Project Application

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City Of Sedona Community Development Department

102 Roadrunner Drive Sedona, AZ 86336 (928) 282-1154 • www.sedonaaz.gov/cd

Application for ((check all that apply):				
☐ Conc	eptual Review	☐ Comprehensive Review	☐ Appeal	☐ Time Extension ☐ Minor Modification	
	munity Plan Amendment Change	☐ Development Review☐ Conditional Use Permit	☐ Subdivision☐ Variance		
	Project Name				
Project Information	Project Address	Pa	rcel No. (APN)		
	Primary Contact	Pri	imary Phone		
 	Email	Alt	t. Phone		
	Address	Cit	ty/State/ZIP		
Office Use Only	Application No	Da	ate Received		
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Project Description Additional Conta	act Information: Please cor	mplete the following for all co	ompanies/people <i>auth</i> o	orized to discuss the	
	City. Please attach additio	· ·			
	Company	Co	ontact Name		
Contact #1	Project Role	Pri	imary Phone		
Contact #1	Email	Alt	t. Phone		
	Address	Cit	ty/State/ZIP		
	Company	Со	ontact Name		
Contact #2	Project Role	Pri	imary Phone		
CONTACT #2	Email	Alt	t. Phone		
	Address	Cit	ty/State/ZIP		
	Company	Co	ontact Name		
Contact #3	Project Role	Pri	imary Phone		
	Email	Alt	t. Phone		
	Address	Cit	ty/State/ZIP		

PROPERTY OWNER AUTHORIZATION

I do hereby authorize those business entities and persons listed below to apply for land development approvals, including but not limited to Site Plan Review, Design Review, Building Permits and other approvals and permits for the following property:

Property: NEC 89A and Southwest Drive

APN's: 408-24-536C

Authorized Persons/Firms: Land Development Consultants, LLC

> Michael Scarbrough David Cisiewski Jill Kaiser Jodi Hamill

Beni Rich

PROPERTY OWNER: Circle K Stores Inc

1120 W. Warner Road. Tempe, AZ 85284

Owner Address

Owner Representative Signature

Date

Date

Constant Assistant Secretary

Owner Representative Printed Name / Title

602-728-8000

Owner Representative Phone Number



Letter of Intent Development Review Application and Conditional Use Permit

Proposed Circle K Store with Fuel Sales and a Car Wash SR89A and Southwest Drive

The property which is the subject of this Letter of Intent is located at the NEC of SR89A and Southwest Drive in Sedona, Arizona. The 1.781 acre parcel is currently vacant and is zoned CO (Commercial). Per the LDC, a new convenience store with associated fuel sales and a car wash requires both a Development Review Application and Conditional Use Permit.

DEVELOPMENT REVIEW

Several items have been reviewed and implemented per the Land Development Code. Those areas are as follows:

LDC 5.3 Grading and Drainage

The site has been designed in a manner that limits the amount of cut and fill and is integrated into the existing grades. Additionally, the stormwater has been captured on-site within a landscape area and incorporates a bleed off system to the existing storm system.

LDC 5.4 Access, Connectivity and Circulation

The site promotes multimodal travel and reduces stormwater runoff. Additionally, the on-site circulation allows for emergency and service vehicle access, adequate parking and loading areas. Access to the site is via a driveway on SR89A and a driveway on Southwest Drive which will provide convenient and efficient access for emergency and service vehicles as well as our customers. The site will also provide bike racks for those customers on bikes and will be connected to the public sidewalk providing access to pedestrians.

LDC 5.5 Off-Street Parking and Loading

The site is designed with the building in a landscape setting (the building is located along SR89A) and the parking is located internally between the building and the fuel canopy. The parking spaces are designed to be concrete and the access areas are designed to be asphalt. The site currently provides for 29 parking spaces (27 standard spaces and 2 accessible spaces) where 25 spaces are required. In addition, the site provides for bicycle parking, vendor parking and vacuum parking spaces.

LDC 5.6 Landscaping, Buffering and Screening

All areas not used for buildings, parking, driveways, walkways, etc. shall be landscaped per code and will be protected from vehicular encroachment by curbs and wheel stops. The landscaped areas will include a variety of trees, shrubs and decomposed granite. Front, rear and side yard landscaped areas have been provided along with parking lot landscaping.

