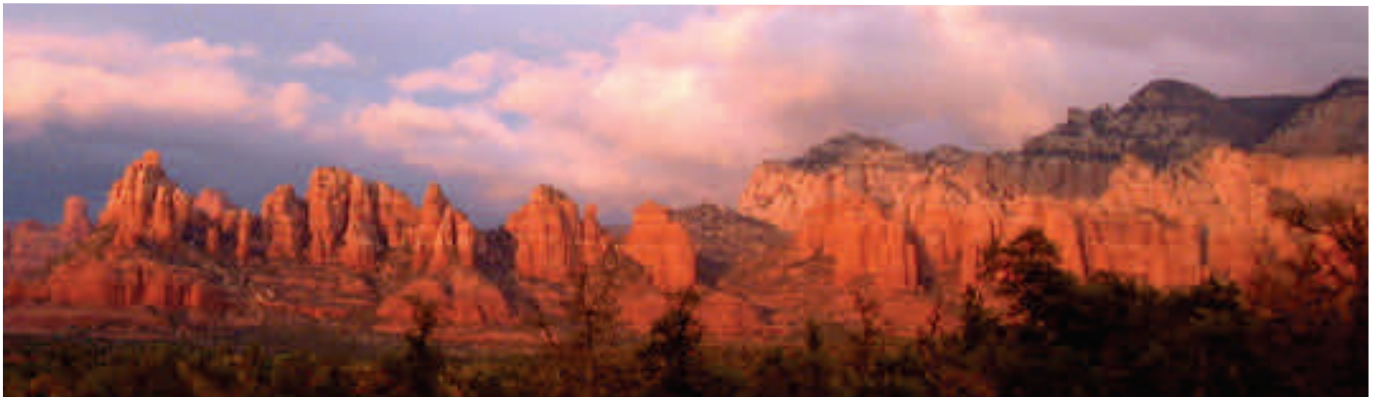




Budget Document  
Fiscal Year  
2014-2015  
Sedona, Arizona

*THE MISSION OF THE CITY OF  
SEDONA GOVERNMENT IS TO  
PROVIDE EXEMPLARY MUNICIPAL  
SERVICES THAT ARE CONSISTENT  
WITH OUR VALUES, HISTORY,  
CULTURE AND UNIQUE BEAUTY*







GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Sedona  
Arizona**

For the Fiscal Year Beginning

**July 1, 2013**

Executive Director



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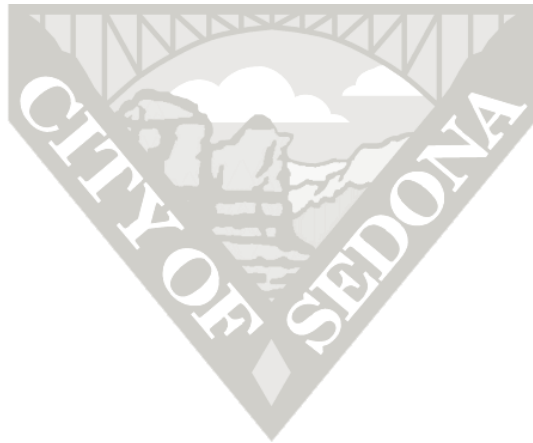
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## INTRODUCTION

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The City budget can be an imposing document of charts and numbers. On closer inspection and beyond the numbers, the budget represents the investment and return for customers. The investment is in the form of local sales tax, state shared revenue and other financial resources. The return is the new traffic signal, park improvement or new service scheduled for the new fiscal year. The purpose of this section of the budget is to move beyond the technical jargon and assist the reader in understanding the most important sections of the document.



### ***What is a Budget?***

In the simplest terms, a budget is a plan for the coordination of resources and expenditures. Developing a budget is often a complex process of balancing various interests and demands for services with available resources. The complex process has shaped various types of budgeting, of which four primary budget types have evolved: 1) line-item budgeting, 2) performance budgeting, 3) zero-based budgeting, and 4) target-based budgeting. The City of Sedona's budget primarily resembles the basic line item budget.

#### ***✓ Line Item Budgeting***

Line item budgeting is the format associated most commonly with budgets. This type of budgeting focuses on the input of resources as they relate to the production of services. The budget format depicts department expenditures as a list of items that will be purchased using allocated resources. For this reason, department goals, objectives, workload indicators, and performance measures are also included along with line item details for key service areas.

#### ***Budget as a Policy Guide***

The budget functions as a policy guide by indicating the City's priorities. The budget is connected to a mission statement and goals, and the amount of resources allocated to a specific department, program, or service indicates what is considered important by city officials and in turn the citizens. The budget document includes the City's financial policies to provide citizens with information on the policies that guide use of public funds.

#### ***Budget as a Financial Plan***

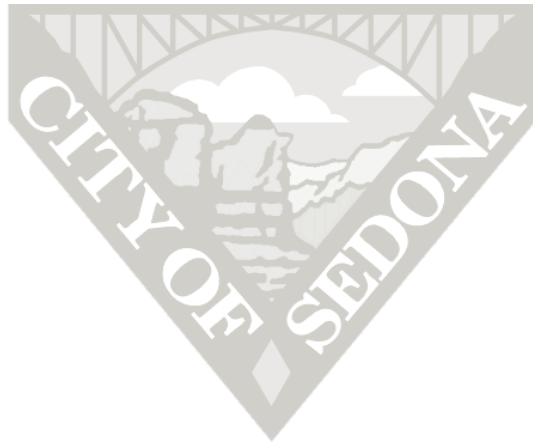
The most basic element of the budget, displaying the balance between revenues and expenditures, acts as a financial plan. It outlines what revenues are expected and how the City intends to use those resources. Examining revenue and expenditure trends from past budgets, helps form a financial plan for future budgets, which ensures the City is accurate in projections to help maintain strong fiscal standing.

#### ***Budget as an Operations Guide***

As an operations guide, the budget outlines the estimated amount of work to be done and services to be provided and the cost associated with doing so. The budget indicates which departments are responsible for particular programs and services. It provides the departments with the amount of resources they have to perform their responsibilities.

#### ***Budget as a Communications Tool***

As a communication tool, the budget serves to hold the City accountable. The budget provides the public with information regarding how their tax money is being spent. Citizens can see whether elected officials are setting priorities based on their demands by reviewing the amount of resources being allocated to specific programs and services. Citizens also can see if their tax money is being used efficiently and effectively by reviewing each department.





## MEET THE CITY COUNCIL

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### ROB ADAMS – MAYOR



Mayor Rob Adams was born and raised on a ranch located south of Albuquerque, New Mexico. He received a business degree from Colorado State University and during his working career has owned and operated six different businesses. In 1983 Adams relocated to Scottsdale, Arizona to become the General Manager of Adams Arabians. In 1994, Adams and his wife, Christine, moved to the Verde Valley. Together they currently own Prasad Investments, a real estate

development and investment company. A notably active member of the community, in 2002 Adams was honored as the Yavapai County Philanthropist of the Year. Adams has served as director and officer on numerous boards including the Boys and Girls Club, Big Brothers/Big Sisters, Verde Rural Fire Department and the Verde Valley Senior Center. Other leadership experience includes his terms as President of the Cornville Community Association and Chairman of the Cornville Park development. In February 2006 his community involvement grew further when Adams was appointed to the City Council and later elected Mayor in May 2008. Adams is currently serving his third term in the position of Mayor, elected twice more in March 2010 and March 2012.

## MARK DINUNZIO - VICE MAYOR



A second generation Italian American, Vice Mayor Mark DiNunzio was raised in rural Connecticut. In 1968 DiNunzio moved west to Phoenix, AZ to continue a banking career that lasted until 1990. As a banker, his responsibilities took him to the four corners of

the state and throughout the west. While living in Phoenix, DiNunzio was also very active in community and civic affairs. In 1993 DiNunzio and his wife, Barbara, moved to Sedona to open The Lodge at Sedona, a large Bed and Breakfast Inn that they owned and operated for eight years. Now retired, DiNunzio and his wife both remain active in the Sedona community, having served on boards and assisted in projects including the Sedona Chamber of Commerce and Verde Valley Sanctuary. DiNunzio was appointed to the City Council in June 2009 and subsequently re-elected in March 2012. Following his re-election, DiNunzio was then appointed Vice Mayor in May 2012.

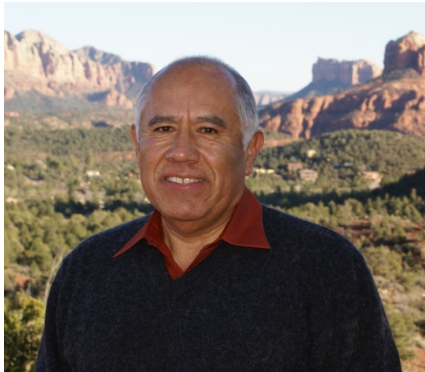
## BARBARA LITRELL - COUNCILOR



Councilor Barbara Litrell has experience as a teacher, corporate executive, entrepreneur and non-profit organization executive. She launched B. Litrell Communications Corporation in 2000

following a 28 year career in advertising sales and management with The New York Times and as a publisher of such national magazines as Working Woman, Working Mother and McCall's. Councilor Litrell's extensive volunteer experience includes her roles as President of Keep Sedona Beautiful, Executive Director of Verde Valley Caregivers Coalition, Chair of the League of Women Voters' Water Committee, Board Member of the National Association of Women Business Owners, and Co-Founding President of North Central Arizona Regional Watershed Consortium. Councilor Litrell was elected to the City Council in May of 2010.

## JOHN MARTINEZ - COUNCILOR



Councilor John Martinez, Jr. is from a large, Southern California family. Encouraged by parents who did not have the opportunity to complete high school, all eight Martinez children received college educations. In 1975 Martinez received his BS in Finance from California State

University of Long Beach. Over the course of his career, Martinez provided his financial expertise to a variety of companies including Beckman Instruments, Hunt-Wesson Foods, ConAgra Foods and Boeing. Martinez met his wife, Carol, early in his career and together they moved to the Verde Valley in 2005. It was here that Councilor Martinez retired from his position as Director of Finance for Nutri-Health. Though retired, Martinez continues to provide consulting expertise for small companies that require budgeting and forecasting assistance. Equipped with an extensive background in finance, Councilor Martinez was appointed Chairman on the Budget Oversight Commission in 2010 and later elected to Council in May 2012.

## DAN MCILROY - COUNCILOR



An Arizona native, Councilor Dan McIlroy was born in Phoenix and attended Arizona State University. After completing a B.S. in Business Management in 1961, McIlroy was commissioned as a Second Lieutenant in the

United States Army. Before completing his active duty in Germany in January 1964, McIlroy had become a Tank Company Commander. Upon returning to the United States, he worked for Standard Oil of California and later returned to ASU to complete his MBA in 1968. Following graduate school, McIlroy obtained his private pilot's license and worked for Goodyear Aerospace and Motorola before beginning law school at the University of Arizona. Graduating in 1972, with a Juris Doctor's degree, McIlroy spent 27 years as a homicide, organized crime and felony prosecutor. McIlroy and his wife, Maureen, have lived in Sedona since 2002. Before being elected to the City Council in 2010, McIlroy was President of the Mingus Mountain Republican Club in Cottonwood.

## MIKE WARD - COUNCILOR



Councilor Mike Ward was born and raised in Michigan, but spent his adult life in Chicago, Illinois. His accomplishments include a Doctorate, three years as a Counterintelligence Agent for the US Army, three CAD software specific textbooks and a popular tourist-oriented book on the geology of the Sedona area. In

2002 Ward and his wife, Linda, retired to Sedona. This transition marked the close of Ward's career as the Chief Vocational Education Administrator at College of DuPage and the beginning of his participation in local government. He has since been active in Friends of the Forest (FOF), serving as Vice President and President from 2005 through 2008 and written three grant applications resulting in awards totaling \$457,000 to the Red Rock Ranger District. In addition, Ward served 4 one-year terms as Captain of Yavapai County Sheriff's Verde Search and Rescue Posse and currently served the Posse as their Training Officer. Ward has also served on the Board of Directors of the Verde-Sedona League of Women Voters.

## JESSICA WILLIAMSON - COUNCILOR



Councilor Jessica Williamson grew up in Southern California, where she graduated from the University of California at Santa Barbara with a BA in Sociology. The former Director of Departmental Affairs for the NYC Department of Design and Construction (DDC), Williamson worked at the command post next to the World Trade Center site. DDC, a 3500 person agency

responsible for designing and constructing the City's roads, sewers and public buildings, was the lead agency in the clean-up of the World Trade Center site after 9/11. Equipped with her DDC background, in 2003, Williamson, her husband, Steve, and their son moved to Sedona. It was here that Williamson worked for several organizations including the Coconino Recorder's Office, City of Sedona's Community Development Department, and later for Ace Hardware. Williamson currently works as a spa receptionist at the Los Abrigados Resort. Williamson was elected to the City Council in May 2012.

## COUNCIL PRIORITIES

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Every two years the City Council meets to establish a set of priorities that will guide their efforts for the following 24 months. During this last bi-annual process the City Council decided to update their priorities mid-cycle, in February 2014. This was necessary as a result of the City Council's December 2013 decision to sunset six of the City's discretionary boards and commissions. The Council opted to replace that citizen participation model with a new Citizen Engagement Program (CEP). When



the commissions were disbanded the City Council had to make additional decisions about those bodies' outstanding work programs and whether or not to transition some of the higher priority items into the City Council's priority list. As a result ten new items were added to the existing priority list.

Because many of those work items fell under the auspice of the Community Development Department, and that position had several staff vacancies including the department director position, several of those items were intentionally deferred until that department hired a new director and other staff members. Once that department is fully staffed again, the work on those items will be expected to resume.

Of the Council's thirty-five priorities sixteen have been completed. These accomplishments include the implementation of the new Citizen Engagement Program, the finalization and successful voter approval of the City's new Ten Year Community Plan, the creation of a web-based financial transparency dashboard where residents can query the City's financials down to the transaction level to improve financial reporting capabilities, the acquisition of the Brewer Road Historic Property by the City for use as a future park site and community gathering place, and the collaboration with Keep Sedona Beautiful to achieve certification as a Dark Sky City Designation through the International Dark Sky Association (IDA).

In addition to these and other completed goals, other priorities have been initiated and are in process. The community participated in a public process to select a conceptual design for the new Barbara Antonsen Memorial Park event venue. A design contract has been successfully negotiated with the firm selected through this public process and will be completed during Fiscal Year 2015. Over the last two fiscal years, over 200 new public parking spaces have been added through public/private lease agreements to help alleviate some of the parking issues in Uptown Sedona. The subsequent work to improve pedestrian access from those and other off-street parking will continue throughout fiscal year 2015 with the design of one major pedestrian access project and the addition of several smaller sidewalk improvement projects. The design of a new mountain bike skills park is also budgeted to be completed

during FY15 and a work group of citizens and city staff is seeing that through.

Other priorities include strengthening the City's storm water management capabilities, identifying possible properties with creekside access for public use, initiating the master planning process for the new Brewer Road Historic site, and the completion of planning processes for three Community Focus Areas identified through the voter approved Community Plan Update. As a result of Council identifying Economic Development as a priority program area, a multi-departmental restructuring was completed and a new Economic Development Manager position was created from the reclassification of another existing position. That position will hopefully be recruited towards the beginning of FY5. The City has also budgeted and will be working on an upgrade the City's website as a result of Council direction.

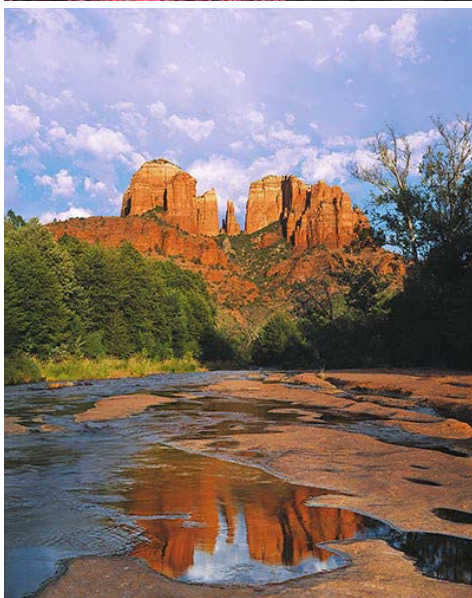
Finally, the City Council voted to increase the bed tax .5%, from 3% to 3.5%, effective January 2014 and to invest those additional revenue collections into expanded destination marketing and tourism promotion efforts through the Sedona Chamber of Commerce and Tourism Bureau. Staff will be monitoring revenue collections closely and expect to see additional increases to these revenue sources in the coming years as a result of these efforts.

The below table is a breakdown of all Council priorities. Completed priorities include a checkmark:

Administration, Financial Management & Productivity	Capital Projects & Infrastructure	Community Plan & Parks Master Plan	Economic Development	Communications	Community Issues	Other
Support and review of Citizen Engagement Program.	Mitigate traffic & parking issues in Uptown	Develop a strategic plan to implement the voter approved Community Plan	Promote Sedona as a center for arts education.	Annual Community Report	Home Rule election.. Fall 2014	Economic development program
Develop a strategy for collections, audits & penalty enforcement of taxes & fees	Storm water management	Develop a strategic plan to implement the Parks Master Plan	Enhance and continue business dialogue	Annual Community Newsletter	NSA designation	International Dark-Sky Community designation
Review of the City's budget process	Bicycle, pedestrian, and vehicular safety on SR-89A			Community outreach meetings	Smart meters	
Develop a Street Performers ordinance for Uptown	Land acquisition			Website enhancement	Holiday Central	
Improve financial reporting through standardization of various financial reports	Bike Skills Park				Hazardous materials disposal IGA	
Destination Marketing Funding	Interpretive signage for Wetlands Preserve				City support and coordination with the Sedona Performing Arts Center	
Public outreach & financial management for capital projects	Design competition and construction of the Barbara Antonsen Memorial Park				Research venues for meetings and performances	
Update Accessory Dwelling Unit Ordinance.	Engineering traffic analysis for Uptown crosswalk					
Review of Land Development Code						

## VISION STATEMENT

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- To be a city that is constantly vigilant over the preservation of its natural beauty, scenic vistas, pristine environment and cultural heritage.
- To be a city that retains its small-town character and creates its manmade improvements in strict harmony with nature.
- To be a city that is animated by the arts, and lives with a spirit of volunteerism to help achieve our common goals.
- To be a city that offers equal opportunities for all and fosters a sense of community.
- To be a city that welcomes and accommodates all of its visitors and future residents with a spirit of fellowship.
- To be a city that retains and enhances a strong and vital economy which preserves existing lifestyles without exploiting the natural beauty.
- To be a city that lives up to the challenges of proper stewardship of one of the earth's great treasures.



# BUDGET ADOPTION RESOLUTION

## RESOLUTION NO. 2014-14

### **A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SEDONA, ARIZONA, ADOPTING THE BUDGET FOR FISCAL YEAR 2014-2015.**

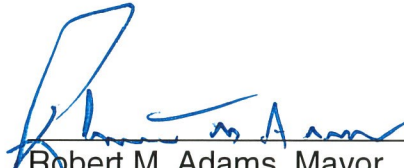
WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the City Council did, on May 27, 2014, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year and also an estimate of revenues from sources other than property taxes; and

WHEREAS, in accordance with said sections of said statute, and following due public notice, the City Council met on May 27, 2014 and June 24, 2014, at which meetings any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses and other revenue sources; and


WHEREAS, publication has been duly made as required by law of said estimates, together with a notice that the City Council met on May 27, 2014, and June 24, 2014, at the City Council Chambers for the purpose of hearing taxpayers.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF SEDONA, ARIZONA, that the said estimates of revenues and expenditures/expense shown on the accompanying Exhibit A attached hereto and incorporated herein, as now increased, reduced, or changed by the Council, are hereby adopted as the budget of the City of Sedona, Arizona for the Fiscal Year 2014-2015.

PASSED AND ADOPTED by the Mayor and Council of the City of Sedona, Arizona this 24<sup>th</sup> day of June, 2014.

  
\_\_\_\_\_  
Robert M. Adams, Mayor

Attest:

  
\_\_\_\_\_  
Susan L. Irvine, CMC, City Clerk

Approved as to Form:

  
\_\_\_\_\_  
Mike Goimarac, City Attorney

**To:** Mayor Adams & City Council  
**From:** Tim Ernster, City Manager  
**Subject:** **2014-2015 Final Budget**  
**Date:** June 24, 2014

I am pleased to submit to City Council the FY 2014-15 Final Budget. This Budget presents a fiscally sound financial plan that maintains the integrity of the of the City's financial condition while still meeting the high service level demands of the community. The final budget is \$38,385,154, which includes \$638,022 in amounts carry forwarded from 2013-2014 to complete last fiscal year projects. This represents a 6.2% increase compared to the FY 2013-14 Budget including the carry forward amounts and a 4.4% increase if you exclude the carry forward amounts. The budget is balanced between expenditures and revenues, but also seeks to balance the allocation of resources between competing operating requirements, capital needs, debt burden, and the maintenance of strong reserves for long term financial stability.

The City's budget is organized on the basis of funds. The changes in the four major fund budgets are as follows:

	<b>FY 13-14 Adopted Budget</b>	<b>FY 14-15 Proposed Budget</b>	<b>% Change</b>
General Fund	\$ 13,070,504	\$ 14,829,308	13.5%
Streets/Grants	\$ 3,408,633	\$ 1,854,845	-45.6%
Capital Funds	\$ 7,447,302	\$ 8,242,361	10.7%
Wastewater Fund	\$ 12,218,860	\$ 13,458,640	10.1%
<b>Total</b>	<b>\$ 36,145,299</b>	<b>\$ 38,385,154</b>	<b>6.2%</b>

While the City continues to experience a slow but steady economic recovery, and revenues continue to trend modestly upward, the costs to deliver existing services are also increasing. We are seeing inflationary increases in utility costs, health insurance and pension contributions for employees, ongoing maintenance requirements for the City's physical infrastructure, and contracted services. We also continue to see ever increasing demands for new and expanded City programs and services.

Over the last year the City has also experienced an increase in work activity, particularly in the development related areas. We are not recommending the addition of any new full-time City positions for FY 14-15. However, in light of the fact that the organization made significant staff reductions during the recession, and workload is increasing, resource needs must continue to be monitored closely. This budget reflects a commitment to maintaining core services and a continuing mindset, developed out of necessity as we navigated the recession, of identifying cost-saving efficiencies and adding resources only in the most critical areas.

Funding for new or expanded programs and services has been included in response to those areas identified by the City Council as being high priorities. Establishing those broad strategic policy goals and priorities is one of the most fundamental roles of the City Council. It is this policy direction that has guided resource allocation and decision-making when preparing this financial plan. The Council priorities were updated and reinforced during both the budget retreat in December 2013 and the City Council priority setting work session in February 2014.

The following highlights some of the Council priority areas and how they translate into FY 14-15 budgeted expenditures:

### **Community Plan Implementation**

On March 11, 2014, Sedona's citizens voted to ratify the new Sedona Community Plan. The City Council has directed staff to develop strategic action items and an implementation blueprint in order to systematically meet the goals and objectives of the new Community Plan. The first set of action items for which funding has been included for FY 14-15 includes:

- Pursue more specific planning for three of the "Community Focus Areas" (CFA's) identified in the Plan including the Ranger Road, Cultural Park, and Soldier Pass Road CFA's. These areas have been prioritized due to potential new development projects coming to the City for review. Involving property owners now in proactive planning efforts is preferable to waiting and reacting to development proposals in the absence of the CFA Plans. These are intended to provide a way to implement the Community Plan by providing more detail for specific areas in a community. Since staff resources are limited, it is recommended that the City pursue a conceptual, rather than a detailed, planning approach. Funding for consultant support with visual illustrations and community outreach is recommended as a supplemental at \$56,500 for both the Cultural Park and Soldier's Pass CFA's.

For the Brewer Road CFA, funding has been included at \$150,000 (in the City's Capital Improvement Program) to fund both CFA planning as well as a full master planning effort for the future utilization/development of the Brewer Road

historic Forest Service Ranger Station and Barn, the oldest landmarked historic buildings in Sedona and a property recently acquired by the City. This funding will be used to hire a consultant to lead an extensive community outreach effort and to develop concepts and recommendations for the future use of that now City-owned site. Staff recommends the site specific master planning be done in conjunction with the greater Ranger Road CFA effort.

- Amend the Land Development Code (LDC) to align with the Sedona Community Plan. Arizona State Law requires zoning to be consistent with the adopted Community Plan. It is important that the City's Land Development Code include the appropriate zones, standards, enabling provisions and review processes to ensure that the Plan recommendations can be implemented. Some of these changes may be linked to the adoption of new CFA Plans. While the LDC updates will be done by existing staff, funding has been included as a recommended supplemental request for community outreach in the amount of \$7,500.

## **Economic Development and Destination Marketing**

One of the City Council priorities for 2014 and beyond is economic development. The single largest addition to General Fund expenditures in the FY 14-15 budget is an increase to the contractual funding to the Sedona Chamber of Commerce and Tourism Bureau for tourism promotion and destination marketing. In fall 2013 the City Council approved a .5% increase to the City's bed tax rate, from 3% to 3.5%, in order to raise additional funds to dedicate to tourism promotion. The Council also adopted an ordinance dedicating 55% of future annual bed tax collections to tourism promotion efforts effective July 1, 2015.

Of the nearly \$1.2 Million increase to the Recommended General Fund Budget for FY 14-15, approximately \$623,500 is attributable to that increased contract. While the fruits of these targeted efforts may not be seen overnight, this investment is expected to enhance our most vital economic driver into the future. When tourism and tourism related business is strong in Sedona, the City residents benefit from a strong revenue base to support enhanced community programs, services, amenities and infrastructure improvements. The five year forecast includes a projection of anticipated additional sales tax revenues, beginning in FY 16-17, as a result of the targeted destination marketing efforts starting in FY 14-15.

Funding in the amount of \$45,000 is also being recommended to expand the Police Department's Community Services Aide program, providing for additional coverage in the Uptown tourist district to better manage pedestrian and vehicular traffic movement during busy weekends and special events. This should help to improve the visitor experience, enhance business, and reduce the negative effects of severe traffic on businesses and residents in this area.

Funding is also being included as a recommended supplemental in the amount of \$45,000 to support the continuation of the new Holiday Central signature event that was started in 2014, in hopes that this event becomes an economic catalyst during one of the City's slowest times of the year. A small portion of this funding would also be used to expand several others of the City's most popular community events.

### **Website Enhancement**

Funding in the amount of \$20,000 is being recommended to upgrade the City's website. The need for a more robust and interactive site has been identified by City Council, citizens, and staff. Staff believes this upgrade, through the existing website vendor, will achieve the desired results of enhanced functionality and an improved aesthetic without undertaking a complete overhaul and redevelopment of the site, which would be considerably more costly. Some of the new functionality that will be achieved with this upgrade will include facilities directory and reservations capabilities, on-line business directory, dynamic calendars, updated RFP listings, improved on-line polling and surveys, feedback forms, and automatic recognition of mobile devices for improved display and readability.

### **Investment in Technology**

The use of technology systems is critical to providing City services on a day to day basis. If deployed correctly, new technologies can create additional efficiencies for City staff and City operations and enhancements for the public. The FY 14-15 budget recognizes the importance of staying on top of the City's existing systems and realizing cost-benefits from the acquisition of new systems. As a result the following are being recommended as supplemental funding in FY 14-15:

- \$84,500 to upgrade the Police Department's 9-1-1 computer aided dispatch, mobile systems, and records management software.
- \$63,000 to upgrade the Police Department's E-Citations software and hardware in order to utilize technology to create greater efficiencies for officers. Issuing electronic citations for parking and traffic enforcement will keep officers in the field longer instead of the current paper system that requires officers to go back to headquarters to complete paperwork. This also creates greater efficiencies for records management and the Municipal Court.
- \$32,734 to upgrade the City's Internet service and network connectivity to provide faster and more reliable access to the City's website as well as increased efficiency for City staff.
- \$10,100 is recommended to provide secure access for City employees to access the City's computer network remotely. This would facilitate work from home and work through mobile devices.

Other recommended additions to the City's General Fund budget for FY 14-15 include:

- Funding in the amount of \$50,000 to hire a contract grant writer to seek outside funding to support special City projects, programs, and services. There are many wants and needs within the community but limited financial resources to pursue everything the community would like. A strong grant-writing program could assist the City with securing outside sources of revenue for these items.
- The addition of a one-time \$23,434 to fund the City's portion of the shared cost of a new emergency generator for the Emergency Operations Center (EOC) housed at the Sedona Fire District administrative offices.
- Contractual support for the Oak Creek Watershed Council in the amount of \$15,000 annually to support their efforts to preserve water quality, provide stormwater education, assist in water sampling, and to protect the watershed.
- \$25,702 to convert the part time administrative assistant in the Parks and Recreation Department to a full-time position to provide additional administrative support to the Parks and Recreation Manager and Recreation and Aquatics Supervisor.
- \$6,136 to supplement \$2,164 in grant funding to erect interpretive signage at the Sedona Wetlands Preserve.
- \$7,000 to restore the shift differential pay for Police Department 9-1-1 dispatchers that was eliminated during the recession. This pay recognizes and compensates for the unique difficulties associated with working alone, working varying shift hours, and working late/early morning schedules.
- \$38,000 one-time funding to conduct an aerial survey of the City to acquire new aerial photography for use with the City's GIS system.

The operating budget additions for the Wastewater Enterprise have been limited to one-time expenditures to address safety concerns, and the ability for staff to continue basic operations. No additional ongoing expenses are being added to Wastewater.

- \$50,000 one-time funding for fencing between the Wetlands Preserve and the Wastewater Treatment Plant to keep wandering visitors safe from the steep slopes of the reservoir damn and/or the Police Department shooting range.
- \$10,000 one-time funding for the additional costs to upgrade an existing light duty pickup truck to a heavier duty utility truck for additional functionality.
- \$45,000 one-time funding for a larger capacity pump to more quickly and effectively handle sewage spills. The alternative is renting a pump from Phoenix

which takes hours to deliver and is costly.

- \$16,500 one-time funding to install fall protection grates beneath the wet well covers to protect operators, tools, and equipment against accidentally falling into the wet wells.

### Investment in City Employees

The City is very fortunate to have a professional and highly competent work force and efforts should be made to retain our employees. Last year the City Council approved wage adjustments for many of our job classifications to bring them more in line with the market. In FY14 we also gave cost of living and merit increases, for the first time in four years, to those employees whose salary ranges were not adjusted. Continued attention to maintaining the competitiveness of our salaries will be necessary to attract and retain the most qualified employees and not to fall behind other comparable cities as has been the case in the past.

	2014	2015	Difference	%
Salaries & Wages	\$ 6,535,473	\$6,726,374	\$ 190,901	2.9%
Retirement	884,118	1,012,745	128,627	14.5%
Healthcare	1,169,299	1,308,854	139,555	11.9%
Other Benefits	725,200	676,123	(49,077)	-6.8%
Budgeted Savings	(225,000)	(500,000)	(275,000)	122.2%
Pay for Performance Pool		215,000	215,000	N/A
<b>Total Personnel</b>	<b>\$ 9,089,090</b>	<b>\$ 9,439,097</b>	<b>\$ 350,007</b>	<b>3.9%</b>

With that said, we also understand the concern over the ongoing sustainability of salary and benefits costs. For that reason we are not recommending the addition of any new full-time positions, and have included funding for only modest wage adjustments for FY 14-15. \$215,000 has been added as a lump sum, to be distributed by the City Manager, based on employee performance. It will be up to the City Manager to identify a methodology for the development of a pay for performance program and to determine how to allocate the \$215,000 between the City's 113 permanent employees.

We are also recommending that both the City and the employees bear their respective portions of the 9% increase to the existing medical benefit premiums. This increase will cost the City approximately \$84,000. Please note that the cost of Healthcare for staff is projected to increase 11.9% in 2015, although premiums are only increasing 9%. The reason for the larger increase in the City's proposed budget is partially due to budgeting open positions assuming the higher cost of family coverage.

The budget also includes funding for a sizable increase to Public Safety Personnel Retirement System (PSPRS) contributions for FY 14-15. The City's contribution rate, dictated by the State, is going from 18.52% to 23.44% for an overall cost increase of

\$84,009. The Arizona State Retirement System, which covers the non-public safety personnel, and the majority of our workforce, is increasing its contribution rates at a much more modest .06%, for a total employer increase of \$2,842.

The FY 14-15 Proposed Budget includes 109 full-time positions, 6 permanent part-time positions, 7 elected Council Members and the equivalent of 4.65 full-time equivalents (FTE) in part-time temporary positions, which is the addition of 1 FTE over the FY 13-14 approved budget staffing level.

### **Contingency**

The balanced budget again includes a \$200,000 General Fund Operating Contingency as it did in FY13-14. It is important to point out that the Operating Contingency is not being funded with cash reserves but with projected ongoing revenues. The Operating Contingency is intended to be used for unanticipated expenditures that might occur during the fiscal year. Expenditures of the Operating Contingency require approval of City Council.

### **Road Rehabilitation and Streets Maintenance**

For each of the last two years the City Council has directed the utilization of General Fund reserves to augment the Highway User Revenue Fund (HURF) proceeds from the State, in order to accelerate the number of roads we are able to repave each year. For FY 14-15 we are recommending a change to that funding approach that sets an annual level of streets repaving that is sustainable with ongoing revenue. In order to do this we are recommending a decrease in funding for the road rehabilitation program, and the pursuit of a more modest repaving schedule than was done in FY 12-13 and FY 13-14.

This Budget includes approximately \$1 million less funding for Streets than in FY 13-14, decreasing the annual appropriation from \$2.3 million to \$1.3 million. This assumes an annual General Fund appropriation of \$500,000, coming from current ongoing revenue instead of one-time reserves. At approximately \$1.3 million annually this level of funding is sustainable into the future. The one-time utilization of reserves accomplishes short-term acceleration of projects but is not sustainable at that level long-term. Should the Council wish to continue the higher rate of road rehabilitation into FY 14-15, one or more of the General Funded projects in the first three years of the Capital Improvement Program would need to be eliminated.

### **Capital Improvement Program**

The City started its long-term capital planning process several years ago with a five year Capital Improvement Plan. For FY 12-13, the City expanded the CIP horizon to ten years and that ten-year timeframe was carried forward to FY 13-14. After two years' experience using a ten-year timeframe, it has been determined that the longer timeframe is generally impractical since there are so many variables that change from



year to year and the “out years” of the plan are speculative at best. For this year’s CIP process, we have scaled the Plan timeframe back to six years instead of ten. The hope is that the six-year timeframe presents a more realistic and accurate picture upcoming capital infrastructure needs.

To create an even more realistic picture, the first three years of the CIP will now only include projects that have an identified funding source. The City Council had made it clear in previous years’ CIP discussions that demonstrating funding in only the first year of a ten-year plan, as has been the case until now, paints an unrealistic picture for the community. By requiring all projects in the first three years of the plan to have identified funding sources, the City Council and the community are in a better position to look at all available resources, and prioritize CIP needs and make decisions about how to fund the projects that are most important to the community. Further, the Plan will not create unrealistic expectations that projects will be completed within the next few years if funding is not available for them.

Certain policy assumptions were made in order to identify which projects were able to be included in the first three years of the CIP Program. Staff is recommending that all undesignated General and Capital Fund reserves be spent on capital projects, bringing reserves in the General Fund down to approximately \$8.5 million by the end of the third year of the Plan, or FY 16-17. Staff has identified all other available resources and tied those resources to projects in the first three years of the Plan.

As a result, projects shown in years 2018- 2020 are unfunded. By 2018, assuming all of the projects shown in years 2015-2017 are completed, there are no reserves left to fund capital projects. The only exception to this is a small amount of Coconino County Flood Control Funding. At that point the only new revenue coming in to fund capital projects is annual collections of development impact fees, approximately \$400,000 annually from each county for flood control, and approximately \$170,000 Community Facilities District revenue. In order to continue to address capital infrastructure improvements and pursue new capital outlay projects beyond 2017, other funding sources and/or a debt financing strategy must be pursued.

Debt financing or some combination of pay as you go and financing to pay for major capital infrastructure projects over time promotes intergenerational equity, where future users help pay for infrastructure that will serve them instead of the entire cost being borne only by current residents. In addition, rating agencies look for cities to have a healthy balance between pay-as-you-go and debt financed projects in their evaluations of good financial management. This will be one option for the City Council to consider for funding future capital needs.

The recommended CIP prioritizes drainage improvement projects for the use of the City’s unrestricted reserves. Other projects are funded with dedicated sources such as Parks Land Development Impact Fees, Streets Development Impact Fees, and

Community Facilities' District Funds. The majority of the sidewalk projects, including the Andante Sidewalk and Chapel Road Sidewalk projects, have been deferred into the out years of the Plan due to lack of funding and the prioritization of drainage projects.

### **Wastewater Fund**

The Wastewater Fund is the enterprise fund for the wastewater utility. This fund contains monies collected through wastewater fees, the General Fund sales tax subsidy transferred to support wastewater debt service, and accumulated reserves. The long-term goal for the Wastewater Fund is that it function as a true, self-supporting enterprise fund.

In 2014 the City completed a Wastewater System Rate Study Report that analyzed both the City's projected rate-based revenue requirements and current wastewater rate structure. The report recommendations change the current rate structure to make the City wastewater system charges more fair and equitable to the different customer classes by changing the way some bills are calculated, by decreasing the unit rates of certain customer classes, and by increasing the rates of others. The Report also suggests 4% annual inflationary-driven rate increases over the next four years to keep pace with future system costs and to make the wastewater utility more self-sustaining. The forecasted revenues for the Wastewater Fund assume these recommendations are implemented July 1.

These adjustments provide for the third consecutive year of reductions to the Wastewater fund sales tax subsidy, reducing the amount of City sales tax allocated to the Wastewater utility from 35% to 30%. This reduces revenues by approximately \$580,000 which is partially made up by the utility rate adjustments.

Much like the use of General and Capital Fund balances discussed previously, the Wastewater fund balance will continue to be utilized to support wastewater capital projects. This fund currently has approximately \$17 million. However, the fund balance is anticipated to be spent down to the reserve target of \$6 million by FY 18-19 when the Fund's annual debt service obligation is also reduced significantly.

Other than the one-time budget additions identified earlier, the only other material change to the Wastewater budget for FY 14-15 is the addition of a maintenance/emergency contingency appropriation of \$120,000. This contingency account will be mirror the contingency account in the General Fund and is established to cover unexpected expenditures or emergencies. As the wastewater system and infrastructure ages, it will be important to have this type of contingency account available should an emergency repair or other unanticipated need occur. The expenditures of any contingency funds will require City Manager approval.

### **Financial Forecast for FY 14-15**

The overall economic recovery has resulted in modest revenue growth during FY2014.

We are anticipating that growth to continue throughout the course of the five year forecast. Sales tax is the City's largest revenue source and the source from which the majority of the City's General Fund operating budget, i.e. the day to day costs of providing City services, is funded. Current collections are up approximately 2.9% over the same period last year. For FY 14-15 we are forecasting a 3% overall growth in city sales tax revenues over estimated FY13-14 collections.

Additionally, as mentioned previously, the recommended budget reflects the third consecutive year of reductions to the Wastewater Fund sales tax subsidy. For FY 14-15 the General Fund will retain 70% of the City sales tax collections, up from 65% in FY 13-14. The General Fund portion of the overall sales tax revenues will increase an estimated \$580,000 with a corresponding decrease to the Wastewater Fund. The long term strategy for the Wastewater Fund is to create a true enterprise that is self-supporting through user fees.

Between these two items, and the additional .5% bed tax, we are forecasting an overall increase to General Fund sales and bed taxes in FY 14-15 of \$1 million. State shared revenues are another significant source of funding for operational expenditures, and they are expected to increase again in FY 14-15. The City has been informed by the State of Arizona that state-shared income tax and state-shared sales tax will increase 8.4% and 4.5% respectively in FY 14-15, generating an estimated \$135,000 in additional revenue to meet critical needs.

Franchise fees for gas lines, cable and water companies are anticipated increase slightly by 2%. The amount that has been budgeted in FY15 adds about \$15,000 to the General Fund.

Vehicle license taxes that the City receives from Coconino and Yavapai County are on target for the FY14 budget. These are the license tax fees that are collected when new vehicles are sold within each of these counties. We are estimating a 6% increase for FY 14-15 due to anticipated continued growth in the economy.

It appears that the City will finish out FY 2013-14 with some budget savings due to lower-than-expected expenditures and slightly higher than projected revenues. This surplus will be added to the City's General Fund reserves.

### **Citizen's Budget Work Group**

Finally I would like to recognize the participation of four Sedona citizens who make up the Citizen's Budget Work Group; Ron Budnick, Lou Harper, Sandi Schulz, and Bill Welter. The idea to create this work group was developed out of the City's new Citizen Engagement Program to try to integrate more in-depth citizen involvement into this unique function and into the various steps involved in establishing the budget. This concept was "piloted" this year for the first time.

The Citizen's Budget Work Group members have been involved in each step of the budget preparation process, shadowing staff in their work. The work group members participated in the City Manager's budget review meetings for both the Capital Improvement Program (CIP) and each of the departmental operating budgets, giving them access to part of the process that previously included only City staff. They also gave input on the various policy recommendations incorporated into the FY 14-15 recommended budget and the priority rankings of the various supplemental budget requests. The work group members have relayed their support for and concurrence with the City Manager's Recommended Budget as presented.

The City Council will also now have direct interaction with citizen representatives when deliberating over budget matters, as these members will also participate in the three day City Council budget work sessions.

I believe the addition of the Citizen's Budget Work Group created an even greater level of transparency in the City's budget process. Each of the four citizen representatives brought their unique perspectives and added value to the overall process. I look forward to continued use of this model for years to come.

Overall, the City's financial condition remains strong. The economic forecast appears promising, and I believe the FY 14-15 Recommended Budget presents a well-thought out financial plan based on sound financial management and recognition of the need to make decisions now that will ensure the City's long-term fiscal stability.

I appreciate the City Council's leadership and support in providing clear direction to staff on our critical priorities. I want to thank all of the department heads for the team effort in achieving the city council priorities and providing exceptional customer service to our community. In particular, credit needs to be given to Karen Daines, Assistant City Manager, Tabatha Miller, Director of Financial Services, and her staff for their diligence in preparing the Recommended Budget.

Sincerely,

Tim Ernster  
City Manager

## ABOUT SEDONA

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The City of Sedona is located approximately one and a half hours north of Phoenix in Yavapai County. Because of its stunning natural surroundings, this small community of roughly 10,000 residences has become one of Arizona's premier centers for international tourism, recreation, retirement, luxury resorts, and the arts.

The name Sedona originates from of the City's first postmaster, Theodore Carlton Schnebly, whose wife, Sedona Arabelle Miller Schnebly (1877–1950) was celebrated for her hospitality and industriousness. Today, the City of Sedona's main attraction is its array of red sandstone formations, which appear to glow in brilliant shades of orange and red when illuminated by the rising or setting sun. The red rocks form a popular backdrop for many activities, ranging from spiritual pursuits to the hundreds of hiking and mountain biking trails.



Located in the high southwestern desert under the rim of the Colorado Plateau at an elevation of 4,500 feet, Sedona is blessed with four mild seasons, plenty of sunshine and clean air. Because of Sedona's pleasant climate sightseeing, hiking, golf, tennis, horseback riding, and jeep touring are year-round activities. The City is also known for its festivals, art exhibits, International Film Festival, and parades.

The citizens of Sedona are proud of their beautiful environment and work diligently to preserve its uniqueness and special qualities. Driven by a conviction in the future of their community and a dedication to volunteerism, Sedona's residences are active in the City government.

The community was incorporated as a City under Arizona Revised Statutes (ARS) in 1988. It encompasses an area of 18.5 square miles, approximately half of which is under jurisdiction of the U.S. Forest Service.

The City of Sedona is administered under the Council-Manager form of government. The City Council consists of six councilors and a mayor. The six council members are elected at large and serve four-year overlapping terms. The Mayor is elected by the citizens and serves a two-year term. Since incorporation, Sedona has had a council-manager form of government as defined by local ordinance. Sedona is recognized by the International City/County Management Association.

The City departments are City Council, City Manager, General Services, Human Resources, Financial Services, City Clerk, Police, Community Development, Public Works, Parks and Recreation, Wastewater, Legal, Information Technology, and Municipal Court.

Water service is private, library is non-profit with some contract funding from the City, fire is a special district, and refuse collection is private.

Already a major tourist attraction, Sedona has been ranked the #6 Small City in the 14<sup>th</sup> annual *Top 25 Arts Destinations* 2011 readers' poll by "American Style" magazine. Sedona has appeared on *American Style* magazine's *Top 25 Destinations* list twelve times since the poll's inception.

Of added municipal interest, the City is a part of two counties and is traversed by two state arteries. There is no property tax levied by the City. Currently, the City operates from State Shared Revenue and other local sources of revenue including sales and bed taxes.



## DEMOGRAPHICS



The following tables provide additional demographic statistics for the city of Sedona and its citizenry:

### Gender (2010 census)

· Male.....	<b>46.7%</b>
· Female .....	<b>53.3%</b>

### Age Composition (2010 census)

· Under 5.....	<b>3.0%</b>
· 5-14 .....	<b>6.5%</b>
· 15-19 .....	<b>3.9%</b>
· 20-24 .....	<b>2.9%</b>
· 25-54 .....	<b>31.5%</b>
· 55-64 .....	<b>23%</b>
· 65+ .....	<b>29.2%</b>
· Median Age .....	<b>56.1</b>

### Occupational Composition (2009)\*

· Labor force .....	<b>7,062</b>
· Employment .....	<b>6,480</b>

\*Bureau of Labor Statistics – AZ Dept of Commerce

### Employment Distribution (2007)\*

· Retail and Office.....	<b>47.8%</b>
· Service occupations.....	<b>24.3%</b>
· Lodging.....	<b>17.2%</b>
· Public.....	<b>1.8%</b>
· Industrial/Construction.....	<b>7.5%</b>
· Schools.....	<b>1.3%</b>

\*Verde Valley Multimodal Transportation Study (2009)

### Race/Ethnic Origin (2010 census)

· White.....	<b>90.1%</b>
· Hispanic or Latino (any race) .....	<b>14.3%</b>
· American Indian.....	<b>6%</b>
· Asian .....	<b>1.9%</b>
· African American .....	<b>5%</b>
· Other .....	<b>7%</b>

### Land Use (2010)

· Residential .....	<b>33.1%</b>
· Commercial, Lodging.....	<b>4.0%</b>
· Public/Semi-public .....	<b>4.1%</b>
· Parks/Public Open space .....	<b>1.0%</b>
· Private Open space .....	<b>2.2%</b>
· National Forest.....	<b>48.5%</b>
· State Trust Lands .....	<b>0.1%</b>
· Other (e.g. Hwy/Streets, R-O-W)....	<b>7.0%</b>

### Population (US Census)

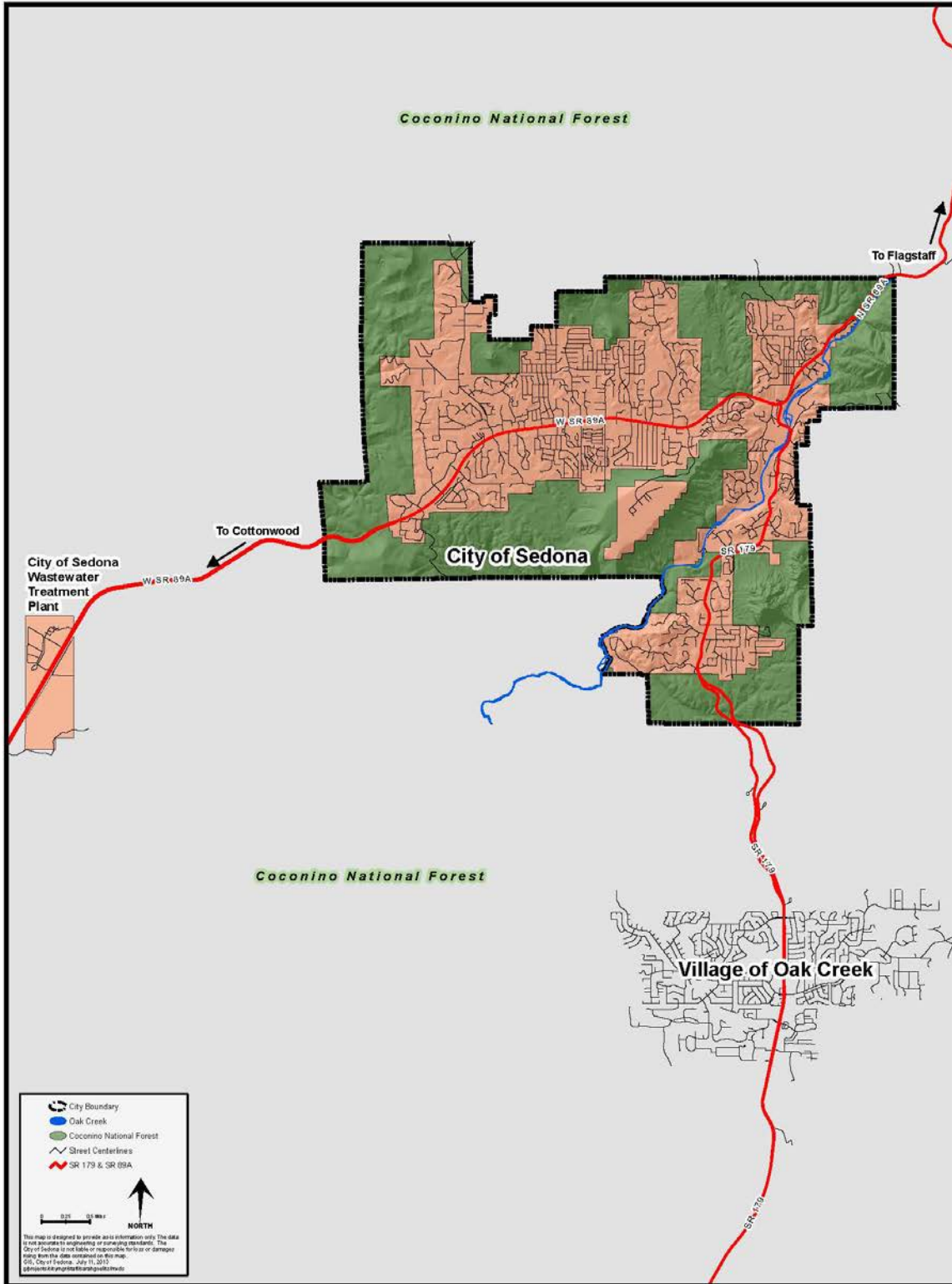
· 1980 .....	<b>5,481*</b>
· 1990 .....	<b>7,720</b>
· 1995 .....	<b>8,990</b>
· 2000 .....	<b>10,192</b>
· 2010.....	<b>10,031**</b>

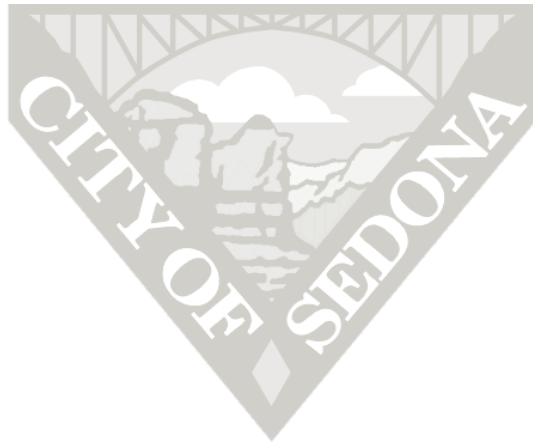
\* DES/AZ Dept of Commerce estimate

### Median Household Income (2010)

· Yavapai County.....	<b>\$54,000</b>
· Coconino County .....	<b>\$60,500</b>

# AREA MAP

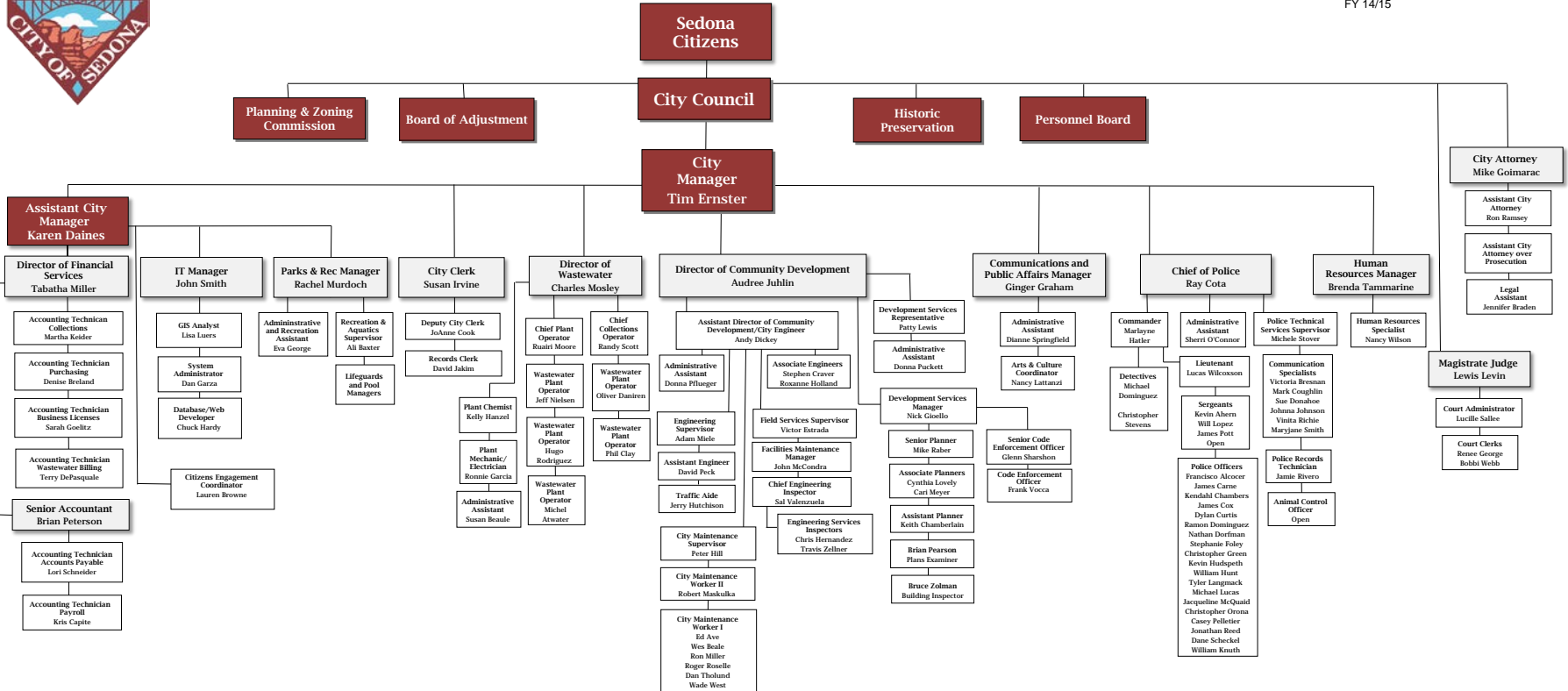






# ORGANIZATION CHART

FY 14/15





The City of Sedona is committed to manage its finances prudently. The following City financial policies establish the framework for Sedona's overall fiscal planning and management. They set forth the guidelines against which current budgetary performance can be measured and proposals for future programs can be evaluated. Sedona's publicly adopted financial policies show the public, the credit rating industry and prospective investors (bond buyers) the City's commitment to sound financial management and fiscal integrity. The financial policies also improve the City's fiscal stability by helping City officials plan fiscal strategy with a consistent approach. Adherence to adopted financial policies promotes sound financial management, which can increase public confidence in the City's ability to provide the services desired by the community.

### STATE IMPOSED EXPENDITURE LIMITATION

Provisions of the State imposed expenditure limitation appear in both the State Constitution and the Arizona Revised Statutes. The constitution sets forth the framework in some detail for the expenditure limit and the remaining details are provided in State law.

The State imposed limitation uses actual payment of local revenues for FY 1979-80 as the base limit. The Economic Estimates Commission had determined this base limit for every city and town based on information supplied by each community in 1980. This base consists of those expenditures "controlled" by the State limitation and does not include those revenues specifically exempted from the limitation. The UERS Manual clarifies that the expending of development/impact fees are not excludable expenditures.

### HOME RULE

Any city or town can adopt its own "alternative" expenditure limitation that is free from any ties to the State imposed limitation if a majority of the qualified electors voting on the issue at a city/town regular election vote in favor of the alternative limitation.

The City of Sedona has operated under Home Rule for over eighteen years. Voters last approved the Home Rule Option, normally for four-years, in 2012 but due to a recent legislative change requiring a consolidated election schedule for cities and towns, Home Rule must be approved again in 2014 instead of the regular four-year cycle. This will be on the ballot again in August 2014 and that election will determine under what expenditure limitation the City operates for Fiscal Year 2016. The 2015 fiscal year still has Home Rule approval from the 2012 election. Home Rule allows the City Council to set its budget locally, rather than basing the City's budget

on a state imposed expenditure limitation.

## **FISCAL PLANNING, BUDGETING, AND OPERATIONS MANAGEMENT**

This policy seeks to govern the preparation, monitoring and analysis of the City's budget, incorporating a long-term perspective and a system of identifying resources and allocating those resources among competing purposes.

- The City will present an annual operating budget that is balanced, whereby ongoing revenues will be sufficient to fund ongoing expenditures with no use of General Fund reserves to support recurring operational expenses.
- Reserves may be used to fund one-time capital outlay projects or other one-time expenditures.
- The budget will not postpone expenditures, use one-time (non-recurring) revenue sources to fund ongoing (recurring) uses, or use external borrowing for operational requirements.
- Budgeting will be done on a modified accrual basis. Under the modified accrual basis, expenditures are recorded when the goods or services are actually received, rather than when the invoices are paid. The exception to this general rule is interest on general long-term debt, which is recognized when due. Revenues are recorded in the accounting period in which they become measurable and available.
- All departments will share in the responsibility of meeting policy goals and ensuring long-term financial health. Future service plans and program initiatives will be developed to reflect current policy directives, projected resources and future service requirements.
- The budget process is intended to weigh all competing requests for City resources, within expected fiscal constraints. Requests for new, ongoing programs made outside the budget process will be discouraged.
- Addition of personnel will only be requested to meet strategic plan objectives, program initiatives and policy directives after service needs have been thoroughly examined and it is substantiated that additional staffing will result in increased revenue or enhanced operating efficiencies. To the extent feasible, necessary personnel cost reductions will be achieved through attrition.
- No revenues will be dedicated for specific purposes, unless required by law or generally accepted accounting practices (GAAP). All non-restricted revenues will be deposited in the General Fund and appropriated by the budget process.
- Balanced revenue and expenditure forecasts will be prepared to examine the City's ability to absorb operating costs due to changes in the economy, service demands, and capital improvements. The forecast will encompass five years and will be updated annually.
- The City will follow an aggressive, but humane, policy of collecting revenues. All adjusted uncollectible accounts will be pursued to the limit of collection ability.

## **CAPITAL MANAGEMENT**

- The purpose of the Capital Improvement Program (CIP) is to systematically identify, plan, schedule, finance, track and monitor capital projects to ensure cost effectiveness as well as conformance to established policies.
- The City will prepare and adopt a six-year Capital Improvement Program. The program will be updated annually and include the direct costs of the project as well as any

associated ongoing operation.

- Capital improvement projects include infrastructure, equipment purchases or construction resulting in or making improvements to a capitalized asset costing more than \$50,000 and having a useful life of five or more years.
- The first year of the six-year Capital Improvement Program will become the adopted capital budget for the current fiscal year.
- The capital improvement plan will include, in addition to current operating maintenance expenditures, adequate funding to support repair and replacement of deteriorating infrastructure and avoidance of a significant unfunded liability.
- Future operating, maintenance, and replacement costs associated with new capital improvements will be forecast, matched to available revenue sources, and included in the operating budget.
- When current revenues are available for capital projects, consideration will first be given to those capital assets that have the shortest useful life, and for assets whose nature makes them comparatively more difficult to finance.
- Using cash for projects with shorter lives and bonds/financing for projects with longer lives facilitates “intergenerational equity,” wherein projects with long useful lives are paid over several generations using the project through debt service payments.

## **DEBT MANAGEMENT**

- The City may use debt to finance capital projects according to the priorities established by the City. The capital projects to be financed should have an economic average life of at least five years. The City will attempt to use a pay-as-you-go method prior to issuing debt for this purpose.
- The City will strive to maintain or improve its credit ratings, although not at the expense of significantly delaying important capital projects.
- The City will utilize the most cost-effective financing strategies available while still maintaining flexibility for future project financing. This includes investigating other financing alternatives such as state or federal aid or using new financing techniques.
- The City will endeavor to maintain an open line of communication between the rating agencies and the marketplace in general, in part by providing full on-going financial disclosure as required by law.
- The City will follow prudent borrowing principals and not engage in any transactions involving significant market risk.

## **LONG RANGE FORECASTING**

- The City will annually update a five-year long-range forecast, incorporating both projected revenues and expenditures for the City’s Major Funds.
- The five-year revenue forecast will only include revenue that is reasonably considered to be sustainable over at least that five year period.
- Expenditure projections will include anticipated operating impacts of whatever capital improvement expenditures are programmed in the six-year Capital Improvement Program (CIP).
- The process of long range forecasting will also serve to define the critical issues and priorities and incorporate the City’s Community Plan and long term vision.

## GRANTS

- This policy establishes under what conditions grants will be pursued and with what administrative or legislative approvals.
- The City shall apply for only those grants that are consistent with the objectives and high priority needs previously identified by the City Council.
- The potential for incurring ongoing costs, to include the assumption of support for grant-funded positions from local revenues, will be considered prior to applying for a grant.
- The City shall attempt to recover all allowable costs – both direct and indirect – associated with the administration and implementation of programs funded through grants. The City may waive or reduce indirect costs if doing so will significantly increase the effectiveness of the grant.
- All grant submittals shall be reviewed for their cash match requirements, their potential impact on the operation budget, and the extent to which they meet the City’s policy objectives.
- If there is a cash match requirement, the source of funding shall be identified prior to application.
- The City shall terminate grant-funded programs and associated positions when grant funds are no longer available unless alternate funding is identified.

## USER FEE COST RECOVERY AND INDIRECT COST ALLOCATIONS

- This policy encourages full cost recovery of most publicly provided services that benefit specific individuals or organizations and the utilization of user fees to augment general tax revenues.
- The City shall establish user fees and charges for certain services provided to users receiving a specific benefit.
- The City will conduct a cost of service study to identify the full cost of providing a service for which fees are charged. The calculation of full cost will include all reasonable and justifiable direct and indirect cost components. Fees and charges will be established to recover the full cost of service, unless the percentage of full cost recovery has been reduced by specific action of the City Council. It is recognized that occasionally competing policy objectives may result in reduced user fees and charges that recover only a portion of service costs.
- User fees shall be reviewed on a regular basis to calculate their full cost recovery levels, to compare them to the current fee structure, and to recommend adjustments where necessary.

## ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

- This policy dictates the system of internal accounting and internal and external financial reporting that will be adhered to as the City conducts its financial transactions. The City’s accounting and financial reporting systems will be maintained in conformance with all state and federal laws, and Generally Accepted Accounting Principles (GAAP), in the United States, and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).

- An annual audit will be performed by an independent public accounting firm, with an audit opinion to be included with the City's published Comprehensive Annual Financial Report (CAFR).
- The City's CAFR will be submitted to the GFOA Certification of Achievement for Excellence in Financial Reporting Program. The financial report should be in conformity with GAAP, demonstrate compliance with finance related legal and contractual provisions, disclose thoroughness and detail sufficiency, and minimize ambiguities and potentials for misleading inference.
- Financial systems will maintain internal controls to monitor revenues, expenditures, and program performance on an ongoing basis.

## **CAPITAL EXPENDITURES (FIXED ASSETS)**

- The City has a policy of capitalizing all assets greater than \$5,000.
- Termed as "fixed assets," these capital expenditures are purchased departmentally out of the capital outlay accounts in the General Fund and the Capital Fund.
- All assets are depreciated utilizing the straight-line method and based on useful lives the City has established, with a minimum life of three years.
- The Finance Department is responsible for verifying the actual physical existence of capital assets annually through asset audits of City departments.

## **CASH MANAGEMENT**

- The City Manager and Financial Services Department manage the City's investment portfolio with the assistance of external investment advisement and ensures compliance with the City's Investment Policy.
- The City's investment policy is to invest public funds with maximum security in a manner that will provide the highest return while meeting the daily cash flow demands of the City and conforming to all applicable State statutes.
- The primary objectives, in priority order, are safety of principal, liquidity, and attaining a market rate of return.
- The City is permitted to invest in certificates of deposit, direct U.S. Treasury debt, securities guaranteed by the U.S. Government, and the State of Arizona's Local Government Investment Pool.
- Temporary idle cash during the year was invested in the State Treasurer's Investment Pool.

## **RISK MANAGEMENT**

- The City is exposed to various risks of loss related to public and property liability and worker's compensation. Public liability includes public officials' errors and omissions, automobile and general liability.
- The City participates in the Arizona Municipal Risk Retention Pool. The policy insures up to \$2,000,000 per incident plus excess liability of up to \$10,000,000. Coverage is provided on a claim made basis with a \$50,000 deductible.
- The City's liability insurance program is administered by the City Attorney's Office. Worker's Compensation claims are reviewed by the Human Resources Department and handled through Arizona Municipal Workers Compensation Pool.

- The City of Sedona has an aggressive safety program, which promotes employee safety on the job and focuses on risk control techniques designed to minimize accident related losses.

## FUND BALANCE

- To ensure financial stability, the City of Sedona desires to manage its financial resources by establishing fund balance/net asset ranges for selected funds. This will ensure the City maintains a prudent level of financial resources to provide sufficient cash flow for daily financial needs, secure and maintain investment grade bond ratings, offset significant economic downturns and revenue shortfalls, and provide funds for unforeseen expenditures related to emergencies.
- The City shall maintain an unassigned fund balance range for the General Fund of not less than 50% and not more than 75% of the total adopted budgeted operating expenditures of the General Fund budget.
- Enterprise Funds: The fund balance range for the Enterprise Funds, including maintenance, operations and administration shall be not less than 25% (90 days) and not more than 33.3% (120 days) of the total budgeted operating expenses of the Fund. This shall be in addition to a separate fund balance with a target equal to the average of one year of enterprise fund debt service repayment requirements. For the purpose of calculation, this reserve shall be in addition to all other required reservation of net assets including, but not limited to, amounts restricted for debt service, amounts reserved for replacement of capital assets, amounts set aside for resource development, and/or required bond covenants.
- Capital Projects Fund: The capital projects fund was created to account for resources designated to construct or acquire general fixed assets and major improvements. Occasionally, these projects may extend beyond a single fiscal year. Therefore, although no specific reserve requirement is established for the capital projects fund, at a minimum, the fiscal year-end assigned and unassigned fund balance, coupled with estimated revenues for the ensuing fiscal year, must be sufficient to fund all outstanding capital fund obligations for the next fiscal year. This will follow the City's Capital Plan.
- If it is determined there is a surplus (an amount in excess of the upper limit of the fund balance range for any fund), the funds may be designated or appropriated at the next budget cycle to eliminate shortfalls in related funds, reduction or avoidance of debt, applied to a replacement program, to fund one-time capital needs, or for tax, fee, or rate stabilization.
- If it is determined there is a shortfall (an amount below the lower limit of the fund balance range for any fund), the fund balance is to be replenished through a distribution of surplus from other related funds, or an appropriation during the next annual budget process of at least 20% of the lower limit.



## FUND STRUCTURE AND BASIS FOR BUDGETING

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The budget of the City is organized on the basis of funds, each of which is considered to be a separate accounting entity, and are created and maintained for specific purposes. The operations of each fund are accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. The City uses funds to report its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

The funds for the City of Sedona are as follows: General Fund, Capital Projects Fund, Special Revenue Fund (Streets/Grants), and Wastewater Fund.

The City reports each of these funds as major governmental funds in its financial statements. All funds are subject to appropriation.

**General Fund** - The General Fund is the fund that supports day to day City operations, including general City government, police services, public works, parks and recreation and outside service contracts.

**Special Revenue (Streets/Grants)** - The Special Revenue Fund includes funds that are specifically restricted for certain operating expenses and/or capital projects, including Highway Users Revenue Funds (HURF) and federal, state, or local grants. HURF is used to fund a portion of the annual streets maintenance program (overlay, chip seal, reconstruction) and grants vary annually based on availability of funding opportunities.

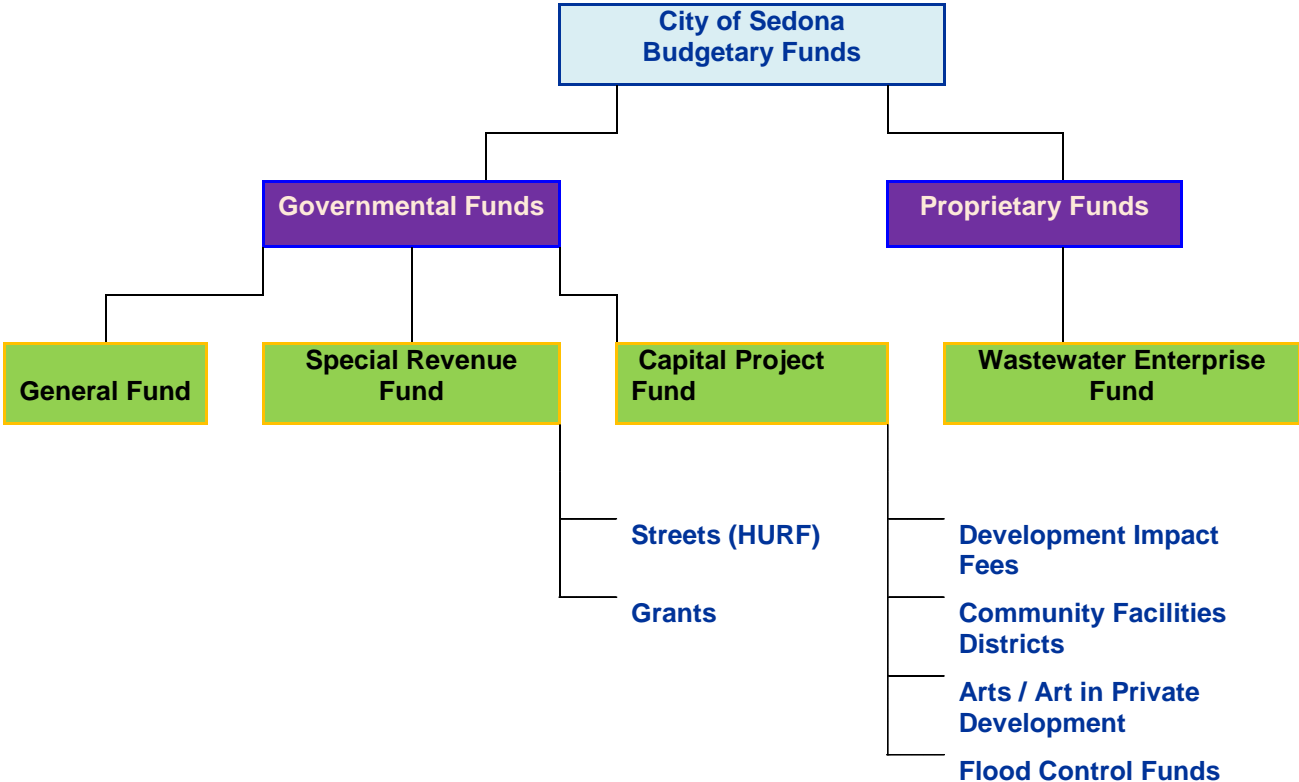
**Capital Fund** - The Capital Fund is the fund that supports new infrastructure improvements, major capital acquisitions, and other very large capital construction projects.

**Wastewater Fund** - The Wastewater Fund is the enterprise fund for the wastewater utility. This fund contains moneys collected through monthly wastewater and one-time capacity fees, the General Fund sales tax subsidy transfer, and reserves. The Wastewater Fund supports the operations of the wastewater plant and collections system, new wastewater capital projects, and annual debt service.

# FUND STRUCTURE

The City uses the various fund types to segregate the financial activity within the City either due to regulatory reasons or as designated internally. The funds are classified as either Governmental funds or Proprietary funds.

The below chart is an illustration of fund structures:



Governmental funds are typically those that account for the tax supported activity within the City. Within governmental funds, the sub-classifications utilized by the City are:

- **General Fund** - The chief operating fund that accounts for all activity not accounted for somewhere else.
- **Special Revenue Funds** - Accounts for certain revenue sources that are set-aside for a specific purpose.
- **Capital Projects Fund** - Established to separately reflect major capital acquisitions and/or construction.

Proprietary funds are used to account for those activities that are expected to be self-supporting through user fees in whole or in part. Proprietary Funds encompass Enterprise Funds.

- **Wastewater Enterprise Fund** - The Wastewater Fund is currently the only proprietary fund established by the City.

The following table indicates the relationships between each fund and department:

Department	General Fund	Special Revenue Streets	Special Revenue Grants	Capital Funds	Wastewater Enterprise Fund
City Council	x				
City Manager	x				x
Human Resources	x				x
Financial Services	x				x
Information Technology Services	x				x
Legal	x				x
Parks & Recreation	x		x	x	
City Clerk	x				
Community Development	x				
Public Works	x		x	x	x
Police Department	x		x	x	
Municipal Court	x				
City Maintenance Division	x	x			
Wastewater Division	x				x
General Services	x				x

## BUDGET BASIS OF ACCOUNTING

The City's governmental and proprietary fund budgets are prepared using the modified accrual basis of accounting. *Modified Accrual Basis* is the method under which revenues are recognized when they become susceptible to accrual; that is when they become both "measurable" and "available to finance expenditures of the current period." Revenue and expenditure recognition is determined by near-term inflows and outflows of financial resources.

## BASIS OF ACCOUNTING

The basis of accounting refers to when revenues and expenditures or expenses are to be recognized and reported in the City's financial statements. *Full Accrual Basis* is the method under which revenues are recorded when they are earned (whether or not cash is received at the time) and expenses are recorded when goods and services are received (whether cash disbursements are made at the time or not).

In accordance with Generally Accepted Accounting Principles (GAAP), the City's proprietary fund financial statements are prepared using the full accrual basis of accounting, while the City's governmental fund financial statements are prepared using the modified accrual basis of accounting.

## ACCOUNTING BASIS VS. BUDGET BASIS COMPARISON

The accounting and budgeting systems for the City are in accordance with Generally Accepted Accounting Principles (GAAP) format, with minimal variances between the two systems. Budget basis for enterprise funds differ primarily due to state laws. The major differences are as follows:

- Encumbrances (contractual commitments) are considered the equivalent of expenditures. Encumbrances at year-end for goods or services, which are not received prior to the end of the fiscal year, are cancelled.
- Fund balances reserved to inventory and bonded debts are not included in the budget.
- Certain expenditures, such as depreciation and landfill closure and post closure accrual, are not included in the budget.
- All funds except the Internal Service Fund are budgeted.
- Enterprise funds budget capital expenditures and debt service payments as expenses.
- Enterprise funds budget bond proceeds and grants as revenues.

## BUDGETARY CONTROL

Budgetary control accounts in the Operating Budget are maintained in the general ledger system at a line item level to track estimated revenues, appropriations, and encumbrances.

Budgetary control accounts in the Capital Budget are maintained in the general ledger system at a project level.

The Comprehensive Annual Financial Report (CAFR) Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual, reflect how well the City met its budget plan at the legal level of control which, is at the fund level. All four major funds are presented in this statement.

## BUDGET PROCESS AND CALENDAR

The City of Sedona budget process hinges on a wide range of participants, including our citizens; City Council; the City Manager, executive leadership team, management and staff; partner agencies; other local governmental entities; and the Citizen's Budget Work Group. All of these stakeholders participate in the budget process and have a role in making recommendations to the City Council regarding the best uses of the City's financial resources.

As illustrated by the below table, the budget process began with a Capital Improvement Program kickoff meeting and a Council Budget Retreat in late 2013. During the City Council budget retreat staff provided a five year forecast of revenues and expenditures for major funds, identified reserve balances, discussed anticipated changes in staffing requirements and expenditures levels and obtained Council input on upcoming priorities. This is an opportunity for the City Council to provide key policy directives and goals for consideration during the FY 14-15 budget process. Department heads and program managers used this information to begin work on their base budgets for

continuing operations. In March 2014, upon final submission of all Operating Base Budgets and Decision Packages, the City Manager and the newly formed Citizen's Budget Work Group met with each department and conducted a line item review of all budget requests. From there the City Manager developed his recommended budget.

The City Council then held a series of public work sessions on the budget on April 30, 31, and May 1. During these sessions, the City Council heard from the City Manager, Assistant City Manager, Chief Financial Officer, Department Heads, and program managers regarding department objectives, accomplishments, and significant expenditure changes. They also obtained input from various members of the public, including representatives of the Citizen's

<b>FY 14-15 Budget Calendar</b>	
<b>December 11, 2013</b>	<b>Staff Capital Improvement Program (CIP) Committee Kickoff Meeting</b>
<b>December 16, 2013</b>	<b>City Council FY 14-15 Budget Retreat</b>
<b>January 15, 2014</b>	<b>Deadline to Submit CIP Requests</b>
<b>January 16, 2014</b>	<b>Operating Budget Kickoff Meeting with Department and Division Heads</b>
<b>January 29-31, 2014</b>	<b>City Manager Review of CIP Requests (by Program Area)</b>
<b>February 2014</b>	<b>Public Meetings for FY 15-20 CIP (including Planning &amp; Zoning Commission review)</b>
<b>February 28, 2014</b>	<b>Operating Base Budgets and Decision Packages Due</b>
<b>March 2014</b>	<b>Review of Operating Base Budgets and Decision Package Requests with CM and Departments</b>
<b>March 2014</b>	<b>CIP Funding/Budget Balancing – Finance &amp; City Manager's Office</b>
<b>April 23, 2014</b>	<b>Proposed Budget Distributed to City Council</b>
<b>April 29 – May 1, 2014</b>	<b>City Council Work Sessions</b>
<b>May 27, 2014</b>	<b>City Council Adoption of Tentative Budget</b>
<b>June 13 and 20, 2014</b>	<b>Published Public Notice</b>
<b>June 24, 2014</b>	<b>City Council Final Adoption of FY 14-15 Budget</b>

**ARS SECTION 42-17103:**

State statute dictates that all Arizona counties, cities and towns are obliged to publish and make a summary of total revenues and expenses readily available within 7 days after presenting before a governing body. Platforms for distribution include a county's, city's or town's official website, administrative offices, and library.

In addition, estimates are required to be posted in a local or government newspaper once a week for two consecutive weeks following adoption of the tentative budget. After a final budget adoption, original revenues and expenses estimates, along with the final budget, are to be archived on the organization's website for no less than sixty months.

Budget Work Group. Following these and other listed meetings, Council approved the Tentative Budget, which sets a budget cap, on May 27, 2014.

