

OFFICIAL BUDGET FORMS

CITY OF SEDONA

Fiscal Year 2016

Tentative Budget

City Council adopted the Tentative Budget on May 26, 2015



Final budget adoption will occur on June 23, 2015 at 4:00 p.m. in the City Council Chambers, 102 Roadrunner Drive, Sedona, Arizona 86336

The Budget may be reviewed at the:

City's website www.sedonaaz.gov

City of Sedona in the Clerk's Office, 102 Roadrunner Drive, Sedona, Arizona

City of Sedona Public Library , 3250 White Bear Road, Sedona Arizona

CITY OF SEDONA

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CITY OF SEDONA
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2016

Fiscal Year	S c h	FUNDS								
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds	
2015	Adopted/Adjusted Budgeted Expenditures/Expenses*	E	14,829,308	1,854,845	0	8,242,361	0	13,458,640	0	38,385,154
2015	Actual Expenditures/Expenses**	E	14,290,167	1,020,200	0	3,735,000	0	11,147,141	0	30,192,508
2016	Fund Balance/Net Position at July 1***		12,590,000	115,000	0	10,020,000	0	17,290,000		40,015,000
2016	Primary Property Tax Levy	B	0	0	0	0		0	0	0
2016	Secondary Property Tax Levy	B	0	0	0	0		0	0	0
2016	Estimated Revenues Other than Property Taxes	C	25,831,831	1,894,738	0	1,795,592	0	10,449,350	0	39,971,511
2016	Other Financing Sources	D	9,300,000	0	0	0	0	0	0	9,300,000
2016	Other Financing (Uses)	D	9,300,000	0	0	0	0	0	0	9,300,000
2016	Interfund Transfers In	D	286,000	506,500	0	41,000	0	0	0	833,500
2016	Interfund Transfers (Out)	D	506,500	0	0	237,000	0	90,000	0	833,500
2016	Reduction for Amounts Not Available:									
2016	LESS: Amounts for Future Debt Retirement:									0
										0
										0
										0
2016	Total Financial Resources Available		38,201,331	2,516,238	0	11,619,592	0	27,649,350	0	79,986,511
2016	Budgeted Expenditures/Expenses	E	25,176,512	2,494,238	0	7,499,313	0	17,647,412	0	52,817,475

EXPENDITURE LIMITATION COMPARISON

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC expenditure limitation

	2015	2016
1. Budgeted expenditures/expenses	\$ 38,385,154	\$ 52,817,475
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	38,385,154	52,817,475
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	\$ 38,385,154	\$ 52,817,475
6. EEC expenditure limitation	\$ 38,385,154	\$ 52,817,475

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

CITY OF SEDONA
Revenues Other Than Property Taxes
Fiscal Year 2016

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
GENERAL FUND			
Local taxes			
Bed Tax	\$ 2,120,000	\$ 2,330,000	\$ 2,422,000
Sales Tax	8,162,000	8,892,000	9,172,000
Recovery of Sales Tax	93,000	93,000	105,000
Franchise Fees	757,000	757,000	772,000
Licenses and permits			
Community Development	218,000	279,200	244,200
Public Works	4,000	4,000	4,000
Financial Services	75,000	85,000	90,000
City Clerk			
Intergovernmental			
State Sales Tax	906,000	950,000	958,000
State Urban Revenue Sharing	1,214,232	1,214,000	1,207,731
Vehicle License Tax - County	553,660	555,000	594,500
Charges for services			
Parks & Recreation	56,000	59,350	56,900
Planning & Zoning	15,000	1,500	15,100
GIS	2,000	1,500	1,500
Police Department	11,000	6,000	11,000
Fines and forfeits			
Municipal Court	142,000	142,000	141,000
S.T.E.P. (Sedona Traffic Enforcement Prog.)	15,000	20,000	23,000
Interest on investments			
Local Government Investment Pool	225,000	169,000	94,000
Treasury Notes	15,000		
Other			28,500
In-lieu property taxes			
Contributions			
Voluntary contributions			
Miscellaneous			
Bond Proceeds for 2007 Refunding			9,300,000
Miscellaneous	560,000	606,450	591,400
Total General Fund	\$ 15,143,892	\$ 16,165,000	\$ 25,831,831

