### **OFFICIAL BUDGET FORMS**

### **CITY OF SEDONA**

# Fiscal Year 2017 Final Budget

City Council adopted the Tentative Budget on May 24, 2016



Final budget adoption will occur on June 28, 2016 at 3:30 p.m. in the City Council Chambers, 102 Roadrunner Drive, Sedona, Arizona 86336

The Budget may be reviewed at the:

City's website <a href="www.sedonaaz.gov">www.sedonaaz.gov</a>
City of Sedona in the Clerk's Office, 102 Roadrunner Drive, Sedona, Arizona
City of Sedona Public Library, 3250 White Bear Road, Sedona Arizona

#### CITY OF SEDONA

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# CITY OF SEDONA Summary Schedule of Estimated Revenues and Expenditures/Expenses Fiscal Year 2017

		s	FUNDS											
Fiscal Year		c h	General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds				
2016	Adopted/Adjusted Budgeted Expenditures/Expenses*	Е	16,066,512	2,074,438	0	7,658,563	0	17,459,272	0	43,258,785				
2016	Actual Expenditures/Expenses**	Е	15,834,355	1,524,689	0	4,382,500	0	13,086,431	0	34,827,975				
2017	Fund Balance/Net Position at July 1***		17,650,256	542,322		8,844,244		14,792,117		41,828,939				
2017	Primary Property Tax Levy	В	0							0				
2017	Secondary Property Tax Levy	В								0				
2017	Estimated Revenues Other than Property Taxes	С	24,408,706	1,219,500	0	1,178,825	0	6,403,864	0	33,210,895				
2017	Other Financing Sources	D	0	0	0	0	0	0	0	0				
2017	Other Financing (Uses)	D	0	0	0	0	0	0	0	0				
2017	Interfund Transfers In	D	0	351,000	0	8,599,797	0	3,881,668	0	12,832,465				
2017	Interfund Transfers (Out)	D	12,802,455	0	0	30,010	0	0	0	12,832,465				
2017	Reduction for Amounts Not Available:													
LESS:	Amounts for Future Debt Retirement		1,300,000					4,870,195		6,170,195				
	Amounts for Operating Reserve Policies		8,610,855					1,139,937		9,750,792				
	Amounts for Future Capital Improvements		516,576			12,736,210				13,252,786				
										0				
2017	Total Financial Resources Available		18,829,076	2,112,822	0	5,856,646	0	19,067,517	0	45,866,061				
2017	Budgeted Expenditures/Expenses	Е	18,829,076	1,570,500	0	5,856,646	0	12,104,644	0	38,360,866				

EXPENDITURE LIMITATION COMPARISON	 2016	2017
Budgeted expenditures/expenses	\$ 43,258,785	\$ 38,360,866
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	 43,258,785	38,360,866
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	\$ 43,258,785	\$ 38,360,866
6. EEC expenditure limitation	\$ 43.258.785	\$ 38.360.866

