



City of Sedona Community Development Department Engineering Services

102 Roadrunner Drive Sedona, AZ 86336
(928) 204-7111 • Fax: (928) 282-5348

To Whom It May Concern:

The City of Sedona, Arizona is issuing **Addendum #1** to the plans and specifications as originally issued at the time of solicitation for bids for the **Sugarloaf Trailhead Parking Lot Improvements Project**. For any bid to be considered responsible and responsive, receipt of this addendum must be acknowledged.

As specified in the Instructions to Bidders, this Addendum, upon issuance, has become a part of the Contract Documents.

This Addendum contains 4 pages including this page, 0 changed bid sheets, 0 plan sheets, and 0 additional Technical Specification. Any changed bid sheets shall be used in lieu of the originally issued bid sheets in order to submit a responsive bid.

This Addendum clarifies the following:

1. Remove trees, as deemed necessary, in order to complete the project. Tree removal is considered a part of Clear & Grub.
2. Deadline for questions is Thursday 2/18/2016 at 6:00 PM.
3. There is an existing 7-bike bike rack at the trailhead, which is not shown on the plans. Add the following note to plans "Remove existing bike rack, and replace with a new 5-bike bike rack per plans. Payment for removal shall be under bid item 25."
4. The existing trail is compacted dirt. Install 4" of ABC, per plan Sheet 6, Note 7, for the re-routed portion of the trail.
5. Asphalt can be placed in one lift (per spec 3/4" mix).
6. Add the following note to plan "All disturbed and newly exposed areas, other than the trail, shall be hydroseeded."
7. Add the following note to plan "Minimal grading will be required to daylight the ditch to accommodate the extended CMP."
8. Both Leach rock pits will have a constant bottom level; see Sheet 6, Callout 2, for bottom elevation of both pits. Top elevation is per finish grade shown.

This Addendum changes the following:

9. The 4" rip-rap shown on Sheet 6, Note 5, Detail 5, will be supplied by the City of Sedona, at no extra cost.
10. Add the following note to plan "Both leach rock pits shall have two layers separated by geotextile fabric, the top layer shall consist of 12" of 3/4" red rock, and the remaining lower layer shall be 3/4" leach rock."

This Addendum adds the following:

11. A minimum of 3 Past Performance Questionnaires shall be e-mailed directly from the evaluator to RMortillaro@SedonaAZ.gov no later than February 25, 2016, 2:00 p.m.

ACKNOWLEDGEMENT

I have received Addendum #1 for the Sugarloaf Trailhead Parking Lot Improvements Project as described above, and acknowledge it as part of the Contract Documents for the project.

Signature

Date

Print Business Name

Addendum #1 issued by J. Andy Dickey, PE, Assistant Community Development Director/City Engineer,
City of Sedona



J. Andy Dickey, PE Assistant Community
Development Director/City Engineer

2/17/2016
Date



**City of Sedona Community Development Department
Engineering Services**

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PAST PERFORMANCE QUESTIONNAIRE

To: _____ Phone: _____

Email: _____

Subject: Past Performance Survey of: _____
Name of Company Being Surveyed

Name of Key Personnel

The City of Sedona collects past performance information (on firms and key personnel) to assist in procuring/awarding projects based on value. The firm/individual listed above is requesting reference for a past project they have completed. It would be greatly appreciated if you would take a few moments to complete the survey and return it to the City of Sedona.

Rate each of the criteria on a scale of 1 to 10, with 10 representing that you were very satisfied (and would hire the firm/individual again) and 1 representing that you were very unsatisfied (and would never hire the firm/individual again). Please rate each of the criteria to the best of your knowledge. If you do not have sufficient knowledge of past performance in a particular area, please leave it blank.

Client Name: _____ Date Completed: _____

Project Name: _____

No.	CRITERIA	UNIT	RATING
1	Ability to meet customer expectations for quality of work performed	(1-10)	
2	Ability to manage costs	(1-10)	
3	Ability to maintain project schedule	(1-10)	
4	Comfort level in hiring the firm / individual again	(1-10)	
5	Leadership ability of personnel assigned to the project	(1-10)	
6	Ability to Communicate Effectively	(1-10)	

Printed Name of Evaluator

Signature of Evaluator

Thank you for your time and effort in assisting the City of Sedona in this important endeavor.

Please email or mail the completed survey by 2:00 p.m. on February 25, 2016 to:

RMortillaro@sedonaaz.gov or

**Attn: Ryan Mortillaro
City of Sedona, Engineering Services
102 Roadrunner Drive
Sedona, AZ 86336**

SIGN IN SHEET

Sugarloaf Parking Lot Improvements Project
Pre-Bid Mtg 2/16/16

NAME	FIRM NAME	TEL. NO.	E-MAIL
Roxanne Holland	CDS	203-5069	RHolland@Sedonaaz.gov
Ryan Mortillaro	COS	203-5091	RMortillaro@Sedonaaz.gov
Jess Mulcaire	Mulcaire and son	567-2380	jess@mulcaireandson.com
Hart Tiffany	TCC	928-204-9817	HT3Tiffanyconst.com
Dick Cronkite	AMERICAN ASPHALT	602-256-7371	dickc@AM ASPHALT.com
Linda Harkness	McDonald Bros Const	928-220-0013	linda@mcDonaldbrosaz.com
James Salazar	J. Banicki Const.	480-921-8016	Estimating@Banicki.com
Jacob Jensen	B4 Enterprises	435-525-1462	jake@b4concrete.com

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