



102 Roadrunner Dr.
Sedona, AZ 86336
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Public Works

To Whom It May Concern:

The City of Sedona, Arizona is issuing Addendum #2 for the **Police Station Remodel Project**. For any proposal to be considered responsible and responsive, receipt of this Addendum must be acknowledged.

This Addendum contains 7 pages including Addendum #2 pages, 0 changed bid sheets, 0 plan sheets, and 0 additional Technical Specification, 4 pages of Pre-Bid Conference meeting notes, and 1 allowance sheet. Any changed bid sheets shall be used in lieu of the originally issued bid sheets in order to submit a responsive bid.

This Addendum changes, adds, or clarifies the following:

1. Pre-Bid Conference meeting notes issued.
2. Contractor Questions Submitted as RFI's with Responses from Architect/Owner:

Q: In Section 01.21.00 of the Specifications the allowance subtotal is shown as \$75,000.00 but the two amounts shown above equal \$65,000.00. Please clarify if there is another \$10,000.00 that is to be added or should the subtotal equal \$65,000.00.

R: The total allowance is to be \$65,000.00. Revised Specification Section attached.

Q: In the pre-bid conference, it was stated that the allowance amounts are to be included as separate line items in the bid schedule. Will a new bid schedule be provided?

R: Allowances are to be included in the Phase 1 category on the Bid Schedule.

Q: There is indication in Spec Section 09 22 16 and Detail 3 on sheet A300 that there is metal stud framing involved but the wall sections all indicate wood framing. If metal stud framing is involved, would you please provide indication as to the location of these wall types?

R: The building is designed with wood framing and should be bid with wood framing. Detail 3 on A300 should read: "Ext. plywood sheathing over wood stud wall."

Q: Is there a current asbestos report available.

R: No asbestos report is available. Based on the age of the building, no asbestos abatement is expected.

Acknowledgement

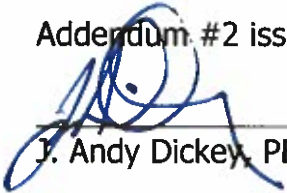
I have received Addendum #2 for the Police Station Remodel Project as described above and acknowledge it as part of the Contract Documents for the project.

Signature

Date

Print Business Name

Addendum #2 issued by:



J. Andy Dickey, PE, Director of Public Works/City Engineer

9/27/2021

Date



SEDONA POLICE DEPARTMENT RENOVATION

City of Sedona

Owner Project No: 2020 PD-03

GLA Project No: 19107

Discussion notes indicated as Blue text.

Meeting Report: Pre-Bid Conference

9 a.m. 20 September 2021

102 Roadrunner Drive, Sinagua Bldg. Sedona, AZ 86336

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1. See attached Sign in Sheet.

2. Introductions

Larry Farhat, Facilities Maintenance Manager, City of Sedona

Judith Patrylak, Gabor Lorant Architects, Inc.

3. Present Project Scope of Work

A. **Two Phases:** Phase 1 is the addition of locker rooms and some room renovations; Phase 2 is the renovation of the existing locker rooms/adjacent spaces after Phase 1 completion.

B. **Project Summary:** The addition at the existing Patio area of approximately 1.830 SF and renovations are approximately 4.000 SF within the existing Sedona Police Department Building (the Boynton Building of Sedona City Hall). The Project will include new Locker Rooms, Shower and Restrooms, new offices and renovated office areas. The site is an existing building and construction work activities will be conducted while there is ongoing use of the surrounding City Hall facilities.

C. **Construction Access:**

- Existing Police Department activities will be ongoing during construction. Access to ongoing City operations will need to be provided for public and staff.
- Safety and proper egress paths are to be provided throughout construction activities.
- The selected contractor will be housed in the Sinagua Building at no charge. Storage and materials staging will be accommodated in the lower parking south of the Sinagua Building.
- All construction trades must wear proper gear/PPE. Unsupervised trades will not be allowed on site or in the buildings.
- Contractor to provide proper fencing and signage for materials on site and pathways into construction areas.

4. Allowances

A. Improvements as directed by Owner: \$30,000.00.

B. Door Hardware materials and installation: \$35,000.00.

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5. Anticipated Project Schedule

- A. Notice to Proceed: November 2021.
- B. Construction Duration Phase 1: 180 Calendar Days. Phase 2, 90 Calendar Days.
- C. Permit Status: Completed.
- D. Allowable work hours/days and any Constraints: 7 days/week are available for work. The contractor shall work on weekends as described on sheet a070. All utility shutdown and some other activities will require scheduled coordination with the Owner to minimize impact to ongoing City activities.

6. Discuss General Requirements

- A. Material Lead Times: Contractor to identify any items that will impact schedule.
- B. Submittals: Specialty Materials, i.e.: Police Lockers, Stainless Steel Doors and frames, Door Hardware. A brief discussion identifying materials that should be submitted immediately for Owner/Architect review.
- C. Construction Meetings will be held on site (bi-weekly, to be determined which day) with the Owner/Architect and Contractor. Agenda to include schedule update, questions about construction, coordination items with the City, submittals, RFI's, and any other pertinent topics. Construction meeting schedule to be determined by Owner after award of Construction Contract.
- D. Controls (HVAC) tie-in to Owners System. No commissioning requirement, Test & Balance required.
Owner recommended contact with utility vendors (indicated in item 8 below). Tie in to existing system anticipated for any new equipment.
- F. Fire Systems: Contractor to prepare submittals of installation drawings for submittal to AHJ. Tie-in to existing systems.
- G. Owner Vendors (NIC): Access Controls, FF&E.
 - 1. Contractor coordination. Owner will coordinate required vendors with Contractor Schedule.
- H. Communications: Larry Farhat will be the contractor's point of contact for all City departments.



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- B. Bid Alternates: none.
- C. Bid Questions: Submitted in writing to Andy, Larry. Must be submitted by 2:00 pm October 11, 2021. LFarhat@sedonaaz.gov , ADickey@sedonaaz.gov
- D. Site Access prior to Bid Submittal: Contact Larry Farhat, lfarhat@sedonaaz.gov 928-821-0857.
- E. Addendum to be issued to include these meeting minutes and sign in sheet.
- F. Contractor responsibility to acknowledge all Addendum in Bid Package Submittal.

The foregoing is the writer's best recollection of the items discussed and the conclusions or decisions reached. If there are any corrections or additions to be made to these minutes, please contact the writer.

Submitted by

Judith Patrylak/GLA

SECTION 01 21 00

ALLOWANCES

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Allowances which Contractor shall provide for designated work on the Project and shall include in the Bid Proposal.

1.02 ALLOWANCES:

- A. Miscellaneous Improvements directed by Owner \$30,000.00
- B. Door Hardware materials and installation \$35,000.00

Include the stipulated sum shown for the cost of the Door Hardware as indicated in the Contract Documents. Coordination with Owner Security Vendor will be required.

Allowances subtotal \$65,000.00

1.03 ADMINISTRATION OF ALLOWANCES

- A. Allowances shall cover the cost to the Contractor, less applicable Trade discount(s) for the materials and equipment required by the allowance, delivery to the site, and applicable taxes.
- B. Whenever the cost is more than or less than the Allowance, the Contract Sum will be adjusted accordingly by Change Order, the amount of which will recognize handling costs on the site, labor, installation costs, overhead, profit and other expenses.
- C. Contractor shall make the Owner and Architect aware in writing for review and approval of the Contractors intent to use whole or in-part described amount/sum of the Allowance prior to use. Contractor to allow for time so as to limit the impact of the schedule.

END OF SECTION