

AGENDA



3:00 P.M.

CITY COUNCIL SPECIAL MEETING

REVISED WEDNESDAY, OCTOBER 27, 2021

NOTES:

- Meeting room is wheelchair accessible. American Disabilities Act (ADA) accommodations are available upon request. Please phone 928-282-3113 at least two (2) business days in advance.
- City Council Meeting Agenda Packets are available on the City's website at:

www.SedonaAZ.gov

GUIDELINES FOR PUBLIC COMMENT

PURPOSE:

- To allow the public to provide input to the City Council on a particular subject scheduled on the agenda.
- This is not a question/answer session.
- The decision to receive Public Comment during Work Sessions/Special City Council meetings is at the discretion of the Mayor.

PROCEDURES:

- **It is strongly encouraged that public input on agenda items be submitted by sending an email to the City Clerk at sirvine@sedonaaz.gov in advance of the 3:00 p.m. Call To Order.**
- Fill out a "Comment Card" and deliver it to the City Clerk.
- When recognized, use the podium/microphone.
- State your:
 1. Name and
 2. City of Residence
- Limit comments to **3 MINUTES.**
- Submit written comments to the City Clerk.

DUE TO CONTINUED PRECAUTIONS RELATED TO COVID-19, SEATING FOR THE PUBLIC WITHIN THE COUNCIL CHAMBERS IS LIMITED. THOSE WISHING TO COMMENT ON SCHEDULED AGENDA ITEMS MAY BE ASKED TO WAIT OUTDOORS OR IN AN ALTERNATE LOCATION IF THERE IS NOT ADEQUATE SEATING IN COUNCIL CHAMBERS. **COMMENTS IN ADVANCE OF THE 3:00 P.M. CALL TO ORDER ARE STRONGLY ENCOURAGED BY SENDING AN EMAIL TO [SIRVINE@SEDONAAZ.GOV](mailto:sirvine@sedonaaz.gov) AND WILL BE MADE PART OF THE OFFICIAL MEETING RECORD.** THE MEETING CAN BE VIEWED LIVE ON THE CITY'S WEBSITE AT WWW.SEDONAAZ.GOV OR ON CABLE CHANNEL 4.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE
2. ROLL CALL
3. SPECIAL BUSINESS

LINK TO DOCUMENT =

- a. AB 2734 **Discussion/possible direction** regarding the Emergency Operations Plan for the City of Sedona.
- b. AB 2705 **Discussion/possible action** regarding the statewide Congressional and Legislative redistricting process and alternatives.
- c. **Discussion/possible action** regarding future meetings/agenda items.

4. EXECUTIVE SESSION

If an Executive Session is necessary, it will be held in the Vultee Conference Room at 106 Roadrunner Drive. Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice regarding matters listed on this agenda per A.R.S. § 38-431.03(A)(3).
- b. Return to open session. Discussion/possible action regarding executive session items.

5. ADJOURNMENT

Posted: 10/26/2021

By: SLI

Susan L. Irvine, CMC
City Clerk

Note: Pursuant to A.R.S. § 38-431.02(B) notice is hereby given to the members of the City Council and to the general public that the Council will hold the above open meeting. Members of the City Council will attend either in person or by telephone, video, or internet communications. The Council may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion and consultation for legal advice with the City Attorney. Because various other commissions, committees and/or boards may speak at Council meetings, notice is also given that four or more members of these other City commissions, boards, or committees may be in attendance.

A copy of the packet with material relating to the agenda items is typically available for review by the public in the Clerk's office after 1:00 p.m. the Thursday prior to the Council meeting and on the City's website at www.SedonaAZ.gov. The Council Chambers is accessible to people with disabilities, in compliance with the Federal 504 and ADA laws. Those with needs for special typeface print, may request these at the Clerk's Office. All requests should be made **forty-eight hours** prior to the meeting.

CITY COUNCIL CHAMBERS
102 ROADRUNNER DRIVE, SEDONA, AZ

The mission of the City of Sedona government is to provide exemplary municipal services that are consistent with our values, history, culture and unique beauty.



**CITY COUNCIL
AGENDA BILL**

**AB 2734
October 27, 2021
Special Business**

Agenda Item: 3a
Proposed Action & Subject: Discussion/possible direction regarding the Emergency Operations Plan for the City of Sedona.

