00	
	Carry over - Completion of ACCS Kitchen 123-12			\$150,000.00
16-5310-00-6632	Historic Preservation Grant	\$4,000.00	\$49,000.00	\$4,000.00
	Hummingbird House			\$45,000.00
16-5310-00-6709	Miscellaneous	\$10,000.00	\$200,000.00	
	Economic Development Plan Grant			\$200,000.00
16-5310-00-6890	Land Acquisition	\$0.00	\$245,000.00	
	Affordable Housing Contributions-Projects			\$245,000.00
		\$364,000.00	\$644,000.00	
16-5320-00-6256	Wwt Plant Maintenance/Repairs	\$0.00	\$25,000.00	
	Wetlands Projects			\$25,000.00
16-5320-00-6626	Federal/State/County Financing	\$0.00	\$300,000.00	
	Airport Road			\$300,000.00
16-5320-00-6628	HSIP GRANT	\$65,000.00	\$65,000.00	
	Carry over - ADOT funding			\$65,000.00
16-5320-00-6709	Miscellaneous	\$100,000.00	\$100,000.00	
	Misc Grant Application			\$100,000.00
16-5320-00-6820	Drainage Projects	\$400,000.00	\$400,000.00	
	Yav County Drainage			\$400,000.00
		\$565,000.00	\$890,000.00	
16-5510-00-6650	Volunteer Donations	\$5,000.00	\$5,000.00	
	Volunteer Program			\$5,000.00
16-5510-00-6651	Canine Grant Funds	\$7,909.00	\$7,000.00	
	K-9 Program			\$7,000.00
16-5510-00-6654	R.I.C.O. Funds/Yavapai County	\$150,000.00	\$100,000.00	
	Possible match for Taser purchase & Misc			\$100,000.00
16-5510-00-6655	Gov. Office Of Hwy Safety Grants	\$50,000.00	\$50,000.00	
	Misc			\$50,000.00
16-5510-00-6657	DUI Abatement	\$10,000.00	\$10,000.00	
	Misc			\$10,000.00
16-5510-00-6718	Donations/Contributions	\$106,446.00	\$57,000.00	
	SRO Program			\$52,000.00
	Explorer Program			\$5,000.00
		\$329,355.00	\$229,000.00	
		\$1,406,355.00	\$1,881,000.00	

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona

102 Roadrunner Drive
 Sedona, AZ 86336

User: MMcKendry
 Printed: 07/29/13 13:26:15
 Period 01 - 15
 Fiscal Year 2014

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
18	P.A.N.T. Fund				
5510	Police				
6005	Salary & Wages	58,345.82	58,947.00	44,910.00	0.00
6006	Overtime	26,533.58	19,012.00	10,067.00	0.00
6045	Uniform Allowance	960.00	960.00	1,280.00	0.00
6125	Direct Payroll Costs	1,168.44	1,130.00	844.00	0.00
6130	Retirement	0.00	0.00	0.00	0.00
6131	PSPRS Retirement	11,307.34	13,798.00	9,946.00	0.00
6134	STD LTD Insurance	1,172.77	612.00	476.00	0.00
6135	HealthDentalLife Insurance	14,562.00	14,982.00	11,345.00	0.00
6136	Workers Compensation Insurance	3,815.88	3,849.00	2,960.00	0.00
61	PANT Officer				
6005	Salary & Wages	0.00	0.00	0.00	49,478.00
6006	Overtime	0.00	0.00	0.00	5,089.00
6045	Uniform Allowance	0.00	0.00	0.00	960.00
6125	Direct Payroll Costs	0.00	0.00	0.00	795.00
6131	PSPRS Retirement	0.00	0.00	0.00	10,256.00
6134	STD LTD Insurance	0.00	0.00	0.00	535.00
6135	HealthDentalLife Insurance	0.00	0.00	0.00	14,236.00
6136	Workers Compensation Insurance	0.00	0.00	0.00	2,707.00
61	PANT Officer	0.00	0.00	0.00	84,056.00
Expense Total		117,865.83	113,290.00	81,828.00	84,056.00
5510	Police	117,865.83	113,290.00	81,828.00	84,056.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	
18-5510-61-6005	Salary & Wages	\$44,910.00	\$49,478.00	\$45,822.00
				\$3,656.00
18-5510-61-6006	Overtime	\$10,067.00	\$5,089.00	\$5,088.00
				\$1.00
18-5510-61-6045	Uniform Allowance	\$1,280.00	\$960.00	\$960.00
18-5510-61-6046	Employee Benefits	\$0.00	\$0.00	\$738.00
				(\$738.00)
18-5510-61-6125	Direct Payroll Costs	\$844.00	\$795.00	\$738.00
				\$57.00
18-5510-61-6131	PSPRS Retirement	\$9,946.00	\$10,256.00	\$9,528.00
				\$728.00
18-5510-61-6134	STD/LTD Insurance	\$476.00	\$535.00	\$534.00
				\$1.00
18-5510-61-6135	Health/Dental/Life Insurance	\$11,345.00	\$14,236.00	\$13,788.00
				\$448.00
18-5510-61-6136	Workers Compensation Insurance	\$2,960.00	\$2,707.00	\$2,513.00
				\$194.00
		\$81,828.00	\$84,056.00	

WASTEWATER DEVISION

DEPARTMENT DESCRIPTION

The Wastewater Division of the Public Works Department collects and conveys domestic sewage to the Wastewater Reclamation Plant (WRP) through a wastewater collection system comprised of sewer pipes and pump/lift stations. The sewage is processed at the Wastewater Reclamation Plant into reclaimed and disinfected effluent and biosolids. The treated effluent is spray irrigated onto City property and supplied to the new Wetlands Preserve for evapo-transpiration (intake by native plants) and evaporation back into the environment. The biosolids (sludge) are transported to the Grey Wolf Landfill for final disposal.

MISSION STATEMENT

The mission of the Public Works Department Wastewater Division of the City of Sedona, with public health and safety being of the highest priority, is to provide professional and efficient maintenance and operation of the wastewater system. This includes facilities for collection, transport, treatment and disposal of wastewater related flows in a manner which takes into account the requirements of the Arizona Department of Environmental Quality; and the direction of the City Manager, the City Council, the Public Works Director; and the desires of the citizens of Sedona, as well as the professional standards governing wastewater system operations.

2013-2014 OBJECTIVES

- Collections staff to increase line cleaning and videoing.
- Perform manhole assessment tasks.
- Enhance inspection and maintenance of the sewer system.
- Plant staff to have no permits violations or spill incidents at the facility.

2012-2013 ACCOMPLISHMENTS

- ✓ The Plant Capacity Upgrades project was completed identifying process and design improvements that will be required for meeting future treatment needs.
- ✓ The Injection Well project was started to evaluate this methodology as a potential long-term addition for disposal of treated effluent.
- ✓ Back O' Beyond pump station project was

started adding consistency and reliability to the collections system.

- ✓ Purchased a portable CCTV camera to aid the collections group in meeting preventative maintenance sewer line inspection, cleaning and videoing goals.
- ✓ Rehabilitated Clarifier #1 to ensure operational functionality and structural longevity.

Did You Know?

Safety:

People who work with wastewater are exposed to many potential hazards, such as confined spaces, infectious diseases, toxic gases and chemicals, electric shock and parasitic infections. But by following proper safety protocols, workers greatly reduce the risk of those problems and injuries.

SIGNIFICANT CHANGES

- Amended Aquifer Protection Permit allowing a modification in effluent water quality testing, reducing operational costs to the City.
- The Wetlands Preserve was put into operation allowing for another avenue for disposing of treated effluent.
- Public access to Plant grounds was improved for access to Wetlands.
- Please note: In prior years' budgets, monies allocated for employee benefits were previously lump summed and allocated entirely within the human resources general fund. These costs are now dispersed and allocated within each department's respective general fund budgets.

WORKLOAD INDICATORS

Workload Indicators	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Proposed
Treat Raw Sewage to Meet or Exceed Permit Requirements given average daily flow (MGD)	1,096,014	1,127,221	1,200,000
Disposal of Treated Effluent annually(gal) in Irrigation areas and Wetlands as to not use the Emergency Reservoir	353,868,851	332,994,022	305,250,000
Overall Cleaning and Inspection of entire Sewer Collection System (878,683ft.) once every 5 years.	0	50,000ft.	200,000ft.

PERFORMANCE MEASURES

Performance Measures	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Proposed
To clean and inspect 150,000ft. of sewer line annually	0	50,000ft.	150,000ft.
To have no Sanitary Sewer Overflows	6	4	0
To have no Sewer Line Blockage Claims	3	1	0
To have no ADEQ permit violations	6	4	0
To decrease Plant Power Usage (kWh) by 10% or keep at same consumption levels	2,038,400	2,114,880	1,903,392
To have no safety accidents	2	2	0
To have no accidents resulting in lost time or injury	0	1	0

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona
 102 Roadrunner Drive
 Sedona, AZ 86336

User: MMcKendry
 Printed: 07/29/13 13:25:36
 Period 01 - 15
 Fiscal Year 2014

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
59	Wastewater Enterprise Fund				
5250	Wastewater Administration				
01	General Administration				
6005	Salary & Wages	94,503.69	102,105.00	124,130.00	201,657.00
6006	Overtime	10.38	0.00	1.00	0.00
6009	Special Pay	0.00	0.00	0.00	-41,570.00
6125	Direct Payroll Costs	7,605.64	7,811.00	9,651.00	15,427.00
6130	Retirement	9,771.13	11,129.00	14,081.00	22,788.00
6134	STD LTD Insurance	464.91	654.00	704.00	1,313.00
6135	HealthDentalLife Insurance	12,576.14	16,333.00	14,052.00	34,594.00
6136	Workers Compensation Insurance	2,508.40	2,908.00	3,534.00	6,106.00
6141	Employee Exams	0.00	25.00	0.00	0.00
6210	PrintingOffice Supplies	809.34	1,400.00	515.00	1,000.00
6213	Telephone	525.93	2,154.00	517.00	3,354.00
6215	Gas & Oil	156.20	175.00	225.00	2,200.00
6220	Special Supplies	0.00	0.00	0.00	1,050.00
6241	Automobile Expense	0.00	0.00	0.00	2,000.00
6243	Spec SuppliesSafety EquipEmg	0.00	175.00	165.00	1,025.00
6405	Professional Services	11,149.43	10,520.00	6,500.00	12,520.00
6431	System Maintenance	586.00	600.00	600.00	600.00
6450	Legal FeesSettlementsDeductibles	0.00	0.00	0.00	5,000.00
6452	Recording Fees	0.00	0.00	0.00	150.00
6505	Rent	0.00	0.00	0.00	6,000.00
6703	DuesSubscriptionsLicense	45.00	210.00	60.00	210.00
6732	Office Maintenance	0.00	0.00	0.00	0.00
6736	Permit Fees	16,636.05	37,330.00	30,000.00	6,750.00
6845	Office Equipment	0.00	0.00	0.00	0.00
6846	Computer Hardware	0.00	0.00	0.00	315.00
6925	Lease Purchase Payments	2,063.32	3,000.00	1,971.00	3,000.00
01	General Administration	159,411.56	196,529.00	206,706.00	285,489.00
02	Administration				
6005	Salary & Wages	133,434.37	140,388.00	126,978.00	127,604.00
6006	Overtime	95.57	0.00	3.00	0.00
6046	Employee Benefits	0.00	3,108.00	0.00	2,928.00
6125	Direct Payroll Costs	8,582.24	10,740.00	8,144.00	9,762.00
6130	Retirement	13,479.60	16,169.00	17,613.00	18,786.00
6134	STD LTD Insurance	472.12	700.00	650.00	638.00
6135	HealthDentalLife Insurance	15,720.01	19,664.00	17,090.00	17,276.00
6136	Workers Compensation Insurance	1,680.20	1,684.00	1,820.00	1,886.00
6225	Service Charges	0.00	0.00	0.00	64,000.00
6407	ProfessionalContracted Servc	0.00	55,000.00	55,000.00	1,727.00
6530	Utilities	1,500.00	1,500.00	1,500.00	0.00
6533	Property & Casualty Insurance	6,800.00	6,800.00	6,800.00	62,500.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
02	Administration	181,764.11	255,753.00	235,598.00	307,107.00
04	Wastewater				
6005	Salary & Wages	61,260.11	63,973.00	68,010.00	154,384.00
6006	Overtime	11.20	0.00	69.00	0.00
6010	TempPart-Time Wages	0.00	0.00	2,769.00	0.00
6046	Employee Benefits	0.00	120.00	120.00	180.00
6125	Direct Payroll Costs	4,435.80	4,894.00	4,767.00	14,607.00
6130	Retirement	5,735.98	6,973.00	7,049.00	16,535.00
6134	STD LTD Insurance	305.61	474.00	360.00	1,045.00
6135	HealthDentalLife Insurance	10,599.62	11,932.00	11,034.00	26,475.00
6136	Workers Compensation Insurance	151.92	151.00	182.00	407.00
6210	PrintingOffice Supplies	160.98	0.00	67.00	0.00
6212	Postage	20,040.00	33,355.00	35,000.00	40,000.00
6225	Service Charges	75,659.86	20,000.00	71,442.00	18,000.00
6244	Office Furniture - Non Capital	0.00	0.00	0.00	500.00
6407	ProfessionalContracted Servis	26,129.83	19,500.00	19,500.00	14,000.00
6436	Software Update	8,140.00	15,200.00	10,916.00	0.00
6452	Recording Fees	728.00	500.00	475.00	0.00
6455	Audit	15,907.82	19,650.00	17,167.00	20,000.00
6703	DuesSubscriptionsLicense	69.00	350.00	180.00	0.00
6732	Office Maintenance	2,919.15	3,425.00	4,261.00	0.00
6735	Water Conservation	200.00	500.00	800.00	0.00
04	Wastewater	232,454.88	200,997.00	254,168.00	306,133.00
15	DebtInvestmentsBond Payments				
6903	Series 2004-2 (Ref)	0.00	0.00	0.00	3,130,000.00
6905	Series 2007 - Ww & Capital	0.00	0.00	0.00	945,000.00
6912	Series 1998 Mpc Reve Bonds (Interest)	0.00	0.00	0.00	438,663.00
6913	Series 2004 - 2 Refinance (Interest)	0.00	0.00	0.00	516,350.00
6914	Series 2005 (Ref 1998) (Interest)	0.00	0.00	0.00	500,838.00
6915	Series 2007 - Ww & Capital (Interest)	0.00	0.00	0.00	181,700.00
6916	Series 2012 - Ref 1998 (Interest)	0.00	0.00	0.00	377,775.00
6951	Cop Administration Fees	0.00	0.00	0.00	10,000.00
6955	Arbitrage	0.00	0.00	0.00	2,000.00
15	DebtInvestmentsBond Payments	0.00	0.00	0.00	6,102,326.00
Expense Total		573,630.55	653,279.00	696,472.00	7,001,055.00
5250	Wastewater Administration	573,630.55	653,279.00	696,472.00	7,001,055.00

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona

102 Roadrunner Drive
 Sedona, AZ 86336

User: MMcKendry
 Printed: 07/29/13 13:25:36
 Period 01 - 15
 Fiscal Year 2014

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
5252	Wastewater				
	ConstructionCapital				
6210	PrintingOffice Supplies	0.00	0.00	0.00	0.00
6241	Automobile Expense	0.00	0.00	0.00	0.00
6243	Spec SuppliesSafety EquipEmg	0.00	0.00	0.00	0.00
01	General Administration				
6005	Salary & Wages	74,561.04	70,855.00	74,028.00	0.00
6006	Overtime	593.76	3,890.00	387.00	0.00
6010	TempPart-Time Wages	0.00	1,678.00	0.00	0.00
6125	Direct Payroll Costs	5,982.34	5,846.00	5,992.00	0.00
6130	Retirement	7,926.76	8,147.00	8,799.00	0.00
6134	STD LTD Insurance	414.14	556.00	495.00	0.00
6135	HealthDentalLife Insurance	17,282.54	16,650.00	17,458.00	0.00
6136	Workers Compensation Insurance	1,847.15	4,750.00	1,591.00	0.00
6210	PrintingOffice Supplies	0.00	0.00	0.00	0.00
6213	Telephone	1,020.92	1,200.00	1,039.00	0.00
6215	Gas & Oil	2,123.53	1,800.00	1,800.00	0.00
6220	Special Supplies	14.99	400.00	470.00	0.00
6241	Automobile Expense	1,316.17	1,000.00	1,089.00	0.00
6243	Spec SuppliesSafety EquipEmg	902.56	1,289.00	1,353.00	0.00
6249	Radio & Phone Equip-Non Capita	0.00	0.00	0.00	0.00
6405	Professional Services	1,388.05	2,000.00	1,234.00	0.00
6450	Legal FeesSettlementsDeductibles	474.75	5,000.00	43,189.00	0.00
6452	Recording Fees	12.50	150.00	0.00	0.00
6505	Rent	0.00	6,000.00	6,000.00	0.00
6993	Transfer To Other Funds	0.00	0.00	0.00	0.00
01	General Administration	115,861.20	131,211.00	164,924.00	0.00
89	Capital Projects				
6005	Salary & Wages	71,736.51	69,936.00	77,299.00	77,651.00
6006	Overtime	273.45	2,836.00	451.00	117.00
6125	Direct Payroll Costs	4,902.63	5,567.00	5,944.00	5,949.00
6130	Retirement	6,556.88	7,932.00	8,811.00	8,789.00
6134	STD LTD Insurance	327.21	448.00	463.00	492.00
6135	HealthDentalLife Insurance	8,566.17	13,736.00	15,516.00	16,603.00
6136	Workers Compensation Insurance	1,569.57	2,018.00	1,931.00	2,585.00
6450	Legal FeesSettlementsDeductibles	19,744.45	0.00	0.00	0.00
6847	Computer Software	9,864.24	0.00	2,784.00	0.00
6890	Land Acquisition	0.00	10,000.00	0.00	0.00
6891	Plant Upgrade	0.00	0.00	381.00	809,781.00
6892	Long Term Effluent	3,217.74	2,153,000.00	96,709.00	1,759,208.00
6893	Pump Lift Station Improvements	0.00	468,000.00	172,073.00	97,000.00
6896	Collection System	240.36	0.00	0.00	0.00
89	Capital Projects	126,999.21	2,733,473.00	382,362.00	2,778,175.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
Expense Total		242,860.41	2,864,684.00	547,286.00	2,778,175.00
5252	Wastewater ConstructionCapital	242,860.41	2,864,684.00	547,286.00	2,778,175.00

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona
 102 Roadrunner Drive
 Sedona, AZ 86336

User: MMcKendry
 Printed: 07/29/13 13:25:36
 Period 01 - 15
 Fiscal Year 2014

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
5253	Wastewater Treatment Plant				
55	Wastewater Plant Operations				
6005	Salary & Wages	150,611.06	150,136.00	157,419.00	191,289.00
6006	Overtime	11,216.43	18,889.00	14,162.00	10,343.00
6045	Uniform Allowance	3,584.47	4,300.00	3,581.00	0.00
6125	Direct Payroll Costs	12,690.17	12,930.00	13,494.00	16,572.00
6130	Retirement	16,661.71	18,424.00	19,515.00	24,479.00
6134	STD LTD Insurance	918.01	1,190.00	1,226.00	1,474.00
6135	HealthDentalLife Insurance	25,292.58	27,960.00	31,926.00	41,173.00
6136	Workers Compensation Insurance	8,569.01	7,070.00	7,629.00	9,062.00
6141	Employee Exams	260.00	235.00	0.00	510.00
6212	Postage	145.90	150.00	134.00	100.00
6213	Telephone	7,673.10	7,175.00	7,756.00	7,715.00
6214	Uniform Expenses	0.00	0.00	0.00	4,600.00
6215	Gas & Oil	4,950.64	5,700.00	4,811.00	5,000.00
6216	Plant Diesel, Oil & Lubricants	2,015.21	2,875.00	801.00	2,500.00
6221	Janitorial Supplies	0.00	500.00	0.00	500.00
6223	Wastewater Supplies	14,169.43	22,274.00	12,019.00	22,400.00
6233	Equipment & Other Rental	527.18	5,500.00	359.00	5,500.00
6235	Equipment Repair	80,998.14	123,500.00	78,080.00	232,500.00
6241	Automobile Expense	5,175.98	4,000.00	3,791.00	3,000.00
6243	Spec SuppliesSafety EquipEmg	3,537.99	5,225.00	2,736.00	4,500.00
6246	Computer Hardware - Non Capita	0.00	4,600.00	4,738.00	600.00
6248	Machinery & Equipment-Non Capi	2,848.55	2,300.00	1,704.00	0.00
6249	Radio & Phone Equip-Non Capita	0.00	150.00	0.00	200.00
6256	Wwt Plant MaintenanceRepairs	171,899.00	200,045.00	99,428.00	196,100.00
6405	Professional Services	15,949.01	35,630.00	29,781.00	44,980.00
6408	Technical Support	23,850.21	25,000.00	11,031.00	25,000.00
6436	Software Update	7,513.79	4,175.00	4,450.00	4,565.00
6511	Advertising	112.00	126.00	168.00	0.00
6530	Utilities	175,005.73	204,249.00	235,427.00	217,349.00
6540	Solid Waste Recycling	95,243.03	133,650.00	109,132.00	143,650.00
6703	DuesSubscriptionsLicense	180.00	180.00	240.00	180.00
6730	Maint & Improvement	310.50	500.00	0.00	0.00
6732	Office Maintenance	0.00	0.00	0.00	750.00
6846	Computer Hardware	301.00	4,200.00	5,726.00	4,000.00
6848	Machinery & Equipment	1,911.44	9,180.00	12,234.00	0.00
55	Wastewater Plant Operations	844,121.27	1,042,018.00	873,498.00	1,220,591.00
56	Wastewater Collection System				

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
6005	Salary & Wages	225,669.23	207,480.00	221,435.00	183,931.00
6006	Overtime	20,008.16	22,444.00	22,819.00	33,507.00
6045	Uniform Allowance	3,622.84	4,200.00	3,455.00	0.00
6125	Direct Payroll Costs	17,710.69	17,589.00	18,947.00	16,634.00
6130	Retirement	23,590.65	25,062.00	27,764.00	24,570.00
6134	STD LTD Insurance	1,257.16	1,624.00	1,674.00	1,404.00
6135	HealthDentalLife Insurance	46,738.49	52,087.00	50,249.00	41,176.00
6136	Workers Compensation Insurance	9,129.91	9,618.00	10,816.00	9,095.00
6141	Employee Exams	372.30	270.00	215.00	520.00
6210	PrintingOffice Supplies	0.00	0.00	0.00	3,000.00
6212	Postage	87.40	150.00	97.00	100.00
6213	Telephone	7,904.27	11,939.00	8,193.00	12,659.00
6214	Uniform Expenses	0.00	0.00	0.00	4,125.00
6215	Gas & Oil	16,718.76	18,945.00	19,349.00	20,945.00
6216	Plant Diesel, Oil & Lubricants	623.00	1,500.00	0.00	1,500.00
6223	Wasterwater Supplies	7,426.00	10,300.00	7,714.00	11,000.00
6233	Equipment & Other Rental	2,457.00	6,500.00	2,946.00	16,900.00
6235	Equipment Repair	84,566.41	95,000.00	102,518.00	95,000.00
6241	Automobile Expense	8,886.55	27,200.00	19,060.00	14,500.00
6243	Spec SuppliesSafety EquipEmg	2,568.76	9,100.00	2,332.00	2,400.00
6246	Computer Hardware - Non Capita	0.00	2,600.00	2,369.00	600.00
6249	Radio & Phone Equip-Non Capita	11.02	155.00	206.00	150.00
6255	Sewer System Maintenance	180,272.39	338,657.00	145,518.00	357,000.00
6405	Professional Services	18,499.00	32,520.00	18,975.00	52,445.00
6408	Technical Support	2,047.00	2,500.00	1,876.00	2,500.00
6511	Advertising	0.00	238.00	0.00	200.00
6530	Utilities	198,910.95	183,000.00	167,357.00	194,150.00
6540	Solid Waste Recycling	0.00	400.00	0.00	400.00
6703	DuesSubscriptionsLicense	222.00	180.00	240.00	180.00
6730	Maint & Improvement	0.00	2,000.00	0.00	0.00
6755	Septic Maintenance	7,950.00	22,100.00	23,729.00	29,260.00
6848	Machinery & Equipment	0.00	85,700.00	11,067.00	50,000.00
56	Wastewater Collection System	887,249.94	1,191,058.00	890,920.00	1,179,851.00
66	LAB				
6005	Salary & Wages	21,100.88	30,062.00	22,221.00	50,408.00
6006	Overtime	332.33	4,226.00	1,439.00	1,399.00
6045	Uniform Allowance	923.94	500.00	515.00	0.00
6125	Direct Payroll Costs	1,658.06	3,312.00	1,748.00	3,963.00
6130	Retirement	2,136.60	4,718.00	2,579.00	5,854.00
6134	STD LTD Insurance	50.02	323.00	155.00	346.00
6135	HealthDentalLife Insurance	2,954.97	12,403.00	1,771.00	12,762.00
6136	Workers Compensation Insurance	764.91	1,811.00	990.00	2,167.00
6141	Employee Exams	0.00	25.00	0.00	25.00
6212	Postage	1,414.68	30.00	36.00	0.00
6213	Telephone	0.00	300.00	256.00	300.00
6214	Uniform Expenses	0.00	0.00	0.00	775.00
6223	Wasterwater Supplies	15,267.75	21,570.00	21,571.00	22,000.00
6243	Spec SuppliesSafety EquipEmg	2,267.65	975.00	958.00	800.00
6249	Radio & Phone Equip-Non Capita	225.70	50.00	0.00	50.00
6256	Wwt Plant MaintenanceRepairs	841.85	1,265.00	950.00	3,550.00

Acct Number	Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Proj Year End	FY 2014 Adopted Budget
6405	Professional Services	43,317.47	29,900.00	31,855.00	17,900.00
6703	DuesSubscriptionsLicense	0.00	45.00	60.00	45.00
6730	Maint & Improvement	0.00	1,635.00	1,130.00	0.00
6736	Permit Fees	2,187.00	2,200.00	2,916.00	2,200.00
6848	Machinery & Equipment	0.00	3,400.00	4,506.00	0.00
66	LAB	95,443.81	118,750.00	95,656.00	124,544.00
Expense Total		1,826,815.02	2,351,826.00	1,860,074.00	2,524,986.00
5253	Wastewater Treatment Plant	1,826,815.02	2,351,826.00	1,860,074.00	2,524,986.00

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona

102 Roadrunner Drive
 Sedona, AZ 86336

User: MMcKendry
 Printed: 07/29/13 13:25:36
 Period 01 - 15
 Fiscal Year 2014

<u>Acct Number</u>	<u>Description</u>	<u>FY 2012 Actual</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Proj Year End</u>	<u>FY 2014 Adopted Budget</u>
5255	Wastewater Debt Service				
15	DebtInvestmentsBond Payments				
6902	Series 1998 Mpc Reve Bonds	617,565.96	438,663.00	438,663.00	0.00
6903	Series 2004-2 (Ref)	587,560.82	3,634,850.00	3,634,850.00	0.00
6904	Series 2005 (Ref 1998)	458,302.37	500,838.00	500,838.00	0.00
6905	Series 2007 - Ww & Capital	227,044.20	1,128,100.00	1,128,100.00	0.00
6906	Series 2012 - Ref 1998	150,060.63	377,775.00	377,775.00	0.00
6951	Cop Administration Fees	8,118.00	9,770.00	10,000.00	0.00
6955	Arbitrage	1,150.00	3,730.00	2,440.00	0.00
15	DebtInvestmentsBond Payments	2,049,801.98	6,093,726.00	6,092,666.00	0.00
Expense Total		2,049,801.98	6,093,726.00	6,092,666.00	0.00
5255	Wastewater Debt Service	2,049,801.98	6,093,726.00	6,092,666.00	0.00

