



# ACTION ITEM LIST

The AIL is intended to comply with the requirements of A.R.S. § 38-431(E) regarding the posting on the City website within 3 days of a statement of legal actions taken at the Special City Council meeting held on June 3 & 4, 2020 at 8:00 a.m.

COUNCIL ATTENDANCE: All present.

| SPECIAL BUSINESS                                     | TOPIC  | COUNCIL ACTION  | STAFF       |                   |          |         |       |                     |  |  |  |  |                                    |                 |   |   |   |                           |                                   |   |          |          |  |                                   |   |         |         |   |                                   |          |   |          |   |                      |   |          |          |  |                      |          |   |          |                        |                 |   |   |   |                        |                 |   |   |   |                                |                 |   |   |   |                   |                 |   |   |   |                                |                 |   |   |   |  |                 |   |   |   |                            |                      |   |          |          |  |                      |   |          |          |                |
|--|--|---|-------------|-------------------|----------|---------|-------|---------------------|--|--|--|--|------------------------------------|-----------------|---|---|---|---------------------------|-----------------------------------|---|----------|----------|--|-----------------------------------|---|---------|---------|---|-----------------------------------|----------|---|----------|---|----------------------|---|----------|----------|--|----------------------|----------|---|----------|------------------------|-----------------|---|---|---|------------------------|-----------------|---|---|---|--------------------------------|-----------------|---|---|---|-------------------|-----------------|---|---|---|--------------------------------|-----------------|---|---|---|--|-----------------|---|---|---|----------------------------|----------------------|---|----------|----------|--|----------------------|---|----------|----------|----------------|
|  | <p>Work Session regarding City of Sedona budget for Fiscal Year 2020/2021. The Council may take action to give direction regarding amendments or changes to the proposed City budget or Capital Improvements Plan.</p> <p>a. Public Comment: Public comment on all budget items will be taken at the outset of the meeting. Each person commenting will have a maximum of two minutes. The entire period for the public comment will not exceed thirty minutes.</p> <p>b. An introduction to and overview of the 2020/2021 Fiscal Year Budget process will be presented, and strategic budget issues for FY 2021 will be discussed.</p> <p>c. An overview of the actions that could be taken in response to the financial crisis will be presented and discussed.</p> <p>d. An overview of the Fund Summaries will be presented.</p> <p>e. An overview of the Capital Improvements Plan will be presented.</p> <p>f. An overview of departmental budgets will be presented and reviewed with any departments requested by the City Council.</p> <p>g. Recap and review of overall budget, decision packages, capital improvement projects,</p> | <p>By majority consensus, Council recommended funding for decision packages as follows:</p> <table border="1"> <thead> <tr> <th>Description</th> <th>Council Direction</th> <th>One-Time</th> <th>Ongoing</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td colspan="5" style="text-align: center;"><b>General Fund</b></td> </tr> <tr> <td>Reclass Arts &amp; Culture Coordinator</td> <td>Not recommended</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Renewable Energy Purchase</td> <td>FROZEN - Recommended<sup>1</sup></td> <td>-</td> <td>\$12,500</td> <td>\$12,500</td> </tr> <tr> <td>Marketing Environmental Behavior Initiatives</td> <td>FROZEN - Recommended<sup>1</sup></td> <td>-</td> <td>\$5,000</td> <td>\$5,000</td> </tr> <tr> <td>Renewable Site Analysis &amp; Contract Review</td> <td>FROZEN - Recommended<sup>1</sup></td> <td>\$10,000</td> <td>-</td> <td>\$10,000</td> </tr> <tr> <td>AmeriCorps VISTA Assistant for Sustainability</td> <td>FROZEN - Recommended</td> <td>-</td> <td>\$12,400</td> <td>\$12,400</td> </tr> <tr> <td>Electric Vehicle Charging Infrastructure</td> <td>FROZEN - Recommended</td> <td>\$38,000</td> <td>-</td> <td>\$38,000</td> </tr> <tr> <td>Internal Control Audit</td> <td>Not recommended</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Recreation Coordinator</td> <td>Not recommended</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Building Safety Reorganization</td> <td>Not recommended</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Trailer Boom Lift</td> <td>Not recommended</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Curbside Yard Waste Collection</td> <td>Not recommended</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Reclass Part-time Bike Park Maintenance to Full-time</td> <td>Not recommended</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Entrepreneurial Assistance</td> <td>FROZEN - Recommended</td> <td>-</td> <td>\$15,000</td> <td>\$15,000</td> </tr> <tr> <td>AmeriCorps Vista Economic Development Assistance</td> <td>FROZEN - Recommended</td> <td>-</td> <td>\$12,400</td> <td>\$12,400</td> </tr> </tbody> </table> | Description | Council Direction | One-Time | Ongoing | Total | <b>General Fund</b> |  |  |  |  | Reclass Arts & Culture Coordinator | Not recommended | - | - | - | Renewable Energy Purchase | FROZEN - Recommended <sup>1</sup> | - | \$12,500 | \$12,500 | Marketing Environmental Behavior Initiatives | FROZEN - Recommended <sup>1</sup> | - | \$5,000 | \$5,000 | Renewable Site Analysis & Contract Review | FROZEN - Recommended <sup>1</sup> | \$10,000 | - | \$10,000 | AmeriCorps VISTA Assistant for Sustainability | FROZEN - Recommended | - | \$12,400 | \$12,400 | Electric Vehicle Charging Infrastructure | FROZEN - Recommended | \$38,000 | - | \$38,000 | Internal Control Audit | Not recommended | - | - | - | Recreation Coordinator | Not recommended | - | - | - | Building Safety Reorganization | Not recommended | - | - | - | Trailer Boom Lift | Not recommended | - | - | - | Curbside Yard Waste Collection | Not recommended | - | - | - | Reclass Part-time Bike Park Maintenance to Full-time | Not recommended | - | - | - | Entrepreneurial Assistance | FROZEN - Recommended | - | \$15,000 | \$15,000 | AmeriCorps Vista Economic Development Assistance | FROZEN - Recommended | - | \$12,400 | \$12,400 | Clifton/Wright |
| Description  | Council Direction  | One-Time  | Ongoing     | Total             |          |         |       |                     |  |  |  |  |                                    |                 |   |   |   |                           |                                   |   |          |          |  |                                   |   |         |         |   |                                   |          |   |          |   |                      |   |          |          |  |                      |          |   |          |                        |                 |   |   |   |                        |                 |   |   |   |                                |                 |   |   |   |                   |                 |   |   |   |                                |                 |   |   |   |  |                 |   |   |   |                            |                      |   |          |          |  |                      |   |          |          |                |