All roof mounted mechanical equipment will be screened from view when viewed from the ground. The refuse area is located within a trash enclosure with gates that utilizes materials and colors that match the building and a small retaining wall will be painted to match the building.

LDC 5.7 Site and Building Design

The site has been designed with the building being placed in a landscape setting (adjacent to SR89A) with direct pedestrian connection to the public sidewalk. The architecture of the building massing varies in height vertically and horizontally and meets the building proportion and articulation requirements. The site incorporates 4-sided architecture and carries those elements to the fuel canopy and the car wash building. The building color will be light and darker tones of brown along with a variation of material including Nichiha panels and a Kurastone wainscot.

LDC 5.8 Exterior Lighting

The project has been designed with lighting that meets the requirements of this section and will be fully shielded. The parking area, pedestrian walkways, etc. will be well lit and will provide for a safe environment while still meeting the requirements of this section.

LDC 5.9 Public Art

Circle K proposes to pay an equivalent cash contribution to the City of Sedona Art in Public Places fund.

CONDITIONAL USE PERMIT

This project includes the development of a Circle K Store with associated fuel sales and a car wash along SR89A, a well-traveled commercial corridor. Commercial uses exist east, west and south of the proposed project. The area immediately north of the project is currently vacant. The site has been oriented to meet the requirements of the LDC with the building in a landscape setting (backing to SR89A) and one access point on SR89A and one access point on Southwest Drive. The site has been designed with ample on-site circulation, parking and loading areas and it will be landscaped and illuminated per the requirements of the LDC. The business would operate 24 hours a day and will be open every day of the year and will employee 8-10 employees. A Traffic Impact Analysis has been prepared for this location for your review and analysis. Based on the commercial nature of the surrounding area and the design elements that have been implemented any impact to the surrounding area should be negligible.

In Summary, based on the information outlined above along with the supporting plans and documents, we believe that the proposed project meets the Development Review requirements and the Conditional Use Permit requirements outlined in the LDC and we look forward to moving this project forward to the Planning and Zoning Commission.

Citizen Participation Plan for Proposed Circle K Store Northeast Corner of SR89A and Southwest Drive Sedona, Arizona

Date: 03-01-2022

Purpose:

This purpose of this Citizen Participation Plan is to inform citizens property owners in the vicinity of the site of an application for a Circle K Convenience store with fuel sales and a car wash. This site is located at NEC of SR89A and Southwest Drive. This application to the City of Sedona is for a Development Review and a Conditional Use Permit. This plan will ensure that those affected by this application will have adequate opportunity to learn about and comment on the proposed plans and actions addressed in the application.

Contact:

Michael Scarbrough Land Development Consultants, LLC 11811 North Tatum Blvd., Suite 1051 Phoenix, Arizona 85028 602-684-5210 (mobile)

Email: mike@ldcaz.com

Pre-application Meeting:

The pre-application meeting with the City of Sedona was previously held and Staff reviewed the application and recommended that all property owners within a 300-foot radius of the site be notified of the public hearing to consider the request.

Action Plan:

In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts their development that members of the community may have

- 1. A contact list has been developed for all property owners within a 300-foot radius of the site.
- 2. All property owners on the contact list will receive a letter describing the project along with a copy of the site plan and building elevations and an invitation to a virtual meeting to be held online.
 - a. The meeting will present the proposed site plan and building elevations to those who are able to view the presentation online, providing attendees an opportunity to ask questions and state concerns.
 - b. An attendee list will be generated and attendees will be advised to submit additional questions or concerns to the contact listed.
- 3. Presentations will be made to groups of citizens or neighborhood associations upon request.
- 4. A Citizen Participation Report will be generated and submitted prior to the scheduling of the public hearing.



April 11th, 2022

RE:

Proposed Circle K Store

NEC of SR89A and Southwest Drive

Sedona, Az

Dear Neighbor,

An application has been filed with the City of Sedona for Development Review and Conditional Use Permit Review to accommodate a Convenience Store with fuel sales and a car wash for property located at the northeast corner of SR89A and Southwest Drive. This letter is being sent to all property owners within 300 feet of the property at the request of the City of Sedona. Enclosed for your review is a copy of the site plan and elevations of the proposed development.

