OFFICIAL BUDGET FORMS

CITY OF SEDONA

Fiscal Year 2019

City Council adopted the Tentative Budget on May 22 2018



Final budget adoption will occur on June 26, 2018 at 3:30 p.m. in the City Council Chambers, 102 Roadrunner Drive, Sedona, Arizona 86336

The Budget may be reviewed at the:

City's website www.sedonaaz.gov
City of Sedona in the Clerk's Office, 102 Roadrunner Drive, Sedona, Arizona
City of Sedona Public Library, 3250 White Bear Road, Sedona Arizona

CITY OF SEDONA

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CITY OF SEDONA Summary Schedule of Estimated Revenues and Expenditures/Expenses Fiscal Year 2019

		s	FUNDS											
Fiscal Year		c h	General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds				
2018	Adopted/Adjusted Budgeted Expenditures/Expenses*	E	21,103,987	1,844,840	0	8,866,485	0	14,372,991	1,563,815	47,752,118				
2018	Actual Expenditures/Expenses**	Е	19,669,350	1,337,720	0	5,044,175	0	12,098,652	1,490,366	39,640,263				
2019	Fund Balance/Net Position at July 1***		8,453,089	2,230,101		17,272,267		13,528,390	132,114	41,615,961				
2019	Primary Property Tax Levy	В	0							0				
2019	Secondary Property Tax Levy	В								0				
2019	Estimated Revenues Other than Property Taxes	С	28,593,840	4,417,470	0	2,040,011	0	7,110,300	1,727,300	43,888,921				
2019	Other Financing Sources	D	0	0	0	0	0	0	0	0				
2019	Other Financing (Uses)	D	0	0	0	0	0	0	0	0				
2019	Interfund Transfers In	D	0	353,200	0	2,297,814	0	4,487,900	0	7,138,914				
2019	Interfund Transfers (Out)	D	7,090,000	0	0	48,914	0	0	0	7,138,914				
2019	Reduction for Amounts Not Available:													
LESS:	Amounts for Future Debt Retirement:		300,000					4,052,000		4,352,000				
	Amounts for Operating Reserve Policies		5,866,642	120,738				1,804,570		7,791,950				
	Equipment Replacement Reserve		586,750					531,050	32,820	1,150,620				
	Major Maintenance Reserve							71,150		71,150				
	Restricted Capital Reserves			4,022,500		6,924,396		1,225,000		12,171,896				
2019	Total Financial Resources Available		23,203,537	2,857,533	0	14,636,782	0	17,442,820	1,826,594	59,967,266				
2019	Budgeted Expenditures/Expenses	Е	21,620,888	2,018,630	0	8,348,985	0	13,739,599	1,727,361	47,455,463				

EXPENDITURE LIMITATION COMPARISON	 2018	2019
Budgeted expenditures/expenses	\$ 47,752,118	\$ 47,455,463
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	 47,752,118	47,455,463
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	\$ 47,752,118	\$ 47,455,463
6. EEC expenditure limitation	\$ 47,752,118	\$ 47,455,463

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

4/15 SCHEDULE A

Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

^{**} Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

^{***} Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

CITY OF SEDONA Revenues Other Than Property Taxes Fiscal Year 2019

SOURCE OF REVENUES		ESTIMATED REVENUES 2018		ACTUAL REVENUES* 2018		ESTIMATED REVENUES 2019
ENERAL FUND		2010	-	2010	_	2019
Local taxes						
City Sales Taxes	\$	16,673,800	\$	17,271,200	\$	17,951,600
Bed Taxes	·	3,977,200	–	4,298,500		4,446,000
Franchise Fees		759,400		797,200		771,800
Contingent Bed Taxes		550,000		,		550,000
Licenses and permits						
Building Permit Fees		357,100		347,100		223,360
Business Licenses		91,900		93,600		92,010
Misc Community Development/Public Works		35,200		31,410		32,360
City Clerk		2,350		2,850		2,450
Intergovernmental						
State Shared Sales Taxes		966,900		989,400		996,500
State Urban Revenue Sharing		1,303,500		1,287,800		1,297,000
State Grants		26,060		23,500		30,000
County-Vehicle License Taxes		617,600		633,100		642,600
Charges for services						
Recreation Programs		48,000		48,000		50,000
Daily Swim Fees		20,100	_	22,000		22,000
Plan Review Fees		-,	_	,	-	125,590
Expedited Plan Reviews		10,000	_		-	•
Other Contracted Plan Reviews		10,000		3,000		3,000
Misc Community Development Fees		12,600		16,150		17,350
Misc. Parks & Recreation Fees		12,750		16,300		12,800
Paid Parking Fees		282,800		514,000		520,000
Misc. Police Fees		9,600		6,400		8,400
Other Misc. Charges for Services		3,100		7,950		8,100
Fines and forfeits						
Court Fines		99,800		159,400		159,400
Parking Fees and Fines		27,000				
STEP Administration Fees		10,000		21,600		18,500
Misc. Fines		5,100	_	10,950		7,540
Interest on investments						
Interest Earnings		56,050	_	80,730		82,350
Tax Audits - Interest/Penalty		4,200		2,700		2,700
Miscellaneous						
In-lieu Fees		445,400	_	456,100		456,100
Parks & Recreation Rentals		29,000		31,000		36,280
Other Rentals		11,100		5,100		
Auction Revenues		17,200		16,300		16,600
Other Misc. Revenues		3,450		57,290		11,450
Total General Fund	\$	26,478,260	\$	27,250,630	\$	28,593,840

