

**Action Minutes
City of Sedona
Planning & Zoning Commission Virtual Meeting
City Council Chambers, 102 Roadrunner Drive, Sedona, AZ
Tuesday, April 6, 2021 - 4:30 p.m.**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, & ROLL CALL

Chair Levin called the meeting to order at 4:30 p.m. and waived the Pledge of Allegiance.

Roll Call:

Planning & Zoning Commissioner Participants: Chair Levin confirmed that all six Commissioners were present. (Chair Kathy Levin, Vice Chair Hosseini and Commissioners George Braam, Peter Furman, Kali Gajewski and Lynn Zonakis). There is one vacancy.

Staff Participants: Kurt Christianson, Cynthia Lovely, Cari Meyer, Karen Osburn, Donna Puckett and Kyle Storey.

2. ANNOUNCEMENTS & SUMMARY OF CURRENT EVENTS BY COMMISSIONERS & STAFF

Cari Meyer explained that there are some staff changes. Warren Campbell is no longer working for the City and with that she has been promoted to Planning Manager and Cynthia was promoted to Principal Planner. At this point, she (Cari) will be your primary point of contact, and we are still figuring out our new roles. Also, as Chair Levin mentioned there are only six Commissioners now, since Commissioner Brandt resigned. We are advertising for that opening to fill the remainder of his term.

Chair Levin acknowledged Eric Brandt's service on the Commission. We are going to miss that special expertise that he brought to us in the way he was able to see projects with his architectural design background, but moreover, she is so sorry for the circumstances that prompted his resignation. The vacancy is being advertised for the term ending October 2022. The deadline to apply is April 29th, so if you have anyone in mind that you want to encourage, that would be great.

3. APPROVAL OF THE FOLLOWING MINUTES:

a. January 19, 2021

Chair Levin stated that she would entertain a motion approve the minutes.

MOTION: *Commissioner Furman moved to approve the minutes. Vice Chair Hosseini seconded the motion.*

VOTE: *Motion carried six (6) in favor (Braam, Furman, Hosseini, Levin, Gajewski and Zonakis), zero (0) opposed and one (1) vacancy.*

4. PUBLIC FORUM: Due to precautions related to the COVID-19 pandemic and pursuant to A.R.S. § 38-431.01(H), there will NOT be a public forum for this meeting.

There was no public forum for this meeting.

5. DISCUSSION OF THE FOLLOWING ITEM: Discussion/possible direction regarding the draft plan for the Uptown Community Focus Area (CFA).

Introduction by Chair Levin who also explained that this is a work session. Cari added that there is one person from the public present who would like to speak.

Presentation by Cynthia Lovely, Principal Planner, who explained that this item will also be on the April 20th agenda.

Commission's questions and comments.

Note: Commissioner Zonakis left the meeting at 5:45 p.m.

Chair Levin opened the public hearing at 6:03 p.m. and the only member of the public present had left, so there were no requests to speak.

Brought back to the Commission at 6:04 p.m.

Chair Levin recessed the meeting at 6:05 p.m. and reconvened the meeting at 6:12 p.m.

Continuation of the presentation by Cynthia Lovely, Principal Planner.

Commission's additional questions, comments, and suggestions.

No action was taken.

6. FUTURE MEETING DATES AND AGENDA ITEMS

a. Tuesday, April 20, 2021

b. Tuesday, May 4, 2021

Cari stated that on the 20th, there will be a continuation of the work session, and as a consensus, the majority of the Commissioners indicated a preference to have a site visit prior to the next meeting. One suggestion was to schedule it for 9:00 a.m. because of traffic conditions.

Cari added that on May 4th, we have scheduled another round of smaller updates for the Land Development Code, so we will notice that as a public hearing, but you always have the option of continuing that if you need more information, and we are trying to get those changes out about two weeks in advance of the meeting for your review. There are a number of other things coming up that we also are trying to schedule, including the public hearing on the CFA plan, an introductory work session and site visits on the two Major Community Plan Amendments, and some proposed changes to the Ranger Station Park Master Plan that we will bring to you after we meet with the Historic Preservation Commission, so we do not plan to cancel any meetings in the next couple of months. Chair Levin noted that Cynthia planned to have the public hearing for tonight's agenda on June 1st.

Cari then reminded Commissioners to respond to an email requesting any dates they would not be available, so we will know if there is a date when we will not have a quorum.

7. EXECUTIVE SESSION If an Executive Session is necessary, it will be held in the Vultee Conference Room at 106 Roadrunner Drive. Upon a public majority vote of the members constituting a quorum, the Planning and Zoning Commission may hold an Executive Session that is not open to the public for the following purposes: a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3). b. Return to open session. Discussion/possible action on executive session items.

No Executive Session was held.

8. ADJOURNMENT

Chair Levin adjourned the meeting at 7:09 p.m. without objection.

I certify that the above is a true and correct summary of the actions of the Planning & Zoning Commission in the meeting held on April 6, 2021.

Donna A. S. Puckett, *Administrative Assistant*

Date