

# AGENDA

# 4:30 P.M.

CITY OF SEDONA, CITY COUNCIL MEETING

TUESDAY, MARCH 14, 2017

## NOTES:

- Public Forum:  
Comments are generally limited to **3 minutes**.
- Consent Items:  
Items listed under Consent Items have been distributed to Council Members in advance for study and will be enacted by one motion. Any member of the Council, staff or the public may remove an item from the Consent Items for discussion. Items removed from the Consent Items may be acted upon before proceeding to the next agenda item.
- Meeting room is wheelchair accessible. American Disabilities Act (ADA) accommodations are available upon request. Please phone 928-282-3113 at least two (2) business days in advance.
- City Council Meeting Agenda Packets are available on the City's website at:

[www.SedonaAZ.gov](http://www.SedonaAZ.gov)

## GUIDELINES FOR PUBLIC COMMENT

### PURPOSE:

- To allow the public to provide input to the City Council on a particular subject scheduled on the agenda.
- This is not a question/answer session.

### PROCEDURES:









- Fill out a "Comment Card" and deliver it to the City Clerk.
- When recognized, use the podium/microphone.
- State your:
  1. Name and
  2. City of Residence
- Limit comments to **3 MINUTES**.
- Submit written comments to the City Clerk.

## 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE/ROLL CALL


## 2. CITY'S VISION/MOMENT OF ART

## 3. CONSENT ITEMS - APPROVE

LINK TO DOCUMENT = 

- a. Minutes - February 28, 2017 City Council Special Meeting. 
- b. Minutes - February 28, 2017 City Council Regular Meeting. 
- c. Minutes - March 1, 2017 City Council Special Meeting. 
- d. Approval of Proclamation, Welcome Home Vietnam Veterans Day, April 1, 2017. 
- e. Approval of Proclamation recognizing the service of K-9 Dalan on his retirement from the Sedona Police Department. 
- f. AB 2214 Approval of a Special Event Liquor License for an Arizona Forward Association event scheduled for Thursday, April 13, 2017 located at Sedona City Hall, 102 Roadrunner Drive, Sedona, AZ. 
- g. AB 2217 Approval of a Resolution in support of the Arizona Department of Transportation's I-17 Black Canyon City to Cordes Junction Improvement Plan. 
- h. AB 2218 Approval of authorization for the Mayor to sign a letter of intent regarding the Magistrate Judge's Employment Agreement as discussed in executive session. 

## 4. APPOINTMENTS

- a. AB 2206 Discussion/possible action regarding the reappointment of members to the Personnel Board. 

## 5. SUMMARY OF CURRENT EVENTS BY MAYOR/COUNCILORS/CITY MANAGER



## 6. PUBLIC FORUM

(This is the time for the public to comment on matters not listed on the agenda. The City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.)

## 7. PROCLAMATIONS, RECOGNITIONS & AWARDS

- a. Presentation of Proclamation recognizing the service of K-9 Dalan on his retirement from the Sedona Police Department.

## 8. REGULAR BUSINESS

- a. AB 2147 Discussion/possible direction regarding the next steps toward development of possible alternatives, strategies, and recommended improvements as part of the Transportation Master Plan Project. 
- b. AB 2207 Discussion/possible action regarding proposed State legislation and its potential impact on the City of Sedona. 
- c. Reports/discussion on Council assignments.
- d. Discussion/possible action on future meeting/agenda items.

CITY COUNCIL CHAMBERS  
102 ROADRUNNER DRIVE, SEDONA, AZ

The mission of the City of Sedona government is to provide exemplary municipal services that are consistent with our values, history, culture and unique beauty.

## Page 2, City Council Meeting Agenda Continued

### 9. EXECUTIVE SESSION

If an Executive Session is necessary, it will be held in the Vultee Conference Room at 106 Roadrunner Drive. Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).
- b. Return to open session. Discussion/possible action on executive session items.

### 10. ADJOURNMENT

Posted: \_\_\_\_\_

By: \_\_\_\_\_

Susan L. Irvine, CMC  
City Clerk

Note: Pursuant to A.R.S. § 38-431.02(B) notice is hereby given to the members of the City Council and to the general public that the Council will hold the above open meeting. Members of the City Council will attend either in person or by telephone, video, or internet communications. The Council may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion and consultation for legal advice with the City Attorney. Because various other commissions, committees and/or boards may speak at Council meetings, notice is also given that four or more members of these other City commissions, boards, or committees may be in attendance.

A copy of the packet with material relating to the agenda items is typically available for review by the public in the Clerk's office after 1:00 p.m. the Thursday prior to the Council meeting and on the City's website at [www.SedonaAZ.gov](http://www.SedonaAZ.gov). The Council Chambers is accessible to people with disabilities, in compliance with the Federal 504 and ADA laws. Those with needs for special typeface print, may request these at the Clerk's Office. All requests should be made **forty-eight hours** prior to the meeting.

CITY COUNCIL CHAMBERS  
102 ROADRUNNER DRIVE, SEDONA, AZ

The mission of the City of Sedona government is to provide exemplary municipal services that are consistent with our values, history, culture and unique beauty.

**Action Minutes  
Special City Council Meeting  
Executive Session  
Vultee Conference Room, Sedona City Hall,  
106 Roadrunner Drive, Sedona, Arizona  
Tuesday, February 28, 2017, 3:00 p.m.**

**1. Call to Order**

Mayor Moriarty called the meeting to order at 3:00 p.m.

**2. Roll Call**

**Roll Call:** Mayor Sandy Moriarty, Councilor John Currivan, Councilor Scott Jablow, Councilor Tom Lamkin, Councilor Jon Thompson, Councilor Joe Vernier. Vice Mayor John Martinez was tardy and unexcused. Vice Mayor Martinez arrived at 3:14 p.m.

**Staff in attendance:** City Manager Justin Clifton, Assistant City Manager Karen Osburn, City Attorney Robert Pickels, Jr., City Clerk Susan Irvine.

**3. Executive Session**

**Motion: Councilor Thompson moved to enter into Executive Session at 3:01 p.m. Seconded by Councilor Lamkin. Vote: Motion carried unanimously with six (6) in favor and zero (0) opposed.**

**Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:**

- a. **Discussion and consultation with legal counsel to consider the City's position and instruct its attorneys regarding ongoing litigation against Sun Edison. This matter is brought in executive session pursuant to A.R.S. 38-431.03(A)(3)&(4).**
- b. **Discussion and consultation for legal advice with the City Attorney. This matter is brought in executive session pursuant to A.R.S. 38-431.03(A)(3).**
- c. **Return to open session. Discussion/possible action on executive session items.**

**4. Adjournment**

**Mayor Moriarty adjourned the meeting at 4:19 p.m.**

**I certify that the above are the true and correct actions of the Special City Council Meeting held on February 28, 2017.**

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Susan L. Irvine, CMC, City Clerk

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Date

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**Action Minutes**  
**Regular City Council Meeting**  
**City Council Chambers, Sedona City Hall,**  
**102 Roadrunner Drive, Sedona, Arizona**  
**Tuesday, February 28, 2017, 4:30 p.m.**

**1. Call to Order/Pledge of Allegiance/Moment of Silence/Roll Call**

Mayor Moriarty called the meeting to order at 4:30 p.m.

**Roll Call:** Mayor Sandy Moriarty, Vice Mayor John Martinez, Councilor John Currivan, Councilor Scott Jablow, Councilor Tom Lamkin, Councilor Jon Thompson, Councilor Joe Vernier.

**Staff Present:** City Manager Justin Clifton, Assistant City Manager Karen Osburn, City Attorney Robert Pickels, Jr., Assistant City Attorney/Prosecutor Lisa Weiler-Parsons, Chief of Police David McGill, Lieutenant Lucas Wilcoxson, Detective Chris Stevens, Officer Nathan Dorfman, Officer Jonathan Reed, Community Services Officer Rock Kurz, Communications Supervisor Mark Coughlin, Police Administrative Assistant Sherri O'Connor, Director of Community Development Audree Juhlin, Assistant Director of Community Development Warren Campbell, Senior Planner Mike Raber, Director of Finance Cherie Wright, Budget Analyst and Purchasing Coordinator Renee-Marie Engel, Communications & Public Relations Manager Marty Macurak, City Clerk Susan Irvine.

**2. City's Vision**

A video of the City's vision was played.

**3. Consent Items**

- a. **Minutes - December 5, 2016 Board of Adjustment Meeting.**
- b. **Minutes - February 14, 2017 City Council Regular Meeting.**
- c. **Minutes - February 15, 2017 City Council Special Meeting.**
- d. **AB 2200 Approval of a resolution amending the Public Participation Procedures for Major amendments to the Sedona Community Plan to allow for discretionary, rather than mandatory, Citywide notification.**
- e. **AB 2210 Approval of recommendation regarding a new Series 12 Restaurant Liquor License for Oregano's Pizza Bistro located at 150 Highway 179, Suite 1, Sedona, AZ (License #12033421).**
- f. **AB 2211 Approval of a Special Event Liquor License for Rotary Club of Sedona Red Rocks for the City of Sedona Food Truck Festival scheduled for Saturday, March 25, 2017 located at Posse Grounds Park, 525 Posse Grounds Road, Sedona, AZ.**
- g. **AB 2213 Approval of award of a Lease-Purchase Agreement through Arizona State Contract ADST013-038802 for the Police Department's Take Home Vehicle Lease Program with Ford Motor Credit Company in the amount of \$117,318.65.**

Item 3d was pulled at the request of Councilor Currivan.