Per Arizona Revised Statute (ARS) 42-17105, subsequent to the approval of the Tentative Budget, the City must publish the expenditure and revenue summaries and make the expenditure and revenue detail available to any citizen for public inspection. The City of Sedona published its notice of public hearing and budget summaries in the Sedona Red Rock News on June 13<sup>th</sup> and 20<sup>th</sup>. The full budget detail was made available at the Sedona Public Library, at Sedona City Hall, and on the City's Website. This process came to a close on June 24<sup>th</sup>, when the City Council adopted the Final Budget.

CONSOLIDATED FINANCIAL SCHEDULE

Fund/Department	Revenues						Uses and Transfers					Total 2014-15 Budget w/ Carryforward Amounts
							Interfund Transfers				2014-15 Expenditures	
	Tax Revenue	Licenses /Permits	Grants/IGAs/ Donations	Service Charges	Other Revenue	FY 2014-2015 Collections	One Time-Carryforwards from 2013-14	Unreserved Fund Balance	IN	OUT		
<b>General Fund</b>												
City Council						-					71,276	71,276
City Manager						-					790,854	790,854
Human Resources						-					193,966	193,966
Financial Services	93,000	75,000				168,000					460,678	460,678
Information Technology				2,000		2,000					1,146,051	1,146,051
Legal Department						-					481,027	481,027
City Clerk						-					280,498	280,498
Parks & Recreation				56,000		56,000					466,510	466,510
Operating Contingency						-					200,000	200,000
General Services	13,159,232				1,353,660	14,512,892		5,956,618	170,162	(5,941,364)	1,774,290	1,774,290
Destination Marketing Program						-					973,500	973,500
Community Development		218,000		15,000		233,000					1,183,336	1,183,336
Public Works		4,000				4,000				(500,000)	1,918,181	1,918,181
Police				11,000	15,000	26,000					3,756,494	3,756,494
Municipal Court					142,000	142,000					302,881	302,881
Debt Service											829,766	829,766
<b>General Fund Total</b>	<b>13,252,232</b>	<b>297,000</b>	<b>-</b>	<b>84,000</b>	<b>1,510,660</b>	<b>15,143,892</b>	<b>-</b>	<b>5,956,618</b>	<b>170,162</b>	<b>(6,441,364)</b>	<b>14,829,308</b>	<b>14,829,308</b>
<b>Special Revenue Funds</b>												
Streets Fund	747,140				18,000	765,140	10,000	10,000	500,000		1,265,140	1,275,140
Grant Fund			550,000			550,000	29,705	29,705			550,000	579,705
<b>Special Revenue Funds Total</b>	<b>747,140</b>	<b>-</b>	<b>550,000</b>	<b>-</b>	<b>18,000</b>	<b>1,315,140</b>	<b>39,705</b>	<b>39,705</b>	<b>500,000</b>	<b>-</b>	<b>1,815,140</b>	<b>1,854,845</b>
<b>Capital Funds</b>												
Capital Improvement Fund			1,054,387			1,054,387	460,000	-	5,941,364	(137,554)	5,232,269	5,692,269
Arts Fund					100	100	1,000	23,427	52,473		75,000	76,000
Development Impact Fees Fund		214,845				214,845	27,500	1,093,319			2,446,592	2,474,092
<b>Capital Funds Total</b>	<b>-</b>	<b>214,845</b>	<b>1,054,387</b>	<b>-</b>	<b>100</b>	<b>1,269,332</b>	<b>488,500</b>	<b>1,116,746</b>	<b>5,993,837</b>	<b>(137,554)</b>	<b>7,753,861</b>	<b>8,242,361</b>
<b>Wastewater Enterprise Fund</b>												
Wastewater - Administration	3,573,000			6,158,916	330,000	10,061,916					1,094,395	1,094,395
Wastewater - Debt Service						-					5,169,363	5,169,363
Wastewater - Treatment Plant						-					2,717,016	2,717,016
Wastewater - Capital						-	109,817	3,481,805		(85,081)	4,368,049	4,477,866
<b>Wastewater Fund Total</b>	<b>3,573,000</b>	<b>-</b>	<b>-</b>	<b>6,158,916</b>	<b>330,000</b>	<b>10,061,916</b>	<b>109,817</b>	<b>3,481,805</b>	<b>-</b>	<b>(85,081)</b>	<b>13,348,823</b>	<b>13,458,640</b>
<b>Total Funds</b>	<b>\$ 17,572,372</b>	<b>\$ 511,845</b>	<b>\$ 1,604,387</b>	<b>\$ 6,242,916</b>	<b>\$ 1,858,760</b>	<b>\$ 27,790,280</b>	<b>\$ 638,022</b>	<b>\$ 10,594,874</b>	<b>\$ 6,663,999</b>	<b>\$(6,663,999)</b>	<b>\$ 37,747,132</b>	<b>\$ 38,385,154</b>

POSITION LIST/HEAD COUNT

	FY 2012-2013		FY 2013-2014		FY 2014-2015		Change from 2014	
	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time
<b><u>10-5210 - Gen Fund - City Council</u></b>								
City Council		7.00		7.00		7.00	-	-
<b><u>10-5220 - Gen Fund - City Manager</u></b>								
City Manager	0.75		0.75		0.75		-	-
Assistant City Manager	0.80		0.80		0.80		-	-
Assistant to the City Manager	0.90		1.00		1.00		-	-
Administrative Assistant	0.90		0.90		0.90		-	-
City Clerk	1.00		1.00		1.00		-	-
Deputy City Clerk	1.00		1.00		1.00		-	-
Records Clerk	0.75		0.75		0.75		-	-
Communications Manager	1.00		1.00		1.00		-	-
Arts and Culture Coordinator	-		-	0.75	-	0.75	-	-
Citizen Engagement Coordinator	-		-	0.75	-	0.75	-	-
	<b>7.10</b>	-	<b>7.20</b>	<b>1.50</b>	<b>7.20</b>	<b>1.50</b>	-	-
<b><u>10-5221 - Gen Fund - Human Resources</u></b>								
Human Resource Manager	0.90		0.90		0.90		-	-
Human Resource Specialist	0.95		0.90		0.90		-	-
	<b>1.85</b>	-	<b>1.80</b>	-	<b>1.80</b>	-	-	-
<b><u>10-5222 - Gen Fund- Financial Services</u></b>								
Director of Financial Services	0.80		0.70		0.70		-	-
Financial Services Operations Manager	0.75		0.80		0.80		-	-
Accounting Technician	2.25		2.70		3.40		0.70	-
Administrative Assistant	0.90		0.70		-		(0.70)	-
	<b>4.70</b>	-	<b>4.90</b>	-	<b>4.90</b>	-	-	-
<b><u>10-5224 - Gen Fund - IT Division</u></b>								
Information Technology Manager	0.90		0.90		0.90		-	-
GIS Analyst	1.00		0.90		0.90		-	-
Network Analyst	0.90		0.90		0.90		-	-
Database/WEB Administrator	1.00		1.00		1.00		-	-
	<b>3.80</b>	-	<b>3.70</b>	-	<b>3.70</b>	-	-	-
<b><u>10-5230 - Gen Fund - Legal</u></b>								
City Attorney	0.80		0.95		0.95		-	-
Attorney/Prosecutorial	1.00	0.60	0.90	0.60	0.90	0.60	-	-
Legal Assistant	1.00		1.00		1.00		-	-
	<b>2.80</b>	<b>0.60</b>	<b>2.85</b>	<b>0.60</b>	<b>2.85</b>	<b>0.60</b>	-	-
<b><u>10-5242 - Gen Fund - Parks &amp; Recreation (Community Services)</u></b>								
Community Services Director	-		-		-		-	-
Parks and Recreation Manager	-		1.00		1.00		-	-
Administrative Assistant (New)	1.00		-	0.50	1.00	-	1.00	(0.50)
Recreation Coordinator	0.50		0.50		0.50		-	-
	<b>1.50</b>	-	<b>1.50</b>	<b>0.50</b>	<b>2.50</b>	-	<b>1.00</b>	<b>(0.50)</b>
<b><u>5242 - P&amp;R Pool</u></b>								
Recreation Coordinator	0.50		0.50		0.50		-	-
Assist Pool Mgr-P/T	-	0.43	-	0.43	-	0.93	-	0.50
Head Life Guard	-	0.96	-	0.96	-	0.71	-	(0.25)
Life Guard	-	1.78	-	1.78	-	1.16	-	(0.62)
Water Exercise Instructor	-	0.20	-	0.20	-	0.25	-	0.04
	<b>0.50</b>	<b>3.38</b>	<b>0.50</b>	<b>3.38</b>	<b>0.50</b>	<b>3.04</b>	-	<b>(0.34)</b>
<b><u>10-5310 - Gen Fund - Comm. Development</u></b>								
Director of Community Development	1.00		1.00		1.00		-	-
Assistant Community Development Director	1.00		1.00		1.00		-	-
Chief Building Inspector	0.90		1.00		1.00		-	-
Building Inspector	1.00		0.95		0.95		-	-
Code Enforcement Officer	2.00		2.00		2.00		-	-
Senior Planner	1.00		1.00		1.00		-	-
Associate Planner	3.00		3.00		3.00		-	-
Dev. Services Supervisor	-		-		-		-	-
Development Services Rep.	1.00		1.00		1.00		-	-
Recording Secretary	1.00		1.00		1.00		-	-
Intern		0.23					-	-
	<b>11.90</b>	<b>0.23</b>	<b>11.95</b>	-	<b>11.95</b>	-	-	-



	FY 2012-2013		FY 2013-2014		FY 2014-2015		Change from 2014	
	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time
<b><u>10-5320 - Gen Fund - Public Works</u></b>								
City Engineer	0.66		0.71		0.71		-	-
Assist. City Engineer	0.55		0.80		0.80		-	-
Assistant Engineer	0.95		1.00		1.00		-	-
CIP Engineers	2.00		2.00		2.00		-	-
City Facility Manager	1.00		1.00		1.00		-	-
Administrative Supervisor	0.60		0.70		0.70		-	-
Administrative Assistant	0.35		0.50		0.50		-	-
City Maintenance Superintendent	0.55		0.80		0.80		-	-
Maintenance Supervisor	0.55		0.90		0.90		-	-
Maintenance Worker II	0.50		0.90		0.90		-	-
Maintenance Worker I	3.00		4.45		4.45		-	-
Chief Public Works Inspector	0.39		0.39		0.39		-	-
Inspector I	1.00		1.06		1.06		-	-
Crew A - Leader							-	-
Crew A - Assistant							-	-
Temporary Maintenance							-	-
Traffic Aid Worker	-		1.00		1.00		-	-
Maintenance Worker I (ProposedNew)	-		1.00		1.00		-	-
	<b>12.10</b>	<b>-</b>	<b>17.21</b>	<b>-</b>	<b>17.21</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>10-5510 - Gen Fund - Police Dept</u></b>								
Police Chief	1.00		1.00		1.00		-	-
Commander	2.00		2.00		2.00		-	-
Admin. Assistant	1.00		1.00		1.00		-	-
Police Sergeant	3.00		4.00		4.00		-	-
Police Officer	16.00		16.00		16.00		-	-
Police Office - GITEM match (New)	-		0.25		0.25		-	-
Detective Sergeant	-		-		-		-	-
Police Detective	2.00		2.00		2.00		-	-
School Resource Officer	1.00		1.00		1.00		-	-
Communication/Records Superv.	1.00		1.00		1.00		-	-
Senior Communications Specialist	-		-		-		-	-
Communications/Records Specialist	6.00		6.00		6.00		-	-
Records Clerk	1.00		1.00		1.00		-	-
Animal Control Officer	1.00		1.00		1.00		-	-
Community Service Aides		2.00		2.00		3.50	-	1.50
	<b>35.00</b>	<b>2.00</b>	<b>36.25</b>	<b>2.00</b>	<b>36.25</b>	<b>3.50</b>	<b>-</b>	<b>1.50</b>
<b><u>5520 - Magistrate Court</u></b>								
Magistrate	1.00		1.00		-	0.60	(1.00)	0.60
Judge Pro-Tem	-	0.30	-	0.30	-	0.10	-	(0.20)
Court Administrator	1.00		1.00		1.00		-	-
Court Clerk	2.00		2.00		2.00		-	-
	<b>4.00</b>	<b>0.30</b>	<b>4.00</b>	<b>0.30</b>	<b>3.00</b>	<b>0.70</b>	<b>(1.00)</b>	<b>0.40</b>
<b><u>11 - Streets Fund</u></b>								
City Engineer	0.05						-	-
Assist. City Engineer	0.05						-	-
Assistant Engineer	0.05						-	-
Administrative Assistant	0.40						-	-
City Maintenance Superintendent	0.25						-	-
Maintenance Supervisor	0.35						-	-
Maintenance Worker II	0.40						-	-
Maintenance Worker I	2.40						-	-
Chief Public Works Inspector	0.18						-	-
Inspector I	0.20						-	-
Traffic Aide	1.00						-	-
Streets Superintendent							-	-
Crew A - Leader							-	-
Crew A - Assistant							-	-
P-T Maint. Worker							-	-
	<b>5.33</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>Grant Positions</u></b>								
P.A.N.T. (Police - Det. Sgt.)	1.00						-	-
GITEM (Police)	-		0.75		0.75		-	-
	<b>1.00</b>	<b>-</b>	<b>0.75</b>	<b>-</b>	<b>0.75</b>	<b>-</b>	<b>-</b>	<b>-</b>

	FY 2012-2013		FY 2013-2014		FY 2014-2015		Change from 2014	
	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time	Full Time	Temporary/ Part-Time
<b>59 - Wastewater</b>								
Wastewater Superintendent	0.90		0.90		0.90		-	-
Administrative Supervisor	0.15		0.30		0.30		-	-
Administrative Assistant	0.50		0.50		0.50		-	-
City Engineer	0.15		0.15		0.15		-	-
City Manager	0.25		0.25		0.25		-	-
Assistant City Manager	0.20		0.20		0.20		-	-
Assistant to the City Manager	0.10		-		-		-	-
Administrative Assistant (CM)	0.10		0.10		0.10		-	-
Records Clerk	0.25		0.25		0.25		-	-
Human Resources Manager	0.10		0.10		0.10		-	-
I T Manager	0.10		0.10		0.10		-	-
GIS Analyst	-		0.10		0.10		-	-
Network Analyst	0.10		0.10		0.10		-	-
City Attorney	0.20		0.05		0.05		-	-
Attorney/Prosecutorial	-		0.10		0.10		-	-
Building Inspector	0.10		0.05		0.05		-	-
Director of Financial Services	0.20		0.30		0.30		-	-
Financial Services Supervisor	0.25		0.20		0.20		-	-
Accounting Technician	0.75		2.05		2.05		-	-
Accounting Technician (Proposed)	-		0.25		0.25		-	-
Administrative Assistant (FN)	0.10		0.30		0.30		-	-
Human Resource Specialist	0.05		0.10		0.10		-	-
Assist. City Engineer	0.40		0.20		0.20		-	-
Assoc. Engineer/Projects Mgr	-		-		-		-	-
City Engineer	0.14		0.14		0.14		-	-
Wastewater Superintendent	0.10		0.10		0.10		-	-
Plant Chemist	0.05		0.10		0.10		-	-
City Maintenance Superintendent	0.20		0.20		0.20		-	-
Maintenance Supervisor	0.10		0.10		0.10		-	-
Maintenance Worker II	0.10		0.10		0.10		-	-
Maintenance Worker I	0.60		0.55		0.55		-	-
Chief Public Works Inspector	0.43		0.61		0.61		-	-
Inspector I	0.80		0.94		0.94		-	-
WW Plant Operator		-	0.05	-	0.05	-	-	-
P-T Maint. Worker							-	-
Plant Chief Operator							-	-
WW Plant Operator	1.00		0.95		0.95		-	-
Chief Collections Operator	1.00		1.00		1.00		-	-
Collector Operator II	4.00		4.00		4.00		-	-
Plant Chemist	0.95		0.90		0.90		-	-
Mechanic	1.00		1.00		1.00		-	-
PW Inspector II	-		-		-		-	-
PW Inspector I	-		-		-		-	-
Maintenance Worker I	1.00		1.00		1.00		-	-
	<b>16.42</b>	<b>-</b>	<b>18.39</b>	<b>-</b>	<b>18.39</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>General Fund:</b>	<b>85.25</b>	<b>13.51</b>	<b>91.86</b>	<b>15.28</b>	<b>91.86</b>	<b>16.34</b>	<b>-</b>	<b>1.06</b>
<b>Streets Fund:</b>	<b>5.33</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Grants Fund:</b>	<b>1.00</b>	<b>-</b>	<b>0.75</b>	<b>-</b>	<b>0.75</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total General Fund Headcount:</b>	<b>91.58</b>	<b>13.51</b>	<b>92.61</b>	<b>15.28</b>	<b>92.61</b>	<b>16.34</b>	<b>-</b>	<b>1.06</b>
<b>Wastewater Fund:</b>	<b>16.42</b>	<b>-</b>	<b>18.39</b>	<b>-</b>	<b>18.39</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total City Headcount:</b>	<b>108.00</b>	<b>13.51</b>	<b>111.00</b>	<b>15.28</b>	<b>111.00</b>	<b>16.34</b>	<b>-</b>	<b>1.06</b>

This budget summary presents an overview of the City's costs for providing services and the resources being used to pay for those services. The City of Sedona Fiscal Year 2015 Financial Plan presents a fiscally sound and balanced budget that maintains the integrity of the City's financial condition while still meeting the high service level demands of the community. The Financial Plan is balanced not only financially, but also equally as important, balances the allocation of resources among operating requirements, capital needs, debt burden, and strong reserves for future needs and contingencies.

The City Council has established priorities for FY 14-15 that include financial management, capital projects and infrastructure improvements, economic development, and enhanced community engagement and outreach. Specific projects within these priority areas have been funded and included in the FY 14-15 budget.

Sedona's total budget appropriation is comprised of four major elements:

1. The **General Fund** or *operating budget* for on-going service expenses.
2. The **Special Revenue Fund** which includes the *Streets Fund* for expenses for streets repaving projects, and the *Grants Fund* for expenses incurred by the City on any state or federal grant that is required to be accounted for separately.
3. The **Capital Fund** for expenses related to construction and/or acquisition of capital assets.
4. The **Wastewater Enterprise Fund** for expenses for the operations and related improvements to the City's sewer system and wastewater debt service.

## ECONOMIC OVERVIEW

In FY 13-14 the City of Sedona saw continued improvements in the economy. Local sales tax revenues increased, as did state shared sales and income tax revenues. Sales tax is the City's largest revenue source and the source from which the majority of the City's General Fund operating budget, i.e. the day to day costs of providing City services, is funded. The cumulative sales and bed taxes collected through end of year, June 2014, increased over fiscal year 2012-13 through June 2013 by 7.8%. While this includes an increase to the bed tax rate, from 3.0% to 3.5%, effective January 1, 2014, only approximately \$173,000 is attributable to this change in rate. If you remove the increase due to the change in bed tax rate, the year to date increase over the prior year is still 6.5%. City Sales Tax, excluding Bed Taxes, increased 6.8% through June 2014 compared to the fiscal year 2013 totals and are up 8.4% above budgeted projections.

The trending upwards of sales and bed tax collections over the last few years is encouraging and has contributed to the City forecasting further modest increases throughout the five-year forecast period. The increases exceeded prior year forecasts which were based on the fact that the City of Sedona's economy is heavily driven by tourism and niche retail including the sale of

high end commodities such as art pieces and jewelry. Because spending on these items tends to be more discretionary, the City did not expect to reach these higher, pre-recession, sales and bed tax collections for several more years. The aforementioned collections exceeded all projections.

Forecasts have also factored in anticipated sales and bed tax increases in future years due to the City Council decision to increase the bed tax and invest those additional revenues into additional destination marketing and tourism promotion efforts. These efforts should contribute to increased economic activity, and as a result, tax collections. Sedona is projecting sales and bed tax increases, 3 to 4 percent, over the next few years.

Another indicator of the financial health of the state as a whole is state shared income tax revenues. Sedona is expecting a 8.5% increase in state-shared income tax over FY 13-14 and a 3.5% increase to state shared sales taxes.

The City also completed a development impact fee study in 2014 that will result in fee updates in the 2015 fiscal year. Those fee changes result in overall decreases to most of the impact fee categories. The only increases are in the Parks and Recreation fees for lodging. There are no other tax or fee increases included for the General Fund operations, with the exception of the aforementioned bed tax increase.

For the Wastewater Fund, a 4% annual increase in the monthly wastewater rates was adopted for FY15 and a 4% annual increase has been included each year throughout the five year forecast. These annual increases were adopted as a result of the findings and recommendations of a wastewater rate study conducted in 2013. These rate adjustments will serve to cover anticipated inflationary increases in expenses, help that fund become more sustainable, and allow the City to decrease the sales tax subsidies to the Wastewater Fund in FY15 and in future years. For FY15 the General Fund will retain 70% of the City sales tax collections, up from 65% in FY14. The General Fund portion of the overall sales tax revenues will increase an estimated \$580,000 with a corresponding decrease to the Wastewater Fund.

While projections for General Fund ongoing revenues to support day to day operations appear to be trending modestly upward in the five year revenue forecast, as will Wastewater Fund revenues due to rate adjustments and to some extent growth, it becomes apparent that the City's Capital Fund will require additional ongoing revenue in order to continue to fully support the ever-increasing demands for infrastructure improvements and other capital projects. The City Council is currently working with staff to explore funding alternatives for capital projects which may include identification of new dedicated revenue sources and/or debt financing for certain types of projects. The Council has plans to continue to evaluate the various options for future capital needs and develop strategies to implement over the next five years. The only ongoing sources of revenue within that fund are the approximately \$400,000 annually in flood control funding from each of the counties and development impact fees (DIF) that are generated from new construction.

Annual operational costs are also expected to increase over the course of the five year forecast period, but will need to be actively managed and increases kept to a minimum in order to not exceed forecasted ongoing revenue projections. Increases in expenditure needs are anticipated as a result of growth in various programs and service areas; Council and community priorities; expectations to pursue various elements of the new Community Plan; requests from outside organizations for increases in City funding; the need to make salary adjustments for staff in order to keep pace with industry comparable wages and to not fall behind the market; normal inflationary increases such as utility costs, health insurance and pension contributions;

ongoing maintenance requirements for the City’s physical infrastructure, etc. As a result modest annual inflationary increases are forecasted for the General Fund operations as well as the Wastewater operations. Staff believes these to be conservative estimates, but is only forecasting increases to expenditures to the extent revenues also increase. Staff and City Council will be diligent in assessing, prioritizing and managing additional expenditure needs.

## FY 14-15 CITY-WIDE REVENUE AND EXPENDITURE BUDGETS

The total appropriation for FY 14-15 has increased by approximately 6.2 % (including carry forward budget amounts) from \$36,145,299 million to \$38,385,154. The following table reflects the overall revenue and expenditure changes by fund.

	Revenues			Expenditures		
	FY 13-14 Budget	FY 14-15 Budget	% Change	FY 13-14 Budget	FY 14-15 Budget	% Change
General Fund	13,571,823	15,143,892	11.6%	13,070,504	14,829,308	13.5%
Special Revenue/Grants	3,106,018	1,315,140	-70.0%	3,408,633	1,815,140	-46.7%
Capital Funds	367,809	1,269,332	291.3%	7,447,302	7,753,861	4.1%
Wastewater Enterprise	10,221,580	10,061,916	-1.6%	12,218,860	13,348,823	9.2%
<b>Total Base</b>	<b>27,267,230</b>	<b>27,790,280</b>	<b>1.9%</b>	<b>36,145,299</b>	<b>37,747,132</b>	<b>4.4%</b>
Carry Forward					638,022	
<b>Total Proposed</b>	<b>27,267,230</b>	<b>27,790,280</b>	<b>1.9%</b>	<b>36,145,299</b>	<b>38,385,154</b>	<b>6.2%</b>

The proposed operating budget is presented as a balanced plan between expenditures and revenues. Although the total FY14-15 projected new revenue is \$27,790,280 and total FY14-15 expenditures reach \$38,385,154, an additional \$10,594,874 of General Fund and Capital Fund reserves and \$638,022 of carryover funds, will be used to fully fund FY14-15 expenditures. The reserves will be used primarily for one-time capital infrastructure projects including drainage projects, wastewater projects, and the acceleration of the City’s streets re-paving program. Sources of the reserve funds include previously collected development impact fees, previously accumulated end-of-year surpluses, and city sales taxes.

	Revenues and Sources of Funds	Expenditures and Uses of Funds
	FY 14-15	FY 14-15
All Funds FY 14-15	\$27,790,280	\$37,747,132
Carry Forward from 13-14		\$638,022
Subtotal	<b>\$27,790,280</b>	<b>\$38,385,154</b>
Use of Fund Balance	\$10,594,874	
Total	<b>\$38,385,154</b>	<b>\$38,385,154</b>

SUMMARY OF REVENUES AND EXPENDITURES - ALL FUNDS

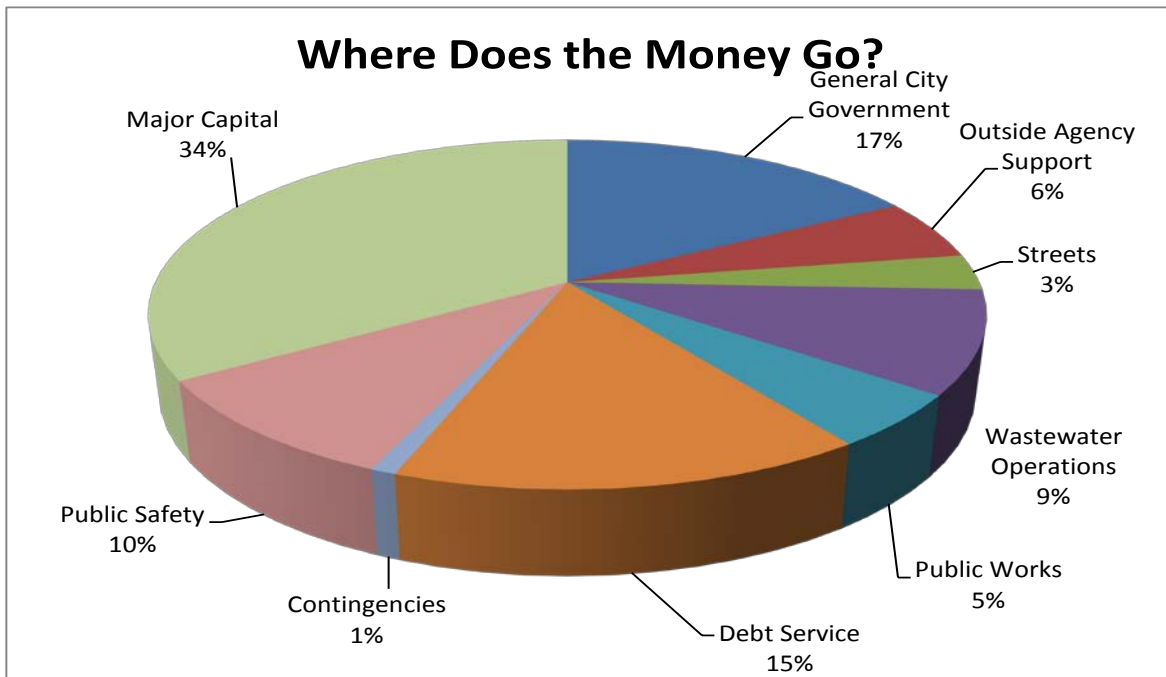
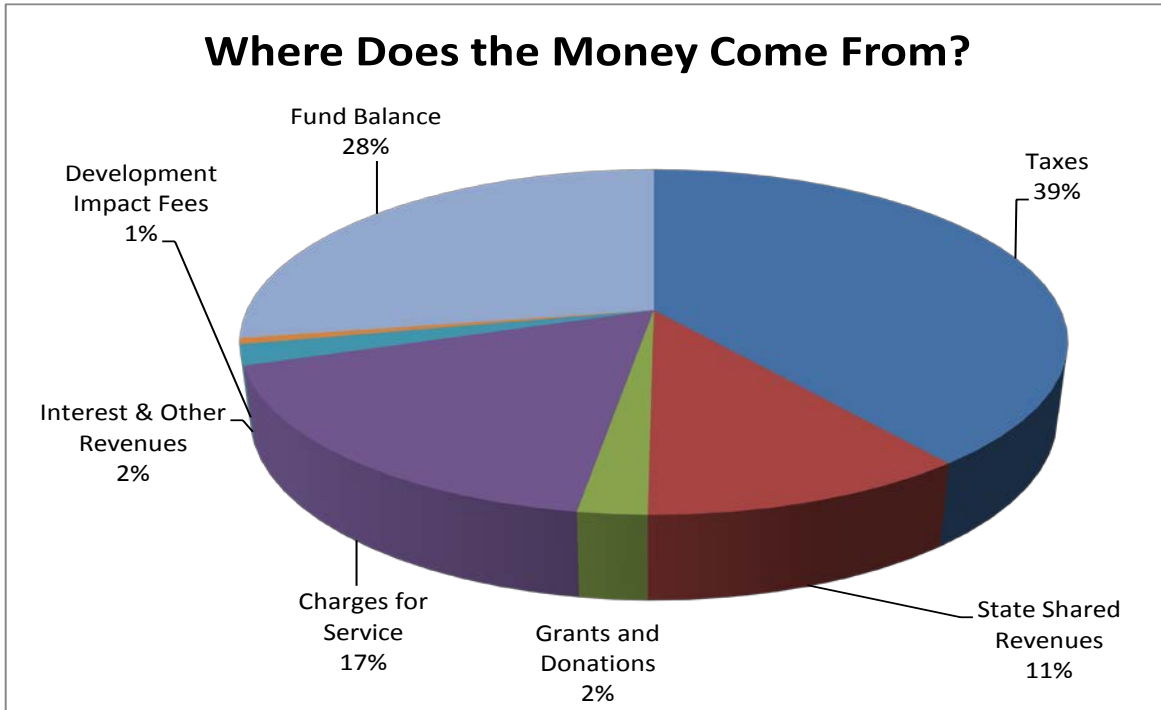
2014-15 Budget	General	Streets	Grants	Capital Improvement	Arts	Development Impact Fees	Wastewater	Total
<b>Revenues</b>								
Sales Tax	8,255,000	-	-	-	-	-	3,573,000	11,828,000
Bed Tax	2,120,000	-	-	-	-	-	-	2,120,000
State Shared Revenues	2,120,232	-	-	-	-	-	-	2,120,232
Franchise Fees	553,660	-	-	-	-	-	-	553,660
Motor Vehicle License Tax	757,000	-	-	-	-	-	-	757,000
Licenses & Permits	296,000	-	-	-	-	-	-	296,000
Charges for Service	84,000	-	-	-	-	-	6,158,916	6,242,916
Fines & Forfeitures	157,000	-	-	-	-	-	-	157,000
Development Impact Fees	-	-	-	-	-	204,000	-	204,000
Highway User Revenue	-	747,140	-	-	-	-	-	747,140
Other Revenue	801,000	18,000	-	30,000	100	10,845	330,000	1,189,945
Grants/Donations/IGAs	-	-	550,000	1,024,387	-	-	-	1,574,387
Transfers	170,162	500,000	-	5,941,364	52,473	-	-	6,663,999
<b>Total Revenue</b>	<b>15,314,054</b>	<b>1,265,140</b>	<b>550,000</b>	<b>6,995,751</b>	<b>52,573</b>	<b>214,845</b>	<b>10,061,916</b>	<b>34,454,279</b>
<b>Expenditures</b>								
Personnel	8,152,659	-	-	-	-	-	1,470,020	9,622,679
Operations	5,725,383	1,275,140	-	-	-	-	2,465,312	9,465,835
Debt Service	871,266	-	-	-	-	-	5,171,583	6,042,849
Transfers	6,441,364	-	-	137,554	-	-	85,081	6,663,999
Capital	80,000	-	579,705	5,692,269	76,000	2,474,092	4,351,725	13,253,791
<b>Total Expenditures</b>	<b>21,270,672</b>	<b>1,275,140</b>	<b>579,705</b>	<b>5,829,823</b>	<b>76,000</b>	<b>2,474,092</b>	<b>13,543,721</b>	<b>45,049,153</b>
<b>Change in Fund Balance</b>	<b>(5,956,618)</b>	<b>(10,000)</b>	<b>(29,705)</b>	<b>1,165,928</b>	<b>(23,427)</b>	<b>(2,259,247)</b>	<b>(3,481,805)</b>	<b>(10,594,874)</b>

2013-14 Budget*	General	Streets	Grants	Capital Improvement	Arts	Development Impact Fees	Wastewater	Total
<b>Revenues</b>								
Sales Tax	7,384,508	-	-	-	-	-	4,010,818	11,395,326
Bed Tax	1,580,933	-	-	-	-	-	-	1,580,933
State Shared Revenues	1,985,862	-	-	-	-	-	-	1,985,862
Franchise Fees	521,935	-	-	-	-	-	-	521,935
Motor Vehicle License Tax	742,073	-	-	-	-	-	-	742,073
Licenses & Permits	272,583	-	-	-	-	-	-	272,583
Charges for Service	125,465	-	-	-	-	-	6,037,821	6,163,286
Fines & Forfeitures	277,846	-	-	-	-	-	-	277,846
Development Impact Fees	-	-	-	-	-	191,965	-	191,965
Highway User Revenue	-	707,584	-	-	-	-	-	707,584
Other Revenue	680,617	17,500	-	41,817	750	44,494	172,941	958,119
Grants/Donations/IGAs	-	-	1,965,056	325,242	-	-	-	2,290,298
Transfers	170,711	1,540,993	-	822,500	64,250	-	-	2,598,454
<b>Total Revenue</b>	<b>13,742,533</b>	<b>2,266,077</b>	<b>1,965,056</b>	<b>1,189,559</b>	<b>65,000</b>	<b>236,459</b>	<b>10,221,580</b>	<b>29,686,264</b>
<b>Expenditures</b>								
Personnel	7,821,300	-	-	-	-	-	1,427,677	9,248,977
Operations	4,376,438	2,266,077	549,056	-	-	-	2,019,868	9,211,439
Transfers	1,540,993	-	822,500	149,605	-	-	85,356	2,598,454
Debt Service	872,766	-	-	-	-	-	6,105,326	6,978,092
Capital	-	-	593,500	4,669,302	65,000	1,943,000	2,665,989	9,936,791
<b>Total Expenditures</b>	<b>14,611,497</b>	<b>2,266,077</b>	<b>1,965,056</b>	<b>4,818,907</b>	<b>65,000</b>	<b>1,943,000</b>	<b>12,304,216</b>	<b>37,973,753</b>
<b>Change in Fund Balance</b>	<b>(868,964)</b>	<b>-</b>	<b>-</b>	<b>(3,629,348)</b>	<b>-</b>	<b>(1,706,541)</b>	<b>(2,082,636)</b>	<b>(8,287,489)</b>

\* Community Facility Districts (CFD) budgets, which had been included in the City's budget until the current year are excluded to provide more accurate comparisons.

The following charts are representations of City revenue and expenditure distribution:





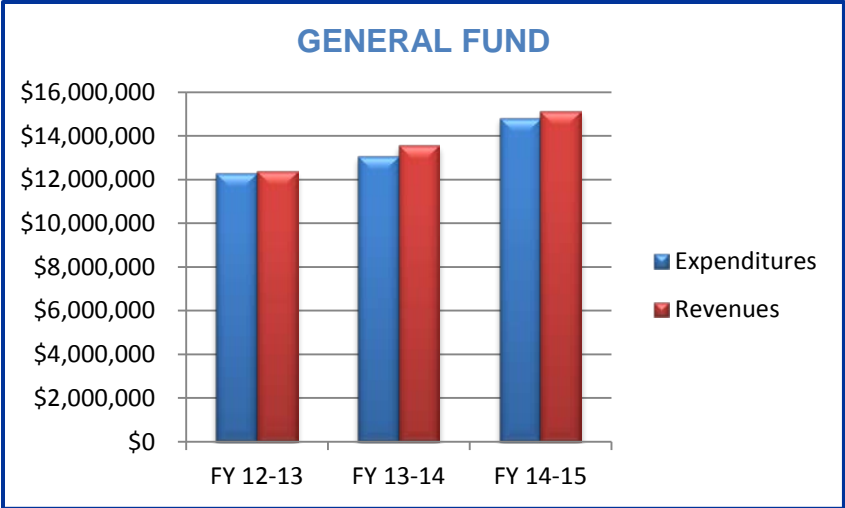
# GENERAL FUND

The General Fund budget, the best measure of the cost of services to citizens, increased from \$13,070,504 million to \$14,829,308 million this year, an increase of 13%. This is a significant increase but the City Council committed to a number of important new projects in the 14-15 year.

Sedona’s operating expenditures are comprised of thirteen separate departments and programs. Of the General Fund expenditures, approximately \$9.4 million, or 63%, is attributable to salaries and benefits for the City’s employees. Of this, approximately \$215,000 funds a pay for performance program, for which the City Manager is provided the \$215,000 as a lump sum to distribute to employees based on merit. Each employee has the opportunity to qualify for a salary adjustment between 1.5% to 3.5% if their performance meets certain thresholds.

Of the nearly \$1.2 million increase to the recommended General Fund Budget for FY 14-15, approximately \$623,500 is attributable to the increase to the service contract with the Sedona Chamber of Commerce and Tourism Bureau in order to enhance destination marketing and tourism promotion efforts.

In addition to that contract and the other inflationary increases and specific program expansions and service level increases discussed in the City Manager’s Budget Letter, the operating budget is made up of several significant expenditure categories worth highlighting. Approximately \$700,000 funds long-standing annual service contracts with five not-for-profit agencies providing services to the community that may have otherwise be administered directly by the City. These programs include library services, the local recycling center and humane society, to name a few. Approximately \$830,000 of the General Fund budget is for annual debt service payments for the City Hall Complex and previously financed drainage improvements in the Chapel area. Another \$3.75 million funds police protection.



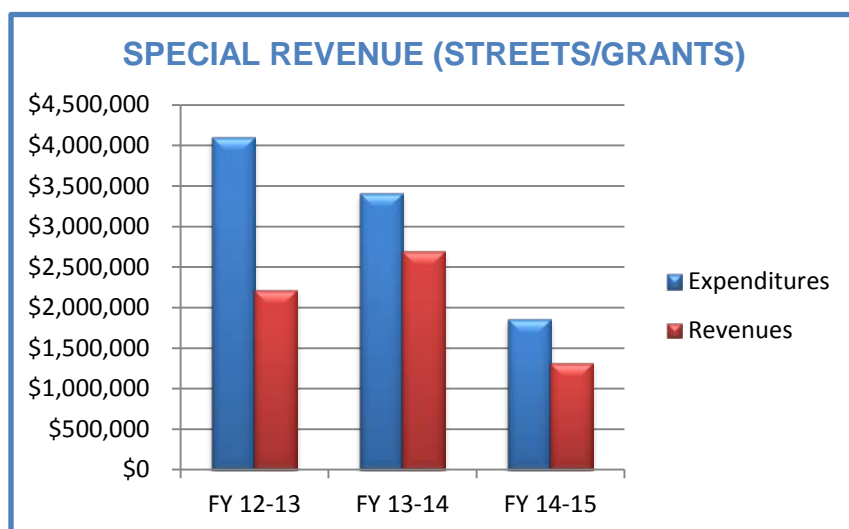
General Fund revenues are projected to increase 11.6% in FY 14-15. The most significant factor in the increase is the redistribution of the sales taxes from the Wastewater Fund back to the General Fund, as discussed above. The policy change redistributes almost \$600,000 back to the General Fund.

State shared sales and income tax revenues are also increasing and will result in an additional \$135,000 in new revenue to Sedona in FY14-15. The state shared sales and income tax allocations are population based and determined annually by the State of Arizona.

## SPECIAL REVENUE (STREETS/GRANTS) FUND

The Special Revenue Fund includes funds that are specifically restricted for certain operating expenses and/or capital projects including streets projects funded through Highway User Revenue Funds (HURF) and federal, state, or local grants. From FY13-14 to FY14-15 proposed revenues are decreasing by \$1.8 million, or approximately 70%. This is in part due to a more realistic expectation of how much grant revenue the City will obtain in FY15. In FY13-14 the City programmed an anticipated \$1.8 million in grant revenue. The FY14-15 projection is approximately \$550,000. The other revenue includes \$765,000 in HURF funds, which have risen approximately 5.6% over FY13-14. HURF funds are state allocated revenues specifically earmarked for streets related projects. The City of Sedona uses these funds for re-paving existing City streets.

This budget includes approximately \$1 million less funding for Streets than in FY13-14, decreasing the annual appropriation from \$2.3 million to \$1.3 million. This assumes that there will be an annual General Fund appropriation of \$500,000, coming from current ongoing



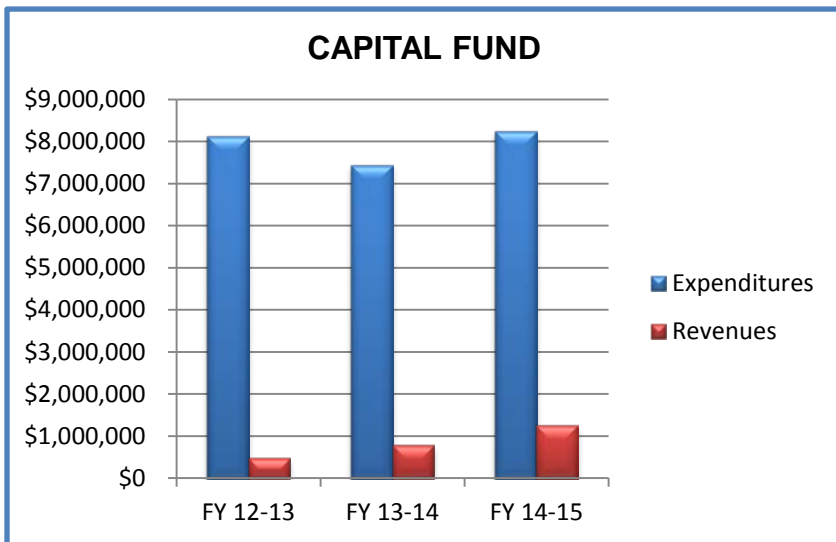
revenue, transferred to the Streets Fund instead of the previous year's transfer which came from reserve funds. These General Fund transfers are intended to augment the HURF funding for streets repaving projects. At approximately \$1.3 million annually, this level of funding is sustainable into the future and it is anticipated that the \$500,000 General Fund transfer of current revenue

will be continued in future years.

The expenditure budget has also decreased from FY13-14 to FY14-15. This is due to fewer grants dollars being anticipated to be spent on expenditures within this fund and the above referenced reduced utilization of General Fund reserves to augment the Highway User Revenue Fund (HURF) proceeds from the State. For FY14-15 we are recommending a change to that funding approach that sets an annual level of streets repaving that is sustainable with ongoing revenue. In order to do this the Council has approved a decrease in funding for the road rehabilitation program, and the pursuit of a more modest repaving schedule than was done in FY12-13 and FY 13-14 using reserve funds.

## CAPITAL FUND

The Capital Budget is comprised of six major programs: Art, Community Development, Information Technology, Park and Recreation, Police, and Drainage. The Wastewater projects, although included as part the Capital Improvement Program, are budgeted in and expended out of that Enterprise Fund. All capital improvement projects are evaluated using a prioritization



system to determine their funding level on an annual basis. These projects are then matched with estimated revenue to develop the City's Capital Budget. The City expanded its capital planning period from a five year to a ten year plan in FY 12-13 and FY 13-14. After two years' experience using a ten-year timeframe, it has been determined that the longer timeframe is generally impractical since there are so many variables that change

from year to year and the "out years" of the plan are speculative at best. For this year's CIP process, we have scaled the Plan timeframe back to six years instead of ten. The hope is that the six-year timeframe presents a more realistic and accurate picture upcoming capital infrastructure needs.

To create an even more realistic picture, the first three years of the CIP now only include projects that have an identified funding source. Certain policy assumptions were made in order to identify which projects were able to be included in the first three years of the CIP Program. The Plan allocates all undesignated General and Capital Fund reserves to be spent on capital projects, bringing reserves in the General Fund down to approximately \$8.5 million by the end of the third year of the Plan, or FY16-17. Staff has identified all available resources and tied those resources to projects in the first three years of the Plan.

From FY13-14 to FY14-15 proposed revenues have risen by approximately \$485,000, a 62% increase. This increase is primarily due to recognizing certain categories of revenue, such as additional funding from Coconino County Flood Control, in the Capital Fund rather than transferring those revenues from the Special Revenue Fund.

The FY14-15 Capital expenditure budget increased from \$7,447,302 in FY13-14 to \$7,753,861, or a total of 4.1%. Approximately \$3 million of that total are carryover projects, started in FY14 and continued into FY15. This total also includes approximately \$2.0 million in drainage projects; this is the third year that the City Council has directed staff to accelerate work on the Storm Drainage Master Plan. Of the other capital projects, \$2.8 million are Parks projects; \$2.0 million are for general public works projects including major streets and right-of-way improvements; and approximately \$970,000 for public safety related projects.

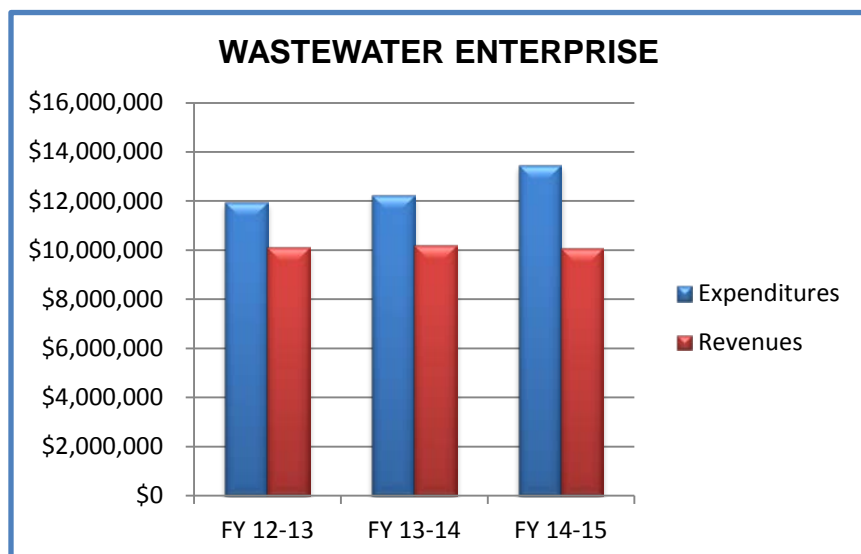
The recommended CIP prioritizes drainage improvement projects for the use of the City's unrestricted reserves. Other projects are funded with dedicated sources such as Parks Land Development Impact Fees, Streets Development Impact Fees, and Community Facilities' District Funds. The majority of the sidewalk projects, including the Andante Sidewalk and Chapel Road Sidewalk projects, have been deferred into the out years of the Plan due to lack of funding and the prioritization of drainage projects over sidewalks.

The Capital Fund uses revenue from sales taxes, impact fees, grants, and transfers from other funds. The Capital Improvement Budget is primarily funded as a pay-as-you-go plan. No borrowing is being used to fund any projects in the FY14-15 capital budget.

## WASTEWATER ENTERPRISE FUND

The Wastewater Fund is restricted to use as the enterprise fund for the wastewater utility. FY14-15 wastewater expenditures are budgeted at \$13,348,823 which is an increase of 9.2% over the FY13-14 budget. The increase is primarily due to inflationary increases and the addition of a \$120,000 operating contingency only to be used in the event emergency repairs are needed. This fund has not previously budgeted contingency; however, given the aging infrastructure, this additional appropriation will provide funding should any significant emergency repairs be needed. Expenditures of contingency will need City Manager approval. Budgeted expenditures include \$3.8 million for administration and operations of the wastewater plant and collections system; \$4.5 million for capital projects; and \$5.2 million for annual debt service payments.

Revenue sources for the wastewater enterprise include moneys collected through monthly wastewater user fees, one-time capacity fees paid for new connections, a General Fund sales tax allocation transferred to support wastewater debt service, and wastewater reserves to fund capital projects. Revenues are projected to decrease by approximately 1.6% from FY13-14 to FY14-15. While monthly user fee revenue will increase, the sales tax subsidy has been



reduced (from 35% of the total sales tax collections to 30%) resulting in slightly less overall revenue for the fund.

*Wastewater User Fees* are generated from the \$54.33 monthly fee per equivalent residential unit. A 4% annual increase in the monthly wastewater rates was adopted for FY15 and has been included for each year of the five year forecast. These annual increases were adopted as a result of the findings and

recommendations of a Wastewater Rate Study conducted in 2013 and will serve to help that fund become more sustainable and allow the City to decrease the sales tax subsidies to the Wastewater Fund in FY15 and in future years.

*Capacity Fee* revenues are collected as one-time fees for residents and businesses to connect to the sewer. These fees were increased by 10% in FY14-15, again, due to the findings and recommendations of the Wastewater Rate Study. Capacity Fees are used to offset debt expenses for wastewater treatment plant capacity improvements.

*Sales Tax* revenues come from the .9 percent sales tax. The sales tax pays for the debt service on debt the City has incurred upgrading treatment capacity at the wastewater plant and extending sewer lines. The portion of the sales tax allocated to the Wastewater Fund has been decreasing in recent years. In FY13-14 a 1.05% sales tax was dedicated to the Wastewater Fund. In FY12-13 it was 1.2%.

## FUND BALANCE

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The amount of assets in excess of the liabilities or appropriations for expenditures also known as surplus, reserve funds, or fund balance. Fund balance is an important indicator of the City's financial position. Adequate fund balances must be maintained to allow the City to continue providing services to the community in case of economic downturns and/or unexpected emergencies or requirements and to maintain or enhance the City's financial position.

Sedona's Financial Policies require the unassigned range for the General Fund shall be not less than 50% and not more than 75% of the total adopted budgeted operating expenditures of the General Fund budget. Appropriation of a minimum contingency will also be included in the operating budget to provide for emergencies. The City currently includes a \$200,000 operating contingency in the General Fund expenditure budget.

The City also has a fund balance policy to target a reserve level of one year of debt service, 10% of operating expense, and 20% of capital contingency in Wastewater Fund fund balance.

Both the General and Wastewater Fund balances are in excess of existing requirements. General Fund reserves are planned to be spent down to the 75% maximum requirement over the next several years as those funds are used to support the accelerated street maintenance program and/or capital projects.



The Special Revenue Fund requires a 10% minimum balance of HURF funds be maintained. This requirement is met. Other funds have fund balances that are available for use as needed and within the legal restrictions of the revenues that make up each fund but do not have minimum balance requirements.

	Projected Beginning Fund Balance June 30, 2014	Projected Fiscal Year 14-15 Revenue	Transfers (Out)/In	Projected Fiscal Year 14-15 Expenditures	Projected Ending Fund Balance June 30, 2015
General Fund	\$15,789,595	\$15,143,892	(\$6,271,202)	\$14,829,308	\$9,832,977
Special Revenue/Grants	\$369,832	\$1,315,140	\$500,000	\$1,854,845	\$330,127
Capital Funds	\$6,371,935	\$1,269,332	\$5,856,283	\$8,242,361	\$5,255,189
Wastewater Enterprise	\$16,433,739	\$10,061,916	(\$85,081)	\$13,458,640	\$12,951,934
<b>Total</b>	<b>\$38,965,101</b>	<b>\$27,790,280</b>	<b>\$0</b>	<b>\$38,385,154</b>	<b>\$28,370,227</b>

**General Fund** - The General Fund is the fund that supports day to day City operations. This fund currently has approximately \$16 million in reserves. These funds are largely unrestricted, but do include restrictions and/or designations of approximately \$1.8 million that has been set aside for future debt service payments that come due in FY 18-19.

For Fiscal Year 2014-2015 City Council authorized spending \$0.5 million of the unrestricted reserves to fund an acceleration of streets paving projects and \$5.9 million to fund capital infrastructure projects in the Capital Fund. If these projects are completed as programmed, this fund will have \$9.8 million at the beginning of Fiscal Year 2015-2016. This still leaves the fund at approximately 70% of annual operational requirements, which is well over the 50% of operational requirements that are necessary to be maintained per policy.

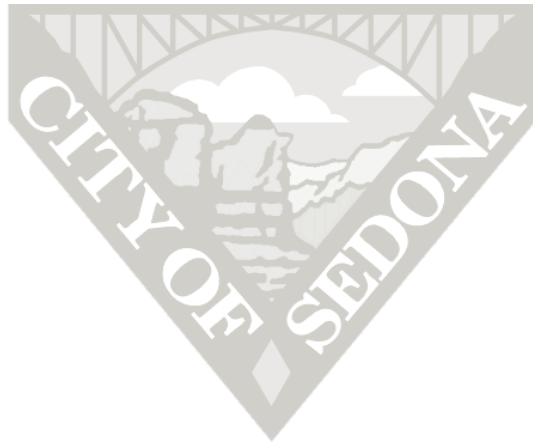
**Special Revenue (Streets/Grants)** - The Special Revenue Fund includes funds that are specifically restricted for certain operating expenses and/or capital projects including streets projects funded through Highway User Revenue Funds and federal, state, or local grants. The only fund balance that may exist in this fund would be unspent HURF Funds and grant proceeds for grants that have budget cycles different than the City's fiscal year. The minimum requirement to maintain some HURF reserves has been met.

**Capital Fund** - The Capital Fund is the fund that supports new infrastructure improvements and other very large capital outlay projects. This fund currently has approximately \$6.4 million in reserves. The City Council authorized the use of approximately \$1.2 million of those reserves this fiscal year to accelerate drainage projects and address other capital infrastructure needs. The sole purpose of this fund is to accumulate funding for capital projects; the use of the accumulated funds to execute capital projects is appropriate.

The \$6.4 million fund balance in the Capital Fund contains approximately \$5.5 million of restricted funds. The restricted portions of the fund include approximately \$3.1 million of prior accumulations of development impact fee revenues; and over \$2.4 million of Coconino County Flood Control District funding restricted to pay for drainage improvement projects within the Coconino County portion of the City.

**Wastewater Fund** - The Wastewater Fund is the enterprise fund for the wastewater utility. This fund contains moneys collected through monthly wastewater fees, one-time capacity fees, the General Fund sales tax subsidy transferred to support wastewater debt service, and

anticipated to have approximately \$13 million. This far exceeds the recommended requirement of \$7 million. It is anticipated that over the next several years, fund balance will be continued to be spent down to support wastewater capital projects and rate increases will continue in accordance with the Wastewater Rate Study. A 4% annual increase in the monthly wastewater rates was adopted for FY15 and the same increase has been included annually for each year of the five year forecast. These annual increases were adopted as a result of the findings and recommendations of a wastewater rate study conducted in 2013 and will serve to help that fund become more sustainable and allow the City to decrease the sales tax subsidies to the Wastewater Fund in FY15 and in future years. For FY15 the Wastewater Fund will retain 30% of the City sales tax collections, down from 35% in FY14.

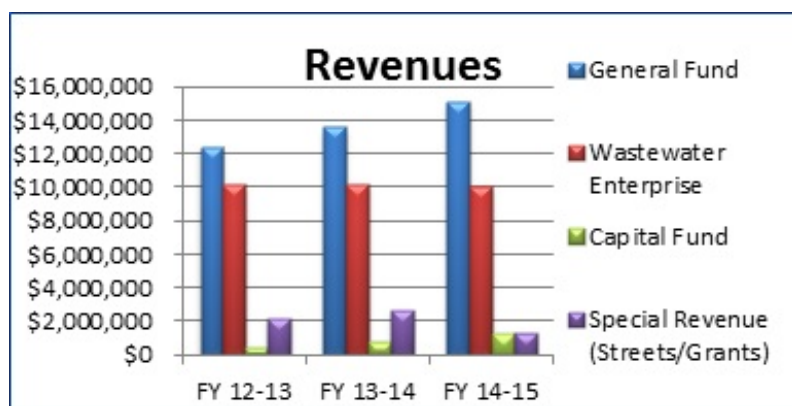




## REVENUES

Total revenues for Fiscal Year 2015 are estimated at \$27,790,280. In comparison to the Fiscal Year 2014 budget, revenue is projected to increase by 1.9%. Economic recovery has been steady at the state and national level and has exceeded expectations locally. While recovery is occurring, the overall fiscal climate remains sensitive, making the compilation of revenue projections a challenging task. While revenue forecasts are typically based on historical data, trend analyses, and economic projections, the prolonged local and national economic downturn made even those indicators unreliable. Estimates are now being made after identifying and reviewing all major revenue sources and fund types for activity and variances throughout the fiscal year, and after paying particularly close attention to a revenue source's susceptibility to economic factors, its performance during the downturn, and information received from state reports and other sources. City revenue estimates are continually updated based on this discussion and analysis. The City forecasts each major category of revenue for a five year period.

Sales taxes are the most significant source of revenue to fund the City's day to day operations. Sales and bed taxes combined make up over 80% of the City's General Fund revenues, and over 50% of the overall City revenue. Sales taxes are highly susceptible to economic factors and the City of Sedona saw major reductions to its sales and bed tax revenues during the great recession. Between FY11-12 and FY12-13 sales tax revenues increased 5.82% and the cumulative sales and bed taxes collected through end of year, June 2014, increased over fiscal year 2012-13 by 7.8%. While this includes an increase to the bed tax rate, from 3.0% to 3.5%, effective January 1, 2014, only approximately \$173,000 is attributable to this change in rate. If you remove the increase due to the change in bed tax rate, the year to date increase over the prior year is still 6.5%. City Sales Tax, excluding Bed Taxes, increased 6.8% through June 2014 compared to the fiscal year 2013 totals and are up 8.4% above budgeted projections. As a result staff is conservatively projecting a 3-4% increases to sales and bed taxes for FY 14-15 and throughout the remainder of the five year forecast.



A brief description of the City's major revenue sources, uses and projected changes are included in this section. The dollar values for each source of revenue, major and non-major, are itemized in the following tables. The tables include the revenue budgets and collections for FY12-13 and FY13-14, and the budgeted projections for FY14-15.

## **T**ransaction Privilege Taxes (Retail Sales Taxes)

### **Description & Uses**

Arizona cities and towns under state law have the authority to establish certain taxes for revenue purposes. The local sales tax, as a means of financing municipal services, has been increasing in importance. The City of Sedona places a heavy reliance on City-collected sales tax. The local privilege tax (sales tax) is the City's largest single source of revenue and is obtained from the 3 percent tax on retail and other sales, excluding food. Overall, sales tax revenues comprise approximately 54% of the General Fund revenues. By City Council policy, 30% of the sales tax revenue is allocated to the Wastewater Enterprise Fund to assist with debt service payments.

### **Projections**

The City Sales Tax is collected by a third party contractor, Revenue Discovery Systems (RDS), on a monthly basis. The Sales Tax revenue, including the City's Bed tax (discussed below) is due by the 20<sup>th</sup> of the following month. RDS makes regular deposits to the City's accounts as the revenue is collected throughout the month. City Sales Tax, excluding Bed Taxes, increased 6.8% through June 2014 compared to the fiscal year 2013 totals and are up 8.4% above budgeted projections. The trending upwards of sales and bed tax collections over the last few years is encouraging and has contributed to the City forecasting further modest increases throughout the five-year forecast period. The increases exceeded prior year forecasts which were based on the fact that the City of Sedona's economy is heavily driven by tourism and niche retail including the sale of high-end commodities such as art pieces and jewelry. Because spending on these items tends to be more discretionary, the City did not expect to reach these higher, pre-recession, sales and bed tax collections for several more years. The FY13-14 collections exceeded all projections. Forecasts have also factored in further anticipated sales and bed tax increases due to the City Council decision to invest additional resources into destination marketing and tourism promotion, in hopes of further stimulating the local economy. These efforts should contribute to increased economic activity, and as a result, tax collections. Sedona is projecting sales and bed tax increases, 3 to 4 percent, over the next few years.

## **B**ed Taxes

### **Description & Uses**

The City also has a 3.5% Bed tax (occupancy) which is allocated to the General Fund. This tax was increased from 3% to 3.5% effective January 1, 2014. Fifty-five percent (55%) of the proceeds from this tax are allocated towards tourism related activities, through a contractual agreement with the Chamber of Commerce and Tourism Bureau for the operation of a Visitor's Center and for tourism promotion and destination marketing activities. The other 45% supports the City's General Fund.

### **Projections**

This category of revenue will increase as a result of the .5% rate adjustment, but as is the case with sales taxes, in response to the positive state economic projections and the decision locally to invest additional bed tax revenues into enhanced destination marketing and tourism promotion effort, bed taxes are projected to also increase at 3-4% annually over the next several years.

## STATE SHARED REVENUES

### Description & Uses

Cities and towns in the state receive a portion of the revenues collected by the state of Arizona. The two most significant sources of state shared revenues include state sales tax and income tax. The City of Sedona receives its share of the state sales and income tax based on the relation of its population to the total population of all incorporated cities and towns in the state based on U.S. Census population figures. These funds are received monthly. The City's portion of the state income tax is based on collections from two years prior and received in equal monthly allocations.

The City of Sedona receives significant revenue allocations from the State. This revenue is placed in the City's General Fund, where it is used to support the City's day-to-day activities. State Shared revenue represents approximately 17.7% of the City's total general fund revenue.

### Projections

The state shared sales taxes are projected to increase 3.5% for FY14-15, which is consistent with the local sales tax projections. State shared income tax is projected to increase by 8.5%. These figures are determined annually by the State of Arizona, but are expected to continue to increase as overall state revenue increases as a result of the anticipated economic recovery.

## SUMMIT AND FAIRFIELD COMMUNITY FACILITIES DISTRICT REVENUE

### Description & Uses

*Community facility district fees* are paid by certain timeshares in lieu of bed tax (timeshares are exempt from bed and sales tax in Arizona except on a "day by day" rental basis). These fees have been levied since 1998. Until this budget year, these revenues and expenditures have been presented in the City's financial statements. However, the Community Facility Districts (CFD) are separate entities and are governed by a separate Board, and adopts its budgets separately from the City. The City Council members are designated as the CFD Board members. The City Clerk was designated as the Clerk for the Board, and in a similar fashion, the City Manager, Finance Director, City Attorney and City Engineer were all designated to perform an analogous role for the CFDs. The revenues are restricted in their use to fund projects directly benefitting the CFDs. The timeshares subject to these agreements contribute based on a percentage of the annual home owners association dues and/or a percentage of the transactions for timeshare sales.

While these funds are appropriated outside of the City's budget, in each of the two Community Facilities Districts separate legally adopted budgets, these revenues fund infrastructure projects managed by the City. These projects are reflected in the City's Capital Improvement Plan (CIP) and shown as being funded from these outside sources.

## FRANCHISE FEES

### Description & Uses

The *franchise fees* are paid by Unisource Energy Services (gas), Arizona Public Service (electric), Sedona Cable, and Arizona and Oak Creek Water Companies on a quarterly basis. A percent of gross revenues are levied on these companies. Franchise fees generally have kept pace with inflation. Franchise Tax Fees revenue is placed in the City's General Fund. In addition to franchise fees, the City also receives sales taxes from the various utilities.

## Projections

The franchise agreements include 2-3 percent annual inflationary increases to franchise fees. Additional increases will be projected based on the various utilities' applications to the Corporation Commission for rate increases.

## **MOTOR VEHICLE LICENSE TAX**

### Description & Uses

The motor vehicle license tax revenue is another type of state shared revenue. The vehicle license tax (VLT) is distributed to the City of Sedona on a monthly basis based on the relation of its population to the total population of all incorporated cities and towns within both Yavapai and Coconino Counties. VLT is placed in the City's General Fund for various governmental purposes.

### Projections

These figures are determined annually by the State of Arizona, but are expected to continue to increase as overall state revenue increases as a result of the anticipated economic recovery.

## **FINES AND FORFEITURES**

### Description & Uses

Fines and Forfeitures revenues are allocated to the General Fund. Revenue from court fines come from traffic violations and other fines paid for the violation of municipal ordinances.

### Projections

Revenue in this category is primarily tied to population and is expected to remain flat.

## **LICENSES AND PERMITS**

### Description & Uses

License revenue includes fees charged for obtaining a business license to operate a business within City boundaries. At \$25 annually, these fees are a nominal portion of the overall City revenue budget. Permit fee revenue includes fees collected from building permits, both residential and commercial, zoning permits and a variety of other programs. Licenses and Permits revenues are placed in the General Fund and Wastewater Enterprise Fund depending on their source.

### Projections

Revenue from licenses and permits is projected to increase over the next five years, albeit at a modest pace. The City has instituted a new collections program to monitor and enforce business license requirements and expects increased compliance in future years. Permits are also anticipated to increase as the economy recovers. The City saw little activity in residential and commercial development over the last several years but saw construction/development activity pick up somewhat in FY13-14. We expect this to continue with slight increases during the remainder of the five year forecast period. This source of revenue is expected to decline beyond the five year forecast period as the City approaches build-out.

## **C**HARGES FOR SERVICES

### **Description & Uses**

Charges for Services are fees charged for specific services provided by the City. They primarily include recreation user fees and development services fees. All revenue from charges for service are placed in the General Fund and used for various general governmental purposes. Analyses of impact on cost-of-service are periodically undertaken by the City staff to determine if any changes to fees and charges should be recommended to Council.

### **Projections**

Total revenue from the charges for service category is projected overall to remain essentially flat through FY17-18. Fees for development services are tied to development activity and will increase/decrease accordingly based on development growth within the City. Same as development permit revenues, activity picked up somewhat in FY13-14 and is expected to continue with slight increases or remain flat during the remainder of the five year forecast period. This source of revenue is expected to decline as the City approaches build-out.

## **D**EVELOPMENT IMPACT FEES

### **Description & Uses**

Development Impact Fees are fees assessed by the City on new development for the purpose of financing infrastructure ultimately needed to support a growing community. As mandated by state law, impact fee revenue can only be used to support new projects and capital infrastructure. Recent legislative changes have further restricted the uses of development impact fees and the methods for calculating impact fees.

### **Projections**

In FY 12-13 the City Council commissioned a new development impact fee (DIF) study in order to comply with the new legislative changes made in 2011. This study was completed towards the end of calendar year 2013 and the results were taken through the public process throughout early-mid calendar year 2014. The new DIF fees became effective in August 2014. Most categories of DIF fees were reduced, with the exception of the Parks fees for the lodging category, which were increased. Overall DIF revenue is expected to maintain at FY13-14 levels or increase slightly over the next five years as a result of residential and commercial development picking up as we come out of the recession. As the City approaches build-out, activity from residential and commercial development will continue to decrease.

## **H**IGHWAY USER REVENUE (HURF)

### **Description & Uses**

HURF revenues are primarily generated from the State collected gasoline tax. Cities and towns receive 27.5% of highway user revenues on a monthly basis. One-half of the monies that the City of Sedona receives is based on its population in relation to the population of all cities and towns in the state. The remaining half is allocated on the basis of "county of origin" of gasoline sales and relation of the City's population to the population of all cities and towns in Yavapai and Coconino Counties. The intent of this distribution formula is to spread a portion of the money across the state solely on the basis of population while the remaining money flows to those areas with the highest gasoline sales. HURF revenues make up the majority the City's Streets Fund, which is one component of the larger Special Revenue Fund.

There is a state constitutional restriction on the use of the highway user revenues which requires that these funds be used solely for street and highway purposes. Accordingly, the City's Streets Fund is collected and distributed for such purposes.

### Projections

These figures are determined annually by the State of Arizona, but are expected to continue to increase as overall state revenue increases as a result of the anticipated economic recovery. Modest growth of 3-4% is projected.

## **W**ASTEWATER USER FEES

### Description & Uses

Wastewater User Fees are generated from the \$54.33 monthly fee per equivalent residential unit. Capacity Fee revenues are collected as one-time fees for residents and businesses to connect to the sewer.

In FY12-13 the City Council approved the commission of a new wastewater rate study. This study was completed in FY13-14. The study period is seventeen years and included both a short-term and long-term financial plan. A 4% annual increase in the monthly wastewater rates was adopted for FY14-15 and a 4% annual increase has been included for each year throughout the five year forecast. Capacity fees were increased by 10% in FY14-15, again, due to the findings and recommendations of the Wastewater Rate Study. Capacity Fees are used to offset debt expenses for wastewater treatment plant capacity improvements. There are no further projections to increase capacity fees throughout the five year forecast period.

<b>GENERAL FUND</b>					
<b>REVENUES</b>					
Revenue Sources:	2012-13 Budget	2012-13 Actual	2013-14 Budget	2013-14 Projected	2014-2015 Budget
<b>Bed Tax</b>	<b>\$1,240,249</b>	<b>\$1,857,455</b>	<b>\$1,580,933</b>	<b>\$1,925,000</b>	<b>\$2,120,000</b>
<b>City Sales Tax</b>	<b>\$6,611,886</b>	<b>\$6,848,490</b>	<b>\$7,291,808</b>	<b>\$7,335,000</b>	<b>\$8,162,000</b>
<b>City Sales Tax Recovery-Audit</b>	<b>\$90,000</b>	<b>\$151,370</b>	<b>\$92,700</b>	<b>\$120,000</b>	<b>\$93,000</b>
<b>Franchise Fees</b>	<b>\$684,084</b>	<b>\$720,456</b>	<b>\$742,073</b>	<b>\$742,000</b>	<b>\$757,000</b>
APS Franchise Fees	338,815	358,126	383,701	384,000	391,500
Citizens Franchise Fees	133,372	111,326	100,000	100,000	102,000
Cable Franchise Fees	98,358	110,231	109,975	110,000	112,000
Franchise Fees - Oak Creek Water	8,767	9,165	9,764	10,000	10,000
Franchise Fees - AZ Water	104,772	131,608	138,633	138,000	141,500
<b>Vehicle License Tax</b>	<b>\$521,246</b>	<b>\$483,343</b>	<b>\$521,935</b>	<b>\$522,000</b>	<b>\$553,660</b>
Vehicle License Tax - Coconino	123,278	108,333	123,442	123,000	130,000
Vehicle License Tax - Yavapai	397,968	375,010	398,493	399,000	423,660
<b>Intergovernmental</b>	<b>\$1,863,347</b>	<b>\$1,845,701</b>	<b>\$1,985,862</b>	<b>\$1,994,000</b>	<b>\$2,120,232</b>
State Sales Tax	838,795	821,056	866,754	875,000	906,000
Urban State Revenue Sharing (Income Tax)	1,024,552	1,024,645	1,119,108	1,119,000	1,214,232
<b>Fines and Forfeitures</b>	<b>\$273,740</b>	<b>\$165,061</b>	<b>\$277,846</b>	<b>\$135,000</b>	<b>\$162,500</b>
Court Fines	246,340	152,011	250,035	120,000	140,000
Property Code Violations	2,200	150	2,233	0	2,500
S.T.E.P.	25,200	12,900	25,578	15,000	20,000
<b>Licenses and Permits</b>	<b>\$215,358</b>	<b>\$290,483</b>	<b>\$268,523</b>	<b>\$341,000</b>	<b>\$297,300</b>
Building Permit Fees	109,158	184,528	122,103	235,000	199,000
Conditional Permits	7,140	6,000	7,247	2,500	4,000
Temporary Use Permits	3,353	5,025	3,403	3,500	3,500
Sign Permits	14,840	20,478	15,063	17,500	15,500
Land Division Permits	867	700	880	500	300
Business Registration	80,000	73,752	119,827	82,000	75,000
<b>Charges for Services</b>	<b>\$199,993</b>	<b>\$111,198</b>	<b>\$130,665</b>	<b>\$77,270</b>	<b>\$69,390</b>
<i>General</i>	1,143	1,333	1,140	400	1,140
Misc. Copies and Maps	393	1,333	390	400	390
Vending Machines	750	0	750	0	750
<i>IT Services</i>	1,500	650	1,523	1,525	2,000
GIS Services	1,500	650	1,523	1,525	2,000
<i>Community Services</i>	0	0	0	100	0
Copies	0	0	0	100	0
<i>Parks &amp; Recreation</i>	54,750	53,890	55,197	48,695	48,050
Open Gym	950	1,523	964	1,000	1,000

Special Events (Recreation)	4,300	2,960	4,365	0	4,500
Daily Swimming Fees	11,000	16,379	11,165	9,000	11,000
Swim Team Fees	13,000	100	13,195	13,195	13,000
Masters Swim	500	470	508	500	550
Special Programs	25,000	32,445	25,000	25,000	18,000
Pool Concessions	0	13	0	0	0
<i>Community Development</i>	<i>46,600</i>	<i>30,964</i>	<i>47,445</i>	<i>14,050</i>	<i>8,200</i>
Misc. Copies and Maps	1,000	0	1,000	0	0
Plan Review Deposits	40,000	14,147	40,760	0	0
Development Review	1,200	4,052	1,218	5,000	3,000
Zoning Amendments	2,000	5,815	2,030	6,800	3,000
Variances	500	0	508	500	400
Subdivisions	1,000	6,750	1,015	1,750	1,500
Time Extensions	600	200	609	0	300
Appeals	300	0	305	0	0
Community Plan Amendments Fees	0	0	0	0	0
<i>Public Works</i>	<i>4,000</i>	<i>3,610</i>	<i>4,060</i>	<i>3,600</i>	<i>4,000</i>
Right of Way Permits	4,000	3,610	4,060	3,600	4,000
<i>Police Dept</i>	<i>92,000</i>	<i>20,751</i>	<i>21,300</i>	<i>9,000</i>	<i>6,000</i>
Communications/Records	5,000	3,861	5,075	5,000	5,000
Special OT Reimbursement	15,000	8,316	15,225	3,000	0
Parking Meters	71,000	0	0	0	0
Misc	1,000	8,574	1,000	1,000	1,000
<b>Interest</b>	<b>\$249,109</b>	<b>\$122,364</b>	<b>\$249,109</b>	<b>\$242,500</b>	<b>\$168,810</b>
Interest Income - Pool	163,336	39,239	163,336	165,000	90,000
Interest Income - General	334	13,480	334	30,000	28,810
Interest Income - MISC	47,995	57,145	47,995	40,000	50,000
Interest Income - T-NOTES	37,444	12,500	37,444	7,500	0
<b>Miscellaneous</b>	<b>\$425,800</b>	<b>\$542,726</b>	<b>\$430,368</b>	<b>\$453,930</b>	<b>\$633,000</b>
LGIP NCFE Distribution	0	0	0	0	0
NSF Fees	0	180	0	0	0
Humane Society	0	0	0	0	0
Misc. Income	100,000	99,805	100,000	120,000	200,200
Verde Lynx Transit Passes	800	2,620	800	1,200	800
Recovery of Legal Fees	4,500	2,775	4,568	1,500	2,000
Auction Revenues	12,000	7,222	12,000	18,230	20,000
Utility Reimbursement	3,500	4,090	3,500	3,500	0
In-lieu of property taxes	300,000	391,344	304,500	304,500	410,000
Grants	5,000	34,690	5,000	5,000	0
<b>Rents and Royalties</b>	<b>\$9,000</b>	<b>\$10,067</b>	<b>\$0</b>	<b>\$3,800</b>	<b>\$7,000</b>
Pool Rental	1,000	6,413	0	3,800	4,000
Park Facility Rental	8,000	3,654	0	0	3,000
<b>Category Sums Including Interest Earnings</b>	<b>\$12,383,812</b>	<b>\$13,148,714</b>	<b>\$13,571,822</b>	<b>\$13,891,500</b>	<b>\$15,143,892</b>



<b>SPECIAL REVENUE FUNDS</b>					
<i>Street Revenue Sources:</i>	2012-13 Budget	2012-13 Actual	2013-14 Budget	2013-14 Projected	2014-2015 Budget
<b>HURF</b>	\$677,258	\$756,569	\$707,584	\$725,274	\$747,140
<b>Interest Income</b>	\$17,500	\$14,572	\$17,500	\$17,500	\$18,000
Pool	13,500	14,572	13,500	13,500	14,000
Other	0	0	0	0	0
T-Bills	4,000	0	4,000	4,000	4,000
<b>Misc. Revenues</b>	\$0	\$0	\$0	\$0	\$0
<b>Transfer In General Fund</b>	\$ 1,231,768	\$ 298,343	\$ 1,540,993	\$ 1,432,243	\$ 500,000
<b>Category Sums Including Transfers</b>	\$1,926,526	\$1,069,484	\$2,266,077	\$2,175,017	\$1,265,140
<i>Grants Revenue Sources:</i>	2012-13 Budget	2012-13 Actual	2013-14 Budget	2013-14 Projected	2014-2015 Budget
<b>Parks &amp; Recreation</b>	149,000	65,184	118,000	48,000	84,500
Misc	100,000	-	-	-	50,000
Wetlands Recreation Projects	-	17,410	35,000	35,000	31,500
Anti Work Task Force (AWTF)	1,000	1,878	3,000	3,000	3,000
Donations & Contributions	48,000	45,896	80,000	10,000	-
Jordan Historical Park					
Jameson Park					
City Park Trees					
<b>General Services</b>	-	-	300,000	-	-
Federal/State/County Funding	-	-	300,000	-	-
<b>Community Development</b>	364,000	238,274	644,000	-	290,000
Misc	10,000	-	-	-	290,000
CDBG	350,000	238,274	150,000	-	-
Historic Preservation	4,000	-	49,000	-	-
Economic Development Plan	-	-	200,000	-	-
Affordable Housing	-	-	245,000	-	-
<b>Public Works</b>	565,000	18,021	590,000	525,000	-
Misc	400,000	-	100,000	-	-
Wetlands (Plant)	-	-	25,000	25,000	-
Drainage Grants	100,000	-	400,000	500,000	-

HSIP (ADOT)	65,000	-	65,000	-	-
ADEQ					
Public Works Grants		18,021			
<b>Police Department</b>	<b>437,645</b>	<b>52,473</b>	<b>313,056</b>	<b>37,000</b>	<b>175,500</b>
Misc	50,000	-	-	-	-
DUI Abatement	10,000	-	10,000	10,000	10,000
G.O.H.S. Grants	50,000	-	50,000	15,000	50,000
R.I.C.O. Grants	150,000	23,000	100,000	-	100,000
Safe Schools Grant (SRO)	51,446	28,599	52,000	-	-
Canine Grant Funds	7,909	-	7,000	7,000	5,500
COPS Grant	-	-	-	-	-
Donations & Contributions	5,000	874	10,000	5,000	10,000
Police Explorers Donations					
Bullet Proof Vest					
Volunteer Donations					
<b>P.A.N.T. Fund</b>	<b>113,290</b>	<b>61,182</b>	<b>84,056</b>	<b>-</b>	<b>-</b>
<b>Category Sums Including P.A.N.T.</b>	<b>1,628,935</b>	<b>435,134</b>	<b>2,049,112</b>	<b>610,000</b>	<b>550,000</b>
<b>Special Revenue Total</b>	<b>3,555,461</b>	<b>1,504,618</b>	<b>\$4,315,189</b>	<b>\$2,785,017</b>	<b>\$1,815,140</b>

<b>CAPITAL REVENUE FUNDS</b>					
Capital Revenue Sources:	2012-13 Budget	2012-13 Actual	2013-14 Budget	2013-14 Projected	2014-2015 Budget
<b>Other Participation</b>	\$ 50,000	\$ -	\$ 25,242	\$ -	\$ 233,354
<b>Coco Flood Control Revenue</b>	\$ -	\$ 430,444	\$ 300,000	\$ 300,000	\$ 331,033
<b>Interest Income</b>	\$ 41,817	\$ 47,126	\$ 41,817	\$ 41,817	\$ 30,000
<b>County Grants</b>	\$ -	\$ 500,000	\$ -	\$ -	\$ -
<b>Misc Donations</b>	\$ -	\$ -	\$ -	\$ 62,000	\$ 460,000
<b>Misc Revenue</b>	\$ -	\$ 342,525	\$ -	\$ -	\$ -
<b>Transfer In General Fund</b>	\$ 113,539	\$ 140,773	\$ -	\$ -	\$ -

<b>Transfer In Other Funds</b>	\$ 747,270	\$ -	\$ 822,500	\$ 822,500	\$ -
<b>Category Sums Including Transfers</b>	\$ 952,626	\$ 1,460,868	\$ 1,189,559	\$ 1,226,317	\$ 1,054,387
<b>ARTS Revenue Sources:</b>	2012-13 Budget	2012-13 Actual	2013-14 Budget	2013-14 Projected	2014-2015 Budget
Art In Private Development	-	6,843	-	-	-
Interest	750	484	750	100	100
<b>Transfer In Capital Fund</b>	\$37,583	\$21,755	\$ 64,250	\$ 30,000	\$ 52,473
<b>Category Sums Including Transfers</b>	\$38,333	\$29,082	\$65,000	\$30,100	\$52,573
<b>DIF Revenue Sources:</b>	2012-13 Budget	2012-13 Actual	2013-14 Budget	2013-14 Projected	2014-2015 Budget
<b>Storm Drainage</b>	\$10,982	\$964	\$11,068	\$5,250	\$0
MISC	-	-	-	-	-
Interest	4,638	964	5,250	5,250	-
<i>Interest on T-Bills</i>	612	-	-	-	-
<i>Storm Drainage</i>	5,732	-	5,818	-	-
<b>Storm Drainage (Dry Creek)</b>	\$43	\$21,039	\$43	\$15,043	\$0
Interest	43	11	43	43	-
Drainage Basin - Dry Creek	-	21,028	-	15,000	-
<b>Storm Drainage (CoffeePot)</b>	\$0	\$4,734	\$0	\$12,500	\$0
Drainage Basin - Coffee Pot	-	4,734	-	12,500	-
<b>Storm Drainage (Soldier Wash)</b>	\$0	\$597	\$0	\$1,000	\$0
Drainage Basin - Soldier Wash	-	597	-	1,000	-
<b>Storm Drainage (Oak Creek)</b>	\$0	\$1,583	\$0	\$2,500	\$0
Drainage Basin - Oak Creek	-	1,583	-	2,500	-
<b>General/Public Facilities</b>	\$2,837	\$332	\$2,837	\$2,837	\$13,000
MISC	-	-	-	-	-
Interest	2,491	596	2,837	2,837	-
<i>Interest on T-Bills</i>	346	-	-	-	-
General/Public Facilities	-	(264)	-	-	13,000
<b>Parks and Open Space</b>	\$51,465	\$192,095	\$51,828	\$227,262	\$101,098

MISC	-	-	-	-	-
Interest	23,961	5,734	27,262	27,262	6,098
<i>Interest on T-Bills</i>	3,301	-	-	-	-
Parks and Open Space	24,203	186,361	24,566	200,000	95,000
<b>Law Enforcement</b>	<b>\$11,565</b>	<b>\$10,345</b>	<b>\$11,737</b>	<b>\$15,080</b>	<b>\$21,158</b>
MISC	-	-	-	-	-
Interest	66	16	80	80	158
<i>Interest on T-Bills</i>	14	-	-	-	-
Law Enforcement	11,485	10,329	11,657	15,000	21,000
<b>Streets and Signals</b>	<b>\$156,731</b>	<b>\$55,987</b>	<b>\$158,946</b>	<b>\$154,000</b>	<b>\$79,589</b>
MISC	-	-	-	-	-
Interest	7,839	1,876	9,022	9,000	4,589
<i>Interest on T-Bills</i>	1,183	-	-	-	-
Streets and Signals	147,709	54,111	149,924	145,000	75,000
<b>Category Sums Including Interest Earnings</b>	<b>\$233,623</b>	<b>\$287,676</b>	<b>\$236,459</b>	<b>\$435,472</b>	<b>\$214,845</b>
<b>CFD Revenue Sources:</b>	<b>2012-13 Budget</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Projected</b>	<b>2014-2015 Budget</b>
<b>Summit Revenue</b>	<b>\$2,987</b>	<b>\$50,142</b>	<b>\$42,987</b>	<b>\$42,987</b>	<b>\$0</b>
Revenue	0	47,085	40,000	40,000	0
Interest	2,987	3,057	2,987	2,987	0
MISC					
<b>Fairfield Revenue</b>	<b>\$149,523</b>	<b>\$132,015</b>	<b>\$136,432</b>	<b>\$136,432</b>	<b>\$0</b>
Revenue	147,091	131,996	134,000	134,000	0
Interest	2,432	19	2,432	2,432	0
MISC					
<b>GRAND TOTAL CFD</b>	<b>\$152,510</b>	<b>\$182,157</b>	<b>\$179,419</b>	<b>\$179,419</b>	<b>\$0</b>
<b>Capital Fund Total</b>	<b>\$1,377,092</b>	<b>\$1,959,783</b>	<b>\$1,670,437</b>	<b>\$1,871,308</b>	<b>\$1,321,805</b>

<b>WASTEWATER REVENUE FUNDS</b>					
<b>Revenue Sources:</b>	<b>2012-13 Budget</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Projected</b>	<b>2014-2015 Budget</b>
<b>Administration</b>	<b>\$250</b>	<b>\$9,594</b>	<b>\$3,973</b>	<b>\$6,000</b>	<b>\$5,102</b>
Misc Income	-	2,418	3,720	5,500	4,500
NSF Fees	50	210	51	300	400
Loan Service Charges					

	100	-	102	100	102
Interest Earnings	100	6,966	100	100	100
Misc Maintenance	-	-	-	-	-
Loss - LGIP NCFE	-	-	-	-	-
<b>Plant</b>	<b>\$5,424,528</b>	<b>\$5,456,153</b>	<b>\$5,922,035</b>	<b>\$5,377,000</b>	<b>\$5,986,000</b>
Billing Late Fees	86,485	49,824	86,485	72,000	88,000
Environmental Penalty	55,966	36,425	55,966	40,000	53,000
Monthly Fees	4,920,902	5,019,216	5,412,992	4,900,000	5,450,000
Stand-By Fee	356,151	337,525	361,493	360,000	390,000
Septage Fees	5,024	1,163	5,099	5,000	5,000
Misc Maintenance	-	12,000	-	-	-
<b>Construction</b>	<b>7,499</b>	<b>270</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$2,000</b>
Permit Fees	5,999	270	-	-	-
Misc Income	1,500	-	1,500	1,500	2,000
<b>Debt Service</b>	<b>4,685,764</b>	<b>\$5,169,262</b>	<b>\$4,294,072</b>	<b>\$4,923,500</b>	<b>\$4,294,072</b>
City Sales Tax	4,407,923	4,565,694	3,926,358	4,200,000	3,498,000
Recovery of Sales Taxes - Audit	-	72,971	84,460	160,000	75,000
Capacity Fees	100,000	392,365	101,500	460,000	256,000
Capacity Fees Interest/Penalty	5,000	-	5,000	5,000	5,000
Interest - Pool	122,349	100,061	122,349	80,000	175,000
Interest - Prepay Cap Fees	1,256	33,269	1,256	5,000	5,000
Interest - T-Bills	49,236	(8,086)	49,236	10,000	-
Interest - 98 & 2007 Revenue Bond	-	12,988	3,913	3,500	4,600
<b>GRAND TOTAL WASTEWATER:</b>	<b>\$10,118,041</b>	<b>\$10,635,279</b>	<b>\$10,221,580</b>	<b>\$10,308,000</b>	<b>\$10,287,174</b>
<b>ALL FUNDS TOTAL:</b>	<b>\$27,434,406</b>	<b>\$27,248,394</b>	<b>\$29,779,028</b>	<b>\$28,855,825</b>	<b>\$28,568,011</b>

ALL FUNDS		REVENUES			
Revenue Sources:	2012-13 Budget	2012-13 Actual	2013-14 Budget	2013-14 Projected	2014-2015 Budget
<b>ALL FUNDS TOTAL:</b>	<b>\$26,687,136</b>	<b>\$26,768,886</b>	<b>\$29,779,028</b>	<b>\$29,779,028</b>	<b>\$29,779,028</b>

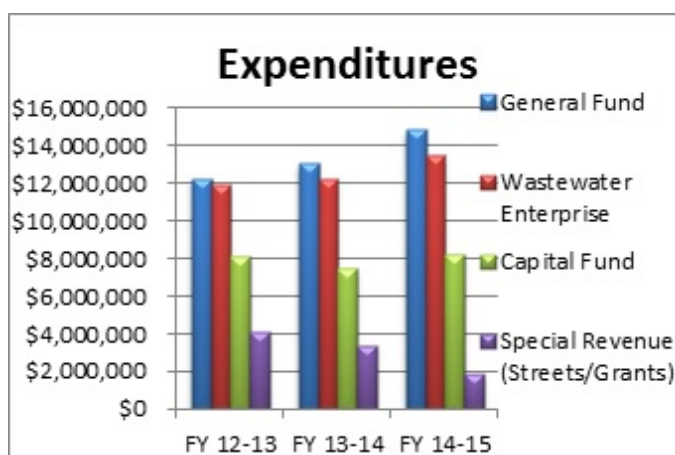
\*Total includes transfer revenue. Net revenue total without transfers is \$ 27,790,280.