General Ledger
 FY 2014 All Funds
 Budget Detail



City of Sedona

102 Roadrunner Drive
 Sedona, AZ 86336

User: MMcKendry
 Printed: 07/29/13 13:25:36
 Period 01 - 15
 Fiscal Year 2014

<u>Acct Number</u>	<u>Description</u>	<u>FY 2012 Actual</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Proj Year End</u>	<u>FY 2014 Adopted Budget</u>
Expense Total		4,693,107.96	11,963,515.00	9,196,498.00	12,304,216.00
59	Wastewater Enterprise Fund	4,693,107.96	11,963,515.00	9,196,498.00	12,304,216.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	Detail
PLANT ADMINISTRATION				
59-5250-01-6005	Salary & Wages	\$172,960.00	\$201,657.00	\$201,657.00
59-5250-01-6009	Payroll Attrition Salary savings from payroll attrition at 4% of total wastewater fund payroll. Consistent with prior years.	\$0.00	(\$41,570.00)	(\$41,570.00)
59-5250-01-6125	Direct Payroll Costs %of Wages	\$13,657.00	\$15,427.00	\$15,427.00
59-5250-01-6130	Retirement %of Wages (re-allocated to each dept)	\$19,276.00	\$22,788.00	\$22,788.00
59-5250-01-6134	STD/LTD Insurance %of Wages (re-allocated to each dept)	\$1,210.00	\$1,313.00	\$1,313.00
59-5250-01-6135	Health/Dental/Life Insurance %of Wages (re-allocated to each dept)	\$32,983.00	\$34,594.00	\$34,594.00
59-5250-01-6136	Workers Compensation Insurance %of Wages (re-allocated to each dept)	\$7,657.00	\$6,106.00	\$6,106.00
59-5250-01-6141	Employee Exams Decrease due to administration not being fit-tested.	\$25.00	\$0.00	\$0.00
59-5250-01-6210	Printing/Office Supplies Drinking Water	\$1,400.00	\$1,000.00	\$1,000.00
	line item reduced to more adequately represent normal budget needs			\$0.00
59-5250-01-6213	Telephone Cell Phones	\$3,354.00	\$3,354.00	\$660.00
	Qwest? IT pays?			\$1,494.00
	4-Nextel phones - sevice (from 59-5252-01)			\$1,200.00
59-5250-01-6215	Gas & Oil Automatic Adjustment - Unleaded gasoline for departmental vehicles	\$1,975.00	\$2,200.00	\$175.00
	Increase adjustment to charge 2% of total fuel toward administration use			\$225.00
	Gas - 3 Vehicles (from 59-5252-01)			\$1,800.00
59-5250-01-6220	Special Supplies replacement of tools used for blue stake and other construction related activities (from 59-5252-01)	\$400.00	\$1,050.00	\$400.00
	Increase - Metal Locator for Blue Stake (from 59-5252-01)			\$650.00

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2014 ADOPTED</u>	<u>Detail</u>
59-5250-01-6241	Automobile Expense	\$1,000.00	\$2,000.00	
	Increase - New tires for 07 Escape and 25% new tires for 07 Jeep (from 59-5252-01)			\$1,000.00
	3 vehicles, wash, maintenance, repairs (from 59-5252-01)			\$1,000.00
59-5250-01-6243	Spec Supplies/Safety Equip/Emg	\$1,025.00	\$1,025.00	
	safety boots TC			\$175.00
	steel toed boots (per work allocation) @175/pr (from 59-5252-01)			\$50.00
	PPE (vests, gloves, first aid supplies for building; paint for Blue Staking) from 59-5252-01			\$800.00
59-5250-01-6249	Radio & Phone Equip-Non Capita	\$438.00	\$0.00	
59-5250-01-6405	Professional Services	\$12,520.00	\$12,520.00	
	Maintenance/Janitorial			\$3,800.00
	Rodent/Pest Control			\$1,000.00
	Window Cleaning			\$720.00
	Building Maintenance			\$5,000.00
	Verification testing-outside labs, miscellaneous surveying and engineering, blue staking assessment (from 59-5252-01)			\$2,000.00
59-5250-01-6431	System Maintenance	\$600.00	\$600.00	
	Automatic Adjustment			\$600.00
59-5250-01-6436	Software Update	\$0.00	\$0.00	
59-5250-01-6450	Legal Fees/Settlements/Deductibles	\$5,000.00	\$5,000.00	
	Claims against City (from 59-5252-01)			\$5,000.00
59-5250-01-6452	Recording Fees	\$150.00	\$150.00	
	To record WW easements (from 59-5252-01)			\$150.00
59-5250-01-6505	Rent	\$6,000.00	\$6,000.00	
	portion of office space for inspectors (from 59-5252-01)			\$6,000.00
59-5250-01-6703	Dues/Subscriptions/License	\$210.00	\$210.00	
	Professional Memberships			\$210.00
59-5250-01-6736	Permit Fees	\$37,330.00	\$6,750.00	
	APP Water Qual			\$5,000.00
	Water Qual Annual Registration			\$150.00
	USDA Special Use Permit			\$600.00
	Dam Inspection \$3000 every 5 years due 16/17			\$0.00
	MultiSector General Permit			\$1,000.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	Detail
59-5250-01-6846	Computer Hardware	\$0.00	\$315.00	
	Increase - Tablet for Eng Inspectors, to be used for field inspections, for camera/video, word processing and storage of as-builts for field reference. This is a replacement of one of the existing digital cameras. This is 42% of this item, remain in I.T.			\$315.00
59-5250-01-6925	Lease Purchase Payments	\$3,000.00	\$3,000.00	
	Automatic Adjustment			\$3,000.00
	TOTAL PLANT ADMINISTRATION:	\$322,170.00	\$285,489.00	
GENERAL ADMINISTRATION				
59-5250-02-6005	Salary & Wages	\$140,388.00	\$127,604.00	\$127,604.00
59-5250-02-6046	Employee Benefits	\$3,108.00	\$2,928.00	\$2,928.00
59-5250-02-6125	Direct Payroll Costs	\$10,740.00	\$9,762.00	
	%of Wages			\$9,762.00
59-5250-02-6130	Retirement	\$16,169.00	\$18,786.00	
	%of Wages (re-allocated to each dept)			\$18,786.00
59-5250-02-6134	STD/LTD Insurance	\$700.00	\$638.00	
	%of Wages (re-allocated to each dept)			\$638.00
59-5250-02-6135	Health/Dental/Life Insurance	\$19,664.00	\$17,276.00	
	%of Wages (re-allocated to each dept)			\$17,276.00
59-5250-02-6136	Workers Compensation Insurance	\$1,684.00	\$1,886.00	
	%of Wages (re-allocated to each dept)			\$1,886.00
59-5250-02-6225	Service Charges	\$0.00	\$64,000.00	
	NEW RDS fees of 40% of 1.1175% of sales tax collections			\$64,000.00
59-5250-02-6407	Professional/Contracted Servic	\$55,000.00	\$1,727.00	
	Add'l contract amount for continuation of WW Rate Study into FY13-14 per CC Mtg of 1-22-13			\$1,727.00
59-5250-02-6530	Utilities	\$1,500.00	\$0.00	
59-5250-02-6533	Property & Casualty Insurance	\$6,800.00	\$62,500.00	
	AMRRP General & Liab Ins - WW portion			62500
	TOTAL GENERAL ADMINISTRATION:	\$255,753.00	\$307,107.00	
WW BILLING ADMINISTRATION				
59-5250-04-6005	Salary & Wages	\$63,972.00	\$154,384.00	\$146,324.00
	Dec Pkg - New Position			\$8,060.00
59-5250-04-6046	Employee Benefits	\$120.00	\$180.00	\$180.00

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2014 ADOPTED</u>	<u>Detail</u>
59-5250-04-6125	Direct Payroll Costs	\$4,894.00	\$14,607.00	
	%of Wages			\$14,607.00
59-5250-04-6130	Retirement	\$6,973.00	\$16,535.00	
	%of Wages (re-allocated to each dept)			\$16,435.00
59-5250-04-6134	STD/LTD Insurance	\$474.00	\$1,045.00	
	%of Wages (re-allocated to each dept)			\$1,045.00
59-5250-04-6135	Health/Dental/Life Insurance	\$11,932.00	\$26,475.00	
	%of Wages (re-allocated to each dept)			\$25,084.00
				\$557.00
				\$834.00
59-5250-04-6136	Workers Compensation Insurance	\$151.00	\$407.00	
	%of Wages (re-allocated to each dept)			\$407.00
59-5250-04-6212	Postage	\$33,355.00	\$40,000.00	
	Wastewater monthly bills and late notices			\$40,000.00
59-5250-04-6225	Service Charges	\$20,000.00	\$18,000.00	
	Bank service fees, credit card fees			\$18,000.00
59-5250-04-6244	Office Furniture - Non Capital	\$0.00	\$500.00	
	Dec Pkg - New Position			\$500.00
59-5250-04-6407	Professional/Contracted Serv	\$19,500.00	\$14,000.00	
	Wastewater monthly and late notices - AIS			\$14,000.00
59-5250-04-6436	Software Update	\$15,200.00	\$0.00	
59-5250-04-6452	Recording Fees	\$500.00	\$0.00	
59-5250-04-6455	Audit	\$20,000.00	\$20,000.00	
	Audit Services			\$20,000.00
59-5250-04-6732	Office Maintenance	\$3,425.00	\$0.00	
59-5250-04-6735	Water Conservation	\$500.00	\$0.00	
	TOTAL WW BILLING ADMINISTRATION:	\$200,996.00	\$306,133.00	
<u>DEBT SERVICE</u>				
59-5250-15-6903	Series 2004-2 (Ref)	\$2,970,000.00	\$3,130,000.00	
	per debt schedule			\$3,130,000.00
59-5250-15-6905	Series 2007 - Ww & Capital	\$910,000.00	\$945,000.00	
	per debt schedule			\$945,000.00
59-5250-15-6912	Series 1998 Mpc Reve Bonds (Interest)	\$438,663.00	\$438,663.00	
	per debt schedule			\$438,663.00
59-5250-15-6913	Series 2004 - 2 Refinance (Interest)	\$664,850.00	\$516,350.00	
	per debt schedule			\$516,350.00
59-5250-15-6914	Series 2005 (Ref 1998) (Interest)	\$500,838.00	\$500,838.00	
	per debt schedule			\$500,838.00
59-5250-15-6915	Series 2007 - Ww & Capital (Interest)	\$218,100.00	\$181,700.00	
	per debt schedule			\$181,700.00

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	FY 2014 ADOPTED	<u>Detail</u>
59-5250-15-6916	Series 2012 - Ref 1998 (Interest) per debt schedule	\$377,775.00	\$377,775.00	\$377,775.00
59-5250-15-6951	Cop Administration Fees trustee fees	\$11,000.00	\$10,000.00	\$10,000.00
59-5250-15-6955	Arbitrage per schedule	\$2,500.00	\$2,000.00	\$2,000.00
TOTAL DEBT SERVICE:		\$6,093,726.00	\$6,102,326.00	
TOTAL WASTEWATER ADMINISTRATION:		\$6,872,645.00	\$7,001,055.00	

<u>Account Number</u>	<u>Account Description</u>	FY 2013 Budget	FY 2014 ADOPTED	<u>Detail</u>
OPERATIONS				
59-5253-55-6005	Salary & Wages	\$150,136.00	\$191,289.00	\$191,289.00
59-5253-55-6006	Overtime	\$18,889.00	\$10,343.00	\$25,343.00
	Reduce per CM mtg			(\$15,000.00)
59-5253-55-6125	Direct Payroll Costs	\$12,930.00	\$16,572.00	
	%of Wages			\$16,572.00
59-5253-55-6130	Retirement	\$18,424.00	\$24,479.00	
	%of Wages (re-allocated to each dept)			\$24,479.00
59-5253-55-6134	STD/LTD Insurance	\$1,190.00	\$1,474.00	
	%of Wages (re-allocated to each dept)			\$1,474.00
59-5253-55-6135	Health/Dental/Life Insurance	\$27,960.00	\$41,173.00	
	%of Wages (re-allocated to each dept)			\$41,173.00
59-5253-55-6136	Workers Compensation Insurance	\$7,070.00	\$9,062.00	
	%of Wages (re-allocated to each dept)			\$9,062.00
59-5253-55-6141	Employee Exams	\$235.00	\$510.00	
	Increase for 4 annual respirator fit tests for operators, 3 masks each at \$25, this line			\$300.00
	Increase CDL Renewals every 2 yrs, KP, HR			\$200.00
	CDL Drug Tests			\$10.00
59-5253-55-6212	Postage	\$150.00	\$100.00	
	decreased to more adequately cover the annual needs for postage/shipping costs			\$100.00
59-5253-55-6213	Telephone	\$7,175.00	\$7,715.00	
	QWest Basic Service			\$5,345.00
	Verizon Cell Phones - 4 BOC KP HR JN \$25/mo ea			\$1,200.00
	decrease due to plant operators not using the pager			\$0.00
	half SCADA Internet DSL			\$450.00
	Increase for verizon air-card service for laptops annual service fee, allows laptops			\$720.00
59-5253-55-6214	Uniform Expenses	\$3,700.00	\$4,600.00	
	Uniforms shop rags mats			\$3,500.00
	winter jackets JN KP			\$200.00
	Safety Boots specialty composite for electrician			\$200.00
	Increase Steel-toed boots for additional plant operator			\$700.00
59-5253-55-6215	Gas & Oil	\$4,200.00	\$5,000.00	
	Fuel - Operations			\$4,200.00
	Increase estimated from current budget expenditures, potential seasonal price			\$800.00
59-5253-55-6216	Plant Diesel, Oil & Lubricants	\$2,500.00	\$2,500.00	
	expenditures in this line item are not made until later in fiscal year, anticipate spending			\$2,500.00
59-5253-55-6221	Janitorial Supplies	\$500.00	\$500.00	
	expenditures will be coded to this line item more appropriately to reflect this annual cost			\$500.00

<u>Account Number</u>	<u>Account Description</u>	FY 2013 Budget	FY 2014 ADOPTED	<u>Detail</u>
59-5253-55-6223	Wastewater Supplies	\$22,400.00	\$22,400.00	
	Building & Construction supplies			\$7,000.00
	Landscaping supplies			\$1,000.00
	Chlorine			\$5,000.00
	Winterizing Supplies			\$1,000.00
	Fuse Inventory			\$2,000.00
	Nuts, bolts, small parts			\$1,000.00
	Wash hoses and hookups, plumbing supplies			\$1,900.00
	Fence Maintenance Supplies			\$2,000.00
	Mosquito Fish for Wetlands			\$500.00
	Wasp/Rodent Control Supplies			\$1,000.00
59-5253-55-6233	Equipment & Other Rental	\$5,500.00	\$5,500.00	
	anticipated rentals of backhoe, torque, scissor lift, possible trailer pump for plant			\$5,500.00
59-5253-55-6235	Equipment Repair	\$123,500.00	\$232,500.00	
	Pumps/motor rebuild & maintenance, parts for repairs			\$65,000.00
	Mechanical Seals			\$2,500.00
	Valve Maintenance			\$15,000.00
	Instrumentation Replacement			\$10,000.00
	Centrifuge #1 Rebuild needed, as #2 was actually done fiscal 12/13, pricing increased due to age of this centrifuge and need for additional replacement parts			\$20,000.00
	Increase for Centrifuge #1 Touchscreen upgrade/replacement. Scope of work and pricing from 2010, additional cost estimated pricing increase			\$50,000.00
	Increase for PLC Rack #2 upgrade/repalcement			\$70,000.00
	Decrease replacement of grit chamber paddle			\$0.00
59-5253-55-6241	Automobile Expense	\$3,000.00	\$3,000.00	
	trucks golf carts bobcat			\$3,000.00
59-5253-55-6243	Spec Supplies/Safety Equip/Emg	\$5,225.00	\$4,500.00	
	Safety - Personal Protection Equipment			\$3,400.00
	Replacement required tape/signage due to deterioration from sun/elements			\$1,100.00
59-5253-55-6246	Computer Hardware - Non Capita	\$600.00	\$600.00	
	Battery Backups			\$600.00
59-5253-55-6248	Machinery & Equipment-Non Capi	\$2,300.00	\$0.00	
	Decrease Telemetry Radio (spare)			\$0.00
59-5253-55-6249	Radio & Phone Equip-Non Capita	\$150.00	\$200.00	
	increase due to new carrier			\$200.00
59-5253-55-6256	Wwt Plant Maintenance/Repairs	\$241,100.00	\$196,100.00	
	Elec/Mech Trades (backflow tests, replacing corroding wires, replacing I/O racks			\$15,000.00
	Irrigation Maintenance			\$20,000.00
	UV Bulbs and quartz sleeves - annual			\$10,000.00

Account Number	Account Description	FY 2013 Budget	FY 2014 ADOPTED	Detail
	Sand/rock for filters, drying beds, equip areas			\$5,000.00
	Landscaping/painting/vegetation control to rehab grounds, weed control regulatory			\$25,000.00
	Calibrate flow meters			\$3,600.00
	Surface impoundment liner repairs (Res #3)			\$10,000.00
	Irrigation Soil Amendment - annual			\$50,000.00
	Aeration Basin diffuser replacement (one basin every 1-2 years)			\$5,000.00
	Wetlands Maintenance			\$10,000.00
	Unknown Emergency Repairs			\$20,000.00
	Berm Maintenance Repairs			\$10,000.00
	Effluent Reservoir Embankment Maintenance			\$12,500.00
	Decrease Clarifier Rehab #1, as work will be completed by 6/30/13			\$0.00
	Decrease Turn around Plant Entrance, as this work has been completed			\$0.00
59-5253-55-6405	Professional Services	\$20,530.00	\$44,980.00	
	Security Services			\$830.00
	Rodent Proofing			\$2,100.00
	Janitorial Service			\$3,000.00
	Generator Inspection Contract			\$3,000.00
	Fire Extinguisher/alarm inspection and replacements, 18 extinguishers need service			\$550.00
	Crane & Hoist Inspections			\$1,500.00
	Monument Survey ADWR Regulation			\$2,000.00
	Effluent Reservoir Embankment Maintenance			\$7,000.00
	see Dec Pkg \$30,000 for Arc Flash Coordination Study, estimated plant portion of total cost of study			\$15,000.00
	Increase for headworks structural integrity analysis by engineering firm or qualified vendor.			\$10,000.00
59-5253-55-6408	Technical Support	\$25,000.00	\$25,000.00	
	SCADA/PLC/Electrical Tech Support			\$21,000.00
	SCADA Loop Checks Annual			\$4,000.00
59-5253-55-6436	Software Update	\$3,575.00	\$4,565.00	
	Citect Support (SCADA) increased \$600 due to wetlands			\$2,640.00
	Spector Win 911 (alarm software)			\$425.00
	Kaspersky (SCADA Internet Security)			\$100.00
	Rockwell Support			\$1,000.00
	Increase for LogMeln upgrade on SCADA PCs/OnCall Laptops			\$400.00
59-5253-55-6530	Utilities	\$204,250.00	\$217,349.00	
	Trash Disposal			\$2,700.00
	APS			\$195,249.00
	Propane			\$6,300.00

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2014 ADOPTED</u>	<u>Detail</u>
	Increase due to APS expected 3% rate increase, off-set by solar panels being on-line come Aug-Sept 2013			\$6,100.00
	Increase based on current monthly expenditures			\$15,000.00
	Reduce by \$8,000 per CM mtg			(\$8,000.00)
59-5253-55-6540	Solid Waste / Recycling	\$133,650.00	\$143,650.00	
	Polymer for Centrifuge			\$30,000.00
	Sludge Hauling			\$38,250.00
	Sludge Disposal at Landfill			\$63,000.00
	Waste Oil Disposal required			\$400.00
	Hazardous Waste Disposal			\$2,000.00
	Drying bed optimization, polymer mixing chamber addition, suction piping, example attached, pricing being researched			\$10,000.00
59-5253-55-6703	Dues/Subscriptions/License	\$180.00	\$180.00	
	AWPCA Dues BOC KP HR JN			\$180.00
59-5253-55-6730	Maint & Improvement	\$2,000.00	\$0.00	
	Decrease due to no buildings being inspected			\$0.00
59-5253-55-6732	Office Maintenance	\$0.00	\$750.00	
	increase for office furniture at PW yard			\$750.00
59-5253-55-6846	Computer Hardware	\$4,000.00	\$4,000.00	
	Replacement computer needs as required if failures occur			\$4,000.00
59-5253-55-6848	Machinery & Equipment	\$0.00	\$0.00	
	see Dec Pkg \$45,200 for 6-inch trailer pump, higher price estimated for shipping, taxes, possible model changes increasing the cost			\$0.00
	TOTAL OPERATIONS:	\$1,052,019.00	\$1,220,591.00	
COLLECTIONS				
59-5253-56-6005	Salary & Wages	\$207,480.00	\$183,931.00	
				\$183,931.00
59-5253-56-6006	Overtime	\$22,444.00	\$33,507.00	
				\$33,507.00
59-5253-56-6125	Direct Payroll Costs	\$17,589.00	\$16,634.00	
	%of Wages			\$16,634.00
59-5253-56-6130	Retirement	\$25,062.00	\$24,570.00	
	%of Wages (re-allocated to each dept)			\$24,570.00
59-5253-56-6134	STD/LTD Insurance	\$1,624.00	\$1,404.00	
	%of Wages (re-allocated to each dept)			\$1,404.00
59-5253-56-6135	Health/Dental/Life Insurance	\$52,087.00	\$41,176.00	
	%of Wages (re-allocated to each dept)			\$41,268.00
	%of Wages (re-allocated to each dept)			(\$1,388.00)
	%of Wages (re-allocated to each dept)			\$1,296.00
59-5253-56-6136	Workers Compensation Insurance	\$9,618.00	\$9,095.00	
	%of Wages (re-allocated to each dept)			\$9,095.00

<u>Account Number</u>	<u>Account Description</u>	FY 2013 Budget	FY 2014 ADOPTED	<u>Detail</u>
59-5253-56-6141	Employee Exams	\$270.00	\$520.00	
	Increase for annual respirator fit tests for four operators, three \$25 tests per person			\$300.00
	CDL Drug Tests random			\$20.00
	Increase CDL Renewals every 2 yrs, Two operators are due for renewal, PC, OD			\$200.00
59-5253-56-6210	Printing/Office Supplies	\$0.00	\$3,000.00	
	Increase for FOG brochures/Work Notification brochures/development			\$3,000.00
59-5253-56-6212	Postage	\$150.00	\$100.00	
	FedEx, UPS			\$100.00
59-5253-56-6213	Telephone	\$11,938.00	\$12,659.00	
	Qwest			\$5,345.00
	Omnisite Alarm System - Minor Pump Stations			\$3,864.00
	Verizon Cell Phones - 4 @\$25/mo RS OD PC RG			\$1,200.00
	SCADA Internet DSL - split w/Plant			\$450.00
	On Call Pager for Collections staff only			\$180.00
	Wireless plan for Omnisite Alarm system device			\$900.00
	Verizon air-card service for laptops annual service fee, collections portion of annual fee			\$720.00
59-5253-56-6214	Uniform Expenses	\$3,600.00	\$4,125.00	
	uniforms shop rags			\$3,500.00
	winter jacket OD			\$100.00
	Steel-Toed Boots RS PC OD			\$525.00
59-5253-56-6215	Gas & Oil	\$15,945.00	\$20,945.00	
	Unleaded and Red Diesel Fuel			\$11,945.00
	Increased Vactor Truck 5k for additional Cleaning of sewer lines, estimated from current budet expenditures			\$9,000.00
59-5253-56-6216	Plant Diesel, Oil & Lubricants	\$1,500.00	\$1,500.00	
	Oil & Grease that is normally purchased late in the fiscal year, these monies will be spent prior to 6/30/13			\$1,500.00
59-5253-56-6223	Wasterwater Supplies	\$11,000.00	\$11,000.00	
	Chlorine			\$1,000.00
	Fuse Inventory			\$2,000.00
	Electrical & Mechanical Supplies			\$7,000.00
	Landscaping Supplies			\$1,000.00
59-5253-56-6233	Equipment & Other Rental	\$6,500.00	\$16,900.00	
	Trencher, backhoe, etc			\$2,500.00
	Increased \$10,400 Water Truck for anticipated additional quarterly cleaning of sewer lines prior to videoing the lines, as well as the normal quarterly Majors cleaning			\$14,400.00

<u>Account Number</u>	<u>Account Description</u>	FY 2013 Budget	FY 2014 ADOPTED	<u>Detail</u>
59-5253-56-6235	Equipment Repair	\$95,000.00	\$95,000.00	
	Pump/Motor rebuild & maintenance, parts for repairs			\$85,000.00
	Generators repair and maintenance			\$5,000.00
	Generators - new wire/cable			\$5,000.00
59-5253-56-6241	Automobile Expense	\$9,500.00	\$14,500.00	
	Collections Vehicles Repairs Tires Batteries			\$4,500.00
	Vac Truck Repairs (split w/Maint Div)			\$5,000.00
	increase to vac truck repairs estimated by current repair expenditures and the anticipated increase use of vehicle, and the increasing age of this vehicle			\$5,000.00
59-5253-56-6243	Spec Supplies/Safety Equip/Emg	\$9,100.00	\$2,400.00	
	Personal Protective Equipment			\$2,400.00
	Decrease Trench Shoring purchasing by end of 12/13			\$0.00
59-5253-56-6246	Computer Hardware - Non Capita	\$600.00	\$600.00	
	Battery Backup Replacements for units that fail RS PC			\$600.00
59-5253-56-6249	Radio & Phone Equip-Non Capita	\$150.00	\$150.00	
	Replacement phones for (3) operators at \$50 each			\$150.00
59-5253-56-6255	Sewer System Maintenance	\$362,000.00	\$357,000.00	
	Rehab manholes/structures & paving			\$80,000.00
	Laterals & Conveyance System Repairs, Unscheduled Repairs			\$70,000.00
	Unknown Emergency Repairs			\$20,000.00
	Sewer Cleaning/videoing based on quoted pricing for estimated footage to be done annually, this covers 18 QS annually approximately, if approved then each QS can be completed once every 3 years			\$100,000.00
	Biofilter Bed Pumping			\$2,000.00
	Elec/Mech Trades, including replacing corroding wires			\$20,000.00
	Emergency Pumping			\$5,000.00
	Paving of roadways resulting fro sewer line and manhole repairs			\$15,000.00
	Increase for 3-Phase Power Conversion at Bear Wallow/New Castle as these sites are not currently powered as such. 3-phase power is safer to work on, more options can be performed by more vendors for electrical services, and 3-phase is more efficient			\$35,000.00
	Increase for Fencing at El Camino to increase security at the site location.			\$10,000.00
59-5253-56-6405	Professional Services	\$32,520.00	\$52,445.00	
	Field Survey Service & Spill Testing			\$2,000.00
	Blue Staking			\$1,420.00
	Rodent Proofing Pump Station Buildings			\$2,100.00

<u>Account Number</u>	<u>Account Description</u>	FY 2013 Budget	FY 2014 ADOPTED	<u>Detail</u>
	decreased \$6k Crane Services for Majors			\$10,000.00
	Generator Inspection Contract			\$11,000.00
	Annual Fire Extinguisher/alarm inspection/replacements for aging extinguishers, 26 extinguishers need service			\$925.00
	see Dec Pkg \$50,000 for Arc Flash Coordination Study, collections portion of total cost of study			\$25,000.00
59-5253-56-6408	Technical Support SCADA/PLC/Rockwell/Omni/Electrical Tech Support	\$2,500.00	\$2,500.00	\$2,500.00
59-5253-56-6511	Advertising Public Education Advertising	\$200.00	\$200.00	\$150.00
	Newspaper Ads			\$50.00
59-5253-56-6530	Utilities increase to anticipated increased water rates, and increased water usage by enhance sewer line cleaning	\$183,000.00	\$194,150.00	\$2,500.00
	APS			\$173,000.00
	Increase due to APS expected rate increases			\$8,650.00
	Water - Pump Stations and Biofilter			\$10,000.00
59-5253-56-6540	Solid Waste / Recycling Waste Oil Disposal (required cleanup)	\$400.00	\$400.00	\$400.00
59-5253-56-6703	Dues/Subscriptions/License AWPCA Dues	\$180.00	\$180.00	\$180.00
59-5253-56-6730	Maint & Improvement deleted Building Inspections for future upkeep/repairs	\$2,000.00	\$0.00	\$0.00
59-5253-56-6755	Septic Maintenance Cluster Agreements (Finance determines)	\$22,100.00	\$29,260.00	\$29,260.00
59-5253-56-6848	Machinery & Equipment Decrease for Chapel PS Generator replacement purchasing by June 2013	\$85,000.00	\$50,000.00	\$0.00
	Decrease for Sewer Camera purchasing by June 2013			\$0.00
	Uptown PS Generator Replacement, installation, hook-up, and testing under load to prove reliability of this new equipment item			\$50,000.00
	TOTAL COLLECTIONS:	\$1,191,057.00	\$1,179,851.00	
LABORATORY				
59-5253-66-6005	Salary & Wages	\$39,062.00	\$50,408.00	\$50,408.00
59-5253-66-6006	Overtime	\$4,226.00	\$1,399.00	\$1,399.00