Department	City Manager/Police
Time to Present	45 Minutes
Total Time for Item	2 hours
Other Council Meetings	N/A
Exhibits	A. City of Sedona IGA with Yavapai County Emergency Management (Resolution 2020-20)

City Attorney Approval	Reviewed 10/18/21 KWC	Expenditure Required	\$ 0
City Manager's Recommendation	For discussion and direction.	Amount Budgeted	\$ 0
		Account No. (Description)	N/A
		Finance Approval	<input checked="" type="checkbox"/>

SUMMARY STATEMENT

Background: The City of Sedona is in the process of reviewing its Emergency Operations Plan and updating it to align with the Emergency Management Plans for Yavapai and Coconino Counties. The counties are the jurisdictional authorities for emergency and disaster preparedness for the City and the entities upon which the City relies. The Emergency Manager positions in both Yavapai and Coconino Counties have turned over within the last 18 months. This has created some delay in the Emergency Operations Plan updates but has also created opportunity to focus on strengthening these partnerships and collaborating with both offices to address Sedona-specific issues more holistically and with the benefit of their expertise.

Yavapai County's Emergency Management Plan is located at the following website link: [EOPFinal2020.pdf \(yavapaiaz.gov\)](http://EOPFinal2020.pdf(yavapaiaz.gov)) The Sedona City Council passed a resolution on October 27, 2020, approving the Intergovernmental Agreement (IGA) with Yavapai County to support the collaboration of resources on emergencies within the City of Sedona. Coconino County's Multi-Jurisdictional Hazard Mitigation Plan was updated in May 2021, and former City Manager Clifton was involved in the planning process. The plan can be accessed at the following website: [Coconino-MJHMP-FINAL-8102021-1 \(az.gov\)](http://Coconino-MJHMP-FINAL-8102021-1(az.gov))

In addition to updating the City's plan, staff continues to work on planning efforts with the Sedona Fire District, Yavapai and Coconino Counties, Arizona Department of Emergency

Management, and other stakeholders. These efforts include regularly organizing tabletop exercises to practice various scenarios to ensure readiness for real emergencies.

Since the City Council approval of the IGA with Yavapai County for emergency services in October 2020, discussions have occurred between the City of Sedona, the Sedona Fire District, Coconino County, and Yavapai County regarding the creation of a joint-jurisdictional plan for the City of Sedona.

At the meeting, staff will reorient Council to emergency management planning and provide an update on the efforts to revamp the City of Sedona's Emergency Operations Plan. The current version of the City's emergency plan was updated in 2013, contains controlled material, and is available in hard copy only. It can be viewed in the City Manager's Office.

Presentations will be made by the partner organizations on emergency management within the counties and the City of Sedona.

Community Plan Consistent: Yes - No - Not Applicable

Climate Action Plan/Sustainability Consistent: Yes - No - Not Applicable

Board/Commission Recommendation: Applicable - Not Applicable

Alternative(s):

MOTION

I move to: for discussion and possible direction only.

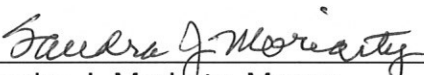
RESOLUTION NO. 2020-20

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SEDONA, ARIZONA, APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH YAVAPAI COUNTY, ARIZONA REGARDING EMERGENCY OPERATIONS MANAGEMENT AND DISASTER SERVICES, AND PROVIDING AUTHORIZATION FOR THE MAYOR TO EXECUTE SAID AGREEMENT.

WHEREAS; the City of Sedona and Yavapai County Arizona desire to cooperate and join resources in the continuation of a unified emergency management organization for the purpose of preparing plans for the preservation and safety of life and property in the event of an emergency. To effectuate the entire agreement between the parties, an intergovernmental agreement setting forth all the terms and conditions of the proposed emergency management organization has been drafted.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE COUNCIL OF THE CITY OF SEDONA, ARIZONA, THAT: the City of Sedona, through its Mayor and Council, hereby approves the Intergovernmental Agreement with Yavapai County, Arizona, concerning the establishment of unified emergency management. The Mayor is authorized to execute said agreement on behalf of the City of Sedona, Arizona.

PASSED AND ADOPTED by the Mayor and Council of the City of Sedona, Arizona, this 27th day of October, 2020.



