



Douglas A. Ducey
Governor

ARIZONA DEPARTMENT
OF
ENVIRONMENTAL QUALITY



Misael Cabrera
Director

February 14, 2018

Reading file: SWGP18-0052

J. Andy Dickey, P.E.
Director of Public Works
102 Roadrunner Drive
Sedona, AZ 86336

RECEIVED
FEB 22 2018

CITY OF SEDONA
PUBLIC WORKS

Re: Review of the City of Sedona's 2017 Annual Report and Discharge Monitoring Report

Dear Mr. Dickey:

The Arizona Department of Environmental Quality (ADEQ) received the City's Municipal Separate Storm Sewer System (MS4), Phase II FY2017 Annual Report (AR) and Discharge Monitoring Report (DMR). ADEQ has completed its review and determined the annual report and discharge monitoring report satisfactorily complies with the permit requirements.

Recommended Information

ADEQ appreciates your consideration of the following:

1. The Annual Report, Part A for other entities satisfying any permit requirements, please limit the entry to other governmental entities.
2. Typically, the Annual Report will describe how many construction and post-construction plan reviews were completed during the reporting period.
3. Part J, the number of outfalls to Oak Creek should be entered as the total number of outfalls to Oak Creek.

Required Information

Permit Part 9.8, Duty to Provide Information, requires the City to supply any information which ADEQ may request to determine compliance with the permit. The City must provide the following:

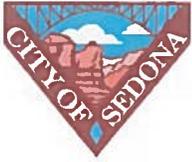
- No additional information is required at this time.

Thank you for your efforts to comply with Arizona's environmental requirements. Should you have any comments or questions regarding this matter, please do not hesitate to contact me at (602) 771- 2256.

Sincerely,

Jennifer Widlowski

Jennifer Widlowski, Project Manager
Stormwater and General Permits Unit



City of Sedona Public Works Department

102 Roadrunner Drive Sedona, AZ 86336
(928) 204-7111 • Fax: (928) 282-5348

November 30, 2017

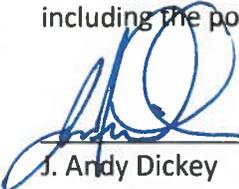
Arizona Department of Environmental Quality
Stormwater and General Permits Unit
1110 West Washington Street
Phoenix, Arizona 85007

Attention: Chris Henninger, Stormwater and General Permits Unit

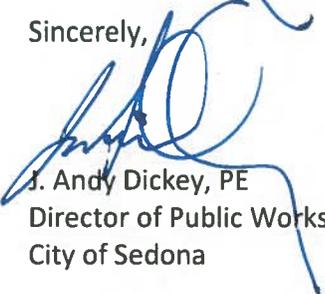
SUBJECT: CITY OF SEDONA - 2017 ANNUAL SMALL MS4 REPORT AZPDES PERMIT NO. AZG2016-002 LTF #65719

I am submitting, with this letter, a copy of the City of Sedona's 2016/2017 Annual Small MS4 Report. The \$5,000.00 check for the AZPDES Fee was sent separately.

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."


_____, City Engineer
J. Andy Dickey

Sincerely,


J. Andy Dickey, PE
Director of Public Works/City Engineer
City of Sedona

Enclosures: City of Sedona 2016/2017 Annual Report & associated attachments

MJR/kls

cc: Justin Clifton, City Manager (e-copy)
Robert Pickels, City Attorney (e-copy)
File: ADEQ MS4 Annual Report



ANNUAL REPORT

Arizona Pollutant Discharge Elimination System (AZPDES) Small Municipal Separate Storm Sewer System (MS4) General Permit (AZG2016-002)

Regulated Small Municipal Separate Storm Sewer Systems (MS4s) must submit an Annual Report (AR) to the Arizona Department of Environmental Quality (ADEQ) before September 30 each year. Permittees must complete an Annual Report and submit the original, signed document to:

Arizona Department of Environmental Quality
Surface Water Section/Stormwater & General Permits Unit (5415A-1)
1110 West Washington Street, Phoenix, AZ 85007

A. REGULATED SMALL MS4 INFORMATION

Annual Report for Reporting Year: 2016 – 2017

LTF Number:	65719	Name of MS4:	City of Sedona		
Primary Contact:	J. Andy Dickey, P.E.		Title:	Director of Public Works/City Engineer	
Mailing Address:	102 Roadrunner Drive				
City:	Sedona	Zip Code:	86336	County:	Yavapai and Coconino County
Telephone Number:	(928) 203-5039	Email Address:	adickey@sedona.gov		

Non-Traditional MS4 City/County Estimated Population: 12,000

Is another entity responsible for any satisfying any permit requirements (6.4b):

Yes No.

If yes, complete the following questions; if no, continue to Section B.

Identify Partnered Entity:

Oak Creek Watershed Council (OCWC)

Provide a description of permit requirements being implemented by another entity:

Public Education and Outreach & Public Involvement and Participation - Eight public outreach events, presentations to two organizations on city's behalf, two trash pickup events within city boundaries, and assisted in curb marker installation (\$10,000). A two-person team Ambassador Program was also partially funded. The ambassadors worked recreation sites talking to visitors, picking up trash, human and pet waste, and making presentations to campground and day use visitors (\$5,000).

Type of Legally-binding Agreement:

Agreement for Contracted Services



Small Municipal Separate Storm Sewer System Annual Report Form

B. MAPPING (4.0 and 8.4(b))	
<p>1. Provide a narrative description of the permittee's mapping progress: The city was divided into manageable areas for the purposes of mapping the outfalls. These divisions are based on Sections. The number of sections determined to be within city limits was 21. All but one section have been mapped. The current number of outfalls is 257 (20 of 21 sections completed). These outfalls have been entered into the city GIS database with their own GIS layer with attributes and photographs.</p>	
2. Number of outfalls currently mapped: 257	3. Outfall mapping –Percent Complete: Approximately 95%
4. Storm Sewer System Mapping Percentage Complete: 90%	5. Identification of Waters of the U.S. that receive discharges from the outfalls Percentage Complete: Approximately 95%
<p>6. Has land been annexed into the MS4 since the previous reporting year: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (4.2). If yes, complete the following:</p> <p>a) Total area annexed since last annual report: _____ acres</p> <p>b) Mapping of new area – Percent complete:</p> <p>c) Are BMPs fully implemented in annexed area: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>d) Provide a description of BMP implementation for areas annexed into the regulated MS4 since the last reporting period:</p>	

C. PROGRAM EVALUATION (8.1.1 and 8.4d)
<p>Provide a written assessment of the appropriateness of identified best management practices and progress toward achieving identified measurable goals for each minimum control measure.</p>
<p>The City of Sedona Notice of Intent was received by Arizona Department of Environmental Quality on March 28, 2017 and accepted March 31, 2017 pending a thirty-day public review period, of which there were no comments submitted. The City of Sedona operated under the previous NOI for the first nine months of the reporting period.</p> <p>During this reporting period (FY16-17), the city implemented the following stormwater improvements:</p> <ul style="list-style-type: none"> • Soldier Wash Phase 4A - Armor 650 feet of Soldier Wash to increase capacity and eliminate sediment transportation from this segment (\$997,575.00)

Small Municipal Separate Storm Sewer System Annual Report Form

- Coffee Pot Drainage Basin Improvements Second Phase - Project will contain up to the 25-year storm event in 254 feet of closed CMP conduit. This eliminates scour, erosion, and sediment transport for this segment of the conveyance (\$221,869.00)
- Earthen roadside ditch along Little Elf Drive Improvement - A 180-foot earthen ditch along Little Elf Drive was replaced with 36-inch CMP conduit. (\$100,038.00)
- Miscellaneous drainage projects throughout city - Remove sediment, install riprap armoring, culvert and catch basin cleaning, and installation of a new catch basin/inlet filter behind Sedona Recycles, filtering the runoff from their operations (\$55,969.00)

Planned activities next reporting period (FY17-18):

- Drainage between Soldier Wash Phase 4B and Brewer Road Crossing Improvement, the city will armor 850 feet of Soldiers Wash. This will increase capacity and eliminate sediment transport from this section of the wash (\$2,138,995.00)
- Coffee Pot Drainage Basin Improvements Third Phase - Project will contain up to the 25-year storm event in 1,295 feet of closed CMP conduit. This eliminates scour, erosion, and sediment transport for this segment of the conveyance (\$1,201,830.00)
- Miscellaneous drainage projects throughout city - The city will also spend a significant amount of money on projects to remove sediment, install riprap armoring, and perform culvert and catch basin cleaning.

D. MCM-1: PUBLIC EDUCATION AND OUTREACH (6.4.1 and 8.1.2)

D-1 Provide a Summary of Public Education and Outreach BMPs in the Table Following Table

Best Management Practice	Measurable Goal (how is progress being measured)	Theme or Message	Target Audience	Final Measure of Assessment (5.1.e.3)	Summary of Results and Effectiveness (8.1.2)
Research Conduct research to update the City's stormwater webpage.	City Staff will contact agencies to get information and/or review web pages at least on semiannual basis to get most up-to-date information. Evaluate websites and other information semi-annually.	Pollution Prevention Provide the latest information regarding stormwater BMPs.	Sedona residents, visitors, and construction and contractor businesses.	Evaluate websites and other information semi-annually.	City stormwater webpage is kept up to date with current trends in stormwater pollution prevention and links are kept up to date for visitors to follow.

Small Municipal Separate Storm Sewer System Annual Report Form

<p>Webpage Maintain and update stormwater webpage.</p>	<p>The City will update its stormwater web page semi-annually. The webpage will provide information to the public and contractors. The City will track the number of individual page views annually.</p>	<p>Pollution Prevention Provide the latest information regarding stormwater BMPs.</p>	<p>Sedona residents, visitors, and construction and contractor businesses.</p>	<p>Evaluate the current City of Sedona stormwater webpage semi-annually and make updates as necessary in order to disseminate stormwater pollution prevention news, BMPs, and other measures.</p>	<p>City stormwater webpage is kept up to date with current trends in stormwater pollution prevention and links are kept up to date for visitors to follow.</p>
<p>Article The City will make press releases to disseminate public information regarding stormwater and stormwater related news and events.</p>	<p>Notifications related to stormwater and related events will be made to the public (i.e. Christmas Tree recycling, pre-monsoon inspection notification, public comment of Stormwater Management Program, and other public notices).</p> <p>Conducted three times annually.</p>	<p>Pollution Prevention Provide stormwater and stormwater related news and events through the use of brochures, radio, city website, and local newspapers.</p>	<p>Sedona residents, visitors, and construction and contractor businesses.</p>	<p>Evaluate the participation rate of these programs, such as the number of Christmas trees disposed of utilizing the City of Sedona Christmas Tree recycling event, number of responses to the permission for pre-monsoon drainage inspections, as well as the response for any comments for the City of Sedona Stormwater Management Program.</p>	<p>City of Sedona had five press releases (167%) during the reporting period.</p> <p>December 28, 2016: <i>Recycle Christmas Trees After Holidays</i></p> <p>January 6, 2017: <i>Tree Drop</i></p> <p>March 3, 2017: <i>City will Accept Electronic Junk</i></p> <p>May 17, 2017: <i>City Prepares Drainage Exams</i></p> <p>June 7, 2017: <i>Share Ideas for City Stormwater</i></p>

Small Municipal Separate Storm Sewer System Annual Report Form

<p>Special Event Present stormwater information and/or updates to City leadership staff and/or public.</p>	<p>Update the City's Department Heads annually concerning the stormwater program and/or present stormwater update to public at a City Council meeting. Conduct annually.</p>	<p>Pollution Prevention</p> <p>Provide stormwater information through outreach with other City departments and staff as well as general public attending City Council meeting.</p>	<p>City of Sedona Department Heads, city staff and employees, City Council and general public attending council meeting.</p>	<p>This measure was not performed during this reporting period as this was a new addition to the City of Sedona Notice of Intent (submitted March 2017) and revised Sedona Stormwater Management Program (revised March 2017).</p>	<p>This measure was not performed during this reporting period as this was a new addition to the City of Sedona Notice of Intent (submitted March 2017) and revised Sedona Stormwater Management Program (revised March 2017).</p>
<p>Display/ Posters Tributary signage to promote stormwater drainage awareness.</p>	<p>Maintain tributary signs that state "Sedona's Stormwater Keep it Clean". Sign maintenance and inventory to be performed annually.</p>	<p>Pollution Prevention</p> <p>Raise local awareness of drainages and tributaries that flow to Oak Creek.</p>	<p>The public in general, residents, visitors, and contractors and construction businesses.</p>	<p>All signs (100%) were inspected with zero deficiencies noted; all signs in place, proper visibility, and in good condition. These tributary signs are all mapped within a GIS layer.</p>	<p>The program will be continued by the city, with the city paying for sign replacements as necessary. Any changes will be updated in GIS.</p>

Small Municipal Separate Storm Sewer System Annual Report Form

<p>Speakers Bureau Promote awareness and provide stormwater knowledge to the community through activity groups, schools, and other community groups.</p>	<p>The City will provide a link on its stormwater webpage for local organizations and groups to request a speaker on a variety of topics to include stormwater.</p> <p>This 'speaker's bureau' will provide the public with a method to bring citizen groups, school groups, and other activity groups together with the City to provide information regarding stormwater.</p> <p>This will occur on an as requested basis.</p>	<p>Pollution Prevention</p> <p>Provide the public (local organizations, groups, etc.) an opportunity to engage the City and request an informational speaker for stormwater.</p>	<p>The general public through community and activity groups and schools.</p>	<p>There were no requests during this reporting period for a speaker.</p> <p>Per contract agreement, OCWC conducted two presentations on the city's behalf in FY16-17. These presentations were as follows: March 29, 2017 - Sedona Employee Organization presentation (21 members present, 7 hours) April 20, 2017 - Sedona Women Organization presentation (12 members, 5 hours)</p> <p>Additionally, the OCWC provided eight public outreach events during FY16-17. These events were as follows: November 5, 2016 - Red Rock State Park 25th Anniversary - 50 people/ 3.68 hours of interaction. February 4, 2017 - Sedona Marathon Event - 135 people/15 hours of interaction. March 2, 2017 - Big Park School STEAM Night - 98 people/7.72 hours of interaction.</p>	<p>As there were no requests for a speaker, this cannot be assessed.</p> <p>The OCWC presented on City of Sedona behalf to two organizations, the City of Sedona Employee Organization and the Sedona Women Organization, for a total of 33 audience members and 12 hours of interaction and presentation.</p> <p>The OCWC also performed eight outreach events resulting in 677 people interacted with and 72.08 hours of education and interaction.</p>
---	---	---	--	--	---



Small Municipal Separate Storm Sewer System Annual Report Form

			<p>March 11, 2017 - Chamber of Commerce St. Patrick's Day event - 68 people/6.2 hours of interaction.</p> <p>April 15, 2017 - Sedona Celebration of Spring event - 99 people/8.1 hours of interaction.</p> <p>April 22, 2017 - Earth Day at Red Rock State Park event - 82 people/18.2 hours of interaction.</p> <p>June 16, 2017 - Sedona Farmers Market event at Tlaquepaque - 47 people/5.3 hours of interaction.</p> <p>June 23, 2017 - Sedona Farmers Market event at Tlaquepaque - 98 people/7.88 hours of interaction.</p> <p>Note: Interaction hours = single person hours</p>
--	--	--	--

D-2. DESCRIPTION OF CHANGES IN IDENTIFIED BMPS OR MEASUREABLE GOALS (8.1.3 and 8.4(I))

Have there been any modifications to BMPs during this reporting period: Yes No. Updated NOI went into effect after 3/31/2017.

If yes, provide a brief explanation of each modification below (Add Rows as Necessary).

ADEQ Directed (8.1.4)	BMP Modified	Analysis of Why BMP Was Ineffective or Infeasible	Analysis of Why BMP is Expected to Achieve Goals
<input type="checkbox"/> Yes			

Small Municipal Separate Storm Sewer System Annual Report Form

D-3. PUBLIC EDUCATION AND OUTREACH (6.4.1) Provide a summary of activities planned for the next reporting period in the following table			
Best Management Practice	Measurable Goal (steps to measure progress)	Summary of Planned Activities	Proposed Schedule
Research Conduct research to update the City's stormwater webpage.	The city staff will conduct research on a semi-annual basis as outlined in the NOI and SWMP. This research will be used to update the City stormwater webpage with new BMPs and up-to-date trends in pollution prevention.	City staff will visit other stormwater webpages (i.e. EPA, ADEQ, Yavapai County, and Coconino County) to research latest methods and BMPs to prevent stormwater pollution.	This is to be performed on a semi-annual basis in the next reporting year.
Webpage Maintain and update stormwater webpage.	The city will maintain and update its stormwater webpage. This will keep our target audience (residents, visitors, and contractors and construction businesses) up-to-date with the latest BMPs and trends in stormwater pollution prevention.	The city will update its webpage semi-annually (minimum) as well as when necessary in order to provide updated information regarding stormwater pollution prevention.	This is to be performed on a semi-annual basis in the next reporting year.
Article The City will make press releases to disseminate public information regarding stormwater and stormwater related news and events.	The city will post three articles providing stormwater information and stormwater related news.	The city will notify the public regarding stormwater and related news through the use of brochures, newspapers, radio, the city website, and local city closed circuit television. These notifications may include stormwater related events such as Christmas Tree recycling, electronics recycling programs, household hazardous waste disposal events, pre-monsoon inspection notification, public comment of Stormwater Management Program, and other public notices.	Three articles per reporting period (minimum) to coincide with planned activities, such as Christmas Tree recycling, electronics recycling, household hazardous waste disposal events, E.coli related article, etc.
Special Event Present stormwater information and/or updates to City leadership, staff, and/or public.	The city will update the city's Department Heads regarding the stormwater program and/or present stormwater update to public at a City Council meeting. This update to be conducted annually.	The Director of Public Works/City Engineer will present the status of stormwater pollution prevention in the city as well as an update of the current stormwater program to the City Manager and other city department heads during a Department Heads meeting.	This will be performed during the reporting year.

Small Municipal Separate Storm Sewer System Annual Report Form

<p>Display/ Posters</p> <p>Tributary signage to promote stormwater drainage awareness.</p>	<p>The city will inspect the entire inventory (100%) of “Sedona’s Stormwater Keep it Clean” tributary and drainage signage. Any deficiencies found, such as missing and/or damaged signs, will be replaced. Inspections include verification of sign visibility. Any deficiencies, such as vegetation blocking visibility, will be addressed.</p>	<p>A thorough inspection of all (100%) of installed signs will be performed annually. All deficiencies will be addressed and missing/damaged signs replaced.</p>	<p>Inspection of entire inventory to be performed during reporting year around January 2018.</p>
<p>Speakers Bureau</p> <p>Promote awareness and provide stormwater knowledge to the community through activity groups, schools, and other community groups.</p>	<p>The City will provide a link on its stormwater webpage for local organizations/groups to request a speaker on a variety of topics to include stormwater. This “speaker’s bureau” will provide the public with a method to bring citizen groups, school groups and other activity groups together with the City to provide information regarding stormwater. This will occur on an as requested basis.</p>	<p>This BMP is on a requested basis. If a request from a local group and/or organization, the city will provide a speaker to present stormwater pollution prevention and stormwater program information to the requestor and their group or organization.</p> <p>As part of the City’s Service Agreement with the OCWC, they will be selecting and presenting to two organizations on the City’s behalf. They will be holding four public outreach events, and they will be canvassing 100 residences and 10 businesses handing out literature and talking with people about how the can reduce E. coli and protect stormwater quality.</p> <p>The City of Sedona hosted the Environmental Resources Roadshow (ADEQ, ADOT, and Keep Arizona Beautiful) on August 25, 2016. There were 12 attendees, including representatives of the City of Sedona, City of Cottonwood, Keep Sedona Beautiful, Sedona Recycles, Sedona Bell Rock Kiwanis Club, and a local resident.</p>	<p>This is on a requested basis and will be provided as requested.</p> <p>As part of the City’s Service Agreement with the OCWC, they will be selecting and presenting to two organizations on the City’s behalf. They will be holding four public outreach events, and they will be canvassing 100 residences and 10 businesses handing out literature and talking with people about how the can reduce E. coli and protect stormwater quality. They will be providing these services during the 2017-2018 reporting year.</p>

Small Municipal Separate Storm Sewer System Annual Report Form

E. MCM-2: PUBLIC INVOLVEMENT AND PARTICIPATION (6.4.2 and 8.1.2)					
E-1. Provide a Summary of Public Involvement and Participation BMPs Implemented During the Reporting Period in the Following Table					
Best Management Practice	Measurable Goal (steps to measure progress)	Theme or Message	Target Audience	Percent of Target Audience Reached	Summary of Results and Effectiveness (8.1.2)
<p>Public Involvement Develop and present stormwater pollution prevention information on televisions within city building(s).</p>	<p>Provide stormwater related information on televisions within reception areas of select city buildings. Information will relate to stormwater pollution prevention issues. This information will loop periodically each month with other city information on television screens.</p>	<p>Pollution Prevention Stormwater pollution prevention through presentation to captive audience.</p>	<p>General public and anyone doing business with the City of Sedona, including residents, visitors, and construction and contractor businesses.</p>	<p>This measure was not performed during this reporting period as this was a new addition to the City of Sedona Notice of Intent (submitted March 2017) and revised Sedona Stormwater Management Program (revised March 2017).</p>	<p>This measure was not performed during this reporting period as this was a new addition to the City of Sedona Notice of Intent (submitted March 2017) and revised Sedona Stormwater Management Program (revised March 2017).</p>
<p>Public Involvement Look for city outreach and educational opportunities for the public and contractors, including public comment and reporting opportunities.</p>	<p>A. The city's stormwater webpage will target public and contractors. The webpage will be updated semiannually and reviewed annually. The city will add an email link for the public to provide comment.</p> <p>B. The public may also submit stormwater related complaints through the website.</p>	<p>Pollution Prevention A. Stormwater pollution prevention through public participation and involvement by providing the public a chance to review and provide comments and ideas for the city stormwater webpage. B. Provide public an opportunity to inform the city of stormwater pollution issues and</p>	<p>General public, including residents, visitors, and construction and contractor businesses.</p>	<p>It is difficult to assess the results. A. This city has received no emails regarding comments for the stormwater webpage. B. The city received five (5) reports utilizing the REPORT IT! link provided on the city website. Two (2) of these reports deal with stormwater. C. The city requested citizen input for the Stormwater</p>	<p>It is difficult to assess the results.</p>

Small Municipal Separate Storm Sewer System Annual Report Form

	<p>The city will investigate and respond accordingly to the status of the investigation within 30 days. Records of comments and responses will be retained for 2 years.</p> <p>C. The city will post the NOI and SWMP on its stormwater webpage and post the annual MS4 Report as they are submitted and approved by ADEQ.</p>	<p>threats through the 'REPORT IT!' link provided on the city website.</p> <p>C. Provide the public an opportunity to review the current SWMP and the three most recent Annual Reports submitted to and approved by ADEQ.</p>		<p>Management Program between June 1 and June 30, 2017. No comments or suggestions were received.</p>	
<p>Public Involvement Develop an inlet curb marker program.</p>	<p>Signage and markers near curb inlets will be installed and maintained/inspected annually. Will target public awareness.</p>	<p>Pollution Prevention Raise public awareness that storm sewer is not treated and drains to Oak Creek.</p>	<p>General public, including residents, visitors, and construction and contractor businesses.</p>	<p>100% for all people (resident, visitors, and construction and contractor businesses) that view the curb markers. These are readily visible and located at the curb inlets and storm drain grates. There were 41 new curb markers installed during the FY16-17 reporting period.</p>	<p>It is difficult to assess how many people read, understand, and change behavior based on the curb markers. They are high visibility markers in high pedestrian traffic areas.</p> <p>The new curb markers installed with the assistance of OCWC in the Spring of 2017 included two OCWC interns, which were NAU students.</p>
<p>Public Participation Develop a Trash Collection/Recycling Program.</p>	<p>A. The City will work with Sedona Recycles to develop a program encouraging those dropping off recycled material to pick-up material around the site that is windblown or fell out of containers.</p>	<p>Pollution Prevention A. Pollution prevention and public participation by encouraging the picking up and assisting the maintaining of cleanliness in and</p>	<p>A. General public, including residents and businesses that are conducting business with Sedona Recycles.</p>	<p>A. This measure was not performed during this reporting period as this was a new addition to the City of Sedona Notice of Intent (submitted March 2017) and revised Sedona Stormwater Management Program (revised March 2017).</p>	<p>A. This measure was not performed during this reporting period as this was a new addition to the City of Sedona Notice of Intent (submitted March 2017) and revised Sedona Stormwater Management Program (revised March 2017).</p>

Small Municipal Separate Storm Sewer System Annual Report Form

	<p>Success of this effort will be posting of signs encouraging volunteer action and a noticeably cleaner area.</p> <p>B. Each year the city will participate in at least 2 trash pick-up events. The city may or may not be the sponsor, but it will be a participant. Material regarding prevention of stormwater pollution, and proper places to dispose of hazardous waste and green waste will be provided. Success of the event will be measured by turnout. The goal is to have at least 5 people volunteer for each event.</p>	<p>around the Sedona Recycles area.</p> <p>B. Trash and debris cleanup events.</p>	<p>B. General Public, including residents and local businesses that volunteer for the cleanup event.</p>	<p>B. OCWC coordinated two cleanup events in the spring, and of the two cleanup events, one was attended by participants from the City of Sedona.</p>	<p>B. While this measure is a new addition to the City of Sedona Notice of Intent (submitted March 2017) and revised Sedona Stormwater Management Program (revised March 2017), the city participated in one cleanup event hosted by Oak Creek Watershed Council (March 22, 2017 along Oak Creek near Midgley Bridge right after spring break).</p> <p>There was also a trash cleanup event at Carroll Canyon organized by OCWC on January 28, 2017.</p>
<p>Public Participation Maintain the pet waste collection program.</p>	<p>The City will maintain the existing pet waste stations and continue the pet waste collection program. This program targets the public by enhancing awareness and encouraging participation. The program is conducted throughout the year. Program evaluation for effectiveness and opportunities for improvement will be</p>	<p>Pollution Prevention Raise general public (resident and visitor) awareness by providing an easy means to properly dispose of pet waste by providing bags and receptacle for disposal.</p>	<p>General public, including residents and visitors that have one or more dogs and volunteer dog walkers for the humane society.</p>	<p>It is difficult to assess the results. However, participation can be gaged by overall amount of feces collected. The collection of feces is up 878.5 pounds from the previous fiscal year (a nearly 25% increase).</p>	<p>The city maintains 13 pet waste stations and collected a total of 3,572.5 pounds of pet feces for the fiscal year July 1, 2016 through June 30, 2017. This is up from 2,694.0 pounds collected the year before. In addition, the city installed four new pet waste stations in fiscal year 15/16 which have become more established in their use.</p>



Small Municipal Separate Storm Sewer System Annual Report Form

	conducted annually.				
<p>Public Participation Develop program for collecting, maintaining, and processing public comments on the city's stormwater program.</p>	<p>Conduct a press release annually to request public comment and input regarding stormwater quality issues within the City. Comments received will be responded to within 30 days. Records of comments and responses will be retained for 2 years.</p>	<p>Pollution Prevention Stormwater pollution prevention through public participation and involvement by providing the public a chance to provide input to the City regarding stormwater quality issues.</p>	<p>General public, including residents and construction and contractor businesses.</p>	<p>The city requested citizen input for the Stormwater Management Program between June 1 and June 30, 2017. No comments or suggestions were received. It is difficult to assess the results as the city received no comments for the stormwater management program during the reporting period.</p>	<p>It is difficult to assess the results as the city received no comments for the stormwater management program during the reporting period.</p>

E-2. Description of Changes to BMPs and Measurable Goals (8.1.3 and 8.4(I))			
<p>a) Have there been any modifications to BMPs during this reporting period: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Updated NOI went into effect after 3/31/2017. If yes, complete Section b, below (Add Rows as Necessary).</p>			
b) Summary of BMP Modifications			
ADEQ Directed (8.1.4)	BMP Modified	Analysis of Why BMP Was Ineffective or Infeasible	Analysis of Why BMP is Expected to Achieve Goals
<input type="checkbox"/> Yes			

Small Municipal Separate Storm Sewer System Annual Report Form

E-3. PUBLIC EDUCATION AND OUTREACH (6.4.1) Provide a Summary of Activities Planned for the Next Reporting Period in the Following Table			
Best Management Practices	Measurable Goal (steps to measure progress)	Summary of Planned Activities	Proposed Schedule
Public Involvement Develop and present stormwater pollution prevention information on televisions within city building(s).	Closed Circuit televisions are installed in select city buildings (community development lobby, city court lobby, and finance lobby) where residents and business representatives interact with the city as customers. These televisions will be utilized to provide information for stormwater pollution programs and other stormwater news and information.	In December 2017, a stormwater pollution prevention related slide will be added to the existing slideshow. Information will be intermittently changed to prevent repetitiveness.	In December 2017, a stormwater pollution prevention related slide will be added to the existing slideshow. The information provided by public works department will be intermittently changed in order to provide new information and minimize repetitiveness.
Public Involvement Look for city outreach and educational opportunities for the public and contractors, including public comment and reporting opportunities.	The city will maintain the following: A. The City of Sedona stormwater webpage will be updated semi-annually and reviewed annually. Any comments and suggestions received via the email link provided will be reviewed and if suggestion is appropriate and able to be implemented, the city will do so. B. The city will continue to provide the REPORT IT! as well as monitor for email complaints via the website. C. The city will post the Notice of Intent and Stormwater Management Program, and, as they become available, the three most recent approved MS4 Annual Reports.	The city will maintain the following: A. The City of Sedona stormwater webpage will be updated semi-annually and reviewed annually. Any comments and suggestions received via the email link provided will be reviewed and if suggestion is appropriate and able to be implemented, the city will do so. B. The city will continue to provide the REPORT IT!, as well as monitor for email complaints via the website. C. The city will post the Notice of Intent and Stormwater Management Program, and, as they become available, the three most recent approved MS4 Annual Reports.	A. The webpage will be updated semi-annually and reviewed annually. Comments and suggestions that are appropriate and able to be implemented will be done as received and deemed actable. B. The REPORT IT! Program will be acted upon as reports are submitted by residents, visitors, and businesses. C. The city will update the Notice of Intent and Stormwater Management Program as changes are implemented, and will post the three most recent MS4 Annual Reports as they are approved.
Public Involvement Develop an inlet curb marker program.	The city has installed 61 curb inlet markers in highly visible areas of the uptown area. This area has regular foot-traffic of both residents and visitors, adding to the visibility of the markers. These markers will be inspected annually and replaced as necessary.	The city will annually inspect the curb markers and replace markers that are missing or damaged beyond effective use. The city will also install new curb markers, with the assistance of OCWC, as suitable locations are found.	The curb markers will be replaced as they are found damaged or damaged beyond effective use. New curb markers will be installed as suitable locations are found. OCWC will work with the city in spring of 2018 to install new inlet curb markers.

