

## MONTHLY FINANCIAL REPORT FEBRUARY 2015



## INTRODUCTION

I am pleased to present the monthly financial report for February 2015. This report addresses the three major funds of the City: General Fund, Highway Users Revenue Fund (HURF) or Streets Fund, and Wastewater Fund (this information is contained on pages 3-5). The report summarizes the financial position of the City of Sedona for the first eight months of the current 2015 fiscal year (July 1, 2014 through June 30, 2015) and provides an estimate of how the year will end (See Attachment D, E, and F).

Here is a list of all the attached charts and schedules contained in the report:

Attachment A – Sales and Bed Tax Revenue (Page 6)

Attachment B – State Shared Revenues (Page 7)

Attachment C – Business Sales Subject to Transaction Privilege Tax (Page 8)

Attachment D – General Fund Revenue and Expenditure Detail (Page 9)

Attachment E – Wastewater Fund Revenue and Expense Detail (Page 10)

Attachment F – All Funds Fund Balance Summary (Page 11)

Attachment G – Capital Projects Summary (Page 12)

## **FEBRUARY SUMMARY**

The February 2015 report continues to present a recovering economy for Sedona. As has been the trend for most of this fiscal year, sales and bed tax revenues have returned to the pre-recession levels of 2006- 2008. For the first eight months of the fiscal year sales tax (not including bed tax) revenue is at \$8,128,489. This is the highest YTD figure in the last ten years. As a comparison, FY 2008 through February was \$8,061,381 (See February 2015 Dashboard).

Sales and bed tax revenues year-to-date for the first eight months of the fiscal year are 14% and 18%, respectively, above budget and well above last year's actual revenue collections. Adjusting for the \$194,463 in bed tax revenue (July through December, 2014), which is the result of the increase in the bed tax rate and not increased sales, bed tax revenues are up 14% over last year's year-to-date collections. Based on the performance of sales and bed tax revenues for the first eight months of the year, we are now projecting an increase over budget of 9%. As the year progresses and we are

assured that the additional revenues will be realized, the estimates may be adjusted upward to match the current trend of 14% and 18%, respectively (See Attachment A).

Expenditures for the General Fund are higher than last year by nearly \$2 million but are right at budget at 67% of total budget. Remember that a good portion of the expenditure increase from last year in the General Fund is the increased support of destination marketing or bed tax reinvestment. This payment and the payments for the other community groups are made twice a year typically in August and then again in February. With the exception of money set aside for the Teen Center Operations (\$40,000), which closed its doors, the funds provided to community groups, including the destination marketing and visitor center funds have been distributed in total for the fiscal year. The budget for these distributions is \$2.18 million for FY 15. This is the primary reason that expenditures for August and February in the General Fund are so much higher than the other months (See page 4). It is also the reason that the General Services Department budget is at 88%, well above the expected 66.6% (See Attachment D).

In the Wastewater Fund, overall revenues are trending just above budget. Sales tax and capacity fees are above budget and sewer charges remain just below. The expenses are \$2.1 million more this year-to-date as compared to last year-to-date. However, if you adjust for the debt service, which prior to FY 2015 was recognized when paid, most of which occurred at year end, the remaining expenses are almost \$600,000 less than last year-to-date. Most of the reduced expenses are related to capital projects and to a lesser extent, maintenance, which are typically difficult to compare from year to year because of inconsistent and variable spending (See Attachment E).

If you have questions or would like additional information, please feel free to contact me.

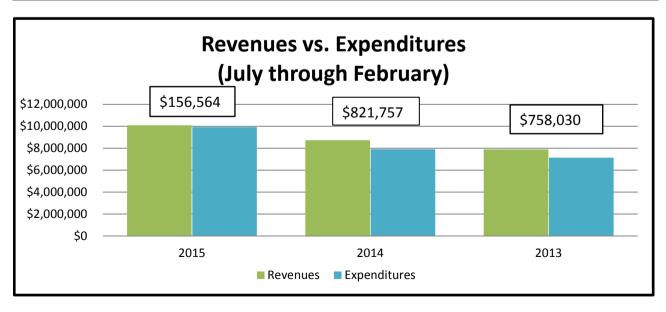
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| GENERAL FUND PERFORMANCE |                 |              |           |  |  |  |  |  |
|--------------------------|-----------------|--------------|-----------|--|--|--|--|--|
| Revenues v               | /s. Expenditu   | ıres         |           |  |  |  |  |  |
|                          | FY 2015 FY 2015 |              |           |  |  |  |  |  |
|                          | Revenues        | Expenditures | Variance  |  |  |  |  |  |
| JUL                      | 1,135,557       | 1,221,552    | (85,995)  |  |  |  |  |  |
| AUG                      | 1,172,484       | 1,865,190    | (692,706) |  |  |  |  |  |
| SEP                      | 1,464,805       | 921,348      | 543,457   |  |  |  |  |  |
| OCT                      | 1,294,573       | 988,491      | 306,082   |  |  |  |  |  |
| NOV                      | 1,329,213       | 951,799      | 377,414   |  |  |  |  |  |
| DEC                      | 1,302,733       | 974,892      | 327,841   |  |  |  |  |  |
| JAN                      | 1,103,263       | 1,199,511    | (96,248)  |  |  |  |  |  |
| FEB                      | 1,286,520       | 1,809,801    | (523,281) |  |  |  |  |  |
| MAR                      |                 |              |           |  |  |  |  |  |
| APR                      |                 |              |           |  |  |  |  |  |
| MAY                      |                 |              |           |  |  |  |  |  |
| JUN                      |                 |              |           |  |  |  |  |  |
| Totals                   | 10,089,148      | 9,932,584    | 156,564   |  |  |  |  |  |
|                          |                 |              |           |  |  |  |  |  |
| Prior YTD                | 8,729,518       | 7,907,761    | 821,757   |  |  |  |  |  |
| % Change                 | 16%             | 26%          | -81%      |  |  |  |  |  |

The General Fund supports day-to-day City operations, including general City government, police services, public works, parks and recreation and outside service contracts. The General Fund's primary source of revenue is local sales taxes, bed taxes and state shared revenues. Together, these sources make up approximately 85% of the Fund's revenues. The remaining revenues come from permit & license fees, franchise taxes, fines, charges for service, interest and other miscellaneous sources. The local sales tax is split 70% 30% between the General Fund and the Wastewater Fund. When comparing prior year's data, please remember that this allocation was 65% - 35% in FY 2014 and 60% - 40% in FY 2013.

