



Agenda
Historic Preservation Commission Selection Committee
Virtual Meeting, Sedona City Hall,
102 Roadrunner Drive, Sedona, AZ
Wednesday, January 20, 2021, 10:00 a.m.

https://us02web.zoom.us/webinar/register/WN_gHTdtUZ9TbiZ1YIkRqxRQQ

1. Call to Order
2. Roll Call
3. Commission Interviews:
 - a. Robert (Bob) Huggins 10:00 a.m.
4. Application review of incumbent Commissioner Allyson Holmes.
5. Upon a public majority vote of the members constituting a quorum, the Selection Committee may hold an Executive Session, which is not open to the public, for the following purposes:
 - a. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, discipline, or resignation of any public officer, appointee or employee of the City per A.R.S. § 38-431.03(A)(1). Such discussion on this occasion will be related to the following appointee(s): specifically, appointment of members to the Historic Preservation Commission.
6. Discussion/possible action regarding a recommendation for the appointment and/or reappointment of commissioners to the Historic Preservation Commission.
7. Adjournment

Posted: 01/14/21

Cherise Fullbright, Deputy City Clerk

By: DJ

Note: Pursuant to A.R.S. § 38-431.02 notice is hereby given to the members of the Historic Preservation Commission Selection Committee and to the general public that the Historic Preservation Commission Selection Committee will hold the above open meeting. Members of the Historic Preservation Commission Selection Committee will attend either in person or by telephone, video, or internet communications. Notice is also being given that four or more Councilors and/or Historic Preservation Commissioners may be attending this meeting. The Historic Preservation Commission Selection Committee may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion and consultation for legal advice with the City Attorney.

Those with needs for special typeface print may request these at the Clerk's Office. All requests should be made forty-eight hours prior to the meeting.



**Please read the following instructions carefully before filling out your application.
TYPE OR PRINT CLEARLY IN INK ONLY.**

All requested information must be furnished. If an item does not apply to you, or if there is no information to be given, write in the letters "N/A" for "Not Applicable".

A resume may be included with your application; however, you must complete all information requested on this application. Resume attached? Yes No

Name: Robert (Bob) Huggins

Mailing Address: PO Box 184, Sedona 86339-0184

Phone: [REDACTED] Cellular Phone: [REDACTED]

Email Address: [REDACTED]

Are there any days you are not be available for an interview? No

Are you a resident of the City of Sedona? Yes No
If yes, how many years? 18

Have you previously been appointed by the City of Sedona to any position or served on any commission, board, committee or citizen engagement working groups other than the Historic Preservation Commission? Yes No

If so, what group and for what length of time? Yes, Parks & Recreation Commission, 7 years;
see attached page for detailed list of others.

The Historic Preservation Commission is a voluntary body made up of seven citizens appointed by City Council. The Historic Preservation Commission was established by Sedona City Council to promote the protection, enhancement and perpetuation of properties and areas of historic, cultural, archaeological, and aesthetic significance.

Typically, the Historic Preservation Commission meets the second Monday of the month at 4:00 p.m., in the Vultee Conference Room at City Hall, 102 Roadrunner, Building #106, Sedona.

In answering the following questions, if more space is required, please attach a separate sheet of paper.

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OCT 22 2020
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CITY CLERK'S OFFICE



Have you previously been appointed by the City of Sedona to any position or served on any commission, board, committee or citizen engagement working groups other than the Historic Preservation Commission?

Continued from Application Page Number 1:

- Currently serving on the Uptown Parking Advisory Committee
- Served on the Western Gateway CFA Working Group 2016
- Completed a photo inventory of all historical interpretive wayside signs, site designation and RHP plaques for the Uptown CFA.

- Served on the P&R Master Plan Development Group 1/2013
- Developed the P&R General Operations Manual adopted by City Council 2007 Revised 2009
- Served on the Sedona Wetland Development Taskforce and designed the Wayside Exhibits
- Created the City of Sedona Recreational Sign Plan currently in use at all of the City's Parks
- Created the Historical/informational kiosk at the entrance to Jordan HP
- In 2007 I created the City of Sedona Volunteer Park Ranger Program and continue to serve as the Program Manager

- Served on many short-term City committees, workgroups, workshops, taskforces, etc.