A virtual meeting will be held on Thursday, April 28th, 2022 at 6PM to discuss the proposal and answer any questions or concerns you may have. To join the meeting, please utilize the following information:

Phone Number:

+ 1 520-415-6047

Phone Conference ID: 693 850 282#

If you would like to join virtually, please contact Michael Scarbrough at mike@ldcaz.com and I will send you the link.

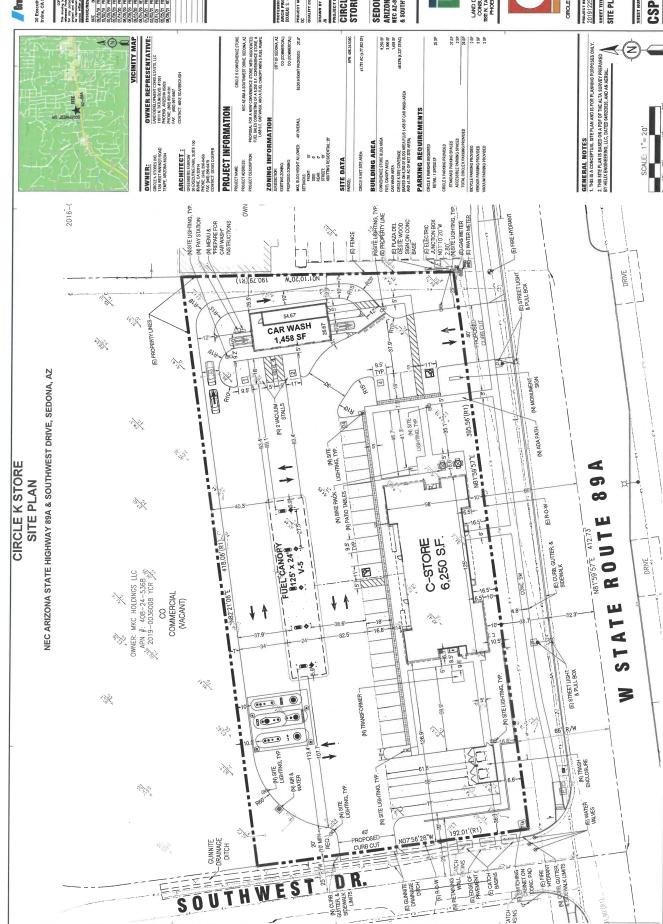
This application will be scheduled for consideration by the City of Sedona Planning and Zoning Commission at a date soon. You will be notified of that meeting and are invited to attend this meeting and provide any input you may have regarding this proposal.

If you have any questions regarding this proposal, you may contact me at 602-684-5210 or mike@ldcaz.com.

Sincerely,

Michael & Scarbrough

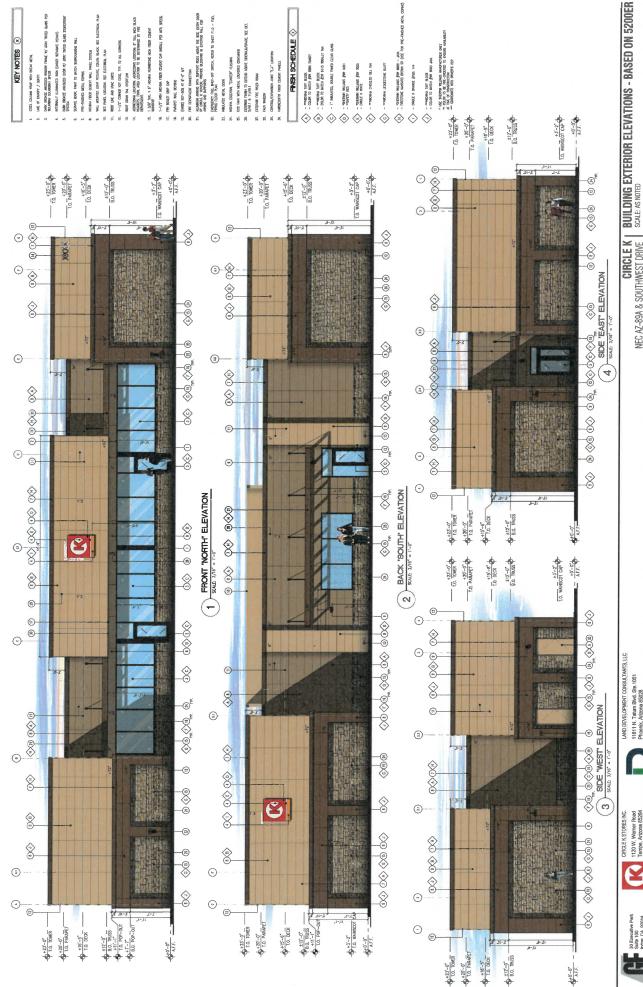
Michael Scarbrough



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11811 N. Tatum Bhvd. Ste. 1051 Phoenix, Arizona 65028 Phone: (602) 850-8101; Fax: (602) 997-9907