| <b>General Fund</b>                                  |  |   |             |                   |          |         |       |                     |  |  |  |  |                                    |                 |   |   |   |                           |                                   |   |          |          |  |                                   |   |         |         |   |                                   |          |   |          |   |                      |   |          |          |  |                      |          |   |          |                        |                 |   |   |   |                        |                 |   |   |   |                                |                 |   |   |   |                   |                 |   |   |   |                                |                 |   |   |   |  |                 |   |   |   |                            |                      |   |          |          |  |                      |   |          |          |                |
| Reclass Arts & Culture Coordinator                   | Not recommended  | -   | -           | -                 |          |         |       |                     |  |  |  |  |                                    |                 |   |   |   |                           |                                   |   |          |          |  |                                   |   |         |         |   |                                   |          |   |          |   |                      |   |          |          |  |                      |          |   |          |                        |                 |   |   |   |                        |                 |   |   |   |                                |                 |   |   |   |                   |                 |   |   |   |                                |                 |   |   |   |  |                 |   |   |   |                            |                      |   |          |          |  |                      |   |          |          |                |
| Renewable Energy Purchase                            | FROZEN - Recommended <sup>1</sup>  | -   | \$12,500    | \$12,500          |          |         |       |                     |  |  |  |  |                                    |                 |   |   |   |                           |                                   |   |          |          |  |                                   |   |         |         |   |                                   |          |   |          |   |                      |   |          |          |  |                      |          |   |          |                        |                 |   |   |   |                        |                 |   |   |   |                                |                 |   |   |   |                   |                 |   |   |   |                                |                 |   |   |   |  |                 |   |   |   |                            |                      |   |          |          |  |                      |   |          |          |                |
| Marketing Environmental Behavior Initiatives         | FROZEN - Recommended <sup>1</sup>  | -   | \$5,000     | \$5,000           |          |         |       |                     |  |  |  |  |                                    |                 |   |   |   |                           |                                   |   |          |          |  |                                   |   |         |         |   |                                   |          |   |          |   |                      |   |          |          |  |                      |          |   |          |                        |                 |   |   |   |                        |                 |   |   |   |                                |                 |   |   |   |                   |                 |   |   |   |                                |                 |   |   |   |  |                 |   |   |   |                            |                      |   |          |          |  |                      |   |          |          |                |
| Renewable Site Analysis & Contract Review            | FROZEN - Recommended <sup>1</sup>  | \$10,000  | -           | \$10,000          |          |         |       |                     |  |  |  |  |                                    |                 |   |   |   |                           |                                   |   |          |          |  |                                   |   |         |         |   |                                   |          |   |          |   |                      |   |          |          |  |                      |          |   |          |                        |                 |   |   |   |                        |                 |   |   |   |                                |                 |   |   |   |                   |                 |   |   |   |                                |                 |   |   |   |  |                 |   |   |   |                            |                      |   |          |          |  |                      |   |          |          |                |
| AmeriCorps VISTA Assistant for Sustainability        | FROZEN - Recommended   | -   | \$12,400    | \$12,400          |          |         |       |                     |  |  |  |  |                                    |                 |   |   |   |                           |                                   |   |          |          |  |                                   |   |         |         |   |                                   |          |   |          |   |                      |   |          |          |  |                      |          |   |          |                        |                 |   |   |   |                        |                 |   |   |   |                                |                 |   |   |   |                   |                 |   |   |   |                                |                 |   |   |   |  |                 |   |   |   |                            |                      |   |          |          |  |                      |   |          |          |                |
| Electric Vehicle Charging Infrastructure             | FROZEN - Recommended   | \$38,000  | -           | \$38,000          |          |         |       |                     |  |  |  |  |                                    |                 |   |   |   |                           |                                   |   |          |          |  |                                   |   |         |         |   |                                   |          |   |          |   |                      |   |          |          |  |                      |          |   |          |                        |                 |   |   |   |                        |                 |   |   |   |                                |                 |   |   |   |                   |                 |   |   |   |                                |                 |   |   |   |  |                 |   |   |   |                            |                      |   |          |          |  |                      |   |          |          |                |