**Motion: Vice Mayor Martinez moved to approve consent items 3a, 3b, 3c, 3e, 3f, and 3g. Seconded by Councilor Jablow. Vote: Motion carried unanimously with seven (7) in favor and zero (0) opposed.**

**Pulled Consent Items –**

**3d - AB 2200 Approval of a resolution amending the Public Participation Procedures for Major Amendments to the Sedona Community Plan to allow for discretionary, rather than mandatory, Citywide notification.**

Questions and comments from Council. Presentation by Mike Raber and Justin Clifton.

Opened to the public at 5:04 p.m.

Eric Shrode, Sedona, and Donna Varney, Sedona, spoke on this item.

Brought back to Council at 5:07 p.m.

Further comments from Council.

**Motion: Councilor Thompson moved to approve Resolution 2017-08 amending the Public Participation Procedures for Major Amendments to the Sedona Community Plan. Motion died due to lack of second.**

**4. Appointments - None.**

**5. Summary of Current Events by Mayor/Councilors/City Manager**

Justin Clifton introduced the following new employees: Budget Analyst and Purchasing Coordinator Renee-Marie Engel and Communications & Public Relations Manager Marty Macurak. Councilor Jablow advised that the City will host an electronics recycling event on March 25<sup>th</sup> at City Hall between 8:00 a.m. and noon. Vice Mayor Martinez stated that Parks & Recreation is producing the St. Patrick's Day parade on March 11<sup>th</sup> at 10:30 a.m. This weekend is the Sedona Mountain Bike Festival at Posse Grounds Park.

**6. Public Forum**

Jon Thompson, Sedona, spoke about a news article from "The Correspondent" in the Netherlands. It is an article about a film "Climate of Change" on global warming from 26 years ago made by Shell Oil. He urged individuals to consider changing to items and actions which are sustainable and environmentally friendly.

Sheila Runke, Verde Valley, spoke about reflectors which she felt should be added on 89A north of City Hall and sang a verse from "How Great Thou Art".

**7. Proclamations, Recognitions, and Awards**

**a. Presentation of a check for Prop 202 funding from the Yavapai-Apache Nation to the City of Sedona.**

Yavapai-Apache Nation Vice Chairman Larry Jackson presented a check in the amount of \$18,773.64 to Mayor Moriarty. Mayor Moriarty thanked him for their generous contribution.

**b. Presentation of Recognition Awards to Employees of the Sedona Police Department (SPD) for SPD Police Officer of the Year, SPD Civilian of the Year, and SPD Volunteer of the Year and the Sedona Fire District (SFD) for**

**SFD Firefighter of the Year and SFD Civilian of the Year by the Central Arizona Lodge of Free and Accepted Masons.**

Brook Cunningham of the Central Arizona Lodge #14 of the Free and Accepted Masons announced awards to the following SFD employees with the assistance of Chief Kazian: Administrative Support Civilian of the Year EMS Billing Clerk Amy Hedman and Firefighter of the Year Engineer Michael Pace. EMS Billing Specialist Kris Ahern was also awarded the Administrative Support Civilian of the Year but was not able to attend. Mr. Cunningham then presented awards to the following SPD employees and volunteer with the assistance of Chief McGill: Civilian Employee of the Year Records Clerk Jamie Rivero, Volunteer of the Year Ray Schwartz, and Police Officer of the Year Officer Jonathan Reed.

**8. Regular Business**

- a. AB 2208 Presentation/discussion with Richard Heath, Executive Director Northern Arizona University-Prescott Valley Campus, with an overview of the campus and future plans.**

Presentation by Richard Heath, Executive Director Northern Arizona University-Prescott Valley Campus.

Questions from Council.

**Presentation and discussion only. No action taken.**

- b. AB 2207 Discussion/possible action regarding proposed State legislation and its potential impact on the City of Sedona.**

Presentation by Robert Pickels, Jr.

Questions and comments from Council.

**Presentation and discussion only. No action taken.**

- c. Reports/discussion on Council assignments**

Councilor Vernier stated that he attended a portion of the Chamber Marketing Committee meeting this afternoon. Councilor Thompson attended a NACOG meeting, and there was a presentation by Congressman Tom O'Halleran. They also reviewed the agency-wide legislative priorities for NACOG. Terry Drew got approval for her economic development strategy priorities. The addition of Flagstaff to the regional strategic transportation plan, which addresses safety concerns, was also approved.

- d. Discussion/possible action on future meeting/agenda items**

Mayor Moriarty stated that there is a work session tomorrow at 3:00 p.m.

**9. Executive Session**

**Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:**

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).**

**b. Return to open session. Discussion/possible action on executive session items.**

No Executive Session was held.

**10. Adjournment**

Mayor Moriarty adjourned the meeting at 6:38 p.m. without objection.

**I certify that the above are the true and correct actions of the Regular City Council Meeting held on February 28, 2017.**

\_\_\_\_\_  
Susan L. Irvine, CMC, City Clerk

\_\_\_\_\_  
Date



**Action Minutes  
Special City Council Meeting  
City Council Chambers, Sedona City Hall,  
102 Roadrunner Drive, Sedona, Arizona  
Wednesday, March 1, 2017, 3:00 p.m.**

**1. Call to Order/Pledge of Allegiance/Moment of Silence**

Mayor Moriarty called the meeting to order at 3:00 p.m.

**2. Roll Call**

**Roll Call:** Mayor Sandy Moriarty, Vice Mayor Martinez, Councilor John Currivan, Councilor Scott Jablow, Councilor Tom Lamkin, Councilor Jon Thompson, Councilor Joe Vernier.

**Staff Present:** City Manager Justin Clifton, Assistant City Manager Karen Osburn, City Attorney Robert Pickels, Jr., Deputy City Clerk JoAnne Cook.

**3. Special Business**

- a. **AB 2204 Discussion/possible direction regarding how best to structure and memorialize the partnership between the City of Sedona and the Sedona Chamber of Commerce and Tourism Bureau (SCoC&TB) for future destination marketing and tourism promotion services, and to establish goals and objectives for the fiscal year 2018 tourism promotion program.**

Presentation by Karen Osburn and SCoC&TB President/CEO Jennifer Wesselhoff.

Questions and comments from Council.

Opened to the public at 4:18 p.m.

William Spring, Sedona, spoke on this item.

Brought back to Council at 4:22 p.m.

Questions and comments from Council.

Opened to the public at 5:17 p.m.

Steve Segner, Sedona, spoke on this item.

Brought back to Council at 5:20 p.m.

Questions and comments from Council.

**By majority consensus, Council agreed with the contract renewal recommendations presented by staff, and directed staff to schedule another meeting to further discuss the property located at 401 Jordan Road.**

**b. Discussion/possible action on Future Meeting/Agenda items-**

Robert Pickels, Jr. advised Council members that there may be an Executive Session meeting scheduled on March 15, 2017 at 3:00 p.m.

**4. Executive Session**

Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

- a. **To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).**
- b. **Return to open session. Discussion/possible action on executive session items.**

No Executive Session was held.

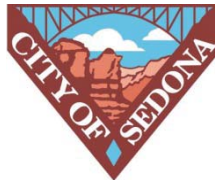
**5. Adjournment**

Mayor Moriarty adjourned the meeting at 5:31 p.m. without objection.

**I certify that the above are the true and correct actions of the Special City Council Meeting held on March 1, 2017.**

\_\_\_\_\_  
JoAnne Cook, Deputy City Clerk

\_\_\_\_\_  
Date



## City of Sedona Proclamation Request Form

<b>Full Name of Contact Person</b>	Diane Joens/Doug Bartosh
<b>Contact Phone Number</b>	(928) 634-4112/(928) 634-5526
<b>Contact Mailing Address</b>	Cottonwood, AZ 86326
<b>Contact Email Address</b>	dianejoens@outlook.com/dbartosh@cottonwoodaz.gov
<b>Group, Organization, Activity or Event Being Recognized</b> (Please make sure you provide complete and current information about the group or event)	The Welcome Home Vietnam Veterans Day Celebration.
<b>Website Address</b> (if applicable)	
<b>Name of the sponsor(s) of the Proclamation</b> (2 Council members or the City Manager)	Justin Clifton
<b>What is the proclaimed day, days, week or month?</b> (e.g. 10/11/12, October 11-17, 2012, October 2012)	4/1/2017
<b>Would you like to attend a Council meeting for formal presentation of the Proclamation or would you like to pick it up?</b>	<input type="checkbox"/> Presentation at Meeting <input checked="" type="checkbox"/> Pick up Proclamation
<b>If you would like the Proclamation presented at a Council meeting, please provide the full name and contact information (phone number and email address) of the party who will accept it on behalf of the group.</b>	

**Provide information about the organization/event including a mission statement, founding date, location and achievements.**

Welcome Home Vietnam Veterans Day (WHVVD) will be held at Cottonwood Kids Park. This year Cottonwood is once again the host of this important event.

This is the 6th event. The WHVVD celebration started in Sedona in 2012 and has since rotated throughout the communities of the Verde Valley.

The goal from the start has been to recognize and welcome home those brave men and women who sacrificed so much during the Vietnam War yet returned home to less than a hero's welcome.

**Please explain why this Proclamation and any events accompanying it are important to the Community and are consistent with the City's vision statement and Community Plan goals. What is the clear reason for the Proclamation and why are you requesting this honor? What activities/events are planned around this Proclamation and how do you plan to promote this to the community?**

The City of Sedona was instrumental in organizing this event as an expression of continuing support for our local veterans, especially those who served during the Vietnam War and returned to a hostile reception from many of the citizens of this country. This proclamation is consistent with the establishment of the Sedona Veterans Park, the hosting of a Veterans Service Officer, and the City's expression of acknowledgement and support for our Military Veterans.