<u>Account Number</u>	<u>Account Description</u>	FY 2013 Budget	FY 2014 ADOPTED	<u>Detail</u>
59-5253-66-6125	Direct Payroll Costs	\$3,312.00	\$3,963.00	
	%of Wages			\$3,963.00
59-5253-66-6130	Retirement	\$4,718.00	\$5,854.00	
	%of Wages (re-allocated to each dept)			\$5,854.00
59-5253-66-6134	STD/LTD Insurance	\$324.00	\$346.00	
	%of Wages (re-allocated to each dept)			\$346.00
59-5253-66-6135	Health/Dental/Life Insurance	\$12,403.00	\$12,762.00	
	%of Wages (re-allocated to each dept)			\$8,755.00
	%of Wages (re-allocated to each dept)			\$3,605.00
	%of Wages (re-allocated to each dept)			\$402.00
59-5253-66-6136	Workers Compensation Insurance	\$1,810.00	\$2,167.00	
	%of Wages (re-allocated to each dept)			\$2,167.00
59-5253-66-6141	Employee Exams	\$25.00	\$25.00	
	Annual Respirator Fit Test			\$25.00
59-5253-66-6213	Telephone	\$300.00	\$300.00	
	Verizon Cell Phone KP			\$300.00
59-5253-66-6214	Uniform Expenses	\$500.00	\$775.00	
	winter jacket KP			\$100.00
	uniforms			\$500.00
	Steel Toed Boots per above boot attachments			\$175.00
59-5253-66-6223	Wasterwater Supplies	\$12,000.00	\$22,000.00	
	Lab supplies,			\$12,000.00
	Increase for process control optimization(influent NH3, RAS TSS/VSS), and pricing increases as current expenditures fiscal 12/13 are at 105%			\$10,000.00
59-5253-66-6243	Spec Supplies/Safety Equip/Emg	\$975.00	\$800.00	
	Personal Protective Equipment, Gas Sensors			\$800.00
59-5253-66-6249	Radio & Phone Equip-Non Capita	\$50.00	\$50.00	
	Replacement phone/battery if needed			\$50.00
59-5253-66-6256	Wwt Plant Maintenance/Repairs	\$900.00	\$3,550.00	
	Lab Hood Cert, Analyt Bal, Thermo Calib, microscope, increase due to microscope cleaning			\$1,050.00
	Increase for lab equip repairs to autoclave, turbidity meter, vaccuum, water purifier			\$2,500.00
59-5253-66-6405	Professional Services	\$17,900.00	\$17,900.00	
	Contract Lab Testing for ADEQ Permit			\$16,400.00
	Lab Courier Costs			\$1,500.00
59-5253-66-6703	Dues/Subscriptions/License	\$45.00	\$45.00	
	Automatic Adjustment			\$45.00
59-5253-66-6730	Maint & Improvement	\$5,000.00	\$0.00	
	decrease lab hood reconfig completed			\$0.00
59-5253-66-6736	Permit Fees	\$2,200.00	\$2,200.00	
	ADHS Certification Fee - Annual			\$2,200.00
59-5253-66-6848	Machinery & Equipment	\$3,000.00	\$0.00	
	Influent pH meter was purchased			\$0.00
TOTAL LABORATORY:		\$108,750.00	\$124,544.00	

<u>Account Number</u>	<u>Account Description</u>	FY 2013 Budget	FY 2014 ADOPTED	<u>Detail</u>
	TOTAL WW TREATMENT PLANT:	\$2,351,826.00	\$2,524,986.00	



City of Sedona Capital Improvement Program Fiscal Years – 2014-2023

Introduction

The Capital Improvement Program (CIP) is a comprehensive multi-year plan of proposed capital projects. It represents the City's plan for physical development, and is intended to identify and balance capital needs within the fiscal capabilities and limitations of the City. The plan is reviewed each year to reflect changing priorities and provides an ongoing framework for identifying capital requirements, scheduling projects over a period of years, coordinating related projects, and identifying future fiscal impacts.

Generally the CIP includes improvements that are relatively expensive, have a multi-year useful life, and like capital outlay items, result in fixed assets. These include the construction of new buildings, additions to or renovations of existing buildings, construction of streets, sewer improvements, land purchases, and major software or equipment purchases. Due to the nature and total costs of the identified projects, the City often builds up revenue over a period of time in order to save for major projects, therefore, a major source of revenue is the City's "Capital Reserve". The reserve funds identified represent existing available funds that were accumulated over time when revenues exceeded expenditures, in order to be able to fund major capital expenditures. However, projects could be simultaneously funded from general operating funds, grants, intergovernmental funding, and/or bond funds or other debt financing.

The first year of the CIP Program is the basis for actual appropriations authorized by the City Council for capital projects when adopting the Annual Budget. The remaining nine years are a guide for the future development of the City's new and replacement infrastructure needs. The overall CIP schedule is formulated to reflect City priorities and needs, by taking into consideration the City's goals and policies, various master and strategic plans, urgency of a project, the City's ability to administer a project, the involvement of outside agencies, and the potential for future project funding and ongoing operational requirements.

Much of the work involved in the development of the CIP consists of balancing the available sources of financing with the various capital needs. The CIP is a dynamic process, with anticipated projects being changed, added, and deleted from the plan as the ten-year timeline moves forward.



The CIP document, as it stands currently, is a working document. As public meetings are held, community input is obtained, and the financial forecast for FY14 is finalized, it is likely that project's scope, timing, and funding may change, in order to balance the program with available resources. The purpose of laying out all of the anticipated projects is to obtain feedback on what is deemed most critical to the community. From there staff will work to continue to refine the document before it is presented to City Council for review (April) and final adoption (June).

Capital Projects

The purpose of the Capital Improvement Program (CIP) is to systematically identify, plan, schedule, finance, track and monitor capital projects. Most capital outlay in excess of \$50,000 is included in the Capital Improvement Program, rather than the operating budget. Items under \$50,000, or items that involve operation and maintenance, will be included in the operating budget in the appropriate line item category.

The objectives used to develop the CIP are:

- To preserve and improve the basic infrastructure of the City through public facility construction and rehabilitation.
- To maximize the useful life of capital investments by scheduling renovations and modifications at the appropriate time in the life-cycle of the facility.
- To identify and examine current and future infrastructure needs and establish priorities among projects so that available resources are used to the community's best advantage.
- To improve the financial planning by comparing needs with resources, estimating future needs, and identifying fiscal implications.

Capital projects:

- Are defined as activities that lead to the acquisition, construction, or extension of the useful life of capital assets.
- Are considered to be one-time outlay, which are non-recurring in nature.
- Must have a total cost greater than \$50,000 and a useful life of more than five years.
- Capital projects must add to, enhance the value of, or extend the life of the City's physical assets.
- Projects can include studies that may lead to activities fitting within this definition of a capital project.



The Fiscal Year 2014 – 2023 Capital Improvement Program provides an implementation schedule for each of the capital improvements that provides for the coordination and timing of project construction/acquisition amongst other competing needs, an estimate of each project's costs, anticipated sources of revenue for financing the project, and an estimate of the impact of each project on City revenues and ongoing operating budgets.

Operating impact information has been forecasted from scheduled date of the capital improvement project. No capital project will be funded unless operating impacts have been assessed and the necessary funds can be reasonably anticipated to be available when needed.

The Fiscal Year 2014 capital plan attempts to meet the highest priority needs of the community. While all projects proposed within the first year of the plan will have a corresponding funding

source tied to them, the “out years” represent the projects and timing that have been identified as priorities or needs, but these projects do not necessarily have funding sources identified to support them. The Capital Plan will have to be continually re-evaluated in the future to insure that it is consistent with the priorities of the City Council, with sound financial practices, and the available resources of the City.

The major items of the ten year 2014-2023 Capital Improvement Program are categorized by broad service area, then itemized by project title, year, and cost on the summary sheet of the CIP document. The project detail sheets for each individual project follow the summary sheet. The first year of the CIP will be included in the current fiscal year budget once it is adopted in June. While these are all of the possible projects identified for year one of the Plan, funding is not available at this level. Between this first iteration of the Plan and the final Plan, certain projects will need to be moved to other years and/or scaled back to work within available resources. The planning process itself, including public input, should help staff and the City Council identify the highest priority projects for inclusion in the final 2014 budget.

Included in the Capital Improvement Program are projects in the areas of:

Art in Public Places

Community Development

Information Technology

Parks and Recreation

Police

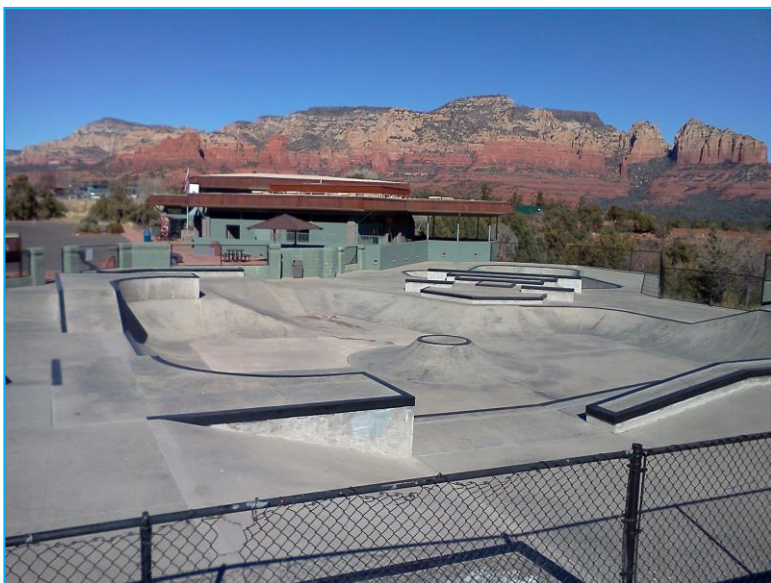
Public Works

Drainage

Wastewater

Capital Outlay in the Operating Budget

In addition to the Capital Improvement Program, the City funds a vehicle replacement plan and computer/server refresh plan out of the general fund. These plans provide replacements for capital equipment such as vehicles and technology related equipment as the existing infrastructure meets its useful life. Finally, the City funds a street overlay plan that seeks to overlay the public streets within the City every 20 years. The street overlay program is funded from dedicated Highway User Revenue Funds that are restricted for use in public rights of way, and are provided to the City based on a population formula that accounts for the City, County and State ratio.



Capital Improvement Program Development Process

In developing the CIP, staff looked at a variety of comprehensive assessments of the City's capital assets and priorities in order to provide a more complete understanding of the City's future needs. These have included: the Sedona Community Plan; Prior Year Capital Budgets and Requests; Current and Prior City Strategic Plans; City Council Priorities; Development Impact Fee Study; Storm Drainage Master Plan; 10 Year Wastewater Study; West Sedona North/South Off-Highway Circulation Study; and the newly completed Parks and Recreation Master Plan. These studies and planning documents serve as the foundation for the staff recommendations set forth in the attached Capital Improvement Program. As the City moves forward, and in particular as the priorities and needs of the community change, we must continue to assess the ongoing infrastructure needs and project priorities.

CIP Committee

The annual Capital Improvement Plan process begins at the staff level with the CIP Committee, which for the FY 2014 through FY 2023 planning process included: Karen Daines, Assistant City Manager; Barbara Ashley, Director of Finance; Ray Cota, Chief of Police; Todd Carpenter, Director of Wastewater; Charles Mosley, Director of Public Works; Andy Dickey, Assistant Director of Public Works; Audree Juhlin, Acting Director of Community Development; John Smith, IT Manager; and Rachel Murdoch, Acting Parks and Recreation Manager.



To start the process, a CIP kickoff was held with the City staff committee members, at which time each department was asked to anticipate their capital needs over the next ten years and to prepare capital project requests in accordance with the established CIP requirements. These project requests provided a basis for review, assessment of appropriateness for capital funding, and prioritization of projects for the ten-year plan.

The Committee then presented the proposed CIP to the City Manager and Finance Department for feedback and input, including available and appropriate funding sources. In addition, the CIP was presented to the Planning and Zoning Commission, Parks and Recreation Commission, and Budget Oversight Commission for their review and comment and all members of the public were invited to those meetings. In addition one general public meeting was held.

The public meetings are as follows:

- January 31, 2013 – 3:30 p.m.- Planning and Zoning Commission
- February 14, 2013 – 3:30 p.m.- Planning and Zoning Commission
- February 20, 2013 – 10:00 a.m. – Budget Oversight Commission
- February 25, 2013 – 5:00 p.m. – Parks and Recreation Commission

- March 5, 2013 – 4:30 p.m. - General Public Meeting on the CIP
- April 16, 2013 – 10:30 a.m. - Budget Oversight Commission
- April 26, 2013 – 9:30 a.m. – City Council Work Session

Information and public comment obtained through these meetings was submitted to the Sedona City Council. The City Council reviewed the proposed CIP in April. Several changes were made based on City Council direction and the tentative budget, posted and ultimately approved in May, includes those changes.

Council Action

Formal City Council adoption of the Capital Improvement Plan indicates the City’s commitment to the plan, but does not in itself authorize expenditures. The necessary funding mechanisms must be adopted each year to pay for the improvements – once finalized year one will become the approved Capital Budget for which Council approval authorizes expenditures, with years two through ten reflecting the City’s conceptual plan for improvements. .

Future Concepts

The projects included in the Tentative Capital Improvement Program do not necessarily represent the full breadth of projects that have been identified by the citizens, civic groups, regional agencies, the business community, and/or staff or individual City councilors as having merit or being in need of exploration. The vehicle for bringing these types of project ideas to the attention of the City Council is to identify them as “future concepts” and discuss them in addition to the projects included in the Program.

The “future projects” list is included in the CIP packet and can be found on the final page of the document. The City Council has the prerogative to determine if one or more of these projects elevates to a higher level of priority and in such cases the Council can direct staff to include a project(s) in the Plan itself.



Funding the Capital Improvement Plan

Multi Year Capital Improvement Funding and Funding Sources

The City of Sedona has developed a multi-year plan for capital improvement funding that anticipates revenue/funding from a variety of sources. This plan is part of the ongoing effort by the City Council and Management to meet the needs of our community, by most efficiently utilizing existing revenue sources and limiting increases in the tax burden within the City. This strategy includes managing the cost of capital

projects, utilizing alternative funding sources (grants) when possible, and identifying possible funding shortfalls in order to reprioritize projects or recommend new sources of revenue (typically fees or taxes). In order to do so, and in recognizing the need to balance the projects requested

with the funds available, as well as the capacity for staff and the physical environment to manage a set of projects at any one time, projects may have a high priority but not begin in the first fiscal year of the plan.

The anticipated funding sources include both restricted and unrestricted sources of funds. Restricted sources are sources that must be used for specific projects. Unrestricted sources are those that can be used for a variety of projects as needed. Restricted sources include: Development Impact Fees, Community Facility District Funds, Grants and Wastewater Revenue. Unrestricted Sources include Local Sales Taxes and Reserves/Fund Balance (accumulated savings).

The anticipated funding sources serve as a plan for staff to use in order to plan and move forward with projects. If a project shows anticipated grant funding, staff will need to aggressively pursue grant funding in order for that project to move forward in a timely manner. If grant funding is not achieved, that project may not move forward, or other projects will have to be delayed in order to fund the entire project from City revenue. A brief description of each revenue/funding source follows.



Community Facility District Funds: These funds account for payments in lieu of sales tax from specific timeshare development agreements. The funds are restricted by state statute and each executed development agreement.

Development Impact Fees: Fees assessed to offset costs incurred by the municipality in providing additional public services created by new development. This funding is regulated by local ordinance and state statute and highly restricted.

Grants: Funds contributed by another governmental unit or organization to support a particular function or project.

Wastewater Revenue: User Fees and Capacity Fees that are collected and used to pay the current wastewater debt, operation, and capital improvements for the Wastewater Treatment System. Wastewater Revenue also includes approximately 40% of the local sales tax collected annually, and existing fund balance (accumulated savings) created over time in order to fund future wastewater related projects.

Reserves or Fund Balance: The amount of assets in excess of the liabilities or appropriations for expenditures also known as surplus funds. Sedona's Financial Policies require general fund balance reserves of at least 50% of General Fund expenditures at the end of the fiscal year. The City also has a fund balance policy to target a reserve level of one year of debt service, 10% of operating expense, and 20% of capital contingency in Wastewater Fund fund balance. Both are in excess of existing requirements. Other funds have fund balances that are available for use as needed and within the legal restrictions of the revenues that make up each fund.

Local Sales Taxes: The City assesses a 3% Transaction Privilege Tax (commonly referred to as a sales tax) on taxable transactions according to Arizona Revised Statutes and the Model City Tax Code.

In Spring of 2010, Council made a policy change to the distribution of local retail sales taxes between the General Fund, Wastewater Fund and Capital Fund. The formula prior to the change, distributed the sales tax automatically at 37%, 46% & 17%, respectively. Now, the split is 65% General Fund and 35% Wastewater Fund with no automatic sales tax transfers going to the Capital Fund. Capital projects now compete directly with operating programs and services for available sales tax dollars.

Debt Financing: Current revenues or resources may not always be available for capital improvement projects. When a critical project must be completed various forms of financing may be appropriate. In the cases where debt is used as a financing strategy, consideration will be given first to those capital assets with the longest useful life and/or to those capital assets whose nature makes them comparatively more favorable to finance. Using cash for projects with shorter lives and financing for projects with longer lives facilitates "intergenerational equity," wherein projects with long useful lives are paid over several generations using the project through debt service payments. The City is current funding the CIP as a "pay as you go" plan with no debt financing being programmed in the current year.

Capital Improvement Plan Categories

All projects submitted for consideration to the Capital Improvement Plan Committee will be categorized according to the following criteria: This categorization can be helpful in determining project priorities.

CATEGORY 1: Projects that cannot reasonably be postponed without causing harmful or otherwise undesirable consequences.

1. Ensures public health, safety and welfare. The project is needed to address an imperative public health, safety or welfare issue.

2. Satisfies or meets a legal requirement, liability, or mandate. A project that is required by federal or state statute, court order, or regulation, or a project that moves the City into further compliance with such mandates or a



project that addresses a previous legal judgment (e.g., Stormwater Pollution Prevention Plan, Arizona Department of Environmental Quality, Department of Justice (ADA)).

3. Alleviates an emergency service disruption or prevents irreparable damage to a valuable public facility. A project that eliminates or reduces obvious hazards or threats to public health and safety (e.g., park facilities repairs, roads, wastewater system, mold remediation, repairs to buildings that add a component that increases the life of the facility or its safe utilization).

4. Eliminates or substantially reduces a previously identified capital need. A project that eliminates or reduces existing capital deficit (i.e., fee adjustment or implementation study, a project that measurably increases tourist expenditure, a connector road that has been identified as an important connection to bring neighborhood traffic onto SR 89A at a traffic light).

5. Identified as a top City Council Priority. A project directly related to the current City Council priority list:

- Focus on sound financial management practices and implement processes that improve public information about the City's financial status.
- Make sustainability a community priority that balances and integrates economic and environmental factors as considerations for policies and practices.
- Review and incorporate current practices with new mediums that will specifically reach Sedona's population and continuously improve methods for public communication/outreach/education.
- Support Improved Safety on 89A for all modes of transportation and seek alternative safety measures to continuous roadway lighting.
- Council emphasis on visionary ideas and goals through broad public input to inspire a Community Plan Update that will have long-term viability.
- Formulate clear policies for construction of future extensions, cost recovery for extensions, and management strategies for the Wastewater Treatment System.

CATEGORY 2: Essential projects that meet clearly demonstrated needs or objectives.

1. Provides a new or expanded level of service and has a time sensitivity element. A project that improves service quality or provides for higher standards of service and needs to be completed within a certain time frame. Stimulates or supports economic growth, private capital investment or revenue generation.

2. Stimulates or supports economic growth, private capital investment, and/or revenue generation. A project that directly or indirectly supports or benefits economic development, job growth, and/or increased local municipal revenues (e. g., park facilities, recreation programs and other recreational amenities, transportation improvements, etc.). The project must provide a tangible, measurable result within five years.

3. Reduces future maintenance and operating costs. A project that lowers operating expenditures or that increases productivity. A project that rehabilitates infrastructure to improve its use or lower its annual maintenance cost (e.g., facility improvements, synthetic turf, solar projects). The project must be able to recover its cost within 5 years.



4. Outside funding is available. A project that can be financed with non-general government revenue sources (e.g., federal appropriations, state appropriations, sewer fees, impact fees, grants and loans.)

CATEGORY 3: Projects that benefit the community, but could be delayed without impairing services.

1. Promotes environmental sustainability in the community in ways not addressed under other priorities. A project that leads to the reduction in use, or increases in reuse, or recycling of material resources.

2. Promotes intergovernmental cooperation and other partnership opportunities. A project that encourages partnership and collaboration between various public entities (local municipalities and government entities, School District, Fire District, Library District, etc.), community groups (neighborhood associations, social and human service organizations, service clubs, recreation organizations, etc), private organizations (Chamber of Commerce, business interest groups, property owners, builders, etc) and individuals to implement.

3. Enhances or improves cultural, recreational, natural resources and aesthetic values. A project that contributes to the implementation of the community's vision regarding quality of life.

4. Provides a new or expanded level of service and has no time sensitivity element. A project that improves service quality or provides for higher standards of service but has no associated time constraints for implementation

5. Community benefit or need has not yet been determined. A project for which community support is unknown. A project that may have controversial aspects.

**CITY OF SEDONA
CAPITAL IMPROVEMENT PLAN
FY 2014 - FY2023
PROJECT LIST BY MAJOR PROGRAM**

PROJECT NAME	Page #	Project #	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	TOTAL
ART IN PUBLIC PLACES													
Art in the Roundabouts	1	2013-122	\$65,000	\$0	\$0	\$65,000	\$0	\$0	\$65,000	\$0	\$0	\$65,000	\$260,000
Schnebly Home Rehabilitation	2		\$0	\$25,000	\$45,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000
Subtotal			\$65,000	\$25,000	\$45,000	\$65,000	\$0	\$0	\$65,000	\$0	\$0	\$65,000	\$330,000
COMMUNITY DEVELOPMENT													
INFORMATION TECHNOLOGY													
PARKS AND RECREATION													
Barbara Antonsen Park (Carryover)	4	2012-101	\$836,371	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$836,371
Sugarloaf Trailhead Parking Lot Expansion	5	2012-314	\$0	\$0	\$43,000	\$75,750	\$0	\$0	\$0	\$0	\$0	\$0	\$118,750
Pool Slide (Carryover)	6		\$90,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$90,800
Park Land Acquisition	7	2013-335	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000
Jordan Historical Park Museum & Office Space	8	2012-306	\$0	\$0	\$75,000	\$454,500	\$0	\$0	\$0	\$0	\$0	\$0	\$529,500
Park/Trail Easement Acquisition	9	2012-204	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Posse Grounds Park Playground and Shade Structure**	10	2012-311	\$0	\$120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000
Shade Structure- Sunset Park	11	2012-312	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Splash Pad at Sunset Park	12	2013-101	\$120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000
Feasibility Study of a Multi-Purpose Facility at the Wastewater Treatment Plant	13	2013-104	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Bike Skills Park**	14		\$30,000	\$50,500	\$60,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$141,100
Recreation Component at the Wetlands (Carryover)	15		\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Subtotal			\$2,787,171	\$220,000	\$528,600	\$630,250	\$100,000	\$0	\$0	\$0	\$0	\$0	\$4,316,521

PROJECT NAME	Page #	Project #	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	TOTAL
POLICE													
Parking Enforcement Program (Carryover)	16	2013-130	\$50,500	\$175,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$225,500
Shooting Range Improvements**	17	2012-115	\$105,950	\$215,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$320,950
Police Facility Renovations**	18		\$8,000	\$151,500	\$151,500	\$151,500	\$0	\$0	\$0	\$0	\$0	\$0	\$462,500
Radio Communications Enhancement	19		\$130,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$430,000
Subtotal			\$294,450	\$841,500	\$151,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,438,950
PUBLIC WORKS													
Andante Sidewalk SR 89A to Sandborn**	20	2012-106	\$0	\$0	\$1,356,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,356,000
Public Works Maintenance Yard (Carryover)	21	2013-345	\$120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000
Ranger Brewer 89A Intersection	22	2012-114	\$0	\$0	\$0	\$0	\$500,000	\$1,262,500	\$1,262,500	\$0	\$0	\$0	\$3,025,000
Sanborn Road Sidewalk	23	2012-208	\$0	\$0	\$225,000	\$225,000	\$0	\$0	\$1,640,000	\$1,640,000	\$0	\$0	\$3,730,000
Sanborn Rodeo Sidewalk	24	2012-310	\$0	\$0	\$262,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$262,000
Sunshine Lane Safety Improvements (Carryover)	25	2013-146	\$142,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$142,800
Chapel Road Sidewalk	26	2012-130	\$0	\$0	\$130,000	\$1,035,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,165,000
Coffee Pot Sidewalk	27	2012-304	\$0	\$115,000	\$606,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$721,000
Fire Hydrants	28	2012-107	\$100,000	\$0	\$100,000	\$0	\$100,000	\$0	\$100,000	\$0	\$100,000	\$0	\$500,000
Navoti-Calle de Sol Intersection	29	2012-307	\$0	\$0	\$80,000	\$0	\$202,000	\$202,000	\$0	\$0	\$0	\$0	\$484,000
Back O' Beyond Road Low Water Crossing Improvements	30	2012-302	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$150,000	\$1,515,000	\$1,715,000
SR 89A Landscape Improvement	31	2013-313	\$0	\$0	\$176,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$176,750
Uptown 89A Roadway Improvements	32		\$75,000	\$606,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$681,000
Airport Road Improvements	33		\$711,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$711,000
West Sedona School Safe Routes to School Growing Safe Routes Neighbors Project*	34		\$39,500	\$62,500	\$220,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$322,500
Subtotal			\$1,188,300	\$783,500	\$3,156,250	\$1,260,000	\$802,000	\$1,464,500	\$3,002,500	\$1,690,000	\$250,000	\$1,515,000	\$15,112,050

PROJECT NAME	Page #	Project #	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	TOTAL
DRAINAGE													
City Hall Drainage (Carryover)	35	2012-122	\$193,936	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$193,936
Harmony-Windsong Phase 4 Drainage**	36	2012-110	\$1,264,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,264,360
AAA Industrial Park Drainage	37	2013-230	\$1,066,655	\$808,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,874,655
View Drive Drainage Improvements**	38	2013-231	\$0	\$0	\$385,000	\$794,113	\$707,000	\$0	\$0	\$0	\$0	\$0	\$1,886,113
Saddle Rock Area Drainage Improvements**	39	2013-232	\$0	\$0	\$0	\$210,000	\$649,955	\$909,000	\$0	\$0	\$0	\$0	\$1,768,955
Brewer Road/Tlaquepaque Drainage Improvements	40	2013-233	\$151,185	\$533,966	\$1,088,550	\$808,000	\$505,000	\$0	\$0	\$0	\$0	\$0	\$3,086,701
Storm Drainage Easement Acquisition	41	2012-116	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Stanley Steamer Storm Drain Crossing	42		\$381,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$381,600
Forest Areas Detention Study	43		\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000
Storm Drainage Master Plan Update	44		\$0	\$350,000	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$450,000
Coffee Pot Drainage Basin - SR 89A Crossing**	45		\$0	\$0	\$0	\$0	\$100,000	\$454,500	\$0	\$0	\$0	\$0	\$554,500
Dry Creek Drainage Basin - SR 89A Crossing**	46		\$0	\$0	\$0	\$100,000	\$454,500	\$0	\$0	\$0	\$0	\$0	\$554,500
Coffee Pot Drainage Basin - Casa Bonita Channel**	47		\$0	\$0	\$0	\$0	\$121,000	\$100,000	\$454,500	\$0	\$0	\$0	\$675,500
Coffee Pot Drainage Basin - Coffee Pot Road Crossing**	48		\$0	\$0	\$0	\$0	\$0	\$100,000	\$202,000	\$0	\$0	\$0	\$302,000
Coffee Pot Drainage Basin - Jackrabbit Lane Crossing**	49		\$0	\$0	\$0	\$0	\$0	\$0	\$60,000	\$151,500	\$0	\$0	\$211,500
Coffee Pot Drainage Basin - Grasshopper Area**	50		\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$353,500	\$0	\$0	\$453,500
Coffee Pot Drainage Basin - Little Elf Area	51		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$1,010,000	\$0	\$1,210,000
Subtotal			\$3,187,736	\$1,691,966	\$1,473,550	\$1,912,113	\$2,537,455	\$1,563,500	\$916,500	\$705,000	\$1,010,000	\$0	\$14,997,820

PROJECT NAME	Page #	Project #	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	TOTAL
WASTEWATER													
WWTP Effluent Disposal - Wetlands**	52	2013-261	\$8,625	\$988,000	\$2,556,250	\$2,587,500	\$0	\$0	\$0	\$0	\$0	\$0	\$6,140,375
WWTP Effluent Disposal - Injection/Recharge	53	2013-262	\$1,675,583	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,675,583
WWTP Future Effluent Management - Optimization	54	2012-118	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000
WW Treatment Plant Process Capacity Enhancements - Upgrades	55	2012-117	\$809,781	\$1,526,200	\$471,250	\$600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$3,407,231
WW Pump Station at Back O Beyond (Carryover)	56	2012-104	\$97,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$97,000
WW Master Plan	57		\$0	\$200,000	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$300,000
WWTP New Headworks Installation	58		\$0	\$0	\$0	\$100,000	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$1,600,000
Mystic Hills Lift Station Access Improvement	59		\$0	\$0	\$0	\$0	\$120,000	\$0	\$0	\$0	\$0	\$0	\$120,000
Major Collection System Rehabilitation or Extension	60	2013-250	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
WWTP Reservoir #2 Liner	61	2012-213	\$0	\$221,000	\$1,022,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,243,500
Subtotal			\$2,665,989	\$3,185,200	\$4,050,000	\$3,287,500	\$1,620,000	\$100,000	\$0	\$0	\$0	\$0	\$14,908,689
TOTAL ALL PROJECTS			\$10,188,646	\$6,747,166	\$9,404,900	\$7,154,863	\$5,059,455	\$3,128,000	\$3,984,000	\$2,395,000	\$1,260,000	\$1,580,000	\$51,104,030

* Indicates outside sources of funding (grants, donations, etc.)

