

AGENDA



4:30 P.M.

CITY COUNCIL MEETING

REVISED

TUESDAY, APRIL 14, 2020

NOTES:

- Public Forum:
Comments are generally limited to **3 minutes**.
- Consent Items:
Items listed under Consent Items have been distributed to Council Members in advance for study and will be enacted by one motion. Any member of the Council, staff or the public may remove an item from the Consent Items for discussion. Items removed from the Consent Items may be acted upon before proceeding to the next agenda item.
- Meeting room is wheelchair accessible. American Disabilities Act (ADA) accommodations are available upon request. Please phone 928-282-3113 at least two (2) business days in advance.
- City Council Meeting Agenda Packets are available on the City's website at:

www.SedonaAZ.gov

GUIDELINES FOR PUBLIC COMMENT

PURPOSE:

- To allow the public to provide input to the City Council on a particular subject scheduled on the agenda.
- This is not a question/answer session.

PROCEDURES:

- Due to precautions related to the COVID-19 pandemic and pursuant to A.R.S. § 38-431.01 (H), there will NOT be a public forum for this meeting.
- **Public input on agenda items will be limited to written comments submitted to the City Clerk at sirvine@sedonaaz.gov in advance of the 4:30 p.m. Call To Order.**
- All public comments submitted in advance of the 4:30 p.m. Call To Order will be made part of the official record.

IN CONFORMANCE WITH THE PROCLAMATIONS OF EMERGENCY TEMPORARILY CLOSING CITY FACILITIES TO THE PUBLIC, NO PUBLIC ATTENDANCE WILL BE ALLOWED FOR THIS MEETING. THE MEETING CAN BE VIEWED LIVE ON THE CITY'S WEBSITE AT WWW.SEDONAAZ.GOV OR ON CABLE CHANNEL 4. THERE IS ALSO VERY LIMITED VIEWING CAPABILITY IN THE LOBBY OF BUILDING 102. PLEASE NOTE THAT CITY COUNCIL AND STAFF WILL ATTEND THIS MEETING REMOTELY THROUGH ELECTRONIC MEANS.

1. CALL TO ORDER/MOMENT OF SILENCE/ROLL CALL

2. CITY'S VISION

3. AUGUST 4, 2020 PRIMARY ELECTION BALLOT ORDER DRAWING BY LOT

4. CONSENT ITEMS - APPROVE

LINK TO DOCUMENT =

a. Minutes - March 24, 2020 City Council Regular Meeting.

5. APPOINTMENTS - None.

6. SUMMARY OF CURRENT EVENTS BY MAYOR/COUNCILORS/CITY MANAGER

7. PUBLIC FORUM - Due to precautions related to the COVID-19 pandemic and pursuant to A.R.S. § 38-431.01(H), there will NOT be a public forum for this meeting.

8. PROCLAMATIONS, RECOGNITIONS & AWARDS - None.

9. REGULAR BUSINESS

- a. AB 2571 **Discussion/possible direction** regarding issues surrounding the COVID-19 pandemic and the City's response.
- b. **Reports/discussion** regarding Council assignments.
- c. **Discussion/possible action** regarding future meeting/agenda items.

10. EXECUTIVE SESSION

If an Executive Session is necessary, it will be held in the Vultee Conference Room at 106 Roadrunner Drive. Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).
- b. Return to open session. Discussion/possible action on executive session items.

11. ADJOURNMENT

CITY COUNCIL CHAMBERS
102 ROADRUNNER DRIVE, SEDONA, AZ

The mission of the City of Sedona government is to provide exemplary municipal services that are consistent with our values, history, culture and unique beauty.



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Posted: 04/07/2020

By: SLI

Susan L. Irvine, CMC
City Clerk

Note: Pursuant to A.R.S. § 38-431.02 notice is hereby given to the members of the City Council and to the general public that the Council will hold the above open meeting. Members of the City Council will attend either in person or by telephone, video, or internet communications. The Council may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion and consultation for legal advice with the City Attorney. Because various other commissions, committees and/or boards may speak at Council meetings, notice is also given that four or more members of these other City commissions, boards, or committees may be in attendance.

