

RESOLUTION NO. 2021-17

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SEDONA, ARIZONA, APPROVING AMENDMENT NO. ONE TO THE INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ARIZONA FOR THE SANBORN DRIVE – THUNDER MOUNTAIN ROAD OVERLAY PROJECT; PROVIDING AUTHORIZATION FOR THE MAYOR TO EXECUTE SAID AGREEMENT.

WHEREAS, the City of Sedona (“City”) and the State of Arizona, acting by and through its Department of Transportation (“ADOT”), have prepared Amendment No. One to the Intergovernmental Agreement (IGA) for the Sanborn Drive – Thunder Mountain Road Overlay Project; and

WHEREAS, the City and ADOT are mutually agreeable to amending the existing IGA and the City desires to utilize additional HURF Exchange funding for new asphaltic concrete overlay, curb and gutter, shared use path, and associated drainage improvements on the south side of the roadway along Sanborn Drive and Thunder Mountain Road between Sunshine Lane and Rhapsody Road; and

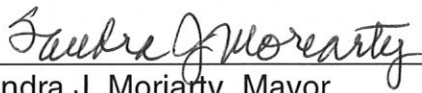
WHEREAS, the City is empowered by A.R.S. § 48-572 to enter into an IGA and by this resolution has authorized the undersigned to execute the IGA amendment on behalf of the City; and

WHEREAS, the City has reviewed the terms of the IGA amendment and determined that it is in the proper form required by A.R.S. §§ 11-951 through 11-954.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE COUNCIL OF THE CITY OF SEDONA, ARIZONA THAT:


The City of Sedona, through its Mayor and Council, hereby approves Amendment No. One to the Intergovernmental Agreement with the State of Arizona for the Sanborn Drive – Thunder Mountain Road Overlay Project, and the Mayor is authorized to execute said Agreement on behalf of the City.

PASSED AND ADOPTED by the Mayor and Council of the City of Sedona, Arizona this 27th day of July, 2021.



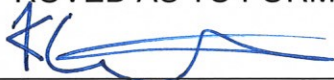
Sandra J. Moriarty, Mayor

ATTEST:



Susan L. Irvine, CMC, City Clerk

APPROVED AS TO FORM:



Kurt W. Christianson, City Attorney

ADOT File No.: IGA 20-0007842-I
Amendment No. One: 21-0008210-I
AG Contract No.: P001 2020 001564
Project Location/Name: Sanborn Dr.-
Thunder Mt-Rhapsody Rd to Coffee Pot Dr.
Type of Work: Pavement Rehabilitation
Federal-aid No.: HURF-SED-0(202)T
ADOT Project No.: T008901C
TIP/STIP No.: SED17-003C
CFDA No.: 20.205 - Highway Planning and
Construction
Budget Source Item No.: HURF Exchange

**AMENDMENT NO. ONE
TO
INTERGOVERNMENTAL AGREEMENT**

BETWEEN
THE STATE OF ARIZONA
AND
THE CITY OF SEDONA

THIS AMENDMENT NO. ONE to INTERGOVERNMENTAL AGREEMENT (the "Amendment No. One"), is entered into this date August 11, 2021, pursuant to Arizona Revised Statutes ("A.R.S.") §§ 11-951 through 11-954, as amended, between the STATE OF ARIZONA, acting by and through its DEPARTMENT OF TRANSPORTATION (the "State" or "ADOT") and the CITY OF SEDONA, acting by and through its MAYOR and CITY COUNCIL (the "City"). The State and the City are each individually referred to as a "Party" and are collectively referred to as the "Parties."

WHEREAS, the INTERGOVERNMENTAL AGREEMENT, IGA 20-0007842-I, A.G. Contract No. P001 2020 001564, was executed on September 11, 2020, (the "Original Agreement");

WHEREAS, the State is empowered by A.R.S. § 28-401 to enter into this Amendment No. One and has delegated to the undersigned the authority to execute this Amendment No. One on behalf of the State;

WHEREAS, the City is empowered by A.R.S. § 48-572 to enter into this Amendment No. One and has authorized the undersigned to execute this Amendment No. One on behalf of the City; and

NOW THEREFORE, in consideration of the mutual terms expressed herein, the purpose of this Amendment No. One is to revise Project costs, Attachment One (HURF Exchange Project Scoping Form, HURF Exchange Project Cost Estimate, HURF Exchange Project and Draw Schedule, and HURF Exchange Draw and Final Reimbursement Invoice) is revised and replaced accordingly. The Parties desire to amend the Original Agreement, as follows:

The Parties incorporate the Recitals set forth above as part of the body of this Amendment No. One.

