

**Action Minutes
City of Sedona
Planning & Zoning Commission Meeting
City Council Chambers, 102 Roadrunner Drive, Sedona, AZ
Tuesday, December 17, 2019 - 5:30 p.m.**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, & ROLL CALL

Chair Levin called the meeting to order at 5:30 p.m., led the Pledge of Allegiance and requested roll call.

Roll Call:

Planning & Zoning Commissioners Present: Chair Kathy Levin, Vice Chair Kathy Kinsella and Commissioners Eric Brandt, Peter Furman, Charlotte Hosseini and Larry Klein. Commissioner George Braam was excused.

Staff Present: Warren Campbell, James Crawley, Shelley Cutts, Cynthia Lovely, Karen Osburn, and Donna Puckett.

Council Members(s) Present: Vice Mayor John Martinez

Chair Levin proceeded to agenda item #3 at this time.

3. APPROVAL OF THE FOLLOWING MINUTES:

a. November 19, 2019 (R)

Chair Levin indicated that she would take a motion on the approval of the minutes.

MOTION: Commissioner Klein moved to approve the minutes of November 19, 2019. Vice Chair Kinsella seconded the motion.

VOTE: Motion carried six (6) in favor (Brandt, Furman, Hosseini, Kinsella, Klein and Levin) and zero (0) opposed. Commissioner Braam was excused.

4. PUBLIC FORUM: (This is the time for the public to comment on matters not listed on the agenda. The Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.)

Chair Levin opened the public forum and, having no requests to speak, closed the public forum.

Note: Shelley Cutts asked the Chair if she wanted to have anything for agenda item #2, Announcements and Current Events, and the Chair indicated yes and thanked Shelley for rolling it back.

2. ANNOUNCEMENTS & SUMMARY OF CURRENT EVENTS BY COMMISSIONERS & STAFF

Chair Levin indicated that she and Commissioner Brandt have been reappointed, and we are welcoming Peter Furman, who was also appointed by the City Council. She then asked Commissioner Furman to introduce himself. Commissioner Furman indicated that he is really pleased to be a member of the Commission and looks forward to serving. He has a Master's Degree in Mechanical Engineering and worked at Garrett Turbine Engine in Phoenix for a long time, but spent most of his career in the private sector as an Engineer and owned his own business in California. Then, he decided to do something completely different and was able to serve with the Mayor of San Jose, California, as Chief of Staff, and it was an amazing time -- the best job he ever had, and he had never worked that hard, but you catch the bug for local government. He then retired and moved here,

and he couldn't stay away from local government, so he took the Citizen's Academy and the Citizen's Police Academy, and he was appointed to be on the Police Retirement Board. He also works with Charlotte on the Expenditure Limitations Option Working Group, so he really dug in here in Sedona. Outside of that, he spends most of his time riding his bikes – his mountain bike or his red electric bike.

5. **CONSIDERATION OF THE FOLLOWING ITEM THROUGH PUBLIC HEARING PROCEDURES:**
- a. **Discussion/possible action regarding proposed amendments to the Schnebly CFA Plan and Land Development Code regarding the density of permitted uses and the definition of campground in the Oak Creek Heritage Area zoning district, Case Number: PZ19-00014 (CFA, LDC).**

Introduction by Chair Levin.

Presentation by Cynthia Lovely, Senior Planner.

Questions of staff by the Commission.

Opened the public hearing at 6:18 p.m.

The following people spoke on this item: David Tracy, Sedona, AZ; William "Bill" Jump, Sedona, AZ; Luke Sefton, Sedona, AZ; Lew Hoyt, Sedona, AZ; John Bradshaw, Sedona, AZ; Megan McShane, Sedona, AZ; Lisa Wilson, Sedona, AZ; Cyril Chiosa, Sedona, AZ, and Janeen Trevillyan, Sedona, AZ.

Closed the public hearing and brought back to the Commission at 6:45 p.m.

Further questions of staff by the Commission.

Comments by the Chair and Commissioners.

Recessed the meeting at 7:25 p.m. and reconvened the meeting at 7:35 p.m.

Additional questions and comments by the Chair and Commissioners.

MOTION: Vice Chair Kinsella moved to recommend to the Sedona City Council approval of the proposed amendments to the Schnebly CFA Plan regarding density of permitted uses reflecting the language developed tonight as set forth in case number PZ19-00014 (CFA). Commissioner Brandt seconded the motion.

VOTE: Motion carried six (6) in favor (Brandt, Furman, Hosseini, Kinsella, Klein and Levin) and zero (0) opposed. Commissioner Braam was excused.

MOTION: Vice Chair Kinsella moved to recommend to the Sedona City Council approval of the proposed amendments to the Land Development Code as the request is consistent with the approval criteria in Section 8.6.C.(4) of the LDC, regarding density of permitted uses and the campground definition as set forth in case number PZ19-00014 (LDC). Commissioner Brandt seconded the motion.

Commissioner Brandt asked if the motion needed to reflect the changes, and Vice Chair Kinsella stated that we didn't make changes to that section as we discussed before, because the language is congruent.

VOTE: Motion carried six (6) in favor (Brandt, Furman, Hosseini, Kinsella, Klein and Levin) and zero (0) opposed. Commissioner Braam was excused.

6. FUTURE MEETING DATES AND AGENDA ITEMS

- a. Tuesday, January 7, 2020; 3:30 pm (Work Session)
- b. Tuesday, January 7, 2020; 5:30 pm (Public Hearing)
- c. Tuesday, January 21, 2019; 3:30 pm (Work Session)
- d. Tuesday, January 21, 2019; 5:30 pm (Public Hearing)

Warren stated that we do not have any items scheduled for those, so his guess is that we will go ahead and cancel January 7th and send those notices out, and we will hold January 21st a little longer in case something comes along.

The Chair reminded Commissioners that it is the holiday season, so let staff know if they are going to be out of town.

7. EXECUTIVE SESSION

If an Executive Session is necessary, it will be held in the Vultee Conference Room at 106 Roadrunner Drive. Upon a public majority vote of the members constituting a quorum, the Planning and Zoning Commission may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).
- b. Return to open session. Discussion/possible action on executive session items.

No Executive Session was held.

8. ADJOURNMENT

Chair Levin adjourned the meeting at 7:48 p.m. without objection.

I certify that the above is a true and correct summary of the meeting of the Planning & Zoning Commission held on December 17, 2019.

Donna A. S. Puckett, *Administrative Assistant*

Date