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF SEDONA
Revenues Other Than Property Taxes
Fiscal Year 2016

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
SPECIAL REVENUE FUNDS			
Streets/HURF Funds	\$ 747,140	\$ 775,000	\$ 782,238
Interest	18,000	775,000	782,238
	\$ 765,140	\$ 775,000	\$ 782,238
Grants Fund	\$ 550,000	\$ 218,160	\$ 1,112,500
	\$ 550,000	\$ 218,160	\$ 1,112,500
Total Special Revenue Funds	\$ 1,315,140	\$ 993,160	\$ 1,894,738

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

DEBT SERVICE FUNDS

	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____
Total Debt Service Funds	\$ _____	\$ _____	\$ _____

CAPITAL PROJECTS FUNDS

Capital Improvement Funds	\$ 1,054,387	\$ 1,125,000	\$ 1,576,667
Art in Public Places	100	50	125
Development Impact Fees Fund	214,845	214,250	218,800
	\$ 1,269,332	\$ 1,339,300	\$ 1,795,592
Total Capital Projects Funds	\$ 1,269,332	\$ 1,339,300	\$ 1,795,592

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

PERMANENT FUNDS

	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____
Total Permanent Funds	\$ _____	\$ _____	\$ _____

ENTERPRISE FUNDS

Wastewater - Operations/Plant/Debt	\$ 10,061,916	\$ 10,261,500	\$ 10,449,350
Wastewater - Construction	_____	_____	_____
	\$ 10,061,916	\$ 10,261,500	\$ 10,449,350
Total Enterprise Funds	\$ 10,061,916	\$ 10,261,500	\$ 10,449,350

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

INTERNAL SERVICE FUNDS

	\$ _____	\$ _____	\$ _____
Total Internal Service Funds	\$ _____	\$ _____	\$ _____

TOTAL ALL FUNDS \$ 27,790,280 \$ 28,758,960 \$ 39,971,511

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF SEDONA
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2016

FUND	OTHER FINANCING 2016		INTERFUND TRANSFERS 2016	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
General Services	\$	\$	\$	\$ 506,500
Public Works			286,000	
Refunding 2007 Bond Series	9,300,000	9,300,000		
Total General Fund	\$ 9,300,000	\$ 9,300,000	\$ 286,000	\$ 506,500
SPECIAL REVENUE FUNDS				
Streets	\$	\$	\$ 506,500	\$
Total Special Revenue Funds	\$	\$	\$ 506,500	\$
DEBT SERVICE FUNDS				
	\$	\$	\$	\$
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
Capital Fund	\$	\$	\$ 41,000	\$ 237,000
Arts in Public Places Fund				
Total Capital Projects Funds	\$	\$	\$ 41,000	\$ 237,000
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Wastewater Fund - Capital Construction	\$	\$	\$	\$ 90,000
Total Enterprise Funds	\$	\$	\$	\$ 90,000
INTERNAL SERVICE FUNDS				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$ 9,300,000	\$ 9,300,000	\$ 833,500	\$ 833,500

