

AGENDA

4:30 P.M.

CITY OF SEDONA, CITY COUNCIL MEETING

TUESDAY, NOVEMBER 28, 2017

NOTES:

- Public Forum: Comments are generally limited to **3 minutes**.
- Consent Items: Items listed under Consent Items have been distributed to Council Members in advance for study and will be enacted by one motion. Any member of the Council, staff or the public may remove an item from the Consent Items for discussion. Items removed from the Consent Items may be acted upon before proceeding to the next agenda item.
- Meeting room is wheelchair accessible. American Disabilities Act (ADA) accommodations are available upon request. Please phone 928-282-3113 at least two (2) business days in advance.
- City Council Meeting Agenda Packets are available on the City's website at:

www.SedonaAZ.gov

GUIDELINES FOR PUBLIC COMMENT

PURPOSE:

- To allow the public to provide input to the City Council on a particular subject scheduled on the agenda.
- This is not a question/answer session.

PROCEDURES:

- Fill out a "Comment Card" and deliver it to the City Clerk.
- When recognized, use the podium/microphone.
- State your:
 1. Name and
 2. City of Residence
- Limit comments to **3 MINUTES**.
- Submit written comments to the City Clerk.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE/ROLL CALL

2. CITY'S VISION

3. CONSENT ITEMS - APPROVE

LINK TO DOCUMENT = 

- a. Minutes - November 14, 2017 City Council Regular Meeting. 

4. APPOINTMENTS - None.




5. SUMMARY OF CURRENT EVENTS BY MAYOR/COUNCILORS/CITY MANAGER

6. PUBLIC FORUM

(This is the time for the public to comment on matters not listed on the agenda. The City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.)

7. PROCLAMATIONS, RECOGNITIONS & AWARDS - None.

8. REGULAR BUSINESS

- a. AB 2299 Presentation/discussion regarding a general countywide update from Yavapai College. 
- b. AB 2302 Public hearing/discussion/possible action regarding the adoption of a resolution and ordinance updating the City of Sedona's Consolidated Fee Schedule. 
- c. AB 2303 Public hearing/discussion/possible action regarding the adoption of a resolution to amend the Community Development Fee Schedule to add new fees related to off-premises signs. 
- d. Reports/discussion on Council assignments.
- e. Discussion/possible action on future meeting/agenda items.

9. EXECUTIVE SESSION

If an Executive Session is necessary, it will be held in the Vultee Conference Room at 106 Roadrunner Drive. Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).
- b. Return to open session. Discussion/possible action on executive session items.

10. ADJOURNMENT

Posted: _____

By: _____

Susan L. Irvine, CMC
City Clerk

CITY COUNCIL CHAMBERS
102 ROADRUNNER DRIVE, SEDONA, AZ

The mission of the City of Sedona government is to provide exemplary municipal services that are consistent with our values, history, culture and unique beauty.

AGENDA

4:30 P.M.

CITY OF SEDONA, CITY COUNCIL MEETING

TUESDAY, NOVEMBER 28, 2017

Page 2, City Council Meeting Agenda Continued

Note: Pursuant to A.R.S. § 38-431.02(B) notice is hereby given to the members of the City Council and to the general public that the Council will hold the above open meeting. Members of the City Council will attend either in person or by telephone, video, or internet communications. The Council may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion and consultation for legal advice with the City Attorney. Because various other commissions, committees and/or boards may speak at Council meetings, notice is also given that four or more members of these other City commissions, boards, or committees may be in attendance.

A copy of the packet with material relating to the agenda items is typically available for review by the public in the Clerk's office after 1:00 p.m. the Thursday prior to the Council meeting and on the City's website at www.SedonaAZ.gov. The Council Chambers is accessible to people with disabilities, in compliance with the Federal 504 and ADA laws. Those with needs for special typeface print, may request these at the Clerk's Office. All requests should be made **forty-eight hours** prior to the meeting.

CITY COUNCIL CHAMBERS
102 ROADRUNNER DRIVE, SEDONA, AZ

The mission of the City of Sedona government is to provide exemplary municipal services that are consistent with our values, history, culture and unique beauty.

Action Minutes
Regular City Council Meeting
City Council Chambers, Sedona City Hall,
102 Roadrunner Drive, Sedona, Arizona
Tuesday, November 14, 2017, 4:30 p.m.

1. Call to Order/Pledge of Allegiance/Moment of Silence/Roll Call

Mayor Moriarty called the meeting to order at 4:30 p.m.

Roll Call: Mayor Sandy Moriarty, Vice Mayor Martinez, Councilor John Currivan, Councilor Scott Jablow, Councilor Tom Lamkin, Councilor Jon Thompson, Councilor Joe Vernier.

Staff Present: City Manager Justin Clifton, Assistant City Manager Karen Osburn, City Attorney Robert Pickels, Jr., Director of Finance Cherie Wright, Director of Community Development Audree Juhlin, Senior Planner Cari Meyer, Director of Public Works and City Engineer Andy Dickey, Engineering Supervisor Stephen Craver, Arts and Culture Coordinator Nancy Lattanzi, City Clerk Susan Irvine.

2. City's Vision/Moment of Art

A video of the City's Vision was played.

Nancy Lattanzi introduced Riley Whittaker, a 13 year old eighth grader at Sedona Charter School. Riley enjoys acting, singing, songwriting, and plays several musical instruments including: guitar, piano, ukulele, and violin. Riley played guitar and sang "What a Wonderful World" and "Imagine".

