

AGENDA



4:30 P.M.

CITY COUNCIL MEETING

TUESDAY, MAY 26, 2020

NOTES:

- Public Forum:
Comments are generally limited to **3 minutes**.
- Consent Items:
Items listed under Consent Items have been distributed to Council Members in advance for study and will be enacted by one motion. Any member of the Council, staff or the public may remove an item from the Consent Items for discussion. Items removed from the Consent Items may be acted upon before proceeding to the next agenda item.
- Meeting room is wheelchair accessible. American Disabilities Act (ADA) accommodations are available upon request. Please phone 928-282-3113 at least two (2) business days in advance.
- City Council Meeting Agenda Packets are available on the City's website at:

www.SedonaAZ.gov

GUIDELINES FOR PUBLIC COMMENT

PURPOSE:

- To allow the public to provide input to the City Council on a particular subject scheduled on the agenda.
- This is not a question/answer session.

PROCEDURES:

- Due to precautions related to the COVID-19 pandemic and pursuant to A.R.S. § 38-431.01 (H), there will NOT be a public forum for this meeting.
- **Public input on agenda items will be limited to written comments submitted to the City Clerk at sirvine@sedonaaz.gov in advance of the 4:30 p.m. Call To Order.**
- All public comments submitted in advance of the 4:30 p.m. Call To Order will be made part of the official record.

DUE TO CONTINUED PRECAUTIONS RELATED TO THE COVID-19 PANDEMIC, NO PUBLIC ATTENDANCE WILL BE ALLOWED FOR THIS MEETING. THE MEETING CAN BE VIEWED LIVE ON THE CITY'S WEBSITE AT WWW.SEDONAAZ.GOV OR ON CABLE CHANNEL 4. THERE IS ALSO VERY LIMITED VIEWING CAPABILITY IN BUILDING 102. PLEASE NOTE THAT CITY COUNCIL AND STAFF WILL ATTEND THIS MEETING REMOTELY THROUGH ELECTRONIC MEANS.

1. CALL TO ORDER

2. ROLL CALL

3. CONSENT ITEMS - APPROVE

LINK TO DOCUMENT =

- a. Minutes - May 12, 2020 City Council Special Meeting - Executive Session.
- b. Minutes - May 12, 2020 City Council Regular Meeting.

4. APPOINTMENTS - None.

5. SUMMARY OF CURRENT EVENTS BY MAYOR/COUNCILORS/CITY MANAGER

6. PUBLIC FORUM - Due to precautions related to the COVID-19 pandemic and pursuant to A.R.S. § 38-431.01(H), there will NOT be a public forum for this meeting.

7. PROCLAMATIONS, RECOGNITIONS & AWARDS - None.

8. REGULAR BUSINESS

- a. AB 2571 **Discussion/possible direction** regarding issues surrounding the COVID-19 pandemic and the City's response.
- b. **Reports/discussion** regarding Council assignments.
- c. **Discussion/possible action** regarding future meeting/agenda items.

9. EXECUTIVE SESSION

If an Executive Session is necessary, it will be held in the Vultee Conference Room at 106 Roadrunner Drive. Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).
- b. Return to open session. Discussion/possible action on executive session items.

10. ADJOURNMENT

CITY COUNCIL CHAMBERS
102 ROADRUNNER DRIVE, SEDONA, AZ

The mission of the City of Sedona government is to provide exemplary municipal services that are consistent with our values, history, culture and unique beauty.



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Posted: _____

By: _____

Susan L. Irvine, CMC
City Clerk

Note: Pursuant to A.R.S. § 38-431.02 notice is hereby given to the members of the City Council and to the general public that the Council will hold the above open meeting. Members of the City Council will attend either in person or by telephone, video, or internet communications. The Council may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion and consultation for legal advice with the City Attorney. Because various other commissions, committees and/or boards may speak at Council meetings, notice is also given that four or more members of these other City commissions, boards, or committees may be in attendance.

A copy of the packet with materials relating to the agenda items is typically available for review by the public in the Clerk's office after 1:00 p.m. the Thursday prior to the Council meeting and on the City's website at www.SedonaAZ.gov. The Council Chambers is accessible to people with disabilities, in compliance with the Federal 504 and ADA laws. Those with needs for special typeface print, may request these at the Clerk's Office. All requests should be made **forty-eight hours** prior to the meeting.

CITY COUNCIL CHAMBERS
102 ROADRUNNER DRIVE, SEDONA, AZ

The mission of the City of Sedona government is to provide exemplary municipal services that are consistent with our values, history, culture and unique beauty.

