

**ADVERTISEMENT FOR BIDS**  
**City of Sedona**  
**Public Works Department**  
**108 Roadrunner Drive**  
**Sedona, AZ 86336**

Sealed bids for the construction of the **Sinagua Courtroom Remodel Project** will be received by the Public Works Department, located at 108 Roadrunner Drive, Sedona, Arizona, until **2:00 P.M. local time, January 10, 2019.** At that time, bids will be publicly opened and read aloud in the Public Works ECHO Room. Bidders are invited, but not required, to be present at the bid opening.

**PROJECT: Sinagua Courtroom Remodel Project**

**DESCRIPTION:** This project is to completely remodel the existing building of approximately 4,000 square feet located at 55 Sinagua Drive, Sedona, AZ 86336. The remodel will consist of demolition, minor building construction, painting, framing, dry wall, electrical, HVAC, fire suppression, and flooring. With the completion of this remodel, the building will function as the City of Sedona Municipal Courthouse.

**CONTRACT TIME: 150 calendar days after the Notice to Proceed.**

**LIQUIDATED DAMAGES: \$430 per day beyond the 150 calendar day Contract Time.**

**MANDATORY PRE-BID MEETINGS:** Failure to attend and sign attendance sheet at mandatory pre-bid meetings shall render a bid non-responsive.

Contract Documents may be downloaded from the City of Sedona's website at <http://sedonaaz.gov/business/doing-business/bids-and-rfps>.

**PRE-BID CONFERENCE:** A mandatory pre-bid conference will be held on **January 2, 2019, at 2:00 P.M. at 55 Sinagua Drive**, 102 Roadrunner Drive, Sedona AZ 86336.

Each bidder's proposal shall be made on forms furnished in the Contract Documents, and must be accompanied by a security consisting of a certified check, cashier's check, or bid bond in an amount of not less than ten percent (10%) of the amount of the total bid amount, and made payable to the CITY OF SEDONA, ARIZONA. In the event the successful Bidder within ten (10) calendar days after award of the Contract fails to enter into a Contract or fails to post payment and performance bonds satisfactory to the City insuring the faithful fulfillment of the Contract as required by law, the security deposit on this bid shall be forfeited to the City.

Contract Documents, with completed Bid Proposal, must be enclosed in a sealed envelope, addressed to:

**HAND DELIVERED:** City of Sedona  
Public Works Department  
108 Roadrunner Drive  
Sedona, AZ 86336

**U.S. MAIL:** City of Sedona  
Public Works Department  
102 Roadrunner Drive  
Sedona, AZ 86336

**AND MARKED:** Bid Proposal for the Sinagua Courtroom Remodel Project

**AND RECEIVED:** At the Public Works Department office until 2:00 P.M. local time, January 10, 2019 (as determined by reference to [www.time.gov](http://www.time.gov) ref Arizona area)

The successful Bidder will be required to furnish two (2) bonds. One (1) bond, to become effective upon award of the Contract, shall be a Performance Bond substantially in the form attached, and shall be in a sum of one hundred percent (100%) of the contract price including any additions to the Contract. The Bond shall be effective throughout the construction period, including a two (2) year warranty period. The successful Bidder shall also furnish a Labor and Material Payment Bond, substantially in the form attached, to become effective upon award. Said Labor and Material Bond shall be in the amount of one hundred percent (100%) of the Contract price.

The successful Bidder will be determined on the basis of the lowest responsive and responsible Proposal. The City of Sedona, Arizona reserves the right to reject any or all Proposals, to waive or not to waive any informalities, or irregularities in the Proposals received, and to accept a Proposal which in its judgment best serves the interests of the City.

All questions should be directed in writing to Ryan Mortillaro, Assistant Engineer, 102 Roadrunner Drive, Sedona, Arizona 86336, or email [RMortillaro@sedonaaz.gov](mailto:RMortillaro@sedonaaz.gov).

FIRST ADVERTISEMENT: **December 7, 2018**  
SECOND ADVERTISEMENT: **December 12, 2018**  
THIRD ADVERTISEMENT: **December 19, 2018**  
FOURTH ADVERTISEMENT: **December 26, 2019**  
**RED ROCK NEWS**

BY: \_\_\_\_\_

J. Andy Dickey, PE  
Director of Public Works / City Engineer