3. Consent Items

- a. **Minutes - October 24, 2017 City Council Regular Meeting.**
- b. **Minutes - October 25, 2017 City Council Special Meeting.**
- c. **Approval of Proclamation, Small Business Saturday, November 25, 2017.**
- d. **AB 2258 Approval of an Extension of Premises/Patio Permit for Whole Foods Market located at 1420 West Hwy 89A, Sedona, AZ (License #07130041).**
- e. **AB 2309 Approval of a recommendation regarding a Liquor License Agent Change/Acquisition of Control application for the Series 10 Beer & Wine Store Liquor License for Whole Foods Market, 1420 W HWY 89A, Sedona, AZ (License #10133273).**
- f. **AB 2310 Approval of a recommendation regarding a Liquor License Agent Change/Acquisition of Control application for the Series 7 Beer & Wine Bar Liquor License for Whole Foods Market, 1420 W HWY 89A, Sedona, AZ (License #07130041).**
- g. **AB 2313 Approval of recommendation regarding a new Series 03 In-State Microbrewery Liquor License application for Sedona Beer Company located at 465 Jordan Road, Ste. 7, Sedona, AZ (License #03033016).**
- h. **AB 2316 Approval of a recommendation regarding a Liquor License Agent Change/Acquisition of Control application for the Series 9 Liquor Store Liquor License for Bashas' #28, 160 Coffee Pot, Sedona, AZ (License #09130003S).**

- i. **AB 2304 Approval to authorize the Mayor to form a City Council Committee to review the City's Small Grant Awards Program and make recommendations for changes to that program.**

Items 3d, 3e, & 3f were pulled at the request of Vice Mayor Martinez.

Motion: Vice Mayor Martinez moved to approve consent items 3a, 3b, 3c, 3g, 3h, and 3i. Seconded by Councilor Jablow. Vote: Motion carried unanimously with seven (7) in favor and zero (0) opposed.

Pulled Consent Items:

3d - AB 2258 Approval of an Extension of Premises/Patio Permit for Whole Foods Market located at 1420 West Hwy 89A, Sedona, AZ (License #07130041).

3e - AB 2309 Approval of a recommendation regarding a Liquor License Agent Change/Acquisition of Control application for the Series 10 Beer & Wine Store Liquor License for Whole Foods Market, 1420 W HWY 89A, Sedona, AZ (License #10133273).

3f - AB 2310 Approval of a recommendation regarding a Liquor License Agent Change/Acquisition of Control application for the Series 7 Beer & Wine Bar Liquor License for Whole Foods Market, 1420 W HWY 89A, Sedona, AZ (License #07130041).

Questions from Council. Kevin Rowley answered questions on behalf of the applicant.

Motion: Vice Mayor Martinez moved to approve consent items 3d, 3e, and 3f. Seconded by Councilor Jablow. Vote: Motion carried unanimously with seven (7) in favor and zero (0) opposed.

4. Appointments

- a. **AB 2314 Discussion/possible action regarding the appointment of a commissioner to the Historic Preservation Commission.**

Presentation by Mayor Moriarty who recognized Allyson for her willingness to serve.

Motion: Vice Mayor Martinez moved to reappoint Allyson Holmes to a seat on the Historic Preservation Commission with a term ending November 30, 2020 or until a successor is appointed, whichever is later. Seconded by Councilor Thompson. Vote: Motion carried unanimously with seven (7) in favor and zero (0) opposed.

5. Summary of Current Events by Mayor/Councilors/City Manager

Councilor Jablow stated that he participated in a volunteer project for Mitzvah Day and encouraged everyone to participate in the future. Vice Mayor Martinez stated that the City of Sedona received an award from the Engineering News Record for the Barbara's Park Project. He advised that the Dog Park will reopen on Saturday, November 18th and is a beautiful project. He also related that the City was finally able to install flags on 89A for Veteran's Day and will also do so on future holidays. Councilor Thompson thanked Paul Friedman for the OLLI program and advised that November 15th is the final program for the year and will be on plant based lifestyles. The program takes place from 1:00 to 2:00 p.m. with sack lunch prior at 12:30 p.m. Councilor Lamkin stated that Small Business Saturday is Saturday, November 25th and encouraged everyone to support

local, small businesses. He also suggested that anyone with the ability should include someone alone or in need in their Thanksgiving celebrations.

6. Public Forum

Richard Searle, Sedona, spoke about climate change and presented petitions to City Council urging the City to adopt the U.S. Mayors Climate Protection Agreement.

Peggy Chaikin, Sedona, spoke about the Climate Action Plan and asked that the City consider the petitions submitted.

Karl Wiseman, Sedona, school board member, thanked the City for the School Resource Officer and stated that Jackie McQuaid is great. He also spoke as the Commandant for the Marine Corps League and thanked the Parks & Recreation Department, Justin Clifton, Rachel Murdoch, and the Sedona Fire Department for their help in getting the flags on 89A.

Pamela Drake, Sedona, spoke on behalf of the Climate Change Alliance and felt that Sedona should be a model city regarding climate change. She also spoke about the benefits of industrial hemp and felt that the area at the wastewater plant was an optimal area for raising this crop.

Toby Friedman, Sedona, spoke about the serious risks of climate change on current and future residents. She asked that the City implement practices and policies to combat climate change by joining the cities that have agreed to comply with the Paris Climate Accord.

7. Proclamations, Recognitions, and Awards – None.

8. Regular Business

a. AB 2308 Public hearing/presentation regarding the City of Sedona Development Impact Fee Audit Report for Fiscal Years 2014-15 and 2015-16.