Sandra J. Moriarty, Mayor

ATTEST:



Susan L. Irvine, CMC, City Clerk

APPROVED AS TO FORM:



Kurt W. Christianson, City Attorney

AGREEMENT FOR
REGIONAL EMERGENCY OPERATIONS MANAGEMENT AND DISASTER SERVICES
BETWEEN YAVAPAI COUNTY, ARIZONA
AND THE CITY OF SEDONA

This Intergovernmental Agreement for Regional Disaster and Emergency Management Services Agreement (“Agreement”) is entered into between Yavapai County, a political subdivision of the State of Arizona (“County”), and the City of Sedona, a political subdivision of the State of Arizona (“Public Agency”). County and Public Agency are collectively referred to as the Parties or individually as a Party.

STATUTORY AUTHORIZATION

County and Public Agency are empowered by A.R.S. § 11-951 et seq. and A.R.S. § 26-308 to enter into this Agreement.

PURPOSE

WHEREAS, there is an existing possibility of the occurrence of disasters of unprecedented size and destructiveness resulting from natural, technological, national security, or other causes; and

WHEREAS, the parties mutually desire that preparation shall be adequate to provide for the common defense against disaster; and

WHEREAS, the parties mutually desire to assure the coordinated preparation and execution of emergency management programs and plans for the preservation of life and property when disasters occur in accordance with the guidance set forth in the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended, 42 U.S.C. 5121-5207; Post Katrina Emergency Management Reform Act of 2006, Public Law 109-295; applicable Federal Emergency Management Guides and Directives; and applicable State of Arizona Emergency Plans.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is hereby agreed by and between County and Public Agency as follows:

DEFINITIONS

1. For purposes of this Agreement, the term “public agency” shall have the same definition as that contained in A.R.S. §11-951.
2. “Participating Public Agencies” means those public agencies which have active agreements for Disaster and Emergency Management Services with County.
3. “Population” means the most recent U.S. census figure for each Participating Public Agency. This figure is normally calculated every 10 years, but if a supplementary census is conducted out of the 10-year cycle, the supplementary census numbers will be used, provided that all participating public agencies are included in the supplementary census.

TERMS OF AGREEMENT

1. County Obligations

County shall:

- a. Prepare and maintain a County Emergency Operations Plan or Plans (“EOP”) with due consideration of hazards that affect all areas in the County.
- b. Advise and assist Public Agency in the development, review, update, publication, and distribution of an EOP developed by Public Agency or the adoption of the Yavapai County EOP.
- c. Advise and assist Public Agency in the development, review, update, publication, and distribution of Continuity of Operations Plans.
- d. Advise and assist Public Agency in the development, review, update, publication, and distribution of a Multi-Jurisdictional Hazard Mitigation Plan.
- e. Advise and assist Public Agency in the development, review, update, publication, and distribution of a Community Wildfire Protection Plan.
- f. Advise and assist Public Agency with the disaster and emergency management training of such employees as Public Agency shall designate.
- g. Provide and maintain a coordinated countywide emergency management program for extraordinary operational systems not provided for in normal governmental operations, including Warning Systems, Communications System, comprehensive emergency management and planning, and an Emergency Operations Center.
- h. Provide, maintain, and issue access to a comprehensive emergency management software tool to expedite the emergency operations center processes.
- i. Develop and maintain a countywide comprehensive electronic interactive resource database of government owned and other resources available for use in the event of a disaster.
- j. Provide assistance with local emergency declarations and obtaining Federal and/or State funds available to Public Agency for emergency management and disaster purposes.
- k. Advise and assist Public Agency in the timely preparation of reports and other documentation required by the state and/or federal governments for emergency management purposes.
- l. Offer coordination assistance to Public Agency for major events or disasters affecting Public Agency.
- m. In its sole discretion, have the option to act as a primary or backup Emergency Operations Center for partner cities.
- n. Assist Public Agency in the design, development, delivery, and after-action reporting of exercises scheduled by Public Agency to test its disaster response capability.

