

**Action Minutes
City of Sedona
Planning & Zoning Commission Site Visit
Departure from the Community Development Lobby and
Discussion of Site Visit in the Vultee Conference Room
102 Roadrunner Drive, Sedona, AZ
Thursday, September 29, 2016 – 2:00 p.m.**

1. CALL TO ORDER & ROLL CALL

The Chair called the meeting to order at 2:00 p.m. and requested roll call.

Roll Call:

Planning & Zoning Commissioners Present: Chair Marty Losoff, Vice Chair Kathy Levin arrived at 2:04 p.m., and Commissioners Avrum Cohen, Larry Klein and Gerhard Mayer. Commissioners Randy Barcus and Eric Brandt were excused.

Staff Present: Warren Campbell, Cynthia Lovely and Donna Puckett

Donna Puckett explained that Verification of Notice is no longer a necessary agenda item, because each agenda shows at the bottom that the meeting was properly noticed.

2. SITE VISIT/DRIVING TOUR OF THE SCHNEBLY COMMUNITY FOCUS AREA (CFA) IN PREPARATION FOR:

a. September 29, 2016 work session and October 4, 2016 public hearing regarding the Draft Schnebly CFA Plan Applicant: City of Sedona Case Number: PZ16-00010 (CFA)

Donna Puckett explained that this work session is actually a guided tour and the Commissioners will be traveling in two vehicles; therefore, Commissioners may ask for clarifications if necessary, but there should be no discussion or expression of opinions, etc., since the session will not be recorded. Staff will summarize your site visit for Action Minutes that will be posted to the City's website for the public's information, prior to the Commission's approval of the minutes.

Additionally, Donna indicated that the Commission's work session has been moved to Council Chambers, so after the site visit is adjourned, Commissioners should assemble in the lobby of Council Chambers, and after Cynthia gives her presentation in the work session, Commissioners may then ask questions and comment on both site visit and work session items.

The Commission left City Hall to commence the driving tour at approximately 2:06 p.m.

The driving tour followed the following route: 1) North on Schnebly Hill Road (SHR) from S.R. 179, right into the driveway of the Farley Homestead Historic Landmark, 2) SHR to right on Quail Ridge Ln., 3) North/east on SHR to the Forest Service Huckaby Trailhead, 4) Southbound on SHR to right into the driveway of the Creative Life Center, 5) Southbound on SHR to right onto Bear Wallow Ln to the end of the road, returning through the RV Park, and 6) Southbound on SHR and left onto Gassaway Ln.

The only stop on the tour was at the Gassaway House Historic Landmark. Commissioners walked the grounds and through the house, while asking questions about size of the parcel and the history of the architecture and use of the house. Questions were answered by the owner, Ralph Clemmer or staff.

3. RETURN TO CITY HALL

The Commission returned to City Hall at approximately 3:09 p.m.

4. ADJOURNMENT

The site visit was adjournment at 3:10 p.m., without objection.

I certify that the above is a true and correct summary of the site visit of the Planning & Zoning Commission held on September 29, 2016.

Cynthia Lovely, Senior Planner

Date