**Action Minutes
Special City Council Meeting
Virtual Meeting, Sedona City Hall,
102 Roadrunner Drive, Sedona, Arizona
Tuesday, May 12, 2020, 3:00 p.m.**

1. Call to Order

Mayor Moriarty called the meeting to order at 3:00 p.m.

2. Roll Call

All Council and staff attended the meeting via the internet through Zoom due to the COVID-19 pandemic.

Council Present: Mayor Sandy Moriarty, Vice Mayor John Martinez, Councilor Bill Chisholm, Councilor John Currivan, Councilor Scott Jablow, Councilor Jessica Williamson.

Staff in attendance: City Manager Justin Clifton, Assistant City Manager/Director of Community Development Karen Osburn, City Attorney Robert Pickels, Jr., Human Resources Manager Brenda Tammarine, City Clerk Susan Irvine.

3. Special Business

Motion: Councilor Williamson moved to enter into Executive Session at 3:01 p.m. Seconded by Councilor Jablow. Vote: Motion carried unanimously with six (6) in favor (Moriarty, Martinez, Chisholm, Currivan, Jablow, and Williamson) and zero (0) opposed.

- a. **Discussion/consideration regarding the employment, assignment, and appointment of the City Attorney including the recruitment and selection process. This matter is brought in executive session pursuant to A.R.S. § 38-431.03(A)(1).**

Reconvened in open session at 3:45 p.m.

- b. **Return to open session. Discussion/possible action regarding executive session items.**

No action was taken.

4. Adjournment

Mayor Moriarty adjourned the meeting at 3:45 p.m.

I certify that the above are the true and correct actions of the Special City Council Meeting held on May 12, 2020.

Susan L. Irvine, CMC, City Clerk

Date

**Action Minutes
Regular City Council Meeting
Virtual Meeting, Sedona City Hall,
102 Roadrunner Drive, Sedona, Arizona
Tuesday, May 12, 2020, 4:30 p.m.**

1. Call to Order/Roll Call

Mayor Moriarty called the meeting to order at 4:30 p.m.

All Council and staff attended the meeting via the internet through Zoom due to the COVID-19 pandemic.

Council Present: Mayor Sandy Moriarty, Vice Mayor John Martinez, Councilor Bill Chisholm, Councilor John Currivan, Councilor Scott Jablow, Councilor Jessica Williamson.

Staff Present: City Manager Justin Clifton, City Attorney Robert Pickels, Jr., City Clerk Susan Irvine.

2. Consent Items

- a. **Minutes - April 23, 2020 City Council Special Meeting - Executive Session.**
- b. **Minutes - April 28, 2020 City Council Special Meeting - Executive Session.**
- c. **Minutes - April 28, 2020 City Council Regular Meeting.**
- d. **AB 2573 Approval of a recommendation regarding an application for a Series 12 Restaurant Liquor License for Mole located at 771 AZ-179, Sedona, AZ (File #102830).**
- e. **AB 2576 Approval of a recommendation regarding an application for a Series 12 Restaurant Liquor License for Oasis of Sedona located at 70 Dry Creek Road, Sedona, AZ (File #106028).**
- f. **AB 2580 Approval of a Resolution appointing the City of Sedona Finance Director as Chief Financial Officer of the City for the purpose of submitting the annual expenditure limitation report to the Arizona Auditor General's Office.**
- g. **AB 2582 Approval of a Resolution authorizing an Intergovernmental Agreement for the provision of services by the Coconino County Elections Department.**
- h. **AB 2583 Approval of Resolution authorizing the Applicant's Agent Form submission to the Arizona Department of Emergency and Military Affairs designating the City Manager as the City's agent for applying for certain federal (FEMA) public assistance for City expenditures related to the Coronavirus (COVID-19) pandemic.**

Motion: Vice Mayor Martinez moved to approve consent items 3a, 3b, 3c, 3d, 3e, 3f, 3g, and 3h. Seconded by Councilor Currivan. Vote: Motion carried unanimously with six (6) in favor (Moriarty, Martinez, Chisholm, Currivan, Jablow, and Williamson) and zero (0) opposed.

3. Appointments

- a. **AB 2584 Discussion/possible action regarding an appointment to fill the**

City Council vacancy created by the March 2020 resignation of Councilor Janice Hudson.