^{*} Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF SEDONA Revenues Other Than Property Taxes Fiscal Year 2019

SOURCE OF REVENUES		ESTIMATED REVENUES 2018		ACTUAL REVENUES* 2018		ESTIMATED REVENUES 2019
SPECIAL REVENUE FUNDS	_		_		_	2013
SI ESIAE NEVENSE I SNBS						
Streets Fund:	\$		\$		\$	
HURF Revenues	. –	858,200	–	958,500	. –	933,200
Contributions and Donations		100,000	_	,	_	,
Interest Earnings		3,700	_	18,740	_	19,020
	\$		\$	977,240	\$	952,220
Grants and Donation Funds:	\$		\$		\$	
Grants and Other Intergovernmental		91,600		33,980	· -	84,200
Donations		69,100	_	31,798	_	29,450
Fines & Forfeitures		12,800		26,800	_	26,800
Other Misc. Revenues	_	5,560	_	4,390	_	3,250
Contingent Grants & Donations	_	300,000	_	.,000		300,000
Contingent Charle & Donation	\$	479,060	\$	96,968	\$	443,700
Transportation Sales Tax Fund:	\$		\$		\$	
Transportation Sales Tax				1,097,700		2,976,900
Interest Earnings				4,170		44,650
	\$		\$	1,101,870	\$	3,021,550
Total Special Revenue Funds	\$_	1,440,960	\$_	2,176,078	\$_	4,417,470
Capital Improvement Fund:	\$_	000.000	\$_	707.400	\$_	740.000
County Flood Control	_	696,000	_	767,400	_	748,300
Grants and Other Intergovernmental	_	371,657		381,657	_	792,091
Contributions and Donations		175,000		129,400	_	50,000
Interest Earnings	\$	29,200 1,271,857	\$	219,900 1,498,357	\$	224,200 1,814,591
Art in Public Places Fund:	\$_		\$_		\$_	
Interest Earnings	—	230		200	_	200
	\$_	230	\$_	200	\$_	200
Development Impact Fee Funds:	\$		\$		\$	
Developer Impact Fees		213,880		137,500		197,410
Interest Earnings		11,610		29,670		27,810
	\$	225,490	\$	167,170	\$	225,220
Total Capital Projects Funds	\$_	1,497,577	\$_	1,665,727	\$_	2,040,011
ITERPRISE FUNDS						
Wastewater - Charges for Services	\$	6,164,200	\$	6,129,400		6,145,000
Wastewater - Capacity Fees		403,100		302,700	_	673,300
Wastewater - Misc. Revenues	_	156,250	_	673,260	-	292,000
	\$	6,723,550	\$	7,105,360	\$	7,110,300
Total Enterprise Funds	\$_	6,723,550	\$_	7,105,360	\$_	7,110,300

4/15 SCHEDULE C

CITY OF SEDONA Revenues Other Than Property Taxes Fiscal Year 2019

SOURCE OF REVENUES INTERNAL SERVICE FUNDS		ESTIMATED REVENUES 2018		ACTUAL REVENUES* 2018	_	ESTIMATED REVENUES 2019
Information Technology Fund: Internal Cost Charges Other Charges for Services	\$_ _ \$_	1,621,480 650 1,622,130	\$_ - \$_	1,621,480 1,000 1,622,480	\$_ _ \$_	1,726,300 1,000 1,727,300
Total Internal Service Funds TOTAL ALL FUNDS		1,622,130 37,762,477	\$_ \$	1,622,480 39,820,275	\$_ \$	1,727,300 43,888,921