A copy of the packet with materials relating to the agenda items is typically available for review by the public in the Clerk's office after 1:00 p.m. the Thursday prior to the Council meeting and on the City's website at www.SedonaAZ.gov. The Council Chambers is accessible to people with disabilities, in compliance with the Federal 504 and ADA laws. Those with needs for special typeface print, may request these at the Clerk's Office. All requests should be made **forty-eight hours** prior to the meeting.

CITY COUNCIL CHAMBERS
102 ROADRUNNER DRIVE, SEDONA, AZ

The mission of the City of Sedona government is to provide exemplary municipal services that are consistent with our values, history, culture and unique beauty.

Action Minutes
Regular City Council Meeting
City Council Chambers, Sedona City Hall,
102 Roadrunner Drive, Sedona, Arizona
Tuesday, March 24, 2020, 4:30 p.m.

1. Call to Order/Pledge of Allegiance/Moment of Silence/Roll Call

Mayor Moriarty called the meeting to order at 4:30 p.m.

Council Present: Mayor Sandy Moriarty, Vice Mayor John Martinez, Councilor Bill Chisholm, Councilor John Currivan, Councilor Scott Jablow, Councilor Jessica Williamson.

Staff Present: City Manager Justin Clifton, City Attorney Robert Pickels, Jr., City Clerk Susan Irvine.

2. City's Vision/Moment of Art

A video of the City's Vision was played.

3. Consent Items

- a. **Minutes - March 4, 2020 City Council Special Meeting - Executive Session.**
- b. **Minutes - March 10, 2020 City Council Special Meeting - Executive Session.**
- c. **Minutes - March 10, 2020 City Council Regular Meeting.**
- d. **Minutes - March 11, 2020 City Council Special Meeting.**
- e. **Approval of Proclamation, Stand with Me, Be Drug Free Week March 23-28, 2020.**
- f. **Approval of Proclamation, National Vietnam War Veterans Day, March 29, 2020.**
- g. **AB 2561 Approval of a recommendation regarding an application for a Series 12 Restaurant Liquor License for Fresh and Natural Thai Kitchen located at 1439 W SR 89A, Sedona, AZ (File #97895).**
- h. **AB 2568 Approval of the reappointment of Judge Ronald Ramsey and Judge Paul Julien as Magistrate Pro-Tem Judges for the Sedona Municipal Court.**
- i. **AB 2570 Approval of a Resolution authorizing a Real Estate Purchase and Sale Agreement for the City of Sedona to purchase the property located at 430 Forest Road (APN 401-16-071) located in Coconino County, City of Sedona, Arizona, for the sum of \$480,000 for use as a future parking structure.**

Item 3i was pulled at the request of Councilor Currivan.

Motion: Councilor Currivan moved to approve consent items 3a, 3b, 3c, 3d, 3e, 3f, 3g, and 3h. Seconded by Councilor Williamson. Vote: Motion carried unanimously with six (6) in favor (Moriarty, Martinez, Chisholm, Currivan, Jablow, and Williamson) and zero (0) opposed.

Pulled Consent Items:

3i - AB 2570 Approval of a Resolution authorizing a Real Estate Purchase and Sale Agreement for the City of Sedona to purchase the property located at 430 Forest

Road (APN 401-16-071) located in Coconino County, City of Sedona, Arizona, for the sum of \$480,000 for use as a future parking structure.

Questions from Council which were answered by Justin Clifton and Robert Pickels, Jr.

Motion: Councilor Williamson moved to approve Consent Item 3i. Seconded by Councilor Jablow. Vote: Motion carried unanimously with six (6) in favor (Moriarty, Martinez, Chisholm, Currivan, Jablow, and Williamson) and zero (0) opposed.