** Indicates cost share between City sources and outside sources

*** \$10,000 for the Devt Impact Fee Master Plan is being carried over to FY14 increasing the total Capital Fund expenditure from what is included on this worksheet

<u>Available Funding</u>													
Total Non-WW Funding Requests			\$7,522,657	\$3,561,966	\$5,354,900	\$3,867,363	\$3,439,455	\$3,028,000	\$3,984,000	\$2,395,000	\$1,260,000	\$1,580,000	\$36,195,341
Total Non-WW Available Resources (all sources)			\$7,522,657	\$3,561,966	\$700,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$15,284,623
Deficit					(\$4,654,900)	(\$3,367,363)	(\$2,939,455)	(\$2,528,000)	(\$3,484,000)	(\$1,895,000)	(\$760,000)	(\$1,080,000)	(\$20,910,718)
Total WW Funding Requests			\$2,665,989	\$3,185,200	\$4,050,000	\$3,287,500	\$1,620,000	\$100,000	\$0	\$0	\$0	\$0	\$14,908,689
Total WW Available Resources			\$2,665,989	\$3,185,200	\$4,050,000	\$3,287,500	\$1,620,000	\$100,000	\$0	\$0	\$0	\$0	\$14,908,689

Project Title: Art in the Roundabouts

Location: SR 89A Corridor

Project #:

Category: 3

Project Description

To continue adding public art for continued beautification of the SR 89A corridor. The only project anticipated in FY14 will be the carryover of the Schnebly Roundabout public art piece, which will be unable to be procured and installed in FY13. Future projects will be funded as Art in Public Places funds are accumulated.

Project Justification

Will enhance the City's image as being a City animated by the arts where public art may be enjoyed by residents and visitors. The roundabouts along 179 and 89a are highly visible locations in the City.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Public Art	Percent for Arts	New	\$0	\$55,000	\$0	\$0	\$55,000	\$0	\$0	\$55,000	\$0	\$0	\$55,000	\$220,000
Construction	Percent for Arts	New	\$0	\$10,000	\$0	\$0	\$10,000	\$0	\$0	\$10,000	\$0	\$0	\$10,000	\$40,000
Total Budget			\$0	\$65,000	\$0	\$0	\$65,000	\$0	\$0	\$65,000	\$0	\$0	\$65,000	\$260,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Schnebly Home Rehabilitation

Location: Uptown Parking Lot

Project #:

Category: 3

Project Description

Redesign and refurbish the Schnebly Home facility located in the Uptown Parking Lot. Because the project improvements are undefined the costs are a place holder.

Project Justification

The previous improvements have deteriorated. The project is a public Arts project and adequate funding and a process to develop the design needs to be available prior to starting design work on this project.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	Percent for Arts	New	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Construction	Percent for Arts	New	\$0	\$0	\$0	\$45,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$45,000
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$25,000	\$45,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Posse Grounds Pavilion in Barbara Antonsen Park

Project #:

Location: Posse Ground Road

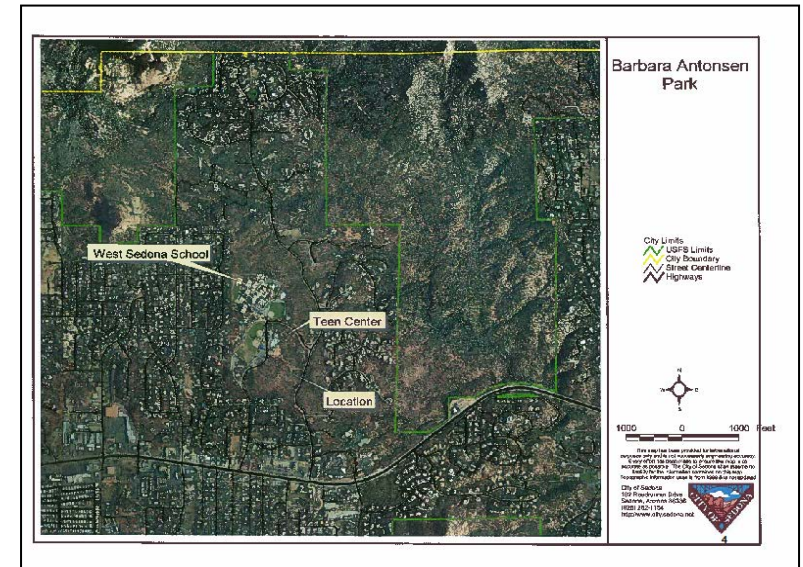
Category:

Project Description

This request is for the construction of an amphitheater at Barbara's Park. While the project was planned to be completed in FY13, given the collapse of the dome that occurred in August 2012 during construction, and no final decision regarding re-construction, this project is being budgeted for FY14 in the event the project does move forward. If re-constructed, the project is to be a cost share with the Friends of Posse Grounds Park who have contributed to the design and engineering costs, and are fundraising for items such as landscaping, picnic tables and trash receptacles. A fee schedule for use of the new facility will be developed to help offset ongoing expenses.

Project Justification

The community has expressed strong support for this facility. This project fulfills the requirement to reimbursing the state for the Heritage grant pass through that was used for the Cultural Park. Funds need to be spent on some outdoor recreational amenity per the City's agreement with the state.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	Outside Sources	Carryover	\$51,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$101,000
Construction	Capital Reserves	Carryover	\$438,711	\$675,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,113,711
Utility Connections	Capital Reserves	Carryover	\$154,401	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$154,401
Study	Capital Reserves	Carryover	\$42,675	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42,675
Arts	Capital Reserves	Carryover	\$0	\$111,371	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$111,371
Total Budget			\$686,787	\$836,371	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,523,158

Total Operating Impacts													
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$6,700	\$6,700	\$6,700	\$6,700	\$6,700	\$6,700	\$6,700	\$6,700	\$6,700	\$6,700	\$6,700	\$6,700	\$67,000
Contractual Services	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900	\$69,000
Totals	\$13,600	\$13,600	\$13,600	\$13,600	\$13,600	\$13,600	\$13,600	\$13,600	\$13,600	\$13,600	\$13,600	\$13,600	\$122,400

Project Title: Sugarloaf Trailhead Parking Lot Expansion

Project #:

Location: Sugarloaf Trailhead

Priority: 2

Project Description

This project would expand and upgrade the existing dirt parking lot.

Project Justification

There are approximately 6 parking spaces at the Sugarloaf Trailhead that are heavily utilized. Due to the location in the Forest area an environmental impact assessment will need to be done and approved.

For this reason design is in one year and construction in another. Demand exists for additional parking.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Construction	General Fund	New	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000
Study	General Fund	New	\$0	\$0	\$0	\$8,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,000
Design	General Fund	New	\$0	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$35,000
Arts	General Fund	New	\$0	\$0	\$0	\$0	\$750	\$0	\$0	\$0	\$0	\$0	\$0	\$750
Total Budget			\$0	\$0	\$0	\$43,000	\$75,750	\$0	\$0	\$0	\$0	\$0	\$0	\$118,750

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Pool Slide

Project #:

Location: Sedona Community Pool, 570 Posse Ground R

Category: 3

Project Description

After the renovation of the Sedona Community Pool, the facility was left without a slide or any youth recreation components. In 2012, Council approved \$60,000 to be used to purchase a slide. This amount needed to be carried over into FY14 in order for staff to purchase a larger slide by combining this money and the money saved on the Posse Grounds Safety Zone CIP. In combination, a much better product was possible.

Project Justification

The two most popular programs at the pool during the summer season are swim lessons and recreation swim. These are both activities for children, yet there is currently limited recreational amenities for these children (currently a small splash pad). The largest customer base is not having its needs met. A slide encourages children to practice their swimming so that they can pass a swim test and be allowed down the slide. It will also bring in more visitors to the facility.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	General Fund	New	\$0	\$89,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$89,900
Arts	General Fund	New	\$0	\$900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$900
Total Budget			\$0	\$90,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$90,800

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Creekside Access/Park

Project #:

Location: Uptown

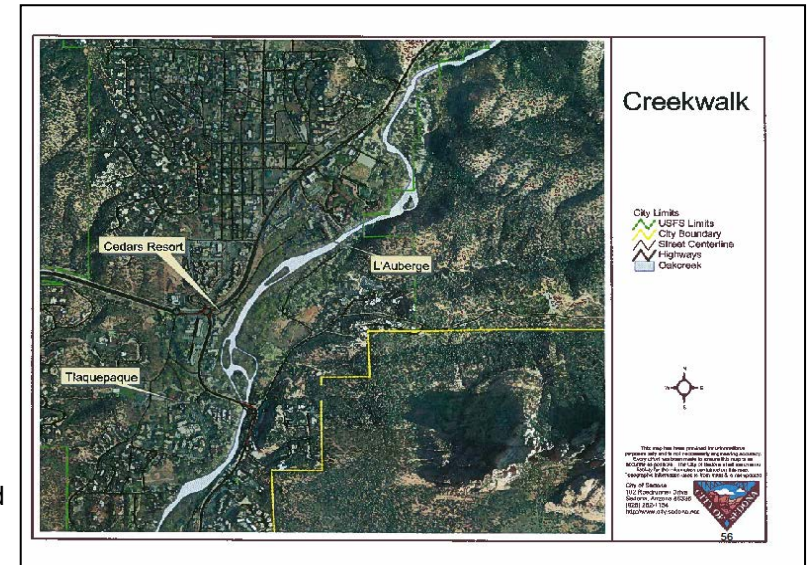
Category: 3

Project Description

Funding is available through development impact fees for park land acquisition. This funding could be used to purchase various properties for future use as a public park, including possible creekside land, the historic properties on Brewer Road, the ADOT remnant property at the Y-intersection for future use as a pocket park for that highly visible intersection, etc. Council will be considering various options, this establishes the appropriation authority should Council decide to purchase something.

Project Justification

According to the 2012 Parks and Recreation Master Plan, there is tremendous public interest and support among city residents for a public park that provides access to Oak Creek. 78% of survey respondents indicated they were supportive of developing a creek access trail or park on Oak Creek. This project received the highest ratings of support among 23 suggested projects listed in the survey. Research showed that for nearly two decades now there has been support for this project. Council may be interested in purchasing a parcel in the Uptown area to provide creek access and/or amenity and/or completing the original Creekwalk design. If this project is built, there will be future maintenance costs and costs to rebuild when the Creek floods.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land	Devt Impact Fees	New	\$0	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000
Construction	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arts	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Jordan Park Historical Museum and Office Space

Location: Jordan Historical Park

Project #:

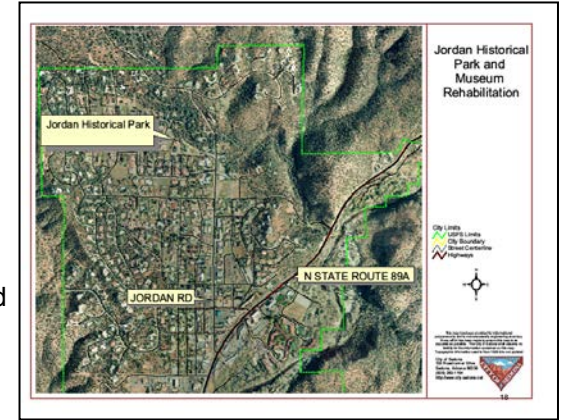
Category: 3

Project Description

The Sedona Historical Society has mentioned their interest in fundraising to build a new building at Jordan Historical Park for office space and to showcase and store historical artifacts in appropriate temperature and light controlled facilities. The total project cost is anticipated to be approximately \$2 million. This project funds a contribution from the City. The remaining funds would be outside sources raised by the Historical Society.

Project Justification

The need for offices is based on the desire to move all administrative/sales functions from the Jordan buildings. They also need additional space to conserve an expanding collection and to have room to host traveling exhibits, ala those that Smithsonian makes available. To host those exhibits requires space with appropriate security as well as temperature and humidity control.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Construction	General Fund	New	\$0	\$0	\$0	\$0	\$450,000	\$0	\$0	\$0	\$0	\$0	\$0	\$450,000
Design	General Fund	New	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000
Arts	General Fund	New	\$0	\$0	\$0	\$0	\$4,500	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500
Total Budget			\$0	\$0	\$0	\$75,000	\$454,500	\$0	\$0	\$0	\$0	\$0	\$0	\$529,500

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Park/Trail Easement Acquisition

Location: Citywide

Project #:

Category: 3

Project Description

Funds for Parks & Recreation to acquire land for trail easements and/or park land as requested by the Parks and Recreation Commission and/or City Council as an ongoing budgeted request. This would be a rolling fund where the amount would accumulate each year. Staff and volunteers are currently working to determine a priority ranking for trail heads within City limits that need to be purchased by the City.

Project Justification

A list of trailheads that need to be purchased and operated by the City are currently under investigation. Should these trailheads not be taken over by the City they may be lost to users because of home owner interference. According to the survey results of the 2012 Parks and Recreation Master Plan, 76% of respondents were supportive of upgrading/expanding existing Forest Service trailheads. Only one other project was higher in percentage.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Land	Devt Impact Fees	New	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Total Budget			\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$500,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Posse Ground Park Playground and Shade Structure

Location: Posse Grounds Park Playground Area

Project #:

Category: 3

Project Description

Install a shade structure over the playground area at Posse Grounds Park. This CIP for \$50,000 (shade structure alone) was originally asked for in FY2016, but a generous donation to this park is spurring us to ask Council to consider approving funding of this CIP in FY2014. The Sedona Fire Chief is working with City Staff to develop an “Inclusive” playground, where none currently exists. The idea would be to remove the existing play structures at Posse Grounds Park and install entirely new playground equipment that is Inclusive in design. Universally, designed playgrounds are created to be accessible (ADA compliant) to all children. There are three components to a higher level of Inclusive Play: physical accessibility; age and developmental appropriateness; and sensory-stimulating activity. A higher level of inclusive playgrounds invite children of all abilities to play and imagine together--making them equal through play. If this outside funding occurs in 2014 we would like to add the shade structure as part of the project. We are also asking Council to consider an additional \$30,000 to be used towards the playground equipment upgrades. This could save time and money by combining the projects.

Project Justification

By installing this weather/sun protection structure, it will increase the life of the playground equipment by providing protection from inclement weather and sun, as well as providing the same protection to the users of the playground equipment. Sunset Park has a shade structure installed over one of the playgrounds and it now has increased usage. This inclusive playground will be the only one of its kind in Sedona, making it possible for children with disabilities as well as parents with disabilities to access and enjoy the park. According to our Level of Services Recommendations in the 2012 Parks and Recreation Master Plan, shade structures should be installed on all playgrounds within 1-3 years.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Construction	Development Impact Fees	New	\$0	\$0	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000
Construction	Outside sources	New	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Total Budget			\$0	\$0	\$120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Sunset Park Shade Structure

Location: Sunset Park Playground Area for 4 yrs and older

Project #:

Category: 3

Project Description

Add a shade structure to the playground for 4-year olds and above at Sunset Park. The Tot Lot has a shade structure erected in 2008. Originally, P&R staff were told a shade structure could not be erected over this playground because placement of the poles would have been in the flood zone. City engineers reviewed the request and placement of the shade structure and received authorization to move forward.

Project Justification

There is currently no shade structure over this playground. The shade structure provides sun protection and poor weather protection for the children at play. It will complement the other playground at this park that currently has a shade structure covering it. Allow usage during inclement weather and Arizona's harsh summer days. According to the 2012 Parks and Recreation Master Plan, shade structures should be installed over every playground within the next 1-3 years in order to comply with our Service Standards. There is funding available in the Fairfield Community Facilities District Fund to pay for this improvement. CFD funding may only be used for enhancements in their respective districts.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Construction	CFD Funds	New	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Total Budget			\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000

Total Operating Impacts														
Personnel Costs				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Splash Pad at Sunset Park

Location: Sunset Park, 655 Sunset Drive

Project #:

Priority: 3

Project Description

This request is to install a splash pad area/playground on the existing grass area at Sunset Park near both playgrounds. The project would house 6-10 water features, with a shut off timer for the water. To minimize initial capital costs and ongoing maintenance and equipment costs, this park will be a Flow-Through design that utilizes fresh water that is then sent through to the sewer system. Steps will be taken to maximize the smallest amount of water possible such as using spray sequencing, on demand automation, high efficiency/low flow nozzels and proper product selection. A rainwater diverter will also be installed to eliminate storm water from entering the sewer system.

Project Justification

Splash pad playgrounds are immensely popular in Arizona. With the warm weather, it would be a quality amenity to add to the park. This would increase visits to Sunset Park. This would have a significant impact on the amount of families who visit the park. Since the City Pool has no shallow end for toddlers, this splash playground would give parents a place to take their children ages 9 months- 8 years that is safe and convenient for them to play in. The amenity would also be free of charge so it can be used by those families who are not able to pay to swim at the pool. City Council approved \$50,000 for this project in FY2013, however after the design phase, it was established that this amount would not purchase the type of splash park necessary for this to be a successful addition to the park. For this to be a true attraction, additional funds are necessary.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Construction/ Equipment	CFD Funds	Carryover	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Construction/ Equipment	CFD Funds	New	\$0	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000
Total Budget			\$0	\$120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Feasibility Study for a Multi-Purpose Facility at the Wastewater Treatment Plant

Location: WWTP

Project #:

Category: 3

Project Description

This project would fund a study of the feasibility of the construction of a multi-purpose facility at the City of Sedona wastewater treatment plant. This is dependent on the amount of land available after the effluent disposal options are determined. If there is enough land available, possible uses would include a venue/amphitheater for special events and concerts, four ball fields and two soccer fields. All of the facilities would have lighting to allow nighttime activities. Once the effluent disposal issue is addressed at the wastewater treatment plant, land would become available for the construction of the multi-purpose facility.

Project Justification

The possibility of constructing a multi-purpose facility at the wastewater treatment plant has been discussed for several years. Various land use alternatives, including a multi-purpose facility, was discussed a couple of years ago during the deliberations of the Wastewater Effluent Disposal & Land Use Task Force (WEDLU). However, WEDLU felt that the future land use options at the wastewater treatment plant could not be decided until the City had a better understanding of the amount of land needed for effluent disposal management purposes. City Council may wish to follow the recommendations of WEDLU and form a Task Force to review all proposed land use options before proceeding with construction of the multi-purpose facility. The City of Sedona already owns the land, so the land purchase expense would not be necessary. The re-use of effluent to water the fields could also be included in this project. This project could provide positive economic benefits to the City of Sedona.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Study	General Fund	New	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Construction		New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arts		New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Bike Skills Park

Location: Posse Grounds Park

Project #:

Category: 3

Project Description

The Sedona Bike Skills Park would provide dirt trails amongst natural landscape for non-riders to be introduced to the healthy sport of mountain biking and a place for current riders of all ages and abilities to safely practice their mountain biking skills. The park would be located within Posse Grounds Park, adjacent to the Jack Malmgren Skate Park and Posse Grounds Pavilion. This area has many geographical assets that could be used to develop a range of bike park terrain features, from a simple pump track to export gravity flow trails. The multi-level nature of the park would allow users to enter or exit a feature at their ability and comfort level. The park could be built in phases. Planning, design, skills area and pump track in the first year, flow trails and jump line constructed in the second year. The park would be open from dawn to dusk. Since these would be non-motorized bike trails, any noise would be comparable to hikers walking on the trails. This project assumes a cost share between the City and fundraising from the users, with the users fundraising for design and the City subsequently constructing the park.

Project Justification

Forest Service trails are a key priority for Sedona residents according to the Parks and Recreation Master Plan survey completed in 2011. The Sedona Strategic plan states that the community should be served with a variety of recreational opportunities and the parks should be expanded based on identified community needs. Local mountain biking groups, bike shop owners and over 300 individuals who have signed a petition, all feel that this is a need that should be addressed. Mountain biking is a popular sport for many residents, and Sedona has become a mountain biking destination for visitors from all over the world. Mountain biking provides personal health benefits to participants as well as economic benefits to our city. Our trails are in high demand and keeping them safe and well maintained is essential for a positive user experience. The bike park would provide a place for residents and tourists to practice before entering the USFS trail system. Park design, construction and periodic re-construction would offer a creative outlet for people that would like to become involved in trail building activities. The advanced nature of some of the park terrain would offer a place for the riders desiring jumps, and thus help reduce multi-user conflicts of the USFS trail system. The parks proximity to Jack Malmgren Skate Park, Posse Grounds Park and West Sedona School, would likely increase the volume of users to the bike park, and allow them to utilize existing infrastructure including parking, educational information kiosks and restrooms. The open space nature of the park would preserve the scenic beauty of the area and comply with the Sedona Community Plan. Finally, the bike park would add to our sense of community by providing a City recreational facility commensurate with the scenic recreation area in which we live.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	Outside Sources	New	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
Construction	General Fund	New	\$0	\$0	\$50,000	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$110,000
Arts	General Fund	New	\$0	\$0	\$500	\$600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100
Total Budget			\$0	\$30,000	\$50,500	\$60,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$141,100

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$80,000
Totals	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$80,000

Project Title: Recreation Component at the Wastewater Treatment Plant

Location: WWTP

Project #: 2012-214

Category: 3

Project Description

Funding for this project would provide a recreation component at the new public WWTP wetlands. This is a FY13 project which will need funding carried over to complete. All components of this project, with the exception of the public restrooms, will be completed in FY13. This project appropriation is for the restrooms which will not be completed until FY14.

Project Justification

The City Council approved \$177,000 in FY13 to create a recreational component as part of the wetlands effluent management project. This includes signage, walking paths, benches, picnic areas, shade structures, a public parking lot, restrooms, and access improvements.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Study	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	General Fund	Carryover	\$115,800	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175,800
Arts	General Fund	New	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200
Total Budget			\$1,200	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$177,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Parking Enforcement Program

Location: Uptown

Project #:

Category: 2

Project Description

This project involves a phased implementation of several recommendations from the 2012 Update to the Uptown Parking Management Plan, as completed by Nelson/Nygaard Consulting. The projects include lot improvements made to create additional public parking on lots that have been 100% private lots (signage, striping, overlay/repaving, and other improvements), and the eventual installation and operation of a paid parking system for the on-street parking stalls along Highway 89A in the Uptown area. This will improve on street parking turnover and availability and facilitate the use of off-highway free public parking instead of creating additional traffic congestion and visitor frustration to obtain an on-street space.

Project Justification

In 2005 a Sedona Parking Management Study was completed for the Uptown area. In 2012 the City Council approved expenditures to conduct an update to that Plan. The study update was prepared by a consultant, Nelson/Nygaard. The study provided recommendations that the City should establish public parking agreements with private property owners for the establishment of a pool of public parking locations throughout the Uptown area, improving wayfinding signage, adding visitor-friendly signage (minimize tow away signs), improving lighting and pedestrian access to more remote lots, and ultimately implementing time restricted and/or paid parking programs. They noted that paid parking would address the high occupancy levels better than any other method of on-street parking management, but that it should be done in conjunction with the other parking management strategies. They also noted that the current parking supply needed to be managed before new parking in Uptown is created and that regulated on-street parking will improve parking management and traffic flow in the Uptown area. Paid parking could also generate revenue for future parking/traffic enhancements.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Arts	General Fund	Carryover	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
Construction	General Fund	Carryover	\$20,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000
Equipment	General Fund	New	\$0	\$0	\$175,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175,000
Study	General Fund	New	\$26,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$26,000
Total Budget			\$46,000	\$50,500	\$175,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$271,500

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Shooting Range Improvements

Location: N/A

Project #:

Category: 1

Project Description

A study is being commissioned to evaluate and recommend the relocation of the police shooting range. Study may include enhancement of the facility to provide for classrooms and large asphalt area to conduct training activities for all city personnel. This project provides funding for the improvements.

Project Justification

The wetland areas surrounding the police shooting range are planned for expansion which will require the relocation of the range. A study would identify the most beneficial and cost effective location for the range and also identify opportunities to expand the facility to provide training space for other city departments. Enhancement of the facility could also create revenue generating activities through fee based use by other public and private entities.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Study	General Fund	New	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
Arts	General Fund	New	\$0	\$950	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$950
Construction	General Fund	New	\$0	\$20,000	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$220,000
Construction	Devt Impact Fees	New	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000
Construction	RICO	New	\$0	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
Equipment	Arizona POST	New	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
Total Budget			\$20,000	\$105,950	\$215,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$340,950

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Police Facility Renovations

Location: 100 Roadrunner Drive

Project #:

Category: 3

Project Description

Space and needs assessment study and estimated construction costs to enhance the building's operational functionality within its existing footprint and/or through cost effective additions to the facility.