Small Municipal Separate Storm Sewer System Annual Report Form

<p>Public Participation Develop a Trash Collection/Recycling Program.</p>	<p>A. The success of this initiative will be the increased cleanliness of the area in and around Sedona Recycles. B. Success of this initiative is the city participation in at least two trash pick-up events with a goal of five (5) volunteers at each of those events.</p>	<p>A. The city will install high visibility signs encouraging the pick-up and clean-up of trash/recyclables in order to prevent the windborne spread of trash/recyclables. B. OCWC and the city will participate in two trash pick-up events.</p>	<p>A. These signs will be installed during the 17/18 fiscal year. The signs will be inspected annually and replaced as necessary if signs are missing, damaged, or visibility compromised. B. These two trash pick-up events will be planned by the OCWC during FY 17-18, and they will be the lead on the coordination and planning of the events.</p>
<p>Public Participation Maintain the pet waste collection program.</p>	<p>The success of this program is measured through the weight of feces collected during the fiscal year.</p>	<p>The city will continue to keep the pet waste stations stocked with plastic bags and empty to permit use. These stations are emptied twice per month and feces collected are weighed and recorded. The city will continue to maintain the stations to keep them in optimal operating condition and repair/replace as necessary.</p>	<p>The city will empty and restock the pet waste stations at least twice per month. The city will repair or replace stations as necessary.</p>
<p>Public Participation Develop program for collecting, maintaining, and processing public comments on the city's stormwater program.</p>	<p>The city will annually conduct a press release to request public comment and input regarding stormwater quality issues within the city. The comments received will be responded to within 30 days. Records of comments and responses will be retained for 2 years.</p>	<p>The city will prepare a press release annually requesting public comment and input regarding stormwater quality issues and review of the Stormwater management Program.</p>	<p>The city will maintain the current schedule where comments are requested between June 1 and June 30 of each reporting year.</p>

Small Municipal Separate Storm Sewer System Annual Report Form

F. MCM-3: ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDDE) PROGRAM (6.4.3 and 8.1.2)					
F-1. Provide a Summary of Illicit Discharge Detection and Elimination BMPs Implemented During the Reporting Period in the Following Table					
Best Management Practice	Measurable Goal (steps to measure progress)	Completed (Yes or No)	Date of Implementation	Percent of Target Audience Reached	Summary of Results and Effectiveness (8.1.2)
Stormwater Sewer Mapping Complete stormwater sewer mapping.	The City has completed 90% of the stormwater sewer system mapping to date. The remaining portion will be completed by June 2018 (100% complete).	No.	03/17	Unknown	The city has completed 90% of stormwater sewer system mapping.
Training Develop and implement a dry/wet weather and analytical monitoring training program.	The City will conduct dry weather, wet weather and analytical monitoring training program. The training will be completed by September 2017 and annually thereafter, or as needed for new staff.	Yes.	04/17	100%	Training was conducted May 8, 2017 for David Peck and Michael Righi, the selected individuals responsible for dry and wet weather monitoring and analytical monitoring for the City of Sedona. This training was conducted on May 8, 2017 between 9:00 AM and 2:00 PM by John Burton and Lee-Anne Walker of EEC, Inc.
Written IDDE Procedures Develop written IDDE procedures.	A. Develop IDDE written procedures that will assist in finding and eliminating sources of non-stormwater discharges. B. Written IDDE procedures will be reevaluated on an annual basis for completeness or new issues, at a minimum.	Yes.	03/17	100%	A. The written IDDE Procedures were completed in April 2017. These procedures are in addition to city codes in effect. B. The written IDDE Procedures were completed in April 2017. These procedures are in addition to city codes in effect.

Small Municipal Separate Storm Sewer System Annual Report Form

<p>Dry Weather Screening Develop a dry weather monitoring program.</p>	<p>City staff will develop an inspection program to identify illicit discharges in the City. The program shall include dry weather monitoring of 20% of the identified outfalls per year and investigation within 15 days of identifying or being notified of a potential illicit discharge. Findings of the dry weather monitoring will be included in the annual report.</p>	<p>Yes.</p>	<p>04/17</p>	<p>100%</p>	<p>The city is approximately 95% complete with inventory of stormwater outfalls. The city completed monitoring of 28 dry weather outfalls of identified outfalls. As the city is in the process of determining and updating the number of stormwater outfalls, the inspection covered 20% of the known/identified outfalls at the time. The number of outfalls will change as the total identified increases until all have been identified.</p> <p>There were no illicit discharges identified by an outfall, so there were no investigations performed.</p>
<p>Wet Weather Monitoring Develop a wet weather monitoring program.</p>	<p>The City will develop and implement a wet weather monitoring program. This program will include two monitoring events in the winter season and two monitoring events in the summer season in response to a storm event that results in a discharge from the storm sewer system. The program will be fully implemented no later than June 1, 2017 and conducted annually.</p>	<p>No.</p>	<p>06/17</p>	<p>100%</p>	<p>This measure was not performed during this reporting period as this was a new addition to the City of Sedona Notice of Intent (submitted March 2017) and revised Sedona Stormwater Management Program (revised March 2017). In addition, there were no storm events in June that could be sampled.</p> <p>The city will perform wet weather monitoring at five (5) selected outfalls, four (4) times per year (two in summer and two in winter rain seasons). These four monitoring events will also include analytical monitoring.</p>



Small Municipal Separate Storm Sewer System Annual Report Form

<p>Analytical Monitoring Develop an analytical monitoring program.</p>	<p>The City will develop and implement an analytical monitoring program. This program will include two analytical monitoring events in the winter season and two in the summer season in response to a storm event that results in a discharge from the storm sewer system. The program will be fully implemented no later than June 1, 2017 and conducted annually.</p>	<p>No.</p>	<p>06/17</p>	<p>100%</p>	<p>This measure was not performed during this reporting period as this was a new addition to the City of Sedona Notice of Intent (submitted March 2017) and revised Sedona Stormwater Management Program (revised March 2017). In addition, there were no storm events in June that could be sampled.</p> <p>The city will perform wet weather monitoring at five (5) selected outfalls, four (4) times per year (two in summer and two in winter rain seasons). These four monitoring events will also include analytical monitoring. The City of Sedona Stormwater Sampling and Analysis Plan was completed in June 2017.</p>
<p>Outfall Inventory Complete Outfall Inventory.</p>	<p>The City will complete an inventory of its outfalls by June 2018.</p>	<p>No.</p>	<p>06/17</p>	<p>Unknown who the target audience is.</p>	<p>The city is currently 95% complete with inventory of stormwater outfalls. The city will complete this by June 2018.</p>

<p>F-2. DESCRIPTION OF CHANGES IN IDENTIFIED BMPS OR MEASUREABLE GOALS (8.1.3 and 8.4(I)) BMP modifications: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Updated NOI went into effect after 3/31/2017. If yes, provide a brief explanation of each modification below (Add Rows as Necessary).</p>			
<p>ADEQ Directed (8.1.4)</p>	<p>BMP Modified</p>	<p>Analysis of Why BMP Was Ineffective or Infeasible</p>	<p>Analysis of Why BMP is Expected to Achieve Goals</p>
<p><input type="checkbox"/> Yes</p>			

Small Municipal Separate Storm Sewer System Annual Report Form

F-3. IDDE Staff Training (6.4.3.10)			
Frequency of Training	Date of Training Event	Training Subject	Number of Employees Trained
Annually	January 19, 2017	Annual Utility General Permit Renewal - Training (stormwater pollution prevention and BMP use) provided as part of City Right-of-Way Permit renewal process. The training was provided to the local utility companies that utilize a general permit for work performed in the city Right-of-way.	13 total: 4 city employees, and 9 representative of local utility providers, such as APS, AZ Water, Unisource Energy Services, Suddenlink, and Centurylink.
Annually	March 29, 2017	Stormwater Pollution Prevention Training – Overview of city employee responsibilities regarding discovering illicit discharges while performing their job duties	24 total: 23 city employees plus 1 city contractor
Annually or new staff	May 8, 2017	Stormwater Dry Outfall Monitoring, Wet Outfall Monitoring, and Stormwater Analytical Monitoring	2 total: David Peck and Michael Righi

F-4. Illicit Discharge Identification and Response (6.4.3.5)							
Date of Discovery	Method of Discovery	Type of Pollutants	Source	Estimated Duration of Illicit Discharge	Estimated Quantity	Date of Elimination	Escalated Enforcement Action Required?
8/31/2016	City Employee	Illicit Discharge: leaves and other materials	Trailer Park and Camping Park	Unknown	Unknown (amount of leaves and other vegetation debris)	9/8/16	No
10/18/2016	City Employee	Illicit Discharge: Vehicle Wash Water	Private business	< 1 hour	20 gallons	10/18/17	No
12/8/2016	City Employee	Illicit Discharge: Drywall paste and wash water	Private contractor	10 minutes	<3 gallons	12/8/2017	No
1/17/2017	City Employee	Illicit Discharge: Parking lot pressure wash	Private business	2 hours	25 gallons	1/17/2017	No



Small Municipal Separate Storm Sewer System Annual Report Form

1/22/2017	City Employee	Illicit Discharge: Sanitary sewer overflow into Soldier Wash due to blocked line	City sanitary sewer manhole 2175 10D.	Unknown	2500-3000 gallons	1/22/2017	No; ADEQ Notified 01/23/2017
3/16/2017	Resident - through CitySourced (Report It! on city website)	Track-out of dirt and mud onto city street from empty lot where vehicles turn around	Private property - vehicular traffic trespass	Unknown	Unknown - dirt/mud tracking onto roadway	6/6/2017 - city had to coordinate with private landowner; city installed boulders to block vehicle use	No
5/16/2017	City Employee	Illicit Discharge: Hosing off dumpster area	Private business	<1 hour	75 gallons	5/16/2017	No

F-5. Unpermitted Discharges to MS4 (6.4.3.11)

Facility Name	Type of Activity	SIC Code	AZPDES Permit Number (if known)

F-6. Illicit Discharge Detection and Elimination

Provide a Summary of Activities Planned for the Next Reporting Period in the Following Table

Best Management Practices	Measurable Goal (steps to measure progress)	Summary of Planned Activities	Proposed Schedule
Stormwater Sewer Mapping Complete stormwater sewer mapping.	Complete inventory and mapping of stormwater sewer system, of which the city is 90% complete.	Complete the final 10% of the stormwater sewer system.	This will be completed prior to June 2018 per City of Sedona Notice of Intent.

Small Municipal Separate Storm Sewer System Annual Report Form

<p>Training Develop and implement a dry/wet weather and analytical monitoring training program.</p>	<p>Perform training of dry/wet weather analytical monitoring and analytical monitoring if a new staff member is added to the staff responsible for these functions.</p>	<p>Perform training if new staff members are added that are responsible for these functions.</p>	<p>This is only to be performed if new staff members are hired or made responsible for these functions.</p>
<p>Written IDDE Procedures Develop written IDDE procedures.</p>	<p>The city has developed written IDDE procedures; this task is complete.</p>	<p>This task (development or written IDDE procedures) is complete; no activities planned. The city will reevaluate the written procedures annually for completeness or new issues.</p>	<p>The city will reevaluate the written procedures annually for completeness or new issues.</p>
<p>Dry Weather Screening Develop a dry weather monitoring program.</p>	<p>The city has developed a dry weather monitoring program; this task is complete.</p>	<p>This task (development of a dry weather monitoring program) is complete. The city will conduct dry weather monitoring of at least 20% of our outfall inventory during dry weather periods.</p>	<p>This task (development of a dry weather monitoring program) is complete. The city will conduct dry weather monitoring of at least 20% of our outfall inventory for each reporting year during dry weather periods.</p>
<p>Wet Weather Monitoring Develop a wet weather monitoring program.</p>	<p>The city has developed a wet weather monitoring program; this task is complete.</p>	<p>The city will perform wet weather monitoring at five (5) selected outfalls four (4) times per year (two in summer and two in winter rain seasons) for events that result in a discharge from the storm sewer system.</p>	<p>The city will perform wet weather monitoring at five (5) selected outfalls four (4) times per year (two in summer and two in winter rain seasons) for events that result in a discharge from the storm sewer system.</p>
<p>Analytical Monitoring Develop an analytical monitoring program.</p>	<p>The city has developed an analytical monitoring program; this task is complete.</p>	<p>The city will conduct two analytical monitoring events in the winter season and two in the summer season, to coincide with wet weather monitoring. The city will perform analytical monitoring at five (5) selected outfalls four (4) times per year (two in summer and two in winter rain seasons) for events that result in a discharge from the storm sewer system.</p>	<p>The city will perform analytical monitoring at five (5) selected outfalls four (4) times per year (two in summer and two in winter rain seasons) for events that result in a discharge from the storm sewer system.</p>
<p>Outfall Inventory Complete Outfall Inventory.</p>	<p>The goal is to complete the final 5% of the outfall inventory and mapping.</p>	<p>Complete the final 5% of outfall inventory and mapping.</p>	<p>The outfall inventory will be completed, per the City of Sedona Notice of Intent, by June 2018.</p>

Small Municipal Separate Storm Sewer System Annual Report Form

G. MCM-4: CONSTRUCTION ACTIVITY STORMWATER RUNOFF CONTROL (6.4.4 and 8.1.2)				
G-1. Provide a Summary of Construction Activity Stormwater Runoff Control BMPs Implemented During the Reporting Period in the Following Table				
Best Management Practices	Measurable Goal	Date BMP was Implemented	Implementation Status (percent complete, date complete, on-going)	Summary of Results and Effectiveness (8.1.2)
Training Provide construction site stormwater training for City staff.	Provide training for City staff, inspectors and interested local contractors annually.	09/17	Complete; Number of personnel trained: 24 (23 City Employees plus 1 City contractor).	Most reports of illicit discharges were made from city employees that were doing their normal duties.
Education/ Public Involvement Construction BMP brochure distribution and Stormwater Construction General Permit.	Continue efforts to distribute brochures and various BMPs to contractors. Brochures were sent out to 142 businesses (contractors and construction businesses) on April 25, 2017.	06/16	Complete and ongoing	It is difficult to assess the results.
Enforcement Continue to enforce construction site enforcement policies and procedures.	The City will continue enforcing its construction site requirements. Enforcement will include informing offending parties of the violation(s) and allowing an opportunity to respond and correct the issue. Escalation of enforcement will occur as necessary. Enforcement policies/procedures will be reviewed annually.	12/17	Complete and ongoing	The City of Sedona has continued to enforce construction site requirements and as of this fiscal year has implemented an Illicit Discharge Detection and Elimination Manual (April 2017) per the requirements of the new MS4 permit.

Small Municipal Separate Storm Sewer System Annual Report Form

<p>BMPs Erosion/ Sediment Control</p> <p>Maintain list of construction site BMPs which are available on the city's stormwater website.</p>	<p>The city will continue to maintain its list of preferred construction site BMPs which are available to contractors and available on the city's stormwater website. The BMPs will be reviewed annually for effectiveness.</p>	<p>12/17</p>	<p>Complete and ongoing</p>	<p>The city will continue to maintain a list of construction site BMPs. These are available on the stormwater webpage as a brochure for the construction industry: Sedona Stormwater Keep It Clean (construction industry brochure). The City of Sedona General Stormwater Pollution Prevention Guidelines Notice of Intent, an agreement (NOI) signed by the party responsible for stormwater pollution prevention where the requirements for an ADEQ AZPDES Construction Activity General Permit for Stormwater does not apply, contains a thorough list of Stormwater BMPs as well.</p>
<p>Inspections</p> <p>Develop a Construction Site Inspection Program</p>	<p>Continue to implement and review construction site inspection program annually. During Construction, Capital Improvement Projects to be inspected biweekly, commercial developments to be inspected monthly, and residential construction to be inspected intermittently.</p>	<p>12/17</p>	<p>Complete and ongoing</p>	<p>The city inspectors inspect Capital Improvement Projects every two weeks There were six Capital Improvement Projects over FY16-17 and 28 inspections were performed by city inspectors. Commercial projects are inspected monthly. There were four commercial projects during FY16-17 and 11 inspections were performed. Residential construction projects are inspected intermittently.</p>
<p>Inventory</p> <p>Develop a Construction and Post-Construction Permit Tracking Sheet</p>	<p>The City will develop a spreadsheet or database to keep an inventory of all construction activities that disturb or will disturb one (1) or more acres within the permitted area; including those that are less than one (1) acre but are part of a larger common plan of development or sale if the larger common plan will ultimately disturb greater than one (1) acre.</p>	<p>12/17</p>	<p>Complete and updated as new projects are submitted.</p>	<p>A spreadsheet is kept of all permits (new construction) requiring an ADEQ AZPDES Construction Activity General Permit for Stormwater Notice of Intent. Additionally, all Notice of Intents are kept on file with the permit for the new construction.</p>



Small Municipal Separate Storm Sewer System Annual Report Form

Site Plan Review Develop Site Plan Review Procedures.	Develop written procedures for site plan review. The site plan review shall include: a review by City staff of the site design; the planned operations at the location of the construction activity; planned stormwater controls to be used to manage runoff created after development.	12/17	Complete and Ongoing	The City of Sedona maintains a comprehensive inventory of completed project stormwater controls. These controls include maintenance requirements for first flush basins, oil-water separators, and operations procedures. In addition, City Code Section 13.50.090 discusses site plan review from a stormwater pollution control standpoint.
---	---	-------	----------------------	---

G-2. Description of Changes in BMPs and Measurable Goals (8.1.3 and 8.4(l))			
BMP modifications: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Updated NOI went into effect after 3/31/2017. If yes, provide a brief explanation of each modification below (Add Rows as Necessary).			
ADEQ Directed (8.1.4)	BMP Modified	Analysis of Why BMP Was Ineffective or Infeasible	Analysis of Why BMP is Expected to Achieve Goals
<input type="checkbox"/> Yes			

G-3. Construction Activity Complaints (6.4.4.5 and 8.4(i))	
Number of Complaints Received	Number of Complaint Responses/Resolved
1	1

G-4. Construction Activity Inspections			
Number of Active Construction Sites	Number of Active Construction Sites Inspected	Number of Re-Inspections	Average Inspection Frequency
39	39	0	6 per month
Number of Violations		Number of Enforcement Actions	
1		0 Stop Work Orders or other enforcement actions	

Small Municipal Separate Storm Sewer System Annual Report Form

G-5. Construction Activity Stormwater Runoff Control Provide a Summary of Activities Planned for the Next Reporting Period in the Following Table			
Best Management Practices	Measurable Goal (steps to measure progress)	Summary of Planned Activities	Proposed Schedule
Training Provide construction site stormwater training for City staff.	City shall provide training annually to staff and employees that have direct involvement with the city stormwater program, including maintenance workers, wastewater workers, inspectors, and engineers.	Annual training will be given to staff and employees that have direct involvement with the city stormwater program, including maintenance workers, wastewater workers, inspectors, and engineers.	Training to be performed annually; scheduled to be completed in March 2018.
Education/ Public Involvement Construction BMP brochure distribution and Stormwater Construction General Permit.	Continue efforts to distribute brochures and various BMPs to contractors. Brochures to be sent out annually.	The city will continue to distribute brochures specific to contractor and construction businesses. Along with the brochure, the city will spotlight various Best Management Practices to local contractors. This will be performed annually.	The annual distribution of contractor and construction business brochure and BMP spotlight for FY17-18 will be sent to local contractors and construction businesses in April.
Enforcement Continue to enforce construction site enforcement policies and procedures.	The city will continue enforcing its construction site requirements. Enforcement will include informing offending parties of the violation(s) and allowing an opportunity to respond and correct the issue. Escalation of enforcement will occur as necessary. Enforcement policies/procedures will be reviewed annually.	The city will inspect active construction sites as previously stated (CIPs inspected bi-weekly, commercial projects inspected monthly, and residential projects inspected intermittently) per the Notice of Intent. During the course of these inspections, if enforcement is necessary, the city will inform the offending party of the violation(s) and allow an opportunity for response and correction of the issue. If necessary, escalation of enforcement will occur should it be necessary.	The city will continue to enforce its construction site policies and procedures throughout FY17-18. Enforcement will occur as necessary, with escalation only occurring as necessary.

Small Municipal Separate Storm Sewer System Annual Report Form

<p>BMPs Erosion/ Sediment Control Maintain list of construction site BMPs which are available on the city's stormwater website.</p>	<p>The city will continue to maintain its list of preferred construction site BMPs which are available to contractors on the city's stormwater website. The BMPs will be reviewed annually for effectiveness.</p>	<p>The city will maintain the list of construction site BMPs and will update the list annually. If new or better BMPs are found during the semi-annual research performed for updates to the city webpage and stormwater BMPs, the list of preferred construction site BMPs could be updated more than once per year.</p>	<p>The city will maintain the list and review the BMPs annually for effectiveness. If research or other BMPs are found to be more effective, the list may be updated more than annually.</p>
<p>Inspections Develop a Construction Site Inspection Program</p>	<p>Continue to implement and review construction site inspection program annually. During construction, Capital Improvement Projects to be inspected biweekly, commercial developments to be inspected monthly, and residential construction to be inspected intermittently.</p>	<p>The city will inspect active construction sites (CIPs inspected bi-weekly, commercial projects inspected monthly, and residential projects inspected intermittently).</p>	<p>The city will perform inspections of active construction sites. These inspections will be as follows: CIPs inspected bi-weekly, commercial projects inspected monthly, and residential projects inspected intermittently.</p>
<p>Inventory Develop a Construction and Post-Construction Permit Tracking Sheet</p>	<p>The city will develop a spreadsheet or database to keep an inventory of all construction activities that disturb or will disturb one (1) or more acres within the permitted area; including those that are less than one (1) acre but are part of a larger common plan of development or sale if the larger common plan will ultimately disturb greater than one (1) acre.</p>	<p>The city will maintain the inventory spreadsheet of all construction activities that disturb or will disturb one (1) or more acres within the permitted area; including those that are less than one (1) acre but are part of a larger common plan of development or sale if the larger common plan will ultimately disturb greater than one (1) acre.</p>	<p>The city will continue to maintain the inventory spreadsheet of all construction activities that disturb or will disturb one (1) or more acres within the permitted area; including those that are less than one (1) acre but are part of a larger common plan of development or sale if the larger common plan will ultimately disturb greater than one (1) acre. This spreadsheet will be updated as new construction activities that meet the requirements are permitted by the city.</p>
<p>Site Plan Review Develop Site Plan Review Procedures.</p>	<p>Develop written procedures for site plan review. The site plan review shall include: a review by city staff of the site design; the planned operations at the location of the construction activity; planned stormwater controls to be used to manage runoff created after development.</p>	<p>The city will maintain the written procedures for site plan review.</p>	<p>The city will maintain the procedures for site plan review and will update as necessary.</p>

Small Municipal Separate Storm Sewer System Annual Report Form

H. MCM-5: POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT (6.4.5 and 8.1.2)				
H-1. Provide a Summary of Post-Construction Activity Stormwater Runoff Control BMPs Implemented During the Reporting Period in the Following Table				
BMP	Measurable Goal (steps to measure progress)	Completed (Yes or No)	Cite Local Code(s) Being Used (If available, web link for code(s))	Summary of Results and Effectiveness (8.1.2)
Enforcement Maintain the post-construction enforcement policies and procedures	Maintain and review enforcement policies and procedures to ensure they are in compliance with Land Development Code Section 8, and City Code Title 13. Review the policies and procedures annually.	Yes.	Sedona City Code: http://www.codepublishing.com/AZ/Sedona/ Sedona Land Development Code: http://www.codepublishing.com/AZ/Sedona/lcd.html	The city's post-construction enforcement policies and procedures are in compliance with Sedona Land Development Code Section 8 and city Code Title 13. The Sedona Land Development Code Section 8 and City Code Title 13 are also in compliance with small MS4 Permit Requirements.
Training Develop and provide training for construction and post construction stormwater pollution prevention	Provide annual training to inspectors to assist in identification of stormwater violations. This training may include additional city staff and invited contractors. This is to be conducted annually.	Yes.	This is required per the City of Sedona Notice of Intent with ADEQ.	The city provided training to public works employees (24 total: 23 city employees plus 1 city contractor) in March 2017.
Inspections Develop post-construction site inspection program	The city will inspect 20% of commercial properties with documented post-construction BMPs or plans. Completed Capital Improvement Projects shall be inspected annually.	Partially completed.	This is required per the City of Sedona Notice of Intent with ADEQ.	The city completed the inspection of 20% of post-construction commercial development. Annual inspection of CIP projects were partially completed during this reporting period as this was a new addition to the City of Sedona Notice of Intent (submitted March 2017) and revised Sedona Stormwater Management Program (revised March

Small Municipal Separate Storm Sewer System Annual Report Form

				2017).
<p>Inventory Develop and maintain a post-construction tracking spreadsheet or database</p>	<p>The City will keep an inventory of all construction and post-construction activities that disturb or will disturb one (1) or more acres within the permitted area; including those that are less than one (1) acre but are part of a larger common plan of development or sale if the larger common plan will ultimately disturb greater than one (1) acre.</p>	<p>Yes.</p>	<p>This is required per the City of Sedona Notice of Intent with ADEQ.</p>	<p>The city will update and maintain the lists for both commercial projects and Capital Improvement Plan projects as necessary. City owned stormwater pollution control devices also have an individual list maintained by the city.</p>
<p>Runoff Control Assessment Enforce and maintain existing program and policies for prevention of pollutant runoff from post-construction sites</p>	<p>The city will conduct post- construction site inspections. All Capital Improvement Projects shall be inspected annually. Twenty (20) percent of commercial properties with documented post-construction BMPs inspected annually. Any discrepancies found will be required to bring post-construction BMPs and inspections up to date in accordance with submitted plan/BMPs.</p>	<p>Partially completed.</p>	<p>This is required per the City of Sedona Notice of Intent with ADEQ.</p>	<p>The city completed the inspection of 20% of post-construction commercial development. Annual inspection of CIP projects were partially completed during this reporting period as this was a new addition to the City of Sedona Notice of Intent (submitted March 2017) and revised Sedona Stormwater Management Program (revised March 2017).</p>
<p>Site Plan Reviews Continue to implement site plan review policies and procedures for post</p>	<p>The City will continue to implement its procedures for post-construction site plan</p>	<p>Yes.</p>	<p>This is required per the City of Sedona Notice of Intent with ADEQ.</p>	<p>The city continued to implement procedures for post-construction site plan review. As part of initial approval, the city reviews proposed device</p>



Small Municipal Separate Storm Sewer System Annual Report Form

construction controls	review. The site plan review shall include: a review by city staff of the site design; the planned operations at the location of the construction activity; planned stormwater controls to be used to manage runoff created after development.		installation as well as planned post-construction activities and maintenance for the planned device(s). Runoff control is also reviewed prior to city approval. Final inspections are done to confirm stormwater controls are in place prior to Certificate of Occupancy.
-----------------------	--	--	---

H-3. Description of Changes in BMPs or Measurable Goals (8.1.3 and 8.4(l))			
BMP modifications: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Updated NOI went into effect after 3/31/2017. If yes, provide a brief explanation of each modification below (Add Rows as Necessary).			
ADEQ Directed (8.1.4)	BMP Modified	Analysis of Why BMP Was Ineffective or Infeasible	Analysis of Why BMP is Expected to Achieve Goals
<input type="checkbox"/> Yes			

H-2. Post-Construction Stormwater Management in New Development and Redevelopment (8.4(j))	
Number of Sites Requiring Post-Construction Controls	Number of Post-Construction Stormwater Controls Inspected
41	11
Number of Post-Construction Stormwater Control Violations	Number of Post-Construction Stormwater Control Violations Resolved
0	Not Applicable: No violations

Small Municipal Separate Storm Sewer System Annual Report Form

H-4. Post-Construction Stormwater Management in New Development and Redevelopment (6.4.1) Provide a Summary of Activities Planned for the Next Reporting Period in the Following Table			
Best Management Practices	Measurable Goal (steps to measure progress)	Summary of Planned Activities	Proposed Schedule
Enforcement Maintain the post-construction enforcement policies and procedures	Maintain and review enforcement policies and procedures to ensure they are in compliance with Land Development Code Section 8, and City Code Title 13. Review the policies and procedures annually.	The city will maintain and review enforcement policies to ensure compliance with LDC Section 8 and City Code Title 13.	The city will review the enforcement policies on an annual basis. This review will ensure compliance with LDC Section 8 and City Code Title 13. This will be performed in 2017.
Training Develop and provide training for construction and post construction stormwater pollution prevention	Provide annual training to inspectors to assist in identification of stormwater violations. This training may include additional city staff and invited contractors. This is to be conducted annually.	The city will provide training to inspectors to assist in the identification of stormwater violations. This training will be conducted annually.	The city will conduct annual training in March 2018.
Inspections Develop post-construction site inspection program	Public Works Department will conduct post-construction site inspections. All Capital Improvement Projects shall be inspected annually. Twenty (20) percent of commercial properties with documented post-construction BMPs will be inspected annually.	The city will inspect 20% of commercial post-construction sites with documented post-construction BMPs during FY17-18. All Capital Improvement Projects will be inspected annually.	The city will perform these inspections over the course of FY17-18
Inventory Develop and maintain a post-construction tracking spreadsheet or database	The City will keep an inventory of all construction and post-construction activities that disturb or will disturb one (1) or more acres within the permitted area; including those that are less than one (1) acre but are part of a larger common plan of development or sale if the larger common plan will ultimately disturb greater than one (1) acre.	The city will continue to maintain and update the inventory (spreadsheet) of all construction activities that require an ADEQ Construction General Permit NOI. This includes maintaining an inventory of all commercial development with documented post-construction BMPs .	This spreadsheet will be maintained throughout the year as new commercial developments and Capital Improvement Projects are completed. The city will update and maintain the lists for both commercial projects and Capital Improvement Plan projects as necessary. City owned stormwater pollution control devices also have an individual list maintained by the city.