| Internal Control Audit                               | Not recommended  | -   | -           | -                 |          |         |       |                     |  |  |  |  |                                    |                 |   |   |   |                           |                                   |   |          |          |  |                                   |   |         |         |   |                                   |          |   |          |   |                      |   |          |          |  |                      |          |   |          |                        |                 |   |   |   |                        |                 |   |   |   |                                |                 |   |   |   |                   |                 |   |   |   |                                |                 |   |   |   |  |                 |   |   |   |                            |                      |   |          |          |  |                      |   |          |          |                |
| Recreation Coordinator                               | Not recommended  | -   | -           | -                 |          |         |       |                     |  |  |  |  |                                    |                 |   |   |   |                           |                                   |   |          |          |  |                                   |   |         |         |   |                                   |          |   |          |   |                      |   |          |          |  |                      |          |   |          |                        |                 |   |   |   |                        |                 |   |   |   |                                |                 |   |   |   |                   |                 |   |   |   |                                |                 |   |   |   |  |                 |   |   |   |                            |                      |   |          |          |  |                      |   |          |          |                |
| Building Safety Reorganization                       | Not recommended  | -   | -           | -                 |          |         |       |                     |  |  |  |  |                                    |                 |   |   |   |                           |                                   |   |          |          |  |                                   |   |         |         |   |                                   |          |   |          |   |                      |   |          |          |  |                      |          |   |          |                        |                 |   |   |   |                        |                 |   |   |   |                                |                 |   |   |   |                   |                 |   |   |   |                                |                 |   |   |   |  |                 |   |   |   |                            |                      |   |          |          |  |                      |   |          |          |                |
| Trailer Boom Lift                                    | Not recommended  | -   | -           | -                 |          |         |       |                     |  |  |  |  |                                    |                 |   |   |   |                           |                                   |   |          |          |  |                                   |   |         |         |   |                                   |          |   |          |   |                      |   |          |          |  |                      |          |   |          |                        |                 |   |   |   |                        |                 |   |   |   |                                |                 |   |   |   |                   |                 |   |   |   |                                |                 |   |   |   |  |                 |   |   |   |                            |                      |   |          |          |  |                      |   |          |          |                |
| Curbside Yard Waste Collection                       | Not recommended  | -   | -           | -                 |          |         |       |                     |  |  |  |  |                                    |                 |   |   |   |                           |                                   |   |          |          |  |                                   |   |         |         |   |                                   |          |   |          |   |                      |   |          |          |  |                      |          |   |          |                        |                 |   |   |   |                        |                 |   |   |   |                                |                 |   |   |   |                   |                 |   |   |   |                                |                 |   |   |   |  |                 |   |   |   |                            |                      |   |          |          |  |                      |   |          |          |                |
| Reclass Part-time Bike Park Maintenance to Full-time | Not recommended  | -   | -           | -                 |          |         |       |                     |  |  |  |  |                                    |                 |   |   |   |                           |                                   |   |          |          |  |                                   |   |         |         |   |                                   |          |   |          |   |                      |   |          |          |  |                      |          |   |          |                        |                 |   |   |   |                        |                 |   |   |   |                                |                 |   |   |   |                   |                 |   |   |   |                                |                 |   |   |   |  |                 |   |   |   |                            |                      |   |          |          |  |                      |   |          |          |                |
| Entrepreneurial Assistance                           | FROZEN - Recommended   | -   | \$15,000    | \$15,000          |          |         |       |                     |  |  |  |  |                                    |                 |   |   |   |                           |                                   |   |          |          |  |                                   |   |         |         |   |                                   |          |   |          |   |                      |   |          |          |  |                      |          |   |          |                        |                 |   |   |   |                        |                 |   |   |   |                                |                 |   |   |   |                   |                 |   |   |   |                                |                 |   |   |   |  |                 |   |   |   |                            |                      |   |          |          |  |                      |   |          |          |                |
| AmeriCorps Vista Economic Development Assistance     | FROZEN - Recommended   | -   | \$12,400    | \$12,400          |          |         |       |                     |  |  |  |  |                                    |                 |   |   |   |                           |                                   |   |          |          |  |                                   |   |         |         |   |                                   |          |   |          |   |                      |   |          |          |  |                      |          |   |          |                        |                 |   |   |   |                        |                 |   |   |   |                                |                 |   |   |   |                   |                 |   |   |   |                                |                 |   |   |   |  |                 |   |   |   |                            |                      |   |          |          |  |                      |   |          |          |                |