The proclamation will be on display during the event at Cottonwood Kids Park.

There will be a Ride of Remembrance throughout the Communities of the Verde Valley ending at Cottonwood Kids Park. There will be food refreshments, and a ceremony at Cottonwood Kids Park on April 1st beginning at 11:00 a.m.

Cottonwood has sent out press releases and other advertising materials.

***Please include a draft of the proposed Proclamation with this request, preferably a Word file in electronic format.***

*Office of the Mayor  
City of Sedona, Arizona*



***Proclamation***  
**“Welcome Home Vietnam Veterans Day”**  
**April 1, 2017**

Whereas, the Vietnam War was fought in the Republic of South Vietnam from 1961 to 1975, and involved North Vietnamese regular forces and Viet Cong guerrilla forces in armed conflict with United States Armed Forces and the Army of Republic of Vietnam; and

Whereas, by the end of 1965, there were 80,000 United States troops in Vietnam, and by 1969, a peak of approximately 543,000 troops was reached; and

Whereas, it is time for all of us in the spirit of pride and gratitude to recall the heroic accomplishments of the 58,195 service men and women whose names are listed on the Vietnam Memorial Wall; and

Whereas, we also wish to recognize the 623 men and women from the great State of Arizona who gave the ultimate sacrifice, and thank them for their unselfish devotion to duty; and

Whereas, on March 30, 1973, the United States Armed Forces completed the withdrawal of combat units and combat support units from South Vietnam; and

Whereas, since 2012, the cities and towns of the Verde Valley have worked cooperatively with numerous organizations to partner on an Annual Welcome Home Vietnam Veterans event; and

Whereas, the 2017 Welcome Home Vietnam Veterans event will take place on Saturday, April 1, 2017.

NOW, THEREFORE, I, SANDY MORIARTY, MAYOR OF THE CITY OF SEDONA, ARIZONA, ON BEHALF OF THE SEDONA CITY COUNCIL, do hereby proclaim April 1, 2017 as “Welcome Home Vietnam Veterans Day” in Sedona, Arizona, and call upon all citizens to honor and recognize the contributions of veterans who served in the United States Armed Forces in Vietnam during war and during peace, and to encourage the people of Sedona to observe “Welcome Home Vietnam Veterans Day” with appropriate ceremonies and activities that (a) provide the appreciation Vietnam War Veterans deserve – but did not receive upon returning home from the war, and (b) demonstrate the resolve that never again shall the Nation disregard and denigrate a generation of veterans.

Issued this 14<sup>th</sup> day of March, 2017.

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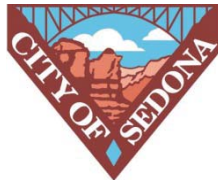
Sandra J. Moriarty, Mayor

ATTEST:

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Susan L. Irvine, CMC, City Clerk

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## City of Sedona Proclamation Request Form

<b>Full Name of Contact Person</b>	Sherri O'Connor
<b>Contact Phone Number</b>	928-203-5170
<b>Contact Mailing Address</b>	100 Roadrunner Drive
<b>Contact Email Address</b>	soconnor@sedonaaz.gov
<b>Group, Organization, Activity or Event Being Recognized</b> (Please make sure you provide complete and current information about the group or event)	Sedona Police Department
<b>Website Address</b> (if applicable)	
<b>Name of the sponsor(s) of the Proclamation</b> (2 Council members or the City Manager)	Justin Clifton
<b>What is the proclaimed day, days, week or month?</b> (e.g. 10/11/12, October 11-17, 2012, October 2012)	March 14, 2017
<b>Would you like to attend a Council meeting for formal presentation of the Proclamation or would you like to pick it up?</b>	<input checked="" type="checkbox"/> Presentation at Meeting <input type="checkbox"/> Pick up Proclamation
<b>If you would like the Proclamation presented at a Council meeting, please provide the full name and contact information (phone number and email address) of the party who will accept it on behalf of the group.</b>	Sgt. Foley with Dalan

**Provide information about the organization/event including a mission statement, founding date, location and achievements.**

Proclamation to honor police canine Dalan's retirement after seven years of service with the Sedona Police Department.

**Please explain why this Proclamation and any events accompanying it are important to the Community and are consistent with the City's vision statement and Community Plan goals. What is the clear reason for the Proclamation and why are you requesting this honor? What activities/events are planned around this Proclamation and how do you plan to promote this to the community?**

***Please include a draft of the proposed Proclamation with this request, preferably a Word file in electronic format.***



*Office of the Mayor  
City of Sedona, Arizona*



***Proclamation***  
**Recognizing Police Canine Dalan for his  
Dedication and Service to the Citizens of Sedona  
as a Member of the Sedona Police Department**

WHEREAS, Dalan became a member of the Sedona Police Department in April of 2010 and was handpicked by Sergeant Foley and Sergeant Lopez; and

WHEREAS, Dalan earned his certification through Adlerhorst International, Inc. after completing 10 weeks of training in Tucson with the Department of Public Safety Instructors to become a patrol and narcotic canine; and

WHEREAS, Sergeant Foley and Dalan became a certified team for drug detection on May 13, 2010 and a police service dog team on June 24, 2010; and

WHEREAS, Dalan has assisted other police agencies including Cottonwood, Camp Verde Marshal's Office, Yavapai-Apache Tribe, and others; and

WHEREAS, Dalan has been instrumental in the capture of several dangerous criminals during his career, keeping both his handler and the community safe; and

WHEREAS, in addition to the work performed on the street, Dalan has been an outstanding ambassador for law enforcement by being a regular guest in our schools and at local events, and he has participated in hundreds of canine demonstrations, where his easy manner and friendliness were appreciated by all; and

WHEREAS, Dalan will be retired from police service effective today, March 14, 2017, having served seven years with the Sedona Police Department.

NOW, THEREFORE, I, SANDY MORIARTY, MAYOR OF THE CITY OF SEDONA, ARIZONA, ON BEHALF OF THE SEDONA CITY COUNCIL, do hereby recognize and honor Dalan for his service and express warm appreciation and gratitude to Dalan for his seven years of dedicated service as a Police Canine for the City of Sedona and its citizens.

Issued this 14<sup>th</sup> day of March, 2017.

\_\_\_\_\_  
Sandra J. Moriarty, Mayor

ATTEST:

\_\_\_\_\_  
Susan L. Irvine, CMC, City Clerk

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**CITY COUNCIL  
AGENDA BILL**

**AB 2214  
March 14, 2017  
Consent Items**

**Agenda Item:** 3f  
**Proposed Action & Subject:** Approval of a Special Event Liquor License for an Arizona Forward Association event scheduled for Thursday, April 13, 2017 located at Sedona City Hall, 102 Roadrunner Drive, Sedona, AZ.

<b>Department</b>	City Clerk
<b>Time to Present</b>	N/A
<b>Total Time for Item</b>	
<b>Other Council Meetings</b>	N/A
<b>Exhibits</b>	Special Event Liquor License Application is available for review in the City Clerk's office.

City Attorney Approval	Reviewed 3/6/17 RLP	<b>Expenditure Required</b>	\$ 0
City Manager's Recommendation	Approve Special Event Liquor License for an Arizona Forward Event	<b>Amount Budgeted</b>	\$ 0
		Account No. (Description)	N/A
		Finance Approval	<input checked="" type="checkbox"/>

**SUMMARY STATEMENT**

**Background:** State liquor laws require the City of Sedona's governing body to approve or disapprove applications for a Special Event Liquor License [A.R.S. § 4-203.02.A].

Arizona Forward Association has submitted an application for a Special Event Liquor License for a mixer to be hosted by the City of Sedona scheduled for Thursday, April 13, 2017 from 5:00 to 8:00 p.m. located at Sedona City Hall, 102 Roadrunner Drive, Sedona, AZ.

A Special Event Liquor License is a temporary, non-transferable, on-sale retail privileges liquor license that allows a charitable, civic, fraternal, political or religious organization to sell and serve spirituous liquor for consumption only on the premises where the spirituous liquor is sold, and only for the period authorized on the license. The applicant for a special event license must request a special event application from the State and file the application with the governing body of the city or town, or Board of Supervisors of an unincorporated area of a county, where the special event is to take place, for approval or disapproval. If the application is approved by the local authority, and the event meets the requirements for granting the license, the director will issue a special event license to the qualifying

organization. Qualifying organizations will be granted a special event license for no more than ten (10) days in a calendar year. Events must be held on consecutive days and at the same location or additional licenses will be required. The license is automatically terminated upon closing of the last day of the event or the expiration of the license, whichever occurs first. The qualified organization must receive at least twenty-five percent (25%) of the gross revenues of the special events.

Community Development, Finance, Parks and Recreation, the Sedona Police Department (SPD), and Sedona Fire District (SFD) have conducted a review of the application. No objections were noted.

**Community Plan Consistent:** Yes - No - Not Applicable

**Board/Commission Recommendation:** Applicable - Not Applicable

**Alternative(s):** Do not approve the Special Event Liquor License application for an Arizona Forward Association event scheduled for Thursday, April 13, 2017 located at Sedona City Hall, 102 Roadrunner Drive, Sedona, AZ.

#### **MOTION**

**I move to:** approve the Special Event Liquor License application an Arizona Forward Association event scheduled for Thursday, April 13, 2017 located at Sedona City Hall, 102 Roadrunner Drive, Sedona, AZ.