1. Background experience and knowledge.

In 1998, the Arizona State Historic Preservation Office (SHPO) designated the City of Sedona as a Certified Local Government. To satisfy the City's Certified Local Government (CLG) Agreement with the SHPO, it is preferable that all Historic Preservation Commission members have experience or knowledge in a least one of the following areas: history, architectural history, architecture, historic interiors, historic architecture, planning, archaeology, historic archaeology, real estate, historic preservation law, or other historic preservation related field.

Which categories do you have experience and/or knowledge, check all that apply:

- Archaeologist/Archaeology
- Architect/Architecture/Architectural History
- Historian/History
- Real Estate
- Building Construction
- Historic Preservation Law
- Conservation/Preservation
- Land Use Planning
- Other related field (please explain) Most of my experience is from 31 years field work with the National Park Service.

2. Please explain your related experience or knowledge.

At Grand Teton National Park (1970-1975) I helped create the Menors Ferry Historic District that included the restoration of the 1894 homestead cabin and adapting it into a living history program. When the ferry and cable works became operational, the District offered interpretive ferry rides across the Snake River and living history demonstrations. Supervised 4 living history interpretive rangers. During the winter I managed the Colter Bay Visitors Center which housed the Rockefeller's Indian artifacts collection. Worked with elders from the Blackfoot and Shoshone tribes to assure that the artifacts were displayed correctly and with respect. Several funereal and sacred items were repatriated to the tribes.

Continued ... see Application Page Number 2a

3. What are your perceptions of the duties, responsibilities and role of the Historic Preservation Commission?

I believe the main purpose of the HPC is to identify and protect the cultural history of Sedona by designating buildings, historic districts and fixed artifacts through designations such as landmarks or as eligible for placement on the National Register of Historic Places. This is done through public hearings.

The Commission partners with SHPO and derives much of its authority and guidance through the Sedona Land Development Code.



2. Please explain your related experience or knowledge. *Continued from Application Page Number 2*

From 1975-1977, I managed the artifacts collection at Lake Mead National Recreation Area.

At Isle Royale National Park, I managed the park's collection which had not been catalogued for years. Hired a Historian who catalogued hundreds of items salvaged from the many shipwrecks that surround the Island. We also discovered uncatalogued human remains which were returned to the lake. Worked with the Western Regional Underwater Archeological Team mapping the shipwrecks.

I started a living history program at the Edisen Fishery and oversaw the rehabilitation of the 1855 Rock Harbor Light and keepers' quarters. Restoration included stabilization, replacement of the spiral staircase and whitewashing the exterior.

At Big Bend National Park, I served as Chief of Interpretation & Visitor Services. Worked with a restoration team stabilizing an old adobe structure and began restoration of the Luna Jacal.

In 1981, Secretary Watt had banned all National Parks from engaging in any school related education programs. Under Secretary Babbitt, that moratorium was lifted and NPS Director Mott asked that I work with various groups to develop a new service wide education program. Working with the National Park Foundation and an educational staff from the Northeast Regional Office, the *Parks as Classrooms* (PaC) program was created and all NPS sites were required to participate. PaC was a curriculum-based program requiring NPS sites to work with local school districts to match site resources with the existing curriculum. This became especially difficult for small historic sites and battlefields. This gave me an opportunity to work directly with the National Park's Chief Historian (Ed Bearss) and the Keeper of the National Register of Historic Places (Carol Shull) in adapting *Teaching with Historic Places* into the PaC program.

I also developed a program with NASA to have a ranger assigned to the Goddard Space Flight Center to gather satellite imagery of parks, historic sites (districts) and battlefield sites for mapping and educational purposes.



4. What do you hope to accomplish as a Commission/Board member?

I love history, especially the history of Sedona. Having served 31 years with the National Park Service, I consider myself a true preservationist.

5. How much time are you willing to devote to this position if you are appointed?

As much as needed.