## EXPENDITURES

The City of Sedona total budget increased from \$36,145,299 in FY14 to \$38,385,154 in FY14, a change of 6.2%. The General Fund budget, which primarily supports the day to day services provided to our residents and visitors, increased from \$13,070,504 to \$14,829,308 over last year, an increase of 13.5%. Of the General Fund expenditures, approximately \$8.1 million, or 55%, is attributable to salaries and benefits for the City's employees. In addition to the inflationary increases and specific program expansions and service level increases discussed in the City Manager's Budget Letter, the operating budget is made up of several significant expenditure categories worth highlighting. As mentioned in the letter, the City has committed just under \$1 million to a Destination Marketing program. Approximately \$1.2 million funds long-standing annual service contracts with eight not-for-profit agencies providing services to the community. These programs include library services, the operation of the Sedona Visitor Center, and local recycling, to name a few. Another \$800,000 of the General Fund budget constitutes the annual debt service payments for the City Hall Complex and drainage improvements in the Chapel area. An additional \$215,000 was added to the FY15 budget to a cost of living adjustments and modest merit increase for City employees. The budgets for all of the City's programs and service areas are included in the next section.

The Capital Budget for this fiscal year increased from \$7,447,302 in FY14 to \$8,242,361 in FY15, or a total of 10.7%. The City Council authorized the use of approximately \$6 million of reserves to accelerate drainage projects and address other capital infrastructure needs. The capital budget by project and source of funds is detailed in the Capital Improvement Program (CIP) section of this document.



The Wastewater Fund expenditures for FY15 are budgeted at \$13,458,640 which is an increase of 10.1% over the FY14 budget. This is primarily due the continuation of the effluent management and plant capacity upgrades capital projects and to a lesser extend to inflationary increases. No new programs or staffing are included in FY14.

The following details expenditures by fund and department or program. The schedules include FY13 actual expenditures, FY14 budgets and estimated actuals, and FY15 adopted budgets. Department program budgets by line item follow the expenditure tables.

GENERAL FUND		EXPENDITURES		
Expenditures:	2012-2013 Actual	2013-2014 Budget	Estimated	2014-2015 Adopted
City Council	60,393	53,840	53,561	71,276
City Manager	625,293	698,982	696,483	790,854
Human Resources	1,717,710	181,238	178,106	193,966
Financial Services	430,905	473,470	448,475	460,678
Information Technology	569,009	738,277	713,547	1,146,051
Legal				

	358,529	460,686	458,932	481,027
City Clerk	-	239,306	226,818	280,498
Parks and Recreation/Community Services	1,748,916	359,249	331,091	466,510
General Services	1,978,366	2,843,110	3,142,043	3,577,556
Operating Contingency	-	200,000	37,700	200,000
Community Development	726,812	1,146,286	924,595	1,183,336
Public Works	1,032,455	1,845,964	1,842,845	1,918,181
Police Department	2,301,880	3,517,752	3,292,220	3,756,494
Municipal Court	224,283	312,344	271,121	302,881
<b>Total Expenditures</b>	<b>\$ 11,774,551</b>	<b>\$ 13,070,504</b>	<b>\$ 12,617,537</b>	<b>\$ 14,829,308</b>

<b>SPECIAL REVENUE FUND</b>		<b>EXPENDITURES</b>		
<b>Expenditures:</b>	2012-2013 Actual	2013-2014 Budget	Estimated	2014-2015 Adopted
Streets Fund:	2,282,502	2,266,077	1,799,340	1,275,140
Grant Fund:	436,008	1,058,500	99,837	579,705
P.A.N.T. Fund	71,812	84,056	-	-
<b>Total Expenditures</b>	<b>\$ 2,790,322</b>	<b>\$ 3,408,633</b>	<b>\$ 1,899,177</b>	<b>\$ 1,854,845</b>

<b>CAPITAL FUND</b>		<b>EXPENDITURES</b>		
<b>Expenditures:</b>	2012-2013 Actual	2013-2014 Budget	Estimated	2014-2015 Adopted
Drainage:	1,579,837	3,187,736	2,697,118	1,508,800
Parks and Recreation:	446,824	2,787,171	795,652	1,777,500
Public Works:	996,797	1,188,300	740,821	3,922,311
Police:	133,065	294,450	87,656	957,750
IT Capital:	263,022	-	-	-
Arts:	-	65,000	-	76,000
Community Development:	-	-	-	-
Devt Impact Fee Study (carryover)	73,312	10,000	16,316	-
Transfers	(85,586)	(85,355)	(83,627)	(85,081)
<b>Total Expenditures</b>	<b>\$ 3,407,271</b>	<b>\$ 7,447,302</b>	<b>\$ 4,253,936</b>	<b>\$ 8,157,280</b>



WASTEWATER ENTERPRISE FUND		EXPENDITURES		
Expenditures:	2012-2013 Actual	2013-2014 Budget	Estimated	2014-2015 Adopted
Administration	679,031	898,729	932,358	1,094,395
Debt Service	7,078,173	6,102,326	5,623,998	5,169,363
Treatment Plant	2,152,235	2,524,986	2,112,672	2,717,016
Wastewater Capital/Construction	368,213	2,778,175	198,905	4,562,947
Transfers	-	(85,356)	-	-
<b>Total Expenditures</b>	<b>\$ 10,277,652</b>	<b>\$ 12,218,860</b>	<b>\$ 8,867,933</b>	<b>\$ 13,543,721</b>

ALL FUNDS		EXPENDITURES		
Expenditures:	2012-2013 Actual	2013-2014 Budget	Estimated	2014-2015 Adopted
<b>Total Expenditures</b>	<b>\$ 28,249,796</b>	<b>\$ 36,145,299</b>	<b>\$ 27,638,583</b>	<b>\$ 38,385,154</b>



## GENERAL FUND - DEPARTMENT DETAILS

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The following section details departmental expenditures by line item. Department descriptions, FY 14-15 objectives, and FY 13-14 accomplishments are included. When relevant, workload indicators and performance measures are provided after department details.





## CITY COUNCIL

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### DEPARTMENT DESCRIPTION

The Mayor and City Councilors are elected at large and consist of seven members. The Mayor presides over the City Council meetings. The City Council appoints a City Manager who is responsible for the day-to-day operations of the City.

### MISSION STATEMENT

To encourage partnering to maximize resources and opportunities in sustaining Sedona's vibrant economy, which includes an interdependence of residents, visitors and surrounding communities. The City Council, Boards and Commissions, staff and volunteers partner in being responsive to the needs of the community to accomplish the City's mission.

### 2014-2015 OBJECTIVES

- Continue to work toward achievements within the Council's top priorities.
- Develop a strategy for collection, audits & penalty enforcement of sales taxes, bed taxes and wastewater fees.
- Mitigate traffic and parking issues in Uptown.
- Accelerated storm water management.
- Continue efforts at outreach through social media, coffee chats, website enhancements and written reports.
- Develop a strategic plan for implementation of the Community Plan Update.

### 2013-2014 ACCOMPLISHMENTS

- ✓ Approved a balanced budget.
- ✓ Continued accelerated improvements to storm water drainage system.
- ✓ Adopted the Community Plan Update.
- ✓ Hosted the 4<sup>th</sup> Annual Citizens Academy.
- ✓ Approved an updated wastewater fee schedule.
- ✓ Adopted an optimization plan for the wastewater treatment plant.
- ✓ Continued outreach through social media (Facebook and Twitter) and enhancements to the City's website.
- ✓ Conducted two public outreach sessions with the arts and culture community and senior citizens.

- ✓ Enhanced financial reporting including a website dashboard for public access.
- ✓ Adopted a mission statement for the City government.
- ✓ Approved and implemented a Citizen Engagement Program.
- ✓ Secured 211 additional parking spaces in Uptown through public-private partnerships.
- ✓ Approved signage changes in Uptown for improved wayfinding.
- ✓ Purchased the property at 250 Brewer Road.
- ✓ Approved a ½ cent increase in the Bed Tax to fund destination marketing and product development.

#### Did You Know?

Council elections are held every two years in even numbered years. At each election, the Mayor's seat and 3 Council seats are filled. Primary elections are held in August and general elections, if needed, are held in November.

### SIGNIFICANT CHANGES

- None noted.

## WORKLOAD INDICATORS

<b>Workload Indicators</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Proposed</b>
City Council Communications reviewed	171	196	200	200
Public meetings held	41	57	81	80

## PERFORMANCE MEASURE

<b>Performance Measures</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Proposed</b>
Total Unique Visitors to the City Website	2,239	2,306	2,250	2,362
Unique website Visitor increase of 5% annually	N/A	3%	-2.4%	5%

General Ledger  
 FY 2015 Line Item Budget  
 Detail



# City of Sedona

102 Roadrunner Drive  
 Sedona, AZ 86336

User: Tmiller  
 Printed: 10/05/14 15:01:54  
 Period 01 - 15  
 Fiscal Year 2015

Account Number	Account Description	FY 2013 Actual	FY 2014 Budget	FY 2014 Projected	FY 2015 Budget
10	GENERAL FUND				
<b>5210</b>	<b>CITY COUNCIL</b>				
10-5210-00-6750	TrainingStaff Development	0.00	0.00	0.00	0.00
10-5210-01-6005	Salary & Wages	40,200.00	40,200.00	40,200.00	40,200.00
10-5210-01-6010	TempPart-Time Wages	0.00	0.00	0.00	0.00
10-5210-01-6024	Meals	2,831.43	5,000.00	3,285.21	5,000.00
10-5210-01-6125	Direct Payroll Costs	2,960.72	2,969.00	3,236.20	3,075.00
10-5210-01-6136	Workers Compensation Insurance	0.00	396.00	556.13	396.00
10-5210-01-6405	Professional Services	347.72	150.00	0.00	630.00
10-5210-01-6703	DuesSubscriptionsLicense	8,565.00	125.00	10.00	1,125.00
10-5210-01-6710	Special Programs	5,488.73	5,000.00	6,273.61	5,000.00
10-5210-01-6750	Training & Development	0.00	0.00	0.00	15,850.00
<b>01</b>	<b>GENERAL ADMINISTRATION</b>	<b>60,393.60</b>	<b>53,840.00</b>	<b>53,561.15</b>	<b>71,276.00</b>
<b>5210</b>	<b>CITY COUNCIL</b>	<b>60,393.60</b>	<b>53,840.00</b>	<b>53,561.15</b>	<b>71,276.00</b>

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
<b>City Council</b>					
10-5210-01-6005	<b>Salary &amp; Wages</b>		40,200	40,200	40,200
10-5210-01-6125	<b>Direct Payroll Costs</b>	% of Wages	2,969	3,075	3,075
10-5210-01-6136	<b>Workers Compensation Insurance</b>	% of Wages	396	396	396
10-5210-01-6024	<b>Meals</b>	Unchanged from prior year	5,000	5,000	5,000
10-5210-01-6405	<b>Professional Services</b>		150	630	-
		Nameplates, nametags, & plaques - increased due to election year			255
		Council Portrait - added due to election year			375
10-5210-01-6703	<b>Dues/Subscriptions/License</b>		125	1,125	-
		AZ Forward Membership	-		1,000
		AZ Town Hall Dues	-		125
10-5210-01-6710	<b>Special Programs</b>		5,000	5,000	-
		Mayor & Council Special Activities - unchanged from prior year			5,000
10-5210-01-6750	<b>Training/Staff Development</b>			15,850	
		From General Services			14,350
		Council involvement groups and organizations			1,500
		<b>Subtotal Council</b>	<b>\$ 53,840</b>	<b>\$ 71,276</b>	<b>\$ 71,276</b>



## DEPARTMENT DESCRIPTION

The City Manager's office is responsible for the implementation of City Council policy and work plans. This is accomplished through Council establishment of strategic goals and distribution of work toward these goals throughout the departments. The continuous improvement to services provided to external customers (citizens) and internal customers (employees) is a key focus of the office.

## MISSION STATEMENT

To assist departments and City Council in meeting performance goals by fostering an organizational environment that encourages a commitment to teamwork and delivery of quality municipal services to internal and external customers.

## 2014-2015 OBJECTIVES

- Conduct a public education campaign to place an Alternative Expenditure Limitation, or "Home Rule" option on the 2014 ballot.
- Refinance the City's Series 2004 and 2005 bond debt to achieve a minimum of 3% interest savings.
- Launch a financial transparency website to allow interested citizens to review all of the City's financial transactions.
- Create Community Plan Advisory Groups (CPAGS) to provide citizens an opportunity to identify priorities and make recommendations about various elements of the New Community Plan.
- Install a new public art piece in the Schnebly Hill Road roundabout.
- Continue to develop and implement strategies to mitigate traffic and parking issues in Uptown.
- Explore opportunities for a land purchase in order to provide access to Oak Creek for City residents.

## 2013-2014 ACCOMPLISHMENTS

- ✓ Completed a Development Impact fee study.
- ✓ Completed a Wastewater Rate Study update.
- ✓ Secured five new public parking agreements

with private lot owners to add over 200 new public parking spaces to the Uptown business district.

- ✓ Produced a new budget document which earned the GFOA distinguished budget presentation award.
- ✓ Implemented the new Citizen Engagement Program including creation of a citizen volunteer registry, a Citizen's Budget Committee, and new social media opportunities to engage citizens in City activities.
- ✓ Expanded the City's small grant award program to provide \$150,000 worth of grants to local non-profits for Arts and Culture, Community Building, and Economic Stimulation activities.
- ✓ Produced a 2013 Annual Community Report, and community newsletter.

## SIGNIFICANT CHANGES

None noted

### Did you know?

Each spring, residents can enroll in the Citizens Academy to gain a better understanding about City operations and issues. The free program runs for seven weeks and is open to community members who are 16 years and older.

## WORKLOAD INDICATORS

Workload Indicators	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Proposed
City Council agenda bill items reviewed	171	196	240	220
Total number of adopted Council Priorities	28	25	25	30

## PERFORMANCE MEASURES

Performance Measures	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Proposed
Complete 100% of established Council <i>bi-annual</i> priorities within 24 months	N/A	N/A	90%	90%

General Ledger  
 FY 2015 Line Item Budget  
 Detail



# City of Sedona

102 Roadrunner Drive  
 Sedona, AZ 86336

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Account Number	Account Description	FY 2013 Actual	FY 2014 Budget	FY 2014 Projected	FY 2015 Budget
<b>5220</b>	<b>CITY MANAGER</b>				
10-5220-01-6005	Salary & Wages	194,049.21	476,350.00	458,972.57	488,764.00
10-5220-01-6046	Employee Benefits	3,960.04	9,000.00	21,270.56	12,700.00
10-5220-01-6125	Direct Payroll Costs	12,117.80	37,430.00	33,392.38	39,499.00
10-5220-01-6130	Retirement	0.00	65,349.00	68,986.35	69,356.00
10-5220-01-6134	STDLTD Insurance	0.00	3,286.00	2,920.44	1,738.00
10-5220-01-6135	HealthDentalLife Insurance	0.00	61,161.00	67,629.25	81,593.00
10-5220-01-6136	Workers Compensation Insurance	0.00	7,272.00	10,960.05	5,713.00
10-5220-01-6213	Telephone	0.00	0.00	0.00	0.00
10-5220-01-6244	Office Furniture - Non Capital	0.00	0.00	2,752.54	0.00
10-5220-01-6405	Professional Services	1,740.20	0.00	0.00	50,000.00
10-5220-01-6410	Commission Support	208.57	15,000.00	6,001.57	6,000.00
10-5220-01-6703	DuesSubscriptionsLicense	1,302.00	5,334.00	5,880.74	5,691.00
10-5220-01-6705	Public Information Program	0.00	18,800.00	16,866.24	18,800.00
10-5220-01-6710	Speical Programs	0.00	0.00	850.00	3,000.00
10-5220-01-6750	TrainingStaff Development	0.00	0.00	0.00	8,000.00
<b>01</b>	<b>GENERAL ADMINISTRATION</b>	<b>213,377.82</b>	<b>698,982.00</b>	<b>696,482.69</b>	<b>790,854.00</b>
10-5220-99-6005	Salary & Wages	0.00	0.00	0.00	0.00
10-5220-99-6405	Professional Services	0.00	0.00	0.00	0.00
10-5220-99-6720	Community Contracts	0.00	0.00	0.00	0.00
<b>99</b>	<b>UNFUNDED</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>5220</b>	<b>CITY MANAGER</b>	<b>213,377.82</b>	<b>698,982.00</b>	<b>696,482.69</b>	<b>790,854.00</b>

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
<b>City Manager's Office</b>					
10-5220-01-6005	<b>Salary &amp; Wages</b>		476,350	488,764	488,764
10-5220-01-6046	<b>Employee Benefits</b>		9,000	12,700	12,700
10-5220-01-6125	<b>Direct Payroll Costs</b>	% of Wages	37,430	39,499	39,499
10-5220-01-6130	<b>Retirement</b>	% of Wages	65,349	69,356	69,356
10-5220-01-6134	<b>STD/LTD Insurance</b>	% of Wages	3,286	1,738	1,738
10-5220-01-6135	<b>Health/Dental/Life Insurance</b>	Premiums per plan election	61,161	81,593	81,593
10-5220-01-6136	<b>Workers Compensation Insurance</b>	% of Wages	7,272	5,713	5,713
10-5220-01-6405	<b>Professional Services</b>		-	50,000	-
		Professional Grant Writer - Approved Supplemental Request			50,000
10-5220-01-6410	<b>Commission Support</b>		15,000	6,000	-
		Miscellaneous meeting meals, plaques and awards, etc.			1,000
		Citizen Engagement Program Support			5,000
10-5220-01-6703	<b>Dues/Subscriptions/License</b>		5,334	5,691	-
		3CMA Dues			390
		Rotary Dues Reimbursement - Tim			1,200
		GFOA Membership - Karen			150
		ICMA Membership - Tim			1,400
		ACMA Memberships, Tim, Karen, Nick			750
		SRRN Subscription			90
		Capital Times and Republic Subscriptions			500
		ASCAP Music Royalties			331
		ICMA Membership - Karen			880
10-5220-01-6705	<b>Public Information Program</b>		18,800	18,800	-
		Advertising			6,950
		Annual Community Report			5,000
		Misc, i.e. State of City Address			600
		Citizen's Academy			500
		Community Newsletter			3,500
		Community Outreach Meetings			2,250
10-5220-01-6710	<b>Special Programs</b>		-	3,000	-
		Discretionary funds for special projects, support of Veterans Ride, etc.			3,000
				8,000	
10-5220-01-6750	<b>Training/Staff Development</b>	Transfer from General Services			8,000
<b>Subtotal City Manager's Office</b>			<b>\$ 698,982</b>	<b>\$ 790,854</b>	<b>\$ 790,854</b>

## HUMAN RESOURCES

### DEPARTMENT DESCRIPTION

The Human Resources Division (HR) provides assistance regarding benefits, working conditions and relationships, employee development, and safety standard issues.



HR is responsible for the administration and management of the human capital needs which include: recruitment and selection, interviews and background checks, new employee orientation, performance evaluations, equal employment opportunity, employee benefit programs, manager and employee guidance, Federal Labor Standards Act regulations, classification and compensation programs, personnel and HIPPA files, surveys, employee rewards and recognition, succession planning, employee manual updates, safety programs, employee development programs, and assisting with the compliance of federal, state, and local laws and regulations governing employees records retention.

- Provide continued support to managers and employees to provide exemplary working environments.
- Continue a commitment to excellence in public service and a vision of HR's role in shaping the culture of the organization.

### 2013-2014 ACCOMPLISHMENTS

- ✓ Significant reduction of forty percent in workers compensation injury claims.
- ✓ Assisted in hiring new employees in key leadership positions.
- ✓ Maintained a substantial reduction due to responsive reporting in unemployment claims and costs.
- ✓ Implemented and expanded online recruitment processes.
- ✓ Volunteered and partnered with City employee gratitude program to help expand employee appreciation.
- ✓ Increased visits to departments outside of City Hall.
- ✓ Organized and presented Employee Wellness Fair at City Hall.
- ✓ Continued to assist and simplify yearly insurance open enrollment process.

### MISSION STATEMENT

Human Resources Division optimizes the City of Sedona's human capital by recruiting, developing, and retaining a workforce that achieves the mission and goals of the organization.

### 2014-2015 OBJECTIVES

- Improve the evaluation process for both the employee and the manager with restructured and abridged forms.
- Continue implementation of employee recognition programs such as anniversary acknowledgements.
- Enhance and increase in-house training opportunities.
- Continue to retain and attract exceptional employees.
- Continue and increase efforts toward reducing our workers compensation e-mod rating with additional safety awareness.
- Preserve an open-door policy in order to assist with conflict resolution.

### Did You Know?



HR completes a full fingerprint background check that spans nationwide for all new employees and volunteers.

HR implements varying cost effective recruitment measures such as municipality-to-municipality job notices and free online job recruitment sites.

### SIGNIFICANT CHANGES

- Substantial escalation in recruitment due to retirements and resignations.
- Health insurance increases.
- Increases in retirement systems (Arizona State Retirement System and Public Safety Personnel Retirement System).

## WORKLOAD INDICATORS

<b>Workload Indicators</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Proposed</b>
Job applications received	510	833	550	275
Job interviews conducted	88	149	164	82
New hires	27	46	57	30
Job postings	18	19	27	15

\*Some job postings included more than one position.

## PERFORMANCE MEASURES

<b>Performance Measures</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Proposed</b>
Jobs posted within 24 hours of notice or discharge.	100%	100%	100%	100%

General Ledger  
 FY 2015 Line Item Budget  
 Detail



**City of Sedona**  
 102 Roadrunner Drive  
 Sedona, AZ 86336

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 Period 01 - 15  
 Fiscal Year 2015

Account Number	Account Description	FY 2013 Actual	FY 2014 Budget	FY 2014 Projected	FY 2015 Budget
<b>5221</b>	<b>HUMAN RESOURCES</b>				
10-5221-01-6005	Salary & Wages	38,113.80	111,595.00	113,331.44	113,642.00
10-5221-01-6009	Special Pay	0.00	0.00	0.00	0.00
10-5221-01-6046	Employee Benefits	-2,414.00	540.00	600.00	540.00
10-5221-01-6125	Direct Payroll Costs	2,804.22	8,537.00	8,493.46	9,060.00
10-5221-01-6130	Retirement	409,154.55	12,610.00	12,888.40	13,738.00
10-5221-01-6131	PSPRS Retirement	183,915.30	0.00	0.00	0.00
10-5221-01-6134	STD LTD Insurance	31,763.60	711.00	859.53	409.00
10-5221-01-6135	HealthDentalLife Insurance	833,367.31	17,917.00	17,297.17	18,378.00
10-5221-01-6136	Workers Compensation Insurance	0.00	310.00	461.78	273.00
10-5221-01-6137	Unemployment Benefits	0.00	8,140.00	11,648.73	20,000.00
10-5221-01-6141	Employee Exams	375.00	4,628.00	3,907.20	4,646.00
10-5221-01-6210	PrintingOffice Supplies	675.59	0.00	0.00	0.00
10-5221-01-6212	Postage	18.85	0.00	0.00	0.00
10-5221-01-6243	Safety Programs	0.00	500.00	525.31	500.00
10-5221-01-6405	Professional Services	738.00	0.00	0.00	0.00
10-5221-01-6447	RecruitmentRelocation	249.32	5,000.00	0.00	1,000.00
10-5221-01-6450	Legal	0.00	500.00	0.00	500.00
	FeesSettlementsDeductibles				
10-5221-01-6511	Advertising	0.00	1,500.00	1,143.10	1,000.00
10-5221-01-6703	DuesSubscriptionsLicense	777.00	1,055.00	1,054.14	605.00
10-5221-01-6710	Special Programs	0.00	7,695.00	5,815.83	7,675.00
10-5221-01-6750	TrainingStaff Development	0.00	0.00	0.00	2,000.00
<b>01</b>	<b>GENERAL</b>	<b>1,499,538.54</b>	<b>181,238.00</b>	<b>178,026.09</b>	<b>193,966.00</b>
	<b>ADMINISTRATION</b>				
10-5221-05-6005	Salary & Wages	15,887.30	0.00	0.00	0.00
10-5221-05-6046	Employee Benefits	0.00	0.00	0.00	0.00
10-5221-05-6125	Direct Payroll Costs	1,131.73	0.00	0.00	0.00
10-5221-05-6130	Retirement	0.00	0.00	0.00	0.00
10-5221-05-6134	STD LTD Insurance	0.00	0.00	0.00	0.00
10-5221-05-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5221-05-6136	Workers Compensation Insurance	120,279.33	0.00	0.00	0.00
10-5221-05-6141	Employee Exams	1,849.29	0.00	0.00	0.00
10-5221-05-6243	Spec SuppliesSafety EquipEmg	70.74	0.00	0.00	0.00
10-5221-05-6703	DuesSubscriptionsLicense	55.00	0.00	0.00	0.00
<b>05</b>	<b>SAFETY</b>	<b>139,273.39</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>5221</b>	<b>HUMAN RESOURCES</b>	<b>1,638,811.93</b>	<b>181,238.00</b>	<b>178,026.09</b>	<b>193,966.00</b>

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
<b>Human Resources</b>					
10-5221-01-6005	<b>Salary &amp; Wages</b>		111,595	113,642	113,642
10-5221-01-6009	<b>Special Pay</b>				
10-5221-01-6046	<b>Employee Benefits</b>		540	540	540
10-5221-01-6125	<b>Direct Payroll Costs</b>	% of Wages	8,537	9,060	9,060
10-5221-01-6130	<b>Retirement</b>	% of Wages	12,610	13,738	13,738
10-5221-01-6131	<b>PSPRS Retirement</b>		-	-	-
10-5221-01-6134	<b>STD/LTD Insurance</b>	% of Wages	711	409	409
10-5221-01-6135	<b>Health/Dental/Life Insurance</b>	Premiums per plan election	17,917	18,378	18,378
10-5221-01-6136	<b>Workers Compensation Insurance</b>	% of Wages	310	273	273
10-5221-01-6137	<b>Unemployment Benefits</b>		8,140	20,000	-
		Due to an increase in unemployment claims for FY 13/14, HR wants to be prepared for FY 14/15			20,000
10-5221-01-6141	<b>Employee Exams</b>		4,628	4,646	-
		Employee Physicals			1,260
		Hepatitis B Vaccinations (complete series)			630
		Drug Screening (includes CDL and lifeguards)			900
		CDL Maintenance Expenses - medical exam / license renewal fee			198
		Bilingual Testing			125
		MRO fees for CDL random screening			573
		CDL blood draw collection fee for random screening			300
		Fingerprint Background Checks			660
10-5221-01-6210	<b>Printing/Office Supplies</b>		-	-	-
10-5221-01-6212	<b>Postage</b>		-	-	-
10-5221-01-6241	<b>Automobile Expense</b>		-	-	-
10-5221-01-6243	<b>Safety Programs</b>		500	500	-
					500
10-5221-01-6405	<b>Professional Services</b>		-	-	-
10-5221-01-6447	<b>Recruitment/Relocation</b>		5,000	1,000	-
		Recruitment costs fluctuate depending on attrition			1,000
10-5221-01-6450	<b>Legal Fees/Settlements/Deductibles</b>		500	500	-
		Personnel Board			500
10-5221-01-6511	<b>Advertising</b>		1,500	1,000	-
		Recruitment cost for various websites, newspapers, etc.			1,000
10-5221-01-6703	<b>Dues/Subscriptions/License</b>		1,055	605	-
		Hire Right Subscription			135
		AZ Chapter IPMA-HR			70
		Survey Monkey			200
		HR Specialist Newsletter			145
		AZ PRIMA (Risk Mangement)			55
10-5221-01-6710	<b>Special Programs</b>		7,695	7,675	-
		Get Well / Bereavement			500
		Longevity Gifts			695
		Spotlight Awards			125
		Employee of the Year (Plaque and Cash Award)			125
		Employee Appreciation			3,700
		Cake for Retirees / Resignations			80
		New Employee Lunch with City Manager			450



CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
		Volunteer Appreciation Luncheon			2,000
10-5221-01-6732	<b>Office Maintenance</b>				-
10-5221-01-6750	<b>Training/Staff Development</b>	Transfer from General Services		2,000	2,000
<b>Total Human Resources</b>			<b>\$ 181,238</b>	<b>\$ 193,966</b>	<b>\$ 193,966</b>



## FINANCIAL SERVICES

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### DEPARTMENT DESCRIPTION

The Finance Department provides a variety of services to City residents, businesses, and other City Departments. The Department is responsible for wastewater billing and collection services for City services. The Department provides payroll, benefits administration, purchasing and payables services for the City. The Department also provides investment, debt management, budget coordination and management services to the City Council, City Manager and citizens.

### MISSION STATEMENT

To provide professional, accurate, and timely financial and accounting services to all customers which include, but are not limited to, all citizens, vendors, utility customers, media, City Council, and all Departments and employees of the City of Sedona.

### 2014-2015 OBJECTIVES

- Update the City of Sedona Purchasing Manual.
- Refinance Series 2004 and 2005 bond debt for a minimum of 3% savings.
- Recruit for open staff position, so that department will be fully staffed.
- Update City-wide Financial Policies and Procedures.
- Refinance Series 2004 and 2005 Bond Debt for a minimum.
- Develop a Budget in Brief document for the public.
- Develop a summary annual financial report for better understanding of the City's financial picture.
- Create a financial dashboard for better communications of financial information.
- Implement new wastewater rates.
- Conduct an internal control audit in order to better safe guard the City's financial assets.

### 2013-2014 ACCOMPLISHMENTS

- ✓ Brought the administration of the annual business license program, previously handled by a third-party vendor, in-house improve customer service and facilitate more direct relationship building with the business community.
- ✓ Creation and implementation of a Collections Department for collection efforts with delinquent wastewater and TPT tax customers.
- ✓ Created new and more comprehensive monthly financial reports for City Council and the public.

### SIGNIFICANT CHANGES

Hired a new Financial Services Director in January 2014.

#### Did You Know?

That the City provides discounts on sewer bills for low flow toilets or residents with low incomes.

## WORKLOAD INDICATORS

<b>Workload Indicators</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Proposed</b>
Number of Wastewater bills sent annually	80,877	83,684	81,368	82,500
Local sales tax revenues from audits and detection work	\$196,001	\$224,341	\$187,482	\$175,000

## PERFORMANCE MEASURES

<b>Performance Measures</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Proposed</b>
Satisfactory GFOA Certificate of Achievement in Financial Reporting	Yes	Yes	Yes	Yes
Satisfactory rating on annual audit	Yes	Yes	Yes	Yes
Monthly financial reports produced by the 10 <sup>th</sup> of each month for the previous reporting period	N/A	no	no	Yes
Satisfactory GFOA Certificate of Achievement for Budget Document	N/A	Yes	Yes	Yes

General Ledger  
 FY 2015 Line Item Budget  
 Detail



**City of Sedona**  
 102 Roadrunner Drive  
 Sedona, AZ 86336

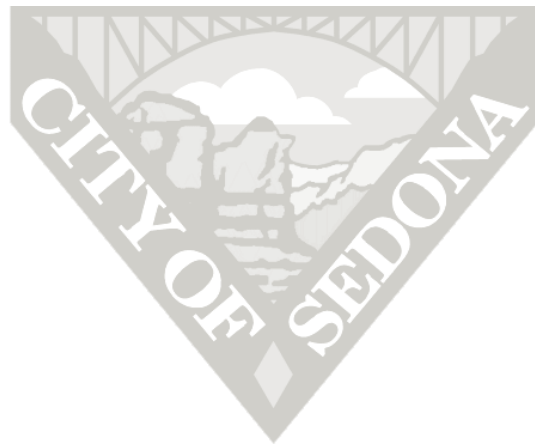
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 Period 01 - 15  
 Fiscal Year 2015

Account Number	Account Description	FY 2013 Actual	FY 2014 Budget	FY 2014 Projected	FY 2015 Budget
<b>5222</b>	<b>FINANCIAL SERVICES</b>				
10-5222-01-6005	Salary & Wages	82,553.06	252,309.00	197,492.51	231,971.00
10-5222-01-6006	Overtime	42.76	0.00	1,947.83	0.00
10-5222-01-6046	Employee Benefits	550.00	420.00	2,190.00	2,940.00
10-5222-01-6125	Direct Payroll Costs	5,155.74	27,693.00	13,874.93	18,522.00
10-5222-01-6130	Retirement	0.00	25,780.00	20,350.66	28,086.00
10-5222-01-6134	STDLTD Insurance	0.00	1,552.00	1,220.87	835.00
10-5222-01-6135	HealthDentalLife Insurance	0.00	40,307.00	28,849.35	46,867.00
10-5222-01-6136	Workers Compensation Insurance	0.00	634.00	822.51	557.00
10-5222-01-6210	PrintingOffice Supplies	1,001.64	0.00	0.00	0.00
10-5222-01-6212	Postage	0.00	1,500.00	998.57	0.00
10-5222-01-6213	Telephone	0.00	0.00	0.00	0.00
10-5222-01-6225	Service Charges	12.00	0.00	0.00	0.00
10-5222-01-6244	Office Furniture - Non Capital	0.00	0.00	0.00	0.00
10-5222-01-6405	Professional Services	24,060.65	96,700.00	158,999.33	97,700.00
10-5222-01-6455	Audit	0.00	20,000.00	19,301.56	20,000.00
10-5222-01-6511	Advertising	0.00	3,700.00	672.00	4,300.00
10-5222-01-6703	DuesSubscriptionsLicense	1,482.07	2,875.00	1,754.44	2,900.00
10-5222-01-6750	TrainingStaff Development	0.00	0.00	0.00	6,000.00
<b>01</b>	<b>GENERAL ADMINISTRATION</b>	<b>114,857.92</b>	<b>473,470.00</b>	<b>448,474.56</b>	<b>460,678.00</b>
10-5222-11-6005	Salary & Wages	25,348.23	0.00	0.00	0.00
10-5222-11-6006	Overtime	24.81	0.00	0.00	0.00
10-5222-11-6046	Employee Benefits	0.00	0.00	0.00	0.00
10-5222-11-6125	Direct Payroll Costs	1,750.91	0.00	0.00	0.00
10-5222-11-6130	Retirement	0.00	0.00	0.00	0.00
10-5222-11-6134	STDLTD Insurance	0.00	0.00	0.00	0.00
10-5222-11-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5222-11-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
10-5222-11-6703	DuesSubscriptionsLicense	0.00	0.00	0.00	0.00
<b>11</b>	<b>PAYROLL</b>	<b>27,123.95</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5222-12-6005	Salary & Wages	23,848.23	0.00	0.00	0.00
10-5222-12-6006	Overtime	24.81	0.00	0.00	0.00
10-5222-12-6125	Direct Payroll Costs	1,636.16	0.00	0.00	0.00
10-5222-12-6130	Retirement	0.00	0.00	0.00	0.00
10-5222-12-6134	STDLTD Insurance	0.00	0.00	0.00	0.00
10-5222-12-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5222-12-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
<b>12</b>	<b>PAYABLESPURCHASING</b>	<b>25,509.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5222-14-6005	Salary & Wages	26,075.12	0.00	0.00	0.00
10-5222-14-6006	Overtime	13.39	0.00	0.00	0.00
10-5222-14-6046	Employee Benefits	0.00	0.00	0.00	0.00
10-5222-14-6125	Direct Payroll Costs	1,862.29	0.00	0.00	0.00
10-5222-14-6130	Retirement	0.00	0.00	0.00	0.00
10-5222-14-6134	STDLTD Insurance	0.00	0.00	0.00	0.00
10-5222-14-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5222-14-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
10-5222-14-6511	Advertising	0.00	0.00	0.00	0.00

<b>Account Number</b>	<b>Account Description</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Budget</b>	<b>FY 2014 Projected</b>	<b>FY 2015 Budget</b>
<b>14</b>	<b>BUDGET</b>	<b>27,950.80</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5222-15-6005	Salary & Wages	16,900.45	0.00	0.00	0.00
10-5222-15-6046	Employee Benefits	0.00	0.00	0.00	0.00
10-5222-15-6125	Direct Payroll Costs	1,223.95	0.00	0.00	0.00
10-5222-15-6130	Retirement	0.00	0.00	0.00	0.00
10-5222-15-6134	STD LTD Insurance	0.00	0.00	0.00	0.00
10-5222-15-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5222-15-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
10-5222-15-6405	Professional Services	0.00	0.00	0.00	0.00
<b>15</b>	<b>DEBTINVESTMENTS BOND PAYMENTS</b>	<b>18,124.40</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5222-16-6005	Salary & Wages	32,298.52	0.00	0.00	0.00
10-5222-16-6006	Overtime	24.81	0.00	0.00	0.00
10-5222-16-6046	Employee Benefits	0.00	0.00	0.00	0.00
10-5222-16-6125	Direct Payroll Costs	2,248.16	0.00	0.00	0.00
10-5222-16-6130	Retirement	0.00	0.00	0.00	0.00
10-5222-16-6134	STD LTD Insurance	0.00	0.00	0.00	0.00
10-5222-16-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5222-16-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
10-5222-16-6405	Professional Services	805.00	0.00	0.00	0.00
10-5222-16-6455	Audit	16,495.40	0.00	0.00	0.00
<b>16</b>	<b>AUDIT</b>	<b>51,871.89</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5222-88-6005	Salary & Wages	51,000.68	0.00	0.00	0.00
10-5222-88-6006	Overtime	116.97	0.00	0.00	0.00
10-5222-88-6010	TempPart-Time Wages	5,099.04	0.00	0.00	0.00
10-5222-88-6046	Employee Benefits	0.00	0.00	0.00	0.00
10-5222-88-6125	Direct Payroll Costs	4,020.48	0.00	0.00	0.00
10-5222-88-6130	Retirement	0.00	0.00	0.00	0.00
10-5222-88-6134	STD LTD Insurance	0.00	0.00	0.00	0.00
10-5222-88-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5222-88-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
10-5222-88-6405	Professional Services	104,211.44	0.00	0.00	0.00
10-5222-88-6511	Advertising	1,018.00	0.00	0.00	0.00
10-5222-88-6703	DuesSubscriptionsLicense	0.00	0.00	0.00	0.00
<b>88</b>	<b>REVENUE MANAGEMENT</b>	<b>165,466.61</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>5222</b>	<b>FINANCIAL SERVICES</b>	<b>430,904.77</b>	<b>473,470.00</b>	<b>448,474.56</b>	<b>460,678.00</b>

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
<b>Financial Services</b>					
10-5222-01-6005	<b>Salary &amp; Wages</b>		252,309	231,971	231,971
10-5222-01-6046	<b>Employee Benefits</b>		420	2,940	2,940
10-5222-01-6125	<b>Direct Payroll Costs</b>	% of Wages	27,693	18,522	18,522
10-5222-01-6130	<b>Retirement</b>	% of Wages	25,780	28,086	28,086
10-5222-01-6134	<b>STD/LTD Insurance</b>	% of Wages	1,552	835	835
10-5222-01-6135	<b>Health/Dental/Life Insurance</b>	Premiums per plan election	40,307	46,867	46,867
10-5222-01-6136	<b>Workers Compensation Insurance</b>	% of Wages	634	557	557
10-5222-01-6241	<b>Automobile Expense</b>		-	-	-
10-5222-01-6244	<b>Office Furniture - Non Capital</b>		-	-	-
<hr/>					
10-5222-01-6405	<b>Professional Services</b>		96,700	97,700	-
		Sales Tax Auditor/BL Canvassing			95,000
		Consulting services			1,500
		Third party services - municipal tax hearings			1,200
10-5222-01-6455	<b>Audit</b>		20,000	20,000	-
		Audit services			20,000
10-5222-01-6511	<b>Advertising</b>		5,200	4,300	-
		Public Notices			2,500
		Postage for BL Program			1,800
10-5222-01-6703	<b>Dues/Subscriptions/License</b>		2,875	2,900	-
		GFOA Membership			425
		GFOAZ Membership			225
		American Payroll Association			225
		FLSA Updates and Subscription			500
		GFOA Subscriptions			500
		Revenue/collections management			1,000
		Automatic Adjustment			25
10-5222-01-6732	<b>Office Maintenance</b>				-
					-
10-5222-01-6750	<b>Training/Staff Development</b>			6,000	6,000
		Transfer from General Services			
		<b>Subtotal Financial Services</b>	<b>\$ 473,470</b>	<b>\$ 460,678</b>	<b>\$ 460,678</b>





### DEPARTMENT DESCRIPTION

The Information Technology Department manages the acquisition and maintenance of all of the City's computer, network, and communication systems, including computer hardware and software, servers, network switches, routers and firewalls, telephone systems, voice mail, e-mail, and the City's Internet and Intranet sites.

Geographic Information Systems (GIS) within the IT Department provides maps, data, and spatial analysis to city departments and to the public through the City's comprehensive GIS database and the City's website [www.SedonaAZ.gov](http://www.SedonaAZ.gov).

### MISSION STATEMENT

The Information Technology Department strives for operational excellence in all that we do. Our goal is exceptional customer service and support to City employees and citizens of Sedona in providing technology that delivers accurate, timely, and reliable information.

### 2014-2015 OBJECTIVES

- Major upgrade of Police systems including Dispatch, Records, Field Operations, and Mobile Data Computers (MDCs)
- Expand Electronic Citations program to include all Police Officers in the field and parking enforcement
- Upgrade City's Internet connectivity to support high bandwidth applications and improved reliability
- Upgrade City's website to support current technologies and provide improved functionality
- Provide expanded remote connectivity options for City staff, including private "cloud" storage, mobile access, and Bring-Your-Own-Device (BYOD) VPN access

### 2013-2014 ACCOMPLISHMENTS

- Developed custom Financial Transparency website application.
- Implemented public web-cams at City Pool and Skate Park.
- Installed Video Security at Posse Grounds Skate Park.

#### Did You Know?

The City of Sedona sells excess computer and electronic equipment using the on-line auction site [www.PublicSurplus.com](http://www.PublicSurplus.com). Watch for announcements on the City's website or for new Sedona auctions at PublicSurplus.

- Completed integration of e-Citations and Police Records Management System.
- Converted Business License management from out-sourced system to ERP integrated in-house application.

### SIGNIFICANT CHANGES

- None

## WORKLOAD INDICATORS

Workload Indicators	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Proposed
Total Help Desk Requests	853	693	1,000	900

## PERFORMANCE MEASURE

Performance Measures	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Proposed
Help Desk Requests resolved within 4 hours	42%	41%	55%	60%
Help Desk Requests resolved within 8 hours	46%	43%	60%	65%
Customer surveys returned with a Technical skills, knowledge, and expertise rating of satisfactory or better	N/A	67%	75%	85%

General Ledger  
 FY 2015 Line Item Budget  
 Detail



**City of Sedona**  
 102 Roadrunner Drive  
 Sedona, AZ 86336

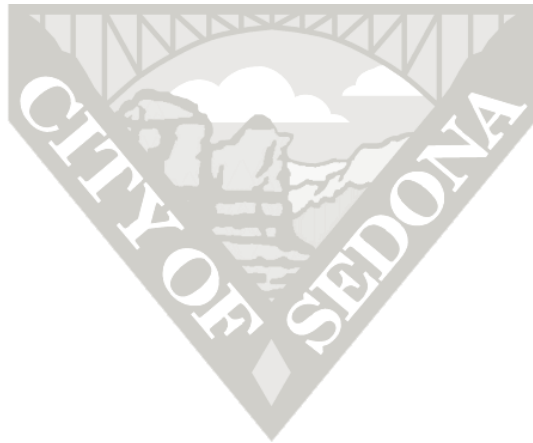
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 Fiscal Year 2015

Account Number	Account Description	FY 2013 Actual	FY 2014 Budget	FY 2014 Projected	FY 2015 Budget
<b>5224</b>	<b>INFORMATION TECHNOLOGY</b>				
10-5224-01-6005	Salary & Wages	51,596.17	277,718.00	281,523.37	281,156.00
10-5224-01-6046	Employee Benefits	1,619.91	3,360.00	3,070.23	3,360.00
10-5224-01-6125	Direct Payroll Costs	3,700.15	21,245.00	21,025.23	22,637.00
10-5224-01-6130	Retirement	0.00	31,382.00	32,051.38	34,325.00
10-5224-01-6134	STDLTLD Insurance	0.00	1,577.00	1,962.51	1,012.00
10-5224-01-6135	HealthDentalLife Insurance	0.00	43,584.00	43,407.53	46,096.00
10-5224-01-6136	Workers Compensation Insurance	0.00	5,640.00	2,802.59	4,920.00
10-5224-01-6210	PrintingOffice Supplies	999.30	0.00	0.00	0.00
10-5224-01-6213	Telephone	509.75	21,171.00	18,471.14	49,375.00
10-5224-01-6245	Office Equipment - Non Capital	0.00	0.00	0.00	0.00
10-5224-01-6246	Computer Hardware - Non Capita	0.00	0.00	0.00	0.00
10-5224-01-6405	Professional Services	0.00	5,440.00	5,426.01	6,090.00
10-5224-01-6431	System Maintenance	0.00	10,000.00	10,997.10	20,000.00
10-5224-01-6436	Software Update	0.00	220,375.00	210,558.89	250,350.00
10-5224-01-6703	DuesSubscriptionsLicense	0.00	1,850.00	2,370.63	1,850.00
10-5224-01-6750	TrainingStaff Development	0.00	0.00	0.00	6,500.00
10-5224-01-6845	Office Equipment	0.00	0.00	0.00	0.00
10-5224-01-6846	Computer Hardware	0.00	88,260.00	66,113.44	261,880.00
10-5224-01-6847	Computer Software	0.00	15,675.00	13,677.23	156,500.00
10-5224-01-6849	Telephone & Radio Equipment	0.00	0.00	0.00	0.00
<b>01</b>	<b>GENERAL ADMINISTRATION</b>	<b>58,425.28</b>	<b>747,277.00</b>	<b>713,457.28</b>	<b>1,146,051.00</b>
10-5224-20-6005	Salary & Wages	69,930.64	0.00	0.00	0.00
10-5224-20-6046	Employee Benefits	0.00	0.00	0.00	0.00
10-5224-20-6125	Direct Payroll Costs	5,077.95	0.00	0.00	0.00
10-5224-20-6130	Retirement	0.00	0.00	0.00	0.00
10-5224-20-6134	STDLTLD Insurance	0.00	0.00	0.00	0.00
10-5224-20-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5224-20-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
10-5224-20-6243	Spec SuppliesSafety EquipEmg	1,202.34	0.00	0.00	0.00
10-5224-20-6436	Software Update	12,877.79	0.00	0.00	0.00
10-5224-20-6732	Office Maintenance	0.00	0.00	0.00	0.00
<b>20</b>	<b>GEOGRAPHIC INFORMATION SYSTEMS</b>	<b>89,088.72</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5224-21-6005	Salary & Wages	59,398.89	0.00	0.00	0.00
10-5224-21-6046	Employee Benefits	142.90	0.00	0.00	0.00
10-5224-21-6125	Direct Payroll Costs	4,167.63	0.00	0.00	0.00
10-5224-21-6130	Retirement	0.00	0.00	0.00	0.00
10-5224-21-6134	STDLTLD Insurance	0.00	0.00	0.00	0.00
10-5224-21-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00

<b>Account Number</b>	<b>Account Description</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Budget</b>	<b>FY 2014 Projected</b>	<b>FY 2015 Budget</b>
10-5224-21-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
10-5224-21-6212	Postage	33.05	0.00	0.00	0.00
10-5224-21-6213	Telephone	16,070.84	0.00	0.00	0.00
10-5224-21-6405	Professional Services	5,509.91	0.00	0.00	0.00
10-5224-21-6431	System Maintenance	11,158.50	0.00	0.00	0.00
10-5224-21-6436	Software Update	219,802.30	0.00	0.00	0.00
10-5224-21-6703	DuesSubscriptionsLicense	0.00	0.00	0.00	0.00
10-5224-21-6760	Replacement & Extension	350.65	0.00	0.00	0.00
<b>21</b>	<b>INFORMATION TECHNOLOGY</b>	<b>316,634.67</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5224-22-6005	Salary & Wages	94,475.35	0.00	0.00	0.00
10-5224-22-6046	Employee Benefits	989.89	0.00	89.99	0.00
10-5224-22-6125	Direct Payroll Costs	6,844.50	0.00	0.00	0.00
10-5224-22-6130	Retirement	0.00	0.00	0.00	0.00
10-5224-22-6134	STDLTLD Insurance	0.00	0.00	0.00	0.00
10-5224-22-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5224-22-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
10-5224-22-6431	System Maintenance	630.14	0.00	0.00	0.00
10-5224-22-6703	DuesSubscriptionsLicense	1,920.29	0.00	0.00	0.00
10-5224-22-6750	TrainingStaff Development	0.00	0.00	0.00	0.00
<b>22</b>	<b>DATABASE DEVELOPMENT</b>	<b>104,860.17</b>	<b>0.00</b>	<b>89.99</b>	<b>0.00</b>
<b>5224</b>	<b>INFORMATION TECHNOLOGY</b>	<b>569,008.84</b>	<b>747,277.00</b>	<b>713,547.27</b>	<b>1,146,051.00</b>

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
<b>Financial Services</b>					
10-5222-01-6005	<b>Salary &amp; Wages</b>		252,309	231,971	231,971
10-5222-01-6046	<b>Employee Benefits</b>		420	2,940	2,940
10-5222-01-6125	<b>Direct Payroll Costs</b>	% of Wages	27,693	18,522	18,522
10-5222-01-6130	<b>Retirement</b>	% of Wages	25,780	28,086	28,086
10-5222-01-6134	<b>STD/LTD Insurance</b>	% of Wages	1,552	835	835
10-5222-01-6135	<b>Health/Dental/Life Insurance</b>	Premiums per plan election	40,307	46,867	46,867
10-5222-01-6136	<b>Workers Compensation Insurance</b>	% of Wages	634	557	557
10-5222-01-6241	<b>Automobile Expense</b>		-	-	-
10-5222-01-6244	<b>Office Furniture - Non Capital</b>		-	-	-
<hr/>					
10-5222-01-6405	<b>Professional Services</b>		96,700	97,700	-
		Sales Tax Auditor/BL Canvassing			95,000
		Consulting services			1,500
		Third party services - municipal tax hearings			1,200
10-5222-01-6455	<b>Audit</b>		20,000	20,000	-
		Audit services			20,000
10-5222-01-6511	<b>Advertising</b>		5,200	4,300	-
		Public Notices			2,500
		Postage for BL Program			1,800
10-5222-01-6703	<b>Dues/Subscriptions/License</b>		2,875	2,900	-
		GFOA Membership			425
		GFOAZ Membership			225
		American Payroll Association			225
		FLSA Updates and Subscription			500
		GFOA Subscriptions			500
		Revenue/collections management			1,000
		Automatic Adjustment			25
10-5222-01-6732	<b>Office Maintenance</b>				-
					-
10-5222-01-6750	<b>Training/Staff Development</b>	Transfer from General Services		6,000	6,000
		<b>Subtotal Financial Services</b>	<b>\$ 473,470</b>	<b>\$ 460,678</b>	<b>\$ 460,678</b>



## LEGAL

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### DEPARTMENT DESCRIPTION

The Legal Department prosecutes all misdemeanor offenses, provides legal services and advice to City departments and the City Council, defends claims and suits brought against the City, drafts and/or reviews and approves all contracts entered into by the City, drafts all resolutions and ordinances submitted for City Council approval, and interfaces with and manages the activities of outside counsel.

### MISSION STATEMENT

The department strives to provide quality legal advice and services to the City Council, City departments and commissions. To vigorously prosecute criminal cases in a fair manner that leads to just results.

### 2014-2015 OBJECTIVES

- Provide legal support for the 2014 Election
- Assist in the Adoption of the Community Plan
- Assist in adoption of Development Impact Fees.
- Assist in Alternate Expenditure Limitation Election.
- Continue vigorous enforcement of all laws and ordinances.

### 2013-2014 ACCOMPLISHMENTS

- ✓ Assisted in acquisition of Brewer Road Park Property.
- ✓ Participated in a successful mediation of litigation associated with the Harmony-Windsong storm drainage project.
- ✓ Successfully defended a challenge in Superior Court and the Court of Appeals to a criminal conviction for advertising a short-term rental.
- ✓ Drafted various ordinances concerning issues such as civil unions, business licensing revisions, election procedures, and off-street parking.
- ✓ Filed claims for unpaid sewer fees or sales taxes in bankruptcy cases
- ✓ Assisted Community Development on review and presentation of New Community Plan

- ✓ Worked on major development projects for Mariposa, The Rouge, Brewer Road, Sky Ranch Lodge
- ✓ Rendered an opinion and recommendations on 2014 Home Rule election
- ✓ Drafted guidelines for 2014 deadlines on statutory changes to development impact fees
- ✓ Advised council and staff on smart meters, civil unions, Yavapai College plans for the Sedona campus

#### Did You Know?

Per Ordinance No. 2014-01, the rental of residential property is considered a business and owners of such properties must now obtain a business license.

### SIGNIFICANT CHANGES

- Please note: In prior years' budgets, monies allocated for employee benefits were previously lump summed and allocated entirely within the human resources general fund. These costs are now dispersed and allocated within each department's respective general fund budgets.

## WORKLOAD INDICATORS

Workload Indicators	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Proposed
City Council agenda bill items reviewed	171	196	200	200
Ordinances processed	12	7	9	9
Resolutions processed	25	18	13	13
On the job injuries processed	21	13	5	5
Traffic accidents involving City Vehicles per year	5	14	4	2
Criminal Charges Filed	273	247	250	250

## PERFORMANCE MEASURE

Performance Measures	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Proposed
Conduct a minimum of 1 Police officers training per year	1	4	1	1



General Ledger  
 FY 2015 Line Item Budget  
 Detail



**City of Sedona**  
 102 Roadrunner Drive  
 Sedona, AZ 86336

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 Period 01 - 15  
 Fiscal Year 2015

Account Number	Account Description	FY 2013 Actual	FY 2014 Budget	FY 2014 Projected	FY 2015 Budget
<b>5230</b>	<b>LEGAL</b>				
10-5230-01-6005	Salary & Wages	22,395.78	255,527.00	322,511.69	320,340.00
10-5230-01-6006	Overtime	25.74	0.00	198.50	0.00
10-5230-01-6010	TempPart-Time Wages	0.00	59,285.00	0.00	0.00
10-5230-01-6046	Employee Benefits	1,100.00	1,140.00	3,233.28	1,140.00
10-5230-01-6125	Direct Payroll Costs	2,110.75	24,083.00	22,290.28	25,507.00
10-5230-01-6130	Retirement	0.00	35,574.00	36,479.10	38,671.00
10-5230-01-6134	STDLTLD Insurance	0.00	1,703.00	2,146.53	1,153.00
10-5230-01-6135	HealthDentalLife Insurance	0.00	49,060.00	46,235.06	55,726.00
10-5230-01-6136	Workers Compensation Insurance	0.00	614.00	1,153.41	705.00
10-5230-01-6210	PrintingOffice Supplies	76.01	0.00	0.00	0.00
10-5230-01-6244	Office Furniture - Non Capital	0.00	0.00	0.00	1,500.00
10-5230-01-6405	Professional Services	970.26	0.00	0.00	0.00
10-5230-01-6413	On-Line Research	2,277.47	3,000.00	2,730.00	3,000.00
10-5230-01-6414	Prosecutorial Services	0.00	1,200.00	30.00	1,200.00
10-5230-01-6418	Law Library	180.48	500.00	526.25	500.00
10-5230-01-6450	Legal FeesSettlementsDeductibles	280.00	25,000.00	20,018.14	25,000.00
10-5230-01-6703	DuesSubscriptionsLicense	1,503.90	2,500.00	1,380.00	2,500.00
10-5230-01-6741	Witness Fees	1,500.00	1,500.00	0.00	1,500.00
10-5230-01-6750	TrainingStaff Development	95.00	0.00	0.00	2,585.00
<b>01</b>	<b>GENERAL</b>	<b>32,515.39</b>	<b>460,686.00</b>	<b>458,932.24</b>	<b>481,027.00</b>
	<b>ADMINISTRATION</b>				
10-5230-04-6005	Salary & Wages	48,647.96	0.00	0.00	0.00
10-5230-04-6006	Overtime	4.37	0.00	0.00	0.00
10-5230-04-6010	TempPart-Time Wages	0.00	0.00	0.00	0.00
10-5230-04-6046	Employee Benefits	0.00	0.00	0.00	0.00
10-5230-04-6125	Direct Payroll Costs	3,151.23	0.00	0.00	0.00
10-5230-04-6130	Retirement	0.00	0.00	0.00	0.00
10-5230-04-6134	STDLTLD Insurance	0.00	0.00	0.00	0.00
10-5230-04-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5230-04-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
<b>04</b>	<b>WASTEWATER</b>	<b>51,803.56</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5230-17-6005	Salary & Wages	147,644.16	0.00	0.00	0.00
10-5230-17-6006	Overtime	42.48	0.00	0.00	0.00
10-5230-17-6010	TempPart-Time Wages	0.00	0.00	0.00	0.00
10-5230-17-6046	Employee Benefits	0.00	0.00	0.00	0.00
10-5230-17-6125	Direct Payroll Costs	10,287.43	0.00	0.00	0.00
10-5230-17-6130	Retirement	0.00	0.00	0.00	0.00
10-5230-17-6134	STDLTLD Insurance	0.00	0.00	0.00	0.00
10-5230-17-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5230-17-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
10-5230-17-6414	Prosecutorial Services	0.00	0.00	0.00	0.00
<b>17</b>	<b>CRIMINAL PROSECUTION</b>	<b>157,974.07</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5230-18-6005	Salary & Wages	29,738.10	0.00	0.00	0.00
10-5230-18-6006	Overtime	4.37	0.00	0.00	0.00
10-5230-18-6010	TempPart-Time Wages	0.00	0.00	0.00	0.00

<b>Account Number</b>	<b>Account Description</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Budget</b>	<b>FY 2014 Projected</b>	<b>FY 2015 Budget</b>
10-5230-18-6046	Employee Benefits	0.00	0.00	0.00	0.00
10-5230-18-6125	Direct Payroll Costs	2,044.86	0.00	0.00	0.00
10-5230-18-6130	Retirement	0.00	0.00	0.00	0.00
10-5230-18-6134	STD LTD Insurance	0.00	0.00	0.00	0.00
10-5230-18-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5230-18-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
10-5230-18-6450	Legal FeesSettlementsDeductibles	10,242.03	0.00	0.00	0.00
<b>18</b>	<b>LAND DEVELOPMENT</b>	<b>42,029.36</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5230-19-6005	Salary & Wages	43,555.45	0.00	0.00	0.00
10-5230-19-6006	Overtime	6.68	0.00	0.00	0.00
10-5230-19-6010	TempPart-Time Wages	0.00	0.00	0.00	0.00
10-5230-19-6046	Employee Benefits	0.00	0.00	0.00	0.00
10-5230-19-6125	Direct Payroll Costs	2,836.90	0.00	0.00	0.00
10-5230-19-6130	Retirement	0.00	0.00	0.00	0.00
10-5230-19-6134	STD LTD Insurance	0.00	0.00	0.00	0.00
10-5230-19-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5230-19-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
10-5230-19-6450	Legal FeesSettlementsDeductibles	27,808.00	0.00	0.00	0.00
<b>19</b>	<b>GENERAL CIVIL</b>	<b>74,207.03</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>5230</b>	<b>LEGAL</b>	<b>358,529.41</b>	<b>460,686.00</b>	<b>458,932.24</b>	<b>481,027.00</b>

CITY OF SEDONA  
2014-2015 BUDGET  
DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
<b>Legal Department</b>					
10-5230-01-6005	<b>Salary &amp; Wages</b>		314,812	320,340	320,340
10-5230-01-6046	<b>Employee Benefits</b>		1,140	1,140	1,140
10-5230-01-6125	<b>Direct Payroll Costs</b>	% of Wages	24,083	25,507	25,507
10-5230-01-6130	<b>Retirement</b>	% of Wages	35,574	38,671	38,671
10-5230-01-6134	<b>STD/LTD Insurance</b>	% of Wages	1,703	1,153	1,153
10-5230-01-6135	<b>Health/Dental/Life Insurance</b>	Premiums per plan election	49,060	55,726	55,726
10-5230-01-6136	<b>Workers Compensation Insurance</b>	% of Wages	614	705	705
10-5230-01-6210	<b>Printing/Office Supplies</b>				-
10-5230-01-6212	<b>Postage</b>				-
10-5230-01-6213	<b>Telephone</b>				-
10-5230-01-6215	<b>Gas &amp; Oil</b>				-
10-5230-01-6241	<b>Automobile Expense</b>				-
10-5230-01-6244	<b>Office Furniture - Non Capital</b>			1,500	
		New conference room chairs - no longer stable need replacements		-	1,500
10-5230-01-6249	<b>Radio &amp; Phone Equip-Non Capita</b>				-
10-5230-01-6405	<b>Professional Services</b>				-
10-5230-01-6413	<b>On-Line Research</b>		3,000	3,000	-
10-5230-01-6413	<b>On-Line Research</b>				3,000
10-5230-01-6414	<b>Prosecutorial Services</b>		1,200	1,200	-
		For payment of service of process fees, victim notices, etc			1,200
10-5230-01-6418	<b>Law Library</b>		500	500	-
10-5230-01-6418	<b>Law Library</b>				500
10-5230-01-6450	<b>Legal Fees/Settlements/Deductibles</b>		25,000	25,000	-
		For payment of outside attorney fees			25,000
		For payment of outside attorney fees (general/civil)			
10-5230-01-6452	<b>Recording Fees</b>				-
10-5230-01-6703	<b>Dues/Subscriptions/License</b>		2,500	2,500	-
					2,500
10-5230-01-6741	<b>Witness Fees</b>		1,500	1,500	-
					1,500
10-5230-01-6750	<b>Training/Staff Development</b>			2,585	2,585
<b>Total Legal Department</b>			<b>\$ 460,686</b>	<b>\$ 481,027</b>	<b>\$ 481,027</b>



### DEPARTMENT DESCRIPTION

The City Clerk's Department:

- Conducts regular & special Municipal Elections
- Records, preserves, researches and provides for public access to Sedona's historical records
- Processes applications for voluntary service on City Advisory boards & Commissions
- Accepts claims against the City and service of other legal documents
- Maintains the City Code
- Acts as filing office for the City of Sedona
- Administers Oaths of Office
- Issues Peddler/Solicitor Permits
- Processes Civil Union Registrations

### MISSION STATEMENT

To provide exceptional service to the Mayor and Council, the Public and City Staff in order that all may be guaranteed fair and impartial elections and open access to information and the legislative process.

### 2014-2015 OBJECTIVES

- Prepare list of essential records for State Archivist.
- Administer election on Alternative Expenditure Limitation Extension.
- Administer election(s) for City Council.
- Continue improvements to the records archive and management system.
- Act as gatekeeper for Sedona Citizens Connect, monitor reports for completion, and suggest enhancements.

### Did you know?

The Municipal Clerk is the oldest public servant profession and is worldwide! The City Clerk has become the hub of government. The office of City Clerk is the direct link between the residents of the community and their government.

### 2013-2014 ACCOMPLISHMENTS

- ✓ Converted City Council Packets to iPads for key staff members.
- ✓ Implemented City Notification System called Sedona Citizens Connect.
- ✓ Administered election on Comprehensive Plan Update.
- ✓ Coordinated annual electronics recycling day for the public.
- ✓ Created process for Civil Union Registrations.

### SIGNIFICANT CHANGES

- None noted.

## WORKLOAD INDICATORS

<b>Workload Indicators</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Proposed</b>
City Council agendas or meetings notices posted	56	80	86	85
Ordinances processed	12	7	15	15
Resolutions processed	25	32	30	30
Number of City elections	2	0	1	2
Number of City Council meetings attended and for which minutes were prepared	56	80	86	85

## PERFORMANCE MEASURES

<b>Performance Measures</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Proposed</b>
City Council agendas and meeting notices in compliance with state law and City policy	100%	100%	100%	100%
City Council meetings in accordance with Arizona Open Meetings Law	100%	100%	100%	100%
Minutes from Council meetings for approval at second subsequent session	100%	100%	100%	100%
Completed public records requests	100%	100%	100%	100%

General Ledger  
 FY 2015 Line Item Budget  
 Detail



**City of Sedona**  
 102 Roadrunner Drive  
 Sedona, AZ 86336

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<b>Account Number</b>	<b>Account Description</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Budget</b>	<b>FY 2014 Projected</b>	<b>FY 2015 Budget</b>
<b>5240</b>	<b>CITY CLERK</b>				
10-5240-01-6005	Salary & Wages	0.00	134,093.00	133,541.07	135,567.00
10-5240-01-6046	Employee Benefits	0.00	180.00	165.00	180.00
10-5240-01-6125	Direct Payroll Costs	0.00	10,258.00	9,733.83	10,755.00
10-5240-01-6130	Retirement	0.00	15,152.00	14,745.09	16,308.00
10-5240-01-6134	STD LTD Insurance	0.00	913.00	1,002.25	488.00
10-5240-01-6135	HealthDentalLife Insurance	0.00	30,385.00	22,539.81	24,995.00
10-5240-01-6136	Workers Compensation Insurance	0.00	373.00	522.89	325.00
10-5240-01-6405	Professional Services	0.00	3,000.00	2,017.00	3,000.00
10-5240-01-6452	Recording Fees	0.00	500.00	203.00	500.00
10-5240-01-6511	Advertising	0.00	13,700.00	17,310.30	15,000.00
10-5240-01-6703	DuesSubscriptionsLicense	0.00	752.00	304.00	380.00
10-5240-01-6704	Elections	0.00	28,000.00	24,088.25	68,000.00
10-5240-01-6705	Public Information Program	0.00	2,000.00	645.46	2,000.00
10-5240-01-6750	TrainingStaff Development	0.00	0.00	0.00	3,000.00
<b>01</b>	<b>GENERAL ADMINISTRATION</b>	<b>0.00</b>	<b>239,306.00</b>	<b>226,817.95</b>	<b>280,498.00</b>
<b>5240</b>	<b>CITY CLERK</b>	<b>0.00</b>	<b>239,306.00</b>	<b>226,817.95</b>	<b>280,498.00</b>

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
<b>City Clerks</b>					
10-5240-01-6005	<b>Salary &amp; Wages</b>		134,093	135,567	135,567
10-5240-01-6046	<b>Employee Benefits</b>		180	180	180
10-5240-01-6125	<b>Direct Payroll Costs</b>	% of Wages	10,258	10,755	10,755
10-5240-01-6130	<b>Retirement</b>	% of Wages	15,152	16,308	16,308
10-5240-01-6134	<b>STD/LTD Insurance</b>	% of Wages	913	488	488
10-5240-01-6135	<b>Health/Dental/Life Insurance</b>	Premiums per plan election	30,385	24,995	24,995
10-5240-01-6136	<b>Workers Compensation Insurance</b>	% of Wages	373	325	325
10-5240-01-6405	<b>Professional Services</b>		3,000	3,000	-
		City Code, Land Development Code Web Hosting & Updates - same as prior year			3,000
10-5240-01-6452	<b>Recording Fees</b>		500	500	-
		Citywide Recording of Legal Documents - same as prior year			500
10-5240-01-6511	<b>Advertising</b>		13,700	15,000	-
		Publication of Agendas & Ordinances - increased due to more meetings			15,000
10-5240-01-6703	<b>Dues/Subscriptions/License</b>		752	380	-
		IIMC Dues - City Clerk			145
		IIMC Dues - Deputy City Clerk			85
		AMCA Dues - City Clerk - increased by AMCA			100
		AMCA Dues - Deputy City Clerk - decreased for associate membership			50
10-5240-01-6704	<b>Elections</b>		28,000	68,000	-
		Primary Election - City Council & Alternative Expenditure Limitation			26,000
		Election Publication & Advertising - Primary Election			15,000
		General Election - City Council			26,000
		Election Advertising - General Election			1,000
10-5240-01-6705	<b>Public Information Program</b>		2,000	2,000	-
		Green Team Funding - same as prior year			2,000
10-5240-01-6732	<b>Office Maintenance</b>			-	-
10-5240-01-6750	<b>Training/Staff Development</b>			3,000	3,000
		<b>Subtotal City Clerks</b>	<b>\$ 239,306</b>	<b>\$ 280,498</b>	<b>\$ 280,498</b>



## PARKS AND RECREATION

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### DEPARTMENT DESCRIPTION

The Parks & Recreation Department develops and implements recreational programs/events for the residents of Sedona to enjoy.

### MISSION STATEMENT

The Sedona Parks and Recreation Department provides diverse year-round leisure opportunities through the preservation of open space, park settings, recreational facilities and recreation programs/events for citizens, visitors and future generations of Sedona.

### 2014-2015 OBJECTIVES

- Create new partnership with Swordfish swim team to provide swim lessons at the community pool
- Operate the new Splash Park at Sunset Park.
- Continue to liaison with the Bike Skills Park Work Group to procure a design for the park.
- Hire a new member to our department team.
- Add new events with a teen focus.
- Host Flick & Float movies at the community pool.
- Seek new sponsorship opportunities.

### ACCOMPLISHMENTS 2013-2014

- ✓ Arizona Parks and Recreation Association Award recipients.
- ✓ Held another successful 4<sup>th</sup> of July Laser Show and concert for 4000+ attendance.
- ✓ Hosted ice skating rink at Posse Grounds Park.
- ✓ Successfully participated in Holiday Central Sedona and added new event Tinsel Town at Posse Grounds.
- ✓ Facilitated the Capital Christmas Tree visiting Sedona.
- ✓ Installed water slide at the Sedona Community Pool.