Small Municipal Separate Storm Sewer System Annual Report Form

<p>Runoff Control Assessment Enforce and maintain existing program and policies for prevention of pollutant runoff from post-construction sites</p>	<p>Public Works Department will conduct post-construction site inspections. All Capital Improvement Projects shall be inspected annually. Twenty (20) percent of commercial properties with documented post-construction BMPs inspected annually. Any discrepancies found will be required to bring post-construction BMPs and inspections up to date in accordance with submitted plan/BMPs.</p>	<p>The city will maintain an inventory of all commercial and Capital Improvement Projects that enter post-construction status. Twenty percent of commercial post-construction projects will be inspected annually and all CIPs will be inspected annually. Any discrepancies found will be documented and require BMPs to be brought up to date and any plan updated as necessary.</p>	<p>The city will perform an annual inspection of all Capital Improvement Projects in addition to an annual inspection of 20% of all commercial developments that have post-construction BMPs/plans in place. These inspections will be conducted over the course of FY17-18.</p>
<p>Site Plan Reviews Continue to implement site plan review policies and procedures for post construction controls</p>	<p>The City will continue to implement its procedures for post-construction site plan review. The site plan review shall include: a review by city staff of the site design; the planned operations at the location of the construction activity; planned stormwater controls to be used to manage runoff created after development.</p>	<p>The city will continue to incorporate the procedures for post-construction site plan review. These reviews include review of site design, the planned site operations, and stormwater controls to be implemented.</p>	<p>The review of post-construction site plans will be performed as permits requiring this review are received by the city.</p>

I. MCM-6: POLLUTION PREVENTION AND GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS (6.4.6)			
I-1. Summary of Pollution Prevention and Good Housekeeping BMPs in the Following Table			
Facility Name (Group Facilities as Appropriate)	Best Management Practices	Measurable Goal (steps to measure progress)	Summary of Results and Effectiveness (8.1.2)
City Maintenance Yard City Parking Lots	Cleaning Inlets/ Basins Develop program for inspecting and cleaning out city property catch basins	During the rainy season, the city maintenance division routinely inspects and cleans out catch basin grates that may be clogged with trash/debris. This is typically biannual to coincide with Arizona's biannual rainy seasons in winter and summer months.	The city has been performing these inspections during each rain season. The city maintains a checklist of areas to inspect after a rain event, and the city cleans out any devices that may be clogged with trash and debris. This results in proper stormwater flow, minimizing trash and debris, as well as reducing erosion and

Small Municipal Separate Storm Sewer System Annual Report Form

			sediment transportation, in the stormwater.
<p>City Maintenance Yard City Parking Lots Public Streets/Highways</p>	<p>Facility Prioritization Develop a facility prioritization list for implementing and maintaining pollution prevention and good housekeeping measures</p>	<p>Priority 1 - Maintenance Yards Priority 2 - City parking lots and catch basins Priority 3 - Public Street/Highways</p>	<p>The city has prioritized its facilities and will incorporate and implement/maintain pollution prevention and good housekeeping measures. This is part of the Facilities Best Management Practices Manual approved in June 2017.</p>
<p>City Maintenance Yard City Parking Lots</p>	<p>Implement Controls Develop an in-house inspection program.</p>	<p>Develop and enforce the operation and maintenance programs through an in-house inspection program</p>	<p>This measure was not performed during this reporting period as this was a new addition to the City of Sedona Notice of Intent (submitted March 2017) and revised Sedona Stormwater Management Program (revised March 2017). While the city promotes good housekeeping and desires minimizing the impact of city owned and operated facilities from impacting the MS4, there was no formal O&M, training, or inspection program to accomplish this goal. This is part of the Facilities Best Management Practices Manual completed in June 2017.</p>
<p>Capital Improvement Projects (CIPs)</p>	<p>Inspections Develop inspection program and protocols for Capital Improvement Projects (CIPs)</p>	<p>Routinely inspect Capital Improvement Projects for compliance with their individual SWPPPs.</p>	<p>Capital Improvement Projects are inspected bi-weekly for compliance with their individual SWPPPs. The city performed 27 inspections covering six (6) CIPs in FY16-17. Inspection revealed no issues requiring correction.</p>
<p>City Maintenance Yard City Parking Lots</p>	<p>Inventory Develop a tracking spreadsheet or database for city-wide pollution prevention and good housekeeping procedures.</p>	<p>Develop and maintain a spreadsheet/database to track inspection of city properties for pollution prevention, good housekeeping compliance.</p>	<p>This measure was not performed during this reporting period as this was a new addition to the City of Sedona Notice of Intent (submitted March 2017) and revised Sedona Stormwater Management Program (revised March 2017). The city has a new 'Facilities Best Management Practices Manual' which outlines the two (2) facilities in the inventory.</p>

Small Municipal Separate Storm Sewer System Annual Report Form

City parking lots	<p>O&M Procedures Develop an operation and maintenance of oil-water separators and catch basins program.</p>	Develop and maintain procedures for the operation and maintenance of city owned oil-water separators and catch basins. Routinely inspect oil/water separators, catch basins and conduct annual maintenance of the oil-water separators, annually inspect catch basins and remove debris.	The City of Sedona maintains a comprehensive inventory of completed project stormwater controls. These controls include maintenance requirements for first flush basins, oil-water separators, and operations procedures. The city conducts regular annual maintenance of the oil-water separators and catch basins. This maintenance will be performed annually, at a minimum. The city also maintains a comprehensive checklist of areas to inspect after a rain event, and the city clears any device clogged with trash and debris.
City parking lots and catch basins	<p>Reduce Trash/ Floatables Develop a catch basin maintenance program for trash/floatables reduction pollution prevention.</p>	Inspect and clean out catch basin grates that may be clogged with trash/debris. Will be conducted biannual to coincide with rainy seasons in winter and summer months.	The city maintains a checklist of areas to inspect after a rain event, and the city cleans out any basins/grates that may be clogged with trash and debris. This will occur biannually coinciding with the rainy seasons in summer and winter.
Public Streets/Highways	<p>Street Sweeping Maintain a street sweeping program</p>	Maintain the monthly sweeping of city parking lots. The oil/water separators at city parking lots and maintenance yards will be maintained annually. City streets, including State Routes 89A and 179, including bike lanes, will continue to be swept monthly. The goal each month is 20 lane miles.	The city has continued street sweeping / parking lot sweeping throughout the city and will continue this practice into FY17-18. The street sweeping service keeps the city maintenance yard and city parking lots clean. In addition, the city contracts the sweeping of city streets, including State Routes 89A and 179.
Capital Improvement Projects (CIPs)	<p>SWPPP Develop SWPPP for each Capital Improvement Project (CIP)</p>	SWPPPs are developed for each Capital Improvement Project (CIP). Frequency is as applicable projects are implemented.	Each Capital Improvement project has a SWPPP developed specifically for that project. This practice ensures that the city does not negatively impact its MS4 and minimizes pollution from the project.

Small Municipal Separate Storm Sewer System Annual Report Form

Not Facility Specific	Training Provide training for pollution prevention and good housekeeping measures	Provide annual training to city employees, and inspectors. Select contractors may also be invited to the annual training events.	This measure was not performed during this reporting period as this was a new addition to the City of Sedona Notice of Intent (submitted March 2017) and revised Sedona Stormwater Management Program (revised March 2017). Training for the implementation of the Facilities Best Management Practices Manual, will be held in FY17-18 with the staff of the city maintenance division and other employees as necessary.
Not Facility Specific	Written Procedures Develop written procedures for pollution prevention and good housekeeping measures	Develop written procedures and BMPs for pollution prevention and good housekeeping measures to be implemented, maintained, and inspected at applicable city facilities.	This measure was not performed during this reporting period as this was a new addition to the City of Sedona Notice of Intent (submitted March 2017) and revised Sedona Stormwater Management Program (revised March 2017). The Facilities Best Management Practices Manual was completed June 2017. These operations will be utilized and trained upon for FY17-18.

I-2. Description of Changes in BMPs and Measurable Goals (8.1.3 and 8.4(I))			
BMP modifications: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Updated NOI went into effect after 3/31/2017. If yes, provide a brief explanation of each modification below (Add Rows as Necessary).			
ADEQ Directed (8.1.4)	BMP Modified	Analysis of Why BMP Was Ineffective or Infeasible	Analysis of Why BMP is Expected to Achieve Goals
<input type="checkbox"/> Yes			

Small Municipal Separate Storm Sewer System Annual Report Form

I-3. Updates to Operation and Maintenance Programs (6.4.6 (a-g))

The City of Sedona performs annual maintenance on four (4) stormceptor stormwater inlet devices. These four devices are maintained by the city but in the Arizona Department of Transportation State Route 179 Right-of-Way. This maintenance is performed annually, and includes removal of all accumulated trash and debris (floatables) and all silt and sediment at the bottom of the stormceptor. The screen is inspected and general condition of the device is looked at to be sure the device is in working order. These four stormcepters provide final defense for stormwater pollution as the outlet of all four devices enters Oak Creek.

Small Municipal Separate Storm Sewer System Annual Report Form

I-4. Pollution Prevention and Good Housekeeping for Municipal Operations Provide a Summary of Activities Planned for the Next Reporting Period in the Following Table			
Best Management Practices	Measurable Goal (steps to measure progress)	Summary of Planned Activities	Proposed Schedule
Cleaning Inlets/ Basins Develop program for inspecting and cleaning out city property catch basins	The city maintains a 'Storm Checklist' which the city uses to inspect and clean out catch basin grates that may be clogged with trash/debris. This item is typically performed twice per year to coincide with the winter and summer rain seasons, but may occur more frequent due to rainfall.	This task will be performed by the city as weather warrants. Dates will vary from year to year; however, they will generally coincide with winter and summer rain seasons; this may occur more frequent depending on rainfall.	There will be, at minimum, one inspection in the winter rain season (November 1 to May 31), and one inspection in the summer rain season (June 1 to October 31). However, the frequency of inspection may be higher if more rain events are received during these seasons.
Facility Prioritization Develop a facility prioritization list for implementing and maintaining pollution prevention and good housekeeping measures	The city has completed this objective for prioritization of facilities: Priority 1 - Maintenance Yards Priority 2 - City Parking Lots and basins Priority 3 - Public Streets/Highways	This task is complete and incorporated into the city Facility Best Management Practices Manual.	The city will incorporate the requirements for prioritization from the Facilities Best Management Practices Manual.
Implement Controls Develop an in-house inspection program.	Develop and enforce the operation and maintenance programs through an in-house inspection program.	An in-house inspection program has been developed through the Facilities Best Management Practices Manual. This manual outlines frequencies and required items to be performed. This will be done at the required frequency per the manual.	The required inspections will be performed at the required interval per the city's Facilities Best Management Practices Manual.
Inspections Develop inspection program and protocols for Capital Improvement Projects (CIPs)	Routinely inspect Capital Improvement Projects for compliance with their individual SWPPPs.	The city will continue to perform bi-weekly (once every two weeks) inspections of active Capital Improvement Projects specifically addressing the required SWPPP for the project.	These inspections will be performed bi-weekly (once every two weeks) of active CIPs. The number performed will depend on the number of active CIPs during FY17-18.

Small Municipal Separate Storm Sewer System Annual Report Form

<p>Inventory Develop a tracking spreadsheet or database for City-wide pollution prevention and good housekeeping procedures.</p>	<p>Develop and maintain a spreadsheet/database to track inspection of city properties for pollution prevention, good housekeeping compliance.</p>	<p>The city has a new 'Facilities Best Management Practices Manual' which outlines the two (2) facilities in the inventory. Each facility has best management practices specific to the equipment and materials stored, used, or operated onsite. A spreadsheet will be created to manage the activities that have been inspected once training of the manual is complete and implemented. This is to be completed, per the city Notice of Intent, by December 2017.</p>	<p>This will be completed by December 2017.</p>
<p>O&M Procedures Develop an operation and maintenance of oil-water separators and catch basins program.</p>	<p>Develop and maintain procedures for the operation and maintenance of city owned oil-water separators and catch basins. Routinely inspect oil-water separators, catch basins and conduct annual maintenance of the oil-water separators, annually inspect catch basins and remove debris.</p>	<p>The city will utilize existing maintenance procedures when performing all annual maintenance on city owned oil-water separators. Catch basin maintenance will be performed annually (minimum), but will likely be performed biannually to coincide with rainy seasons (winter and summer).</p>	<p>Maintenance of city owned oil-water separators will continue annually and catch basin inspections and debris removal will continue, at a minimum annually, but will likely be biannually to coincide with the rainy seasons (winter and summer).</p>
<p>Reduce Trash/Floatables Develop a catch basin maintenance program for trash/floatables reduction pollution prevention.</p>	<p>The city will continue to perform catch basin inspections and clear any trash/debris that may be clogging any grates. The inspections are performed annually (at a minimum) but likely biannually coinciding with the rainy seasons in winter and summer months.</p>	<p>The city will continue to perform catch basin inspections and clear any trash/debris that may be clogging any grates. The inspections are performed annually (minimum), but likely biannually coinciding with the rainy seasons in winter and summer months.</p>	<p>There will be, at minimum, one inspection annually. However, inspections will likely be performed twice per year to coincide with the seasons (winter rain season (November 1 to May 31) and summer rain season (June 1 to October 31)).</p>
<p>Street Sweeping Maintain a street sweeping program</p>	<p>The city will continue with street sweeping activities, with a goal of 20 lane miles of sweeping per month (city streets, including State Routes 89A and 179 and bike lanes). In addition, the city will continue to maintain the oil/water separators located on city properties.</p>	<p>The city will continue to contract street sweeping services for city streets, including State Routes 89A and 179 and bike lanes, and city parking lots and maintenance yard. The city will continue to maintain the oil/water separators located on city properties. This maintenance will be performed annually.</p>	<p>Street sweeping services are performed monthly and will continue into FY17-18 on a monthly schedule. The maintenance for oil/water separators is performed annually in the spring prior to monsoon season.</p>

Small Municipal Separate Storm Sewer System Annual Report Form

<p>SWPPP Develop SWPPP for each Capital Improvement Project (CIP)</p>	<p>The city will continue to require a SWPPP with each Capital Improvement Project (CIP).</p>	<p>Each Capital Improvement Project planned for the reporting period (FY17-18) is required to contain a SWPPP.</p>	<p>The city will continue to require a SWPPP with each Capital Improvement Project. Since projects and start dates can vary, the schedule is unknown.</p>
<p>Training Provide training for pollution prevention and good housekeeping measures</p>	<p>Measureable goals are to provide training for all city employees who work in the maintenance yard in the pollution prevention measures and good housekeeping practices.</p>	<p>Witten procedures were developed in June 2017.</p>	<p>Training for the implementation of the Facilities Best Management Practices Manual, will be held in FY17-18 with the staff of the city maintenance division and other employees as necessary.</p>
<p>Written Procedures Develop written procedures for pollution prevention and good housekeeping measures</p>	<p>The city will develop written procedures for pollution prevention and good housekeeping measures for city facilities management.</p>	<p>Witten procedures were completed in June 2017.</p>	<p>The written procedures will be implemented in early second half of FY17-18.</p>



Small Municipal Separate Storm Sewer System Annual Report Form

J. Receiving Waters and Monitoring (7.0)					
Name of Receiving Water Included in Appendix B	Number of Outfalls	Receiving Water Listed as Impaired, Not-Attaining and/or OAW	Listed Pollutants	TMDL	Analytical Monitoring Conducted this Reporting Year?
Oak Creek	5	Not-Attaining OAW	E. coli	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Receiving Water	How many outfalls will be sampled?	List parameter(s) to be analyzed	Provide a description of selected BMPs and how they will specifically address the pollutant(s) causing the impairments or how the BMPS will be protective of the OAW
Oak Creek	5	E. coli	<p>City will continue to implement BMPs to specifically address this pollutant. These BMPs include the following:</p> <ul style="list-style-type: none"> Maintain pet waste stations Quickly act upon illicit discharges, especially sewer and septic issues Enforce construction site BMPs to minimize the amount of sediment loading in the creek, as sediment loading causes E.coli populations increase <p>Per the city 'Agreement for Contracted Services' with Oak Creek Watershed Council, the city will have:</p> <ul style="list-style-type: none"> Oak Creek Watershed Council perform public education and outreach events that focus on reducing E.coli loading to Oak Creek. The education includes the importance of cleaning up after pets, minimizing erosion and sedimentation from private property, reporting any spills, waste/garbage in drainages, or other issue that can lead to increases in E. coli in Oak Creek. OCWC perform public involvement and participation and plan and organize two drainage clean-up events. These events will involve the public and help clean up tributaries to Oak Creek. <p>The city plans to send letters to septic tank and on-site waste water treatment system owners encouraging them to have their systems inspected and/or maintained to reduce the potential for E.coli impacts.</p>

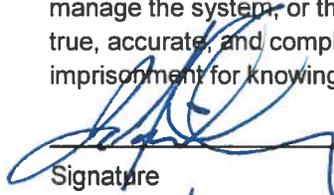


Small Municipal Separate Storm Sewer System Annual Report Form

Certification

The annual report must be signed by either a principal executive officer or ranking elected official, or by a duly authorized representative (refer to Permit Part 9.9(a)).

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.



Signature

11/30/17

Date (mm/dd/yyyy)

J. Andrew Dickey

Name (printed)

DIRECTOR OF PUBLIC WORKS/CITY ENGINEER

Title

Recycle Christmas trees after holidays

The city of Sedona will again be offering an environmentally friendly method of recycling Christmas trees. From Friday, Dec. 30, through Tuesday, Jan. 31, the city will be accepting Christmas trees for recycling.

Note the change of location from previous years. This year the tree

recycling location will be at the city of Sedona maintenance yard, located at 2070 Contractors Road.

Christmas trees can be dropped off Monday through Friday, excluding holidays, between the hours of 7 a.m. to 5 p.m.

Trees dropped off for recycling must be free of lights, tinsel, ornaments,

nails, stands, and plastic wrapping. No yard debris. The trees will be offered to the U.S. Forest Service to be used as erosion control in the National Forest and mulch will be available to the community, on a first-come, first-served basis.

For more information, call the city's public works department at 204-7111.

Tree Drop



Jordan Reece/Larson Newspapers

ROBERT MASKULKA, with the city maintenance department, drops a Christmas tree in a trailer that Jordan Gantz brought to the new Sedona Free Christmas Tree Recycling spot this year. Through Tuesday, Jan. 31, the city will be accepting trees at 2070 Contractors Road. Trees can be dropped off Monday through Friday, excluding holidays,

in the trailer provided between the hours of 7 a.m. to 5 p.m. Trees dropped off for recycling must be free of lights, tinsel, ornaments, nails, stands and plastic wrapping. The trees will be offered to the U.S. Forest Service for erosion control and mulch will be available to the community on a first-come first-served basis.

City will accept electronic junk

The city of Sedona will hold a free electronics recycling drop-off day Saturday, March 25, from 8 a.m. to noon in the Sedona City Hall parking lot, 102 Roadrunner Drive. The event is open to all area residents for residential waste only. No business waste will be accepted.

The drop-off is the place to get rid of obsolete gadgets and unwanted electronic devices in an environmentally responsible way. The city partners with eGreen IT Solutions to make this event available to all area residents. There is no charge for drop-off.

Residents who can't make the March 25 date can take advantage of early drop-off beginning Monday, March 20, in the City Hall parking lot. For more information, call 203-5031.

Accepted items include: All computer equipment, VHS tapes, cassettes, CDs, surplus metals; cell phones, telephones, answering machines; ballasts, batteries, power strips, etc.; scanners, fax machines, copiers, calculators, typewriters; stereos, radios, TVs, VCRs, CD players, video-game equipment; and small household appliances, microwaves, toaster ovens, etc.

Items that will not be accepted are: Business waste, large appliances such as refrigerators, ranges, dishwashers [take those items to a scrap metal dealer], mercury thermostats and switches, light bulbs, thermometers, toxic/hazardous materials, wood, paints and chemicals, car batteries.

City prepares drainage exams

The city of Sedona is beginning the sixth year of its pre-monsoon program, in which Public Works Department staff inspects public and private drainage ways in residential and commercial areas.

The May through June inspections identify debris, dirt, trash and vegetation in drainage ways that could block the flow of storm water or be carried downstream during a monsoon storm.

If debris is in public right of way, department staff will remove it. If debris is on private property the property owner will be notified that it must be removed. Property owners are encouraged to contact the city with concerns or questions related to washes or drainage areas on their property.

Debris that is moved downstream can clog culverts and bridge underpasses resulting in additional flooding beyond what might have otherwise occurred in clear drainage ways. Because waterways in Sedona flow to Oak Creek, debris in channels and washes contributes to the pollution of Oak Creek.

In conjunction with the pre-monsoon program the city will sponsor a debris collection event, free to Sedona residents, Monday through Friday, May 22 through 26, from 7 a.m. to 4 p.m. Residents may bring yard waste, including any debris that could block storm water drainage areas, to the Maintenance Yard located at 2070 Contractors Road. Contact Associate Engineer David Peck at 204-7108 for more information.

Share ideas for city storm water

In an effort to protect Oak Creek from pollutants, the city of Sedona's Public Works Department is requesting comments on the city's Storm Water Management Program. This public outreach also helps maintain compliance with Arizona Department of Environmental Quality requirements.

The Storm Water Management Program identifies steps the city will take to improve the quality of storm water draining from the storm water system. The program addresses activities that may result in storm water pollution from construction sites, existing developments, government agencies and residents or tourists. The program does not address the volume of water the system handles.

Details about the Storm Water Management Program are available in a PDF file posted on the web at sedonaaz.gov/swmp.

Provide comments by Friday, June 30, in person to the Public Works Department at 102 Roadrunner Drive or by email to Michael Righi, assistant engineer, at mrighi@sedonaaz.gov.



City of Sedona Government

@CityofSedonaAZ

- Home
- About
- Photos
- Events
- Videos
- Posts
- Community

Create a Page



Liked Following Share

Send Message



City of Sedona Government

December 27, 2016 ·

Sedona Free Christmas Tree Recycling

The city of Sedona will again be offering an environmentally friendly method of recycling Christmas trees. From Dec. 30 through Jan. 31 the city will be accepting Christmas trees for recycling.

Please make note of the location change from previous years. This year the tree recycling location will be at the city of Sedona maintenance yard located at 2070 Contractors Road.

Christmas trees can be dropped off Monday through Friday, excluding holidays, between the hours of 7 a.m. to 5 p.m.

Trees dropped off for recycling must be free of lights, tinsel, ornaments, nails, stands, and plastic wrapping. Please no yard debris. The trees will be offered to the U.S. Forest Service to be used as erosion control in the National Forest and mulch will be available to the community, on a first come first serve basis.

For more information, call the city's public works department at 204-7111.



Like Comment Share

You and 8 others

1 Share



Write a comment...

Status



Write something on this Page...

Government Organization

Community

See All

Invite your friends to like this Page

3,938 people like this

3,837 people follow this

Brenda Righi likes this

About

See All

928.282.3113

Send Message

www.SedonaAZ.gov

Government Organization

People Also Like



Sedona Red Rock News Newspaper

Like



Sedona Chamber of C... Community Organization

Like



Sedona Fire Government Organization

Like

Pages liked by this Page



Sedona Chamber of C... Like



Sedona Public Library Like



City of Sedona Parks ... Like

Chat (6)

City of Sedona, AZ
@CityofSedonaAZ

Follow

Sedona Free Christmas Tree Recycling - 12/30 - 1/31, 7 am - 5 pm, 2070 Contractors Road. For more information call 928-204-7111.



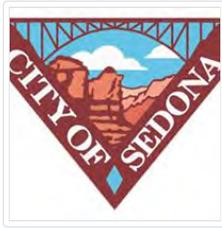
9:42 AM - 27 Dec 2016

5 Retweets 3 Likes



5

3



City of Sedona Government
@CityofSedonaAZ

- Home
- About
- Photos
- Events
- Videos
- Posts
- Community
- Create a Page



Liked Following Share Send Message

City of Sedona Government
February 15 ·

FREE ELECTRONIC RECYCLING DROP-OFF DAY

The city of Sedona will hold a free Electronics Recycling Drop-Off day on Saturday, March 25, from 8 a.m. to noon in the Sedona City Hall parking lot, 102 Roadrunner Dr. The event is open to all area residents for residential waste only. No business waste will be accepted.

The drop-off is the place to get rid of obsolete gadgets and unwanted electronic devices in an environmentally responsible way. The city partners with eGreen IT Solutions to make this event available to all area residents. There is no charge for drop-off.

Residents who can't make the March 25 date can take advantage of early drop beginning Monday, March 20, in the City Hall parking lot. For more information call 928-203-5031.

Accepted items:

- All computer equipment, VHS tapes, cassettes, CDs, surplus metals
- Cell phones, telephones, answering machines
- Ballasts, batteries, power strips, etc.
- Scanners, fax machines, copiers, calculators, typewriters
- Stereos, radios, TV's, VCRs, CD players, video game equipment
- Small household appliances, microwaves, toaster ovens, etc.

Not accepted:

Business waste, large appliances such as refrigerators, ranges, dishwashers: take these items to a scrap metal dealer. Mercury thermostats and switches, light bulbs, thermometers, toxic/hazardous materials, wood, paints and chemicals, car batteries.



Like Comment Share

3

2 Shares

Write a comment...

Government Organization

Community See All

- Invite your friends to like this Page
- 3,938 people like this
- 3,837 people follow this
- Brenda Righi likes this

About See All

- 928.282.3113
- Send Message
- www.SedonaAZ.gov
- Government Organization

People Also Like

- Sedona Red Rock News Newspaper Like
- Sedona Chamber of C... Community Organization Like
- Sedona Fire Government Organization Like

Pages liked by this Page

- Verde Valley SciTech ... Like
- The Humane Society ... Like
- City of Sedona Parks ... Like

English (US) · Español · Português (Brasil) · Français (France) · Deutsch

Privacy · Terms · Advertising · Ad Choices · Cookies · More
Facebook © 2017

Status

Chat (6)

City of Sedona, AZ
@CityofSedonaAZ

Follow

FREE ELECTRONIC RECYCLING DROP-OFF DAY 3/25/17, 8 am - 12 pm, City Hall, early drop-off 3/20 - 3/24. For more information call 928-203-5031.



6:47 AM - 15 Feb 2017

2 Retweets 1 Like



2

1



City of Sedona Government
@CityofSedonaAZ

Home

About

Photos

Events

Videos

Posts

Community

Create a Page



Liked Following Share

Send Message

City of Sedona Government
March 20 ·

FREE ELECTRONICS RECYCLING

The city of Sedona will hold a free Electronics Recycling Drop-Off day on Saturday, March 25, from 8 a.m. to noon in the Sedona City Hall parking lot, 102 Roadrunner Dr. The event is open to all area residents for residential waste only. No business waste will be accepted.

The drop-off is the place to get rid of obsolete gadgets and unwanted electronic devices in an environmentally responsible way. The city partners with eGreen IT Solutions to make this event available to all area residents. There is no charge for drop-off.

Residents who can't make the March 25 date can take advantage of early drop beginning Monday, March 20, in the City Hall parking lot. For more information call 928-203-5031.

Accepted items:

- All computer equipment, VHS tapes, cassettes, CDs, surplus metals
- Cell phones, telephones, answering machines
- Ballasts, batteries, power strips, etc.
- Scanners, fax machines, copiers, calculators, typewriters
- Stereos, radios, TV's, VCRs, CD players, video game equipment
- Small household appliances, microwaves, toaster ovens, etc.

Not accepted:

- Business waste
- Large appliances such as refrigerators, ranges, dishwashers: take these items to a scrap metal dealer
- Mercury thermostats and switches
- Light bulbs
- Thermometers
- Toxic/hazardous materials
- Wood
- Paints
- Chemicals
- Car batteries



Like Comment Share

1

Government Organization

Community [See All](#)

Invite your friends to like this Page

3,938 people like this

3,837 people follow this

Brenda Righi likes this

About [See All](#)

928.282.3113

Send Message

www.SedonaAZ.gov

Government Organization

People Also Like

Sedona Red Rock News
Newspaper [Like](#)

Sedona Chamber of C...
Community Organization [Like](#)

Sedona Fire
Government Organization [Like](#)

Pages liked by this Page

City of Sedona Parks ... [Like](#)

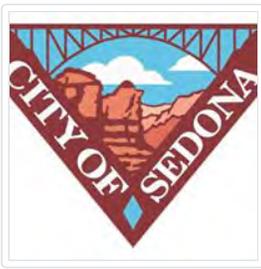
Sedona Chamber of C... [Like](#)

Sedona Public Library [Like](#)

English (US) · Español · Português (Brasil) · Français (France) · Deutsch

Privacy · Terms · Advertising · Ad Choices · Cookies · More
Facebook © 2017

Chat (9)



City of Sedona Government

@CityofSedonaAZ

- Home
- About
- Photos
- Events
- Videos
- Posts
- Community

Create a Page



Liked

Following

Share

Send Message



City of Sedona Government

May 10 ·

PRE-MONSOON PROGRAM KICK OFF

The city is beginning the sixth year of its Pre-Monsoon program, in which Public Works Department staff inspects public and private drainage ways in residential and commercial areas. The May through June inspections identify debris, dirt, trash and vegetation in drainage ways that could block the flow of storm water or be carried downstream during a monsoon storm.

If debris is in public right of way, department staff will remove it; if debris is on private property the property owner will be notified that it must be removed. Property owners are encouraged to contact the city with concerns or questions related to washes or drainage areas on their property.