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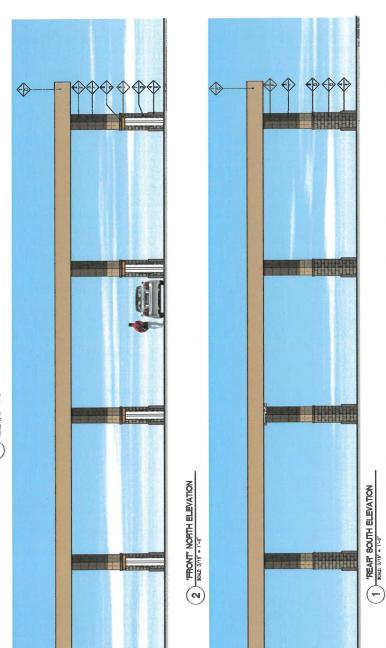
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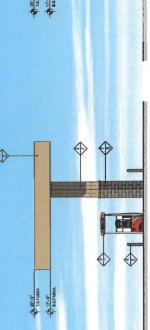
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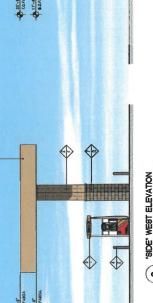
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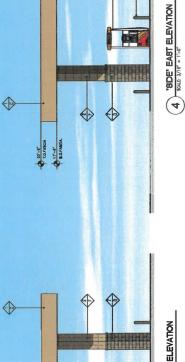
CIRCLE K | FUEL CANOPY EXTERIOR ELEVATIONS - VS05

NEC AZ-89A & SOUTHWEST DRIVE | SCALE AS NOTED | SCOUTH, AZ | ZO1912250 | A-4









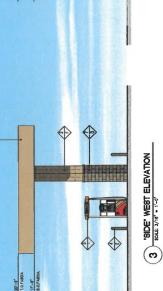
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FINISH SCHEDULE

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CIRCLE K | CAR WASH EXTERIOR ELEVATIONS

NEC AZ-89A & SOUTHWEST DRIVE
SEDDINA, AZ
ZO191225,0 | CW-1







LAND DEVELOPMENT CONSULTANTS, LLC 11811 N. Tartum Bivd. Ste.1051 Phoents, Arizona 85028 Phone: (602) 850-8101; Fax: (602) 997-9807

CIRCLE K STORES INC. 1120 W. Warner Road Tempe, Arzona 85284 t. (602) 728-4850 f. (602) 307-4850