**CITY COUNCIL  
AGENDA BILL**

**AB 2217  
March 14, 2017  
Consent Items**

**Agenda Item:** 3g  
**Proposed Action & Subject:** Approval of a Resolution in support of the Arizona Department of Transportation's I-17 Black Canyon City to Cordes Junction Improvement Plan.

<b>Department</b>	City Manager
<b>Time to Present</b>	N/A
<b>Total Time for Item</b>	
<b>Other Council Meetings</b>	March 22, 2016
<b>Exhibits</b>	A. Proposed Resolution

City Attorney Approval	Reviewed 3/6/17 RLP	<b>Expenditure Required</b>
		\$ 0
City Manager's Recommendation	Approve resolution in support of the I-17 improvement plan.	<b>Amount Budgeted</b>
		\$ 0
		Account No. N/A (Description)
		Finance Approval <input checked="" type="checkbox"/>

**SUMMARY STATEMENT**

**Background:** At the most recent GAMA meeting, it was requested that all the communities in the region continue to put to the forefront the issues our residents and visitors face on Interstate 17 (I-17). This is nearly identical to a resolution passed by the City Council on March 22, 2016.

This is an opportunity to join neighboring communities to request continued movement towards a plan and action on a dangerous stretch of I-17 that is often congested, causing issues for locals as well as tourists. Other area communities are considering this and will send this request to the ADOT Transportation Board as well as other transportation-related entities to ensure continued diligence on this issue.

**Community Plan Consistent:**  Yes -  No -  Not Applicable

**Board/Commission Recommendation:**  Applicable -  Not Applicable

**Alternative(s):** Don't approve the resolution.

**MOTION**

**I move to:** approve Resolution 2017-\_\_\_\_, a Resolution in support of the Arizona Department of Transportation's I-17 Black Canyon City to Cordes Junction Improvement Plan.

**RESOLUTION NO. 2017-\_\_**

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SEDONA,  
ARIZONA, IN SUPPORT OF THE ARIZONA DEPARTMENT OF  
TRANSPORTATION'S I-17 BLACK CANYON CITY TO CORDES JUNCTION  
IMPROVEMENT PLAN.**

WHEREAS, the above came before the Central Yavapai Metropolitan Planning Organization (CYMPO), and they along with county and municipal officials, in addition to planning staff, have met to discuss the importance of the Interstate 17 (I-17) corridor to Arizona; and

WHEREAS, the I-17 corridor has been identified by the Arizona Department of Transportation (ADOT) as a "Key Commerce Corridor"; and

WHEREAS, the I-17 corridor plays a significant role in the movement of people, goods, and services across the State of Arizona; and

WHEREAS, there is concern over the increasing number of crashes on I-17, specifically between Black Canyon City and Cordes Junction, causing complete shut downs of the I-17 corridor which affects not only the CYMPO region, but all of Arizona; and

WHEREAS, uncertain transportation funding will affect the economic vitality, mobility, safety, and general welfare of the CYMPO region, as well as all of Arizona; and

WHEREAS, Governor Ducey, the Legislature, elected officials, staff, transportation professionals, the business community, and private citizens acknowledge the need to seek out alternate transportation on funding mechanisms; and

WHEREAS, the CYMPO has determined that the acceleration of the identified I-17 project is in the public's best interest; and

WHEREAS, the recently developed I-17 - Black Canyon City to State Route 69 (SR 69) Study recommendations exceed the capacity of current transportation revenue fund sources.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE COUNCIL  
OF THE CITY OF SEDONA, ARIZONA THAT:**

The City of Sedona formally supports the Arizona Department of Transportation's immediate pursuit of a Public-Private Partnership for the purpose of delivering the identified construction improvements for the I-17 corridor from Black Canyon City to SR 69 and the continued pursuit of Public-Private Partnership funding opportunities to deliver improvements for the entire I-17 corridor.

PASSED AND ADOPTED by the Mayor and Council of the City of Sedona, Arizona this 14<sup>th</sup> day of March, 2017.

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Sandra J. Moriarty, Mayor

ATTEST:

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Susan L. Irvine, CMC, City Clerk

APPROVED AS TO FORM:

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Robert L. Pickels, Jr., City Attorney





**CITY COUNCIL  
AGENDA BILL**

**AB 2218  
March 14, 2017  
Consent Items**

**Agenda Item:** 3h  
**Proposed Action & Subject:** Approval of authorization for the Mayor to sign a letter of intent regarding the Magistrate Judge’s Employment Agreement as discussed in executive session.

<b>Department</b>	Legal
<b>Time to Present</b>	N/A
<b>Total Time for Item</b>	
<b>Other Council Meetings</b>	N/A
<b>Exhibits</b>	None

City Attorney Approval	Reviewed 3/6/17 RLP	<b>Expenditure Required</b>
		\$ 0
City Manager’s Recommendation	None.	<b>Amount Budgeted</b>
		\$ 0
		Account No. N/A (Description)
		Finance <input checked="" type="checkbox"/> Approval

**SUMMARY STATEMENT**

**Background:**

By its terms, the Magistrate Judge’s Employment Agreement (Agreement) is set to expire on June 23, 2017. The Agreement may extend for an additional one-year period unless either party gives ninety (90) days written notice to the other party that the party does not wish to extend the Agreement for an additional one-year term.

Should the City Council determine not to extend the Agreement for an additional one-year term, written notice to that effect would have to be provided to Judge Levin no later than March 23, 2017.

This action would authorize the Mayor to sign a letter of intent not to extend the Agreement.

**Community Plan Consistent:** Yes - No - Not Applicable

**Board/Commission Recommendation:** Applicable - Not Applicable

**Alternative(s):**

**MOTION**

**I move to:** authorize the Mayor to sign a letter of intent regarding the Magistrate Judge's Employment Agreement as discussed in executive session.



**CITY COUNCIL  
AGENDA BILL**

**AB 2206  
March 14, 2017  
Appointments**

**Agenda Item:** 4a  
**Proposed Action & Subject:** Discussion/possible action regarding the reappointment of members to the Personnel Board.

<b>Department</b>	City Clerk
<b>Time to Present</b>	2 minutes
<b>Total Time for Item</b>	5 minutes
<b>Other Council Meetings</b>	N/A
<b>Exhibit</b>	A. Applications

City Attorney Approval	Reviewed 3/6/17 RLP	<b>Expenditure Required</b>
		\$ 0
City Manager's Recommendation	Appoint members to the Personnel Board.	<b>Amount Budgeted</b>
		\$ 0
		Account No. N/A (Description)
		Finance Approval <input checked="" type="checkbox"/>

**SUMMARY STATEMENT**

**Background:** The Personnel Board advertised seeking applicants to fill two (2) open seats, each with three-year terms, on the Board with an application deadline of February 9, 2017. The terms of Dick Fishel and Janice Hudson are set to expire on March 22, 2017. A total of five eligible (5) applications were received, including those of current Board members, Dick Fishel and Janice Hudson. The other eligible applicants withdrew their application upon learning that the incumbents had reapplied.

Dick Fishel and Janice Hudson were interviewed on Thursday, March 2, 2017, by members of the Selection Committee made up of Mayor Sandy Moriarty, Vice-Mayor John Martinez, and Board Chair Noel Marquis. The Selection Committee unanimously recommended the reappointment of Dick Fishel and Janice Hudson to seats on the Personnel Board.

**Community Plan Compliant:**  Yes -  No -  Not Applicable

**Board/Commission Recommendation:**  Applicable -  Not Applicable

The Selection Committee made the above recommendation for reappointment.

**Alternative(s):** Council may request that the vacancies to be reposted.

**MOTION**

**I move to:** reappoint Dick Fishel and Janice Hudson to seats on the Personnel Board with terms ending March 22, 2020 or until a successor is appointed, whichever is later.

**JoAnne Cook - Re: Personnel Board Member Renewal**

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**From:** Brenda Tammarine  
**To:**  
**Date:** 1/10/2017 11:02 AM  
**Subject:** Re: Personnel Board Member Renewal  
**Bc:** JoAnne Cook

RECEIVED  
JAN 10 2017  
CITY OF SEDONA  
CITY CLERK'S OFFICE

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Thank you! I will keep you posted once it closes...

: )  
Brenda

>>> Dick Fishel 01/10/2017 11:01 AM >>>

Hi Brenda,  
Thanks for the reminder and I'm honored that you would like me to continue. Yes, I would like to be considered for another term on the Personnel Board. I've attached an updated resume (like all good HR professionals I always keep an updated resume handy) for you and the Council should you wish to review it.  
Let me know if I need to appear in front of the Council. I will be happy to do so if needed.  
Best Regards,  
Dick

On Tuesday, January 10, 2017 9:31 AM, Brenda Tammarine <BTammarine@sedonaaz.gov> wrote:

Good Morning Mr. Fishel,

Happy New Year! I hope all is going well with you.

Your Personnel Board membership will expire in March and I would love for you to continue in the event we ever meet for a hearing in the future.

You will not need to fill out a new application. All you need to do is send me an email requesting to remain on the Personnel Board. This email will be provided to the City Council for review.

We will have our annual Personnel Board meeting this spring and I hope to see you there!