Project Justification

The Police Department facility is operated 24 hours a day seven days a week and has been in use since 1998. Its current configuration does not allow for effective work flow processes, security of confidential/sensitive work areas, locker room privacy, shared public/other city department use, or accomodation of various support functions. The interior of building is also in need of painting, ceiling tile replacement, and minor repairs.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Study	RICO	New	\$0	\$8,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,000
Construction	General Fund	New	\$0	\$0	\$150,000	\$150,000	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$450,000
Percent for Arts	General Fund	New	\$0	\$0	\$1,500	\$1,500	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500
Total Budget			\$0	\$8,000	\$151,500	\$151,500	\$151,500	\$0	\$0	\$0	\$0	\$0	\$0	\$462,500

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Radio Systems Enhancement

Location: 100 Roadrunner Drive

Project #:

Category: 1

Project Description

Enhance radio system to improve radio transmitting and receiving of police radio communications. Add additional radio frequency to provide radio communications for other city government functions such as Parks/Recreations and emergency management.

Project Justification

The current police radio communications system only has one transmit/receive site which is located at the Sedona Airport. Additional sites are needed to provide coverage in areas that can not be reached through the existing system. Existing radio equipment in the dispatch center needs replacement. The system also needs to be enhanced to provide radio communications to other city departments for operational and emergency management activities.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Coverage Study	General Fund	New	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Equipment	General Fund	New	\$0	\$80,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$380,000
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$130,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$430,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

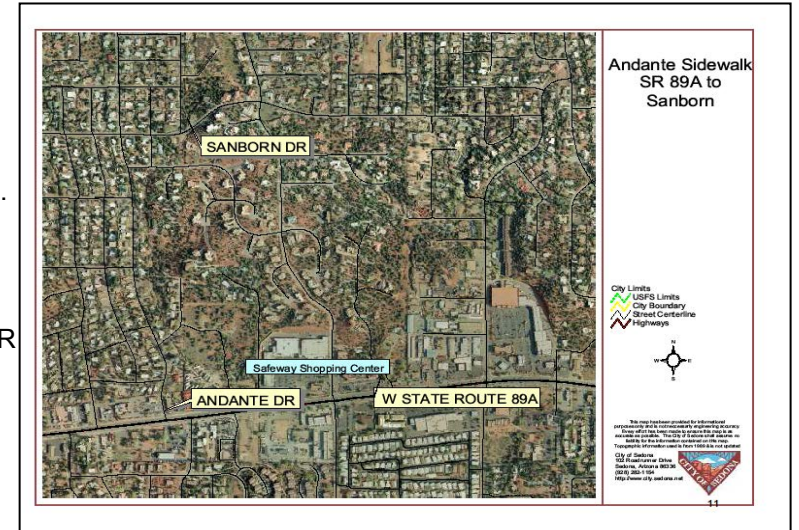
Project Title: Andante Sidewalk SR 89A to Sandborn
Project #:
Location: Andante Road SR 89A to Sandborn Road
Category: 1

Project Description

Construct sidewalk and related storm drainage along Andante from SR89A intersection to Sandborn Road. Project also includes funds for public art to be incorporated into the project.

Project Justification

This sidewalk will provide a safer pedestrian path from a number of residential areas north of SR 89A to SR 89A business area. This is also along the bus route for the Sedona Oak Creek School District. A traffic signal at the SR 89A intersection to be installed in 2012 by ADOT may result in increased use of this roadway by vehicles. This will improve pedestrian safety, improve a portion of the of the route shown on the City Trails and Urban Pathway Plan, and enhance pedestrian linkages within the City. The road is not believed to be wide enough for a separate bike lane, but can serve as a bike route.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Construction Mgmt	Devt Impact Fees	New	\$0	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Land	Devt Impact Fees	New	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
Design	Devt Impact Fees	New	\$0	\$0	\$0	\$175,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175,000
Construction	Grant	New	\$0	\$0	\$0	\$750,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$750,000
Construction	General Fund	New	\$0	\$0	\$0	\$350,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$350,000
Arts	General Fund	New	\$0	\$0	\$0	\$11,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,000
Total Budget			\$0	\$0	\$0	\$1,356,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,356,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$40,000
Totals	\$0	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$40,000

Project Title: Public Works Maintenance Yard Property Improvements

Location: Unknown

Project #:

Category: 1

Project Description

This project funds property improvements for the newly acquired permanent Public Works maintenance yard on Contractor's Road. This property was acquired in FY13.

Project Justification

Provision of a permanent area will allow development of a proper Public Works Maintenance area and although an existing industrial property was identified and purchased, certain improvements will need to be made to render the property usable as a Public Works yard.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Arts	General Fund	Carryover	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
Construction	Impact Fees	Carryover	\$0	\$114,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$114,000
Construction	General Fund	Carryover	\$880,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$885,000
Total Budget			\$880,000	\$120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Ranger-Brewer-89A Intersection

Project #:

Location: Ranger-Brewer-89A Intersection

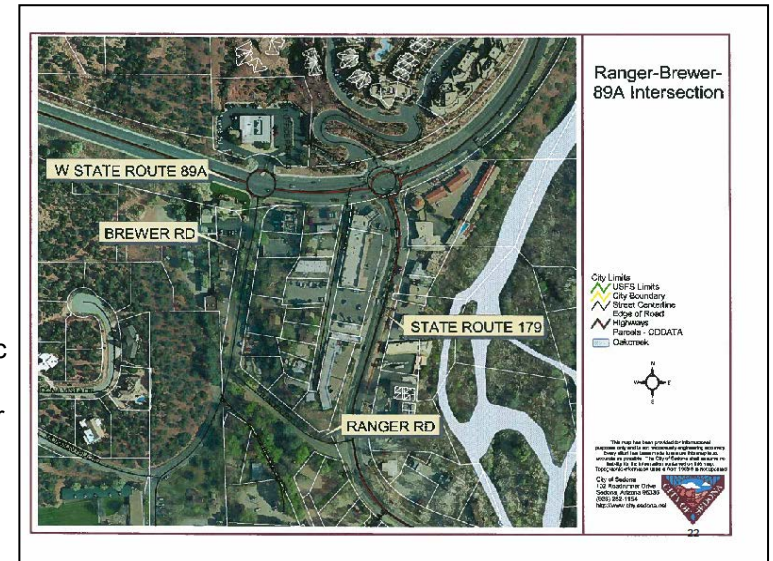
Category: 1

Project Description

This project consists of a study, design, and construction to improve existing Ranger Road/Brewer Road between SR 179 and SR 89A.

Project Justification

The improvement of SR 179 will route additional traffic onto Ranger and Brewer Roads. Also with the redevelopment of the Forest Service Ranger Station and the reactivation of the Brewer Road School, additional traffic will be generated. The current intersection and roadways are not adequate for present traffic and are in need of upgrading. The additional expected traffic will create safety issues and render the intersection ineffective, creating added congestion at adjacent intersections. This would be a new road either by width or alignment. The impact on maintenance is unknown since it depends on what landscaping and sidewalk improvements will be associated with the project. At this point, the maintenance impact is expected to be incremental if the road is constructed in a manner similar to Upper Red Rock Loop Road by the Sedona High School.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Environmental	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Land	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Design	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000
Construction	Outside Sources	New	\$0	\$0	\$0	\$0	\$0	\$0	\$1,250,000	\$1,250,000	\$0	\$0	\$0	\$2,500,000
Arts	Outside Sources	New	\$0	\$0	\$0	\$0	\$0	\$0	\$12,500	\$12,500	\$0	\$0	\$0	\$25,000
Total Budget			\$0	\$0	\$0	\$0	\$0	\$500,000	\$1,262,500	\$1,262,500	\$0	\$0	\$0	\$3,025,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Sandborn Road Sidewalk

Project #:

Location: See Description

Category: 1

Project Description

This is a phased construction project. A single design is proposed, which may need to be updated depending upon time between construction of phases.

Phase 1 Thunder Mountain Subdivision to Andante Road.

Phase 2 Andante Road to Rodeo Road

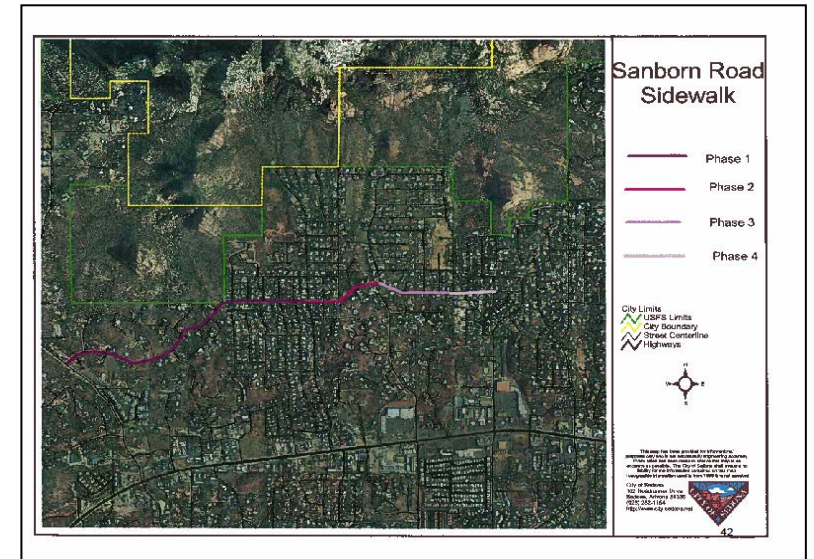
Phase 3 Rodeo Road to Little Elf Road

Phase 4 Little Elf Road to Coffee Pot Road

Contingency is for utility relocations.

Project Justification

This project promotes pedestrian movement along a major roadway in the City. The motorized vehicular traffic along the roadway is among the more heavily travelled roads in the City although it is in a residential area. This road is used by visitor, school children, and residents. Portions of the road are on the City's trails plan. This will improve pedestrian safety. If pedestrian connections to the business centers on SR 89A are constructed this route could promote walking instead of driving. This improvement would result in a significant change in the look of the area. The City would incur increased maintenance for sweeping and cutting weeds.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Contingency	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000	\$125,000	\$0	\$0	\$250,000
Design	General Fund	New	\$0	\$0	\$0	\$225,000	\$225,000	\$0	\$0	\$0	\$0	\$0	\$0	\$450,000
Construction	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000	\$1,500,000	\$0	\$0	\$3,000,000
Arts	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000	\$15,000	\$0	\$0	\$30,000
Total Budget			\$0	\$0	\$0	\$225,000	\$225,000	\$0	\$0	\$1,640,000	\$1,640,000	\$0	\$0	\$3,730,000

Total Operating Impacts													
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$225,000	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000	\$10,000	\$255,000
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$225,000	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000	\$10,000	\$255,000

Project Title: Sandborn Rodeo Sidewalk Project

Project #:

Location: See Description

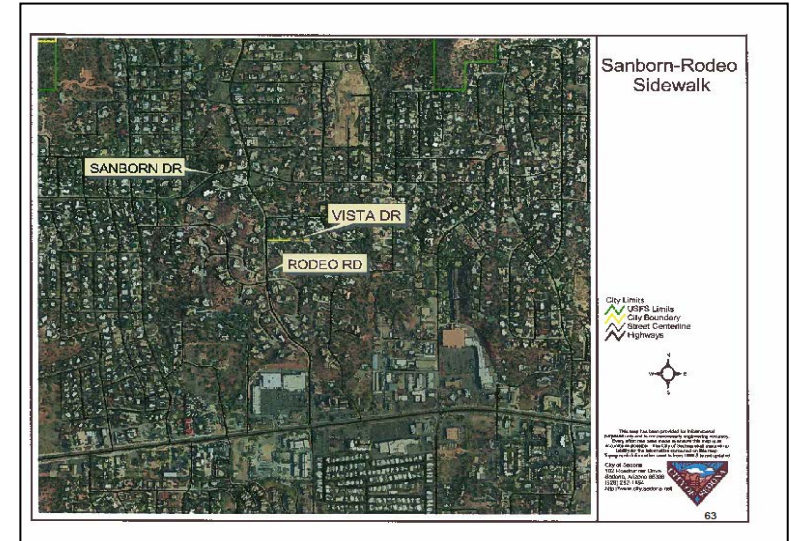
Category: 1

Project Description

This project involves extending the sidewalk along Rodeo Road about 1,100 from south of the Vista Drive intersection to Sanborn Road.

Project Justification

In order to encourage pedestrian movement from the residential developments on the north side of SR 89A down to the business area of SR 89A a safe pedestrian route would be a help. Reducing intracity vehicular traffic through encouraging pedestrian trips helps reduce SR 89A volumes. This also enhances the quality of life, provides a safe pedestrian route from the Sanborn area, and identifies a pedestrian route that ends near shopping centers.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	New	\$0	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Construction	General Fund	New	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000
Arts	General Fund	New	\$0	\$0	\$0	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
Total Budget			\$0	\$0	\$0	\$262,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$262,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Sunshine Lane Safety Improvements

Location: Sunshine Lane

Project #:

Category: 1

Project Description

The purpose of this project is to provide a solution to an edge of road situation along Sunshine Lane (east side) between Sanborn Rd and Blue Horizon Rd. The edge of the road is immediately adjacent to a drainage channel. Also the edge of the road is estimated to be about 7-feet inside private property. The project will seek to protect drivers from entering the channel and also keep them within the public right-of-

Project Justification

The edge of the road is eroding and there is encroachment on private property. At this point the property owner is not willing to dedicate additional right-of-way to the City.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arts	General Fund	New	\$0	\$1,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,400
Construction	General Fund	Carryover	\$0	\$141,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$141,400
Total Budget			\$0	\$142,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$142,800

Total Operating Impacts														
Personnel Costs				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Chapel Road Sidewalk

Location: Chapel Road

Project #:

Category: 1

Project Description

Provide a sidewalk along Chapel Road for pedestrians to access Chapel of the Holy Cross. Project includes sidewalk, paving, and drainage improvements. Also includes funds to incorporate public art in the project. FY12/13 reflects increased cost for thicker asphalt.

Project Justification

This will provide a safe walkway for tourists and residents between SR179 and the Chapel of the Holy Cross. This would make it safer for tourists off loading from buses on SR 179 and walking along the roadway. The Public Works Dept plans to rehabilitate the road in FY13/14. This project assumes the road rehabilitation work is folded into this project.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	New	\$0	\$0	\$0	\$115,000	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$140,000
Environmental	General Fund	New	\$0	\$0	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
Arts	General Fund	New	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
Construction	General Fund	New	\$0	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000
Total Budget			\$0	\$0	\$0	\$130,000	\$1,035,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,165,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$60,000
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$60,000

Project Title: Coffee Pot Sidewalk

Project #:

Location: Little Elf and Sandborn Drive to Coffee Pot Drive

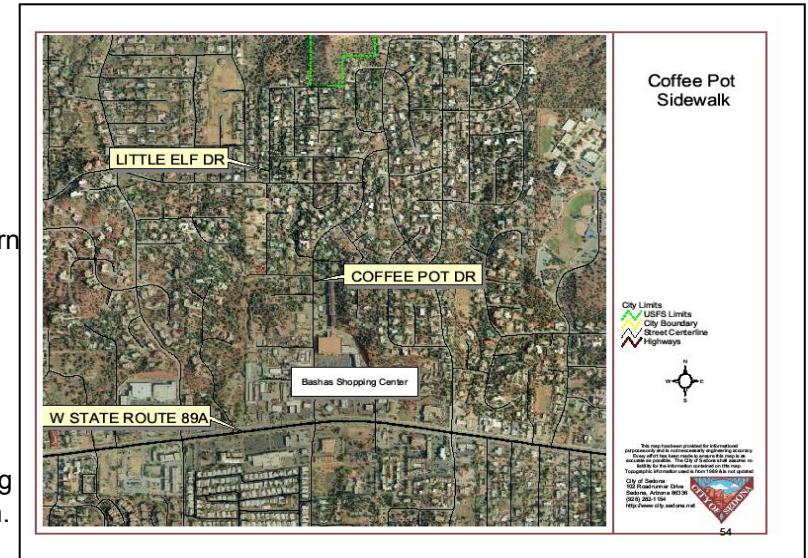
Category: 1

Project Description

Design and installation of storm drain and pedestrian access improvements from Little Elf Way and Sandborn Drive to the existing sidewalk on the east side of Coffee Pot Drive.

Project Justification

The installation of a sidewalk along Coffee Pot Drive has been previously studied, many issues were discovered north of Grasshopper Lane, which made the project unfeasible. This proposed route along Grasshopper Lane would provide a feasible pedestrian route, for residents along the eastern end of Sandborn Rd, to SR 89A. In addition, storm drainage improvements will be included to help alleviate flooding in this area. A public outreach session would be held in 2013 to get public feedback prior to starting design.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	New	\$0	\$0	\$115,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$115,000
Construction	General Fund	New	\$0	\$0	\$0	\$600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600,000
Arts	General Fund	New	\$0	\$0	\$0	\$6,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,000
Total Budget			\$0	\$0	\$115,000	\$606,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$721,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$15,000
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$15,000

Project Title: Fire Hydrants

Location: City-Wide

Project #:

Category: 1

Project Description

Provide funding from the City of Sedona's Water Franchise agreement for the installation of fire hydrants.

Project Justification

Currently, there are existing areas in the City that do not have adequate fire protection because of a lack of fire hydrants.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Construction	Franchise Fees	Carryover	\$0	\$100,000	\$0	\$100,000	\$0	\$100,000	\$0	\$100,000	\$0	\$100,000	\$0	\$500,000
Total Budget			\$0	\$100,000	\$0	\$100,000	\$0	\$100,000	\$0	\$100,000	\$0	\$100,000	\$0	\$500,000

Total Operating Impacts														
Personnel Costs				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Navoti-Calle del Sol Intersection

Project #:

Location: Navoti-Calle del Sol Intersection

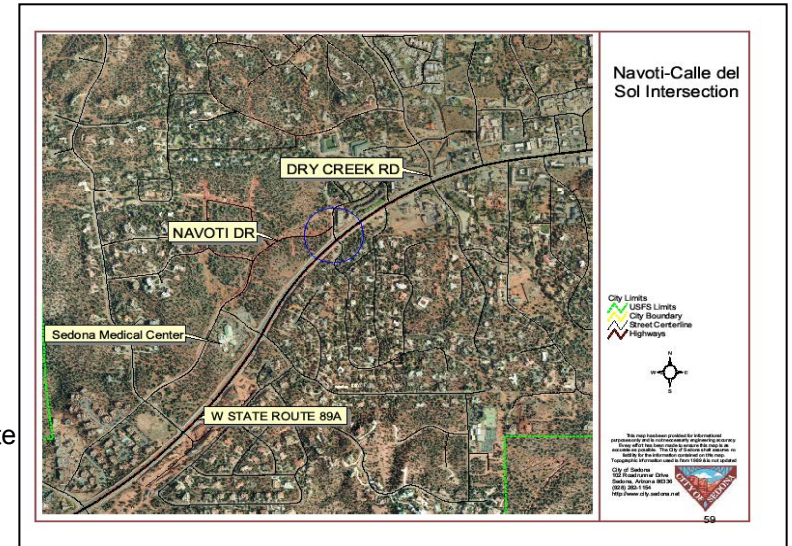
Category: 3

Project Description

This project includes construction of curb, gutter, sidewalk and asphalt pavement.

Project Justification

When the Cor D' Amor Subdivision was constructed Navoti Drive was extended to a point adjacent to Calle del Sol. The intersection was not complete at the time since Calle del Sol was a private street and Navoti Drive is public. This project will complete the intersection. This will improve access to Navoti Dr and complete a parallel route to SR 89A, which will provide capacity relief for this segment of SR 89A.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	Devt Impact Fees	New	\$0	\$0	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000
Construction	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$200,000	\$200,000	\$0	\$0	\$0	\$0	\$400,000
Arts	Devt Impact Fees	New	\$0	\$0	\$0	\$0	\$0	\$2,000	\$2,000	\$0	\$0	\$0	\$0	\$4,000
Total Budget			\$0	\$0	\$80,000	\$0	\$0	\$202,000	\$202,000	\$0	\$0	\$0	\$0	\$484,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Back O Beyond Road Low Water Crossing Improvements

Location: Back O Beyond Road

Project #:

Category: 3

Project Description

Development of plans, specifications and cost estimate to eliminate three low water crossings along Back O' Beyond Road. Corps of Engineer requirements will be determined and right of way needs will be defined.

Project Justification

This project will develop a design and costs to improve public road ingress and egress to the Back O 'Beyond Subdivision during the winter. During large winter storms this area is routinely isolated for up to several days. This project provides drainage improvements not shown in the storm drainage master plan, as such it would be considered primarily a road improvement project.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$100,000	\$0	\$150,000
Land	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000
Arts	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000	\$15,000
Construction	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000	\$1,500,000
Total Budget			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$150,000	\$1,515,000	\$1,715,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: SR 89A Landscape Improvement

Location: SR 89A from Airport Road To Dry Creek Road

Project #:

Category: 2

Project Description

The project involves the installation of a dual layer weed barrier in the landscaped areas of SR 89A from the Airport Road to Dry Creek Road. The dual layer weed barrier consists of black plastic sheeting covered by a geotextile and would be installed under the existing rock mulch areas. Most landscape areas will need a replenishing of rock mulch and some landscape plants may be replaced.

Project Justification

Expected savings from the dual layer weed barrier installation are reduced water usage for irrigation due to the barrier limiting evaporation from the soil, and reduced labor and herbicide use. Test results show a 97% reduction in evaporation with the dual layer weed barrier. This dual layer weed barrier was installed in some areas during the SR 179 enhancement project and have shown a decrease in maintenance required including herbicide use.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Construction	General Fund	New	\$0	\$0	\$0	\$175,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175,000
Arts	General Fund	New	\$0	\$0	\$0	\$1,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,750
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$176,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$176,750

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Uptown SR 89A Improvements

Location: SR 89A from Forest Road to Art Barn Road

Project #:

Category: 1

Project Description

The basic purpose of this project is to rehabilitate SR 89A in the uptown area. The basic project is to replace the pavement. Area businesses may want a median installed. The project may be extended to include construction of a sidewalk with lights along Cedar Street and/or Mountain View Road or improved walkway with lighting adjacent to the Wayside Chapel for better pedestrian access from the municipal parking lot. It is anticipated that concept development meetings may be held in FY 12/13 to start the process. Preparation for this project began in FY12/13 through a geotechnical study funded out othe operations streets budget as well as the identification of pedestrian access issues as part of the Uptown Parking Study and work of the Uptown Parking Advisory Committee and Parking Consultant's work.

Project Justification

SR 89A is deteriorated and has been in need of repair several years. Pedestrian and employee movement in the area was a concern expressed during the 2012 Parking study. Making median improvements at the same time as the improvement of SR 89A would minimize disruption of a major business corridor and potentially result in economies of scale and expenditure savings by doing these projects

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	New	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000
Construction	General Fund	New	\$0	\$0	\$600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600,000
Art	General Fund	New	\$0	\$0	\$6,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,000
Total Budget			\$0	\$75,000	\$606,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$681,000

Total Operating Impacts														
Personnel Costs				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Airport Road Improvements

Project #:

Location: Southwest end of Airport Road

Category: 1

Project Description

Repair Airport Road slope to prevent loss of roadway. This is anticipated to be a joint project with Yavapai County/Sedona Airport due to Road ownership issues. The Road would be overlaid in FY 2015 as part of this project.

Project Justification

The roadway is showing signs of support slope sloughing or sliding. The roadway is suffering some undermining. The road is the only roadway to Sedona Airport. As a significant access to Sedona, an important overlook area, and the location of several businesses catering to tourists, the continued ability to use this road is important. The County conveyed the Road to the City from SR 89A to the Airport Lease Area property in December 1992 (County Resolution No. 884 recorded Book 2578 PG. 766) Since the distressed area appears to lie within County and City areas an IGA is anticipated. Some work with Forest Service may also be required. Overlaying the road would be consistent with City goal of accelerating roadway repair. It would also decrease number of permits from Forest Service relative to roadwork on Airport Road.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Environmental	General Fund	New	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Land	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design	General Fund	New	\$0	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000
Construction	General Fund	New	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000
Construction	Outside Sources	New	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000
Arts	Sales Taxes	New	\$0	\$6,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,000
Total Budget			\$0	\$711,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$711,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: West Sedona School Safe Routes to School
Growing Safe Routes Neighbors Project

Location: West Sedona School Area

Project #:

Category:

Project Description

The City has been awarded a Round 6 \$244,000 Safe Routes to School Grant. The grant application was prepared by the Sedona-Oak Creek Unified School District, but had to be submitted to ADOT by the City. The project involves the installation of bike racks, and signs, and construction of a multiuse path on West Sedona School property. In addition multiuse pathss and signs are to be installed in City right-of way. Some property acquisition may also be necessary for the off-school-site multiuse paths. The project is expected to take three years (Completion FY 2016).

Project Justification

The project enhances walking and bike riding to West Sedona School. The funds are reimbursement, although during the initial design ADOT will do much of the work. Because ADOT is doing so much of the work and ADOT is the funding organization, it is uncertain how funds will be disbursed so during budget preparation funds are shown as passing through the City.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	Grant	New	\$0	\$39,500	\$37,500	\$175,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$252,500
Construction	Grant	New	\$0	\$0	\$0	\$45,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$45,000
Easements	Grant	New	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Total Budget			\$0	\$39,500	\$62,500	\$220,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$322,500

Total Operating Impacts													
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: City Hall Drainage
Project #: 2012-122

Location: City Hall
Category: 1



CITY HALL
 DRAINAGE
 PROJECT

Project Description

This project will include improving the drainage around the PD Building to address infiltration issues observed in that building. FY 13/14 This carryover is due to a required redesign of the project.

Project Justification

If left unchecked, water damage can lead to mold and other hazards as well as degradation of the building which will lead to greater and more costly maintenance and repair issues.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	Carryover	\$69,252	\$11,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,252
Chargebacks	General Fund	Carryover	\$0	\$6,186	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,186
Arts	General Fund	Carryover	\$0	\$1,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,750
Construction	General Fund	Carryover	\$0	\$175,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175,000
Total Budget			\$69,252	\$193,936	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$263,188

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Harmony Windsong Drives Area Storm Drainage Phase 4

Project #:

Location: Lyric Drive to Sandborn Road.

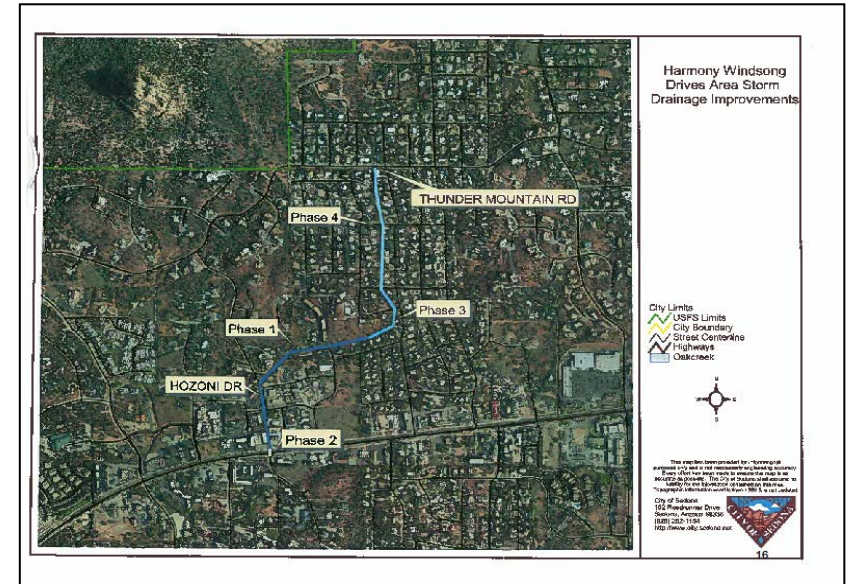
Category: 1

Project Description

This project extends a storm drainage to convey 25 year flows from Lyric Drive to Sandborn Road. Project schedule has been accelerated a year so design starts in FY12/13. Funding for this project, as well as others, is also included to support in-house project management in order to ensure timely project completion.