Debris that is moved downstream can clog culverts and bridge underpasses resulting in additional flooding beyond what might have otherwise occurred in clear drainage ways. Because waterways in Sedona flow to Oak Creek, debris in channels and washes contributes to the pollution of Oak Creek.

In conjunction with the Pre-Monsoon program the city will sponsor a debris collection event, free to Sedona residents, May 22 through May 26 from 7 a.m. to 4 p.m. Residents may bring yard waste, including any debris that could block storm water drainage areas, to the Maintenance Yard located at 2070 Contractors Rd. For more information contact Associate Engineer David Peck at 928-204-7108.



Like

Comment

Share

You, Brenda Righi and 44 others

Chronological

21 Shares

2 Comments

City of Sedona Government Photo by Al Comello

Government Organization

Community

See All

Invite your friends to like this Page

3,938 people like this

3,837 people follow this

Brenda Righi likes this

About

See All

928.282.3113

Send Message

www.SedonaAZ.gov

Government Organization

People Also Like



Sedona Red Rock News Newspaper

Like



Sedona Chamber of C... Community Organization

Like



Sedona Fire Government Organization

Like

Pages liked by this Page



The Humane Society ...

Like



Sedona Main Street Pr...

Like



Verde Valley SciTech ...

Like

Chat (6)

PRE-MONSOON KICK OFF - Debris collection event, 5/22-5/26, 7 am - 4 pm. Residents may bring yard waste to 2070 Contractors Road, Sedona.



7:33 AM - 10 May 2017

3 Retweets 5 Likes



3

5



City of Sedona Government

@CityofSedonaAZ

- Home
- About
- Photos
- Events
- Videos
- Posts
- Community

Create a Page



Liked

Following

Share

Send Message



City of Sedona Government

June 5 ·

STORM WATER MANAGEMENT PUBLIC COMMENT

In an effort to protect Oak Creek from pollutants the Public Works Department is requesting comments on the city's Storm Water Management Program. This public outreach also helps maintain compliance with Arizona Department of Environmental Quality requirements.

The Storm Water Management Program identifies steps the city will take to improve the quality of storm water draining from the storm water system. The program addresses activities that may result in storm water pollution from construction sites, existing developments, government agencies, and residents or tourists. The program does not address the volume of water the system handles.

Details about the Storm Water Management Program are available in a PDF file posted on the web at sedonaaz.gov/swmp.

Provide your comments by June 30 in person to the City of Sedona Public Works Department at 102 Roadrunner Drive or by email to Michael Righi, assistant engineer, at mrighi@sedonaaz.gov.



Like

Comment

Share

You, Brenda Righi and 3 others

2 Shares



Write a comment...

Government Organization

Community

See All

Invite your friends to like this Page

3,937 people like this

3,836 people follow this

Brenda Righi likes this

About

See All

928.282.3113

Send Message

www.SedonaAZ.gov

Government Organization

People Also Like



Sedona Fire Government Organization

Like



Sedona Red Rock News Newspaper

Like



Sedona Chamber of C... Community Organization

Like

Pages liked by this Page



City of Sedona Parks ...

Like



Verde Valley SciTech ...

Like



The Humane Society ...

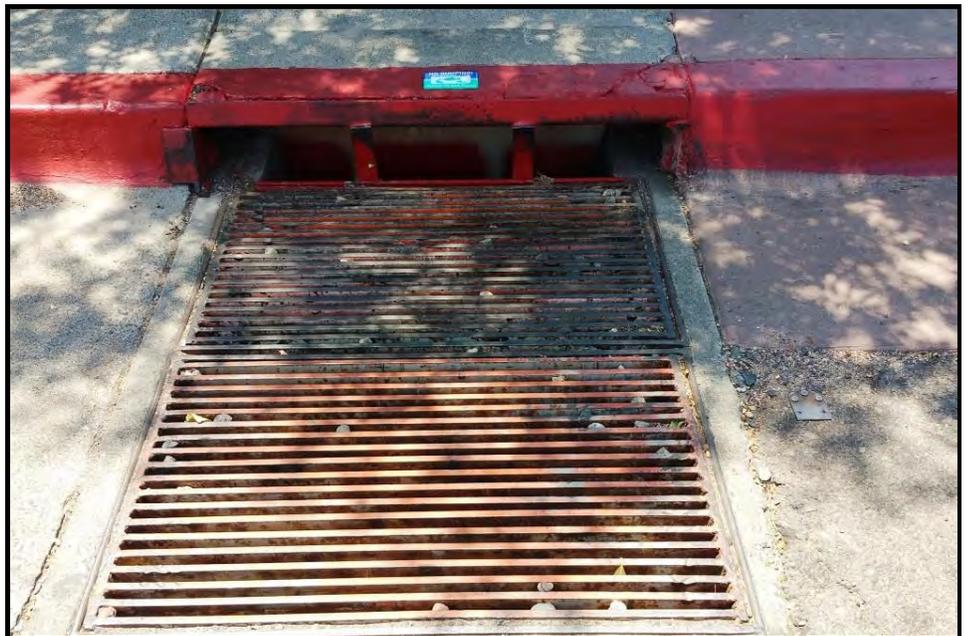
Like

Chat (3)

CURB MARKERS



CURB MARKER
SAMPLE AND
EXAMPLES OF
PLACEMENT IN
UPTOWN SEDONA

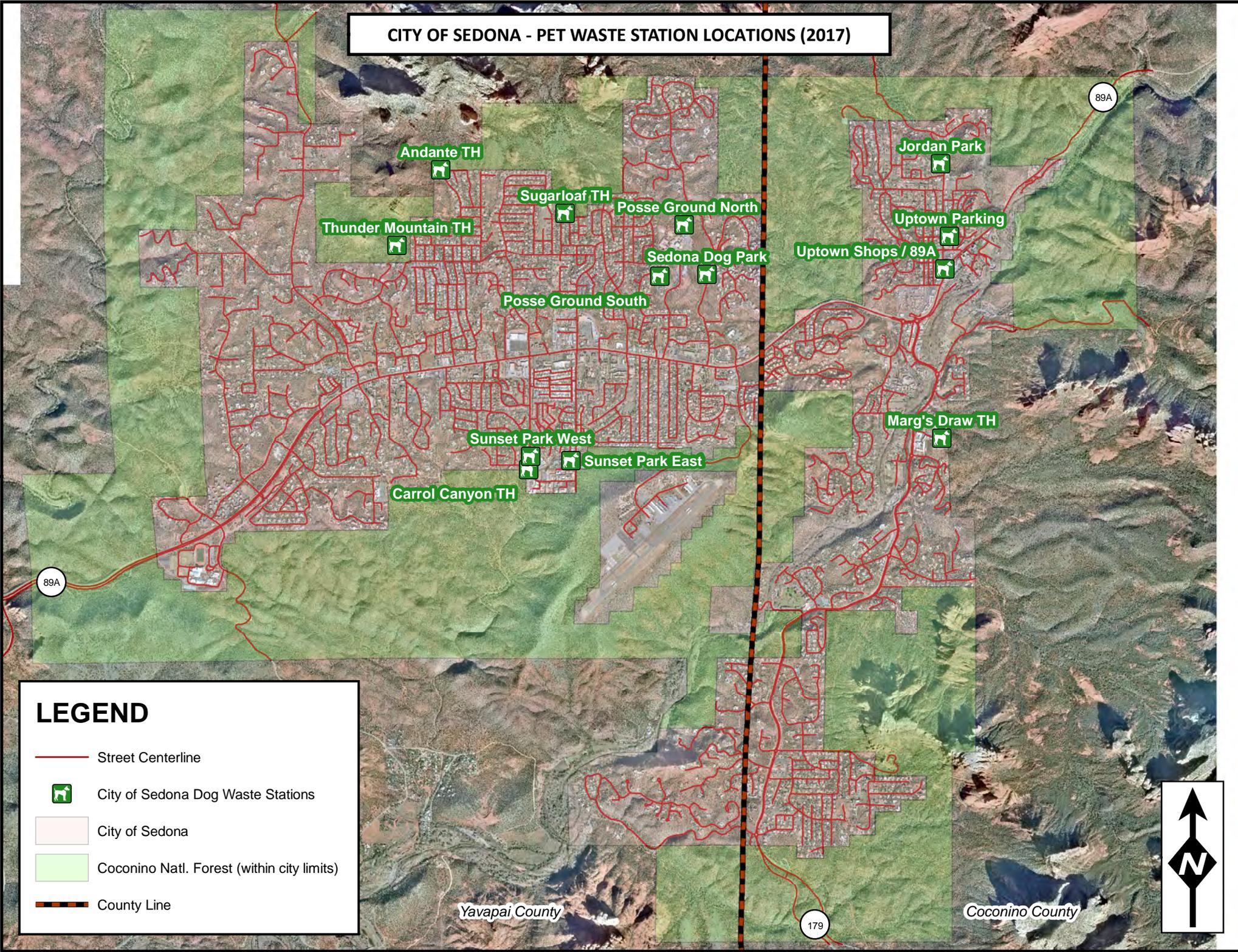




FISCAL YEAR 2016/2017 PET WASTE STATION COLLECTION

WASTE COLLECTED (LBS)													
PET WASTE STATION LOCATION	2016						2017						TOTAL
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	
MARG'S DRAW TH	7.6	6.2	6.4	7.8	7.8	8.0	11.0	7.6	8.6	13.0	7.0	8.2	99.2
CARROL CANYON TH	46.2	53.8	44.0	39.0	26.8	18.4	34.8	35.8	32.6	15.8	13.8	11.8	372.8
SUGARLOAF TH	30.4	24.8	19.4	28.6	37.2	20.8	31.4	34.2	44.8	39.0	31.6	32.2	374.4
ANDANTE TH	21.0	31.2	20.0	27.8	27.8	21.2	31.8	30.0	43.4	31.8	30.8	19.6	336.4
THUNDER MTN TH	18.4	23.0	33.8	40.2	44.2	40.2	34.2	47.8	65.0	49.2	26.8	11.6	434.4
UPTOWN SHOPS 89A	2.0	5.2	3.4	2.6	2.4	2.0	3.6	2.2	2.6	3.0	1.6	1.4	32.0
UPTOWN PARKING	37.5	32.2	28.2	34.4	20.6	19.6	21.4	25.4	26.0	14.4	14.0	15.6	289.3
JORDAN PARK	17.0	24.4	16.8	18.6	12.6	27.6	27.8	31.2	26.2	24.4	14.0	10.8	251.4
SEDONA DOG PARK	14.0	16.6	17.4	21.4	21.8	16.0	23.0	29.6	23.6	22.6	23.0	27.8	256.8
SUNSET PARK EAST	40.6	53.6	41.4	44.8	51.4	54.8	45.2	36.0	50.4	31.4	41.0	47.2	537.8
SUNSET PARK WEST	31.6	26.6	24.2	29.6	20.8	28.0	26.4	19.2	21.2	21.4	19.2	11.8	280.0
POSSE GROUND NORTH	5.2	5.2	3.6	2.4	3.4	4.4	4.0	6.0	3.6	2.4	1.4	1.6	43.2
POSSE GROUND SOUTH	26.8	22.0	17.0	23.4	16.0	15.2	29.2	17.2	28.2	24.0	28.2	17.6	264.8
TOTAL	298.3	324.8	275.6	320.6	292.8	276.2	323.8	322.2	376.2	292.4	252.4	217.2	3,572.5

CITY OF SEDONA - PET WASTE STATION LOCATIONS (2017)



LEGEND

- Street Centerline
- City of Sedona Dog Waste Stations
- City of Sedona
- Coconino Natl. Forest (within city limits)
- County Line

Yavapai County

Coconino County



Sedona hosted Environmental Resources Roadshow

August 25, 2016

The screenshot shows the Arizona Department of Environmental Quality (ADEQ) website. At the top, there is a search bar and a navigation menu with links for HOME, ABOUT US, PERMITS, PROGRAMS, FOR BUSINESSES, RECORDS CENTER, EMAPS, DATABASES, and ONLINE SERVICES. Below the navigation is a large banner image of a modern building with a glass tower, overlaid with the text "NEWS | NOTICES | EVENTS" and "PRESS RELEASES | PUBLIC NOTICES | EVENTS | MEETINGS | HEARINGS".

The main content area features a public event announcement titled "PUBLIC EVENT | ADEQ, ADOT and Keep Arizona Beautiful Host Free Environmental Resources Roadshows in Flagstaff and Sedona". The event details are as follows:

- Date(s):** Thursday, August 25, 2016 - 11:30am to 1:30pm (Workshop)
- Location:** City of Sedona Hall Complex - 102 Roadrunner Drive, Valtre Conference Room, Sedona, AZ 86336

The announcement states: "The Arizona State Department of Environmental Quality (ADEQ) is holding this public event to help attendees learn ways to improve their local environment." It includes a link for a "Roadshow Brochure" and contact information for J.B. Shaw: P: (602) 771-5613, E: jshaw.joseph@azdeq.gov.

At the bottom of the page, there is a "BACK TO TOP" link and a row of service icons: SEARCH DATABASES, COMPLAINT FORM, COMPLIANCE ASSISTANCE, FORMS, PERMIT APPLICATION STATUS, MEDIA/PRESS RELEASES, PUBLIC NOTICES, and LAW & RULE. The footer contains links for OLD SITE, CONTACT US, ACCESSIBILITY POLICY, CIVIL RIGHTS, SITE POLICY, OPENBOOKS, PROCUREMENT, CAREERS, and SUBSCRIBE, along with social media icons for Twitter and Facebook.



Keep Arizona Beautiful empowers citizens and communities across Arizona to care for their environment through litter prevention, recycling and beautification.

OUR STATEWIDE PROGRAMS

- Affiliate Network
- Buy a Plate, Clean Up the State!
- Litter Hotline
- AZ Environmental Resources Roadshow

STATEWIDE LITTER HOTLINE (PARTNERSHIP WITH ADOT)

877.3LITTER (877.354.8837) or online at kazb.org

The ADOT/KAZB Litter hotline enables citizens to report littering they witness on Arizona highways.

- Is accessible statewide by phone and online
- Helps raise public awareness about the negative impact of trash on our highways
- Change behaviors and reduces the amount of trash on our highways

KAZB AFFILIATE NETWORK

A strong and effective statewide network of motivated, connected citizens and communities. Benefits include networking, funding information, professional development. There is no cost to your organization. Join now! Learn more at kazb.org.

BUY A PLATE, CLEAN UP THE STATE!

Purchase our "Arizona – Keep It Beautiful" specialty plate at ServiceArizona.com

CONTACT

Jill Bernstein
Keep Arizona Beautiful
Executive Director
executivedirector@kazb.org
602.651.1227
kazb.org



Environmental Resources Roadshow Connecting Communities



Book a Roadshow in your community now!

The Arizona Environmental Resources Roadshow connects citizens to information and resources to support local efforts to maintain and beautify their community. The program has evolved as a unique public/private collaboration among ADEQ, ADOT Adopt a Highway, and Keep Arizona Beautiful.



ARIZONA DEPARTMENT OF TRANSPORTATION ADOPT A HIGHWAY VOLUNTEER PROGRAM

The ADOT Adopt a Highway Volunteer program is an opportunity for the public to show pride in their community and help keep highway roadides litter free.

Learn how your family, community or organization can participate.

- Brief history and the importance of Adopt a Highway in Arizona.
- What you need to proceed.
- How to navigate the permit process.
- Learn how litter impacts community economy and health.
- Help ADOT reduce roadside litter.
- Receive tools that will impact your community forever.

CONTACT

Patricia Powers-Zermefio
ADOT Adopt a Highway Volunteer Program Manager
ppowers-zermefio@azdot.gov | **602.712.7114**
azdot.gov/AdoptaHighway



RECYCLING GREENS & MACHINES

BROWNFIELDS PROGRAM

Empowers states, communities and other stakeholders to work together to prevent, assess, safely clean up and sustainably reuse brownfields.

WHAT IS A BROWNFIELD SITE?

- Underutilized or idle commercial or industrial site
- Site with suspected or known contamination with redevelopment potential
- Redevelopment is complicated by known or perceived contamination from a hazardous substance as defined by U.S. EPA CERCLA

Other programs with funding opportunities:

Healthfields • Underground Storage Tanks

CONTACT

Jennie E. Curé
 ADEQ Brownfields Coordinator
 Sustainability Programs Unit
jec@azdeq.gov | **602.771.2296**
azdeq.gov



FEED PEOPLE NOT LANDFILLS!

Learn how to reduce your community's food-waste impact on our environment while making a positive impact on people without adequate food supplies!

- Learn about the Food Recovery Challenge and its importance to your community and all of us.
- Learn about both negative and positive food impacts.
- Help ADEQ get food suppliers on board for the betterment of your community.
- Receive tools that will change lives of those in your community.

Learn how your community or organization can host an electronics (e-waste) collection event!

- Learn about the importance of certified recyclers.
- Receive an e-waste Event Toolkit.
- Walk away with everything you need to get started!

CONTACT

J.B. Shaw
 ADEQ Recycling Coordinator
 Sustainability Programs Unit
shaw.joseph@azdeq.gov | **602.771.5613**
azdeq.gov



SIGN IN SHEET



EVENT/DATE: Sedona, August 25th from 11:30am - 1:30pm

NAME	ORGANIZATION	EMAIL	HOW'D YOU HEAR ABOUT US?
1 Morgan Scott	City of Cottonwood	m.scott@cottonwoodaz.gov	
2 JOANNE KENBRICK	Keep Sedona Beautiful	JKK98@me.com	
3 JERRY SHOWALTER	SEDONA/BELL ROCK KIVACHIS CLUB	J056039@HOTMAIL.COM	
4 Wendy Headel	KSB: Sedona Recycles	wshedel@gmail.com	
5 David Peck	City of Sedona	dpeck@sedonaaz.gov	
6 MICHAEL RIGHI	CITY OF SEDONA	MRIGHI@SEDONA.AZ.GOV	
7 Jan Turroy	Sedona Recycles	outreach@sedona.net	
8 Jill McCutcheon	Sedona Recycles	sreay@sedona.net	
9 Richard Underwood	City of Sedona	Underwood@sedonaaz.gov	
10 Ryan Murtillo	City of Sedona	Rmurtillo@sedonaaz.gov	
11 Morace E Cox	Cafe City Canyon	MANUELABELISA@COX.NET	
12 ? Carla Williams	Keep Sedona Beautiful	carla.w@ca.ko.net	



City of Sedona Public Works Department

102 Roadrunner Drive Sedona, AZ 86336
(928) 204-7111 • Fax: (928) 282-5348

September 8, 2016

Oak Creek Watershed Council
PO Box 732
Sedona, AZ 86336

Attention: Marie McCormick, Executive Director

SUBJECT: CITY OF SEDONA AGREEMENT FOR CONTRACTED SERVICES – VERDE WATERSHED
AMBASSADOR PROGRAM

As requested, this letter shall demonstrate that through an Agreement for Contracted Services, the Oak Creek Watershed Council is receiving \$15,000 from the City of Sedona during Fiscal Year 2016-2017. Through this Agreement, \$5,000 is for funding of the Verde Watershed Ambassador Program.

Please feel free to contact me if you have any questions or concerns. I can be reached at (928) 204-7108 or DPeck@SedonaAZ.gov.

Sincerely,

David Peck, EIT
Associate Engineer
City of Sedona

DWP/dkr

cc: Michael Righi, Assistant Engineer (e-copy)

File: L:\Oak Creek Watershed Council\FY 16-17 Service Contract Docs

**PICTURES OF OAK CREEK WATERSHED COUNCIL PERFORMING
PUBLIC EDUCATION AND OUTREACH AND PUBLIC INVOLVEMENT AND
PARTICIPATION ON BEHALF OF THE CITY OF SEDONA**



ABOVE: Red Rock State Park 25th Anniversary November 25, 2016

BELOW: Carroll Canyon Cleanup January 28, 2017





ABOVE: Carroll Canyon Cleanup January 28, 2017

BELOW: Carroll Canyon Cleanup January 28, 2017





ABOVE: Carroll Canyon Cleanup January 28, 2017
BELOW: Carroll Canyon Cleanup January 28, 2017





ABOVE: Saint Patrick's Day Tableting Event - Uptown Sedona March 11, 2017

BELOW: Saint Patrick's Day Tableting Event - Uptown Sedona March 11, 2017





ABOVE: Saint Patrick's Day Tabling Event - Uptown Sedona March 11, 2017

BELOW: Midgley Bridge Cleanup March 22, 2017





ABOVE: Midgley Bridge Cleanup March 22, 2017

BELOW: Midgley Bridge Cleanup March 22, 2017





ABOVE: Midgley Bridge Cleanup March 22, 2017

BELOW: Midgley Bridge Cleanup March 22, 2017





ABOVE: Celebration of Spring Tabling Event April 15, 2017

BELOW: Celebration of Spring Tabling Event April 15, 2017





ABOVE: Celebration of Spring Tabling Event April 15, 2017

BELOW: Celebration of Spring Tabling Event April 15, 2017





ABOVE: Celebration of Spring Tabling Event April 15, 2017

BELOW: Celebration of Spring Tabling Event April 15, 2017





ABOVE: Sedona Woman's Cleanup Event April 20, 2017

BELOW: Sedona Woman's Cleanup Event April 20, 2017





ABOVE: Sedona Woman's Cleanup Event April 20, 2017

BELOW: Sedona Farmers Market June 16, 2017



Creative Printing & Copy Too, LLC Invoice
2370 W. Hwy 89A
Suite 12
Sedona, AZ 86336
928-282-3700 general@creativeprintings...
www.creativeprintingse...

For Residential Stormwater
brochure mailing 2017

Total mailed: ~~7,157~~
6,590

Bill To
City of Sedona 102 Roadrunner Drive Sedona, AZ 86336

Date	Invoice #				
4/28/2017	16328				
P.O. Number	Terms	Rep	Ship	Via	Project
	Net 15		4/28/2017		
Quantity	Item Code	Description		Price Each	Amount
1	Shipping	Sorting, preparing for USPS .. per route Sedona homes and PIBoxes		759.31	759.31T
1	Bindery	USPS.. postage charged to City of Sedona permit # \$1080.76		0.00	0.00T
1	Bindery	Postage for mailing 6590 pieces with permit Sales Tax		1,080.76 9.35%	1,080.76T 172.05
				Subtotal	\$1,840.07
Past Due Balances over 30 days will be charged at the rate of 18% A.P.R. (1.5% Monthly).				Total	\$2,012.12

Received By: _____	Received Date: _____	Customer Con... Donna Pfueger	Customer P... 928-204-7111	Left Message? <input type="checkbox"/>
				Date: / /

CREATIVE PRINTING & COP
2370 W STATE ROUTE 89A 12
SEDONA, AZ 86336
928-282-3700
39300982341181

Merchant ID: 1181
Term #: 0001
Store #: 0001
Ref #: 0004

Sale

XXXXXXXXXXXX0887

MASTERCARD Entry Method: Chip

Total: \$ 2,012.12

05/03/17 11:02:13
Inv #: 000004 Appr Code: 027279
Transaction ID: 0503MCPMID2GN
Apprvd: Online Batch#: 000005

MASTERCARD

AID: A0000000041010
TSI: E800
TVR: 0000000000

Customer Copy

THANK YOU!

Postage Statement—USPS Marketing Mail

Post Office: Note Mail Arrival Date & Time (Do Not Round-Stamp)

5/2/17

Mailer	Permit Holder Name, Address, Email, Telephone City of Sedona 102 RoadRunner Drive Sedona, AZ 86336		Mailing Agent (If other than permit holder) Name, Address, Telephone 928-282-3700 Creative Printing 2370 W Highway 89A Suite 15 Sedona AZ 86336		Mail Owner (If other than permit holder) Name, Address	
	CAPS Cust. Ref. No. _____ CRID _____		CRID _____		CRID _____	
Mailing	Post Office of Mailing Sedona, AZ 86336		Mailing Date 05/02/2017		Federal Agency Cost Code	
	Statement Seq. No.		Total # of Pieces in Mailing 6590		SSF Transaction #	
	Type of Postage <input checked="" type="checkbox"/> Permit Imprint <input type="checkbox"/> Precanceled Stamps <input type="checkbox"/> Metered		Processing Category <input checked="" type="checkbox"/> Letters <input type="checkbox"/> CMM <input type="checkbox"/> Flats <input type="checkbox"/> Catalogs <input type="checkbox"/> Marketing Parcels		Total Weight 131.15	
	For Mail Enclosed within Another Class <input type="checkbox"/> Bound Printed Matter <input type="checkbox"/> Library Mail <input type="checkbox"/> Periodicals <input type="checkbox"/> Media Mail		Move Update Method <input type="checkbox"/> Ancillary Service Endorsement <input type="checkbox"/> NCOALink <input type="checkbox"/> ACS		Permit # 67	
		Combined Mailing <input type="checkbox"/> Mixed Class <input checked="" type="checkbox"/> Single Class		Weight of a Single Piece 0.0199 pounds		
		Alternative Method <input checked="" type="checkbox"/> Alternative Method <input type="checkbox"/> Multiple <input type="checkbox"/> OneCode ACS <input type="checkbox"/> n/a Alternative Address Format		Mailpiece is a product sample ____ % Samples		
				<input type="checkbox"/> Letter-size or flat mailpiece contains DVD/CD or other disk.		
				This is a Political Campaign Mailing <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
				This is Official Election Mail <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

Parts Completed (Select all that apply): A B C D E F G H L S NSA

Postage	1	Simplified Addresses	Subtotal Postage (Add parts totals)
	2	Price at Which Postage Affixed (Check one). <input type="checkbox"/> Correct <input type="checkbox"/> Lowest <input type="checkbox"/> Neither Complete if mailing includes pieces bearing metered/PC Postage or precanceled stamps. _____ pcs. x \$ _____	Postage Affixed - 1080.76
	3		Incentive/Discount Flat Dollar Amount
	4		Fee Flat Dollar Amount
	5	Permit # _____	Net Postage Due (Line 1 +/- Lines 2, 3, 4)

USPS Use Only	Additional Postage Payment (State reason)		
	For postage affixed, add additional payment to net postage due; for permit imprint, add additional payment to total postage.		Total Adjusted Postage Affixed
	Postmaster: Report Total Postage in AIC 130 [Permit Imprint Only, Excluding Simplified Addressing (EDDM)]		Total Adjusted Postage Permit Imprint
Postmaster: Report Total Postage in AIC 208 [Simplified Addressing (EDDM), Permit imprint Only]		Total Adjusted Postage Simplified Addressing (EDDM)	

Incentive/Discount Claimed: _____ Type of Fee: _____
 The mailer's signature certifies acceptance of liability for and agreement to pay any revenue deficiencies assessed on this mailing, subject to appeal. If an agent signs this form, the agent certifies that he or she is authorized to sign on behalf of the mailer and that the mailer is bound by the certification and agrees to pay any deficiencies. In addition, agents may be liable for any deficiencies resulting from matters within their responsibility, knowledge, or control. The mailer hereby certifies that all information furnished on this form is accurate, truthful, and complete; that the mail and the supporting documentation comply with all postal standards and that the mailing qualifies for the prices and fees claimed; and that the mailing does not contain any matter prohibited by law or postal regulation. I understand that anyone who furnishes false or misleading information on this form or who omits information requested on this form may be subject to criminal and/or civil penalties, including fines and imprisonment.

Privacy Notice: For information regarding our Privacy Policy visit www.usps.com.

Signature of Mailer or Agent	Printed Name of Mailer or Agent Signing Form Stephanie Maciel	Telephone 928-282-3700
------------------------------	--	---------------------------

USPS Use Only	Weight of a Single Piece _____ pounds	Total Weight	Are postage figures at left adjusted from mailer's entries? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, reason:	Round Stamp (Required) Payment Date MAY 2017 USPS	
	Total Pieces	Total Postage			
	Presort Verification Performed? (If required) <input type="checkbox"/> Yes <input type="checkbox"/> No		Date Mailer Notified		Contact
	I CERTIFY that this mailing has been inspected for each item below if required: (1) eligibility for postage prices claimed; (2) proper preparation (and presort where required); (3) proper completion of postage statement; (4) payment of annual fee; and (5) sufficient funds on deposit (if required)		By (Initials)		Time AM PM
	USPS Employee's Signature <i>Jani Boyer</i>		Print USPS Employee's Name		

USPS Marketing Mail

Part C—Carrier Route Letters Check box if prices are populated in this section.

(Automation) Letters 3.5 oz. (0.2188 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total*	Fee Total	Total Postage
C1	None	Saturation	\$0.186					
C2	None	High Density Plus	0.196					
C3	None	High Density	0.199					
C4	None	Basic	0.290					
C5	DNDC	Saturation	0.162					
C6	DNDC	High Density Plus	0.172					
C7	DNDC	High Density	0.175					
C8	DNDC	Basic	0.260					
C9	DSCF	Saturation	0.155					
C10	DSCF	High Density Plus	0.165					
C11	DSCF	High Density	0.168					
C12	DSCF	Basic	0.252					

Letters EDDM (Auto) 3.5 oz. (0.2188 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
C13	None	Saturation	\$0.186					
C14	DNDC	Saturation	0.162					
C15	DSCF	Saturation	0.155					

Nonautomation Letters 4 oz. (0.25 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
C16	None	Saturation	\$0.218					
C17	None	High Density Plus	0.228					
C18	None	High Density	0.248					
C19	None	Basic	0.290					
C20	DNDC	Saturation	0.178					
C21	DNDC	High Density Plus	0.188					
C22	DNDC	High Density	0.208					
C23	DNDC	Basic	0.260					
C24	DSCF	Saturation	0.164	6590				1080.76
C25	DSCF	High Density Plus	0.174					
C26	DSCF	High Density	0.194					
C27	DSCF	Basic	0.252					

Letters EDDM (Nonauto) 4 oz. (0.25 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
C28	None	Saturation	\$0.218					
C29	DNDC	Saturation	0.178					
C30	DSCF	Saturation	0.164					

* May contain both Full Service Intelligent Mail and other discount—see Instructions page for additional information.

USPS Marketing Mail

Part C—Carrier Route Letters—Continued Check box if prices are populated in this section.