Let me know if you have any questions.

thanks!  
Brenda

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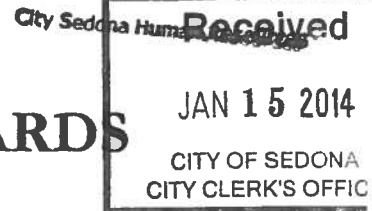
JAN 10 2017

CITY OF SEDONA  
CITY CLERK'S OFFICE



# APPLICATION for COMMISSIONS and BOARDS

JAN 15 2014



Please read the following instructions carefully before filling out your application – type or print clearly in ink only.

All requested information must be furnished. If an item does not apply to you, or if there is no information to be given write in the letters "NA" for "Not Applicable".

**A RESUME MAY BE SUBMITTED, HOWEVER, YOU MUST COMPLETE ALL INFORMATION REQUESTED ON THE APPLICATION**

Resume Attached: Yes  No ( )

POSITION APPLIED FOR: PERSONNEL BOARD

APPLICANT'S NAME: RICHARD A. FISHEL, PHR.

ADDRESS: [REDACTED], SEDONA, AZ 86336  
(Street or P.O. Box) (City) (State) (Zip)

PHONE: Home: [REDACTED] Work: (SAME) <sup>CELL</sup> Message Phone: [REDACTED]

E-MAIL ADDRESS \_\_\_\_\_

Are you a resident of the City of Sedona? Yes  No ( ) How many years? 13

Have you previously been appointed to any position by the City of Sedona?  
Yes  No ( ) If so, what and for what length of term? PERSONNEL BOARD  
(LAST 8 YEARS, APPROX.)

In answering the following questions, if more space is required, please attach a separate sheet of paper.

BACKGROUND INFORMATION WHICH YOU FEEL QUALIFIES YOU FOR THE APPOINTMENT:  
(This should include education, employment history, community service, special interest and skills, personal philosophy.)

(PLEASE SEE ATTACHED RESUME)

Application  
Page 2

What are your perceptions of the duties, responsibilities and role of the Commission for which you are applying?

A HEARING AND REVIEW BOARD TO EVALUATE ACTIONS OF AN EMPLOYEE AND THE RESULTING DISCIPLINARY ACTIONS TAKEN BY MANAGEMENT. BASED ON TESTIMONY AND EVIDENCE PRESENTED TO THE PERSONNEL BOARD, RECOMMENDATIONS WILL BE MADE SUBSTANTIATING MANAGEMENT DISCIPLINARY ACTIONS OR RECOMMENDING FURTHER CONSIDERATION.

What do you feel are the major issues facing this Commission?

DEFINING THE AUTHORITY LEVEL OF THE PERSONNEL BOARD

**Application  
Page 3**

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What do you hope to accomplish as a Commission member?

CONTRIBUTE A HUMAN RESOURCE EXPERTISE BASED  
ON MANY YEARS OF HUMAN RESOURCE MANAGEMENT  
EXPERIENCE IN BOTH GENERALIST AND SPECIALIST  
ROLES AND IN A VARIETY OF PRIVATE SECTOR  
ENVIRONMENTS AND WITH PUBLIC SERVICE CLIENTS.

If appointed to this Commission, are you willing to service the full term of the appointment?

YES

Have you read the Community Plan or attended any meetings of the Commission, for which you are applying?

YES TO BOTH QUESTIONS.

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JAN 10 2017

CITY OF SEDONA  
CITY CLERK'S OFFICE

**RICHARD A. (DICK) FISHEL, PHR**  
**BRIEF BIOGRAPHY**

**EDUCATION:** B.S. Degree - Management, Arizona State University, 1964

**MOST RECENT PROFESSIONAL, COMMUNITY LEADERSHIP AND VOLUNTEER POSITIONS**

- **Human Resources Consultant and Expert Witness** (part-time)
- **Past Interim Governing Board Member**, Sedona Fire District
- **Present Secretary, Personnel Board**, City of Sedona
- **Present Treasurer, Board of Directors**, Oak Creek Water Company
- **Past Treasurer, Board of Directors**, Saddlerock Home Owners Association
- **Past President, Church Council**, Christ Lutheran Church
- **Present Board of Directors**, Sedona Community Food Bank
- **Present Volunteer**, Sedona Chamber of Commerce Visitor Center

**PAST PROFESSIONAL EXPERIENCE**

1995 - 2001 **Chairman & CEO**, Fishel HR Assocs. (Specialized Human Resources Consulting, Contracting and Search)  
1979 - 1995 **Executive Vice President**, Western Human Resources Assocs. (Executive Search and Temporary Services)  
1973 - 1979 **Regional Human Resources Manager**, Prudential Property & Casualty Insurance Company  
1969 - 1973 **Manager, Employee Relations**, American Express Company  
1964 - 1969 **Personnel Representative**, Motorola, Inc.

**PAST AFFILIATIONS, ACTIVITIES & LEADERSHIP POSITIONS**

- **MILITARY EXPERIENCE:** 1963-1969, Arizona Air National Guard, SSGT, Honorable Discharge
- Life Accreditation "Professional in Human Resources" (PHR), Society for Human Resource Management (SHRM)
- Arizona Human Resources Professional Excellence of the Year Award, SHRM Arizona State Council
- Past State Director - SHRM Arizona State Council
- Past President & Life Member - Valley of The Sun Human Resources Association
- Past President - East Valley Human Resources Association
- Past President - Arizona Association of Personnel Consultants
- Past Area VI SHRM Foundation Director, SHRM
- Past Chair - Business Relations Committee, Greater Phoenix Chamber of Commerce
- Past Chair - Industrial Commission of Arizona, Employment Advisory Council
- Past Chair - Board of Trustees, The Academy of Business College
- Past Chair - Personnel Committee, Phoenix Rotary 100
- Past Program Chair - Employment Management Association, Arizona Region
- Past Board Member - Executive Association of Greater Phoenix
- Past Resource Presenter - Greater Phoenix Economic Council & Arizona State University
- Author & Presenter, Rio Salado Community College televised course, "Get That Job!"
- Team Member, Human Resources Management Course Content Development, University of Phoenix
- Past National Team Coordinators and Administration Team Couple - Marriage Encounter

**CONTACT INFORMATION:** [REDACTED], Sedona, AZ 86336, [REDACTED]

rev 1/17

JAN 11 2017

**JoAnne Cook - Re: Personnel Board Membership**CITY OF SEDONA  
CITY CLERK'S OFFICE

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**From:** Brenda Tammarine  
**To:**  
**Date:** 1/11/2017 10:22 AM  
**Subject:** Re: Personnel Board Membership  
**Bc:** JoAnne Cook

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Thank you!

>>> Janice Hudson

01/11/2017 10:20 AM >>>

Hi Brenda. I would happy to remain on the Personnel Board so please take my request forward to the council for their consideration.

Sent from my iPad

On Jan 10, 2017, at 9:31 AM, Brenda Tammarine <[BTammarine@sedonaaz.gov](mailto:BTammarine@sedonaaz.gov)> wrote:

Good Morning Ms. Hudson,

Happy New Year! I hope all is going well with you.

Your Personnel Board membership will expire in March and I would love for you to continue in the event we ever meet for a hearing in the future.

You will not need to fill out a new application. All you need to do is send me an email requesting to remain on the Personnel Board. This email will be provided to the City Council for review.

We will have our annual Personnel Board meeting this spring and I hope to see you there!

Let me know if you have any questions.

thanks!  
Brenda



# PERSONNEL BOARD APPLICATION

RECEIVED

JAN 11 2017

CITY OF SEDONA  
CITY CLERK'S OFFICE

*We could not do our jobs without the help of our volunteers  
and we thank you for your interest in serving on the  
City of Sedona's Personnel Board.*

Received  
SEP 22 2014  
CITY OF SEDONA  
CITY CLERK'S OFFICE

NAME: **Janice Lynn Hudson**

ADDRESS: [REDACTED], Sedona, AZ, 86336

PHONE: Home:

Cellular: [REDACTED]

EMAIL ADDRESS:

1. Do you live within the incorporated boundaries of the City of Sedona?

Yes  No

2. If you live outside the incorporated boundaries of the City of Sedona, are you employed, own a business, or have substantial ties (e.g. own property) within the incorporated boundaries of the City of Sedona?

Yes  No

3. Have you previously been appointed to any board or commission by the City of Sedona?

Yes  No  If yes, what and for what length of term?

**4. Please tell us how your experiences would best qualify you for an appointment on the City of Sedona's Personnel Board.**

I have extensive experience with and understanding of labour law and practices. I have undertaken labour and contract negotiations/mediations and I have been responsible for the appropriate management administration of a number of collective agreements. I have acted as the first and second level of grievance review of three different collective agreements in two distinct sites. This involved ensuring that all appropriate procedures as outlined under the collective agreements had been followed and that there was just cause for all actions taken under the collective agreements, such as hiring, promotion, suspension (with and without pay) and dismissal.

(Please see attached resume).

Please return your completed application and optional resume to the City Clerk's office located at 102 Roadrunner Drive, Sedona, Arizona 86336.

If you have questions about the application and selection process please call 928-282-3113.

For questions about the Personnel Board, please contact Human Resources at 928-203-5189.

