

# Request for Zoning Verification or Director's Interpretation

Fee: **Zoning Verification:** \$250 per parcel  
**Director's Interpretation:**  
 \$350 (Residential); \$700 (Commercial)



## City of Sedona Community Development Department

102 Roadrunner Drive Sedona, AZ 86336  
 (928) 282-1154 • [www.sedonaaz.gov/cd](http://www.sedonaaz.gov/cd)

Person/Company Making Request		Case Number:	
Phone/Cell Phone		Date Rec'd:	
Mailing Address*		Fee Rec'd:	
Email Address*		Initials:	

\*Once completed, the letter will be sent to only the email address unless a hard copy is requested.

Property Address	
Parcel Number(s)	

Letter Requested	<input type="checkbox"/> Zoning Verification <input type="checkbox"/> Director's Interpretation
------------------	---

Zoning Verification Information	<p>A Standard Zoning Verification Letter contains the following information. This information will be obtained from City records. Property inspections are not completed as part of this process.</p> <ul style="list-style-type: none"> <li>• Current zoning of the property and surrounding properties</li> <li>• Any overlay districts applicable to the property</li> <li>• Certificate of Occupancy for the current use of the property                             <ul style="list-style-type: none"> <li>○ For properties with multiple tenants, please provide a list of current tenants.</li> <li>○ Copies of Certificates of Occupancy may be requested by submitting a Public Records Request to the City Clerk's Office.</li> </ul> </li> <li>• Active applications for the property</li> <li>• Any known zoning, building, or code enforcement violations on the property</li> </ul> <p>Please attach a description of any additional information you are requesting. City Staff will address any additional requested information to the best of their ability but cannot guarantee that additional information requested by the applicant will be provided.</p>
---------------------------------	--

Director's Interpretation	Please attach a detailed description of the request, including the applicable code section(s), issue(s) trying to be resolved, and/or any background information that may assist the Director in making an interpretation.
---------------------------	--

The information provided by the City of Sedona in response to a Request for Zoning Verification is a public service and is believed to be accurate. The City of Sedona assumes no liability for errors and omissions. All information will be obtained from public records, which may be inspected during regular business hours. Copies of any information beyond the items listed under the Standard Zoning Verification Letter items can be obtained for an additional fee.

FOR OFFICE USE ONLY	
Date Received:	Assigned To:
Date Completed:	Initial:
Date Mailed/Emailed:	Initial:
Notes:	