^{*} Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

4/15 SCHEDULE C

CITY OF SEDONA

Other Financing Sources/<Uses> and Interfund Transfers Fiscal Year 2019

		OTHER FIN 201	INTERFUND TRANSFERS 2019							
FUND	-	SOURCES	_	IN		<out></out>				
GENERAL FUND										
Transfer to Streets Fund	\$_	\$	\$_		\$	253,200				
Transfer to Wastewater Fund	_		_		_	4,487,900				
Transfer to Capital Improvments Fund	_					2,248,900				
Transfer to Affordable Housing Fund	-		_		_	100,000				
Total General Fund	\$	\$	\$		\$	7,090,000				
SPECIAL REVENUE FUNDS										
Streets - From General Fund	\$	\$	\$	253.200	\$					
Affordable Housing - From General Fund	-	·		100,000	_					
	-		_		_					
Total Special Revenue Funds	\$	\$	\$	353,200	\$					
DEBT SERVICE FUNDS										
	\$_	\$	 \$_		\$					
	-		_							
	_				_					
Total Debt Service Funds	\$_	\$	\$		\$					
CAPITAL PROJECTS FUNDS										
Cap Impr - From General Fund	\$	\$	\$	2,248,900	\$					
Cap Impr - To Art in Public Places	_					48,914				
Art in Public Places - From Cap Impr	-		_	48,914						
Total Capital Projects Funds	\$	\$	\$	2,297,814	\$	48,914				
ENTERPRISE FUNDS		•		, - ,-	·	- , -				
Wastewater - From General Fund	\$_	\$	\$_	4,487,900	\$					
			_		_					
Takel Fortening 5	<u>-</u>		Φ.	4 407 000	_					
Total Enterprise Funds	\$	\$	\$	4,487,900	Φ_					
INTERNAL SERVICE FUNDS	\$	\$	\$		\$					
	Ψ_	Ψ	Ψ_		Ψ_					
	-									
Total Internal Service Funds	\$	\$	\$		\$					
TOTAL ALL FUNDS	\$	\$	\$	7,138,914	\$	7,138,914				

CITY OF SEDONA Expenditures/Expenses by Fund Fiscal Year 2019

FUND/DEPARTMENT		ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018		EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018		ACTUAL EXPENDITURES/ EXPENSES* 2018		BUDGETED EXPENDITURES/ EXPENSES 2019
	•				I.			
GENERAL FUND	•		•		•	74.045	•	70.005
City Council	\$	77,775	\$	(4.400)	\$	74,315	\$,
City Manager	-	3,138,700		(1,482)		3,195,560		3,175,077
Human Resources	-	308,275		8,500		289,645		311,110
Financial Services	-	961,155				918,670		1,089,800
City Attorney	-	631,360		4 400		580,310		630,640
City Clerk	-	260,090		1,482		253,660		333,975
Parks & Recreation	-	651,474		(54.404)		627,265		706,930
General Services	-	1,955,258		(51,424)		1,750,291		1,719,926
Community Development	-	1,707,950		04.470		1,469,417		1,540,045
Public Works	-	3,421,205		94,178		3,407,946		3,660,790
Economic Development	-	184,970				185,250		202,500
Police	-	4,654,910		35,994		4,679,801		5,192,486
Municipal Court	-	361,370				336,520		402,690
Indirect Cost Allocations	-	456,910		40.404		456,910		516,700
Debt Service	-	1,431,310		12,484		1,443,790		1,415,414
Contingency	_	900,000		(98,457)	•	40.000.050	•	650,000
Total General Fund	\$	21,102,712	\$	1,275	\$	19,669,350	\$	21,620,888
SPECIAL REVENUE FUNDS								
Streets Fund	\$	1,203,490	\$		\$	1,203,490	\$	1,207,380
Grants & Donations Funds		641,350			•	134,230		710,330
Transportation Sales Tax	-							100,920
	-							
Total Special Revenue Funds	\$	1,844,840	\$		\$	1,337,720	\$	2,018,630
CAPITAL PROJECTS FUNDS		, ,				, ,		
Develop. Impact Fees Funds	\$	1,452,300	\$	(12,208)	\$	282,215	\$	52,540
Capital Improvements Fund	-	7,426,669		(276)	•	4,761,960		8,296,445
Art in Public Places Fund	-			, , ,	•			
Total Capital Projects Funds	\$	8,878,969	\$	(12,484)	\$	5,044,175	\$	8,348,985
ENTERPRISE FUNDS	-							
Wastewater - Administration	\$	270,665	\$	(12,396)	\$	219,639	\$	251,730
Wastewater - Operations	_	3,073,111		160,156		2,846,480		2,914,420
Wastewater - Debt Service	_	4,409,735				4,409,735		4,439,005
Wastewater - Capital	-	5,077,050				3,209,188		4,467,484
Wastewater - Dept Allocations		1,442,430		(47,760)	•	1,413,610		1,566,960
Wastewater - Contingency	_	100,000		(100,000)				100,000
Total Enterprise Funds	\$	14,372,991	\$		\$	12,098,652	\$	13,739,599
INTERNAL SERVICE FUNDS	_							
Information Technology Fund	\$	1,552,606	\$	11,209	\$	1,490,366	\$	1,727,361
Total Internal Service Funds	\$	1,552,606	\$	11,209	\$	1,490,366	\$	1,727,361
TOTAL ALL FUNDS		47,752,118	\$			39,640,263	\$	
IOTAL ALL I UNDS	Ψ	71,102,110	Ψ	0	Ψ	00,040,200	Ψ	77,700,700