- o. Advise and assist Public Agency with emergency shelter inspections and Americans with Disabilities Act compliance.
- p. Advise and assist Public Agency in complying with the provisions of A.R.S. Title 26, Chapter 2, (Emergency Management), and State policies and procedures.
- q. Advise and assist Public Agency with public awareness and education including but not limited to:
 - (1) Providing disaster response pamphlets/handouts to Public Agency emergency management personnel for later distribution to the public.
 - (2) Delivering disaster response pamphlets/handouts to libraries, community centers, and senior centers located in Public Agency.
 - (3) Coordinating with Public Agency to assist with public outreach activities on disaster and emergency-related subjects to schools, civic groups, and similar organizations.
 - (4) Coordinating with Public Agency to assist with public outreach activities such as staffing information booths at fairs, safety days, and similar events.
- r. Notify Public Agency of its annual assessment for each upcoming fiscal year no later than March 1 of the Preceding Fiscal Year.
- s. Assist Public Agency with other disaster and emergency management programs as may be agreed upon.

2. Public Agency Obligations

Public Agency shall:

- a. Develop or adopt, publish and distribute an EOP which is complementary to and compatible with County's EOP.
 - b. Develop and conduct such emergency management training programs and exercises as it deems necessary.
 - c. Have the option to act as a backup to the County if the County needs an alternate location.
 - d. Collect and provide disaster and emergency management information, such as annual National Incident Management System reporting, when so required by the state or federal government.
 - e. During each fiscal year (July 1 to June 30) of the term of this Agreement, pay to County an annual assessment to be determined as follows:
 - (1) \$.43 per person, per year based on the population of the Public Agency for the regional emergency operations management and disaster services defined in this agreement.
3. This Agreement supersedes any and all agreements, either written or oral, between the parties hereto with respect to the subject matter contained herein and contains all the covenants and agreements between the parties with respect to the rendering of disaster and emergency management services. Except as otherwise provided herein, any effective modification must be in writing signed by both

parties.

4. The parties acknowledge that this Agreement is subject to cancellation pursuant to A.R.S. § 38-511.
5. In the event of any controversy, which may arise out of this Agreement, the parties agree that the matter shall be arbitrated as provided in A.R.S. § 12-1518(A). The method of arbitration and the selection of arbitrators shall be decided by the mutual agreement of the parties at such time as arbitration services are needed. This Agreement shall be governed by and construed in accordance with the laws of the State of Arizona.
6. **TERMINATION.** The term of this Agreement shall commence as of the date it is approved by both of the Parties and continue for a period of five years, unless sooner terminated as provided herein. The Agreement may be terminated by either party giving written notice of such intention to the other party not less than ninety (90) days prior to June 30 of the year during which the notice is given, which shall be the effective date of the termination. This agreement shall be automatically renewed for another term of five years unless terminated pursuant to this paragraph.
7. To the extent provisions of A.R.S. § 41-4401 are applicable, all Parties warrant to each Party that they will comply with all Federal Immigration laws and regulations that relate to their employees and that each now complies with the E-Verify Program under A.R.S. § 23-214(A).
 - a. A breach of this warranty will be considered a material breach of this Agreement and may subject the breaching party to penalties up to and including termination of this Agreement.
 - b. All of the Parties retain the legal right to inspect the papers of any employee who works pursuant to this Agreement or any related subcontract to ensure compliance with the warranty given above.
 - c. Any Party may conduct a random verification of the employment records of any other Party to ensure compliance with this warranty.
 - d. A Party will not be considered in material breach of this Agreement if it establishes that it has complied with the employment verification provisions prescribed by 8 USCA § 1324(a) and (b) of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A.R.S. § 23-214(A).
 - e. The provisions of this Article must be included in any contract either Party enters into with any and all of its contractors or subcontractors who provide services under this Agreement.
8. To the extent permitted by law, each Party does hereby covenant and agree to indemnify, defend, and hold harmless the other Party, their elected officials, appointees, officers, employees, contract employees, and agents from and against any and all suits, actions, legal or administrative proceedings, claims, demands, or damages of any kind or nature relating to this Agreement which are the result of any act or omission of the Party, its officers, employees, contract employees, agents, and anyone acting under its direction or control, whether intentional or negligent, in connection with or incident to this Agreement. Failure of a Party to comply with the terms of this Agreement shall not provide the basis of any third-party action against any of the Parties.
9. Pursuant to A.R.S. § 23-1022(D), for the purposes of worker's compensation coverage, all employees of each Party covered by this Agreement shall be deemed to be an employee of all Parties. The primary employer shall be solely liable for payment of worker's compensation benefits.