4. Appointments – None.

5. Summary of Current Events by Mayor/Councilors/City Manager

Councilor Currivan advised that the Sedona Community Center is continuing with Meals on Wheels with enhanced safety procedures and are also continuing the community lunch as a takeout option. They are also serving as a drop-off location for canned goods and non-perishable foods for the Sedona Food Bank during this time.

6. Public Forum – Due to precautions related to the COVID-19 pandemic and pursuant to A.R.S. § 38-431.01(H), there was no public forum for this meeting.

7. Proclamations, Recognitions, and Awards

a. Presentation of Proclamation, Stand with Me, Be Drug Free Week March 23-28, 2020.

Mayor Moriarty advised that this was approved but did not read the Proclamation.

b. Presentation of Proclamation, National Vietnam War Veterans Day, March 29, 2020.

Mayor Moriarty advised that this was approved and would be delivered to Councilor Currivan. Councilor Currivan stated he served in the military but not in Vietnam and that he was happy to accept on behalf of other veterans.

c. New employee introductions & recognition of staff accomplishments - None.

8. Regular Business

a. AB 2564 Discussion/possible action regarding an ordinance repealing Ordinance No. 2016-02 related to the sales tax subsidies from the General Fund to the Wastewater Fund and a resolution approving and adopting the schedule of subsidies from the General Fund to the Wastewater Fund for Fiscal Years 2019-2020 through 2026-2027.

Presentation by Justin Clifton.

Questions and comments from Council.

Motion: Councilor Williamson moved to approve Resolution No. 2020-03, approving and adopting the schedule of subsidies from the General Fund to the Wastewater Fund for Fiscal Years 2019-2020 through 2026-2027. Seconded by Councilor Currivan. Vote: Motion carried unanimously with six (6) in favor (Moriarty, Martinez, Chisholm, Currivan, Jablow, and Williamson) and zero (0) opposed.

Motion: After 1st reading, Councilor Williamson moved to approve Ordinance No. 2020-01, repealing Ordinance No. 2016-02 related to the sales tax subsidies from the General Fund to the Wastewater Fund. Seconded by Councilor Currivan. Vote: Motion carried unanimously with six (6) in favor (Moriarty, Martinez, Chisholm, Currivan, Jablow, and Williamson) and zero (0) opposed.

- b. AB 2571 Discussion/possible direction regarding issues surrounding the COVID-19 pandemic and the City's response.**

Presentation by Justin Clifton and Robert Pickels, Jr.

Questions and comments from Council.

By majority consensus, Council directed staff to consider future funding assistance for entities with whom the City has a relationship, including service contracts and small grants recipients, who have an immediate need, particularly related to food. Since the City is under a declared emergency, the Mayor could possibly handle this through a Proclamation, or City Council may need to have an emergency meeting to consider funding.

- c. AB 2555 Discussion/possible action regarding proposed State legislation and its potential impact on the City of Sedona.**

Presentation by Robert Pickels, Jr.

Questions and comments from Council.

Discussion only. No action taken.

- d. Reports/discussion regarding Council assignments.**

Councilor Jablow advised that the Humane Society is operating but allowing adoptions by appointment only.

- e. Discussion/possible action regarding future meeting/agenda items.**

Mayor Moriarty advised that there is no meeting tomorrow.

9. Executive Session

Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).**
- b. Return to open session. Discussion/possible action on executive session items.**

No Executive Session was held.

10. Adjournment

Mayor Moriarty adjourned the meeting at 7:45 p.m. without objection.

I certify that the above are the true and correct actions of the Regular City Council Meeting held on March 24, 2020.

Susan L. Irvine, CMC, City Clerk

Date



**CITY COUNCIL
AGENDA BILL**

**AB 2571
April 14, 2020
Regular Business**

Agenda Item: 8a
Proposed Action & Subject: Discussion/possible direction regarding issues surrounding the COVID-19 pandemic and the City's response.