x The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

4/15 SCHEDULE A

Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

<sup>\*\*</sup> Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

<sup>\*\*\*</sup> Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

# CITY OF SEDONA Revenues Other Than Property Taxes Fiscal Year 2017

SOURCE OF REVENUES		ESTIMATED REVENUES 2016		ACTUAL REVENUES* 2016		ESTIMATED REVENUES
		2010	-	2010		2017
Local taxes						
City Sales Taxes	\$	9,567,000	\$	10,563,300 \$	:	15,526,670
Bed Taxes	Ψ	2,580,000	Ψ_	3,079,800		3,172,200
Franchise Fees	_	772,000	_	804,000		816,060
Contingent Bed Taxes		772,000	_	004,000		550,000
Licenses and permits						
Building Permit Fees		220,000	_	324,400		325,000
Business Licenses		95,000		95,000		95,000
Misc Community Development/Public Works		38,100	_	32,675		35,775
City Clerk			_	850		200
Intergovernmental		050 000		057.700		070 400
State Shared Sales Taxes	_	958,000	_	957,700	_	979,400
State Urban Revenue Sharing		1,207,731	_	1,207,731		1,273,001
State Grants		E04 E00	_	43,000		20,000
County-Vehicle License Taxes		594,500	_	591,850		620,300
Charges for services Election Reimbursements						30,000
STEP Administration Fees	_	20,000	-	19,000		19,300
Recreation Programs	_	18,000	_	20,000		20,000
Daily Swim Fees	_	11,000	_	18,000		18,000
Expedited Plan Reviews	_	11,000	-	11,000		14,400
Misc. Parks & Recreation Fees	_	7,750	-	16,800		10,700
Misc. Police Fees		5,000	_	11,700		4,200
Other Misc. Charges for Services		3,900	_	4,210		4,200
Fines and forfeits						
Court Fines		140,000		140,000		140,000
Parking Fees and Fines		,	_	•		100,000
Misc. Fines		4,000	_	5,000		3,000
Internat on investments			-			
Interest on investments Interest Earnings		122,500		124,000		122,500
Tax Audits - Interest/Penalty		50,000	-	(1,900)		,
Contributions			-			
Voluntary contributions			_			
Police Donations			_	700		400
Miscellaneous			_			
In-lieu Fees		400,000	_	400,000		406,000
Parks & Recreation Rentals		20,000		25,000		16,000
Auction Revenues		15,000		15,000		15,000
Other Misc. Revenues		135,350	_	123,210		71,400
Total General Fund	\$	16,984,831	\$_	18,632,026 \$		24,408,706

<sup>\*</sup> Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

# CITY OF SEDONA Revenues Other Than Property Taxes Fiscal Year 2017

SOURCE OF REVENUES		ESTIMATED REVENUES 2016		ACTUAL REVENUES* 2016		ESTIMATED REVENUES 2017
SPECIAL REVENUE FUNDS						
Streets Fund:	\$		\$		\$	
HURF Revenues	_	782,238	Ť <u>-</u>	902,300	_	799,000
	\$	782,238	\$	902,300	\$	799,000
Grants and Donation Funds:	\$_		\$_		\$_	
Grant Revenues	_	382,000		64,800	_	80,000
Donations	_	280,500	_	40,700	_	40,500
Contingent Grants & Donations	\$	662,500	\$	105,500	\$	300,000 420,500
Total Special Revenue Funds	\$	1,444,738	\$	1,007,800	\$	1,219,500
CAPITAL PROJECTS FUNDS						
Development Impact Fee Funds:	\$		\$		\$	
Developer Impact Fees	· <del>-</del>	190,800		214,040	· -	191,000
Interest Earnings		28,000	_	17,610		10,000
	\$	218,800	\$	231,650	\$	201,000
Capital Improvement Fund:	\$		\$		\$	
County Flood Control	· <u> </u>	750,000	· -	345,930		665,976
Donations		826,667		23,630		300,000
Interest Earnings	_			12,370	_	
	\$_	1,576,667	\$_	381,930	\$_	965,976
Art in Public Places Fund:	\$_		\$_		\$_	
Contributions from CFDs	_		_		_	11,849
Interest Earnings	_	125	-	60	_	
	\$	125	\$	60	\$	11,849
Total Capital Projects Funds	\$_	1,795,592	\$_	613,640	\$_	1,178,825
ENTERPRISE FUNDS						
Wastewater - Charges for Services	\$_				\$_	5,901,144
Wastewater - City Sales Taxes	_	4,109,000	_	4,435,900	_	
Wastewater - Capacity Fees	_	275,000	_	475,000		275,000
Wastewater - Misc. Revenues	\$	235,750 10,583,350		344,895 10,929,995		227,720 6,403,864
Total Entarprise Funda						
Total Enterprise Funds	Φ_	10,563,350	Φ_	10,929,995	Φ_	6,403,864
TOTAL ALL FUNDS	\$	30,808,511	\$	31,183,461	\$_	33,210,895