6. What is your understanding of the Sedona Community Plan pertaining to Historic Preservation?

The Sedona Community Plan is a 2013 document that is a visionary plan to guide future growth of the Community. Among many references, the plan emphasizes the need to protect the natural and cultural resources within the City. It specifically addresses the role that historic preservation plays in that goal.

7. What is your understanding of the Land Development Code's ordinance pertaining to Historic Preservation?

Where the Community Plan is visionary, the Sedona Land Development Code is very specific as to how the community will be developed. It sets standards on land development and building structures and codifies those standards. It specifically charges HPC with protecting the City cultural resources using resources such as the National Register, the Sedona Landmark designation, and for providing incentives to maintain non-landmark properties that have significant historic value to the community.



8. If not currently a member of the Historic Preservation Commission, have you attended any Historic Preservation Commission meetings, and if so how many?

Yes, 6-8 including speaking at Public Hearings.

9. What do you perceive are the top three issues facing the Historic Preservation Commission? Please consider both long and short-term issues.

1. The final plan for the Ranger/Brewer properties.
2. The human and environmental impacts on historic properties.
3. General apathy toward history and specifically preservation of the historic fabric of Sedona.

I also believe that education should plan an important part in addressing these concerns.

10. Are there any projects that you are personally interested in as a Historic Preservation Commission member?

I have a real interest in the development of the Ranger/Brewer properties. In 2005/2006, I worked with the Sedona Women on the *Heart of Sedona* Committee that worked towards having the City purchase the old Sedona District Ranger properties from ILX and preserving the ranger station/residence and CCC barn. As a Natural Resource Management "historian", I am very concerned with the outcome of that property. I don't believe people understand how important to the history of Federal land management that property represents. The Ranger Station/Residence is one of the last remaining (pre-1920's) structures standing today. All but a few have been torn down and replaced with modern visitor centers/administrative buildings.

How many people today know anything about the WPA or the CCC? This property would make a perfect educational district.

11. What is your understanding of a Certified Local Government (CLG) and how do you feel it relates to the Historic Preservation Commission?

The Certified Local Government program is jointly administered by the National Park Service and our State Historic Preservation Office. Through a federal/state/local formal partnership a CLG is eligible to receive grants for a variety of historic preservation projects. A CLG can also receive technical assistance from the SHPO.

In order to receive assistance, the SHPO must have a local entity (traditionally a local HPC) and that local entity must have CLG status. If that formal partnership had not existed, the Sedona HPC may have been disbanded with the other City commissions.



Additional information. If you would like to explain or elaborate on the experiences or professional qualifications you have checked, please use this space:

N/A

To learn more about the Historic Preservation Commission's particular responsibilities, contact Warren Campbell, Assistant Director, Sedona Community Development Department at 928-203-5044 or email WCampbell@SedonaAz.gov.

Please return your completed application to the City Clerk's Office at Sedona City Hall located at 102 Roadrunner Drive, Sedona, AZ 86336. For more information about the application, interview, and selection process, please call (928) 282-3113.

Thank you for your interest in serving on Sedona's Historic Preservation Commission.

**Historic Preservation Commission
Application**



City Of Sedona City Clerk's Office
102 Roadrunner Drive Sedona, AZ 86336
(928) 282-3113 • Fax: (928) 204-7105

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A resume may be included with your application; however, you must complete all information requested on this application. Resume attached? Yes No

Name: Allyson Holmes

Mailing Address: [REDACTED] Sedona, Arizona 86336

Phone: [REDACTED]

Cellular Phone: [REDACTED]

Email Address: [REDACTED]

Are there any days you are not be available for an interview? Tuesday, Wednesday

Are you a resident of the City of Sedona? Yes No
If yes, how many years? 15 years

Have you previously been appointed by the City of Sedona to any position or served on any commission, board, committee or citizen engagement working groups other than the Historic Preservation Commission? Yes No

If so, what group and for what length of time? N/A

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Received
AUG 15 2014
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Re applied
RECEIVED
SEP 11 2017
CITY OF SEDONA
CITY CLERK'S OFFICE

Re applied
RECEIVED
SEP 29 2020
CITY OF SEDONA
CITY CLERK'S OFFICE
Application Page Number 1