I. RECITALS**(NO CHANGES)****II. DEFINITIONS AND ACRONYMS****(NO CHANGES)****III. SCOPE OF WORK**

1. The City has represented to the State that it will be able to complete the Project phases according to the Funding Transfer and Authorization Schedule table below.

Funding Transfer and Authorization Schedule Table				
Project Phase(s) Programmed in TIP Intended as HURF Exchange	Fiscal Year Programmed	STBGP Apportionments and OA Charged to COG/MPO*	HURF Exchange Funding Credited to COG/MPO	Deadline to Submit Authorization Request to ADOT
Design				
Right of Way				
Construction	2021	\$570,600.00	\$513,540.00	7/30/2021
Other:				
TOTAL		\$570,600.00	\$513,540.00	

*STBGP apportionments and obligation authority will be charged to the COG/MPO at 100% of this amount.

IV. MISCELLANEOUS PROVISIONS**(NO CHANGES)**

EXCEPT AS AMENDED, ALL OTHER terms and conditions of the Original Agreement remain in full force and effect.

THIS AMENDMENT NO. ONE shall become effective upon signing and dating of the Determination Letter by the State's Attorney General.

IN ACCORDANCE WITH A.R.S. § 11-952 (D) attached and incorporated in this Amendment No. One is the written determination of each Party's legal counsel that the Parties are authorized under the laws of this State to enter into this Amendment No. One and that the Amendment No. One is in proper form.

IN WITNESS WHEREOF, the Parties have executed this Amendment No. One the day and year first above written.

CITY OF SEDONA

DocuSigned by:
Sandra J Moriarty
By _____
1C2DD67E5C654BC...
SANDY MARIARTY
Mayor

STATE OF ARIZONA
Department of Transportation

DocuSigned by:
St Paul
By _____
2C8F28BDDC8C4A2...
STEVE BOSCHEN, PE
Division Director

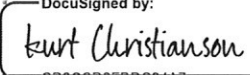
ATTEST:

DocuSigned by:
Susan L Irvine
By _____
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SUSAN IRVINE
City Clerk

ATTORNEY APPROVAL FORM FOR THE CITY OF SEDONA

I have reviewed the above referenced Amendment No. One to the Original Agreement between the State of Arizona, acting by and through its DEPARTMENT OF TRANSPORTATION, and the CITY OF SEDONA, an agreement among public agencies which, has been reviewed pursuant to Arizona Revised Statutes §§ 11-951 through 11-954 and declare this Amendment No. One to be in proper form and within the powers and authority granted to the City under the laws of the State of Arizona.

No opinion is expressed as to the authority of the State to enter into this Amendment No. One.

DocuSigned by:

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City Attorney

8/9/2021

Date

IGA: 20-0007842-I
Amendment No. One: 21-0008210-I

ATTACHMENT ONE

HURF EXCHANGE PROJECT FORMS

HURF Exchange Project Scoping Form				
<p>Note: The Project Scoping Form, Project Cost Estimate and Project and Draw Schedule forms (all contained in this file) must be completed and submitted with the project initiation request. Each phase requires advanced authorization by ADOT. HURF Exchange funding may not be combined with federal aid.</p>				
<p>INSTRUCTIONS: This form is required to accompany a HURF Exchange Project Initiation request.</p>			<p>Enter information into GREEN CELLS</p>	
<p>PROJECT INFORMATION (information provided in this section will auto-populate to the Project Cost Estimate and Draw Schedule tabs)</p>				
Project Sponsor	City of Sedona			
Sponsor Contact	Stephen Craver			
Contact Phone #	928-203-5059			
Contact Email	scraver@sedonaaz.gov			
Project Name	Sanborn-Thunder Mt Rd - Rhapsody Dr Overlay			
Project Location	Sedona			
Functional Classification (select from list)	Major Collector			
Termini Begin/End	All of Sanborn Drive and the portion of Thunder Mountain Road between Sunshine Lane and Rhapsody Road.			
ADOT District (select from list)	North Central District			
ADOT USE ONLY				
ADOT Project Number (5 digit)		IGA Number		
Funding Information				
COG/MPO (select from list)	NACOG			
TIP Informtaion	<i>Description</i>	<i>Design</i>	<i>Right of Way</i>	<i>Construction</i>
	Year Programmed	FY17		FY21
	TIP Number	SED 17-005D		SED 19-003C
	HURF Exchange Amount	\$0.00		\$513,540.00
	Sponsor Amount	\$139,415.00		\$1,646,546.00
	Phase Total	\$139,415.00	\$0.00	\$2,160,086.00
Project Total		\$2,299,501.00		
Scope of Work Summary				
Delivery Method (select from list)	Advertise for bids			
Scoping document attached? (select from list)	No			
<p>Major Items of Work (press Alt-Tab to create a new line; press Alt-Tab-Tab to create a new paragraph)</p>	<p>The project is located north of SR89A along Sanborn Drive and Thunder Moutain Road for a total of 1.0 mile. This project will provide a new asphaltic concrete overlay as well as curb and gutter, a shared use path, and associated drainage improvements on the south side of the roadway. This project will provide an improvement for this important roadway which serves as a major collector and provides critical connectivity for local off-highway trips. The project also supports objectives of the Sedona In Motion Transportation Master Plan.</p>			