#### Did You Know?

The new mural at Posse Grounds Park named *Red Rock Athleticism* was a donation made to help beautify the park.

### SIGNIFICANT CHANGES

- Department staff restructuring.
- Hired part time Administrative Assistant.



## WORKLOAD INDICATORS

<b>Workload Indicators</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Proposed</b>
Adult Summer Softball League Participants	200	200	200	200
Celebration of Spring Attendees	1303	1300	1500	1600
Swim Lessons Conducted	212	226	50	NA
Community Camp Out Participants	87	89	90	90
Laser Light Show and Concert Attendees	-	3000	4000	4000
A Dog's Day Out in the Park Attendees	100	100	140	140
Pumpkin Splash Attendees	242	225	300	325
Breakfast with Santa Attendees	225	389	300	350

## PERFORMANCE MEASURE

<b>Performance Measures</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Proposed</b>
Number of Volunteers	48	50	66	60
Outside Funding/Contributions Secured	\$1,700	\$19,295	\$31,679	\$21,850

General Ledger  
 FY 2015 Line Item Budget  
 Detail



**City of Sedona**  
 102 Roadrunner Drive  
 Sedona, AZ 86336

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Account Number	Account Description	FY 2013 Actual	FY 2014 Budget	FY 2014 Projected	FY 2015 Budget
<b>5242</b>	<b>PARKS &amp; RECREATION</b>				
10-5242-02-6005	Salary & Wages	34,225.64	59,331.00	57,706.11	80,095.00
10-5242-02-6006	Overtime	624.42	500.00	734.78	500.00
10-5242-02-6010	TempPart-Time Wages	0.00	0.00	0.00	0.00
10-5242-02-6045	Uniform Allowance	498.56	0.00	737.07	0.00
10-5242-02-6046	Employee Benefits	0.00	0.00	360.00	0.00
10-5242-02-6125	Direct Payroll Costs	2,551.98	3,085.00	4,408.67	5,745.00
10-5242-02-6130	Retirement	0.00	4,557.00	6,469.06	8,711.00
10-5242-02-6134	STDLTD Insurance	0.00	319.00	410.91	263.00
10-5242-02-6135	HealthDentalLife Insurance	0.00	7,722.00	10,905.10	15,295.00
10-5242-02-6136	Workers Compensation Insurance	0.00	112.00	60.99	1,329.00
10-5242-02-6214	Uniform Expenses	0.00	3,000.00	2,363.09	3,000.00
10-5242-02-6410	Commission Support	120.00	100.00	0.00	0.00
10-5242-02-6511	Advertising	0.00	600.00	600.81	600.00
10-5242-02-6703	DuesSubscriptionsLicense	869.00	885.00	444.00	885.00
10-5242-02-6750	TrainingStaff Development	0.00	0.00	0.00	3,300.00
<b>02</b>	<b>ADMINISTRATION</b>	<b>38,889.60</b>	<b>80,211.00</b>	<b>85,200.59</b>	<b>119,723.00</b>
10-5242-23-6005	Salary & Wages	22,947.43	32,789.00	32,723.19	32,768.00
10-5242-23-6006	Overtime	703.88	0.00	0.00	0.00
10-5242-23-6010	TempPart-Time Wages	1,343.50	2,640.00	4,591.50	6,100.00
10-5242-23-6046	Employee Benefits	0.00	0.00	0.00	0.00
10-5242-23-6125	Direct Payroll Costs	1,728.11	2,710.00	2,756.96	3,074.00
10-5242-23-6130	Retirement	0.00	3,705.00	3,772.65	3,953.00
10-5242-23-6134	STDLTD Insurance	0.00	193.00	235.45	118.00
10-5242-23-6135	HealthDentalLife Insurance	0.00	5,837.00	5,264.42	5,575.00
10-5242-23-6136	Workers Compensation Insurance	0.00	1,306.00	3,423.05	1,237.00
10-5242-23-6210	PrintingOffice Supplies	0.00	0.00	0.00	0.00
10-5242-23-6213	Telephone	690.21	1,100.00	776.51	1,100.00
10-5242-23-6231	Grounds Maintenance	2,725.93	1,647.76	1,790.89	4,500.00
10-5242-23-6243	Spec SuppliesSafety EquipEmg	87.51	200.00	5.78	200.00
10-5242-23-6405	Professional Services	10,160.00	12,500.00	8,741.60	12,500.00
10-5242-23-6505	Rent	1,520.49	2,000.00	1,569.00	2,000.00
10-5242-23-6511	Advertising	5,162.47	6,000.00	6,254.48	9,113.00
10-5242-23-6530	Utilities	0.00	3,000.00	0.00	0.00
10-5242-23-6703	DuesSubscriptionsLicense	65.00	200.00	30.00	200.00
10-5242-23-6710	Special Programs	3,526.87	1,360.00	1,473.72	3,000.00
10-5242-23-6711	Special Events	14,853.91	26,800.00	22,086.77	89,300.00
10-5242-23-6750	TrainingStaff Development	-41.46	0.00	0.00	0.00
10-5242-23-6857	Improvements-City Owned Proper	0.00	0.00	0.00	8,300.00
<b>23</b>	<b>RECREATION PROGRAMS</b>	<b>65,473.85</b>	<b>103,987.76</b>	<b>95,495.97</b>	<b>183,038.00</b>
10-5242-25-6005	Salary & Wages	20,753.80	32,788.00	33,073.92	32,768.00
10-5242-25-6006	Overtime	963.64	0.00	87.00	1,000.00
10-5242-25-6010	TempPart-Time Wages	64,307.94	72,420.00	58,810.97	70,186.00

Account Number	Account Description	FY 2013 Actual	FY 2014 Budget	FY 2014 Projected	FY 2015 Budget
10-5242-25-6045	Uniform Allowance	1,843.67	0.00	0.00	0.00
10-5242-25-6046	Employee Benefits	0.00	0.00	0.00	0.00
10-5242-25-6125	Direct Payroll Costs	6,146.34	8,507.00	6,995.35	7,976.00
10-5242-25-6130	Retirement	0.00	3,705.00	4,944.86	3,953.00
10-5242-25-6134	STD/LTD Insurance	0.00	193.00	292.22	118.00
10-5242-25-6135	Health/Dental/Life Insurance	0.00	5,837.00	5,245.66	5,575.00
10-5242-25-6136	Workers Compensation Insurance	0.00	4,098.00	4,635.23	3,523.00
10-5242-25-6214	Uniform Expenses	0.00	1,800.00	1,732.46	1,800.00
10-5242-25-6224	Chemicals	0.00	10,000.00	15,059.83	10,000.00
10-5242-25-6230	Building Maintenance	65.82	400.00	14.03	400.00
10-5242-25-6235	Equipment Repair	524.18	1,000.00	138.24	1,000.00
10-5242-25-6243	Spec Supplies/Safety Equip/Emg	298.17	500.00	711.90	500.00
10-5242-25-6248	Machinery & Equipment-Non Capi	594.34	3,852.24	3,694.05	5,000.00
10-5242-25-6405	Professional Services	3,567.02	500.00	0.00	500.00
10-5242-25-6530	Utilities	8,856.36	18,500.00	13,274.48	17,500.00
10-5242-25-6703	Dues/Subscriptions/License	397.00	450.00	397.00	450.00
10-5242-25-6710	Special Programs	1,594.31	1,500.00	1,287.44	1,500.00
<b>25</b>	<b>SWIMMING POOL</b>	<b>109,912.59</b>	<b>166,050.24</b>	<b>150,394.64</b>	<b>163,749.00</b>
10-5242-29-6715	Sedona Public Library	359,000.00	0.00	0.00	0.00
10-5242-29-6716	Boys & Girls Club	40,000.00	0.00	0.00	0.00
10-5242-29-6719	Sedona Community Center	142,500.00	0.00	0.00	0.00
10-5242-29-6720	Community Service Contracts	150,000.00	0.00	0.00	0.00
10-5242-29-6721	Sedona Main Street Program	68,100.00	0.00	0.00	0.00
10-5242-29-6722	Sedona Chamber Of Commerce	274,500.00	0.00	0.00	0.00
10-5242-29-6723	Sedona Recycles	40,000.00	0.00	0.00	0.00
10-5242-29-6724	Humane Society	41,370.00	0.00	0.00	0.00
10-5242-29-6729	Destination Marketing	325,500.00	0.00	0.00	0.00
<b>29</b>	<b>COMMUNITY BASED SERVICES</b>	<b>1,440,970.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5242-41-6410	Commission Support	55.45	0.00	0.00	0.00
10-5242-41-6703	Dues/Subscriptions/License	0.00	0.00	0.00	0.00
10-5242-41-6710	Special Programs	2,815.78	0.00	0.00	0.00
10-5242-41-6728	Arts Education Funds	17,976.01	0.00	0.00	0.00
<b>41</b>	<b>ARTS &amp; CULTURE</b>	<b>20,847.24</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5242-65-6703	Dues/Subscriptions/License	325.50	0.00	0.00	0.00
10-5242-65-6857	Improvements - City Owned Property	0.00	0.00	0.00	0.00
<b>65</b>	<b>COMMUNITY SERVICES ADMINISTRATION</b>	<b>325.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5242-74-6405	Professional Services	70,998.04	0.00	0.00	0.00
10-5242-74-6857	Improvements - City Owned Property	0.00	0.00	0.00	0.00
<b>74</b>	<b>TRANSIT PROGRAM</b>	<b>70,998.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5242-84-6045	Uniform Allowance	1,117.01	0.00	0.00	0.00
10-5242-84-6410	Commission Support	150.00	0.00	0.00	0.00
10-5242-84-6511	Advertising	231.74	0.00	0.00	0.00
<b>84</b>	<b>VOLUNTEERS</b>	<b>1,498.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5242-99-6511	Advertising	0.00	0.00	0.00	0.00
10-5242-99-6710	Special Programs	0.00	0.00	0.00	0.00
<b>99</b>	<b>UNFUNDED</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>5242</b>	<b>PARKS &amp; RECREATION</b>	<b>1,748,915.57</b>	<b>350,249.00</b>	<b>331,091.20</b>	<b>466,510.00</b>

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

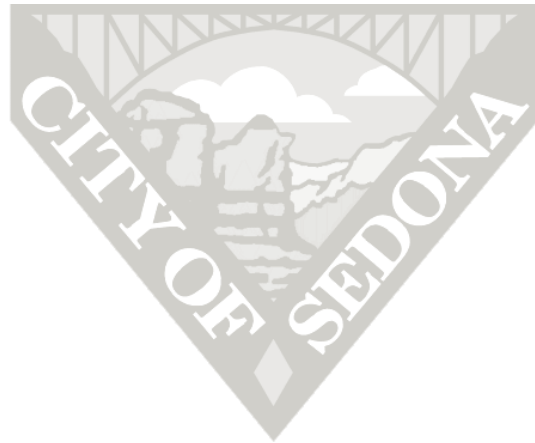
Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
<b>Parks &amp; Recreation</b>					
10-5242-02-6005	Salary & Wages		59,331	80,095	57,512
		Increase Admin to Full Time - Approved Supplemental Request			22,583
10-5242-02-6006	Overtime		500	500	500
10-5242-02-6046	Employee Benefits		-	-	-
10-5242-02-6125	Direct Payroll Costs	% of Wages	3,085	5,745	4,542
		Increase Admin to Full Time - Approved Supplemental Request			1,203
10-5242-02-6130	Retirement	% of Wages	4,557	8,711	6,888
		Increase Admin to Full Time - Approved Supplemental Request			1,823
10-5242-02-6134	STD/LTD Insurance	% of Wages	319	263	207
		Increase Admin to Full Time - Approved Supplemental Request			56
10-5242-02-6135	Health/Dental/Life Insurance	Premium per plan election	7,722	15,295	15,295
		Increase Admin to Full Time - Approved Supplemental Request			-
10-5242-02-6136	Workers Compensation Insurance	% of Wages	112	1,329	1,292
		Increase Admin to Full Time - Approved Supplemental Request			37
10-5242-02-6210	Printing/Office Supplies				-
10-5242-02-6213	Telephone				-
10-5242-02-6214	Uniform Expenses		3,000	3,000	-
		Staff uniforms for special events and recreation admin uniforms			600
		Volunteer Park Rangers uniforms			2,400
10-5242-02-6410	Commission Support		-		-
10-5242-02-6511	Advertising		600	600	-
		Volunteer Park Rangers annual budget			600
10-5242-02-6703	Dues/Subscriptions/License		885	885	-
		Arizona Parks and Recreation Association and National Parks and Recreation memberships for all of staff members.			885
10-5242-02-6710	Special Programs		100		-
10-5242-02-6711	Special Events				-
10-5242-02-6750	Training/Staff Development			3,300	3,300
		<b>Subtotal Parks &amp; Rec Administration</b>	<b>\$ 80,211</b>	<b>\$ 119,723</b>	<b>\$ 119,723</b>
<b>Parks &amp; Recreation</b>					
10-5242-23-6005	Salary & Wages		32,789	32,768	32,768
10-5242-23-6010	Overtime		-	-	-
10-5242-23-6010	Temp/Part-Time Wages		2,640	6,100	6,100
10-5242-23-6046	Employee Benefits			-	-
10-5242-23-6130	Direct Payroll Costs	% of Wages	2,710	3,074	3,074
10-5242-23-6135	Retirement	% of Wages	3,705	3,953	3,953
10-5242-23-6134	STD/LTD Insurance	% of Wages	193	118	118
10-5242-23-6135	Health/Dental/Life Insurance	Premium per plan election	5,837	5,575	5,575
10-5242-23-6136	Workers Compensation Insurance	% of Wages	1,306	1,237	1,237
10-5242-23-6210	Printing/Office Supplies				-
10-5242-23-6213	Telephone	Staff Cell Phones	1,100	1,100	1,100
10-5242-23-6231	Grounds Maintenance		500	4,500	
		Stripe two additional Pickleball Courts			4,000
		Chalk for Spriping fields for sports groups			500
10-5242-23-6243	Spec Supplies/Safety Equip/Emg		200	200	
		Recreation Programs First Aid			200
10-5242-23-6405	Professional Services		12,500	12,500	

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
		Independent Contractors that Teach Workshops and Classes through the year.			12,500
10-5242-23-6505	<b>Rent</b>		2,000	2,000	
		Paying Sedona Villas for use of indoor pool for water aerobics in winter, spring, open gym rental to WSS.			2,000
10-5242-23-6511	<b>Advertising</b>		6,000	9,113	
		Radio commercials colored adv. Money in the Mail, flyers for all annual special events.			6,000
		Additional advertising for events - Approved Supplemental Request			3,113
10-5242-23-6530	<b>Utilities</b>		3,000	-	
		Utility Budget Moved to Public Works			(3,000)
		Utilities			3,000
10-5242-23-6703	<b>Dues/Subscriptions/License</b>		200	200	
		Aquatic Exercise Association memberships for water aerobics instructors, umpire ASA schooling.			200
10-5242-23-6710	<b>Special Programs</b>		1,360	3,000	
		Increase requested to restore program levels for special programs Recreation special programs, classess, workshops			1,640
					1,360
10-5242-23-6711	<b>Special Events</b>		26,800	89,300	
		To continue all longstanding special events with the department			26,800
		Special Events - Holiday Central 35k and Teen programing - 7k			42,500
		Approved Supplemental Request 4th of July Event - details to be determined - Approved Supplemental Request			20,000
10-5242-23-6857	<b>Improvements-City Owned Property</b>	Interpretive Signage for Wetlands Preserve - Approved Supplemental		8,300	8,300
		<b>Subtotal Recreation Programs</b>	<b>\$ 102,840</b>	<b>\$ 183,038</b>	<b>\$ 183,038</b>
<b>Swimming Pool</b>					
10-5242-25-6005	<b>Salary &amp; Wages</b>		32,788	32,768	32,768
10-5242-25-6006	<b>Overtime</b>		-	1,000	1,000
10-5242-25-6010	<b>Temp/Part-Time Wages</b>		72,420	70,186	70,186
10-5242-25-6046	<b>Employee Benefits</b>				
10-5242-25-6125	<b>Direct Payroll Costs</b>	% of Wages	8,507	7,976	7,976
10-5242-25-6130	<b>Retirement</b>	% of Wages	3,705	3,953	3,953
10-5242-25-6134	<b>STD/LTD Insurance</b>	% of Wages	193	118	118
10-5242-25-6135	<b>Health/Dental/Life Insurance</b>	Premium per plan election	5,837	5,575	5,575
10-5242-25-6136	<b>Workers Compensation Insurance</b>	% of Wages	4,098	3,523	3,523
10-5242-25-6214	<b>Uniform Expenses</b>	Lifeguard Uniforms	1,800	1,800	1,800
10-5242-25-6224	<b>Chemicals</b>		10,000	10,000	
		All necessary chemicals for pool operations for year.			10,000
10-5242-25-6230	<b>Building Maintenance</b>		400	400	
		Office, locker room cleaning supplies			400
10-5242-25-6235	<b>Equipment Repair</b>		1,000	1,000	

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
10-5242-25-6243	<b>Spec Supplies/Safety Equip/Emg</b>	Fixing any broken equipment (heaters, pumps, vacums, etc.)	500	500	1,000
10-5242-25-6248	<b>Machinery &amp; Equipment-Non Capital</b>	First Aid, backbaords, face masks, OSHA compliancy requirements	5,000	5,000	500
10-5242-25-6405	<b>Professional Services</b>	Replacing old equipment like heaters, lane lines, pool cover reel, mechanical equipment	500	500	5,000
10-5242-25-6530	<b>Utilities</b>	Contracted pool services such as chemical balancing issues.	27,500	17,500	500
10-5242-25-6703	<b>Dues/Subscriptions/License</b>	Reduce budget to actual history Gas, electric, water gill for one year of pool operations	450	450	(10,000) 27,500
10-5242-25-6710	<b>Special Programs</b>	Health Permit for pool	1,500	1,500	450
		Swim lesson report cards, registration paperwork, aerobics equipment, aerobics passes (printing fee), aerobic events.			1,500
		<b>Subtotal Parks &amp; Rec Swimming Pool</b>	<b>\$ 176,198</b>	<b>\$ 163,749</b>	<b>\$ 163,749</b>
		<b>Total Parks &amp; Recreation</b>	<b>\$ 359,249</b>	<b>\$ 466,510</b>	<b>\$ 466,510</b>





## GENERAL SERVICES

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### DEPARTMENT DESCRIPTION

The General Services Program is established as an accounting unit in order to capture the various "non-departmental" and other centralized expenses in the General Fund. These include service contracts with local non-profits, city-wide liability and other insurances, General Fund debt service, city-wide travel and training, and the City's \$200,000 operating contingency line item. The General Services Program also includes the accounting for all General Fund transfers to other funds. For FY15 there is \$6,441,364 in transfers, most of which is dedicated to capital improvement projects in the Capital Fund, which artificially inflate the line item detail total. The total, net transfers, is \$3,777,556.

General Ledger  
 FY 2015 Line Item Budget  
 Detail



**City of Sedona**  
 102 Roadrunner Drive  
 Sedona, AZ 86336

User: Tmiller  
 Printed: 10/05/14 15:01:55  
 Period 01 - 15  
 Fiscal Year 2015

Account Number	Account Description	FY 2013 Actual	FY 2014 Budget	FY 2014 Projected	FY 2015 Budget
<b>5245</b>	<b>GENERAL SERVICES</b>				
10-5245-01-6009	Special Pay	0.00	-225,000.00	0.00	-240,000.00
10-5245-01-6136	Workers Compensation Insurance	0.00	8,000.00	7,187.43	8,500.00
10-5245-01-6210	PrintingOffice Supplies	-65.66	40,000.00	50,559.69	49,000.00
10-5245-01-6212	Postage	0.00	16,000.00	16,692.19	11,000.00
10-5245-01-6213	Telephone	31,322.87	28,000.00	33,614.56	28,000.00
10-5245-01-6215	Gas & Oil	0.00	10,325.00	17,437.60	14,000.00
10-5245-01-6225	Service Charges	127,766.99	116,000.00	171,811.66	145,000.00
10-5245-01-6241	Automobile Expense	0.00	6,000.00	13,440.72	14,000.00
10-5245-01-6243	Spec SuppliesSafety EquipEmg	3,272.70	0.00	0.00	0.00
10-5245-01-6244	Office Furniture - Non Capital	1,212.19	2,600.00	3,116.26	3,100.00
10-5245-01-6405	Professional Services	0.00	100,000.00	91,284.36	140,000.00
10-5245-01-6407	ProfessionalContracted Servic	0.00	10,000.00	27,562.50	63,437.00
10-5245-01-6432	StudyTrafficMaster Plans	0.00	0.00	0.00	0.00
10-5245-01-6450	Legal FeesSettlementsDeductibles	0.00	25,000.00	20,221.40	25,000.00
10-5245-01-6505	Rent	4,311.28	6,000.00	4,474.60	6,000.00
10-5245-01-6530	Utilities	0.00	0.00	0.00	0.00
10-5245-01-6533	Property & Casualty Insurance	0.00	187,500.00	174,420.00	172,500.00
10-5245-01-6703	DuesSubscriptionsLicense	25.00	11,219.00	11,433.00	11,219.00
10-5245-01-6714	Yavapai County Emerg Mgmt	0.00	5,500.00	4,313.00	5,500.00
10-5245-01-6715	Sedona Public Library	0.00	369,000.00	369,000.00	382,000.00
10-5245-01-6716	Boys & Girls Club	0.00	40,000.00	40,000.00	40,000.00
10-5245-01-6719	Sedona Community Center	0.00	150,000.00	150,000.00	160,000.00
10-5245-01-6720	Community Service Contracts	0.00	170,200.00	158,298.30	169,000.00
10-5245-01-6721	Sedona Main Street Program	0.00	68,100.00	68,527.10	75,000.00
10-5245-01-6722	Sedona Chamber Of Commerce	0.00	275,000.00	275,000.00	275,000.00
10-5245-01-6723	Sedona Recycles	0.00	45,000.00	45,000.00	52,500.00
10-5245-01-6724	Humane Society	0.00	47,500.00	47,500.00	47,500.00
10-5245-01-6729	Destination Marketing	0.00	100,000.00	25,853.32	0.00
10-5245-01-6730	Maint & Improvement	173.04	0.00	1,963.91	0.00
10-5245-01-6731	Chamber Destination Marketing	0.00	250,000.00	250,000.00	973,500.00
10-5245-01-6732	Office Maintenance	0.00	6,100.00	2,831.11	6,100.00
10-5245-01-6750	TrainingStaff Development	0.00	85,000.00	77,287.71	0.00
10-5245-01-6761	Spendable Contingencies	0.00	162,300.00	0.00	200,000.00
10-5245-01-6762	Emergency Management	0.00	0.00	0.00	23,434.00
10-5245-01-6790	Depreciation Expense	-0.01	0.00	0.00	0.00
10-5245-01-6800	Bad Debt Expense - Tax Audits	0.00	0.00	0.00	0.00
10-5245-01-6840	Motor Vehicles	24,879.95	0.00	0.00	0.00
10-5245-01-6857	Improvements - City Owned Property	0.00	0.00	0.00	25,000.00
10-5245-01-6900	City Hall Debt Payments	0.00	330,000.00	330,000.00	345,000.00
10-5245-01-6902	Series 2014 Debt (Principal)	0.00	0.00	0.00	0.00
10-5245-01-6910	City Hall Debt Payments (Interest)	0.00	96,410.00	96,409.80	79,910.00
10-5245-01-6911	Series 2007 - Ww & Capital (Interest)	0.00	404,856.00	404,789.91	404,856.00
10-5245-01-6912	Series 2014 Ref (Interest)	0.00	0.00	0.00	0.00
10-5245-01-6920	Lease Payments	45,507.26	40,000.00	139,312.43	40,000.00
10-5245-01-6951	Cop Administration Fees	0.00	1,500.00	1,085.00	1,500.00
10-5245-01-6952	Debt Issuance Cost	0.00	0.00	34,699.00	0.00

<b>Account Number</b>	<b>Account Description</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Budget</b>	<b>FY 2014 Projected</b>	<b>FY 2015 Budget</b>
10-5245-01-6992	Transfer To Streets Fund	0.00	1,540,993.00	1,018,426.95	500,000.00
10-5245-01-6995	Transfer To Grants Fund	0.00	0.00	1,845,000.00	0.00
10-5245-01-6996	Transfer To Capital	0.00	0.00	0.00	5,941,364.00
<b>01</b>	<b>GENERAL ADMINISTRATION</b>	<b>238,405.61</b>	<b>4,529,103.00</b>	<b>6,028,553.51</b>	<b>10,197,920.00</b>
10-5245-15-6761	Spendable Contingencies	0.00	0.00	0.00	0.00
10-5245-15-6900	City Hall Debt Payments	330,000.00	0.00	0.00	0.00
10-5245-15-6901	Series 2007 - Ww & Capital	0.26	0.00	0.00	0.00
10-5245-15-6910	City Hall Debt Payments (Interest)	112,910.00	0.00	0.00	0.00
10-5245-15-6911	Series 2007 - Ww & Capital (Interest)	404,856.00	0.00	0.00	0.00
10-5245-15-6951	Cop Administration Fees	1,844.50	0.00	0.00	0.00
10-5245-15-6955	Arbitrage	920.25	0.00	0.00	0.00
10-5245-15-6992	Transfer To Streets Fund	439,115.80	0.00	0.00	0.00
10-5245-15-6996	Transfer To Capital	0.00	0.00	0.00	0.00
<b>15</b>	<b>DEBT INVESTMENTS BOND PAYMENTS</b>	<b>1,289,646.81</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5245-29-6405	Professional Services	18,977.00	0.00	0.00	0.00
10-5245-29-6714	Yavapai County Emerg Mgmt	4,313.00	0.00	0.00	0.00
10-5245-29-6720	Community Service Contracts	1,042.97	0.00	0.00	0.00
<b>29</b>	<b>COMMUNITY BASED SERVICES</b>	<b>24,332.97</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5245-30-6450	Legal Fees Settlements Deductibles	51,881.60	0.00	4,306.22	0.00
10-5245-30-6533	Property & Casualty Insurance	193,186.00	0.00	0.00	0.00
<b>30</b>	<b>INSURANCE</b>	<b>245,067.60</b>	<b>0.00</b>	<b>4,306.22</b>	<b>0.00</b>
10-5245-41-6710	Special Programs	0.00	3,000.00	1,080.00	3,000.00
10-5245-41-6728	Arts Education Funds	0.00	18,000.00	8,924.23	18,000.00
<b>41</b>	<b>ARTS &amp; CULTURE</b>	<b>0.00</b>	<b>21,000.00</b>	<b>10,004.23</b>	<b>21,000.00</b>
10-5245-79-6530	Utilities	558.23	0.00	0.00	0.00
10-5245-79-6730	Maint & Improvement	26.43	0.00	0.00	0.00
<b>79</b>	<b>PROPERTY MANAGEMENT</b>	<b>584.66</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5245-85-6210	Printing Office Supplies	44,789.34	0.00	0.00	0.00
10-5245-85-6212	Postage	15,596.03	0.00	0.00	0.00
10-5245-85-6215	Gas & Oil	13,787.98	0.00	0.00	0.00
10-5245-85-6241	Automobile Expense	5,196.91	0.00	0.00	0.00
10-5245-85-6732	Office Maintenance	7,144.83	0.00	0.00	0.00
10-5245-85-6750	Training Staff Development	93,813.43	0.00	305.56	0.00
<b>85</b>	<b>GENERAL USE</b>	<b>180,328.52</b>	<b>0.00</b>	<b>305.56</b>	<b>0.00</b>
<b>5245</b>	<b>GENERAL SERVICES</b>	<b>1,978,366.17</b>	<b>4,550,103.00</b>	<b>6,043,169.52</b>	<b>10,218,920.00</b>

CITY OF SEDONA  
2014-2015 BUDGET  
DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
<b>General Services Department</b>					
10-5245-01-6009	<b>Special Pay</b>		(225,000)	(240,000)	-
		Pay for Performance Pool			180,000
		Expected payroll attrition savings	-		(420,000)
10-5245-01-6046	<b>Employee Benefits</b>			-	-
10-5245-01-6136	<b>Workers Compensation Insurance</b>		8,000	8,500	-
		Workers Comp coverage for volunteers			8,500
10-5245-01-6210	<b>Printing/Office Supplies</b>		40,000	49,000	-
		Com Dev Land Use Code Changes - Approved Supplemental Cultural Park & Soldier Pass Rd Community Focus Area Plans - Approved Supplemental			2,000
		Increase for 2015 based on Actuals			5,000
		Human Resources			400
		City Clerk			3,000
		City Council			500
		IT Department			2,000
		Parks and Rec Department			1,300
		Legal			500
		City Manager			1,000
		Police Department			9,800
		Public Works Engineering			2,500
		Public Works Maintenance			1,000
		Public Works Wastewater			2,000
		Finance Department			2,825
		General Supplies			13,175
10-5245-01-6212	<b>Postage</b>		16,000	11,000	-
		Com Dev Land Use Code Changes - Approved Supplemental General Postage - Adjust based on 2014 Actuals			3,000
10-5245-01-6213	<b>Telephone</b>		28,000	28,000	-
		Standard phone lines (except T1s)			28,000
10-5245-01-6215	<b>Gas &amp; Oil</b>		10,325	14,000	-
		General Usage - Adjust based on 2014 Actuals			14,000
10-5245-01-6225	<b>Service Charges</b>		116,000	145,000	-
		Bank charges, credit cards, positive pay, safety deposit box			20,000
		NEW - ADOR Sales Tax Collection Fees and RDS thru 12-31-14			125,000
10-5245-01-6241	<b>Automobile Expense</b>		6,000	14,000	-
		Expenses for General City Fleet - Adjust for 2014 Actual			14,000
10-5245-01-6243	<b>Spec Supplies/Safety Equip/Emg</b>				-
10-5245-01-6244	<b>Office Furniture - Non Capital</b>		2,600	3,100	-
		Adjustment for 2014 Actuals			2,600
10-5245-01-6405	<b>Professional Services</b>		100,000	140,000	-
		Water Advisory Committee (Yavapai Cty)			10,000
		Cocoinio Water Plateau			10,000

CITY OF SEDONA  
2014-2015 BUDGET  
DEPARTMENT LINE ITEM DETAIL

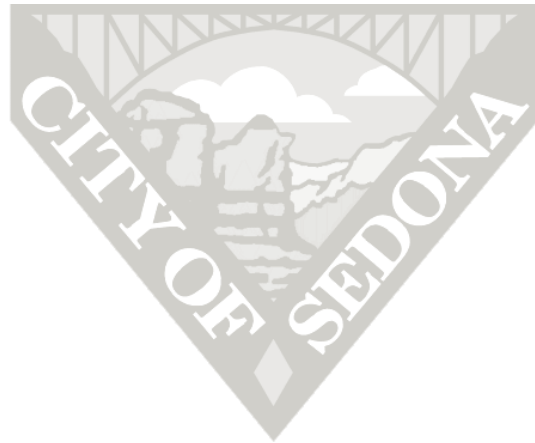
Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
10-5245-01-6407	<b>Professional/Contracted Serv</b>	Transit Contract for Verde Lynx increase in 2014 Operations 100k + new buses 20k (include 3% sales tax)	11,815	63,437	120,000 -
		Sacajawea Parking Lease			4,635
		C-21 Parking Lease			4,635
		Red Rock News Parking Lease			1,236
		SFD Parking Lease			1,339
		Healing Family Center Parking Lease			1,030
		Parking Improvements & Parking Signs			45,000
		Wayside Parking Lease			5,562
10-5245-01-6410	<b>Commission Support</b>			-	-
10-5245-01-6432	<b>Study/Traffic/Master Plans</b>		-	-	-
10-5245-01-6450	<b>Legal Fees/Settlements/Deductibles</b>		25,000	25,000	-
		Claims paid Additional would be covered through contingency if needed			25,000
10-5245-01-6505	<b>Rent</b>		6,000	6,000	-
		Rent for storage units - all departments			6,000
10-5245-01-6511	<b>Advertising</b>			-	-
10-5245-01-6530	<b>Utilities</b>		-	-	-
10-5245-01-6533	<b>Property &amp; Casualty Insurance</b>		187,500	172,500	-
		Property and liability coverage via AZ Municipal Retention Pool Allocate insurance to Wastewater Fund			230,000 (57,500)
10-5245-01-6540	<b>Solid Waste / Recycling</b>				-
10-5245-01-6703	<b>Dues/Subscriptions/License</b>		11,219	11,219	-
		AZ State Procurement			1,095
		NACOG dues			1,559
		AZ League			8,565
10-5245-01-6714	<b>Yavapai County Emerg Mgmt</b>		5,500	5,500	-
		Emergency Services			5,500
10-5245-01-6715	<b>Sedona Public Library</b>		369,000	382,000	-
		Increase Recommended by Funding Committee			369,000 13,000
10-5245-01-6716	<b>YMCA Group</b>		40,000	40,000	-
					40,000
10-5245-01-6717	<b>B&amp;G/Child Development Program</b>				-
10-5245-01-6719	<b>Sedona Community Center</b>		150,000	160,000	-
		Increase Recommended by Funding Committee			150,000 10,000
10-5245-01-6720	<b>Community Service Contracts</b>		166,500	169,000	-
		Oak Creek Watershed - Approved Supplemental Request			15,000
		Small Grants Allocation			150,000
		Historic Preservation - small grant			4,000
10-5245-01-6721	<b>Sedona Main Street Program</b>		68,100	75,000	-
		Increase Recommended by Funding Committee Funding			6,900 68,100
10-5245-01-6722	<b>Sedona Chamber Of Commerce</b>		275,000	275,000	-
					274,000

CITY OF SEDONA  
2014-2015 BUDGET  
DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
		Transposed number - correction			1,000
10-5245-01-6723	<b>Sedona Recycles</b>		45,000	52,500	-
		Increase Recommended by Funding Committee			45,000
10-5245-01-6724	<b>Humane Society</b>		47,500	47,500	-
10-5245-01-6724	<b>Humane Society</b>	Funding remains at 2014 level			47,500
10-5245-01-6729	<b>Destination Marketing</b>		100,000	-	-
10-5245-01-6730	<b>Maint &amp; Improvement</b>		-	-	-
10-5245-01-6731	<b>Chamber Destination Marketing</b>		250,000	973,500	-
		One-time (Jan-June 2014 Payment) 55% of FY15 projected bed taxes less Visitor Center Contract Amt			82,500
10-5245-01-6732	<b>Office Maintenance</b>		6,100	6,100	-
		Recall Services - shredding Machine maintenance: check signers, fax. time/date machine, postage			5,000
10-5245-01-6750	<b>Training/Staff Development</b>		85,000	-	-
		Transfer to individual department budgets			(116,564)
		Reduce Total Amount - CM Recommend			(25,000)
		Municipal Courts			2,500
		Human Resources			2,000
		City Clerk			3,300
		City Council			14,350
		IT Department			12,500
		Com Dev			24,750
		Parks and Rec Department			4,700
		Legal Department			2,585
		City Manager			9,355
		Police Department			34,489
		Public Works Engineering			7,460
		Public Works Maintenance			6,550
		Public Works Wastewater			9,325
		Finance Department 2015			7,700
10-5245-01-6761	<b>Spendable Contingencies</b>		200,000	200,000	-
		Contingency budget			200,000
		Transfer Budget to Line Item	(37,700)		-
10-5245-01-6762	<b>Emergency Management</b>	Generator Cost EEOC - Supplemental Request Approved		23,434	23,434
10-5245-01-6790	<b>Depreciation Expense</b>				-
10-5245-01-6840	<b>Motor Vehicles</b>		-	-	-
10-5245-01-6847	<b>Computer Software</b>				-
10-5245-01-6857	<b>Improvements - City Owned Property</b>			25,000	-
		Office remodels to accommodate PW/CD reorganization			25,000
10-5245-01-6900	<b>City Hall Debt Payments</b>		330,000	345,000	-
		City Hall debt repayments			345,000
10-5245-01-6901	<b>Series 2007 - Ww &amp; Capital</b>			-	-
10-5245-01-6910	<b>City Hall Debt Payments (Interest)</b>		96,410	79,910	-
		City Hall interest payments			79,910
10-5245-01-6911	<b>Series 2007 - Ww &amp; Capital (Interest)</b>		404,856	404,856	-
		Series 2007 Capital Projects			404,856
10-5245-01-6920	<b>Lease Payments</b>		40,000	40,000	-
		Copier leases - all departments			40,000

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
10-5245-01-6951	<b>Cop Administration Fees</b>		1,500	1,500	-
		Admin fees			1,500
10-5245-41-6710	<b>Special Programs</b>		3,000	3,000	3,000
10-5245-41-6728	<b>Arts Education Program</b>		18,000	18,000	18,000
10-5245-01-6992	<b>Transfer To Streets Fund</b>	Transfer to Streets Fund	1,540,993	500,000	500,000
		Transfer based on deficiency in Streets Fund - estimated based on Streets budget requests		-	-
10-5245-01-6996	<b>Transfer To Capital Fund</b>			5,941,364	
		Transfer available fund balance to capital for infrastructure funding - Council Approved			5,941,364
		<b>Subtotal General Services</b>	<b>\$ 4,548,218</b>	<b>\$ 10,218,920</b>	<b>\$ 10,218,920</b>





### DEPARTMENT DESCRIPTION

The Community & Economic Development Department is home to twelve staff members who support six divisions and provide staff support to City Council, the Historic Preservation and Planning & Zoning Commissions, as well as the Board of Adjustment.

- The *Building Safety division* reviews and approves building permits, conducts building inspections during the construction process and interprets all building codes.
- The *Code Enforcement division* investigates and seeks compliance of Land Development Code and City Code violations.
- The *Current Planning division* reviews and processes all new development proposals, variance requests, administrative waivers, temporary use permits, and sign permits.
- The *Long Range Planning division* coordinates and manages updates and amendments to the Community Plan and the Land Development Code and coordinates specific planning projects.
- The *Development Services division* includes all aspects of administration, personnel, support of the various Commissions, Committees and Boards and the recording and minute taking for these public bodies. Additionally, Development Services coordinates and administers the all aspects of the front counter, including responding to customers, processing permits, liquor license applications.
- The *Economic Development Division* is responsible for business recruitment, retention and expansion and offers technical assistance and support for start-ups, expansions, and relocations. The Division also works on regional economic development efforts.
- The *Housing program* implements housing policies of Council and administers the Community Development Block Grant program.
- The *Historic Preservation program* implements the policies of Council and the Historic Preservation Commission to preserve Sedona's history and increase public knowledge about Sedona's history.

#### Did You Know?

In 2013, staff processed and issued:

- Commercial permits:
  - 6 new construction
  - 39 remodel/rehabilitation
- Single-family permits:
  - 30 new construction
  - 124 remodel/rehabilitation

From September 2013 through March 2014, 45 public informational meetings were held regarding the new Community Plan.

### MISSION STATEMENT

Managing growth through responsible stewardship and excellent customer service – *we make a difference.*

### 2014-2015 OBJECTIVES

- Implement the Sedona Community Plan by providing opportunities in the Land Development Code for new development to carry forward the recommendations of the new Community Plan.
- Begin proactive specific planning efforts for the Community Focus Areas identified in the new Community Plan.
- Implement a more targeted proactive code enforcement program, including short-term vacation rentals.
- Participate and facilitate as appropriate master planning activities related to the newly acquired City owned Brewer Road property.
- Enhance efforts to incorporate more economic development strategies and policies.
- Seek opportunities for professional development of staff related to economic development strategies and policies.

### 2012-2013 ACCOMPLISHMENTS

- ✓ The New Community Plan was approved by City Council in November 2013 after a three year extensive community planning process and approved by voters on March 11, 2014.
- ✓ Approximately \$150,000 of Community Development Block Grant (CDBG) funds were used to expand and upgrade the Sedona Community Center's kitchen.

## SIGNIFICANT CHANGES

- Department name was changed to Community & Economic Development to emphasize the importance of economic activities
- Director, Kevin Snyder resigned in January 2014
- A Senior Code Enforcement Officer hired in January 2014 after being vacant for nearly a year.
- Council enacted a new Citizen Engagement Program to replace the Housing and Sustainability Commissions.

## WORKLOAD INDICATORS

<b>Workload Indicators</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Proposed</b>
Total Number of Single-Family Building Permits Applications received	25	48	69	95
Total Number of Single-Family Building Permits Issued	19	37	60	94
Total Valuation of Single-Family Building Permits	\$3,620,904	6,155,577	7,578,225.	11,673,375
Total Number of Commercial Building Permit Applications received	120	105	240	480
Total Number of Commercial Building Permits Issued	114	98	213	484
Total Valuation of Commercial Building Permits	\$1,388,163	\$3,382,189	6,764,378	10,146,567
Total Revenues	\$5,009,067	\$9,537,766	14,342,603	21,819,942
Number of Code Enforcement Cases Investigated	N/A	144	300	400
Estimated Customer Service Interactions	N/A	N/A	38,000	40,000

## PERFORMANCE MEASURE

<b>Performance Measures</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 12-13 Estimate</b>	<b>FY 13-14 Proposed</b>
Percentage of Permits processed in compliance with SB1598 timeframes	N/A	N/A	95	100
Completed Current Planning Projects	7	8	24	25

General Ledger  
 FY 2015 Line Item Budget  
 Detail



**City of Sedona**  
 102 Roadrunner Drive  
 Sedona, AZ 86336

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 Period 01 - 15  
 Fiscal Year 2015

Account Number	Account Description	FY 2013 Actual	FY 2014 Budget	FY 2014 Projected	FY 2015 Budget
<b>5310</b>	<b>COMMUNITY DEVELOPMENT</b>				
10-5310-31-6005	Salary & Wages	143,190.22	508,855.00	454,279.62	509,081.00
10-5310-31-6006	Overtime	607.83	0.00	186.53	0.00
10-5310-31-6010	TempPart-Time Wages	4,557.00	0.00	6,078.00	0.00
10-5310-31-6046	Employee Benefits	3,680.04	3,560.00	3,918.42	3,560.00
10-5310-31-6125	Direct Payroll Costs	11,187.99	38,927.00	35,386.15	40,057.00
10-5310-31-6130	Retirement	0.00	57,501.00	51,065.93	60,739.00
10-5310-31-6134	STDLTLD Insurance	0.00	3,088.00	2,989.00	1,833.00
10-5310-31-6135	HealthDentalLife Insurance	0.00	82,026.00	60,057.04	68,470.00
10-5310-31-6136	Workers Compensation Insurance	0.00	7,476.00	3,831.80	7,819.00
10-5310-31-6213	Telephone	565.21	1,200.00	2,223.19	2,300.00
10-5310-31-6241	Automobile Expense	0.00	0.00	142.00	0.00
10-5310-31-6243	Spec SuppliesSafety EquipEmg	167.17	2,550.00	2,066.61	3,500.00
10-5310-31-6244	Office Furniture - Non Capital	628.51	3,000.00	3,724.43	0.00
10-5310-31-6410	Commission Support	0.00	11,900.00	11,745.12	4,600.00
10-5310-31-6447	Recruitment Relocation	0.00	0.00	944.00	0.00
10-5310-31-6505	Rent	1,285.44	0.00	1,186.56	5,500.00
10-5310-31-6511	Advertising	0.00	5,950.00	3,462.80	8,400.00
10-5310-31-6632	Historic Preservation	0.00	0.00	0.00	45,000.00
10-5310-31-6703	DuesSubscriptionsLicense	739.00	2,175.00	1,614.00	2,375.00
10-5310-31-6720	Community Service Contracts	0.00	50,000.00	4,449.52	25,000.00
10-5310-31-6750	TrainingStaff Development	0.00	0.00	0.00	12,000.00
10-5310-31-6840	Motor Vehicles	0.00	0.00	20,374.02	0.00
10-5310-31-6846	Computer Hardware	0.00	0.00	9,080.54	0.00
10-5310-31-6857	Improvements - City Owned Prop	0.00	0.00	6,980.00	0.00
<b>31</b>	<b>SUPPORT SERVICES</b>	<b>166,608.41</b>	<b>778,208.00</b>	<b>685,785.28</b>	<b>800,234.00</b>
10-5310-32-6005	Salary & Wages	106,589.71	109,670.00	110,055.31	106,428.00
10-5310-32-6010	TempPart-Time Wages	0.00	0.00	0.00	0.00
10-5310-32-6125	Direct Payroll Costs	7,763.35	8,390.00	8,414.58	8,467.00
10-5310-32-6130	Retirement	0.00	12,393.00	12,351.23	12,840.00
10-5310-32-6134	STDLTLD Insurance	0.00	743.00	863.69	383.00
10-5310-32-6135	HealthDentalLife Insurance	0.00	18,750.00	14,554.75	15,626.00
10-5310-32-6136	Workers Compensation Insurance	0.00	2,227.00	3,205.16	1,863.00
10-5310-32-6210	PrintingOffice Supplies	0.00	300.00	0.00	300.00
10-5310-32-6213	Telephone	749.88	0.00	0.00	0.00
10-5310-32-6214	Uniform Expenses	0.00	1,000.00	831.67	1,000.00
10-5310-32-6215	Gas & Oil	131.45	0.00	0.00	0.00
10-5310-32-6243	Spec SuppliesSafety EquipEmg	809.19	1,400.00	1,691.86	800.00
10-5310-32-6703	DuesSubscriptionsLicense	166.90	200.00	290.74	200.00
10-5310-32-6750	TrainingStaff Development	0.00	0.00	0.00	0.00
<b>32</b>	<b>BUILDING SAFETY</b>	<b>116,210.48</b>	<b>155,073.00</b>	<b>152,258.99</b>	<b>147,907.00</b>

<b>Account Number</b>	<b>Account Description</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Budget</b>	<b>FY 2014 Projected</b>	<b>FY 2015 Budget</b>
10-5310-33-6005	Salary & Wages	81,848.35	106,007.00	41,200.74	96,921.00
10-5310-33-6006	Overtime	127.88	4,652.00	0.00	0.00
10-5310-33-6046	Employee Benefits	-30.00	0.00	0.00	0.00
10-5310-33-6125	Direct Payroll Costs	6,158.61	8,465.00	3,119.66	7,575.00
10-5310-33-6130	Retirement	0.00	12,504.00	4,232.32	11,486.00
10-5310-33-6134	STD LTD Insurance	0.00	720.00	207.87	350.00
10-5310-33-6135	HealthDentalLife Insurance	0.00	14,666.00	3,415.14	28,217.00
10-5310-33-6136	Workers Compensation Insurance	0.00	3,261.00	1,090.10	1,696.00
10-5310-33-6210	PrintingOffice Supplies	0.00	0.00	0.00	0.00
10-5310-33-6213	Telephone	243.76	0.00	0.00	0.00
10-5310-33-6214	Uniform Expenses	0.00	1,000.00	1,190.56	1,000.00
10-5310-33-6235	Equipment Repair	0.00	600.00	522.00	600.00
10-5310-33-6243	Spec SuppliesSafety EquipEmg	62.27	200.00	282.79	400.00
10-5310-33-6405	Professional Services	1,206.00	3,900.00	2,740.00	6,000.00
10-5310-33-6703	DuesSubscriptionsLicense	70.00	200.00	254.00	200.00
<b>33</b>	<b>CODE ENFORCEMENT</b>	<b>89,686.87</b>	<b>156,175.00</b>	<b>58,255.18</b>	<b>154,445.00</b>
10-5310-34-6005	Salary & Wages	95,442.32	0.00	0.00	0.00
10-5310-34-6006	Overtime	2,892.56	0.00	0.00	0.00
10-5310-34-6010	TempPart-Time Wages	5,085.00	0.00	0.00	0.00
10-5310-34-6125	Direct Payroll Costs	7,487.07	0.00	0.00	0.00
10-5310-34-6130	Retirement	0.00	0.00	0.00	0.00
10-5310-34-6134	STD LTD Insurance	0.00	0.00	0.00	0.00
10-5310-34-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5310-34-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
10-5310-34-6213	Telephone	240.95	0.00	0.00	0.00
10-5310-34-6511	Advertising	28.00	0.00	0.00	0.00
10-5310-34-6703	DuesSubscriptionsLicense	486.00	0.00	0.00	0.00
10-5310-34-6720	Community Service Contracts	0.00	0.00	0.00	0.00
<b>34</b>	<b>CURRENT PLANNING</b>	<b>111,661.90</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5310-35-6005	Salary & Wages	120,215.82	0.00	0.00	0.00
10-5310-35-6006	Overtime	680.38	0.00	0.00	0.00
10-5310-35-6125	Direct Payroll Costs	8,612.36	0.00	0.00	0.00
10-5310-35-6130	Retirement	0.00	0.00	0.00	0.00
10-5310-35-6134	STD LTD Insurance	0.00	0.00	0.00	0.00
10-5310-35-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5310-35-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
10-5310-35-6703	DuesSubscriptionsLicense	0.00	0.00	0.00	0.00
<b>35</b>	<b>LONG RANGE PLANNING</b>	<b>129,508.56</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5310-62-6005	Salary & Wages	16,667.29	0.00	0.00	0.00
10-5310-62-6006	Overtime	169.92	0.00	0.00	0.00
10-5310-62-6125	Direct Payroll Costs	1,245.08	0.00	0.00	0.00
10-5310-62-6130	Retirement	0.00	0.00	0.00	0.00
10-5310-62-6134	STD LTD Insurance	0.00	0.00	0.00	0.00
10-5310-62-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5310-62-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
10-5310-62-6405	Professional Services	394.28	0.00	0.00	0.00
10-5310-62-6410	Commission Support	80.28	0.00	0.00	0.00
10-5310-62-6511	Advertising	147.00	0.00	0.00	0.00
10-5310-62-6993	Transfer To Other Funds	0.00	0.00	0.00	0.00
<b>62</b>	<b>HISTORIC PRESERVATION COMMISSION</b>	<b>18,703.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Account Number</b>	<b>Account Description</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Budget</b>	<b>FY 2014 Projected</b>	<b>FY 2015 Budget</b>
10-5310-67-6010	TempPart-Time Wages	0.00	0.00	0.00	0.00
10-5310-67-6210	PrintingOffice Supplies	1,705.86	7,500.00	2,018.15	4,000.00
10-5310-67-6212	Postage	14,172.81	35,000.00	16,811.70	15,000.00
10-5310-67-6213	Telephone	479.40	60.00	39.95	0.00
10-5310-67-6243	Spec SuppliesSafety EquipEmg	905.56	0.00	0.00	0.00
10-5310-67-6405	Professional Services	7,091.91	5,000.00	1,953.10	57,000.00
10-5310-67-6410	Commission Support	182.22	50.00	545.09	50.00
10-5310-67-6505	Rent	13,330.00	4,000.00	4,876.50	1,500.00
10-5310-67-6511	Advertising	4,660.97	5,100.00	1,832.55	3,200.00
10-5310-67-6530	Utilities	596.03	120.00	218.87	0.00
<b>67</b>	<b>COMMUNITY PLAN</b>	<b>43,124.76</b>	<b>56,830.00</b>	<b>28,295.91</b>	<b>80,750.00</b>
10-5310-70-6005	Salary & Wages	15,009.85	0.00	0.00	0.00
10-5310-70-6046	Employee Benefits	0.00	0.00	0.00	0.00
10-5310-70-6125	Direct Payroll Costs	1,093.80	0.00	0.00	0.00
10-5310-70-6130	Retirement	0.00	0.00	0.00	0.00
10-5310-70-6134	STD LTD Insurance	0.00	0.00	0.00	0.00
10-5310-70-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5310-70-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
10-5310-70-6410	Commission Support	1,238.20	0.00	0.00	0.00
10-5310-70-6511	Advertising	0.00	0.00	0.00	0.00
<b>70</b>	<b>HOUSING COMMISSION</b>	<b>17,341.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5310-71-6005	Salary & Wages	19,592.80	0.00	0.00	0.00
10-5310-71-6125	Direct Payroll Costs	1,421.24	0.00	0.00	0.00
10-5310-71-6130	Retirement	0.00	0.00	0.00	0.00
10-5310-71-6134	STD LTD Insurance	0.00	0.00	0.00	0.00
10-5310-71-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5310-71-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
10-5310-71-6410	Commission Support	378.95	0.00	0.00	0.00
10-5310-71-6511	Advertising	1,283.80	0.00	0.00	0.00
10-5310-71-6703	DuesSubscriptionsLicense	192.00	0.00	0.00	0.00
<b>71</b>	<b>P&amp;Z COMMISSION</b>	<b>22,868.79</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5310-82-6005	Salary & Wages	8,725.28	0.00	0.00	0.00
10-5310-82-6046	Employee Benefits	0.00	0.00	0.00	0.00
10-5310-82-6125	Direct Payroll Costs	637.95	0.00	0.00	0.00
10-5310-82-6130	Retirement	0.00	0.00	0.00	0.00
10-5310-82-6134	STD LTD Insurance	0.00	0.00	0.00	0.00
10-5310-82-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5310-82-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
10-5310-82-6231	Grounds Maintenance	0.00	0.00	0.00	0.00
10-5310-82-6243	Spec SuppliesSafety EquipEmg	587.08	0.00	0.00	0.00
10-5310-82-6410	Commission Support	1,145.87	0.00	0.00	0.00
10-5310-82-6511	Advertising	0.00	0.00	0.00	0.00
<b>82</b>	<b>SUSTAINABILITY COMMISSION</b>	<b>11,096.18</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>5310</b>	<b>COMMUNITY DEVELOPMENT</b>	<b>726,811.65</b>	<b>1,146,286.00</b>	<b>924,595.36</b>	<b>1,183,336.00</b>

CITY OF SEDONA  
2014-2015 BUDGET  
DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
<b>Community Development Services</b>					
10-5310-31-6005	<b>Salary &amp; Wages</b>		508,855	509,081	509,081
10-5310-31-6006	<b>Overtime</b>		-	-	-
10-5310-31-6010	<b>Temp/Part-Time Wages</b>		-	-	-
10-5310-31-6046	<b>Employee Benefits</b>		3,560	3,560	3,560
10-5310-31-6125	<b>Direct Payroll Costs</b>	% of Wages	38,927	40,057	40,057
10-5310-31-6130	<b>Retirement</b>	% of Wages	57,501	60,739	60,739
10-5310-31-6134	<b>STD/LTD Insurance</b>	% of Wages	3,088	1,833	1,833
10-5310-31-6135	<b>Health/Dental/Life Insurance</b>	Premiums per plan elections	82,026	68,470	68,470
10-5310-31-6136	<b>Workers Compensation Insurance</b>	% of Wages	7,476	7,819	7,819
10-5310-31-6213	<b>Telephone</b>	3 Dept cell phones at \$190 per month (Building, Planning, Code Enf)	1,200	2,300	2,300
10-5310-31-6215	<b>Oil &amp; Gas</b>	Move to General Services Inspection Vehicles		-	-
10-5310-31-6235	<b>Equipment Repair</b>				-
10-5310-31-6241	<b>Automobile Expense</b>	Move to General Services Inspection Vehicles Maintenance		-	-
10-5310-31-6243	<b>Spec Supplies/Safety Equip/Emg</b>		2,550	3,500	-
		Misc. department supplies			1,000
		HPC special supplies (e.g. Recognition Plaques)			1,000
		Outreach for department special work groups			1,500
10-5310-31-6244	<b>Office Furniture - Non Capital</b>		3,000	-	-
10-5310-31-6405	<b>Professional Services</b>				-
10-5310-31-6410	<b>Commission Support</b>		11,900	4,600	-
		HPC general support, HPC AZ State annual conference (CLG Req)			3,000
		P&Z Commission general support and training			1,500
		Board of Adjustment general support			100
					-
10-5310-31-6505	<b>Rent</b>		-	5,500	-
		Rental for storage space			3,000
		Com Dev Land Use Code Changes - Approved Supplemental Facility rental for public outreach (Com Plan/LDC)			1,000
					1,500
10-5310-31-6511	<b>Advertising</b>		5,950	8,400	-
		Com Dev Land Use Code Changes - Approved Supplemental Historic Preservation National Month (May) promotion			1,500
		P&Z Legal Notices			500
		Board of Adjustment legal notices			3,000
		LDC amendments legal and public notices/display ads			200
					3,200
10-5310-31-6632	<b>Historic Preservation</b>		-	45,000	-
		Expand HPC - Hummingbird House Drainage - rollover from 2014			45,000
					-
10-5310-31-6703	<b>Dues/Subscriptions/License</b>		2,175	2,375	-
		APA Dues for Director, Juhlin			1,000
		APA Dues for P&Z Commissioner Journal			200
		AZ Housing Alliance Membership			125

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
		APA Dues for Lovely			250
		APA Dues for Raber			300
		APA Dues for Meyer, Chamberlain			500
10-5310-31-6720	<b>Community Service Contracts</b>		50,000	25,000	-
		Outdoor Lighting small grant program - Approved Supplemental			25,000
10-5310-31-6732	<b>Office Maintenance</b>				-
10-5310-31-6750	<b>Training/Staff Development</b>	Funding Transferred from General Services		12,000	12,000
		Puckett Training Misc. training (e.g. project/time management)			-
		Lewis Training AZBO permit certifications			-
		Director APA Nat'l and State conferences			-
		Juhlin APA Nat'l and State, Eco Dev, AICP certification (professional dev)			-
		Meyer State Housing conf., misc. training (e.g. presentation/project mgmt)			-
		Lovely AZPA, HPC, misc. training			-
		Raber AZPA , misc training (e.g. eco dev, professional dev)			-
		Chamberlain AZPA conference and specialized training (e.g. green building)			-
		Vacant Position professional development			-
		<b>Subtotal Community Development Services</b>	<b>\$ 778,208</b>	<b>\$ 800,234</b>	<b>\$ 800,234</b>
<b>Building Safety</b>					
10-5310-32-6005	<b>Salary &amp; Wages</b>		109,670	106,428	106,428
10-5310-32-6006	<b>Overtime</b>		-	-	-
10-5242-02-6010	<b>Temp/Part-Time Wages</b>		-	-	-
10-5310-32-6046	<b>Employee Benefits</b>		-	-	-
10-5310-32-6125	<b>Direct Payroll Costs</b>	% of Wages	8,390	8,467	8,467
10-5310-32-6130	<b>Retirement</b>	% of Wages	12,393	12,840	12,840
10-5310-32-6134	<b>STD/LTD Insurance</b>	% of Wages	743	383	383
10-5310-32-6135	<b>Health/Dental/Life Insurance</b>	Premiums per plan elections	18,750	15,626	15,626
10-5310-32-6136	<b>Workers Compensation Insurance</b>	% of Wages	2,227	1,863	1,863
10-5310-32-6210	<b>Printing/Office Supplies</b>		300	300	-
10-5310-32-6210	<b>Printing/Office Supplies</b>	Permit paper, Tags,			300
10-5310-32-6212	<b>Postage</b>				-
10-5310-32-6213	<b>Telephone</b>				-
10-5310-32-6213	<b>Telephone</b>	Cell phone charges move to 31			-
10-5310-32-6214	<b>Uniform Expenses</b>		1,000	1,000	-
		Logo shirts, boots and jeans for field work (SB1598)			1,000
10-5310-32-6215	<b>Gas &amp; Oil</b>				-
10-5310-32-6241	<b>Automobile Expense</b>				-
10-5310-32-6243	<b>Spec Supplies/Safety Equip/Emg</b>		1,400	800	-
		Reference Manuals and Codes			800
		City of Sedona Logo shirts for field work (SB1598)			1,000
		Moved uniform to 6214			(1,000)
10-5310-32-6244	<b>Office Furniture - Non Capital</b>				-

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
10-5310-32-6405	<b>Professional Services</b>				-
10-5310-32-6703	<b>Dues/Subscriptions/License</b>		200	200	-
		ICC and NFPA Memberships and certifications			200
10-5310-32-6750	<b>Training/Staff Development</b>				-
		AZBO, IBC training - certifications			-
<b>Subtotal Building Safety</b>			<b>\$ 155,073</b>	<b>\$ 147,907</b>	<b>\$ 147,907</b>

**Code Enforcement**

10-5310-33-6005	<b>Salary &amp; Wages</b>		106,007	96,921	96,921
10-5310-33-6006	<b>Overtime</b>		4,652	-	-
10-5242-02-6010	<b>Temp/Part-Time Wages</b>		-	-	-
10-5310-33-6046	<b>Employee Benefits</b>		-	-	-
10-5310-33-6125	<b>Direct Payroll Costs</b>	% of Wages	8,465	7,575	7,575
10-5310-33-6130	<b>Retirement</b>	% of Wages	12,504	11,486	11,486
10-5310-33-6134	<b>STD/LTD Insurance</b>	% of Wages	720	350	350
10-5310-33-6135	<b>Health/Dental/Life Insurance</b>	Premiums per plan elections	14,666	28,217	28,217
10-5310-33-6136	<b>Workers Compensation Insurance</b>	% of Wages	3,261	1,696	1,696
10-5310-33-6210	<b>Printing/Office Supplies</b>			200	-
		Door hangers, Stop Work orders,			200
10-5310-33-6212	<b>Postage</b>			-	-
10-5310-33-6213	<b>Telephone</b>			-	-
		included under "31-6213"			-
10-5310-33-6214	<b>Uniform Expenses</b>		1,000	1,000	-
		Logo shirts, boots and jeans (SB1598)			1,000
10-5310-33-6215	<b>Gas &amp; Oil</b>		-	-	-
		Inspection vehicles			-
10-5310-33-6235	<b>Equipment Repair</b>		600	600	-
		Sound equipment annual calibration			600
10-5310-33-6241	<b>Automobile Expense</b>			-	-
		Inspection vehicle maintenance			-
10-5310-33-6243	<b>Spec Supplies/Safety Equip/Emg</b>		200	200	-
		Abatement supplies and materials (e.g. chains, locks, wood)			200
10-5310-33-6244	<b>Office Furniture - Non Capital</b>				-
10-5310-33-6405	<b>Professional Services</b>		3,900	6,000	-
		Abatement services (e.g. weeds, tree removal)			6,000
10-5310-33-6703	<b>Dues/Subscriptions/License</b>		200	200	-
		CELA membership			200
		Sound certification training (1 Code Enf. Officer)			-
		Code Enf Officer Level 1&2 certifications			-
<b>Subtotal Code Enforcement</b>			<b>\$ 156,175</b>	<b>\$ 154,445</b>	<b>\$ 154,445</b>

**Community Plan**

10-5310-67-6210	<b>Printing/Office Supplies</b>		7,500	4,000	-
		Plan Document printing			4,000
10-5310-67-6212	<b>Postage</b>		35,000	15,000	-
		Major Amendments (mandated) Cultural Park & Soldier Pass Road Community Focus Area Plans Approved Supplemental			12,000
					1,000



CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
		Mailings related to LDC amendments			2,000
10-5310-67-6213	<b>Telephone</b>		60	-	-
10-5310-67-6243	<b>Spec Supplies/Safety Equip/Emg</b>			-	-
10-5310-67-6244	<b>Office Furniture - Non Capital</b>			-	-
10-5310-67-6246	<b>Computer Hardware - Non Capita</b>			-	-
10-5310-67-6405	<b>Professional Services</b>		5,000	57,000	-
		Cultural Park & Soldier Pass Road Community Focus Area Plans Approved Supplemental Community Plan Implementation			50,000 7,000
10-5310-67-6410	<b>Commission Support</b>		50	50	-
		Misc. support			50
10-5310-67-6505	<b>Rent</b>		4,000	1,500	-
		Cultural Park & Soldier Pass Road Community Focus Area Plans Approved Supplemental			1,500
10-5310-67-6511	<b>Advertising</b>		5,100	3,200	-
		Cultural Park & Soldier Pass Road Community Focus Area Plans Approved Supplemental 1/4 page ads for Major Amendments; 1/4 page ads for hearings			2,000 1,200
10-5310-67-6530	<b>Utilities</b>		120	-	-
		Community Plan Room			-
<b>Subtotal Community Plan</b>			<b>\$ 56,830</b>	<b>\$ 80,750</b>	<b>\$ 80,750</b>
<b>Total Community Development Department</b>			<b>\$ 1,146,286</b>	<b>\$ 1,183,336</b>	<b>\$ 1,183,336</b>



### DEPARTMENT DESCRIPTION

The Public Works Department has four divisions: Administration, Engineering, City Maintenance, and Wastewater. The Department is responsible for maintenance of city buildings, City parking lots, parks, public streets, and storm drainages. The City maintains and operates City wastewater facilities. The Department develops bicycle routes and programs within the City. The Department reviews development of improvement plans for City facilities and oversees the construction of these facilities. The department also reviews engineering plans for private development projects (commercial and residential) as they affect these facilities and provides input to Community Development regarding drainage, roadways, traffic, and wastewater.

### MISSION STATEMENT

The mission of the Public Works Department is to provide for the design, construction, maintenance and operation of the roads, storm drainage facilities, city buildings, parks, parking lots, and wastewater facilities within and related to the City of Sedona. Additionally, to assist other City Departments with its expertise in these areas, in a manner which takes into account the direction of the City Manager, the City Council, the desires of the citizens of Sedona, and professional standards applicable to these activities.

### 2014-2015 OBJECTIVES

- Complete construction of AAA Storm Drainage Project.
- Complete treatment capacity improvements at wastewater treatment plant for capacity to 2027.
- Successfully complete pre-monsoon program for FY 14/15.
- Enhance bicycle route signage.
- Begin report outlining Wastewater Effluent Management Optimization Plan.
- Complete Uptown 89A Roadway Improvements Paving Project

#### Did you know?

You can help reduce bacterial contamination (e-coli) of Oak Creek by picking up or burying dog feces. Whether walking your pet along City streets or trails, or in the forest, please do not leave your pet's feces lying on the ground.

- Complete Coffee Pot Drainage Basin Design
- Complete Solider Wash- Tlaquepaque Drainage Phase II design and construction.

### 2013-2014 ACCOMPLISHMENTS

- ✓ Completed Harmony-Windsong Phase 4 construction.
- ✓ Completed City Hall construction.
- ✓ Completed Soldier Wash construction.
- ✓ Completed Stanley Steamer design and construction.
- ✓ Completed Forest Area Detention Study.
- ✓ Completed Sunshine Lane construction.
- ✓ Completed BOB – Minor LS construction.
- ✓ Completed Injection Test Well construction.
- ✓ Completed Wetlands Parking Area construction.
- ✓ Completed Transit Shelters design and construction.
- ✓ Completed Wastewater Rate Study.
- ✓ Completed Wastewater Effluent Management Optimization Study.
- ✓ Completed design of Wastewater Plant Upgrades Project.
- ✓ Completed Airport Road Re-Paving design and construction.
- ✓ Completed Uptown Paving design
- ✓ Assisted Parks and Recreation Department in completing the design and construction of the Sunset Park Splash Pad Project.
- ✓ Assisted Parks and Recreation Department in completing the design and construction of the Posse Ground Pool Slide Project.
- ✓ Assisted Police Department in completing the design of the PD-Shooting Range upgrades.
- ✓ Assisted in completing the design and construction of the Adult Community Center remodel.
- ✓ Completed the move of the Public Works Yard to 2070 Contractors Road.

### SIGNIFICANT CHANGES

None noted

# WORKLOAD INDICATORS

<b>Workload Indicators</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Projected</b>
Engineering Related Residential Permits	247	256	264	273
Engineering Related Commercial Permits	164	154	164	175
Engineering Related Blue Stake (Sewer) Permits	1313	1396	1405	1415

General Ledger  
 FY 2015 Line Item Budget  
 Detail



**City of Sedona**  
 102 Roadrunner Drive  
 Sedona, AZ 86336

User: Tmiller  
 Printed: 10/05/14 15:01:56  
 Period 01 - 15  
 Fiscal Year 2015

Account Number	Account Description	FY 2013 Actual	FY 2014 Budget	FY 2014 Projected	FY 2015 Budget
<b>5320</b>	<b>PUBLIC WORKS</b>				
10-5320-01-6005	Salary & Wages	76,125.16	298,362.00	301,882.12	283,918.00
10-5320-01-6006	Overtime	2.04	0.00	697.26	0.00
10-5320-01-6010	TempPart-Time Wages	0.00	0.00	2,919.30	0.00
10-5320-01-6046	Employee Benefits	3,900.00	3,900.00	3,900.00	0.00
10-5320-01-6125	Direct Payroll Costs	5,574.38	22,825.00	23,066.30	22,536.00
10-5320-01-6130	Retirement	0.00	33,715.00	35,463.51	34,172.00
10-5320-01-6134	STD LTD Insurance	0.00	1,901.00	2,427.36	1,022.00
10-5320-01-6135	HealthDentalLife Insurance	0.00	59,058.00	55,274.55	62,373.00
10-5320-01-6136	Workers Compensation Insurance	0.00	6,475.00	8,702.76	5,229.00
10-5320-01-6210	PrintingOffice Supplies	0.00	5,220.00	4,725.31	5,100.00
10-5320-01-6213	Telephone	1,565.19	1,620.00	1,958.03	2,040.00
10-5320-01-6214	Uniform Expenses	0.00	3,745.00	1,683.08	4,270.00
10-5320-01-6243	Spec SuppliesSafety EquipEmg	0.00	625.00	524.91	100.00
10-5320-01-6244	Office Furniture - Non Capital	0.00	6,980.00	0.00	0.00
10-5320-01-6405	Professional Services	1,200.00	2,500.00	2,130.37	53,000.00
10-5320-01-6703	DuesSubscriptionsLicense	2,812.01	6,301.00	2,603.01	6,301.00
10-5320-01-6750	TrainingStaff Development	10.00	0.00	0.00	12,500.00
<b>01</b>	<b>GENERAL ADMINISTRATION</b>	<b>91,188.78</b>	<b>453,227.00</b>	<b>447,957.87</b>	<b>492,561.00</b>
10-5320-04-6005	Salary & Wages	10,997.77	0.00	0.00	0.00
10-5320-04-6125	Direct Payroll Costs	662.68	0.00	0.00	0.00
10-5320-04-6130	Retirement	0.00	0.00	0.00	0.00
10-5320-04-6134	STD LTD Insurance	0.00	0.00	0.00	0.00
10-5320-04-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5320-04-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
<b>04</b>	<b>WASTEWATER</b>	<b>11,660.45</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5320-26-6005	Salary & Wages	98,517.87	287,650.00	269,393.14	271,916.00
10-5320-26-6006	Overtime	1,070.99	0.00	9,164.81	0.00
10-5320-26-6010	TempPart-Time Wages	0.00	0.00	0.00	0.00
10-5320-26-6045	Uniform Allowance	765.78	0.00	0.00	0.00
10-5320-26-6125	Direct Payroll Costs	7,128.41	19,280.00	20,042.38	21,507.00
10-5320-26-6130	Retirement	0.00	28,479.00	30,461.79	32,612.00
10-5320-26-6134	STD LTD Insurance	0.00	2,005.00	2,077.17	979.00
10-5320-26-6135	HealthDentalLife Insurance	0.00	62,358.00	72,649.90	85,452.00
10-5320-26-6136	Workers Compensation Insurance	0.00	6,918.00	11,480.41	4,759.00
10-5320-26-6213	Telephone	1,264.10	1,296.00	1,575.01	1,680.00
10-5320-26-6214	Uniform Expenses	0.00	1,400.00	1,462.03	2,100.00
10-5320-26-6224	Chemicals	15,432.61	10,000.00	10,240.81	10,000.00
10-5320-26-6231	Grounds Maintenance	34,882.40	66,000.00	67,039.52	66,000.00
10-5320-26-6235	Equipment Repair	5,602.04	6,000.00	5,762.46	6,000.00
10-5320-26-6241	Auto Exp - Parks Maint	3.56	0.00	0.00	0.00
10-5320-26-6243	Spec SuppliesSafety EquipEmg	1,843.45	2,140.00	2,924.60	1,440.00
10-5320-26-6405	Professional Services	1,500.00	11,500.00	10,470.00	11,500.00
10-5320-26-6530	Utilities	76,838.69	102,350.00	118,523.33	104,850.00
10-5320-26-6540	Solid Waste Recycling	2,861.28	1,300.00	1,297.82	1,300.00
10-5320-26-6703	DuesSubscriptionsLicense	50.00	150.00	131.75	150.00
10-5320-26-6730	Maint & Improvement	2,970.33	3,000.00	3,300.18	3,000.00

<b>Account Number</b>	<b>Account Description</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Budget</b>	<b>FY 2014 Projected</b>	<b>FY 2015 Budget</b>
10-5320-26-6857	Improvements - City Owned Property	30,000.00	35,000.00	34,998.00	30,000.00
<b>26</b>	<b>PARKS MAINTENANCE</b>	<b>280,731.51</b>	<b>646,826.00</b>	<b>672,995.11</b>	<b>655,245.00</b>
10-5320-36-6005	Salary & Wages	62,889.41	0.00	0.00	0.00
10-5320-36-6006	Overtime	403.39	0.00	0.00	0.00
10-5320-36-6125	Direct Payroll Costs	4,500.61	0.00	0.00	0.00
10-5320-36-6130	Retirement	0.00	0.00	0.00	0.00
10-5320-36-6134	STDLTLD Insurance	0.00	0.00	0.00	0.00
10-5320-36-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5320-36-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
<b>36</b>	<b>DEVELOPMENT REVIEW</b>	<b>67,793.41</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5320-37-6005	Salary & Wages	24,278.52	0.00	0.00	0.00
10-5320-37-6006	Overtime	133.63	0.00	0.00	0.00
10-5320-37-6125	Direct Payroll Costs	1,723.89	0.00	0.00	0.00
10-5320-37-6130	Retirement	0.00	0.00	0.00	0.00
10-5320-37-6134	STDLTLD Insurance	0.00	0.00	0.00	0.00
10-5320-37-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5320-37-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
<b>37</b>	<b>IN-HOUSE ENGINEERING SERVICES</b>	<b>26,136.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5320-38-6005	Salary & Wages	82,092.00	0.00	0.00	0.00
10-5320-38-6006	Overtime	232.84	0.00	0.00	0.00
10-5320-38-6125	Direct Payroll Costs	5,791.96	0.00	0.00	0.00
10-5320-38-6130	Retirement	0.00	0.00	0.00	0.00
10-5320-38-6134	STDLTLD Insurance	0.00	0.00	0.00	0.00
10-5320-38-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5320-38-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
<b>38</b>	<b>PUBLIC WORKS</b>	<b>88,116.80</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5320-39-6005	Salary & Wages	9,301.76	0.00	0.00	0.00
10-5320-39-6006	Overtime	1.70	0.00	0.00	0.00
10-5320-39-6125	Direct Payroll Costs	675.84	0.00	0.00	0.00
10-5320-39-6130	Retirement	0.00	0.00	0.00	0.00
10-5320-39-6134	STDLTLD Insurance	0.00	0.00	0.00	0.00
10-5320-39-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5320-39-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
<b>39</b>	<b>STREETS</b>	<b>9,979.30</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5320-68-6005	Salary & Wages	24,990.65	42,787.00	43,198.35	58,979.00
10-5320-68-6006	Overtime	88.38	0.00	140.51	0.00
10-5320-68-6046	Employee Benefits	0.00	0.00	0.00	0.00
10-5320-68-6125	Direct Payroll Costs	1,746.65	3,273.00	3,120.49	4,692.00
10-5320-68-6130	Retirement	0.00	4,835.00	4,606.13	7,115.00
10-5320-68-6134	STDLTLD Insurance	0.00	236.00	282.55	212.00
10-5320-68-6135	HealthDentalLife Insurance	0.00	7,436.00	5,479.43	11,395.00
10-5320-68-6136	Workers Compensation Insurance	0.00	912.00	0.00	1,067.00
10-5320-68-6221	Janitorial Supplies	1,572.28	3,000.00	3,051.69	3,000.00
10-5320-68-6405	Professional Services	4,438.80	5,400.00	9,371.40	21,456.00
10-5320-68-6511	Advertising	2,023.72	8,100.00	7,866.51	8,900.00
10-5320-68-6736	Permit Fees	5,000.00	10,000.00	5,000.00	5,000.00
<b>68</b>	<b>STORMWATER</b>	<b>39,860.48</b>	<b>85,979.00</b>	<b>82,117.06</b>	<b>121,816.00</b>
10-5320-79-6005	Salary & Wages	88,007.59	83,444.00	70,178.45	85,519.00
10-5320-79-6006	Overtime	391.26	297.00	872.32	297.00
10-5320-79-6010	TempPart-Time Wages	0.00	0.00	0.00	0.00
10-5320-79-6125	Direct Payroll Costs	6,467.42	6,406.00	5,388.84	6,749.00
10-5320-79-6130	Retirement	0.00	9,463.00	7,516.23	10,234.00
10-5320-79-6134	STDLTLD Insurance	0.00	636.00	652.88	308.00
10-5320-79-6135	HealthDentalLife Insurance	0.00	22,149.00	18,074.01	24,992.00
10-5320-79-6136	Workers Compensation	0.00	1,976.00	2,133.06	1,535.00

<b>Account Number</b>	<b>Account Description</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Budget</b>	<b>FY 2014 Projected</b>	<b>FY 2015 Budget</b>
	Insurance				
10-5320-79-6213	Telephone	349.72	324.00	425.68	420.00
10-5320-79-6214	Uniforms & Safety Equipment	0.00	0.00	0.00	175.00
10-5320-79-6221	Janitorial Supplies	9,061.18	9,500.00	9,234.99	9,500.00
10-5320-79-6231	Grounds Maintenance	10,000.00	0.00	0.00	0.00
10-5320-79-6243	Spec SuppliesSafety EquipEmg	190.81	500.00	466.06	0.00
10-5320-79-6405	Professional Services	85,784.12	99,777.00	87,715.44	99,800.00
10-5320-79-6530	Utilities	93,216.46	111,381.00	115,441.78	122,400.00
10-5320-79-6703	DuesSubscriptionsLicense	179.00	250.00	200.00	250.00
10-5320-79-6730	Maint & Improvement	62,812.92	133,118.00	120,341.01	91,218.00
10-5320-79-6857	Improvements - City Owned Property	9,142.00	10,000.00	35,543.44	25,000.00
<b>79</b>	<b>PROPERTY MANAGEMENT</b>	<b>365,602.48</b>	<b>489,221.00</b>	<b>474,184.19</b>	<b>478,397.00</b>
10-5320-89-6005	Salary & Wages	46,840.44	121,166.00	121,153.16	121,677.00
10-5320-89-6125	Direct Payroll Costs	3,152.94	9,269.00	8,948.12	9,652.00
10-5320-89-6130	Retirement	0.00	13,692.00	13,409.79	14,635.00
10-5320-89-6134	STD LTD Insurance	0.00	761.00	885.24	438.00
10-5320-89-6135	HealthDentalLife Insurance	0.00	22,039.00	17,965.76	19,574.00
10-5320-89-6136	Workers Compensation Insurance	0.00	3,784.00	3,228.52	4,186.00
10-5320-89-6847	Computer Software	1,391.93	0.00	0.00	0.00
<b>89</b>	<b>CAPITAL PROJECTS</b>	<b>51,385.31</b>	<b>170,711.00</b>	<b>165,590.59</b>	<b>170,162.00</b>
<b>5320</b>	<b>PUBLIC WORKS</b>	<b>1,032,454.56</b>	<b>1,845,964.00</b>	<b>1,842,844.82</b>	<b>1,918,181.00</b>