**Historic Preservation Commission
Application**



City Of Sedona City Clerk's Office
102 Roadrunner Drive Sedona, AZ 86336
(928) 282-3113 • Fax: (928) 204-7105

1. Background experience and knowledge.

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- Archaeologist/Archaeology
- Architect/Architecture/Architectural History
- Historian/History
- Real Estate
- Building Construction
- Historic Preservation Law
- Conservation/Preservation
- Land Use Planning
- Other related field (please explain) _____

2. Please explain your related experience or knowledge.

I have had an interest in archaeology on an amateur basis all my adult life. I have used this interest in designing and implementing the teaching of archaeology in the elementary classroom and at Red Rock State Park. I am a native of Arizona and have read widely the history of our state, and have experienced the history for many decades. My two years on the HPC has allowed me to read and use the preservation law and I have attended new commissioner training at the state historical preservation convention about one year ago.

3. What are your perceptions of the duties, responsibilities and role of the Historic Preservation Commission?

I understand our duties as being dependable in attending the monthly meeting and occasional special hearing. We also advise and consult with staff and owners of historical properties about the care and development of uses and design for landmarked properties. We play an important legal role in keeping the Certified Local Government status for our city government.

**Historic Preservation Commission
Application**



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4. What do you hope to accomplish as a Commission/Board member?

I hope to contribute as an informed commission member as issues arise. My main interest is the development of the Brewer Road property for new uses. I hope to be on the committee that is formed to address that planning.

5. How much time are you willing to devote to this position if you are appointed?

I am willing to attend all scheduled meetings and special events.

6. What is your understanding of the Sedona Community Plan pertaining to Historic Preservation?

The Community Plan embraces Historic Preservation as part of a vital community.

7. What is your understanding of the Land Development Code's ordinance pertaining to Historic Preservation? Our Land Development Code incorporates all laws that relate to the CLG status and Historical Preservation and our commission is in place to make sure that we follow those laws.

7. What is your understanding of the Land Development Code's ordinance pertaining to Historic Preservation?

**Historic Preservation Commission
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8. If not currently a member of the Historic Preservation Commission, have you attended any Historic Preservation Commission meetings, and if so how many?

N/A

9. If currently a member of the Historic Preservation Commission, how many terms have you served on this Commission? Why are you reapplying?

I am finishing my first term and I am reapplying because I feel that the commission has a new direction and definition after the last difficult year.

10. What do you perceive are the top three issues facing the Historic Preservation Commission? Please consider both long and short-term issues.

1. Retain the historical appearance of the remaining landmarked buildings.
2. Development of Brewer Road property into a usable community resource.
3. Develop camaraderie and pride in the current historical property owners.

11. Are there any projects that you are personally interested in as a Historic Preservation Commission member?

I am very interested in the Brewer Road property.

12. What is your understanding of a Certified Local Government (CLG) and how do you feel it relates to the Historic Preservation Commission?

CLG communities become certified by making a local commitment to historic preservation and then become qualified to receive funding and technical assistance that will help them achieve successful preservation projects.

Cherise Fullbright

From: Warren Campbell
Sent: Tuesday, September 29, 2020 11:22 AM
To: Cherise Fullbright
Cc: Allyson Holmes
Subject: Fw: HPC terms

Cherise,

Will you please let Allyson know what she needs to do to reapply

Thanks

Warren

From: Allyson [REDACTED]
Sent: Tuesday, September 29, 2020 10:35 AM
To: Warren Campbell [REDACTED]
Subject: Re: HPC terms

I am interested in another term.

What do I need to do?

Thanks for notifying me.

Allyson

Sent from my iPhone

On Sep 29, 2020, at 10:15 AM, Warren Campbell [REDACTED] wrote:

Allyson and James,

Your terms on the HPC are up in November. Do you anticipate seeking reappointment? We are preparing the notice and if you are interested in reappointment we will probably put a shorter fuse on the application submittal time frame.

Please let us know.

Thanks



Warren Campbell
Assistant Director of Community
Development
Community Development Department
102 Roadrunner Dr.
Sedona, AZ 86336