

Sedona Food Truck Festival

Selection Criteria Form

The Sedona Food Truck Festival can support 30 mobile food vendors total. No more than 25 of those mobile food vendors will be of the savory variety.

Complete applications will contain the following and must be submitted by February 6, 2022:

1. [Completed Sedona Food Truck Festival Application](#)
2. Sedona Business License (or application to purchase Sedona Special Event Business License. Fee will be collected once initial application is approved.)
3. Copy of [Yavapai County Special Event Food Vendor License](#) (or agreement to purchase, once initial application is approved)
4. Copy of Driver's License
5. Copy of Most Current Health Inspection
6. Certificate of Insurance with Endorsement Listing City of Sedona as Additionally Insured
7. Truck or Trailer Site Plan and Pictures
8. Menu Items and Prices

Approved applicants will be notified by email by February 14, and asked to provide the following by their respective deadlines in order to remain eligible to participate in the event:

1. Copy of Yavapai County Special Event Food Vendor License (or copy of new application, if not current. New applications must be submitted to Yavapai County no later than March 3, 2022)
2. Payment of City of Sedona application fee(s). \$50 Non-refundable application fee; \$10 Sedona Special Event Business License (If Applicable.) Payment must be submitted by February 25, 2022.

Each Mobile Food Vendor will be evaluated using the following criteria.

	YES	NO
Have more than two of this type of cuisine already applied and been approved?		
Is this a self-contained Mobile Food Vendor?		
Is this vendor unique to the cuisine available in the Verde Valley?		
Has this vendor participated with positive interactions in any Parks and Recreation event?		
Has Parks and Recreation received any positive references for this vendor?		
Has vendor submitted completed Festival Application?		
Has vendor provided a Sedona Business License or agreed to obtain a Sedona Special Event Business License, upon application approval?		
Has vendor agreed to provide a Yavapai County Special Event License or copy of current application, upon initial application approval?		
Has vendor provided a copy of most current health inspection?		
Has vendor provided a COI with an Endorsement listing City of Sedona as additionally insured?		
Has vendor provided trailer site plan and pictures?		
Has vendor provided menu items and prices?		
Has vendor agreed to utilize products in line with P&R Sustainable zero-waste goal?		

REJECTED APPLICATION: The City of Sedona reserves the right to reject any incomplete application.

OFFICE USE ONLY:

Mobile Food Vendor: _____ Date of Submission: _____

Staff: _____ Date of Review: _____

Approved: Yes No Date of Approval: _____