HURF Exchange Project Cost Estimate				
Note: The Project Scoping Form, Project Cost Estimate and Project and Draw Schedule forms (all contained in this file) must be completed and submitted with the project initiation request. Each phase requires advanced authorization by ADOT. HURF Exchange funding may not be combined with federal aid.				
INSTRUCTIONS: This form is required to accompany a HURF Exchange Project Initiation request. List all items necessary to develop and construct the project. The sponsoring agency is responsible for verifying all costs and their accuracy. Construction cost overruns will be the responsibility of the sponsoring agency.				Enter values into GREEN CELLS
PROJECT INFORMATION (fields below will be populated based on information entered on the Project Scoping Form tab)				
Project Sponsor	City of Sedona			
Sponsor Contact	Stephen Craver			
Contact Phone #	928-203-5059			
Contact Email	scraver@sedonaaz.gov			
Project Name	Sanborn-Thunder Mt Rd - Rhapsody Dr Overlay			
Project Location	Sedona			
Termini Begin/End	All of Sanborn Drive and the portion of Thunder Mountain Road between Sunshine Lane and Rhapsody Road.			
COG/MPO	NACOG			
Design TIP Number	SED 17-005D			
Right of Way TIP Number	0			
Construction TIP Number	SED 19-003C			
ADOT USE ONLY		ADOT Project Number	T0089 01C	
STAGE I – SCOPING (15% Preliminary Design)				
NOT ELIGIBLE FOR HURF EXCHANGE FUNDING				
STAGES II, III, IV and V - DESIGN				
DESIGN COSTS				
ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
PS&E's - Plans, Special Provisions, Cost Estimates & Schedules (10%-20% of construction cost.)	Lump Sum	1	\$117,205.00	\$117,205.00
GEOTECHNICAL INVESTIGATION (If a report is necessary, anticipate 5% of construction cost) Includes testing, Geotech Report, Materials & Pavement Design Report) <i>Enter \$0 in Unit Price column if none required.</i>	Lump Sum	1	\$0.00	\$0.00
DRAINAGE REPORT (If a report is necessary, anticipate 5% of construction cost) <i>Enter \$0 in Unit Price column if none required)</i>	Lump Sum	1	\$20,020.00	\$20,020.00
STORM WATER POLLUTION PREVENTION PLAN (Required if there is over 1 acre of total disturbance, 1% of construction cost) <i>Enter \$0 in Unit Price column if none required.</i>	Lump Sum	1	\$2,190.00	\$2,190.00
SUBTOTAL – PROJECT DESIGN COSTS				\$139,415.00