<sup>\*</sup> Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

# **CITY OF SEDONA**

# Other Financing Sources/<Uses> and Interfund Transfers Fiscal Year 2017

		OTHER FIN			INTERFUNE	) TR 017	
FUND	_	SOURCES	<uses></uses>	_	IN		<out></out>
GENERAL FUND		_			_		_
Transfer to Streets Fund	\$_	\$		\$_		\$	351,000
Transfer to Wastewater Fund	_			_		_	3,881,668
Transfer to Capital Improvments Fund	_			_		_	8,569,787
	_			_		_	
Total General Fund	\$	\$		\$		\$	12,802,455
SPECIAL REVENUE FUNDS	Ψ_	Ψ		Ψ_		Ψ_	12,002,100
	\$	\$		¢	351,000	¢	
Officers - From General Fund	Ψ_	Ψ		Ψ_	331,000	Ψ_	
	_			_			
Total Special Revenue Funds	\$	 \$		\$	351,000	\$ -	
DEBT SERVICE FUNDS	Ψ_	¥		Ψ_	001,000	Ψ_	
DEBT SERVICE FUNDS	\$	\$		\$		\$	
	Ψ_	Ψ		Ψ_		Ψ_	
	-			_			
Total Debt Service Funds	\$	\$		\$		\$	
CAPITAL PROJECTS FUNDS							
Dev Imp Fees - To Art in Public Places	\$	\$		\$		\$	3,260
Cap Improvement - From General Fund					8,569,787		
Cap Impr - To Art in Public Places	_						26,750
Art in Public Places - From Dev Imp	_			_	3,260	_	
Art in Public Places - From Cap Impr  Total Capital Projects Funds	φ_			\$	26,750 8,599,797	\$	30,010
•	Φ_	ф		Φ_	0,399,797	Φ_	30,010
PERMANENT FUNDS	Φ	Φ.		Φ		Φ	
	<b>\$</b> _	\$		<b>\$</b> _		\$_	
	-						
Total Permanent Funds	\$	\$		\$		\$	
ENTERPRISE FUNDS							
Wastewater - From General Fund	\$_	\$		\$_	3,881,668	\$_	
	-						
Total Enterprise Funds	\$	\$		\$	3,881,668	\$	
INTERNAL SERVICE FUNDS							
	\$_	\$		\$_		\$_	
	-			_			
Total Internal Service Funds	\$	\$		\$		\$_	
TOTAL ALL FUNDS				\$	12,832,465	\$	12,832,465

### CITY OF SEDONA Expenditures/Expenses by Fund Fiscal Year 2017

FUND/DEPARTMENT		ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2016		EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2016		ACTUAL EXPENDITURES/ EXPENSES* 2016		BUDGETED EXPENDITURES/ EXPENSES 2017
GENERAL FUND							1	
City Council	\$	77,543	\$		\$	74,586	\$	78,585
City Manager	Τ.	854,638	Τ.		т.	746,523		1,016,875
Human Resources		209,213			-	217,713	•	226,080
Financial Services		460,954				474,345	•	536,465
Information Technology		959,037				877,134		1,193,777
City Attorney		504,523				498,931		534,455
City Clerk		218,770				226,632		297,719
Parks & Recreation		484,324			_	456,966		539,557
General Services		3,980,206			_	4,747,938		4,071,845
Community Development		1,469,385			_	1,246,729		1,646,691
Public Works & Engineering		2,345,922			_	2,222,218		3,139,298
Police		3,946,488				3,734,021		4,304,779
Municipal Court		305,509				310,619		342,950
Contingency		250,000						900,000
Total General Fund	\$	16,066,512	\$		\$	15,834,355	\$	18,829,076
SPECIAL REVENUE FUNDS								
Streets Fund	\$	1,404,689	\$		\$	1,404,689	\$	1,150,000
Grants & Donations Funds		669,749				120,000		420,500
Total Special Revenue Funds DEBT SERVICE FUNDS	\$	2,074,438	\$		\$	1,524,689	\$	
Total Debt Service Funds	\$		\$		\$		\$	
CAPITAL PROJECTS FUNDS								
Develop. Impact Fees Funds	\$	3,094,170	\$		\$	800,000	\$	2,543,860
Capital Improvements Fund	Ψ.	4,531,893	Ψ.		Ψ.	3,550,000	. +	3,312,786
Art in Public Places Fund		32,500			-	32,500	•	2,0:=,:00
Total Capital Projects Funds	\$	7,658,563	\$		\$	4,382,500	\$	5,856,646
PERMANENT FUNDS	\$	, ,	\$		\$	, ,	\$	, ,
	Ψ.		Ψ		. Ψ.		Ψ	
Total Permanent Funds	\$		\$		\$		\$	
ENTERPRISE FUNDS								
Wastewater - Administration	\$	1,058,254	\$		\$	1,097,530	\$	1,048,305
Wastewater - Ops/Debt/Capital		16,301,018				11,988,901		10,956,339
Wastewater - Contingency		100,000			-	, ,	•	100,000
Total Enterprise Funds	\$	17,459,272	\$		\$	13,086,431	\$	12,104,644
INTERNAL SERVICE FUNDS						· ·		
	\$		\$		\$		\$	
Total Internal Service Funds	\$		\$		\$		\$	
TOTAL ALL FUNDS	\$	43,258,785	\$		\$	34,827,975	\$	38,360,866