Presentation by Cherie Wright.

Questions from Council.

Opened the public hearing at 5:17 p.m.

No comments were heard.

Closed the public hearing and brought back to Council at 5:17 p.m.

Presentation and public hearing only. No action taken.

b. AB 2306 Discussion/possible action to authorize an amendment to the Development Agreement with Armstrong Development Properties, Inc. (Case Number: PZ17-00014) for expansion of operating hours for CVS pharmacy to allow operation between 7 a.m. and 10 p.m., subject to legal review.

Presentation by Cari Meyer, Audree Juhlin, and Jason Morris, applicant's representative.

Questions from Council.

Opened to the public at 5:27 p.m.

The following spoke on this item: Claudine Moore, Sedona.

Brought back to Council at 5:31 p.m.

Questions and comments from Council.

Motion: Councilor Lamkin moved to authorize an amendment to the Development Agreement with Armstrong Development Properties, Inc. for expansion of operating hours for CVS pharmacy to allow operation between 7 a.m. and 10 p.m., subject to legal review. Seconded by Councilor Thompson. Vote: Motion carried unanimously with seven (7) in favor and zero (0) opposed.

- c. AB 2311 Discussion/possible action regarding the adoption of a resolution approving a revised City Fund Balance Policy.**

Presentation by Cherie Wright.

Questions and comments from Council.

Motion: Councilor Lamkin moved to approve Resolution No. 2017-26, adopting a new City Fund Balance Policy and replacing the existing policy. Seconded by Councilor Jablow. Vote: Motion carried with seven (7) in favor and zero (0) opposed.

Break at 6:11 pm. Reconvened at 6:28 p.m.

- d. AB 2312 Discussion/possible action regarding the adoption of a resolution approving a City Debt Management Policy.**

Presentation by Cherie Wright.

Questions and comments from Council.

Motion: Councilor Thompson moved to approve Resolution No. 2017-27, adopting a City Debt Management Policy. Seconded by Vice Mayor Martinez. Vote: Motion carried unanimously with seven (7) in favor and zero (0) opposed.

- e. AB 2317 Discussion/possible direction regarding potential expenditures related to minor transportation projects.**

Presentation by Justin Clifton.

Questions and comments from Council.

By majority consensus, Council agreed that staff should proceed with transportation projects using the normal procurement thresholds to determine when to seek Council approval. Staff should also bring decisions to Council if they are anticipated to be controversial.

- f. Reports/discussion on Council assignments – None.**
- g. Discussion/possible action on future meeting/agenda items**

Mayor Moriarty advised that there no work session tomorrow. Susan Irvine stated that there will be an Executive Session at 2:00 p.m. on November 29th.

9. Executive Session

Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).
- b. Return to open session. Discussion/possible action on executive session items.

No Executive Session was held.

10. Adjournment

Mayor Moriarty adjourned the meeting at 6:48 p.m. without objection.

I certify that the above are the true and correct actions of the Regular City Council Meeting held on November 14, 2017.

Susan Irvine, CMC, City Clerk

Date

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**CITY COUNCIL
AGENDA BILL**

**AB 2299
November 28, 2017
Regular Business**

Agenda Item: 8a
Proposed Action & Subject: Presentation/discussion regarding a general countywide update from Yavapai College.

Department	City Council
Time to Present	15 minutes
Total Time for Item	30 minutes
Other Council Meetings	N/A
Exhibits	A. Yavapai College Fall 2017 Newsletter

City Attorney Approval	Reviewed 11/20/17 RLP	Expenditure Required	\$ 0
City Manager's Recommendation	For presentation and discussion only.	Amount Budgeted	\$ 0
		Account No. (Description)	N/A
		Finance Approval	<input checked="" type="checkbox"/>

SUMMARY STATEMENT

Background: The City has had longstanding conversations with Yavapai College concerning services offered in Sedona and throughout the Verde Valley. A representative from Yavapai College will be present to give a countywide update on the College.

Enclosed with this agenda bill you will find one exhibit for your review. It is a Yavapai College Community Fall 2017 Newsletter from the desk of Dr. Penny Wills.

Community Plan Compliant: Yes - No - Not Applicable

Board/Commission Recommendation: Applicable - Not Applicable

Alternative(s): None.

MOTION

I move to: presentation and discussion only. No action required.

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Yavapai COLLEGE

FALL 2017 COMMUNITY UPDATE



FROM THE DESK OF DR. PENNY WILLS

Greetings. I hope that like me, you're yearning for crisp air and leaves crunching under foot while still looking back fondly on some carefree summer days and warm nights under the stars.

Among the reasons to look back fondly on fall semester – even at this early stage – was the first-day gathering of eclipse watchers. Hundreds of students and visitors at every Yavapai College campus and center witnessed the historic event in unison – sharing viewing posts and apparatus and giving the spectacle the attention it deserved. It was gratifying to join in the wonder, awe, and fellowship the eclipse brought to the entire YC community.

Much more stationary, but garnering a lot of attention this fall nonetheless, are new college learning spaces in Sedona, Prescott Valley, and Prescott. The Sedona Center welcomed culinary arts and lifelong learning students to state-of-the-art kitchens and technology-rich classrooms. The Prescott Valley Center opened new classroom and laboratory doors to students pursuing training in healthcare professions that support medical offices, pharmacies, and nursing. The Prescott Campus unveiled new spaces for visual and performing art students, as well as a garage for the emergency medical service program's mobile laboratory. A variety of activities and events are planned in the coming weeks to share these new facilities with you. Watch the YC website and your email for information about forthcoming opportunities to take a tour and even sign up for a class.