RIGHT OF WAY COSTS				
ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
RIGHT OF WAY , Costs for pre-acquisition activities (plans, title reports, appraisals, etc)	Lump Sum	1	\$0.00	\$0.00
RIGHT-OF-WAY ACQUISITION (if necessary)	Lump Sum	1	\$0.00	\$0.00
SUBTOTAL – RIGHT OF WAY COSTS				\$0.00
STAGE V – CONSTRUCTION				
SITE PREPARATION & HARDSCAPE CONSTRUCTION				
ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
INSTALLATION OF STORMWATER POLLUTION PREVENTION MEASURES (If over 1 acre of disturbance, 5% of construction costs) <i>Enter \$0 in Unit Price column if area of disturbance is less than one acre.</i>	Lump Sum	1	\$20,000.00	\$20,000.00
SITE PREPARATION (Clearing and grubbing, plant salvage)	Lump Sum	1	\$41,080.00	\$41,080.00
DEMOLITION				
Sawcut	Linear Foot	6,382	\$4.00	\$25,528.00
Remove Structures and Obstructions	Lump Sum	1	\$28,508.00	\$28,508.00
Remove & Replace Fencing	Linear Foot	120	\$67.00	\$8,040.00
Remove Structural Concrete		84	\$100.00	\$8,400.00
Remove Asphaltic Concrete Pavement	Cubic Yard	405	\$90.00	\$36,450.00
Remove Concrete Sidewalks, Slabs		0	\$0.00	\$0.00
HAZARDOUS MATERIALS ABATEMENT (If applicable; include heavy metals & asbestos; 5% of construction cost) <i>Enter \$0 in Unit Price column if none required.</i>	Lump Sum	1	\$0.00	\$0.00
UTILITY RELOCATION (If necessary) Only the cost of utilities needing relocation as a direct result of the HURF Exchange project is eligible for HURF Exchange.	Lump Sum	1	\$39,000.00	\$39,000.00
RETAINING WALL (Concrete; SF of face above the footing)	Square Footage Facing	1,424	\$50.00	\$71,200.00
EARTHWORK				
General Excavation		1,400	\$30.00	\$42,000.00
Drainage Excavation		50	\$18.00	\$900.00
Structural Excavation	Cubic Yard			\$0.00
Structural Backfill				\$0.00
Subgrade Preparation		1,000	\$10.00	\$10,000.00
CURB & GUTTER	Linear Foot	5,318	\$26.00	\$138,268.00
ROADWAY/PAVING				
Milling	Square Yards	14,416	\$6.00	\$86,496.00
Paving	Tons	2,000	\$104.00	\$208,000.00
AGGREGATE BASE	Cubic Yard	673	\$60.00	\$40,380.00
PATHWAY OR SIDEWALK MATERIALS				
Concrete		39,330	\$9.00	\$353,970.00
Colored Concrete	Square Foot			\$0.00
Stamped Color Concrete		5,051	\$7.00	\$35,357.00
Precast Concrete Pavers				\$0.00
Asphaltic Concrete	Tons			\$0.00
Polymer or Resin Stabilized Surface	Square Foot			\$0.00

CROSSWALK ENHANCEMENT				
Concrete Pavers				\$0.00
Stamped Asphalt				\$0.00
Stamped Concrete	Square Foot			\$0.00
Concrete				\$0.00
Integral Color Concrete				\$0.00
PEDESTRIAN ADA RAMP	Square Foot	1,600	\$25.00	\$40,000.00
CULVERT EXTENSIONS	Linear Foot	708	\$150.00	\$106,200.00
SUBTOTAL - SITE PREPARATION & HARDSCAPE CONSTRUCTION				\$1,339,777.00
OTHER CONSTRUCTION ITEMS (List line items)				
ITEM DESCRIPTION	UNIT (Lump Sum, Ton, etc.)	QUANTITY	UNIT PRICE	TOTAL
Misc. Driveway Improvements	LS	1	\$116,348.00	\$80,991.00
Misc. Concrete Items	LS	1	\$16,840.00	\$16,840.00
Striping	LS	1	\$43,014.00	\$43,014.00
Signage	LS	1	\$14,000.00	\$14,000.00
Misc. Drainage Improvements	LS	1	\$139,550.00	\$139,550.00
Safety Rail	LF	377	\$90.00	\$33,930.00
Misc. Asphalt Improvements	LS	1	\$10,412.00	\$10,412.00
				\$0.00
SUBTOTAL - OTHER CONSTRUCTION LINE ITEMS				\$338,737.00
MOBILIZATION AND ADMINISTRATION COSTS				
ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
CONTRACTOR MOBILIZATION (Typically 8% of construction cost)	Lump Sum	1	\$50,000.00	\$50,000.00
TRAFFIC CONTROL (0-8% of construction cost)	Lump Sum	1	\$50,000.00	\$50,000.00
CONSTRUCTION SURVEY & LAYOUT (Typically 1% of construction cost)	Lump Sum	1	\$35,000.00	\$35,000.00
CONSTRUCTION CONTINGENCIES (Typically 5% of construction cost)	Lump Sum	1	\$200,000.00	\$200,000.00
CONSTRUCTION ADMINISTRATION Typically 20% of construction cost)	Lump Sum	1	\$45,000.00	\$45,000.00
SUBTOTAL – MOBILIZATION & ADMINISTRATION COSTS				\$380,000.00
TOTAL STAGE V COSTS (CONSTRUCTION)				\$2,058,514.00
TOTAL PROJECT COST				\$2,197,929.00
SUMMARY OF HURF EXCHANGE AND SPONSOR FUNDS				
The data below is automatically calculated based on the information entered above and the amount programmed in the TIP as entered on the Project Scoping Form.				
PHASE	HURF EXCHANGE	SPONSOR FUNDS	TOTAL	
TOTAL DESIGN	\$0.00	\$139,415.00	\$139,415.00	
TOTAL RIGHT OF WAY	\$0.00	\$0.00	\$0.00	
TOTAL CONSTRUCTION	\$513,540.00	\$1,646,546.00	\$2,160,086.00	
TOTALS	\$513,540.00	\$1,785,961.00	\$2,299,501.00	

