

Action Minutes
City of Sedona
Planning & Zoning Commission Meeting
City Council Chambers, 102 Roadrunner Drive, Sedona, AZ
Tuesday, October 15, 2019 - 5:30 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, & ROLL CALL

Chair Levin called the meeting to order at 5:30 p.m., led the Pledge of Allegiance and requested roll call.

Roll Call:

Planning & Zoning Commissioners Present: Chair Kathy Levin and Commissioners George Braam, Eric Brandt, Charlotte Hosseini, Kathy Kinsella and Larry Klein. (One position is vacant.)

Staff Present: Warren Campbell, James Crowley, Shelley Cutts, Cynthia Lovely, Karen Osburn, Robert Pickels Jr. and Donna Puckett.

Council Members(s) Present: Vice Mayor John Martinez and Councilor Scott Jablow

2. ANNOUNCEMENTS & SUMMARY OF CURRENT EVENTS BY COMMISSIONERS & STAFF

Karen Osburn announced that the Land Development Code updates approved by the Commission went to the City Council last week and all of the Commission's recommendations were approved in their entirety.

3. Appointment of Vice-chair.

Chair Levin explained that this evening the Commission is going to elect a Vice Chair, because we have three vacancies on the Commission. Commissioner Brandt, her own, and another individual who has applied to fill a vacancy, so in order to conduct the interviews, we need a Vice Chair, since Randy Barcus has left.

The Chair opened nominations for Vice Chair.

Commissioner Brandt nominated Commissioner Kathy Kinsella to be Vice Chair.

The Chair asked for any other nominations and no additional nominations were received.

Commissioner Kinsella accepted the nomination.

VOTE: Motion carried unanimously with six (6) in favor (Braam, Brandt, Hosseini, Kinsella, Klein and Levin) and zero (0) opposed. (One position is vacant.)

4. APPROVAL OF THE FOLLOWING MINUTES:

a. September 3, 2019 (R)

Chair Levin indicated she would entertain a motion to approve the minutes of the September 3, 2019 meeting.

MOTION: Commissioner Klein moved to approve the minutes. Commissioner Brandt seconded the motion.

VOTE: Motion carried unanimously with six (6) in favor (Braam, Brandt, Hosseini, Kinsella, Klein and Levin) and zero (0) opposed. (One position is vacant.)

5. **PUBLIC FORUM:** *(This is the time for the public to comment on matters not listed on the agenda. The Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.)*

Chair Levin opened the public forum and, having no requests to speak, closed the public forum.

6. **CONSIDERATION OF THE FOLLOWING ITEM THROUGH PUBLIC HEARING PROCEDURES:**
- a. Discussion/possible action regarding a proposed zone change request to apply the Oak Creek Heritage District to multiple properties comprising approximately 44 acres within the Schnebly Community Focus Area. Case Number: PZ19-00010 (ZC)
- | | |
|------------------------------------|------------------------------------|
| 401-12-018F (16 Bear Wallow Ln) | 401-12-016E (135 Bear Wallow Ln) |
| 401-12-016D (20 Bear Wallow Ln) | 401-12-015A (48 Burrus Ln) |
| 401-11-003C (200 Schnebly Hill Rd) | 401-18-031B (165 Schnebly Hill Rd) |
| 401-11-002F (175 Schnebly Hill Rd) | 401-18-002C (65 Schnebly Hill Rd) |
| 401-18-001A (95 Schnebly Hill Rd) | 401-18-031D (115 Schnebly Hill Rd) |
| 401-12-016C (20 Bear Wallow Ln) | 401-18-031G (105 Schnebly Hill Rd) |
| 401-11-001C (195 Schnebly Hill Rd) | 401-12-013 (333 Schnebly Hill Rd) |
| 401-10-001C (No address assigned) | 401-12-024A (35 Schnebly Hill Rd) |
| 401-12-024B (333 Schnebly Hill Rd) | 401-10-001A (No address assigned) |

Presentation by Warren Campbell, Assistant Director of Community Development

Questions of staff from the Commission.

Opened the public hearing at 6:05 p.m.

The following people spoke on this item: Terrie Frankel, Sedona, AZ; Max Licher, Sedona, AZ; Bill Clarkson, Sedona, AZ; David Tracy, Sedona, AZ; Christine Carroll-Weprin, Sedona, AZ; Ellen Taylor, Sedona, AZ; Nancy Robb Dunst, Sedona, AZ, and Miriam Weckerly, Sedona, AZ.

Closed the public hearing and brought back to the Commission at 6:27 p.m.

Further questions and comments of staff from the Commission.

MOTION: Commissioner Klein moved to recommend to the Sedona City Council approval of the proposed zoning request as set forth in case number PZ19-00010 (ZC), establishing Oak Creek Heritage Area (OC) zoning for the subject parcels, based on compliance with Land Development Code requirements, conformance with the requirements for approval of a zone change and consistency and conformance with the Community Plan, and subject to all applicable ordinance requirements and the recommended Conditions of Approval. Vice Chair Kathy Kinsella seconded the motion.

VOTE: Motion carried unanimously with six (6) in favor (Braam, Brandt, Hosseini, Kinsella, Klein and Levin) and zero (0) opposed. (One position is vacant.)

7. **FUTURE MEETING DATES AND AGENDA ITEMS**
- Tuesday, November 5, 2019; 3:30 pm (Work Session)
 - Tuesday, November 5, 2019; 5:30 pm (Public Hearing)
 - Tuesday, November 19, 2019; 3:30 pm (Work Session)
 - Tuesday, November 19, 2019; 5:30 pm (Public Hearing)

Warren Campbell stated that nothing is scheduled for a Work Session or Regular Meeting on Tuesday, November 5th, so they will likely be canceled, but we will hold that open as long as we can. We also currently do not have anything scheduled for a work session on Tuesday, November 19th,

but we do have a public hearing item planned for a discussion regarding the Community Plan Amendment criteria for Minor and Major Community Plan Amendments.

8. EXECUTIVE SESSION

If an Executive Session is necessary, it will be held in the Vultee Conference Room at 106 Roadrunner Drive. Upon a public majority vote of the members constituting a quorum, the Planning and Zoning Commission may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).
- b. Return to open session. Discussion/possible action on executive session items.

No Executive Session was held.

9. ADJOURNMENT

Chair Levin adjourned the meeting at 6:45 p.m. without objection.

I certify that the above is a true and correct summary of the meeting of the Planning & Zoning Commission held on October 15, 2019.

Donna A. S. Puckett, *Administrative Assistant*

Date