CITY OF SEDONA
Expenditures/Expenses by Fund
Fiscal Year 2016

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2015	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2015	ACTUAL EXPENDITURES/ EXPENSES* 2015	BUDGETED EXPENDITURES/ EXPENSES 2016
GENERAL FUND				
City Council	\$ 71,276	\$	\$ 70,500	\$ 77,543
City Manager	790,854		775,000	854,638
Human Resources	193,966		186,000	209,213
Financial Services	460,678		438,000	460,954
Information Technology	1,146,051		1,090,946	959,037
Legal	481,027		481,027	504,523
City Clerk	280,498		255,000	218,770
Parks & Recreation	466,510		458,000	484,324
General Services	3,577,556		3,590,002	3,790,206
Contingency	200,000		50,000	250,000
Community Development	1,183,336		1,065,002	1,469,385
Engineering/Public Works	1,918,181		1,824,024	2,345,922
Police	3,756,494		3,718,929	3,946,488
Municipal Court	302,881		287,737	305,509
Refunding 2007 Debt Issue				9,300,000
Total General Fund	\$ 14,829,308	\$	\$ 14,290,167	\$ 25,176,512
SPECIAL REVENUE FUNDS				
Streets Fund	\$ 1,275,140	\$	\$ 818,200	\$ 1,374,489
Grant Funds	579,705		202,000	1,119,749
Total Special Revenue Funds	\$ 1,854,845	\$	\$ 1,020,200	\$ 2,494,238
DEBT SERVICE FUNDS				
	\$	\$	\$	\$
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
Capital Improvement Fund	\$ 5,693,269	\$	\$ 3,200,000	\$ 4,325,143
Art in Public Places Fund	75,000		35,000	80,000
Development Impact Fees Fund	2,474,092		500,000	3,094,170
Total Capital Projects Funds	\$ 8,242,361	\$	\$ 3,735,000	\$ 7,499,313
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Wastewater - Operations/Plant/Debt	\$ 8,860,774	\$	\$ 8,621,000	\$ 9,248,867
Wastewater - Construction	4,477,866		2,526,141	8,298,545
Wastewater Contingency	120,000			100,000
Total Enterprise Funds	\$ 13,458,640	\$	\$ 11,147,141	\$ 17,647,412
INTERNAL SERVICE FUNDS				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$ 38,385,154	\$	\$ 30,192,508	\$ 52,817,475

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

CITY OF SEDONA
Expenditures/Expenses by Department
Fiscal Year 2016

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2015	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2015	ACTUAL EXPENDITURES/ EXPENSES* 2015	BUDGETED EXPENDITURES/ EXPENSES 2016
City Council				
General Fund	\$ 71,276	\$	\$ 70,500	\$ 77,543
Department Total	\$ 71,276	\$	\$ 70,500	\$ 77,543
City Manager:				
General Fund	\$ 790,854	\$	\$ 775,000	\$ 854,638
Art Fund	75,000		35,000	80,000
Grant Fund	300,000			
Wastewater Operations	98,758		95,000	98,463
Department Total	\$ 1,264,612	\$	\$ 905,000	\$ 1,033,101
Human Resources:				
General Fund	\$ 193,966	\$	\$ 186,000	\$ 209,213
Wastewater Operations	17,833		17,500	17,639
Department Total	\$ 211,799	\$	\$ 203,500	\$ 226,852
Financial Services:				
General Fund	\$ 460,678	\$	\$ 438,000	\$ 460,954
Wastewater Operations	398,956		380,000	395,539
Department Total	\$ 859,634	\$	\$ 818,000	\$ 856,493
Information Technology:				
General Fund	\$ 1,146,051	\$	\$ 1,090,946	\$ 959,037
Wastewater Operations	33,000		33,000	43,970
Department Total	\$ 1,179,051	\$	\$ 1,123,946	\$ 1,003,007
Legal:				
General Fund	\$ 481,027	\$	\$ 481,027	\$ 504,523
Wastewater Operations	78,601		78,601	185,361
Department Total	\$ 559,628	\$	\$ 559,628	\$ 689,884
City Clerk:				
General Fund	\$ 280,498	\$	\$ 255,000	\$ 218,770
Wastewater Operations	11,366		11,366	12,125
Department Total	\$ 291,864	\$	\$ 266,366	\$ 230,895
Parks and Recreation:				
General Fund	\$ 466,510	\$	\$ 458,000	\$ 484,324
Grant Fund	129,705		104,205	198,749
Capital Improvement Fund	980,000		80,000	544,621
Development Impact Fees Fund	1,700,000		10,000	1,979,920
Department Total	\$ 3,276,215	\$	\$ 652,205	\$ 3,207,614
General Services/Contingency				
General Fund	\$ 3,577,556	\$	\$ 3,605,002	\$ 3,790,206
Contingency	200,000		35,000	250,000
Refunding 2007 Debt Issue				9,300,000
Development Impact Fees Fund				
Capital Improvements Fund				
Wastewater Operations	5,501,762		5,622,000	5,601,465
Wastewater Contingency	120,000			100,000
Department Total	\$ 9,399,318	\$	\$ 9,262,002	\$ 19,041,671

