



Agenda
Historic Preservation Commission Selection Committee
Virtual Meeting, Sedona City Hall,
102 Roadrunner Drive, Sedona, AZ
Wednesday, June 30, 2021, 1:30 p.m.

https://us02web.zoom.us/webinar/register/WN_K33pVshNQ5aP3sKcGA8npg

1. Call to Order
2. Roll Call
3. Commission Interviews:
 - a. Kimberly Clark 1:30 p.m.
4. Upon a public majority vote of the members constituting a quorum, the Selection Committee may hold an Executive Session, which is not open to the public, for the following purposes:
 - a. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, discipline, or resignation of any public officer, appointee or employee of the City per A.R.S. § 38-431.03(A)(1). Such discussion on this occasion will be related to the following appointee(s): specifically, appointment of members to the Historic Preservation Commission.
5. Discussion/possible action regarding a recommendation for the appointment and/or reappointment of commissioners to the Historic Preservation Commission.
6. Adjournment

Posted: 06/24/21

Cherise Fullbright, Deputy City Clerk

By: DJ

Note: Pursuant to A.R.S. § 38-431.02 notice is hereby given to the members of the Historic Preservation Commission Selection Committee and to the general public that the Historic Preservation Commission Selection Committee will hold the above open meeting. Members of the Historic Preservation Commission Selection Committee will attend either in person or by telephone, video, or internet communications. Notice is also being given that four or more Councilors and/or Historic Preservation Commissioners may be attending this meeting. The Historic Preservation Commission Selection Committee may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion and consultation for legal advice with the City Attorney.

Those with needs for special typeface print may request these at the Clerk's Office. All requests should be made forty-eight hours prior to the meeting.

RECEIVED
MAY 20 2021
CITY OF SEDONA
CITY CLERK'S OFFICE

KIMBERLY CLARK, RN, PO BOX 12353 PRESCOTT, AZ 86304

May 8, 2011

To: Cynthia Lovely, Assistant Director
Sedona Community Development Department
Historic Preservation Committee
Sedona City Clerk's Office Sedona, AZ 86336

Dear Ms. Lovely:

Please accept my application for the opportunity to fill the open seat on the **Historic Preservation (HP) Commission**. Although my current address is in Prescott, I am involved with the Yavapai Community College (YCC) Sedona and Prescott Campus' as an instructor, facilitator and, member of the Osher Life Learning Institute Curriculum Committee. I will be re-locating to the area in early Fall 2021.

In addition to my ties to YCC, I facilitate information between the Yavapai County Public Health Department and the community regarding COVID-19 statistics.

The preservation efforts of Sedona are important and, appreciated by the residents and visitors. I have worked with the Federal Conservation offices, in Iowa since 2014 to preserve land, wells, rivers, wetlands and have kept a close eye on the Historic barns. In this process of management of contracts and bidding for upcoming contracts with the Federal Government, I believe that this experience would be beneficial as a member of the HP Commission.

Preservation is an important process and keeps the history of time, people and environment alive and meaningful.

My hope of selection to the HP Commission is my experience in obtaining funding through grant writing, research and events that increase awareness of the wealth that lends to the action of historic preservation with the community at large.

Sincerely,



Kimberly Clark, RN, BSN, ERYT, CRYT, PRYT

(Enclosure: HPC Application 5 pages)

**Historic Preservation Commission
Application**



City Of Sedona City Clerk's Office
102 Roadrunner Drive Sedona, AZ 86336
(928) 282-3113 · Fax: (928) 204-7105

**Please read the following instructions carefully before filling out your application.
TYPE OR PRINT CLEARLY IN INK ONLY.**

All requested information must be furnished. If an item does not apply to you, or if there is no information to be given, write in the letters "N/A" for "Not Applicable".

A resume may be included with your application; however, you must complete all information requested on this application. Resume attached? Yes No

Name: Kimberly Clark Kimberly Clark

Mailing Address: PO Box 12353 Prescott, AZ 86304

Phone: N/A Cellular Phone: [REDACTED]

Email Address: [REDACTED]

Are there any days you are not be available for an interview? No

Are you a resident of the City of Sedona? Yes No
If yes, how many years? _____

Have you previously been appointed by the City of Sedona to any position or served on any commission, board, committee or citizen engagement working groups other than the Historic Preservation Commission? Yes No

If so, what group and for what length of time? _____

The Historic Preservation Commission is a voluntary body made up of seven citizens appointed by City Council. The Historic Preservation Commission was established by Sedona City Council to promote the protection, enhancement and perpetuation of properties and areas of historic, cultural, archaeological, and aesthetic significance.

