

Action Minutes
City of Sedona
Planning & Zoning Commission Virtual Meeting
City Council Chambers, 102 Roadrunner Drive, Sedona, AZ
Tuesday, December 1, 2020 - 4:30 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL

Chair Levin called the meeting to order at 4:30 p.m. and waived the Pledge of Allegiance.

Roll Call:

Planning & Zoning Commissioner Participants: Chair Kathy Levin and Commissioners George Braam, Peter Furman, Kali Gajewski, Charlotte Hosseini and Lynn Zonakis. Commissioner Brandt was absent.

Staff Participants: Warren Campbell, Kurt Christianson, Cynthia Lovely, Cari Meyer and Donna Puckett.

2. ANNOUNCEMENTS & SUMMARY OF CURRENT EVENTS BY COMMISSIONERS & STAFF

Commissioner Gajewski and Commissioner Zonakis were welcomed to the Commission, and at the Chair's request, they provided a brief summary of their background.

3. APPROVAL OF THE FOLLOWING MINUTES:

a. October 20, 2020 (WS)

Chair Levin indicated that she would entertain a motion to approve the minutes of the October 20, 2020 work session.

MOTION: Commissioner Braam moved to approve. Commissioner Furman seconded the motion.

VOTE: Motion carried four (4) in favor (Braam, Furman, Hosseini, and Levin), two (2) abstentions (Gajewski and Zonakis) and zero (0) opposed. Commissioner Brandt was absent.

4. PUBLIC FORUM: Due to precautions related to the COVID-19 pandemic and pursuant to A.R.S. § 38-431.01(H), there will NOT be a public forum for this meeting.

There was no public forum for this meeting.

5. Election of Chair and Vice Chair.

Chair Levin asked for a motion for nominations for the Chair.

MOTION FOR CHAIR: Commissioner Hosseini moved to nominate Kathy Levin. Commissioner Furman seconded the motion.

There were no additional nominations.

VOTE: Motion carried six (6) for (Braam, Furman, Gajewski, Hosseini, Levin and Zonakis) and (0) opposed. Commissioner Brandt was absent.

MOTION FOR VICE CHAIR: Commissioner Furman moved to nominate George Braam.

Commissioner Braam declined, and Commissioner Furman withdrew his nomination.

MOTION FOR VICE CHAIR: Commissioner Braam moved to nominate Charlotte Hosseini. Commissioner Furman seconded the motion.

VOTE: Motion carried six (6) for (Braam, Furman, Gajewski, Hosseini, Levin and Zonakis) and (0) opposed. Commissioner Brandt was absent.

6. **CONSIDERATION OF THE FOLLOWING ITEM THROUGH PUBLIC HEARING PROCEDURES:**
- a. Discussion/possible action regarding a request for renewal of an existing conditional use permit to allow for the continued operation of a weekend farmer's market in the Wells Fargo parking lot. The property is zoned Commercial (CO) and is located on the southeast corner of the intersection of W State Route 89A and Rodeo Road/Shelby Drive. APN: 408-24-026K. Applicant: Katrin Themlitz (Sedona Community Farmer's Market). Case Number: PZ20-00005 (CUP)

Introduction by Chair Levin.

Presentation by Cari Meyer, Senior Planner.

Presentation by Applicant Katrin Themlitz.

Questions of staff and comments by the Commission.

Opened the public hearing at 5:08 p.m.

The following people spoke on this item: Adriene Handley, Plaza West Owners' Association, Sedona, AZ

Closed the public hearing and brought back to the Commission at 5:12 p.m.

MOTION: Commissioner Braam moved to approve the proposed conditional use permit for Farmer's Market – Wells Fargo as set forth in case number PZ20-00005 (CUP Renewal) based on compliance with all ordinance requirements and satisfaction of the Conditional Use Permit findings and applicable Land Development Code requirements and the conditions as outlined in the staff report. Vice Chair Hosseini seconded the motion.

VOTE: Motion carried six (6) for (Braam, Furman, Gajewski, Hosseini, Levin and Zonakis) and (0) opposed. Commissioner Brandt was absent.

7. Discussion/possible direction regarding continuing to conduct meetings virtually or returning to in-person meetings.

Introduction by Chair Levin

Questions and comments by the Commission.

While the preference of the Commission is to meet in person, the consensus of the Commission was to continue meeting remotely at this time.

8. **FUTURE MEETING DATES AND AGENDA ITEMS**

- a. Tuesday, December 15, 2020
b. Tuesday, January 5, 2021

Cari Meyer indicated that there is nothing scheduled for December 15th, and there is one item for a Conditional Plat for consideration on for either January 5th or 19th.

9. **EXECUTIVE SESSION**

If an Executive Session is necessary, it will be held in the Vultee Conference Room at 106 Roadrunner Drive. Upon a public majority vote of the members constituting a quorum, the Planning and Zoning Commission may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).
- b. Return to open session. Discussion/possible action on executive session items.

No Executive Session was held.

10. **ADJOURNMENT**

Chair Levin indicated she would entertain a motion to adjourn.

MOTION: Commissioner Braam moved to adjourn. Commissioner Furman seconded the motion. VOTE: Motion carried six (6) for (Braam, Furman, Gajewski, Hosseini, Levin and Zonakis) and zero (0) opposed. Commissioner Brandt was absent.

I certify that the above is a true and correct summary of the meeting of the Planning & Zoning Commission held on December 1, 2020.

Donna A. S. Puckett, *Administrative Assistant*

Date