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
<b>Public Works - Administration</b>					
10-5320-01-6005	Salary & Wages		298,362	283,918	283,918
10-5320-01-6006	Overtime		-	-	-
10-5320-01-6010	Temp Part-Time Wages		-	-	-
10-5320-01-6046	Employee Benefits	Allowances	3,900	-	-
10-5320-01-6125	Direct Payroll Costs	% of Wages	22,825	22,536	22,536
10-5320-01-6130	Retirement	% of Wages	33,715	34,172	34,172
10-5320-01-6134	STD/LTD Insurance	% of Wages	1,901	1,022	1,022
10-5320-01-6135	Health/Dent/Life Insurance	Premiums per plan elections	59,058	62,373	62,373
10-5320-01-6136	Workers Compensation Insurance	% of Wages	6,475	5,229	5,229
10-5320-01-6210	Printing/Office Supplies		5,220	5,100	300
		MAG, ADOT, HCM, Trip Gen, IPC have been updated. Need to update ASHTO Prepare City bike route information brochures (general distribution) and maps (for bus shelters)			800
10-5320-01-6213	Telephone		1,620	2,040	-
		Increase of 420 in service due to upgrade of 2 phones to Smart phones (5 units at \$35/mo); Increase from Verizon due to tax and surcharges			1,620
					420
10-5320-01-6214	Uniform Expenses		3,745	4,270	-
		Denim jeans (SV, TZ, CH, Facility Person @ \$100/person)			2,800
		Polo shirts (SV, TZ, CH @ \$40/person)			945
		Transferred from Safety Supplies 10-5320-01-6243 - Steel toe boots (per work allocation) tax included			525
10-5320-01-6241	Automobile Expense		-	-	-
10-5320-01-6243	Spec Supplies/Safety Equip/Emg		625	100	-
		\$525.00 Moved to Uniform Expenses 10-5320-01-6045 - Steel Toe Boots (per work allocation) tax included			-
		Safety Supplies - gloves, etc			100
10-5320-01-6244	Office Furniture - Non Capital		6,980	-	-
10-5320-01-6249	Radio & Phone Equip-Non Capita		-	-	-
10-5320-01-6405	Professional Services		2,500	53,000	-
		Aerial Survey - Approved Supplemental Misc surveying, engineering & appraisals due to fewer projects and more unanticipated requests			38,000
					15,000
10-5320-01-6703	Dues/Subscriptions/License		6,301	6,301	-
		Asst City Eng (AD) - AzFMA, AFMA			170
		N Az Municipal Water Assoc			1,620
		Asst Eng (DP) - AzFMA, AFMA			170
		Asst City Eng (AD) \$200 - PE (next FY 16)			-
		Associate Egrs PE license Exam			3,402
		AFMA Corporate			100
		APWA Corporate			839
10-5320-01-6750	Training/Staff Development		-	12,500	12,500
		Transferred from General Services on Gen Serv sheet \$350 1-City Maint. staff CPO class FV			-
		on Gen Serv sheet \$500 IFMA Conf, Continuing Education Units for Facilities Supervisor			-



CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
		on Gen Serv sheet \$500. 2-City Maint staff OPM license EA, FV. \$75 App fee, \$22 Background ck, \$110 Exam fee, \$43 study materials per person			-
<b>Subtotal Public Works Administration</b>			<b>453,227</b>	<b>492,561</b>	<b>492,561</b>
<b>Public Works Parks Maintenance</b>					
10-5320-26-6005	Salary & Wages		287,650	271,916	271,916
10-5320-26-6006	Overtime		-	-	-
10-5320-26-6010	Temp Part-Time Wages		-	-	-
10-5320-26-6046	Employee Benefits	Allowances	-	-	-
10-5320-26-6125	Direct Payroll Costs	% of Wages	19,280	21,507	21,507
10-5320-26-6130	Retirement	% of Wages	28,479	32,612	32,612
10-5320-26-6134	STD/LTD Insurance	% of Wages	2,005	979	979
10-5320-26-6135	Health/Dent/Life Insurance	Premiums per plan elections	62,358	85,452	85,452
10-5320-26-6136	Workers Compensation Insurance	% of Wages	6,918	4,759	4,759
10-5320-26-6213	Telephone		1,296	1,680	-
		Service for cell phones (4 units at \$27/mo); cell phone costs increased (4 units at \$8/mo)			1,296
					384
10-5320-26-6214	Uniform Expenses		1,400	2,100	-
		Seasonal uniforms, shirts, hats, jackets, jeans City Maint. PH, RobM, FV, RonM moved steel toed boots from 6243 (4@\$175 PH, RobM, FV, RonM tax included)			1,400
					700
10-5320-26-6224	Chemicals		10,000	10,000	-
		Fertilizer and pesticides for grounds and parks			10,000
10-5320-26-6231	Grounds Maintenance		66,000	66,000	-
		Materials and parts for maintenance of grounds, playgrounds, parks play areas Power wash ramadas, playground equipment, park areas once/month (incr svc level in FY14)			35,000
					31,000
10-5320-26-6235	Equipment Repair		6,000	6,000	-
10-5320-26-6235		Preventative Maintenance Program			6,000
10-5320-26-6243	Spec Supplies/Safety Equip/Emg		2,140	1,440	-
		PPE requirement \$30/mo x 4 employees PH, RM, FV, RonM			1,440
					-
		moved to 6214 .Steel-toed boots 4@\$175 PH, RobM, FV, RonM (tax included)			-
10-5320-26-6405	Professional Services		11,500	11,500	-
		Backflow Device Inspections			1,500
		Contract mosquito/algae/pest control at WW Wetlands			10,000
10-5320-26-6530	Utilities		102,350	104,850	-
		Increase - Electricity: Based on FY13-14 actual use			5,600
		Water			65,000
		Gas/Propane			8,400
		Increase - Sewer: FY 13-14 actual difference from budget			5,000
		Sewer			14,850
		Decrease - Water: Based on 13-14 actual use			(20,000)
		Decrease - Gas/Propane: Based on FY13-14 actual use			(3,400)

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
		Electricity			29,400
10-5320-26-6540	Solid Waste / Recycling		1,300	1,300	-
		Solid Waste/Recycle shop supplies, tires, batteries.			1,300
10-5320-26-6703	Dues/Subscriptions/License		150	150	-
		OPM license annual renewal. PH, RobM			150
	Maint & Improvement		3,000	3,000	-
		City Maint shop tools and supplies, paint, hardware, excludes grounds maint			3,000
10-5320-26-6730					
10-5320-26-6857	Improvements - City Owned Property		35,000	30,000	30,000
<b>Subtotal Public Works Maintenance</b>			<b>646,826</b>	<b>655,245</b>	<b>655,245</b>

**Public Works Storm Drainage**

10-5320-68-6005	Salary & Wages		42,787	58,979	58,979
10-5320-68-6006	Overtime			-	-
10-5320-68-6010	Temp Part-Time Wages		-	-	-
10-5320-68-6046	Employee Benefits	Allowances	-	-	-
10-5320-68-6125	Direct Payroll Costs	% of Wages	3,273	4,692	4,692
10-5320-68-6130	Retirement	% of Wages	4,835	7,115	7,115
10-5320-68-6134	STD/LTD Insurance	% of Wages	236	212	212
10-5320-68-6135	Health/Dent/Life Insurance	Premiums per plan elections	7,436	11,395	11,395
10-5320-68-6136	Workers Compensation Insurance	% of Wages	912	1,067	1,067
10-5320-68-6221	Janitorial Supplies		3,000	3,000	-
		Bags for trash and recycle receptacles Uptown			2,500
		Trash bags for pet waste stations			500
10-5320-68-6405	Professional Services		5,400	21,456	-
		Street Sweeping for City Parking Lots (required under stormwater program w/ADEQ)			5,400
		Increase - new sweeping contract--overall reduction in sweeping costs of \$30,448 with new contract. See 11-5320-54-6766			16,056
10-5320-68-6511	Advertising		8,100	8,900	-
		Stormwater (radio, news, printing of brochures, prep, sort and mail approx 10,000 brochures)			5,600
		Brochures have been updated for e-coli and pre-monsoon info			2,500
		Storm drain curb markers (stenciling)			800
10-5320-68-6736	Permit Fees		10,000	5,000	-
		Based on current fee schedules			5,000
		Decrease to conform to Table 3 AAC 18-14-104 ADEQ Fee schedule for MS4 permits- reduced from FY 13/14 after conv. with ADEQ			-
10-5320-68-6750	Training/Staff Development			-	-
<b>Subtotal Public Works Storm Drainage</b>			<b>85,979</b>	<b>121,816</b>	<b>121,816</b>

**Public Works Facilities**

10-5320-79-6005	Salary & Wages		83,444	85,519	85,519
10-5320-79-6006	Overtime			-	-
10-5320-79-6010	Temp Part-Time Wages		297	297	297
10-5320-79-6046	Employee Benefits	Allowances	-	-	-
10-5320-79-6125	Direct Payroll Costs	% of Wages	6,406	6,749	6,749
10-5320-79-6130	Retirement	% of Wages	9,463	10,234	10,234
10-5320-79-6134	STD/LTD Insurance	% of Wages	636	308	308
10-5320-79-6135	Health/Dent/Life Insurance	Premiums per plan elections	22,149	24,992	24,992
10-5320-79-6136	Workers Compensation Insurance	% of Wages	1,976	1,535	1,535

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
10-5320-79-6213	Telephone		324	420	-
		Service for Cell phone (one at \$27/mo)			324
		cell phone service increase \$8/mo			96
10-5320-79-6214	Uniforms & Safety Equipment		-	175	-
		Safety boots moved from 6243			175
10-5320-79-6221	Janitorial Supplies		9,500	9,500	-
		Custodial supplies for all facilities			9,000
		Janitorial Supplies for the Wetlands	500	-	500
10-5320-79-6231	Grounds Maintenance				
10-5320-79-6405	Professional Services		99,777	99,800	-
		Janitorial Contract			62,400
		Door Mat Service			5,000
		Exterminator; 10 times per year at City Hall			3,850
					-
		PD Garage Gate Maintenance			600
		Fire Safety Inspections; Annual Extinguishers, Sprinklers, Alarm Stations Checks			4,000
		Garage Power Wash			350
		Window Cleaning; Quarterly outside, Annual inside			3,000
		Floor Cleaning; Monthly deep cleaning of facilities floors			5,200
		Wetlands Restroom Service. Twice per year pumping service for permanent restroom is \$600			600
		HVAC Preventative Maintenance			3,350
		Backflow Device Inspections			700
		Water Cooler and Filter Rental/Service			6,050
		Jordan House Chimney Cleaning; Recurring annual expense for at least the last 5 years.			200
		Roof Inspection and Maintenance Program			4,500
10-5320-79-6530	Utilities		111,381	122,400	-
		Facilities APS			67,000
		Facilities AZ Water			26,000
		Facilities Unisource Gas			10,000
		Facilities COS Sewer Fees			2,600
					-
					-
					-
		Facilities Waste Management dumpster			6,800
					-
		Increase: AZ Water - Add for water usage for splash park at Sunset Park (\$2000 per month for July, August, September, May and June)			10,000
10-5320-79-6703	Dues/Subscriptions/License		250	250	-
		Facilities Supervisor IFMA Dues, paid in May			250
10-5320-79-6730	Maint & Improvement		133,118	91,218	-
		Maintenance and Repair of all Facilities			45,000
					-
		HVAC Equipment; Upgrade 3 units			15,000
					-
					-
		Rehab City Hall roof over 5 years, first yr FY14			16,218

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
		Replace floor in the Recreation Room			-
		Decreases - completed Lighting Upgrade, Jordan Roof and Electrical \$56,000 in FY14			15,000
10-5320-79-6750	Training/Staff Development			-	-
10-5320-79-6857	Improvements - City Owned Property		10,000	25,000	-
					-
					-
		Hydrant Maintenance			25,000
		<b>Subtotal Public Works Facilities</b>	<b>489,221</b>	<b>478,397</b>	<b>478,397</b>
<b>Public Works Capital Projects</b>					
10-5320-89-6005	Salary & Wages		121,166	121,677	121,677
10-5320-89-6006	Overtime			-	-
10-5320-89-6010	Temp Part-Time Wages		-	-	-
10-5320-89-6046	Employee Benefits	Allowances	-	-	-
10-5320-89-6125	Direct Payroll Costs	% of Wages	9,269	9,652	9,652
10-5320-89-6130	Retirement	% of Wages	13,692	14,635	14,635
10-5320-89-6134	STDLTD Insurance	% of Wages	761	438	438
10-5320-89-6135	HealthDentlLife Insurance	Premiums per plan elections	22,039	19,574	19,574
10-5320-89-6136	Workers Compensation Insurance	% of Wages	3,784	4,186	4,186
10-5320-89-6847	Computer Software				
		<b>Subtotal Public Works Capital Projects</b>	<b>170,711</b>	<b>170,162</b>	<b>170,162</b>
		<b>TOTAL PUBLIC WORKS - GENERAL FUND</b>	<b>1,845,964</b>	<b>1,918,181</b>	<b>1,918,181</b>

## DEPARTMENT DESCRIPTION

To provide professional law enforcement and crime prevention services to the citizens and visitors of Sedona. The department has personnel on-duty twenty-four hours a day, seven days a week in our communications center and in the field responding to emergency calls and conducting proactive patrol operations. Administrative and other support personnel work differing shifts throughout the week. The police department is the sole public safety agency within city government.

## MISSION STATEMENT

The mission of the Sedona Police Department, in partnership with the citizens of Sedona, is to serve our community by protecting life, property, and creating a safe environment through professional and purpose-driven policing that demonstrates responsiveness, integrity and commitment with dignity and respect to everyone.

## 2014-2015 OBJECTIVES

- Develop and implement a structured training program to enhance the performance capacity of all department employees.
- Develop and implement programs and activities to enhance coaching and mentoring between supervisors and their employees.
- Actively seek out grant opportunities to supplement proactive public safety activities.
- Enhance traffic safety and enforcement activities through dedicated staffing and performance objectives for the traffic safety function.
- Implement new systems and programs to improve the efficiency and effectiveness of the police fleet maintenance and management.
- Facilitate the replacement and upgrading of CAD/Records/Mobile systems and equipment to meet current technology requirements and mandated security protocols.
- Successfully complete funded police department projects in the approved City Capital Improvement Program.
- Develop and implement methods to gauge department effectiveness and community satisfaction of department performance.
- Develop and implement activities focused on increasing police department positive interaction with youth in the community.

## 2013-2014 ACCOMPLISHMENTS

- ✓ Implemented a new Neighborhood Watch Program designed to enhance crime prevention activities and community interaction.
- ✓ Conducted 2 Police Citizen Academies to enhance community interaction.
- ✓ Recruited, hired and trained 9 police officers, 1 Communication Specialist and 2 Community Service Aides.
- ✓ Provided recognition for employee accomplishments through the Sedona Masonic Lodge Police Employee of the Year Awards, Sedona Elks Club First Responders Recognition Awards, and MADD Recognition Awards.
- ✓ Conducted a Team Building Workshop for department management and supervisory personnel to enhance organizational communication, productivity and direction.
- ✓ Developed a new Mission and Vision statement to provide more clarity on organizational purpose and direction.
- ✓ All department managers and supervisors have completed the Arizona POST Leadership Program.
- ✓ Received recognition from the National Association of Town Watch for being a top-rated National Night Out event.
- ✓ Police volunteers donated over 3240 hours to provide prisoner/evidence transportation, house watch, crime/traffic scene assistance and special event services.
- ✓ Completed enhancements and improvements to the Property/Evidence function to ensure the security and integrity of items taken into police possession.
- ✓ Awarded over \$53,000 in grant funding from the Governor's Office of Highway Safety to purchase equipment and conduct activities to enhance traffic safety.
- ✓ Acquired and installed new computers and headsets for the radio communications system to improve reliability and clarity of radio transmissions.
- ✓ Replaced old electronic control devices (Taser) with new models and trained all officers in their appropriate handling and use.

## SIGNIFICANT CHANGES

- Revised the organizational structure of the Police Department to provide more direct support to field activities.

- Implemented a Police Lieutenant position to enhance support, management and leadership within the patrol function.
- Temporarily reassigned a police officer dedicated to traffic enforcement to patrol duties to maintain field staffing levels.
- Temporarily assigned a patrol sergeant to support services to conduct recruitment and hiring functions.
- Temporarily reassigned a detective to an acting sergeant position to assist in maintaining supervisory support for the patrol function.
- Five tenured sworn officers and one tenured civilian employee left employment from the police department.

## WORKLOAD INDICATORS

Workload Indicators	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Proposed
Traffic collisions	279	255	242	230
Public initiated calls for service	6,537	5,743	5,900	6,077
Officer initiated calls for service	7,632	6,535	6,600	6,930
Total calls received by dispatch	25,933	25,773	29,800	30,000

## PERFORMANCE MEASURES

Performance Measures	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Proposed
Maintain a response time of 5 minutes or less 90% of the time to emergency calls	43%	73%	80%	85%
Reduce traffic collisions by 5% annually	+19.2%	-9%	-5%	-5%
Meet or exceed annual Arizona state crime clearance rates for violent crime	YES	YES	YES	YES
Meet or exceed annual Arizona state crime clearance rates for property crime	YES	YES	YES	YES

General Ledger  
 FY 2015 Line Item Budget  
 Detail



**City of Sedona**  
 102 Roadrunner Drive  
 Sedona, AZ 86336

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 Fiscal Year 2015

Account Number	Account Description	FY 2013 Actual	FY 2014 Budget	FY 2014 Projected	FY 2015 Budget
<b>5510</b>	<b>POLICE</b>				
10-5510-01-6005	Salary & Wages	273,214.05	301,778.00	221,068.99	231,406.00
10-5510-01-6006	Overtime	0.00	121.00	0.00	0.00
10-5510-01-6045	Uniform Allowance	2,880.00	2,880.00	1,920.00	1,920.00
10-5510-01-6125	Direct Payroll Costs	5,842.36	12,737.00	4,554.04	12,601.00
10-5510-01-6130	Retirement	0.00	25,815.00	13,509.37	25,944.00
10-5510-01-6131	PSPRS Retirement	0.00	31,143.00	35,116.48	22,399.00
10-5510-01-6134	STD LTD Insurance	0.00	2,570.00	1,106.60	1,378.00
10-5510-01-6135	HealthDentalLife Insurance	0.00	35,553.00	26,372.40	30,802.00
10-5510-01-6136	Workers Compensation Insurance	0.00	13,332.00	13,191.38	8,766.00
10-5510-01-6141	Employee Exams	0.00	0.00	0.00	0.00
10-5510-01-6210	PrintingOffice Supplies	0.00	0.00	0.00	0.00
10-5510-01-6212	Postage	39.93	50.00	0.00	50.00
10-5510-01-6213	Telephone	2,594.44	2,640.00	2,542.25	1,800.00
10-5510-01-6214	Uniform Expenses	0.00	1,500.00	946.70	1,500.00
10-5510-01-6215	Gas & Oil	6,479.07	6,669.00	4,794.70	6,669.00
10-5510-01-6241	Automobile Expense	2,701.46	1,800.00	1,574.57	1,800.00
10-5510-01-6243	Spec SuppliesSafety EquipEmg	1,485.17	2,000.00	798.66	2,000.00
10-5510-01-6244	Office Furniture - Non Capital	3,320.36	2,000.00	2,000.00	0.00
10-5510-01-6405	Professional Services	1,137.55	0.00	0.00	0.00
10-5510-01-6703	DuesSubscriptionsLicense	7,142.80	6,740.00	6,660.80	6,915.00
10-5510-01-6705	Public Information Program	2,927.90	4,000.00	1,493.88	4,000.00
10-5510-01-6730	Maint & Improvement	154.98	0.00	0.00	0.00
10-5510-01-6750	TrainingStaff Development	0.00	0.00	0.00	34,500.00
10-5510-01-6840	Motor Vehicles	0.00	35,000.00	33,200.00	0.00
<b>01</b>	<b>GENERAL ADMINISTRATION</b>	<b>309,920.07</b>	<b>488,328.00</b>	<b>370,850.82</b>	<b>394,450.00</b>
10-5510-43-6005	Salary & Wages	780,451.27	1,132,714.00	1,017,378.92	1,314,691.00
10-5510-43-6006	Overtime	143,356.34	105,122.00	193,545.32	114,173.00
10-5510-43-6010	TempPart-Time Wages	27,557.75	0.00	17,677.57	0.00
10-5510-43-6045	Uniform Allowance	14,825.46	20,160.00	10,560.00	23,040.00
10-5510-43-6046	Employee Benefits	220.00	6,000.00	4,250.00	6,000.00
10-5510-43-6125	Direct Payroll Costs	15,132.55	17,675.00	18,648.18	23,956.00
10-5510-43-6131	PSPRS Retirement	0.00	227,854.00	220,004.05	330,319.00
10-5510-43-6134	STD LTD Insurance	0.00	10,495.00	4,020.02	12,441.00
10-5510-43-6135	HealthDentalLife Insurance	0.00	247,601.00	182,421.26	273,841.00
10-5510-43-6136	Workers Compensation Insurance	0.00	60,180.00	80,060.32	55,613.00
10-5510-43-6141	Employee Exams	4,881.00	4,460.00	7,013.50	4,460.00
10-5510-43-6210	PrintingOffice Supplies	0.00	0.00	1,710.82	0.00
10-5510-43-6212	Postage	35.55	350.00	35.73	350.00
10-5510-43-6213	Telephone	622.99	225.00	319.76	1,125.00
10-5510-43-6214	Uniform Expenses	17,089.72	25,840.00	24,625.16	17,140.00
10-5510-43-6215	Gas & Oil	48,904.01	63,977.00	52,958.55	63,977.00
10-5510-43-6235	Equipment Repair	3,822.14	5,000.00	2,137.22	4,725.00
10-5510-43-6241	Automobile Expense	30,976.64	37,000.00	24,186.68	37,000.00
10-5510-43-6243	Spec SuppliesSafety EquipEmg	1,215.82	1,000.00	594.08	5,300.00



<b>Account Number</b>	<b>Account Description</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Budget</b>	<b>FY 2014 Projected</b>	<b>FY 2015 Budget</b>
10-5510-43-6249	Radio & Phone Equip-Non Capita	0.00	1,000.00	363.95	500.00
10-5510-43-6251	Tactical-Firearms	13,455.04	42,090.00	41,032.80	25,540.00
10-5510-43-6703	DuesSubscriptionsLicense	1,546.59	1,770.00	1,335.51	1,770.00
10-5510-43-6709	Miscellaneous	1,155.97	1,976.00	1,187.71	1,976.00
10-5510-43-6840	Motor Vehicles	141,904.70	55,000.00	54,895.20	95,000.00
10-5510-43-6849	Telephone & Radio Equipment	21,967.62	0.00	0.00	0.00
<b>43</b>	<b>PATROL</b>	<b>1,269,121.16</b>	<b>2,067,489.00</b>	<b>1,960,962.31</b>	<b>2,412,937.00</b>
10-5510-44-6005	Salary & Wages	103,120.77	106,418.00	122,583.22	121,264.00
10-5510-44-6006	Overtime	18,156.74	8,518.00	23,180.19	12,126.00
10-5510-44-6045	Uniform Allowance	1,920.00	1,920.00	1,920.00	1,920.00
10-5510-44-6125	Direct Payroll Costs	1,666.34	1,667.00	2,065.80	2,021.00
10-5510-44-6131	PSPRS Retirement	0.00	21,486.00	26,954.00	32,677.00
10-5510-44-6134	STDLTLD Insurance	0.00	1,094.00	678.69	1,231.00
10-5510-44-6135	HealthDentalLife Insurance	0.00	22,775.00	22,691.76	24,579.00
10-5510-44-6136	Workers Compensation Insurance	0.00	5,674.00	8,814.46	5,311.00
10-5510-44-6210	PrintingOffice Supplies	0.00	0.00	0.00	0.00
10-5510-44-6212	Postage	31.89	500.00	95.71	500.00
10-5510-44-6213	Telephone	2,528.41	1,788.00	1,893.74	1,320.00
10-5510-44-6215	Gas & Oil	7,163.04	8,248.00	7,471.15	8,248.00
10-5510-44-6241	Automobile Expense	2,464.21	2,100.00	4,538.37	2,100.00
10-5510-44-6243	Spec SuppliesSafety EquipEmg	1,580.57	5,440.00	5,022.36	4,260.00
10-5510-44-6703	DuesSubscriptionsLicense	1,543.04	4,088.00	3,965.55	4,028.00
10-5510-44-6705	Public Information Program	877.80	1,200.00	0.00	1,200.00
10-5510-44-6709	Miscellaneous	306.00	644.00	220.03	600.00
10-5510-44-6720	Community Service Contracts	0.00	5,000.00	5,000.00	5,000.00
10-5510-44-6840	Motor Vehicles	0.00	40,000.00	33,200.00	0.00
<b>44</b>	<b>INVESTIGATIONS</b>	<b>141,358.81</b>	<b>238,560.00</b>	<b>270,295.03</b>	<b>228,385.00</b>
10-5510-45-6005	Salary & Wages	282,494.98	300,982.00	291,516.50	308,926.00
10-5510-45-6006	Overtime	35,777.29	36,384.00	29,415.84	30,193.00
10-5510-45-6045	Uniform Allowance	3,000.00	3,000.00	3,166.68	3,960.00
10-5510-45-6125	Direct Payroll Costs	23,187.58	25,809.00	23,843.19	24,059.00
10-5510-45-6130	Retirement	0.00	38,122.00	36,400.14	36,750.00
10-5510-45-6134	STDLTLD Insurance	0.00	2,410.00	1,654.54	1,087.00
10-5510-45-6135	HealthDentalLife Insurance	0.00	66,622.00	66,818.24	81,911.00
10-5510-45-6136	Workers Compensation Insurance	0.00	938.00	1,226.27	725.00
10-5510-45-6141	Employee Exams	515.00	660.00	329.00	660.00
10-5510-45-6213	Telephone	0.00	0.00	0.00	0.00
10-5510-45-6214	Uniform Expenses	216.87	0.00	0.00	0.00
10-5510-45-6235	Equipment Repair	6,043.04	21,000.00	20,749.00	31,000.00
10-5510-45-6249	Radio & Phone Equip-Non Capita	1,568.14	1,622.00	1,684.25	1,210.00
10-5510-45-6703	DuesSubscriptionsLicense	1,328.43	1,952.00	1,429.74	1,706.00
10-5510-45-6849	Telephone & Radio Equipment	13,870.02	4,000.00	0.00	0.00
<b>45</b>	<b>COMMUNICATIONS</b>	<b>368,001.35</b>	<b>503,501.00</b>	<b>478,233.39</b>	<b>522,187.00</b>
10-5510-46-6005	Salary & Wages	36,344.28	38,804.00	36,341.56	38,562.00
10-5510-46-6006	Overtime	306.92	2,798.00	176.76	0.00
10-5510-46-6045	Uniform Allowance	960.00	960.00	960.00	960.00
10-5510-46-6125	Direct Payroll Costs	3,046.65	3,183.00	3,100.64	3,142.00
10-5510-46-6130	Retirement	0.00	4,701.00	4,029.74	4,764.00
10-5510-46-6134	STDLTLD Insurance	0.00	309.00	212.77	139.00
10-5510-46-6135	HealthDentalLife Insurance	0.00	11,833.00	11,725.62	12,657.00
10-5510-46-6136	Workers Compensation Insurance	0.00	1,012.00	1,387.44	1,689.00
10-5510-46-6212	Postage	38.85	500.00	23.74	500.00

<b>Account Number</b>	<b>Account Description</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Budget</b>	<b>FY 2014 Projected</b>	<b>FY 2015 Budget</b>
10-5510-46-6213	Telephone	239.03	288.00	313.06	300.00
10-5510-46-6215	Gas & Oil	1,012.89	3,000.00	1,509.56	3,000.00
10-5510-46-6241	Automobile Expense	1,334.81	1,500.00	1,161.51	1,500.00
10-5510-46-6243	Spec SuppliesSafety EquipEmg	475.39	500.00	422.40	500.00
10-5510-46-6703	DuesSubscriptionsLicense	0.00	60.00	0.00	60.00
10-5510-46-6709	Miscellaneous	0.00	1,000.00	0.00	1,000.00
<b>46</b>	<b>ANIMAL CONTROL</b>	<b>43,758.82</b>	<b>70,448.00</b>	<b>61,364.80</b>	<b>68,773.00</b>
10-5510-47-6005	Salary & Wages	0.00	0.00	0.00	0.00
10-5510-47-6125	Direct Payroll Costs	213.30	0.00	0.00	0.00
10-5510-47-6131	PSPRS Retirement	2,940.63	0.00	0.00	0.00
10-5510-47-6134	STD LTD Insurance	399.57	0.00	0.00	0.00
10-5510-47-6135	HealthDentalLife Insurance	7,009.96	0.00	0.00	0.00
10-5510-47-6136	Workers Compensation Insurance	848.51	0.00	0.00	0.00
10-5510-47-6213	Telephone	0.00	288.00	263.94	300.00
10-5510-47-6215	Gas & Oil	243.71	3,000.00	2,881.43	3,000.00
10-5510-47-6241	Automobile Expense	110.84	1,000.00	32.45	1,000.00
10-5510-47-6703	DuesSubscriptionsLicense	0.00	65.00	0.00	65.00
<b>47</b>	<b>SCHOOL RESOURCE OFFICER</b>	<b>11,766.52</b>	<b>4,353.00</b>	<b>3,177.82</b>	<b>4,365.00</b>
10-5510-61-6005	Salary & Wages	20,582.96	0.00	0.00	0.00
10-5510-61-6006	Overtime	1,007.88	0.00	0.00	0.00
10-5510-61-6045	Uniform Allowance	960.00	0.00	0.00	0.00
10-5510-61-6125	Direct Payroll Costs	316.00	0.00	0.00	0.00
10-5510-61-6131	PSPRS Retirement	0.00	0.00	0.00	0.00
10-5510-61-6215	Gas & Oil	2,547.37	0.00	0.00	0.00
10-5510-61-6241	Automobile Expense	1,908.82	0.00	0.00	0.00
10-5510-61-6709	Miscellaneous	0.00	0.00	0.00	0.00
10-5510-61-6993	Transfer To Other Funds	0.00	0.00	0.00	0.00
<b>61</b>	<b>PANT OFFICER</b>	<b>27,323.03</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5510-81-6005	Salary & Wages	48,250.29	53,093.00	55,981.60	54,704.00
10-5510-81-6006	Overtime	11,870.05	4,969.00	15,967.43	5,470.00
10-5510-81-6010	TempPart-Time Wages	0.00	44,994.00	14,977.78	22,200.00
10-5510-81-6045	Uniform Allowance	960.00	960.00	960.00	960.00
10-5510-81-6046	Employee Benefits	150.00	0.00	0.00	0.00
10-5510-81-6125	Direct Payroll Costs	863.59	4,284.00	2,083.52	2,617.00
10-5510-81-6131	PSPRS Retirement	0.00	10,853.00	13,249.81	14,843.00
10-5510-81-6134	STD LTD Insurance	0.00	520.00	320.86	558.00
10-5510-81-6135	HealthDentalLife Insurance	0.00	7,412.00	7,645.20	8,277.00
10-5510-81-6136	Workers Compensation Insurance	0.00	5,088.00	4,418.11	3,368.00
10-5510-81-6215	Gas & Oil	608.70	0.00	0.00	0.00
10-5510-81-6241	Automobile Expense	2,299.73	0.00	0.00	0.00
10-5510-81-6243	Spec SuppliesSafety EquipEmg	6,403.65	11,400.00	347.95	10,900.00
10-5510-81-6703	DuesSubscriptionsLicense	0.00	0.00	0.00	0.00
10-5510-81-6709	Miscellaneous	70.00	1,500.00	1,057.00	1,500.00
<b>81</b>	<b>S.T.E.P.</b>	<b>71,476.01</b>	<b>145,073.00</b>	<b>117,009.26</b>	<b>125,397.00</b>
10-5510-84-6214	Uniform Expenses	0.00	0.00	0.00	0.00
10-5510-84-6703	DuesSubscriptionsLicense	35.00	0.00	0.00	0.00
10-5510-84-6705	Public Information Program	1,541.76	0.00	0.00	0.00
<b>84</b>	<b>VOLUNTEERS</b>	<b>1,576.76</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5510-87-6005	Salary & Wages	49,633.43	0.00	15,738.74	0.00
10-5510-87-6006	Overtime	11,456.40	0.00	5,634.48	0.00
10-5510-87-6044	Allowances	1,000.00	0.00	0.00	0.00
10-5510-87-6045	Uniform Allowance	1,210.00	0.00	1,210.00	0.00
10-5510-87-6046	Employee Benefits	4,750.00	0.00	1,500.00	0.00
10-5510-87-6125	Direct Payroll Costs	939.67	0.00	330.71	0.00
10-5510-87-6131	PSPRS Retirement	0.00	0.00	3,958.33	0.00

<b>Account Number</b>	<b>Account Description</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Budget</b>	<b>FY 2014 Projected</b>	<b>FY 2015 Budget</b>
10-5510-87-6134	STD LTD Insurance	0.00	0.00	129.90	0.00
10-5510-87-6135	HealthDentalLife Insurance	0.00	0.00	1,824.30	0.00
10-5510-87-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
<b>87</b>	<b>K-9 PROGRAM</b>	<b>68,989.50</b>	<b>0.00</b>	<b>30,326.46</b>	<b>0.00</b>
<b>5510</b>	<b>POLICE</b>	<b>2,313,292.03</b>	<b>3,517,752.00</b>	<b>3,292,219.89</b>	<b>3,756,494.00</b>

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
<b>Police Department</b>					
<b>General Administration</b>					
10-5510-01-6005	<b>Salary &amp; Wages</b>		301,778	231,406	231,406
10-5510-01-6006	<b>Overtime</b>		121	-	-
10-5510-01-6045	<b>Uniform Allowance</b>		2,880	1,920	1,920
10-5510-01-6125	<b>Direct Payroll Costs</b>		12,737	12,601	12,601
10-5510-01-6130	<b>Retirement</b>	% of Wages	25,815	25,944	25,944
10-5510-01-6131	<b>PSPRS Retirement</b>	% of Wages	31,143	22,399	22,399
10-5510-01-6134	<b>STD/LTD Insurance</b>	% of Wages	2,570	1,378	1,378
10-5510-01-6135	<b>Health/Dental/Life Insurance</b>	Premiums per plan elections	35,553	30,801	30,801
10-5510-01-6136	<b>Workers Compensation Insurance</b>	% of Wages	13,332	8,766	8,766
10-5510-01-6141	<b>Employee Exams</b>		-	-	-
10-5510-01-6210	<b>Printing/Office Supplies</b>				
10-5510-01-6212	<b>Postage</b>		50	50	-
		Overnight shipping			50
10-5510-01-6213	<b>Telephone</b>		2,640	1,800	-
		Cell phones for Chief and Commander			1,800
10-5510-01-6214	<b>Uniform Expenses</b>		1,500	1,500	-
		Volunteer uniforms			1,500
10-5510-01-6215	<b>Gas &amp; Oil</b>		6,669	6,669	-
		Fuel costs			6,669
10-5510-01-6225	<b>Service Charges</b>				-
10-5510-01-6231	<b>Grounds Maintenance</b>				-
10-5510-01-6233	<b>Equipment &amp; Other Rental</b>				-
10-5510-01-6241	<b>Automobile Expense</b>		1,800	1,800	-
		Maintenance and repair of Admin vehicles			1,800
10-5510-01-6243	<b>Spec Supplies/Safety Equip/Emg</b>		2,000	2,000	-
		Awards program for medals, plaques, ribbons, etc			2,000
10-5510-01-6244	<b>Office Furniture - Non Capital</b>		2,000		-
10-5510-01-6405	<b>Professional Services</b>			-	-
		YFAC contract moved from Gen Svcs Service Contracts			2,500
		TIP contract moved from Gen Svcs Service Contracts			2,500
		Moved to PD investigations			(5,000)
10-5510-01-6703	<b>Dues/Subscriptions/License</b>		6,740	6,915	-
		Policy Manual annual subscription fee			5,000
		AACOP Dues for Chief and Commander			500
		Red Rock News (2 year subscription)			-
		Natil Assoc of Town Watch Dues (from Volunteer program)			25
		IACP Membership			140
		FBINA Membership for Chief			100
		Login IACP-Net			800
		Notary Membership			50
		AZ Emergency Services			50
		1033 Defense Program			250
10-5510-01-6705	<b>Public Information Program</b>		4,000	4,000	-
		Public Safety Programs, Ads, Brochures, Resource Materials, Advertising			2,000
		National Night Out			1,400
		Volunteer Appreciation Barbeque			300

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
		Police Dept Citizens' Academy supplies			300
10-5510-01-6730	<b>Maint &amp; Improvement</b>				-
10-5510-01-6750	<b>Training/Staff Development</b>	Transfer from General Services		34,500	34,500
10-5510-01-6840	<b>Motor Vehicles</b>		35,000		-
					-
10-5510-01-6857	<b>Improvements - City Owned Property</b>				-
		<b>Subtotal Police General Administr:</b>	<b>\$ 488,328</b>	<b>\$ 394,449</b>	<b>\$ 394,449</b>
<b>Police Department</b>					
<b>Patrol</b>					
10-5510-43-6005	<b>Salary &amp; Wages</b>		1,132,714	1,314,692	1,269,692
		Community Service Aide Program Enhancements - Approved Supplemental			45,000
10-5510-43-6006	<b>Overtime</b>		105,122	114,173	114,173
10-5510-43-6010	<b>Temp/Part-Time Wages</b>				
10-5510-43-6046	<b>Employee Benefits</b>		6,000	6,000	6,000
10-5510-43-6045	<b>Uniform Allowance</b>		20,160	23,040	23,040
10-5510-43-6125	<b>Direct Payroll Costs</b>		17,675	23,956	23,956
10-5510-43-6130	<b>Retirement</b>	% of Wages	-	-	-
10-5510-43-6131	<b>PSPRS Retirement</b>	% of Wages	227,854	330,319	330,319
10-5510-43-6134	<b>STD/LTD Insurance</b>	% of Wages	10,495	12,441	12,441
10-5510-43-6135	<b>Health/Dental/Life Insurance</b>	Premiums per plan elections	247,601	273,841	273,841
10-5510-43-6136	<b>Workers Compensation Insurance</b>	% of Wages	60,180	55,613	55,613
10-5510-43-6141	<b>Employee Exams</b>		4,460	4,460	-
		AZ POST sworn physicals - fee increase from \$158 to \$300			1,200
		Polygraph examinations			900
		Psychological examinations - fee increase to \$340 from \$250			1,360
		Police officer entry exams (60) plus admin fee			1,000
10-5510-43-6210	<b>Printing/Office Supplies</b>				-
10-5510-43-6212	<b>Postage</b>		350	350	-
		Shipping of Repair Items - radar units, L3, weapons, etc			350
10-5510-43-6213	<b>Telephone</b>		225	1,125	-
		Sergeant cell phone			225
		Lieutenant cell phone			900
10-5510-43-6214	<b>Uniform Expenses</b>		25,840	17,140	-
		New sworn employees - uniforms, badges, weapons, radio, etc			9,400
		NARTA PT uniforms			300
		Ballistic vest 5-year replacement:Foley, McQuaid, Pott, Stevens			4,000
		Badge repair / modifications			140
		Police Uniform patches			600
		SWAT uniforms / ballistic gear			2,700
10-5510-43-6215	<b>Gas &amp; Oil</b>		63,977	63,977	-
		Fuel cost for patrol vehicles			63,977
10-5510-43-6233	<b>Equipment &amp; Other Rental</b>				-
10-5510-43-6235	<b>Equipment Repair</b>		5,000	4,725	-
		L3 Maintenance and supplies			2,000
		Radar gun annual certification			1,000
		Radar gun repair costs			1,000
		Lidar unit certification - every 2 years			225
		Bike maintenance			500

CITY OF SEDONA  
2014-2015 BUDGET  
DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
10-5510-43-6241	<b>Automobile Expense</b>		37,000	37,000	-
		Patrol vehicles including motorcycles			35,000
		Transferred from STEP for motorcycles			2,000
10-5510-43-6243	<b>Spec Supplies/Safety Equip/Emg</b>		1,000	5,300	-
		Vehicle safety - traffic wands, traffic vests, first aid supplies			1,000
		Power Flares for night time traffic control			1,300
		K9 Enclosure in the garage			3,000
10-5510-43-6244	<b>Office Furniture - Non Capital</b>				-
10-5510-43-6249	<b>Radio &amp; Phone Equip-Non Capita</b>		1,000	500	-
		Portable radio supplies and accessories- to supplement new radios over next year			500
10-5510-43-6251	<b>Tactical-Firearms</b>		42,090	25,540	-
		Ammunition			16,000
		AR24 Dropper w/accurate shots			600
		AR550 Armor steel			360
		Pepper Spray replacements (replace every 2 years)			500
		SWAT ammunition			4,000
		Taser supplies			400
		Targets			1,000
		Range supplies			550
		AT25 Rocker reset target AR550			30
		Armor Steel			1,100
		STR .40 solid Brass Training Rounds			1,000
		Magpul 30 round magazines (.223)			1,000
		Simunitions Ammunition / Supplies			-
10-5510-43-6505	<b>Rent</b>				-
10-5510-43-6703	<b>Dues/Subscriptions/License</b>		1,770	1,770	-
		LexisNexis (ARS) Law Books for officers - yearly			1,200
		NAFTO membership			40
		International (6) and National (3) ID Checking Guides			280
		Patrol bike membership dues			250
10-5510-43-6709	<b>Miscellaneous</b>		1,976	1,976	-
		Tow charges			1,400
		Porta-potty Monthly Cleaning (Range)			576
10-5510-43-6730	<b>Maint &amp; Improvement</b>				-
10-5510-43-6750	<b>Training/Staff Development</b>				-
10-5510-43-6840	<b>Motor Vehicles</b>		55,000	95,000	-
		Fully Marked Patrol SUV (replace Vehicle #91)			50,000
		Unmarked Patrol SUV (replace Vehicle #18)			45,000
10-5510-43-6848	<b>Machinery &amp; Equipment</b>		-	-	-
10-5510-43-6849	<b>Telephone &amp; Radio Equipment</b>				-
10-5510-43-6857	<b>Improvements - City Owned Property</b>				-
		<b>Subtotal Police Patrol</b>	<b>\$ 2,067,489</b>	<b>\$ 2,412,938</b>	<b>\$ 2,412,938</b>

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
<b>Police Department</b>					
<b>Investigations</b>					
10-5510-44-6005	Salary & Wages		106,418	121,264	121,264
10-5510-44-6006	Overtime		8,518	12,126	12,126
10-5510-44-6010	Temp/Part-Time Wages				
10-5510-44-6046	Employee Benefits				-
10-5510-44-6045	Uniform Allowance		1,920	1,920	1,920
10-5510-44-6125	Direct Payroll Costs		1,667	2,021	2,021
10-5510-44-6130	Retirement		-	-	-
10-5510-44-6131	PSPRS Retirement	% of Wages	21,486	32,677	32,677
10-5510-44-6134	STD/LTD Insurance	% of Wages	1,094	1,231	1,231
10-5510-44-6135	Health/Dental/Life Insurance	Premiums per plan elections	22,775	24,579	24,579
10-5510-44-6136	Workers Compensation Insurance	% of Wages	5,674	5,311	5,311
10-5510-44-6210	Printing/Office Supplies				-
		Investigations			-
10-5510-44-6212	Postage		500	500	-
		Found Property Returns			500
10-5510-44-6213	Telephone		1,788	1,320	-
		Detective Cell Phone			1,320
					-
10-5510-44-6215	Gas & Oil		8,248	8,248	-
		Gasoline @ \$4 per gallon			8,248
10-5510-44-6233	Equipment & Other Rental				-
10-5510-44-6241	Automobile Expense		2,100	2,100	-
		Investigations			2,100
10-5510-44-6243	Spec Supplies/Safety Equip/Emg		5,440	4,260	-
		Drug Test Kits			200
		Evidence Supplies			1,700
		Nitrile Gloves			500
		DNA Kits - restocking supply			40
		Latent Fingerprint Kits/Supplies			340
					-
		Digital cameras for patrol officers			600
					-
		Digital recorders for patrol officers			480
		Drying cabinet filters			200
					-
		Air Filtration filters (property room)			200
10-5510-44-6244	Office Furniture - Non Capital				-
10-5510-44-6703	Dues/Subscriptions/License		4,088	4,028	-
		Experian (Credit checks & monthly fees)			350
		RMIN			150
		Accurant			700
					-
		Stericycle - biological disposal (rate increase)			440
		Leads OnLine			2,238
		IAPE - International Assoc Property / Evidence			50
		IAFCI -International Assoc of Finance Crime Investigators			100
10-5510-44-6705	Public Information Program		1,200	1,200	-
		Sex Offender Notification Flyers/postage			1,200
10-5510-44-6709	Miscellaneous		644	600	-
		Subpeona/Preindictment Charges			600
10-5510-44-6720	Community Service Contracts		5,000	5,000	-
		TIP contract (moved from General Services)			2,500

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
		YFAC contract (moved from General Services)			2,500
10-5510-44-6750	<b>Training/Staff Development</b>				-
10-5510-44-6840	<b>Motor Vehicles</b>		40,000	-	-
		<b>Subtotal Police Investigations</b>	<b>\$ 238,560</b>	<b>\$ 228,385</b>	<b>\$ 228,385</b>
<b>Police Department</b>					
<b>Communications</b>					
10-5510-45-6005	<b>Salary &amp; Wages</b>		300,982	308,926	301,926
		Shift Differential Pay - Approved			
10-5510-45-6005	<b>Salary &amp; Wages</b>	Supplemental			7,000
10-5510-45-6006	<b>Overtime</b>		36,384	30,193	30,193
10-5510-45-6010	<b>Temp/Part-Time Wages</b>		-		
10-5510-45-6046	<b>Employee Benefits</b>			-	-
10-5510-45-6045	<b>Uniform Allowance</b>		3,000	3,960	3,960
10-5510-45-6125	<b>Direct Payroll Costs</b>		25,809	24,059	24,059
10-5510-45-6130	<b>Retirement</b>	% of Wages	38,122	36,750	36,750
10-5510-45-6131	<b>PSPRS Retirement</b>			-	-
10-5510-45-6134	<b>STD/LTD Insurance</b>	% of Wages	2,410	1,087	1,087
10-5510-45-6135	<b>Health/Dental/Life Insurance</b>	Premiums per plan elections	66,622	81,911	81,911
10-5510-45-6136	<b>Workers Compensation Insurance</b>	% of Wages	938	725	725
10-5510-45-6141	<b>Employee Exams</b>		660	660	-
		2 Civilian Physicals @ 180			360
		2 Civilian Polygraphs @ 150			300
10-5510-45-6210	<b>Printing/Office Supplies</b>			-	-
		Communications			-
10-5510-45-6213	<b>Telephone</b>			300	-
		Tech Services Supervisor Cell Phone			300
10-5510-45-6214	<b>Uniform Expenses</b>			-	-
10-5510-45-6235	<b>Equipment Repair</b>		21,000	31,000	-
		Generator (Includes Misc Supplies)			1,000
		Increase in Radio Service Contract per IGA - 3 yr graduated amt			9,996
		Radio Service Contract			20,004
10-5510-45-6243	<b>Spec Supplies/Safety Equip/Emg</b>				-
10-5510-45-6249	<b>Radio &amp; Phone Equip-Non Capita</b>		1,622	910	-
		Headsets			200
		Wireless / battery interface			500
		Rechargeable batteries for headsets			210
10-5510-45-6703	<b>Dues/Subscriptions/License</b>		1,952	1,706	-
		9-1-1 Magazine			30
		NENA			564
		APCO (Supervisor only)			92
		Language Line			1,020
10-5510-45-6732	<b>Office Maintenance</b>				-
10-5510-45-6750	<b>Training/Staff Development</b>				-
		travel, lodging, meals, other training			-
10-5510-45-6849	<b>Telephone &amp; Radio Equipment</b>		4,000	-	-
		<b>Subtotal Police Communications</b>	<b>\$ 503,501</b>	<b>\$ 522,187</b>	<b>\$ 522,187</b>
<b>Police Department</b>					
<b>Animal Control</b>					
10-5510-46-6005	<b>Salary &amp; Wages</b>		38,804	38,562	38,562
10-5510-46-6006	<b>Overtime</b>		2,798	-	-



CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
10-5510-46-6010	<b>Temp/Part-Time Wages</b>				
10-5510-46-6046	<b>Employee Benefits</b>				-
10-5510-46-6045	<b>Uniform Allowance</b>		960	960	960
10-5510-46-6125	<b>Direct Payroll Costs</b>		3,183	3,142	3,142
10-5510-46-6130	<b>Retirement</b>	% of Wages	4,701	4,764	4,764
10-5510-46-6131	<b>PSPRS Retirement</b>				-
10-5510-46-6134	<b>STD/LTD Insurance</b>	% of Wages	309	139	139
10-5510-46-6135	<b>Health/Dental/Life Insurance</b>	Premiums per plan election	11,833	12,657	12,657
10-5510-46-6136	<b>Workers Compensation Insurance</b>	% of Wages	1,012	1,689	1,689
10-5510-46-6210	<b>Printing/Office Supplies</b>				-
10-5510-46-6212	<b>Postage</b>		500	500	-
		Rabies Head Shipping to State Lab			500
10-5510-46-6213	<b>Telephone</b>		288	300	-
		ACO Cell Phone			300
10-5510-46-6215	<b>Gas &amp; Oil</b>		3,000	3,000	-
					3,000
10-5510-46-6241	<b>Automobile Expense</b>		1,500	1,500	-
		Basic maintenance			1,500
					-
10-5510-46-6243	<b>Spec Supplies/Safety Equip/Emg</b>		500	500	-
		ACO supplies: traps, catch poles, snake containers, etc			500
10-5510-46-6703	<b>Dues/Subscriptions/License</b>		60	60	-
		ARACEAA - Assoc of Rabies Animal Control Enforcement Agents of AZ			25
		NACA - Natl Animal Control Assoc			35
10-5510-46-6709	<b>Miscellaneous</b>		1,000	1,000	-
		Animal charges, vet, etc			1,000
10-5510-46-6724	<b>Humane Society</b>				-
10-5510-46-6750	<b>Training/Staff Development</b>				-
		<b>Subtotal Police Animal Control</b>	<b>\$ 70,448</b>	<b>\$ 68,773</b>	<b>\$ 68,773</b>

**Police Department**

**School Resource Officer**

10-5510-47-6005	<b>Salary &amp; Wages</b>				-
10-5510-47-6046	<b>Employee Benefits</b>				-
10-5510-47-6045	<b>Uniform Allowance</b>				-
10-5510-47-6125	<b>Direct Payroll Costs</b>				-
10-5510-47-6131	<b>PSPRS Retirement</b>			0	-
10-5510-47-6134	<b>STD/LTD Insurance</b>				-
10-5510-47-6135	<b>Health/Dental/Life Insurance</b>				-
10-5510-47-6136	<b>Workers Compensation Insurance</b>				-
10-5510-47-6210	<b>Printing/Office Supplies</b>				-
					-
10-5510-47-6213	<b>Telephone</b>		288	300	-
		SRO Cell Phone			300
10-5510-47-6215	<b>Gas &amp; Oil</b>		3,000	3,000	-
		Gasoline			3,000
10-5510-47-6241	<b>Automobile Expense</b>		1,000	1,000	-
		SR Officer Vehicle - five year old vehicle			1,000
10-5510-47-6243	<b>Spec Supplies/Safety Equip/Emg</b>				-
10-5510-47-6703	<b>Dues/Subscriptions/License</b>		65	65	-
		AZSRO			25
		NASRO			40
10-5510-47-6750	<b>Training/Staff Development</b>				-
					-
		<b>Subtotal Police School Resource</b>	<b>\$ 4,353</b>	<b>\$ 4,365</b>	<b>\$ 4,365</b>

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
<b>Police Department</b>					
<b>S.T.E.P.</b>					
10-5510-81-6005	<b>Salary &amp; Wages</b>		53,093	54,704	54,704
10-5510-81-6006	<b>Overtime</b>		4,969	5,470	5,470
10-5510-81-6010	<b>Temp/Part-Time Wages</b>		44,994	22,200	22,200
10-5510-81-6046	<b>Employee Benefits</b>				-
10-5510-81-6045	<b>Uniform Allowance</b>		960	960	960
10-5510-81-6125	<b>Direct Payroll Costs</b>		4,284	2,617	2,617
10-5510-81-6130	<b>Retirement</b>			-	-
10-5510-81-6131	<b>PSPRS Retirement</b>	% of Wages	10,853	14,843	14,843
10-5510-81-6134	<b>STD/LTD Insurance</b>	% of Wages	520	558	558
10-5510-81-6135	<b>Health/Dental/Life Insurance</b>	Premiums per plan elections	7,412	8,277	8,277
10-5510-81-6136	<b>Workers Compensation Insurance</b>	% of Wages	5,088	3,368	3,368
10-5510-81-6215	<b>Gas &amp; Oil</b>				-
10-5510-81-6241	<b>Automobile Expense</b>				-
10-5510-81-6243	<b>Spec Supplies/Safety Equip/Emg</b>		11,400	10,900	-
		DRE / Intoxilyzer supplies			400
		Phlebotomy supplies			500
		STEP Misc supplies (traffic investigations)			10,000
10-5510-81-6245	<b>Office Equipment - Non Capital</b>				-
10-5510-81-6703	<b>Dues/Subscriptions/License</b>				-
10-5510-81-6709	<b>Miscellaneous</b>		1,500	1,500	-
		Blood draws at the ER			1,500
10-5510-81-6730	<b>Maint &amp; Improvement</b>				-
10-5510-81-6750	<b>Training/Staff Development</b>				-
10-5510-81-6849	<b>Telephone &amp; Radio Equipment</b>				-
10-5510-81-6045	<b>Uniform Allowance</b>				-
	<b>Subtotal Police S.T.E.P.</b>		<b>\$ 145,073</b>	<b>\$ 125,397</b>	<b>\$ 125,397</b>
	<b>Total Police Department</b>		<b>\$ 3,517,752</b>	<b>\$ 3,756,494</b>	<b>\$ 3,756,494</b>

## MUNICIPAL COURT

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### DEPARTMENT DESCRIPTION

The Municipal Court is the judicial branch of Sedona City government and is also a part of the State of Arizona court system. The Court is responsible for the adjudication of several different types of cases including: civil traffic, parking, city code violations, criminal traffic, including D.U.I.'s and criminal misdemeanor violations. The Court also handles Petitions for Orders of Protection and Injunctions Prohibiting Harassment. The Judge also performs weddings.

### MISSION STATEMENT

The mission of the Sedona Municipal Court is to serve the community and to protect individual rights through the administration of justice. We pledge to serve each member of our community promptly with integrity, fairness, and respect.

### 2014-2015 OBJECTIVES

In the face of staff changes in the Court with the prior Judge retiring unexpectedly, the appointment of a new Judge and with the Sedona Police Department staff levels, the Court will revisit the objective of the Court and the Police Department working towards reducing the backlog of active warrants.

### 2013-2014 ACCOMPLISHMENTS

In 2007 the Court enrolled in the FARE Fundamentals program. This is an aid offered to the Courts by the Arizona Supreme Court in enforcement of court orders. In 2007, this Court had \$395,648.72 in collectible receivables. The Court has been working diligently in the cleanup of court cases that are sent to FARE for collection purposes. Additionally, Order to Show hearings are held regularly to monitor defendants completion of court orders. As a result of these efforts, the collectable receivables

are at \$35,063.73 as of March 2014. Of these cases, 90% are actively paying fines as ordered.

#### Did You Know?

Overview of cases filed with Court (approximate):

7/1/12 – 2/28/13

Criminal 94; Criminal Traffic and Civil Traffic 886; Parking 176; Injunctions Against Harassment 14; Orders of Protection 19

7/1/13 – 3/11/14

Criminal 98; Criminal Traffic and Civil Traffic 639; Parking 120; Injunctions Against Harassment 16; Orders of Protection 13

### SIGNIFICANT CHANGES

- In 2013 Court staff changes resulted in a new Judge and two new court clerks coming on board.

General Ledger  
 FY 2015 Line Item Budget  
 Detail



**City of Sedona**  
 102 Roadrunner Drive  
 Sedona, AZ 86336

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 Period 01 - 15  
 Fiscal Year 2015

Account Number	Account Description	FY 2013 Actual	FY 2014 Budget	FY 2014 Projected	FY 2015 Budget
<b>5520</b>	<b>MUNICIPAL COURT</b>				
10-5520-01-6005	Salary & Wages	54,441.94	191,959.00	165,815.49	172,580.00
10-5520-01-6006	Overtime	57.79	0.00	80.55	0.00
10-5520-01-6010	TempPart-Time Wages	4,005.00	16,097.00	4,661.00	10,000.00
10-5520-01-6046	Employee Benefits	0.00	720.00	1,100.00	0.00
10-5520-01-6125	Direct Payroll Costs	4,827.33	15,916.00	12,598.39	14,354.00
10-5520-01-6130	Retirement	0.00	21,691.00	17,273.06	19,381.00
10-5520-01-6134	STD LTD Insurance	0.00	1,317.00	775.60	621.00
10-5520-01-6135	HealthDentalLife Insurance	0.00	22,916.00	37,163.66	41,893.00
10-5520-01-6136	Workers Compensation Insurance	0.00	578.00	218.14	402.00
10-5520-01-6210	PrintingOffice Supplies	18.48	0.00	0.00	0.00
10-5520-01-6215	Gas & Oil	35.47	0.00	0.00	0.00
10-5520-01-6225	Service Charges	0.00	0.00	0.00	0.00
10-5520-01-6405	Professional Services	2,252.32	3,000.00	4,349.11	3,000.00
10-5520-01-6436	Software Update	6,186.86	7,250.00	6,000.00	7,250.00
10-5520-01-6450	Legal FeesSettlementsDeductibles	12,301.09	29,000.00	19,839.65	29,000.00
10-5520-01-6703	DuesSubscriptionsLicense	1,043.54	1,600.00	1,246.04	1,600.00
10-5520-01-6712	Jury Remunerations	0.00	300.00	0.00	300.00
10-5520-01-6750	TrainingStaff Development	0.00	0.00	0.00	2,500.00
<b>01</b>	<b>GENERAL ADMINISTRATION</b>	<b>85,169.82</b>	<b>312,344.00</b>	<b>271,120.69</b>	<b>302,881.00</b>
10-5520-48-6005	Salary & Wages	43,368.03	0.00	0.00	0.00
10-5520-48-6006	Overtime	243.92	0.00	0.00	0.00
10-5520-48-6010	TempPart-Time Wages	0.00	0.00	0.00	0.00
10-5520-48-6046	Employee Benefits	0.00	0.00	0.00	0.00
10-5520-48-6125	Direct Payroll Costs	3,230.34	0.00	0.00	0.00
10-5520-48-6130	Retirement	0.00	0.00	0.00	0.00
10-5520-48-6134	STD LTD Insurance	0.00	0.00	0.00	0.00
10-5520-48-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5520-48-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
10-5520-48-6712	Jury Remunerations	0.00	0.00	0.00	0.00
10-5520-48-6848	Machinery & Equipment	0.00	0.00	0.00	0.00
<b>48</b>	<b>TRIALS &amp; HEARINGS</b>	<b>46,842.29</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5520-49-6005	Salary & Wages	36,530.67	0.00	0.00	0.00
10-5520-49-6006	Overtime	342.39	0.00	0.00	0.00
10-5520-49-6125	Direct Payroll Costs	2,699.19	0.00	0.00	0.00
10-5520-49-6130	Retirement	0.00	0.00	0.00	0.00
10-5520-49-6134	STD LTD Insurance	0.00	0.00	0.00	0.00
10-5520-49-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5520-49-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
<b>49</b>	<b>RECORDS MANAGEMENT</b>	<b>39,572.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
10-5520-50-6005	Salary & Wages	39,646.87	0.00	0.00	0.00
10-5520-50-6006	Overtime	340.68	0.00	0.00	0.00
10-5520-50-6046	Employee Benefits	0.00	0.00	0.00	0.00
10-5520-50-6125	Direct Payroll Costs	12,711.21	0.00	0.00	0.00
10-5520-50-6130	Retirement	0.00	0.00	0.00	0.00
10-5520-50-6134	STD LTD Insurance	0.00	0.00	0.00	0.00

<b>Account Number</b>	<b>Account Description</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Budget</b>	<b>FY 2014 Projected</b>	<b>FY 2015 Budget</b>
10-5520-50-6135	HealthDentalLife Insurance	0.00	0.00	0.00	0.00
10-5520-50-6136	Workers Compensation Insurance	0.00	0.00	0.00	0.00
<b>50</b>	<b>FINANCIAL DUTY</b>	<b>52,698.76</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>5520</b>	<b>MUNICIPAL COURT</b>	<b>224,283.12</b>	<b>312,344.00</b>	<b>271,120.69</b>	<b>302,881.00</b>

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
<b>Municipal Court</b>					
10-5520-01-6005	<b>Salary &amp; Wages</b>		191,959	172,581	172,581
10-5520-01-6006	<b>Overtime</b>		-	-	-
10-5520-01-6010	<b>Temp/Part-Time Wages</b>		16,097	10,000	10,000
10-5520-01-6046	<b>Employee Benefits</b>		720	-	-
10-5520-01-6125	<b>Direct Payroll Costs</b>	% of Wages	15,916	14,354	14,354
10-5520-01-6130	<b>Retirement</b>	% of Wages	21,691	19,381	19,381
10-5520-01-6134	<b>STD/LTD Insurance</b>	% of Wages(	1,317	621	621
10-5520-01-6135	<b>Health/Dental/Life Insurance</b>	Premiums per plan elections	22,916	41,892	41,892
10-5520-01-6136	<b>Workers Compensation Insurance</b>	% of Wages	578	402	402
10-5520-01-6210	<b>Printing/Office Supplies</b>				-
10-5520-01-6212	<b>Postage</b>				-
10-5520-01-6213	<b>Telephone</b>				-
10-5520-01-6215	<b>Gas &amp; Oil</b>				-
10-5520-01-6225	<b>Service Charges</b>			-	-
10-5520-01-6241	<b>Automobile Expense</b>			-	-
10-5520-01-6244	<b>Office Furniture - Non Capital</b>				-
10-5520-01-6405	<b>Professional Services</b>		3,000	3,000	
		Interpreters			3,000
10-5520-01-6436	<b>Software Update</b>		7,250	7,250	-
		Lease payments on 5 computers, 1 laptop; 1 printer			7,250
10-5520-01-6450	<b>Legal Fees/Settlements/Deductibles</b>		29,000	29,000	-
		Split between two contracted attorneys			29,000
10-5520-01-6703	<b>Dues/Subscriptions/License</b>		1,600	1,600	-
		Lexus Nexis increases			1,600
10-5520-01-6712	<b>Jury Remunerations</b>			300	-
					300
10-5520-01-6730	<b>Maint &amp; Improvement</b>				-
10-5520-01-6750	<b>Training/Staff Development</b>	Transfer from General Services		2,500	2,500
10-5520-01-6846	<b>Computer Hardware - Court</b>				-
<b>Subtotal Municipal Court</b>			<b>\$ 312,044</b>	<b>\$ 302,881</b>	<b>\$ 302,881</b>

## SPECIAL REVENUE FUND – STREETS MAINTENANCE DIVISION AND GRANTS

### DEPARTMENT DESCRIPTION

The Streets Maintenance Division maintains City roadways, street signage, lighting, traffic signals, landscaping and street sweeping on SR 89A and SR 179. The Special Revenue portion of the Streets Division uses dedicated funding (HURF) to pay for street re-paving projects and is required to be segregated for financial record-keeping purposes. For that reason, these expenses are not included in the General Fund Public Works Department detail.

This fund also includes the City's accounting of any grants, which are also required to be segregated from the General Fund. Grants budget detail is provided by program area. Individual grants vary year to year.

The PANT fund includes ongoing grant funding for police personnel to participate in a regional anti-drug task force.

### 2013-2014 OBJECTIVES

- Establish a level of annual road rehabilitation that can be sustained with ongoing revenues in lieu of the utilization of reserve funds.
- Continued development of Uptown maintenance program.

### 2012-2013 ACCOMPLISHMENTS

- ✓ Milled and overlaid the Harmony Knolls subdivision and Soldiers Pass Road.

### SIGNIFICANT CHANGES

- The FY2015 budget assumes a more moderate rate of road rehabilitation than was completed in FY2013 and FY2014. FY2013 and 2014 included the utilization of approximately \$2 million of General Fund Reserves to complete additional streets repaving projects.

### WORKLOAD INDICATORS

Workload Indicators	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Projected
Miles of road paved	4.75	5	4.9	3.75
Right of Way Permits Issued	123	190	190	200
Miles of streets	110	110	110	110

### PERFORMANCE MEASURES

Performance Measures	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Projected
Pave a minimum of 3 miles of road per year	yes	yes	yes	yes
Days of lost time injuries	78	0	0	0
Miles of drainage ditches cleaned (Centerline miles)	4.78	0.70	2.16	5

General Ledger  
 FY 2015 Line Item Budget  
 Detail



**City of Sedona**  
 102 Roadrunner Drive  
 Sedona, AZ 86336

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 Period 01 - 15  
 Fiscal Year 2015

Account Number	Account Description	FY 2013 Actual	FY 2014 Budget	FY 2014 Projected	FY 2015 Budget
11	STREETS FUND				
<b>5320</b>	<b>PUBLIC WORKS</b>				
11-5320-01-6005	Salary & Wages	64,050.89	0.00	0.00	0.00
11-5320-01-6006	Overtime	295.84	0.00	0.00	0.00
11-5320-01-6045	Uniform Allowance	398.24	0.00	0.00	0.00
11-5320-01-6125	Direct Payroll Costs	5,206.46	0.00	0.00	0.00
11-5320-01-6130	Retirement	6,868.43	0.00	0.00	0.00
11-5320-01-6134	STD LTD Insurance	391.60	0.00	0.00	0.00
11-5320-01-6135	HealthDentalLife Insurance	12,752.97	0.00	0.00	0.00
11-5320-01-6136	Workers Compensation Insurance	1,263.40	0.00	0.00	0.00
11-5320-01-6141	Employee Exams	0.00	60.00	0.00	0.00
11-5320-01-6213	Telephone	2,195.41	2,200.00	2,724.35	2,940.00
11-5320-01-6214	Uniform Expenses	0.00	1,925.00	1,059.43	2,100.00
11-5320-01-6215	Gas & Oil	10,680.36	12,980.00	15,132.75	12,980.00
11-5320-01-6233	Equipment & Other Rental	737.73	1,670.00	1,119.68	1,670.00
11-5320-01-6235	Equipment Repair	5,970.26	3,350.00	3,297.91	3,350.00
11-5320-01-6241	Automobile Expense	10,381.40	16,000.00	9,519.50	18,000.00
11-5320-01-6243	Spec SuppliesSafety EquipEmg	2,193.03	1,080.00	1,340.50	1,440.00
11-5320-01-6248	Machinery & Equipment-Non Capi	4,727.94	5,000.00	6,243.71	5,000.00
11-5320-01-6249	Radio & Phone Equip-Non Capita	72.66	0.00	0.00	0.00
11-5320-01-6272	Materials	2,459.51	0.00	0.00	10,000.00
11-5320-01-6407	ProfessionalContracted Servic	1,866.70	27,416.00	20,940.08	2,416.00
11-5320-01-6511	Advertising	0.00	0.00	0.00	0.00
11-5320-01-6530	Utilities	2,365.09	8,925.00	2,634.21	8,925.00
11-5320-01-6540	Solid Waste Recycling	1,464.30	5,300.00	2,215.18	5,300.00
11-5320-01-6703	DuesSubscriptionsLicense	325.00	375.00	531.00	375.00
11-5320-01-6765	Administrative & Storage Yard	79,200.00	7,200.00	3,600.00	0.00
11-5320-01-6840	Motor Vehicles	30,089.97	60,600.00	60,536.91	82,200.00
<b>01</b>	<b>GENERAL ADMINISTRATION</b>	<b>245,957.19</b>	<b>154,081.00</b>	<b>130,895.21</b>	<b>156,696.00</b>
11-5320-37-6005	Salary & Wages	1,757.60	0.00	0.00	0.00
11-5320-37-6125	Direct Payroll Costs	130.10	0.00	0.00	0.00
11-5320-37-6130	Retirement	190.86	0.00	0.00	0.00
11-5320-37-6134	STD LTD Insurance	11.60	0.00	0.00	0.00
11-5320-37-6135	HealthDentalLife Insurance	369.97	0.00	0.00	0.00
11-5320-37-6136	Workers Compensation Insurance	35.58	0.00	0.00	0.00
<b>37</b>	<b>IN-HOUSE ENGINEERINGSERVICES</b>	<b>2,495.71</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
11-5320-51-6005	Salary & Wages	39,927.64	0.00	0.00	0.00
11-5320-51-6006	Overtime	144.06	0.00	0.00	0.00
11-5320-51-6125	Direct Payroll Costs	3,036.30	0.00	0.00	0.00
11-5320-51-6130	Retirement	4,287.48	0.00	0.00	0.00
11-5320-51-6134	STD LTD Insurance	314.49	0.00	0.00	0.00
11-5320-51-6135	HealthDentalLife Insurance	7,576.66	0.00	0.00	0.00
11-5320-51-6136	Workers Compensation Insurance	813.34	0.00	0.00	0.00



<b>Account Number</b>	<b>Account Description</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Budget</b>	<b>FY 2014 Projected</b>	<b>FY 2015 Budget</b>
11-5320-51-6220	Special Supplies	0.00	0.00	0.00	0.00
11-5320-51-6767	Traffic Control	45,873.35	0.00	0.00	0.00
11-5320-51-6847	Computer Software	703.56	0.00	0.00	0.00
<b>51</b>	<b>TRAFFIC</b>	<b>102,676.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
11-5320-52-6005	Salary & Wages	17,085.49	0.00	0.00	0.00
11-5320-52-6006	Overtime	152.61	0.00	0.00	0.00
11-5320-52-6125	Direct Payroll Costs	1,281.03	0.00	0.00	0.00
11-5320-52-6130	Retirement	1,827.23	0.00	0.00	0.00
11-5320-52-6134	STD LTD Insurance	131.63	0.00	0.00	0.00
11-5320-52-6135	HealthDentalLife Insurance	4,127.52	0.00	0.00	0.00
11-5320-52-6136	Workers Compensation Insurance	349.63	0.00	0.00	0.00
11-5320-52-6766	Right-Of-Way Maintenance	18,813.11	20,000.00	15,669.84	20,000.00
11-5320-52-6768	Drainage Rehabilitation	8,452.63	0.00	0.00	0.00
11-5320-52-6770	Road Rehabilitation	1,087,422.75	1,011,519.00	883,911.65	0.00
11-5320-52-6771	Drainage Maintenance	181,832.65	315,000.00	250,545.90	255,000.00
11-5320-52-6773	Pavement Preservation	99,979.74	308,000.00	129,741.25	371,774.00
<b>52</b>	<b>ROAD &amp; DRAINAGE REHABILITATION</b>	<b>1,421,456.02</b>	<b>1,654,519.00</b>	<b>1,279,868.64</b>	<b>646,774.00</b>
11-5320-53-6005	Salary & Wages	6,367.05	0.00	0.00	0.00
11-5320-53-6006	Overtime	38.34	0.00	0.00	0.00
11-5320-53-6125	Direct Payroll Costs	479.85	0.00	0.00	0.00
11-5320-53-6130	Retirement	694.04	0.00	0.00	0.00
11-5320-53-6134	STD LTD Insurance	46.72	0.00	0.00	0.00
11-5320-53-6135	HealthDentalLife Insurance	1,237.01	0.00	0.00	0.00
11-5320-53-6136	Workers Compensation Insurance	129.98	0.00	0.00	0.00
11-5320-53-6762	DisasterEmergency Account	1,990.12	0.00	0.00	0.00
11-5320-53-6769	Storm Emergencies	14,870.25	0.00	0.00	0.00
<b>53</b>	<b>EMERGENCY MGMT COORDINATION</b>	<b>25,853.36</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
11-5320-54-6005	Salary & Wages	31,690.36	0.00	0.00	0.00
11-5320-54-6006	Overtime	401.62	0.00	0.00	0.00
11-5320-54-6010	TempPart-Time Wages	0.00	0.00	0.00	0.00
11-5320-54-6125	Direct Payroll Costs	2,763.52	0.00	0.00	0.00
11-5320-54-6130	Retirement	3,989.27	0.00	0.00	0.00
11-5320-54-6134	STD LTD Insurance	248.30	0.00	0.00	0.00
11-5320-54-6135	HealthDentalLife Insurance	9,878.02	0.00	0.00	0.00
11-5320-54-6136	Workers Compensation Insurance	665.74	0.00	0.00	0.00
11-5320-54-6405	Professional Services	0.00	5,800.00	5,801.00	20,800.00
11-5320-54-6530	Utilities	0.00	50,050.00	42,564.82	50,050.00
11-5320-54-6737	LandscapingMaterialsSupplies	0.00	10,000.00	10,185.46	10,000.00
11-5320-54-6766	Right-Of-Way Maintenance	169,168.08	189,939.00	180,925.81	218,732.00
11-5320-54-6840	Motor Vehicles	115,370.74	35,000.00	31,719.23	0.00
<b>54</b>	<b>R-O-W MAINTENANCE</b>	<b>334,175.65</b>	<b>290,789.00</b>	<b>271,196.32</b>	<b>299,582.00</b>
11-5320-72-6005	Salary & Wages	26,706.59	0.00	0.00	0.00
11-5320-72-6006	Overtime	446.88	0.00	0.00	0.00
11-5320-72-6010	TempPart-Time Wages	0.00	0.00	0.00	0.00
11-5320-72-6125	Direct Payroll Costs	2,391.77	0.00	0.00	0.00
11-5320-72-6130	Retirement	3,498.98	0.00	0.00	0.00
11-5320-72-6134	STD LTD Insurance	206.01	0.00	0.00	0.00
11-5320-72-6135	HealthDentalLife Insurance	8,409.34	0.00	0.00	0.00
11-5320-72-6136	Workers Compensation Insurance	565.35	0.00	0.00	0.00
11-5320-72-6405	Professional Services	770.00	0.00	0.00	0.00
11-5320-72-6530	Utilities	47,179.52	0.00	0.00	0.00
11-5320-72-6737	LandscapingMaterialsSupplies	9,844.10	0.00	0.00	0.00
<b>72</b>	<b>LANDSCAPING</b>	<b>100,018.54</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
11-5320-73-6005	Salary & Wages	6,408.14	0.00	0.00	0.00
11-5320-73-6006	Overtime	13.81	0.00	0.00	0.00

<b>Account Number</b>	<b>Account Description</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Budget</b>	<b>FY 2014 Projected</b>	<b>FY 2015 Budget</b>
11-5320-73-6125	Direct Payroll Costs	490.67	0.00	0.00	0.00
11-5320-73-6130	Retirement	692.85	0.00	0.00	0.00
11-5320-73-6134	STD LTD Insurance	50.66	0.00	0.00	0.00
11-5320-73-6135	HealthDentalLife Insurance	1,035.57	0.00	0.00	0.00
11-5320-73-6136	Workers Compensation Insurance	130.29	0.00	0.00	0.00
11-5320-73-6220	Special Supplies	0.00	2,000.00	2,000.00	2,000.00
11-5320-73-6530	Utilities	32,691.44	35,175.00	35,266.52	35,175.00
11-5320-73-6766	Right-Of-Way Maintenance	8,355.00	13,384.00	14,492.18	8,784.00
11-5320-73-6767	Traffic Control	0.00	81,129.00	53,240.18	81,129.00
11-5320-73-6769	Storm Emergencies	0.00	35,000.00	12,381.35	35,000.00
<b>73</b>	<b>TRAFFIC SIGNALS</b>	<b>49,868.43</b>	<b>166,688.00</b>	<b>117,380.23</b>	<b>162,088.00</b>
<b>5320</b>	<b>PUBLIC WORKS</b>	<b>2,282,501.78</b>	<b>2,266,077.00</b>	<b>1,799,340.40</b>	<b>1,265,140.00</b>

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
<b>Administration</b>					
11-5320-01-6141	Employee Exams		60	-	-
		HR expense for all exams and fit tests.			-
11-5320-01-6213	Telephone		2,200	2,940	-
		Cell phone coverage (Centurylink traffic signal (\$41/mo x 12) paid fr 10-5245)			2,200
		cell phone service increased to \$35/mo			740
11-5320-01-6214	Uniform Expenses		1,925	2,100	-
		Uniform allowance. shirts, hats, jackets. jeans. EA, RS, DT			1,050
		Increase: Add - Uniforms and steel toe boots - new employee JM			525
		Steel toed boots EA, RS, DT (DN, VE every other year due FY 15/16)			525
11-5320-01-6215	Gas & Oil		12,980	12,980	-
		Fuel for vehicles			12,980
11-5320-01-6233	Equipment & Other Rental		1,670	1,670	-
		Rental of task related equipment (jack hammer, dollies, saws, welding torch)			1,670
11-5320-01-6235	Equipment Repair		3,350	3,350	-
		Maintenance of tractor, scissor lift, emerg response trailer and landscaping trailer. Annual inspection for scissor lift.			3,350
11-5320-01-6241	Automobile Expense		16,000	18,000	-
		Maintenance on 3 vehicles			6,000
		Maintenance of Vactor Truck; Share cost with Waste Water Division			10,000
		Increase - vehicles are getting older and require more maintenance			2,000
11-5320-01-6243	Spec Supplies/Safety Equip/Emg		1,080	1,440	-
		Increase: Add new employee (JM)			360
		Safety PPE requirements 3 employees x approx \$32/mo (EA, RS, DT)			1,080
11-5320-01-6248	Machinery & Equipment-Non Capi		5,000	5,000	-
		Replacement of small equipment, sprayers, blowers, weed eaters.			5,000
11-5320-01-6272	Materials		-	10,000	-
		Materials (sand for sandbags, sandbags, crack seal material, universal pothole material)			10,000
11-5320-01-6407	Professional/Contracted Servic		27,416	12,416	-
		2013/14 Roll-Forward Amount Sedona Uptown Ped Eval project			10,000
		Surveying & Engineering Design Services			2,416
11-5320-01-6511	Advertising				-
11-5320-01-6530	Utilities		8,925	8,925	-
		Ped lights Uptown			4,200
		Ped lights SR 179			4,725
11-5320-01-6540	Solid Waste / Recycling		5,300	5,300	-
		Green and waste dumpster split with parks/facilities 10-5320-79-6530			5,300
11-5320-01-6703	Dues/Subscriptions/License		375	375	-
		ATSSA DN IMSA VE Backup Traffid Aide DP - certification renewals			375
11-5320-01-6750	Training/Staff Development				-
		Maintenance Superintendent: DN - Continuous Education, Roads & Streets Conference, Red Vector			-