Department	City Manager
Time to Present	15 minutes
Total Time for Item	45 minutes
Other Council Meetings	March 24, 2020
Exhibits	None

City Attorney Approval	Reviewed 4/7/20 RLP	Expenditure Required	\$ 0
City Manager's Recommendation	For discussion and possible direction only.	Amount Budgeted	\$ 0
		Account No. (Description)	N/A
		Finance Approval	<input checked="" type="checkbox"/>

SUMMARY STATEMENT

Background: This item was added to ensure opportunity to discuss the latest updates with the COVID-19 pandemic and the City's response.

The situation regarding the COVID-19 pandemic has continued to evolve since the last Council meeting. Significant changes since then include:

- Governor Ducey issued an Executive Order to “stay home, stay healthy, stay connected” through the end of April that mandated closure of all non-essential businesses and service and prohibits non-essential travel.
- Governor Ducey issued clarification on “essential services,” which mandated the closure of barber shops, beauty salons, massage therapy services, spas, and tattoo parlors. The clarification gives further guidance on closing park amenities.
- City offices have been closed to the general public through the end of April consistent with the stay home order.
- The US Forest Service, with cooperation from City staff and support of the Mayor, closed five popular Sedona area trails and trailheads to deter visitation. These closures are in addition to numerous other actively managed Forest Service amenities already closed due to COVID-19.

The City maintains regular communication with state and county health departments, hospitals, other healthcare providers, emergency responders, emergency managers, and policy experts. These calls focus on:

- Testing supplies, protocols, and results
- Hospital and healthcare capacity and planning
- Planning and standing up new testing centers, quarantine sites, and mobile medical care facilities
- Mobilizing additional resources including personal protective equipment (PPE)
- Clarifying rules and regulations regarding state and local orders and proclamations
- Clarifying support resources including federal and state funds and local non-profit programs

In addition to the daily coordination of items listed above, City staff has been working to identify resources to deal the economic disaster resulting from voluntary and forced business closures. Molly Spangler, the City's Economic Development Director, has been tracking federal and state bills and programs. With partnership with the Chamber, she has also been presenting information to impacted businesses. The programs are still in a state of flux as rapid increases in demand for support outpace the lawmaking and administrative processes associated with distributing support.

Lastly, City staff has maintained communication with area service providers to assess needs and provide assistance and to organize community member resources. Megan McRae, the City's Management Analyst, has maintained close contact with providers and is integrated into the Arizona Community Foundation grant process for COVID-19 related funds. Through that collaboration and consistent with Council direction, financial support has been provided to two organizations with a contract history with the City: Verde Valley Caregivers and the Sedona Food Bank. Karen Osburn, the Assistant City Manager also helped stand up a program in partnership with the School District to provide a facility for homeless persons to get showers. Staff continues to monitor programs and rules meant to support community members in need. Similar to the business assistance programs, these programs aimed at individual support are in a state of flux as demand greatly outpaces capacity.

While significant staff resources are dedicated to the COVID-19 response, many departments maintain steady work demand. All essential services continue and even non-essential but important functions like building and development permitting and inspections also continue. Capital projects are proceeding at a relatively normal pace, although some staff shortages have created some delays.

City staff is beginning a more thorough assessment of the potential financial impact to the City. The largest impact will not be from unanticipated expenses but from the steep decline of City revenues. Cherie Wright, the City's Finance Director, has monitored the reports by various economists and other governments. She has also created a model that allows us to estimate economic impact through key variables like hotel occupancy. This model relies heavily on the analysis that attributes sales and bed tax collections between local and visitor spending across industry sectors. Lastly, we are beginning to identify a tiered approach to responding to

economic declines correlating to a relatively short and mild recession to a severe and prolonged one.

Community Plan Consistent: Yes - No - Not Applicable

Board/Commission Recommendation: Applicable - Not Applicable

Alternative(s):

MOTION

I move to: for discussion and possible direction only.