*All information submitted in this application is public information and subject to disclosure in response to a public records request.*

# JANICE HUDSON

Sedona, AZ  
86336

E-mail:

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## PROFESSIONAL EXPERIENCE

### HUMAN RESOURCES

- Familiar with labour law and practices; able to undertake labour and contract negotiations.
- Monitored contract negotiations and collective agreements for all British Columbia school districts; liaised with British Columbia Labour Relations Board; monitored relevant legislative changes and arbitration processes.
- Managed all human resource and labour relations issues related to British Columbia Nurses Union, Health Employees Union and Health Services Association agreements at two different certifications. Participated in arbitrations and trouble-shooting.
- Acted as first and second level of grievance review in collective agreement process.
- Negotiated successorship agreement with Yukon Government Employees Association.
- Undertook skills assessments (KSA's), developed job descriptions, and recruited, hired and trained top candidates for a wide-range of positions in both union and non-union environments.
- Assessed organizational needs and guided staff in the development of skills and core competencies to further individual and organizational growth.
- Created and implemented performance management and employee reward systems.
- Participated in developing return to work plans for employees.
- Undertook review and update of all human resource policies and procedures for a national organization.
- Consistently inspired excellent staff performance and respectful relations in a pressurized, multi-tasking environment.
- Developed strong and effective management teams and relevant human resource management plans.
- Coached staff through several periods of workforce adjustment; successfully integrated employees into a new organization which was created as a result of a merger and reorganization.
- Participated as mentor in mentorship programs.
- Member of committee responsible for government restructuring, including creation of new BC Public Service Agency and Leadership Centre.

### MANAGEMENT/ADMINISTRATION

- Provided leadership, direction and supervision to 250 professional and unionized staff.
- Developed and implemented strategic, business and operational plans, and annual reports, in order to support organization in meeting its goals and objectives.
- Established organizational standards and goals and set up policies and procedures to support them.
- Oversaw client grievance process for organization; successfully resolved all issues.
- Provided business and personal coaching and consulting.

## **FINANCE/BUDGETING**

- Developed and managed annual department balanced budgets, including personnel and benefits allocations, in excess of \$18 million.
- Extensive experience in financial analysis and budgeting for a multi-site organization.
- Managed up to 180 contracts with a value of nearly \$14 million.

## **EDUCATION AND PROFESSIONAL DEVELOPMENT**

Master of Business Administration (with Distinction) with Human Resource specialty University of Hertfordshire	2007
Post Degree Diploma in Business Vancouver Island University	2007
Bachelor of Education University of Calgary	1977
<ul style="list-style-type: none"><li>• Professional Coach Certification</li><li>• Appreciative Inquiry and Inspired Learning Facilitator Training</li><li>• Negotiation and Mediator Training</li><li>• Financial Management and Control</li></ul>	

## **CAREER HISTORY**

CEO, Little Mountain Residential Care and Housing Society	2008 - 2012
Principal, Lodestar Coaching and Consulting Services	2004 - 2008
Executive Advisor, Workers' Compensation Board, British Columbia	2003 - 2004
Executive Director, Ministry of Children and Family Development, British Columbia	2001 - 2003
Director, Ministry for Children and Families (previously Social Services), British Columbia	1992 - 2001
Director, Ministry of Education, British Columbia	1990 - 1992
Senior Advisor, Departments of Education and Justice, Yukon Territory	1987 - 1990
Instructor at Yukon College	1986



**CITY COUNCIL  
AGENDA BILL**

**AB 2147  
March 14, 2017  
Regular Business**

**Agenda Item: 8a**  
**Proposed Action & Subject:** Discussion/possible direction regarding the next steps toward development of possible alternatives, strategies, and recommended improvements as part of the Transportation Master Plan Project.

<b>Department</b>	Public Works
<b>Time to Present</b>	30 minutes
<b>Total Time for Item</b>	90 minutes
<b>Other Council Meetings</b>	September 24, 2014, January 27, 2015, October 28, 2015, April 12, 2016, November 9, 2016, January 10, 2017
<b>Exhibits</b>	A. Cost-Benefit Evaluation B. Google Travel Time Data

City Attorney Approval	Reviewed 3/6/17 RLP	<b>Expenditure Required</b>	\$ N/A
City Manager's Recommendation	Discuss and provide direction on specific potential projects of the TMP.	<b>Amount Budgeted</b>	\$ N/A
		Account No. (Description)	N/A
		Finance Approval	<input checked="" type="checkbox"/>

**SUMMARY STATEMENT**

Following the January 10, 2017 meeting, staff was directed to further evaluate the cost-benefit ratio of several alternatives that were no longer being considered such as the Schnebly Hill Road and Red Rock Crossing alternate routes. Staff was also directed to obtain more data about the duration and frequency of delays. Staff will update Council on both of these items.

**Background:** Traffic congestion and circulation issues have been a longstanding concern for Sedona residents. Traffic conditions will predictably continue to deteriorate as the City approaches buildout if no action is taken to address the current situation and future needs.

In March 2016, the City Council approved a contract with consultant Kimley-Horn to complete a Transportation Master Plan (TMP). The study process is now nearing its final phases. Through Kimley-Horn's work with City staff and community and regional stakeholders, solicitation of public input, review of existing studies, modeling of current and future conditions, and consultation with the Transportation Advisory Committee (TAC), they have

identified potential strategies to consider as part of the TMP. The comprehensive list of potential strategies was presented to Council at the January 10, 2017 meeting.

The purpose of this meeting is to take a closer look at alternate route connections such as Schnebly Hill Road and Red Rock Crossing. Analyzing the origin-destination data, we can predict the number of daily trips that would potentially utilize these routes. Given the reduction in trips on SR 89A and SR 179 we can quantify the benefit on travel times. The reduction in travel time compared to the high construction cost does not warrant further consideration. Other lower cost alternatives show a much greater cost-benefit ratio and can be implemented sooner, potentially alleviating congestion to an acceptable level without the use of alternate routes. Staff believes that further modeling or consideration of alternate routes would not be the best utilization of resources as we move toward completion of the study and prioritizing other more viable strategies.

Starting in February, Kimley-Horn began acquiring Google travel time data for SR 89A and SR 179. In addition, City staff has been conducting travel time runs to ensure the Google travel time data is accurate. These travel times will be correlated back to peak hour volumes to calibrate Kimley-Horn's traffic simulation model. Once the traffic model is calibrated to these verified conditions, the benefit of each alternative can be more accurately quantified.

**Community Plan Compliant:** Yes - No - Not Applicable

As widely acknowledged and stated in the Sedona Community Plan and as a major destination for travelers, Sedona has long experienced traffic congestion that can seem out of proportion with the population. The Plan discusses the goal to create a more walk-able and bike-able community with less dependence on cars, while recognizing that Sedona's circulation system must continue to accommodate vehicles.

The Plan further states that land use patterns are the key to traffic solutions. However, adding significant capacity by improving existing roads or building new roads to address congestion can create a cycle that ultimately leads to more congestion.

The Plan includes a number of Circulation Policies that discuss a number of options, improvements, and methods to address circulation. The need to conduct a comprehensive study of Sedona's existing traffic conditions and future circulation needs is supported in the Plan's Circulation Action Plan. Action Item #2 states: "Prepare a traffic study and citywide traffic model (corridor and access control planning for the West Sedona commercial corridor and traffic mitigation for Uptown, including evaluation of "Complete Streets" standards to promote multi-modal circulation). Complete Streets is a federal program with policies that look at how a street system serves all users: vehicles, pedestrians, bicycles, transit, rather than the traditional "level of service" which is a measure of automobile congestion.

Some key issues identified in the Sedona Community Plan are:

- Lack of alternative routes to the highway
- Lack of arterial routes
- Lack of connecting streets between neighborhoods
- Severe traffic congestion in Uptown and on State Route 179
- Need to improve parking availability and wayfinding throughout the community



- Lack of access control on State Route 89A
- Need for clearer solutions for balancing increased tourism with infrastructure improvements.

**Board/Commission Recommendation:**  **Applicable** -  **Not Applicable**

**Alternative(s):** N/A

**MOTION**

**I move to:** for discussion and direction only.

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# Schnebly Hill Road Improvement Benefit/Cost Discussion

## SR 89A ADT Calculation

$$7,600 - 2,125 = 5,475 \text{ vpd}$$

5,475 vpd

## Schnebly Hill Road ADT Calculation

7,230 daily weekday person trips between Flagstaff and Sedona

- 6,169 are visitor trips
- 589 are commuter trips
- 473 are other trips
- Assume 2.9 persons/vehicle; 50% diversion of visitors
- $(.50 \times 6,169) / 2.9 = 1,063 \text{ vpd}$
- $1,063 + 589 + 473 = 2,125 \text{ vpd}$

2,125 vpd

## Schnebly Hill Road Improvements Benefit/Cost Analysis

1. Primary benefit of Schnebly Hill Road improvements is congestion relief of SR 89A southbound in OCC, during weekend and holiday afternoons
2. Would add traffic volumes and increase congestion on SR 179
3. Would require improvements to Schnebly Hill/SR 179 intersection
4. Design and construction cost = \$33M
5. Effectiveness Ratio = \$390.79 / vehicle hour saved / Annualized Effectiveness Ratio = \$27.51 / vehicle hour saved

# Red Rock Crossing Improvement Benefit/Cost Discussion

## Red Rock Crossing Traffic Volume Calculator

- 6,373 daily weekday person trips between VOC and West Sedona
  - 3,886 are visitors
  - 2,487 are daily residents/commuters
- Assume that Red Rock Crossing would be faster for western half (50%) of West Sedona
  - 1,943 visitor trips
  - 1,244 resident trips
- Assume RR crossing would capture 100% of VOC commuter trips, and 20% of visitor trips
  - $1,943 * 0.2 / 2.9$  persons/veh = 134 veh/day + 1,244 = **1,378** vehicles per day
  - Assume 15% of daily trips is during peak hour = **207** peak hour vehicles crossing new bridge

