



ACTION ITEM LIST

The AIL is intended to comply with the requirements of A.R.S. § 38-431(E) regarding the posting on the City website within 3 days of a statement of legal actions taken at the Special City Council meeting held on April 17 & 18, 2019 at 8:00 a.m.

COUNCIL ATTENDANCE: All present.

SPECIAL BUSINESS	TOPIC	COUNCIL ACTION	STAFF																																																												
	<p>Work Session regarding City of Sedona budget for Fiscal Year 2019/2020. The Council may take action to give direction regarding amendments or changes to the proposed City budget or Capital Improvements Plan (CIP).</p> <p>a. Public Comment: Public comment on all budget items will be taken at the outset of the meeting. Each person commenting will have a maximum of two minutes. The entire period for the public comment will not exceed thirty minutes.</p> <p>b. An introduction to and overview of the 2019/2020 Fiscal Year Budget process will be presented, and strategic budget issues for FY 2020 will be discussed.</p> <p>c. An overview of the Fund Summaries will be presented.</p> <p>d. An overview of the Capital Improvements Plan will be presented.</p> <p>e. An overview of the following department budgets is to be presented and reviewed: City Council City Clerk's Office Human Resources City Attorney's Office Economic Development Financial Services General Services City Manager's Office Community Development</p>	<p>The following public comments were heard: Dennis Deardon, Sedona, Superintendent of the Sedona-Oak Creek School District spoke about the difficulty in recruiting staff due to the affordability and lack of availability of housing. He asked that Council consider the opportunity to consider funding for housing. Linda Martinez, Sedona, thanked Council for their amazing recent decisions related to housing density and height. She asked that Council consider whatever options they could to make more workforce housing available.</p> <p>By majority consensus, Council recommended funding for decision packages as follows:</p> <table border="1" data-bbox="770 613 1864 1455"> <thead> <tr> <th>Description</th> <th>Council Direction</th> <th>One-Time</th> <th>Ongoing</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td colspan="5" style="text-align: center;">General Fund</td> </tr> <tr> <td>Reclass Management Analyst</td> <td>Recommended with existing allocations</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td>Recycling Outreach & Marketing</td> <td>Need to evaluation recycling program</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td>Household Hazardous Waste Collection Event</td> <td></td> <td style="text-align: center;">-</td> <td style="text-align: center;">\$20,000</td> <td style="text-align: center;">\$20,000</td> </tr> <tr> <td>AmeriCorps for Sustainability Plan</td> <td></td> <td style="text-align: center;">\$9,500</td> <td style="text-align: center;">-</td> <td style="text-align: center;">\$9,500</td> </tr> <tr> <td>Electric Vehicle Charging Infrastructure</td> <td></td> <td style="text-align: center;">\$18,000</td> <td style="text-align: center;">-</td> <td style="text-align: center;">\$18,000</td> </tr> <tr> <td>Sustainability Plan</td> <td></td> <td style="text-align: center;">\$40,000</td> <td style="text-align: center;">-</td> <td style="text-align: center;">\$40,000</td> </tr> <tr> <td>Funding Increase for Sedona Recycles</td> <td>Contingent subject to evaluation</td> <td style="text-align: center;">-</td> <td style="text-align: center;">\$100,000</td> <td style="text-align: center;">\$100,000</td> </tr> <tr> <td>Transit Manager</td> <td>Partial year placeholder pending Council support to move forward with transit</td> <td></td> <td style="text-align: center;">\$75,000</td> <td style="text-align: center;">\$75,000</td> </tr> <tr> <td>Finance Administrative Assistant</td> <td>Part-time with building renovations covered through existing allocations</td> <td style="text-align: center;">\$2,500</td> <td style="text-align: center;">\$34,180</td> <td style="text-align: center;">\$36,680</td> </tr> <tr> <td>Internal Control Audit</td> <td>Not recommended</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> </tbody> </table>	Description	Council Direction	One-Time	Ongoing	Total	General Fund					Reclass Management Analyst	Recommended with existing allocations	-	-	-	Recycling Outreach & Marketing	Need to evaluation recycling program	-	-	-	Household Hazardous Waste Collection Event		-	\$20,000	\$20,000	AmeriCorps for Sustainability Plan		\$9,500	-	\$9,500	Electric Vehicle Charging Infrastructure		\$18,000	-	\$18,000	Sustainability Plan		\$40,000	-	\$40,000	Funding Increase for Sedona Recycles	Contingent subject to evaluation	-	\$100,000	\$100,000	Transit Manager	Partial year placeholder pending Council support to move forward with transit		\$75,000	\$75,000	Finance Administrative Assistant	Part-time with building renovations covered through existing allocations	\$2,500	\$34,180	\$36,680	Internal Control Audit	Not recommended	-	-	-	<p>Clifton/ Wright</p>
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<p>Information Technology Municipal Court Parks & Recreation Police Wastewater Public Works.</p> <p>f. Recap and review of overall budget, decision packages, capital improvement projects, and impact on long-range forecasts.</p> <p>g. Items not completed at this meeting will be carried over to Thursday April 18, 2019, beginning at 8:00 a.m.</p>	Custodial Maintenance Workers	Recommended with existing allocations	-	-	-	
	Building 104 Improvement	Recommended with existing allocations	-	-	-	
	Dump Truck/Snowplow		\$111,500	-	\$111,500	
	Backhoe Attachment	Recommended with existing allocations	-	-	-	
	Public Pool ADA Access		\$20,000	-	\$20,000	
	Trail Restroom – Dry Creek Road	Item pulled	-	-	-	
	Entrepreneurial Assistance		-	\$10,000	\$10,000	
	AmeriCorps Vista Economic Development Assistance		\$9,500	-	\$9,500	
	Marketing		-	\$25,000	\$25,000	
	Police Records Clerk I	Contingent partial year pending review by Chief Husted	-	\$38,900	\$38,900	
	Leadership/Executive Development	Recommended with existing allocations	-	-	-	
	General Fund Total		\$211,000	\$303,080	\$514,080	
	Affordable Housing Fund					
	Affordable Housing Options	Recommended with additional \$1 million funding from the FY19 bed tax “true-up” and the remained from FY18 surplus	\$2,000,000	-	\$2,000,000	
	Affordable Housing Fund Total		\$2,000,000	-	\$2,000,000	
	Grants & Donations Fund					
	DUI Enforcement	Recommended if grant funded only	\$10,000	-	\$10,000	
	Speed & Traffic Enforcement	Recommended if grant funded only	\$15,000	-	\$15,000	