Prepared by:

Name Stephen Craver
 Title Engineering Supervisor
 Company City of Sedona
 Phone 928-203-5059
 Email scraver@sedonaaz.gov

HURF Exchange Project and Draw Schedules			
Note: The Project Scoping Form, Project Cost Estimate and Project and Draw Schedule forms (all contained in this file) must be completed and submitted with the project initiation request. Each phase requires advanced authorization by ADOT. HURF Exchange funding may not be combined with federal aid.			
INSTRUCTIONS: This form is required to accompany a HURF Exchange Project Initiation request. Enter the Estimated Completion Dates as requested for each Stage of Development and Construction. Also enter the Expected Draw Dates for these phases. Draw amounts for each phase are auto-calculated based on the amount programmed in the TIP as entered on the Project Scoping Form.			Enter dates into GREEN CELLS
Project Information			
(fields below will be populated based on information entered on the Project Scoping Form tab)			
Project Sponsor	City of Sedona		
Sponsor Contact	Stephen Craver		
Contact Phone #	928-203-5059		
Contact Email	scraver@sedonaaz.gov		
Project Name	Sanborn-Thunder Mt Rd - Rhapsody Dr Overlay		
Project Location	Sedona		
Termini Begin/End	All of Sanborn Drive and the portion of Thunder Mountain Road between Sunshine Lane and Rhapsody Road.		
COG/MPO	NACOG		
Design TIP Number	SED 17-005D		
Right of Way TIP Number	0		
Construction TIP Number	SED 19-003C		
ADOT USE ONLY		ADOT Project Number	T0089 01C
Project Development			
Development Schedule		HURF Exchange Funding Draw Schedule	
Stage	Estimated Completion Date	Draw %	Amount
Initiation Request	N/A	30%	\$ -
IGA Approved	N/A	30%	\$ -
Finance Authorization Request	N/A	30%	\$ -
Start of Work	N/A	10%	\$ -
Stage II	N/A	*	
Stage III	N/A		
Stage IV	N/A		
Bid Ready	N/A		
		Total	\$ -
Right of Way			
Acquisition Schedule		HURF Exchange Funding Draw Schedule	
Activity	Estimated Completion Date	Draw %	Amount
Authorization Request	N/A	30%	\$ -
Start of Work	N/A	30%	\$ -
All Parcels Acquired By	N/A	30%	\$ -
		10%	\$ -
		*	
		Total	\$ -
Construction			
Construction Schedule		HURF Exchange Funding Draw Schedule	
Activity	Estimated Completion Date	Draw %	Amount
Authorization Request	9/22/2020	30%	\$ 106,036.20
Start of Work	N/A	30%	\$ 106,036.20
Bid Advertisement	7/3/2020	30%	\$ 250,113.60
Bid Opening	8/24/2020	10%	\$ 51,354.00
Bid Award	9/22/2020	*	
Notice to Proceed	11/2/2020		
Substantial Completion	7/29/2021		
Final Project Walk-through	8/19/2021		
Final Acceptance	8/26/2021		
		Total	\$ 513,540.00

* The Final 10% is reimbursed to the Sponsor as follows:

- ▶ For projects involving multiple phases funded with HURF Exchange - the final 10% for each phase, except for the last, will be reimbursed within 30 days of the receipt and approval of an invoice and documentation demonstrating the phase is complete.
- ▶ At final Project completion - the final 10% will be reimbursed upon completion of the project final voucher by ADOT.