Nonautomation Letters Over 4 oz. but less than 16oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
C31	None	Saturation	\$0.064				\$0.615						
C32	None	High Density Plus	0.074				0.615						
C33	None	High Density	0.094				0.615						
C34	None	Basic	0.110				0.720						
C35	DNDC	Saturation	0.064				0.454						
C36	DNDC	High Density Plus	0.074				0.454						
C37	DNDC	High Density	0.094				0.454						
C38	DNDC	Basic	0.110				0.600						
C39	DSCF	Saturation	0.064				0.399						
C40	DSCF	High Density Plus	0.074				0.399						
C41	DSCF	High Density	0.094				0.399						
C42	DSCF	Basic	0.110				0.568						

Letters EDDM (Nonauto) Over 4 oz. but less than 16 oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
C43	None	Saturation	\$0.064				\$0.615						
C44	DNDC	Saturation	0.064				0.454						
C45	DSCF	Saturation	0.064				0.399						

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

C46	Part C Total (add lines C1–C45)											1080.76
-----	--	--	--	--	--	--	--	--	--	--	--	----------------

Full Service Intelligent Mail Option

C47	DISPLAY ONLY	Letters—Number of Pieces that Comply _____ x \$0.001 =
-----	--------------	--

Company Detail	
Company Name	CITY OF SEDONA CITY CLERK
Address	102 ROADRUNNER DR SEDONA, AZ 86336-3710
Contact Name	DAVID JAKIM
Phone Number	(928)203-5031
Profit Indicator	P
PS Form 3607R - Mailing Transaction Receipt	
Account Holder Account Number	1743269
Account Holder Permit Number	67
Account Holder Permit Type	PI
Account Holder CRID	4529848
Post Office of Permit	Post Office Sedona AZ 86336-9998
Post Office of Mailing	Post Office Sedona AZ 86336-9998
Post Office of Permit Cost Center	037733-0971
Post Office of Mailing Cost Center	037733-0971
Mailing Agent Name	CREATIVE PRINTING
Mailing Agent CRID	4276154
JOB ID	
Customer Reference ID	
CAPS Transaction Number	N/A
Class of Mail	USPS Marketing Mail
Processing Category	Letters
Postage Statement ID	271553345
Mailing Group ID	189147200
Mailer's Mailing Date	05/02/2017
Mailer Declared Total Pieces	6,590 pcs.
Mailer Declared Total Weight	131.1500 lbs.
Mailer Declared Weight of a single-piece	0.0199 lbs.
USPS Determined Total Pieces	6,590 pcs.
USPS Determined Total Weight	131.1410 lbs.
USPS Determined Weight of a single-piece	0.0199 lbs.
Total Number of Containers	12
Total Adjusted Postage	\$ 1,080.76
Payment Date and Time	05/02/2017 13:14
Payment Transaction Number	201712215142467M1
Adjustment Transaction Number	
Mailer Figures Adjusted?	No
Person authorizing adjustment	
Name	
Phone Number	
Acceptance Site Mailer ID	
Clerk Initials	LKK
Mail Arrival Date and Time	05/02/2017 13:00

Creative Printing and Copy Too LLC

Us Postmaster

Date 5/1/2017
Type Bill
Reference

Original Amt.
1,080.76

Balance Due
1,080.76

5/1/2017
Discount
Check Amount

Payment
1,080.76
1,080.76

606

Amtrust Bank

1,080.76

SEDONA
190 W STATE ROUTE 89A
SEDONA
AZ

86336-9998
0377330640

05/02/2017 (800)275-8777 12:55 PM

Product Description Sale Qty Final Price

Cust Permit \$1,080.76
Dep

(Permit Type:Permit Imprint)
(Permit Number:67)
(Permit Acct Number:1743269)
(Customer Name:CITY OF SEDONA
CITY CLERK)
(Previous Balance:\$701.30)

Total \$1,080.76

Personl/Bus Check \$1,080.76

WHERE DO YOU FIT IN?

YOUR ACTIONS IMPACT



The City of Sedona is a beautiful place with the designated **Unique Waterway** of Oak Creek flowing through it. You can help us keep it as beautiful as it is by following guidelines in this

brochure to minimize your impact in the most visited wilderness area in Arizona. Please, *don't destroy the environment we all call home.*

LIVING WATER

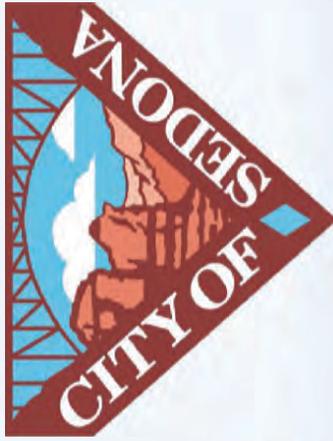
The geology, plants and precipitation all shape the condition of the Oak Creek watershed. Likewise, humans also affect the watershed with the things we do and don't do.

Urbanization increases the variety and amount of pollutants carried into the Oak Creek watershed. These pollutants include:

- Viruses, bacteria and excess nutrients from pet waste and failing septic systems.
- Sediment
- Oil, grease and toxic chemicals from motor vehicles
- Unabsorbed pesticides and nutrients from lawns and gardens

Development of this brochure funded by a grant from the United States Environmental Protection Agency and the Arizona Department of Environmental Quality
Revised by City of Sedona 2014

SEDONA'S STORMWATER



KEEP IT CLEAN

AS A RESIDENT YOU PLAY AN IMPORTANT PART!

Pollution of stormwater runoff is often caused by the daily activities of residents and tourists.

WHAT IS STORMWATER RUNOFF?

Stormwater runoff occurs when precipitation from rain or snowmelt flows over the ground rather than soaking into it. Impervious surfaces like roofs, driveways, sidewalks and streets prevent stormwater from naturally soaking into the ground.

HOW DOES STORMWATER BECOME POLLUTED?

As the volume of stormwater increases, it can pick up bacteria, debris, chemicals, dirt and other pollutants. This flow is discharged, untreated, into water bodies such as Oak Creek. Pollution is a concern because we use these water bodies for swimming, fishing and providing drinking water.



102 Roadrunner Drive
Sedona, Arizona 86336

POSTAL PATRON

STANDARD MAILING
U.S. POSTAGE
PAID
PERMIT NO. 67
SEDONA, AZ 86336

THE EFFECTS OF STORMWATER POLLUTION

- A little spilled oil or gas can go a long way in a thunderstorm - the pollutants can harm fish and wildlife, kill native vegetation, foul drinking water supplies and make recreational areas unsafe and unpleasant.
- Bacteria, such as E. coli, and other pathogens can wash into swimming areas and create health hazards, often making swimming area closures necessary. Bacteria may be the result of trash or of your pet's (including livestock) droppings when not disposed of properly.
- Litter, trash and garbage, when not properly disposed of, can end up clogging our stormwater drainage system (above), and encourage increasing populations of wild animals and associated droppings.
- Sediment can cloud the water and make it difficult or impossible for aquatic plants to grow. Sediment also can destroy aquatic habitats.



- Excess nutrients can cause algae blooms. When algae die, they sink to the bottom and decompose in a process that removes the oxygen from the water. Fish and other aquatic organisms can't exist in water with low dissolved oxygen levels.
- Vehicle fluids such as oil, gas and antifreeze can seep into the ground and take years before they reach the river... but they do, or they may find a direct path to the storm drain, as shown in the picture (below).
- Household hazardous wastes, like insecticides, pesticides, paint and solvents, can poison aquatic life. Land animals and people can become sick or die from eating diseased fish and shellfish or ingesting polluted water.
- Polluted stormwater can also affect drinking water sources. This, in turn, can affect human health and increase drinking water treatment costs.



MAKE YOUR HOME PART OF THE SOLUTION TO STORMWATER POLLUTION!

- Prevent polluted runoff by picking up after pets and using, storing and disposing of chemicals properly. This is a significant pollutant of Oak Creek.
- Never dispose of any ditch cuttings, trimmings, trash or other items into any drainage channel. They will impede, disrupt, be carried away by or block the flow of drainage.
- Grass, leaves and other organic materials should be removed with a broom and composted or put in the trash. Sweeping, instead of hosing off pavements, can prevent pollutants from going directly from storm drains into the local watershed.
- Don't overflow trash receptacles and create street litter that may end up in a drain - keep trash bins tightly covered.
- Avoid overuse of pesticides - learn about Integrated Pest Management (IPM).
- Direct downspouts away from paved surfaces. Clean roof gutter annually.
- Check your car for leaks and dispose of your vehicular fluids at a local car maintenance shop. Use pans and containers to collect leaking fluids before they reach the ground or waterways.
- Do not install any covering, fencing or other obstruction over a culvert pipe inlet or outlet.
- Unclog drainages that become blocked by floating debris, leaves, tree limbs, sand, silt and trash.
- Cover debris and dirt piles. Cover truckloads of dirt, yard waste and other debris. Cover bare spots in your yard with landscaping.
- Households served by septic systems should have them professionally inspected and pumped every 3 to 5 years.
- Use a commercial car wash or wash your car on the lawn or other unpaved, porous surface.
- Do not landscape within drainage channels, drainage swales, side ditches adjacent to the shoulder of right-of-ways and other waterways without obtaining approval from the City of Sedona.



City of Sedona Public Works Department

102 Roadrunner Drive Sedona, AZ 86336

(928) 204-7111 • Fax: (928) 282-5348

April 25, 2017

Attention: Contractors and Suppliers Serving Sedona

SUBJECT: STORM WATER ORDINANCE AND STORM WATER POLLUTION PREVENTION - City Code Sections 12 and 13

On November 13, 2007, the Sedona City Council adopted Ordinance 2007-17 "Storm Water Ordinance". This ordinance amended the City Code by adding a new Chapter 13.50, entitled "Storm Water Discharge". The purpose of this Chapter is to provide for health, safety, and general welfare within the City of Sedona through the regulation of non-storm water discharges to the municipal separate storm sewer system to the maximum extent practicable as required by federal and state law. Chapter 13.50 requires that unless expressly authorized or exempted by this Chapter, "no person shall cause, participate in, or allow the discharge to a public right-of-way or public storm drain system of any substance that is not composed entirely of storm water".

On June 10, 2008, the Sedona City Council adopted Ordinance 2008-5 amending portions of City Code Section 12.05 regarding work within the City right-of-way. City Code Section 12.05.030 now requires that storm water pollution measures be part of right-of-way permit applications and work plans.

To read the City Code chapter regarding storm water, please visit our website at www.SedonaAZ.gov>Your Government>City Codes>City Code, select "Link to City Code", select Title 13, then select 13.50 Storm Water Discharge.

I have enclosed a brochure that discusses the Construction Industry's role in preventing storm water pollution, as well as information regarding concrete washout best management practices. The use of Best Management Practices (BMPs) at construction sites is a key defense against storm water pollution. Please maintain your BMPs to help protect Oak Creek and its tributary drainage channels.

Your continued cooperation in helping to keep Sedona's storm water clean by minimizing dust, erosion, dirt on the streets, and storm water pollution, is appreciated.

If you have any questions regarding this material, please contact me at (928) 203-5088.

Sincerely,

Michael Righi, CSI
Assistant Engineer
City of Sedona

Enclosures: Storm Water Brochure, Concrete Washout Best Management Practice Spotlight

MJR/cls

cc: J. Andy Dickey, P.E., Director of Public Works/City Engineer (e-copy)
David Peck, Associate Engineer (e-copy)

BEST MANAGEMENT PRACTICE SPOTLIGHT

CONCRETE WASHOUT

The City of Sedona Public Works Department conducts reviews of submitted projects for permit approval. If a project requires the use of concrete, whether the concrete is utilized for a driveway, foundation of a new home, a slab for a patio, a CMU wall, or just for fence posts, you may see the following requirement in the Conditions of Approval:

Flushing and cleaning of concrete trucks, mixers, etc., shall not be done in such a manner as to allow the migration of water or material off-site. Establish one location (not within City Rights-of-Way) for rinsing and washing of concrete and masonry related residue that is away from and does not drain to washes, ditches, street, neighboring properties, or vegetation.

How can you meet this requirement?

First, vigilance and planning ahead are a great start to getting ahead of any problems. Knowing that a concrete delivery will require the driver to rinse out his truck, you can have an area ready for the driver to perform this task. While it is permitted that the rinse can be sent to the ground, it cannot be permitted to drain to washes, ditches, the street, any neighboring properties, or to vegetation. Rinse-out must also be performed outside of the city right-of-way. A better solution than rinsing to a bare patch of ground is to have a portable storage device, such as a kiddie pool or other similar device, ready for the driver to rinse out to. This prevents any migration of the rinse water, residue and solids. When this rinse-out solution hardens, it can be knocked out of the pool and disposed of as solid waste with construction debris. There are many devices available on the market. A quick google search will yield many available types.



Why, if concrete hardens and becomes benign, do I have to go through this trouble?

First, the water associated with concrete is very caustic in nature (high pH) due to the lime in the mixture. This is a pollutant that can kill aquatic life if it reaches Oak Creek. Second, if the water and concrete residue harden in a ditch, culvert, or drainage, they reduce the capacity of the drainage. This can result in changes to drainage patterns which can result in flooding or other issues. Third, this is considered an illicit discharge by the Environmental Protection Agency (EPA), Arizona Department of Environmental Quality (ADEQ), and the City of Sedona, and as such, failure to prevent discharge of concrete residue can result in time and expense of clean up, fines, and even jail time in extreme cases. Finally, concrete residue degrades the decorative nature of the drainage, i.e. it just looks bad.

The storm sewer system in the City of Sedona is separate from the sanitary sewer system. The water that is collected by the storm sewer system **IS NOT** treated prior to release to Oak Creek. As the City of Sedona has a MS4 (**M**unicipal **S**eparate **S**torm **S**ewer **S**ystem) Permit issued by the Arizona Department of Environmental Quality (ADEQ), we are required to regulate our storm sewer system to prevent non-stormwater discharges to the **Maximum Extent Practical**. One measure to help prevent such non-stormwater discharges is through outreach and education. We appreciate the fine work performed by our local contractors and their commitment to helping keep Oak Creek beautiful!

Any questions or comments can be sent to Michael Righi, Assistant Engineer, City of Sedona Public Works Department at (928) 203-5088 or MRighi@SedonaAZ.gov.



Violation of the Clean Water Act may be subject to fines of up to \$27,500 a day per violation.

Pollution Control Tips

- Design your site to infiltrate stormwater into the ground.



- Minimize the amount of exposed soil on site.
- Reduce the velocity of stormwater both onto and away from the

project area.

- Maintain all BMPs to ensure their effectiveness.
- Cover materials and dirt on site and in transport to reduce blown debris.
- Don't drag dirt offsite on tires.



- Designate areas for parking and refueling.
- Don't wash concrete or other materials into gutters or storm drains.

- Use dry clean-up methods and dispose of debris in trash.

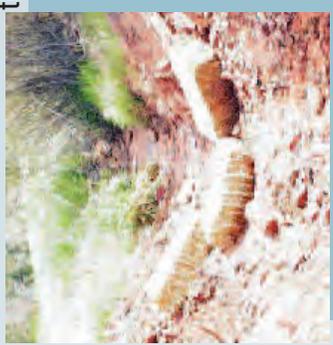
All construction activity that disturbs 1 or more acres of land, as well as activity that disturbs less than 1 acre but is part of a larger common plan of development, must obtain permit coverage from ADEQ.

An Ounce of Prevention is Worth a Pound of Cure!

It's far more efficient and cost effective to prevent pollution than it is to try to correct problems later. Installing and maintaining simple BMPs and pollution prevention techniques can greatly reduce the potential for stormwater pollution and can also save you money!

The City of Sedona has a Storm Water Management Plan.

In compliance with this plan the city is requiring use of Best Management Practices (BMPs) to keep your construction site and related operations from being a source of stormwater pollutants. For more information on the 7 measures of the plan go to the City of Sedona website: www.SedonaAZ.gov.



If you're not sure if your project is in compliance contact the Public Works Department at 928-204-7116. You may also access the city's Land Development Code, Article 8 Grading & Drainage by searching the website at www.SedonaAZ.gov.

Good Construction Practices, recommended by the EPA, for Construction Site Storm Water Runoff Control can be found at: http://cfpub2.epa.gov/npdes/stormwater/menuofbmps/con_site.cfm.

Also, NPDES Stormwater Program information can be found at: www.epa.gov/npdes.

Development of this brochure Funded by a grant from the United States Environmental Protection Agency and the Arizona Department of Environmental Quality.

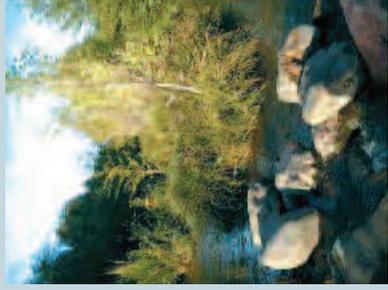
Sedona's Stormwater

KEEP IT CLEAN

The Construction Industry's Role in Preventing Stormwater Pollution

As a contractor in the construction industry you are a critical participant in the city's efforts to protect Oak Creek and its tributary drainages. The use of best management practices (BMPs), at construction sites is a

key defense against stormwater pollution. As stormwater flows over a construction site, it picks up pollutants like sediment, debris, and chemicals. Trash, rock and dirt blown from uncovered loads of material transported to and from the project are a source of pollution. Excessive



and over concentrated stormwater runoff can cause stream bank erosion, and destroy downstream aquatic habitat. Preventing stormwater pollution is an important responsibility for all construction projects. In addition to the environmental impact, inadequate measures to prevent stormwater pollution can have a significant financial impact on a construction project, including replace vegetation, clean sediment-clogged storm drains, replace poorly installed BMPs, and mitigate damage to other people's property or to natural resources.

Stormwater and the Construction Industry



Protect Natural Features



Poor Example

- Minimize clearing.
- Minimize the amount of exposed soil.
- Identify and protect areas where existing vegetation, such as trees, will not be disturbed by construction activity.
- Protect streams, stream buffers, wild woodlands, wetlands, or other sensitive areas from any disturbance or construction activity by fencing or otherwise clearly marking these areas.

Good Practice



Poor Example

- Sequence construction activities so that the soil is not exposed for long periods of time.
- Schedule or limit grading to small areas.
- Install key sediment control practices before site grading begins.
- Schedule site stabilization activities, such as landscaping, to be completed immediately after the land has been graded to its final contour.

Good Practice

Construction Phasing

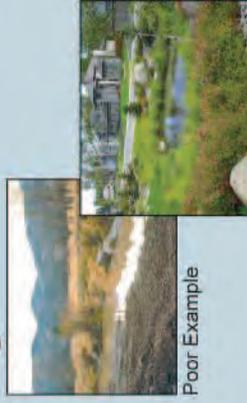


Poor Example

- Sequence construction activities so that the soil is not exposed for long periods of time.
- Schedule or limit grading to small areas.
- Install key sediment control practices before site grading begins.
- Schedule site stabilization activities, such as landscaping, to be completed immediately after the land has been graded to its final contour.

Good Practice

Vegetative Buffers



Poor Example

- Protect and install vegetative buffers along waterbodies to slow and filter stormwater runoff.
- Maintain buffers by mowing or replanting periodically to ensure their effectiveness.

Good Practice

Silt Fencing



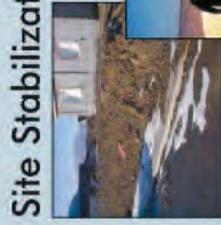
Poor Example

- Inspect and maintain silt fences after each rainstorm.
- Make sure the bottom of the silt fence is buried in the ground.
- Securely attach the material to the stakes.
- Don't place silt fences in the middle of a waterway or use them as a check dam.
- Make sure stormwater is not flowing around the silt fence.

Good Practice



Poor Example



Poor Example

- Vegetate, mulch, or otherwise stabilize all exposed areas as soon as land alterations have been completed.

Good Practice



Maintain Your BMPs!

www.epa.gov/npdes/menuefbmps

Construction Entrances



Poor Example

- Remove mud and dirt from the tires of construction vehicles before they enter a paved roadway.
- Properly size entrance BMPs for all anticipated vehicles.
- Make sure that the construction entrance does not become buried in soil.

Good Practice



Slopes



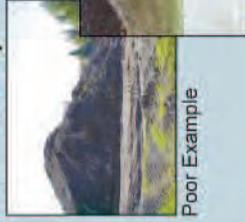
Poor Example

- Rough grade or terrace slopes.
- Break up long slopes with sediment barriers, or under drains, or direct stormwater away from slopes.

Good Practice



Dirt Stockpiles



Poor Example

- Cover or seed all dirt stockpiles.

Good Practice



Storm Drain Inlet Protection



Poor Example

- Use rock or other appropriate material to cover the storm drain inlet to filter out trash and debris.
- Make sure the rock size is appropriate (usually 1 to 2 inches in diameter).
- If you use inlet filters, maintain them regularly.

Good Practice



WHAT ARE YOUR RESPONSIBILITIES?

- Don't dispose of debris in or adjacent to washes, ditches or other waterways. Even twigs can plug up these waterways eventually causing flooding. Keep the washes free of debris.
- Don't overfill trash receptacles - what falls out could eventually end up in a drainage ditch or waterway.
- Don't throw trash out of your vehicle, carry a litter bag in your car and use it. Don't toss your cigarette butts on the ground. Not only is this a fire hazard but a cigarette butt takes 5 years to decompose.



• Dispose of diapers, left over food wrappers, cups, paper, cigarette butts and other debris in trash receptacles. Take a trash bag with you when hiking or going for a drive. Put trash in it rather than throwing it on the ground or in the Creek. Don't pour drink on the ground or in the Creek. Pour drink down sinks or put it in the trash.

• Be sure to carry doggie poop baggies to clean up after your pets and dispose of it in a trash receptacle or pet waste station.

• Please don't disturb or play on hay bales in ditches. These are placed to catch sediment.



THE LEAVE NO TRACE program establishes a nationwide code of outdoor ethics. It was developed to help minimize your impact while enjoying the outdoors. Please practice its principles. When walking your animal, pick up its waste and dispose of it in the trash or pet waste stations.

Camp, hike and travel on designated durable surfaces. Pack it in and pack it out. Remove human and pet waste or use designated toilets when available. Protect and conserve water resources.

Stay on the trail - don't bust the crust! It's alive. The black patches of knobby crust are made up of lichen, moss, and fungi that prevent erosion and retain water. It is easily broken. One footprint can kill a decade's worth of growth.

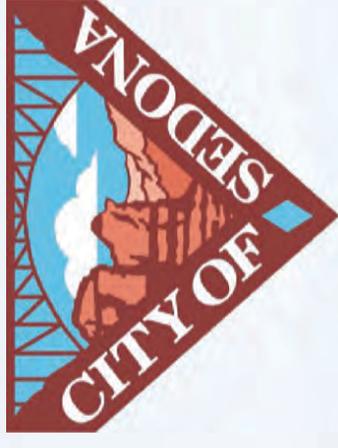


Keep natural areas clean - dispose of diapers and trash properly...stay on trails...don't disturb natural habitats...maintain beauty - the things you should take out with you are trash, pictures and beautiful memories! Take responsibility to protect the scenic beauty of the Sedona area.

This is a wilderness area. Keep it wild and remember, YOU are the visitor and you do make a difference! Leave it clean for future visitors.

Development of this brochure funded by a grant from the United States Environmental Protection Agency and the Arizona Department of Environmental Quality
Revised by City of Sedona 2014

SEDONA'S STORMWATER



KEEP IT CLEAN

AS A VISITOR YOU PLAY AN IMPORTANT PART!

Pollution of stormwater runoff is often the result of the daily activities of residents and tourists.

WHAT IS STORMWATER RUNOFF?

Stormwater runoff occurs when precipitation from rain or snowmelt flows over the ground rather than soaking into it. Impervious surfaces like parking lots, driveways, sidewalks, and streets prevent stormwater from naturally soaking into the ground.

HOW DOES STORMWATER BECOME POLLUTED?

As the volume of stormwater increases, it can pick up debris, chemicals, bacteria, dirt, and other pollutants. For instance, when stormwater contacts animal feces, chemicals or erodes dirt, it becomes polluted. This flow is discharged untreated into waterbodies such as Oak Creek. Pollution is a concern because we use these water bodies for swimming, fishing, and providing drinking water.

THE EFFECTS OF STORMWATER POLLUTION

Polluted stormwater runoff can have many adverse effects on plants, fish, animals, and people.

- Sediment can cloud the water and make it difficult or impossible for aquatic plants to grow. Sediment also can destroy aquatic habitats.
- Excess nutrients can cause algae blooms. When algae die, they sink to the bottom and decompose in a process that removes the oxygen from the water. Fish and other aquatic organisms can't exist in water with low dissolved oxygen levels.
- Bacteria from feces and other pathogens can wash into swimming areas and create health hazards, often making creek closures necessary. Bacteria may be the result of diapers, trash or of your pet's droppings when not disposed of properly. Bacteria, such as *E. coli*, is a significant pollutant concern in Oak Creek.
- Debris such as diapers, plastic bags, six-pack rings, bottles and cigarette butts washed into water bodies can choke, suffocate, or disable aquatic life like ducks, fish, turtles, and birds.



WHERE DO YOU FIT IN?

YOUR ACTIONS IMPACT

The City of Sedona welcomes tourists and requests that they help keep Oak Creek a beautiful place. Oak Creek is special because it is designated a *Unique Waterway*. You can help us keep it as beautiful as it is by following some tourist etiquette both within and outside the City. This will minimize your impact in the most visited wilderness area in Arizona. Please, *don't destroy what you came to enjoy by leaving litter or debris.*

LIVING WATER

The geology, plants, and precipitation all shape the condition of the Oak Creek watershed. Likewise, humans also affect the watershed with the things we do and don't do.



High water quality in Oak Creek supports a thriving chain of life. Key factors are turbidity (water clarity), temperature, and bacteria

levels. When any of these are affected, swimming closures may be required at popular recreation sites.

Good water quality is essential to the Sedona area – don't pollute the creek.





City of Sedona Public Works Department

102 Roadrunner Drive Sedona, AZ 86336

(928) 204-7111 • Fax: (928) 282-5348

October 19, 2016

CERTIFIED MAIL

Lawrence Garnello
L & D Building, LLC.
2978 W. SR89A
Sedona, AZ 86336

**SUBJECT: ILLICIT DISCHARGE – WASH WATER FROM VEHICLE ENTERING CITY OF SEDONA
STORMWATER DRAINAGE SYSTEM**

As you probably are aware, all of the stormwater runoff from Sedona eventually flows into Oak Creek. Since Oak Creek has the designation of “Outstanding Arizona Water” by the Arizona Water Quality Control Council, it is understandable that we all share the duty of protecting this beautiful creek from pollutants to the best of our abilities.

The City of Sedona is required by the Arizona Department of Environmental Quality, pursuant to the Clean Water Act, to take actions to reduce the pollutant loading to Oak Creek. As part of this effort, the City has adopted Chapter 13.50 of the City of Sedona’s Code specifically addressing control of discharges to the City Stormwater System. This article requires, that unless expressly authorized or exempted by the article, no person shall cause, participate in, or allow the discharge to a public right-of-way or public storm drain system of any substance that is not composed entirely of stormwater.

On October 18, 2016, a report of ‘sudsy water’ was reported near a stormwater drainage inlet in front of your property located at 2970 W. SR89A. Upon investigation and discussion with you, it was determined to be wash water from a vehicle. The washing of a vehicle is permitted from a commercial property, however, all wash water is required to be kept on-site and/or processed via the sewer system and not permitted to enter the stormwater drainage system within a public right-of-way.

Thank you for our discussion yesterday morning regarding this issue. I appreciate your candor and understanding of the reasoning behind the prohibition of the activity in question.

If you have any questions, please contact me at (928) 203-5088, or email MRighi@sedonaaz.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael Righi". The signature is fluid and cursive, with the first name "Michael" written in a larger, more prominent script than the last name "Righi".

Michael Righi, CSI
Assistant Engineer
City of Sedona

Enclosures: 2970 W SR89A Pictures

MJR/dkr

cc: J. Andy Dickey, Director of Public Works/City Engineer (e-copy)
David Peck, Associate Engineer (e-copy)
Stormwater Quality File

Picture 1 (below): Wash water discharge reaching State Route 89A.



Picture 2 (below): Wash water discharge source.





City of Sedona Public Works Department

102 Roadrunner Drive Sedona, AZ 86336

(928) 204-7111 • Fax: (928) 282-5348

December 8, 2016

CERTIFIED MAIL

Ron Dibble Construction
PO Box 185
Sedona, AZ 86339

ATTENTION: Ron Dibble

SUBJECT: ILLICIT DISCHARGE – CONSTRUCTION DEBRIS WASTEWATER LOCATED AT
1350 W. STATE ROUTE 89A

As you are probably aware, all of the stormwater runoff from Sedona eventually flows into Oak Creek. Since Oak Creek has the designation of “Outstanding Arizona Water” by the Arizona Water Quality Control Council, it is understandable that we all share the duty of protecting this beautiful creek from pollutants to the best of our abilities.

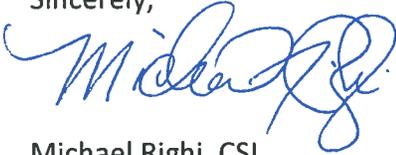
The City of Sedona is required by the Arizona Department of Environmental Quality, pursuant to the Clean Water Act, to take actions to reduce the pollutant loading to Oak Creek. As part of this effort, the City has adopted Chapter 13.50 of the City of Sedona’s Code specifically addressing control of discharges to the City Stormwater System. This article states that illicit discharges to the public storm drain system are prohibited. Illicit discharges include, but are not limited to: discharges that are a source of pollutants (13.50.070). Per the Sedona City Code 13.50.030, “Illicit discharge” means any discharge to the MS4 that is not composed entirely of storm water. In addition, Sedona City Code 13.50.030 defines “Pollutant” as anything that causes or contributes to pollution. Pollutants may include, but are not limited to: contaminants, toxic wastes, chemicals, paints, varnishes, solvents, nonhazardous liquid and solid wastes, residues that result from constructing a building or structure, or any other liquid, solid, or hazardous substance.