<sup>\*</sup> Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

# CITY OF SEDONA Expenditures/Expenses by Department Fiscal Year 2017

EPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2016	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2016	ACTUAL EXPENDITURES/ EXPENSES* 2016	BUDGETED EXPENDITURES/ EXPENSES 2017
City Council:				
General Fund	\$ 77.543	\$	\$ 74.586	\$ 78,585
Department Total	\$ 77,543	\$	\$ 74,586	
City Clerk:				
	\$ 218,770	\$	\$ 226,632	
Wastewater Fund	12,125		12,125	
Department Total	\$ 230,895	\$	\$ 238,757	\$ 310,369
Municipal Court:				
General Fund	\$305,509	\$ \$	\$ 310,619	\$ 342,950
Department Total	\$ 305,509	\$	\$ 310,619	\$ 342,950
City Manager:				
	\$ 854,638		\$ 746,523	
Wastewater Fund	98,463		61,840	
Department Total	\$ 953,101	\$	\$ 808,363	\$ 1,064,825
Human Resources:	<b>*</b> 000 040	•	Φ 047.740	Φ 000.000
	\$ 209,213		\$ 217,713	
Wastewater Fund  Department Total	17,639 \$ 226,852		17,639 \$ 235,352	
Financial Candaga				
Financial Services: General Fund	\$ 460,954	\$	\$ 474,345	
Wastewater Fund	395,539		392,926	
Department Total	\$ 856,493	\$	\$ 867,271	\$ 942,985
Information Technology:				
	\$ 959,037		\$ 877,134	
Wastewater Fund	43,970		\$ 43,970 \$ 921.104	
Department Total	\$ 1,003,007	\$	\$921,104	\$1,281,355
City Attorney:	<b>\$</b> 504.500	Φ.	ф 400 004	ф <b>504.45</b> 5
	\$ 504,523		\$ 498,931	
Wastewater Fund  Department Total	185,361 \$ 689,884		116,417 \$ 615,348	
Parks & Recreation:				
Parks & Recreation: General Fund	\$ 484,324	\$	\$ 456,966	\$ 539,557
Grants & Donations Funds	198,749	Ψ	15,000	
Department Total		\$	\$ 471,966	
Community Development:				
General Fund	\$ 1,469,385	\$	\$ 1,246,729	\$ 1,646,691
Grants & Donations Funds	199,000		20,000	
Department Total	\$ 1,668,385	\$	\$ 1,266,729	\$ 1,646,691
Public Works & Engineering:				
General Fund	\$ 2,345,922	\$	\$ 2,222,218	
Streets Fund	1,404,689		1,404,689	1,150,000
Grants & Donations Funds	25,000			
Develop. Impact Fee Funds				30,000
Wastewater Fund	187,473		171,210	
Department Total	\$ 3,963,084	<b>δ</b>	\$ 3,798,117	\$\$,4,586,451