One project that I have taken a lot of pride in is the effort to make higher education more accessible to less populated areas of the county. As of early September, YC had agreed to provide laptops to community libraries in Camp Verde, Ash Fork, Yamell, and Mayer, creating "remote learning centers" where students can study and earn degrees and certificates close to home. Providing college services to less populated areas of the county is a priority initiative of the YC District Governing Board and college leadership. I am very appreciative of the staff team that has made these opportunities possible.

Accessibility to everyone who lives and works in Yavapai County is central to the mission of the YC Regional Economic Development Center and the YC Small Business Development Center. The former is hosting a job fair at the Prescott Valley Event Center on Sept. 19, one of several fairs the REDC and its partners organize across the county every year. The SBDC, meanwhile, has a full slate of educational workshops for small businesses planned this fall. The SBDC also is now offering free, one-on-one small business counseling in the Prescott area and in Clarkdale, Cottonwood, Camp Verde and Sedona. Access the services of either organization by calling 928-776-2008.

I sincerely hope that even if you're not involved in teaching or learning at YC this fall, that you at least get a chance to take in the sights and sounds at one of our campuses or centers. Whether your free-time adventures take you to the tasting room at the Southwest Wine Center in Clarkdale, to an OLLI workshop in Sedona, the fall horse show at the Chino Valley Agribusiness and Technology Center, or to a volleyball or soccer game in Prescott or Prescott Valley, I guarantee the experience will be an uplifting one.

And, don't forget to keep tabs on our fall-semester cultural arts activities and events. Our Visual Arts Department is planning to take part in an artist studio tour this semester and our performing arts students are gearing up for a traditional slate of fall concerts and a grand musical production of "A White Christmas." Visit the calendar on the College website, www.yc.edu, to keep tabs on all things YC.

Thanks for taking the time to delve a little into all the good things happening at YC this fall. I hope to see you out and about enjoying your Community College!

Dr. Penny Wills
President
Yavapai College

Newsletter Announcement

Watch for future editions of my Community Update letter within the pages of a new magazine we are developing that will showcase everyone and everything that makes Yavapai College the community asset that it is.

Districtwide Renovations

Yavapai College has been hard at work upgrading, remodeling, and adding to classroom lab spaces. We are excited to announce the enhancement of 68,177 square feet districtwide.

68,177 square feet

Continue the Conversation

If you want to know more about any of our projects at Yavapai College, please reach out. We're always happy to meet with you or your group to answer questions & hear ideas. Call Karen Jones at 928-776-2307 to invite a YC rep to one of your meetings.



Your Dream Starts Here



**CITY COUNCIL
AGENDA BILL**

**AB 2302
November 28, 2017
Regular Business**

Agenda Item: 8b
Proposed Action & Subject: Public hearing/discussion/possible action regarding the adoption of a resolution and ordinance updating the City of Sedona's Consolidated Fee Schedule.

Department	City Clerk
Time to Present	5 minutes
Total Time for Item	15 minutes
Other Council Meetings	12-13-2011, 11-27-2012, 12-10-2013, 11-25-2014, 6-23-2015, 11-24-2015, 8-09-16, 11-22-16
Exhibits	A. Proposed Resolution B. Proposed Ordinance

City Attorney Approval	Reviewed 11/20/17 RLP	Expenditure Required	\$ 0
City Manager's Recommendation	Approve the consolidated fee schedule.	Amount Budgeted	\$ 0
		Account No. (Description)	N/A
		Finance Approval	<input checked="" type="checkbox"/>

SUMMARY STATEMENT

Background: On December 13, 2011, the City Council adopted Ordinance No. 2011-13. This ordinance set forth procedures governing the adoption and updating of a consolidated fee schedule. Per this ordinance, all City departments are required to review the consolidated fee schedule annually and recommend proposed changes to the schedule. Proposed changes are to contain an explanation for the need for the newly proposed fees and identify any fees that may be mandated by law and any requests for deletions or increases. The City Manager shall then place on the regular agenda of the City Council at least annually an action item and public hearing on the fee schedule.

Publication on the City's internet site of proposed fee changes shall take place at least 60 days prior to adoption of any new fees or increases. The proposed changes to the consolidated fee schedule have been published on the City's website since September 28, 2017. The proposed revisions to the consolidated fee schedule are set forth in the resolution submitted with this agenda bill. These revisions include:

1. Parks & Recreation Department:

- a) Add clarification on expiration of pool passes.
- b) Change in fees for pool rentals and pool parties to reflect increase costs related to lifeguard wages.
- c) Language change on recurring use.
- d) Increase in fees for Posse Grounds & Sunset Park Ramadas #2 since countertops were added.

2. Public Works:

- a) Grading Permit fees were changed to reflect fractions of amounts.
- b) Grading Plan Review fees were added.
- c) Grading Additional Plan Review, Re-inspection, and Inspection Where No Fee Indicated minimums were increased from 1/2 hour to 1 hour.
- d) Some descriptions were revised.
- e) Traffic Control Assistants fees were added.
- f) Speed Hump Policy was changed to add Stop Signs and base fee was increased.
- g) Wastewater Permit Re-inspection minimum was increased from 1/2 hour to 1 hour.

3. Wastewater Department:

- a) This reflects an increase of 3.94% for capacity fees which is based on the Engineering News Construction Cost Inflation Factor increase from January 2016 to January 2017 as recommended in the wastewater rate study.
- b) Categories were also added and or revised.