The City received notification of an illicit discharge at a storm drain located on the property of 1350 W. State Route 89A on December 7, 2016. Upon investigation, there is indication that the work performed in the adjacent space (Permit #B-01425) was consistent with the discharge noted at the storm sewer.

Since all storm sewers in the City of Sedona MS4 (Municipal Separate Storm Sewer System) are untreated and drain to Oak Creek, the City of Sedona will require this drain to be thoroughly cleaned and returned to its state prior to the illegal discharge. This is required to be completed within **10 days** of the receipt of this notification. Failure to complete the restoration of this storm sewer could result in a Stop Work Order and further disciplinary actions up to and including fines.

If you have any questions, you may email me at MRighi@SedonaAZ.gov or call me at (928) 203-5088.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael Righi".

Michael Righi, CSI
Assistant Engineer
City of Sedona

Enclosures: Map – 1350 W SR89A
Pictures – 1350 W SR89A

MJR/cp

cc: Andy Dickey, Director of Public Works/City Engineer (e-copy)
David Peck, Associate Engineer (e-copy)
Street File: 1350 State Route 89A
Stormwater Quality File

LEGEND

Parcels

STORM SEWER
ILLCIT DISCHARGE



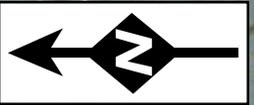
WHOLE FOODS

PERMIT B-01425 TENANT
IMPROVEMENT



SZECHUAN
RESTAURANT

408-25-044A
1350W STATE ROUTE 89A



This map is designed to provide as-is information only. The data is not accurate to engineering or surveying standards. The City of Sedona is not liable or responsible for loss or damages arising from the data contained on this map.





Looking into the storm sewer drain device, the waste is to be thoroughly removed and properly disposed of. In addition, the surrounding ground and storm sewer grate are to be cleaned.



City of Sedona Public Works Department

102 Roadrunner Drive Sedona, AZ 86336

(928) 204-7111 • Fax: (928) 282-5348

January 17, 2017

CERTIFIED MAIL

John Bradshaw
A Day in the West
P.O. Box 10305
Sedona, AZ 86339

SUBJECT: ILLICIT DISCHARGE – WASH WATER FROM PRESSURE WASH ACTIVITIES ENTERING CITY OF SEDONA STORMWATER DRAINAGE SYSTEM LOCATED AT 2481 WEST STATE ROUTE 89A

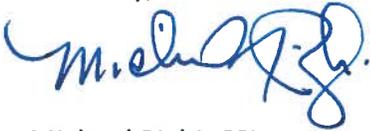
As you probably are aware, all of the stormwater runoff from Sedona eventually flows into Oak Creek. Since Oak Creek has the designation of “Outstanding Arizona Water” by the Arizona Water Quality Control Council, it is understandable that we all share the duty of protecting this beautiful creek from pollutants to the best of our abilities.

The City of Sedona is required by the Arizona Department of Environmental Quality, pursuant to the Clean Water Act, to take actions to reduce the pollutant loading to Oak Creek. As part of this effort, the City has adopted Chapter 13.50 of the City of Sedona’s Code specifically addressing control of discharges to the City Stormwater System. This article requires, that unless expressly authorized or exempted by the article, no person shall cause, participate in, or allow the discharge to a public right-of-way or public storm drain system of any substance that is not composed entirely of stormwater. In addition, City Code Section 13.50.070.A.4 specifically prohibits any discharge from pressure washing operations; “All illicit discharges to the public storm drain system are prohibited. These include, but are not limited to: Discharge from commercial car washing, mobile car washing, or impervious surface pressure washing operations.”

On January 12, 2017, David Peck, an Associate Engineer with the City of Sedona, observed water leaving the property in which your business is located at 2481 W. SR89A. Upon investigation and discussion with the power wash operator, it was determined to be wash water from pressure wash activities in the parking lot. The use of pressure wash equipment is not permitted in the City of Sedona unless all wash water is kept onsite. This can be accomplished through directing waters to onsite retention where they may be collected for proper disposal via the sewer system or if these waters from pressure washing are immediately retained by vacuum for proper disposal. All wash water is required to be kept on-site and/or processed via the sewer system and not permitted to enter the stormwater drainage system within a public right-of-way. David noted that the pressure wash operator ceased pressure wash operations at that time.

Thank you for understanding the requirements and reasoning regarding this issue. If you have any questions, please contact me at (928) 203-5088, or email MRighi@sedonaaz.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael Righi".

Michael Righi, CSI
Assistant Engineer
City of Sedona

Enclosures: 2481 W SR89A Pictures

MJR/clp

cc: J. Andy Dickey, Director of Public Works/City Engineer (e-copy)
David Peck, Associate Engineer (e-copy)
Stormwater Quality File



Water from Pressure Wash operations seen in Right-of-Way along State Route 89A (looking west).



Water from Pressure Wash operations seen in Right-of-Way along State Route 89A (looking east).



Water from Pressure Wash operations seen in parking lot of property along State Route 89A.

Michael Righi - Fwd: January 22, 2017 Brewer Pump Station Sewer Overflow Oak Creek Tributary

From: David Peck
To: Michael Righi
Date: 1/23/2017 11:18 AM
Subject: Fwd: January 22, 2017 Brewer Pump Station Sewer Overflow Oak Creek Tributary
Attachments: Charles Mosley.vcf; WW_20170123085024.pdf

FYI:

>>> Charles Mosley 1/23/2017 8:55 AM >>>

Randy Scott, Chief Collections System Operator, informed me this morning that an overflow occurred from a manhole upstream of the Brewer Road Pump Station. The overflow did result in flow going into Soldier Pass Wash, located near the Pump Station. Soldier Pass Wash flows through Tlaquepaque to Oak Creek. The cause of the blockage is believed to be roots in the sewer line. The pump station facility itself was not overflowing. We are preparing to make the appropriate reports to ADEQ regarding the overflow.

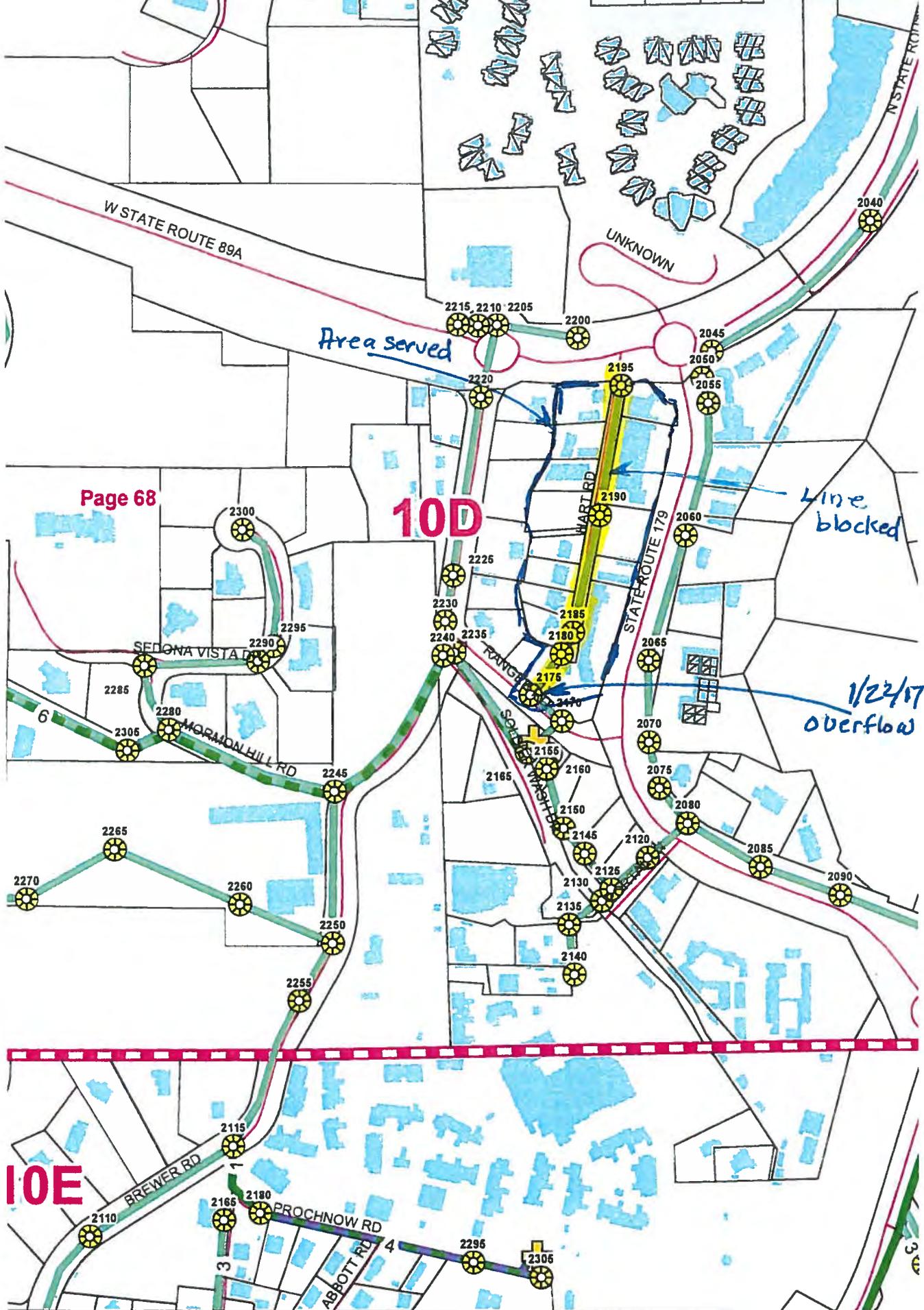
The on-call collections system operator received a call about 4 PM Sunday that the manhole was overflowing. The Pump Station area had been checked about 10:30 AM and not overflow had been noted. The duration of the overflow is unknown. By about 6 PM actions taken had stopped the overflow. Work continued until about 9PM to clear the line. Randy will be providing me a written report today.

Attached is a map showing the overflow location, impacted sewer line, and the area served by the line. The orange cross is the Brewer Road Pump Station.

Charles Mosley, P.E. MPA
Director of Wastewater
City of Sedona
[\(928\) 204-7132](tel:(928)204-7132)

City of Sedona website www.SedonaAZ.gov
Be a Fan on Facebook: www.Facebook.com/CityofSedonaAZ

Please consider the environment before printing this email.



Page 68

10D

10E

Area served

Line blocked

1/22/17 overflow

W STATE ROUTE 89A

UNKNOWN

SEDONA VISTA RD

MORNING HILL RD

BREWER RD

PROCHNOW RD

ABBOTT RD

WART RD

STATE ROUTE 179

RANGER

SUNSET WASH

N STATE ROUTE

2300

2215, 2210, 2205

2200

2220

2195

2045

2060

2055

2040

2225

2230

2240

2235

2185

2180

2175

2170

2165

2160

2150

2145

2130

2125

2135

2140

2070

2075

2080

2085

2090

2265

2270

2305

2285

2290

2295

2280

2245

2250

2260

2255

2225

2230

2240

2250

2260

2270

2280

2290

2300

2310

2320

2330

2340

2350

2360

2370

2380

2390

2400

2410

2420

2430

2440

2450

2460

2470

2480

2490

2500

2510

2520

2530

2540

2550

2560

2570

2580

2590

2600

2610

2620

2630

2640

2650

2660

2670

2680

2690

2700

2710

2720

2730

2740

2750

2760

2770

2780

2790

2800

2810

2820

2830

2840

2850

2860

2870

2880

2890

2900

2910

2920

2930

2940

2950

2960

2970

2980

2990

3000

3010

3020

3030

3040

3050

3060

3070

3080

3090

3100

3110

3120

3130

3140

3150

3160

3170

3180

3190

3200

3210

3220

3230

3240

3250

3260

3270

3280

3290

3300

3310

3320

3330

3340

3350

3360

3370

3380

3390

3400

3410

3420

3430

3440

3450

3460

3470

3480

3490

3500

3510

3520

3530

3540

3550

3560

3570

3580

3590

3600

3610

3620

3630

3640

3650

3660

3670

3680

3690

3700

3710

3720

3730

3740

3750

3760

3770

3780

3790

3800

3810

3820

3830

3840

3850

3860

3870

3880

3890

3900

3910

3920

3930

3940

3950

3960

3970

3980

3990

4000

4010

4020

4030

4040

4050

4060

4070

4080

4090

4100

4110

4120

4130

4140

4150

4160

4170

4180

4190

4200

4210

4220

4230

4240

4250

4260

4270

4280

4290

4300

4310

4320

4330

4340

4350

4360

4370

4380

4390

4400

4410

4420

4430

4440

4450

4460

4470

4480

4490

4500

4510

4520

4530

4540

4550

4560

4570

4580

4590

4600

4610

4620

4630

4640

4650

4660

4670

4680

4690

4700

4710

4720

4730

4740

4750

4760

4770

4780

4790

4800

4810

4820

4830

4840

4850

4860

4870

4880

4890

4900

4910

4920

4930

4940

4950

4960

4970

4980



**City of Sedona Community Development Department
Engineering Services**

102 Roadrunner Drive Sedona, AZ 86336
(928) 204-7111 • Fax: (928) 282-5348

May 16, 2017

CERTIFIED MAIL

Dahl Restaurant Group
7000 SR 179, No. A126
Sedona, AZ 86351

Attention: David Dimler

SUBJECT: BEST MANAGEMENT PRACTICES FOR STORMWATER QUALITY - RELATED TO HOSING OFF
DUMPSTER AREA AND PARKING LOT AT PISA LISA (2245 W. SR 89A)

As you are aware, based on the letter I sent to you on December 23, 2014 (enclosed), all of the stormwater runoff from Sedona eventually flows into Oak Creek. Since Oak Creek has the designation of "Outstanding Arizona Water" by the Arizona Water Quality Control Council, it is understandable that we all share the duty of protecting this beautiful creek from pollutants to the best of our abilities.

The City of Sedona is required by the Arizona Department of Environmental Quality, pursuant to the Clean Water Act, to take actions to reduce the pollutant loading to Oak Creek. As part of this effort, the City has adopted Chapter 13.5 of the City of Sedona's Code specifically addressing control of discharges to the City Stormwater System. This article requires, that unless expressly authorized or exempted by the article, no person shall cause, participate in, or allow the discharge to a public right-of-way or public storm drain system of any substance that is not composed entirely of stormwater.

On the morning of May 11, 2017, I witnessed a Pisa Lisa employee hosing down the area around the dumpsters (photos enclosed). I instructed the worker to stop what he was doing, and he did. Since this is the second time I've witnessed a similar City Code Chapter 13.5 violation at this property, in order to avoid enforcement escalation, you are required to submit a letter stating the corrective actions/policy that will be put into place to prevent another recurrence of an illicit discharge to the City's stormwater system. **You are required to have the "corrective action" letter to me no later than June 15, 2017.**

If you have any questions, please contact me at (928) 204-7108, or email dpeck@sedonaaz.gov.

Sincerely,

David Peck, EIT
Associate Engineer
City of Sedona

Enclosures: Photos and letter dated December 23, 2014.

DWP/clp

cc: Andy Dickey, Director of Public Works /City Engineer (e-copy)
Michael Righi, Assistant Engineer (e-copy)
Street File: 2245 W. SR 89A
Stormwater Quality File

L:\PECK\LETTERS\17-05-15 Pisa Lisa.docx



**CDS TECHNOLOGIES
ANNUAL RECORD
OF
OPERATION AND MAINTENANCE**

OWNER CITY OF SEDONA
 ADDRESS 102 ROADRUNNER DRIVE SEDONA, AZ 86336
 OWNER REPRESENTATIVE MICHAEL RIGHI PHONE (928) 203-5088

CDS INSTALLATION:
 MODEL DESIGNATION PMSU 30-30-34543-03 DATE 4/12/2017
 SITE LOCATION SR 179 @ MORGAN WASH BRIDGE - SOUTH SIDE
 DEPTH FROM COVER TO BOTTOM OF SUMP 14'1"
 VOLUME OF SUMP _____ CUYD VOLUME/INCH DEPTH _____ CUYD

INSPECTIONS:

DATE/INSPECTOR	SCREEN INTEGRITY	FLOATABLES DEPTH	SEDIMENT VOLUME	SORBENT DISCOLORATION
4/12/2017	GOOD			N/A

OBSERVATIONS OF FUNCTION: _____

CLEANOUT:

DATE	VOLUME FLOATABLES	VOLUME SEDIMENTS	METHOD OF DISPOSAL OF FLOATABLES, SEDIMENTS, DECANT AND SORBENTS
4/12/2017	COMBINED	4'11" DEPTH	DISPOSED OF AT SEDONA WASTEWATER PLANT.

OBSERVATIONS: STARTING DEPTH TO DEBRIS FROM COVER 9'2", END DEPTH TO BOTTOM OF SUMP 14'1". REMOVED 4'11" OF MATERIAL. PRESSURE WASH SCREEN AND INTERNALS.

SCREEN MAINTENANCE:
 DATE OF POWER WASHING, INSPECTION AND OBSERVATIONS: 4/12/2017 - PRESSURE WASH SCREEN AND INTERNALS.

CERTIFICATION: Michael Righi TITLE: ASSISTANT ENGINEER DATE: 4/12/2017



**CDS TECHNOLOGIES
ANNUAL RECORD
OF
OPERATION AND MAINTENANCE**

OWNER CITY OF SEDONA
 ADDRESS 102 ROADRUNNER DRIVE SEDONA, AZ 86336
 OWNER REPRESENTATIVE MICHAEL RIGHI PHONE (928) 203-5088

CDS INSTALLATION:
 MODEL DESIGNATION PWSC 56-40-34543-04 DATE 4/12/2017
 SITE LOCATION SR179 @MORGAN WASH BRIDGE - NORTH SIDE
 DEPTH FROM COVER TO BOTTOM OF SUMP 22'
 VOLUME OF SUMP _____ CUYD VOLUME/INCH DEPTH _____ CUYD

INSPECTIONS:

DATE/INSPECTOR	SCREEN INTEGRITY	FLOATABLES DEPTH	SEDIMENT VOLUME	SORBENT DISCOLORATION
4/12/2017	GOOD			N/A

OBSERVATIONS OF FUNCTION: _____

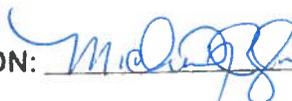
CLEANOUT:

DATE	VOLUME FLOATABLES	VOLUME SEDIMENTS	METHOD OF DISPOSAL OF FLOATABLES, SEDIMENTS, DECANT AND SORBENTS
4/12/2017	COMBINED	8'7" DEPTH	DISPOSED OF AT ^{SEDONA} WASTEWATER PLANT.

OBSERVATIONS: STARTING DEPTH TO DEBRIS FROM COVER 13'5". END DEPTH TO BOTTOM OF SUMP 22'. REMOVED 8'7" OF MATERIAL. PRESSURE WASH SCREEN AND INTERNALS.

SCREEN MAINTENANCE:

DATE OF POWER WASHING, INSPECTION AND OBSERVATIONS: 4/12/2017 - PRESSURE WASH SCREEN & INTERNALS.

CERTIFICATION:  TITLE: ASSISTANT ENGINEER DATE: 4/12/2017



**CDS TECHNOLOGIES
ANNUAL RECORD
OF
OPERATION AND MAINTENANCE**

OWNER CITY OF SEDONA
 ADDRESS 102 ROADRUNNER DRIVE SEDONA, AZ 86336
 OWNER REPRESENTATIVE MICHAEL RIGHI PHONE (928) 203-5088

CDS INSTALLATION:
 MODEL DESIGNATION PMSU 2015-4M-34543-02 DATE 4/12/2017
 SITE LOCATION SR 179 @ OAK CREEK BRIDGE EAST SIDE BY TRAFFIC CIRCLE
 DEPTH FROM COVER TO BOTTOM OF SUMP 9'6"
 VOLUME OF SUMP _____ CUYD VOLUME/INCH DEPTH _____ CUYD

INSPECTIONS:

DATE/INSPECTOR	SCREEN INTEGRITY	FLOATABLES DEPTH	SEDIMENT VOLUME	SORBENT DISCOLORATION
4/12/2017	GOOD			N/A

OBSERVATIONS OF FUNCTION: _____

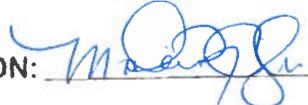
CLEANOUT:

DATE	VOLUME FLOATABLES	VOLUME SEDIMENTS	METHOD OF DISPOSAL OF FLOATABLES, SEDIMENTS, DECANT AND SORBENTS
4/12/2017	COMBINED	4'3" DEPTH	DISPOSED OF AT SEDONA WASTEWATER PLANT.

OBSERVATIONS: STARTING DEPTH TO DEBRIS FROM COVER 5'3". END DEPTH TO BOTTOM OF SUMP 9'6". REMOVED 4'3" OF MATERIAL. PRESSURE WASH SCREEN AND INTERNALS.

SCREEN MAINTENANCE:

DATE OF POWER WASHING, INSPECTION AND OBSERVATIONS: 4/12/2017 - PRESSURE WASH SCREEN AND INTERNALS.

CERTIFICATION:  TITLE: ASSISTANT ENGINEER DATE: 4/12/2017



**CDS TECHNOLOGIES
ANNUAL RECORD
OF
OPERATION AND MAINTENANCE**

OWNER CITY OF SEDONA
 ADDRESS 102 ROADRUNNER DRIVE SEDONA, AZ 86336
 OWNER REPRESENTATIVE MICHAEL RIGHI PHONE (928) 203-5088

CDS INSTALLATION:
 MODEL DESIGNATION PMSU 30-20-34543-01 DATE 4/12/2017
 SITE LOCATION SR 179 @ OAK CREEK BRIDGE WEST SIDE, TURN LANE INTO TLAQUEPAQUE
 DEPTH FROM COVER TO BOTTOM OF SUMP 19'6"
 VOLUME OF SUMP _____ CUYD VOLUME/INCH DEPTH _____ CUYD

INSPECTIONS:

DATE/INSPECTOR	SCREEN INTEGRITY	FLOATABLES DEPTH	SEDIMENT VOLUME	SORBENT DISCOLORATION
<u>4/12/2017</u>	<u>GOOD</u>			<u>N/A</u>

OBSERVATIONS OF FUNCTION: _____

CLEANOUT:

DATE	VOLUME FLOATABLES	VOLUME SEDIMENTS	METHOD OF DISPOSAL OF FLOATABLES, SEDIMENTS, DECANT AND SORBENTS
<u>4/12/2017</u>	<u>COMBINED</u>	<u>5'8" DEPTH</u>	<u>DISPOSED OF AT SEDONA WASTEWATER PLANT</u>

OBSERVATIONS: STARTING DEPTH TO DEBRIS FROM COVER 13'10", END DEPTH TO BOTTOM OF SUMP 19'6". REMOVED 5'8" OF MATERIAL. PRESSURE WASH SCREEN AND INTERNALS.

SCREEN MAINTENANCE:

DATE OF POWER WASHING, INSPECTION AND OBSERVATIONS: 4/12/2017 - PRESSURE WASH SCREEN & INTERNALS.

CERTIFICATION:  TITLE: ASSISTANT ENGINEER DATE: 4/12/2017

Site Clean Report For (Job Name/Job Number) - Sedona 0117-14



Performed By (Crew): HV3

RECEIVED
APR 18 2017

Date Performed: 04/12/2017

CITY OF SEDONA
PUBLIC WORKS

Structure No.	Structure Type	Depth Before	Depth After	Screen Condition	Comments	Picture of Cleaned System
01	Drywell	9' 2"	14'	N/A	Remove 4' 10" of debris.	
02	Drywell	13' 5"	22'	N/A	Remove 8' 7" of debris.	
03	Drywell	5' 3"	9' 6"	N/A	Remove 4' 3" of debris.	
04	Drywell	13' 10"	19' 6"	N/A	Remove 5' 8" of debris.	



A Division of Verde Valley Rentals, Inc.

740 Airpark Way
 Cottonwood, Az 86326
 www.verveeventsandtents.com
 928-649-9501 phone
 928-649-5672 fax

Event End Date: 5/22/2017

Page 1 of 1

Status: Reservation

Contract #: 51624

Reserved Date: Sat 5/20/2017 11:00AM

Operator: Krysta

Customer # 26396

CITY OF SEDONA COMMUNITY DEV. DE
 102 ROADRUNNER DR
 SEDONA, AZ 86336

928 282-1154

Contract Info: Ranger Station 100 anniversary

Job #: 100 anniversary

Qty	Key	Items Rented	Agreed Return Date	Status	Each	Price
6	TABLE8	TABLE, 8' x 30"	5/22/2017	Reserved	\$8.50	\$51.00
4	TABLE60	TABLE, ROUND 60"	5/22/2017	Reserved	\$8.00	\$32.00

Qty	Key	Items Sold	Status	Each	Price
4	KWICKRNRD	KWKCOVER 60" ROUND RED	Selling	\$5.25	\$21.00
6	KWKRE8RD	KWKCOVER 8' RECTANGLE RED	Selling	\$5.25	\$31.50
1	ISEDONA	SEDONA DELIVERY & PICKUP	Delivery	\$40.00	\$40.00

Ordered By: warren campbell

DELIVERY AND PICKUP

Delivery Date: Thu 5/18/17 8 AM - 5 PM

Contact: Warren

Pickup Date: Mon 5/22/17 8 AM - 5 PM

Phone: 970 926-0153

Company: Ranger Station

Address: 250 Brewer Road ; SEDONA, AZ

Call approx 1 hour prior to delivery.

Final payment & changes due 7 days before delivery

Payments made on this contract:

Rental/Sale Paid \$197.97 on 13-Apr-2017 1:27 pm Credit Card M/C xxxx-xxxx-xxxx-4218

Total Paid \$197.97

RENTAL CONTRACT

You acknowledge that you have received, reviewed, understand and agree to all terms and conditions of this contract, including page 2, and you PERSONALLY GUARANTEE prompt payment of obligations arising.

If equipment does not function properly notify lessor immediately or no refund or allowance will be made.

If this is a reservation, a cancellation fee up to 1/2 of the total amount will be charged if items are cancelled within 7 days of the scheduled "Date Out".

I understand that it is my responsibility to return all equipment in order to receive any refund.

I understand that my credit card will be charged for any equipment not returned by the designated "Due Back Date". I agree to pay the final "Total" (including any additional amount for additions, changes and unreturned items) according to the card issuer agreement.

NOTICE: If the rented items are not returned within 72 hours of the designated "Due Back Date", you can be subject to criminal penalties including fines and up to 6 months imprisonment. See A.R.S. 13-1806

My initials here, only on a reservation or contract opening, indicates I am DECLINING damage waiver and accepting all liability for any damage or loss of the rental equipment -->> _____

SIGNATURE:

CITY OF SEDONA COMMUNITY DEV. DEPT

Rental:	\$83.00
Dmg waiver:	\$6.64
Sales:	\$52.50
Delivery Charge:	\$40.00
Misc. Charges:	\$0.00
Subtotal:	\$182.14
Labor tax	\$2.54
Sales & Rental tax 9.35%:	\$13.29
TOTAL:	\$197.97
PAID:	\$197.97
AMOUNT DUE:	\$0.00

Invoice

StormWater Pros, LLC.
 916 E. Impala Avenue
 Suite 101
 Mesa, AZ. 85204

RECEIVED
MAR 30 2017

Date	Invoice #
3/30/2017	3552

CITY OF SEDONA
 PUBLIC WORKS

Bill To
City of Sedona Attn: City Engineer 102 Roadrunner Drive Sedona, AZ 86336

Project/Job Name
Public Works - Sedona 2070 Contractors Road Sedona, AZ

Job Date	Job #	Due Date	P.O. No.	Terms
3/30/2017	0117-103	4/29/2017		Net 30

Quantity	Description	Rate	Amount
1	Item A.1 - Clean and maintenance culver and storm drain If paying by credit card, a convenience fee of \$190.15 will apply. Approve to Pay - Date: <u>4/6/17</u> Approved by: <u>[Signature]</u> Vendor #: <u>102519</u> If a new vendor, please attach a W-9 form GL #: <u>10-5320-39-6771</u> Task Code: _____ Work Order #: _____ Purchase Order #: <u>N/A.</u> Business License #: <u>5400.00</u> ✓ Amount to Pay: <u>5400.00</u> City Wide Culvert Cleaning 2 days	5,400.00	5,400.00
		Subtotal	\$5,400.00
		Sales Tax (0.0%)	\$0.00
Thank you for your business.		Total	\$5,400.00
E-mail tina@stormwaterproslle.com		Balance Due	\$5,400.00 ✓

Per Contract

POSTED
 PAID

all to paid
[Signature]

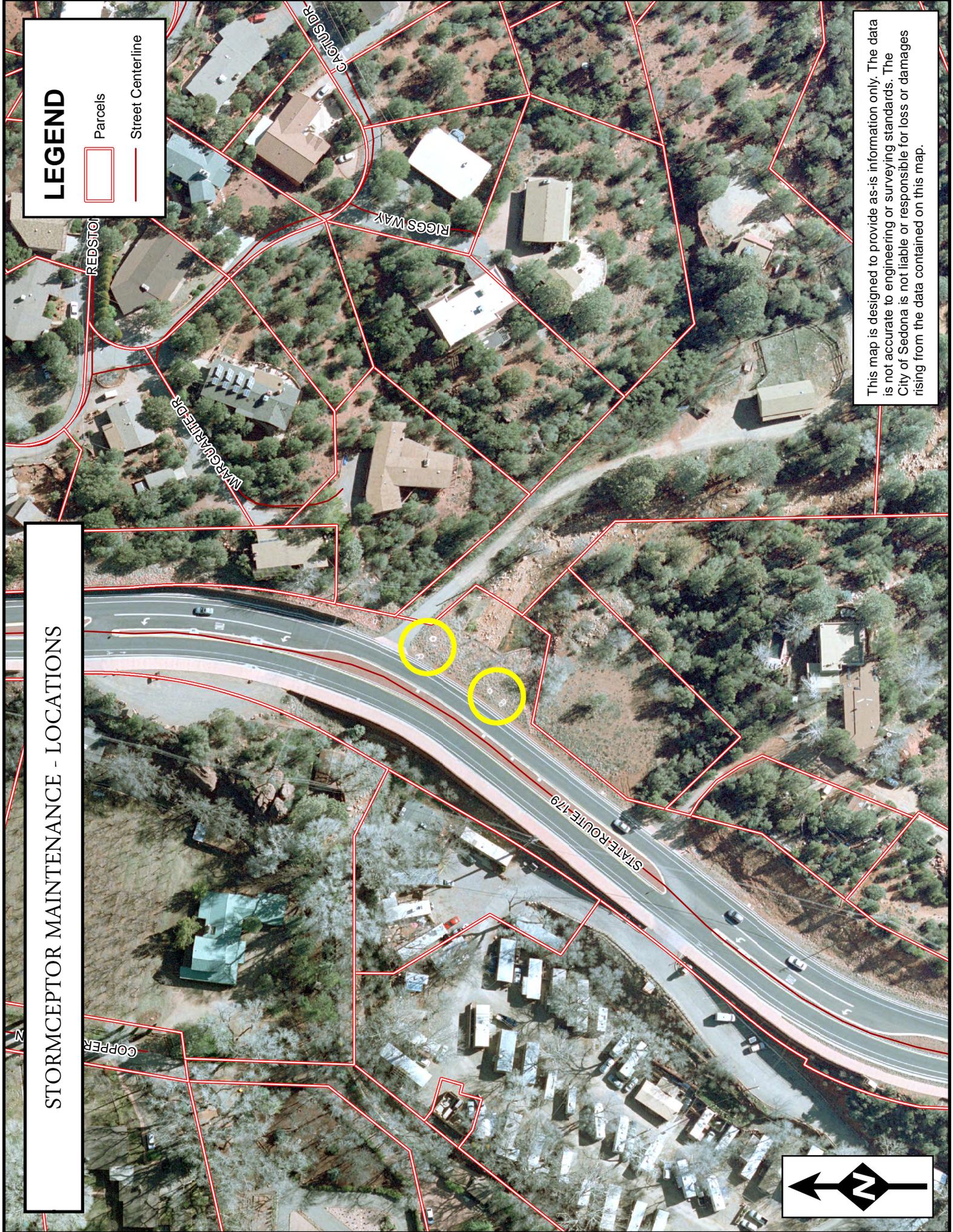
Per 2/9/17 Contract #5.

