

**Action Minutes
City of Sedona
Historic Preservation Commission Meeting
Vultee Conference Room, 102 Roadrunner Drive, Sedona, Arizona
Monday, July 11, 2022 – 4:00 p.m.**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, & ROLL CALL

Chair Unger called the meeting to order at 4:00 p.m., led the Pledge of Allegiance and requested roll call.

Roll Call:

Commission Members present: Chair Brynn Burkee Unger and Commissioners Jack Fiene and Bob Huggins. Vice Chair Kurt Gehlbach and Commissioner Steve Segner were excused, and there are two vacancies.

Staff Members present: Cynthia Lovely and Donna Puckett

2. ANNOUNCEMENTS & SUMMARY OF CURRENT EVENTS BY COMMISSIONERS & STAFF

There were no announcements.

3. APPROVAL OF THE FOLLOWING MINUTES:

a. June 13, 2022

Chair Unger asked for a motion to approve the minutes.

MOTION: *Commissioner Huggins so moved. Commissioner Fiene seconded the motion.*

VOTE: *Motion carried three (3) for (Fiene, Huggins and Unger) and zero (0) opposed. Vice Chair Gehlbach and Commissioner Segner were excused, and there are two vacancies.*

4. PUBLIC FORUM: *(This is the time for the public to comment on matters not listed on the agenda. The Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.)*

Chair Unger opened the public forum at 4:02 p.m. and, having no requests to speak, closed the public forum at 4:03 p.m.

5. REGULAR BUSINESS

a. Discussion/update regarding Commission's partnership with Sedona Historical Society

Chair Unger introduced the item and Cynthia Lovely provide an update.

Commission's questions and comments

No action was taken.

b. Discussion regarding the potential landmarks

Introduction and update by Chair Unger regarding Tlaquepaque.

Update by Cynthia Lovely regarding the Madole home.

Update by Commissioner Huggins regarding the ownership of the original post office.

Discussion regarding the reference to the plaza and the Hitching Post.

Commission's questions and comments

No action was taken.

c. Discussion regarding Recognition Program plaque and event.

Introduction by Chair Unger

Update by Commissioners Huggins and Fiene.

Commission's questions and comments

No action was taken.

d. Discussion/possible action on the development of a *Hands Through History* Design Plan which would include the placement of exhibits currently in storage to a designated exhibit area, the removal and placement of exhibits left outside of public access by the SIM project and the demolition of several exhibits that have outlived their usefulness and are isolated from the pedestrian traffic pattern.

Introduction by Chair Unger

Presentation by Commissioner Huggins

Commission's questions and comments

No action was taken.

6. FUTURE MEETING DATES AND AGENDA ITEMS

a. Monday, August 8, 2022; 4:00 pm – cancelled

b. Monday, September 12, 2022; 4:00 pm

Chair Unger indicated that August is cancelled, and she will talk with Janeen Trevillyan regarding September and let the Commission know, but one way or the other we should do something then, and we need to make sure the plaque is moving along.

7. EXECUTIVE SESSION

a. If an Executive Session is necessary, it will be held in the Vultee Conference Room at 106 Roadrunner Drive. Upon a public majority vote of the members constituting a quorum, the Commission may hold an Executive Session that is not open to the public for the following purposes:

i. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).

ii. Return to open session. Discussion/possible action on executive session items.

No Executive Session was held.

Commissioner Fiene asked to return to agenda item #2.

2. ANNOUNCEMENTS & SUMMARY OF CURRENT EVENTS BY COMMISSIONERS & STAFF

Commissioner Fiene asked where we are with the Ranger Station, and Cynthia Lovely announced that she believes they have finished the exterior of the barn and they were trying to find a contractor to create some designs for the interior of the barn and the house. Chair Unger added that originally it was a barn, and all those walls weren't there, and Cynthia noted that she was told they had already started pulling the modern things out. We are now in the new fiscal year and those are the interior projects are for this fiscal year.

8. ADJOURNMENT

Chair Unger adjourned the meeting at 5:03 p.m. without objection.

I certify that the above is a true and correct summary of the actions of the Historic Preservation Commission in the meeting held on July 11, 2022.

Donna A. S. Puckett, *Administrative Assistant*

Date