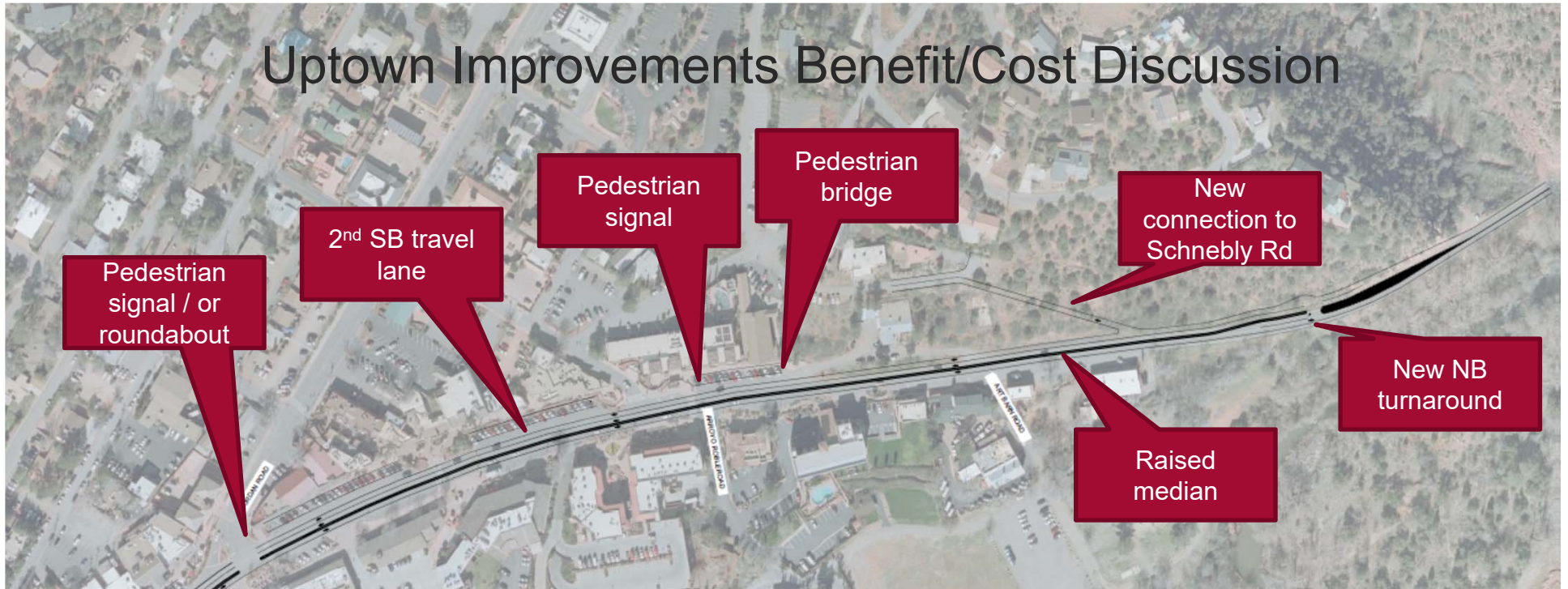
Potential Bridge Location

1,378 vpd  
207 vph

## Verde Valley School Road / Red Rock Crossing Improvements Benefit/Cost Analysis

1. Primary benefit of Red Rock Crossing is to connect Village of Oak Creek to Sedona, during peak hour when SR 179 is congested
2. Distance from VOC to Sedona City Hall via SR 179 is 10.2 miles
3. Distance from VOC to Sedona City Hall via Red Rock crossing is 9.1 miles
4. Will divert up to 200 trips per during peak hour from SR 179, improving travel time on SR 179 by 6 minutes during the peak hour
5. Design and construction cost = \$10M
6. Effectiveness Ratio = \$299.04 / vehicle hour saved / Annualized Effectiveness Ratio = \$21.05 / vehicle hour saved

# Uptown Improvements Benefit/Cost Discussion



Each Uptown scenario was evaluated considering the travel time from Trout Farm (Oak Creek Canyon), through Uptown and to the “Y”. The uncongested travel time is approximately 7 minutes. Under a busy conditions “base case” scenario, the travel time was approximately 18 minutes.

## **1. New pedestrian signals at Jordan Rd and Arroyo Roble Rd**

- Modeling shows that this improvement reduces travel time from Trout Farm to 11.3 minutes (26%) reduction.
- Estimated cost = \$278,000
- Effectiveness Ratio = \$5.71 / vehicle hour saved / Annualized Effectiveness Ratio = \$1.07 / vehicle hour saved

## **2. Grade separated pedestrian crossings / pedestrian bridges on SR 89A**

- Modeling shows that this improvement reduces travel time from Trout Farm to 5.9 minutes (58%) reduction.
- Estimated construction cost = \$3.1 million
- Effectiveness Ratio = \$28.84 / vehicle hour saved / Annualized Effectiveness Ratio = \$2.03 / vehicle hour saved

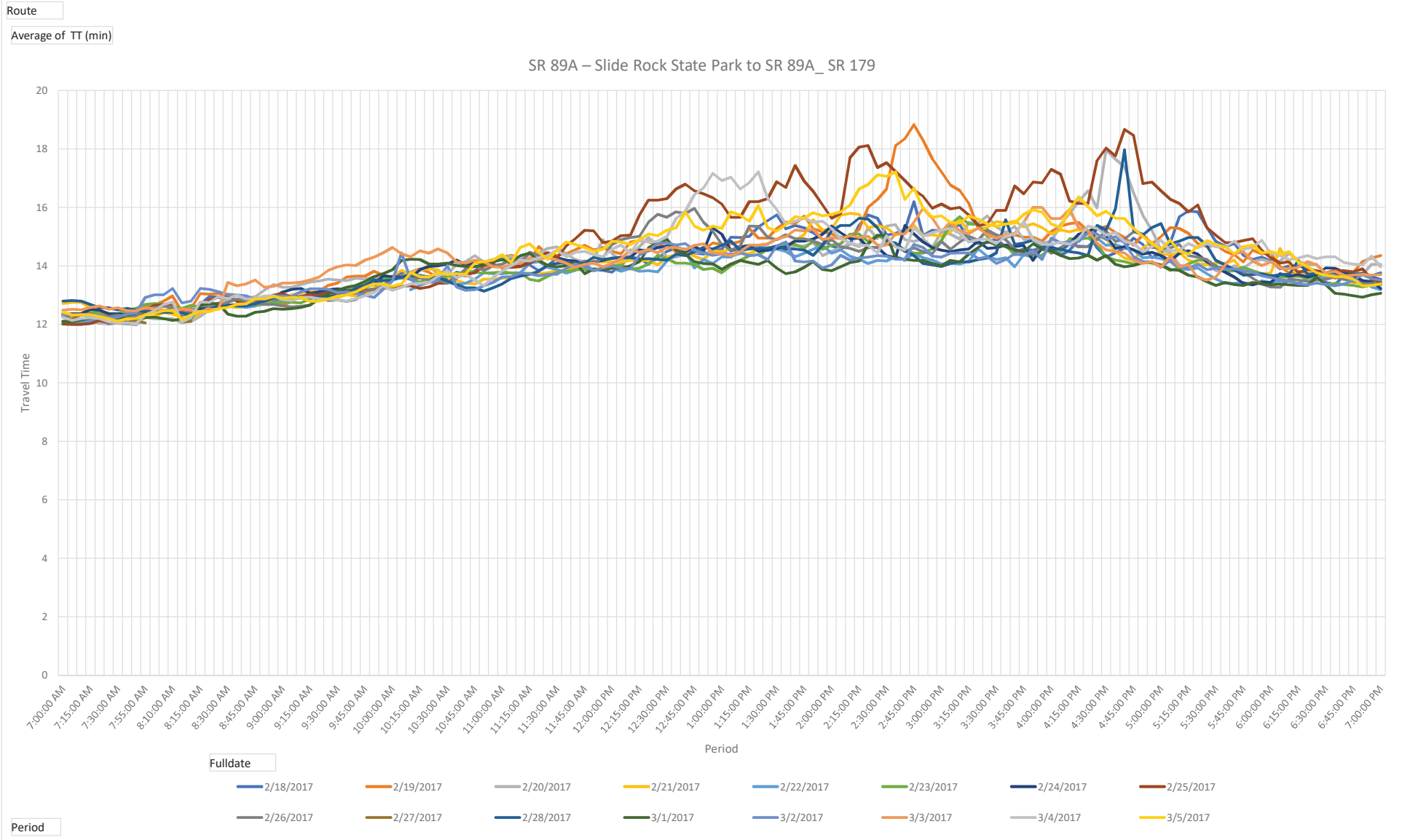
## **3. Raised median on SR 89A through Uptown, additional southbound travel lane; new roundabout at Jordan Road; new connection to Schnebly Rd**