STORMCEPTOR MAINTENANCE - LOCATIONS

LEGEND

- Parcels
- Street Centerline

This map is designed to provide as-is information only. The data is not accurate to engineering or surveying standards. The City of Sedona is not liable or responsible for loss or damages arising from the data contained on this map.



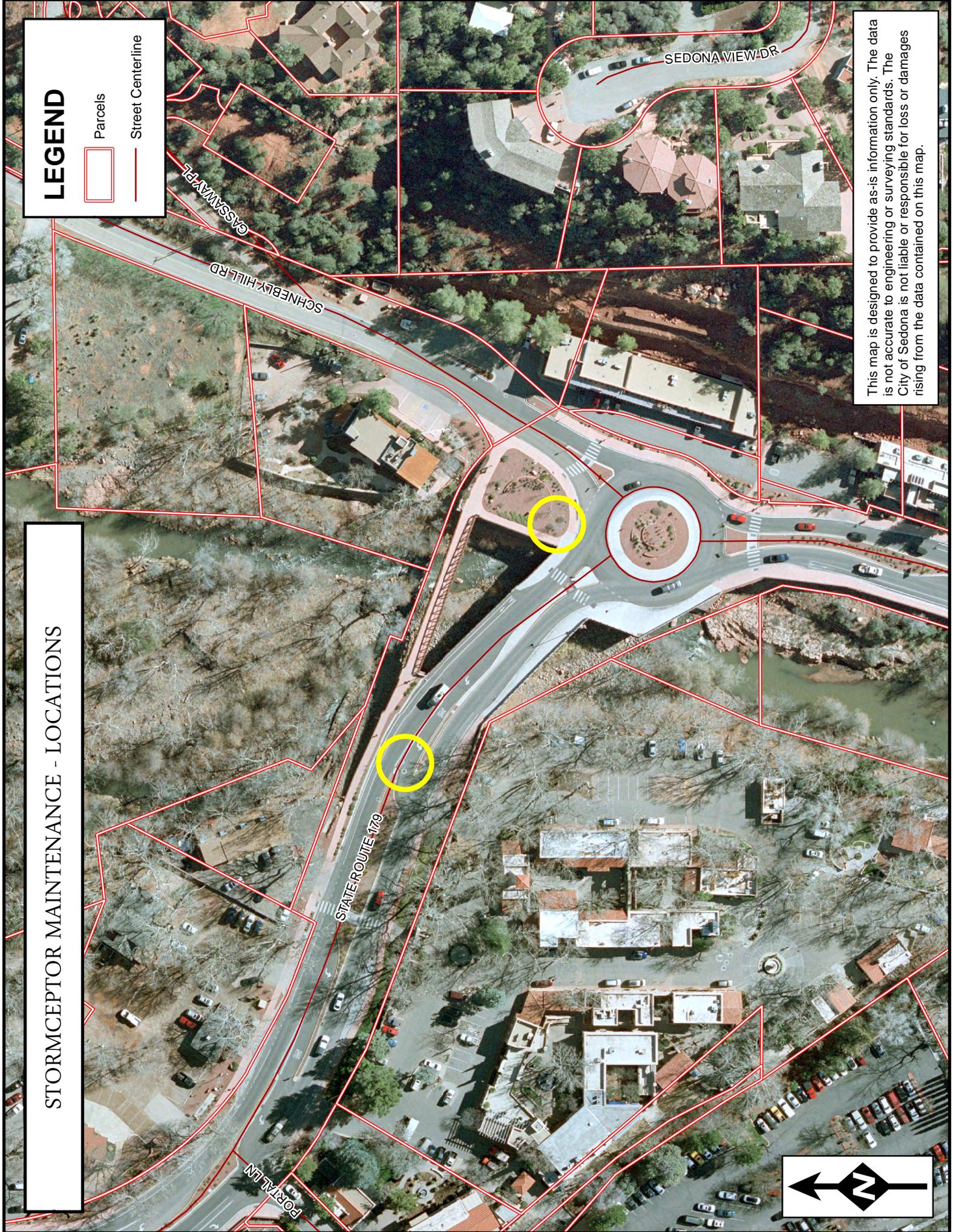
STORMCEPTOR MAINTENANCE - LOCATIONS

LEGEND

Parcels

Street Centerline

This map is designed to provide as-is information only. The data is not accurate to engineering or surveying standards. The City of Sedona is not liable or responsible for loss or damages arising from the data contained on this map.



David Peck - Cathedral Rock Trailhead - Improvements to protect watershed

From: James Crowley
To: David Peck; Michael Righi
Date: 9/26/2016 4:39 PM
Subject: Cathedral Rock Trailhead - Improvements to protect watershed
Cc: James Crowley

David,

The city purchased and installed a USFS approved single vault toilet at the Cathedral Rock Trailhead.

The Costs for this were:

\$21,500 (discounted) for the toilet

\$18,000 to install and finish grade.

Note: My contact information has changed.
Please delete [928-301- 7884](tel:928-301-7884) from your contact list.



Thank you,
James Crowley, EIT, RLS
Associate Engineer
Office: [928.203.5092](tel:928.203.5092), Cell:[928.300.9855](tel:928.300.9855)
City of Sedona
Project Updates: www.SedonaAz.gov/CIP
Bids& RFQ's: www.SedonaAz.gov/RFQ
Be a Fan on Facebook: www.Facebook.com/CityofSedonaAZ

Please consider the environment before printing this email.

New catch basin/inlet filter behind Sedona Recycles, filtering the runoff from their operations

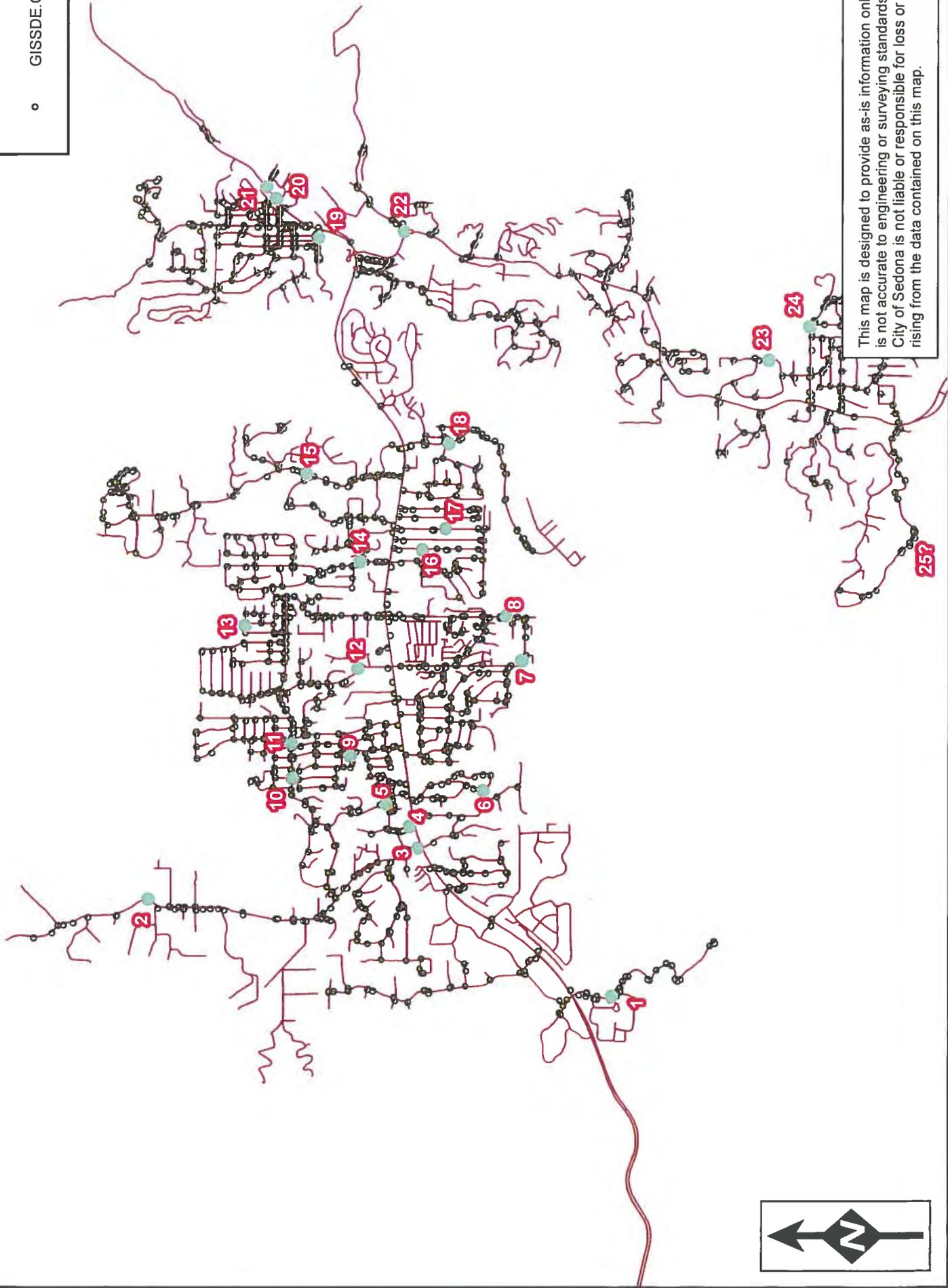


STORMWATER - KEEP IT CLEAN SIGN INSPECTION

LEGEND

— Street Centerline

• GISSE.GIS Signs



This map is designed to provide as-is information only. The data is not accurate to engineering or surveying standards. The City of Sedona is not liable or responsible for loss or damages arising from the data contained on this map.

2016 "STORMWATER - KEEP IT CLEAN" SIGN INSPECTION

SIGN NUMBER	LOCATION	SIGN DESCRIPTION, LOCATION NOTES	INSPECTION DATE	CONDITION	CONDITION NOTES
1	UPPER RED ROCK LOOP ROAD	FACES ROAD	4/6/17	SAT	
2	DRY CREEK NORTH OF LIZARD HEAD	FACES ROAD	4/6/17	SAT	
3	DRY CREEK ROAD @ 89A	FACES NORTHBOUND TRAFFIC	4/6/17	SAT	
4	ROADRUNNER @ 89A	FACES NORTHBOUND TRAFFIC	4/10/17	SAT	
5	HOZONI ROAD @ HOPI DRIVE	FACES SOUTHBOUND TRAFFIC	4/10/17	SAT	
6	CARROLL CANYON DRIVE	FACES ROAD	4/6/17	SAT	
7	SHELBY DRIVE	FACES ROAD	4/6/17	SAT	
8	SUNSET DRIVE AT SUNSET PARK	FACES SOUTHBOUND TRAFFIC	4/6/17	SAT	
9	WINDSONG AT DRAINAGE	FACED ROAD	4/6/17	SAT	
10	THUNDER MOUNTAIN ROAD NEAR PASTORAL PLACE	FACES EASTBOUND TRAFFIC	4/6/17	SAT	
11	THUNDER MOUNTAIN ROAD NEAR ANDANTE	FACES WESTBOUND TRAFFIC	4/6/17	SAT	
12	RODEO ROAD NORTH OF SAFEWAY	FACES NORTHBOUND TRAFFIC	4/6/17	SAT	
13	BUENA VISTA @ SUGARLOAF TH	FACES WESTBOUND TRAFFIC	4/6/17	SAT	
14	MOUNTAIN SHADOWS ROAD @ LAGUNA	FACES NORTHBOUND TRAFFIC	4/6/17	SAT	
15	SOLDIERS PASS ROAD @ DOG PARK	FACES ROAD	4/6/17	SAT	
16	VIEW DRIVE	FACES ROAD	4/6/17	SAT	
17	OAK CREEK BLVD	FACES ROAD	4/6/17	SAT	
18	AIRPORT ROAD	FACES ROAD	4/6/17	SAT	
19	FOREST ROAD	FACES ROAD	4/6/17	SAT	
20	UPTOWN 89A NB IN FRONT OF BEST WESTERN	UNKNOWN FACING; COULD NOT LOCATE ON GOOGLE STREETVIEW OR BING STREETSIDE	4/10/17	SAT	
21	UPTOWN 89A NB IN FRONT OF SEDONA ARTS CENTER	FACES NORTHBOUND TRAFFIC	4/10/17	SAT	
22	STATE HIGHWAY 179 AT OAK CREEK BRIDGE NORTH OF SCHNEBLEY HILL ROAD	FACES NORTHBOUND TRAFFIC	4/10/17	SAT	
23	ACACIA DRIVE NEAR GENEVA DRIVE AT BRIDGE	FACES EASTBOUND TRAFFIC	4/10/17	SAT	
24	CHAPEL ROAD ACROSS FROM MYSTIC TRAILHEAD	FACES EASTBOUND TRAFFIC	4/10/17	SAT	
25	BACK O'BEYOND ROAD WB BEFORE TRAILHEAD	MOUNTED VERY LOW (PER GOOGLE STREETVIEW); FACED WB TRAFFIC	4/10/17	SAT	

Meeting Agenda

Location: City Hall Bldg. 106 – Vultee Conference Room
102 Roadrunner Dr. City of Sedona

Date: Thursday, January 19, 2017 - 11am to 12pm

Meeting called by:

City of Sedona - Public Works Department

Type of meeting:

Introductions
and Discussion
of Utility
General
Permits for
2017

Facilitator: Jerry Hutchison, ROW Specialist

Attendees:

Arizona Water Co. Staff, APS Staff, CenturyLink Staff, SuddenLink Staff
& Sedona-Oak Creek Water Co. Staff, Unisource Staff

City of Sedona: Engineering Supervisor,
Maintenance Supervisor & Other Staff

2017 ROW General Permit Agenda Items

- A. Introductions/ Sign-in Sheet
 - B. Application Packet Collection
 - Certificate of Liability Insurance (**General wording for “DISCRIPTION OF WORK” – refer to handout**)
 - Permit Application
 - After hours call list
 - Signed COS Storm Water Pollution Prevention Plan
 - C. Chapter 12.05 Rights-of-Way/Division I. Public Streets, Easements, and Rights-of-Way
 - <http://www.codepublishing.com/AZ/Sedona/>
 - D. Storm Water Prevention Plan (SWPPP) and Best Management Practices (BMPs)
 - Permit Stipulation #12 (**see attached**)
-

- Presentation/NOI Revisions – Michael Righi, COS Assistant Engineer
- E. Coffee Pot Drainage Project
 - Facilitated by David Peck, COS Associate Engineer
- F. Arizona 811 “Blue Stake”
 - Stipulation #2 (***see attached***)
- G. Road Cut Restrictions
 - Permit Stipulation #5 (***see attached***)
 - Warranty work on ALL road patches
- H. <http://www.sedonaaz.gov/your-government/departments/public-works/city-of-sedona-public-maintained-streets-scheduled-maintenance-street-cut-restrictions>
 - Job size, location and anticipated work time frame
 - Red Rock News PR Submittal Info.
 - <http://www.redrocknews.com/press-releases>
- I. Quarterly Permit Status Reports (***Changed from Monthly***)
- J. Temporary Traffic Control Plans – Permit Stipulation #14 & 15 (***see attached***)
 - MUTCD TA Series
 - Certified TC Plans on larger projects or of longer duration
- K. Scope of Work Requirements
- L. Other Permits and Information
 - Waste Water Permits
 - Sal Valenzuela, COS Chief Engineering Services Inspector
 - Traffic control to be reviewed by COS ROW specialist
 - ADOT Encroachments
 - District Changes/Map
 - North Central District (No longer Flagstaff Dist.)
 - <https://www.azdot.gov/business/district-contacts/overview>
 - Temporary Sound Control Exemption /Night Work Permit
 - Requirements
 - <http://www.sedonaaz.gov/your-government/permits-licenses>
 - Hired Contractors and/or Subs
 - Permit quick link on the COS website
 - <http://www.sedonaaz.gov/your-government/permits-licenses>
 - City of Sedona Projects updates
 - <http://www.sedonaaz.gov/your-government/projects>

Comments/Tasks

Right-of-Way Permit Stipulation- Highlights

#2 - All Excavation: No Excavation is authorized to proceed prior to contacting Arizona Blue Stake, 1800-STAKE IT (1800 -782-5348 or 811). Excavation is authorized to proceed only in accord with Arizona Blue Stake regulations and conditions.

#5 - If boring is not possible, a T-top trench shall be constructed in accordance with MAG Standard Detail #200. Pavement less than two years old requires a full width by 25' patch, centered on the original trench. Pavement that is between two and five years old requires a full width by 20' patch. Patch thickness shall be 4", or shall match existing pavement (whichever is greater). Small trench repairs (less than one square foot in area) can be hot patched.

#6 - Lines crossing pavement will be 36" deep. All pavement edges will be saw cut.

#7 - Non-shrink backfill shall be placed to the bottom of pavement sub-grade. Sub-grade is not to be less than 6" thick (this includes concrete slurry).

#8 - Asphalt Cold Patching Material may be used until such time that hot mix is available; however, an asphalt cold patch may not be used as a permanent patch. Temporary road patches must be completed within 48 hours.

Permanent (hot mix) road patches must be completed within two weeks. The permittee is responsible for the maintenance of temporary patches until permanent hot patch is installed. All asphalt cuts will be saw cut, tacked and sealed by recommended materials. All asphalt patches will be warranted for one year, after final inspection and city approval.

#11 - Measures and practices shall be employed at all times to prevent erosion and the entrance of material into the storm drainage system per Chapter 13.05 of the City Code. This includes dirt, rock, debris, concrete, cement, discharging of waters, chemicals and oils. Provisions shall be made to trap and remove material entering the storm drainage system. The storm drainage system includes gutters, ditches, washes, pipes, rivers, streams, and channels.

#12 - BMP (Best Management Practices) shall be used at all times to prevent tracking and discharge of dirt and other materials related to the construction activity onto public streets or highways within the City of Sedona.

#14 - For all impeding or impacting of traffic, a Traffic Control Plan must be approved before any work begins.

#15 - Traffic control signs will be used at all times and in no instance will the street or side street be closed completely off. When necessary a certified flagger will be used to control traffic using a stop and slow paddle. Signs and flaggers (per the M.U.T.C.D) are required when a lane is blocked or encroached upon.

#20 - When, in the opinion of the City, a project impacts (i.e., partial closures, detours, etc.) a City collector or arterial street in excess of two (2) hours, the City may require the Applicant to provide public notification prior to the commencement of work. The City may require said notification through the local newspaper, radio and/or public notices delivered to affected property owners, public and private agencies and individuals, as deemed commensurate with the expected impacts. Said notification may be required to be made a minimum of three (3) calendar days, but not more than fourteen (14) calendar days in advance of commencing said work. In the event of a full closure the City shall provide notification at the applicant's expense. The closure shall not commence until the time authorized by the City.

City of Sedona / Annual Utility General Permit Renewal

Date: January 19, 2017

Time: 11:00 am - 12:00 pm

Place/Room: Sedona City Hall Bldg. 106 Vultee Conf. Room

Print Name	Firm	Title	Phone	Email
MICHAEL RIGHI	COS	ASSISTANT ENGINEER	203-5088	M.RIGHI@SEDONA.AZ.GOV
ARMEN McNEELIN	Centurylink	ENGINEER II	928.634.2102	ARMEN.McNEELIN@Centurylink.com
Greg Feltmann	A.P.S.	R.O.W. Agent	928-300-5041	James.Feltmann@aps.com
Rhonda Martin	Unisource	Planner	928-203-1214	rmartin@uesaz.com
Irene Freeman	Unisource	Planner	928-203-1215	ifreemr@uesaz.com
David Peck	COS	Associate Engineer	928-204-7108	dpeck@sedonaaz.gov
Pete Garcia	COS	Maintenance Supervisor	928-921-1557	pgarcia@sedonaaz.gov
Severed Yarrre	Subarandide	Upgrade Construction Supervisor	928-666-2464	severed.yarrre@california.com
Rob Justus	U.S.	Supervisor	928-300-8647	R.Justus@uesaz.com
CASEY COFF	ANX	SR. SERVICEMAN	928-863-8661	
John Snickers.	AWC	OPERATIONS SUP.	928-202-7092	JSnickers@AZCUMETS.COM.
Carlos Gudino	Suddenlink	CONTRACTOR	928-606-5021	Carlos.Gudino@ALICE.USA.COM
Jeremy Hitchison	COS	Row Specialist	9203-5083	Hitchison@sedonaaz.gov

STORMWATER POLLUTION PREVENTION TRAINING

Michael Righi
Assistant Engineer

City of Sedona
Public Works Department

Why are we here today?

- City of Sedona is a permittee under the Arizona Department of Environmental Quality (ADEQ) small MS4 permit program
- What is an MS4?
 - MS4 - **M**unicipal **S**eparate **S**torm **S**ewer **S**ystem
 - “Municipal separate storm sewer system” or “MS4” means a publicly owned conveyance or system of conveyances designed or used for collecting or conveying storm water which is not a combined sewer and which is not part of a publicly owned treatment works.

Why are we here today?

- The city submitted a SWMP, or **S**torm **W**ater **M**anagement **P**lan, which outlines actions to minimize stormwater pollution to Maximum Extent Practicable.
- “Maximum extent practicable (MEP)” means the separate storm sewer systems to reduce pollutants in storm water discharges. CWA Section 402(p)(3)(B)(iii) requires that a municipal permit shall require controls to reduce the discharge of pollutants to the maximum extent practicable, including best management practices, control techniques and system design, and engineering methods, and other provisions that the state determines appropriate for the control of such pollutants.

Why are we here today?

- One method to minimize stormwater pollution is through the training of city employees. The SWMP specifically states that the training is to provide the following:
 - Assist staff in implementation of program, and
 - Inform public works inspectors, building inspectors, field maintenance workers, right-of-way permit writers, wastewater collection system maintenance workers, and park maintenance workers about the existence of the program and their responsibility to minimize *illicit discharges* due to their work.

Illicit Discharges and Prevention

- “Illicit discharge” means any discharge to the MS4 that is not composed entirely of storm water, except for discharges allowed under the AZPDES Permit No. AZG2002-002. Permitted “non-storm water” flows include:

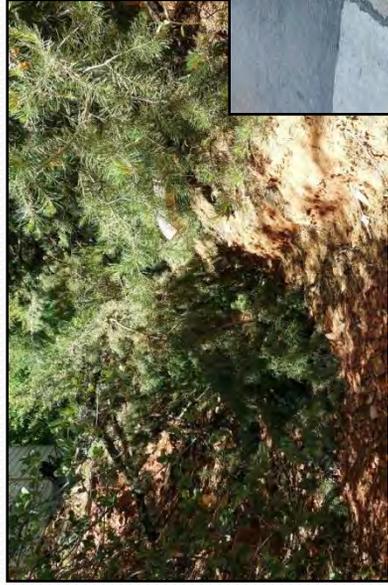
Water line flushing	Landscape irrigation	Diverted stream flows
Rising groundwaters	Uncontaminated groundwater infiltration	Uncontaminated pumped groundwater
Discharges from potable water sources	Foundation drains	Air conditioning condensate
Irrigation water	Springs	Water from crawl space pumps
Footing drains	Lawn watering	Individual residential car washing
Discharges from riparian habitats and wetlands	De-chlorinated swimming pool and spa discharges	Street wash water
Discharges of flows from emergency fire fighting activities		

Illicit Discharges and Prevention

- What do you do if you see an illicit discharge occurring?
 - Stop the source, if possible or prudent.
 - Talk to the operator about the discharge and explain why the discharge must be stopped.
 - Get their name and document the location address
 - Take pictures; explain to the operator that the city is required to document all illicit discharges and that they will be contacted by Public Works regarding this illicit discharge.
- Inform me (Michael Righi) about the discharge.

Illicit Discharges and Prevention

- Examples of Illicit Discharges:





Best Management Practices

- “Best management practices (BMPs)” means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants to the MS4. BMPs also include treatment requirements, operating procedures, design requirements, and practices to control runoff, spillage, leaks, waste disposal, or pollution of storm drainage flows.

Best Management Practices

- **Best Management Practices** address the following:
 - **Erosion Control** - Measures to control erosion of dirt, rock, and other debris with the eroded material being carried into the storm system by runoff
 - **Oil, Grease, and Gasoline Control** - Measures to reduce the amount of oil, grease, and gasoline related to cars and trucks from reaching the storm system
 - **Trash and Debris Control** - Measures to limit the amount of trash and garbage reaching the storm system
 - **Dirt/Dust Control** - Measures to control dirt and dust being washed off of surfaces and carried to the storm system by runoff
 - **Miscellaneous Control** - Measures to reduce introduction of pollutants into the stormwater system

Best Management Practices

- Erosion Control Best Management Practices
 - Cover or seed piles
 - Use or maintain settling ponds
 - Compact soils well
 - Don't run water over steep slopes, loose, dirt, or loose rock
 - Avoid long, steep slopes
 - Use hay, straw wattles, or similar materials to slow water
 - Use silt fences to contain eroded material
 - Do not store or leave loose material in waterways
 - Phase construction to minimize exposed dirt and loose rock areas
 - Use rock, filter cloth, or other material over storm drain inlets to filter eroded material out of the water
 - Place containment barriers around all exterior storage areas

Best Management Practices

- Oil, Grease, and Gasoline Control Best Management Practices
 - Wipe up spills, drips, and leaks immediately
 - Have oil and grease changed at a professional mechanics shop
 - Wash your vehicles at a commercial car wash
 - If you change your own automotive fluids capture them in a proper container and take them to a recycling center
 - Parking lot drainage should be filtered prior to being discharged to the City system or offsite
 - Maintain the filter devices or area by periodically removing the filter material and replacing it with fresh filter material
 - Keep the area around grease traps and grease containers free of dripping or spilled oil and grease
 - Use absorbent material to collect spills and dispose of swept materials properly
 - Sweep streets and parking lots frequently

Best Management Practices

- Trash and Debris Control Best Management Practices
 - Put solid waste into trash containers, not the wash
 - Put cups, wrappings, bags, and other trash in trashcans; don't litter
 - Put landscape clippings, and other vegetative waste into trashcans
 - Make sure that trashcans are not overfilled on windy days
 - Use rock, filter cloth or other material over storm drain inlets to filter debris out of the water
 - Businesses should provide adequate and easily located trash receptacles for customers
 - Discard diapers, bottles, cans, cigarette butts, string, can pull tabs, and other debris in trash cans not on sidewalks, streets, or the ground

Best Management Practices

- **Dirt and Dust Control Best Management Practices**
 - Cover or seed piles
 - Keep dirt piles moist
 - Don't track mud or dirt onto streets and sidewalks
 - Avoid working in muddy conditions
 - Maintain and refresh rock pads in the entrance to construction areas and keep tires clean
 - Sweep sidewalks, driveways, and streets areas rather than washing them down
 - Use rock, filter cloth or other material over storm drain inlets to filter silt out of the water

Best Management Practices

- **Miscellaneous Control Best Management Practices**
 - Do not connect the sanitary sewer or other waste piping to the storm system, they are separate systems
 - Do not wash paint, solvents, concrete, or other construction materials into the storm system
 - Pick up after your animals; scoop the poop
 - Place containment barriers around all exterior chemical storage areas
 - Do not overuse pesticides, insecticides, or solvents
 - Maintain BMPs to keep them effective

Typical Construction Site BMPs

- Best Management Practices written into “Conditions of Approval” issued with an approved permit include:
 - Temporary traffic surfacing must be applied prior to construction, and shall include no less than 2” thickness of 3/4” aggregate, 1” asphalt pavement, or other approved surfacing. The surface shall extend from the existing roadway to the building footprint, and shall be adequate to reduce tracking and blowing dust.
 - Pool water shall be de-chlorinated prior to draining at any time in the future.
 - Provide riprap pads (3ft. x 2ft. x 6in. minimum) under all scuppers, downspouts, and drain outlets. If gutters will not be used, provide a 24” border of 3” deep landscaping rock under all roof drip-lines for erosion protection.