If adopted, the proposed changes will take effect on January 1, 2018.

Community Plan Compliant: Yes - No - Not Applicable

Board/Commission Recommendation: Applicable - Not Applicable

Alternative(s): The Council can decline to adopt the proposed changes to the Consolidated Fee Schedule and the schedule would remain unchanged.

MOTION

For Resolution:

I move to: approve Resolution No. 2017-__ creating a public record entitled “2017 Amendments to the Sedona Consolidated Fee Schedule.”

(After First Reading)

I move to: approve Ordinance No. 2017-__, adopting proposed changes to the Consolidated Fee Schedule.

RESOLUTION NO. 2017-__

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SEDONA,
ARIZONA, ESTABLISHING AS A PUBLIC RECORD PROPOSED AMENDMENTS TO
THE CONSOLIDATED FEE SCHEDULE.**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF SEDONA, ARIZONA that the terms set forth in that document attached hereto as Exhibit A and entitled "2017 Amendments to the Sedona Consolidated Fee Schedule" constitutes a public record to be incorporated by reference into Ordinance No. 2017-__.

At least one (1) paper copy and one (1) electronic copy of this public record shall be kept in the office of the City Clerk for public use and inspection.

PASSED AND ADOPTED this 28th day of November, 2017, by the Mayor and Council of the City of Sedona, Arizona.

Sandra J. Moriarty, Mayor

ATTEST:

Susan L. Irvine, CMC, City Clerk

APPROVED AS TO FORM:

Robert L. Pickels, Jr., City Attorney

**EXHIBIT A
2017 AMENDMENTS TO THE SEDONA CONSOLIDATED FEE SCHEDULE**

<u>Parks and Recreation</u>			
Fee Description	Current Base Fee	Additions and Limits	Proposed Fee Increase
Swimming Pool			
<ul style="list-style-type: none"> General Admission 	2 and under, Free Children, 3-17, \$2 <ul style="list-style-type: none"> 30-visit pass, \$45 Seniors 55+, \$2 <ul style="list-style-type: none"> 30-visit pass, \$45 Adults 18+, \$3 <ul style="list-style-type: none"> 30-visit pass, \$75 	<u>Passes expire at the end of the year in which they were purchased.</u>	
<ul style="list-style-type: none"> Pool Rentals (After Hours) 	2 hours, 1-30 people, \$118 2 hours, 31-120 people, \$177 3 hours, 1-30 people, \$155 3 hours, 31-120 people, \$232	During normal hours, large party pays general admission Rental for school purposes, amount charged to cover lifeguard wages – not for profit	<u>2 hours, 1-30 people, \$180</u> <u>2 hours, 31-120 people, \$240</u> <u>3 hours, 1-30 people, \$295</u> <u>3 hours, 31-120 people, \$390</u>
<ul style="list-style-type: none"> Pool Parties 	2 hours, 2-8 child/2 adults, \$150 2 hours, 9-16 child/2 adults, \$200		<u>2 hours, up to 8 children/2 adults, \$110</u> <u>2 hours, up to 16 children/2 adults, \$215</u> <u>3 hours, up to 8 children/2 adults, \$130</u> <u>3 hours, up to 16 children/2 adults, \$260</u>
<ul style="list-style-type: none"> Recurring Private Exclusive Use Rental Fees <u>(During open hours to the public)</u> 	<u>12-10 day rental, \$20 per lane-day, per lane-day</u> (not to exceed 2 hours per daily rental) plus \$3 per person 11 plus day rental, \$200 base fee plus \$10 per <u>lane, per</u> additional day, <u>per lane</u> (not to exceed 2 hours per daily rental) plus \$3 per <u>person</u>		

Comment [RM1]: This is not new, it just wasn't in writing on this document so we wanted to add it for uniformity.

Comment [RM2]: Our changes are because our lifeguard wages all increased and so we had to up the rental rates to make sure we are covering our costs. The wages are going to continue to increase until 2020 when minimum wage finally quits increasing. We have already adjusted our fees to account for the next few years of wage increases so that we don't have to change rental rates every year.

Comment [RM3]: No fee increases, only language

**EXHIBIT A
2017 AMENDMENTS TO THE SEDONA CONSOLIDATED FEE SCHEDULE**

<u>Parks and Recreation</u>			
Fee Description	Current Base Fee	Additions and Limits	Proposed Fee Increase
Posse Grounds Picnic Ramada(s)			
<ul style="list-style-type: none"> City-sponsored or non-profit 	No charge (1 ramada, excluding Ramada #1) Ramada #1 & #2 - \$10 per hour Ramadas #3-10 - \$5 per hour per ramada or by agreement		
<ul style="list-style-type: none"> Private parties/organizations 	Ramada #1 & #2 - \$15 per hour Ramadas #3-10 - \$10 per hour per ramada		
<ul style="list-style-type: none"> Commercial/profit 	Ramada #1 & #2 - \$25 per hour Ramadas #3-10 - \$20 per hour per ramada		
Sunset Park Picnic Ramada			
<ul style="list-style-type: none"> City-sponsored or non-profit 	No charge (1 ramada), for ramada #2 . \$5-\$10 per hour for ramada #1 each additional ramada or by agreement		<u>\$10 per hour for ramada #1</u>
<ul style="list-style-type: none"> Private parties/organizations 	\$10 per hour per for ramada #2 <u>\$15 per hour for ramada #1</u>	<u>With the addition of a countertop at Ramada #12. This would make the rental comparable to Posse Grounds Ramadas with a \$15/hour charge.</u>	<u>\$15/hour for Ramada #12.</u>
<ul style="list-style-type: none"> Commercial/profit 	\$20 per hour per ramada #2 <u>\$25 per hour ramada #1</u>		<u>\$25/hour for Ramada #1</u>

Comment [RM4]: Fees actually did not change, but now that Ramada #2 has a countertop, it is more valuable so has to be under the same price as ramada #1.