^{*} Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

CITY OF SEDONA Expenditures/Expenses by Department Fiscal Year 2019

EPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018		EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018		ACTUAL EXPENDITURES/ EXPENSES* 2018		BUDGETED EXPENDITURES/ EXPENSES 2019
City Council:							
	\$ 77,775	\$		9	74,315	\$	72,805
Department Total		\$		\$	74,315		
				-			
City Manager: General Fund	¢ 2 120 700	φ	(4.400)	đ	2 105 560	_ф	2 475 077
Department Total	\$	φ	(1,482)	. 4 d	3,195,560 3,195,560	Φ	3,175,077 3,175,077
Department Total	φ <u>3,130,700</u>	φ	(1,402)	4	3,193,300	Ψ	3,173,077
Human Resources:							
General Fund	\$ 308,275	\$	8,500	\$	289,645		
Department Total	\$ 308,275	\$	8,500	\$	289,645	\$	311,110
Financial Services:							
General Fund	\$ 961,155	φ		đ	918,670	φ	1 000 000
Wastewater Fund	168,850	Ф		. 4	168,850	Ф	31,089,800 270,050
Department Total		Ф		٠ ۵	1,087,520	•	
Department Total	Ψ 1,130,003	Ψ		4	1,007,320	Ψ	1,559,650
Information Technology:							
	\$ 75,130	\$		\$	68,800	\$	
Information Technology Fund	1,246,376		11,209		1,184,136		1,399,631
Department Total	\$ 1,321,506	\$	11,209	9	1,252,936	\$	1,505,711
City Attorney:							
General Fund	\$ 631,360	\$		9	580,310	\$	630,640
Wastewater Fund	100,000		(47,760)		52,240		100,000
Department Total							
City Clerk:							
	\$ 260,090	Ф	1,482	đ	253,660	¢	333,975
Department Total							
•	*					,	
Parks & Recreation:	\$ 651.474	Φ		4	007.005	•	700,000
	, ,			. 4	627,265	Þ	
Grants & Donations Funds Department Total	\$ 82,500 \$ 733,974			. 9	32,380 659,645	Φ	43,400 750,330
Department rotal	Φ <u>133,914</u>	Φ		4	009,040	Φ	750,550
Community Development:							
General Fund	\$ 1,707,950	\$		\$	1,469,417	\$	
Grants & Donations Funds	 						38,380
Department Total	\$ 1,707,950	\$		\$	1,469,417	\$	1,578,425
Public Works:							
General Fund	\$ 3,421,205	\$	94,178	9	3,407,946	\$	3,660,790
Streets Fund	1,150,000	. •	2 ., 0	. 1	1,150,000	_	1,150,000
Transportation Sales Tax Fund				•	,,		100,920
Wastewater Fund	344,490	•		•	275,850		266,340
Department Total	\$ 4,915,695	\$	94,178	\$	4,833,796	\$	5,178,050
Economic Dovolonment							
Economic Development General Fund	¢ 404.070	ተ		đ	105 050	ø	202 500
Department Total	\$ <u>184,970</u> \$ 184,970			\$ 9	5 <u>185,250</u> 5 185,250		
•		*		• '		*	
Police:	ф 4054040	Φ.	05.004		4.070.004	•	F 400 400
General Fund	\$ 4,654,910	Ъ		. 4		\$	-, - ,
Grants & Donations Funds	61,350	ተ	42,470 78,464		57,350	ø	23,350
Department Total	\$	ф	78,404	4	4,737,151	Ф	5,215,836