Typical Construction Site BMPs

- Best Management Practices written into “Conditions of Approval” issued with an approved permit include:
 - Flushing and cleaning of concrete trucks, mixers, etc., shall not be done in such a manner as to allow the migration of water or material off-site.
 - Establish one location (not within City Rights-of-Way) for rinsing and washing of concrete and masonry related residue that is away from and does not drain to washes, ditches, street, neighboring properties, or vegetation.
 - All loads of material subject to dropping from vehicles, being sifted from vehicles, or otherwise escaping from vehicles, shall be covered when traveling on a public street or highway within the City of Sedona.
 - Methods to prevent tracking of dirt and other materials from the construction site onto public streets or highways within the City of Sedona shall be incorporated at all times.

Typical Construction Site BMPs

- Best Management Practices written into “Conditions of Approval” issued with an approved permit include:
 - The construction site must be operated in a manner that minimizes pollutants in the discharges to the storm drainage system, including effectively stabilizing the site after completion of construction. You must establish appropriate Best Management Practices (BMPs) aimed at controlling erosion and sediment transport that are protective of water quality. The storm drainage system includes gutters, ditches, pipes and channels.

Failure to adhere to these requirements shall be sufficient cause to deny access to public streets and highways until corrective measures have been implemented, as well as other legal penalties specified by law. These penalties include fines up to \$2500 per day and/or 6 months imprisonment for each and every day of violation (Sedona City Code Section 1.15)

Questions?



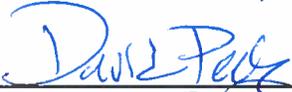
2017 ANNUAL STORMWATER POLLUTION PREVENTION TRAINING

LAST NAME	FIRST NAME	SIGNATURE	DATE
Beale	Wes		3-29-17
Casimire	Destin		
Clay	Phil		3-29-17
Coleman	Joe		
Craver	Stephen		3-29-17
Crawford	Laura		3/29/17
Crowley	James		3/29/17
Dickey	Andy		3/29/17
Estrada	Victor		3/29/17
Garcia	Pete		3/29/17
Garcia	Ronnie		
Holland	Roxanne		3/29/17
Hutchison	Jerry		3/29/17
Knapp	Bryan		3-29-17
Maskulka	Robert		3-29-17
Miller	Ronald		
Mortillaro	Ryan		3/29/17
Mosley	Charles		

HUGGINS BILL

3-29-17

2017 ANNUAL STORMWATER POLLUTION PREVENTION TRAINING

LAST NAME	FIRST NAME	SIGNATURE	DATE
Pearson	Brian		3/29/17
Peck	David		3/29/17
Righi	Michael		3/29/17
Rodriguez	Hugo		
Scott	Randy		3/29/17
Sharshon	Glenn		
Shimkus	Richard		3/29/17
Tannin	Ben		
Underwood	Richard		3-29-17
Valenzuela	Sal		3/29/17
Vocca	Frank		
West	Wade		3/29/17
Zellner	Travis		3/29/17
Zolman	Bruce		

2017 ANNUAL STORMWATER POLLUTION PREVENTION TRAINING

LAST NAME	FIRST NAME	SIGNATURE	DATE
GARRISON	MICHAEL		3-29-17
Employer: TIFFANY			
Employer:			
Employer:			
Employer:			
Employer:			
Employer:			

C & S Sweeping Services, Inc.

RECEIVED

AUG 24 2016

Invoice

PO Box 24479
Phoenix, AZ 85074-4479
Office: 602-252-9471
Fax: 602-252-5766

CITY OF SEDONA
PUBLIC WORKS

DATE	INVOICE #
8/14/2016	CS 60329

BILL TO

City of Sedona
Accounts Payable
City Engineer
102 Roadrunner Dr
Sedona, AZ 86336

P.O. NO.		TERMS	SWEEPING RATE		
DATE	ITEM	DESCRIPTION	HOURS	RATE	AMOUNT
8/7/2016	Misc. Brush	Street Maintenance: City of Sedona - 2016	1	80.00	80.00
8/7/2016	Misc. Brush	Contractors Road Yard - 2070 Contractors Rd	1	80.00	80.00
8/7/2016	Misc. Brush	Sunset Park - 997-1123 Sunset Dr	3	80.00	240.00
8/7/2016	Misc. Brush	Posse Ground Park - Teen Ctr, Soccer Field & Baseball Field			
8/7/2016	Misc. Brush	Pkg Lots			
8/7/2016	Misc. Brush	Uptown Municipal Lot - 260 Schnebly Rd	1	80.00	80.00
8/7/2016	Special Sweep	Special Sweep	1.5	95.00	142.50
		Doodlebug Rd - SR 179 to Lake Dr			
		Lake Dr			
		Panorama Blvd - View Dr to Panorama Circle			
		Mogollon Dr - intersection of Mogollon & Flaming Arrow			
		(Johnny Guitar to Shot Gun)			
8/8/2016	Misc. Brush	City Hall	1	105.00	105.00
8/8/2016	Misc. Brush	Police Parking Garage	1	80.00	80.00
8/8/2016	Misc. Brush	Lane Mile Sweeping - SS-1 - SS-4	1	2,025.00	2,025.00
					RDW

POSTED
8/24/16 KS

① Approve to Pay - Date: 8/29/16
Approved by: [Signature]
Vendor #: 102490
If a new vendor, please attach a W-9 form
GL #: 10-5320-68-6405
Task Code: _____
Work Order #: _____
Purchase Order #: 12472
Business License #: N/A
Amount to Pay: 665.00
Aug 2016 Parking Lot Sweeping

② Approve to Pay - Date: 8/29/16
Approved by: [Signature]
Vendor #: 102490
If a new vendor, please attach a W-9 form
GL #: 10-5320-39-67166
Task Code: _____
Work Order #: _____
Purchase Order #: 12472
Business License #: N/A
Amount to Pay: \$2025.00
Aug 2016 ROW Street Sweeping

Approve to Pay - Date: 8/29/16
Approved by: [Signature]
Vendor #: _____
If a new vendor, please attach a W-9 form
GL #: 10-5320-39-67169
Task Code: _____
Work Order #: _____
Purchase Order #: NO PO# for this one
Business License #: N/A
Amount to Pay: \$142.50

We appreciate your business!

Total \$2,832.50

July Service
Aug Sweep #1

Aug 2016 - Special Sweep due to Monsoon Storm

PO Box 24479
 Phoenix, AZ 85074-4479
 Office: 602-252-9471
 Fax: 602-252-5766

RECEIVED
 SEP 12 2016

DATE	INVOICE #
8/31/2016	CS 60676

BILL TO

City of Sedona
 Accounts Payable
 City Engineer
 102 Roadrunner Dr
 Sedona, AZ 86336

CITY OF SEDONA
 PUBLIC WORKS

P.O. NO.	TERMS	SWEEPING RATE

DATE	ITEM	DESCRIPTION	HOURS	RATE	AMOUNT
8/28/2016	Misc. Brush	Street Maintenance: City of Sedona - 2016	1	80.00	80.00
8/28/2016	Misc. Brush	Contractors Road Yard - 2070 Contractors Rd	1	80.00	80.00
8/28/2016	Misc. Brush	Sunset Park - 997-1123 Sunset Dr	3	80.00	240.00
8/28/2016	Misc. Brush	Posse Ground Park - Teen Ctr, Soccer Field. Baseball Field	1	80.00	80.00
8/28/2016	Misc. Brush	Parking Lots	1	105.00	105.00
8/28/2016	Misc. Brush	Uptown Municipal Lots- 260 Schnebly Hill Rd	1	80.00	80.00
8/28/2016	Misc. Brush	City Hall	1	80.00	80.00
8/28/2016	Misc. Brush	Police Parking Garage	1.75	95.00	166.25
8/28/2016	Misc. Brush	Special Sweep Doodlebug Rd - SR 179 to Lake Dr Lake Dr Panorama Blvd - View Dr to Panorama Circle Mogollon Dr - Intersection of Mogollon & Flaming Arrow (Johnny Guitar to Shot Gun)	1	2,025.00	2,025.00
8/29/2016	Misc. Brush	Lane Mile Sweeping SS-1 - SS-4	1	2,025.00	2,025.00

POSTED

① Approve to Pay - Date: 9/22/16
 Approved by: [Signature]
 Vendor #: 102490
 If a new vendor, please attach a W-9 form
 GL #: 10-5320-68-6405
 Task Code: _____
 Work Order #: _____
 Purchase Order #: 12472
 Business License #: N/A
 Amount to Pay: 1665.00
2nd Aug 2016 - Parking Lot Sweep

② Approve to Pay - Date: 9/22/16
 Approved by: [Signature]
 Vendor #: 102490
 If a new vendor, please attach a W-9 form
 GL #: 10-5320-39-6766
 Task Code: _____
 Work Order #: _____
 Purchase Order #: 12472
 Business License #: N/A
 Amount to Pay: 2025.00
2nd Aug 2016 - ROW Sweep

③ Approve to Pay - Date: 9/22/16
 Approved by: [Signature]
 Vendor #: 102490
 If a new vendor, please attach a W-9 form
 GL #: 10-5320-39-6769
 Task Code: _____
 Work Order #: _____
 Purchase Order #: NO PO for this
 Business License #: N/A
 Amount to Pay: 1666.25
2nd Aug 2016 Special Sweep due to storm.

We appreciate your business!	Total	\$2,856.25
------------------------------	--------------	-------------------

Note: There was no service in July
 2 sweeps in Aug on 8/7 + 8/28. KS

ok to pay
 [Signature]

Revised Invoice
RECEIVED

OCT 05 2016

C & S Sweeping Services, Inc.

CITY OF SEDONA
 PUBLIC WORKS

Invoice

PO Box 24479
 Phoenix, AZ
 85074-4479
 Office: 602-252-9471
 Fax: 602-252-5766

DATE	INVOICE #
9/30/2016	CS 60996

BILL TO

City of Sedona
 Accounts Payable
 City Engineer
 102 Roadrunner Dr
 Sedona, AZ 86336

P.O. NO.		TERMS	SWEEPING RATE		
DATE	ITEM	DESCRIPTION	HOURS	RATE	AMOUNT
9/25/2016	Misc. Brush	Street Maintenance: City of Sedona - 2016	1	80.00	80.00
9/25/2016	Misc. Brush	Contractors Road Yard - 2070 Contractors Rd	1	80.00	80.00
9/25/2016	Misc. Brush	Sunset Park 997-1123 Sunset Dr	3	80.00	240.00
9/25/2016	Misc. Brush	Posse Ground Park - Teen Center, Soccer Field, Baseball Field Parking Lots	1	80.00	80.00
9/25/2016	Misc. Brush	Uptown Municipal Lots - 260 Schnebly Rd	1	105.00	105.00
9/25/2016	Misc. Brush	City Hall	1	80.00	80.00
9/25/2016	Misc. Brush	Police Parking Garage	1	95.00	95.00
9/26/2016	Misc. Brush	Special Sweep Woodland Drive, Skyline Dr to end of road	1	2,025.00	2,025.00
		Lane Sweeping SS-1 SS-4			

Parking Lots ✓
 \$665 ✓

Special Sweep ✓
 ROW ✓

Approve to Pay - Date: 10/6/16
 Approved by: [Signature]
 Vendor #: 102490
 If a new vendor, please attach a W-9 form
 GL #: SPLIT
 Task Code: _____
 Work Order #: _____
 Purchase Order #: 12472
 Business License #: N/A
 Amount to Pay: \$ 2690.00

Sept 2016

10-5320-68-6405
 Parking Lot Sweeping
 \$ 665.00 ✓

Sept 2016

10-5320-39-6766
 ROW Street Sweeping
 \$ 2025.00 ✓

We appreciate your business!
 Total \$2,785.00

GL #: 10-5320-39-6769
 Task Code: _____
 Work Order #: _____
 Purchase Order #: NO PO# for this charge
 Business License #: _____
 Amount to Pay: \$ 95.00 ✓

Sept 2016 Extra Sweep
 Woodland Drive, Skyline Drive
 to End of Road. - DUE TO
 Storm RunOff

ok to pay
 [Signature]

Done 10/20/16
 Copy Invoice to Michael MS4

C & S Sweeping Services, Inc.

RECEIVED

NOV 07 2016

Invoice

PO Box 24479
Phoenix, AZ
85074-4479
Office: 602-252-9471
Fax: 602-252-5766

CITY OF SEDONA
PUBLIC WORKS

DATE	INVOICE #
10/31/2016	CS 61467

BILL TO

City of Sedona
Accounts Payable
City Engineer
102 Roadrunner Dr
Sedona, AZ 86336

P.O. NO.		TERMS	SWEEPING RATE		
DATE	ITEM	DESCRIPTION	HOURS	RATE	AMOUNT
10/23/2016	Misc. Brush	Street Maintenance: City of Sedona - 2016			
10/23/2016	Misc. Brush	Contractor's Road Yard - 2070 Contractors Rd	1	80.00	80.00
10/23/2016	Misc. Brush	Sunset Park - 997-1123 Sunset Dr	1	80.00	80.00
10/23/2016	Misc. Brush	Posse Ground Park - Teen Center, Soccer Field, Baseball	3	80.00	240.00
10/23/2016	Misc. Brush	Field Parking Lots			
10/23/2016	Misc. Brush	Uptown Municipal Lots - 260 Schnebly Rd	1	80.00	80.00
10/23/2016	Misc. Brush	City Hall	1	80.00	80.00
10/23/2016	Misc. Brush	Police Parking Garage	1	105.00	105.00
10/24/2016	Misc. Brush	Lane Sweeping SS-1 SS-4	1	80.00	80.00
			1	2,025.00	2,025.00

2

Approve to Pay - Date: 11/21/16
Approved by: [Signature]
Vendor #: 102490
If a new vendor, please attach a W-9 form
GL #: 10-5320-68-6405
Task Code: _____
Work Order #: _____
Purchase Order #: 12472
Business License #: N/A
Amount to Pay: \$665.00 ✓

Sept. 2016
OCT
Parking Lot Sweeping

OK to pay [Signature]

1

Approve to Pay - Date: 11/21/16
Approved by: [Signature]
Vendor #: 102490
If a new vendor, please attach a W-9 form
GL #: 10-5320-39-6766
Task Code: _____
Work Order #: _____
Purchase Order #: 12472
Business License #: N/A
Amount to Pay: \$2,025.00 ✓

Sept. 2016
OCT
ROW Street Sweeping

We appreciate your business!

Total \$2,690.00

12/15 Copied to Michael [Signature]

C & S Sweeping Services, Inc.

PO Box 24479
Phoenix, AZ 85074

DATE: 11/30/2016
INVOICE #: CS 61825

BILL TO
City of Sedona
Accounts Payable
City Engineer
102 Roadrunner Dr
Sedona, AZ 86336

RECEIVED
DEC 08 2016

CITY OF SEDONA
PUBLIC WORKS

P.O. NO.	TERMS	RATE
	Due on Receipt	
DATE	DESCRIPTION	AMOUNT
11/30/2016	Street Maintenance: City of Sedona	
11/30/2016	Contractor's Road Yard - 2070 Contractor's Rd	80.00
11/30/2016	Sunset Park - 997-1123 Sunset Dr	80.00
11/30/2016	Posse Ground Park, Teen Center, Soccer Field, Baseball Field Parking Lots	240.00
11/30/2016	Uptown Municipal Lots 260 Schnebly Rd	80.00
11/30/2016	City Hall	105.00
11/30/2016	Police Parking Garage	80.00
11/30/2016	Lane Mile Sweep - SS-1-SS-4	2,025.00

②
\$1665
①

① ROW

Approve to Pay - Date: 12/19/16
Approved by: [Signature]
Vendor #: 102490
If a new vendor, please attach a W-9 form
GL #: 10-5320-39-6766
Task Code: _____
Work Order #: _____
Purchase Order #: 12472
Business License #: N/A
Amount to Pay:) \$2025.00 ✓

Nov 2016 Row Street Sweeping

② Parking lots

Approve to Pay - Date: 12/19/16
Approved by: [Signature]
Vendor #: 102490
If a new vendor, please attach a W-9 form
GL #: 10-5320-68-6405
Task Code: _____
Work Order #: _____
Purchase Order #: 12472
Business License #: N/A
Amount to Pay:) \$1665.00 ✓

Nov 2016 Parking lot Sweeping

We appreciate your business!

Total

\$2,690.00

Phone #
(602) 252-9471

12/15 Copied to Michael KS

C & S Sweeping Services, Inc.

RECEIVED

PO Box 24479
Phoenix, AZ 85074

JAN 12 2017

CITY OF SEDONA
PUBLIC WORKS

DATE	INVOICE #
1/8/2017	CS 62218

BILL TO

City of Sedona
Accounts Payable
City Engineer
102 Roadrunner Dr
Sedona, AZ 86336

P.O. NO.	TERMS	RATE
	Due on Receipt	various rates
DATE	DESCRIPTION	AMOUNT
12/26/2016	Street Maintenance: City of Sedona	
12/26/2016	Contractor's Road Yard - 2070 Contractors Rd	80.00
12/26/2016	Sunset Park 997-1123 Sunset Dr	80.00
12/26/2016	Posse Ground Park-Teen Center, Soccer & Baseball Field Parking Lots	240.00
12/26/2016	Uptown Municipal Lots 260 Schnebly Rd	80.00
12/26/2016	City Hall	105.00
12/26/2016	Police Parking Garage	80.00
1/6/2017	Lane Mile Sweep SS-1 SS-4	2,025.00
<p>Approve to Pay - Date: <u>1/12/17</u> <i>[Signature]</i></p> <p>Approved by: <u>[Signature]</u></p> <p>Vendor #: <u>102490</u></p> <p>If a new vendor, please attach a W-9 form</p> <p>GL #: <u>10-5320-39-6764</u></p> <p>Task Code: _____</p> <p>Work Order #: _____</p> <p>Purchase Order #: <u>12472</u></p> <p>Business License #: <u>N/A</u></p> <p>Amount to Pay:) <u>2025.00</u></p>		<p>665.00</p>
<p>Approve to Pay - Date: <u>1/12/17</u> <i>[Signature]</i></p> <p>Approved by: <u>[Signature]</u></p> <p>Vendor #: <u>102490</u></p> <p>If a new vendor, please attach a W-9 form</p> <p>GL #: <u>10-5320-68-6405</u></p> <p>Task Code: _____</p> <p>Work Order #: _____</p> <p>Purchase Order #: <u>12472</u></p> <p>Business License #: <u>NA</u></p> <p>Amount to Pay:) <u>665.00</u></p>		
<p>Dec 16 - ROW Street Sweeping</p>		<p>Dec 16 - Parking Lot Sweeping</p> <p>ok to pay <i>[Signature]</i></p>
<p>Phone #</p> <p>(602) 252-9471</p>		<p>Total \$2,690.00</p>

Copy Receipt to Michail - MSH Report

RECEIVED

FEB 21 2017

C & S Sweeping Services, Inc.

PO Box 24479
Phoenix, AZ 85074

CITY OF SEDONA
PUBLIC WORKS

DATE	INVOICE #
2/12/2017	CS 62726

BILL TO

City of Sedona
Accounts Payable
City Engineer
102 Roadrunner Dr
Sedona, AZ 86336

P.O. NO.	TERMS	RATE
	Due on Receipt	various rates
DATE	DESCRIPTION	AMOUNT
JAN MISSED	Street Maintenance: City of Sedona	
2/8/2017	Contractor's Rd Yard - 2070 Contractors Rd	80.00
2/8/2017	Sunset Park - 997-1123 Sunset Dr	80.00
2/8/2017	Posse Ground Park - Teem Center, Soccer & Baseball Field Parking Lots 3 @ \$80	240.00
2/8/2017	Uptown Municipal Lots 260 Schnebly Rd	80.00
2/8/2017	City Hall	105.00
2/8/2017	Police Parking Garage	80.00
2/9/2017	Lane Mile Sweep SS1 SS4	2,025.00
Approve to Pay - Date: <u>2/27/17</u> Approved by: <u>[Signature]</u> Vendor #: <u>102490</u> If a new vendor, please attach a W-9 form GL #: <u>SPLIT</u> Task Code: _____ Work Order #: _____ Purchase Order #: <u>12472</u> Business License #: <u>NA</u> Amount to Pay: <u>TOTAL: 2690.00</u>		Feb 2017 - ROW Street Sweeping 10-5320-39-6766 \$2025.00 Feb 2017 Parking Lot Sweeping 10-5320-68-6405 \$665.00
Note: Jan sweeping was not done so 2 sweeps in Feb is OK per Pete. KS.		OK to Pay <u>[Signature]</u>

\$665.00

We appreciate your business!

Phone #

(602) 252-9471

Total

\$2,690.00

Copy Invoice to Michael for M54 Report

C & S Sweeping Services, Inc.

PO Box 24479
Phoenix, AZ 85074

RECEIVED

MAR 02 2017

CITY OF SEDONA
PUBLIC WORKS

DATE	INVOICE #
2/28/2017	CS 62854

BILL TO

City of Sedona
Accounts Payable
City Engineer
102 Roadrunner Dr
Sedona, AZ 86336

P.O. NO.	TERMS	RATE
	Due on Receipt	various rates
DATE	DESCRIPTION	AMOUNT
FEB: 2/26/2017	Street Maintenance: City of Sedona	
2/26/2017	Contractor's Rd Yard - 2070 Contractors Rd	80.00
2/26/2017	Sunset Park - 997-1123 Sunset Dr	80.00
	Posse Ground Park - Teen Center, Soccer & Baseball Field Parking	240.00
	Lots 3 @ \$80.00	
2/26/2017	Uptown Municipal Lots 260 Schnebly Hill Rd	80.00
2/26/2017	City Hall	105.00
2/26/2017	Police Parking Garage	80.00
2/26/2017	Lane Mile Sweep SSI SS4	2,025.00
<p>OK per Pete</p> <p>Approve to Pay - Date: <u>3/8/17</u></p> <p>Approved by: <u>[Signature]</u></p> <p>Vendor #: <u>102490</u></p> <p>If a new vendor, please attach a W-9 form</p> <p>GL #: <u>SPLIT</u></p> <p>Task Code: _____</p> <p>Work Order #: _____</p> <p>Purchase Order #: <u>12472</u></p> <p>Business License #: <u>N/A</u></p> <p>Amount to Pay: <u>\$ 2690.00</u></p> <p>Note: Jan 2017 Sweeping was not done - OK for 2 sweeps in Feb per Pete. Ks.</p> <p>Feb 26, 2017 ROW Street Sweeping 10-5320-39-6766 \$ 2025.00</p> <p>10-5320-68-6405 \$ 665.00</p> <p>Feb 26, 2017 Parking Lot Sweeping</p>		

We appreciate your business!

Phone #
(602) 252-9471

Total \$2,690.00

Copy invoice to Michael for MS4 Report.

C & S Sweeping Services, Inc.

PO Box 24479
Phoenix, AZ 85074

RECEIVED

APR 11 2017

CITY OF SEDONA
PUBLIC WORKS

DATE

INVOICE #

3/31/2017

CS 63015

BILL TO

CITY OF SEDONA - 2016
Accounts Payable
City Engineer
102 Roadrunner Dr
Sedona, Arizona 86336 United States

P.O. NO.	TERMS	RATE
	Due on Receipt	various rates
DATE	DESCRIPTION	AMOUNT
3/26/2017	Street Maintenance: City of Sedona	
3/26/2017	Contractor's Rd Yard - 2070 Contractors Rd	80.00
3/26/2017	Sunset Park - 997-1123 Sunset Dr	80.00
	Posse Ground Park - Teen Center, Soccer, & Baseball Field Pkg Lots 3 @ \$80/ea	240.00
3/26/2017	Uptown Municipal Lots 260 Schnebly Hill Rd	80.00
3/26/2017	City Hall	105.00
3/26/2017	Police Pkg Garage	80.00
3/27/2017	Lane Mile Sweep SSI-SS4	2,025.00
<p>Approve to Pay - Date: <u>4/21/17</u></p> <p>Approved by: <u>[Signature]</u> <i>ok to pay</i></p> <p>Vendor #: <u>102490</u></p> <p>If a new vendor, please attach a W-9 form</p> <p>GL #: <u>SPLIT</u></p> <p>Task Code: _____</p> <p>Work Order #: _____</p> <p>Purchase Order #: <u>12472</u></p> <p>Business License #: <u>N/A</u></p> <p>Amount to Pay: <u>21690.00</u></p> <p><i>March 2017 Street Sweeping</i></p>		<p><i>Parking lots \$ 665.00</i></p> <p><i>10-5320-68-6405</i></p> <p><i>10-5320-39-6766</i></p> <p><i>Streets+Bike Lanes \$ 2025.00</i></p>

4/24/17
for Michael
MS4

\$ 665.00

We appreciate your business!

Phone #

(602) 252-9471

Total

\$2,690.00

C & S Sweeping Services, Inc.

PO Box 24479
Phoenix, AZ 85074

DATE

INVOICE #

RECEIVED
MAY 23 2017

5/8/2017

CS 63389

April

BILL TO

CITY OF SEDONA - 2016
Accounts Payable
City Engineer
102 Roadrunner Dr
Sedona, Arizona 86336 United States

CITY OF SEDONA
PUBLIC WORKS

P.O. NO.

TERMS

RATE

Due on Receipt

various rates

DATE

DESCRIPTION

AMOUNT

DATE	DESCRIPTION	AMOUNT
5/7/2017	Street Maintenance: City of Sedona	
5/7/2017	Contractor's Rd Yard - 2070 Contractor's Rd	80.00
5/7/2017	Sunset Park 997-1123 Sunset Dr	80.00
	Posse Ground Park - Teen Center, Soccer & Baseball Field Pkg Lots 3 @ \$80/ea	240.00
7/2017	Uptown Municipal Lots 260 Schnebly Hill Rd	80.00
5/7/2017	City Hall	105.00
5/7/2017	Police Pkg Garage	80.00
5/8/2017	Lane Mile Sweep - SS1 SS4	2,025.00
		665.00

Approve to Pay - Date: 5/21/17
 Approved by: [Signature]
 Vendor #: 102490
 If a new vendor, please attach a W-9 form
 GL #: SPLIT
 Task Code: _____
 Work Order #: _____
 Purchase Order #: 12472
 Business License #: MA
 Amount to Pay:) 2690.00

10-5320-39-6766
\$ 2025.00 ✓
Streets + Bike Lanes
10-5320-68-6405
\$ 665.00 ✓
Parking lot Sweeps

April Service done 5/7/17

POSTED
P15/22/17SD

We appreciate your business!

Phone #

(602) 252-9471

Total

\$2,690.00 ✓

C & S Sweeping Services, Inc.

PO Box 24479
Phoenix, AZ 85074

RECEIVED
JUN 27 2017

DATE: 6/11/2017
INVOICE #: CS 63944

CITY OF SEDONA
PUBLIC WORKS

BILL TO

CITY OF SEDONA - 2016
City Engineer
City Engineer
102 Roadrunner Dr
Sedona, Arizona 86336 United States

P.O. NO.	TERMS	RATE	DESCRIPTION	AMOUNT
<i>(may invoice per Pete)</i>	Due on Receipt	various rates		
<i>DATE Done late due to Holiday</i>				
6/4/2017			Street Maintenance: City of Sedona	
6/4/2017			Contractor's Rd Yard - 2070 Contractors Rd	80.00
6/4/2017			Sunset Park 997-1123 Sunset Dr	80.00
			Posse Ground Park - Teen Center, Soccer & Baseball Field Pkg Lots 3 @ \$80/ea	240.00
6/4/2017			Uptown Municipal Lots - 260 Schnebly Hill Rd	80.00
6/4/2017			City Hall	105.00
6/4/2017			Police Pkg Lot	80.00
6/5/2017			Lane Mile Sweep - SS1 SS4	2,025.00
				<i>665.50</i>

Approve to Pay - Date: 7/3/17
 Approved by: *[Signature]*
 Vendor #: 102490
 If a new vendor, please attach a W9 form
 GL #: SPLIT
 Task Code: _____
 Work Order #: _____
 Purchase Order #: 12472
 Business License #: N/A
 Amount to Pay: \$2690.00
Total

ok to pay
[Signature]

Mayson Parking Lot Sweeping
 10-5320-68-6405
 \$ 665.50

10-5320-39-6766
 \$ 2025.50

May 2017 streets + Bike Lanes

Total \$2,690.00

FY17

We appreciate your business!

Phone #

(602) 252-9471

7/3/17 Michael's Copy

Karen Szafran - FW: Invoice needed

From: Vikki <vikki@candssweeping.com>
To: Karen Szafran <KSzafran@sedonaaz.gov>
Date: 7/20/2017 10:06 AM
Subject: FW: Invoice needed
Cc: Pam <pam@candssweeping.com>

Hi Karen,

There was a misunderstanding with dispatch, when told the contract wasn't renewed, they thought the service was complete, therefore no service was done on June 25/26.

It was a pleasure doing business with you.

Thank you,

Vikki

From: Pam
Sent: Tuesday, July 18, 2017 4:11 PM
To: Vikki <vikki@candssweeping.com>; Sonia Jimenez <sonia@candssweeping.com>
Subject: FW: Invoice needed

Have a great day,
Pam

From: Karen Szafran [<mailto:KSzafran@sedonaaz.gov>]
Sent: Tuesday, July 18, 2017 3:52 PM
To: Pam <pam@candssweeping.com>
Subject: Invoice needed

Hi Pam,

I don't show that we received your June 25 and 26 service invoice yet. Will you please send that over as soon as possible? We have to get the invoices for all June services turned in next week.

Thank you,

Karen Szafran
Administrative Assistant
Public Works Department/Engineering
City of Sedona
Scheduling Hours: Mon-Thurs 10a-4pm
kszafran@sedonaaz.gov
Direct Line [928-203-5027](tel:928-203-5027)

Sedona City Hall is open for business Monday through Thursday from 7 a.m. to 6 p.m. and closed on Fridays. The Municipal Court and Wastewater system maintenance remain on a Monday through Friday, 8 a.m. to 5 p.m. schedule. Police and maintenance services are not impacted.