

REQUEST FOR QUALIFICATIONS

City of Sedona

Wastewater Department

102 Roadrunner Drive

Sedona, AZ 86336

Sealed Proposals for the **Wastewater Collection System Improvements** will be received at the City of Sedona Public Works Department, located at 102 Roadrunner Drive (Building 108), Sedona, Arizona, until **4:00 P.M. local time, January 10, 2018.** Details of the Qualifications will not be announced at the time of the opening. Such information shall be made public after all Qualifications are reviewed and evaluated. The Basis for Selection will include Consultant qualifications and experience; project manager experience; project team qualifications and experience; project approach; available resources; and other criteria as indicated in the Request For Qualifications. The City intends to award a single contract to one of the top three (3) respondents. Respondents are invited, but not required, to be present at the opening.

PROJECT: **RFQ – Wastewater Collection System Improvements**

DESCRIPTION: The City of Sedona is soliciting qualifications from consultants to provide professional services for the design of improvements to the City's wastewater collection system. These improvements were identified in the City of Sedona's 2017 Wastewater Master Plan Update (in progress) and relate to capacity enhancements for both near term and future build-out conditions. This RFQ will at minimum serve to facilitate improvements to the Mystic Hills and Chapel Lift Stations, but may be expanded at the City's sole discretion at a later date to include additional areas of improvement to the collection system.

Copies of the RFQ Instructions for use in preparing Proposals may be obtained from the Public Works Department, 102 Roadrunner Drive, Sedona, Arizona (phone 928-204-7111: FAX 928-282-5348). RFQ Instructions may also be downloaded from the City of Sedona's website at www.SedonaAz.gov under your Business, Doing Business, Bids & RFPs. If instruction documents are downloaded, the City will not be responsible for providing up-to-date information through the website or other communication methods.

PRE-SUBMITTAL CONFERENCE: A non-mandatory pre-submittal conference will be held on **December 18, 2017, at 2:00 pm. in the Schnebly Conference Room**, 106 Roadrunner Drive, Sedona AZ, 86336.

Completed Proposals must be enclosed in a sealed envelope and addressed to:

HAND DELIVERED: City of Sedona
Public Works Department
102 Roadrunner Drive
Sedona, AZ 86336

U.S. MAIL: City of Sedona
Wastewater Department
102 Roadrunner Drive
Sedona, AZ 86336

AND MARKED: WASTEWATER COLLECTION SYSTEM IMPROVEMENTS

AND RECEIVED: At the City of Sedona, Public Works Department until 4:00 P.M. local time, January 10, 2018 (as determined by reference to www.time.gov/ area)

Upon selection of three (3) respondents, interviews will be held to determine the top candidate.

The City of Sedona, Arizona reserves the right to reject any or all Proposals, to waive or not to waive any informalities, or irregularities in the Proposal received, and to accept three (3) respondents to interview which in its judgment best serves the interests of the City.

All questions should be directed in writing to Robert Welch, Associate Engineer, Public Works Department, 102 Roadrunner Drive, Sedona, Arizona 86336, or email BWelch@sedonaaz.gov.

FIRST ADVERTISEMENT: **December 6, 2018**

SECOND ADVERTISEMENT: **December 13, 2016**

RED ROCK NEWS

BY: _____
Roxanne Holland, PE
Wastewater Manager