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
		Traffic Aide: VE - Continuing education for ICMA and IMSA traffic signal to maintain certification			-
		Back Up Traffic Aide: DP - Continuing certification required to maintain certification for IMSA			-
		Staff: PH, RobM, EA, DT, JM, RS, FV, RonM - LTAP training, continuous educational training (Free)			-
		PH - Certified Arborist CEU's International Conference 8/2/14. Milwaukee, WI			-
		PH - RobM OPM CEU's			-
11-5320-01-6765	Administrative & Storage Yard		7,200	-	-
		Decrease: Admin & Storage yard removed from street sweeping contract			(7,200)
					-
					7,200
11-5320-01-6840	Motor Vehicles		60,600	82,200	-
		Replace Maintenance Equipment. (1) John Deere Tractor W/loader & backhoe. \$43,000. Replaces a 10 year old JD 5105. (1) Ditch & Bank Flail mower attachment \$9000. Replaces 10 year old model			52,000
					-
		Replacement (1) 2014 Ford F250 4x4 truck. Replaces 2005 Ford F250. decreased \$73,500 purchased scissor lift toro and truck			30,200
					-
		<b>Subtotal Streets Administration</b>	<b>154,081</b>	<b>166,696</b>	<b>166,696</b>
		<b>Subtotal In-House Engineering Services (no longer used)</b>	<b>-</b>	<b>-</b>	<b>-</b>
		<b>Subtotal Traffic (no longer used)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Streets Rehabilitation</b>					
11-5320-52-6705	Public Info Prgrm - Streets				-
11-5320-52-6766	Right-Of-Way Maintenance		20,000	20,000	-
		Right of Way Maintenance; Pothole filling, re-establish road shoulders			20,000
11-5320-52-6768	Drainage Rehabilitation			-	-
		Drainage Rehab: Combined with 11-5320-52-6771			-
11-5320-52-6770	Road Rehabilitation		1,011,519	-	-
		Road Rehab SR 89A turnback in Uptown (4" thick) and Jordan Road(4" thick) from SR 89A to East/West Park Ridge Drive - Moved to CIP			938,498 (938,498)
					-
11-5320-52-6771	Drainage Maintenance		315,000	255,000	-
		Roads drainage maintenance performed by contract per five year plan. Schnebly Hill Road, Jordan Park Ridge Subdivision, Jordan Park Glen Subdivision, Mogollon Homes Units 1 & 2 Subdivision, The Orchards Units 1 & 2 Subdivision			205,000
					-
		Pre-Monsoon Maintenance Program Target areas: Coffee Pot Road, Coffee Pot Subdivision, Northview Subdivision, Brewer Road			50,000
					-
					-

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
11-5320-52-6773	Pavement Preservation	Pre-Monsoon Maintenance Program was a FY 12/13 Decision Package and is four year program. \$47,436 was spent in FY13/14 (staffing: \$5671, repair cost: \$41,630, debris pickup: \$135, mailings: \$0). Cost for year three is expected to be \$50,000 (same proport.	308,000	371,774	-
11-5320-52-6815	Roundabouts/Intersections/Traffic & Street Lights	Required by contract - work is performed in spring/early summer when temps appropriate. Increased because of enhanced paving schedule.			371,774
<b>Subtotal Streets Rehabilitation</b>			<b>1,654,519</b>	<b>646,774</b>	<b>646,774</b>
<b>Subtotal Emergency Management (no longer used)</b>			<b>-</b>	<b>-</b>	<b>-</b>
<b>ROW Maintenance</b>					
11-5320-54-6243	Spec Supplies/Safety Equip/Emg			-	-
11-5320-54-6405	Professional Services	Backflow preventor testing (rolled fr 72-6405) Contract weed control, pre-emergent, and post emergent herbicide service needed for ADOT ROW 89A & 179 landscape areas for weed control.	5,800	20,800	- 800 15,000 5,000
11-5320-54-6530	Utilities	Landscaping	50,050	50,050	- 50,050
11-5320-54-6737	Landscaping/Materials/Supplies	Landscaping Supplies	10,000	10,000	- 10,000
11-5320-54-6750	Training/Staff Development			-	-
11-5320-54-6766	Right-Of-Way Maintenance	Concrete work, sinkhole repairs, tree and brush removal, wall repair, ROW mowing Power Wash Uptown sidewalks every month Sidewalk maintenance on SR89A, SR179 and side streets (heaved and cracked sidewalks present a trip hazard. Grafitti removal on SR179 walls	189,939	218,732	- 65,000 21,000 22,000 2,500
		Decrease (\$39,307) New sweeping contract and removed admin and corp yard. Street Sweeping Services SR89A, SR179 and bike lanes once per month, side streets 4 times per year			29,232
		ROW wall repair and maintenance. SR 89A between Foothills South and Juniper.			9,000
		2 Bus Stop shelters - These are required because City purchased shelters using federal funds therefore shelters must be installed or funds refunded			40,000
		ADOT permit for bus stops requires that landing areas be ADA compliant. Some concrete work will be required for this and sidewalk rework			30,000
11-5320-54-6814	Sidewalks/Ada Modifications			-	-
11-5320-54-6840	Motor Vehicles		35,000	-	-

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Adopted Budget	Detail Amount
		decreased - purchased vehicle			-
		<b>Subtotal Streets ROW Maintenance</b>	<b>290,789</b>	<b>299,582</b>	<b>299,582</b>
		<b>Subtotal Landscaping (no longer used)</b>	<b>581,578</b>	<b>599,164</b>	<b>599,164</b>
<b>Traffic</b>					
11-5320-73-6213	Telephone			-	-
11-5320-73-6220	Special Supplies		2,000	2,000	-
		Traffic Supplies (includes 51-6220)			2,000
11-5320-73-6405	Professional Services			-	-
11-5320-73-6530	Utilities		35,175	35,175	-
		Traffic Signal Utilities Total of 10			14,700
		Uptown Crosswalk			1,050
		Back O'Beyond Roundabout Lights			1,575
		SR179 Roundabout light			8,400
		Street Lights on SR179			9,450
11-5320-73-6703	Dues/Subscriptions/License			-	-
11-5320-73-6750	Training/Staff Development			-	-
11-5320-73-6762	Disaster/Emergency Account		-	-	-
		Disaster/Emerg Acct (previously 53-6762) after cm mtg based on prior yr actuals will go to contingency for emergency		-	50,000 (50,000)
11-5320-73-6766	Right-Of-Way Maintenance		13,384	8,784	-
		Traffic Signal Maint contract \$970/mo x 2			1,940
		Traffic Signal Maint - parts Decrease (\$4600). Replacing internal cabinet components.			5,000
		Traffic Signal Maint emer call out (2 calls/8hrs@\$115.25/hr)			1,844
11-5320-73-6767	Traffic Control		81,129	81,129	-
		Striping Contract; Bid item based on IGA with ADOT			51,129
		Signs, posts, hardware, paint, thermoplastic			30,000
11-5320-73-6769	Storm Emergencies		35,000	35,000	-
		Storm Emergencies (previously 53-6769)			35,000
		<b>Subtotal Traffic</b>	<b>166,688</b>	<b>162,088</b>	<b>162,088</b>
		<b>TOTAL STREETS FUND</b>	<b>2,266,077</b>	<b>1,275,140</b>	<b>1,275,140</b>

General Ledger  
 FY 2015 Line Item Budget  
 Detail



**City of Sedona**  
 102 Roadrunner Drive  
 Sedona, AZ 86336

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 Fiscal Year 2015

Account Number	Account Description	FY 2013 Actual	FY 2014 Budget	FY 2014 Projected	FY 2015 Budget
<b>16</b>	<b>GRANTS FUND</b>				
<b>5242</b>	<b>PARKS &amp; RECREATION</b>				
16-5242-00-6709	Miscellaneous	0.00	0.00	0.00	0.00
16-5242-00-6718	DonationsContributions	27,326.68	80,000.00	24,244.36	0.00
16-5242-00-6786	Anti Work Task Force	536.25	3,000.00	2,504.72	0.00
16-5242-00-6857	Improvements - City Owned Property	-100.00	0.00	0.00	0.00
16-5242-00-6858	Wetlands Recreation Projects	17,410.00	35,000.00	20,325.00	0.00
<b>5242</b>	<b>PARKS &amp; RECREATION</b>	<b>45,172.93</b>	<b>118,000.00</b>	<b>47,074.08</b>	<b>0.00</b>
<b>5245</b>	<b>GENERAL SERVICES</b>				
16-5245-00-6626	FederalStateCounty Funding	0.00	300,000.00	0.00	0.00
<b>5245</b>	<b>GENERAL SERVICES</b>	<b>0.00</b>	<b>300,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>5310</b>	<b>COMMUNITY DEVELOPMENT</b>				
16-5310-00-6630	CDBG Grant Administration	159,029.48	150,000.00	6,425.31	0.00
16-5310-00-6631	CDBG - Early Bird Grants	92,411.21	0.00	0.00	0.00
16-5310-00-6632	Historic Preservation Grant	-3,688.69	49,000.00	0.00	0.00
16-5310-00-6633	Growing Smarter Grant	0.00	0.00	0.00	0.00
16-5310-00-6709	Miscellaneous	0.00	200,000.00	0.00	0.00
16-5310-00-6890	Land Acquisition	0.00	245,000.00	0.00	0.00
<b>5310</b>	<b>COMMUNITY DEVELOPMENT</b>	<b>247,752.00</b>	<b>644,000.00</b>	<b>6,425.31</b>	<b>0.00</b>
<b>5320</b>	<b>PUBLIC WORKS</b>				
16-5320-00-6256	Wwt Plant MaintenanceRepairs	0.00	25,000.00	0.00	0.00
16-5320-00-6628	HSIP GRANT	0.00	65,000.00	0.00	0.00
16-5320-00-6709	Miscellaneous	18,021.01	100,000.00	0.00	0.00
16-5320-00-6775	Storm Drainage	0.00	0.00	0.00	0.00
16-5320-00-6820	Drainage Projects	0.00	400,000.00	0.00	0.00
<b>5320</b>	<b>PUBLIC WORKS</b>	<b>18,021.01</b>	<b>590,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>5510</b>	<b>POLICE</b>				
16-5510-00-6650	Volunteer Donations	0.00	5,000.00	0.00	0.00
16-5510-00-6651	Canine Grant Funds	0.00	7,000.00	2,777.83	0.00
16-5510-00-6654	R.I.C.O. FundsYavapai County	30,272.24	100,000.00	40,530.02	0.00
16-5510-00-6655	Gov. Office Of Hwy Safety Grants	273.24	50,000.00	2,698.00	0.00
16-5510-00-6657	DUI Abatement	0.00	10,000.00	0.00	0.00
16-5510-00-6709	Miscellaneous	61,692.24	0.00	0.00	0.00
16-5510-00-6718	DonationsContributions	0.00	57,000.00	0.00	0.00

<b>Account Number</b>	<b>Account Description</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Budget</b>	<b>FY 2014 Projected</b>	<b>FY 2015 Budget</b>
16-5510-47-6005 <b>47</b>	Salary & Wages <b>SCHOOL RESOURCE OFFICER</b>	17,186.73 <b>17,186.73</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>
16-5510-83-6405 16-5510-83-6849 <b>83</b>	Professional Services Telephone & Radio Equipment <b>COPS GRANT FUNDING</b>	0.00 0.00 <b>0.00</b>	0.00 0.00 <b>0.00</b>	0.00 0.00 <b>0.00</b>	0.00 0.00 <b>0.00</b>
16-5510-84-6650 <b>84</b>	Volunteers <b>VOLUNTEERS</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>
16-5510-86-6718 <b>86</b>	DonationsContributions <b>EXPLORER'S PROGRAM</b>	3,109.44 <b>3,109.44</b>	0.00 <b>0.00</b>	331.33 <b>331.33</b>	0.00 <b>0.00</b>
16-5510-87-6651 <b>87</b>	K-9 Program <b>K-9 PROGRAM</b>	1,116.01 <b>1,116.01</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>
<b>5510</b>	<b>POLICE</b>	<b>113,649.90</b>	<b>229,000.00</b>	<b>46,337.18</b>	<b>0.00</b>
<b>Expense Total</b>		<b>424,595.84</b>	<b>1,881,000.00</b>	<b>99,836.57</b>	<b>0.00</b>
16	GRANTS FUND	424,595.84	1,881,000.00	99,836.57	0.00



## DEPARTMENT DESCRIPTION

The Wastewater Division of the Public Works Department collects domestic sewage and conveys it through a wastewater collection system comprised of sewer pipes and lift stations to the Wastewater Reclamation Plant (WRP) for treatment. The collections system has 17 lift stations and 166 miles of sewer pipes.

The wastewater treatment process consists of primary, secondary, tertiary, and disinfection treatment. Primary treatment is comprised of bar screens and grit removal. Secondary treatment involves activated sludge treatment with nitrification and denitrification. The tertiary treatment sandfilters polish the treated wastewater, and disinfection is attained through ultra violet irradiation. Effluent disposal is achieved through spray irrigation onto City property and wetlands ponds for evapo-transpiration (intake by native plants and evaporation back into the environment).

## MISSION STATEMENT

The mission of the Wastewater Division of the Public Works Department, with public health and safety being of the highest priority, is to provide professional and efficient maintenance and operation of the wastewater system. This includes facilities for collection, transport, treatment, and disposal of wastewater related flows in a manner which takes into account the requirements of the Arizona Department of Environmental Quality; and the direction of the City Manager, the City Council, the Public Works Director; and the desires of the citizens of Sedona, as well as the professional standards governing wastewater system operations.

### Did you know?

Untreated sewage can lead to the spread of diseases such as cholera, e. coli, cryptosporidium, giardia. The goal of wastewater treatment is to reduce or remove organic matter, solids, nutrients, disease-causing organisms, and other pollutants, so it can be safely returned back into the environment.

## 2014-2015 OBJECTIVES

- Continue sewer line cleaning and videoing.
- Perform repairs as a result of deficiencies found during sewer line videoing.
- Implement necessary changes needed to the three major lift stations as a result of the optimization study.
- Complete Arc Flash Analysis and Coordination study on the remaining 14 minor lift stations.
- Implement any improvements needed as a result of the electrical coordination study.
- Obtain an ADEQ APP permit and complete the design for a permanent injection well.
- Begin construction of Plant Upgrades to assure treatment capacity to 1.63 MGD at A+ effluent quality levels.
- Complete and begin implementation of The Effluent Management Master Plan.

## 2013-2014 ACCOMPLISHMENTS

- ✓ Arc Flash Analysis and Coordination study was completed on the treatment plant and the three major lift stations.
- ✓ Purchased a portable CCTV camera to aid the collections group in meeting preventative maintenance sewer line inspection, cleaning and videoing goals for the smaller (<6 inch) sewer lines.
- ✓ Completed test on an aquifer injection well to determine its feasibility.
- ✓ Completed design for plant capacity upgrades, which includes adding a third secondary clarifier, a second aerobic digester, and new blowers that will be more efficient and provide better control for the process.

## SIGNIFICANT CHANGES

- The City obtained an ADEQ APP permit amendment to include limits for the groundwater monitoring well located down stream of the wetlands ponds.
- Aquifer injection well tests were identified as a feasible strategy to help manage reclaimed water.
- Extensive CEC (constituents of emerging concern) testing performed on the

wastewater influent, effluent, and downstream of the injection well indicated that CEC's did not impact the aquifer water quality. This testing also indicated that the treatment plant reduced CEC levels by 99%.

## WORKLOAD INDICATORS

Workload Indicators	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Anticipated
Treat Raw Sewage to Meet or Exceed Permit Requirements given average daily flow (MGD)	1.096	1.128	1.141	1.150
Disposal of Treated Effluent annually (gallons) in Irrigation areas and Wetlands as to not use the Emergency Reservoir	353,868,851	384,613,961	380,000,000	380,000,000
Overall Cleaning and Inspection of entire Sewer Collection System (878,683ft.) once every 5 years.	0	50,000	100,000	150,000

## PERFORMANCE MEASURES

Performance Measures	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Anticipated
To have no Sanitary Sewer Overflows	3	2	2	1
To have no Sewer Line Blockage Claims	6	1	0	0
To have no ADEQ permit violations	5	2	1	1
To decrease Plant Power Usage (kWh) or maintain same consumption levels	2,038,400	2,114,880	2,114,400	2,110,000
To have minimal safety accidents	2	1	3	1
To have no accidents resulting in lost time or injury	0	0	0	0

General Ledger  
 FY 2015 Line Item Budget  
 Detail



**City of Sedona**  
 102 Roadrunner Drive  
 Sedona, AZ 86336

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 Period 01 - 15  
 Fiscal Year 2015

Account Number	Account Description	FY 2013 Actual	FY 2014 Budget	FY 2014 Projected	FY 2015 Budget
59	WASTEWATER				
	ENTERPRISE FUND				
<b>5250</b>	<b>WASTEWATER</b>				
	<b>ADMINISTRATION</b>				
59-5250-01-6005	Salary & Wages	122,076.54	201,657.00	211,495.91	214,117.00
59-5250-01-6006	Overtime	1.02	0.00	2,199.65	0.00
59-5250-01-6009	Special Pay	0.00	-41,570.00	0.00	-45,000.00
59-5250-01-6046	Employee Benefits	0.00	0.00	0.00	1,560.00
59-5250-01-6125	Direct Payroll Costs	9,064.24	15,427.00	15,885.47	17,081.00
59-5250-01-6130	Retirement	13,199.78	22,788.00	23,697.60	25,901.00
59-5250-01-6134	STD LTD Insurance	651.58	1,313.00	1,558.86	771.00
59-5250-01-6135	HealthDentalLife Insurance	13,637.28	34,594.00	40,719.77	49,517.00
59-5250-01-6136	Workers Compensation Insurance	3,350.73	6,106.00	5,031.34	7,366.00
59-5250-01-6141	Employee Exams	0.00	0.00	0.00	0.00
59-5250-01-6210	PrintingOffice Supplies	468.54	1,000.00	654.29	1,000.00
59-5250-01-6213	Telephone	649.20	3,354.00	2,447.39	12,234.00
59-5250-01-6215	Gas & Oil	168.78	2,200.00	3,212.02	2,900.00
59-5250-01-6220	Special Supplies	0.00	1,050.00	798.63	1,300.00
59-5250-01-6241	Automobile Expense	0.00	2,000.00	1,176.14	2,200.00
59-5250-01-6243	Spec SuppliesSafety EquipEmg	124.00	1,025.00	693.13	1,025.00
59-5250-01-6244	Office Furniture - Non Capital	0.00	0.00	0.00	150.00
59-5250-01-6405	Professional Services	6,620.23	12,520.00	8,108.26	12,520.00
59-5250-01-6431	System Maintenance	600.00	600.00	600.00	0.00
59-5250-01-6450	Legal FeesSettlementsDeductibles	0.00	5,000.00	6,086.07	5,000.00
59-5250-01-6452	Recording Fees	0.00	150.00	10.00	150.00
59-5250-01-6505	Rent	0.00	6,000.00	0.00	6,000.00
59-5250-01-6703	DuesSubscriptionsLicense	45.00	210.00	8.00	210.00
59-5250-01-6732	Office Maintenance	0.00	0.00	0.00	0.00
59-5250-01-6736	Permit Fees	15,572.92	6,750.00	21,504.60	6,750.00
59-5250-01-6750	TrainingStaff Development	0.00	0.00	0.00	9,325.00
59-5250-01-6761	Spendable Contingency Mainten.	0.00	0.00	0.00	120,000.00
59-5250-01-6845	Office Equipment	0.00	0.00	0.00	0.00
59-5250-01-6846	Computer Hardware	0.00	315.00	2,868.91	1,135.00
59-5250-01-6925	Lease Purchase Payments	2,238.60	3,000.00	2,038.00	2,220.00
<b>01</b>	<b>GENERAL ADMINISTRATION</b>	<b>188,468.44</b>	<b>285,489.00</b>	<b>350,794.04</b>	<b>455,432.00</b>
59-5250-02-6005	Salary & Wages	130,870.24	127,604.00	131,438.57	134,159.00
59-5250-02-6006	Overtime	4.53	0.00	2.01	0.00
59-5250-02-6010	TempPart-Time Wages	0.00	0.00	0.00	0.00
59-5250-02-6046	Employee Benefits	0.00	2,928.00	0.00	3,160.00
59-5250-02-6125	Direct Payroll Costs	8,419.80	9,762.00	8,772.40	10,780.00
59-5250-02-6130	Retirement	17,423.36	18,786.00	18,761.89	17,364.00
59-5250-02-6134	STD LTD Insurance	653.04	638.00	793.06	483.00
59-5250-02-6135	HealthDentalLife Insurance	17,103.19	17,276.00	15,617.30	16,161.00
59-5250-02-6136	Workers Compensation Insurance	1,780.22	1,886.00	2,096.24	400.00
59-5250-02-6225	Service Charges	0.00	64,000.00	0.00	0.00
59-5250-02-6407	ProfessionalContracted Servic	40,199.00	1,727.00	17,544.00	0.00
59-5250-02-6530	Utilities	0.00	0.00	0.00	0.00

Account Number	Account Description	FY 2013 Actual	FY 2014 Budget	FY 2014 Projected	FY 2015 Budget
59-5250-02-6533	Property & Casualty Insurance	6,800.00	62,500.00	0.00	57,500.00
<b>02</b>	<b>ADMINISTRATION</b>	<b>223,253.38</b>	<b>307,107.00</b>	<b>195,025.47</b>	<b>240,007.00</b>
59-5250-04-6005	Salary & Wages	70,967.86	154,384.00	145,341.04	158,594.00
59-5250-04-6006	Overtime	72.08	0.00	2,412.72	0.00
59-5250-04-6010	TempPart-Time Wages	7,041.34	0.00	0.00	0.00
59-5250-04-6046	Employee Benefits	0.00	180.00	60.00	1,260.00
59-5250-04-6125	Direct Payroll Costs	5,158.33	14,607.00	10,641.40	12,636.00
59-5250-04-6130	Retirement	7,594.44	16,535.00	15,062.24	19,161.00
59-5250-04-6134	STDLTLD Insurance	404.47	1,045.00	814.24	571.00
59-5250-04-6135	HealthDentalLife Insurance	11,517.64	26,475.00	30,841.64	40,603.00
59-5250-04-6136	Workers Compensation Insurance	196.21	407.00	453.76	381.00
59-5250-04-6210	PrintingOffice Supplies	50.00	0.00	0.00	0.00
59-5250-04-6212	Postage	33,000.00	40,000.00	30,000.00	42,000.00
59-5250-04-6225	Service Charges	88,322.05	18,000.00	90,106.67	75,000.00
59-5250-04-6244	Office Furniture - Non Capital	0.00	500.00	0.00	0.00
59-5250-04-6407	ProfessionalContracted Servc	16,763.34	14,000.00	34,690.65	14,500.00
59-5250-04-6436	Software Update	8,187.06	8,864.02	8,864.02	11,250.00
59-5250-04-6452	Recording Fees	500.00	500.00	290.00	0.00
59-5250-04-6455	Audit	12,875.00	20,000.00	13,183.00	18,000.00
59-5250-04-6703	DuesSubscriptionsLicense	252.08	300.00	313.46	0.00
59-5250-04-6732	Office Maintenance	3,614.71	3,425.00	2,594.00	0.00
59-5250-04-6735	Water Conservation	792.50	0.00	1,050.00	0.00
59-5250-04-6846	Computer Hardware	0.00	0.00	0.00	5,000.00
<b>04</b>	<b>WASTEWATER</b>	<b>267,309.11</b>	<b>319,222.02</b>	<b>386,718.84</b>	<b>398,956.00</b>
59-5250-15-6903	Series 2004-2 (Ref)	0.00	3,130,000.00	0.00	2,790,000.00
59-5250-15-6904	Series 2005 (Ref 1998)	0.00	0.00	0.00	0.00
59-5250-15-6905	Series 2007 - Ww & Capital	0.00	945,000.00	0.00	985,000.00
59-5250-15-6906	Series 2012 - Ref 1998	0.00	0.00	0.00	0.00
59-5250-15-6907	Series 2014 Ref (Principal)	0.00	0.00	0.00	0.00
59-5250-15-6912	Series 1998 Mpc Reve Bonds (Interest)	0.00	425,573.98	0.00	0.00
59-5250-15-6913	Series 2004 - 2 Refinance (Interest)	0.00	516,350.00	522,790.19	359,850.00
59-5250-15-6914	Series 2005 (Ref 1998) (Interest)	0.00	500,838.00	450,427.37	500,838.00
59-5250-15-6915	Series 2007 - Ww & Capital (Interest)	0.00	181,700.00	155,610.55	143,900.00
59-5250-15-6916	Series 2012 - Ref 1998 (Interest)	0.00	377,775.00	291,691.93	377,775.00
59-5250-15-6917	Series 2014 - Ref (Interest)	0.00	0.00	0.00	0.00
59-5250-15-6951	Cop Administration Fees	0.00	10,000.00	8,935.00	10,000.00
59-5250-15-6952	Debt Issuance Cost	0.00	0.00	119,542.66	0.00
59-5250-15-6955	Arbitrage	0.00	2,000.00	0.00	2,000.00
<b>15</b>	<b>DEBTINVESTMENTSBOND PAYMENTS</b>	<b>0.00</b>	<b>6,089,236.98</b>	<b>1,548,997.70</b>	<b>5,169,363.00</b>
<b>5250</b>	<b>WASTEWATER ADMINISTRATION</b>	<b>679,030.93</b>	<b>7,001,055.00</b>	<b>2,481,536.05</b>	<b>6,263,758.00</b>
<b>5252</b>	<b>WASTEWATER CAPITAL</b>				
59-5252-00-6210	PrintingOffice Supplies	0.00	0.00	0.00	0.00
59-5252-00-6241	Automobile Expense	0.00	0.00	0.00	0.00
59-5252-00-6243	Spec SuppliesSafety EquipEmg	0.00	0.00	0.00	0.00
59-5252-01-6005	Salary & Wages	72,311.13	0.00	0.00	0.00
59-5252-01-6006	Overtime	347.79	0.00	0.00	0.00
59-5252-01-6010	TempPart-Time Wages	0.00	0.00	0.00	0.00
59-5252-01-6125	Direct Payroll Costs	5,741.66	0.00	0.00	0.00
59-5252-01-6130	Retirement	8,420.51	0.00	0.00	0.00
59-5252-01-6134	STDLTLD Insurance	497.52	0.00	0.00	0.00
59-5252-01-6135	HealthDentalLife Insurance	17,621.20	0.00	0.00	0.00
59-5252-01-6136	Workers Compensation Insurance	1,541.09	0.00	0.00	0.00

Account Number	Account Description	FY 2013 Actual	FY 2014 Budget	FY 2014 Projected	FY 2015 Budget
59-5252-01-6210	PrintingOffice Supplies	0.00	0.00	0.00	0.00
59-5252-01-6213	Telephone	1,287.98	0.00	0.00	0.00
59-5252-01-6215	Gas & Oil	2,296.21	0.00	0.00	0.00
59-5252-01-6220	Special Supplies	352.49	0.00	0.00	0.00
59-5252-01-6241	Automobile Expense	816.65	0.00	0.00	0.00
59-5252-01-6243	Spec SuppliesSafety EquipEmg	1,162.58	0.00	0.00	0.00
59-5252-01-6249	Radio & Phone Equip-Non Capita	0.00	0.00	0.00	0.00
59-5252-01-6405	Professional Services	1,851.60	0.00	0.00	0.00
59-5252-01-6450	Legal FeesSettlementsDeductibles	39,492.05	0.00	2,035.79	0.00
59-5252-01-6452	Recording Fees	0.00	0.00	-2,035.79	0.00
59-5252-01-6505	Rent	0.00	0.00	0.00	0.00
59-5252-01-6993	Transfer To Other Funds	63,841.68	0.00	0.00	0.00
<b>01</b>	<b>GENERAL ADMINISTRATION</b>	<b>217,582.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
59-5252-89-6005	Salary & Wages	94,393.75	77,651.00	73,645.94	86,891.00
59-5252-89-6006	Overtime	344.02	117.00	148.79	0.00
59-5252-89-6046	Employee Benefits	0.00	0.00	0.00	1,170.00
59-5252-89-6125	Direct Payroll Costs	6,712.47	5,949.00	5,587.32	6,995.00
59-5252-89-6130	Retirement	9,970.28	8,789.00	8,264.31	10,606.00
59-5252-89-6134	STDLTLD Insurance	542.98	492.00	610.39	313.00
59-5252-89-6135	HealthDentalLife Insurance	19,014.98	16,603.00	13,935.13	17,966.00
59-5252-89-6136	Workers Compensation Insurance	2,144.28	2,585.00	0.00	2,200.00
59-5252-89-6450	Legal FeesSettlementsDeductibles	480.00	0.00	2,035.79	0.00
59-5252-89-6847	Computer Software	2,087.89	0.00	0.00	0.00
59-5252-89-6890	Land Acquisition	0.00	0.00	0.00	0.00
59-5252-89-6891	Plant Upgrade	285.94	809,781.00	-73,299.10	2,042,140.00
59-5252-89-6892	Long Term Effluent Pump Lift Station	3,919.10	1,673,853.00	84,349.90	2,309,585.00
59-5252-89-6893	Improvements	10,735.57	97,000.00	0.00	0.00
59-5252-89-6896	Collection System	0.00	0.00	0.00	0.00
59-5252-89-6993	Transfer To Other Funds	0.00	85,355.00	83,626.66	85,081.00
<b>89</b>	<b>CAPITAL PROJECTS</b>	<b>150,631.26</b>	<b>2,778,175.00</b>	<b>198,905.13</b>	<b>4,562,947.00</b>
<b>5252</b>	<b>WASTEWATER CAPITAL</b>	<b>368,213.40</b>	<b>2,778,175.00</b>	<b>198,905.13</b>	<b>4,562,947.00</b>
<b>5253</b>	<b>WASTEWATER TREATMENT PLANT</b>				
59-5253-00-6800	Bad Debt Expense	144,957.65	0.00	-15,404.45	0.00
59-5253-55-6005	Salary & Wages	153,351.29	191,289.00	150,500.43	152,974.00
59-5253-55-6006	Overtime	12,857.59	10,343.00	9,047.17	22,438.00
59-5253-55-6045	Uniform Allowance	4,145.54	0.00	0.00	0.00
59-5253-55-6125	Direct Payroll Costs	12,300.48	16,572.00	11,691.21	13,054.00
59-5253-55-6130	Retirement	17,680.13	24,479.00	17,736.30	19,794.00
59-5253-55-6134	STDLTLD Insurance	1,126.54	1,474.00	1,281.58	551.00
59-5253-55-6135	HealthDentalLife Insurance	30,789.12	41,173.00	31,953.04	40,857.00
59-5253-55-6136	Workers Compensation Insurance	6,955.42	9,062.00	7,071.44	9,262.00
59-5253-55-6141	Employee Exams	88.30	510.00	965.30	1,212.00
59-5253-55-6212	Postage	109.08	100.00	27.03	100.00
59-5253-55-6213	Telephone	8,303.86	7,715.00	10,371.55	8,435.00
59-5253-55-6214	Uniform Expenses	0.00	4,600.00	5,899.74	6,100.00
59-5253-55-6215	Gas & Oil	5,631.64	5,000.00	5,646.92	7,000.00
59-5253-55-6216	Plant Diesel, Oil & Lubricants	2,872.99	2,500.00	200.06	2,000.00
59-5253-55-6221	Janitorial Supplies	172.58	500.00	418.00	500.00
59-5253-55-6223	Wastewater Supplies	15,087.09	22,400.00	14,492.65	21,900.00
59-5253-55-6233	Equipment & Other Rental	4,783.19	12,500.00	10,018.63	5,500.00
59-5253-55-6235	Equipment Repair	89,961.09	225,500.00	115,654.49	172,500.00
59-5253-55-6241	Automobile Expense	3,980.13	6,000.00	9,205.73	8,000.00
59-5253-55-6243	Spec SuppliesSafety EquipEmg	4,997.18	4,500.00	3,513.70	4,500.00

<b>Account Number</b>	<b>Account Description</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Budget</b>	<b>FY 2014 Projected</b>	<b>FY 2015 Budget</b>
59-5253-55-6246	Computer Hardware - Non Capita	4,276.17	600.00	337.83	3,000.00
59-5253-55-6248	Machinery & Equipment-Non Capi	2,029.82	0.00	1,443.93	9,000.00
59-5253-55-6249	Radio & Phone Equip-Non Capita	0.00	200.00	57.39	200.00
59-5253-55-6256	Wwt Plant MaintenanceRepairs	172,046.01	190,600.00	196,496.74	285,600.00
59-5253-55-6405	Professional Services	25,666.83	44,980.00	61,114.47	29,590.00
59-5253-55-6408	Technical Support	10,025.43	25,000.00	20,492.48	40,000.00
59-5253-55-6436	Software Update	3,337.83	4,565.00	3,411.13	5,025.00
59-5253-55-6511	Advertising	126.00	0.00	0.00	0.00
59-5253-55-6530	Utilities	235,934.10	217,349.00	267,762.63	219,909.00
59-5253-55-6540	Solid Waste Recycling	141,984.91	143,650.00	102,559.42	118,650.00
59-5253-55-6703	DuesSubscriptionsLicense	180.00	180.00	380.00	180.00
59-5253-55-6730	Maint & Improvement	43.17	0.00	0.00	0.00
59-5253-55-6732	Office Maintenance	0.00	750.00	131.21	0.00
59-5253-55-6790	Depreciation	2,639,241.93	0.00	2,532,239.06	0.00
59-5253-55-6840	Motor Vehicle	0.00	0.00	0.00	8,000.00
59-5253-55-6846	Computer Hardware	4,294.41	4,000.00	337.37	15,450.00
59-5253-55-6848	Machinery & Equipment	9,175.14	2,500.00	21,135.17	19,500.00
<b>55</b>	<b>WASTEWATER PLANT OPERATIONS</b>	<b>3,623,554.99</b>	<b>1,220,591.00</b>	<b>3,613,593.80</b>	<b>1,250,781.00</b>
59-5253-56-6005	Salary & Wages	228,515.10	183,931.00	194,432.61	171,818.00
59-5253-56-6006	Overtime	22,326.30	33,507.00	17,459.94	18,372.00
59-5253-56-6045	Uniform Allowance	3,978.77	0.00	0.00	0.00
59-5253-56-6125	Direct Payroll Costs	18,510.65	16,634.00	15,555.86	14,264.00
59-5253-56-6130	Retirement	26,648.28	24,570.00	23,856.80	21,629.00
59-5253-56-6134	STD LTD Insurance	1,648.96	1,404.00	1,685.50	619.00
59-5253-56-6135	HealthDentalLife Insurance	49,594.01	41,176.00	41,081.86	42,170.00
59-5253-56-6136	Workers Compensation Insurance	10,438.46	9,095.00	12,066.02	8,911.00
59-5253-56-6141	Employee Exams	337.75	520.00	1,280.20	1,302.00
59-5253-56-6210	PrintingOffice Supplies	0.00	3,000.00	0.00	1,000.00
59-5253-56-6212	Postage	97.49	100.00	43.01	100.00
59-5253-56-6213	Telephone	8,288.90	12,659.00	11,699.47	13,199.00
59-5253-56-6214	Uniform Expenses	0.00	4,125.00	5,180.94	5,425.00
59-5253-56-6215	Gas & Oil	18,531.65	20,945.00	17,714.75	18,000.00
59-5253-56-6216	Plant Diesel, Oil & Lubricants	1,168.28	1,500.00	0.00	1,000.00
59-5253-56-6223	Wasterwater Supplies	8,697.10	11,000.00	8,015.88	12,000.00
59-5253-56-6233	Equipment & Other Rental	4,002.67	16,900.00	1,039.62	4,500.00
59-5253-56-6235	Equipment Repair	80,384.59	95,000.00	81,626.65	102,000.00
59-5253-56-6241	Automobile Expense	22,000.03	14,500.00	14,834.44	14,500.00
59-5253-56-6243	Spec SuppliesSafety EquipEmg	8,997.80	2,400.00	334.79	2,500.00
59-5253-56-6246	Computer Hardware - Non Capita	2,198.89	3,600.00	3,091.86	0.00
59-5253-56-6248	Machinery & Equipment-Non Capi	0.00	0.00	819.89	2,300.00
59-5253-56-6249	Radio & Phone Equip-Non Capita	154.37	150.00	17.55	150.00
59-5253-56-6255	Sewer System Maintenance	196,550.89	347,700.00	207,422.33	416,000.00
59-5253-56-6405	Professional Services	19,453.61	52,445.00	35,118.50	117,445.00
59-5253-56-6408	Technical Support	2,144.00	2,500.00	1,880.00	2,500.00
59-5253-56-6511	Advertising	238.00	200.00	112.00	200.00
59-5253-56-6530	Utilities	168,355.41	194,150.00	187,771.38	192,150.00
59-5253-56-6540	Solid Waste Recycling	0.00	400.00	0.00	400.00
59-5253-56-6703	DuesSubscriptionsLicense	180.00	180.00	135.00	180.00
59-5253-56-6730	Maint & Improvement	0.00	0.00	0.00	0.00
59-5253-56-6755	Septic Maintenance	21,872.00	29,260.00	17,510.00	29,260.00
59-5253-56-6840	Motor Vehicles	0.00	0.00	0.00	35,000.00
59-5253-56-6848	Machinery & Equipment	0.00	56,300.00	32,603.80	22,500.00
<b>56</b>	<b>WASTEWATER COLLECTION SYSTEM</b>	<b>925,313.96</b>	<b>1,179,851.00</b>	<b>934,390.65</b>	<b>1,271,394.00</b>
59-5253-66-6005	Salary & Wages	29,718.26	50,408.00	51,505.03	84,020.00

Account Number	Account Description	FY 2013 Actual	FY 2014 Budget	FY 2014 Projected	FY 2015 Budget
59-5253-66-6006	Overtime	1,088.04	1,399.00	1,328.58	1,399.00
59-5253-66-6045	Uniform Allowance	457.85	0.00	0.00	1,170.00
59-5253-66-6125	Direct Payroll Costs	2,132.53	3,963.00	3,933.92	6,774.00
59-5253-66-6130	Retirement	3,153.70	5,854.00	5,957.43	10,272.00
59-5253-66-6134	STD LTD Insurance	198.59	346.00	411.59	302.00
59-5253-66-6135	HealthDentalLife Insurance	2,324.47	12,762.00	4,076.77	11,310.00
59-5253-66-6136	Workers Compensation Insurance	1,210.22	2,167.00	5,895.45	2,304.00
59-5253-66-6141	Employee Exams	0.00	25.00	75.00	75.00
59-5253-66-6212	Postage	26.82	0.00	0.00	0.00
59-5253-66-6213	Telephone	329.59	300.00	425.68	420.00
59-5253-66-6214	Uniform Expenses	0.00	775.00	352.12	575.00
59-5253-66-6223	Wasterwater Supplies	19,696.97	22,000.00	13,811.06	20,000.00
59-5253-66-6243	Spec SuppliesSafety EquipEmg	718.26	800.00	653.80	500.00
59-5253-66-6249	Radio & Phone Equip-Non Capita	0.00	50.00	0.00	50.00
59-5253-66-6256	Wwt Plant MaintenanceRepairs	961.26	3,550.00	3,637.17	4,800.00
59-5253-66-6405	Professional Services	29,174.92	17,900.00	15,536.43	17,900.00
59-5253-66-6703	DuesSubscriptionsLicense	45.00	45.00	45.00	45.00
59-5253-66-6730	Maint & Improvement	847.47	0.00	0.00	0.00
59-5253-66-6736	Permit Fees	2,187.00	2,200.00	2,187.00	2,425.00
59-5253-66-6840	Motor Vehicles	0.00	0.00	0.00	8,000.00
59-5253-66-6848	Machinery & Equipment	3,379.87	0.00	2,499.00	22,500.00
<b>66</b>	<b>LAB</b>	<b>97,650.82</b>	<b>124,544.00</b>	<b>112,331.03</b>	<b>194,841.00</b>
<b>5253</b>	<b>WASTEWATER TREATMENT PLANT</b>	<b>4,791,477.42</b>	<b>2,524,986.00</b>	<b>4,644,911.03</b>	<b>2,717,016.00</b>
<b>5255</b>	<b>WASTEWATER DEBT</b>				
59-5255-15-6902	Series 1998 Mpc Reve Bonds	648,223.40	0.00	0.00	0.00
59-5255-15-6903	Series 2004-2 (Ref)	0.00	0.00	0.00	0.00
59-5255-15-6904	Series 2005 (Ref 1998)	0.00	0.00	0.00	0.00
59-5255-15-6905	Series 2007 - Ww & Capital	0.00	0.00	0.00	0.00
59-5255-15-6906	Series 2012 - Ref 1998	0.00	0.00	0.00	0.00
59-5255-15-6912	Series 1998 Mpc Reve Bonds (Interest)	0.00	0.00	0.00	0.00
59-5255-15-6913	Series 2004 - 2 Refinance (Interest)	587,560.82	0.00	0.00	0.00
59-5255-15-6914	Series 2005 (Ref 1998) (Interest)	450,427.37	0.00	0.00	0.00
59-5255-15-6915	Series 2007 - Ww & Capital (Interest)	192,044.20	0.00	0.00	0.00
59-5255-15-6916	Series 2012 - Ref 1998 (Interest)	291,691.93	0.00	0.00	0.00
59-5255-15-6951	Cop Administration Fees	5,975.50	0.00	0.00	0.00
59-5255-15-6952	Debt Issuance Cost	135,570.43	0.00	0.00	0.00
59-5255-15-6955	Arbitrage	3,729.75	0.00	0.00	0.00
<b>15</b>	<b>DEBTINVESTMENTSBOND PAYMENTS</b>	<b>2,315,223.40</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>5255</b>	<b>WASTEWATER DEBT</b>	<b>2,315,223.40</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expense Total</b>		<b>8,153,945.15</b>	<b>12,304,216.00</b>	<b>7,325,352.21</b>	<b>13,543,721.00</b>
59	WASTEWATER ENTERPRISE FUND	8,153,945.15	12,304,216.00	7,325,352.21	13,543,721.00

CITY OF SEDONA  
2014-2015 BUDGET  
DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	2015		Detail Amount
			FY 2014 Budget	Requested Budget	
<b>Plant Administration</b>					
		Salary and Benefit savings from staff vacancies 80k less \$35k Pay for Performance Pool			
59-5250-01-6009	Special Pay		(41,570)	(45,000)	(45,000)
59-5250-01-6005	Salary & Wages		201,657	214,117	214,117
59-5250-01-6006	Overtime			-	-
59-5250-01-6010	Temp Part-Time Wages			-	-
59-5250-01-6046	Employee Benefits	Allowances		1,560	1,560
59-5250-01-6125	Direct Payroll Costs	% of Wages	15,427	17,081	17,081
59-5250-01-6130	Retirement	% of Wages	22,788	25,901	25,901
59-5250-01-6134	STDLTD Insurance	% of Wages	1,313	771	771
59-5250-01-6135	HealthDentLife Insurance	Premiums per plan elections	34,594	49,517	49,517
59-5250-01-6136	Workers Compensation Insurance	% of Wages	6,106	7,366	7,366
59-5250-01-6141	Employee Exams		-	-	-
59-5250-01-6210	Printing/Office Supplies	WW Drinking Water	1,000	1,000	1,000
59-5250-01-6212	Postage				-
59-5250-01-6213	Telephone		3,354	12,234	-
		Century Link - Finance Pays Cell Phones			1,494
		Increase of 885 based on Verizon taxes/monthly bill -4-Nextel phones - sevice (from 59-5252-01)			660
		Upgrade Internet - Approved Supplemental			1,200
		Increase - wifi for WWC tablet			7,680
59-5250-01-6215	Gas & Oil		2,200	2,900	1,200
		WW Admin fuel			400
		WWC Increase of 700 - Gas - 3 Vehicles (from 59-5252-01)			2,500
59-5250-01-6220	Special Supplies		1,050	1,300	-
		WWC replacement of tools used for blue stake and other construction related activities (from 59-5252-01)			400
		Decrease of 650 - Purchased metal Locator for Blue Stake (from 59-5252-01)			-
		WWC Increase of 250 for Level instrument			900
59-5250-01-6241	Automobile Expense		2,000	2,200	-
		WWC 3 vehicles, wash, maintenance, repairs (from 59-5252-01)			1,000
		WWC Increase of 200 for 2 Tanou covers for inspectors trucks			1,200
59-5250-01-6243	Spec Supplies/Safety Equip/Emg		1,025	1,025	-
		WW Safety Boots - Superintendent			175
		WWC steel toed boots (per work allocation) @175/pr (from 59-5252-01)			50
		WWC PPE (vests, gloves, first aid supplies for building; paint for Blue Staking) from 59-5252-01			800
59-5250-01-6244	Office Furniture - Non Capital		-	150	-
		WW office chair			150
59-5250-01-6249	Radio & Phone Equip-Non Capita				-



CITY OF SEDONA  
2014-2015 BUDGET  
DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015	
				Requested Budget	Detail Amount
59-5250-01-6405	Professional Services		12,520	12,520	-
		WW Maintenance/Janitorial			3,800
		WW Rodent/Pest Control			1,000
		WW Window Cleaning			720
		WW Building Maintenance			5,000
		WWC Verification testing-outside labs, miscellaneous surveying and engineering, blue staking assessment (from 59-5252-01)			2,000
59-5250-01-6431	System Maintenance		600	-	-
59-5250-01-6436	Software Update		-	-	-
		Transfer to Billing 04 program			(11,250)
		Increase: Cisco Network (WW Portion %10) per JS			1,350
		Increase: Springbrook (WW Portion %10) per JS			9,300
		Increase: From 6431 (WW) per JS			600
59-5250-01-6450	Legal Fees/Settlements/Deductibles		5,000	5,000	-
		WWC Claims against City (from 59- 5252-01)			5,000
59-5250-01-6452	Recording Fees		150	150	-
		WWC To record WW easements (from 59-5252-01)			150
59-5250-01-6455	Audit				-
59-5250-01-6505	Rent		6,000	6,000	-
		Portion of office space for inspectors (from 59-5252-01)			6,000
59-5250-01-6530	Utilities				-
59-5250-01-6533	Property & Casualty Insurance				-
59-5250-01-6703	Dues/Subscriptions/License		210	210	-
		WW Professional Memberships			210
59-5250-01-6732	Office Maintenance				-
59-5250-01-6736	Permit Fees		6,750	6,750	-
		WW APP Water Qual			5,000
		WW Water Qual Annual Registration			150
		WW USDA Special Use Permit			600
		WW Dam Inspection \$3000 every 5 years due 16/17			-
		WW MultiSector General Permit			1,000
		Transfer from General Services - General Fund			-
59-5250-01-6750	Training/Staff Development			9,325	9,325
59-5250-01-6760	Replacement & Extension			-	-
59-5250-01-6761	Spendable Contingency for System Maintenance & Repairs			120,000	120,000
59-5250-01-6800	BAD DEBT EXPENSE			-	-
59-5250-01-6845	Office Equipment		-	-	-
59-5250-01-6846	Computer Hardware		315	1,135	-
		WWC Increase - Tablet for Eng Inspectors, for field inspections, for camera/video, word processing and storage of as-builts for field reference. This is a replacement of one of the existing digital cameras. This is 42% of this item, remain in I.T.			1,135
59-5250-01-6925	Lease Purchase Payments		3,000	2,220	-
		Xerox Lease			3,000

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	2015		
			FY 2014 Budget	Requested Budget	Detail Amount
		Decrease: Xerox Lease \$185/month			(780)
		<b>Subtotal Wastewater Plant Administration</b>	<b>\$ 285,489</b>	<b>\$ 455,432</b>	<b>\$ 455,432</b>
<b>General Administration</b>					
59-5250-02-6005	Salary & Wages		127,604	134,159	134,159
59-5250-02-6006	Overtime		-	-	-
59-5250-02-6010	Temp Part-Time Wages		-	-	-
59-5250-02-6046	Employee Benefits	Allowances	2,928	3,160	3,160
59-5250-02-6125	Direct Payroll Costs	% of Wages	9,762	10,780	10,780
59-5250-02-6130	Retirement	% of Wages	18,786	17,364	17,364
59-5250-02-6134	STD/LTD Insurance	% of Wages	638	483	483
59-5250-02-6135	Health/Dent/Life Insurance	Premiums per plan elections	17,276	16,161	16,161
59-5250-02-6136	Workers Compensation Insurance	% of Wages	1,886	400	400
59-5250-02-6225	Service Charges		64,000	-	-
59-5250-02-6407	Professional/Contracted Serv		1,727	-	-
59-5250-02-6530	Utilities		-	-	-
59-5250-02-6533	Property & Casualty Insurance		62,500	57,500	-
		Allocation from General Fund for all property and liability insurance			57,500
		<b>Subtotal Wastewater General Administration</b>	<b>\$ 307,107</b>	<b>\$ 240,007</b>	<b>\$ 240,007</b>
<b>WW Billing Administration</b>					
59-5250-04-6005	Salary & Wages		154,384	158,594	158,594
59-5250-04-6006	Overtime		-	-	-
59-5250-04-6010	Temp Part-Time Wages		-	-	-
59-5250-04-6046	Employee Benefits	Allowances	180	1,260	1,260
59-5250-04-6125	Direct Payroll Costs	% of Wages	14,607	12,636	12,636
59-5250-04-6130	Retirement	% of Wages	16,535	19,161	19,161
59-5250-04-6134	STD/LTD Insurance	% of Wages	1,045	571	571
59-5250-04-6135	Health/Dent/Life Insurance	Premiums per plan elections	26,475	40,603	40,603
59-5250-04-6136	Workers Compensation Insurance	% of Wages	407	381	381
59-5250-04-6210	Printing/Office Supplies		-	-	-
59-5250-04-6212	Postage		40,000	42,000	-
		Wastewater monthly bills and late notices			42,000
59-5250-04-6212	Postage		-	-	-
59-5250-04-6225	Service Charges		18,000	75,000	-
		Sales Tax Collection Fees RDS and ADOR			50,000
		Bank service fees, credit card fees			25,000
59-5250-04-6244	Office Furniture - Non Capital		500	-	-
59-5250-04-6247	Computer Software - Non Capita		-	-	-
59-5250-04-6249	Radio & Phone Equip-Non Capita		-	-	-
59-5250-04-6407	Professional/Contracted Serv		14,000	14,500	-
		Wastewater monthly and late notices - AIS			14,500
59-5250-04-6436	Software Update	See Detail in 01	8,864	11,250	11,250
59-5250-04-6452	Recording Fees		500	-	-
59-5250-04-6455	Audit		20,000	18,000	-
59-5250-04-6455	Audit	Audit Services			18,000
59-5250-04-6511	Advertising		-	-	-
59-5250-04-6703	Dues/Subscriptions/License		300	-	-
59-5250-04-6732	Office Maintenance		3,425	-	-
59-5250-04-6735	Water Conservation		-	-	-
59-5250-04-6845	Office Equipment	Check Scanner		5,000	5,000
		<b>Subtotal Wastewater Billing Administration</b>	<b>319,222</b>	<b>398,956</b>	<b>398,956</b>
<b>Debt Service</b>					
59-5250-15-6902	Series 1998 Mpc Reve Bonds				-

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015	
				Requested Budget	Detail Amount
59-5250-15-6903	Series 2004-2 (Ref)		3,130,000	2,790,000	-
		per debt schedule			2,790,000
59-5250-15-6904	Series 2005 (Ref 1998)			-	-
59-5250-15-6905	Series 2007 - Ww & Capital		945,000	985,000	-
		per debt schedule			985,000
59-5250-15-6906	Series 2012 - Ref 1998				-
59-5250-15-6912	Series 1998 Mpc Reve Bonds (Interest)		425,574		-
		per debt schedule			-
59-5250-15-6913	Series 2004 - 2 Refinance (Interest)		516,350	359,850	-
		per debt schedule			359,850
59-5250-15-6914	Series 2005 (Ref 1998) (Interest)		500,838	500,838	-
		per debt schedule			500,838
59-5250-15-6915	Series 2007 - Ww & Capital (Interest)		181,700	143,900	-
		per debt schedule			143,900
59-5250-15-6916	Series 2012 - Ref 1998 (Interest)		377,775	377,775	-
		per debt schedule			377,775
59-5250-15-6951	Cop Administration Fees		10,000	10,000	-
		trustee fees			10,000
59-5250-15-6955	Arbitrage		2,000	2,000	2,000
		per schedule			2,000
<b>Subtotal Wastewater Debt Administration</b>			<b>6,089,237</b>	<b>5,169,363</b>	<b>5,169,363</b>
<b>Subtotal Wastewater Administration</b>			<b>7,001,055</b>	<b>6,263,758</b>	<b>6,263,758</b>
<b>WW Capital Projects</b>					
59-5252-89-6005	Salary & Wages		77,651	86,891	86,891
59-5252-89-6006	Overtime		117	-	-
59-5252-89-6010	Temp Part-Time Wages			-	-
59-5252-89-6046	Employee Benefits	Allowances		1,170	1,170
59-5252-89-6125	Direct Payroll Costs	% of Wages	5,949	6,995	6,995
59-5252-89-6130	Retirement	% of Wages	8,789	10,606	10,606
59-5252-89-6134	STD/LTD Insurance	% of Wages	492	313	313
59-5252-89-6135	Health/Dent/Life Insurance	Premiums per plan elections	16,603	17,966	17,966
59-5252-89-6136	Workers Compensation Insurance	% of Wages	2,585	2,200	2,200
59-5252-89-6405	Professional Services		-	-	(20,000)
		Increase - Major Collection System Rehab or Extension - Move to Contingency			20,000
59-5252-89-6437	Data				-
59-5252-89-6450	Legal Fees/Settlements/Deductibles				-
59-5252-89-6795	Laterals				-
59-5252-89-6846	Computer Hardware				-
59-5252-89-6890	Land Acquisition				-
59-5252-89-6891	Plant Upgrade		809,781	2,042,140	-
		2013-2014 Carry Forward Design of WRP A+ Water			8,106
		Carry Over - Design of Upgrades Project - 2012-117			186,034
		Increase - Upgrades Project - 2012- 117			1,848,000
59-5252-89-6892	Long Term Effluent		1,673,853	2,309,585	-
		2013-2014 Carry Forward Effluent Management Carollo Engineers			101,711
		Decrease - Design Optimization of Effluent Management - 2012-118 Complete			-

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	2015		Detail Amount
			FY 2014 Budget	Requested Budget	
		Carry Over - Design and Construction of Injection/Recharge - 2012-262 allows for enhancement of test well for permanent use and possibly construction of a second injection well			1,215,389
		Increase - Effluent Disposal 2012-118			988,000
59-5252-89-6893	Pump Lift Station Improvements		97,000	-	4,485
		Decrease - BOB Lift Station and Minor Pump Stations Design and Construction - 2012-104 and 2012-119 Complete			-
59-5252-89-6896	Collection System		-	-	-
		Move Increase to spendable Contingency Admin			(100,000)
		Increase - Major Collection System Rehab or Extension			100,000
59-5252-89-6993	Transfer to Other Funds			85,081	85,081
		<b>Subtotal Wastewater Capital</b>	<b>2,692,820</b>	<b>4,562,947</b>	<b>4,562,947</b>
<b>WW Operations</b>					
59-5253-55-6005	Salary & Wages		191,289	152,974	152,974
59-5253-55-6006	Overtime		10,343	22,438	22,438
59-5253-55-6010	Temp Part-Time Wages			-	-
59-5253-55-6046	Employee Benefits	Allowances		-	-
59-5253-55-6125	Direct Payroll Costs	% of Wages	16,572	13,054	13,054
59-5253-55-6130	Retirement	% of Wages	24,479	19,794	19,794
59-5253-55-6134	STD/LTD Insurance	% of Wages	1,474	551	551
59-5253-55-6135	HealthDentLife Insurance	Premiums per plan elections	41,173	40,857	40,857
59-5253-55-6136	Workers Compensation Insurance	% of Wages	9,062	9,262	9,262
59-5253-55-6141	Employee Exams		510	1,212	-
		Annual respirator fit tests for operators, three \$25 tests per person			300
		CDL Physicals every 2 yrs			200
		CDL Drug Tests			10
					-
		Increase: Respirator Fit Tests - \$75 per test			600
		Decrease: CDL Physicals - \$66 each			(68)
		Increase: CDL Drug tests to \$90 each			80
		Increase: Number of CDL Drug Tests			90
59-5253-55-6210	Printing/Office Supplies				-
59-5253-55-6212	Postage		100	100	-
		Postage/shipping costs			100
59-5253-55-6213	Telephone		7,715	8,435	-
		Century Link Basic Service - Finance			5,345
		Verizon Cell Phones - 4 Operators - \$25/month each			1,200
		SCADA Internet DSL (Split w/ Collections)			450
		Verizon air-card service for laptops			720
		Increase: Verizon Cell Phones to \$35/month each			480

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015	
				Requested Budget	Detail Amount
		Increase: Verizon air-card service to \$80/month (split w/ collections)			240
59-5253-55-6214	Uniform Expenses		4,600	6,100	-
		Uniforms, Shop Rags, Floor Mats			3,500
		Winter Jackets			200
		Safety Boots - specialty composite for electrician			200
		Safety Boots for Operators			700
		Uniforms			1,500
59-5253-55-6215	Gas & Oil		5,000	7,000	-
		Fuel - Operations			5,000
		Additional needed based on FY14 actuals			2,000
59-5253-55-6216	Plant Diesel, Oil & Lubricants		2,500	2,000	-
		Oil and Grease			2,000
59-5253-55-6221	Janitorial Supplies		500	500	-
		Janitorial Supplies			500
59-5253-55-6223	Wastewater Supplies		22,400	21,900	-
		Building & Construction Supplies			7,000
		Landscaping Supplies			1,000
		Chlorine			5,000
		Winterizing Supplies			1,000
		Fuse Inventory			2,000
		Nuts and Bolts			1,000
		Hoses and Plumbing Supplies			1,900
		Fence Maintenance Supplies			2,000
		Wasp/Rodent Control Supplies			1,000
59-5253-55-6233	Equipment & Other Rental		12,500	5,500	-
		Rentals - Backhoe, Forklift, Scissor Lift, Trailer Pump, etc.			5,500
59-5253-55-6235	Equipment Repair		225,500	172,500	-
		Pumps/motor rebuilds & maintenance, and parts for repairs			65,000
		Mechanical Seals			2,500
		Valve Maintenance			15,000
		Instrumentation Replacement			10,000
		PLC Rack #1 Upgrade/Replacement			50,000
		Plant Water Controls (Move to EPS Bldg)			14,000
		Replace Flow Meter and add Flow Control for UV System			8,000
		UV Maintenance (Ballasts)			8,000
					-
59-5253-55-6241	Automobile Expense		6,000	8,000	-
		Maintenance/Repairs for Trucks, Golf Carts, Bobcat, and Tractor			3,000
		Increase based on actual expenditures and aging vehicles			5,000
59-5253-55-6243	Spec Supplies/Safety Equip/Emg		4,500	4,500	-
		Safety - Personal Protection Equipment			2,700
		Replacement required tape/signage due to deterioration from sun/elements			600
		Gas Monitor Cartridges			1,200
59-5253-55-6244	Office Furniture - Non Capital			2,000	-

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	2015		Detail Amount
			FY 2014 Budget	Requested Budget	
		Increase: Desks and Chairs for Plant Operators			1,500
		Increase: Break Room Table			500
59-5253-55-6246	Computer Hardware - Non Capita		600	3,000	-
		Battery Backups for PLC's and SCADA			1,000
		Replacement Computers/Monitors if needed (moved from 55-6846)			2,000
59-5253-55-6248	Machinery & Equipment-Non Capi		-	7,000	-
		Increase: Shop Welder			3,000
		Increase: Ground Resistance Tester (for electrician)			4,000
59-5253-55-6249	Radio & Phone Equip-Non Capita		200	200	-
		Cell Phone Equipment			200
59-5253-55-6255	Sewer System Maintenance				-
59-5253-55-6256	Wwt Plant Maintenance/Repairs		190,600	285,600	-
		Elec/Mech Trades			15,000
		Irrigation Maintenance			20,000
		UV Bulbs and Quartz Sleeves (Annual)			10,000
		Sand/Rock for Sandfilters, Drying Beds, and Equipment Areas			5,000
		Landscaping, Pipe Painting, Weed/Vegetation Control			25,000
		Calibrate Flow Meters			3,600
		HDPE Liner Repairs for Reservoir #3 (Annual)			10,000
		Irrigation Soil Amendment (Annual)			50,000
		Aeration Basin Diffuser Replacement (one basin every 1-2 years)			15,000
		Wetlands Maintenance			10,000
		Unknown Emergency Repairs			20,000
		Berm Maintenance Repairs			10,000
		Effluent Reservoir Embankment Maintenance (tree removal)			12,500
		Increase: Electrical Vaults - Coating			10,000
		Note: 15/16 - Septage Wet Well Coating? - \$15,000			-
		Increase: \$50,000 Wetlands Fence - Approved Supplemental			50,000
		Increase: Automatic Gate Installation for Back Entrance			4,500
		Increase: Wetlands Berm Maintenance			15,000
59-5253-55-6405	Professional Services		44,980	29,590	-
		Security Services (Tyco)			830
		Rodent Proofing			2,100
		Janitorial Service			3,000
		Generator Inspection Contract			3,000
		Fire Extinguisher and Fire Alarm Inspections			550
		Crane & Hoist Inspections			1,500
		Monument Survey ADWR Regulation			2,000

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Requested Budget	Detail Amount
		Effluent Reservoir Embankment Maintenance			7,000
		Arc Flash Coordination Study, estimated plant portion of total cost of study			15,000
		Headworks structural integrity analysis by engineering firm or qualified vendor			10,000
		Decrease: Effluent Reservoir Maintenance - Completed			(7,000)
		Decrease: Arc Flash Coordination Studay - Completed			(15,000)
		Decrease: Headworks Analysis - Completed			(10,000)
		Increase: Security Services (Tyco) to \$235/month			110
		Increase: CAD Single Line Drawings - NFPA-70E requirement to keep these updated			6,500
		Increase: Reservoir #2 Dam Investigation - Checking w/ Andy?			10,000
59-5253-55-6408	Technical Support		25,000	40,000	-
		SCADA/PLC/Electrical Tech Support			21,000
		SCADA Loop Checks (Annual)			4,000
		Increase: PLC Rack #1 Replacement/Upgrade			15,000
59-5253-55-6436	Software Update	Spector Win 911 (SCADA Alarm Software)	4,565	5,025	425
		Kaspersky (SCADA Internet Security)			100
		Rockwell Support (PLC)			1,000
		LogMeIn for SCADA PCs/OnCall Laptops			400
		Increase: Citect Support (SCADA) to \$2900/year			260
		Increase: Rockwell Support (PLC) to \$1200/year			200
		Citect Support (SCADA)			2,640
59-5253-55-6511	Advertising			-	-
59-5253-55-6530	Utilities		217,349	219,909	-
		Trash Disposal			2,700
		APS			208,349
		Propane			6,300
		Increase: Trash Disposal to \$230/month			60
		Increase: Propane (based on current budget expenditures and inflation)			2,500
59-5253-55-6540	Solid Waste / Recycling		143,650	118,650	-
		Polymer for Centrifuge			30,000
		Sludge Hauling			38,250
		Sludge Disposal at Landfill			63,000
		Waste Oil Disposal required			400
		Hazardous Waste Disposal			2,000

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015	
				Requested Budget	Detail Amount
		Drying bed optimization, polymer mixing chamber addition, suction piping, example attached, pricing being researched			10,000
		Decrease: Drying Bed Optimization			(10,000)
		Decrease: Sludge Hauling and Disposal (based on current and past budget expenditures)			(5,000)
		Decrease: Polymer (based on current and past budget expenditures)			(10,000)
59-5253-55-6703	Dues/Subscriptions/License		180	180	-
		AWPCA Dues			180
59-5253-55-6730	Maint & Improvement		-	-	-
59-5253-55-6732	Office Maintenance		750	-	-
		Increase for office furniture at PW yard			750
		Decrease: Office Furniture			(750)
59-5253-55-6750	Training/Staff Development				-
59-5253-55-6755	Septic Maintenance				-
59-5253-55-6790	Depreciation				-
59-5253-55-6840	Motor Vehicle			8,000	-
		Note: 15/16 Golf Cart Replacement (\$8,000)			8,000
59-5253-55-6846	Computer Hardware		4,000	15,450	-
		Replacement Computers/Monitors if needed			4,000
		Decrease: Replacement Computers/Monitors if needed (moved to 55-6246)			(4,000)
		Increase: refresh due at Wastewater (eleven computers and one laptop) per JSmith			15,450
59-5253-55-6848	Machinery & Equipment		2,500	19,500	-
		Increase: \$22,500 6-inch Trailer Trash Pump - Split w/ Collections - See Attached Decision Package			-
		Increase: Wetlands Recirculation Pump Station Spare Pump			8,500
		Increase: Sludge Pit Pump Station Spare Pump			11,000
<b>Subtotal Wastewater Operations</b>			<b>1,220,591</b>	<b>1,250,781</b>	<b>1,250,781</b>
<b>WW Collections</b>					
59-5253-56-6005	Salary & Wages		183,931	171,818	171,818
59-5253-56-6006	Overtime		33,507	18,372	18,372
59-5253-56-6010	Temp Part-Time Wages				-
59-5253-56-6046	Employee Benefits	Allowances			-
59-5253-56-6125	Direct Payroll Costs	% of Wages	16,634	14,264	14,264
59-5253-56-6130	Retirement	% of Wages (re-allocated to each	24,570	21,629	21,629
59-5253-56-6134	STD/LTD Insurance	% of Wages (re-allocated to each	1,404	619	619
59-5253-56-6135	Health/Dent/Life Insurance	% of Wages (re-allocated to each	41,176	42,170	42,170
59-5253-56-6136	Workers Compensation Insurance	% of Wages (re-allocated to each	9,095	8,911	8,911
59-5253-56-6141	Employee Exams		520	1,302	-
		Annual respirator fit tests for four operators, three \$25 tests per person			300



CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015	
				Requested Budget	Detail Amount
		CDL Drug Tests random			20
		Increase CDL Physicals every 2 years			200
		Decrease: CDL Physicals - \$66 each			(68)
		Increase: CDL Drug Tests to \$90 each			160
		Increase: Respirator Fit Tests - \$75 per test			600
		Increase: Number of CDL Drug Tests			90
59-5253-56-6210	Printing/Office Supplies		3,000	1,000	-
		FOG brochures/Work Notification brochures/development			3,000
		Decrease: Brochures			(2,000)
59-5253-56-6212	Postage		100	100	-
		FedEx, UPS			100
59-5253-56-6213	Telephone		12,659	13,199	-
		Century Link - Finance?			5,345
		Omnisite Alarm System - Minor Pump Stations			3,864
		Verizon Cell Phones - 4 @\$25/month			1,200
		SCADA Internet DSL - split w/Plant			450
		On Call Pager for Collections staff only			180
		Wireless plan for Omnisite Alarm system device			900
		Verizon air-card service for laptops, collections portion of annual fee			720
		Decrease: On-Call Pager - not in use anymore			(180)
		Increase: Verizon Cell Phones - to \$35/month			480
		Increase: Verizon Air-Card Service to \$80/month (split w/ plant)			240
59-5253-56-6214	Uniform Expenses		4,125	5,425	-
		Uniforms and Shop Rags			3,500
		Winter Jacket			100
		Safety Boots - Steel Toed			525
		Increase: Uniforms (based on current budget expenditures)			1,300
59-5253-56-6215	Gas & Oil		20,945	18,000	-
		Unleaded and Red Diesel Fuel			20,945
		Decrease: Fuel (based on current budget expenditures)			(2,945)
59-5253-56-6216	Plant Diesel, Oil & Lubricants		1,500	1,000	-
		Oil & Grease			1,500
		Decrease: Oil & Grease (based on current and past budget expenditures)			(500)
59-5253-56-6223	Wasterwater Supplies		11,000	12,000	-
		Chlorine			1,000
					-
					-
		Fuse Inventory			2,000
		Electrical & Mechanical Supplies			7,000

CITY OF SEDONA  
2014-2015 BUDGET  
DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	2015		Detail Amount
			FY 2014 Budget	Requested Budget	
		Landscaping Supplies			1,000
		Increase: Fuse Inventory (Increase cost for Majors fuses)			1,000
59-5253-56-6233	Equipment & Other Rental	Trencher, Backhoe, Pumps etc	16,900	4,500	-
		Water Truck Rental			14,400
		Decrease: Water Truck (\$5,000 moved to 6255)			(12,400)
59-5253-56-6235	Equipment Repair	Pump/Motor rebuild & maintenance, parts for repairs	95,000	102,000	-
		Generators Repair and Maintenance			5,000
		Generators - New Wire/Cable			5,000
		Decrease: Generators - New Wire/Cable (completed)			(5,000)
		Increase: VFD Repair - Majors VFD's			12,000
59-5253-56-6241	Automobile Expense	Collections Vehicles Repairs Tires Batteries	14,500	14,500	-
		Vac Truck Repairs (split w/ Maint Div)			10,000
59-5253-56-6243	Spec Supplies/Safety Equip/Emg	Personal Protective Equipment	2,400	2,000	-
		Decrease: PPE			(400)
59-5253-56-6244	Office Furniture - Non Capital	Desk and Chair for Chief Operator	-	500	-
59-5253-56-6246	Computer Hardware - Non Capita	Battery Backups	3,600	-	-
		Decrease: Battery Backups (not utilized any more at major pump stations)			600
		Note: 16/17- Replace two On-call Laptops (3 yr replacement cycle - \$1000 ea)			(600)
59-5253-56-6248	Machinery & Equipment-Non Capi	Increase: Telemetry Radio - spare	-	2,300	-
59-5253-56-6249	Radio & Phone Equip-Non Capita	Cell Phone Equipment	150	150	-
59-5253-56-6255	Sewer System Maintenance	Manhole Rehabs	347,700	416,000	-
		Laterals & Conveyance System Repairs			80,000
		Unknown Emergency Repairs			70,000
		Sewer Cleaning and Videoing - Covers 10 QS (do each QS every 3-5 years)			20,000
		Biofilter Bed Pumping			100,000
		Elec/Mech Trades (Includes replacing corroding wires)			2,000
		Emergency Pumping			20,000
		Paving from sewer line and manhole repairs			5,000
					15,000

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

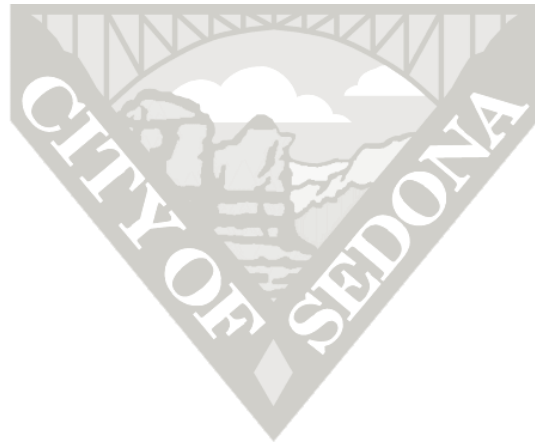
Account Number	Account Description	Detail Description	FY 2014 Budget	2015	
				Requested Budget	Detail Amount
		3-Phase Power Conversion at Bear Wallow (Carried over - Bear Wallow not completed in 13/14 and insufficiently funded for)			35,000
		Fencing at El Camino to increase security at the site location (Carried over - not completed in 13/14)			10,000
		Decrease: Paving			(7,500)
		Increase: Replace Bypass Wet Well Check Valves (slamming) and Vaults - 3 Majors			45,000
		Increase: Water Truck (moved from 6235) - Brewer JOC			5,000
		Increase: \$16,500 - Minor Pump Station Fall Protection Grates - Approved Supplemental			16,500
		Increase: \$36,000 - Fresh Water Connections for 5 Minor Pump Stations - decision package not recommended			-
59-5253-56-6405	Professional Services		52,445	117,445	-
		Field Survey Service & Spill Testing			2,000
		Blue Staking			1,420
		Rodent Proofing Pump Station Buildings			2,100
		Crane Services for Major Pump Station Pumps			10,000
		Generator Inspection Contract			11,000
		Annual Fire Extinguisher Inspection and Replacements			925
		Arc Flash Coordination Study, collections portion of total cost of study			25,000
		Decrease: Arc Flash Coordination Study - Major Pump Stations Completed			(25,000)
		Increase: Arc Flash Coordination Study for Minor Pump Stations (approved, but insufficiently funded for in 13/14)			44,000
		Increase: CAD Single Line Drawings - Major and Minor Pump Stations - NFPA-70E requirement to keep these updated			6,000
		Increase: Red-Line CAD Control Drawings for Major Pump Stations - NFPA-70E requirement			40,000
59-5253-56-6408	Technical Support		2,500	2,500	-
		SCADA/PLC/Rockwell/Omni/Electrical Tech Support			2,500
59-5253-56-6511	Advertising		200	200	-
		Public Education Advertising			150
		Newspaper Ads			50
59-5253-56-6530	Utilities		194,150	192,150	-
		Water - Pump Stations and Biofilter			12,500
		APS			181,650

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	2015		Detail Amount
			FY 2014 Budget	Requested Budget	
		Decrease: Water (estimated from current budget expenditures)			(2,000)
59-5253-56-6540	Solid Waste / Recycling		400	400	-
		Waste Oil Disposal (required cleanup)			400
59-5253-56-6703	Dues/Subscriptions/License	AWPCA Dues	180	180	-
59-5253-56-6730	Maint & Improvement		-	-	-
59-5253-56-6750	Training/Staff Development				-
59-5253-56-6755	Septic Maintenance		29,260	29,260	-
		Cluster Agreements (Finance determines)			29,260
59-5253-56-6840	Motor Vehicles			35,000	-
		Increase: \$35,000 - Replacement Truck for 2005 Dodge Dakota - includes 10k upgrade - Approved Supplemental			35,000
59-5253-56-6847	Computer Software				-
59-5253-56-6848	Machinery & Equipment		56,300	22,500	-
					-
					-
		Uptown PS Generator Replacement			50,000
		Decrease: Uptown PS Generator Replacement - Completed			(50,000)
		Increase: \$22,500 for 6-inch Trailer Pump - Split w/ Plant - Approved Supplemental			22,500
		Note: \$35,000 for 15/16 - Mystic Hills Generator Replacement			-
		Note: 15/16 - Replace/Upgrade Radios (5 at \$12,000 each)			-
<b>Subtotal Wastewater Collections</b>			<b>1,179,851</b>	<b>1,271,394</b>	<b>1,271,394</b>
<b>WW Laboratory</b>					
59-5253-66-6005	Salary & Wages		50,408	84,020	84,020
59-5253-66-6006	Overtime		1,399	1,399	1,399
59-5253-66-6010	Temp Part-Time Wages			-	-
59-5253-66-6046	Employee Benefits	Allowances		1,170	1,170
59-5253-66-6125	Direct Payroll Costs	% of Wages	3,963	6,774	6,774
59-5253-66-6130	Retirement	% of Wages (re-allocated to each	5,854	10,272	10,272
59-5253-66-6134	STDLTD Insurance	% of Wages (re-allocated to each	346	302	302
59-5253-66-6135	HealthDentLife Insurance	% of Wages (re-allocated to each	12,762	11,310	11,310
59-5253-66-6136	Workers Compensation Insurance	% of Wages (re-allocated to each	2,167	2,304	2,304
59-5253-66-6141	Employee Exams		25	75	-
		Annual Respirator Fit Test			25
		Increase: Respirator Fit Test to \$75 per test			50
59-5253-66-6210	Printing/Office Supplies			-	-
59-5253-66-6212	Postage			-	-
59-5253-66-6213	Telephone		300	420	-
		Verizon Cell Phone			300
		Increase: Verizon Cell Phone to \$35/month			120
59-5253-66-6214	Uniform Expenses		775	575	-
		Winter Jacket			100
		Uniforms			500
		Steel Toed Boots			175

CITY OF SEDONA  
 2014-2015 BUDGET  
 DEPARTMENT LINE ITEM DETAIL

Account Number	Account Description	Detail Description	FY 2014 Budget	2015 Requested Budget	Detail Amount
		Decrease: Uniforms (estimated from current budget expenditures)			(200)
59-5253-66-6223	Wasterwater Supplies		22,000	20,000	-
		Lab Supplies			22,000
		Decrease: Lab Supplies (estimated from current budget expenditures)			(2,000)
59-5253-66-6243	Spec Supplies/Safety Equip/Emg		800	500	-
		Personal Protective Equipment			800
		Decrease: Personal Protective Equipment			(300)
59-5253-66-6249	Radio & Phone Equip-Non Capita		50	50	-
		Phone Equipment if Needed			50
59-5253-66-6256	Wwt Plant Maintenance/Repairs		3,550	4,800	-
		Lab Equipment: Maintenance, Certifications, and Calibrations - Fume Hood, Balance, Thermometers, Spectrometer, Autoclave, Microscope, Turbidimeter			3,550
		Increase: Hach Equipment Service for In-Line Turbidimeters and Transmittance Meter			2,800
		Decrease: Lab Equipment: Maintenance			(1,550)
59-5253-66-6405	Professional Services		17,900	17,900	-
		Contract Lab Testing for APP Requirements			16,400
		Lab Courier Costs			1,500
59-5253-66-6703	Dues/Subscriptions/License		45	45	-
		AWPCA Dues			45
59-5253-66-6730	Maint & Improvement		-	-	-
59-5253-66-6736	Permit Fees		2,200	2,425	-
		ADHS Certification Fee - Annual			2,200
		Increase: For Possible Stormwater E. Coli Testing			225
59-5253-66-6750	Training/Staff Development			-	-
59-5253-66-6828	Safety/Emergency Equipment				-
59-5253-66-6840	Motor Vehicles			8,000	-
		Increase: \$8,000 - Golf Cart Replacement			8,000
59-5253-66-6848	Machinery & Equipment		-	22,500	-
		Increase: \$22,500 for 6-inch Trailer Pump - Split w/ Plant - Approved Supplemental			22,500
59-5253-90-6255	Sewer System Maintenance				-
		<b>Subtotal Wastewater Laboratory</b>	<b>124,544</b>	<b>194,841</b>	<b>194,841</b>
		<b>TOTAL WASTEWATER FUND</b>	<b>12,218,861</b>	<b>13,543,721</b>	<b>13,543,721</b>





## City of Sedona Capital Improvement Program Fiscal Years – 2015-2020

### **Introduction**

The Capital Improvement Program (CIP) is a comprehensive multi-year plan of proposed capital projects. It represents the City's plan for physical development, and is intended to identify and balance capital needs within the fiscal capabilities and limitations of the City. The plan is reviewed each year to reflect changing priorities and provides an ongoing framework for identifying capital requirements, scheduling projects over a period of years, coordinating related projects, and identifying future fiscal impacts.