For more detailed information on revenues & expenditures see Attachment D.

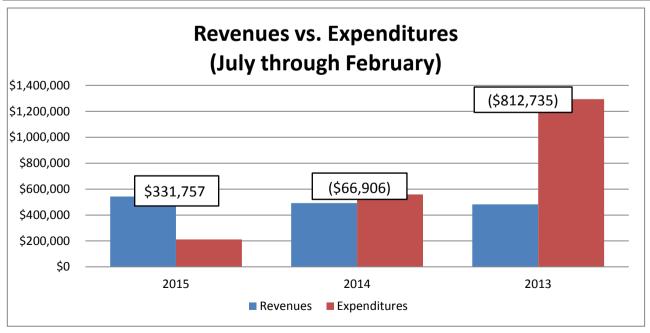
| Fiscal | Year | Revenues<br>Revenue July to<br>ear Budget February |              | % of Budget<br>Collected | Expenditure<br>Budget | Expenditures<br>July to<br>February | % of<br>Expenditures<br>to Date |
|--------|------|--|--------------|--------------------------|-----------------------|-------------------------------------|---------------------------------|
| 20     | 15   | \$15,143,892                                       | \$10,089,148 | 66.6%                    | \$14,829,308          | \$9,932,584                         | 67.0%                           |
| 20     | 14   | \$13,571,822                                       | 8,729,518    | 64.3%                    | \$13,070,504          | 7,907,761                           | 60.5%                           |
| 20     | 13   | \$13,468,697                                       | \$7,896,179  | 58.6%                    | \$12,281,082          | \$7,138,149                         | 58.1%                           |



| STREETS FUND PERFORMANCE |                           |              |          |  |  |  |  |  |  |
|--------------------------|---------------------------|--------------|----------|--|--|--|--|--|--|
| Revenues                 | Revenues vs. Expenditures |              |          |  |  |  |  |  |  |
|                          | FY 2015 FY 2015           |              |          |  |  |  |  |  |  |
|                          | Revenues                  | Expenditures | Variance |  |  |  |  |  |  |
| JUL                      | 72,881                    | 9,168        | 63,713   |  |  |  |  |  |  |
| AUG                      | 70,662                    | 64,154       | 6,508    |  |  |  |  |  |  |
| SEP                      | 69,235                    | 39,818       | 29,417   |  |  |  |  |  |  |
| OCT                      | 65,720                    | 18,690       | 47,030   |  |  |  |  |  |  |
| NOV                      | 65,382                    | 25,497       | 39,885   |  |  |  |  |  |  |
| DEC                      | 65,226                    | 15,043       | 50,183   |  |  |  |  |  |  |
| JAN                      | 68,965                    | 13,053       | 55,912   |  |  |  |  |  |  |
| FEB                      | 65,113                    | 26,004       | 39,109   |  |  |  |  |  |  |
| MAR                      |                           |              |          |  |  |  |  |  |  |
| APR                      |                           |              |          |  |  |  |  |  |  |
| MAY                      |                           |              |          |  |  |  |  |  |  |
| JUN                      |                           |              |          |  |  |  |  |  |  |
| Totals                   | 543,184                   | 211,427      | 331,757  |  |  |  |  |  |  |
|                          |                           |              |          |  |  |  |  |  |  |
| Prior YTD                | 491,613                   | 558,519      | (66,906) |  |  |  |  |  |  |
| % Change                 | 10%                       | -62%         | -596%    |  |  |  |  |  |  |

The Streets Fund, also known as the Highway Users Revenue Funds (HURF) Fund, is primarily funded through the State shared HURF, otherwise known as the gas tax. Monthly collections for HURF are shown on Attachment B. These dollars are restricted to use of streets/right-of-way maintenance and improvements. Because this state shared revenue source has been insufficient to fund the necessary maintenance needs of the City, General Funds have subsidized the expenditures in this fund for several years. This subsidy is budgeted at \$500,000 for FY 2015.

| Fiscal Year | Revenue<br>Budget | Revenues July<br>to February | % of Budget<br>Collected | Expenditure<br>Budget | Expenditures<br>July to<br>February | % of<br>Expenditures<br>to Date |
|-------------|-------------------|------------------------------|--------------------------|-----------------------|-------------------------------------|---------------------------------|
| 2015        | \$765,140         | \$543,184                    | 71.0%                    | \$1,275,140           | \$211,427                           | 16.6%                           |
| 2014        | \$725,084         | \$491,613                    | 67.8%                    | \$2,266,077           | \$558,519                           | 24.6%                           |
| 2013        | \$694,758         | \$481,743                    | 69.3%                    | \$2,576,197           | \$1,294,478                         | 50.2%                           |