Project Justification

This project will reduce system overflows that tend to affect the Friendship- Symphony Road area during Monsoon type storms. This project is identified in the Storm Water Master Plan as WD-007 & WD-008.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	New	\$128,190	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$138,190
Chargebacks	General Fund	New	\$7,000	\$42,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$49,360
Arts	General Fund	New	\$0	\$12,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,000
Construction	General Fund	New	\$0	\$561,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$561,000
Construction	Devt Impact Fees	New	\$0	\$129,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$129,000
Construction	Grants	New	\$0	\$510,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$510,000
Land	General Fund	New	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Contingency	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$185,190	\$1,264,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,449,550

Total Operating Impacts

Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$31,500
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$31,500

Project Title: AAA Industrial Park Storm Drain Outfall

Location: AAA Industrial Park Subdivision

Project #:

Category: 1

Project Description

Upgrade storm drain outfall for Coffee Pot Storm drainage area to 25 year capacity per 2005 Storm Drain Master Plan. Because of the private status of the drainage this project cost was not included in the 2005 Master Plan cost. Costs estimated are higher than Master Plan cost estimate because bid costs have proven higher. The project may be pursued through CMAR. Funding for this project, as well as others, is also included to support in-house project management in order to ensure timely project completion.



Project Justification

This project allows projects in Little Elf area, Saddle Rock Subdivision, and Coffee Pot Road area to move closer to construction. This project is identified in the Storm Water Master Plan as CP-C1A,C1B.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	Carryover	\$110,000	\$189,935	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$299,935
Environmental	General Fund	Carryover	\$10,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
Chargebacks	General Fund	New	\$18,270	\$28,520	\$20,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$66,990
Construction	General Fund	New	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000
Construction	General Fund	New	\$0	\$820,000	\$380,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200,000
Arts	General Fund	New	\$0	\$8,200	\$7,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,000
Land	General Fund	New	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Total Budget			\$188,270	\$1,066,655	\$808,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,062,925

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: View Drive Drainage Improvements

Location: View Drive Area

Project #:

Category: 1

Project Description

This project funds design and construction of storm drainage improvements for View Drive area per the 2005 Storm Drain Master Plan.

Project Justification

This project was identified in the 2005 Storm Drain Master Plan as a high priority project. This project is identified as VD-CO1 - VD-C17 & VD-D01 - VD-D16 in the master plan.



VIEW DRIVE DRAINAGE IMPROVEMENTS

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design		New	\$0	\$0	\$0	\$350,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$350,000
Environmental		New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Chargebacks		New	\$0	\$0	\$0	\$35,000	\$36,613	\$0	\$0	\$0	\$0	\$0	\$0	\$71,613
Construction	Grants	New	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000
Construction		New	\$0	\$0	\$0	\$0	\$750,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$1,050,000
Arts		New	\$0	\$0	\$0	\$0	\$7,500	\$7,000	\$0	\$0	\$0	\$0	\$0	\$14,500
Land		New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$385,000	\$794,113	\$707,000	\$0	\$0	\$0	\$0	\$0	\$1,886,113

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Saddle Rock Drainage Improvements

Location: Saddle Rock Area

Project #:

Category: 1

Project Description

This project funds design and construction of storm drainage improvements for Saddle Rock area per the 2005 Storm Drain Master Plan.

Project Justification

This project was identified in the 2005 Storm Drain Master Plan as a high priority project. This project is identified as SC-CO1 - SC-C08 & SC-D01 - SC-D05 in the master plan.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design		New	\$0	\$0	\$0	\$0	\$200,000	\$200,000	\$0	\$0	\$0	\$0	\$0	\$400,000
Environmental		New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Chargebacks		New	\$0	\$0	\$0	\$0	\$10,000	\$45,955	\$0	\$0	\$0	\$0	\$0	\$55,955
Construction	Grants	New	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$400,000
Construction		New	\$0	\$0	\$0	\$0	\$0	\$400,000	\$500,000	\$0	\$0	\$0	\$0	\$900,000
Arts		New	\$0	\$0	\$0	\$0	\$0	\$4,000	\$9,000	\$0	\$0	\$0	\$0	\$13,000
Land		New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$0	\$210,000	\$649,955	\$909,000	\$0	\$0	\$0	\$0	\$1,768,955

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$649,955	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$649,955	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Brewer/Tlaquepaque Drainage Improvements

Project #:

Location: Brewer/Tlaquepaque Area

Category: 1

Project Description

This project funds design and construction of storm drainage improvements for the Brewer Road/Tlaquepaque area per the 2005 Storm Drain Master Plan.

Project Justification

A portion of this project was identified in the 2005 Storm Drain Master Plan as a high priority. This project is identified in the Storm Water Master Plan as SP-C1,C2. Portions of this project also include improvements on private property.



BREWER/
TLAQUEPAQUE
DRAINAGE
IMPROVEMENTS

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	CC Flood Control	New	\$0	\$25,243	\$142,560	\$407,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$574,803
Design	Outside Sources	New	\$0	\$12,621	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,621
Design	Outside Sources	New	\$0	\$12,621	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,621
Chargebacks	CC Flood Control	New	\$0	\$30,000	\$37,875	\$35,350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$103,225
Construction	CC Flood Control	New	\$0	\$70,000	\$116,677	\$639,860	\$800,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$2,126,537
Construction	Outside Sources	New	\$0	\$0	\$116,677	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$116,677
Construction	Outside Sources	New	\$0	\$0	\$116,677	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$116,677
Arts	CC Flood Control	New	\$0	\$700	\$3,500	\$6,340	\$8,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$23,540
Land		New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$151,185	\$533,966	\$1,088,550	\$808,000	\$505,000	\$0	\$0	\$0	\$0	\$0	\$3,086,701

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$505,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$505,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Storm Drainage Easement Acquisition

Location: City-Wide

Project #:

Category: 1

Project Description

Acquisition of drainage easements throughout City. It is proposed that initially the City begin acquiring drainage easements for the major drainage ways for the Coffee Pot, Dry Creek (designated together as the Carol Canyon subbasin). Project would require identification of drainage ways to be acquired, sizing of easements, appraisal of easements, and offers to purchase easements in the City's name. Costs don't include major equipment acquisition. This assumes work is contracted out.

Project Justification

There are major drainage ways throughout the City that are identified only as Public Drainage Easements. The primary responsibility for maintenance of these drainage ways lies with the property owner. For public safety, and maintenance resources it may be better for the City of Sedona to own and maintain these drainage ways. City ownership will help to assure more uniform maintenance of major drainage ways, which should reduce the adverse impact of major storms on areas through the City. Maintenance will increase operating expenditures. The expenditures would be for either additional personnel and equipment or additional maintenance contracts. The City Engineer prefers to use the maintenance contract to reduce the need for owning large pieces of equipment. Initial maintenance of the channels may incur high costs in order to bring channels to a standard. The ongoing annual maintenance costs should be less than the initial. *In FY 11/12 these funds were used for survey related to AAA Industrial Area drainage. FY 12/13 funding is being used for acquisition of a drainage channel along Coffee Pot Drive adjacent to the Casita Bonita Condos development.*

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Land	Impact Fees	Carryover	\$19,855	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$69,855
Total Budget			\$19,855	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$69,855

Total Operating Impacts														
Personnel Costs				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Stanley Steamer Crossing
Project #:
Location: Maxwell Drive through Stanley Steamer to Forest Service
Category: 1

Project Description

This project involves the construction of an outfall into the forest service area. It includes improving the drainage into a storm drain facility constructed with the Tierra Verde Subdivison. The work would extend from Maxwell Drive south to the Forest Service Area.

Project Justification

This is the downstream end of a storm drainage system extending from Stanley Steamer to the North Star Lane/Thunder Mountain Road intersection. Flooding has occurred in storms rated at less than 25-year frequency in 2011 and 2012 from the Maxwell Road area south. Because the outfall of this project is in the Forest Service Area as is the nearby AAA Industrial Area drainage project it seemed cost efficient to pursue this project at the same time as the AAA Industrial Area project. Doing downstream work helps the City to be more responsive to upstream flooding issues.



STANLEY STEAMER
STORM DRAIN
CROSSING

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design		New	\$80,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$95,000
Easements		New	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Environmental		New	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Construction		New	\$0	\$360,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$360,000
Art		New	\$0	\$3,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,600
Chargebacks			\$0	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000
Total Budget			\$90,000	\$381,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$471,600

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

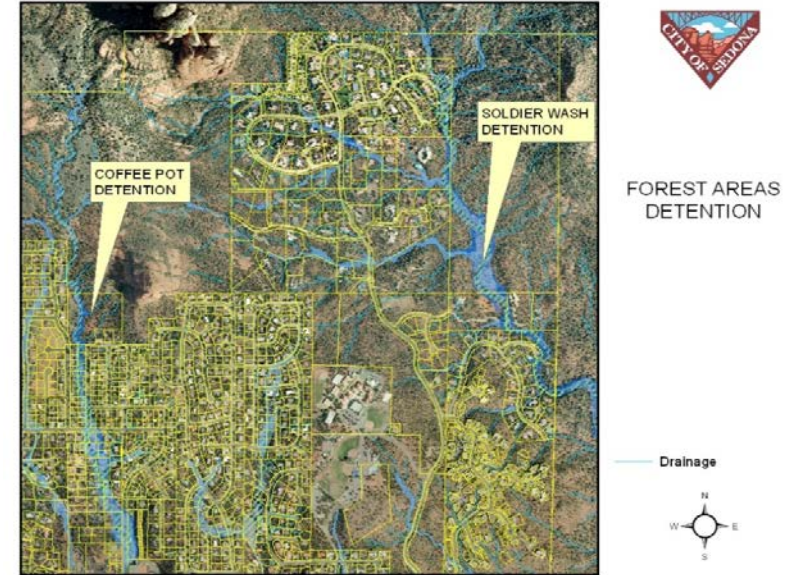
Project Title: Forest Areas Detention Study
Project #:
Location: Upper Drainage Basin Areas in USFS
Category: 1

Project Description

Complete a study to determine if detention basins in the upper Coffee Pot and Soldier Wash drainage basins would be feasible.

Project Justification

If the detention basins are feasible, it could allow the City to more quickly address flooding in the urban areas, by reducing flows in the upper basins. It may also reduce the cost of infrastructure necessary downstream. This will require coordination with the USFS and other state and county agencies.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	New	\$0	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000
Total Budget			\$0	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Storm Drainage Master Plan Update

Location: City-Wide

Project #:

Category:

Project Description

Complete an update of the 2005 Storm Water Master Plan. This will include looking at the hydrology, and facility improvements and priorities. This will also account for the infrastructure completed since the 2005 plan was complete.

Project Justification

Master plans are typically updated every 5 to 10 years. Since the 2005 plan was complete, major infrastructure has been added to the City's storm drainage system. To program improvement projects, it is necessary to account for the improvements and changes to the storm drainage system, that have occurred since the last update. In addition, since the 2005 plan was complete, priorities for storm drainage construction may have changed, new priorities will be reflected by updating the plan. In FY20, the additional funds will be for a minor update to the master plan.

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	New	\$0	\$0	\$350,000	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$450,000
Total Budget			\$0	\$0	\$350,000	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$450,000

Total Operating Impacts														
Personnel Costs				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Coffee Pot Drainage Basin - SR 89A Crossing

Location: Coffee Pot Rd / SR 89A

Project #:

Category:

Project Description

Design and installation of Storm Drainage Improvements at the Coffee Pot Road / SR 89A Crossing. The adequacy of capacity of this existing infrastructure is being studied in FY 2012/2013, due to conflicting information suggesting the capacity may be adequate, which is contrary to the position of the 2005 Storm Drainage Master Plan. This project is proposed to account for the possibility that the FY 2012/2013 study may find the infrastructure inadequate. The design would be in FY 2019/2020 and construction would be in FY 2020/2021. In this phase of construction, within the Coffee Pot Drainage Basin, capacity of existing drainage improvements would be increased at the Coffee Pot Road/SR 89A Crossing. The outcome of the FY2012/2013 Coffee Pot Road / SR 89A Crossing Study and the Forest Area Detention Study Project in FY 2014/2015 will have a direct impact on the size and extent of the improvements required in this area.

Project Justification

The 2005 Storm Drainage Master Plan identified this work. Storm drainage improvements upstream will reduce damages from flooding, prevent natural erosion from occurring and control silt runoff. These improvements are required to provide downstream capacity and allow capacity increasing improvements for the Coffee Pot Road Area. This project is the southern portion of project CP-C4, as identified in the Storm Water Master Plan.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	New	\$25,000	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$125,000
Chargebacks	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arts	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500	\$0	\$0	\$0	\$0	\$4,500
Construction	Grants	New	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$400,000
Construction	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Land	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$25,000	\$0	\$0	\$0	\$0	\$100,000	\$454,500	\$0	\$0	\$0	\$0	\$579,500

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Dry Creek Drainage Basin - SR 89A Crossing

Location: Dry Creek Rd / SR 89A

Project #:

Category:

Project Description

Design and installation of Storm Drainage Improvements at the Dry Creek Road / SR 89A Crossing. The design would be in FY 2019/2020 and construction would be in FY 2020/2021. In this phase of construction, within the Dry Creek Drainage Basin, capacity of existing drainage improvements would be increased at the Dry Creek Road/SR 89A Crossing. This will also include relocating the northeast traffic signal pole and widening of the north side of the intersection for the northbound lane.

Project Justification

The 2005 Storm Drainage Master Plan identified this work. Storm drainage improvements at this location will reduce damages from flooding, prevent natural erosion from occurring and control silt runoff. The intersection improvements, including relocating the northeast traffic signal pole and widening the northbound lane will improve safety. The arm of this traffic signal pole has been hit by trucks on numerous occasions. This project is identified in the Storm Water Master Plan as DC-C2.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Design	Grants	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Chargebacks	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arts	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500	\$0	\$0	\$0	\$4,500
Construction	Grants	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$400,000
Construction	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
Land	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$454,500	\$0	\$0	\$0	\$554,500

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Coffee Pot Drainage Basin - Casa Bonita Channel

Location: Casa Bonita Condominium Subdivision

Project #:

Category:

Project Description

Design and installation of Storm Drainage Improvements at the Casa Bonita Channel, adjacent to Coffee Pot Road. This includes the inlet to the Basha's Shopping Center Storm Drain System. Minor design and construction would be completed in FY 2017/2018, to restore the channel to existing condition, prior to being damaged in a storm in September 2009. This will study and consider the ultimate design concept to reduce rework necessary when the full capacity design is completed in FY 2019/2020 and construction is completed in FY 2020/2021. The outcome of the Forest Area Detention Study Project in FY 2014/2015 will have a direct impact on the size and extent of the improvements required in this area. City staff is currently working, in FY 2012/2013, on acquiring an easement for this drainage facility area.

Project Justification

The 2005 Storm Drainage Master Plan did not identify this work, as it was private. The adequacy of capacity of this existing infrastructure is unknown at this time. This project is proposed as a Capital Improvement Project due to the required improvements upstream and downstream of this area. In order to make the public improvements upstream of this area, analysis of the adequacy of this facility is necessary. Storm drainage improvements will reduce damages from flooding, prevent natural erosion from occurring and control silt runoff at the Casa Bonita Channel. These improvements are required to provide downstream capacity, to allow capacity to be increased for the Coffee Pot Road Crossing. This project is identified in the Storm Water Master Plan as the northern portion of CP-C4.



CASA BONITA CHANNEL

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$20,000	\$100,000	\$0	\$0	\$0	\$0	\$120,000
Chargebacks	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arts	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$1,000	\$0	\$4,500	\$0	\$0	\$0	\$5,500
Construction	Grants	New	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$400,000	\$0	\$0	\$0	\$500,000
Construction	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
Contingency	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$0	\$0	\$121,000	\$100,000	\$454,500	\$0	\$0	\$0	\$675,500

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Coffee Pot Drainage Basin - Coffee Pot Road Crossing

Location: Coffee Pot Road

Project #:

Category:

Project Description

Design and installation of Storm Drainage Improvements at the Coffee Pot Road Crossing. The design would be in FY 2019/2020. Construction would be in FY 2020/2021. In this phase of construction, within the Coffee Pot Drainage Basin, capacity of existing drainage improvements would be increased at the Coffee Pot Road Crossing. The outcome of the Forest Area Detention Study Project in FY 2014/2015 will have a direct impact on the size and extent of the improvements required in this area.

Project Justification

The 2005 Storm Drainage Master Plan identified this work. Storm drainage improvements will reduce damages from flooding, prevent natural erosion from occurring and control silt runoff at the Coffee Pot Road Crossing. These improvements are required to provide downstream capacity, to allow capacity to be increased for the Grasshopper Lane Area and Jackrabbit Lane Crossing improvements. This project is identified in the Storm Water Master Plan as CP-C5.



COFFEE POT ROAD CROSSING

Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Design	Grants	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Chargebacks	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arts	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0	\$0	\$2,000
Construction	Grants	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$200,000
Land	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$202,000	\$0	\$0	\$0	\$302,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Coffee Pot Drainage Basin - Jackrabbit Lane Crossing

Location: Jackrabbit Lane

Project #:

Category:

Project Description

Design and installation of Storm Drainage Improvements at the Jackrabbit Lane Crossing. The design would be in FY 2019/2020. Construction would be in FY 2020/2021. In this phase of construction, within the Coffee Pot Drainage Basin, capacity of existing drainage improvements would be increased at the Jackrabbit Lane Crossing. The outcome of the Forest Area Detention Study Project in FY 2014/2015 will have a direct impact on the size and extent of the improvements required in this area.

Project Justification

The 2005 Storm Drainage Master Plan identified this work, however, it is identified as private. This project is proposed as a Capital Improvement Project due to the required improvements upstream and downstream of this area. In order to make the public improvements upstream of this area, these proposed improvements are necessary. Storm drainage improvements will reduce damages from flooding, prevent natural erosion from occurring and control silt runoff at the Jackrabbit Lane Crossing. These improvements are required to provide downstream capacity, to allow capacity to be increased for the Grasshopper Lane Area improvements. This project is identified in the Storm Water Master Plan as CP-C5A.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$55,000	\$0	\$0	\$0	\$0	\$55,000
Design	Grants	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Chargebacks	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arts	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0	\$0	\$1,500
Construction	Grants	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$150,000
Land	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0	\$5,000
Contingency	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$0	\$0	\$0	\$60,000	\$151,500	\$0	\$0	\$0	\$211,500

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Coffee Pot Drainage Basin - Grasshopper Area Drainage

Location: Grasshopper Lane

Project #:

Category:

Project Description

Design and installation of Storm Drainage Improvements in the Grasshopper Lane Area. The design would be in FY 2020/2021. Construction would be in FY 2021/2022. In this phase of construction, within the Coffee Pot Drainage Basin, capacity of existing drainage improvements would be increased from the area to the southern end, at the Grasshopper Lane Crossing, to the upper end of Grasshopper Lane, at South Little Elf Drive. The outcome of the Forest Area Detention Study Project in FY 2014/2015 will have a direct impact on the size and extent of the improvements required in this area.

Project Justification

The 2005 Storm Drainage Master Plan identified this work. The scope of improvements included in this project is greater than what was included in the 2005 Plan in that this project will include acquiring private property and extending the storm drain system through the developed area, rather than only including the public right of way area. Storm drainage improvements will reduce damages from flooding, prevent natural erosion from occurring and control silt runoff in the Grasshopper Lane area. These improvements are required to provide downstream capacity, to allow capacity to be increased for the Little Elf Area improvements. This project is identified in the Storm Water Master Plan as CP-C6,C7, with portions of private property between the two projects.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000	\$0	\$0	\$0	\$70,000
Design	Grants	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Chargebacks	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arts	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,500	\$0	\$0	\$3,500
Construction	Grants	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$350,000	\$0	\$0	\$350,000
Construction	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$30,000
Contingency	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$353,500	\$0	\$0	\$453,500

Total Operating Impacts													
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Coffee Pot Drainage Basin - Little Elf Area Drainage

Location: Little Elf Drive

Project #:

Category: 1

Project Description

Design and installation of Storm Drainage Improvements in the Little Elf Drive Area. The design would be in FY 2021/2022. Construction would be in FY 2022/2023. In this phase of construction, within the Coffee Pot Drainage Basin, capacity of existing drainage improvements would be increased from the area just south of Sanborn Drive to the upper end of the developed portion of this basin. The outcome of the Forest Area Detention Study Project in FY 2014/2015 will have a direct impact on the size and extent of the improvements required in this area.

Project Justification

The 2005 Storm Drainage Master Plan identified this work. The scope of improvements included in this project is much greater than what was included in the 2005 Plan in that this project will include acquiring private property and extending the storm drain system to the upper end of the developed area, rather than only including the public right of way area. Storm drainage improvements will reduce damages from flooding, prevent natural erosion from occurring and control silt runoff in the Little Elf Drive area. These improvements are the final major improvements programed in the Coffee Pot Drainage Basin. This project is identified in the Storm Water Master Plan as CP-C8.



LITTLE ELF AREA DRAINAGE

Drainage



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Design	Grants	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000
Chargebacks	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arts	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$10,000
Construction	Grants	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$400,000
Construction	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600,000	\$0	\$600,000
Land	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000
Contingency	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$1,010,000	\$0	\$1,210,000

Total Operating Impacts													
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: WW Effluent Disposal - Wetlands

Project #:

Location: Wastewater Treatment Plant

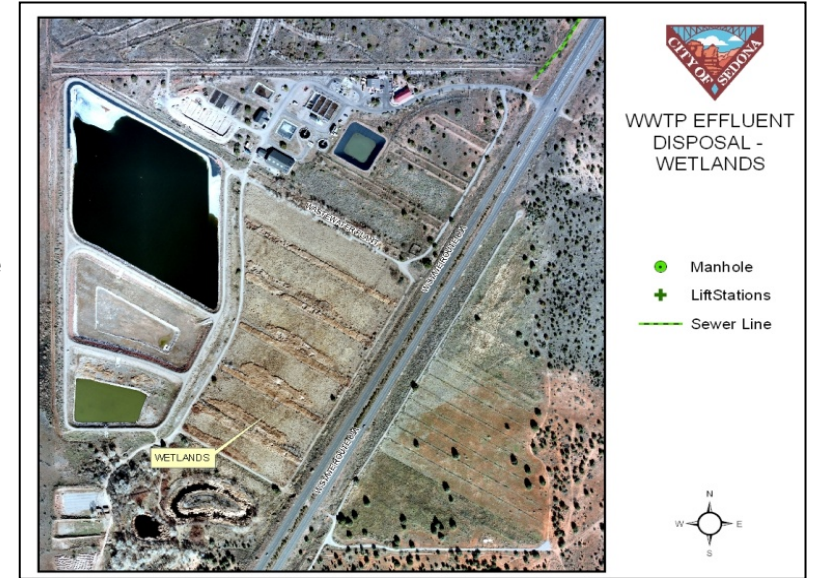
Category: 2

Project Description

Construction of the wetlands was completed in FY11/12. Additional plantings in the riparian upland zone were not installed with the initial construction. This project includes the planting in the riparian upland zone of the existing wetlands, as well as design and construction of additional wetlands areas in FY2015, FY2016, and FY2017.

Project Justification

The installation of additional planting will aid in the uptake of treated effluent in the wetlands and will reduce the amount of treated effluent that is disposed of by spray irrigation. The plants will require initial weekly watering until the plants are established. The watering is currently being done by volunteers, however the current wastewater staff may need to occasionally perform watering duties.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	WW Revenue	Carryover	\$170,760	\$0	\$950,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,120,760
Chargebacks	WW Revenue	Carryover	\$0	\$0	\$38,000	\$56,250	\$87,500	\$0	\$0	\$0	\$0	\$0	\$0	\$181,750
Construction	WW Revenue	Carryover	\$1,470,964	\$0	\$0	\$2,500,000	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$6,470,964
Construction	Grant	Carryover	\$16,275	\$8,625	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,900
Total Budget			\$1,657,999	\$8,625	\$988,000	\$2,556,250	\$2,587,500	\$0	\$0	\$0	\$0	\$0	\$0	\$7,798,374

Total Operating Impacts													
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$175,000
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$175,000

Project Title: Wastewater Effluent Management- Injection/Recharge

Location: Wastewater Treatment Plant

Project #:

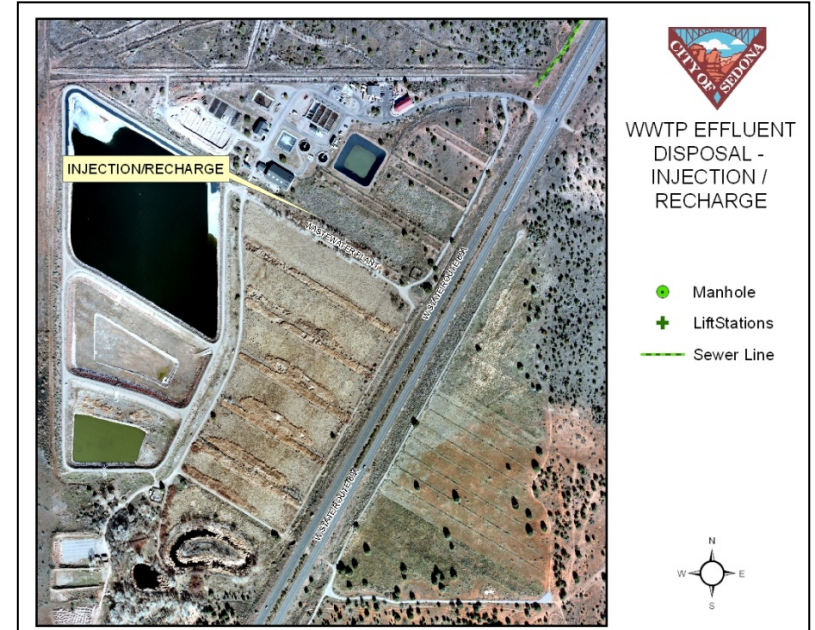
Category: 1

Project Description

This project would allow the City to dispose of one to two million gallons per day of treated wastewater by recharging the Verde River Aquifer. The recharge will add water to the Verde River Basin in a manner that will allow for its reuse over time by properties developing within the Verde River Basin. This project would reduce the area used for the current method used to dispose of treated wastewater by spray irrigation from approximately 300 acres to about 50 acres. To do this, the City will need to treat its water to appropriate quality for recharge, pipe the water to the Verde River Basin, and pump the water into the underground aquifer on property it will need to purchase as a recharge station site. As the water is pumped into the ground, the City expects to receive water credit allocations from the Arizona Department of Water Resources for a percentage of the water being placed into storage.

