

## REQUEST FOR QUALIFICATIONS

City of Sedona

Wastewater Department

7500 W. SR89A

Sedona, AZ 86336

The City of Sedona is seeking sealed Statements of Qualifications (SOQ) for design phase assistance and construction services as a Construction Manager at Risk (CMAR) for the construction of the **Major Lift Station Upgrades**. SOQ's will be received by the Wastewater Department, located at 7500 W. SR89A, Sedona, Arizona, until **2:00 P.M. local time, January 11, 2022**. At that time, SOQ's will be publicly opened and the names of respondents read aloud in the Wastewater Conference Room located at 7500 W. SR89A. Details of the SOQ will not be announced at the time of the opening. Such information shall be made public after all SOQ's are reviewed and evaluated. Evaluation criteria will include previous experience in completing projects of similar size and scope; including but not limited to quality of work, ability to manage costs, ability to maintain project schedule, leadership ability of personnel assigned to the project, and ability to communicate effectively. The City intends to award a single contract to the top respondent. The top respondent will be based on SOQ evaluations alone; interviews will not be held. Respondents are invited, but not required, to be present at the opening.

### **PROJECT: MAJOR LIFT STATION UPGRADES**

**DESCRIPTION:** This project includes improvements to the Brewer, Carrol Canyon, and El Camino lift stations located in the central and western portion of the City of Sedona. The list of improvements includes new PLCs, new VFDs, various valve replacements, new flow and level meters, wet well upgrades, installation of a new hydro tank, procurement and installation of new pumps, and all associated electrical, instrumentation and control work.

This project design will be completed by the City's selected design professional, Carollo Engineers. The City of Sedona Wastewater Department shall administer the construction with assistance from the Design Professional.

Copies of the RFQ Instructions for use in preparing SOQ may be obtained from the Wastewater Department, 7500 W. SR89A, Sedona, Arizona (phone 928-204-2234). RFQ Instructions may also be downloaded from the City of Sedona's website at [www.SedonaAz.gov](http://www.SedonaAz.gov) under Business, Doing Business, Bids & RFPs.

**PRE-SUBMITTAL CONFERENCE:** A Pre-submittal conference will be held on **December 9, 2021, at 10:00 A.M. in the Wastewater Conference Room** located at the Wastewater Reclamation Plant, 7500 W. State Route 89A, Sedona AZ, 86336.

Each SOQ shall be made on forms furnished in the Instructions to Respondents. Completed SOQ must be enclosed in a sealed envelope and addressed to:

**HAND DELIVERED:** City of Sedona  
Wastewater Department  
7500 W. State Route 89A  
Sedona, AZ 86336

**U.S. MAIL:** City of Sedona  
Wastewater Department  
102 Roadrunner Drive  
Sedona, AZ 86336

**AND MARKED: MAJOR LIFT STATION UPGRADES CMAR SOQ**

**AND RECEIVED: At the Wastewater Department office until 2:00 P.M. local time, January 11, 2022** (as determined by reference to [www.time.gov](http://www.time.gov) ref [Arizona](#) area)

Contract Documents will be posted on the website along with the RFQ. The successful Proposer will be required to furnish two (2) bonds. One (1) bond, to become effective upon award of the single contract, shall be a Performance Bond substantially in the form attached, and shall be in a sum of one hundred percent (100%) of the contract price including any additions to the Contract. The Bond shall be effective throughout the construction period, including a two (2) year warranty period. The successful Proposer shall also furnish a Labor and Material Payment Bond, substantially in the form attached, to become effective upon award of the single contract. Said Labor and Material Bond shall be in the amount of one hundred percent (100%) of the Contract price.

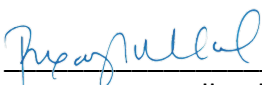
The City of Sedona, Arizona reserves the right to reject any or all SOQ, to waive or not to waive any informalities, or irregularities in the SOQ received, and to accept three (3) SOQ's which in its judgment best serves the interests of the City.

All questions should be directed in writing to Roxanne Holland, Wastewater Manager, 102 Roadrunner Drive, Sedona, Arizona 86336, or email [RHolland@SedonaAZ.gov](mailto:RHolland@SedonaAZ.gov).

FIRST ADVERTISEMENT: **December 1, 2021**

SECOND ADVERTISEMENT: **December 8, 2021**

**RED ROCK NEWS**

BY:   
\_\_\_\_\_  
Roxanne Holland, PE  
Director of Wastewater