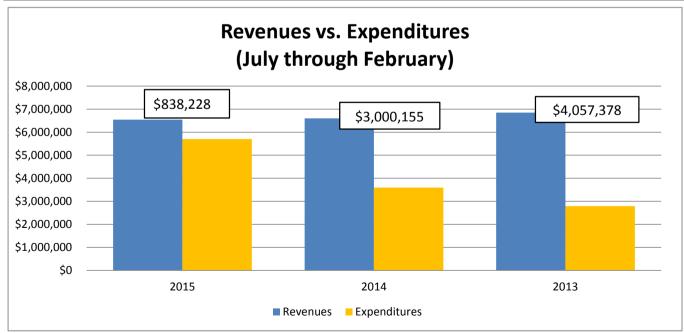


| WASTEWATER FUND PERFORMANCE |                 |              |           |  |  |  |  |  |  |
|-----------------------------|-----------------|--------------|-----------|--|--|--|--|--|--|
| Revenues vs. Expenditures   |                 |              |           |  |  |  |  |  |  |
|                             | FY 2015 FY 2015 |              |           |  |  |  |  |  |  |
|                             | Revenues        | Expenditures | Variance  |  |  |  |  |  |  |
| JUL                         | 789,827         | 506,147      | 283,680   |  |  |  |  |  |  |
| AUG                         | 798,574         | 754,363      | 44,211    |  |  |  |  |  |  |
| SEP                         | 855,137         | 697,517      | 157,620   |  |  |  |  |  |  |
| OCT                         | 818,526         | 751,264      | 67,262    |  |  |  |  |  |  |
| NOV                         | 923,054         | 693,146      | 229,908   |  |  |  |  |  |  |
| DEC                         | 759,189         | 718,743      | 40,446    |  |  |  |  |  |  |
| JAN                         | 747,761         | 739,721      | 8,040     |  |  |  |  |  |  |
| FEB                         | 848,043         | 840,982      | 7,061     |  |  |  |  |  |  |
| MAR                         |                 |              |           |  |  |  |  |  |  |
| APR                         |                 |              |           |  |  |  |  |  |  |
| MAY                         |                 |              |           |  |  |  |  |  |  |
| JUN                         |                 |              |           |  |  |  |  |  |  |
| Totals                      | 6,540,111       | 5,701,883    | 838,228   |  |  |  |  |  |  |
|                             |                 |              |           |  |  |  |  |  |  |
| Prior YTD                   | 6,598,650       | 3,598,495    | 3,000,155 |  |  |  |  |  |  |
| % Change                    | -1%             | 58%          | -72%      |  |  |  |  |  |  |

The City's Wastewater Fund accounts for the revenue collected for and expenses incurred to operate the City's wastewater or sewer utility. The Wastewater Fund is an enterprise fund and is accounted for as a proprietary fund in which external users are charged fees for sewer service. In addition to monthly wastewater user fees and one-time capacity fees, the fund is supported by a portion of the City sales tax revenue. In 2013-2014, 35% of the City's sales tax was allocated to the Wastewater Fund. In 2014-2015, the sales tax allocation was reduced to 30% of the City's sales tax.

For more detailed information on revenues & expenditures see Attachment F.

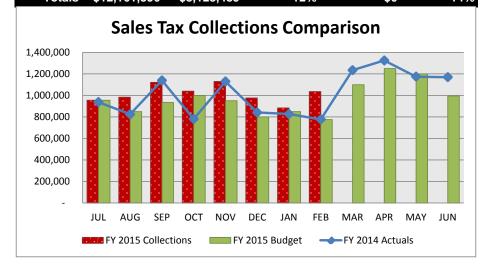
| Fiscal Year | Revenue Budget | Revenues July<br>to February | % of Budget<br>Collected | Expenditure<br>Budget | Expenditures<br>July to February | % of<br>Expenditures to<br>Date |
|-------------|----------------|------------------------------|--------------------------|-----------------------|----------------------------------|---------------------------------|
| 2015        | \$10,061,916   | \$6,540,111                  | 65.0%                    | \$13,458,640          | \$5,701,883                      | 42.4%                           |
| 2014        | \$10,221,580   | \$6,598,650                  | 64.6%                    | \$12,218,860          | \$3,598,495                      | 29.5%                           |
| 2013        | \$10,118,042   | \$6,846,982                  | 67.7%                    | \$11,959,515          | \$2,789,604                      | 23.3%                           |

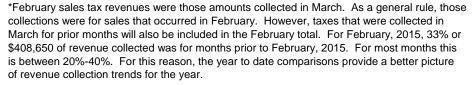


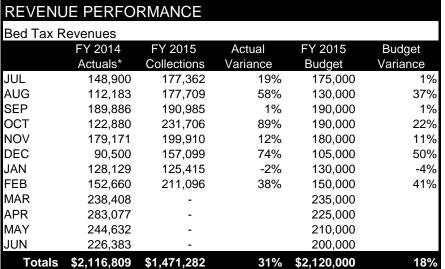
<sup>\*</sup>Debt Service interest is paid in December and principal and interest payments in June. Prior to FY 2015, these payments were recognized when paid. In FY 2015 debt service is recognized in monthly accruals.

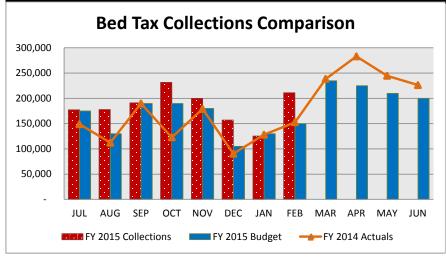
## ATTACHMENT A CITY OF SEDONA SALES AND BED TAX REVENUE

| REVENU      | REVENUE PERFORMANCE                              |              |          |           |          |  |  |  |  |  |
|-------------|--|--------------|----------|-----------|----------|--|--|--|--|--|
| Sales Tax - | Sales Tax - Excluding Bed Tax and Audit Revenues |              |          |           |          |  |  |  |  |  |
|             | FY 2014  | FY 2015      | Actual   | FY 2015   | Budget   |  |  |  |  |  |
|             | Actuals  | Collections* | Variance | Budget    | Variance |  |  |  |  |  |
| JUL         | 937,622  | 956,280      | 2%       | 955,000   | 0%       |  |  |  |  |  |
| AUG         | 825,310  | 984,303      | 19%      | 850,000   | 16%      |  |  |  |  |  |
| SEP         | 1,138,765  | 1,121,548    | -2%      | 935,000   | 20%      |  |  |  |  |  |
| OCT         | 781,123  | 1,040,280    | 33%      | 1,000,000 | 4%       |  |  |  |  |  |
| NOV         | 1,129,307  | 1,130,339    | 0%       | 950,000   | 19%      |  |  |  |  |  |
| DEC         | 841,884  | 976,305      | 16%      | 800,000   | 22%      |  |  |  |  |  |
| JAN         | 826,930  | 883,697      | 7%       | 850,000   | 4%       |  |  |  |  |  |
| FEB         | 777,367  | 1,035,737    | 33%      | 775,000   | 34%      |  |  |  |  |  |
| MAR         | 1,234,256  | -            |          | 1,100,000 |          |  |  |  |  |  |
| APR         | 1,324,875  | -            |          | 1,250,000 |          |  |  |  |  |  |
| MAY         | 1,174,385  | -            |          | 1,200,000 |          |  |  |  |  |  |
| JUN         | 1,169,572  | -            |          | 995,000   |          |  |  |  |  |  |
| Totals      | \$12,161,396                                     | \$8,128,489  | 12%      | \$0       | 14%      |  |  |  |  |  |









\*Effective 1-1-2014 the bed tax rate increased from 3.0% to 3.5%. For the months of January through June, 2014, \$172,806 can be attributed to the change in rate and for July through December, 2014 \$194,463.