**EXHIBIT A
2017 AMENDMENTS TO THE SEDONA CONSOLIDATED FEE SCHEDULE**

Engineering Services			
Fee Description	Current Base Fee	Additions and Limits	Proposed Fee Increase
Grading Permit			
• 0 – 50 CY	\$10 8		<u>Fee Reduction to \$10</u>
• <u>51 – 100 CY</u>	<u>\$18</u>		
• <u>101 – 1,000 CY</u>	<u>\$36 for the first 100 CY</u>	<u>Plus \$18 for each additional 100 CY or fraction thereof</u>	
• 1,001 – 10,000 CY	\$198 <u>for the first 1,000 CY</u>	<u>Plus \$18 for each additional 1,000 CY or fraction thereof</u>	
• 10,001 – 100,000 CY	\$360 <u>for the first 10,000 CY</u>	<u>Plus \$20 for each additional 10,000 CY or fraction thereof</u> +\$10 per 10K CY	
• 100,001 – 200,000 CY	\$538 <u>for the first 100,000 CY</u>	<u>Plus \$20 for each additional 10,000 CY or fraction thereof</u> +\$6 per 10K CY	
• 200,000 CY +	\$736 <u>for the first 200,000 CY</u>	<u>Plus \$25 for each additional 10,000 CY or fraction thereof</u> +\$3 per 10K CY	<u>Increase fee to \$25</u>
<u>Grading Plan Review</u>			
• <u>0 – 100 CY</u>	<u>\$10</u>		
• <u>101 – 1,000 CY</u>	<u>\$36</u>		
• <u>1,001 – 10,000 CY</u>	<u>\$51</u>		
• <u>10,001 – 100,000 CY</u>	<u>\$55 for the first 10,000 CY</u>	<u>Plus \$10 for each additional 10,000 cubic yards or fraction thereof</u>	
• <u>100,001 – 200,000 CY</u>	<u>\$145 for the first 100,000 CY</u>	<u>Plus \$6 for each additional 10,000 cubic yards or fraction thereof</u>	

**EXHIBIT A
2017 AMENDMENTS TO THE SEDONA CONSOLIDATED FEE SCHEDULE**

Engineering Services			
Fee Description	Current Base Fee	Additions and Limits	Proposed Fee Increase
<ul style="list-style-type: none"> • <u>200,000 CY +</u> 	\$199 for the first 200,000 CY	Plus \$3 for each additional 10,000 cubic yards or fraction thereof	
<ul style="list-style-type: none"> • Additional Plan Review 	\$55 per hour – 1/2 hour minimum	1/2 hour minimum	Delete Additions and Limits Increase minimum to 1 hour
<ul style="list-style-type: none"> • Re-Inspection 	\$55 per hour – 1/2 hour minimum		Increase minimum to 1 hour
<ul style="list-style-type: none"> • Inspection Where No Fee Indicated 	\$55 per hour – 1/2 hour minimum		Increase minimum to 1 hour
Right of Way <u>Utility</u> Permit General-Utility			Revise description
Right of Way <u>Project</u> Permit Project		Includes Block Party Permits	Revise description
Citywide Right of Way Permit	As determined by permit conditions	Fee may be less than, but shall not exceed, right of way project fee	Delete this row.
Special Fees (Plan Review) <u>Outside other permits</u>			Revise description
Other Services Provided			
<ul style="list-style-type: none"> • Traffic <u>Control Assistants</u> Counts Data Collection 	Not done for the public <u>\$25/hour/Person</u>		Revise Description & current base fee).
<ul style="list-style-type: none"> • Speed Hump <u>/ Stop Sign</u> Policy Review 	\$0 <u>200</u>		Increase Base Fee.
Wastewater Permits:			
<ul style="list-style-type: none"> • Wastewater Permit Re-Inspection 	\$55 per hour – 1/2 hour minimum		Increase minimum to 1 hour

**EXHIBIT A
2017 AMENDMENTS TO THE SEDONA CONSOLIDATED FEE SCHEDULE**

Wastewater			
Fee Description	Current Base Fee	Additions and Limits	Proposed Fee Increase
Wastewater Capacity Fees:			<u>All increases proposed below are based on the Engineering News Construction Cost Inflation Factor 3.94% increase from January 2016 to January 2017.</u>
<ul style="list-style-type: none"> • Residential • Capacity Units = Connection 	\$9,914.29		<u>\$10,304.91</u>
<ul style="list-style-type: none"> • Multi Family/Apartments • Capacity Units = Dwelling Unit 	\$7,660.43		<u>\$7,962.25</u>
<ul style="list-style-type: none"> • ADU – Accessory Dwelling Unit • Capacity Units = Dwelling Unit 	\$4,957.16		<u>\$5,152.47</u>
<ul style="list-style-type: none"> • Resort – Cottages, Villas • Capacity Units = Connection 	\$12,180.47		<u>\$12,660.38</u>
<ul style="list-style-type: none"> • Car Wash with Recycle • Capacity Units = Bay 	\$16,078.21		<u>\$16,711.69</u>
<ul style="list-style-type: none"> • <u>Car Wash without Recycle</u> • <u>Capacity Units = Bay</u> 	<u>\$24,117.32</u>	<u>New Category</u>	<u>\$25,067.54</u>
<ul style="list-style-type: none"> • Fitness Center/Beauty Salon • Billing Unit = 100 sq. ft. 	\$974.44		<u>\$1,012.83</u>
<ul style="list-style-type: none"> • Private Tour Jeep & Rental <u>OHV</u>/Jeep Washing • Billing Unit = Vehicle 	\$648.56	<u>Add: Off Highway Vehicle (OHV)</u>	<u>\$674.11</u>
<ul style="list-style-type: none"> • Mortuaries • Billing Unit = Connection 	\$23,995.51		<u>\$24,940.93</u>
<ul style="list-style-type: none"> • Offices, Medical Building, Manufacturing, Contractors • Billing Unit = 100 sq. ft. 	\$243.61		<u>\$253.21</u>