Motion: Vice Mayor Martinez moved to appoint Tom Lamkin to fill the City Council vacancy effective immediately with the term ending in November/December 2022 when newly elected Councilors are seated following the Fall 2022 election cycle. Seconded by Councilor Jablow. Vote: Motion carried unanimously with six (6) in favor (Moriarty, Martinez, Chisholm, Currivan, Jablow, and Williamson) and zero (0) opposed.

4. Swearing In of New City Councilor by City Clerk

Susan Irvine administered the Oath of Office to Charles Thomas Lamkin.

5. Summary of Current Events by Mayor/Councilors/City Manager

Councilor Chisholm advised that the flags will be put up by the Marine Corps League this Friday, and they will remain up through Memorial Day. There will also be a small service live streamed on Facebook by Sedona Centric on Memorial Day. He requested that people watch on Facebook and that the public not show up due to the COVID-19 pandemic.

6. Public Forum – Due to precautions related to the COVID-19 pandemic and pursuant to A.R.S. § 38-431.01(H), there was no public forum for this meeting.

7. Proclamations, Recognitions, and Awards – None.

8. Regular Business

a. AB 2571 Discussion/possible direction regarding issues surrounding the COVID-19 pandemic and the City's response.

Presentation by Justin Clifton and Robert Pickels, Jr.

Questions and comments from Council.

By majority consensus, Council agreed that the transportation tax funds would be used first on the Sedona In Motion transportation projects instead of other reserves. Council also concurred with the staff decision to discontinue the low-flow rebate program.

b. Reports/discussion regarding Council assignments.

Mayor Moriarty attended a policy committee meeting with the League of Arizona Cities and Towns, and they spoke about identification cards for non-citizens. There is still time to submit items for consideration. Robert Pickels, Jr. advised that this year's policies will likely be resumed during next year's legislative session since the sessions were not completed this year due to the pandemic. Councilor Chisholm stated that he also attended a League policy committee meeting. Goodyear has asked for a reduction in the required physical posting places from three locations to one location for penalty ordinances. The second item is from Buckeye who would like the ability to issue public notices in any newspaper in their county, not just their city limits. The committee asked for modifications to this request prior to deciding whether to support it.

c. Discussion/possible action regarding future meeting/agenda items.

Mayor Moriarty advised that the May 26th meeting will also be virtual via Zoom.

9. Executive Session

Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).**
- b. Return to open session. Discussion/possible action on executive session items.**

No Executive Session was held.

10. Adjournment

Mayor Moriarty adjourned the meeting at 6:16 p.m. without objection.

I certify that the above are the true and correct actions of the Regular City Council Meeting held on May 12, 2020.

Susan L. Irvine, CMC, City Clerk

Date



**CITY COUNCIL
AGENDA BILL**

**AB 2571
May 26, 2020
Regular Business**

Agenda Item: 8a
Proposed Action & Subject: Discussion/possible direction regarding issues surrounding the COVID-19 pandemic and the City's response.

Department	City Manager
Time to Present	15 minutes
Total Time for Item	45 minutes
Other Council Meetings	March 24, 2020, April 14, 2020, April 28, 2020, May 12, 2020
Exhibits	None

City Attorney Approval	Reviewed 5/18/20 RLP	Expenditure Required	\$ 0
City Manager's Recommendation	For discussion and possible direction only.	Amount Budgeted	\$ 0
		Account No. (Description)	N/A
		Finance Approval	<input checked="" type="checkbox"/>

SUMMARY STATEMENT

Background: This item was added to ensure opportunity to discuss the latest updates with the COVID-19 pandemic and the City's response.

The situation regarding the COVID-19 pandemic has continued to evolve since the last Council meeting. The most significant change has been the lifting of the stay at home order and significant business restrictions. The City has shifted focus to encouraging appropriate behavior and guidelines meant to avoid the rapid spread of COVID-19.

The City continues regular but diminishing communication with state and county health departments, hospitals, other healthcare providers, emergency responders, emergency managers, and policy experts. These calls focus on:

- Testing supplies, protocols, and results
- Hospital and healthcare capacity and planning
- Planning and standing up new testing centers, quarantine sites, and mobile medical care facilities
- Mobilizing additional resources including personal protective equipment (PPE)
- Clarifying rules and regulations regarding state and local orders and proclamations

- Clarifying support resources including federal and state funds and local non-profit programs

City staff continues to evaluate how the economic slowdown will impact City finances. Staff will be prepared to discuss administrative policies meant to prepare for significant reductions in revenues.

Community Plan Consistent: Yes - No - Not Applicable

Board/Commission Recommendation: Applicable - Not Applicable

Alternative(s): N/A

MOTION

I move to: for discussion and possible direction only.