and financial impacts.  
 h. Items not completed on Wednesday, June 3, 2020, will be carried over to Thursday, June 4, 2020, beginning at 8:00 a.m.

|  |  |                 |                  |                  |
|--|--|-----------------|------------------|------------------|
| Marketing                                | FROZEN - Recommended   | -               | \$25,000         | \$25,000         |
| Biohazard Services                       | Recommended  | -               | \$7,000          | \$7,000          |
| Court Security Officer                   | Recommended  | -               | \$26,000         | \$26,000         |
|  |  |                 |                  |                  |
| <b>General Fund Total</b>                |  | <b>\$48,000</b> | <b>\$115,300</b> | <b>\$163,300</b> |
| <b>Affordable Housing Fund</b>           |  |                 |                  |                  |
| Affordable Housing Options               | FROZEN - Recommended (as reallocation of contingency budget so no dollar amount is included) | -               | -                | -                |
|  |  |                 |                  |                  |
| <b>Affordable Housing Fund Total</b>     |  | -               | -                | -                |
| <b>Grants &amp; Donations Fund</b>       |  |                 |                  |                  |
| DUI Enforcement                          | Recommended  | \$1,200         | -                | \$1,200          |
| Speed & Traffic Enforcement              | Recommended  | \$10,000        | -                | \$10,000         |
| Portable Breath Tests                    | Recommended  | \$10,000        | -                | \$10,000         |
| AED's                                    | Recommended  | \$15,000        | -                | \$15,000         |
|  |  |                 |                  |                  |
| <b>Grants &amp; Donations Fund Total</b> |  | <b>\$36,200</b> | -                | <b>\$36,200</b>  |
| <b>Wastewater Fund</b>                   |  |                 |                  |                  |
| Area 4 Vault Upgrade                     | Not recommended  | -               | -                | -                |
| Prefabricated Metal Garage               | Not recommended  | -               | -                | -                |
|  |  |                 |                  |                  |
| <b>Wastewater Fund Total</b>             |  | -               | -                | -                |
|  |  |                 |                  |                  |
| <b>Grand Total</b>                       |  | <b>\$84,200</b> | <b>\$115,300</b> | <b>\$199,500</b> |

By majority consensus, Council concurred with the Capital Improvements Projects as presented and requested that staff consider financing for projects based on low interest rates. Council also asked that they be regularly updated on the impacts to the budget from the uncertain economic situation following the COVID-19 pandemic. Council also concurred with the following adjustments that were made to the expenditures during the work sessions:

|  |  |  |  |
|--|--|--|--|
|  |  | Verde Lynx reduced by \$378,100 due to CARES Act funding received; PD Industrial Shredder reduced by \$2,400 as it was purchased in FY20; PD reduction in Taser and INTOX equipment of \$18,400; PD vehicle lease reduction of \$22,500; and reduction in Council travel of \$8,025 due to cancellation of the August League Conference and to a reduction in revenues of \$350,000 due to the loss of Yavapai County Flood Control funding. |  |
|--|--|--|--|

**EXECUTIVE SESSION:**

Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).
- b. Return to open session. Discussion/possible action on executive session items.

No Executive Session was held.

**ADJOURNMENT:** Mayor Moriarty adjourned the meeting at 11:52 a.m. on Thursday, June 4, 2020.