Generally the CIP includes improvements that are relatively expensive, have a multi-year useful life, and like capital outlay items, result in fixed assets. These include the construction of new buildings, additions to or renovations of existing buildings, construction of streets, sewer improvements, land purchases, and major software or equipment purchases. Due to the nature and total costs of the identified projects, the City often builds up revenue over a period of time in order to save for major projects, therefore, a major source of revenue is the City's "Capital Reserve". The reserve funds identified represent existing available funds that were accumulated over time when revenues exceeded expenditures, in order to be able to fund major capital expenditures. However, projects could be simultaneously funded from general operating funds, grants, intergovernmental funding, and/or bond funds or other debt financing.

The first year of the CIP Program is the basis for actual appropriations authorized by the City Council for capital projects when adopting the Annual Budget. The remaining five years are a guide for the future development of the City's new and replacement infrastructure needs. The projects reflected in years two and three of the Plan reflect projects the City believes it has the financial ability to fund within that time frame. The last three years of the Plan reflect projects



that are important to the community but their inclusion in the Plan does not necessarily mean that the City has or will have the requisite funding to complete them.

The overall CIP schedule is formulated to reflect City priorities and needs, by taking into consideration the City's goals and policies, various master and strategic plans, urgency of a project, the City's ability to administer a project, the involvement of outside agencies, and the potential for future project funding and ongoing operational requirements.

Much of the work involved in the development of the CIP consists of balancing the available sources of financing with the various capital needs. The CIP is a dynamic process, with anticipated projects being changed, added, and deleted from the plan as the six-year timeline moves forward.

The CIP document, as it is presented, is the final iteration adopted by City Council in June as part of the July 1, 2014 – June 30, 2015 budget.

## **Capital Projects**

The purpose of the Capital Improvement Program (CIP) is to systematically identify, plan, schedule, finance, track and monitor capital projects. Most capital outlay in excess of \$50,000 is included in the Capital Improvement Program, rather than the operating budget. Items under \$50,000, or items that involve operation and maintenance, will be included in the operating budget in the appropriate line item category.

The objectives used to develop the CIP are:

- To preserve and improve the basic infrastructure of the City through public facility construction and rehabilitation.
- To maximize the useful life of capital investments by scheduling renovations and modifications at the appropriate time in the life-cycle of the facility.
- To identify and examine current and future infrastructure needs and establish priorities among projects so that available resources are used to the community's best advantage.
- To improve the financial planning by comparing needs with resources, estimating future needs, and identifying fiscal implications.

Capital projects:

- Are defined as activities that lead to the acquisition, construction, or extension of the useful life of capital assets.



- Are considered to be one-time outlay, which are non-recurring in nature.
- Must have a total cost greater than \$50,000 and a useful life of more than five years.
- Capital projects must add to, enhance the value of, or extend the life of the City’s physical assets.
- Projects can include studies that may lead to activities fitting within this definition of a capital project.

The Fiscal Year 2015 – 2020 Capital Improvement Program provides an implementation schedule for each of the capital improvements that provides for the coordination and timing of project construction/acquisition amongst other competing needs, an estimate of each project’s costs, anticipated sources of revenue for financing the project, and an estimate of the impact of each project on City revenues and ongoing operating budgets.

Operating impact information has been forecasted from scheduled date of the capital improvement project. No capital project will be funded unless operating impacts have been assessed and the necessary funds can be reasonably anticipated to be available when needed.



The Fiscal Year 2015 capital plan attempts to meet the highest priority needs of the community. The Capital Plan will have to be continually re-evaluated in the future to insure that it is consistent with the priorities of the City Council, with sound financial practices, and the available resources of the City.

The major items of the six year 2015-2020 Capital Improvement Program are categorized by broad service area, then itemized by project title, year, and cost on the summary

sheet of the CIP document. The project detail sheets for each individual project follow the summary sheet. The first year of the CIP is included in the current fiscal year budget and all projects identified in FY15 are funded.

Included in the Capital Improvement Program are projects in the areas of:

Art in Public Places

Community Development  
Information Technology  
Parks and Recreation  
Police  
Public Works  
Drainage  
Wastewater

### **Capital Outlay in the Operating Budget**

In addition to the Capital Improvement Program, the City funds a vehicle replacement plan and computer/server refresh plan out of the General Fund operating budget. These plans provide replacements for capital equipment such as vehicles and technology related equipment as the



existing infrastructure meets its useful life.

Outside of the CIP the City also funds a street overlay plan that seeks to overlay the public streets within the City approximately every 20 years. The street overlay program is funded from a combination of dedicated Highway User Revenue Funds (HURF) and City General Funds. The HURF funds are restricted for use in public rights of way,

and are provided to the City based on a population formula that accounts for the City, County and State ratio, and City General Fund dollars. Only streets repaving projects funded fully by outside sources/grants will be reflected in the CIP.

### **Capital Improvement Program Development Process**

In developing the CIP, staff looked at a variety of comprehensive assessments of the City's capital assets and priorities in order to provide a more complete understanding of the City's future needs. These have included: the Sedona Community Plan; Prior Year Capital Budgets and

Requests; City Council Priorities; Development Impact Fee Study; Storm Drainage Master Plan; 10 Year Wastewater Study; West Sedona North/South Off-Highway Circulation Study; and the Parks and Recreation Master Plan. These studies and planning documents serve as the foundation for the staff recommendations set forth in the attached Capital Improvement Program. As the City moves forward, and in particular as the priorities and needs of the community change, we must continue to assess the ongoing infrastructure needs and project priorities.

## **CIP Committee**

The annual Capital Improvement Plan process begins at the staff level with the CIP Committee, which for the FY2015 through FY2020 planning process included: Karen Daines, Assistant City Manager; Tabatha Miller, Director of Finance; Ray Cota, Chief of Police; Charles Mosley, Director of Public Works; Andy Dickey, Assistant Director of Public Works; Audree Juhlin, Acting Director of Community Development; John Smith, IT Manager; and Rachel Murdoch, Parks and Recreation Manager.

To start the process, a CIP kickoff was held with the City staff committee members, at which time each department was asked to anticipate their capital needs over the next six years and to prepare capital project requests in accordance with the established CIP requirements. These project requests provided a basis for review, assessment of appropriateness for capital funding, and prioritization of projects for the six-year plan.

The Committee then presented the proposed CIP to the City Manager and Citizen Budget Committee for feedback and input, including available and appropriate funding sources. In addition, the CIP was presented to the Planning and Zoning Commission, and the general public for their review and comment. The Six-Year CIP was also made available for review on the City's website during the public input process. The public was invited to provide input directly to City staff and through the Citizen Engagement portion of the City's website.

The public meetings were as follows:

- February 18-19 – Citizens Budget Committee
- February 27, 2014 – 3:30 p.m.- Planning and Zoning Commission
- March 5, 2014 – 3:00 p.m. - General Public Meeting on the CIP
- April 10, 2014 – 3:30 p.m. – Planning and Zoning Commission
- April 29, 2014 – 9:00 a.m. – City Council Work Session



Information and public comment obtained through these meetings was submitted to the Sedona City Council before budget adoption.

### **Council Action**

Formal City Council adoption of the Capital Improvement Plan indicates the City's commitment to the plan, but does not in itself

authorize expenditures. The necessary funding mechanisms must be adopted each year to pay for the improvements – as mentioned previously year one has become the approved Capital Budget for which Council approval authorizes expenditures, with years two through three reflecting what the City believes it has funding to complete and with years three through six reflecting the City's conceptual plan for improvements but no relative certainty regarding funding availability.



### **Funding the Capital Improvement Plan**

#### **Multi Year Capital Improvement Funding and Funding Sources**

The City of Sedona has developed a multi-year plan for capital improvement funding that anticipates revenue/funding from a variety of sources. This plan is part of the ongoing effort by the City Council and Management to meet the needs of our community, by most efficiently

utilizing existing revenue sources and limiting increases in the tax burden within the City. This strategy includes managing the cost of capital projects, utilizing alternative funding sources (grants) when possible, and identifying possible funding shortfalls in order to reprioritize projects or recommend new sources of revenue (typically fees or taxes). In order to do so, and in

recognizing the need to balance the projects requested with the funds available, as well as the capacity for staff and the physical environment to manage a set of projects at any one time, projects may have a high priority but not begin in the first fiscal year of the plan.

The anticipated funding sources include both restricted and unrestricted sources of funds. Restricted sources are sources that must be used for specific projects. Unrestricted sources are those that can be used for a variety of projects as needed. Restricted sources include: Development Impact Fees, Community Facility District Funds, Grants and Wastewater Revenue. Unrestricted Sources include Local Sales Taxes and Reserves/Fund Balance (accumulated savings).

The anticipated funding sources serve as a plan for staff to use in order to plan and move forward with projects. If a project shows anticipated grant funding, staff will need to aggressively pursue grant funding in order for that project to move forward in a timely manner. If grant funding is not achieved, that project may not move forward, or other projects will have to be delayed in order to fund the entire project from City revenue. A brief description of each revenue/funding source follows.

**Community Facility District Funds (CFD):** Within the City's jurisdictional boundaries there are two separate legal entities set up to collect and spend payments in lieu of sales tax from two specific timeshare development agreements. The funds are restricted by state statute and each executed development agreement. Projects funded through the CFDs will be reflected in the overall infrastructure plan but are part of a separate legally adopted budget for these two sole and separate entities, not the City's budget.

**Development Impact Fees:** Fees assessed to offset costs incurred by the municipality in providing additional public services created by new development. This funding is regulated by local ordinance and state statute and is restricted.

**Grants:** Funds contributed by another governmental unit or organization to support a particular function or project.

**Wastewater Revenue:** User Fees and Capacity Fees that are collected and used to pay the current wastewater debt, operation, and capital improvements for the Wastewater Treatment System. Wastewater Revenue also includes 30% of the local sales tax collected annually, and existing fund balance (accumulated savings) created over time in order to fund future wastewater related projects. The sales tax subsidy was reduced from 35% in FY2014 to 30% in FY2015.



**Reserves or Fund Balance:** The amount of assets in excess of the liabilities or appropriations for expenditures also known as surplus funds. Sedona's Financial Policies require general fund balance reserves of at least 50% of General Fund expenditures at the end of the fiscal year. The City also has a fund balance policy to target a reserve level of one year of debt service, 10% of operating expense, and 20% of capital contingency in Wastewater Fund fund balance. Both are in excess of existing requirements. Other funds have fund balances that are available for use as needed and within the legal restrictions of the revenues that make up each fund.

**Local Sales Taxes:** The City assesses a 3% Transaction Privilege Tax (commonly referred to as a sales tax) on taxable transactions according to Arizona Revised Statutes and the Model City Tax Code.

30% of the City's sales taxes are currently transferred to the Wastewater Fund, a percentage that has been decreasing over the last several years. Based on the recently completed 2013 Wastewater Rate Study, that percentage is forecasted to decrease to 25% by FY2018, 20% by FY2019, and to zero by FY2027.

**Debt Financing:** Current revenues or resources will not always be available for capital improvement projects. When a critical project must be completed various forms of financing may be appropriate. In the cases where debt is used as a financing strategy, consideration will be given first to those capital assets with the longest useful life and/or to those capital assets whose nature makes them comparatively more favorable to finance. Using cash for projects with shorter

lives and financing for projects with longer lives facilitates “intergenerational equity,” wherein projects with long useful lives are paid over several generations using the project through debt service payments.

## Capital Improvement Plan Categories

Projects submitted for consideration to the Capital Improvement Plan Committee may be categorized according to the following criteria: This categorization can be helpful in determining project priorities for funding.

**CATEGORY 1:** Projects that cannot reasonably be postponed without causing harmful or otherwise undesirable consequences.

**1. Ensures public health, safety and welfare.** The project is needed to address an imperative public health, safety or welfare issue.

**2. Satisfies or meets a legal**



**requirement, liability, or mandate.** A project that is required by federal or state statute, court order, or regulation, or a project that moves the City into further compliance with such mandates or a project that addresses a previous legal judgment (e.g., Stormwater Pollution Prevention Plan, Arizona Department of Environmental Quality, Department of Justice (ADA)).

**3. Alleviates an emergency service disruption or prevents irreparable damage to a valuable public facility.** A project that eliminates or reduces obvious hazards or threats to public health and safety (e.g., park facilities repairs, roads, wastewater system, mold remediation, repairs to buildings that add a component that increases the life of the facility or its safe utilization).

**4. Eliminates or substantially reduces a previously identified capital need.** A project that eliminates or reduces existing capital deficit (i.e., fee adjustment or implementation study, a project that measurably increases tourist expenditure, a connector road that has been identified as an important connection to bring neighborhood traffic onto SR 89A at a traffic light).

**5. Identified as a top City Council Priority.** A project directly related to the current City Council priority list:



- Focus on sound financial management practices and implement processes that improve public information about the City's financial status.
- Make sustainability a community priority that balances and integrates economic and environmental factors as considerations for policies and practices.
- Review and incorporate current practices with new mediums that will specifically reach Sedona's population and continuously improve methods for public communication/outreach/education.

**CATEGORY 2:** Essential projects that meet clearly demonstrated needs or objectives.

**1. Provides a new or expanded level of service and has a time sensitivity element.** A project that improves service quality or provides for higher standards of service and needs to be completed within a certain time frame. Stimulates or supports economic growth, private capital investment or revenue generation.

**2. Stimulates or supports economic growth, private capital investment, and/or revenue generation.** A project that directly or indirectly supports or benefits economic development, job growth, and/or increased local municipal revenues (e. g., park facilities, recreation programs and other recreational amenities, transportation improvements, etc.). The project must provide a tangible, measurable result within five years.



**3. Reduces future maintenance and operating costs.** A project that lowers operating expenditures or that increases productivity. A project that rehabilitates infrastructure to improve its use or lower its annual maintenance cost (e.g., facility improvements, synthetic turf, solar projects). The project must be able to recover its cost within 5 years.

**4. Outside funding is available.** A project that can be financed with non-general government revenue sources (e.g., federal appropriations, state appropriations, sewer fees, impact fees, grants and loans.)

**CATEGORY 3:** Projects that benefit the community, but could be delayed without impairing services.

- 1. Promotes environmental sustainability in the community in ways not addressed under other priorities.** A project that leads to the reduction in use, or increases in reuse, or recycling of material resources.
- 2. Promotes intergovernmental cooperation and other partnership opportunities.** A project that encourages partnership and collaboration between various public entities (local municipalities and government entities, School District, Fire District, Library District, etc.), community groups (neighborhood associations, social and human service organizations, service clubs, recreation organizations, etc), private organizations (Chamber of Commerce, business interest groups, property owners, builders, etc) and individuals to implement.
- 3. Enhances or improves cultural, recreational, natural resources and aesthetic values.** A project that contributes to the implementation of the community's vision regarding quality of life.
- 4. Provides a new or expanded level of service and has no time sensitivity element.** A project that improves service quality or provides for higher standards of service but has no associated time constraints for implementation
- 5. Community benefit or need has not yet been determined.** A project for which community support is unknown. A project that may have controversial aspects.

**CAPITAL IMPROVEMENT PROGRAM (CIP)  
PROJECT LIST BY MAJOR PROGRAM**

	Page #	FY2015	FY2016	FY2017	2015-2017 SUBTOTAL	FY2018	FY2019	FY2020	TOTAL
<b>ART IN PUBLIC PLACES</b>									
Art in the Roundabouts	220	\$75,000	\$0	\$0	\$75,000	\$0	\$0	\$75,000	\$150,000
Rehabilitation of Schnebly Home Memorial Site Located within Uptown Muni Parking Lot	221	\$0	\$0	\$25,000	\$25,000	\$45,000	\$0	\$0	\$70,000
Subtotal		\$75,000	\$0	\$25,000	\$100,000	\$45,000	\$0	\$75,000	\$220,000
<b>COMMUNITY DEVELOPMENT</b>									
Brewer Road Property - Future Development*	222	\$150,000	\$580,000	\$0	\$730,000	\$0	\$0	\$0	\$730,000
Study possible land uses for the City-owned property at the WW Treatment Plant	223	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000
Subtotal		\$150,000	\$580,000	\$0	\$730,000	\$250,000	\$0	\$0	\$980,000
<b>INFORMATION TECHNOLOGY</b>									
<b>PARKS AND RECREATION</b>									
Barbara Antonsen Park (Carryover)*	224	\$900,000	\$0	\$0	\$900,000	\$0	\$0	\$0	\$900,000
Sugarloaf Trailhead Parking Lot Expansion	225	\$0	\$43,000	\$75,750	\$118,750	\$0	\$0	\$0	\$118,750
Park Land Acquisition	226	\$1,650,000	\$0	\$0	\$1,650,000	\$0	\$0	\$0	\$1,650,000
Chapel Area Neighborhood Park	227	\$0	\$0	\$0	\$0	\$0	\$90,000	\$909,000	\$999,000
Jordan Historical Park Museum & Office Space	228	\$0	\$0	\$0	\$0	\$75,000	\$454,500	\$0	\$529,500
Park/Trail Easement Acquisition	229	\$50,000	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
Shade Structures and Playgrounds	230	\$0	\$0	\$0	\$0	\$0	\$35,000	\$487,219	\$522,219
Concession Stand	231	\$0	\$0	\$0	\$0	\$0	\$65,000	\$188,870	\$253,870
Office Remodel for Public Restrooms and Storage	232	\$0	\$0	\$0	\$0	\$60,000	\$180,000	\$0	\$240,000
Bike Skills Park*	233	\$30,000	\$111,000	\$0	\$141,000	\$0	\$0	\$0	\$141,000
Subtotal		\$2,630,000	\$154,000	\$75,750	\$2,859,750	\$135,000	\$824,500	\$1,585,089	\$5,404,339

**CAPITAL IMPROVEMENT PROGRAM (CIP)  
PROJECT LIST BY MAJOR PROGRAM**

	Page #	FY2015	FY2016	FY2017	2015-2017 SUBTOTAL	FY2018	FY2019	FY2020	TOTAL
<b>POLICE</b>									
Uptown Parking Meters on Main Street	234	\$0	\$250,000	\$0	\$250,000	\$0	\$0	\$0	\$250,000
Shooting Range Improvements**	235	\$388,750	\$0	\$0	\$388,750	\$0	\$0	\$0	\$388,750
Police Facility Renovations**	236	\$151,000	\$151,000	\$151,000	\$453,000	\$0	\$0	\$0	\$453,000
Radio Communications Enhancement	237	\$430,000	\$0	\$0	\$430,000	\$0	\$0	\$0	\$430,000
Subtotal		\$969,750	\$401,000	\$151,000	\$1,521,750	\$0	\$0	\$0	\$1,521,750
<b>PUBLIC WORKS</b>									
Andante Sidewalk SR 89A to Sandborn**	238	\$0	\$0	\$0	\$0	\$175,000	\$1,181,000	\$0	\$1,356,000
Uptown 89A Repaving	239	\$899,900	\$0	\$0	\$899,900	\$0	\$0	\$0	\$899,900
Uptown Pedestrian Access Improvements	240	\$125,000	\$838,500	\$0	\$963,500	\$0	\$0	\$0	\$963,500
Sanborn Road Sidewalk	241	\$0	\$0	\$0	\$0	\$225,000	\$225,000	\$3,280,000	\$3,730,000
Sanborn Rodeo Sidewalk	242	\$0	\$0	\$0	\$0	\$262,000	\$0	\$0	\$262,000
Chapel Road Sidewalk	243	\$0	\$0	\$0	\$0	\$130,000	\$1,035,000	\$0	\$1,165,000
Coffee Pot Sidewalk	244	\$0	\$0	\$0	\$0	\$115,000	\$606,000	\$0	\$721,000
Navoti-Calle de Sol Intersection	245	\$383,000	\$0	\$0	\$383,000	\$0	\$0	\$0	\$383,000
Back O' Beyond Road Low Water Crossing Improvements	246	\$0	\$0	\$0	\$0	\$50,000	\$150,000	\$1,515,000	\$1,715,000
SR 89A Landscape Improvement	247	\$0	\$176,750	\$0	\$176,750	\$0	\$0	\$0	\$176,750
West Sedona School Pedestrian/Bike Path	248	\$112,536	\$0	\$0	\$112,536	\$0	\$0	\$0	\$112,536
Uptown SR 89A Sidewalk additions 2014	249	\$130,566	\$0	\$0	\$130,566	\$0	\$0	\$0	\$130,566

**CAPITAL IMPROVEMENT PROGRAM (CIP)  
PROJECT LIST BY MAJOR PROGRAM**

	Page #	FY2015	FY2016	FY2017	2015-2017 SUBTOTAL	FY2018	FY2019	FY2020	TOTAL
Jordan Road Sidewalk Extension	250	\$88,026	\$25,250	\$0	\$113,276	\$0	\$0	\$0	\$113,276
MS4 Storm Water Sampling	251	\$187,500	\$0	\$0	\$187,500	\$0	\$0	\$0	\$187,500
Dry Creek Road Overlay	252	\$0	\$91,000	\$0	\$91,000	\$433,189	\$0	\$0	\$524,189
Sanborn Dr/Thunder Mountain Rd Overlay	253	\$0	\$0	\$120,808	\$120,808	\$0	\$587,558	\$0	\$708,366
Traffic Signal Cabinet Replacement	254	\$100,692	\$0	\$0	\$100,692	\$0	\$0	\$0	\$100,692
Ranger Brewer 89A Intersection	255	\$0	\$0	\$0	\$0	\$500,000	\$1,262,500	\$1,262,500	\$3,025,000
Subtotal		\$2,027,220	\$1,131,500	\$120,808	\$3,279,528	\$1,890,189	\$5,047,058	\$6,057,500	\$16,274,276
<b>DRAINAGE</b>									
AAA Industrial Park Drainage**	256	\$1,064,800	\$0	\$0	\$1,064,800	\$0	\$0	\$0	\$1,064,800
View Drive Drainage Improvements**	257	\$0	\$0	\$0	\$0	\$385,000	\$0	\$1,501,113	\$1,886,113
Saddle Rock Area Drainage Improvements**	258	\$0	\$0	\$0	\$0	\$210,000	\$0	\$1,558,955	\$1,768,955
Brewer Road/Tlaquepaque Drainage Improvements**	259	\$520,091	\$1,098,200	\$1,363,000	\$2,981,291	\$0	\$0	\$0	\$2,981,291
Storm Drainage Easement Acquisition	260	\$50,000	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
Storm Drainage Master Plan Update	261	\$0	\$0	\$0	\$0	\$350,000	\$0	\$0	\$350,000
Dry Creek Drainage Basin- SR89A Crossing**	262	\$0	\$0	\$110,000	\$110,000	\$454,500	\$0	\$0	\$564,500
Coffee Pot Drainage Basin - Casa Bonita Channel**	263	\$417,000	\$454,500	\$0	\$871,500	\$0	\$0	\$0	\$871,500
Coffee Pot Drainage Basin - Coffee Pot Road Crossing**	264	\$0	\$0	\$252,400	\$252,400	\$0	\$0	\$0	\$252,400
Coffee Pot Drainage Basin - Jackrabbit Lane Crossing**	265	\$0	\$0	\$159,000	\$159,000	\$0	\$0	\$0	\$159,000
Coffee Pot Drainage Basin - Grasshopper Area**	266	\$0	\$0	\$30,000	\$30,000	\$353,500	\$0	\$0	\$383,500
Coffee Pot Drainage Basin - Little Elf Area**	267	\$0	\$0	\$0	\$0	\$50,000	\$1,010,000	\$0	\$1,060,000
Subtotal		\$2,051,891	\$1,552,700	\$1,914,400	\$5,518,991	\$1,803,000	\$1,010,000	\$3,060,068	\$11,392,059
Total Projects Non-Wastewater		\$7,903,861	\$3,819,200	\$2,286,958	\$14,010,019	\$4,123,189	\$6,881,558	\$10,777,657	\$35,792,424

**CAPITAL IMPROVEMENT PROGRAM (CIP)  
PROJECT LIST BY MAJOR PROGRAM**

	Page #	FY2015	FY2016	FY2017	2015-2017 SUBTOTAL	FY2018	FY2019	FY2020	TOTAL
<b>WASTEWATER</b>									
WWTP Effluent Management	268	\$2,202,389	\$2,611,200	\$2,587,500	\$7,401,089	\$0	\$0	\$0	\$7,401,089
WWTP Capacity Enhancements - Upgrades	269	\$2,084,034	\$1,485,000	\$2,850,000	\$6,419,034	\$0	\$0	\$0	\$6,419,034
WW Master Plan	270	\$0	\$200,000	\$0	\$200,000	\$0	\$0	\$100,000	\$300,000
WWTP Bar Screen and Filter System Upgrades	271	\$0	\$0	\$100,000	\$100,000	\$1,500,000	\$0	\$0	\$1,600,000
Mystic Hills Lift Station Access Improvement	272	\$0	\$0	\$0	\$0	\$120,000	\$0	\$0	\$120,000
Subtotal		\$4,286,423	\$4,296,200	\$5,537,500	\$14,120,123	\$1,620,000	\$0	\$100,000	\$15,840,123
<b>TOTAL ALL PROJECTS</b>		<b>\$12,190,284</b>	<b>\$8,115,400</b>	<b>\$7,824,458</b>	<b>\$28,130,142</b>	<b>\$5,493,189</b>	<b>\$6,881,558</b>	<b>\$10,877,657</b>	<b>\$51,382,547</b>

\* Indicates full funding by outside sources of funding (grants, donations, etc.)

\*\* Indicates cost share between City sources and outside sources

Indicates funded projects (first three years of six year program)

**Project Title:** Art in the Roundabouts

**Location:** SR 89A Corridor

**Project #:**

**Category:** 3

**Project Description**

To continue adding public art for continued beautification of the SR 89A corridor. The Schnebly Roundabout public art piece will be selected in FY14, and it is likely that a downpayment will be made to the successful artist. The remainder of the cost for the art peice will be expended upon final delivery and install of the peice, sometime in FY15. This is the only project currently planned. Future projects will be funded as Art in Public Places funds are accumulated.

**Project Justification**

Will enhance the City's image as being a City animated by the arts where public art may be enjoyed by residents and visitors. The roundabouts along 179 and 89a are highly visible locations in the City.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Public Art	Percent for Arts	New	\$0	\$65,000	\$0	\$0	\$0	\$0	\$65,000	\$130,000
Construction	Percent for Arts	New	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$20,000
Total Budget			\$0	\$75,000	\$0	\$0	\$0	\$0	\$75,000	\$150,000

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

Rehabilitation of Memorial to Former Schnebly Home Site

**Project Title:** Located within the Municipal Parking Lot

**Location:** Uptown Parking Lot

**Project #:**

**Category:** 3

**Project Description**

Redesign and refurbish the remnants of the former Schnebly home foundation. The site of the memorial is located within the Uptown Municipal Parking Lot. Because the project improvements are undefined the costs are a place holder. Previously school age children made decorated tiles to embed in the area memorialized as a tribute to this historic landmark. Those tiles are now largely broken or missing, and it is time to rejuvenate that area with a new arts related project.

**Project Justification**

The previous improvements have deteriorated. The project is a public arts project and adequate funding and a process to develop the design needs to be available prior to starting design work on this project.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design	Percent for Arts	New	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$25,000
Construction	Percent for Arts	New	\$0	\$0	\$0	\$0	\$45,000	\$0	\$0	\$45,000
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$25,000	\$45,000	\$0	\$0	\$70,000

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0



**Project Title:** Master Plan and Development for Brewer Road Property

**Location:** Brewer Road

**Project #:**

**Category:** 3

**Project Description**

Create a Master Plan to guide future development and operations at the new City-owned property, and create a Community Focus Area (CFA) Plan for the broader Brewer Road area planning area as identified through the Sedona Community Plan. The development of a master plan and a CFA for the site would include a significant public participation component. Funding for both efforts includes consultant services to help develop and illustrate various potential concepts. Once the master plan for the City's property is in place, funds will be required for implementation and development. The dollar figure for that effort is not known at this time, nor is it known whether a public/private or other partnership to fund the project will be possible. A placeholder has been added for future design and construction.

**Project Justification**

Now that the City has purchased the "Old Ranger Station" on Brewery Road, a Master Plan will need to be created to understand what the future community vision for this property will be. Upon completion of a Master Plan, funds will be needed for implementation. Additionally, in the Sedona Community Plan, Community Focus Areas (CFA's) locations have been identified where the City intends to play a proactive planning role to implement the community's vision. With participation from property and business owners, neighbors, stakeholders, and citizens, the City will develop plans for each CFA that can help bring properties into closer alignment with the Sedona Community Plan. The CFA Plans are called "Specific Plans" in Arizona state law, and are intended to provide a way to implement the general plan (i.e. Sedona Community Plan) by providing more detail for specific areas in a community. Many Arizona communities use this planning approach. "Specific Plans" are adopted in public hearings with the Planning and Zoning Commission and City Council. Once these plans are adopted, rezonings may be considered that are consistent with these "Specific Plans". The area surrounding the City's parcel has been identified as a CFA and it make sense to conduct the CFA planning process in conjunction with the site specific master planning process.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design	CFD Funds	New	\$0	\$130,000	\$0	\$0	\$0	\$0	\$0	\$130,000
Construction	CFD Funds	New	\$0	\$0	\$580,000	\$0	\$0	\$0	\$0	\$580,000
Construction/ Environmental	CFD Funds	New	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Arts	CFD Funds	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$150,000	\$580,000	\$0	\$0	\$0	\$0	\$730,000

Total Operating						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Feasibility Study for a Possible Land Uses at the Wastewater Treatment Plant

**Location:** WWTP

**Project #:**

**Category:** 3

**Project Description**

This project would fund a study to explore the various land use options for the approximately 200 additional acres at the City of Sedona Wastewater Treatment Plant that should come available once the City's effluent disposal optimization plan is implemented. A public input process would be included as part of the analysis.

**Project Justification**

Various land use alternatives for available City-owned land at the Wastewater Treatment Plant were discussed several years ago by the Wastewater Effluent Disposal & Land Use Task Force (WEDLU). However, WEDLU felt that the future land use options at the wastewater treatment plant could not be decided until the City had a better understanding of the amount of land needed for effluent disposal management purposes. City Council may wish to follow the recommendations of WEDLU and form a Task Force to review all proposed land use options now that the Effluent Optimization Study findings have been made and the City generally believes it will have approximately 200 developable acres after the effluent disposal strategies are implemented. That would likely be augmented by outside consulting services to conduct economic analyses and other feasibility analyses and to make recommendations regarding the various land-use options. Exact location of that acreage and timing of its availability are yet to be determined. The City of Sedona already owns the land, so the land purchase expense would not be necessary. The re-use of effluent to water the fields could also be included in this project. This project could provide positive economic benefits to the City of Sedona.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Study		New	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000
Total Budget			\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Posse Grounds Pavilion in Barbara Antonsen Park

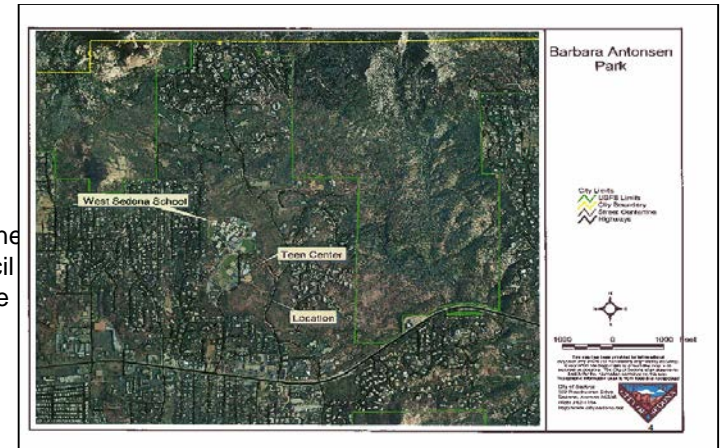
**Project #:**

**Location:** Posse Ground Road

**Category:**

**Project Description**

This request is for the construction of an amphitheater at Barbara's Park. The original project was planned to be completed in FY13, however during construction the dome structure collapsed and the City Council made the decision not to re-construct the existing design. This project reflects a budget allocation of the remaining funding in the event another amphitheater project on this site does move forward in FY14.



**Project Justification**

The community has expressed strong support for an amphitheater facility at this location and while the City Council has rejected the reconstruction of the existing design, it has also expressed its desire to move forward with the construction of a new design.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design	Capital Reserves	Carryover	\$51,000	\$115,000	\$0	\$0	\$0	\$0	\$0	\$166,000
Construction	Capital Reserves	Carryover	\$438,711	\$777,300	\$0	\$0	\$0	\$0	\$0	\$1,216,011
Utility Connections	Capital Reserves	Carryover	\$154,401	\$0	\$0	\$0	\$0	\$0	\$0	\$154,401
Study	Capital Reserves	Carryover	\$42,675	\$0	\$0	\$0	\$0	\$0	\$0	\$42,675
Arts	Capital Reserves	Carryover	\$0	\$7,700	\$0	\$0	\$0	\$0	\$0	\$7,700
Total Budget			\$686,787	\$900,000	\$0	\$0	\$0	\$0	\$0	\$1,586,787

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$6,700	\$6,700	\$6,700	\$6,700	\$6,700
Contractual Services	\$0	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900
Totals	\$0	\$13,600	\$13,600	\$13,600	\$13,600	\$13,600

**Project Title:** Sugarloaf Trailhead Parking Lot Expansion

**Project #:**

**Location:** Sugarloaf Trailhead

**Priority:** 2

**Project Description**

This project would expand and upgrade the existing dirt parking lot.

**Project Justification**

There are approximately 6 parking spaces at the Sugarloaf Trailhead that are heavily utilized. Due to the location in the Forest area an environmental impact assessment will need to be done and approved. For this reason design is in one year and construction in another. Demand exists for additional parking.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Construction	Devt Impact Fees	New	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$75,000
Study	Devt Impact Fees	New	\$0	\$0	\$8,000	\$0	\$0	\$0	\$0	\$8,000
Design	Devt Impact Fees	New	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0	\$35,000
Arts	Devt Impact Fees	New	\$0	\$0	\$0	\$750	\$0	\$0	\$0	\$750
Total Budget			\$0	\$0	\$43,000	\$75,750	\$0	\$0	\$0	\$118,750

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Parks Land Acquisition

**Project #:**

**Location:** TBD

**Category:** 3

**Project Description**

Funding is available through development impact fees for park land acquisition. This funding could be used to purchase various properties for future use as a public park, including possible creekside land, the ADOT remnant property at the Y-intersection, a neighborhood park in the Chapel area, etc. Council will be considering various options, this establishes the appropriation authority should Council decide to purchase something.

**Project Justification**

According to the 2012 Parks and Recreation Master Plan, there is public interest and support among city residents for additional park sites, including neighborhood and community parks. The distributing of city parks equitably and targeting underserved populations was given as a guideline for choosing capital projects in the future. The City has also collected development impact fees which must be spent on the acquisition of park land. This allocation provides a funding appropriation in the event any of this property acquisition materializes in FY15 or beyond.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Land	Devt Impact Fees	Carryover	\$0	\$1,650,000	\$0	\$0	\$0	\$0	\$0	\$1,650,000
Total Budget			\$0	\$1,650,000	\$0	\$0	\$0	\$0	\$0	\$1,650,000

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Chapel Area Neighborhood Park

**Project #:**

**Location:** Chapel Area

**Category:** 3

**Project Description**

Funding is available through development impact fees for park land acquisition. \*\*The budget for land acquisition has been included in the parks land acquisition CIP project and this project assumed land is acquired for a Chapel area park. The estimated cost of land is \$750,000 Per the Master Plan 3-7 year recommendation, the distribution of neighborhood parks is inequitable since all of the City's public parks are currently located in West Sedona. The study found that another neighborhood park, closer to the Chapel area of the City tis needed. This project establishes the appropriation authority to fund for future construction of a neighborhood park assuming land is acquired through the parks devlopment impact fee funding for land acquisition.

**Project Justification**

According to the 2012 Parks and Recreation Master Plan, there is public interest and support among city residents for additional park sites, including neighborhood and community parks. The distributing of city parks equitably and targeting underserved populations was given as a guideline for choosing capital projects in the future. The City has also collected development impact fees which must be spent on the acquisition of park land. This allocation provides a funding appropriation in the event any of this property acquisition materializes in FY15 or beyond.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design		New	\$0	\$0	\$0	\$0	\$90,000	\$0	\$0	\$90,000
Land**		New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction		New	\$0	\$0	\$0	\$0	\$0	\$900,000	\$0	\$900,000
Arts		New	\$0	\$0	\$0	\$0	\$0	\$9,000	\$0	\$9,000
Total Budget			\$0	\$0	\$0	\$0	\$90,000	\$909,000	\$0	\$999,000

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$55,000
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$5,000
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$60,000

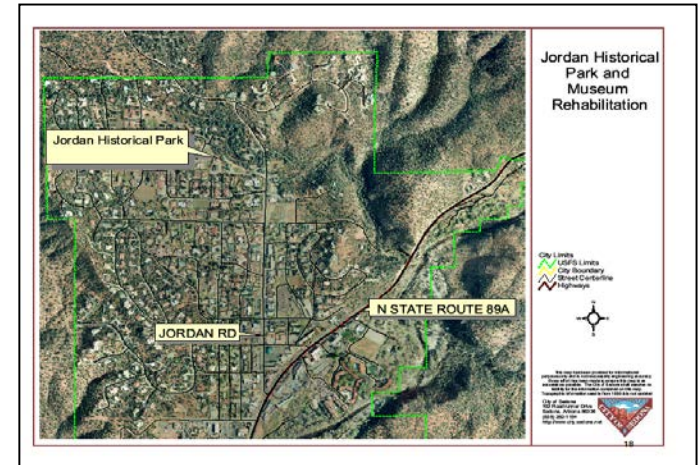
**Project Title:** Jordan Park Historical Museum & Office Space **Location:** Jordan Historical Park

**Project #:** **Category: 3**

**Project Description**

The Sedona Historical Society has mentioned their interest in fundraising to build a new building at Jordan Historical Park for office space and to showcase and store historical artifacts in appropriate temperature and light controlled facilities. The total project cost is anticipated to be approximately \$2 million. This project funds a contribution from the City. The remaining funds would be outside sources raised by the Historical Society.

The need for offices is based on the desire to move all administrative/sales functions from the Jordan buildings. They also need additional space to conserve an expanding collection and to have room to host traveling exhibits, ala those that Smithsonian makes available. To host those exhibits requires space with appropriate security as well as temperature and humidity control.



Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Construction		New	\$0	\$0	\$0	\$0	\$0	\$450,000	\$0	\$450,000
Design		New	\$0	\$0		\$0	\$75,000	\$0	\$0	\$75,000
Arts		New	\$0	\$0	\$0	\$0	\$0	\$4,500	\$0	\$4,500
Total Budget			\$0	\$0	\$0	\$0	\$75,000	\$454,500	\$0	\$529,500

Total Operating Impacts								
Personnel Costs			\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies			\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services			\$0	\$0	\$0	\$0	\$0	\$0
Totals			\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Park/Trail Easement Acquisition

**Location:** Citywide

**Project #:**

**Category:** 3

**Project Description**

Funds for Parks & Recreation to acquire land for trail easements and/or park land as requested by City Council as an ongoing budgeted request. This would be a rolling fund where the amount would accumulate each year. Staff and volunteers are currently working to determine a priority ranking for trail heads within City limits that need to be purchased by the City.

**Project Justification**

A list of trailheads that need to be purchased and operated by the City are currently under investigation. Should these trailheads not be taken over by the City they may be lost to users because of home owner interference. According to the survey results of the 2012 Parks and Recreation Master Plan, 76% of respondents were supportive of upgrading/expanding existing Forest Service trailheads. Only one other project was higher in percentage.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Land	Devt Impact Fees	New	\$4,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$54,000
Total Budget			\$4,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$54,000

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0



**Project Title:** Shade Structures and Playgrounds  
**Project #:**

**Location:** Posse Grounds Park Playground Area & Multiuse Field  
**Category:** 3

**Project Description**

Remove all existing outdated playground equipment and replace with new inclusive and adaptive equipment. Completion of this project will result in 4 new shade structures and 2 new playgrounds. Install a rubberized safety playground surface and install shade structures over both of the new playground areas and over the bleachers on the multiuse field.

**Project Justification**

According to our 2012 Parks and Recreation Master Plan: Capital Maintenance Priorities-Upgrade existing playgrounds at Posse Grounds Community Park and Level of Services Recommendations- Shade structures should be installed on all playgrounds within 1-3 years.

The new playground design will be "Inclusive" by nature so as to invite children of all abilities to play and imagine together, thereby making them equal through play. The rubberized playground surface will be ADA accessible so as not to eliminate anyone (adult or child) from being able to use the park. By installing this weather/sun protection structure, it will increase the life of the playground equipment by providing protection from inclement weather and sun, as well as providing the same protection to the users of the playground equipment. Sunset Park has a shade structure installed over both of its playgrounds. These are the last two playgrounds that need to be covered in order to accomplish one of the goals in the Master Plan. There is the possibility of spreading out the expense of this project over multiple fiscal years if that is the desire of the Council. Shade structures can be added at a later date, or only one playground can be improved at a time.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design		New	\$0	\$0	\$0	\$0	\$0	\$35,000	\$0	\$35,000
Construction		New	\$0	\$0	\$0	\$0	\$0	\$0	\$438,937	\$438,937
Contingency		New	\$0	\$0	\$0	\$0	\$0	\$0	\$43,893	\$43,893
Arts		New	\$0	\$0	\$0	\$0	\$0	\$0	\$4,389	\$4,389
Total Budget			\$0	\$0	\$0	\$0	\$0	\$35,000	\$487,219	\$522,219

Total Operating Impacts							
Personnel Costs			\$0	\$0	\$0	\$0	\$0
Materials & Supplies			\$0	\$0	\$0	\$0	\$0
Contractual Services			\$0	\$0	\$0	\$0	\$0
Totals			\$0	\$0	\$0	\$0	\$0

**Project Title:** Concession Stand

**Location:** Posse Grounds Park

**Project #:**

**Category:** 3

**Project Description**

The concession stand and restrooms building (combined) is located in between the softball fields at Posse Grounds Park. An approved budget would allow for concept and development of plans and specification for an entirely new building with restrooms, storage, concession capabilities and improved access.

**Project Justification**

This building has been in need of repair and remodel for many years, however the demand for the building was not large enough to justify the budget. With the increase of special events at this facility as well as the development of the new bike skills park, the demand on this building has begun to increase and will continue to do so. This is the main public restroom facility for the skate park, basketball court, ball fields, special events and rentals and future bike park. This building also provides storage for little league.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design		New	\$0	\$0	\$0	\$0	\$0	\$65,000	\$0	\$65,000
Construction		New	\$0	\$0	\$0	\$0	\$0	\$0	\$187,000	\$187,000
Arts		New	\$0	\$0	\$0	\$0	\$0	\$0	\$1,870	\$1,870
Total Budget			\$0	\$0	\$0	\$0	\$0	\$65,000	\$188,870	\$253,870

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Office Remodel: Public Restrooms and Storage  
**Project #:**

**Location:** Posse Grounds Park  
**Category:**

**Project Description**

Remodel the vacated old maintenance office building located just beyond the ball fields and near the tennis courts, to be turned into storage space for the Parks and Recreation Department and public restrooms for tennis court and park users. This building is already plumbed for restrooms and has electrical. We can also consider creating a shaded sitting area that could become a potential rental space like the picnic ramadas.

**Project Justification**

The nearest restrooms to the tennis court are 270 yards away. This does not work when youth tennis lessons or tennis camps are in session. Children can not walk by themselves that far away. We currently have 12 hours of lessons at Posse Grounds per week, with 6 adults and 32 kids and have for the past 3 years now. The building is not being used for anything else, and with some remodeling it could provide restrooms for the public, great storage of event equipment for Parks and Recreation and seating and shade with an amazing view for park users.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design		New	\$0	\$0	\$0	\$0	\$60,000	\$0	\$0	\$60,000
Construction		New	\$0	\$0	\$0	\$0	\$0	\$180,000	\$0	\$180,000
			\$0	\$0	\$0	\$0	\$60,000	\$180,000	\$0	\$240,000

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$2,600
Totals	\$0	\$0	\$0	\$0	\$0	\$2,600

**Project Title:** Bike Skills Park

**Location:** Posse Grounds Park

**Project #:**

**Category:** 3

**Project Description**

This project assumes a cost share between the City and fundraising from the users, with the users fundraising up to \$30,000 for design of the park and the City subsequently constructing the park. A Bike Park Task Force has been formed to solicit sponsorships and hire and pay for the design directly. Additional public outreach will occur once a design is closer to completion. The Sedona Bike Skills Park will provide dirt trails amongst natural landscape for non-riders to be introduced to the healthy sport of mountain biking and a place for current riders of all ages and abilities to safely practice their mountain biking skills. The park will be located within Posse Grounds Park, adjacent to the Jack Malmgren Skate Park and Barbara Antonsen Park. The park could be built in phases. Planning and design in 2014, skills area and pump track in the first year (FY15), and flow trails and jump line constructed in the second year (FY16).

**Project Justification**

If and when the Bike Park Task Force raises the funds for design and goes through the process of getting that design approved by the community, Planning and Zoning Commission, City Staff and Council, it will show that there is a need for this park and the community is willing to stand behind it. The Sedona Strategic plan states that the community should be served with a variety of recreational opportunities and the parks should be expanded based on identified community needs. Mountain biking is a popular sport for many residents, and Sedona has become a mountain biking destination for visitors from all over the world. Mountain biking provides personal health benefits to participants as well as economic benefits to our city. Our trails are in high demand and keeping them safe and well maintained is essential for a positive user experience. The bike park would provide a place for residents and tourists to practice before entering the USFS trail system. Park design, construction and periodic re-construction would offer a creative outlet for people that would like to become involved in trail building activities. The advanced nature of some of the park terrain would offer a place for the riders desiring jumps, and thus help reduce multi-user conflicts of the USFS trail system. The open space nature of the park would preserve the scenic beauty of the area and comply with the Sedona Community Plan. Finally, the bike park would add to our sense of community by providing a City recreational facility commensurate with the scenic recreation area in which we live.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design	Outside Sources	Carryover	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Construction	General Fund	New	\$0	\$0	\$110,000	\$0	\$0	\$0	\$0	\$110,000
Arts	General Fund	New	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$1,000
Total Budget			\$0	\$30,000	\$111,000	\$0	\$0	\$0	\$0	\$141,000

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Totals	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000

**Project Title:** Uptown Parking Meters on Main Street

**Location:** Uptown

**Project #:**

**Category:** 2

**Project Description**

The City has pursued a phased implementation of several recommendations from the 2012 Update to the Uptown Parking Management Plan, as completed by Nelson/Nygaard Consulting. The projects have included lot improvements made to create additional public parking on lots that have been 100% private lots (signage, striping, overlay/repaving, and other improvements), pedestrian access improvements, and this project supports the future installation and operation of a paid parking system for the on-street parking stalls along Highway 89A in the Uptown area. In conjunction with the other improvements, this will improve on street parking turnover and availability and facilitate the use of off-highway free public parking instead of creating additional traffic congestion and visitor frustration to obtain an on-street space.

**Project Justification**

In 2005 a Sedona Parking Management Study was completed for the Uptown area. In 2012 the City Council approved expenditures to conduct an update to that Plan. The study update was prepared by a consultant, Nelson/Nygaard. The study provided recommendations that the City should establish public parking agreements with private property owners for the establishment of a pool of public parking locations throughout the Uptown area, improving wayfinding signage, adding visitor-friendly signage (minimize tow away signs), improving lighting and pedestrian access to more remote lots, and ultimately implementing time restricted and/or paid parking programs. They noted that paid parking would address the high occupancy levels better than any other method of on-street parking management, but that it should be done in conjunction with the other parking management strategies. They also noted that the current parking supply needed to be managed before new parking in Uptown is created and that regulated on-street parking will improve parking management and traffic flow in the Uptown area. Paid parking could also generate revenue for future parking/traffic enhancements or other reinvestment in the Uptown area.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Arts	General Fund	Carryover	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	General Fund	Carryover	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000
Equipment	General Fund	New	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$250,000
Study	General Fund	New	\$26,000	\$0	\$0	\$0	\$0	\$0	\$0	\$26,000
Total Budget			\$96,000	\$0	\$250,000	\$0	\$0	\$0	\$0	\$346,000

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Shooting Range Improvements  
**Project #:**

**Location:** N/A  
**Category:** 1

**Project Description**

A study has been completed on the renovation and enhancement of the police shooting range. The estimated project budget outlined in the study has been value engineered to encompass only those elements that are currently critical to maintain the usefulness of the facility and provide safety for police shooting range activities. This project provides funding for the most critical improvements.

**Project Justification**

The police shooting range is an outdoor facility that is constantly exposed to weather and other outdoor elements which cause deterioration. The project rennovates those areas that are in most critical need of repair and also provides minor enhancement to the existing facility. Future desirable enhancements such as restrooms, training rooms and secured storage areas would create opportunities to provide training space for other city department and develop revenue generating activities through fee based use by other public and private entities. These future enhancements are not included as part of this project.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Study	General Fund	New	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
Arts	General Fund	Carryover	\$0	\$3,750	\$0	\$0	\$0	\$0	\$0	\$3,750
Construction	General Fund	Carryover	\$0	\$230,000	\$0	\$0	\$0	\$0	\$0	\$230,000
Construction	Devt Impact Fees	Carryover	\$0	\$95,000	\$0	\$0	\$0	\$0	\$0	\$95,000
Construction	RICO Grant	Carryover	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Equipment	Arizona POST Grant	Carryover	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Total Budget			\$20,000	\$388,750	\$0	\$0	\$0	\$0	\$0	\$408,750

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Police Facility Renovations  
**Project #:**

**Location:** 100 Roadrunner Drive  
**Category:** 3

**Project Description**

Space and needs assessment study and estimated construction costs to enhance the building's operational functionality within its existing footprint and/or through cost effective additions to the facility.

**Project Justification**

The Police Department facility is operated 24 hours a day seven days a week and has been in use since 1998. Its current configuration does not allow for effective work flow processes, security of confidential/sensitive work areas, locker room privacy, shared public/other city department use, or accomodation of various support functions. The interior of building is also in need of painting, ceiling tile replacement, and minor repairs.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Study	RICO	New	\$8,000	\$0	\$0	\$0	\$0	\$0	\$0	\$8,000
Construction		New	\$0	\$150,000	\$150,000	\$150,000	\$0	\$0	\$0	\$450,000
Percent for Arts		New	\$0	\$1,500	\$1,500	\$1,500	\$0	\$0	\$0	\$4,500
Total Budget			\$8,000	\$151,500	\$151,500	\$151,500	\$0	\$0	\$0	\$462,500

Total Operating Impacts							
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Radio Systems Enhancement

**Location:** 100 Roadrunner Drive

**Project #:**

**Category:** 1

**Project Description**

Enhance radio system to improve radio transmitting and receiving of police radio communications. Add additional radio frequency to provide radio communications for other city government functions such as Parks/Recreations and emergency management.

**Project Justification**

The current police radio communications system only has one transmit/receive site which is located at the Sedona Airport. Additional sites are needed to provide coverage in areas that can not be reached through the existing system. Existing radio equipment in the dispatch center needs replacement. The system also needs to be enhanced to provide radio communications to other city departments for operational and emergency management activities.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Coverage Study	General Fund	Carryover	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Equipment	General Fund	Carryover	\$80,000	\$380,000	\$0	\$0	\$0	\$0	\$0	\$460,000
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$430,000	\$0	\$0	\$0	\$0	\$0	\$560,000

**Total Operating Impacts**

Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0



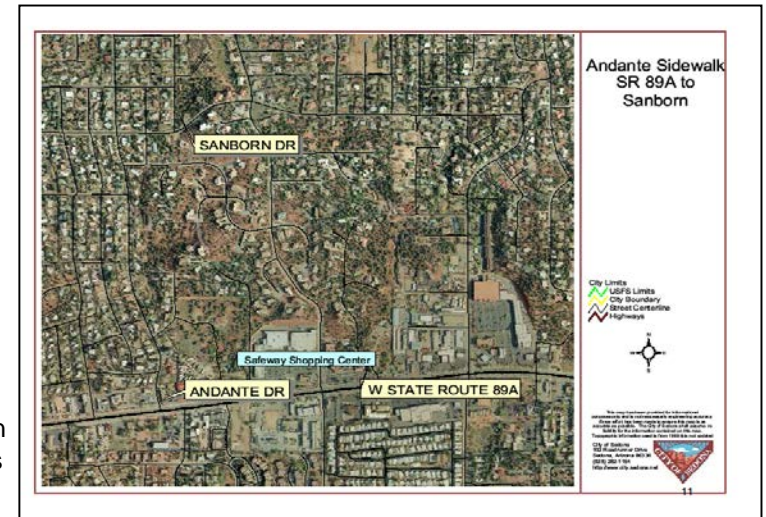
**Project Title:** Andante Sidewalk SR 89A to Sandborn  
**Project #:**  
**Location:** Andante Road SR 89A to Sandborn Road  
**Category:** 1

**Project Description**

Construct sidewalk and related storm drainage along Andante from SR89A intersection to Sandborn Road. Project also includes funds for public art to be incorporated into the project.

**Project Justification**

This sidewalk will provide a safer pedestrian path from a number of residential areas north of SR 89A to SR 89A business area. This is also along the bus route for the Sedona Oak Creek School District. A traffic signal at the SR 89A intersection to be installed in 2012 by ADOT may result in increased use of this roadway by vehicles. This will improve pedestrian safety, improve a portion of the of the route shown on the City Trails and Urban Pathway Plan, and enhance pedestrian linkages within the City. The road is not believed to be wide enough for a separate bike lane, but can serve as a bike route.



Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Construction Mgmt		New	\$0	\$0	\$0	\$0	\$0	\$60,000	\$0	\$60,000
Land		New	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$10,000
Design		New	\$0	\$0	\$0	\$0	\$175,000	\$0	\$0	\$175,000
Construction		New	\$0	\$0	\$0	\$0	\$0	\$1,100,000	\$0	\$1,100,000
Arts		New	\$0	\$0	\$0	\$0	\$0	\$11,000	\$0	\$11,000
Total Budget			\$0	\$0	\$0	\$0	\$175,000	\$1,181,000	\$0	\$1,356,000

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$5,000	\$5,000
Totals	\$0	\$0	\$0	\$0	\$5,000	\$5,000

**Project Title:** Uptown SR 89A Roadway Repaving  
**Project #:**

**Location:** SR 89A from Forest Road to Art Barn Road  
**Category:** 1

**Project Description**

The purpose of this project is to rehabilitate SR 89A in the uptown area, and replace the pavement.

**Project Justification**

SR 89A is deteriorated and has been in need of repair for several years. The design of the repavement was completed in FY14 and construction is slated to be completed in FY15.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design	General Fund	New	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000
Construction	General Fund	Carryover	\$0	\$891,000	\$0	\$0	\$0	\$0	\$0	\$891,000
Art	General Fund	New	\$0	\$8,900	\$0	\$0	\$0	\$0	\$0	\$8,900
Total Budget			\$75,000	\$899,900	\$0	\$0	\$0	\$0	\$0	\$974,900

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Uptown SR 89A Roadway and Pedestrian Access Improvements  
**Project #:**

**Location:** SR 89A from Forest Road to Art Barn Road  
**Category:** 1

**Project Description**

In FY13 the City hired Peak Engineering to conduct a concept study of the area to assess the Uptown merchants/residents interest in various improvements including a median and construction of sidewalks, lights, and other pedestrian access improvements. The concept study recommended that the City construct an improved walkway with ADA access and lighting adjacent to the Wayside Chapel for better pedestrian access from the municipal parking to and new Wayside public parking area. This recommendation also came out of the Uptown Parking Study and work of the Uptown Parking Advisory Committee. This project has now been expanded to include the cost to construct a sidewalk, lighting, elevator and 12' wide staircase adjacent to the Wayside Chapel in Uptown. Right of way will need to be acquired from the adjacent property owner.

**Project Justification**

Pedestrian and employee movement in the area was a concern expressed during the 2012 Parking study and by the Uptown Parking Advisory Committee and that portion of the project is budgeted for design in FY15 and construction in FY16.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design	General Fund	New	\$20,000	\$125,000	\$0	\$0	\$0	\$0	\$0	\$145,000
Land Acquisition	General Fund	New	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$30,000
Construction	Devt Impact Fees	New	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$500,000
Construction	General Fund	New	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000
Construction	Outside Sources	New	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Art	General Fund	New	\$0	\$0	\$8,500	\$0	\$0	\$0	\$0	\$8,500
Total Budget			\$20,000	\$125,000	\$838,500	\$0	\$0	\$0	\$0	\$983,500

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000

**Project Title:** Sandborn Road Sidewalk

**Project #:**

**Location:** See Description

**Category:** 1

**Project Description**

This is a phased construction project. A single design is proposed, which may need to be updated depending upon time between construction of phases.

Phase 1 Thunder Mountain Subdivision to Andante Road.

Phase 2 Andante Road to Rodeo Road

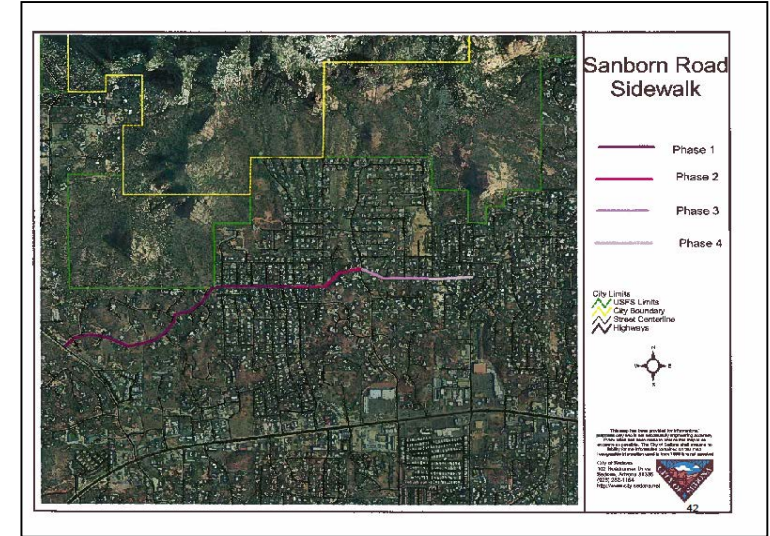
Phase 3 Rodeo Road to Little Elf Road

Phase 4 Little Elf Road to Coffee Pot Road

Contingency is for utility relocations.

**Project Justification**

This project promotes pedestrian movement along a major roadway in the City. The motorized vehicular traffic along the roadway is among the more heavily travelled roads in the City although it is in a residential area. This road is used by visitor, school children, and residents. Portions of the road are on the City's trails plan. This will improve pedestrian safety. If pedestrian connections to the business centers on SR 89A are constructed this route could promote walking instead of driving. This improvement would result in a significant change in the look of the area. The City would incur increased maintenance for sweeping and cutting weeds.



Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Contingency		New	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$250,000
Design		New	\$0	\$0	\$0	\$0	\$225,000	\$225,000	\$0	\$450,000
Construction		New	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000,000	\$3,000,000
Arts		New	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000
Total Budget			\$0	\$0	\$0	\$0	\$225,000	\$225,000	\$3,280,000	\$3,730,000

Total Operating Impacts							
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Sandborn Rodeo Sidewalk Project

**Project #:**

**Location:** See Description

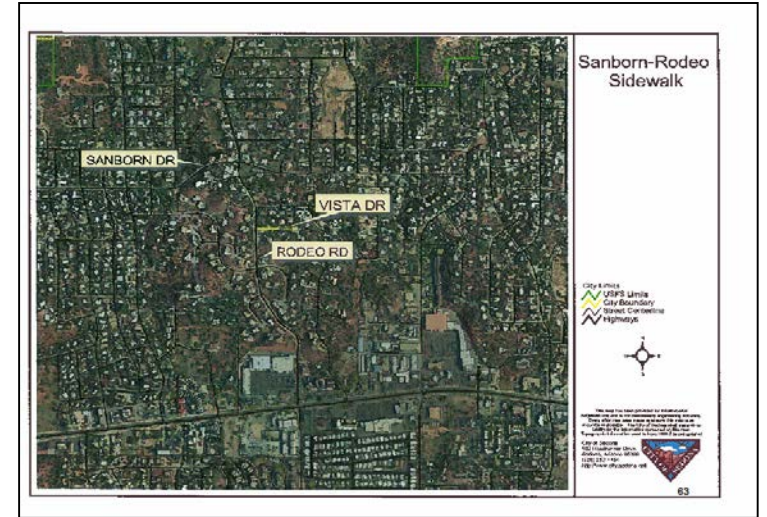
**Category:** 1

**Project Description**

This project involves extending the sidewalk along Rodeo Road about 1,100 from south of the Vista Drive intersection to Sanborn Road.

**Project Justification**

In order to encourage pedestrian movement from the residential developments on the north side of SR 89A down to the business area of SR 89A a safe pedestrian route would be a help. Reducing intracity vehicular traffic through encouraging pedestrian trips helps reduce SR 89A volumes. This also enhances the quality of life, provides a safe pedestrian route from the Sanborn area, and identifies a pedestrian route that ends near shopping centers.



Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design		New	\$0	\$0	\$0	\$0	\$60,000	\$0	\$0	\$60,000
Construction		New	\$0	\$0	\$0	\$0	\$200,000	\$0	\$0	\$200,000
Arts		New	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0	\$2,000
			\$0	\$0	\$0	\$0	\$262,000	\$0	\$0	\$262,000

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Chapel Road Sidewalk

**Location:** Chapel Road

**Project #:**

**Category:** 1

**Project Description**

Provide a sidewalk along Chapel Road for pedestrians to access Chapel of the Holy Cross. Project includes sidewalk, paving, and drainage improvements.

**Project Justification**

This will provide a safe walkway for tourists and residents between SR179 and the Chapel of the Holy Cross. This would make it safer for tourists off loading from buses on SR 179 and walking along the roadway. The Public Works Dept plans to rehabilitate the road in FY13/14.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design		New	\$0	\$0	\$0	\$0	\$115,000	\$25,000	\$0	\$140,000
Environmental		New	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0	\$15,000
Arts		New	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$10,000
Construction		New	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$0	\$1,000,000
Total Budget			\$0	\$0	\$0	\$0	\$130,000	\$1,035,000	\$0	\$1,165,000

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$7,500
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$7,500

**Project Title:** Coffee Pot Sidewalk

**Project #:**

**Location:** Little Elf and Sandborn Drive to Coffee Pot Drive

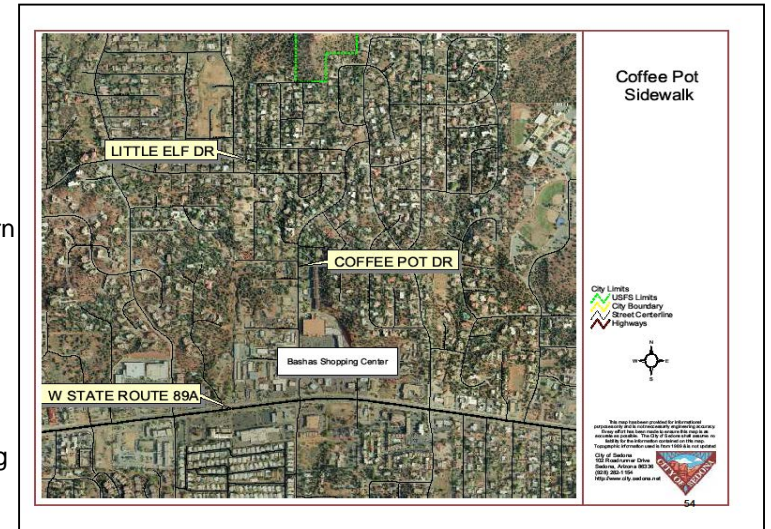
**Category:** 1

**Project Description**

Design and installation of storm drain and pedestrian access improvements from Little Elf Way and Sanborn Drive to the existing sidewalk on the east side of Coffee Pot Drive.

**Project Justification**

The installation of a sidewalk along Coffee Pot Drive has been previously studied, many issues were discovered north of Grasshopper Lane, which made the project unfeasible. This proposed route along Grasshopper Lane would provide a feasible pedestrian route, for residents along the eastern end of Sanborn Rd, to SR 89A. In addition, storm drainage improvements will be included to help alleviate flooding in this area. If approved, a public outreach session would be held in 2014 to get public feedback prior to starting design.



Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design		New	\$0	\$0	\$0	\$0	\$115,000	\$0	\$0	\$115,000
Construction		New	\$0	\$0	\$0	\$0	\$0	\$600,000	\$0	\$600,000
Arts		New	\$0	\$0	\$0	\$0	\$0	\$6,000	\$0	\$6,000
Total Budget			\$0	\$0	\$0	\$0	\$115,000	\$606,000	\$0	\$721,000

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$2,500
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$2,500

**Project Title:** Navoti-Calle del Sol Intersection

**Project #:**

**Location:** Navoti-Calle del Sol Intersection

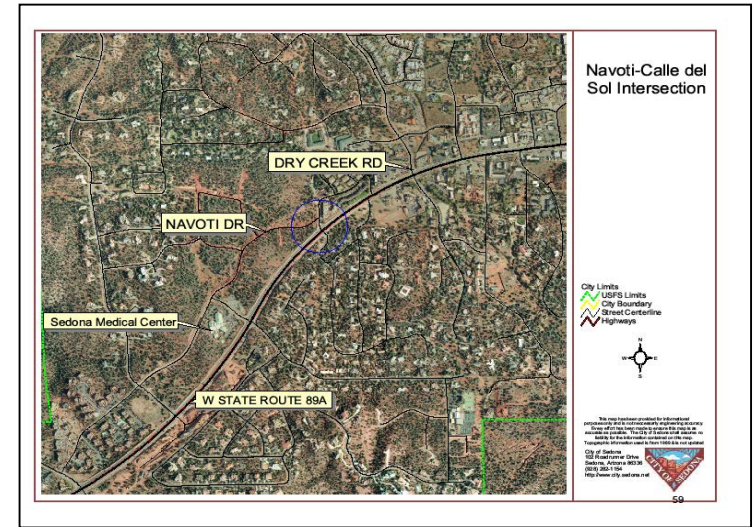
**Category:** 2

**Project Description**

This project includes construction of curb, gutter, sidewalk and asphalt pavement.

**Project Justification**

When the Cor D' Amor Subdivision was constructed Navoti Drive was extended to a point adjacent to Calle del Sol. The intersection was not complete at the time since Calle del Sol was a private street and Navoti Drive is public. This project will complete the intersection. This will improve access to Navoti Dr and complete a parallel route to SR 89A, which will provide capacity relief for this segment of SR 89A. The Cor D'Amor Subdivision (Rimstone) is beginning to have homes built in 2013. FY 14/15 seems like the appropriate time to move forward with this connection. Therefore this project is proposed to be moved



Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design	Devt Impact Fees	New	\$0	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000
Construction	Devt Impact Fees	New	\$0	\$300,000	\$0	\$0		\$0	\$0	\$300,000
Arts	Devt Impact Fees	New	\$0	\$3,000	\$0	\$0			\$0	\$3,000
Total Budget			\$0	\$383,000	\$0	\$0	\$0	\$0	\$0	\$383,000

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0



**Project Title:** Back O Beyond Road Low Water Crossing Improvements

**Location:** Back O Beyond Road

**Project #:**

**Category:** 3

**Project Description**

Development of plans, specifications and cost estimate to eliminate three low water crossings along Back O' Beyond Road. Corps of Engineer requirements will be determined and right of way needs will be defined.

**Project Justification**

This project will develop a design and costs to improve public road ingress and egress to the Back O 'Beyond Subdivision during the winter. During large winter storms this area is routinely isolated for up to several days. This project provides drainage improvements not shown in the storm drainage master plan, as such it would be considered primarily a road improvement project.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design		New	\$0	\$0	\$0	\$0	\$50,000	\$100,000	\$0	\$150,000
Land		New	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000
Arts		New	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000	\$15,000
Construction		New	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000	\$1,500,000
Total Budget			\$0	\$0	\$0	\$0	\$50,000	\$150,000	\$1,515,000	\$1,715,000

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** SR 89A Landscape Improvement  
**Project #:**

**Location:** SR 89A from Airport Road To Dry Creek Road  
**Category:** 2

**Project Description**

The project involves the installation of a dual layer weed barrier in the landscaped areas of SR 89A from the Airport Road to Dry Creek Road. The dual layer weed barrier consists of black plastic sheeting covered by a geotextile and would be installed under the existing rock mulch areas. Most landscape areas will need a replenishing of rock mulch and some landscape plants may be replaced.

**Project Justification**

Expected savings from the dual layer weed barrier installation are reduced water usage for irrigation due to the barrier limiting evaporation from the soil, and reduced labor and herbicide use. Test results show a 97% reduction in evaporation with the dual layer weed barrier. This dual layer weed barrier was installed in some areas during the SR 179 enhancement project and have shown a decrease in maintenance required including herbicide use.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Construction	General Fund	New	\$0	\$0	\$175,000	\$0	\$0	\$0	\$0	\$175,000
Arts	General Fund	New	\$0	\$0	\$1,750	\$0	\$0	\$0	\$0	\$1,750
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$176,750	\$0	\$0	\$0	\$0	\$176,750

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** West Sedona School Pedestrian/Bike Path  
**Project #:**  
**Location:** Between Zane Grey and Posse Ground Road  
**Category:**

**Project Description**

Installation of 10-foot wide pedestrian/bike concrete path between Zane Grey Drive and Posse Ground Road. Estimated length is 450-feet for the main line and 200 feet for a spur to West Sedona School. Right of way needed from School District and may request school share in cost for at least the 200 foot spur.

**Project Justification**

This project promotes a walkable community by completing an all-weather pedestrian/bike route between Soldier Pass Road and Sanborn Drive. Along this route are the Dog Park, Posse Ground Park and West Sedona School and access to the Carruth and Sunrise Trails. It would encourage non-motorized in-neighborhood travel to the school and park by students and adults alike. (They would not need to drive on SR 89A) In short it promotes a walkable community. This pedestrian route provides a bike and pedestrian friendly (not excessively circuitous) from Sanborn to Soldier Pass Road.



Yellow with dashes is main line. Yellow with dots is spur to school.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Construction Mgmt	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land- Appraisal	General Fund	New	\$0	\$3,000	\$0	\$0	\$0	\$0	\$0	\$3,000
Design	General Fund	New	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Construction	General Fund	New	\$0	\$93,600	\$0	\$0	\$0	\$0	\$0	\$93,600
Arts	General Fund	New	\$0	\$936	\$0	\$0	\$0	\$0	\$0	\$936
Total Budget			\$0	\$112,536	\$0	\$0	\$0	\$0	\$0	\$112,536

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Uptown SR 89A Sidewalk additions 2014

**Project #:**

**Location:** SR 89A north east of Jordan Road

**Category:**

**Project Description**

This project adds two sections of sidewalk to reduce pedestrian need to walk in the street. One is for pedestrians approaching the midblock area from the NE after parking (60 feet). The second is for pedestrians using the public parking accessed using Arroyo Roble Road (a private road) For the second sidewalk area an easement will need to be obtained (approximately 200

**Project Justification**

The purpose of this project is to improve pedestrian safety by providing grade separated walkways to frequented areas. The sidewalk adjacent to the parking area NE of the midblock crossing on the north side is elevated. This makes for a longer route for visitors to the area parking and going to the mid-block. Pedestrians must walk in Arroyo Roble Road to access public parking.



Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Construction Mgmt	Devt Impact Fees	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land	Devt Impact Fees	New	\$0	\$3,000	\$0	\$0	\$0	\$0	\$0	\$3,000
Design	Devt Impact Fees	New	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Construction	Devt Impact Fees	New	\$0	\$96,600	\$0	\$0	\$0	\$0	\$0	\$96,600
Arts	Devt Impact Fees	New	\$0	\$966	\$0	\$0	\$0	\$0	\$0	\$966
Total Budget			\$0	\$130,566	\$0	\$0	\$0	\$0	\$0	\$130,566

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Jordan Road Sidewalk Extension

**Project #:**

**Location:** Jordan Road between Schnebly and Mesquite road intersection (east side)

**Category:**

**Project Description**

Install 5-foot wide sidewalk and handicapped ramps along approximately 500 feet of Jordan Road on the east side. Some sidewalk already exists along Jordan Road between Schnebly and Mesquite on the east side. This would fill in gaps. It is anticipated that some of the work may carry into FY2016.

**Project Justification**

In light of the high tourist volume in this area and the existence of visitor attractions on the east side of Jordan a continuous sidewalk is being recommended on this side of the road. This provides a more direct pedestrian path for people using the City Parking lot (They will not need to cross the Jordan road to stay on a sidewalk until they reach Mesquite).

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Construction Mgmt	Devt Impact Fees	New	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Design	Devt Impact Fees	New	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Construction	Devt Impact Fees	New	\$0	\$42,600	\$25,000	\$0	\$0	\$0	\$0	\$67,600
Arts	Devt Impact Fees	New	\$0	\$426	\$250	\$0	\$0	\$0	\$0	\$676
Total Budget			\$0	\$88,026	\$25,250	\$0	\$0	\$0	\$0	\$113,276

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** MS4 Storm Water Sampling

**Project #:**

**Location:** Along Oak Creek

**Category:** 1

**Project Description**

Install flow measurement devices at 5 outfall locations to Oak Creek. Perhaps one each near the upstream and down stream ends of Oak Creek. Three locations at outfalls from Sedona urbanized area. This would be part of a larger program requiring testing of stormwaters for e-coli. This is an Arizona Department of Environmental Quality (ADEQ) mandate.

**Project Justification**

ADEQ has established Total Maximum Daily Loads for e-coli for Oak Creek under the Clean Water Act. This is required for impaired waters . Oak Creek is an impaired water. The Sedona area has been assigned a Waste Load Allocation. In order to conduct sampling and make determinations of Sedona's waste load it will be necessary to determine the flow at various locations.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design	General Fund	New	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000
Construction	General Fund	New	\$0	\$147,500	\$0	\$0	\$0	\$0	\$0	\$147,500
Arts	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$187,500	\$0	\$0	\$0	\$0	\$0	\$187,500

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000

**Project Title:** Dry Creek Road Overlay

**Project #:**

**Location:** Dry Creek Road

**Category:**

**Project Description**

The project will include a mill and overlay, with minor shoulder widening. The segments of Dry Creek Road included are between White Bear Road and Color Cove Road and between Forest Service Road 152 and the city limit boundary.

**Project Justification**

The overlay work is needed based on a standard pavement overlay cycle. The pavement will have degraded, by FY2018, to the point of overlay being necessary. The majority of the budget will be funded through Surface Transportation Program (STP) funds. These are federal funds administered by the Arizona Department of Transportation (ADOT) through the Northern Arizona Coalition of Governments (NACOG).

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design	General Fund	New	\$0	\$0	\$16,669	\$0	\$0	\$0	\$0	\$16,669
Design	Grant	New	\$0	\$0	\$74,331	\$0	\$0	\$0	\$0	\$74,331
Construction	Grant	New	\$0	\$0	\$0	\$0	\$371,657	\$0	\$0	\$371,657
Construction	General Fund	New	\$0	\$0	\$0	\$0	\$57,243	\$0	\$0	\$57,243
Arts	General Fund	New	\$0	\$0	\$0	\$0	\$4,289	\$0	\$0	\$4,289
Total Budget			\$0	\$0	\$91,000	\$0	\$433,189	\$0	\$0	\$524,189

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Sanborn Dr/Thunder Mountain Rd Overlay

**Project #:**

**Location:** Sanborn Dr/Thunder Mountain Rd

**Category:**

**Project Description**

The project will include a mill and overlay, with minor shoulder widening. The segment of Sanborn Dr/Thunder Mountain Rd included is between Rhapsody Road and Coffee Pot Drive.

**Project Justification**

The overlay work is needed based on a standard pavement overlay cycle. The pavement will have degraded, by FY2019, to the point of overlay being necessary. The majority of the budget will be funded through Surface Transportation Program (STP) funds. These are federal funds administered by the Arizona Department of Transportation (ADOT) through the Northern Arizona Coalition of Governments (NACOG).

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design	General Fund	New	\$0	\$0	\$0	\$46,477	\$0	\$0	\$0	\$46,477
Design	Grant	New	\$0	\$0	\$0	\$74,331	\$0	\$0	\$0	\$74,331
Construction	Grant	New	\$0	\$0	\$0	\$0	\$0	\$371,657	\$0	\$371,657
Construction	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$210,084	\$0	\$210,084
Arts	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$5,817	\$0	\$5,817
Total Budget			\$0	\$0	\$0	\$120,808	\$0	\$587,558	\$0	\$708,366

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0



**Project Title:** Traffic Signal Cabinet and Controllers Replacer

**Project #:**

**Location:** Uptown SR 89A

**Category:**

**Project Description**

The project will include replacing traffic signal cabinets and internal control mechanisms in the Uptown City owned portion of SR 89A. This will include new technology controller equipment and new software.

**Project Justification**

The age of the traffic signal cabinets is at the point of needing to be upgraded to stay compatible with current maintenance and operation software.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Construction	General Fund	New	\$0	\$100,692	\$0	\$0	\$0	\$0	\$0	\$100,692
Arts	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$100,692	\$0	\$0	\$0	\$0	\$0	\$100,692

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Ranger-Brewer-89A Intersection

**Project #:**

**Location:** Ranger-Brewer-89A Intersection

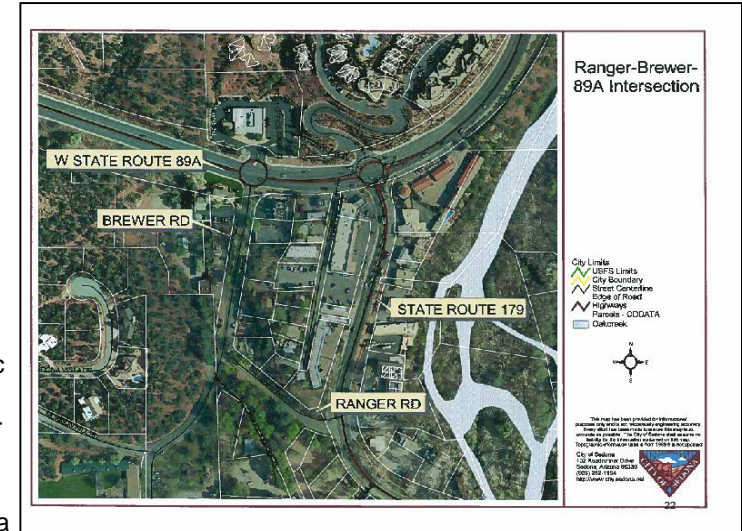
**Category:** 1

**Project Description**

This project consists of a study, design, and construction to improve existing Ranger Road/Brewer Road between SR 179 and SR 89A. Approximately 50% of the project scope is attributable to correcting drainage issues related to the culvert located at this crossing.

**Project Justification**

The improvement of SR 179 has routed additional traffic onto Ranger and Brewer Roads. Also with the redevelopment of the Forest Service Ranger Station and the reactivation of the Brewer Road School, additional traffic will be generated. The current intersection and roadways are not adequate for present traffic and are in need of upgrading. The additional expected traffic will create safety issues and render the intersection ineffective, creating added congestion at adjacent intersections. This would be a new road either by width or alignment. The impact on maintenance is unknown since it depends on what landscaping and sidewalk improvements will be associated with the project. At this point, the maintenance impact is expected to be incremental if the road is constructed in a manner similar to Upper Red Rock Loop Road by the Sedona High School.



Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Environmental		New	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000
Land		New	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000
Design		New	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$400,000
Construction		New	\$0	\$0	\$0	\$0	\$0	\$1,250,000	\$1,250,000	\$2,500,000
Arts		New	\$0	\$0	\$0	\$0	\$0	\$12,500	\$12,500	\$25,000
Total Budget			\$0	\$0	\$0	\$0	\$500,000	\$1,262,500	\$1,262,500	\$3,025,000

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** AAA Industrial Park Storm Drain Outfall

**Location:** AAA Industrial Park Subdivision

**Project #:**

**Category:** 1

**Project Description**

Upgrade storm drain outfall for Coffee Pot Storm drainage area to 25 year capacity per 2005 Storm Drain Master Plan. Because of the private status of the drainage this project cost was not included in the 2005 Master Plan cost. Costs estimated are higher than Master Plan cost estimate because bid costs have proven higher. The project may be pursued through CMAR. Funding for this project, as well as others, is also included to support in-house project management in order to ensure timely project completion.

**Project Justification**

This project allows projects in Little Elf area, Saddle Rock Subdivision, and Coffee Pot Road area to move closer to construction. This project is identified in the Storm Water Master Plan as CP-C1A,C1B.



Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design	General Fund	Carryover	\$309,646	\$30,000	\$0	\$0	\$0	\$0	\$0	\$339,646
Environmental	General Fund	Carryover	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Chargebacks	General Fund	Carryover	\$46,790	\$45,000	\$0	\$0	\$0	\$0	\$0	\$91,790
Construction	Yav Cnty Flood Control Grant	Carryover	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000
Construction	General Fund	Carryover	\$600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$600,000
Construction	General Fund	Carryover	\$220,000	\$580,000	\$0	\$0	\$0	\$0	\$0	\$800,000
Arts	General Fund	Carryover	\$2,200	\$9,800	\$0	\$0	\$0	\$0	\$0	\$12,000
Land	General Fund	Carryover	\$62,404	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Total Budget			\$1,241,040	\$1,064,800	\$0	\$0	\$0	\$0	\$0	\$2,293,436

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** View Drive Drainage Improvements

**Location:** View Drive Area

**Project #:**

**Category:** 1

**Project Description**

This project funds design and construction of storm drainage improvements for View Drive area per the 2005 Storm Drain Master Plan.



VIEW DRIVE DRAINAGE IMPROVEMENTS

**Project Justification**

This project was identified in the 2005 Storm Drain Master Plan as a high priority project. This project is identified as VD-CO1 - VD-C17 & VD-D01 - VD-D16 in the master plan.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design		New	\$0	\$0	\$0	\$0	\$350,000	\$0	\$0	\$350,000
Environmental		New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Chargebacks		New	\$0	\$0	\$0	\$0	\$35,000	\$0	\$36,613	\$71,613
Construction	Yavapai Cnty Flood Cntrl Grant	New	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$400,000
Construction		New	\$0	\$0	\$0	\$0	\$0	\$0	\$1,050,000	\$1,050,000
Arts		New	\$0	\$0	\$0	\$0	\$0	\$0	\$14,500	\$14,500
Land		New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$0	\$385,000	\$0	\$1,501,113	\$1,886,113

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Saddle Rock Drainage Improvements  
**Project #:**

**Location:** Saddle Rock Area  
**Category:** 1

**Project Description**

This project funds design and construction of storm drainage improvements for Saddle Rock area per the 2005 Storm Drain Master Plan.

**Project Justification**

This project was identified in the 2005 Storm Drain Master Plan as a high priority project. This project is identified as SC-CO1 - SC-C08 & SC-D01 - SC-D05 in the master plan.



Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design		New	\$0	\$0	\$0	\$0	\$200,000	\$0	\$200,000	\$400,000
Environmental		New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Chargebacks		New	\$0	\$0	\$0	\$0	\$10,000	\$0	\$45,955	\$55,955
Construction	Yavapai Cnty Flood Cntrl Grant	New	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$400,000
Construction		New	\$0	\$0	\$0	\$0	\$0	\$0	\$900,000	\$900,000
Arts		New	\$0	\$0	\$0	\$0	\$0	\$0	\$13,000	\$13,000
Land		New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$0	\$210,000	\$0	\$1,558,955	\$1,768,955

Total Operating Impacts							
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Brewer/Tlaquepaque Drainage Improvements

**Project #:**

**Location:** Brewer/Tlaquepaque Area

**Category:** 1

**Project Description**

This project funds design and construction of storm drainage improvements for the Brewer Road/Tlaquepaque area per the 2005 Storm Drain Master Plan. 2015 costs represent Phase II, 2016 represents Phase III (crossings/bridges), and 2017 includes the remainder of the channel. 2/3 of FY15 costs and 1/3 of FY16 and FY17 costs are reflected as coming from outside sources, due to anticipated cost-sharing with the property owners who will directly benefit from these improvements.

**Project Justification**

A portion of this project was identified in the 2005 Storm Drain Master Plan as a high priority. This project is identified in the Storm Water Master Plan as SP-C1,C2. Portions of this project also include improvements on private property.



Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design	Coconino County Flood Control	New	\$37,864	\$95,040	\$271,334	\$0	\$0	\$0	\$0	\$404,238
Design	Coconino County Flood Control	New	\$12,621	\$47,520	\$135,666	\$0	\$0	\$0	\$0	\$195,807
Design	Outside Sources	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Chargebacks	General Fund	New	\$30,000	\$24,000	\$45,000	\$50,000	\$0	\$0	\$0	\$149,000
Construction	Coconino County Flood Control	New	\$70,000	\$116,677	\$426,574	\$866,667	\$0	\$0	\$0	\$1,479,918
Construction	Outside Sources	New	\$0	\$116,677	\$213,286	\$433,333	\$0	\$0	\$0	\$763,296
Construction	Outside Sources	New	\$0	\$116,677	\$0	\$0	\$0	\$0	\$0	\$116,677
Arts	General Fund	New	\$700	\$3,500	\$6,340	\$13,000	\$0	\$0	\$0	\$23,540
Total Budget			\$151,185	\$520,091	\$1,098,200	\$1,363,000	\$0	\$0	\$0	\$3,132,476

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Storm Drainage Easement Acquisition

**Location:** City-Wide

**Project #:**

**Category:** 1

**Project Description**

Acquisition of drainage easements throughout City. It is proposed that initially the City begin acquiring drainage easements for the major drainage ways for the Coffee Pot, Dry Creek (designated together as the Carol Canyon subbasin). Project would require identification of drainage ways to be acquired, sizing of easements, appraisal of easements, and offers to purchase easements in the City's name. Costs don't include major equipment acquisition. This assumes work is contracted out.

**Project Justification**

There are major drainage ways throughout the City that are identified only as Public Drainage Easements. The primary responsibility for maintenance of these drainage ways lies with the property owner. For public safety, and maintenance resources it may be better for the City of Sedona to own and maintain these drainage ways. City ownership will help to assure more uniform maintenance of major drainage ways, which should reduce the adverse impact of major storms on areas through the City. Maintenance will increase operating expenditures. The expenditures would be for either additional personnel and equipment or additional maintenance contracts. The City Engineer prefers to use the maintenance contract to reduce the need for owning large pieces of equipment. Initial maintenance of the channels may incur high costs in order to bring channels to a standard. The ongoing annual maintenance costs should be less than the initial. *In FY 11/12 these funds were used for survey related to AAA Industrial Area drainage, in FY 12/13 funding was used for acquisition of a drainage channel along Coffee Pot Drive adjacent to the Casita Bonita Condos development.*

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Land	Devt Impact Fees	Carryover	\$19,855	\$50,000	\$0	\$0	\$0	\$0	\$0	\$69,855
Total Budget			\$19,855	\$50,000	\$0	\$0	\$0	\$0	\$0	\$69,855

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Storm Drainage Master Plan Update

**Location:** City-Wide

**Project #:**

**Category:**

**Project Description**

Complete an update of the 2005 Storm Water Master Plan. This will include looking at the hydrology, and facility improvements and priorities. This will also account for the infrastructure completed since the 2005 plan was complete.

**Project Justification**

Master plans are typically updated every 5 to 10 years. Since the 2005 plan was complete, major infrastructure has been added to the City's storm drainage system. To program improvement projects, it is necessary to account for the improvements and changes to the storm drainage system, that have occurred since the last update. In addition, since the 2005 plan was complete, priorities for storm drainage construction may have changed, new priorities will be reflected by updating the plan. In FY20, the master plan would be again updated to include remapping the floodplains changed by previous storm drainage improvement projects.

Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Study		New	\$0	\$0	\$0	\$0	\$350,000	\$0	\$0	\$350,000
Total Budget			\$0	\$0	\$0	\$0	\$350,000	\$0	\$0	\$350,000

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$350,000	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$350,000	\$0	\$0



**Project Title:** Dry Creek Drainage Basin - SR 89A Crossing  
**Project #:**

**Location:** Dry Creek Rd / SR 89A  
**Category:**

**Project Description**

Design and installation of Storm Drainage Improvements at the Dry Creek Road / SR 89A Crossing. The design would be in FY 2019/2020 and construction would be in FY 2020/2021. In this phase of construction, within the Dry Creek Drainage Basin, capacity of existing drainage improvements would be increased at the Dry Creek Road/SR 89A Crossing. This will also include relocating the northeast traffic signal pole and widening of the north side of the intersection for the northbound lane.

**Project Justification**

The 2005 Storm Drainage Master Plan identified this work. Storm drainage improvements at this location will reduce damages from flooding, prevent natural erosion from occurring and control silt runoff. The intersection improvements, including relocating the northeast traffic signal pole and widening the northbound lane will improve safety. The arm of this traffic signal pole has been hit by trucks on numerous occasions. This project is identified in the Storm Water Master Plan as DC-C2.



Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design	General Fund	New	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$100,000
Chargebacks	General Fund	New	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0	\$10,000
Arts		New	\$0	\$0	\$0	\$0	\$4,500	\$0	\$0	\$4,500
Construction		New	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$400,000
Construction		New	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000
Land		New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$110,000	\$454,500	\$0	\$0	\$564,500

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Coffee Pot Drainage Basin - Casa Bonita Channel

**Location:** Casa Bonita Condominium Subdivision

**Project #:**

**Category:**

**Project Description**

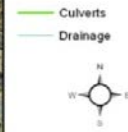
Design and installation of Storm Drainage Improvements at the Casa Bonita Channel, adjacent to Coffee Pot Road, which was damaged in a storm in September 2009. This includes the inlet to the Basha's Shopping Center Storm Drain System. Design would be completed in FY 2014/2015, and construction would be completed in FY 2015/2016. The design includes the entire segment of this drainage, from the Casa Bonita Channel through Little Elf. City staff acquired an easement for this drainage facility in FY 2012/2013.

**Project Justification**

The 2005 Storm Drainage Master Plan did not identify this work, as it was private. The adequacy of capacity of this existing infrastructure is unknown at this time. This project is proposed as a Capital Improvement Project due to the required improvements upstream and downstream of this area. In order to make the public improvements upstream of this area, analysis of the adequacy of this facility is necessary. Storm drainage improvements will reduce damages from flooding, prevent natural erosion from occurring and control silt runoff at the Casa Bonita Channel. These improvements are required to provide downstream capacity, and to allow capacity to be increased for the Coffee Pot Road Crossing. This project is identified in the Storm Water Master Plan as the northern portion of CP-C4.



CASA BONITA CHANNEL



Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design	General Fund	New	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000
Chargebacks	General Fund	New	\$0	\$17,000	\$0	\$0	\$0	\$0	\$0	\$17,000
Arts	General Fund	New	\$0	\$0	\$4,500	\$0	\$0	\$0	\$0	\$4,500
Construction	Yav Cnty Flood Control Grant	New	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$400,000
Construction	General Fund	New	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Contingency	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$417,000	\$454,500	\$0	\$0	\$0	\$0	\$871,500

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Coffee Pot Drainage Basin - Coffee Pot Road Crossing **Location:** Coffee Pot Road

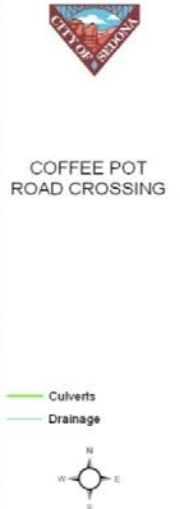
**Project #:** **Category:**

**Project Description**

Design and installation of Storm Drainage Improvements at the Coffee Pot Road Crossing. The design would be in FY 2016/2017. Construction would be in FY 2017/2018. In this phase of construction, within the Coffee Pot Drainage Basin, capacity of existing drainage improvements would be increased at the Coffee Pot Road Crossing.

**Project Justification**

The 2005 Storm Drainage Master Plan identified this work. Storm drainage improvements will reduce damages from flooding, prevent natural erosion from occurring and control silt runoff at the Coffee Pot Road Crossing. These improvements are required to provide downstream capacity, to allow capacity to be increased for the Grasshopper Lane Area and Jackrabbit Lane Crossing improvements. This project is identified in the Storm Water Master Plan as CP-C5.



Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Chargebacks	General Fund	New	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0	\$10,000
Arts	General Fund	New	\$0	\$0	\$0	\$2,400	\$0	\$0	\$0	\$2,400
Construction	Yav Cnty Flood Control Grant	New	\$0	\$0	\$0	\$240,000	\$0	\$0	\$0	\$240,000
Contingency	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$252,400	\$0	\$0	\$0	\$252,400

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

Coffee Pot Drainage Basin - Jackrabbit Lane

**Project Title:** Crossing

**Location:** Jackrabbit Lane

**Project #:**

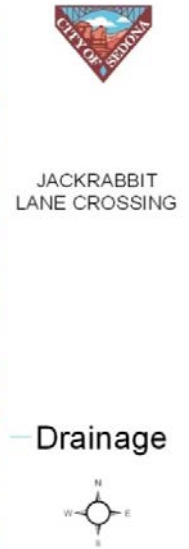
**Category:**

**Project Description**

Design and installation of Storm Drainage Improvements at the Jackrabbit Lane Crossing. The design would be in FY 2016/2017. Construction would be in FY 2017/2018. In this phase of construction, within the Coffee Pot Drainage Basin, capacity of existing drainage improvements would be increased at the Jackrabbit Lane Crossing.

**Project Justification**

The 2005 Storm Drainage Master Plan identified this work, however, it is identified as private. This project is proposed as a Capital Improvement Project due to the required improvements upstream and downstream of this area. In order to make the public improvements upstream of this area, these proposed improvements are necessary. Storm drainage improvements will reduce damages from flooding, prevent natural erosion from occurring and control silt runoff at the Jackrabbit Lane Crossing. These improvements are required to provide downstream capacity, to allow capacity to be increased for the Grasshopper Lane Area improvements. This project is identified in the Storm Water Master Plan as CP-C5A.



Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Chargebacks	General Fund	New	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$7,500
Arts	General Fund	New	\$0	\$0	\$0	\$1,500	\$0	\$0	\$0	\$1,500
Construction	Yav Cnty Flood Cntrl Grant	New	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$150,000
Contingency	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$159,000	\$0	\$0	\$0	\$159,000

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Coffee Pot Drainage Basin - Grasshopper Area Drainage **Location:** Grasshopper Lane  
**Project #:** **Category:** 1

**Project Description**

Design and installation of Storm Drainage Improvements in the Grasshopper Lane Area. The design would be in FY 2016/2017. Construction would be in FY 2017/2018. In this phase of construction, within the Coffee Pot Drainage Basin, capacity of existing drainage improvements would be increased from the area to the southern end, at the Grasshopper Lane Crossing, to the upper end of Grasshopper Lane, at South Little Elf Drive.

**Project Justification**

The 2005 Storm Drainage Master Plan identified this work. The scope of improvements included in this project is greater than what was included in the 2005 Plan in that this project will include acquiring private property and extending the storm drain system through the developed area, rather than only including the public right of way area. Storm drainage improvements will reduce damages from flooding, prevent natural erosion from occurring and control silt runoff in the Grasshopper Lane area. These improvements are required to provide downstream capacity, to allow capacity to be increased for the Little Elf Area improvements. This project is identified in the Storm Water Master Plan as CP-C6,C7, with portions of private property between the two projects.



Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Chargebacks	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arts	General Fund	New	\$0	\$0	\$0	\$0	\$3,500	\$0	\$0	\$3,500
Construction	Yav Cnty Flood Control Grant	New	\$0	\$0	\$0	\$0	\$350,000	\$0	\$0	\$350,000
Land	General Fund	New	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$30,000
Contingency	General Fund	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$30,000	\$353,500	\$0	\$0	\$383,500

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Coffee Pot Drainage Basin - Little Elf Area Drainage

**Location:** Little Elf Drive

**Project #:**

**Category:** 1

**Project Description**

Design and installation of Storm Drainage Improvements in the Little Elf Drive Area. The design would be in FY 2021/2022. Construction would be in FY 2022/2023. In this phase of construction, within the Coffee Pot Drainage Basin, capacity of existing drainage improvements would be increased from the area just south of Sanborn Drive to the upper end of the developed portion of this basin. The outcome of the Forest Area Detention Study Project in FY 2014/2015 will have a direct impact on the size and extent of the improvements required in this

**Project Justification**

The 2005 Storm Drainage Master Plan identified this work. The scope of improvements included in this project is much greater than what was included in the 2005 Plan in that this project will include acquiring private property and extending the storm drain system to the upper end of the developed area, rather than only including the public right of way area. Storm drainage improvements will reduce damages from flooding, prevent natural erosion from occurring and control silt runoff in the Little Elf Drive area. These improvements are the final major improvements programed in the Coffee Pot Drainage Basin. This project is identified in the Storm Water Master Plan as CP-C8.



LITTLE ELF AREA DRAINAGE

—Drainage



Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Chargebacks		New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arts		New	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$10,000
Construction	Yav Cnty Flood Control Grant	New	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$400,000
Construction		New	\$0	\$0	\$0	\$0	\$0	\$600,000	\$0	\$600,000
Land		New	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000
Contingency		New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$0	\$50,000	\$1,010,000	\$0	\$1,060,000

Total Operating Impacts							
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Wastewater Effluent Management

**Project #:**

**Location:** Wastewater Treatment Plant

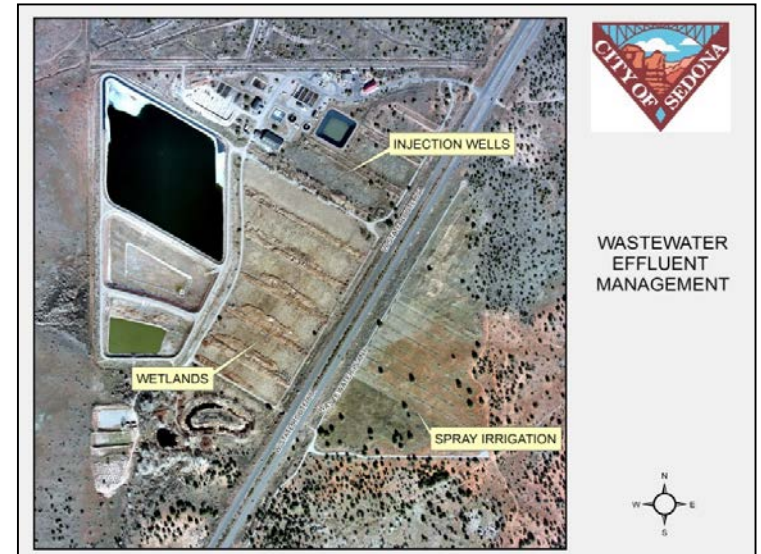
**Category:** 1

**Project Description**

Projects in FY2015 include an Effluent Management Implementation Plan, conversion of the test injection well into a permanent well and 1 additional backup well. An additional 4 wells are scheduled for design and construction in FY2016 and FY2017, for a total of 6 injection wells.

**Project Justification**

The City of Sedona has historically disposed of wastewater effluent through flood and spray irrigation on 300 acres of land surrounding the WWTP. In 2012, 27 acres of wetlands were constructed to determine the effectiveness of wetlands as part of a management strategy. In 2013, a pilot injection well was constructed and tested to determine if injection was a viable component of an effluent management strategy. In 2013, based on evaluation of wetlands, spray irrigation, and injection, the Effluent Management Optimization Plan was completed. The plan evaluated the optimum combination of effluent management strategies at build-out, or 2.0 MGD. Based on the plan, the optimum combination of effluent disposal methods includes a total of 6 injection wells, 27 acres of existing wetlands, and reduction of spray irrigation to 100 acres.



Category	Funding Source	Carryover/ New	Prior Years	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Chargebacks	WW Revenue	Carryover	\$48,125	\$20,000	\$0	\$0	\$0	\$0	\$0	\$68,125
Chargebacks	WW Revenue	New	\$0	\$17,000	\$55,000	\$0	\$0	\$0	\$0	\$72,000
Construction	WW Revenue	Carryover	\$1,657,686	\$1,740,389	\$0	\$0	\$0	\$0	\$0	\$3,398,075
Construction	WW Revenue	New	\$0	\$0	\$2,000,000	\$2,000,000	\$0	\$0	\$0	\$4,000,000
Environmental	WW Revenue	Carryover	\$3,355	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0	\$153,355
Design	WW Revenue	Carryover	\$353,871	\$350,000	\$250,000	\$250,000	\$0	\$0	\$0	\$1,203,871
Wetlands	WW Revenue		\$1,657,999	\$0	\$0	\$0	\$0	\$0	\$0	\$1,657,999
Contingency	WW Revenue	Carryover	\$0	\$25,000	\$256,200	\$287,500	\$0	\$0	\$0	\$568,700
Total Budget			\$3,721,036	\$2,202,389	\$2,611,200	\$2,587,500	\$0	\$0	\$0	\$11,122,125

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000

**Project Title:** WWTP Capacity Enhancements - Upgrades

**Project #:** 2012-117

**Location:** Wastewater Treatment Plant

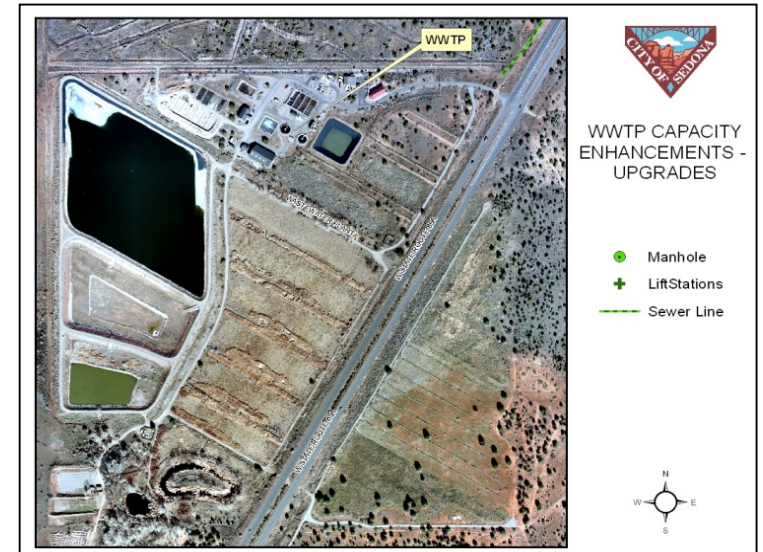
**Category:** 1

**Project Description**

Upgrade treatment plant capacity from a 1.4 MGD capacity to be able to achieve adequate treatment of 1.63 million gallons per day (MGD) with appropriate system redundancy and operational flexibility. Projects planned are an additional secondary clarifier and replacing aeration blowers (Construction FY14/15 and FY15/16), and a new aerobic digester (Construction FY 16/17). Design for these upgrades were completed in FY2014. These upgrades will allow the plant to operate up to process the expected 1.63 MGD through year 2027.

**Project Justification**

In 2010 Carollo Engineers conducted an evaluation of the plant processes. Based upon influent strengths it was determined that the current reliable capacity of the plant is 1.4 MGD rather than the 2.0 MGD it had been designed for. Currently, sewer areas constitute a 1.5 MGD service commitment when they are built out.



Category	Funding Source	Carryover/ New	Prior Yr	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Chargebacks	WW Revenue	New	\$22,250	\$50,000	\$25,000	\$0	\$0	\$0	\$0	\$97,250
Construction	WW Revenue	New	\$0	\$1,653,000	\$1,385,000	\$2,620,000	\$0	\$0	\$0	\$5,658,000
Design	WW Revenue	Carryover	\$544,738	\$186,034	\$0	\$0	\$0	\$0	\$0	\$730,772
Design	WW Revenue	New	\$0	\$35,000	\$50,000	\$130,000	\$0	\$0	\$0	\$215,000
Contingency	WW Revenue	New	\$0	\$160,000	\$25,000	\$100,000	\$0	\$0	\$0	\$285,000
Total Budget			\$566,988	\$2,084,034	\$1,485,000	\$2,850,000	\$0	\$0	\$0	\$6,986,022

Total Operating Impacts							
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000



**Project Title:** WW Master Plan  
**Project #:**

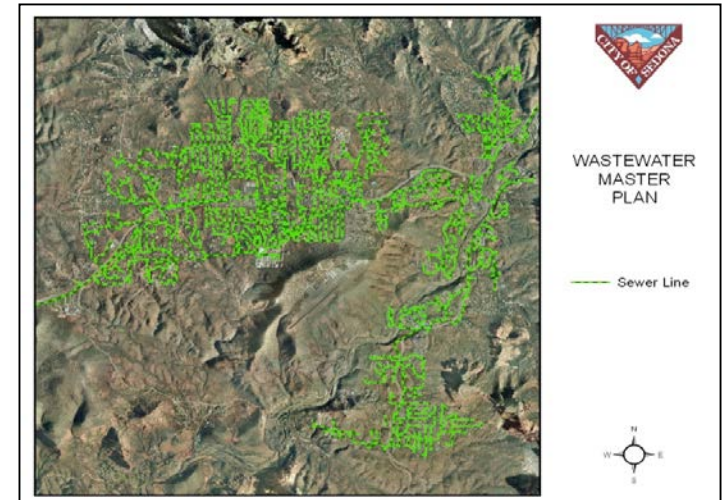
**Location:** Citywide  
**Category:** 1

**Project Description**

This project would update the wastewater master plan for the collection system

**Project Justification**

The existing master plan is over 10 years old - the collection system has expanded and the long term plans for further expansion of the system have changed. In addition, since the 2002 plan was completed, the City is no longer under a consent decree by ADEQ and therefore the City's priorities have changed. This update will reflect the new priorities and help plan future projects and budgeting for the 10 year CIP. The funds allocated in FY2020 are for a 5-year update to the master plan, which will be minor.



Category	Funding Source	Carryover/ New	Prior Years	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Master Plan	WW Revenue	New	\$0	\$0	\$200,000	\$0	\$0	\$0	\$100,000	\$300,000
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$200,000	\$0	\$0	\$0	\$100,000	\$300,000

Total Operating Impacts							
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** WWTP Bar Screen And Filter System Upgrades

**Project #:**

**Location:** Wastewater Treatment Plant

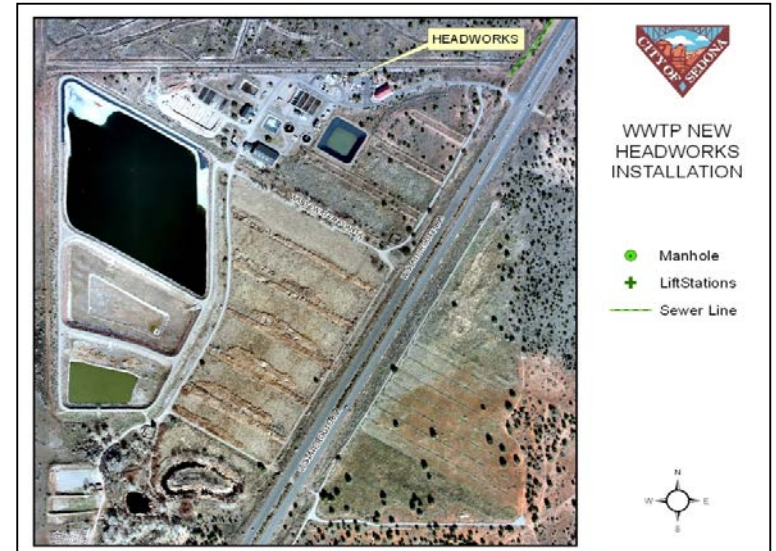
**Category:** 1

**Project Description**

The project provides design and installation of new bar screens and filters.

**Project Justification**

This project was originally planned for a new headworks installation. However, during FY13/14 wastewater was able to re-coat the concrete structure at the headworks adding a 5-10 year life span to the structure. Doing this has allowed for a shift in priorities. This project will upgrade the bar screens at the headworks, which, along with the re-coating, will aid in less wear and tear of downstream equipment and processes. This project also includes an upgrade to the existing filter system. The filters currently operating are the original filters. Recently wastewater operation has seen a decrease in the efficiency of the filters. The design will look at different technologies when choosing a replacement for the filters.



Category	Funding Source	Carryover/ New	Prior Years	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design	WW Revenue	New	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$100,000
Chargebacks	WW Revenue	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	WW Revenue	New	\$0	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$1,500,000
Contingency	WW Revenue	New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$100,000	\$1,500,000	\$0	\$0	\$1,600,000

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0

**Project Title:** Mystic Hills Lift Station Access Improvement

**Project #:**

**Location:** West Mallard Drive

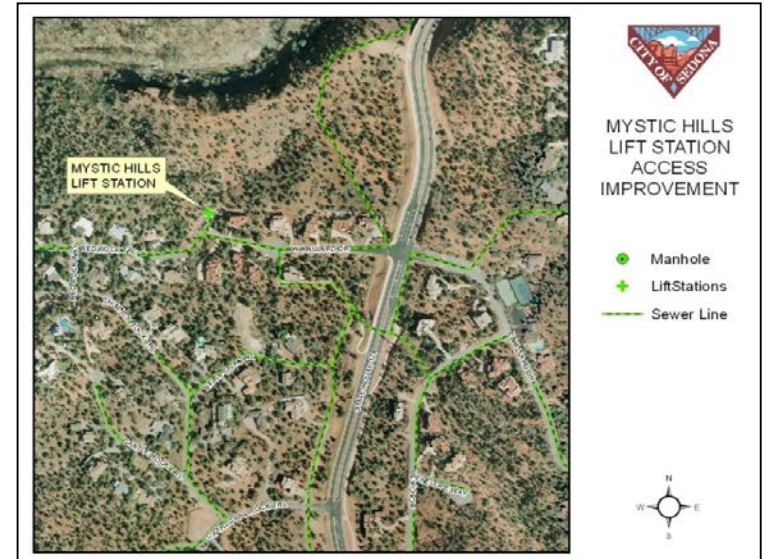
**Category:**

**Project Description**

Development of plans, specifications and cost estimate to improve the low water crossing at the west end of West Mallard Drive, for the driveway leading to the Mallard Wastewater Lift Station. Corps of Engineer requirements will be determined and right of way needs will be defined. Coconino County Flood Control District Funds may be considered for this project.

**Project Justification**

This project will develop a design and costs to improve public road ingress and egress to the Mallard Wastewater Lift Station during the summer monsoon season. During summer monsoon storms this area has been isolated at times and road embankment is undermined and requires repair. This project provides drainage improvements not shown in the storm drainage master plan, and mainly benefits access to the wastewater lift station, as such it would be considered primarily a wastewater improvement project.



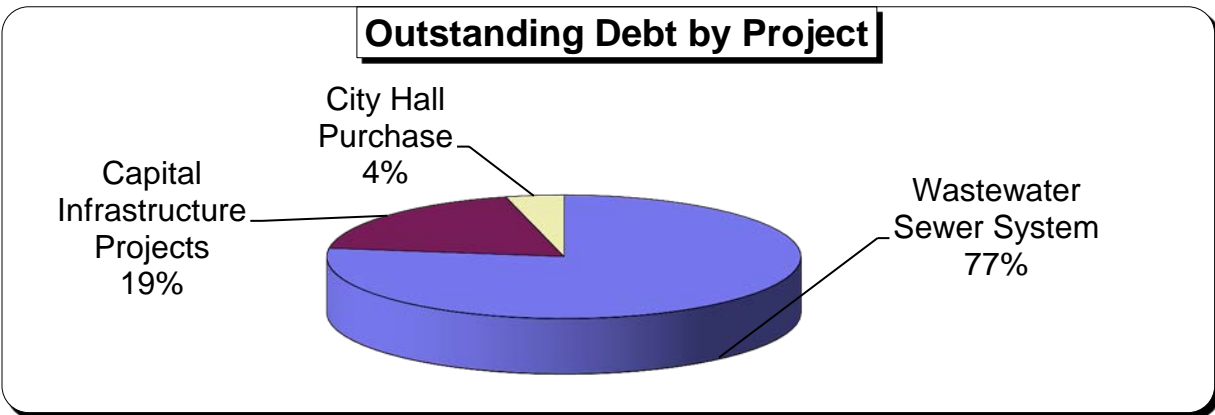
Category	Funding Source	Carryover/ New	Prior Years	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
Design		New	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$20,000
Chargebacks		New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction		New	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Land		New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingency		New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget			\$0	\$0	\$0	\$0	\$120,000	\$0	\$0	\$120,000

Total Operating Impacts						
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$0



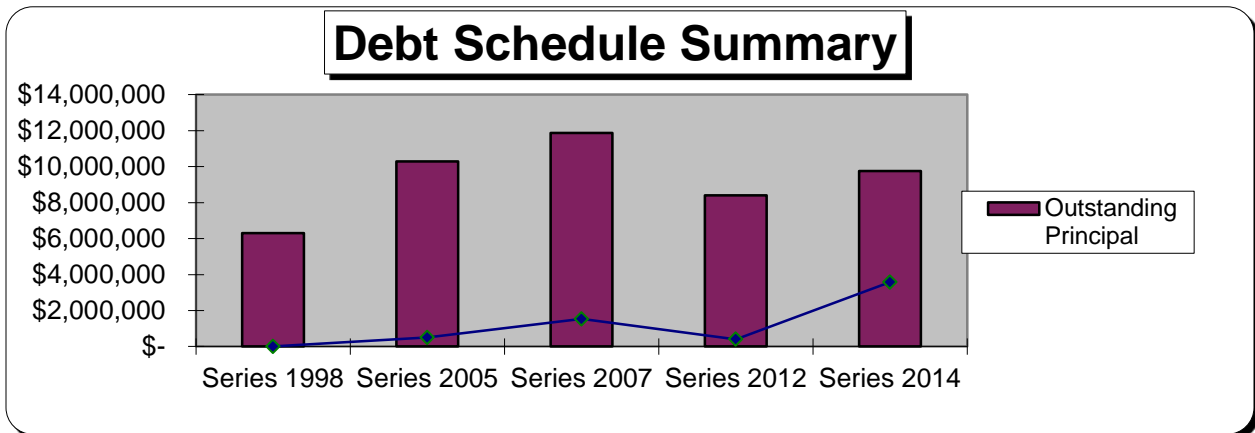
## DEBT SERVICE

While the City of Sedona has been using pay-as-you go funding for capital projects in recent years, the City has assumed debt in the past to fund the construction of capital projects. The majority of prior year's debt issuance has been for construction of the wastewater treatment system. A small percentage of the outstanding debt comes from the purchase of the City Hall campus. The chart below represents the percentage of outstanding debt for various categories of projects as of June 30, 2014.



The Arizona Constitution limits the City's bonded debt capacity (outstanding principal) to a certain percentage of the City's secondary assessed valuation for General Obligation (G.O.) bonds. The City of Sedona has approximately \$47 Million in outstanding debt. The Constitution states that for general municipal purposes, the City cannot incur a debt exceeding 6% of the assessed valuation of taxable property. Additional bonds amounting to 20% of the assessed valuation of taxable property can be issued for water, lighting and sewer projects, and for the acquisition and development of land for open space preserves, parks, playgrounds and recreational facilities. The City's current bond holdings do not include G.O. bonds and, therefore, are not subject to debt limitation.

The below information summarizes the total outstanding principle and interest on current City debt obligations for the next twelve years, which is when all current outstanding debt will be retired.



The table below summarizes the principal and interest payments for the current 2014-2015 fiscal year:

	<b>2014-15 Principal</b>	<b>2014-15 Interest</b>	<b>Total 2014-15 Debt Service Requirement</b>
Series 1998	\$ -	\$ -	\$ -
Series 2005	\$ -	\$ 500,838	\$ 500,838
Series 2007	\$ 985,000	\$ 548,756	\$ 1,533,756
Series 2012	\$ -	\$ 377,775	\$ 377,775
Series 2014	\$ 3,500,000	\$ 71,577	\$ 3,571,577
<b>Total Annual Payment</b>	<b>\$ 4,485,000</b>	<b>\$ 1,498,947</b>	<b>\$ 5,983,947</b>

The following tables detail each outstanding debt issue, including type of debt instrument, dates of issuance and/or refinance, principle and interest payments, and purpose of the debt.

**Wastewater Municipal Property Corporation  
Series 1998**

(Dated August 1, 1998)

Fiscal Year	Principal	CIB's	CAB's	Total Debt Service Requirements
1998/99	-	1,595,728	-	<b>1,595,728</b>
1999/00	-	1,740,794	-	<b>1,740,794</b>
2000/01	-	1,740,794	-	<b>1,740,794</b>
2001/02	-	1,740,794	-	<b>1,740,794</b>
2002/03	-	1,740,794	-	<b>1,740,794</b>
2003/04	-	1,740,794	-	<b>1,740,794</b>
2004/05	-	231,961	-	<b>231,961</b>
2005/06	175,000	463,923	-	<b>638,923</b>
2006/07	185,000	456,223	-	<b>641,223</b>
2007/08	205,000	447,990	-	<b>652,990</b>
2008/09	-	438,663	-	<b>438,663</b>
2009/10	-	438,663	-	<b>438,663</b>
2010/11	-	438,663	-	<b>438,663</b>
2011/12	-	219,331	-	<b>219,331</b>
2012/13	-	-	-	-
2013/14	-	-	-	-
2014/15	-	-	-	-
2015/16	-	-	-	-
2016/17	-	-	-	-
2017/18	-	-	-	-
2018/19	-	-	-	-
2019/20	1,400,000		2,910,000	<b>4,310,000</b>
2020/21	1,330,000		2,980,000	<b>4,310,000</b>
2021/22	1,255,000		3,055,000	<b>4,310,000</b>
2022/23	1,190,000		3,120,000	<b>4,310,000</b>
2023/24	1,130,000		3,180,000	<b>4,310,000</b>
<b>Total:</b>	<b>6,870,000</b>	<b>13,435,115</b>	<b>15,245,000</b>	<b>35,550,115</b>

The above table (i) refinances all of the City's outstanding Certificate of Participation, Series 1993 (ii) refinances all of the outstanding Series 1995 (iii) refinances all of the outstanding Series 1997 and (iv) approximately \$29.8 million new money for Wastewater system.

The Second Series 2004 Excise Tax Revenue Bonds were Refunded on May 22, 2014. The new issue is presented in the Series 2014 Refunding table.

**Excise Tax Revenue Bonds**  
**Series 2005**  
(Dated May 1, 2005)

Fiscal Year	Principal	Interest	Total Debt Service Requirements
2004/05	165,000	89,173	<b>254,173</b>
2005/06	-	530,088	<b>530,088</b>
2006/07	-	530,088	<b>530,088</b>
2007/08	-	530,088	<b>530,088</b>
2008/09	205,000	530,088	<b>735,088</b>
2009/10	220,000	523,938	<b>743,938</b>
2010/11	215,000	516,238	<b>731,238</b>
2011/12	210,000	508,713	<b>718,713</b>
2012/13	-	500,838	<b>500,838</b>
2013/14	-	500,838	<b>500,838</b>
2014/15	-	500,838	<b>500,838</b>
2015/16	-	500,838	<b>500,838</b>
2016/17	2,335,000	500,838	<b>2,835,838</b>
2017/18	3,875,000	407,438	<b>4,282,438</b>
2018/19	4,080,000	204,000	<b>4,284,000</b>
<b>Total:</b>	<b>11,305,000</b>	<b>6,874,042</b>	<b>18,179,042</b>

The above table indicates refunds a partial of Series 1998.



**Wastewater Fund  
Series 2007**

Fiscal Year	Principal	Interest	Total WW Debt Service Requirements
7/1/08	895,000.00	228,205.83	<b>1,123,205.83</b>
1/1/09	-	174,950.00	<b>174,950.00</b>
7/1/09	775,000.00	174,950.00	<b>949,950.00</b>
1/1/10	-	159,450.00	<b>159,450.00</b>
7/1/10	805,000.00	159,450.00	<b>964,450.00</b>
1/1/11	-	143,350.00	<b>143,350.00</b>
7/1/11	840,000.00	143,350.00	<b>983,350.00</b>
1/1/12	-	126,550.00	<b>126,550.00</b>
7/1/12	875,000.00	126,550.00	<b>1,001,550.00</b>
1/1/13	-	109,050.00	<b>109,050.00</b>
7/1/13	910,000.00	109,050.00	<b>1,019,050.00</b>
1/1/14	-	90,850.00	<b>90,850.00</b>
7/1/14	945,000.00	90,850.00	<b>1,035,850.00</b>
1/1/15	-	71,950.00	<b>71,950.00</b>
7/1/15	985,000.00	71,950.00	<b>1,056,950.00</b>
1/1/16	-	52,250.00	<b>52,250.00</b>
7/1/16	1,020,000.00	52,250.00	<b>1,072,250.00</b>
1/1/17	-	26,750.00	<b>26,750.00</b>
7/1/17	1,070,000.00	26,750.00	<b>1,096,750.00</b>
<b>Total:</b>	<b>9,120,000.00</b>	<b>2,138,505.83</b>	<b>11,258,505.83</b>

Wastewater Improvements:

Projects included Chapel area sewer installation, State Route 179 utility relocation, and Major pump stations.

**Capital/General Fund  
Series 2007**

Fiscal Year	Principal	Interest	Total GF Debt Service Requirements
7/1/08	-	239,539.95	<b>239,539.95</b>
1/1/09	-	202,428.13	<b>202,428.13</b>
7/1/09	-	202,428.13	<b>202,428.13</b>
1/1/10	-	202,428.13	<b>202,428.13</b>
7/1/10	-	202,428.13	<b>202,428.13</b>
1/1/11	-	202,428.13	<b>202,428.13</b>
7/1/11	-	202,428.13	<b>202,428.13</b>
1/1/12	-	202,428.13	<b>202,428.13</b>
7/1/12	-	202,428.13	<b>202,428.13</b>
1/1/13	-	202,428.13	<b>202,428.13</b>
7/1/13	-	202,428.13	<b>202,428.13</b>
1/1/14	-	202,428.13	<b>202,428.13</b>
7/1/14	-	202,428.13	<b>202,428.13</b>
1/1/15	-	202,428.13	<b>202,428.13</b>
7/1/15	-	202,428.13	<b>202,428.13</b>
1/1/16	-	202,428.13	<b>202,428.13</b>
7/1/16	-	202,428.13	<b>202,428.13</b>
1/1/17	-	202,428.13	<b>202,428.13</b>
7/1/17	-	202,428.13	<b>202,428.13</b>
1/1/18	-	202,428.13	<b>202,428.13</b>
7/1/18	715,000.00	202,428.13	<b>917,428.13</b>
1/1/19	-	188,128.13	<b>188,128.13</b>
7/1/19	745,000.00	188,128.13	<b>933,128.13</b>
1/1/20	-	172,762.50	<b>172,762.50</b>
7/1/20	780,000.00	172,762.50	<b>952,762.50</b>
1/1/21	-	156,187.50	<b>156,187.50</b>
7/1/21	810,000.00	156,187.50	<b>966,187.50</b>
1/1/22	-	135,937.50	<b>135,937.50</b>
7/1/22	850,000.00	135,937.50	<b>985,937.50</b>
1/1/23	-	114,687.50	<b>114,687.50</b>
7/1/23	890,000.00	114,687.50	<b>1,004,687.50</b>
1/1/24	-	92,437.50	<b>92,437.50</b>
7/1/24	930,000.00	92,437.50	<b>1,022,437.50</b>
1/1/25	-	69,187.50	<b>69,187.50</b>
7/1/25	980,000.00	69,187.50	<b>1,049,187.50</b>
1/1/26	-	47,137.50	<b>47,137.50</b>
7/1/26	1,025,000.00	47,137.50	<b>1,072,137.50</b>
1/1/27	-	24,075.00	<b>24,075.00</b>
7/1/27	1,070,000.00	24,075.00	<b>1,094,075.00</b>
<b>Total:</b>	<b>8,795,000.00</b>	<b>6,289,183.81</b>	<b>15,084,183.81</b>

Capital Infrastructure:

Project included Chapel area drainage, State Route 179, Improvements (pedestrian bridge, landscaping, lighting, etc.), Harmony-Windsong drainage project (partial)

**Excise Tax Revenue Bonds**  
**Series 2012**  
(Dated May 1, 2005)

Fiscal Year	Principal	Interest	Total Debt Service Requirements
2012	-	150,061	<b>150,061</b>
2013	-	377,775	<b>377,775</b>
2014	-	377,775	<b>377,775</b>
2015	-	377,775	<b>377,775</b>
2016	-	377,775	<b>377,775</b>
2017	-	377,775	<b>377,775</b>
2018	-	377,775	<b>377,775</b>
2019	-	377,775	<b>377,775</b>
2020	-	377,775	<b>377,775</b>
2021	-	377,775	<b>377,775</b>
2022	-	377,775	<b>377,775</b>
2023	-	377,775	<b>377,775</b>
2024	-	377,775	<b>377,775</b>
2025	4,105,000	377,775	<b>4,482,775</b>
2026	4,290,000	193,050	<b>4,483,050</b>
<b>Total:</b>	<b>8,395,000</b>	<b>525,4186</b>	<b>13,649,186</b>

Partial refinancing of Series 1998.

**Wastewater Fund  
Series 2014 Refunding  
(Dated May 22, 2014)**

Fiscal Year	Principal	Interest	Total <b>WW</b> Debt Service Requirements
2015	2,790,000	359,850	<b>3,149,850</b>
2016	3,585,000	220,350	<b>3,805,350</b>
2017	1,385,000	55,400	<b>1,440,400</b>
2018	-	-	-
<b>Total:</b>	<b>7,760,000</b>	<b>635,600</b>	<b>8,395,600</b>

Refunding of the Second Series 2004.

**General Fund  
Series 2014 Refunding  
(Dated May 22, 2014)**

Fiscal Year	Principal	Interest	Total <b>WW</b> Debt Service Requirements
2015	345,000	79,910	<b>424,910</b>
2016	345,000	62,660	<b>407,660</b>
2017	380,000	45,410	<b>425,410</b>
2018	395,000	30,210	<b>425,210</b>
2019	380,000	15,200	<b>395,200</b>
<b>Total:</b>	<b>1,845,000</b>	<b>233,390</b>	<b>2,078,390</b>

Refunding of the Second Series 2004.

## GLOSSARY

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**ACCRUAL BASIS OF ACCOUNTING** - A method of accounting in which revenues are recorded when measurable and earned, and expenditures (or expenses) are recognized when a good or service is used.

**ACTIVITY** - The purpose/activity or group of subactivities within a function/program for which the city is responsible.

**ADOPTED BUDGET** - Formal action made by City Council that sets the spending limits for the fiscal year.

**ALLOCATION** - Assigning one or more items of cost or revenue to one or more segments of an organization according to benefits received, responsibilities, or other logical measures of use.

**ANNUALIZED COSTS** - Operating costs incurred at annual rates for a portion of the prior fiscal year and which must be incurred at similar rates for the entire 12 months of the succeeding fiscal year.

**APPROPRIATION** - An authorization granted by the City Council to make expenditures and to incur obligations for purposes specified in the Appropriation Ordinance.

**BALANCED BUDGET** - A budget in which current revenues equal current expenditures. The State or local government may set the legal requirements for a balanced budget.

**BED TAX** - The City collects a 3 percent bed tax in addition to the City sales tax. The bed tax supports the General Fund. A portion of the bed tax is used to fund the Chamber Visitor Center.

**BOND** - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specific rate.

**BONDS PROCEEDS** - Debt issuances derived from the sale of bonds for the purpose of constructing major capital facilities.

**BUDGET** - A financial plan consisting of an estimate of proposed expenditures and their purposes for a given period and the proposed means of financing them.

**BUDGETARY CONTROL** - The control of management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

**BUDGET MESSAGE** - The opening section of the budget that provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations regarding the financial policy for the coming period.

**CAPITAL FUND** - The fund that accounts for the City's major capital and engineering studies. The Capital Fund



revenue is provided by a transfer of Sales Tax from the General Fund.

**CAPITAL OUTLAY** - Expenditures that result in the acquisition of or addition to fixed assets.

**CAPITAL PROJECT** - Any project having assets of significant value and having a useful life of three years or over. Capital projects include the purchase of land for design, engineering and construction of buildings and infrastructure items such as streets, bridges, drainage, street lighting, water system, etc. Capital projects are permanent attachments intended to remain to the land.

**COMMODITIES** - Expendable items used by operating or construction activities. Examples include office supplies, repair and replacement parts for equipment, fuels and lubricants, etc. Appendix G - Glossary

**COMMUNITY FACILITIES DISTRICT FUND** - The fund accounts for payments in lieu of sales tax from Time Share development agreements.

**CONTINGENCY** - Monies budgeted in the General Fund to be used to finance unforeseen expenditures.

**CONTRACTUAL SERVICES** - Contracted service used for operating or construction activities. Examples include Legal Fees, Postage & Freight, Rents, Utilities, and Debt Service costs.

**DEBT SERVICE** - Payment of principal, interest, and related service charges on obligations resulting from the issuance of bonds.

**DEPARTMENT** - A major administrative division of the City that indicates overall management responsibility for an operation or group of related operations within a functional area.

**DEVELOPMENT IMPACT FEES** - Fees assessed to offset costs incurred by the municipality in providing additional public services created by new development. A.R.S. 9-463-05

**DIRECT PAYROLL COST** - Payroll taxes are accounted for in this line item.

**EMPLOYEE BENEFITS** - The cost for employee benefits including health insurance and disability.

**ENCUMBRANCES** - Obligations in the form of purchase orders, or contracts, which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbered when the obligations are paid or otherwise liquidated.

**ENTERPRISE FUND** - An Accounting entity established to account for the acquisition, operation and maintenance of governmental facilities, and services which are entirely or predominately self-supporting.

**ESTIMATED REVENUE** - The amount of projected revenue to be collected during the fiscal year.

**EXPENDITURE/EXPENSE** - This term refers to the outflow of funds paid for an asset obtained or goods and services obtained.

**EXPENDITURE LIMITATION** - The Arizona State Legislature imposed constitutional amendment that limits the annual expenditures of all municipalities. The Economic Estimates Commission, based on population growth and inflation, sets this limit.

**FISCAL YEAR** - A 12-month period of time to which the Annual Budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. For the City of Sedona, it is July 1, through June 30.

**FIXED ASSETS** - Assets of a long-term character that is intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

**FRANCHISE TAX** - The franchise tax is based on the gross sales of REVENUE the utility companies. Those that currently pay the franchise tax are: Arizona Public Service (2%), Citizens Gas (2%), Cablevision of Sedona (2%) Arizona Water (3%), Oak Creek Water (3%).

**FUND** - An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources, together with all related liabilities, for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations.

**FUND BALANCE** - Fund balance is the excess of assets over liabilities and reserves and is, therefore, also known as surplus funds.

**GENERAL FUND** - A fund used to account for all general-purpose transactions of the City that do not require a special type of fund.

**GENERAL GOVERNMENT REVENUE** - The revenues of a government other than those derived from and retained in an enterprise fund.

**GOAL** - A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless; that is, it is not concerned with a specific achievement in a specific time period.

**GRANT** - A contribution by the state or federal government or other agency to support a particular function.

**HIGHWAY USER REVENUE** - Arizona cities receive a share of state motor vehicle fuel taxes, and the formula is based on two separate calculations. First, it is based on a City's population in relation to the state's total population. Second, it is based on the county in which the revenues were generated. These funds are restricted to be utilized for the construction and maintenance of streets and highways.

**INTERFUND TRANSFER** - Amounts transferred from one fund to another.

**LINE ITEMS** - Account for specific expenditures and revenues in departments.

**MODIFIED ACCRUAL ACCOUNTING** - Basis of accounting required for use by governmental funds in which revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred.

**NON-RECURRING REVENUE** - Revenue which is a one-time receipt or which is not received on a continual basis.

**OBJECTIVES** - A statement of specific measurable outcomes that contribute toward accomplishing the departmental mission.

**OPERATING REVENUE** - Resources derived from recurring revenue sources used to finance recurring operating expenditures.

**PERMIT FEES** - Revenues from this source would include the fees collected from building permits, zoning permits and a variety of other programs.

**PERSONNEL SERVICES** - Expenditures for salaries, wages and fringe benefits of a government's employees.

**PROGRAM** - A group of related functions or activities performed by a division where there is a desire to budget and identify expenditures independently of other activities within the division.

**RECURRING REVENUES** - Revenue sources available on a constant basis to support operating and capital budgetary needs.

**RESERVES** - Account that records a portion of the fund equity that must be segregated for some future use and that is, therefore, not available for further appropriation or expenditure.

**RESTRICTED REVENUES** - Are legally restricted for a specific purpose by the Federal, State, and local government.

**REVENUES** - Amounts estimated to be received from taxes and other sources during the fiscal year.

**SPECIAL REVENUE FUND** - Fund used to account for revenues from specific taxes or other earmarked revenue sources that by law are designated to finance particular functions or activities of government. The City of Sedona's Special Revenue Fund includes Highway User Revenues (HURF) and grants.

**STATE-SHARED INCOME TAX REVENUE** - Arizona cities share a portion of the total amount collected from the State Income Tax. A City's portion of the State Income Tax is based on the relationship of its population to the total population of all cities and towns within the state. This is referred to as the Urban Tax in the budget.

**STATE-SHARED SALES TAX** - Arizona cities share a portion of the total amount collected from the State Sales Tax, which is currently 6 percent. A City's portion of the State Sales Tax is based on the relationship of its population to the total population of all cities and towns within the state.

**STREET FUND** - A fund that accounts for all major street improvements and right-of-way work. The major source of funding for the Street Fund is the Highway User Fund (HURF), which is the City's share of the gas tax.

**TRANSACTION PRIVILEGE TAX** - The transaction privilege tax is commonly known as the sales tax. The City collects a 3 percent City sales tax. Out of that 3 percent, 1.95 percent supports the General Fund and 1.05 percent supports the Wastewater Debt.

**WASTEWATER CAPACITY FEES** These fees are a one-time charge when a resident or business connects to the wastewater system.



WASTEWATER FUND - The fund that accounts for the administrative, plant operations and capital cost associated with the sewer.

WASTEWATER USER FEES -User fees are charged to residential and commercial customers for the collection and treatment of wastewater. These fees are charged on a monthly basis.

## ACRONYMS

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<b><u>Acronym</u></b>	<b><u>Description</u></b>
3CMA	City-County Communications & Marketing Association
AACOP	Arizona Association Chief of Police
ACMA	Arizona City/County Management Association
ACO	Animal Control Officer
ADA	Americans with Disabilities Act
ADEQ	Arizona Department of Environmental Quality
ADOH	Arizona Department of Housing
ADOR	Arizona Department of Revenue
ADOT	Arizona Department of Transportation
ADWR	Arizona Department of Water Resources
AFMA	Arizona Floodplain Management Association
AG	Attorney General
AMCA	Arizona Municipal Clerks Association
APA	American Planning Association
APP	Aquifer Protection Program
APS	Arizona Public Service
APWA	American Public Works Association
ARS	Arizona Revised Statutes
ASRS	Arizona State Retirement System
AWTF	Anti Work Task Force
AZ	Arizona
AZ-PRIMA	Arizona Public Risk Management Association
BL	Business License
CAFR	Comprehensive Annual Financial Report
CAP	Capacity
CAT	Cottonwood Area Transit
CD	Community Development
CDBG	Community Development Block Grant
CDL	Commercial Drivers License
CELA	Code Enforcement League of Arizona
CFD	Community Facility District
CIP	Capital Improvement Program
CM	City Manager
CO	Certificate of Occupancy
COP	Certificate of Participation
COS	Cost of Service
DIF	Development Impact Fees
DUI	Driving Under the Influence
EEOC	Equal Employment Opportunity Commission
EIS	Environmental Impact Statement
EOC	Emergency Operations Center
FARE	Fines/Fees and Restitution

## ACRONYMS

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<b><u>Acronym</u></b>	<b><u>Description</u></b>
FLSA	Fair Labor Standards Act
FTE	Full Time Equivalent
FY	Fiscal Year (July 1 - Jun 30)
GFOA	Government Finance Officers Association
GFOAZ	Government Finance Officers Association of Arizona
GO	General Obligation
GOHS	Governor's Office of Highway Safety
HB	House Bill
HPC	Historic Preservation Commission
HR	Human Resources
HSIP	Highway Safety Improvement Program
HURF	Highway User Revenues Fund
HVAC	Heating, Ventilation, Air Conditioning
IACP	International Association of Chief of Police
IAPE	International Association of Property/Evidence
IBC	International Building Code
ICC	International Code Council
ICMA	International City/County Management Association
IFMA	International Facility Management Association
IGA	Intergovernmental Agreement
IIMC	International Institute of Municipal Clerks
IPMA-HR	International Public Management Association for Human Resources
IT	Information Technology
K9	Canine
KSB	Keep Sedona Beautiful
LDC	Land Development Code
LGIP	Local Government Investment Pool
LS	Lift Station
LTD	Long-Term Disability
MADD	Mothers Against Drunk Driving
MDC	Mobile Data Computers
MGD	Million Gallons per Day
NA	Not Applicable
NACOG	Northern Arizona Council of Government
NAU	Northern Arizona University
NFPA	National Fire Protection Association
NSF	Non-Sufficient Funds
OMB	Office of Management and Budget
OSHA	Occupational, Safety and Health Administration
P&Z	Planning and Zoning
PANT	Partners Against Narcotics Trafficking
PD	Police Department

## ACRONYMS

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<b><u>Acronym</u></b>	<b><u>Description</u></b>
PE	Professional Engineer
POST	Peace Officer Standards and Training
PSPRS	Public Safety Personnel Retirement System
PW	Public Works
RDS	Revenue Discovery Systems
RFP	Request for Proposal
RICO	Racketeer Influenced and Corrupt Organizations
ROW	Right of Way
SB	Senate Bill
SR	State Route
SRO	School Resource Officer
STD	Short-Term Disability
STEP	Sedona Traffic Enforcement Program
SUV	Sport Utility Vehicle
T-BILL	Treasury Bill
T-NOTE	Treasury Note
TPT	Transaction Privilege Tax (Sales Tax)
USFS	United States Forest Service
VLT	Vehicle License Tax
VPN	Virtual Private Network
WIFA	Water Infrastructure Financing Authority
WQ	Water Quality
WRP	Wastewater Reclamation Plant
WW	Wastewater
WWTP	Wastewater Treatment Plant

**CITY OF SEDONA**  
**Summary Schedule of Estimated Revenues and Expenditures/Expenses**  
**Fiscal Year 2015**

FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES* 2014	ACTUAL EXPENDITURES/ EXPENSES** 2014	FUND BALANCE/ NET POSITION*** July 1, 2014**	PROPERTY TAX REVENUES 2015	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2015	OTHER FINANCING 2015		INTERFUND TRANSFERS 2015		TOTAL FINANCIAL RESOURCES AVAILABLE 2015	BUDGETED EXPENDITURES/ EXPENSES 2015
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 13,008,004	\$ 12,651,371	\$ 5,956,618	Primary: \$	\$ 15,143,892	\$	\$	\$ 170,162	\$ 6,441,364	\$ 14,829,308	\$ 14,829,308
2. Special Revenue Funds	3,408,633	2,425,017	39,705	Secondary:	1,315,140			500,000		1,854,845	1,854,845
3. Debt Service Funds Available											
4. Less: Amounts for Future Debt Retirement											
5. Total Debt Service Funds											
6. Capital Projects Funds	7,509,802	5,169,300	1,116,746		1,269,332			5,993,837	137,554	8,242,361	8,242,361
7. Permanent Funds											
8. Enterprise Funds Available	12,218,860	11,221,831	3,481,805		10,061,916				85,081	13,458,640	13,458,640
9. Less: Amounts for Future Debt Retirement											
10. Total Enterprise Funds	12,218,860	11,221,831	3,481,805		10,061,916				85,081	13,458,640	13,458,640
11. Internal Service Funds											
12. TOTAL ALL FUNDS	\$ 36,145,299	\$ 31,467,519	\$ 10,594,874	\$	\$ 27,790,280	\$	\$	\$ 6,663,999	\$ 6,663,999	\$ 38,385,154	\$ 38,385,154

**EXPENDITURE LIMITATION COMPARISON**

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC or voter-approved alternative expenditure limitation

	2014	2015
	\$ 36,145,299	\$ 38,385,154
	36,145,299	38,385,154
	\$ 36,145,299	\$ 38,385,154
	\$ 36,145,299	\$ 38,385,154

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

\*\*\* Amounts in this column represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**CITY OF SEDONA**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2015**

<b>SOURCE OF REVENUES</b>	<b>ESTIMATED REVENUES 2014</b>	<b>ACTUAL REVENUES* 2014</b>	<b>ESTIMATED REVENUES 2015</b>
<b>GENERAL FUND</b>			
<b>Local taxes</b>			
Bed Tax	\$ 1,580,933	\$ 1,918,000	\$ 2,120,000
Sales Tax	7,291,808	7,320,000	8,162,000
Recovery of Sales Tax	92,700	120,000	93,000
Franchise Fees	742,073	742,000	757,000
<b>Licenses and permits</b>			
Community Development	148,696	255,000	218,000
Public Works	4,060	4,000	4,000
Financial Services	119,827	82,000	75,000
City Clerk			
<b>Intergovernmental</b>			
State Sales Tax	866,754	875,000	906,000
Urban Revenue Sharing	1,119,108	1,119,000	1,214,232
Vehicle License Tax - County	521,935	522,000	553,660
<b>Charges for services</b>			
Parks & Recreation	55,197	55,000	56,000
Planning & Zoning	47,445	15,000	15,000
GIS	1,523	2,000	2,000
Police Department	21,300	11,000	11,000
<b>Fines and forfeits</b>			
Municipal Court	250,035	140,000	142,000
Property Code Violations	2,233		
S.T.E.P. (Sedona Traffic Enforcement Prog.)	25,578	15,000	15,000
<b>Interest on investments</b>			
Local Government Investment Pool	211,665	165,000	225,000
Treasury Notes	37,445	37,500	15,000
<b>In-lieu property taxes</b>			
<b>Contributions</b>			
Voluntary contributions		7,500	
<b>Miscellaneous</b>			
Miscellaneous	431,508	486,500	560,000
<b>Total General Fund</b>	<b>\$ 13,571,823</b>	<b>\$ 13,891,500</b>	<b>\$ 15,143,892</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY OF SEDONA**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2015**

SOURCE OF REVENUES	ESTIMATED REVENUES 2014	ACTUAL REVENUES* 2014	ESTIMATED REVENUES 2015
<b>SPECIAL REVENUE FUNDS</b>			
Streets Fund	\$ 707,584	\$ 725,274	\$ 747,140
Interest	17,500	17,500	18,000
	<u>\$ 725,084</u>	<u>\$ 742,774</u>	<u>\$ 765,140</u>
Grants Fund	\$ 1,881,000	\$ 575,000	\$ 550,000
P.A.N.T. Fund (Partners Against Narcotics Traffic)	84,056		
	<u>\$ 1,965,056</u>	<u>\$ 575,000</u>	<u>\$ 550,000</u>
<b>Total Special Revenue Funds</b>	<u>\$ 2,690,140</u>	<u>\$ 1,317,774</u>	<u>\$ 1,315,140</u>
<b>DEBT SERVICE FUNDS</b>			
	\$	\$	\$
	<u>\$</u>	<u>\$</u>	<u>\$</u>
<b>Total Debt Service Funds</b>	<u>\$</u>	<u>\$</u>	<u>\$</u>
<b>CAPITAL PROJECTS FUNDS</b>			
Capital Improvement Fund Miscellaneous	\$ 367,059	\$ 332,000	\$ 1,054,387
Art in Public Places	750	100	100
Development Impact Fees Fund	236,459	332,335	214,845
Community Facilities District Funds	179,419	176,432	
	<u>\$ 783,687</u>	<u>\$ 840,867</u>	<u>\$ 1,269,332</u>
<b>Total Capital Projects Funds</b>	<u>\$ 783,687</u>	<u>\$ 840,867</u>	<u>\$ 1,269,332</u>
<b>PERMANENT FUNDS</b>			
	\$	\$	\$
<b>Total Permanent Funds</b>	<u>\$</u>	<u>\$</u>	<u>\$</u>
<b>ENTERPRISE FUNDS</b>			
Wastewater - Operations/Plant/Debt	\$ 10,220,080	\$ 10,308,000	\$ 10,061,916
Wastewater - Construction	1,500		
	<u>\$ 10,221,580</u>	<u>\$ 10,308,000</u>	<u>\$ 10,061,916</u>
<b>Total Enterprise Funds</b>	<u>\$ 10,221,580</u>	<u>\$ 10,308,000</u>	<u>\$ 10,061,916</u>
* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.			
<b>INTERNAL SERVICE FUNDS</b>			
	\$	\$	\$
	<u>\$</u>	<u>\$</u>	<u>\$</u>
<b>TOTAL ALL FUNDS</b>	<u>\$ 27,267,230</u>	<u>\$ 26,358,141</u>	<u>\$ 27,790,280</u>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY OF SEDONA**  
**Other Financing Sources/<Uses> and Interfund Transfers**  
**Fiscal Year 2015**

FUND	OTHER FINANCING 2015		INTERFUND TRANSFERS 2015	
	SOURCES	<USES>	IN	<OUT>
<b>GENERAL FUND</b>				
General Services	\$	\$	\$	\$ 500,000
Public Works			170,162	
Fund Balance for Capital Projects				5,941,364
<b>Total General Fund</b>	\$	\$	\$ 170,162	\$ 6,441,364
<b>SPECIAL REVENUE FUNDS</b>				
Streets Fund	\$	\$	\$ 500,000	\$
<b>Total Special Revenue Funds</b>	\$	\$	\$ 500,000	\$
<b>DEBT SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Debt Service Funds</b>	\$	\$	\$	\$
<b>CAPITAL PROJECTS FUNDS</b>				
Capital Fund	\$	\$	\$ 52,473	\$ 137,554
General Fund Balance Designated for CIP			5,941,364	
<b>Total Capital Projects Funds</b>	\$	\$	\$ 5,993,837	\$ 137,554
<b>PERMANENT FUNDS</b>				
	\$	\$	\$	\$
<b>Total Permanent Funds</b>	\$	\$	\$	\$
<b>ENTERPRISE FUNDS</b>				
Wastewater Fund - Capital Construction	\$	\$	\$	\$ 85,081
<b>Total Enterprise Funds</b>	\$	\$	\$	\$ 85,081
<b>INTERNAL SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Internal Service Funds</b>	\$	\$	\$	\$
<b>TOTAL ALL FUNDS</b>	\$	\$	\$ 6,663,999	\$ 6,663,999



**CITY OF SEDONA**  
**Expenditures/Expenses by Fund**  
**Fiscal Year 2015**

<b>FUND/DEPARTMENT</b>	<b>ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2014</b>	<b>EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2014</b>	<b>ACTUAL EXPENDITURES/ EXPENSES* 2014</b>	<b>BUDGETED EXPENDITURES/ EXPENSES 2015</b>
<b>GENERAL FUND</b>				
City Council	\$ 53,840	\$	\$ 53,840	\$ 71,276
City Manager	698,982		698,982	790,854
Human Resources	181,238		183,543	193,966
Financial Services	473,470		417,139	460,678
Information Technology	738,277		711,591	1,146,051
Legal	460,686	20,000	460,686	481,027
City Clerk	239,306		239,354	280,498
Parks and Recreation	359,249		339,541	466,510
General Services	2,843,110	37,700	3,191,666	3,577,556
Contingency	200,000	(120,200)		200,000
Community Development	1,146,286		1,111,897	1,183,336
Public Works	1,845,964		1,845,964	1,918,181
Police Department	3,517,752		3,091,081	3,756,494
Municipal Court	312,344		306,087	302,881
<b>Total General Fund</b>	<b>\$ 13,070,504</b>	<b>\$ (62,500)</b>	<b>\$ 12,651,371</b>	<b>\$ 14,829,308</b>
<b>SPECIAL REVENUE FUNDS</b>				
Streets Fund	\$ 2,266,077	\$	\$ 2,175,017	\$ 1,275,140
Grants Fund	1,058,500		250,000	579,705
P.A.N.T. Fund (Partners Against Na	84,056			
<b>Total Special Revenue Funds</b>	<b>\$ 3,408,633</b>	<b>\$</b>	<b>\$ 2,425,017</b>	<b>\$ 1,854,845</b>
<b>DEBT SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Debt Service Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>CAPITAL PROJECTS FUNDS</b>				
Capital Improvement Fund	\$ 4,669,302	\$ 62,500	\$ 4,166,300	\$ 5,693,269
Information Technology Capital Fun				
Art In Public Places Fund	65,000			75,000
Development Impact Fees Fund	1,943,000		1,003,000	2,474,092
Community Facilities District Fund	770,000			
<b>Total Capital Projects Funds</b>	<b>\$ 7,447,302</b>	<b>\$ 62,500</b>	<b>\$ 5,169,300</b>	<b>\$ 8,242,361</b>
<b>PERMANENT FUNDS</b>				
	\$	\$	\$	\$
<b>Total Permanent Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>ENTERPRISE FUNDS</b>				
Wastewater - Operations/Plant/Debt	\$ 9,693,874	\$	\$ 8,917,509	\$ 8,860,774
Wastewater - Construction	2,524,986		2,304,322	4,477,866
Wastewater Contingency				120,000
<b>Total Enterprise Funds</b>	<b>\$ 12,218,860</b>	<b>\$</b>	<b>\$ 11,221,831</b>	<b>\$ 13,458,640</b>
<b>INTERNAL SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Internal Service Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 36,145,299</b>	<b>\$</b>	<b>\$ 31,467,519</b>	<b>\$ 38,385,154</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**CITY OF SEDONA**  
**Expenditures/Expenses by Department**  
**Fiscal Year 2015**

<b>DEPARTMENT/FUND</b>	<b>ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2014</b>	<b>EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2014</b>	<b>ACTUAL EXPENDITURES/ EXPENSES* 2014</b>	<b>BUDGETED EXPENDITURES/ EXPENSES 2015</b>
<b>City Council:</b>				
General Fund	\$ 53,840	\$	\$ 53,840	\$ 71,276
<b>Department Total</b>	<b>\$ 53,840</b>	<b>\$</b>	<b>\$ 53,840</b>	<b>\$ 71,276</b>
<b>City Manager:</b>				
General Fund	\$ 698,982	\$	\$ 698,982	\$ 790,854
Development Impact Fees Fund	10,000		10,000	
Arts Fund				75,000
Grants Fund				300,000
Wastewater - Operations	94,806		94,806	98,758
<b>Department Total</b>	<b>\$ 803,788</b>	<b>\$</b>	<b>\$ 803,788</b>	<b>\$ 1,264,612</b>
<b>Human Resources:</b>				
General Fund	\$ 181,238	\$	\$ 183,543	\$ 193,966
Arts Fund	65,000		10,000	
Wastewater - Operations	16,099		16,099	17,833
<b>Department Total</b>	<b>\$ 262,337</b>	<b>\$</b>	<b>\$ 209,642</b>	<b>\$ 211,799</b>
<b>Financial Services:</b>				
General Fund	\$ 473,470	\$	\$ 417,139	\$ 460,678
Wastewater - Operations	306,133		256,133	398,956
<b>Department Total</b>	<b>\$ 779,603</b>	<b>\$</b>	<b>\$ 673,272</b>	<b>\$ 859,634</b>
<b>Information Technology:</b>				
General Fund	\$ 738,277	\$	\$ 711,591	\$ 1,146,051
I.T. Capital Fund				
Wastewater - Operations	32,198			33,000
<b>Department Total</b>	<b>\$ 770,475</b>	<b>\$</b>	<b>\$ 711,591</b>	<b>\$ 1,179,051</b>
<b>Legal:</b>				
General Fund	\$ 460,686	\$ 20,000	\$ 460,686	\$ 481,027
Wastewater - Operations	21,466		21,466	78,601
<b>Department Total</b>	<b>\$ 482,152</b>	<b>\$ 20,000</b>	<b>\$ 482,152</b>	<b>\$ 559,628</b>
<b>City Clerk:</b>				
General Fund	\$ 239,306	\$	\$ 239,354	\$ 280,498
Wastewater - Operations	12,522		12,522	11,366
<b>Department Total</b>	<b>\$ 251,828</b>	<b>\$</b>	<b>\$ 251,876</b>	<b>\$ 291,864</b>
<b>Parks and Recreation:</b>				
General Fund	\$ 359,249	\$	\$ 339,541	\$ 466,510
Grants Fund	88,000		85,500	129,705
Capital Improvement Fund	150,800	62,500	265,000	980,000
Community Facility Funds	170,000			
Development Improvement Fund	1,600,000		700,000	1,700,000
<b>Department Total</b>	<b>\$ 2,368,049</b>	<b>\$ 62,500</b>	<b>\$ 1,390,041</b>	<b>\$ 3,276,215</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

<b>DEPARTMENT/FUND</b>	<b>ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2014</b>	<b>EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2014</b>	<b>ACTUAL EXPENDITURES/ EXPENSES* 2014</b>	<b>BUDGETED EXPENDITURES/ EXPENSES 2015</b>
<b>General Services/Contingency:</b>				
General Fund	\$ 2,843,110	\$ 37,700	\$ 3,191,666	\$ 3,577,556
Contingency	200,000	(120,200)		200,000
Development Impact Fees Fund	154,000		114,000	
Capital Improvements	64,250			
Wastewater - Operations	6,228,764		6,218,697	5,501,762
Wastewater - Contingency				120,000
<b>Department Total</b>	<b>\$ 9,490,124</b>	<b>\$ (82,500)</b>	<b>\$ 9,524,363</b>	<b>\$ 9,279,318</b>
<b>Community Development:</b>				
General Fund	\$ 1,146,286		\$ 1,111,897	\$ 1,183,336
Grants Fund	644,000		85,000	
Capital Improvement Fund				
Wastewater - Operations	3,578		3,578	3,482
<b>Department Total</b>	<b>\$ 1,793,864</b>	<b>\$</b>	<b>\$ 1,200,475</b>	<b>\$ 1,186,818</b>
<b>Public Works:</b>				
General Fund	\$ 1,845,964		\$ 1,845,964	\$ 1,918,181
Streets Fund	2,266,077		2,175,017	1,275,140
Grants Fund	97,500		175,000	
Development Impact Fees Fund	179,000		179,000	679,092
Capital Improvement Fund	4,199,802		3,783,300	3,835,519
Community Facilities Funds	600,000			
Wastewater - Operations	2,810,475		2,294,208	2,717,016
Wastewater - Construction	2,692,819		2,304,322	4,477,866
<b>Department Total</b>	<b>\$ 14,691,637</b>	<b>\$</b>	<b>\$ 12,756,811</b>	<b>\$ 14,902,814</b>
<b>Police Department</b>				
General Fund	\$ 3,517,752		\$ 3,091,081	\$ 3,756,494
Grants Fund	229,000		29,500	150,000
P.A.N.T. Fund	84,056			
Capital improvements	254,450		118,000	877,750
Development Impact Fees Fund				95,000
<b>Department Total</b>	<b>\$ 4,085,258</b>	<b>\$</b>	<b>\$ 3,238,581</b>	<b>\$ 4,879,244</b>
<b>Municipal Court</b>				
General Fund	\$ 312,344		\$ 306,087	\$ 302,881
<b>Department Total</b>	<b>\$ 312,344</b>	<b>\$</b>	<b>\$ 306,087</b>	<b>\$ 302,881</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**CITY OF SEDONA**  
**Full-Time Employees and Personnel Compensation**  
**Fiscal Year 2015**

<b>FUND</b>	<b>Full-Time Equivalent (FTE) 2015</b>	<b>Employee Salaries and Hourly Costs 2015</b>	<b>Retirement Costs 2015</b>	<b>Healthcare Costs 2015</b>	<b>Other Benefit Costs 2015</b>	<b>Total Estimated Personnel Compensation 2015</b>
<b>GENERAL FUND</b>	102	\$ 5,639,765	\$ 862,572	\$ 1,058,929	\$ 576,629	= \$ 8,137,895
_____		\$ _____	\$ _____	\$ _____	\$ _____	= \$ _____
_____		\$ _____	\$ _____	\$ _____	\$ _____	= \$ _____
<b>Total Special Revenue Funds</b>		\$ _____	\$ _____	\$ _____	\$ _____	= \$ _____
<b>DEBT SERVICE FUNDS</b>		\$ _____	\$ _____	\$ _____	\$ _____	= \$ _____
_____		\$ _____	\$ _____	\$ _____	\$ _____	= \$ _____
_____		\$ _____	\$ _____	\$ _____	\$ _____	= \$ _____
<b>Total Debt Service Funds</b>		\$ _____	\$ _____	\$ _____	\$ _____	= \$ _____
<b>CAPITAL PROJECTS FUNDS</b>		\$ _____	\$ _____	\$ _____	\$ _____	= \$ _____
_____		\$ _____	\$ _____	\$ _____	\$ _____	= \$ _____
_____		\$ _____	\$ _____	\$ _____	\$ _____	= \$ _____
<b>Total Capital Projects Funds</b>		\$ _____	\$ _____	\$ _____	\$ _____	= \$ _____
<b>PERMANENT FUNDS</b>		\$ _____	\$ _____	\$ _____	\$ _____	= \$ _____
_____		\$ _____	\$ _____	\$ _____	\$ _____	= \$ _____
_____		\$ _____	\$ _____	\$ _____	\$ _____	= \$ _____
<b>Total Permanent Funds</b>		\$ _____	\$ _____	\$ _____	\$ _____	= \$ _____
<b>ENTERPRISE FUNDS</b>						
Wastewater - Operations	16	\$ 927,204	\$ 110,465	\$ 193,615	\$ 110,006	= \$ 1,341,290
Wastewater - Construction	2	86,891	10,606	17,966	10,678	126,141
<b>Total Enterprise Funds</b>	18	\$ 1,014,095	\$ 121,071	\$ 211,581	\$ 120,684	= \$ 1,467,431
<b>TOTAL ALL FUNDS</b>	<b>120</b>	<b>\$ 6,653,860</b>	<b>\$ 983,643</b>	<b>\$ 1,270,510</b>	<b>\$ 697,313</b>	<b>= \$ 9,605,326</b>