## ATTACHMENT B CITY OF SEDONA STATE SHARED REVENUE

| REVENUE PERFORMANCE |           |             |          |          |  |  |  |  |
|---------------------|-----------|-------------|----------|----------|--|--|--|--|
| State Sales Tax     |           |             |          |          |  |  |  |  |
|                     | FY 2014   | FY 2015     |          | %        |  |  |  |  |
|                     | Actuals   | Collections | Variance | Variance |  |  |  |  |
| JUL                 | 70,280    | 71,673      | 1,393    | 2%       |  |  |  |  |
| AUG                 | 67,333    | 70,838      | 3,505    | 5%       |  |  |  |  |
| SEP                 | 68,844    | 71,857      | 3,013    | 4%       |  |  |  |  |
| OCT                 | 67,859    | 71,885      | 4,026    | 6%       |  |  |  |  |
| NOV                 | 68,875    | 71,353      | 2,478    | 4%       |  |  |  |  |
| DEC                 | 71,415    | 76,195      | 4,780    | 7%       |  |  |  |  |
| JAN                 | 90,351    | 89,474      | (877)    | -1%      |  |  |  |  |
| FEB                 | 68,271    | 72,008      | 3,737    | 5%       |  |  |  |  |
| MAR                 | 72,174    | -           | -        |          |  |  |  |  |
| APR                 | 80,025    | -           | -        |          |  |  |  |  |
| MAY                 | 73,565    | -           | -        |          |  |  |  |  |
| JUN                 | 74,134    | -           | -        |          |  |  |  |  |
| Totals              | \$873,126 | \$595,283   | 22,055   | 4%       |  |  |  |  |

| REVEN      | REVENUE PERFORMANCE                      |             |          |          |  |  |  |  |  |
|------------|--|-------------|----------|----------|--|--|--|--|--|
| State Inco | State Income Tax (Urban Revenue Sharing) |             |          |          |  |  |  |  |  |
|            | FY 2014                                  | FY 2015     |          | %        |  |  |  |  |  |
|            | Actuals                                  | Collections | Variance | Variance |  |  |  |  |  |
| JUL        | 93,259                                   | 101,193     | 7,934    | 9%       |  |  |  |  |  |
| AUG        | 93,259                                   | 101,193     | 7,934    | 9%       |  |  |  |  |  |
| SEP        | 93,259                                   | 101,193     | 7,934    | 9%       |  |  |  |  |  |
| OCT        | 93,259                                   | 101,193     | 7,934    | 9%       |  |  |  |  |  |
| NOV        | 93,259                                   | 101,192     | 7,933    | 9%       |  |  |  |  |  |
| DEC        | 93,259                                   | 101,193     | 7,934    | 9%       |  |  |  |  |  |
| JAN        | 93,259                                   | 101,193     | 7,934    | 9%       |  |  |  |  |  |
| FEB        | 92,360                                   | 101,193     | 8,833    | 10%      |  |  |  |  |  |
| MAR        | 93,227                                   | -           | -        |          |  |  |  |  |  |
| APR        | 93,227                                   | -           | -        |          |  |  |  |  |  |
| MAY        | 93,227                                   | -           | -        |          |  |  |  |  |  |
| JUN        | 93,227                                   | -           | -        |          |  |  |  |  |  |
| Totals     | \$1,118,082                              | \$809,543   | 64,369   | 9%       |  |  |  |  |  |

| REVENUE                                     | REVENUE PERFORMANCE |             |          |          |  |  |  |  |  |
|---|---------------------|-------------|----------|----------|--|--|--|--|--|
| Vehicle License (Coconino & Yavapai County) |                     |             |          |          |  |  |  |  |  |
|   | FY 2014 FY 2015     |             |          |          |  |  |  |  |  |
|   | Actuals             | Collections | Variance | Variance |  |  |  |  |  |
| JUL   | 44,114              | 48,060      | 3,946    | 9%       |  |  |  |  |  |
| AUG   | 45,216              | 44,256      | (960)    | -2%      |  |  |  |  |  |
| SEP   | 40,994              | 43,730      | 2,736    | 7%       |  |  |  |  |  |
| OCT   | 44,198              | 46,705      | 2,507    | 6%       |  |  |  |  |  |
| NOV   | 37,010              | 36,098      | (912)    | -2%      |  |  |  |  |  |
| DEC   | 39,096              | 43,208      | 4,112    | 11%      |  |  |  |  |  |
| JAN   | 42,259              | 41,076      | (1,183)  | -3%      |  |  |  |  |  |
| FEB   | 37,595              | 41,036      | 3,441    | 9%       |  |  |  |  |  |
| MAR   | 46,654              | -           | -        |          |  |  |  |  |  |
| APR   | 44,010              | -           | -        |          |  |  |  |  |  |
| MAY   | 43,643              | -           | -        |          |  |  |  |  |  |
| JUN   | 43,729              | -           | -        |          |  |  |  |  |  |
| Totals                                      | \$508,518           | 344,169     | 13,687   | 4%       |  |  |  |  |  |

| REVENUE PERFORMANCE                |                 |             |          |          |  |  |  |  |
|------------------------------------|-----------------|-------------|----------|----------|--|--|--|--|
| Highway Users Revenue Funds (HURF) |                 |             |          |          |  |  |  |  |
|                                    | FY 2014 FY 2015 |             |          |          |  |  |  |  |
|                                    | Actuals         | Collections | Variance | Variance |  |  |  |  |
| JUL                                | 67,196          | 72,881      | 5,685    | 8%       |  |  |  |  |
| AUG                                | 63,464          | 70,661      | 7,197    | 11%      |  |  |  |  |
| SEP                                | 64,163          | 69,236      | 5,073    | 8%       |  |  |  |  |
| OCT                                | 59,962          | 65,720      | 5,758    | 10%      |  |  |  |  |
| NOV                                | 58,340          | 65,382      | 7,042    | 12%      |  |  |  |  |
| DEC                                | 58,718          | 65,226      | 6,508    | 11%      |  |  |  |  |
| JAN                                | 61,645          | 68,965      | 7,320    | 12%      |  |  |  |  |
| FEB                                | 58,124          | 65,113      | 6,989    | 12%      |  |  |  |  |
| MAR                                | 67,670          | -           | -        |          |  |  |  |  |
| APR                                | 76,107          | -           | -        |          |  |  |  |  |
| MAY                                | 70,454          | -           | -        |          |  |  |  |  |
| JUN                                | 75,070          | -           | -        |          |  |  |  |  |
| Totals                             | \$780,913       | \$543,184   | \$51,571 | 10%      |  |  |  |  |