Police:

### CITY OF SEDONA Expenditures/Expenses by Department Fiscal Year 2017

	ADOPTED BUDGETED EXPENDITURES/ EXPENSES	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED		ACTUAL EXPENDITURES/ EXPENSES*	BUDGETED EXPENDITURES/ EXPENSES
DEPARTMENT/FUND	2016	2016		2016	2017
General Fund	\$ 3,946,488	\$	\$	3,734,021	\$ 4,304,779
Grants & Donations Funds	247,000			85,000	50,000
Department Total	\$ 4,193,488	\$	\$	3,819,021	\$ 4,354,779
General Services:					
General Fund	\$ 3,217,149		\$	3,904,521	\$ 3,364,479
Department Total	\$ 3,217,149	\$	\$	3,904,521	\$ 3,364,479
Contingency:					
General Fund	\$ 250,000	\$	\$		\$ 900,000
Grants & Donations Funds			_		 300,000
Wastewater Fund	100,000		_		 100,000
Department Total	\$ 350,000	\$	\$		\$ 1,300,000
Capital Improvement Projects:					
Develop. Impact Fee Funds	\$ 3,094,170	\$	\$	,	\$ 2,513,860
Capital Improvements Fund	4,531,893		_	3,550,000	 3,312,786
Art in Public Places Fund	32,500			32,500	
Wastewater Fund	8,142,118			4,100,000	3,049,750
Department Total	\$ 15,800,681	\$	\$	8,482,500	\$ 8,876,396
Debt Service:					
General Fund	\$763,057	\$	\$		\$ 707,366
Wastewater Fund	5,413,325			5,413,325	5,151,325
Department Total	\$ 6,176,382	\$ 	\$	6,256,742	\$ 5,858,691
Wastewater:					
Wastewater Fund	\$ 2,863,259	\$ 	\$	2,756,979	\$ 2,941,188
Department Total	\$ 2,863,259	\$ 	\$	2,756,979	\$ 2,941,188

<sup>\*</sup> Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

# CITY OF SEDONA Full-Time Employees and Personnel Compensation Fiscal Year 2017

FUND	Full-Time Equivalent (FTE) 2017		Employee Salaries and Hourly Costs 2017		Retirement Costs 2017	ı	Healthcare Costs 2017		Other Benefit Costs 2017		Total Estimated Personnel Compensation 2017
GENERAL FUND	118	\$	6,742,340	\$	51,013,200	\$	1,237,850	\$_	684,060	\$_	9,677,450
SPECIAL REVENUE FUNDS		\$_		. \$	3	\$		\$_		\$_	
Total Special Revenue Funds		\$		\$	3	\$		\$		\$	
DEBT SERVICE FUNDS		\$		\$	3	\$		\$_		\$_	
Total Debt Service Funds		\$		\$	3	\$		\$		\$	
CAPITAL PROJECTS FUNDS		\$_		. \$	3	\$		\$_		\$_	
Total Capital Projects Funds		\$		\$	3	\$		\$		\$	
PERMANENT FUNDS		\$		\$	3	\$		\$_		\$_	
Total Permanent Funds		\$		\$	3	\$		\$		\$	
ENTERPRISE FUNDS Wastewater Fund	7_	\$_	450,440	\$	5 51,630	\$	96,500	\$_	46,050	\$_	644,620
Total Enterprise Funds	7	\$	450,440	\$	51,630	\$	96,500	\$	46,050	\$	644,620
INTERNAL SERVICE FUND		\$_		\$	3	\$		\$_		\$_	
Total Internal Service Fund		\$		\$	3	\$		\$		\$	
TOTAL ALL FUNDS	125	\$	7,192,780	\$	1,064,830	\$	1,334,350	\$	730,110	\$_	10,322,070

4/15 SCHEDULE G