**ARIZONA DEPARTMENT OF TRANSPORTATION
HURF EXCHANGE DRAW AND FINAL REIMBURSEMENT INVOICE**

COG/MPO:		Project Phase:	
Local Entity:			
TIP ID Number:			
Project Number:			
Project Name/Location Description:			
REMIT PAYMENT TO: (Entity Name and Address Project Sponsor)			

Date Started:	Estimated Completion Date:	% Billed:	% Complete:
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	Expected Draw Date	Actual Draw Date	Actual Invoice Amount	Estimated Draw Amount	Actual Draw Amount
Draw # 1 (30%)					
Draw # 2 (30%)					
Draw # 3 (30%)					
Draw # 4 (10% - Final Reimbursement)					

SUMMARY OF WORK FOR WHICH PAYMENT IS REQUESTED

Items	Description	Previous Accumulative Amount	Current Month	Accumulative Amount
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Submitted By:		Date:		Total To Date	\$0.00
Approved By:	ADOT Project Manager	Date:		Total Previous Report	\$0.00
Approved By:	FMS Resource Admin	Date:		Current Report	\$0.00

Attachments:

Invoices

Status Reports

Certificate Of Completion

Envelope Id: A86D460FD06F4C179C86323A4F585BED Status: Completed
 Subject: Please DocuSign: 07.28.21_For City Sigs-20-0007842-A1-Dist NC-City of Sedona-T008901C.pdf, 07.2...
 Source Envelope:
 Document Pages: 11 Signatures: 4 Envelope Originator:
 Certificate Pages: 6 Initials: 0 Liliana Aguilar
 AutoNav: Enabled 206 S 17th Ave
 Envelopeld Stamping: Enabled Phoenix, AZ 85007
 Time Zone: (UTC-07:00) Arizona laguilar@azdot.gov
IP Address: 162.59.200.193

Record Tracking

Status: Original Holder: Liliana Aguilar Location: DocuSign
 7/28/2021 9:54:11 AM laguilar@azdot.gov

Signer Events

Kurt Christianson
 kchristianson@sedonaaz.gov
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

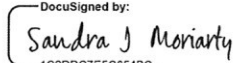
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 Signed: 8/9/2021 9:10:49 AM

Electronic Record and Signature Disclosure:
 Accepted: 8/9/2021 9:09:58 AM
 ID: 0afc3d04-4cc8-441e-8e4c-9624eac479a

Sandra J Moriarty
 smoriarty@sedonaaz.gov
 Mayor
 Security Level: Email, Account Authentication (None)

DocuSigned by:

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Electronic Record and Signature Disclosure:
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Susan L Irvine
 sirvine@sedonaaz.gov
 Security Level: Email, Account Authentication (None)

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 Signature Adoption: Pre-selected Style
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Electronic Record and Signature Disclosure:
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Steve Boschen
 sboschen@azdot.gov
 Division Director - IDO
 ADOT
 Security Level: Email, Account Authentication (None)

DocuSigned by:

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 Signature Adoption: Uploaded Signature Image
 Using IP Address: 162.59.200.193

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 Signed: 8/10/2021 7:30:32 AM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Signer Events	Signature	Timestamp
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In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Stephen Craver SCraver@sedonaaz.gov Security Level: Email, Account Authentication (None)	VIEWED Using IP Address: 24.121.67.130	Sent: 7/28/2021 3:07:18 PM Viewed: 8/4/2021 1:44:21 PM
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Electronic Record and Signature Disclosure:
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Carbon Copy Events	Status	Timestamp
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Jennifer Henderson jhenderson@azdot.gov Sr. Project Coordinator ADOT Security Level: Email, Account Authentication (None)	COPIED	Sent: 7/28/2021 3:07:17 PM Viewed: 7/29/2021 8:04:05 AM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Liliana Aguilar laguilar@azdot.gov ADOT Security Level: Email, Account Authentication (None)	COPIED	Sent: 8/9/2021 5:50:01 PM Resent: 8/20/2021 1:30:37 PM Viewed: 8/10/2021 7:28:36 AM
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Liliana Aguilar laguilar@azdot.gov ADOT Security Level: Email, Account Authentication (None)	COPIED	Sent: 8/10/2021 7:30:37 AM Resent: 8/20/2021 1:30:38 PM Viewed: 8/10/2021 7:45:09 AM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/28/2021 3:07:17 PM
Certified Delivered	Security Checked	8/20/2021 1:29:48 PM
Signing Complete	Security Checked	8/20/2021 1:30:31 PM
Completed	Security Checked	8/20/2021 1:30:31 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

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Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"> •Allow per session cookies •Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

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