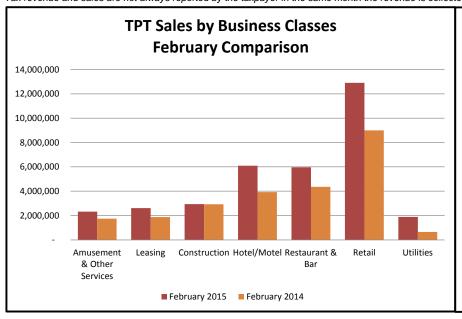
#### ATTACHMENT C CITY OF SEDONA

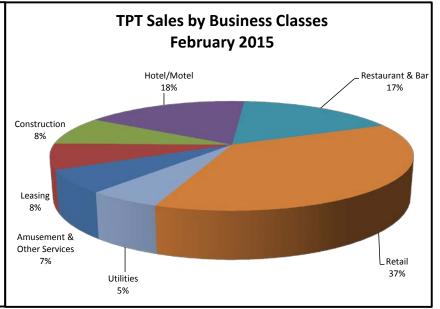
## SALES SUBJECT TO TRANSACTION PRIVILEGE TAX (TPT) BY BUSINESS CLASSES FOR SALES REPORTED IN MONTH

| Amusement & Restaurant &        |                |           |              |             |           |            |           |      |            |
|---------------------------------|----------------|-----------|--------------|-------------|-----------|------------|-----------|------|------------|
| Month                           | Other Services | Leasing   | Construction | Hotel/Motel | Bar       | Retail     | Utilities |      | Total      |
| February 2014                   | 1,749,301      | 1,876,200 | 2,932,662    | 3,928,853   | 4,362,197 | 9,000,791  | 651,072   | \$ 2 | 24,501,076 |
| March 2014                      | 2,999,660      | 3,098,707 | 3,001,259    | 6,569,873   | 6,982,597 | 16,400,342 | 2,964,588 | \$ 4 | 42,017,026 |
| April 2014                      | 3,781,846      | 2,535,383 | 7,242,969    | 8,034,009   | 7,754,006 | 14,858,577 | 1,756,416 | \$ 4 | 45,963,206 |
| May 2014                        | 2,458,751      | 2,348,609 | 3,287,836    | 6,968,333   | 8,369,419 | 15,054,922 | 1,898,065 | \$ 4 | 40,385,935 |
| June 2014                       | 2,498,207      | 2,706,821 | 3,532,733    | 6,448,341   | 6,673,869 | 15,605,185 | 2,344,699 | \$ 3 | 39,809,855 |
| July 2014                       | 2,210,021      | 1,950,827 | 3,944,905    | 5,019,463   | 5,034,379 | 10,864,018 | 2,642,321 | \$ 3 | 31,665,934 |
| August 2014                     | 2,470,422      | 2,648,983 | 3,151,827    | 5,052,307   | 5,749,897 | 12,932,908 | 2,626,168 | \$ 3 | 34,632,512 |
| September 2014                  | 2,160,380      | 2,140,785 | 3,513,113    | 6,466,360   | 7,839,946 | 14,999,874 | 2,294,144 | \$ 3 | 39,414,602 |
| October 2014                    | 2,000,364      | 2,337,163 | 3,187,393    | 6,578,417   | 5,575,610 | 13,267,073 | 2,021,064 | \$ 3 | 34,967,084 |
| November 2014                   | 2,305,514      | 2,604,033 | 5,457,055    | 5,892,950   | 6,749,415 | 13,831,171 | 1,736,470 | \$ 3 | 38,576,608 |
| December 31, 2014               | 1,666,652      | 2,850,410 | 3,208,934    | 4,437,360   | 4,803,191 | 14,493,440 | 1,834,789 | \$ 3 | 33,294,776 |
| January 2015                    | 1,314,503      | 1,973,068 | 3,316,421    | 3,577,065   | 4,736,464 | 14,769,868 | 2,030,722 | \$ 3 | 31,718,111 |
| February 2015                   | 2,319,838      | 2,618,841 | 2,942,603    | 6,095,900   | 5,967,706 | 12,900,376 | 1,893,245 | \$ 3 | 34,738,509 |
| February 2015 vs. February 2014 | 32.6%          | 39.6%     | 0.3%         | 55.2%       | 36.8%     | 43.3%      | 190.8%    |      | 41.8%      |

\*Sales are recognized in the month the tax revenue is reported to the City, although historically somewhere from 20% to 40% of sales and tax revenues may be attributable to prior periods.

Tax revenue and sales are not always reported by the taxpayer in the same month the revenue is collected by the city. As a result revenue and reported TPT Sales may not reflect the same trends.