CITY OF SEDONA
Expenditures/Expenses by Department
Fiscal Year 2016

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2015	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2015	ACTUAL EXPENDITURES/ EXPENSES* 2015	BUDGETED EXPENDITURES/ EXPENSES 2016
Community Development:				
General Fund	\$ 1,183,336	\$	\$ 1,065,002	\$ 1,469,385
Grant Fund				399,000
Capital Improvement Fund				
Wastewater - Operations	3,482		3,480	4,246
Department Total	\$ 1,186,818	\$	\$ 1,068,482	\$ 1,872,631
Public Work:				
General Fund	\$ 1,918,181	\$	\$ 1,824,024	\$ 2,345,922
Streets Fund	1,275,140		818,200	1,374,489
Grants Fund				275,000
Development Impact Fees Fund	679,092		395,000	1,114,250
Capital Improvement Fund	3,835,519		2,789,000	3,338,022
Wastewater Operations	2,717,016		2,380,053	160,195
Wastewater Construction	4,477,866		2,526,141	7,561,869
Department Total	\$ 14,902,814	\$	\$ 10,732,418	\$ 16,169,747
Police Department:				
General Fund	\$ 3,756,494	\$	\$ 3,718,929	\$ 3,946,488
Grants Fund	150,000		97,795	247,000
Capital Improvements Fund	877,750		331,000	442,500
Development Impact Fees Fund	95,000		95,000	
Department Total	\$ 4,879,244	\$	\$ 4,242,724	\$ 4,635,988
Municipal Court:				
General Fund	\$ 302,881	\$	\$ 287,737	\$ 305,509
Department Total	\$ 302,881	\$	\$ 287,737	\$ 305,509
Wastewater:				
Wastewater Operations				2,729,864
Wastewater Construction				736,676
Department Total	\$	\$	\$	\$ 3,466,540

CITY OF SEDONA
Full-Time Employees and Personnel Compensation
Fiscal Year 2016

FUND	Full-Time Equivalent (FTE) 2016	Employee Salaries and Hourly Costs 2016	Retirement Costs 2016	Healthcare Costs 2016	Other Benefit Costs 2016	Total Estimated Personnel Compensation 2016
GENERAL FUND	107	\$ 6,090,641	\$ 1,014,833	\$ 1,178,728	\$ 601,474	\$ 8,885,676
SPECIAL REVENUE FUNDS						
_____		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Total Special Revenue Funds		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
DEBT SERVICE FUNDS						
_____		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Total Debt Service Funds		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
CAPITAL PROJECTS FUNDS						
_____		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Total Capital Projects Funds		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
PERMANENT FUNDS						
_____		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Total Permanent Funds		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
ENTERPRISE FUNDS						
Wastewater Operations	17	\$ 922,639	\$ 117,603	\$ 208,972	\$ 116,526	\$ 1,365,740
Wastewater Construction	1	94,239	11,213	19,203	11,772	136,427
Total Enterprise Funds	18	\$ 1,016,878	\$ 128,816	\$ 228,175	\$ 128,298	\$ 1,502,167
INTERNAL SERVICE FUND						
_____		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Total Internal Service Fund		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
TOTAL ALL FUNDS	125	\$ 7,107,519	\$ 1,143,649	\$ 1,406,903	\$ 729,772	\$ 10,387,843