

**Action Minutes  
City of Sedona  
Planning & Zoning Commission Meeting  
City Council Chambers, 102 Roadrunner Drive, Sedona, AZ  
Tuesday, October 5, 2021 - 4:30 p.m.**

**1. CALL TO ORDER, PLEDGE OF ALLEGIENCE, ROLL CALL**

Chair Levin called the meeting to order at 4:30 p.m., led the Pledge of Allegiance and requested roll call.

**Planning & Zoning Commissioner Participants:** Chair Kathy Levin, Vice Chair Charlotte Hosseini and Commissioners George Braam, Peter Furman, Kali Gajewski, Sarah Wiehl and Lynn Zonakis.

**Staff Participants:** Kurt Christianson – arrived at 4:45 p.m., Cynthia Lovely, Jess McNeely, Cari Meyer, Donna Puckett, and Mike Raber.

**2. ANNOUNCEMENTS & SUMMARY OF CURRENT EVENTS BY COMMISSIONERS & STAFF**

Cari announced that the Conditional Use Permit for the Running River School was appealed this afternoon, so we will be setting a date for that item to go to the City Council. The date will likely be sometime in November at the earliest given the noticing requirements. Any decision of the Commission can be appealed to Council within 15 days, and if appealed, the approval is basically on hold until the City Council makes a decision.

**3. APPROVAL OF THE FOLLOWING MINUTES:**

**a. September 21, 2021 (R)**

Chair Levin indicated she would entertain a motion for the September 21, 2021, meeting minutes.

**MOTION:** *Vice Chair Hosseini moved for approval of the minutes. Commissioner Zonakis seconded the motion.*

**VOTE:** *Motion carried seven (7) in favor (Braam, Furman, Gajewski, Hosseini, Levin, Wiehl and Zonakis) and zero (0) opposed.*

**4. PUBLIC FORUM: (This is the time for the public to comment on matters not listed on the agenda. The Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.)**

Chair Levin opened the public forum at 4:35 p.m. and, having no requests to speak, closed the public forum at 4:36 p.m.

**5. Discussion regarding the update of the Sedona Community Plan.**

Presentation by Mike Raber, Senior Planner.

Commission's questions and comments.

**6. Update/Discussion on the decision to suspend completion of the Uptown CFA Plan.**

Presentation by Cynthia Lovely, Principal Planner.

Commission's questions and comments.

**7. Discussion/ Possible Direction/ Possible Action regarding the Planning and Zoning Commission's Operating Rules and Procedures.**

Introduction by Cari Meyer, Planning Manager.

Commission's questions and comments.

**8. FUTURE MEETING DATES AND AGENDA ITEMS**

- a. **Tuesday, October 19, 2021**
- b. **Tuesday, November 2, 2021**

Cari indicated that the meeting on October 19<sup>th</sup> is canceled. On November 2<sup>nd</sup>, the design for the parking garage is in the early stages, and we plan to bring that forward as a work session item for feedback, not for action. Understanding that holidays are coming up, Cari asked that the Commissioners let her know if they aren't going to be here, because potentially, there is a Conceptual Review in for the cultural park property and we will be looking for a date for that probably in November.

**9. EXECUTIVE SESSION**

**If an Executive Session is necessary, it will be held in the Vultee Conference Room at 106 Roadrunner Drive. Upon a public majority vote of the members constituting a quorum, the Planning and Zoning Commission may hold an Executive Session that is not open to the public for the following purposes:**

- a. **To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).**
- b. **Return to open session. Discussion/possible action on executive session items.**

*No Executive Session was held.*

**10. ADJOURNMENT**

Chair Levin adjourned the meeting at 6:30 p.m. without objection.

I certify that the above is a true and correct summary of the actions of the Planning & Zoning Commission in the meeting held on October 5, 2021.

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Donna A. S. Puckett, *Administrative Assistant*

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Date