Parcel	Owner	Address	City	State	Zip
408-24-536C	CIRCLE K STORES INC	1130 W WARNER RD	TEMPE	AZ	852842816
408-24-132A	NELMS DONALD E & KATHLEEN L	PO BOX 1954	SEDONA	AZ	863391954
408-24-002	MARTINEZ FILOMENO G & DENISE A JT UI	2985 W STATE ROUTE 89A	SEDONA	AZ	863365113
408-28-003	SEDONA 360 VIEW LLC	6001 E HARTFORD AVE	SCOTTSDALE	AZ	852545903
408-24-351	SEDONA RED ROCK FIRE DISTRICT	2860 SOUTHWEST DR	SEDONA	AZ	863363728
408-24-103	DIGIOVANNI SYLVESTER G LIVING TRUST	PO BOX 4273	SEDONA	AZ	863404273
408-24-310	C C J B HOLDINGS LLC	PO BOX 2487	SEDONA	AZ	863392487
408-24-004C	CENTRAL ARIZONA MASONIC LODGE #14	2875 W STATE ROUTE 89A	SEDONA	AZ	863365162
408-03-003	AGUILAR JOSE FERNANDO DIAZ	2715 CANTABILE ST	SEDONA	AZ	863364405
408-28-006	SEDONA 360 VIEW LLC	6001 E HARTFORD AVE	SCOTTSDALE	AZ	852545903
408-03-006	ZUNIGA JOSE LAZALDE	26 WINDSONG DR	SEDONA	AZ	863364436
408-24-105	DIGIOVANNI SYLVESTER G LIVING TRUST	PO BOX 4273	SEDONA	AZ	863404273
408-24-314	COSSE REVOCABLE LIVING TRUST	PO BOX 3969	SEDONA	AZ	863403969
408-28-005	SEDONA 360 VIEW LLC	6001 E HARTFORD AVE	SCOTTSDALE	AZ	852545903
408-24-003E	RAYZEL INVESTMENTS LLC	2885 W STATE ROUTE 89A	SEDONA	AZ	863365112
408-03-002	RAUSCH MARIA DEL CARMEN Y CONTREAS	2725 CANTABILE ST	SEDONA	AZ	863364405
408-24-006	NEW YORK COMMUNITY BANK	1801 E 9TH ST STE 1025	CLEVELAND	ОН	441143107
408-03-021	WILLIAMS DEBORAH	35 FRIENDSHIP WAY	SEDONA	AZ	863364417
408-24-311	C C J B HOLDINGS LLC	PO BOX 2487	SEDONA	AZ	863392487
408-03-001	HERNANDEZ RICARDO PANTOJA	PO BOX 3029	SEDONA	AZ	863403029
408-24-132A	NELMS DONALD E & KATHLEEN L	PO BOX 1954	SEDONA	AZ	863391954
408-24-106	RAINBOW ACRES	2120 W RESERVATION LOOP RD	CAMP VERDE	AZ	863228408
408-03-022	ELLIS JOY CEOLIA REVOCABLE TRUST	590 SCHNEBLY RD	SEDONA	AZ	863364000
408-24-536B	MKC HOLDINGS LLC	15010 N 78TH WAY STE 109	SCOTTSDALE	AZ	852602612
408-24-312	CASTELLI COMPANY LLC	1390 PIEDRA LN	FLAGSTAFF	AZ	860011928
408-24-536C	CIRCLE K STORES INC	1130 W WARNER RD	TEMPE	AZ	852842816
408-24-007	NEW YORK COMMUNITY BANK	1801 E 9TH ST STE 1025	CLEVELAND	ОН	441143188
408-24-008	SEDONA CHURCH OF CHRIST INC	2757 W STATE ROUTE 89A	SEDONA	AZ	863365149
408-28-004	SEDONA 360 VIEW LLC	6001 E HARTFORD AVE	SCOTTSDALE	AZ	852545903
408-24-315	BUILDING 2920 LLC	135 SAN PATRICIO DR	SEDONA	AZ	863364701
408-24-005A	SIEBROOK ENTERPRISES LLC	40 COLUMBIA DR	SEDONA	AZ	863366618
408-03-004	WOLF FAMILY LIVING TRUST	20 CHRYSONA LN	SEDONA	AZ	863369511
408-03-005	RUIZ-ESCOBAR CONSTANTINO	2695 CANTABILE ST	SEDONA	AZ	863364404

408-24-102	DIGIOVANNI SYLVESTER G LIVING TRUST	PO BOX 4273	SEDONA	AZ	863404273
408-09-026	HOKANSON LAWRENCE D	1607 W TONI RAE DR	SPOKANE	WA	992182453
408-24-009	NG20 LP	11720 EL CAMINO REAL STE 250	SAN DIEGO	CA	921302243
408-24-124H	TORTILLA INVESTMENTS LLC	60 TORTILLA DR STE 1	SEDONA	AZ	863363798
408-24-313	JOHN & ANN HOLMAN PROPERTIES LLC	301 PALISADES DR S	SEDONA	AZ	863366206
408-24-339	BREWER GINA (BD)	PO BOX 3704	SEDONA	AZ	863403704
408-03-010	ACREE JONNAS	115 ANDANTE DR	SEDONA	AZ	863364400
408-03-009	MONTANEZ RAMON &	10 SYMPHONY WAY	SEDONA	AZ	863363761
408-24-337	SEDONA-RED ROCK FIRE DISTRICT	2860 SOUTHWEST DR	SEDONA	AZ	863363728
408-24-104	DIGIOVANNI SYLVESTER G LIVING TRUST	PO BOX 4273	SEDONA	AZ	863404273

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