

Action Minutes
City of Sedona
Historic Preservation Commission Meeting
Vultee Conference Room, 102 Roadrunner Drive, Sedona, Arizona
Monday, June 13, 2022 – 4:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, & ROLL CALL

Chair Unger called the meeting to order at 4:04 p.m., led the Pledge of Allegiance and requested roll call.

Roll Call:

Commission Members present: Chair Brynn Burkee Unger, Vice Chair Kurt Gehlbach and Commissioners Jack Fiene and Bob Huggins. Commissioner Steve Segner was excused and there are two vacancies.

2. ANNOUNCEMENTS & SUMMARY OF CURRENT EVENTS BY COMMISSIONERS & STAFF

Jess McNeely stated that Cynthia hasn't heard from the owner of the Madole house as to whether he wants to landmark it or not, and Chair Unger added that she will contact him.

3. APPROVAL OF THE FOLLOWING MINUTES:

a. April 11, 2022

Chair Unger asked for a motion to approve the minutes.

MOTION: *Vice Chair Gehlbach moved to approve the minutes. Commissioner Huggins seconded the motion.*

VOTE: *Motion carried four (4) for (Fiene, Gehlbach, Huggins and Unger) and zero (0) opposed. Commissioner Segner was excused and there are two vacancies.*

4. PUBLIC FORUM: *(This is the time for the public to comment on matters not listed on the agenda. The Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.)*

Chair Unger opened the public forum at 4:06 p.m. and, having no requests to speak, closed the public forum at 4:07 p.m.

5. REGULAR BUSINESS

a. Discussion/update regarding Commission's partnership with Sedona Historical Society

Chair Unger introduced the topic and Jess McNeely provide an update.

Commission's questions and comments, including the suggestion for Chair Unger and Commissioner Huggins to talk with Janeen Trevillyan regarding the status of the agreement and their interest in partnering on an event, and for staff to provide a copy of the draft partnership agreement to the Commission.

No action was taken.

b. Discussion regarding the identification of potential landmarks

Introduction by Chair Unger who noted the previous update regarding the Madole house.

Commission's questions and comments, including the suggestion to look at the Babbitt Ranch, Tlaquepaque (original tower or Phase I), Wayside, the plaza at the Hitching Post, and the cowboy shop that was the original post office.

Commissioners volunteered to contact the owners of the suggested properties as follows:

- Commissioner Huggins – the cowboy shop and plaza at the Hitching Post
- Chair Unger and Commissioner Fiene – Tlaquepaque (tower or Phase I)
- Vice Chair Gehlbach – Wayside
- Chair Unger – Madole home
- Babbitt Ranch is removed at this time because the family was not interested.

No action was taken.

c. Discussion regarding Recognition Program plaque and event.

Update by Commissioner Fiene and Commissioner Huggins.

Commission's questions and comments, and Commissioner Huggins indicated he is working with the city to replace the big plaques that Steve Segner started, and he talked with Chase Gilomen about the Cowboy Club plaque, and he initially had some concerns about the cost, party, etc., and Commissioner Huggins explained that it would probably just involve an unveiling with the mayor present, and Mr. Gilomen thought that would be terrific and he might be able to include some refreshment. Mr. Gilomen was happy with the plaque, but talked about the movie stars, etc., and since he had been asked for comments, he provided some suggestions regarding the wording on the plaque, and Commissioner Huggins volunteered to try to draft some revised wording and send it to staff.

It was noted that the estimated timeframe is five weeks for the plaque, we are probably looking at September with the Gilomens. Regarding the location for the plaque, considering the Commission's other efforts, the hope would be to have the plaque on the outside so it can be seen by the public and become part of the overall effort the Commission is trying to do for Uptown.

Other buildings for possible consideration include the Cowboy Corral, Sedona Post Office, Meteorite Museum, original city hall that now belongs to the fire district, HP Cafe, Star Motel and Cedars Motel in Uptown, plus Relics.

No action was taken.

6. FUTURE MEETING DATES AND AGENDA ITEMS

- a. Monday, July 11, 2022; 4:00 pm**
- b. Monday, August 8, 2022; 4:00 pm**

The next meeting will be held on Monday, July 11th and the critical thing will be to have the plaque ready to order. If the owners of the potential landmark buildings have been contacted, then we can make progress on that item and discuss the buildings identified for recognition. The list of plaques needing repair can be added to the agenda, if we have the consolidated list excluding plaques Commissioner Huggins is already working on with the city. Commissioner Huggins added that he has an inventory of every interpretative sign in Uptown.

The August meeting will be canceled.

7. EXECUTIVE SESSION

- a. If an Executive Session is necessary, it will be held in the Vultee Conference Room at 106 Roadrunner Drive. Upon a public majority vote of the members constituting a quorum, the Commission may hold an Executive Session that is not open to the public for the following purposes:
- i. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).
 - ii. Return to open session. Discussion/possible action on executive session items.

No Executive Session was held.

8. ADJOURNMENT

Chair Unger adjourned the meeting at 4:58 p.m. without objection.

I certify that the above is a true and correct summary of the actions of the Historic Preservation Commission in the meeting held on June 13, 2022.

Donna A. S. Puckett, *Administrative Assistant*

Date