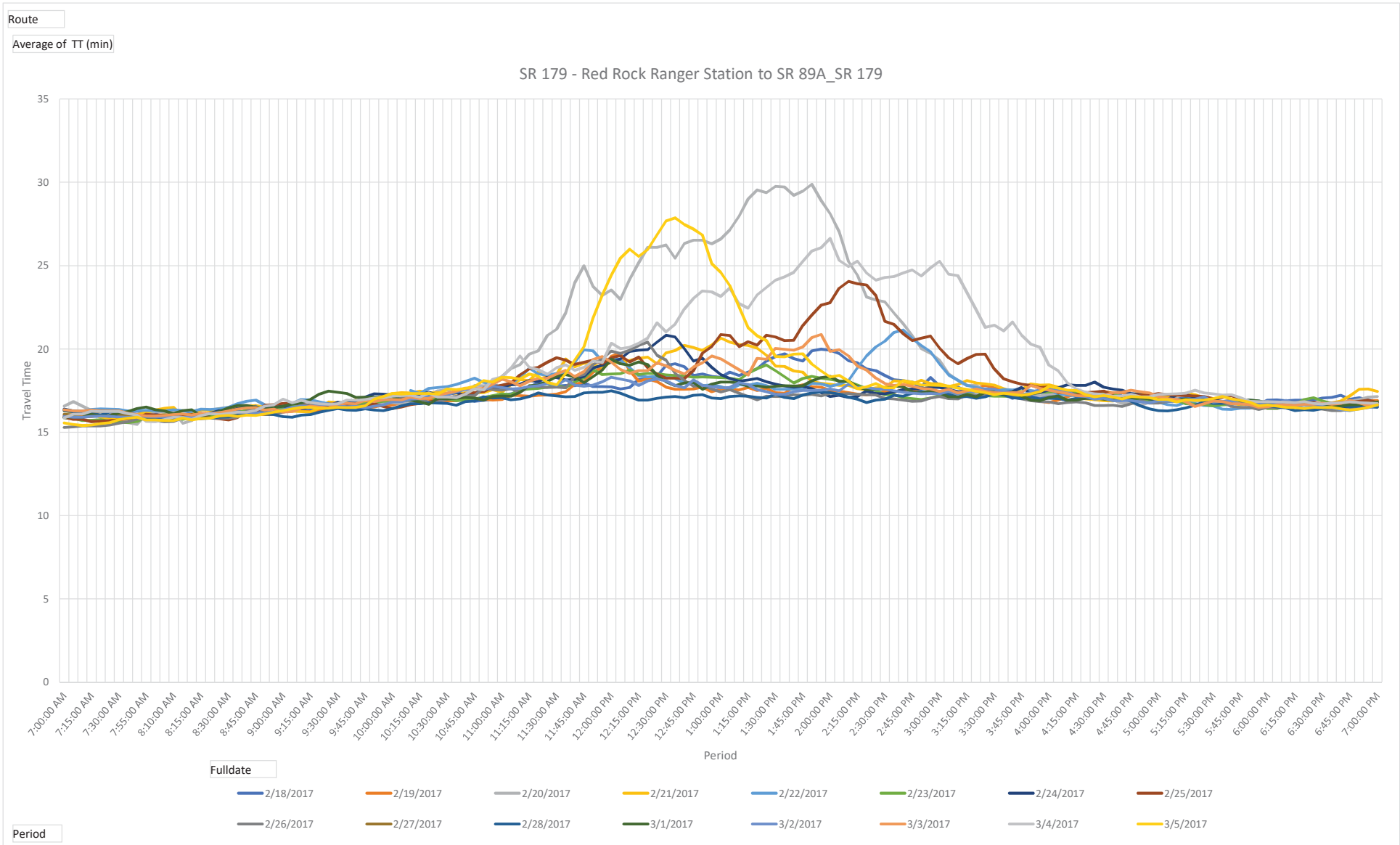
- Modeling shows that this improvement reduces travel time from Trout Farm to 5.3 minutes (50%) reduction.
- Estimated construction cost = \$3.6 million
- Effectiveness Ratio = \$37.90 / vehicle hour saved / Annualized Effectiveness Ratio = \$2.67 / vehicle hour saved

## **4. Raised median on SR 89A through Uptown, additional southbound travel lane; new roundabout at Jordan Road; new connection to Schnebly Rd, new pedestrian signal at Arroyo Roble Road**

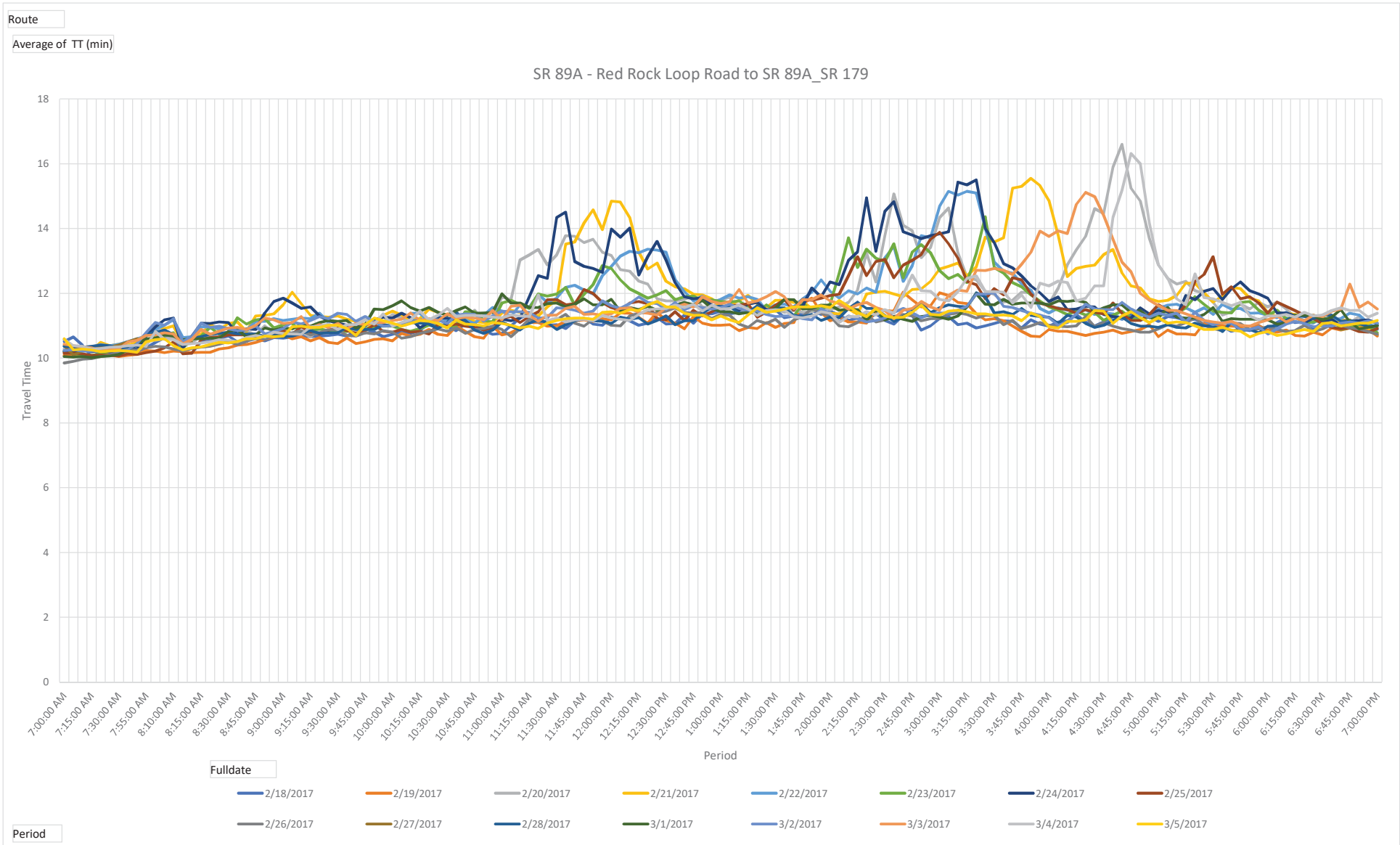
- Modeling shows that this at Jordan Road and improvement reduces travel time from Trout Farm to 6.9 minutes (48%) reduction.
- Estimated construction cost = \$4.2 million
- Effectiveness Ratio = \$47.01 / vehicle hour saved / Annualized Effectiveness Ratio = \$3.31 / vehicle hour saved

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**CITY COUNCIL  
AGENDA BILL**

**AB 2207  
March 14, 2017  
Regular Business**

**Agenda Item:** 8b  
**Proposed Action & Subject:** Discussion/possible action regarding proposed State legislation and its potential impact on the City of Sedona.

<b>Department</b>	Legal
<b>Time to Present</b>	10 Minutes
<b>Total Time for Item</b>	20 Minutes
<b>Other Council Meetings</b>	02/14/2017, 02/28/2017
<b>Exhibits</b>	None

City Attorney Approval	Reviewed 3/6/17 RLP	<b>Expenditure Required</b>
		\$ 0
City Manager's Recommendation	None.	<b>Amount Budgeted</b>
		\$ 0
		Account No. N/A (Description)
		Finance Approval <input checked="" type="checkbox"/>

**SUMMARY STATEMENT**

**Background:** During the course of the State Legislative Session, many bills are introduced that have a potential impact on the City of Sedona. The Arizona League of Cities and Towns and City staff routinely monitor bills of interest as they progress through the legislative process.

This item is scheduled in order to provide a summary update on relevant bills, to answer questions that the City Council may have in regard to any individual bill, and to consider the need for the City Council to take a formal position in support or opposition of any particular bill. During the 2014 Legislative Session, the Council agreed by unanimous consensus to allow staff and the Mayor to weigh in on issues at the Legislature on behalf of the City, requesting only that the Council be notified via email of issues on which the City takes a position. Such a practice is a very effective method of ensuring appropriate City involvement with legislative issues. On February 14, 2017, Council agreed by majority consensus to continue this practice.

**Community Plan Consistent:**  Yes -  No -  Not Applicable

**Board/Commission Recommendation:**  Applicable -  Not Applicable

**Alternative(s):**

**MOTION**

**I move to:** for informational purposes only, unless there is a preference to take a position on a particular bill.