ADOT TRACS Crash Program	Recommended if grant funded only	\$35,000	-	\$35,000
Traffic Related Equipment	Recommended if grant funded only	\$35,000	-	\$35,000
Grant Fund Total		\$95,000	-	\$95,000
Wastewater Fund				
Automatic Transfer Switch	Recommended with existing allocations	-	-	-
Trailer Mounted Air Curtain Burner		\$65,000	-	\$65,000
Personnel for CCTV Camera Van		\$2,700	\$73,150	\$75,850
CCTV Camera Van		\$213,000	\$ (83,000)	\$130,000
Wastewater Fund Total		\$280,700	\$(9,850)	\$270,850
Information Technology Fund				
Video/Broadcast of P&Z Commission Meetings	Recommended with existing allocations	-	-	-
Information Technology Fund Total		-	-	-
Grand Total		\$2,586,700	\$293,230	\$ 2,879,930

By majority consensus, Council also directed staff to do the following:

- Increase Small Grants budget by \$5,000
- Increase Communications budget by \$10,000
- Increase Contract Plan Reviews by \$54,000
- Increase funding for public art by \$150,000 to complete the remaining 2 roundabouts on SR179 and repay from art DIF's.

Council also agreed that they need additional review of the ERP funding request and that the Sinagua building and Police facilities need further evaluation.

EXECUTIVE SESSION:

Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).
- b. Return to open session. Discussion/possible action on executive session items.

No Executive Session was held.

ADJOURNMENT: Mayor Moriarty adjourned the meeting at 5:13 p.m. on Thursday, April 18, 2019.