



ACTION ITEM LIST

The AIL is intended to comply with the requirements of A.R.S. § 38-431(E) regarding the posting on the City website within 3 days of a statement of legal actions taken at the Special City Council meeting held on May 18 & 19, 2022 at 8:00 a.m.

COUNCIL ATTENDANCE: Mayor Sandy Moriarty, Vice Mayor Scott Jablow, Councilor Kathy Kinsella, Councilor Tom Lamkin, Councilor Holli Ploog, Councilor Jon Thompson, Councilor Jessica Williamson.

| TOPIC | | COUNCIL ACTION | | | | STAFF | |
|--------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------|-----------------|----------------|-------------------|--------------|
| SPECIAL BUSINESS | <p>Work Session regarding City of Sedona budget for Fiscal Year 2022/2023. The Council may take action to give direction regarding amendments or changes to the proposed City budget or Capital Improvements Plan.</p> <p>a. Public Comment: Public comment on all budget items will be taken at the outset of the meeting. Each person commenting will have a maximum of two minutes. The entire period for the public comment will not exceed thirty minutes.</p> <p>b. An introduction to and overview of the 2022/2023 Fiscal Year Budget process will be presented and discussed.</p> <p>c. An overview of departmental budgets will be presented and reviewed with any departments requested by the City Council.</p> <p>d. An overview of the overall City budget and strategic budget issues for FY 2022/2023 will be presented and discussed.</p> <p>e. An overview of the Fund</p> | By majority consensus, Council recommended funding for decision packages as follows: | | | | Osburn/ Wright | |
| | | Description | Council Direction | One-Time | Ongoing | | Total |
| | | General Fund | | | | | |
| | | CM-Public Relations Professional Services | Recommended | - | 75,000 | | 75,000 |
| | | CM-New Webmaster Position | Recommended | \$5,600 | \$115,680 | | \$121,280 |
| | | CM-Environmental Impact Assessment - OHVs | Recommended | \$75,000 | - | | \$75,000 |
| | | CM-Energy Efficiency Upgrades & Monitoring Technology | Recommended | \$85,000 | - | | \$85,000 |
| | | CM-Home Hazardous Waste Expansion to Partner Cities | Recommended | - | \$12,000 | | \$12,000 |
| | | CM-Green Procurement Audit & Surveying | Recommended | \$10,000 | - | | \$10,000 |
| | | CM-Short Term Rental Specialists | Recommended | \$12,500 | \$90,960 | | \$103,460 |
| | | FS-Budget and Financial Analyst Position | Recommended | \$16,100 | \$107,470 | | \$123,570 |
| | | FS-Internal Control Audit | Not Recommended | - | - | | - |
| | | FS-Investment Advisory & Consulting Services | Not Recommended | - | - | | - |
| | | Gen-Grant Writing Professional Services | Recommended | - | \$75,000 | | \$75,000 |
| Gen-Sedona Historical Society Provider Agreement | Recommended | - | \$75,000 | \$75,000 | | | |
| Gen-Translation/Interpretation Services | Recommended | - | \$5,000 | \$5,000 | | | |

- Summaries will be presented and discussed.
- f. An overview of the Capital Improvements Plan will be presented and discussed.
- g. Recap and review of overall budget, decision packages, capital improvement projects, and financial impacts will be presented and discussed.
- h. Items not completed on Wednesday, May 18, 2022, will be carried over to Thursday, May 19, 2022, beginning at 8:00 a.m.

| | | | | |
|------------------------------------------------------|--------------------|------------------|--------------------|--------------------|
| Gen-Community Engagement | Recommended | - | \$10,000 | \$10,000 |
| PD-Communications Specialist | Recommended | \$500 | \$98,450 | \$98,950 |
| PD-Capacity Building and Succession Planning Phase-2 | Not Recommended | - | - | - |
| PW-Custodial Maintenance Worker | Recommended | - | \$64,050 | \$64,050 |
| General Fund Total | | \$204,700 | \$728,610 | \$933,310 |
| Affordable Housing Fund | | | | |
| New Housing Position | Recommended | \$8,600 | \$84,380 | \$92,980 |
| Housing Programs – STR>LTR Rental Incentives | Recommended at 1/2 | \$240,000 | - | \$240,000 |
| Affordable Housing Fund Total | | \$248,600 | \$84,380 | \$332,980 |
| Grants & Donations Fund | | | | |
| VMS Speed and Message Trailer | Recommended | \$24,000 | - | \$24,000 |
| Trailer & DUI Enforcement | Recommended | \$2,500 | - | \$2,500 |
| Grants & Donations Fund Total | | \$26,500 | - | \$26,500 |
| Info Tech Internal Service Fund | | | | |
| IT Helpdesk/Systems Engineering Position | Recommended | \$10,600 | \$144,700 | \$155,000 |
| Info Tech Internal Service Fund Total | | \$10,600 | \$144,700 | \$155,000 |
| Public Transit Fund | | | | |
| Grants Coordinator | Recommended | \$3,900 | \$107,590 | \$111,490 |
| Public Transit Fund Total | | \$3,900 | \$107,590 | \$111,490 |
| Wastewater Enterprise Fund | | | | |
| Wastewater Inspector | Recommended | \$12,600 | \$99,690 | \$112,290 |
| Preventative Maintenance Technician | Recommended | \$3,600 | \$79,520 | \$83,120 |
| Wastewater Enterprise Fund Total | | \$16,200 | \$179,210 | \$195,410 |
| Grand Total | | \$510,500 | \$1,244,490 | \$1,754,990 |