# ATTACHMENT D GENERAL FUND DETAILED EXPENDITURES AND REVENUES YEAR-TO-DATE THROUGH FEBRUARY 2015

| General Fund                           | YTD Actual | P  | Prior YTD<br>Actual | D  | Difference |   | Budget 2015   | YTD<br>Actuals %<br>of Budget | stimated Year<br>End Actuals | % of<br>Budget |
|--|------------|----|---------------------|----|------------|---|---------------|-------------------------------|------------------------------|----------------|
| nues by Source                         |            |    |                     |    |            | ſ |               |                               |                              |                |
| City Sales Tax                         | 5,724,869  |    | 4,772,037           |    | 952,832    |   | 8,162,000     | 70%                           | 8,862,000                    | 109%           |
| Bed Tax                                | 1,471,282  |    | 1,124,309           |    | 346,973    |   | 2,120,000     | 69%                           | 2,340,000                    | 110%           |
| Franchise Fees*                        | 395,746    |    | 376,463             |    | 19,283     |   | 757,000       | 52%                           | 757,000                      | 100%           |
| Vehicle License Fees                   | 344,169    |    | 330,482             |    | 13,687     |   | 553,660       | 62%                           | 555,000                      | 100%           |
| State Sales Tax                        | 595,283    |    | 573,228             |    | 22,055     |   | 906,000       | 66%                           | 925,000                      | 102%           |
| State Income tax                       | 809,543    |    | 745,174             |    | 64,369     |   | 1,214,232     | 67%                           | 1,214,000                    | 100%           |
| In-Lieu                                | -          |    | 38,881              |    | (38,881)   |   | 410,000       | 0%                            | 410,000                      | 100%           |
| Fines & Forfeitures                    | 128,092    |    | 90,237              |    | 37,855     |   | 164,500       | 78%                           | 173,000                      | 105%           |
| License & Permits                      | 286,917    |    | 281,170             |    | 5,747      |   | 301,300       | 95%                           | 350,000                      | 116%           |
| Charges for Service                    | 63,708     |    | 37,652              |    | 26,056     |   | 71,440        | 89%                           | 101,000                      | 141%           |
| Interest                               | 79,570     |    | 145,692             |    | (66,122)   |   | 168,810       | 47%                           | 140,000                      | 83%            |
| Miscellaneous                          | 189,969    |    | 214,193             |    | (24,224)   |   | 314,950       | 60%                           | 300,000                      | 95%            |
| Total General Fund Revenue \$          | 10,089,148 | \$ | 8,729,518           | \$ | 1,359,630  | ŀ | \$ 15,143,892 | 67%                           | \$<br>16,127,000             | 106%           |
| nditures by Department<br>City Council | 41,220     |    | 33,455              |    | 7,765      |   | 71,276        | 58%                           | 70,576                       | 99%            |
| City Manager                           | 476,243    |    | 444,090             |    | 32,153     |   | 790,854       | 60%                           | 775,037                      | 98%            |
| Human Resources                        | 116,067    |    | 127,255             |    | (11,188)   |   | 193,966       | 60%                           | 184,268                      | 95%            |
| Financial Services                     | 264,202    |    | 261,086             |    | 3,116      |   | 460,678       | 57%                           | 437,644                      | 95%            |
| Information Technology**               | 809,569    |    | 528,084             |    | 281,485    |   | 1,146,051     | 71%                           | 1,090,946                    | 95%            |
| Legal                                  | 314,437    |    | 299,332             |    | 15,105     |   | 481,027       | 65%                           | 479,632                      | 100%           |
| City Clerk                             | 165,188    |    | 133,238             |    | 31,950     |   | 280,498       | 59%                           | 248,334                      | 89%            |
| Parks & Recreation                     | 271,818    |    | 204,698             |    | 67,120     |   | 466,510       | 58%                           | 457,180                      | 98%            |
| General Services***                    | 2,596,942  |    | 1,693,552           |    | 903,390    |   | 2,947,790     | 88%                           | 2,810,236                    | 95%            |
| Community Development                  | 660,862    |    | 598,826             |    | 62,036     |   | 1,183,336     | 56%                           | 1,065,002                    | 90%            |
| Engineering Services (Public Works)    | 1,086,635  |    | 1,143,248           |    | (56,613)   |   | 1,918,181     | 57%                           | 1,824,024                    | 95%            |
| Police                                 | 2,446,256  |    | 2,023,731           |    | 422,525    |   | 3,756,494     | 65%                           | 3,718,929                    | 99%            |
| Municipal Court                        | 174,076    |    | 165,783             |    | 8,293      |   | 302,881       | 57%                           | 287,737                      | 95%            |
| Debt Service                           | 509,069    |    | 251,383             |    | 257,686    |   | 829,766       | 61%                           | 829,766                      | 100%           |
| Total General Fund Expenditures \$     | 9,932,584  | \$ | 7,907,761           | \$ | 1,984,905  | ļ | \$ 14,829,308 | 67%                           | \$<br>14,279,311             | 96%            |
| Balance Before Interfund Transfers \$  | 156,564    | \$ | 821,757             | \$ | (625,275)  | ŀ | \$ 314,584    | 50%                           | \$<br>1,847,689              | 587%           |

<sup>\*</sup>Franchise Fees are paid quarterly.

<sup>\*\*</sup> The annual software license agreements are budgeted in the Information Technology Department, many of these are paid annual at the beginning of the fiscal year.

<sup>\*\*\*</sup> The Community Support in excess of \$2 million is budgeted in the General Services Department. These payments are made twice a year, once in the first month or two and again at mid-year