EXHIBIT A
2017 AMENDMENTS TO THE SEDONA CONSOLIDATED FEE SCHEDULE

Wastewater			
Fee Description	Current Base Fee	Additions and Limits	Proposed Fee Increase
<ul style="list-style-type: none"> • School, College with Café • Billing Unit = Student 	\$1,583.47	Delete row, appears on next page	\$1,645.86
<ul style="list-style-type: none"> • School, College without Gym or Café • Billing Unit = Student 	\$974.44	Delete row, appears on next page	\$1,012.83
<ul style="list-style-type: none"> • Laundromat (efficiency) • Billing Unit = Machine 	\$7,186.47		<u>\$7,469.62</u>
<ul style="list-style-type: none"> • Laundromat (12-18 lb.) • Billing Unit = Machine 	\$9,257.15		<u>\$9,621.88</u>
<ul style="list-style-type: none"> • Laundromat (25-35 lb.) • Billing Unit = Machine 	\$12,911.29		<u>\$13,419.99</u>
<ul style="list-style-type: none"> • Laundromat (50 lb.) • Billing Unit = Machine 	\$18,879.72		<u>\$19,623.58</u>
<ul style="list-style-type: none"> • Restaurant • Billing Unit = 100 sq. ft. 	\$3,602.69		<u>\$3,744.64</u>
<ul style="list-style-type: none"> • Restaurant with Patio Seats (Seasonal) • Billing Unit = 100 sq. ft. 	\$1,801.34		<u>\$1,872.31</u>
<ul style="list-style-type: none"> • Restaurant Take-out (Food Prep Area) • Billing Unit = 100 sq. ft. 	\$1,093.60		<u>\$1,136.69</u>
<ul style="list-style-type: none"> • Bar without Dining Facility • Capacity Units = 100 sq. ft. 	\$1,328.47		<u>\$1,380.81</u>
<ul style="list-style-type: none"> • Bar/coffee/tea/tasting room without Dining Facility • Capacity Units = 100 sq. ft. 	<u>\$1,328.47</u>	New Category: Coffee/Tea Shop	<u>\$1,380.81</u>

**EXHIBIT A
2017 AMENDMENTS TO THE SEDONA CONSOLIDATED FEE SCHEDULE**

Wastewater			
Fee Description	Current Base Fee	Additions and Limits	Proposed Fee Increase
<ul style="list-style-type: none"> • Bar/coffee/Tea/Tasting Room without Dining with patio seats (Seasonal) • Capacity Units = 100 sq. ft. 	\$664.24	Add New Category: Seasonal Bar (at half rate)	\$690.41
<ul style="list-style-type: none"> • Department, Retail Stores • Capacity Units = 100 sq. ft. 	\$212.85		\$212.85 \$221.24
<ul style="list-style-type: none"> • Market • Capacity Units = 100 sq. ft. 	\$994.28		\$994.28 \$1,033.45
<ul style="list-style-type: none"> • Repair Shops, Service Stations • Capacity Units = 100 sq. ft. 	\$235.92		\$235.92 \$245.22
<ul style="list-style-type: none"> • Hotel, Motel, RV Park, Bed and Breakfast • Capacity Units = Room 	\$6,089.77		\$6,089.77 \$6,329.71
<ul style="list-style-type: none"> • Theaters, Libraries, Churches, Assembly • Capacity Units = Building Occupant Capacity 	\$121.63		\$121.63 \$126.42
<ul style="list-style-type: none"> • School, College with Gym Showers • Capacity Units = Student & Staff Building Capacity 	\$1,218.38	See below for proposed revisions	\$1,266.38
<ul style="list-style-type: none"> • School, College with Café • Capacity Units = Student & Staff Building Capacity 	\$1,583.26	See below for proposed revisions	\$1,645.64
<ul style="list-style-type: none"> • School, College without Gym or Café • Capacity Units = Student & Staff Building Capacity 	\$074.07	See below for proposed revisions	\$1,012.45

**EXHIBIT A
2017 AMENDMENTS TO THE SEDONA CONSOLIDATED FEE SCHEDULE**

Wastewater			
Fee Description	Current Base Fee	Additions and Limits	Proposed Fee Increase
<ul style="list-style-type: none"> • School, College with Gym Showers • Billing Units = 100 sq ft 	\$304.51		\$316.51
<ul style="list-style-type: none"> • School, College with Café • Billing Units = 100 sq ft 	\$243.61		\$253.21
<ul style="list-style-type: none"> • School, College without Gym or Café • Billing Units = 100 sq ft 	\$182.71		\$189.91
<ul style="list-style-type: none"> • Public Restroom • Billing Unit = per Toilet/Urinal (each) 	\$12,180.58		\$12,660.49
<ul style="list-style-type: none"> • Swimming Pool • Billing Unit = 1 cubic foot 	\$1.02		\$1.06