Project Justification

The City's Wastewater Treatment Plant is approaching treatment capacity. After about 2,500 new connections the current treatment plant will not be able to handle any more inflow of sewer water from the community. Recharge (more treatment of the effluent) would provide more capacity for inflow and lengthen the life of the existing treatment plant. Increasing capacity at the plant also reduces the risk of overflow or plant failure. If no new mechanism for disposing of effluent is found, the other option is to expand the plant, a very expensive venture with far less tangential benefit than recharge. Finding a way to dispose of treated wastewater on a permanent basis, other than by spray irrigation, will free up land at the Wastewater Reclamation Plant for other, as yet undetermined, uses. City staff will need to maintain the recharge piping, pumps, and recharge area. Also, there will be a need to track the credits generated and their use.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Chargebacks	WW Revenue	Carryover	\$0	\$48,125	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$48,125
Construction	WW Revenue	Carryover	\$1,332,907	\$893,897	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,226,804
Environmental	WW Revenue	Carryover	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000
Design	WW Revenue	Carryover	\$269,935	\$508,561	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$778,496
Contingency	WW Revenue	Carryover	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Total Budget			\$1,602,842	\$1,675,583	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,278,425

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$500,000
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$500,000

Project Title: WWTP Future Effluent Management - Optimization

Location: Wastewater Treatment Plant

Project #:

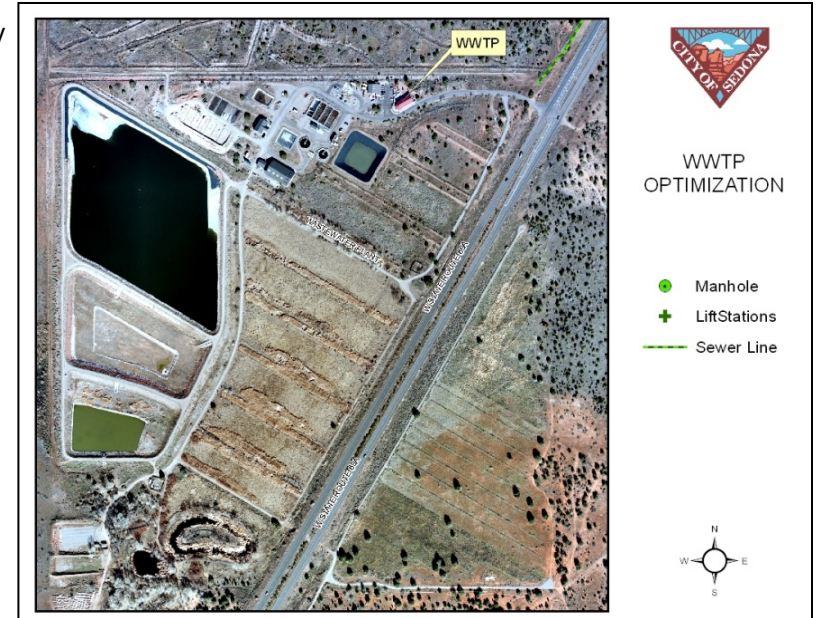
Category: 1

Project Description

This project provides appropriation authority for future effluent management. This will likely be some combination of disposal of effluent through recharging the Verde River Aquifer as well as possible expansion of the Wetlands. The Optimization Project includes methods of effluent management at the study level. The project will look at the effectiveness of each method of effluent disposal and recommend the best method or combination of methods based on the analysis. Design of projects for construction has been separated into individual projects (see WWTP Effluent Disposal - Wetlands and WWTP Effluent Disposal - Injection/Recharge). Because both the injection/recharge and wetlands projects are in pilot/testing stages now, City staff will need to continue testing and monitoring to determine the effectiveness of both potential effluent disposal methods. As we obtain data from both methods, we will be able to determine the appropriate mix of these and other potential disposal methods.

Project Justification

The City's Wastewater Treatment Plant is approaching treatment capacity. After about 2,500 new connections the current treatment plant will not be able to handle any more inflow of sewer water from the community. Recharge (more treatment of the effluent) would provide more capacity for inflow and lengthen the life of the existing treatment plant. Increasing capacity at the plant also reduces the risk of overflow or plant failure. If no new mechanism for disposing effluent is found, the other option is to expand the plant, a very expensive venture with far less tangential benefit than recharge. Finding a way to dispose of treated wastewater on a permanent basis, other than by spray irrigation, will free up land at the Wastewater Reclamation Plant for other, as yet undetermined, uses. City staff will need to maintain the recharge piping, pumps, and recharge area. Also, there will be a need to track the credits generated and their use.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Chargebacks	WW Revenue	Carryover	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	WW Revenue	Carryover	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental	WW Revenue	Carryover	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design	WW Revenue	Carryover	\$834,180	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$909,180
Contingency	WW Revenue	Carryover	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$834,180	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$909,180

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: WWTP Capacity Enhancements - Upgrades

Project #: 2012-117

Location: Wastewater Treatment Plant

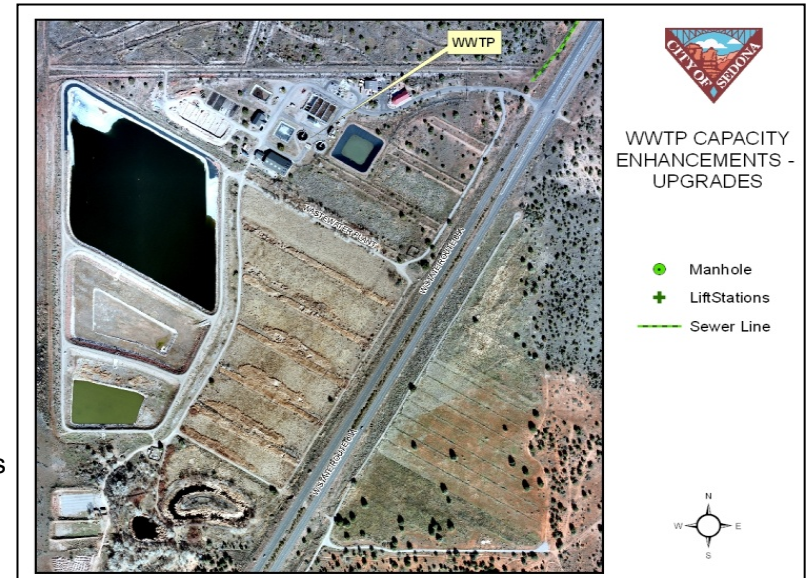
Category: 1

Project Description

Upgrade treatment plant capacity to be able to achieve adequate treatment of 2.0 MGD with appropriate system redundancy and operational flexibility. Future projects are anticipated to be an additional secondary clarifier (FY14/15 Design & FY15/16 Construction), an additional blower (FY15/16 Design & FY16/17 Construction), and conversion of the secondary EQ Basin to an aerobic digester (FY16/17 Design & FY17/18 Construction).

Project Justification

In 2010 Carollo Engineers conducted an evaluation of the plant process. Based upon influent strengths it was observed that the reliable capacity of the plant is 1.5 MGD rather than the 2.0 MGD it had been designed for. The limiting factor occurs when system components must be taken down for maintenance the capacity of the plant can drop below 2.0 MGD.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Chargebacks	WW Revenue	New	\$22,250	\$41,875	\$26,200	\$11,250	\$13,000	\$0	\$0	\$0	\$0	\$0	\$0	\$114,575
Construction	WW Revenue	New	\$0	\$0	\$1,435,000	\$385,000	\$487,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,307,000
Design	WW Revenue	Carryover	\$92,866	\$637,906	\$35,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$815,772
Contingency	WW Revenue	New	\$0	\$130,000	\$30,000	\$25,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$285,000
Total Budget			\$115,116	\$809,781	\$1,526,200	\$471,250	\$600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$3,522,347

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$50,000	\$40,000	\$40,000	\$40,000	\$80,000	\$370,000	
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Totals	\$0	\$0	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$50,000	\$40,000	\$40,000	\$40,000	\$80,000	\$370,000	

Project Title: Wastewater Pump Station at Back O Beyond

Project #:

Location: Back O Beyond

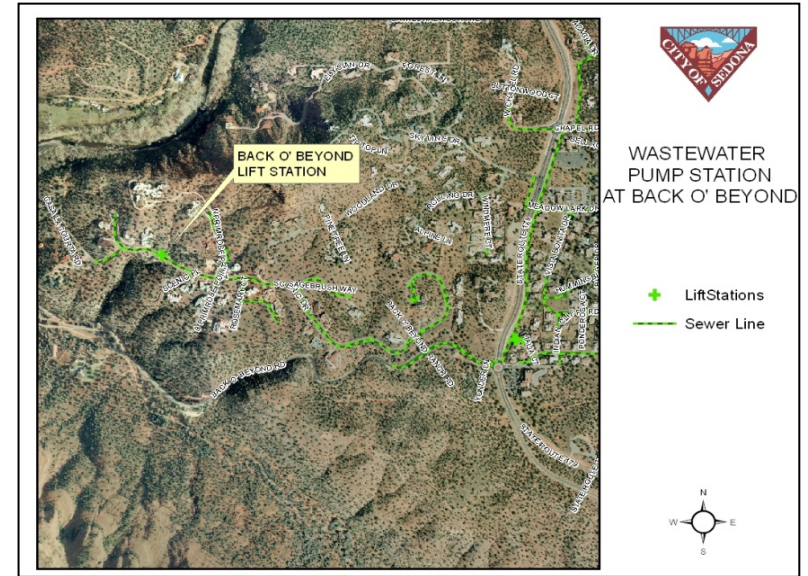
Category: 1

Project Description

Replace Environmental 1 (E1) pump in Back O' Beyond with a new pump station.

Project Justification

The Environmental 1 pump station at Back O' Beyond is a residential quality pump. It is not adequate for this multiple residence application. It frequently fails and plugs. It is not constructed in an accessible manner and is difficult to maintain. Replacing the E1 with a small pump station similar to the new Fox station in Chapel will reduce maintenance costs, help prevent spills, and be consistent in equipment to the other minor pump stations. This will reduce the number of backup pumps that must be in inventory for replacement, since most stations will use the same pump. It would be fitted with the Omni alarm system to provide on-line monitoring of flows, alarms and pump efficiency. **FY 13/14 Carryover is due to final cost estimate exceeding budget and therefore being postponed in order to cover budget deficit in the following fiscal year.**



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design		Carryover	\$24,000	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$26,000
Chargebacks		Carryover	\$2,025	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,025
Construction		Carryover	\$45,000	\$95,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$140,000
Total Budget			\$71,025	\$97,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$168,025

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: WW Master Plan

Location: Citywide

Project #:

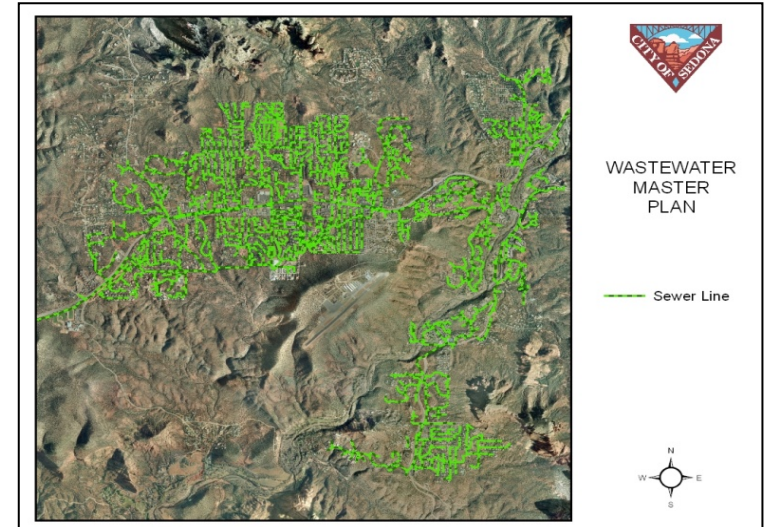
Category: 1

Project Description

This project would update the wastewater master plan for the collection system

Project Justification

The existing master plan is over 10 years old - the collection system has expanded and the long term plans for further expansion of the system have changed. In addition, since the 2002 plan was completed, the City is no longer under a consent decree by ADEQ and therefore the City's priorities have changed. This update will reflect the new priorities and help plan future projects and budgeting for the 10 year CIP. The funds allocated in FY2019 are for a 5-year update to the master plan, which will be minor.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Master Plan	WW Revenue	New	\$0	\$0	\$200,000	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$300,000
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: WWTP New Headworks Installation

Project #:

Location: Wastewater Treatment Plant

Category: 1

Project Description

The wastewater treatment plant headworks is the original structure and is showing signs of deterioration. This project will provide design and construction of a replacement headworks.

Project Justification

The concrete structure at the headworks is already showing excessive deterioration due to the hydrogen sulfide, and while patch repairs and increased attention to the odor control system will extend the life of this structure, providing for a new headworks is more ideal for treatment sustainability with minimal O&M impacts. In the design, adequate and more efficient fine screening, odor control and grit removal will aid in less wear and tear of downstream equipment and processes while reducing hydrogen sulfide concentrations extending the life of this new structure.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	WW Revenue	New	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Chargebacks	WW Revenue	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	WW Revenue	New	\$0	\$0	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$1,500,000
Contingency	WW Revenue	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$0	\$100,000	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$1,600,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Mystic Hills Lift Station Access Improvement

Project #:

Location: West Mallard Drive

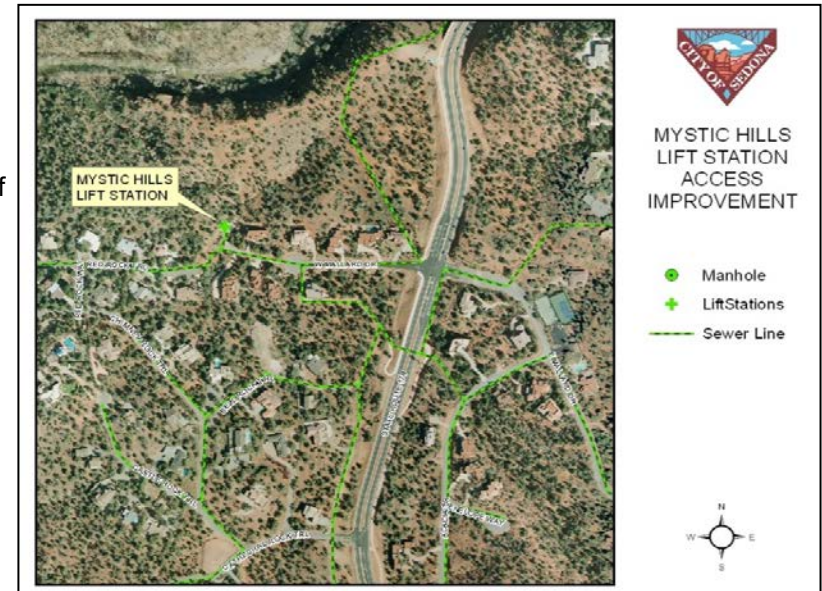
Category:

Project Description

Development of plans, specifications and cost estimate to improve the low water crossing at the west end of West Mallard Drive, for the driveway leading to the Mallard Wastewater Lift Station. Corps of Engineer requirements will be determined and right of way needs will be defined. Coconino County Flood Control Grant Funds may be considered for this project.

Project Justification

This project will develop a design and costs to improve public road ingress and egress to the Mallard Wastewater Lift Station during the summer monsoon season. During summer monsoon storms this area has been isolated at times and road embankment is undermined and requires repair. This project provides drainage improvements not shown in the storm drainage master plan, and mainly benefits access to the wastewater lift station, as such it would be considered primarily a wastewater improvement project.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Design	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design	Grants	New	\$0	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Chargebacks	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arts	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	Grants	New	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Construction	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$0	\$0	\$120,000	\$0	\$0	\$0	\$0	\$0	\$120,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: Major Collection System Rehabilitation or Extension

Project #:

Location: City-Wide

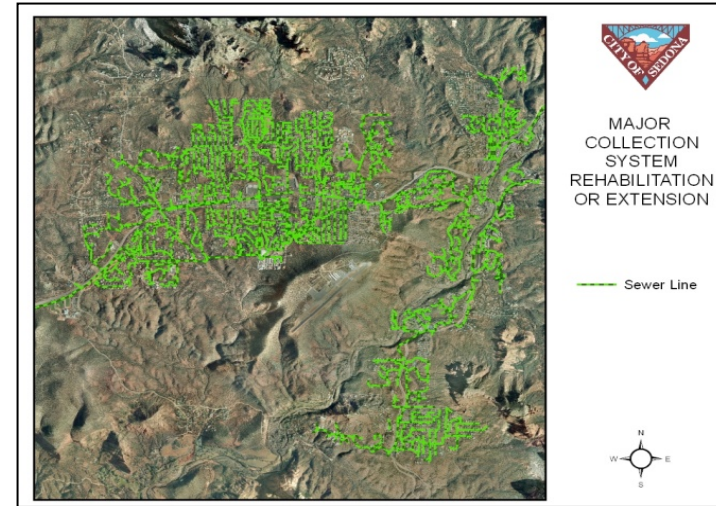
Category: 2

Project Description

This project would rehabilitate and/or extend the major collection system throughout the City.

Project Justification

As the collection system ages, rehabilitation of the sewer mains will be needed on a yearly basis. The need for rehabilitation will be identified through scheduled CCTV of the system and can range from minor repairs to replacement of the lines. As flows increase to the treatment plant, an extension of the collection system may also be necessary to facilitate the increase.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Chargebacks	WW Revenue	Carryover	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
Construction	WW Revenue	Carryover	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000
Environmental	WW Revenue	Carryover	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design	WW Revenue	Carryover	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000
Total Budget			\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000

Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Title: WWTP Reservoir #2 Liner

Location: Wastewater Treatment Plant

Project #:

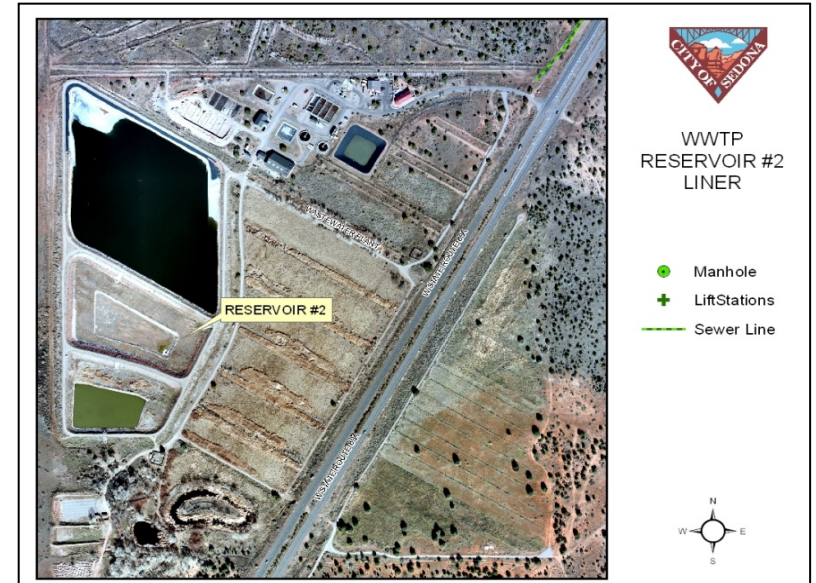
Category: 3

Project Description

Install synthetic liner in Wastewater storage reservoir #2.

Project Justification

Wastewater irrigation flows are at capacity in the winter when evapotranspiration is at a minimum and when rainy or freezing weather does not allow irrigation. In 2010, Reservoir #1 reached full capacity and overflowed into Reservoir #2. Storage of effluent is allowed by the facility's APP permit if "used in such a manner, including the installation of liners if necessary, as not to cause spills, day-lighting, ponding (outside of the reservoirs)" The reservoir does not currently comply with this requirement. Therefore, storage of effluent in Reservoir #2 does not comply with the APP requirements. Based on the current progress of the effluent management program seeking an alternate effluent discharge point than irrigation, it is expected to be 2 years before an alternate discharge point is available. Irrigation disposal capacity may decrease as salts continue to build up in the irrigation soils, and it is very likely that winter discharges into Reservoir may occur during winter months. The City of Sedona is complying with ADEQ's informal request to address this situation, but technical considerations and permitting time-frames necessarily make this a long term project. Interim action will help maintain permit compliance. Reservoir #2 has approximately 6.5 acres of surface area and would provide 28 million gallons of additional storage capacity (nearly one month effluent flow). This capacity would be adequate to provide adequate winter storage for several years since current growth is slow and is not expected to increase significantly in the near future since there is no large sewer extension currently planned.



Category	Funding Source	Carryover/ New	Prior Yr	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Contingency	WW Revenue	New	\$0	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Chargebacks	WW Revenue	New	\$0	\$0	\$8,500	\$22,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$31,000
Design	WW Revenue	New	\$0	\$0	\$87,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$87,500
Construction	WW Revenue	New	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000
Total Budget			\$0	\$0	\$221,000	\$1,022,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,243,500

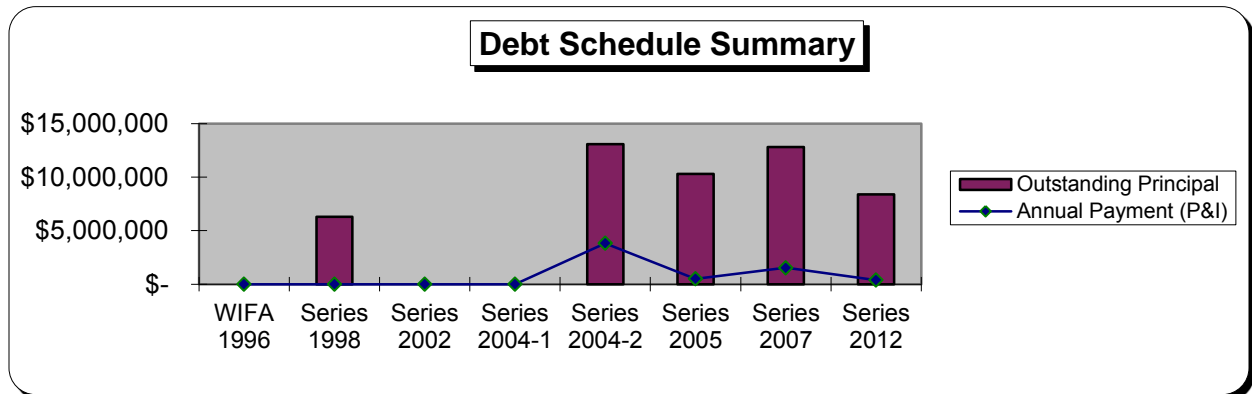
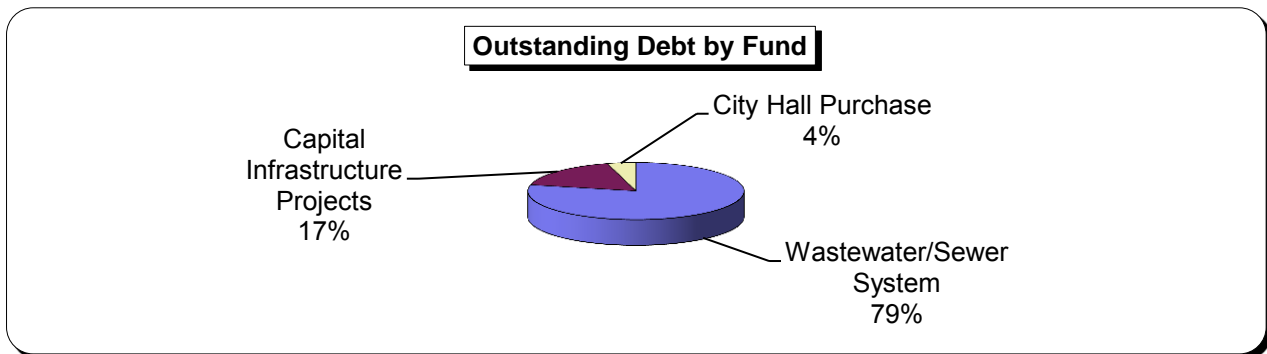
Total Operating Impacts														
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

DEBT SERVICE

While the City of Sedona has been using pay-as-you-go funding for capital projects in recent years, the City has assumed debt in the past to fund the construction of capital projects. The majority of prior year's debt issuance has been for construction of the wastewater treatment system. A small percentage of the outstanding debt comes from the purchase of the City Hall campus. The chart below represents the percentage of outstanding debt for various categories of projects as of June 30, 2013

The Arizona Constitution limits the City's bonded debt capacity (outstanding principal) to a certain percentage of the City's secondary assessed valuation for General Obligation (G.O.) bonds. The City of Sedona has approximately \$50,000,000 in outstanding debt. The Constitution states that for general municipal purposes, the City cannot incur a debt exceeding 6% of the assessed valuation of taxable property. Additional bonds amounting to 20% of the assessed valuation of taxable property can be issued for water, lighting and sewer projects, and for the acquisition and development of land for open space preserves, parks, playgrounds and recreational facilities. The City's current bond holdings do not include G.O. bonds and, therefore, are not subject to debt limitation.

The below information summarizes the total outstanding principle and interest on current City debt obligations for the next thirteen years, which is when all current outstanding debt will be retired.



The following tables detail each outstanding debt issue, including type of debt instrument, dates of issuance and/or refinance, principle and interest payments, and purpose of the debt.

**Wastewater Municipal Property Corporation
Series 1998
(Dated August 1, 1998)**

Fiscal Year	Principal	CIB's	CAB's	Total Debt Service Requirements
1998/99	-	1,595,728	-	1,595,728
1999/00	-	1,740,794	-	1,740,794
2000/01	-	1,740,794	-	1,740,794
2001/02	-	1,740,794	-	1,740,794
2002/03	-	1,740,794	-	1,740,794
2003/04	-	1,740,794	-	1,740,794
2004/05	-	231,961	-	231,961
2005/06	175,000	463,923	-	638,923
2006/07	185,000	456,223	-	641,223
2007/08	205,000	447,990	-	652,990
2008/09	-	438,663	-	438,663
2009/10	-	438,663	-	438,663
2010/11	-	438,663	-	438,663
2011/12	-	219,331	-	219,331
2012/13	-	-	-	-
2013/14	-	-	-	-
2014/15	-	-	-	-
2015/16	-	-	-	-
2016/17	-	-	-	-
2017/18	-	-	-	-
2018/19	-	-	-	-
2019/20	1,400,000	-	2,910,000	4,310,000
2020/21	1,330,000	-	2,980,000	4,310,000
2021/22	1,255,000	-	3,055,000	4,310,000
2022/23	1,190,000	-	3,120,000	4,310,000
2023/24	1,130,000	-	3,180,000	4,310,000
Total:	6,870,000	13,435,115	15,245,000	35,550,115

The above table (i) refinances all of the City's outstanding Certificate of Participation, Series 1993 (ii) refinances all of the outstanding Series 1995 (iii) refinances all of the outstanding Series 1997 and (iv) approximately \$29.8 million new money for Wastewater system.

General Fund
Excise Tax Revenue Bonds
Second Series 2004
(Dated October 1, 2004)

Fiscal Year	Principal	Interest	Total GF
2004/05	95,000	131,098	226,098
2005/06	-	172,898	172,898
2006/07	305,000	172,898	477,898
2007/08	310,000	166,035	476,035
2008/09	320,000	158,285	478,285
2009/10	325,000	148,685	473,685
2010/11	340,000	138,123	478,123
2011/12	355,000	126,223	481,223
2012/13	330,000	112,910	442,910
2013/14	330,000	96,410	426,410
2014/15	345,000	79,910	424,910
2015/16	345,000	62,660	407,660
2016/17	380,000	45,410	425,410
2017/18	395,000	30,210	425,210
2018/19	380,000	15,200	395,200
Total:	4,555,000	1,656,955	6,211,955

Refunding the outstanding balance of Series 1999 includes debt for purchase of City Hall complex.

Wastewater Fund
Excise Tax Revenue Bonds
Second Series 2004
(Dated October 1, 2004)

Fiscal Year	Principal	Interest	Total WW
2004/05	-	498,638	498,638
2005/06	-	664,850	664,850
2006/07	-	664,850	664,850
2007/08	-	664,850	664,850
2008/09	-	664,850	664,850
2009/10	-	664,850	664,850
2010/11	-	664,850	664,850
2011/12	-	664,850	664,850
2012/13	2,970,000	664,850	3,634,850
2013/14	3,130,000	516,350	3,646,350
2014/15	2,790,000	359,850	3,149,850
2015/16	3,585,000	220,350	3,805,350
2016/17	1,385,000	55,400	1,440,400
Total:	13,860,000	6,969,388	20,829,388

Refunding a partial of Series 1998.

**Excise Tax Revenue Bonds
Series 2005
(Dated May 1, 2005)**

Fiscal Year	Principal	Interest	Total Debt Service Requirements
2004/05	165,000	89,173	254,173
2005/06	-	530,088	530,088
2006/07	-	530,088	530,088
2007/08	-	530,088	530,088
2008/09	205,000	530,088	735,088
2009/10	220,000	523,938	743,938
2010/11	215,000	516,238	731,238
2011/12	210,000	508,713	718,713
2012/13	-	500,838	500,838
2013/14	-	500,838	500,838
2014/15	-	500,838	500,838
2015/16	-	500,838	500,838
2016/17	2,335,000	500,838	2,835,838
2017/18	3,875,000	407,438	4,282,438
2018/19	4,080,000	204,000	4,284,000
Total:	11,305,000	6,874,042	18,179,042

The above table indicates refunds a partial of Series 1998.