Typically, the Historic Preservation Commission meets the second Monday of the month at 4:00 p.m., in the Vultee Conference Room at City Hall, 102 Roadrunner, Building #106, Sedona.

In answering the following questions, if more space is required, please attach a separate sheet of paper.

**Historic Preservation Commission
Application**



City Of Sedona City Clerk's Office
102 Roadrunner Drive Sedona, AZ 86336
(928) 282-3113 · Fax: (928) 204-7105

1. Background experience and knowledge.

In 1998, the Arizona State Historic Preservation Office (SHPO) designated the City of Sedona as a Certified Local Government. To satisfy the City's Certified Local Government (CLG) Agreement with the SHPO, it is preferable that all Historic Preservation Commission members have experience or knowledge in at least one of the following areas: history, architectural history, architecture, historic interiors, historic architecture, planning, archaeology, historic archaeology, real estate, historic preservation law, or other historic preservation related field.

Which categories do you have experience and/or knowledge, check all that apply:

- Archaeologist/Archaeology
- Architect/Architecture/Architectural History
- Historian/History
- Real Estate
- Building Construction
- Historic Preservation Law
- Conservation/Preservation
- Land Use Planning
- Other related field (please explain) Land/Water/Wetlands Conservation Practices

2. Please explain your related experience or knowledge.

I have worked with the US Land Conservation practices in Iowa since 2014...soil, water, wetlands, native grasses, flowers, trees

3. What are your perceptions of the duties, responsibilities and role of the Historic Preservation Commission?

Increase awareness, education and promotion of best preservation practices based upon the unique landscape, history and populations (ancient to modern day). Local needs assessments. Grant research, writing and managing priorities. Soliciting private funds. Maintain Sedona's originality.

**Historic Preservation Commission
Application**



City Of Sedona City Clerk's Office
102 Roadrunner Drive Sedona, AZ 86336
(928) 282-3113 · Fax: (928) 204-7105

4. What do you hope to accomplish as a Commission/Board member?

Fund raising through Grants and private entities. Enhance public interest in historic buildings and notable historic people and events.

5. How much time are you willing to devote to this position if you are appointed?

10-20 hours/month

6. What is your understanding of the Sedona Community Plan pertaining to Historic Preservation?

Sedona's Community Plan is a "general city plan" mandated by state law. It is the community statement of its goals and development policies with regard to decisions regarding new development, new regulations and ordinances, and to decide priorities and funding for planning programs, infrastructure and facility construction. The plan is guided by extensive community participation

7. What is your understanding of the Land Development Code's ordinance pertaining to Historic Preservation?

The main objectives of the Land Development Code facilitates rehabilitation and restoration of the historic reverence of Sedona's original beauty and unique nature with mindful enhancements of the community and, its historic preservation projects.

**Historic Preservation Commission
Application**



City Of Sedona City Clerk's Office
102 Roadrunner Drive Sedona, AZ 86336
(928) 282-3113 · Fax: (928) 204-7105

-
8. If not currently a member of the Historic Preservation Commission, have you attended any Historic Preservation Commission meetings, and if so how many?

No

9. What do you perceive are the top three issues facing the Historic Preservation Commission? Please consider both long and short-term issues.

Funding, Time and Knowledge.

10. Are there any projects that you are personally interested in as a Historic Preservation Commission member?

All of them...especially the historic Forest Ranger quarters and barn.

11. What is your understanding of a Certified Local Government (CLG) and how do you feel it relates to the Historic Preservation Commission?

Amendments (1980) to the National Preservation Act (1966) to encourage local governments to directly participate in the preservation of historic properties through the identification, evaluation and registration of said properties.

**Historic Preservation Commission
Application**



City Of Sedona City Clerk's Office
102 Roadrunner Drive Sedona, AZ 86336
(928) 282-3113 · Fax: (928) 204-7105

Additional information. If you would like to explain or elaborate on the experiences or professional qualifications you have checked, please use this space:

Experience in grant writing, fund development, marketing, event planning and volunteer recruitment.

To learn more about the Historic Preservation Commission's particular responsibilities, contact Warren Campbell, Assistant Director, Sedona Community Development Department at 928-203-5044 or email WCampbell@SedonaAz.gov.

Please return your completed application to the City Clerk's Office at Sedona City Hall located at 102 Roadrunner Drive, Sedona, AZ 86336. For more information about the application, interview, and selection process, please call (928) 282-3113.

Thank you for your interest in serving on Sedona's Historic Preservation Commission.