

CITY OF SEDONA
REQUEST FOR QUALIFICATIONS FOR
WASTEWATER RATE STUDY
RESPONSES TO RFQ QUESTIONS

1. Will the City be able to obtain water consumption data for all customers, to address item #2 as described in the City's Scope of Work for this study?

If the consultant recommends water-based rates as the preferred methodology considering all the various concerns, we would like the consultant to assist us in working with the private water companies to obtain the data. We have obtained limited data from the water companies in the past, and one company required a fee to obtain the information requested.

2. Can the City provide monthly billing data for all customers for a 12-24 month period that includes: amount billed, customer class and use description? For example, will the data distinguish between type of restaurant, for restaurants and show those that are take out, sit down, fast food, etc.?

The City can provide monthly billing data for 24 months or more that includes amount billed, fee category (see the current fee schedule provided with the RFQ), and number of units billed. The fee categories do not distinguish the types of restaurants listed. A listing of the customer names in the current restaurant categories could be provided, and City staff would be able to help with the identification of the type of restaurant in many cases.

3. Is there any flexibility in the interview date of October 16th? We have previous commitments during that week; would it be possible to move the interview date to later in the week or the following week, if selected to interview for the project?

If interviews are needed, there may be some flexibility in the interview date.

4. Is the City's February 21, 2019 date for filing the rate report with the City Clerk at all flexible? Based on our experience with studies of similar scope, it could take up to 4-6 months to develop a draft report/study. Is the City open to a longer timeline for this project?

If there are concerns with the schedule proposed, please identify those and submit a proposed schedule. Based on the desire to have an effective date of any proposed rate increases of July 1, the February 21 date is based on the statutory timelines for the various

steps in the approval process. A later filing date would require a later effective date for new rates.

5. Can you share what the City's expected budget range for this study? I'd like to make sure we can meet the City's needs for the project, within budget limitations.

Our expectations will vary based on the recommended approaches to the concerns discussed and the impact of the amount of work involved. The cost for the rate study that was performed in 2013-2014 was approximately \$58,000. To ensure adequate budget capacity, we included \$100,000 in the FY2019 budget, but we expect this is much higher than needed.

6. Are the forms excluded from the page limit?

Yes.

7. Does the font size minimum apply to headers, footers, tables, charts, and graphics?

As long as within reason, the minimum font size does not apply to tables, charts, and graphics. It does apply to headers and footers.