

**Action Minutes
Special City Council Meeting
City Council Chambers, Sedona City Hall,
102 Roadrunner Drive, Sedona, Arizona
Thursday, April 27, 2017, 8:00 a.m.**

1. Call to Order/Pledge of Allegiance/Moment of Silence

Mayor Moriarty called the meeting to order at 8:00 a.m.

2. Roll Call

Roll Call: Mayor Sandy Moriarty, Vice Mayor John Martinez, Councilor John Currivan, Councilor Scott Jablow, Councilor Tom Lamkin, Councilor Jon Thompson, Councilor Joe Vernier.

Staff Present: City Manager Justin Clifton, Assistant City Manager Karen Osburn, City Attorney Robert Pickels, Jr., Finance Director Cherie Wright, Director of Community Development Audree Juhlin, Assistant Director of Community Development Warren Campbell, Community Development Administrative Assistant Donna Puckett, Director of Public Works & City Engineer Andy Dickey, Engineering Supervisor Stephen Craver, Associate Engineer James Crowley, PW Administrative Supervisor Charlene Penfold, PW Administrative Assistant Karen Szafran, Chief of Police David McGill, Lieutenant Lucas Wilcoxson, PD Administrative Assistant Sherri O'Connor, Interim IT Manager Chuck Hardy, Magistrate Judge Lewis Levin, Court Administrator Lucille Sallee, Human Resources Manager Brenda Tammarine, Recreation Coordinator II Ali Baxter, Recreation and Aquatics Supervisor Lizzie Ginsberg, City Clerk Susan Irvine.

3. Special Business

a. Public Comment

No comments were heard.

b. Continuation of items not completed during the Wednesday, April 26, 2017, 8:00 a.m. Special Budget Work Session Meeting.

Continuation of overview of the General Fund Proposed Budget and the following department budgets:

Most departments reflected budget changes for internal charges as a result of indirect cost allocation.

City Council – No significant changes were noted.

City Clerk – Programs and performance metrics were highlighted. Additional funding of \$2,000 was requested for the Green Team.

City Manager's Office – Programs and performance metrics were highlighted. Economic Development was moved to a separate department.

Economic Development – Programs and performance metrics were highlighted. This was made a new standalone department.

Human Resources – Programs and performance metrics were highlighted. Only significant change was additional funding for recruitment.

Financial Services – Programs and performance metrics were highlighted.

Break at 10:13 a.m. Reconvened at 10:28 a.m.

Information Technology – Programs and performance metrics were highlighted. IT was converted to a separate fund for this fiscal year.

City Attorney's Office – Programs and performance metrics were highlighted. New position of an assistant city attorney has been added and no other significant changes were noted.

Municipal Court – No significant changes were noted.

Parks & Recreation – Programs and performance metrics were highlighted.

Community Development – Programs and performance metrics were highlighted. **City Council concurred with the City Manager recommendation to not fund the decision packages.**

Break at 12:05 p.m. Reconvened at 12:40 p.m.

Public Works/Engineering Services/Streets – Programs and performance metrics were highlighted. Aquatics maintenance and transportation services have been added as program areas.

Police – Programs and performance metrics were highlighted.

General Services – An explanation of the expenditures in this department took place.

Questions and comments from Council throughout presentations.

Break at 3:28 p.m. Reconvened at 3:43 p.m.

By majority consensus, Council agreed to include the following Decision Packages in the Fiscal Year 2017-2018 budget:

- **Environmental Sustainability \$25,000 (requires Council approval)**
- **Budget Building and Automation Software \$35,000**
- **Remittance Processing \$9,800**
- **Collection Agency \$11,200**
- **Parks & Recreation Assistant (Full-time) \$69,399**
- **Bike Park Maintenance Service Contract \$10,000**
- **Hot Box \$36,800**
- **Uptown Traffic Control Operations \$126,840**
- **Police Vehicles \$123,700**
- **Police Commander \$21,510**
- **Full Time Wastewater Administrative Assistant \$35,060**
- **Wastewater Plant Operator \$74,440**
- **Sinagua Building Network Connectivity \$12,500 (Bring back to Council if wireless).**

By majority consensus, Council agreed to allocate the following amounts for Service Contracts: Sedona Community Center \$169,122, Sedona Humane Society \$49,895, Sedona Public Library \$403,780, Sedona Recycles \$82,875, Verde Valley Caregivers \$35,000.

By majority consensus, Council agreed to allocate the amount of \$161,500 for small grants.

Changes to the budget from the past two days were as follows:

Budget Item	Amount
Green Team	\$2,000
Eliminate Police Department Support Services Clerk	-\$24,010
Increase Parks & Recreation Administrative Assistant to Full-time	\$37,000
Equip Vehicle for Chief Building Official	\$3,000
Sedona Recycles Service Contract Increase	\$9,382
Verde Valley Caregivers Service Contract Increase	\$8,914
Environmental Sustainability	\$25,000
Total of City Council Changes	\$61,286

Questions and comments from Council throughout presentations.

4. Executive Session

Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).
- b. Return to open session. Discussion/possible action on executive session items.

No Executive Session was held.

5. Adjournment.

Mayor Moriarty adjourned the meeting at 5:16 p.m. without objection.

I certify that the above are the true and correct actions of the Special City Council Meeting held on April 27, 2017.


 Susan L. Irvine, CMC, City Clerk

5-10-17
 Date