**Wastewater Fund
Series 2007**

Fiscal Year	Principal	Interest	Total WW Debt Service Requirements
7/1/08	895,000.00	228,205.83	-
1/1/09	-	174,950.00	1,123,205.83
7/1/09	775,000.00	174,950.00	174,950.00
1/1/10	-	159,450.00	949,950.00
7/1/10	805,000.00	159,450.00	159,450.00
1/1/11	-	143,350.00	964,450.00
7/1/11	840,000.00	143,350.00	143,350.00
1/1/12	-	126,550.00	983,350.00
7/1/12	875,000.00	126,550.00	126,550.00
1/1/13	-	109,050.00	1,001,550.00
7/1/13	910,000.00	109,050.00	109,050.00
1/1/14	-	90,850.00	1,019,050.00
7/1/14	945,000.00	90,850.00	90,850.00
1/1/15	-	71,950.00	1,035,850.00
7/1/15	985,000.00	71,950.00	71,950.00
1/1/16	-	52,250.00	1,056,950.00
7/1/16	1,020,000.00	52,250.00	52,250.00
1/1/17	-	26,750.00	1,072,250.00
7/1/17	1,070,000.00	26,750.00	26,750.00
Total:	9,120,000.00	2,138,505.83	10,161,755.83

Wastewater Improvements: Projects included Chapel area sewer installation, State Route 179 utility relocation, and Major pump stations.

**Capital/General Fund
Series 2007**

Fiscal Year	Principal	Interest	Total GF Debt Service Requirements
7/1/08	-	239,539.95	-
1/1/09	-	202,428.13	239,539.95
7/1/09	-	202,428.13	202,428.13
1/1/10	-	202,428.13	202,428.13
7/1/10	-	202,428.13	202,428.13
1/1/11	-	202,428.13	202,428.13
7/1/11	-	202,428.13	202,428.13
1/1/12	-	202,428.13	202,428.13
7/1/12	-	202,428.13	202,428.13
1/1/13	-	202,428.13	202,428.13
7/1/13	-	202,428.13	202,428.13
1/1/14	-	202,428.13	202,428.13
7/1/14	-	202,428.13	202,428.13
1/1/15	-	202,428.13	202,428.13
7/1/15	-	202,428.13	202,428.13
1/1/16	-	202,428.13	202,428.13
7/1/16	-	202,428.13	202,428.13
1/1/17	-	202,428.13	202,428.13
7/1/17	-	202,428.13	202,428.13
1/1/18	-	202,428.13	202,428.13
7/1/18	715,000.00	202,428.13	202,428.13
1/1/19	-	188,128.13	917,428.13
7/1/19	745,000.00	188,128.13	188,128.13
1/1/20	-	172,762.50	933,128.13
7/1/20	780,000.00	172,762.50	172,762.50
1/1/21	-	156,187.50	952,762.50
7/1/21	810,000.00	156,187.50	156,187.50
1/1/22	-	135,937.50	966,187.50
7/1/22	850,000.00	135,937.50	135,937.50
1/1/23	-	114,687.50	985,937.50
7/1/23	890,000.00	114,687.50	114,687.50
1/1/24	-	92,437.50	1,004,687.50
7/1/24	930,000.00	92,437.50	92,437.50
1/1/25	-	69,187.50	1,022,437.50
7/1/25	980,000.00	69,187.50	69,187.50
1/1/26	-	47,137.50	1,049,187.50
7/1/26	1,025,000.00	47,137.50	47,137.50
1/1/27	-	24,075.00	1,072,137.50
7/1/27	1,070,000.00	24,075.00	24,075.00
Total:	8,795,000.00	6,289,183.81	13,990,108.81

Capital Infrastructure:

Project included Chapel area drainage, State Route 179, Improvements (pedestrian bridge, landscaping, lighting, etc.), Harmony-Windsong drainage project (partial)

Excise Tax Revenue Bonds
Series 2012
(Dated May 1, 2005)

Fiscal Year	Principal	Interest	Total Debt Service Requirements
2012	-	150,061	-
2013	-	377,775	150,061
2014	-	377,775	377,775
2015	-	377,775	377,775
2016	-	377,775	377,775
2017	-	377,775	377,775
2018	-	377,775	377,775
2019	-	377,775	377,775
2020	-	377,775	377,775
2021	-	377,775	377,775
2022	-	377,775	377,775
2023	-	377,775	377,775
2024	-	377,775	377,775
2025	4,105,000	377,775	377,775
2026	4,290,000	193,050	4,482,775
Total:	8,395,000	5,254,186	13,649,186

Partial refinancing of Series 1998.

GLOSSARY

ACCRUAL BASIS OF ACCOUNTING - A method of accounting in which revenues are recorded when measurable and earned, and expenditures (or expenses) are recognized when a good or service is used.

ACTIVITY - The purpose/activity or group of subactivities within a function/program for which the city is responsible.

ADOPTED BUDGET - Formal action made by City Council that sets the spending limits for the fiscal year.

ALLOCATION - Assigning one or more items of cost or revenue to one or more segments of an organization according to benefits received, responsibilities, or other logical measures of use.

ANNUALIZED COSTS - Operating costs incurred at annual rates for a portion of the prior fiscal year and which must be incurred at similar rates for the entire 12 months of the succeeding fiscal year.

APPROPRIATION - An authorization granted by the City Council to make expenditures and to incur obligations for purposes specified in the Appropriation Ordinance.

BALANCED BUDGET - A budget in which current revenues equal current expenditures. The State or local government may set the legal requirements for a balanced budget.

BED TAX - The City collects a 3 percent bed tax in addition to the City sales tax. The bed tax supports the General Fund. A portion of the bed tax is used to fund the Chamber Visitor Center.

BOND - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specific rate.

BONDS PROCEEDS - Debt issuances derived from the sale of bonds for the purpose of constructing major capital facilities.

BUDGET - A financial plan consisting of an estimate of proposed expenditures and their purposes for a given period and the proposed means of financing them.

BUDGETARY CONTROL - The control of management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

BUDGET MESSAGE - The opening section of the budget that provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations regarding the financial policy for the coming period.

CAPITAL FUND - The fund that accounts for the City's major capital and engineering studies. The Capital Fund



revenue is provided by a transfer of Sales Tax from the General Fund.

CAPITAL OUTLAY - Expenditures that result in the acquisition of or addition to fixed assets.

CAPITAL PROJECT - Any project having assets of significant value and having a useful life of three years or over. Capital projects include the purchase of land for design, engineering and construction of buildings and infrastructure items such as streets, bridges, drainage, street lighting, water system, etc. Capital projects are permanent attachments intended to remain to the land.

COMMODITIES - Expendable items used by operating or construction activities. Examples include office supplies, repair and replacement parts for equipment, fuels and lubricants, etc. Appendix G - Glossary

COMMUNITY FACILITIES DISTRICT FUND - The fund accounts for payments in lieu of sales tax from Time Share development agreements.

CONTINGENCY - Monies budgeted in the General Fund to be used to finance unforeseen expenditures.

CONTRACTUAL SERVICES - Contracted service used for operating or construction activities. Examples include Legal Fees, Postage & Freight, Rents, Utilities, and Debt Service costs.

DEBT SERVICE - Payment of principal, interest, and related service charges on obligations resulting from the issuance of bonds.

DEPARTMENT - A major administrative division of the City that indicates overall management responsibility for an operation or group of related operations within a functional area.

DEVELOPMENT IMPACT FEES - Fees assessed to offset costs incurred by the municipality in providing additional public services created by new development. A.R.S. 9-463-05

DIRECT PAYROLL COST - Payroll taxes are accounted for in this line item.

EMPLOYEE BENEFITS - The cost for employee benefits including health insurance and disability.

ENCUMBRANCES - Obligations in the form of purchase orders, or contracts, which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbered when the obligations are paid or otherwise liquidated.

ENTERPRISE FUND - An Accounting entity established to account for the acquisition, operation and maintenance of governmental facilities, and services which are entirely or predominately self-supporting.

ESTIMATED REVENUE - The amount of projected revenue to be collected during the fiscal year.

EXPENDITURE/EXPENSE - This term refers to the outflow of funds paid for an asset obtained or goods and services obtained.

EXPENDITURE LIMITATION - The Arizona State Legislature imposed constitutional amendment that limits the annual expenditures of all municipalities. The Economic Estimates Commission, based on population growth and inflation, sets this limit.

FISCAL YEAR - A 12-month period of time to which the Annual Budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. For the City of Sedona, it is July 1, through June 30.

FIXED ASSETS - Assets of a long-term character that is intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FRANCHISE TAX - The franchise tax is based on the gross sales of REVENUE the utility companies. Those that currently pay the franchise tax are: Arizona Public Service (2%), Citizens Gas (2%), Cablevision of Sedona (2%) Arizona Water (3%), Oak Creek Water (3%).

FUND - An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources, together with all related liabilities, for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations.

FUND BALANCE - Fund balance is the excess of assets over liabilities and reserves and is, therefore, also known as surplus funds.

GENERAL FUND - A fund used to account for all general-purpose transactions of the City that do not require a special type of fund.

GENERAL GOVERNMENT REVENUE - The revenues of a government other than those derived from and retained in an enterprise fund.

GOAL - A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless; that is, it is not concerned with a specific achievement in a specific time period.

GRANT - A contribution by the state or federal government or other agency to support a particular function.

HIGHWAY USER REVENUE - Arizona cities receive a share of state motor vehicle fuel taxes, and the formula is based on two separate calculations. First, it is based on a City's population in relation to the state's total population. Second, it is based on the county in which the revenues were generated. These funds are restricted to be utilized for the construction and maintenance of streets and highways.

INTERFUND TRANSFER - Amounts transferred from one fund to another.

LINE ITEMS - Account for specific expenditures and revenues in departments.

MODIFIED ACCRUAL ACCOUNTING - Basis of accounting required for use by governmental funds in which revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred.

NON-RECURRING REVENUE - Revenue which is a one-time receipt or which is not received on a continual basis.

OBJECTIVES - A statement of specific measurable outcomes that contribute toward accomplishing the departmental mission.

OPERATING REVENUE - Resources derived from recurring revenue sources used to finance recurring operating expenditures.

PERMIT FEES - Revenues from this source would include the fees collected from building permits, zoning permits and a variety of other programs.

PERSONNEL SERVICES - Expenditures for salaries, wages and fringe benefits of a government's employees.

PROGRAM - A group of related functions or activities performed by a division where there is a desire to budget and identify expenditures independently of other activities within the division.

RECURRING REVENUES - Revenue sources available on a constant basis to support operating and capital budgetary needs.

RESERVES - Account that records a portion of the fund equity that must be segregated for some future use and that is, therefore, not available for further appropriation or expenditure.

RESTRICTED REVENUES - Are legally restricted for a specific purpose by the Federal, State, and local government.

REVENUES - Amounts estimated to be received from taxes and other sources during the fiscal year.

SPECIAL REVENUE FUND - Fund used to account for revenues from specific taxes or other earmarked revenue sources that by law are designated to finance particular functions or activities of government. The City of Sedona's Special Revenue Fund includes Highway User Revenues (HURF) and grants.

STATE-SHARED INCOME TAX REVENUE - Arizona cities share a portion of the total amount collected from the State Income Tax. A City's portion of the State Income Tax is based on the relationship of its population to the total population of all cities and towns within the state. This is referred to as the Urban Tax in the budget.

STATE-SHARED SALES TAX - Arizona cities share a portion of the total amount collected from the State Sales Tax, which is currently 6 percent. A City's portion of the State Sales Tax is based on the relationship of its population to the total population of all cities and towns within the state.

STREET FUND - A fund that accounts for all major street improvements and right-of-way work. The major source of funding for the Street Fund is the Highway User Fund (HURF), which is the City's share of the gas tax.

TRANSACTION PRIVILEGE TAX - The transaction privilege tax is commonly known as the sales tax. The City collects a 3 percent City sales tax. Out of that 3 percent, 1.95 percent supports the General Fund and 1.05 percent supports the Wastewater Debt.

WASTEWATER CAPACITY FEES These fees are a one-time charge when a resident or business connects to the wastewater system.

WASTEWATER FUND - The fund that accounts for the administrative, plant operations and capital cost associated with the sewer.

WASTEWATER USER FEES -User fees are charged to residential and commercial customers for the collection and treatment of wastewater. These fees are charged on a monthly basis.

CITY/TOWN of SEDONA
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2014

FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES* 2013	ACTUAL EXPENDITURES/ EXPENSES** 2013	FUND BALANCE/ NET POSITION*** July 1, 2013**	PROPERTY TAX REVENUES 2014	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2014	OTHER FINANCING 2014		INTERFUND TRANSFERS 2014		TOTAL FINANCIAL RESOURCES AVAILABLE 2014	BUDGETED EXPENDITURES/ EXPENSES 2014
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 12,227,623	\$ 11,289,885	\$ 868,963	Primary:	\$ 13,571,823	\$	\$	\$ 170,711	\$ 1,540,993	\$ 13,070,504	\$ 13,070,504
2. Special Revenue Funds	4,096,842	2,727,093		Secondary:	3,106,018			1,540,993	822,500	3,824,511	3,408,633
3. Debt Service Funds Available											
4. Less: Amounts for Future Debt Retirement											
5. Total Debt Service Funds											
6. Capital Projects Funds	8,132,369	3,387,484	5,969,457		367,809			886,750	149,605	7,074,411	7,447,302
7. Permanent Funds											
8. Enterprise Funds Available	12,012,975	9,482,954	2,082,636		10,221,580				85,356	12,218,860	12,218,860
9. Less: Amounts for Future Debt Retirement											
10. Total Enterprise Funds	12,012,975	9,482,954	2,082,636		10,221,580				85,356	12,218,860	12,218,860
11. Internal Service Funds											
12. TOTAL ALL FUNDS	\$ 36,469,809	\$ 26,887,416	\$ 8,921,056		\$ 27,267,230	\$	\$	\$ 2,598,454	\$ 2,598,454	\$ 36,188,286	\$ 36,145,299

EXPENDITURE LIMITATION COMPARISON

	2013	2014
1. Budgeted expenditures/expenses	\$ 36,469,809	\$ 36,145,299
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	36,469,809	36,145,299
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	\$ 36,469,809	\$ 36,145,299
6. EEC or voter-approved alternative expenditure limitation	\$	\$

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts in this column represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

CITY/TOWN OF SEDONA
Revenues Other Than Property Taxes
Fiscal Year 2014

SOURCE OF REVENUES	ESTIMATED REVENUES 2013	ACTUAL REVENUES* 2013	ESTIMATED REVENUES 2014
GENERAL FUND			
Local taxes			
Bed Tax	\$ 1,240,249	\$ 1,783,303	\$ 1,580,933
Sales Tax	6,611,886	6,668,717	7,291,808
Recovery of Sales Tax	90,000	72,567	92,700
Franchise Fees	684,084	730,713	742,073
Licenses and permits			
Planning & Zoning	135,358	210,336	148,696
Public Works	4,000	3,873	4,060
Financial Services	80,000	80,255	119,827
City Clerk		55	
Intergovernmental			
State Sales Tax	838,795	816,447	866,754
Urban Revenue Sharing	1,024,552	1,229,574	1,119,108
Vehicle License Tax	521,246	479,795	521,935
Charges for services			
Parks & Recreation	54,750	53,942	55,197
Planning & Zoning	46,600	44,083	47,445
GIS	1,500	698	1,523
Police Department	92,000	22,402	21,300
Fines and forfeits			
Municipal Court	246,340	158,658	250,035
Property Code Violations	2,200	436	2,233
S.T.E.P. (Sedona Traffic Enforcement Program)	25,200	13,909	25,578
Interest on investments			
Local Government Investment Pool	211,664	231,444	211,665
Treasury Notes	37,444	7,500	37,445
In-lieu property taxes			
Contributions			
Voluntary contributions		209	
Miscellaneous			
Miscellaneous	435,942	587,406	431,508
Total General Fund			
	\$ 12,383,810	\$ 13,196,322	\$ 13,571,823

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY/TOWN OF SEDONA
Revenues Other Than Property Taxes
Fiscal Year 2014

SOURCE OF REVENUES	ESTIMATED REVENUES 2013	ACTUAL REVENUES* 2013	ESTIMATED REVENUES 2014
SPECIAL REVENUE FUNDS			
Streets Fund	\$ 677,258	\$ 737,337	\$ 707,584
Interest	17,500	22,664	17,500
Miscellaneous	694,758	760,001	725,084
Grants Fund	\$ 1,407,355	\$ 165,036	\$ 1,881,000
P.A.N.T. Fund (Partners Against Narcotics Trafficking)	113,290	61,182	84,056
Development Impact Fees Fund	233,622	294,333	236,459
Community Facilities District Fund	152,510	137,632	179,419
	\$ 1,906,777	\$ 658,183	\$ 2,380,934
Total Special Revenue Funds	\$ 2,601,535	\$ 1,418,184	\$ 3,106,018

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

DEBT SERVICE FUNDS

	\$	\$	\$
Total Debt Service Funds	\$	\$	\$

CAPITAL PROJECTS FUNDS

Capital Improvement Fund Miscellaneous	\$ 91,817	\$ 1,381,063	\$ 367,059
Art In Public Places	750	7,962	750
	\$ 92,567	\$ 1,389,025	\$ 367,809
Total Capital Projects Funds	\$ 92,567	\$ 1,389,025	\$ 367,809

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

PERMANENT FUNDS

	\$	\$	\$
Total Permanent Funds	\$	\$	\$

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY/TOWN OF SEDONA
Revenues Other Than Property Taxes
Fiscal Year 2014

SOURCE OF REVENUES	ESTIMATED REVENUES 2013	ACTUAL REVENUES* 2013	ESTIMATED REVENUES 2014
ENTERPRISE FUNDS			
Wastewater - Operations/Plant/Debt	\$ 10,005,543	\$ 10,632,796	\$ 10,220,080
Wastewater - Construction	112,499	1,295	1,500
	\$ 10,118,042	\$ 10,634,091	\$ 10,221,580
Total Enterprise Funds	\$ 10,118,042	\$ 10,634,091	\$ 10,221,580
INTERNAL SERVICE FUNDS			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Total Internal Service Funds	\$	\$	\$
TOTAL ALL FUNDS	\$ 25,195,954	\$ 26,637,622	\$ 27,267,230

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY/TOWN of SEDONA
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2014

FUND	OTHER FINANCING 2014		INTERFUND TRANSFERS 2014	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
General Services	\$	\$	\$	\$ 1,540,993
Public Works			170,711	
Total General Fund	\$	\$	\$ 170,711	\$ 1,540,993
SPECIAL REVENUE FUNDS				
Streets Fund	\$	\$	\$ 1,540,993	\$
Grants Fund				822,500
Total Special Revenue Funds	\$	\$	\$ 1,540,993	\$ 822,500
DEBT SERVICE FUNDS				
	\$	\$	\$	\$
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
Capital Fund	\$	\$	\$ 822,500	\$ 149,605
Arts Fund			64,250	
Total Capital Projects Funds	\$	\$	\$ 886,750	\$ 149,605
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Wastewater Fund - Capital/Construction	\$	\$	\$	\$ 85,356
Total Enterprise Funds	\$	\$	\$	\$ 85,356
INTERNAL SERVICE FUNDS				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$	\$	\$ 2,598,454	\$ 2,598,454

CITY/TOWN of SEDONA
Expenditures/Expenses by Fund
Fiscal Year 2014

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2013	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2013	ACTUAL EXPENDITURES/ EXPENSES* 2013	BUDGETED EXPENDITURES/ EXPENSES 2014
GENERAL FUND				
City Council	\$ 66,911	\$	\$ 57,693	\$ 53,840
City Manager	604,271		604,211	698,982
Human Resources	1,900,807		1,782,957	181,238
Financial Services	373,637	38,190	399,602	473,470
Information Technology	570,605		570,527	738,277
Legal	369,093		355,766	460,686
City Clerk				239,306
Parks and Recreation	1,933,074		1,725,352	359,249
General Services	1,496,501		1,496,319	2,843,110
Contingency	300,000	(91,650)		200,000
Community Development	885,311		723,119	1,146,286
Public Works	1,134,771		1,039,230	1,845,964
Police Department	2,350,243		2,306,483	3,517,752
Municipal Court	295,859		228,626	312,344
Total General Fund	\$ 12,281,083	\$ (53,460)	\$ 11,289,885	\$ 13,070,504
SPECIAL REVENUE FUNDS				
Streets Fund	\$ 2,576,197	\$	\$ 2,351,000	\$ 2,266,077
Grants Fund	1,407,355		314,721	1,058,500
P.A.N.T. Fund (Partners Against Nar	113,290		61,372	84,056
Total Special Revenue Funds	\$ 4,096,842	\$	\$ 2,727,093	\$ 3,408,633
DEBT SERVICE FUNDS				
	\$	\$	\$	\$
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
Capital Improvement Fund	\$ 5,943,200	\$	\$ 3,106,863	\$ 4,669,302
Information Technology Capital Fund	353,275		206,106	
Art In Public Places Fund	68,333		3,380	65,000
Development Impact Fees Fund	1,757,561		71,136	1,943,000
Community Facilities District Fund	10,000			770,000
Total Capital Projects Funds	\$ 8,132,369	\$	\$ 3,387,484	\$ 7,447,302
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Wastewater - Operations/Plant/Debt	\$ 9,094,831	\$ 53,460	\$ 8,785,911	\$ 9,693,874
Wastewater - Construction	2,864,684		697,043	2,524,986
Total Enterprise Funds	\$ 11,959,515	\$ 53,460	\$ 9,482,954	\$ 12,218,860
INTERNAL SERVICE FUNDS				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$ 36,469,809	\$	\$ 26,887,416	\$ 36,145,299

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

CITY/TOWN OF SEDONA
Expenditures/Expenses by Department
Fiscal Year 2014

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2013	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2013	ACTUAL EXPENDITURES/ EXPENSES* 2013	BUDGETED EXPENDITURES/ EXPENSES 2014
City Council:				
General Fund	\$ 66,911	\$	\$ 57,693	\$ 53,840
Department Total	\$ 66,911	\$	\$ 57,693	\$ 53,840
City Manager:				
General Fund	\$ 604,271	\$	\$ 604,211	\$ 698,982
Development Impact Fees Fund	70,000		70,000	10,000
Wastewater-Operations/Plant/Debt	161,866		159,609	94,806
Department Total	\$ 836,137	\$	\$ 833,820	\$ 803,788
Human Resources:				
General Fund	\$ 1,900,807	\$	\$ 1,782,957	\$ 181,238
Arts Fund	68,333		3,380	65,000
Wastewater-Operations/Plant/Debt	12,175		11,041	16,099
Department Total	\$ 1,981,315	\$	\$ 1,797,378	\$ 262,337
Financial Services:				
General Fund	\$ 373,637	\$ 38,190	\$ 399,602	\$ 473,470
Wastewater-Operations/Plant/Debt	200,997	53,460	253,657	306,133
Department Total	\$ 574,634	\$ 91,650	\$ 653,259	\$ 779,603
Information Technology:				
General Fund	\$ 570,605	\$	\$ 570,527	\$ 738,277
I.T. Capital Fund	353,275		206,106	
Development Impact Fees Fund				
Community Facilities Districts				
Wastewater-Operations/Plant/Debt	20,669		19,081	32,198
Department Total	\$ 944,549	\$	\$ 795,714	\$ 770,475
Legal:				
General Fund	\$ 369,093	\$	\$ 355,766	\$ 460,686
Wastewater-Operations/Plant/Debt	38,494		38,055	21,466
Department Total	\$ 407,587	\$	\$ 393,821	\$ 482,152
City Clerk:				
General Fund	\$	\$	\$	\$ 239,306
Wastewater-Operations/Plant/Debt				12,522
Department Total	\$	\$	\$	\$ 251,828
Parks and Recreation:				
General Fund	\$ 1,933,074	\$	\$ 1,725,352	\$ 359,249
Grants Fund	149,000		37,051	88,000
Development Impact Fees	1,687,561			1,600,000
Capital Improvement Fund	1,712,266		64,195	150,800
Community Facility Funds	10,000			170,000
Department Total	\$ 5,491,901	\$	\$ 1,826,598	\$ 2,368,049

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2013	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2013	ACTUAL EXPENDITURES/ EXPENSES* 2013	BUDGETED EXPENDITURES/ EXPENSES 2014
General Services/Contingency:				
General Fund	\$ 1,496,501	\$	\$ 1,496,319	\$ 2,843,110
Contingency	300,000	(91,650)		200,000
Grants Fund				
Development Impact Fees Fund			1,136	154,000
Capital Improvement Fund	217,936		320,871	64,250
Community Facility Funds				
Wastewater- Operations/Plant/Debt	6,102,026		5,813,335	6,228,764
Department Total	\$ 8,116,463	\$ (91,650)	\$ 7,631,661	\$ 9,490,124
Community Development:				
General Fund	\$ 885,311	\$	\$ 723,119	\$ 1,146,286
Grants Fund	364,000		202,229	644,000
Capital Improvement Fund	276,180			
Wastewater-Operations/Plant/Debt	10,249		9,949	3,578
Department Total	\$ 1,535,740	\$	\$ 935,297	\$ 1,793,864
Public Works:				
General Fund	\$ 1,134,771	\$	\$ 1,039,230	\$ 1,845,964
Streets Fund	2,576,197		2,351,000	2,266,077
Grants Fund	565,000		11,032	97,500
Development Impact Fees Fund				179,000
Capital Improvement Fund	3,584,318		2,597,194	4,199,802
Community Facility Funds				600,000
Wastewater-Operations/Plant/Debt	2,548,355		2,481,183	2,810,475
Wastewater-Construction	2,864,684		697,043	2,692,819
Department Total	\$ 13,273,325	\$	\$ 9,176,682	\$ 14,691,637
Police Department:				
General Fund	\$ 2,350,243	\$	\$ 2,306,483	\$ 3,517,752
Grants Fund	329,355		64,409	229,000
P.A.N.T. Fund	113,290		61,372	84,056
Capital Improvement Fund	152,500		124,603	254,450
Department Total	\$ 2,945,388	\$	\$ 2,556,867	\$ 4,085,258
Municipal Court:				
General Fund	\$ 295,859	\$	\$ 228,626	\$ 312,344
Department Total	\$ 295,859	\$	\$ 228,626	\$ 312,344

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

CITY/TOWN Of SEDONA
Full-Time Employees and Personnel Compensation
Fiscal Year 2014

FUND	Full-Time Equivalent (FTE) 2014	Employee Salaries and Hourly Costs 2014	Retirement Costs 2014	Healthcare Costs 2014	Other Benefit Costs 2014	Total Estimated Personnel Compensation 2014
GENERAL FUND	100	\$ 5,490,186	\$ 752,061	\$ 965,004	\$ 596,161	= \$ 7,803,412
SPECIAL REVENUE FUNDS						
P.A.N.T. Fund (Partners Against Na)	1	\$ 54,567	\$ 10,256	\$ 14,236	\$ 4,997	= \$ 84,056
Total Special Revenue Funds	1	\$ 54,567	\$ 10,256	\$ 14,236	\$ 4,997	= \$ 84,056
DEBT SERVICE FUNDS						
		\$	\$	\$	\$	= \$
Total Debt Service Funds		\$	\$	\$	\$	= \$
CAPITAL PROJECTS FUNDS						
		\$	\$	\$	\$	= \$
Total Capital Projects Funds		\$	\$	\$	\$	= \$
PERMANENT FUNDS						
		\$	\$	\$	\$	= \$
Total Permanent Funds		\$	\$	\$	\$	= \$
ENTERPRISE FUNDS						
Wastewater - Operations/Plant/Debt	16	\$ 912,952	\$ 113,012	\$ 173,456	\$ 115,016	= \$ 1,314,436
Wastewater - Construction	3	77,768	8,789	16,603	9,026	112,186
Total Enterprise Funds	18	\$ 990,720	\$ 121,801	\$ 190,059	\$ 124,042	= \$ 1,426,622
TOTAL ALL FUNDS	119	\$ 6,535,473	\$ 884,118	\$ 1,169,299	\$ 725,200	= \$ 9,314,090