## ATTACHMENT E WASTEWATER FUND DETAILED EXPENDITURES AND REVENUES YEAR-TO-DATE THROUGH FEBRUARY, 2015

| Revenue                                 | A  | Actual YTD | Prior YTD<br>Actual | Difference        | 20 | 015 Budget  | Actuals YTD<br>% of Budget | Estimated<br>Year End<br>Actuals | % of Budget |
|---|----|------------|---------------------|-------------------|----|-------------|----------------------------|----------------------------------|-------------|
| Service Fees                            | \$ | 3,709,085  | \$<br>3,613,442     | \$<br>95,643      | \$ | 5,998,000   | 62%                        | \$<br>5,807,000                  | 97%         |
| Sales Tax*                              | \$ | 2,463,287  | \$<br>2,571,134     | \$<br>(107,847)   | \$ | 3,498,000   | 70%                        | \$<br>3,798,000                  | 109%        |
| Capacity Fees                           | \$ | 392,365    | \$<br>276,230       | \$<br>116,135     | \$ | 256,000     | 153%                       | \$<br>450,000                    | 176%        |
| Other Revenue***                        | \$ | (24,626)   | \$<br>137,844       | \$<br>(162,470)   | \$ | 309,916     | -8%                        | \$<br>250,000                    | 81%         |
| Total Fund Revenue                      | \$ | 6,540,111  | \$<br>6,598,650     | \$<br>(58,539)    | \$ | 10,061,916  | 65%                        | \$<br>10,305,000                 | 102%        |
| Expenses                                |    |            |                     |                   |    |             |                            |                                  |             |
| Administration                          |    |            |                     |                   |    |             |                            |                                  |             |
| Debt Service (Interest and Principal)** | \$ | 3,484,388  | \$<br>793,908       | \$<br>2,690,480   | \$ | 5,171,583   | 67%                        | \$<br>5,237,000                  | 101%        |
| Wages and Benefits                      | \$ | 473,756    | \$<br>464,799       | \$<br>8,957       | \$ | 687,026     | 69%                        | \$<br>687,000                    | 100%        |
| Purchased goods and services            | \$ | 222,646    | \$<br>157,050       | \$<br>65,596      | \$ | 405,149     | 55%                        | \$<br>385,000                    | 95%         |
| Total Administration                    | \$ | 4,180,790  | \$<br>1,415,757     | \$<br>2,765,033   | \$ | 6,263,758   | 67%                        | \$<br>6,309,000                  | 101%        |
| Wastewater Capital                      |    |            |                     |                   |    |             |                            |                                  |             |
| Wages and Benefits                      | \$ | 85,554     | \$<br>70,542        | \$<br>15,012      | \$ | 126,141     | 68%                        | \$<br>126,141                    | 100%        |
| Capital                                 | \$ | 276,294    | \$<br>904,517       | \$<br>(628,223)   | \$ | 4,351,725   | 6%                         | \$<br>2,800,000                  | 64%         |
| Total Capital                           | \$ | 361,848    | \$<br>975,059       | \$<br>(613,211)   | \$ | 4,477,866   | 8%                         | \$<br>2,926,141                  | 65%         |
| Wastewater Treatment Plant              |    |            |                     |                   |    |             |                            |                                  |             |
| Wages and Benefits                      | \$ | 439,264    | \$<br>409,249       | \$<br>30,015      | \$ | 656,853     | 67%                        | \$<br>,                          | 100%        |
| Purchased goods and services            | \$ | 201,213    | \$<br>111,847       | \$<br>89,366      | \$ | 510,629     | 39%                        | \$<br>400,000                    | 78%         |
| Maintenance                             | \$ | 188,501    | \$<br>374,196       | \$<br>(185,695)   | \$ | 1,018,425   | 19%                        | \$<br>750,000                    | 74%         |
| Utilities                               | \$ | 330,267    | \$<br>312,387       | \$<br>17,880      | \$ | 531,109     | 62%                        | \$<br>531,000                    | 100%        |
| Total Operating                         | \$ | 1,159,245  | \$<br>1,207,679     | \$<br>(48,434)    | \$ | 2,717,016   | 43%                        | \$<br>2,337,000                  | 86%         |
| Total Wastewater Fund Expense Budget    | \$ | 5,701,883  | \$<br>3,598,495     | \$<br>2,103,388   | \$ | 13,458,640  | 42%                        | \$<br>11,572,141                 | 86%         |
| Net Change to Fund Balance              | \$ | 838,228    | \$<br>3,000,155     | \$<br>(2,161,927) | \$ | (3,396,724) | -25%                       | \$<br>(1,267,141)                | 37%         |

<sup>\*</sup>Sales tax allocation reduced from 35% of total to 30% in FY 2015.

<sup>\*\*</sup> Debt Service recognized monthly in FY 2015 instead of when paid as in 2014.

<sup>\*\*\*</sup>YTD Other Revenue is negative due to a prior period audit revenue adjustment. Transfers between funds excluded from this report.

# ATTACHMENT F ALL FUNDS EXPENDITURE AND FUND BALANCE SUMMARY YEAR-TO-DATE THROUGH FEBRUARY, 2015

| Description                    | Budget           | jet YTD Actual |            | YTD<br>Actuals<br>% of<br>Budget |   | stimated Year<br>End<br>xpenditures | % of<br>Budget |    | Fund<br>Balance<br>07/01/2014* | Revenues<br>Over<br>xpenditures<br>YTD | Fund<br>Balance<br>2/28/2015 |
|--------------------------------|------------------|----------------|------------|----------------------------------|---|-------------------------------------|----------------|----|--------------------------------|--|------------------------------|
| General Fund                   | \$<br>14,829,308 | \$             | 9,932,584  | 67%                              |   | \$<br>14,279,311                    | 96%            | ;  | \$ 16,494,746                  | \$<br>156,564                          | \$ 16,651,310                |
| Streets Fund                   | \$<br>1,275,140  | \$             | 211,427    | 17%                              |   | \$<br>1,050,000                     | 82%            | ;  | -                              | \$<br>331,757                          | \$ 331,757                   |
| Grants Fund                    | \$<br>579,705    | \$             | 67,206     | 12%                              |   | \$<br>202,000                       | 35%            | ,  | 126,848                        | \$<br>79,496                           | \$ 206,344                   |
| Development Impact Fees Fund   | \$<br>2,474,092  | \$             | 107,080    | 4%                               |   | \$<br>500,000                       | 20%            | ,  | \$ 3,055,871                   | \$<br>80,504                           | \$ 3,136,375                 |
| Capital Fund                   | \$<br>5,692,269  | \$             | 2,409,990  | 42%                              |   | \$<br>3,200,000                     | 56%            | ,  | \$ 3,442,286                   | \$<br>(1,394,470)                      | \$ 2,047,816                 |
| Art in Public Places Fund      | \$<br>76,000     | \$             | 1,665      | 2%                               |   | \$<br>35,000                        | 46%            | ,  | 66,607                         | \$<br>(1,639)                          | \$ 64,968                    |
| Wastewater Enterprise Fund     | \$<br>13,458,640 | \$             | 5,701,883  | 42%                              | # | \$<br>11,572,141                    | 86%            | ,  | \$ 18,263,650                  | \$<br>838,228                          | \$ 19,101,878                |
| Total Expenditures - All Funds | \$<br>38,385,154 | \$             | 18,431,835 | 48%                              |   | \$<br>30,838,452                    | 80.3%          | _; | \$ 41,450,008                  | \$<br>90,440                           | \$ 41,540,448                |

Transfers between funds excluded from this report.

General Fund = \$8,335,252 Policy Operating Reserve and \$1,626,131 Restricted for Capital Outlay.

