

Action Minutes
City of Sedona
Planning & Zoning Commission Meeting
City Council Chambers, 102 Roadrunner Drive, Sedona, AZ
Tuesday, November 2, 2021 - 4:30 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Chair Levin called the meeting to order at 4:30 p.m., led the Pledge of Allegiance and requested roll call.

Planning & Zoning Commissioner Participants: Chair Kathy Levin, Vice Chair Charlotte Hosseini, and Commissioners Kali Gajewski, Sarah Wiehl and Lynn Zonakis. Commissioners George Braam and Peter Furman were excused.

Staff Participants: Kurt Christianson, Andy Dickey, Katherine Herbert, Jess McNeely, Cari Meyer, Donna Puckett, Hanako Ueda and Bob Welch.

2. ANNOUNCEMENTS & SUMMARY OF CURRENT EVENTS BY COMMISSIONERS & STAFF

Cari Meyer introduced Katherine Herbert, Associate Planner, who started last week. One of the things we are hoping to pass to her is a lot of the administrative tasks, so the packets and other communications may be coming from her. Katherine indicated that most people call her Kat, and her office is in the “fishbowl”, so cleverly she is the Kat in the fishbowl.

Chair Levin indicated that last week a committee consisting of the Mayor, Vice Mayor and herself interviewed eight candidates for the three positions for whom the terms were up for three incumbents, and there were some excellent candidates, including the three incumbents that were referred to the City Council with a recommendation to be reappointed for another three-year term, so Commissioners Braam and Furman and Vice Chair Hosseini will be on the Council’s November 9th agenda for appointment. She always encourages members to come and welcome new members, and in this case, to welcome back three that are to be reappointed. Congratulation to all three.

3. APPROVAL OF THE FOLLOWING MINUTES:

a. October 5, 2021 (R)

MOTION: Commissioner Gajewski moved for approval of the minutes. Vice Chair Hosseini seconded the motion.

VOTE: Motion carried five (5) in favor (Gajewski, Hosseini, Levin, Wiehl and Zonakis) and zero (0) opposed. Commissioners George Braam and Peter Furman were excused.

4. PUBLIC FORUM: (This is the time for the public to comment on matters not listed on the agenda. The Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.)

Chair Levin opened the public forum at 4:34 p.m. and, having no request to speak, closed the public forum at 4:35 p.m.

5. Discussion regarding preliminary plans for the design of the Uptown parking structure. The property comprises 1.24 acres along the north side of Forest Road (430 and 460 Forest Road). APN: 401-16-100 and 401-16-071. Applicant: City of Sedona. Case Number: PZ21-00003 (DEV) Introduction by Cari Meyer, Planning Manager.

Presentation by design team Jan Lorant and Jim Patterson Architects with Gabor Lorant Architects, Inc. and Andrew Baird, Civil Engineer, with Kimley-Horn & Associates, Inc.

Commission's comments and questions of the design team and city staff.

Chair Levin opened the public comment period at 5:45 p.m. and, having no request to speak, closed the public comment period at 5:46 p.m.

6. FUTURE MEETING DATES AND AGENDA ITEMS

- a. Tuesday, November 16, 2021**
- b. Tuesday, December 7, 2021**

Cari Meyer indicated that November 16th we are scheduled for a Conceptual Review for a proposal at the cultural park, and it is on the website now if you want start reviewing that at sedonaaz.gov/projects. Chair Levin asked about a site visit, and Cari indicated that she could schedule one if you want. By consensus, the site visit was planned for Tuesday, November 16th at 9:00 a.m., and Cari stated that she will ask the applicant to be present. On December 7th we are planning another Conceptual Review for a proposed hotel in the Schnebly CFA, on the properties closer to the roundabout that have already been rezoned to the OC District. The Chair stated that she would a site visit there as well. Cari added that it is called the Oak Creek Resort, and we can schedule a 9:00 a.m. site visit for that as well. The following meeting would be the week of Christmas, so she isn't sure if we are going to have a meeting on December 21, but she will let you know. We also have one other small CUP that might be ready for the 7th.

Chair Levin stated that during the interviews a couple of candidates, mostly incumbents, had some suggestions about additional information being provided to the Commission. One was to have regular updates on items that go to Council, so we would know what action Council took, and for projects where we have done extensive reviews and then they get pulled, and we wonder why, but especially when Council is making decisions based on the Commission's recommendations. Another Commissioner questioned maybe having joint meetings with Council on the Community Plan, so that is something that you might want to come back to us on, as to if that is in the plan.

7. EXECUTIVE SESSION

If an Executive Session is necessary, it will be held in the Vultee Conference Room at 106 Roadrunner Drive. Upon a public majority vote of the members constituting a quorum, the Planning and Zoning Commission may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).**
- b. Return to open session. Discussion/possible action on executive session items.**

No Executive Session was held.

8. ADJOURNMENT

Chair Levin adjourned the meeting at 6:24 p.m. without objection.

I certify that the above is a true and correct summary of the actions of the Planning & Zoning Commission in the meeting held on November 2, 2021.

Donna A. S. Puckett, *Administrative Assistant*

Date