CITY OF SEDONA Expenditures/Expenses by Department Fiscal Year 2019

		ADOPTED BUDGETED EXPENDITURES/ EXPENSES		EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED	ACTUAL EXPENDITURES/ EXPENSES*		BUDGETED EXPENDITURES/ EXPENSES
EPARTMENT/FUND		2018	, ,	2018	2018	1	2019
Municipal Court:							
General Fund	\$	361,370	\$		\$ 336,520	\$	402,690
Department Total	\$	361,370	\$		\$ 336,520	\$	413,890
General Services:							
General Fund	\$	1,955,258	\$	(51,424)	\$ 1,750,291	\$	1,719,926
Wastewater Fund		(25,000)					
Department Total	\$	1,930,258	\$	(51,424)	\$ 1,750,291	\$	1,719,926
Indirect Cost Allocations:							
General Fund	\$	456,910	\$		\$ 456,910	\$	516,700
Streets Fund		53,490			53,490		57,380
Wastewater Fund		847,870			847,870		824,490
Information Technology Fund		306,230			306,230		327,730
Department Total	\$_	1,664,500	\$		\$ 1,664,500	\$	1,726,300
Contingency: General Fund							
General Fund	\$	900,000	\$	(98,457)	\$	\$	650,000
Grants & Donations Funds	_	300,000		(42,470)			400,000
Wastewater Fund		100,000		(100,000)			100,000
Department Total	\$	1,300,000	\$	(240,927)	\$	\$	1,150,000
Capital Improvement Projects:							
Develop. Impact Fee Funds	\$	1,429,600	\$	276	\$ 271,999	\$	43,000
Capital Improvements Fund		7,426,669	_	(276)	4,761,960		8,296,445
Grants & Donations Funds		197,500			44,500		194,000
Wastewater Fund		5,077,050			3,209,188		4,467,484
Department Total	\$_	14,130,819	\$		\$ 8,287,647	\$	13,000,929
Debt Service:							
General Fund	\$_	1,431,310	\$	12,484	\$ 1,443,790	\$	1,415,414
Develop. Impact Fee Funds	_	22,700		(12,484)	10,216		9,540
Wastewater Fund		4,409,735			4,409,735		4,439,005
Department Total	\$_	5,863,745	\$		\$ 5,863,741	\$	5,863,959
Wastewater:							
Wastewater Fund		3,274,866			3,066,119		
Department Total	\$	3,274,866	\$	147,760	\$ 3,066,119	\$	3,166,150

^{*} Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

CITY OF SEDONA Full-Time Employees and Personnel Compensation Fiscal Year 2019

FUND	Full-Time Equivalent (FTE) 2019	•	Employee Salaries and Hourly Costs 2019	 Retirement Costs 2019	ı	Healthcare Costs 2019		Other Benefit Costs 2019		Total Estimated Personnel Compensation 2019
GENERAL FUND	124	\$	7,611,863	\$ 1,652,952	\$	1,344,090	\$_	590,775	\$_	11,199,680
SPECIAL REVENUE FUNDS										
Transportation Sales Tax	1	\$	64,860	\$ 7,550	\$	17,530	\$_	5,980	\$_	95,920
Total Special Revenue Funds	1	\$	64,860	\$ 7,550	\$	17,530	\$	5,980	\$	95,920
CAPITAL PROJECTS FUNDS		\$		\$	\$		\$_		\$_	
Total Capital Projects Funds		\$		\$	\$		\$		\$	
ENTERPRISE FUNDS Wastewater Fund	15	\$	894,820	\$ 104,200	\$	186,860	\$_	90,280	\$_	1,276,160
Total Enterprise Funds	15	\$	894,820	\$ 104,200	\$	186,860	\$	90,280	\$	1,276,160
INTERNAL SERVICE FUND										
Information Technology Fund	5	\$	419,310	\$ 48,820	\$	78,820	\$_	35,540	\$_	582,490
Total Internal Service Fund	5	\$	419,310	\$ 48,820	\$	78,820	\$	35,540	\$	582,490
TOTAL ALL FUNDS	145	\$	8,990,853	\$ 1,813,522	\$	1,627,300	\$_	722,575	\$_	13,154,250

4/15 SCHEDULE G