Grants Fund = \$126,848 Restricted Grant Proceeds

Development Impact Fees = \$55,765 (Law Enforcement), \$1,101,575 (Streets), \$179,382 (Drainage), \$48,771 (General Government), \$1,670,378 (Parks & Rec: Open Space)

Capital Funds = \$3,442,286 Restricted for Capital Outlay

Art in Public Places = \$66,607 Restricted

Wastewater Fund = \$6,154,009 Policy Operating Reserve

<sup>\*</sup>The Fund Balances reflect final audited figures from 2014 CAFR and include the following reserved or restricted amounts:

## ATTACHMENT G ALL FUNDS CAPITAL PROJECTS SUMMARY YEAR-TO-DATE THROUGH FEBRUARY 2015

| Capital Projects Update                 |                         |                        |  |                          |              |                             |  |                                   |   |
|---|-------------------------|------------------------|--|--------------------------|--------------|-----------------------------|--|-----------------------------------|---|
| Through February 28, 2015  Project Name | Total Project<br>Budget | 2015 Project<br>Budget | Total<br>Expenditures<br>through<br>07/01/2014 | YTD 2015<br>Expenditures | Encumbrances | Total Spent &<br>Encumbered | Percent of<br>Budget Spent &<br>Encumbered | Percent of<br>Project<br>Complete | Current Status Update   |
| AAA Industrial Drainage Park            | 2,305,840               | 1,064,800              | 970,886  | 1,274,773                | 7,105        | 2,252,764                   | 98%  | 100%                              | Completed on 12/09/14   |
| Art in the Roundabout                   | 75,000                  | 75,000                 | 7,325  | 1,665                    | 0            | 8,990                       | 12%  | 98% / 0%                          | Pending ADOT Permit for Construction  |
| Barbara's Park                          | 1,586,787               | 900,000                | 49,219   | 27,163                   | 19,409       | 95,791                      | 6%   | 35% / 10%                         | Under Design / CMAR Under Contract  |
| Bike Skills Park                        | 141,000                 | 30,000                 | 0  | 7,319                    | 26,447       | 33,766                      | 24%  | 25%                               | Under Design. Received contributions of \$37k for design work.  |
| Brewer Road/Tlaquepaque Drainage        | 3,132,476               | 520,091                | 62,887   | 16,580                   | 144,945      | 224,412                     | 7%   | 30% / 0%                          | Under Design, 60% plans expected in early March / Construction expected to begin in early May.  |
| Coffee Pot Drainage Basin - Casa Bonita | 871,500                 | 417,000                | 0  | 89,868                   | 301,751      | 391,619                     | 45%  | 40%                               | Under Design, 60% plans expected in early April   |
| Community Pool Water Slide              | 90,800                  | 35,000                 | 52,865   | 44,429                   | 1,882        | 99,176                      | 109%                                       | 100%                              | Completed 1/09/15. Over budget due to unanticipated \$20,107 electrical upgrade cost necessary to support new slide.  |
| Jordan Road Sidewalk Extension          | 113,276                 | 88,026                 | 0  | 0                        | 0            | 0                           | 0%   | 15%                               | Under Design  |
| Major Road Improvements (Airport Road)  | 711,000                 | 711,000                | 130,393  | 576,014                  | 0            | 706,407                     | 99%  | 100%                              | Completed on 10/11/14   |
| Major Road Improvements (Uptown 89A)    | 974,900                 | 188,900                | 65,536   | 196                      | 13,230       | 78,962                      | 8%   | 75% / 5%                          | Under Design / Developing Contract for CMAR   |
| MS4 Storm Water Sampling                | 187,500                 | 187,500                | 0  | 0                        | 0            | 0                           | 0%   | 0%                                | On hold until FY 16   |
| Navoti-Calle de Sol Intersection        | 383,000                 | 383,000                | 0  | 0                        | 0            | 0                           | 0%   | 15%                               | Under Design  |
| Park Land Acquisition                   | 1,650,000               | 1,650,000              | 0  | 0                        | 0            | 0                           | 0%   | 0%                                | Reviewing possible properties   |
| Park/Trail Easement                     | 54,000                  | 50,000                 | 0  | 7,380                    | 0            | 7,380                       | 14%  | 10%                               | Purchased Airport Loop Easements  |
| Police Facilities Renovations           | 462,500                 | 151,000                | 0  | 0                        | 0            | 0                           | 0%   | 25%                               | Design and construction plans being completed for the relocation of<br>the police armory to space in the lower parking area.  |
| PW Yard/2010 Contractors Rd             | 120,000                 | 27,500                 | 126,109  | 10,700                   | 0            | 136,809                     | 114%                                       | 100%                              | Completed on 7/26/14  |
| Radio Enhancements                      | 560.000                 | 430.000                | 0  | 19.996                   | 0            | 19.996                      | 4%   | 40%                               | Final assessment report has been completed. Report<br>recommendations to be reviewed with City Manager to determine<br>most appropriate course of action. Sedona Fire District is preparin<br>to complete radio system improvements outside of project<br>assessment. |
| Shooting Range Improvements             | 408,750                 | 388,750                | 10,140   | 365,076                  | 14,150       | 389,366                     | 95%  | 100%                              | Construction complete 1/29/15.  |
| Stanley Steamer Storm Drainage          | 471,600                 | 54,000                 | 418,109  | 58,174                   | 709          | 476,992                     | 101%                                       | 100%                              | Completed 7/18/14   |
| Storm Drainage Easement Acquisition     | 50,000                  | 50,000                 | 0  | 0                        | 0            | 0                           | 0%   | 0%                                | Reviewing possible properties   |
| Traffic Signal Cabinet Replacement      | 100,692                 | 100,692                | 0  | 0                        | 0            | 0                           | 0%   | 0%                                | On hold until FY 16   |
| Uptown Pedestrian Access Improvements   | 963,500                 | 125,000                | 11,515   | 23,886                   | 99,542       | 134,943                     | 14%  | 25%                               | Under Design  |
| Uptown SR 89A Sidewalk Additions        | 130,566                 | 130,566                | 0  | 0                        | 0            | 0                           | 0%   | 2%                                | Under Design  |
| West Sedona School Ped/Bike Path        | 112,536                 | 112,536                | 0  | 2,835                    | 0            | 2,835                       | 3%   | 80%                               | Under Design  |
| WW Effluent Management - EMIP, Injectio | 2,202,389               | 2,309,585              | 540,179  | 153,977                  | 206,171      | 900,327                     | 41%  | 40% / 0%                          | Under Design  |
| WWTP Capacity Enhancement - Upgrades    | 6,986,022               | 2,042,140              | 622,402  | 122,316                  | 1,825,707    | 2,570,425                   | 37%  | 15%                               | Under Construction  |
| Totals                                  | \$24,845,634            | \$12,222,086           | \$3,067,565                                    | \$2,802,347              | \$2,661,048  | \$8,530,960                 |  |                                   |   |