By unanimous consensus, Council concurred with the Capital Improvements Projects; the Fund Balance Policy Changes; loans to certain funds to cover deficits; the Smart & Safe Arizona Funding; the General Fund Surpluses; transfer of costs from department budgets to General Services; and the ARPA Funding as presented and proposed. Council also concurred with the following adjustments that were made to the expenditures during the work sessions: Add continuation of legislative advocate at \$75,000; Eliminate Home Rule mailer since will be sent out prior to June 30; Eliminate remodel costs in DPs for new IT, Housing and Finance positions since other solutions found; Add temp employee for Community Plan Update at \$62,430; Add 2.1% or \$21,700 for service contracts for total of 7.1% increase; Add \$15,960 for small grants to bring to total of \$200k; Add \$25,000 to bring Historical Society contract to \$100,000; Add additional payment of \$1 million for PSPRS unfunded liability; Reduce contingency in Housing Fund by approx. \$40k to reflect balance available in the fund; Add IT hardware carryovers for Court \$20,000 and Transit \$29,500; PR-03C – add \$75k for SUP in-house construction; PW-04 – move \$50k to future years; MC-02 – carryover \$137,580 from FY22 estimate to FY23 budget; SIM-11e – carryover \$500,000 from FY22 estimate to FY23 budget; SIM-11j – carryover \$115,000 from FY22 estimate to FY23 budget; PT-03 – if it appears we will get the Coconino County ARPA grant, add \$298,000 for additional trailhead shuttles; Also, if it appears we will get the Coconino County ARPA grant, add \$250k for additional operating costs for trailhead shuttles.

By majority consensus, Council directed staff to: Remove the cap from service contracts for one year; Consult with Sedona Recycles regarding electronic waste options/needs and to bring forward to Council at a future date; Accelerate the design and construction for the Ranger Station Park; Accelerate the construction of a shared use path in the Brewer Road neighborhood; and prioritize the construction of parking at lot on the City's property at Upper Red Rock Loop Road; Use \$1 million of surplus allocation to PSPRS; Set-aside \$750,000 for Sunset Lofts loan; Transfer of \$11.555 million to fully fund the Capital Improvements Fund capital reserves; Set-aside of \$2.595 million for loan to Development Impact Funds; and Set-aside of \$5 Million for future transit costs.

Motion: Councilor Williamson moved to keep the Navoti SUP project in the FY22/23 budget. Seconded by Councilor Thompson. Councilor Lamkin amended the motion to include "that potentially a split rail fence may be put in if/where possible", Councilor Williamson accepted the amendment. Councilor Kinsella added "that it would entertain time limitations", Councilor Lamkin accepted upon staff's recommendation. Both Councilor Williamson and Thompson accepted the motion as amended. Councilor Vote: 5-2 motion passes. (Moriarty, Jablow, Lamkin, Thompson, Williamson) five (5) in favor two (2) opposed (Kinsella, Ploog).

Motion: Councilor Kinsella moved that parking take priority; and stated that if the SUPs become competing projects, for any reason, that priority be given to the development of the parking over by the high school. Seconded by Councilor Ploog. Motion passes. Four (4) in favor (Jablow, Kinsella, Ploog, Thompson) three (3) opposed (Lamkin, Williamson, Moriarty). For the record, the opposed voted against because they do not want to have staff micromanaged and they have faith in staff to make the right decisions. For the record, Councilor Kinsella voted for because she would like to see policy established regarding what Council's priorities are.

EXECUTIVE SESSION:

Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).
- b. Return to open session. Discussion/possible action on executive session items.

No Executive Session was held.

ADJOURNMENT: Mayor Moriarty adjourned the meeting at 4:57 p.m. on Thursday, May 19, 2022.