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ORDINANCE NO. 2017-__

**AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SEDONA,
ARIZONA, ADOPTING PROPOSED AMENDMENTS TO THE SEDONA
CONSOLIDATED FEE SCHEDULE.**

BE IT RESOLVED BY THE MAYOR AND THE COUNCIL OF THE CITY OF SEDONA,
ARIZONA, THAT:

Section 1: Adoption of Consolidated Fee Schedule

That document made a public record by Resolution 2017-__, and entitled "2017 Amendments to the Sedona Consolidated Fee Schedule" is hereby and approved and all amendments to the Consolidated Fee Schedule set forth therein will become effective on January 1, 2018, or when as so indicated in the schedule.

Section 2: Repeal

All other code provisions, ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict as of the effective date hereof.

PASSED AND ADOPTED by the Mayor and Council of the City of Sedona,
Arizona, this 28th day of November, 2017.

Sandra J. Moriarty, Mayor

ATTEST:

Susan L. Irvine, CMC, City Clerk

APPROVED AS TO FORM:

Robert L. Pickels, Jr., City Attorney

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**CITY COUNCIL
AGENDA BILL**

**AB 2303
November 28, 2017
Regular Business**

Agenda Item: 8c
Proposed Action & Subject: Public hearing/discussion/possible action regarding the adoption of a resolution to amend the Community Development Fee Schedule to add new fees related to off-premises signs.

Department	Community Development
Time to Present	5 minutes
Total Time for Item	30 minutes
Other Council Meetings	May 24, 2017 (Work Session) June 14, 2017 (Work Session) July 12, 2017 (Work Session) July 26, 2017 (Work Session) September 12, 2017 (Work Session) September 26, 2017 (Public Hearing)
Exhibits	A. Proposed Resolution

City Attorney Approval	Reviewed 11/20/17 RLP	Expenditure Required	\$ 0
City Manager's Recommendation	Approve the amendment to the Community Development Fee Schedule.	Amount Budgeted	\$ 0
		Account No. (Description)	N/A
		Finance Approval	<input checked="" type="checkbox"/>

SUMMARY STATEMENT

Background:

- Off-premise sign compliance has been an issue that predates the City's incorporation.
- Prior to the adoption of the newly revised sign code, with the exception of real estate and garage sale signs, City regulations prohibited off-premise signs.
- State law prohibits the placement of off-premise signs in State right-of-ways.
- The City has a longstanding Intergovernmental Agreement with Arizona Department of Transportation to enforce the prohibition of off-premise signs in State right-of-ways.
- It is the sign installer's responsibility to place signs in compliance with applicable regulations.
- Noncompliant signs are removed by City staff.

- City Code Enforcement staff conduct routine sweeps of State Routes 89A and 179. These sweeps usually result in between 4-10 signs being confiscated for noncompliance with both City and State regulations. Thursdays and Fridays usually have a higher number of noncompliant signs.
- While real estate and garage sale signs are allowed in City right-of-way, they are most often placed in State right-of-ways.
- Many of the confiscated signs belong to individuals and businesses who are aware that they are placing their signs illegally.
- Because the City's current regulations do not have associated consequences when signs are confiscated, many of the signs picked up one day are back out the next day.

As a result of this ongoing issue, City Council directed staff to propose consequences related to violations of off-premises sign regulations. Staff's proposal was included in the Council's September 26, 2017 packet. Staff recommends that, once a sign is confiscated for noncompliance with sign regulations, a retrieval fee be assessed. The proposed fees provided below will be added to Community Development's Fee Schedule.

If an off-premises sign is found to be in violation with any of the provisions of the Land Development Code, the Sign will be confiscated and subject to a retrieval fee as follows:

1. First offense: \$25/sign
2. Second offense: \$50/sign
3. Third offense: \$100/sign
4. More than three offenses, signs will be considered debris and discarded.

Publication on the City's internet site of proposed fee changes must take place at least 60 days prior to adoption of any new fees or increases. The proposed changes to the Community Development Fee Schedule have been published on the City's website since September 28, 2017. The proposed revisions to the consolidated fee schedule are set forth in the resolution submitted with this agenda bill.

Community Plan Consistent: Yes - No - Not Applicable

Board/Commission Recommendation: Applicable - Not Applicable

Alternative(s):

MOTION

I move to: approve Resolution No. 2017-__ amending the Community Development Fee Schedule to add new fees related to off-premises signs.

RESOLUTION NO. 2017-__

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SEDONA,
ARIZONA, ADDING FEES RELATED TO OFF-PREMISES SIGNS TO THE
COMMUNITY DEVELOPMENT FEE SCHEDULE.**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF SEDONA, ARIZONA that the following fees associated with violations of the off-premise sign regulations are hereby added to the Community Development Fee Schedule:

If an off-premises sign is found to be in violation with any of the provisions of the Land Development Code, the Sign will be confiscated and subject to a retrieval fee as follows:

1. First offense: \$25/sign
2. Second offense: \$50/sign
3. Third offense: \$100/sign
4. More than three offenses, signs will be considered debris and discarded.

PASSED AND ADOPTED this 28th day of November, 2017, by the Mayor and Council of the City of Sedona, Arizona.

Sandra J. Moriarty, Mayor

ATTEST:

Susan L. Irvine, CMC, City Clerk

APPROVED AS TO FORM:

Robert L. Pickels, Jr., City Attorney