10. Property Disposition Clause. The parties do not anticipate the joint acquisition of property attributable to the exercise of each party's duties and obligations pursuant to this Agreement. Any property acquired during the term of this Agreement shall be returned to the purchasing party no more than thirty (30) calendar days from the effective date of termination of this Agreement.
11. This agreement does not relieve any public agency of any obligation or responsibility imposed on it by law.
12. Any notices required or permitted to be given hereunder by either party to the other may be given by personal delivery in writing or by registered or certified mail, postage prepaid, with return receipt requested. Notices shall be addressed to the parties at the addresses appearing below, but each party may change such party's address by written notice given in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of three (3) days mailing. Notices shall be addressed as follows:

To County to the attention of:

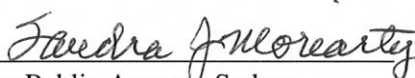
Emergency Manager
Yavapai County Office of
Emergency Management
1100 Commerce Dr.
Prescott, AZ 86305

To Public Agency to the attention of:


City Clerk
City of Sedona
102 Roadrunner Drive
Sedona, AZ 86336-3710

13. If any provision of this Agreement is held by a court of competent jurisdiction or applicable state or federal law and their implementing regulations to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect.

Dated this 7th day of October _____, 2020




For Public Agency: Sedona
Name: Sandra J. Moriarty
Mayor, City of Sedona



For County: Yavapai
Name: Craig L. Brown
Chairman, Board of Supervisors

ATTEST:



Susan L. Irvine, City Clerk



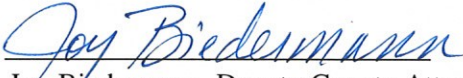
Kim Kapin, Clerk of the Board

The undersigned attorneys for the respective parties each hereby certify that they have reviewed this Agreement and find that it is in proper form, and within the power and authority granted to their respective clients under the laws of the State of Arizona.

APPROVED AS TO FORM:



Kurt W. Christianson, City Attorney



Joy Biedermann, Deputy County Attorney



**CITY COUNCIL
AGENDA BILL**

**AB 2705
October 27, 2021
Special Business**

Agenda Item: 3b
Proposed Action & Subject: Discussion/possible action regarding the statewide Congressional and Legislative redistricting process and alternatives.

Department	City Manager
Time to Present	10 Minutes
Total Time for Item	20 Minutes
Other Council Meetings	July 13, 2021, September 28, 2021
Exhibits	None

City Attorney Approval	Reviewed 10/26/21 KWC	Expenditure Required		
		\$	0	
City Manager's Recommendation	For discussion/possible action.	Amount Budgeted		
		\$	0	
		Account No. (Description)	N/A	
		Finance Approval	<input checked="" type="checkbox"/>	

SUMMARY STATEMENT

Background: The Independent Redistricting Commission (IRC) is currently working to redraw Arizona's Congressional and Legislative districts to reflect the results of the most recent census. The concept of one-person, one-vote dictates that districts should be roughly equal in population. Other factors to be considered are district shape, geographical features, respect for communities of interest and potential competitiveness.

The IRC was appointed in January 2021 and is comprised of five Commissioners, two Republicans, two Democrats, and an Independent selected to Chair by the appointed Commissioners. The IRC has been holding regular meetings and started their work to redraw Congressional and Legislative districts when the results of the census were received.

The Council approved a statement on September 28, 2021, supporting keeping the City of Sedona whole in one Legislative and Congressional district and keeping the City in a district with the other Verde Valley communities. Despite the outreach from the City, the current maps being considered by the IRC continue to split the City of Sedona into two Legislative districts by county lines.

Coconino County has drafted maps for consideration by the IRC which would keep the City of Sedona whole and include Sedona in a legislative district with the Verde Valley and the City of Flagstaff.

Staff is requesting support from Council to authorize the Mayor to sign a statement supporting the proposed redistricting maps drafted by Coconino County for submission to the Independent Redistricting Commission.

Community Plan Consistent: Yes - No - Not Applicable

Board/Commission Recommendation: Applicable - Not Applicable

Alternative(s): Council could choose to not support the Coconino County maps.

MOTION

I move to: authorize the Mayor to sign a statement supporting the proposed redistricting maps drafted by Coconino County for submission to the Independent Redistricting Commission.